

**TRANSCRIPT AND REPORT OF PROCEEDINGS
CASS COUNTY BOARD OF COMMISSIONERS
COUNTY OF CASS
August 7, 2012**

1A. Chairman Peterson convened the regular meeting of the Cass County Board of Commissioners at 9:00 a.m. on Tuesday, August 7, 2012, with the flag pledge, in the Board Room of the Courthouse, Walker, MN. Commissioners present: Downham, Dowson, Gaalswyk, and Peterson. Absent: Kangas.

Others present during portions of the meeting included:

<u>NAME</u>	<u>REPRESENTING</u>	<u>NAME</u>	<u>REPRESENTING</u>
Robert Yochum	Administrator	Larry Wolfe	Chief Financial Officer
Carolyn McElfatrick	State Representative #3B	Dave Holk	Cass County EDC
Gail Levenson	Cass County EDC	Jacob R. Wolfe	Self
Reno Wells	HHVS Director	Mardi Harder	MN Extension Service
Jamie Richter	HHVS	Tom Burch	Cass County Sheriff
Kerry Swenson	Emergency Mgmt. Coord.	Josh Stevenson	Land Commissioner
Dave Enblom	Highway Engineer	Laura Hadrava	Highway Dept.
Doug Schultz	MNDNR	Gail DeBoer	Pilot Independent
Monica Lundquist	Brainerd Dispatch	Allan Olson	Cass Lake Times

1B. M/S/P Downham, Gaalswyk – To approve the agenda items for discussion as presented. Unanimous.

2A. County Administrator Robert Yochum presented to the Board the following matters:

M/S/P Dowson, Gaalswyk – To waive reading and approve the consent agenda. Unanimous.

Approve - Board Minutes of July 17, 2012.

Approve - Auditor warrants dated July 12, 2012 in the amount of \$449,167.45.

Approve – Auditor warrants dated July 19, 2012 in the amount of \$305,236.26.

Approve - Auditor warrants dated July 26, 2012 in the amount of \$413,257.32

Approve - HHVS Commissioner warrants dated July 20, 2012 in the amount of \$179,077.56.

Approve - HHVS Auditor warrants dated July 20, 2012 in the amount of \$96,529.95.

Approve Personnel Items - A. Budgeted positions scheduled for replacement: 1. Receive & file - Notice of appointment of Deputy Sheriff Jason Zaffke, grade 27, step 1, effective June 25, 2012. B. Positions scheduled for no replacement at this time: 1. Receive & file - Notice of intent to table filling of the .8 fte budgeted Public Health Nurse position vacated by Janna Wolter, grade 32. 2. Receive & file - Notice of retirement of Carole Martin, Recorder's Office Archivist/Image Specialist, effective July 31, 2012, and notice of intent to table filling the position at this time. C. Other: None.

Approve licenses – Gambling - Northern Cass Co DU @ Moondance 09/20/12 - Tony Freeman, Turtle Lake.

Approve - Assessor's Office Abatements:

Tax Year, Name Location	Parcel ID	Action	Current	Proposed	Tax & Change
2012 – Nora Bolstad Ponto Lake Township	32-403-0781	Class Change	Res Homestead	DAV-100 Surviving Spouse	(\$2,138.00)
2011 - Dennis Bolstad Ponto Lake Township	32-403-0781	Class Change	Res Homestead	DAV-100	(\$1,942.00)
2010 - Dennis Bolstad Ponto Lake Township	32-403-0781	Class Change	Res Homestead	DAV-100	(\$1,856.00)
2012 - Dorothy Baird Longville City	91-960-0420	Class Change Personal Property (mobile home)	Res Homestead	DAV-100 Surviving Spouse	(\$86.00)

2012 - Randall & Debra Fabian					
Leech Lake Township	20-942-0107	Value Reduction Personal Property TT	\$21,900	\$1,900	(\$114.00)
2012 - Al Roberts					
Leech Lake Township	20-942-0310	Value Reduction Personal Property TT	\$14,700	\$2,700	(\$68.00)
2012 - Christopher Bassett					
Leech Lake Township	20-942-0490	Value Reduction Personal Property TT	\$11,300	\$4,300	(\$40.00)
2012 - Gerry Faller					
Leech Lake Township	20-942-0996	Value Reduction Personal Property TT	\$7,700	\$ - 0 -	(\$44.00)
2012- Erik & Amy Thorson					
Cass Lake City	85-914-3060	Value Reduction Personal Property TT	\$7,500	\$ - 0 -	(\$148.00)

DAV = disabled veteran class, TT = travel trailer

Accept - Donation from Sylvan Township in the amount of \$850.00 for the Lakes Area Dive Team.

Receive & file - Cass County HRA Audit FY ending December 31, 2011.

Approve - Resolution No. 41-12 Federal Boating Safety Supplement Grant Agreement (CFMS# 49798).

Commissioner Dowson offered Resolution No. 41-12 and moved its adoption, and Commissioner Gaalswyk seconded:

BE IT RESOLVED that the Cass County Board of Commissioners hereby approves the 2012 Federal Boating Safety Supplement Grant Agreement (CFMS#49798) in the amount of \$10,199.00 with the State of Minnesota Department of Natural Resources, and authorizes signature of the Chairman, Auditor or Administrator and Sheriff to execute the Agreement.

Resolution No. 41-12 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Peterson. Nays: None. Absent: Kangas.

Authorize - Financial contribution for FY2012 to the Initiative Foundation in the amount of \$16,350.00, and refer Initiative Foundation 2013 budget request to the Cass County Citizen Budget Committee.

Receive & file - Bi-County CAP, Inc Annual Report from May 2011 through April 2012.

Receive & file - 2nd quarter Assessor's Office foreclosure and sales report.

Authorize - Sale of surplus items at Cass County Auction on Saturday, September 8, 2012, beginning at 10:00 a.m. Cass County Highway Department, Walker, MN, and Sheriff Burch as Auctioneer.

Approve - Resolution No. 42-12 2012 AMC Annual County Achievement Award.

Commissioner Dowson offered Resolution No. 42-12 and moved its adoption, and Commissioner Gaalswyk seconded:

A Joint Resolution Nominating the Cass County/Itasca County/Leech Lake Band Tribal Wellness Court
for Recognition by the Association of Minnesota Counties

WHEREAS, The Cass County/Itasca County/Leech Lake Band Tribal Wellness Court is the first joint jurisdiction court between a state court and a tribal court in the nation, and

WHEREAS, This collaboration has produced a cost effective community solution to the problem of chronic alcohol and drug offenses which has reduced recidivism, saved money and saved lives, and

WHEREAS, This collaboration has been the result of substantial commitments by the court team members above and beyond the requirements of their respective jobs, and

WHEREAS, The mutual respect developed through this effort has led to interdisciplinary and multi-jurisdictional cooperation that has dramatically increased public trust and confidence in the courts and law enforcement in all of the involved jurisdictions.

NOW THEREFORE, BE IT RESOLVED, That we jointly nominate the Cass County/Itasca County/Leech Lake Band Tribal Wellness Court for recognition by the Association of Minnesota Counties

Resolution No. 42-12 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Peterson. Nays: None. Absent: Kangas.

Receive & file - HHVS Cash Account Balance Comparison and Child Service Costs through June 2012.

Receive & file - Timber auction results of July 26, 2012 totaling 6,236.00 cords plus 30.00 mbf saw timber totaling \$181,100.12.

Receive & file – Notice of 2012 MCIT dividend in the amount of \$447,505.00.

Approve – Distribution of State “In Lieu” Payment of \$821,878.34 and Public Hunting Ground Distribution of \$146,611.50.

Approve - Conservation Easement on Ten Mile Lake (James R. Miller and Patricia J. Miller) Shingobee Township to protect 2.50 acres & 243 ft. of shoreline.

Approve - Dates for county canvassing board meetings – August 17, 2012 at 10 a.m. (statewide primary), November 9, 2012 at 3 p.m. (general election) Cass County Courthouse Annex, Walker, MN.

Request - Board approval for out-of-state travel for Kerry Swenson, Emergency Management Director to attend the IAEM 60th Annual Conference & EMEX 2012 in Orlando, Florida on 10-26-12 through 10-31-12, with no county cost.

Approve - FY2012-2013-Snowmobile GIA Capital Improvement Grant (Swift Contract #50133) MN DNR in the amount of \$32,500.00.

3. State Representative Carolyn McElfratrick (3B) introduced herself to the Board. Representative McElfratrick was elected for her first term that began in 2010. Ms. McElfratrick served on the 2012 State Representative Committees of Agriculture and Rural Development, Policy and Finance, Health and Human Services Finance, Health and Human Services Reform, and State Government Finance. By consensus the Board requested support for the ARMER sales tax exemption bill and State bonding assistance for the storm disasters of the summer of 2012. The Board thanked Representative McElfratrick for attending the meeting.
4. Cass County Economic Development Director Gail Levenson and EDC President Dave Holk presented the annual Cass County EDC update with a continuing focus on results of creating new jobs and capital investment through technical assistance. Ms. Levenson discussed unemployment rates in Cass County including June 2012 - the unemployment rate was 7.8%, Cass County had a labor force of 15,165, of which there were 1,181 Cass County residents actively looking for a job. Presently the Cass County employment profile is Trade/Transportation 21.8%; Leisure/Hospitality 20.6%; Construction 17.0%; Professional 9.0%; Education/Healthcare 8.8%; Financial 7.4%; Other services 7.4%; Manufacturing 5.1%; Natural Resources/Mining 2.5%. EDC Director Levenson also informed the Board of the Central Lakes College classes planned for fall at Pine River. Mr. Holk thanked the Board for Cass County's continued support of EDC and invited the Board to the Cass County EDC annual meeting on Thursday, September 27, 2012 at Northern Lights Convention Center, Walker, MN. No action necessary.
- 5A. HHVS Director Reno Wells, Director of Public Health Nursing Jamie Richter and, Regional Director of the University of MN Extension Service Mardi Harder discussed the potential for additional collaborative partnership with the MN Extension Services to meet the customer service needs located at the Pine River Government Building. Ms. Harder explained the coordination of MN Extension 4-H program and SNAP education nutrition with County public health, while Ms. Richter discussed potential services located at the Pine River Building. No action requested at this time.
- 5B. Jamie Richter requested Board approval to submit an application with Morrison, Todd, and Wadena Community Health Board for MN Supplemental Nutrition Assistance Program Education (SNAP-Ed). The funding is available through a subcontract program of the Minnesota Food and Nutrition Network. Applications are due by August 31st, and the 2012 grant period will be January 1, 2013 through September 30, 2014. A total of \$200,000 is sought for expansion of current system efforts in Todd and Wadena Counties (twice monthly services to Meals on Wheels recipients) and new deliveries throughout the region. No matching funds are required.

M/S/P Dowson, Downham – To approve submission of an application for MN Supplemental Nutrition Assistance Program Education (SNAP-Ed) funding to Cass County and the Morrison/Todd/Wadena Community Health Board. Unanimous.

- 5C. Director Wells summarized the status of the County Team Leader appointments per Board action of June 19, 2012 - establishment of a new grade 35 County Team Leader position, elimination of the HHVS positions of Team Leader Exempt, Social Worker Team Leader, Family Health Supervisor, and the Probation Office position of Senior Probation Officer. Mr. Wells requested Board approval of related personnel actions.

M/S/P Downham, Peterson – To approve the following personnel actions:

1. The Family Health Supervisor position held by Renee Lukkason, grade 35, was re-titled as a County Team Leader and no change in personnel or grade rating occurred.
2. The following three (3) Social Worker Team Leaders and two (2) Team Leaders-Exempt were given layoff notices with an effective date of 07/20/2012 and informed of their right to bump per the current Union Agreement:
 - a. David Munson, PHN – Team Leader-Exempt, Grade 34
 - b. Jeri Seegmiller, PHN – Team Leader-Exempt, Grade 34
 - c. Karyn Flesch – Social Worker Team Leader, Grade 31
 - d. Deanna Johnson - Social Worker Team Leader, Grade 31
 - e. Tammey Stacey - Social Worker Team Leader, Grade 31
3. David Munson chose to utilize his bumping rights and bumped from Team Leader-Exempt, Grade 34 to Public Health Nurse, Grade 32 vacated by Jeri Seegmiller, effective July 21, 2012.
4. Appoint Jeri Seegmiller to newly created position of County Team Leader, grade 35, step 10, effective July 21, 2012.
5. Karyn Flesch chose to utilize her bumping rights and bumped from Social Worker Team Leader, Grade 31 to County Agency Social Worker, Grade 28 vacated by Melissa Stearns, effective July 21, 2012.
6. Deanna Johnson chose to utilize her bumping rights and bumped from Social Worker Team Leader, Grade 31 to County Agency Social Worker-Child Protection, Grade 28 vacated by Rachael Martin, effective July 21, 2012.
7. Appoint Tammey Stacey to newly created position of County Team Leader, grade 35, step 07, effective July 21, 2012.
8. Appoint Lori Muller to newly created position of County Team Leader, grade 35, step 01, effective July 21, 2012, and receive & file the notice of intent to fill budgeted County Agency Social Worker position vacated by Lori Muller, grade 28.
9. Appoint Helen Williams to newly created position of County Team Leader, grade 35, step 01, effective August 20, 2012.

Unanimous.

- 6A. Sheriff Tom Burch and Emergency Management Coordinator Kerry Swenson discussed recent storm damage and the FEMA disaster declaration status of the flood event of May 27, 2012, the June 20, 2012 flood event, and wind damage event of July 3, 2012. Mr. Swenson added that all the Townships with possible damage have been notified. Cass County has been added to the FEMA declaration for the June 20, 2012 event, however, the remaining two events do not meet FEMA thresholds for participation. Administrator Yochum offered to communicate with neighboring Counties and legislators to include the undeclared damage events in the disaster relief bills to be heard in an upcoming special session.

Commissioner Dowson offered Resolution No. 43-12 and moved its adoption, and Commissioner Gaalswyk seconded:

A Joint Resolution Requesting State of Minnesota Disaster Aid Assistance

WHEREAS, Cass County, and Crow Wing County promptly reported approximately \$239,000 in estimated damage to public infrastructure to the Minnesota Office of Homeland Security and Emergency Management (HSEM) from the flood of May 27, 2012, and

WHEREAS, The Federal Emergency Management Agency (FEMA) has made a preliminary determination that the event does not meet the federal disaster damage threshold of \$7,000,000 for assistance through the State of Minnesota to otherwise eligible entities including affected units of government, and

WHEREAS, Damages incurred in this event by Cass County are \$191,000 and Crow Wing County \$48,000 totaling \$239,000 – this is in addition to the June 20, 2012 FEMA declared flood event, and the undeclared straight line wind event of July 03, 2012 with estimated public infrastructure damages in Cass and Crow Wing Counties of \$3,245,000, and

WHEREAS, The Governor and Legislature of the State of Minnesota are considering a special session of the Legislature to consider matching funds for recent disasters.

NOW THEREFORE, BE IT RESOLVED, That we respectfully request the Governor and the Legislature of the State of Minnesota to consider disaster aid funding for damages incurred by the Cass and Crow Wing Counties totaling \$239,000.

Resolution No. 43-12 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Peterson. Nays: None. Absent: Kangas.

Commissioner Dowson offered Resolution No. 44-12 and moved its adoption, and Commissioner Gaalswyk seconded:

A Joint Resolution Requesting State of Minnesota Disaster Aid Assistance

WHEREAS, Beltrami County, Cass County, Itasca County, and the Leech Lake Band of Ojibwe promptly reported approximately \$6,000,000 in estimated damage to public infrastructure to the Minnesota Office of Homeland Security and Emergency Management (HSEM) from straight line winds occurring July 02, 2012, and

WHEREAS, The Federal Emergency Management Agency (FEMA) has made a preliminary determination that the event does not meet the federal disaster damage threshold of \$7,000,000 for assistance through the State of Minnesota to otherwise eligible entities including affected units of government, and

WHEREAS, Damages incurred by the units of government excluding category f (utilities) include Beltrami County \$924,500, Cass County \$369,000, Itasca County \$1,107,000, Leech Lake Band \$1,146,000, totaling \$3,546,500, and

WHEREAS, The Governor and Legislature of the State of Minnesota are considering a special session of the Legislature to consider matching funds for recent disasters.

NOW THEREFORE, BE IT RESOLVED, That we respectfully request the Governor and the Legislature of the State of Minnesota to consider disaster aid funding for damages incurred by the units of government excluding category f (utilities) totaling \$3,546,500.

Resolution No. 44-12 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Peterson. Nays: None. Absent: Kangas.

- 7A. Highway Engineer Dave Enblom discussed previous Board action of Tuesday, May 1, 2012 (Resolution No. 29-12) that designated CSAH 75 (also known as the Bingo Palace Road) at a 35 mph speed limit. Mr. Enblom reported that MNDOT staff had contacted the Highway Department and challenged the County that the CSAH 75 doesn't meet the rural residential standards established by statute. Engineer Enblom discussed the criteria used by County staff to determine the eligibility for a speed limit of 35 miles per hour including the Tribal Council request for reduced speed and plans for building three new Tribal housing projects in the area. An alternative would be to take down the signs (increasing speed back to statutory 55 mph) and request MNDOT to conduct a traffic investigation.

M/S/P Downham, Gaalswyk – To table the resolution requesting MNDOT to conduct a traffic investigation on CSAH 75 (also known as the Bingo Palace Road), and to further to maintain the “rural residential” status between mile post 0.60 and mile post 1.625 with a speed limit of 35 miles per hour. Unanimous.

- 7B. Mr. Enblom reported recent correspondence from the Chippewa National Forest informing Cass County that the Secure Rural Schools and Community Self-Determination Act of 2000 (Title II funds) has been reauthorized for one year. Projects may be submitted or resubmitted to the Resource Advisory Committee (RAC). Cass County had previously received RAC approval for partial funding (\$105,000) for a Pughole Road project (culverts and road reshaping) and a match of \$30,000 from Cass County Conservation Fund #73. Engineer Enblom reported the revised cost estimate \$165,000. Administrator Yochum presented the Fund #73 Project Budget Control dated June 20, 2012 indicating the lack of additional available funding. Mr. Enblom also informed the Board of the recent notification from the U.S. Department of Transportation Federal Highway Administration that the CSAH #8 Bridge over Boy River has been funded in the amount of \$770,000. from the Public Lands Highway Discretionary Grant Program and may require additional funds due to project design changes.

M/S/P Dowson, Downham – To re-submit the Pughole Road (culverts and road reshaping) project to the USFS Supervisor and the Resource Advisory Committee (RAC) for up to an additional \$60,000.00. Unanimous.

- 7C. Mr. Enblom requested Board action to proceed with an improvement project to the Chippewa Beach Road in Unorganized Township (T.143N, Rge. 30W). The work would be a continuation of work that was performed last year to fix road drainage problems and to pave the rest of the gravel road as it also had begun eroding into the lake. Mr. Enblom added that the remaining work is estimated at \$40,000.00 and requested to utilize Unorganized Township funds.

M/S/P Downham, Dowson – To approve the improvement project to the Chippewa Beach Road in Unorganized Township (T.143N, Rge. 30W) by paving the rest of the road utilizing Unorganized Township funds. Unanimous.

- 7D. Construction and Design Engineer Laura Hadrava presented a status on the 2012 construction projects - CR 103 SAP 11-598-07 (Bridge Replacement), CR 167 SAP 011-667-0041 (.9 miles on Wadena County Line), CSAH17 SAP 11-617-05 (Bridge Replacement), CSAH 1SAP 11-601-20 (CSAH 15 to CR 107), CSAH 34 SAP 11-634-04 (TH 64 to CSAH 1), CSAH 203 SAP 11-803-02 (Backus-Front Street), CR 109 CP 2012-1 (TH 64 to CSAH 24 Paving). Ms. Hadrava added that the paving projects that were opened on July 10, 2012 and awarded at the Board of Commissioners

Meeting of July 17, 2012 and approved by MNDOT were: CSAH8 SP 11-608-14 (TH 200 to CR 157), CSAH 39 SAP 11-639-04 (TH 200 to Brevik), CSAH 63 SAP 11-663-07 (CSAH 4 to CSAH 8), CR 136 CP 2012-3 (CSAH 73 to 1.0 mi South), CR 166 CP 2012-2 (Y Frontage Road) Projects in the process of advertising with bids closing on August 16 are: CSAH 67 SAP 11-667-04 (2 miles on County Line), CR 120 SAP 11-598-05 (Bridge Replacement); CR 147 SAP 11-598-06 (Bridge Replacement), CR 161 CP 2007-161 (Pug Hole Erosion Control). No action required. The Board thanked Ms. Hadrava for the update.

- 8A. Land Commissioner Josh Stevenson reported revising contract cleaning specifications (revised requires approximately 15 hours of cleaning in the building per week on two separate days) per Boar discussion of Tuesday, July 3, 2012. Proposed contract term of August 2012 through July 2014.

M/S/P Gaalswyk, Dowson – To award a cleaning contract for the Cass County Land Department to Lamont Enterprises, LLC not to exceed \$750.00 per month plus applicable taxes from August 2012 through July 2014. Unanimous.

<u>BIDDER</u>	<u>Contract Price per Month</u>	<u>Burnishing Floors</u>	<u>Carpet Cleaning</u>	<u>Windows</u>	<u>Ceramic Tile and Grout</u>	<u>Light Fixtures</u>
Lamont Enterprises, LLC Marsden Bldg. Maintenance, LLC Ultimate Cleaning Team	\$725.00 \$1,415.00 \$1,160.00	Included Included \$150.00	Included Included \$200.00	Included Included \$300.00	Included Included Included	Included Included Included
Betty Nethercutt	\$2,240.00	\$250.00 County Equip	\$850.00	\$352.00	\$172.00	\$231.00 annual \$35/hr.
North Country Janitorial & Supply, Inc.	\$800.00	Included	Included	Included	Included	Included

- 8B. Mr. Stevenson and Central Services Director Tim Richardson informed the board that the department has completed Phase 2 of the Timber Sale Management Software which includes the conceptual design of the Timber Sale Management System. The system will increase department efficiency, allow greater public access to map services and forestry data. The public will be able to access the data via handheld mobile devices or desktop applications by the end of 2012. Director Richardson informed the Board of expanded services on the County website mapping system. No action necessary.

- 8C. Mr. Stevenson presented an update on Cut Lake bike trail, hunter, walking, cross country ski trail system. The LSOHC has offered funds to build the trail however would require a 20 year maintenance commitment by Cass County. Cass County's present policy is to provide land and initial capital assistance but no ongoing maintenance commitment. Mr. Stevenson added that this is consistent with ATV, Cross Country ski, paved bike, snowmobile, horse, and all other recreational trails. Mr. Stevenson recommended the continuation of working with the Cut Lake bike club to find a funding source for the bike trail that does not require a maintenance commitment by Cass County.

M/S/P Downham, Gaalswyk - To respectfully decline in applying for any grant funds that require a maintenance commitment on behalf of Cass County for recreation trails, and to continue Cass County's present policy of providing land and capital assistance for recreational trails but no ongoing maintenance commitments. Unanimous.

- 9A. Doug Schultz Supervisor of the Walker Area Fisheries informed the Board of a proposed MNDNR Aquatic Management Area (AMA). DNR is considering the purchase of property on Marshall Point of Leech Lake; parcels (45-127-3101 and 45-134-1102) are in Sections 27 and 34 of Turtle Lake Township and border Uran Bay. The parcels total approximately 50 acres and 5,500 feet of shoreline, and are adjacent to approximately 95 acres of property already under public ownership. The landowner contacted the Walker Area Fisheries office about conserving this property and is willing to donate up to one half of the value pending assessment.

The shoreline adjacent Uran Bay has extensive submerged and emergent aquatic vegetation and is frequently used by a number of fish and wildlife species, and the shallow riparian habitat is extremely sensitive to development. Acquisition of these parcels would not only protect critical habitats, but would also enhance access to the adjacent parcels already under public ownership. Walker Area Fisheries Office had notified and sought comment from the Turtle Lake Township Board regarding this and the pending Miller's Bay (Leech Lake) acquisition on February 7, 2012. Reno Wells, Township Board

Chair, stated the Township Board supported both acquisitions to move forward because the Board recognized the public good that would result from protecting these parcels. The Turtle Lake Board did express concern over lost tax revenue and indicated that they would be unlikely to provide favorable support for future acquisitions. The DNR recognizes these concerns and is taking this under strong consideration each time a potential acquisition is considered, and the sole purpose of lakeshore acquisition is to protect riparian and near-shore aquatic habitats that would be significantly impacted by development. The Board thanked Mr. Schultz for the update. No action necessary.

10. County Administrator Yochum confirmed the upcoming meeting schedule: County Board Meeting in Commissioner District #2, Tuesday, August 21, 2012, 6:00 p.m. at Becker Township Hall, 11066 County 32 SW, Motley, MN.
11. Chairman Peterson adjourned the meeting at 11:07 A.M.

SIGNED: _____
Jeff Peterson, Chairman
Cass County Board of Commissioners

ATTEST: _____
Robert H. Yochum
Cass County Administrator