

**TRANSCRIPT AND REPORT OF PROCEEDINGS
CASS COUNTY BOARD OF COMMISSIONERS
COUNTY OF CASS
December 18, 2012**

1A. Chairman Peterson convened the regular meeting of the Cass County Board of Commissioners at 10:00 a.m. on Tuesday, December 18, 2012, with the flag pledge, in the Board Room of the Courthouse, Walker, MN. Commissioners present: Downham, Dowson, Gaalswyk, Kangas, and Peterson. Commissioners absent: None.

Others present during portions of the meeting included:

<u>NAME</u>	<u>REPRESENTING</u>	<u>NAME</u>	<u>REPRESENTING</u>
Robert Yochum	Administrator	Larry Wolfe	Chief Financial Officer
John Ringle	ESD Director	Paul Fairbanks	Solid Waste Ofcr./County Planner
Tom Burch	Sheriff	Mardi Harder	MN Extension Service
Reno Wells	HHVS Director	Marcy Cordova	Cass County 4-H
Carolyn McQueen	MN Extension-CNE	Tim Richardson	Central Services Director
Dennis King	Ord. review	Vickie Peterson	W.C. Peterson Excavating
Dave Felton	Felton Bros.	Gerald J. Bader	W.C. Peterson Excavating
Lee Theisen	Self	Jim Ballenthin	PC/BOA
Roger Sundberg	Self	Susan Sundberg	PC/BOA
Ken Kostial	PC/BOA	Terry Stumvoll	Homebrook Twp.
Tom Lund	Wabedo Twp. PC	John Eaton	Leech Lake Assn.
Craig Anderson	Wabedo Twp. PC	Tim Moore	PC/BOA
Werner Schultz	Schultz Excavation, LLC	Janice Schultz	Schultz Excavation, LLC
Julie Aldridge	Self & Patrick Humphrey	Bill Herheim	Lott Excavating
Marc Ruyak	Ruyak Enterprises, Inc.	Gail DeBoer	Pilot Independent
Monica Lundquist	Brainerd Dispatch		

1B. M/S/P Dowson, Downham – To approve the agenda items for discussion as presented and the addition of Item 2A.9 (Receive and file notice of resignation of Lori Reynolds as part-time Cass County Corrections Officer effective December 25, 2012), and Item 2A. 31 (Appointment of Craig Anderson to fill the unexpired term of Jim Bliss on the Planning Commission through December 31, 2013). Unanimous.

2A. County Administrator Robert Yochum presented to the Board the following matters:

M/S/P Gaalswyk, Dowson – To waive reading and approve the consent agenda as amended. Unanimous.

Approve - Board Minutes of December 6, 2012.

Approve - Auditor manual warrants dated November 2012 in the amount of \$4,136,036.62.

Approve - Auditor warrants dated November 29, 2012 in the amount of \$97,758.84.

Approve - Auditor warrants dated November 30, 2012 in the amount of \$1,358.00.

Approve - Auditor warrants dated December 6, 2012 in the amount of \$254,719.63.

Receive & file - Monthly Budget Reports.

Approve - HHVS Auditor warrants dated December 7, 2012 in the amount of \$46,779.11.

Approve - HHVS Commissioner's warrants dated December 7, 2012 in the amount of \$121,737.53.

Approve Personnel Actions - Budgeted positions scheduled for replacement – 1. Receive & file - Notice of retirement of Robert H. Karbowski as Cass County Deputy Sheriff effective January 30, 2013. 2. Receive and file - Notice of retirement of Cynthia R. Horbach as Cass County Corrections Officer effective February 1, 2013. 3. Receive & file – Notice of appointment of Tonja Beckley to Home Health Aide, Grade 13, step 1, effective December 3, 2012. 4. Receive and file - Notice of resignation of Lori Reynolds as part-time Cass County Corrections Officer effective December 25, 2012. B. Positions scheduled for no replacement at this time: None. C. Other – None.

Approve licenses – On & Off Intoxicating Liquor (including Sunday) - The Village Inn - JC2 Investments, Crooked Lake; Tobacco - The Village Inn - JC2 Investments, Crooked Lake; Cedar Street Market - Bonnie L Abear, Pillager; Station 371- Paul Andrew Sasse, Pine River (City); Ole & Lena's Sweet Revenge - Debbie Oliver, Pine River (City); ABE'S - Lorina Lynn

Campbell, Federal Dam; The Shadberry - The Shadberry Inc, Crooked Lake; Lone Wolf Liquor - Lone Wolf Outpost, Inc, Remer Twp; Pillsbury Junction - Staples Express, LLC, Pillager; The tobacco licenses listed below are contingent upon receiving proper documentation and fees: Jake's Gull Lake - Gull Lake Jake's, Inc, Fairview; 64 Stop, Inc - Gary Dauer, Meadow Brook; On & Off Sale 3.2 Beer - Long Pine Store - Cynthia Bussian, Ponto Lake; Nodak Lodge - Roger Croaker, Unorganized.

Receive & file - Auditor -Treasurer's Interest Income Report for November 2012.

Receive & file - November 2012 Cass County EDC Activity Report.

Approve - 2013 standard mileage rate for miles driven after December 31, 2012 – Full rate (No county department vehicle available) at 56.5¢ per mile, adjusted rate (County department vehicle available and not used) 28.0¢ per mile.

Approve - Resolution No. 60-12 on final certification of the Shingobee Trail Project Phase III.

Commissioner Gaalswyk offered Resolution No. 60-12 and moved its adoption, Commissioner Dowson seconded:

WHEREAS: Contract No. 09003 (SP 011-090-003) has in all things been completed, and the County Board being fully advised in the premises,

NOW THEN BE IT RESOLVED, that we do hereby accept said completed project for and in behalf of the County of Cass and authorize final payment as specified herein.

Resolution No. 60-12 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

Approve - Out of state travel for Kathleen Ramos VSO Officer for VA quarterly meetings – Fargo, ND on Feb. 7, May 2, Aug. 1, Nov. 7, 2013.

Accept - Donations to HHVS Office: \$100.00 – American Legion Post #458; \$200.00 – Salem Lutheran Church for Veterans Transportation.

M/S/P Gaalswyk, Dowson - To approve bid inspection for asbestos and regulated materials at tax forfeit properties to Grinning Bear Roll-Off Service not to exceed \$500.00 for Project 1: 205 Norway Ave NW, Cass Lake and \$500.00 Project 2: 229 Second St NE, Cass Lake, MN 56633. Unanimous.

<u>Bidder</u>	<u>Project 1</u>	<u>Project 2</u>	<u>Project 3</u>	<u>Project 4</u>	<u>Combined Bid</u>
Grinning Bear Roll Off	\$550.00	\$650.00	\$525.00	\$575.00	\$2,000.00
Midwest Environmental Consulting LLC	\$620.00	\$620.00	\$620.00	\$620.00	\$2,480.00
Twin Ports Testing	\$1,277.60	\$1,126.40	\$1,222.80	\$1,161.40	\$4,788.20

Accept - Drive Right 365 Education & Advocacy Life Program donation in the amount of \$1,500 to Cass County Probation Wellness Program.

Refer - Lease #144-012-0051 renewal with MN DNR in the amount of \$1,400.00 for recycling center, parking area and turn-around area to Cass County legislative delegates.

Approve - Pay requests for Cass County ARMER Project to: MN Dept. Transportation – Tower Leases \$1,900.00; Motorola Solutions, Inc. Hwy. Dept. Radios \$3,872.34; DSC Communications Programming Posse & Hwy. Dept. Radios \$6,240.54.

Approve - Annual Association of MN Counties (AMC) 2013 dues in the amount of \$13,618.00.

Approve - Amended Conservation Easement granted by Kathryn Whitney for 5.8 acres and 206 ft. of shoreline on Lake Washburn in Section 4, Township 139 North, Range 26 West in Crooked Lake Twp., Cass County, Minnesota.

Amend - December 6, 2012 Board Minutes Fund #73 Shingobee Connection Trail Project Phase 3 from \$42,243.80 to \$85,880.66.

Authorize - Per diem payment to Board appointed citizen committees for FY2013, in the amount of \$75.00 per day and mileage reimbursement (same as County Board members).

Approve - Appointment of Patty Muscovitz to the County Extension Committee replacing Thelma Grimley as Committee Recorder with a term expiring December 31, 2013.

Approve - MN Counties Information Systems (MCIS) Joint Powers Agreement effective January 1, 2013.

Appointment - Randolph Larsen replacing Martin Ruigh (City of Pine River representative) to the PRASD Board with an unexpired term ending December 31, 2013.

Approve - HHVS Purchase of Service contracts from January 1, 2013 through December 31, 2013 no changes - Charles J Chmielewski; Jan Dickson, PMHNP; Mark L. Haugen, Ph.D.; James R. Jarmuskewicz, M.D.; John Parkin, M.D.; Mark Wildgen, M.D.; Jay Wilimek, Ph.D.; Geri Wilimek, LICSW; Kristi Lind Wheatley; Stellher Human Services, Inc.; Pat Cortese, Ph.D.; Peggy Dolney, Interpreter (From 37.00/hour to 40.00/hour for services; From 18.50/hour to 20.00/hour for travel).

Accept - Grant award for October 2012 through June 30, 2013 to operate under the State of MN funding sources for Adoption and Foster Care Recruitment.

Approve - Finalizing of Automatic Vehicle Location project not to exceed \$35,000.00 from ARMER Budget.

Approve – Appointment of Craig Anderson to fill the unexpired term of Jim Bliss on the Planning Commission through December 31, 2013).

- 3A. University of MN Extension Service Regional Director-Northeast Mardi Harder introduced the new 4-H Program Coordinator Marcy Cordova. Ms. Cordova presented a 4-H Program update including current events as well as the 4-H year end reports. The Board welcomed Ms. Cordova and thanked her for the update. No action necessary.
- 3B. Ms. Harder also introduced the new Community Nutrition Educator Carolyn McQueen. Ms. McQueen presented a SNAP Ed Program update including attending WIC Clinics in Pine River and Pillager, and a series of classes being held at the Pine River Food Shelf, May Creek Lodge, and area schools. The Board welcomed Ms. McQueen and thanked her for the update. No action necessary.
- 4A. Administrator Yochum explained that the scheduled public hearing is to consider adopting on 2nd reading revisions to Land Use Ordinance No. 2005-01, Environmental Definitions Ordinance No. 2007-04, and Subdivision & Platting Ordinance No. 2009-02. Mr. Yochum commented that the adoption of ordinances or amendments to existing ordinances is conducted under procedures adopted by the Board. In this case, the planning commission has filed recommended changes to existing ordinances after conducting public meetings and hearings since June of 2011. County staff has published legal notice of the meeting and the planning commission recommendations have been: posted on the County website, distributed to all County Departments, sent to each Township and City in the County, sent to adjacent Counties, DNR, Mississippi Headwaters Board, Leech Lake Band, USFS, Army Corp. of Engineers and copies made available upon request.

County Planner Paul Fairbanks reported on the Tuesday, November 27, 2012 previous board action to receive and file the recommendations of the County Planner as presented and further, to schedule consideration of two additional Land Use Ordinance revisions - Section 903.2 renaming the Urban Growth land use zone to Municipal Growth and Section 1126.1 Structure Setbacks standardizing setbacks for structures at 20 feet from roadways (currently 50 feet from the right-of-way of a county or state roadway).

Chairman Peterson asked the audience for comments related to any amendments. Comments objecting to revisions of Section 1107 Extractive Use were received from Bill Herheim, Marc Ruyak, Dave Felton, Butch Peterson, and Jan Schultz. Dennis King and Julie Aldridge supported revisions to Section 1107 Extractive Use. Planning Commission members Jim Ballenthin and Susan Sundberg explained the Planning Commission's position on the amendments to Section 1107.

M/S/P Peterson, Dowson – To consider deleting any amendments to the existing Land Use Ordinance Section 1107 Extractive Use at the next regular meeting of Tuesday, January 8, 2013 beginning at 9:00 a.m., in the Commissioners Boardroom, 1st Floor, Cass County Courthouse, Walker, MN. Unanimous.

Chairman Peterson asked the audience for comments related to any other amendments. Comments and inquiries from the audience were received from Lee Thiesen regarding the increase in lot sizes, Bob Sipes discussed use of clear zones for firefighting, and Cash Luck discussed ESD enforcement.

Chairman Peterson asked the Board for comments related to any other amendments to the Ordinances.

M/S/P Gaalswyk, Peterson – To consider amending the recommended revisions to the Land Use Ordinance Section 1126.10 Fences by requiring fences be similarly finished on both sides at the next regular meeting of Tuesday, January 8, 2013 beginning at 9:00 a.m., in the Commissioners Boardroom, 1st Floor, Cass County Courthouse, Walker, MN. Unanimous.

M/S/P Gaalswyk, Kangas – To consider amending the recommended revisions to the Land Use Ordinance Section 1104.9 Resorts by deleting certain reporting requirements at the next regular meeting of Tuesday, January 8, 2013 beginning at 9:00 a.m., in the Commissioners Boardroom, 1st Floor, Cass County Courthouse, Walker, MN. Ayes: Gaalswyk, Kangas, Peterson. Nays: Downham, Dowson.

Chairman Peterson asked the staff for any comments related to any other amendments. ESD Director John Ringle presented a list of acronyms to be added as Appendix "D", and requested action on previous amendments to Section 903.2 renaming the Urban Growth land use zone to Municipal Growth and Section 1126.1 Structure Setbacks standardizing

setbacks for structures at 20 feet from roadways (currently 50 feet from the right-of-way of a county or state roadway) as previously requested by County Planner Paul Fairbanks.

M/S/P Dowson, Downham – To consider amending the recommended revisions to the Land Use Ordinance Section 903.2 by renaming the Urban Growth land use zone to Municipal Growth, and Section 1126.1 by standardizing setbacks for structures at 20 feet from roadways (currently 50 feet from the right-of-way of a county or state roadway) and the addition of Appendix “D” List of acronyms at the next regular meeting of Tuesday, January 8, 2013 beginning at 9:00 a.m. in the Commissioners Boardroom, 1st Floor, Cass County Courthouse, Walker, MN. Unanimous.

M/S/P Dowson, Gaalswyk – To table the second reading of revisions to the Land Use Ordinance No. 2005-01, Environmental Definitions Ordinance No. 2007-04, and Cass County Subdivision & Platting Ordinance No. 2009-02 until the next regular meeting of Tuesday, January 8, 2013 beginning at 9:00 a.m., in the Commissioners Boardroom, 1st Floor, Cass County Courthouse, Walker, MN at which time the Board will consider final adoption as amended. Unanimous.

- 5A. Central Services Director Tim Richardson presented five bids that were received and opened for the LEC Chiller Replacement Project No. 12-057 on Wednesday, December 12th. Mr. Richardson added that the estimated cost was \$140,000 with the bids ranging from \$145,500 to \$170,000.

M/S/P Dowson, Gaalswyk – To accept the low bid of Gorham Oien Mechanical the LEC Chiller Project in the amount of \$145,500 (to include the demolition of the current compressors and associated equipment), subject to Cass County general contracting requirements, including a surety bond, any Minnesota Department of Labor and Industry licensing and employee compliance requirements. Unanimous.

Cass County LEC Chiller Replacement Project No. 12-057

<u>Bidder</u>	<u>Primary Project Total</u>	<u>Demo Deduct Alternate</u>
Gorham Oien Mechanical	\$145,500.00	-\$2,500.00
EL-Jay Plumbing and Heating, Inc.	\$159,830.00	-\$2,420.00
Lakes Area Mechanical, Inc.	\$160,300.00	-\$4,300.00
RJ Mechanical, Inc.	\$164,000.00	-\$5,000.00
Shannon-Peterson dba Peterson Sheet Metal	\$170,000.00	-\$4,500.00

- 6A. Chief Financial Officer Larry Wolfe presented the FY 2012 year end fund transfers.

M/S/P Dowson, Kangas - To approve the 2012 year end fund transfers as follows: Transfer from Land Department to General Fund for Indirect Costs \$90,000.00; Transfer from ESD Zoning & Solid Waste to General Fund for Indirect Costs \$155,000.00; Approve payment from Land Department Reforestation Fund to Environmental Trust Fund to reduce amount due to Fund 73 \$78,000.00. Unanimous.

- 6B. Mr. Wolfe presented resolutions that classify selected fund balances at December 31, 2011.

Commissioner Gaalswyk offered Resolution No. 66-12 and moved its adoption, Commissioner Downham seconded:

WHEREAS, The Cass County Board has adopted Governmental Accounting Standards Board Statement 54, Fund Balance Reporting Governmental Fund Type Definitions (GASB 54), and

WHEREAS, It is a basic responsibility of the County to provide for the health and welfare of its citizens; and

WHEREAS, The Federal Communications Commission (FCC) has issued regulations which require the replacement of wideband Land Mobile Radio (LMR) systems operating in the Very High Frequency (VHF) and Ultra High Frequency (UHF) spectrum by 2013; and

WHEREAS, The County has been presented with a public safety communication assessment (hereinafter “Assessment”) conducted by GeoComm, Incorporated, which included an assessment of the alternatives that exist for the County to replace the public safety communication infrastructure within the County, and

WHEREAS, The County has undertaken the project of replacing the public safety communication infrastructure within the County, and

WHEREAS, the State of Minnesota has informed the County of specific enhancements that are needed in the near future and that additional funds are needed to successfully complete this task.

NOW, THEREFORE, BE IT RESOLVED: That the Board of Commissioners do hereby reduce the prior commitment of \$2,000,000 to \$750,000 of existing fund balance at December 31, 2012, within the General Fund, for the completion of the ARMER project. Resolution No. 66-12 was declared adopted upon the following vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

Commissioner Downham offered Resolution No. 67-12 and moved its adoption, Commissioner Dowson seconded:

WHEREAS, The Cass County Board has adopted Governmental Accounting Standards Board Statement 54, Fund Balance Reporting Governmental Fund Type Definitions (GASB 54), and

WHEREAS, Cass County maintains a self-insured health plan for its employees and retirees, and

WHEREAS, Significant capital is required to effectively manage a self-insured health plan, and

WHEREAS, Health care costs continue to increase faster than general inflation, and

WHEREAS, the County's ability to generate additional revenue to fund this benefit is limited.

NOW, THEREFORE, BE IT RESOLVED: That the Board of Commissioners do hereby increase the commitment \$4,000,000 to \$4,400,000 of existing fund balance at December 31, 2012, in the General Fund for the funding of future increased health insurance benefits. Resolution No. 67-12 was declared adopted upon the following vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

Commissioner Gaalswyk offered Resolution No. 68-12 and moved its adoption, Commissioner Kangas seconded:

WHEREAS, The Cass County Board has adopted Governmental Accounting Standards Board Statement 54, Fund Balance Reporting Governmental Fund Type Definitions (GASB 54), and

WHEREAS, Cass County maintains membership in the Minnesota Counties Intergovernmental Trust for its insurance and risk management needs, and

WHEREAS, Certain risks and liabilities are not covered by existing insurance plans, and

WHEREAS, Litigation costs and settlement costs continue to increase faster than general inflation, and

WHEREAS, the County's ability to generate additional revenue to pay for uninsured losses is limited.

NOW, THEREFORE, BE IT RESOLVED: That the Board of Commissioners do hereby increase the assignment for uninsured losses from \$1,000,000 to \$1,300,000 of existing fund balance at December 31, 2012, in the General Fund. The increase in assignment is to be funded largely from the MCIT dividend received in 2012. Resolution No. 68-12 was declared adopted upon the following vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

- 6C. Chief Financial Officer Larry Wolfe presented the 2013 budgeted capital equipment list and requested authorization for departments to make related purchases based upon solicitation of competitive prices per State law.

M/S/P Downham, Dowson – To approve the 2013 equipment list in the budgeted amount of \$1,477,075.00 and to authorize purchases based upon solicitation of competitive prices pursuant to applicable law. All technology purchases to receive prior approval from the Central Services Director and all other equipment list purchases require prior approval from the County Administrator and Chief Financial Officer. Unanimous.

- 7A. County Administrator Robert Yochum presented Resolution No. 61-12 establishing elected Department Head salaries for 2013.

Commissioner Downham offered Resolution No. 61-12 and moved its adoption, Commissioner Gaalswyk seconded:

Resolution establishing compensation for elected department heads

Whereas: Minnesota Statute 386.015 provides in part for the establishment of the annual compensation of the County Recorder, and

Whereas: Minnesota Statute 387.20 provides in part for the establishment of the annual compensation of the County Sheriff, and

Whereas: Minnesota Statute 388.18 provides in part for the establishment of the annual compensation of the County Attorney, and

Whereas: All labor settlements, and non-union adjustments for 2013 have not been determined at this time.

Whereas: That the adoption of the foregoing annual salaries is consistent with labor settlements and budgetary guidelines for 2013, and

Now, Therefore, Be It Resolved:

1. That the year 2013 salaries for the individuals indicated are hereby established as follows:

	<u>01/01/13</u>	<u>07/01/13</u>
County Attorney – Christopher Strandlie		
Grade	50	50
Step	10	10
Monthly rate	8,915	8,915
Annual rate	106,974	106,974
County Sheriff – Tom Burch		
Grade	45	45
Step	9	10
Monthly rate	7,465	7,690
Annual rate	89,585	92,269
County Recorder – Katie Norby		
Grade	34	34
Step	10	10
Monthly rate	5,555	5,555
Annual rate	66,664	66,664

2. That all positions are additionally eligible for an annual longevity payment in accordance with the current Cass County Personnel Policy Rules.
3. That upon adoption of the 2013 non-union group pay plan the aforesaid monthly, annual and step rates shall be adjusted to the same.

Resolution No. 61-12 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

- 7B. Administrator Yochum presented for discussion Resolution No. 62-12 that establishes the Cass County Board members compensation for 2013. Mr. Yochum commented that the Board's annual salary was reduced in 2010 from \$24,326.00 to \$23,596.50 and has not changed since.

Commissioner Kangas offered Resolution No. 62-12 moved its adoption, Commissioner Dowson seconded:

WHEREAS, County Commissioners may receive per diem payment and reimbursement for necessary expenses in performing the duties of the office as set forth by this resolution of the County Board pursuant to legal authority of Minnesota Statutes 375.055-375.065, 471.665 and 475.06, and

WHEREAS, Cass County Board Resolution No. 29-94 (Amended), dated June 7, 1994 recognizes the recent Attorney General opinion regarding the interpretation and intent of laws governing county commissioner compensation per diem allowance.

NOW, THEREFORE, BE IT RESOLVED that the Cass County Board of Commissioners hereby reaffirms the following per diem payment policy and schedule for 2013 in compliance with applicable state statutes:

The rate of per diem payment shall be \$75.00 per day for attendance at one or more of the following: county board meetings, (except the first regular monthly board meeting, board of auditors, board of equalization, or canvassing board); for service by individual county commissioners on any board, committee or commission of county government including committees of the board pursuant to the official list of committee and board assignments adopted in January of each year; while acting on any committee or attending a meeting under the direction of the board; or for the performance of services by individual county commissioners when required by law.

BE IT FURTHER RESOLVED that Cass County Commissioner annual salary compensation for 2013 is hereby established at \$23,596.50.

Nothing herein shall be construed to prohibit the receipt of per diem payments by commissioners that might serve on other bodies of government for which additional compensation is separately authorized by statute in the performance of duties for a statutorily separate body with independent authority to compensate its members.

The foregoing resolution is effective for the calendar year 2013 effective January 01, 2013.

Resolution No. 62-12 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

- 7C. Administrator Yochum reported on the Personnel Committee of the Board meeting of Friday, December 7, 2012. Items discussed were negotiations to date, Teamsters Local #320 notice of intent to move the Public Employee Insurance Program (PEIP), and the continuation of all fringe benefits and wages under open contracts and non-union through June 30, 2013.

M/S/P Gaalswyk, Peterson – To approve the continuation of all wage and benefit provisions under open contracts and non-union through June 30, 2013 (including contributions only to the Cass County cafeteria plan), to authorize “me too” memorandums of agreement as units settle, to establish a common length of agreement for all units, to consider retroactivity, and that regional market data must support changes in labor cost. Unanimous.

- 7D. Administrator Yochum presented the proposed 2013 budget and proposed county levy changes by area counties and cities.

Commissioner Dowson offered Resolution No. 63-12 and moved its adoption, Commissioner Kangas seconded:

WHEREAS, A County Board shall conduct a public hearing prior to the adoption of its final property tax levy, and WHEREAS, after proper public notice said public hearing was held on December 6, 2012. WHEREAS, M.S. 275.07 requires the County Board to adopt a property tax levy prior to December 28, 2012, and WHEREAS, M.S. 275.50 to 275.56 define the levying authority of the County Board, and WHEREAS, the 2013 Budget Committee has evaluated said financial information and formulated recommendations and, NOW, THEREFORE, BE IT RESOLVED: That the Board of Commissioners do hereby approve the following individual fund tax levies for 2013 in the stated amounts:

General Revenue	\$10,040,070
Library	341,417
Road and Bridge	3,965,441
Welfare – PH/SS/VS	4,763,679
Welfare - Public Assistance Administration	1,105,555
Longville Ambulance Subordinate Service District	<u>461,000</u>
Gross Levy	\$20,677,162
Less County Program Aid	<u>(630,549)</u>
Certified Levy	<u>\$20,046,613</u>

BE IT FURTHER RESOLVED: That the Cass County Auditor-Treasurer is hereby authorized and directed to spread the levy on the tax rolls of the County.

Resolution No. 63-12 was declared adopted upon the following vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

- 7E. Mr. Yochum presented Resolution No. 64-12 establishing the 2013 Cass County budgeted revenues and expenditures by fund.

Commissioner Downham offered Resolution No. 64-12 and moved its adoption, Commissioner Gaalswyk seconded:

WHEREAS, The Board considered the relevant information regarding the 2013 Cass County Budget, and WHEREAS, The budget requests, revenue projections, levy data and needs of Cass County have been duly considered, NOW, THEREFORE, BE IT RESOLVED: That on the recommendation of the Cass County Budget Committee as amended, the Board of Commissioners do hereby approve the 2013 budget as follows:

	<u>Revenues</u>	<u>Expenditures</u>
General Revenue	18,485,310	17,998,397
Self Insurance	4,345,000	4,345,000
Road & Bridge	10,177,441	10,177,441
Health, Human, & Veterans Services	13,136,692	13,136,692
Unorganized Towns	290,000	290,000
Land Department	3,118,700	3,118,700
Environmental Trust	80,000	80,000
Kitchigami Library	341,417	341,417
Total	<u>49,974,560</u>	<u>49,487,647</u>

details of which are available in the office of the Cass County Chief Financial Officer for public inspection during normal business hours.

Resolution No. 64-12 was declared adopted upon the following vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

7F. Mr. Yochum presented Resolution No. 65-12 regarding the 2013 Unorganized Levy, Revenues and Expenditures.

Commissioner Downham offered Resolution No. 65-12 and moved its adoption, Commissioner Dowson seconded:

WHEREAS, the Cass County Board of Commissioners acts as township authority for unorganized areas of Cass County; and

WHEREAS, the Cass County Board has considered revenue projections, levy data, and budget needs of the unorganized areas of Cass County for 2013,

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners do hereby approve the following tax levy and Budget for 2013 for Cass County Unorganized Townships:

Certified Net Levy	\$245,000.00
Revenue Budget	\$290,000.00
Expenditure Budget	\$290,000.00

Resolution No. 65-12 was declared adopted upon the following vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

8. County Administrator Yochum confirmed the upcoming meeting schedule: a. Tuesday, January 8, 2013 regular Commissioner's Board Meeting, beginning at 9:00 a.m., Board Room, 1st Floor Crtse. Annex, Walker, MN. b. Tuesday, January 22, 2013 regular Commissioner's Board Meeting, beginning at 9:00 a.m., Land Department Meeting Room, Backus, MN.

9. Chairman Peterson adjourned the meeting at 11:50 a.m.

SIGNED: _____
 Jeff Peterson, Chairman
 Cass County Board of Commissioners

ATTEST: _____
 Robert H. Yochum
 Cass County Administrator