

**TRANSCRIPT AND REPORT OF PROCEEDINGS  
CASS COUNTY BOARD OF COMMISSIONERS  
COUNTY OF CASS  
May 7, 2013**

1A. Chairman Downham convened the regular meeting of the Cass County Board of Commissioners at 9:00 a.m. on Tuesday, May 7, 2013, with the flag pledge, in the Board Room of the Courthouse Annex, Walker, MN. Commissioners present: Downham, Dowson, Kangas, and Peterson. Commissioners absent: Gaalswyk.

Others present during portions of the meeting included:

<u>NAME</u>	<u>REPRESENTING</u>	<u>NAME</u>	<u>REPRESENTING</u>
Robert Yochum	Administrator	Larry Wolfe	Chief Financial Officer
John Ringle	ESD Director	Reno Wells	HHVS Director
Josh Stevenson	Land Commissioner	Dave Enblom	Highway Engineer
Lori Koch	Highway Department	Tim Richardson	Central Services Director
Jim Schneider	Probation Director	Michele Piprude	HHVS
Scott Septrick	VFW Post #772	Tom Hasser	VFW Post #772
Gary Schmiesing	Backus	Lynne Stehr	Veterans
Patti Schmiesing	Backus	Bill Taylor	Backus
Don Stehr	Veterans	James Thele	Backus
Don Shurtleff	VFW Post#772	Dennis Zaske	VFW Post#772
Ed Nelson	DAV Chap. 22	Rene Wright	Cass Lake Family Center
Bert Woodford	Post #134	Bob Wolff	Am. Legion #202
Mark Beard	Self	Lindsey McMurrin	HOWA Family Center
Dan Walberg	Jenkins VFW	Harold Phises	Jenkins VFW
Wayne Pryor	Backus Legion	John Warren	Pine River Legion
Leslie Bouchonville	Pine River-Backus Family Ctr.	Linda Husby	Administrator's Ofc.
Monica Lundquist	Brainerd Dispatch	Gail DeBoer	Pilot Independent

1B. M/S/P Kangas, Peterson – To approve the regular agenda items for discussion as presented and the addition of Item. 3A. (Request to be heard Bill Taylor, Jerry Chizek, Scott Septrick – Veterans Service Office concerns), and Item 6C. (Shingobee Trail Committee correspondence). Unanimous.

2A. County Administrator Robert Yochum presented to the Board the following matters:

M/S/P Dowson, Kangas – To waive reading and approve the consent agenda as amended by tabling Item 2A.14. (Approve - reducing plat fee to \$210.00 per lot in a plat + surveying costs, consistent with rates charged by surrounding counties until the regular Board Meeting of Tuesday, June 4, 2013). Unanimous.

Approve - Board Minutes of April 16, 2013.

Approve - Auditor warrants dated April 11, 2013 in the amount of \$452,277.83.

Approve - Auditor warrants dated April 18, 2013 in the amount of \$244,732.29.

Approve - Auditor warrants dated April 25, 2013 in the amount of \$160,814.16.

Approve - HHVS Commissioner warrants dated April 19, 2013 in the amount of \$201,125.95.

Approve - HHVS Auditor warrants dated April 19, 2013 in the amount of \$143,770.14.

Approve Personnel Items - Budgeted positions scheduled for replacement – 1. Receive & file - Notice of resignation of Francis Austin, County Agency Social Worker, effective May 10, 2013, and receive & file notice of intent to fill the budgeted position vacated by Mr. Austin. 2. Receive & file - Notice of resignation of Dan Jones, Probation Officer, effective May 10, 2013, and receive and file notice of intent to fill the budgeted position vacated by Mr. Jones. B. Positions scheduled for no replacement at this time: None. Other: None.

Approve licenses – On & Off Sale 3.2 Beer - Pikedale Lodge - Torey Myers, Boy Lake; Big Rock Resort - Big Rock Resort Owners Association, Turtle Lake. Set-Up - Cass Lake Lodge - James Ball, Pike Bay.

Receive & file - March 2013 Cass County EDC Activity Report.

Approve - Resolution No. 21-13 Sheriff's Office Federal Boating Safety Patrol Supplement Grant (Contract #60221) (CFDA#97.012) in the amount of \$13,250.00 for additional patrol hours (May 10 – Sept. 2, 2013).  
Commissioner Dowson offered Resolution No. 21-13 and moved its adoption, and Commissioner Kangas seconded:

BE IT RESOLVED that the Cass County Board of Commissioners hereby approves the 2013 Federal Boating Safety Supplement Grant Agreement (#60221) in the amount of \$13,250.00 with the State of Minnesota Department of Natural Resources, and authorizes signature of the Chairman, Auditor or Administrator and Sheriff to execute the Agreement.

Resolution No. 21-13 was adopted by majority vote: Downham, Dowson, Kangas, Peterson. Nays: None. Absent: Gaalswyk.

Accept - Donations to Sheriff's Office: \$2,500.00 from Leech Lake Township; \$500.00 from Fairview Township for the - Lakes Area Dive Team.

M/S/P Dowson, Kangas – To award a contract using State of MN bid pricing for aerial seeding of 284 acres Beulah (13ac.), Thunder Lake (111 ac.), N. Trelipe (19 ac.), Wabedo (5 ac.), Inguadona (9 ac.), Torrey (127 ac.) to Teryjon Aviation in the amount of \$13.30/acre. Unanimous.

<u>Bidder</u>	<u>Bid Amount</u>
Teryjon Aviation	\$13.30/acre
Scott's Helicopter	\$14.05/acre
J-Bird Helicopter	\$9.17/acre

Approve - 2<sup>nd</sup> pay request for Gorham Oien Mechanical, Inc.(Chiller replacement) in the amount of \$4,590.00, and approve 3<sup>rd</sup> pay request for Gorham Oien Mechanical, Inc.(Chiller replacement) in the amount of \$122,436.00, and Change Order #1 in the add amount of \$1,895.00 (relocating of ISC conduits).

Approve - Contracts for Services with Emmons and Oliver Resources for a not-to exceed sum of \$22,012 and RE/SPC for a not-to-exceed sum of \$27,251.80 to provide hydrological modeling as described in the MPCA Leech Lake Watershed Phase II Restoration and Protection Project workplan as prepared by the MN Pollution Control Agency, and authorize ESD Director John Ringle to execute such contracts.

Receive & file - HHVS Cash Account Balance Comparison and Child Service Costs through March 2013.

M/S/P Dowson, Kangas – To award bids for 2013 Site Preparation and Ground Application of Herbicide to Future Forests Inc. Unanimous.

SITE PREP - (16 acres trench and spray; 14 acres trench)

<u>Contractor</u>	<u>Chemical/Gal</u> (Garlon Forestry)	<u>Total For</u> <u>Chemical</u>	<u>Trench</u> <u>&amp; Spray/Ac</u>	<u>Trench /Ac</u>	<u>Total Cost</u> <u>For Sp</u>
Future Forest	\$95.00/gallon (Rodeo)		\$80.00/acre	\$65.00/acre	
	\$20.00/gallon	\$1150.00	Total=\$1280.00	Total=\$910.00	\$3340.00

RELEASE - (37 acres)

<u>Contractor</u>	<u>Chemical/Gal</u> (Garlon Forestry)	<u>Total For</u> <u>Chemical</u>	<u>Trench</u> <u>&amp; Spray/Ac</u>	<u>Trench /Ac</u>	<u>Total Cost</u> <u>For Rel</u>
Future Forest	\$95.00/gallon (Rodeo)		\$44.00/acre	\$1628.00	
	\$20.00/gallon	\$1325.64			\$2953.64

Receive & file - STS quarterly report from January 1, 2013 through March 30, 2013.

Authorize - Board Chair to execute 2012 audit engagement letter with the Office of the State Auditor.

Receive & file - Timber auction results of April 25, 2013 totaling 12,828 cords plus 58 mbf saw timber totaling \$284,379.20.

Approve - Participation in the Region Five Development Commission Summer Intern Program.

Approval – To declare May 19 through 25, 2013 as Emergency Medical Services Week by Resolution No. 22-13.

Commissioner Dowson offered Resolution No. 22-13 and moved its adoption, and Commissioner Kangas seconded and was adopted by majority vote:

Emergency Medical Services Week

WHEREAS, emergency medical services is a vital public service, and  
WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week, and  
WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury, and  
WHEREAS, the emergency medical services system consists of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, educators, administrators and others, and  
WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills, and  
WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week.  
NOW, THEREFORE, the Cass County Board of Commissioners, Walker, MN do hereby gratefully acknowledge emergency medical service providers and proclaim the week of May 19-25, 2013, as Emergency Medical Services Week.

Resolution No. 21-13 was adopted by majority vote: Downham, Dowson, Kangas, Peterson. Nays: None. Absent: Gaalswyk.

Refer - Correspondence regarding LASSD and ambulance building to an Ad-Hoc Committee of the Board (Commissioners Dowson, and Peterson).

Receive & file - Auditor -Treasurer's Interest Income Report for April 2013.

M/S/P Dowson, Kangas – To accept the apparent low bids of Richard Glenn Const., Inc. Bathroom Partitions (3 men, 3 women) in the amount of \$16,315.00 + sales tax, and Danny's Masonry for 3 concrete sites in the amount of \$6,850.00 + sales tax (both projects - source of funds Central Services operating budget). Unanimous.

Bathroom Partitions (3 men, 3 women) - Solid plastic

<u>Bidder</u>	<u>Bid Amount</u>
Richard Glenn Const., Inc.	\$16,315.00 + sales tax
Hillyard	\$18,000.00-\$20,000.00 estimate

3 Concrete sites -

<u>Bidder</u>	<u>Bid Amount</u>
Danny's Masonry	\$ 6,850.00 + sales tax
LLB Decorative Concrete	\$ 8,275.00 + sales tax

- 2B. Administrator Yochum presented correspondence dated April 3, 2013 from the AFSCME Local #2195 Health, Human, and Veterans Services Unit rejecting the County's offer to settle the contract renewal. Mr. Yochum discussed the two unresolved issues in the current contract negotiations: Article VI Hours of Work (County request for language similar to all other union contracts) and Article X Posting and Filling of Vacancies (County request to incorporate recent arbitration ruling – subsequent changes to job postings are not grievable). Mr. Yochum requested authorization to submit a petition for State of MN mediation services, and retain labor counsel Tom Fitzpatrick for related matters.

M/S/P Dowson, Peterson – To authorize a petition for State of MN mediation services and retention of labor counsel Tom Fitzpatrick for matters related to the AFSCME Local #2195 Health, Human, and Veterans Services Unit. Unanimous.

Mr. Yochum presented Resolution No. 25-13 seeking to amend collective bargaining agreements with the Teamsters Local #346 Dispatcher/Records Unit, Teamsters Local #320 Deputy/Jail Unit, Operating Engineers Local # 49 Highway Unit, the AFSCME Local # 2165 Courthouse Unit and the Cass County Personnel Rules and Policies amending the effective date of an initial step increase to completion of the initial probationary period (referred to as Appendix A).

Commissioner Kangas offered Resolution No. 25-13 and moved its adoption; Peterson Commissioner seconded:

RESOLUTION AMENDING CERTAIN COLLECTIVE BARGAINING AGREEMENTS  
AND THE CASS COUNTY PERSONNEL RULES

WHEREAS, Cass County has executed a labor agreement with Teamsters Local # 346 Dispatcher/ Records Unit that includes the attached Appendix A, and

WHEREAS, Cass County has executed labor agreements with Teamsters Local # 320 Deputy/Jail Unit, Operating Engineers Local # 49 Highway Unit, and the AFSCME Local # 2165 Courthouse Unit that included memorandums of understanding referred to as "Me Too" agreements that offer all bargaining units the same terms on "global issues" such as Appendix A , and

WHEREAS, Cass County has adopted Personnel Rules and Policies that include Appendix A provisions applicable to non-union personnel.

NOW, THEREFORE BE IT RESOLVED:

1. That the attached Appendix A is approved for inclusion in the following:
  - a. Teamsters Local # 320 Deputy/Jail Unit agreement
  - b. Operating Engineers Local # 49 Highway Unit agreement
  - c. AFSCME Local # 2165 Courthouse Unit agreement
  - d. Cass County Personnel Rules and Policies
2. That attached Appendix A provisions are effective January 01, 2013.

Resolution No. 25-13 was adopted by majority vote: Ayes: Downham, Dowson, Kangas, Peterson. Nays: None. Absent: Gaalswyk.

- 3A. HHVS Director Reno Wells presented an update on Veterans Service issues discussed by the Board at the last meeting: signage improvements are underway adjacent to the Land Department Building, a quick link has been added to the County website home page to the Veterans Services Office page, outreach services have published current schedules, and the posting for a new Veterans Service Officer or Assistant Veterans Service Officer on April 25, 2013 with a total of 19 applications. Mr. Wells added that the interview team will consist of the HHVS Director, County Administrator, HHVS Director of Business Management, and the two veteran representatives from the Health, Human, & Veteran Services Advisory Committee. Director Wells reported on ASVSO Jeff Woodford training and interim assistance from retired Benefit Specialist Lynette Emery. Mr. Wells requested approval to proceed with filling the Veterans Service Officer vacancy.

Veteran Jerry Chezik appeared before the Board and read a statement by Don Stehr on behalf of concerned Cass County Veterans. The statement questioned the necessity for changes in Veterans office locations, and outreach schedules. In addition, the statement alleged that HHVS Director Wells and County Administrator Yochum pressured former VSO Kathy Ramos to resign for not supporting administrative directives. Mr. Chezik urged the Board to remove the VSO out of the Department of Health, Human & Veteran Services by making it a stand-alone agency and then let certified Veterans service representatives do their job and advocate for veterans without fear of retribution.

Backus American Legion Post #368 Commander William Taylor presented copies of a Resolution requesting the Board of Commissioners to conduct an independent inquiry regarding the loss of Veteran Service Officer Kathy Ramos and potentially harmful changes in Veteran service delivery. The Resolution requested the Board: to examine specific instances of contact between Kathy Ramos, Reno Wells, and Robert Yochum to evaluate management practices, to remove the VSO office from HHVS making it a stand-alone agency, and to retain VSO's that have the authority within their established budgets to recommend to the County how best to deliver services and advocate for Veterans without fear of retribution.

Veteran Scott Septrick appeared before the Board requesting signage installation at the intersections of #371 and #84 in Backus and on Hwy. #200 in Walker directing veterans to the VSO Office in Backus and in Walker.

Veteran Don Stehr commented that certified Veteran service staff should be available at both the Backus office and Walker office.

M/S/P Peterson, Kangas – To approve proceeding with the filling the position of Cass County Veterans Service Officer. Unanimous.

M/S/F Peterson, Kangas – To approve moving the Veterans Service Office out of the Health, Human, and Veterans Service Department. Ayes: Peterson, Kangas. Nays: Downham, Dowson. Motion failed due to lack of a majority of vote.

Chairman Downham thanked the audience for their comments and recommended to the Board that any related further action take place when the full Board is present.

- 3B. HHVS Social Services Manager Michel Piprude introduced Family Centers Directors Leslie Bouchonville, Rene Wright, and Lindsay McMurrin. Ms. Piprude reported that Cass County has been recognized by a Blue Ribbon Award from Prevent Child Abuse – Minnesota. Prevent Child Abuse – Minnesota partners with many Counties and Tribes to focus on child abuse and neglect prevention through collaborative efforts. Ms. Piprude explained that one Tribe and twenty five Counties had received the Eleventh Annual Blue Ribbon County Awards. The Board congratulated the Cass County Family Centers and the Family Safety Network on their contribution to prevention awareness, maintaining family strengthening efforts and knowledge of communities with innovative programs. No action necessary.
- 4A. Central Services Director Tim Richardson requested Board approval for 3<sup>rd</sup> and 4<sup>th</sup> floor Courthouse maintenance including installation of carpet tiles and ceiling tile replacement as recommended by project manager Mark Beard.

M/S/P Peterson, Kangas – To accept the apparent low bid for carpet tile from Bay Carpet & Tile, Inc. in the bid amount of \$56,634.00 + sales tax (source of funds Capital Plan fund balance), to accept the bid for ceiling tile replacement from DOW Acoustics, Inc. in the amount of \$18,620.00 + sales tax, and to accept the apparent low bid for ceiling fixture movement from RW Electric, Inc. in the amount of \$3,520.00 + sales tax (source of funds Central Service operating budget). Unanimous.

Carpet tiles

<u>Bidder</u>	<u>Bid Amount</u>
Bay Carpet & Tile, Inc.	\$56,634.00 + sales tax
Nistler Floor Covering, Inc.	\$58,300.16 + sales tax

Ceiling tile

<u>Bidder</u>	<u>Bid Amount</u>
DOW Acoustics, Inc.	\$18,620.00 + sales tax
No comparable installer	

Ceiling fixture movement

<u>Bidder</u>	<u>Bid Amount</u>
Olson Electric	\$4,508.00+ sales tax
RW Electric, Inc.	\$3,520.00+ sales tax

- 5A. Land Commissioner Josh Stevenson reported that in cooperation with the Cass County Assessor's Office it is recommended that a State deeded county administered parcel offered at a previous public auction should be removed from the over the counter sale list for the purpose of reevaluating the current appraisal price. Mr. Stevenson explained appraisal process and presented Resolution 23-13.

Commissioner Kangas offered Resolution No. 23-13 and moved its adoption; Commissioner Peterson seconded:

WHEREAS, the parcel listed was offered at previous public auction and remains unsold and prior to developing a new land sale list, this parcel shall be withdrawn.

**Parcel # 1**

PIN #94-337-1245

Lot 15, Block 12, original Plat of Pine River, less Southwesterly 4.80 feet thereof and also less the Northeasterly 3½ feet thereof (it being the intent of this description for the southwesterly 4.80 feet of said Lot 15 being that part thereof laying

Southwesterly of a line that is parallel with and 4.80 feet Northeasterly of as measured at right angles from the Southwesterly line of said Lot 15).  
This parcel contains a small commercial building.

Appraised Value - \$8,500.00

Land Sale Date 6/23/2012

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.  
THEREFORE, BE IT RESOLVED that the parcel listed above is to be withdrawn from the current over the counter tax-forfeited land sale list for redetermination.

Resolution No. 23-13 was adopted by majority vote: Ayes: Downham, Dowson, Kangas, Peterson. Nays: None. Absent: Gaalswyk.

5B. Mr. Stevenson presented Resolution No. 24-13 establishing the sale of certain tax-forfeited parcels on Saturday, June 29, 2013, beginning at 9:00 a.m., Commissioners Board Room, 1<sup>st</sup> Floor, Courthouse, Walker, MN. Land Commissioner Stevenson reported that each City or Township has been notified and recommends that the Board proceed as presented.

Commissioner Peterson offered Resolution No. 24-13 and moved its adoption; Commissioner Kangas seconded:

**WHEREAS**, the following parcels of land are Tax Forfeited and the Cass County Board has classified said parcels as non-conservation removing any previous memorial forest designation:

**Parcel # 1**

Appraised Value - \$49,900.00

PIN #03-007-4200

NWSE, Section 7-134-32 Becker Township

33 Acres Upland, 7 Acres Lowland, Public Access on Gravel Road.

This parcel has a private easement across it for ingress and egress for the private landowner to the north. Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

**Parcel # 2**

Appraised Value - \$56,900.00

Pin #05-007-4400

SESE, Section 7-140-30 Birch Lake Township

38 Acres Upland, 2 Acres Lowland, Public Access on Township Minimum Maintenance Road.

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

**Parcel # 3**

Appraised Value - \$41,900.00

Pin #16-030-3300

Government Lot 4, Section 30-140-31 Hiram Township

28 Acres Upland, 12 Acres Lowland, Public Access on Gravel Road.

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

**Parcel # 4**

Appraised Value - \$59,900.00

Pin #16-030-4100

NE $\frac{1}{4}$ SE $\frac{1}{4}$ , Section 30-140-31 Hiram Township

40 Acres Upland, Public Access on Gravel Road, Encroachment from adjoining land owner.

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

**Parcel # 5**

Appraised Value - \$76,200.00

Pin #16-470-0130 Hiram Township

Lot 3, Block 1, Jack Pine Shores

208 Feet Lakeshore, 4 Acres $\pm$  Upland, Access on Gravel Road, Partial Completed Garage.

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

**Parcel # 6**

Appraised Value - \$79,900.00

Pin #16-018-2208 Hiram Township

The East 100 Feet of the West 404 Feet of Government Lot 1, Section 18-140-31

112 Feet Lakeshore, 4.57 Acres Upland, Encroachment from adjoining land owners.  
Proceeds from the sale of this parcel will be credited to Fund 71-032 and Fund 71-032 designated to LCCMR

**Parcel # 7**

Appraised Value - \$6,000.00

PIN #94-337-1245 City of Pine River

Lot 15, Block 12, original Plat of Pine River, less Southwesterly 4.80 feet thereof and also less the Northeasterly 3½ feet thereof (it being the intent of this description for the southwesterly 4.80 feet of said Lot 15 being that part thereof laying Southwesterly of a line that is parallel with and 4.80 feet Northeasterly of as measured at right angles from the Southwesterly line of said Lot 15). This parcel contains a small commercial building.

Previous Value - \$8,500

Previous Land Sale Date – 6/23/2012

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

**Parcel # 8**

Appraised Value - \$6,500.00

PIN #93-337-1222 City of Pillager

Lots 5 and 6, Block 12, Petersons Addition to Pillager

Special Assessments will apply to this parcel. Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

**Parcel # 9**

Appraised Value - \$15,000.00

PIN #93-352-0105 City of Pillager

Lot 1, Block 1, The Crossing

Special Assessments will apply to this parcel. Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

**Parcel # 10**

Appraised Value - \$15,500.00

PIN #93-352-0110 City of Pillager

Lot 2, Block 1, The Crossing

Special Assessments will apply to this parcel. Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

**Parcel # 11**

Appraised Value - \$15,500.00

PIN #93-352-0115 City of Pillager

Lot 3, Block 1, The Crossing

Special Assessments will apply to this parcel. Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

**Parcel # 12**

Appraised Value - \$15,500.00

PIN #93-352-0120 City of Pillager

Lot 4, Block 1, The Crossing

Special Assessments will apply to this parcel. Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

**Parcel # 13**

Appraised Value - \$15,500.00

PIN #93-352-0205 City of Pillager

Lot 1, Block 2, The Crossing

Special Assessments will apply to this parcel. Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

**Parcel # 14**

Appraised Value - \$15,500.00

PIN #93-352-0225 City of Pillager

Lot 5, Block 2, The Crossing

Special Assessments will apply to this parcel. Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

**Parcel # 15**

Appraised Value - \$15,500.00

PIN #93-352-0230 City of Pillager

Lot 6, Block 2, The Crossing

Special Assessments will apply to this parcel. Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

**Parcel # 16**

Appraised Value - \$15,500.00

PIN #93-352-0235 City of Pillager

Lot 7, Block 2, The Crossing

Special Assessments will apply to this parcel. Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

**Parcel # 17**

Appraised Value - \$12,000.00

PIN #93-352-0320 City of Pillager

Lot 4, Block 3, The Crossing

Special Assessments will apply to this parcel. Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

**Parcel # 18**

Appraised Value - \$17,500.00

PIN #93-217-2403 City of Pillager

The East One-half of the Northwest Quarter (E½ of NW¼) of Section Seventeen (17), Township One Hundred Thirty-three (133), Range Thirty (30), LESS That part lying North of the State Highway #210 and ALSO LESS That part of the Southeast Quarter of the Northwest Quarter (SE¼NW¼), Section Seventeen (17), Township One Hundred Thirty-three (133), Range Thirty (30) described as follows: Beginning at the Southeast corner of said SE¼NW¼, thence North along the east line of said SE¼NW¼ a distance of 815 feet, thence North 87 degrees 30 minutes West a distance of 740 feet, thence South 783.7 feet to the south line of the SE¼NW¼, thence South 89 degrees 21 minutes East a distance of 740 feet to the point of beginning. ALSO LESS That part platted as the Crossing, on File and of record in the office of the County Recorder in and For Cass County, Minnesota.

Special Assessments will apply to this parcel. Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

THEREFORE, Be it resolved, the Cass County Board of Commissioners hereby certifies that all the above parcels of land have been viewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01 subd. 8, 282.018 and the 1991 Laws of Minnesota Ch. 354, Art. 10, Sec. 9, amending M.S. Sec. 282.018, subd. 2 (1990). The County Board of Commissioners hereby certifies that the County Land Commissioner has reviewed the attached land sale list and identified any and all nonforested marginal land and wetland.

BE IT ALSO RESOLVED, that the parcels of land forfeited to the State of Minnesota for nonpayment of taxes, appearing on the list filed with the County Auditor-Treasurer, have been classified and appraised; that the appraised value of each parcel be approved and authorization for a public sale of the land be granted, pursuant to M.S. 282.01; that the sale will be held on June 29, 2013 beginning at 9:00 a.m., by the Cass County Auditor-Treasurer in the Public Meeting Room of the Courthouse, Walker, MN for not less than the appraised value.

BE IT FURTHER RESOLVED that the following additional terms shall apply to this sale:

1. No lot shall be sold for less than the total of the appraised value of the land, plus the appraised value of the timber, plus the appraised value of the improvements, plus any outstanding special assessments, plus all applicable fees.
2. Any and all bids can be rejected. Any lot may be withdrawn from sale by Cass County up to and including the day of the sale.
3. All land sales shall be for cash at time and date of the auction.
4. A 10% non-refundable deposit or letter of credit with balance to be paid within 30 days of the sale is accepted for parcels that sell for more than \$30,000. (Per sale policy adopted 20 October 1998).



5. The land and any improvements are sold as is. The County makes no warranties as to the condition or habitability of any buildings, wells, septic systems, soils, roads or any other thing on the site. Some properties may have inadequate systems or no septic systems at all. Within one year of transfer all parcels must meet applicable County Ordinances.
6. The Cass County Auditor-Treasurer hereby certifies that Cass County has and will comply with all laws governing the sale of tax forfeited land of the State of Minnesota in the conduct of the foregoing approved public land sale. All properties have been reviewed by the Land Commissioner under the requirements of 1991 Laws of Minnesota Ch.354, Art.10, Sec.9.
7. Buyers will receive a State Deed for tax forfeited lots and a Quit Claim deed for County Fee Owned lots. Cass County makes no warranties as to the condition of the title.

Resolution No. 24-13 was adopted by majority vote: Ayes: Downham, Dowson, Kangas, Peterson. Nays: None. Absent: Gaalswyk.

- 5C. Mr. Stevenson requested Board action to approve a tour of the Deep Portage Environmental Learning Center on Friday, Friday, May 17, 2013, beginning at 10:00 a.m. 2197 Nature Center Drive NW, Hackensack, MN. Mr. Stevenson explained the focus of the tour will be information on the emergency saving and improvements made to the campus.

M/S/P Dowson, Kangas – To approve a tour of the Deep Portage Environmental Learning Center on Friday, Friday, May 17, 2013, beginning at 10:00 a.m. 2197 Nature Center Drive NW, Hackensack, MN. Unanimous.

- 6A. Highway Engineer Dave Enblom introduced Fiscal Supervisor Lori Koch. Ms. Koch presented the 2012 Cass County Highway Annual Report. The Board complimented the Highway Department on the detailed report that was presented. No action necessary.

- 6B. Highway Engineer Dave Enblom discussed financial trends in County Surveyor's Office. The County has staffed a fulltime County Surveyor since June 29, 1998. Mr. Enblom reported that the primary funding streams have been the Land Department timber proceeds (survey work), Environmental Service fees (planning & zoning), and the Highway Department property tax levy (public land survey and limited road construction). Administrator Yochum added that as previously reported in the budget review process the market conditions, and in some respects the expansion of web-based information, have changed to the point that a part-time contracted County Surveyor can be considered. The contracting approach is not unique as seen in several area Counties including Beltrami, Clearwater, Hubbard and Wadena.

M/S/P Peterson, Kangas – To approve the request for proposal format, to approve the solicitation of contracted Surveyor services, and to authorize a layoff notice to County Surveyor Bob Kovanen effective on June 15, 2013. Unanimous.

- 6C. The Board acknowledged correspondence dated April 8, 2013 from the Shingobee Connection Trail Committee thanking those individuals and departments that have been instrumental to the trail's success and to commend the Cass County Highway Engineer, David Enblom and his staff. Without County professional staff assistance the trail project may have not been able to advance. The Committee also thanked the Cass County Board of Commissioners for their support over the years and deeply grateful for making the Shingobee Trail Project possible. Mr. Enblom cited important contributions by Fiscal Supervisor Lori Koch and Construction Design Engineer Laura Hadrava on this and similar local projects. No action necessary.

7. County Administrator Yochum confirmed the upcoming meeting schedule.

M/S/P Dowson, Peterson – To establish Friday, July 26, 2013 for the Annual Planning Retreat, Cass County Land Department Meeting Room, Backus, MN beginning at 8:30 am. Unanimous.

8. Chairman Downham adjourned the meeting at 11:34 a.m.

SIGNED: \_\_\_\_\_  
Dick Downham, Chairman  
Cass County Board of Commissioners

ATTEST: \_\_\_\_\_  
Robert H. Yochum  
Cass County Administrator