

**TRANSCRIPT AND REPORT OF PROCEEDINGS
CASS COUNTY BOARD OF COMMISSIONERS
COUNTY OF CASS
May 6, 2014**

- 1A. Chairman Kangas convened the regular meeting of the Cass County Board of Commissioners at 9:00 a.m. on Tuesday, May 6, 2014, with the flag pledge, in the Board Room of the Courthouse Annex, Walker, MN. Commissioners present: Downham, Dowson, Gaalswyk, Kangas, and Peterson. Commissioners absent: None.

Others present during portions of the meeting included:

<u>NAME</u>	<u>REPRESENTING</u>	<u>NAME</u>	<u>REPRESENTING</u>
Robert Yochum	Administrator	Larry Wolfe	Chief Financial Officer
Josh Stevenson	Land Commissioner	John Ringle	ESD Director
Dave Enblom	Highway Engineer	Penny Vikre	Asst. County Assessor
Reno Wells	HHVS Director	Jeff Woodford	VSO
Lori Koch	Highway Dept.	Paul Fairbanks	Solid Waste Ofcr/Co. Planner
Tim Richardson	Central Services Director	Mary Tennis	Sheriff's Office
Joel Norenberg	Sheriff's Office	Sharon Anderson	Auditor-Treasurer
Tom Burch	Sheriff	Gail DeBoer	Pilot Independent
Monica Lundquist	Brainerd Dispatch	Allan Olson	Cass Lake Times
Scott Bruns	Self	Linda Husby	Administrator's Office

- 1B. M/S/P Downham, Peterson - To approve the agenda items for discussion as presented and amending Item 2A.8 (Additional personnel items), and the addition of Item 7D. (MnDOT Cooperative Construction Agreement No. 05759 for Phase V of the Shingobee Connection bike trail and pedestrian tunnel on Trunk Highway No. 371 in the City of Walker). Unanimous.

- 2A. County Administrator Robert Yochum presented to the Board the following matters:

M/S/P Peterson, Downham – To waive reading and approve the consent agenda as amended. Unanimous.

Approve - Board Minutes of April 15, 2014.

Approve - Auditor warrants dated April 10, 2014 in the amount of \$741,948.93

Approve - Auditor warrants dated April 17, 2014 in the amount of \$257,786.47.

Approve - Auditor warrants dated April 24, 2014 in the amount of \$93,954.35.

Approve - HHVS Commissioner warrants dated April 18, 2014 in the amount of \$177,909.14.

Approve - HHVS Auditor warrants dated April 18, 2014 in the amount of \$109,354.47.

Approve - HHVS Auditor warrants dated April 18, 2014 in the amount of \$3,505.53.

Approve Personnel Items - Budgeted positions scheduled for replacement: A. 1. Receive & file - Notice of appointment of Margaret "Maggie" Melby, HHVS Collections Officer, grade 20, step 1, effective date of May 27, 2014. 2. Receive & file - Notice of appointment of Colleen Bentler, HHVS Home Health Aide, grade 13, step 1, effective date of May 12, 2014. 3. Receive & file - Notice of appointment of Ron Dycus, Sheriff's Office Corrections Officer, grade 21, step 1, effective date of April 15, 2014. 4. Receive & file - Notice of appointment of Seth Robison, Sheriff's Office Corrections Officer, grade 21, step 1, effective date of April 21, 2014. 5. Receive & file - Notice of appointment of Highway Department Seasonal/Temporary employees for 2014: Randall Brueland – Grade 6 step 10; Molly Arola – Grade 6, step 4; Jerry Bolin – Grade 6, step 2; Merle Weaver – Grade 6, step 2; Larry Baumgartener – Grade 6, step 1; Duane Johnson – Grade 6, step 1; Christopher Dahn – Grade 6, step 1. 6. Receive & file - Notice of resignation of John Kelly Phipps, Corrections Officer, effective May 1, 2014. 7. Receive & file - Notice appointment of Cecil Louks to Facilities Division Supervisor for the Central Services Department effective May 12, 2014 - Grade 23, Step 1. 8. Receive & file - Notice of appointment of Amy Asell, Eligibility Worker, Grade 22, Step 1 vacated by Jennifer Johnson effective May 24, 2014. 9. Receive & file - Notice of intent to fill budgeted Office Support Specialist to fill Office Support Specialist position vacated by Amy Asell, Grade 15. 10. Receive & file - Notice of resignation of Nicole Mankowski, County Agency Social Worker, effective May 16, 2014, and receive & file the notice of intent to fill budgeted County Agency Social Worker position, Grade 22. B. Positions scheduled for no replacement at this time: None. C. Other – 1. Receive & file - Notice of probation completion for Jessica Watts, Tech Support Specialist, grade 26, effective April 21, 2014. 2. Approve - Revised Home Health Aide PDQ (Position Description Questionnaire) to allow hiring of a certified nursing assistant to complete and pass competency testing requirement within one month of employment. 3. Receive & file - Notice of probation completion for Casey Reynolds, Motor Equipment Operator

(Pillager), grade 21, effective April 21, 2014. 4. Receive & file - Notice of probation completion for Luke Abraham, Motor Equipment Operator (Pine River), grade 21, effective April 28, 2014.

Approve licenses - Gambling - Walker Area Community Center - Paul Jaeger, raffles held on September 1, 2014, Shingobee; Outing Gun Club -Patrick Bennington raffles held on November 8, 2014 Crooked Lake. On & Off Sale 3.2 Beer - Birch Ridge Resort - Birch Ridge Resort, Inc, Otter Tail Peninsula. Set-Up - Birch Ridge Resort - Birch Ridge Resort, Inc, Otter Tail Peninsula. Wine & Beer - Cass Lake Lodge - 2 Balls, Inc, Pike Bay.

Approve - Distribution of Chippewa National Forest 25% Fund payment for 2013 in the amount of \$283,548.22.

Approve - Law enforcement agreement's with Moondance Jam, Inc. for the Country Jam on June 20-21, 2014 and for Moondance Jam on July 17-19, 2014.

Approve - Budgeted financial contribution for FY2014 – Cass County Ag. Society (Pillager) in the amount of \$5,000.00.

Receive & file - Timber auction results of April 24, 2014 totaling 9,871.00 cords plus 10.400mbf saw timber totaling \$264,380.74.

Accept - Donations to the Sheriff's Office: \$400.00 from Turtle Lake Township for STS crew for equipment; \$500.00 from Fairview Twp. for Lakes Area Dive Team and \$500.00 from Shingobee Twp. for Lakes Area Dive Team.

Receive & file - STS quarterly report total of hours of 1,368 and value of hours worked at \$8.00 totaling \$10,944.00.

M/S/P Peterson, Downham – To approve accepting a quote for gate repair in Home Brook Township (SW ¼ SW ¼, 11-135-30) from Kurt Sawyer not to exceed \$160.00. Unanimous.

<u>Bidder</u>	<u>Bid Amount</u>
Kurt Sawyer	\$160.00
Sawyer Timber	\$170.00
371 Welding	No Bid

M/S/P Peterson, Downham – To approve accepting a quote for sealing/abandonment, and pit filling of existing sand point well on tax forfeit Parcel #45-012-2102 (N ½ NE NW Sec. 12, Twp.141 (Turtle Lake) Rge. 30 from Blue Water Wells not to exceed \$700.00.Unanimous.

<u>Bidder</u>	<u>Bid Amount</u>
Blue Water	\$ 700.00
Freeman Well Drilling Inc.	\$ 800.00
Elsner Well Drilling Inc.	\$1,750.00

Approve - Resolution No. 22-14 on GIA Trail assistance for 2014-2015 for Cass County Ski Trails; Snowmobile & All-Terrain Vehicles.

Commissioner Peterson offered Resolution No. 22-14 and moved its adoption, Commissioner Downham seconded:

BE IT RESOLVED, that Board of Commissioners of Cass County, Minnesota, hereby approved applications for the 2014-2015 grant-in-aid assistance for:

Cass County Ski Trails

- Hiram
- Goose Lake
- Washburn Lake
- Cut Lake

Snowmobile Trails

- Arctic
- Aspen
- Brush Pilots
- Chippewa
- Eagle Country
- Heartland
- Hiram
- Lost Girl
- Wadena Trail Breakers
- Paul Bunyan
- Pipeline
- Snoway 1
- Snowsnake
- Soo Line
- Triville
- Winnie Loop
- Wood Lake

All-Terrain Vehicle

- Soo Line

- Emily-Outing Trail

Resolution No. 22-14 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

Approve - Resolution No. 23-14 for Grant in-Aid application for ATV Trail Permit for Emily-Outing Trail from April 1, 2014 through March 31, 2019.

Commissioner Peterson offered Resolution No. 23 -14 and moved its adoption, Commissioner Downham seconded:

BE IT RESOLVED, the Board of Commissioners of Cass County, Minnesota, hereby approves application for grant-in-aid for an ATV trail, Emily-Outing Trail, to be maintained from April 1, 2014 through March 31, 2019.

BE IT RESOLVED, the Chairman and County Auditor are hereby authorized to sign agreements whereby Cass County will act as sponsoring agent.

Resolution No. 23 -14 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

Authorize - Project management agreement with Mark Beard for Capital Maintenance Program through March 31, 2015 in the amount of \$50.00 per hour.

M/S/P Peterson, Downham – To approve accepting a quote for garbage clean up on 14 tax forfeited parcels from Kurt Sawyer at the rate of \$95 per hour not to exceed \$1,800.00 (Cass County pays all tipping fees directly to the transfer station or demolition land fill). Unanimous.

<u>Bidder</u>	<u>Bid per hour</u>
Kurt Sawyer	\$95 per hour
Schrupp Excavating	\$140 per hour
North Fork Boulders	\$140 per hour

M/S/P Peterson, Downham - To approve accepting a quotes for grading of Bungo/Moose Lake, Bull Moose, Deerfield and Old Grade forest access trails: Deerfield trail grading to Sawyer Timber not to exceed \$650; Bungo/Moose Lake trail grading to Sawyer Timber not to exceed \$800; Bull Moose trail grading to Sawyer Timber not to exceed \$750; Old Grade grading and hauling additional material to Holmvig Excavating not to exceed \$3,673 (there will be two grading's this season for each trail system). Unanimous.

<u>Bidder</u>	<u>Bungo/Moose Lake</u>	<u>Deerfield</u>	<u>Bull Moose</u>	<u>Old Grade</u>
Holmvig Excavating	\$1,050.00	\$750.00	\$800.00	\$3,673.00
North Fork Excavators	\$1,250.00	\$900.00	\$900.00	\$3,700.00
Sawyer Timber	\$ 800.00	\$650.00	\$750.00	NO BID
Schrupp Excavating	\$1,300.00	\$900.00	\$950.00	\$3,700.00
Ruyak Enterprises	NO BID	NO BID	NO BID	\$5,900.00

Receive & file - HHVS Cash Account Balance Comparison and Child Service Costs through March 2014.

Approve - HHVS purchase of service contract: Minnesota Counties Computer Cooperative from April 14, 2014 – March 31, 2016, County Attorney - MCAPS 4 Support Services Agreement from January 1, 2012 –Dec. 31. 2019.

M/S/P Peterson, Downham – To award an appraisal contract to Lawrence Valuation Service LLC not to exceed \$10,800.00 for parcels that provide access to inaccessible public land and protect critical forest habitat in Becker Twp. (03-004-2300 40.36 acres); Hiram Twp. (16-034-2300 40.24 acres); Byron Twp. (11-006-1100 80 acres) and (11-020-1100 160 acres). Unanimous.

<u>Acreage and Township</u>	<u>Amount</u>
03-004-2300 (40.36 acres) Becker Township	\$2,800.00
16-034-2300 (40.24 acres) Hiram Township	\$2,200.00
11-006-1100 (80 acres) Byron Township	\$2,600.00
11-020-1100 (160 acres) Byron Township	\$3,200.00

Approve Assessor's Office Abatements - 2014 tax year Marilyn Baker, 16-013-2206 Hiram, Clerical Error, Reinstate Homestead (current \$4,606, proposed \$3,510); 2013 tax year Marilyn Baker 16-013-2206 Hiram, Clerical Error Reinstate Homestead (current \$5,118, proposed \$3,714); 2012 tax year Marilyn Baker, 16-013-2206 Hiram, Clerical Error Reinstate Homestead (current \$5,202, proposed \$3,748).

3. Veterans Service Officer Jeff Woodford and HHVS Director Reno Wells presented the 1st quarter 2014 report. Activity included: 132 rides for veteran's to medical appointments totaling 26,175 miles, walk-in contacts of 154, 11 home visits, 56 calls in Walker and 459 calls in Backus. Mr. Woodford also discussed the MN State Soldier Assistance Program grant dollars awarded for dental and optical totaling \$9,629.00. Mr. Woodford presented the 2013 CVSO annual report that reflects service to 1,295 veterans with \$5,174,628.00 of assistance.
4. ESD Director John Ringle, and Solid Waste Ofcr./County Planner Paul Fairbanks informed the Board that the Solid Waste Ad Hoc Committee of the Board (Commissioners Gaalswyk and Kangas) recommends entering into contracts with existing cardboard recycling program vendors through 12/31/14. Contract formats were presented for American Disposal, City Sanitary, Waste Management of WI-MN, and Waste Partners Inc. A contract for Nisswa Sanitation Inc. will be presented when it arrives.

M/S/P Gaalswyk, Peterson - To approve the recommendation of the Solid Waste Ad Hoc Committee to execute cardboard collection contracts with American Disposal, City Sanitary, Waste Management of WI-MN, and Waste Partners through December 31, 2014. Unanimous.

- 4B. Mr. Fairbanks reported receipt of three proposals to assist County staff in updating the Cass County Solid Waste Management Plan (required by the State every ten years).

<u>Bidder</u>	<u>Bid Amount</u>
Allied Environmental Consultants	\$ 7,200.00
Wenck Engineers & Scientists	\$12,800.00
SEH	\$13,500.00

M/S/P Downham, Peterson – To accept the proposal submitted from Wenck Engineers & Scientists not to exceed \$12,800.00 (utilizing solid waste assessment fees) to update Cass County's Solid Waste Management Plan. Unanimous.

- 5A. Land Commissioner Josh Stevenson discussed recent contact from the R.D. Offut Company expressing interest in purchasing a 40 acre tract of tax forfeited land located in the SW of NW, Section 17 of Byron Township. The parcel has an appraised value of not less \$37,500.00 and with Board permission could be included at the upcoming public auction land sale on June 28, 2014. Mr. Stevenson also added that the parcel meets the criteria of the Forest Resource Management plan for return to the tax role (surrounded by private property, public access is provided by prescriptive easement, and private access may need to be secured from adjoining land owners).

Commissioner Gaalswyk offered Resolution No. 25-14 and moved its adoption; Commissioner Peterson seconded:

WHEREAS, on Tuesday, March 6, 2014 fifty one parcels of land forfeited to the State of Minnesota for non-payment of taxes, appearing on Resolution No. 18-14 was adopted by the Cass County Board of Commissioners, and filed with the County Auditor-Treasurer, that the appraised value of each parcel be approved and authorization for a public sale of the land be granted, pursuant to M.S. 282.01; that the sale will be held on June 28, 2014 beginning at 9:00 a.m., by the Cass County Auditor-Treasurer in the Public Meeting Room of the Courthouse, Walker, MN for not less than the appraised value.

BE IT RESOLVED, an amendment to Resolution No. 18-14 to be included at the upcoming public auction land sale on June 28, 2014:

Parcel #52

PIN # Part of 11-017-1100 Byron Township Appraised Value - \$37,500.00
The Southwest Quarter of the Northwest Quarter, Section 17, Township 135 North, Range 32 West, Cass County, Minnesota. (40 acres) There is no legal access to this parcel. The purchaser may petition the Township for public access to this parcel under Minnesota Statutes 164.08, Subd 2. Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

BE IT FURTHER RESOLVED that the same terms shall apply to this sale of Parcel #52 as of parcels in Resolution No. 18-14:

1. No lot shall be sold for less than the total of the appraised value of the land, plus the appraised value of the timber, plus the appraised value of the improvements, plus any outstanding special assessments, plus all applicable fees.
2. Any and all bids can be rejected. Any lot may be withdrawn from sale by Cass County up to and including the day of the sale.
3. All land sales shall be for cash at time and date of the auction.
4. A 10% non-refundable deposit or letter of credit with balance to be paid within 30 days of the sale is accepted for parcels that sell for more than \$30,000. (Per sale policy adopted 20 October 1998).
5. The land and any improvements are sold as is. The County makes no warranties as to the condition or habitability of any buildings, wells, septic systems, soils, roads or any other thing on the site. Some properties may have inadequate systems or no septic systems at all. Within one year of transfer all parcels must meet applicable County Ordinances.
6. The Cass County Auditor-Treasurer hereby certifies that Cass County has and will comply with all laws governing the sale of tax forfeited land of the State of Minnesota in the conduct of the foregoing approved public land sale. All properties have been reviewed by the Land Commissioner under the requirements of 1991 Laws of Minnesota Ch.354, Art.10, Sec.9.
7. Buyers will receive a State Deed for tax forfeited lots and a Quit Claim deed for County Fee Owned lots. Cass County makes no warranties as to the condition of the title.

Resolution No. 25-14 was adopted by majority vote: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

- 5B. Mr. Stevenson presented a request from the Emily-Outing Snowbirds for a match by the County of \$1,500.00 and permission to construct a snowmobile trail shelter on county administered land Section 3 of lower Trelipe Township. The club estimates material cost to be approximately \$3,000 with labor provided by the club. Land Commissioner Stevenson reported that the Land Department has money in the 2014 recreation budget to assist clubs with capital improvements.

M/S/P Gaalswyk, Peterson – To approve matching funds from the 2014 recreation budget not to exceed \$1,500.00 to build a snowmobile trail shelter in Section 3 of Lower Trelipe Township (139N, Range 27W) subject to the consent of the Township. Unanimous.

- 5C. Mr. Stevenson discussed receipt of recent information that due to the spread of white nose syndrome the US Fish and Wildlife Service are proposing to add the northern long eared bat to the federal list of endangered and threatened wildlife as early as November 2014. . Mr. Stevenson requested Board action to forward correspondence to the US Fish & Wildlife Service to delay the listing until measures taken to protect this species are appropriately detailed (based on sound scientific data), and take into consideration current public land forest management practices.

M/S/P Downham, Dowson – To authorize the Chairman to forward correspondence to the USFW and federal delegates to request a delay in adding the northern long-eared bat to the federal list of endangered and threatened wildlife until the impact on current forest management practices is determined. Unanimous.

- 6A. Assistant County Assessor Penny Vikre presented the spring 2014 mini abstract of estimated market value for cities and townships in Cass County in the amount of \$6,064,507,100 (new construction totaled \$43,037,000). The 2014 trend is the first occasion in six years that the values have not declined. Ms. Vikre noted that final tax capacity will be reported after receipt of the state assessed property values in June and after the local Boards of Review.

M/S/P Dowson, Gaalswyk – To receive and file the 2014 mini abstract values for Cass County as presented. Unanimous.

- 7A. Highway Engineer Dave Enblom introduced Fiscal Supervisor Lori Koch. Ms. Koch presented the 2013 Cass County Highway Annual Report which included a summary of highway maintenance costs as well as 2013 construction costs. The Board complimented the Highway Department on the detailed report that was presented. No action necessary.

- 7B. Mr. Enblom presented amendment #1 to a joint powers agreement with the City of Lake Shore for project management of the construction of a multi-use year around recreation trail that will be combined with Cass County's CSAH#77 road improvement project.

M/S/P Gaalswyk, Dowson – To approve the Joint Powers Agreement (Amendment #1) with the City of Lake Shore for project management of the construction of a multi-use year around recreation trail that will be combined with Cass County's CSAH#77 road improvement project. Unanimous.

- 7C. Engineer Enblom presented correspondence from the City of Longville requesting Cass County to be the lead agency for project management of City sewer line improvements on CSAH#7 in conjunction with the TH #84 bridge replacement over the Boy River. The city has received a USDA Grant in the amount of \$311,000 and has been approved for a loan in the amount of \$359,000.00. The estimated construction cost of the sewer system improvement is \$482,000. Mr. Enblom also presented notification that the TH #84 bridge replacement has been rescheduled to 2015 as this will give adequate time for the CSAH #7 reconstruction and sewer relocation project to be completed.

M/S/P Dowson, Downham – To approve the Joint Powers Agreement with the City of Longville for Cass County to be the lead agency for project management of City sewer line improvements on CSAH#7 in conjunction with the TH #84 bridge replacement over the Boy River. Unanimous.

- 7D. Mr. Enblom presented MnDOT Cooperative Construction Agreement No. 05759 for road work on Phase V of the Shingobee Connection bike trail and pedestrian tunnel within the City of Walker. County Engineer Enblom also updated the project cost estimates.

M/S/P Dowson, Gaalswyk – To approve as presented the execution of MnDOT Cooperative Construction Agreement No. 05759 for improvements to Trunk Highway No. 371 Phase V of the Shingobee Connection bike trail and pedestrian tunnel in the City of Walker (State Project Number S.P.1119-36). Unanimous.

- 8A. Central Services Director Tim Richardson reported receipt of 26 proposals for redesign of Cass County's website. 7 firms were chosen for further information and demonstrations. From the group of 7 staff selected 3 firms that had comparable features, clients in Minnesota (State, County, City), and were under the \$50,000 threshold. On April 29th, each of the three vendors demonstrated their product to the individuals in each department that would be updating, creating, and removing information from their departmental pages. Mr. Richardson also explained the need for an additional \$7,500.00 to revamp the method that pin card, permits, and surveys are selected and displayed. Once the website is redesigned a new interface and re-programming of those features will make it quicker and simpler for users to get at the data.

M/S/P Peterson, Downham – To approve a website redesign contract with Revize Software Systems not to exceed \$18,568.00, and approve an additional expenditure of \$7,500 to tie new and current systems together. Unanimous.

<u>Bidder</u>	<u>Bid on Website Design</u>
Revize	\$18,568.00 plus \$2,500/annual maintenance
Vision Internet	\$28,605.00 plus \$6,600/annual maintenance
Civic Plus	\$32,210.00 plus \$5,270/annual maintenance

9. Auditor-Treasurer Sharon Anderson acknowledged the Public Hearing Notice regarding updates to the Cass County Capital Improvement Plan. The Auditor-Treasurer summarized the 2015/19 Capital Improvement Plan changes since Tuesday, April 2, 2014, as well as, noted that no one from the public requested to be heard on this subject and no written comments have been received.

Central Services Director Tim Richardson discussed the 2014/15 capital maintenance program plan including the 2014 jail maintenance upgrades per the Mn Department of Corrections (DOC) requirements. The amended 2014 operating budget maintenance program and the 2015 operating budget maintenance programs were also reviewed.

Chief Financial Officer Larry Wolfe discussed comparative jail boarding costs published by the Mn DOC. Cass County inmate cost (after considering board rates) for 2013 is \$91.45. Mr. Wolfe estimated future capital cost of ~\$15,000,000 (\$85,000 per bed) for a 180 bed jail. Operating costs of a new jail were not offered but would be significantly higher than present costs.

Sheriff Tom Burch acknowledged Lieutenant Joel Norenberg and Jail Program Coordinator Mary Tennis for the exemplary job of managing the existing jail plan and their 100% compliance rating of a recent Mn DOC inspection. Sheriff Burch also commented that he does not support replacement of the dispatch center radio console equipment at this time and will seek support from Sheriffs to delay "unplugging" the present system.

Highway Engineer David Enblom reviewed the 2014 through 2019 capital highway projects including: Year 2014 - CSAH 1 (CSAH 24 to CR114); CSAH 7 (TH84 to CSAH 54); CSAH 49 (TH 84 to CSAH 56). Year 2015 – CSAH 4 (¼ corner Section 21 to CSAH 53); CSAH 58 (TH 7 to 4.0 mi. east); CSAH 65 (CSAH 4 to CR 158); CSAH 74 (CSAH 65 to CSAH 3); CSAH 202 (Pine River). Year 2016 - CSAH 1 (CR 107 to CSAH 24); CSAH 17 (CSAH 1 to County line); CSAH 29 (City of Lake Shore); CSAH 78 (CSAH 20 to CSAH 77); CSAH 78 (CSAH 29 to CSAH 77); CSAH 205 (Walker); CR 103 (Bridge replacement). Year 2017 – CSAH 75 (TH 2 to County Line); CSAH 77 (CSAH 78 to South City limits of Lake Shore) CR 150 (County line to CSAH 75). Year 2018 – CSAH 12 (County line to TH 371); CSAH 38 (County lien to TH 371); CSAH 66 (County line to TH 371); CR 129(CSAH 7 to Warner Dr.). Year 2019 – CSAH 20 (County line to TH 64); CSAH 23 (County line to TH 64); CSAH 24 (TH 64 to CSAH 1); CR 136 (CSAH 73 to CSAH 73).

Mr. Enblom also discussed the status of highway maintenance facility renovations at Pine River, Walker, Longville, Hackensack, Pillager, and Remer.

M/S/P Peterson, Dowson – To approve the adoption of the 2015 - 2019 Capital Improvement Plan as presented, and approve 2015 Central Services capital maintenance plan for inclusion in the 2015 proposed budget and further, post the adopted plan on the Cass County Website. Unanimous.

10. County Administrator Yochum confirmed the upcoming meeting schedule: County Board Meeting in Commissioner District #1, Tuesday, May 20, 2014 at 6:00 p.m. beginning at Pillager Town Hall, 306 Elm Avenue, Pillager, MN.
11. Chairman Kangas adjourned the meeting at 11:15 a.m.

SIGNED: _____
Bob Kangas, Chairman
Cass County Board of Commissioners

ATTEST: _____
Robert H. Yochum
Cass County Administrator