

**TRANSCRIPT AND REPORT OF PROCEEDINGS
CASS COUNTY BOARD OF COMMISSIONERS
COUNTY OF CASS
April 7, 2015**

- 1A. Chairman Gaalswyk convened the regular meeting of the Cass County Board of Commissioners at 9:00 a.m. on Tuesday, April 7, 2015 with the flag pledge in the Board Room of the Courthouse Annex, Walker, MN. Commissioners present: Bruns, Downham, Gaalswyk, Kangas, and Peterson. Commissioners absent: None.

Others present during portions of the meeting included:

<u>NAME</u>	<u>REPRESENTING</u>	<u>NAME</u>	<u>REPRESENTING</u>
Robert Yochum	Administrator	Larry Wolfe	Chief Financial Officer
Josh Stevenson	Land Commissioner	Tim Richardson	Central Services Director
Larry Wolfe	Chief Financial Officer	Sharon Anderson	Auditor-Treasurer
Reno Wells	HHVS Director	Michele Piprude	Social Services Manager
Tom Burch	Sheriff	James Schneider	Probation Director
Brad Rittgers	Sheriff's Office	Jolene Frick	HHVS
Christopher Strandlie	County Attorney	Shari Splichal	Auditor-Treasurer's Office
David Enblom	Highway Engineer	Laura Hadrava	Construction Design Engineer
Scott McAllister	Area Maintenance Foreman	Todd Schultz	Area Maintenance Foreman
Casey Reynolds	Area Maintenance Foreman	Pat Bundy	Land Department
Debbie Rateike	City of Hackensack	Benjamin Graves	Arthur's/Graves
Jean Carlson	Arthur's Restaurant	Bruce Carlson	Arthur's Restaurant
Eric Loge	Waste Partner's	Monica Lundquist	Brainerd Dispatch
Gail DeBoer	Pilot Independent	Allan Olson	Cass Lake Times

- 1B. M/S/P Kangas, Peterson - To approve the agenda items for discussion as presented and the addition of Item 9D. (Approve Resolution 18-15 ban parking motor vehicles on that portion of CSAH 58 between 67th Avenue and T.H. 6. at all times). Unanimous.

- 2A. County Administrator Robert Yochum presented to the Board the following matters:

M/S/P Downham, Kangas - To waive reading and approve the consent agenda. Unanimous.

Approve - Board Minutes of March 17, 2015.

Approve - Auditor warrants dated March 12, 2015 in the amount of \$179,977.01.

Approve - Auditor warrants dated March 19, 2015 in the amount of \$104,933.49.

Approve - Auditor warrants dated March 26, 2015 in the amount of \$203,277.10.

Approve - HHVS Commissioner warrants dated March 20, 2015 in the amount of \$223,859.47.

Approve - HHVS Auditor warrants dated March 20, 2015 in the amount of \$86,303.39.

Approve - HHVS Auditor warrants dated March 26, 2015 in the amount of \$1,357.10.

Approve - HHVS Commissioner warrants dated March 26, 2015 in the amount of \$824.98.

Approve Personnel Items – A. Budgeted positions scheduled for replacement. 1. Receive & file - Notice of resignation of Amanda Lennberg, County Agency Social Worker, effective April 10, 2015, and receive & file the notice of intent to fill budgeted County Agency Social Worker position, Grade 30. 2. Receive & file - Appointment of Shannon Omberg, Highway Shop Mechanic – Walker Shop, grade 23, step 1, effective March 16, 2015. 3. Approve - Appointment of Scott Navratil, ESD Resource Specialist, grade 26, step 3, effective April 20, 2015. 4. Receive & file - Appointment of Rima Smith-Keprios, ESD Permit Intake Clerk, grade 17, step 1, effective April 20, 2015. B. Positions scheduled for no replacement at this time. 1. Receive & file - Notice of resignation of Jeanette Wiger, Outreach Worker, effective April 17, 2015. C. Other. 1. Receive and file - Resignation of HHVS Advisory Committee member representing Veterans - Don Fowler, and approve a Certificate of Appreciation to Mr. Fowler from January 1, 2006 to April 7, 2015. 2. Receive & file Notice of intent to hire 3 summer interns/seasonal workers, Environmental Services Department, total of 488 hours @ \$15.00/hour Monday-Friday, 8:00 – 4:30.

Approve Licenses – Set-Up - All Pine Inn Resort - Richard Anderson, Beulah. On & Off Sale 3.2 Beer - Black Bear Golf - Black Bear Golf, LLC, Pine River Twp.

Approve - Fire contracts for Unorganized Township from Jan.1 – Dec.31, 2015 for Walker Fire Dept. - \$550.30/yr. (same as 2014).

Approve - Out of state travel - Auditor-Treasurer Sharon Anderson to Washington DC to EAC Standards Board on April 27-30, 2015.

Receive & file - Updates to the Pine River Area Sanitary District By-Laws Article VII Meetings subd. (f) and (g).

Approve - HHVS Purchase of Service contracts to: Stellher Human Services for Infant Mental Health Services from Apr. 1, 2015 – Jan. 31, 2016; Northern Pines Mental Health Center – Jan. 1, 2015 – Dec. 31, 2015; C & TC Outreach Northland Family Resource Center of Remer-Longville Family Council – Jan. 1, 2015 – Dec. 31, 2015.

Approve - City of Walker Prosecution Services agreement.

Receive & file - HHVS Cash Account Balance Comparison and Child Service Costs through February 2015.

Receive & file - Timber auction results of March 26, 2015 totaling 2,354.00 cords plus 15.90mbf saw timber totaling \$59,423.00.

Accept - Donation in the amount of \$250.00 from Wilkinson Twp. for the Cass County Sheriff's Office - Lakes Area Dive Team.

Receive & file - 2015 HHVS Advisory Committee Officer appointments of Wilma Griffin as Chair and Wayne LaDuke as Vice-Chair.

Receive & approve - Child and Teen Clinic & Early Childhood Screening costs for 2015-2016, rates accepted and referred for Board approval from the Cass County HHVS Advisory Committee on March 23, 2015.

Amend - AFSCME Local #2195 HHVS Unit contract dated March 17, 2015 – Hours of Work.

Approve - One year extension of the ISTS Inspector Contract with Cheryl & Ron Brown of Brown's Sep-Tech Services in the amount of \$75.00 for each inspection properly executed and documented, effective April 7, 2015 through March 31, 2016.

Receive & file - Quarterly report of litigated claims.

<u>Bidder</u>	<u>Bid Amount</u>
Precision Aviation LLC	\$23,400.00
Fuhr Flying Service	\$24,570.00

M/S/P Downham, Kangas - To approve low bid on color infrared aerial photography flight to Precision Aviation LLC not to exceed \$23,400.00. Unanimous.

Appraisal Parcels

S½ of SE¼, Section 35, Township 140 North, Range 31 West

NW¼ of SW¼, Section 36, Township 140 North, Range 31 West

S½ of SW¼, Section 25, Township 140 North, Range 31 West

S½ of SW¼ and SW¼ of SE¼, Section 13, Township 138 North, Range 32 West

<u>Bidder</u>	<u>Bid Amount</u>
Lee Steigerwaldt	\$8,100 (all four parcels)
Lawrence Valuation Service LLC	\$8,200 (all four parcels)
Nate Brooberg	\$8,740 (all four parcels)
Richard Johnson	\$10,000 (all four parcels)
Stephen Hosch	\$10,495 (all four parcels)
Bill Ludenia	\$10,900 (all four parcels)

M/S/P Downham, Kangas – To approve low bid for appraisals of inaccessible public land and protect critical forest habitat to Lee Steigerwaldt - \$8,100 (all four parcels). Unanimous.

Approve- Use of county administered land in conjunction with Chippewa Triathlon, after providing a hold harmless agreement and liability insurance.

Accept - Proposal from Ultimate Cleaning Team for cleaning of HHVS building at \$2,375/mo. and cancel contract with Marsden Building Maintenance.

Approve - Contract for up to 80 hours of professional service with retiree Retta Freeman over a one month span from April 15, 2015 to May 15, 2015 during normal working hours at a rate of \$27.24/hr.

- 2B. Administrator Yochum summarized the Ad-Hoc Solid Waste Committee meeting of Tuesday, March 17, 2015 including selected exhibits regarding Waste Partners request for reimbursement for cardboard recycling services in 2014. The committee (Gaalswyk, Kangas) recommended to the Board that Waste Partners be paid for all 2014 activity utilizing the 2015 contract language thus approving an additional payment to Waste Partners in the amount of \$18,292.50.

Eric Loge of Waste Partners thanked the Board and staff for reconsidering his request for reimbursement.

M/S/P Kangas, Bruns - To approve an additional payment to Waste Partners in the amount of \$18,292.50 as presented. Unanimous.

- 3A. Chairman Gaalswyk acknowledged the Public Hearing Notice for the consideration of an Off-Sale Intoxicating Liquor to Arthur's Restaurant, Arthur's Ten Mile Lake, LLC, Birch Lake Township, PID#05-006-1202, located at 4777 State 371 NW Hackensack, MN 56452. Administrator Yochum reported that telephone inquiries were received regarding possible limitations on new off-sale intoxicating liquor licenses. Mr. Yochum noted that the Board had been provided related statutes and the existing Cass County Liquor Ordinance and that the application meets present rules (the file also shows Birch Lake Township approval dated February 23, 2015).

Chairman Gaalswyk asked the audience for comments relating to the off-sale intoxicating liquor license. Ben Graves and Bruce Carlson of Arthur's Restaurant described the nature of their project that will open in the summer of 2015 and activity planned in the approximate 100 square foot area designed to hold the off-sale intoxicating liquor items.

M/S/P Peterson, Downham - To approve the Off-Sale Intoxicating Liquor License application of Arthur's Restaurant, Arthur's Ten Mile Lake, LLC, Birch Lake Township, PID#05-006-1202, located at 4777 State 371 NW Hackensack, MN 56452, contingent upon receipt of all required documents. Unanimous.

- 4A. Central Services Director Tim Richardson presented two fire alarm system bids received from the bid opening of Tuesday, March 31st. North Country Electrical Services, Inc. (NCESI), submitted bid was \$97,491 for the system, and \$35,566 for the Alternate #1 that ties into the Honeywell Enterprise Building Integrator (EBI). Wiebolt Electric's bid was \$173,430 for the system and \$38,950 for the Alternate #1. Upon consultation with Edi's engineer the tie-in to EBI can be done at a later date, if it is deemed necessary. Mr. Richardson added that the original "estimate" was for \$85,000, and that the substantial completion date of October 15, 2015 and November 15, 2015 for final completion.

<u>Bidder</u>	<u>Bid Bond</u>	<u>Base Bid Amount</u>	<u>Alternate #1</u>
North Country Electrical Services, Inc.	√	\$ 97,491.00	\$35,566.00
Wiebolt Electric Inc.	√	\$173,430.00	\$38,950.00

M/S/P Downham, Kangas - To accept the bid to install a new fire alarm system to the specifications in the project documents from North Country Electrical Services, Inc. in the amount of \$97,491 and take no action on the Honeywell EBI tie in at this time. Unanimous.

- 5A. HHVS Office Support Services Senior Jolene Frick presented the 2014 HHVS Annual Report which included program descriptions and outcomes for each of the unit activities in the Cass County Health, Human, and Veterans Services Department. The Board complimented the Department on their work and an excellent annual report.

M/S/P Downham, Bruns – To receive & file the 2014 HHVS Annual Report as presented. Unanimous.

- 5B. HHVS Social Services Manager Michele Piprude presented the annual 2014 out of home placement (OHP) screening team report. Ms. Piprude discussed the composition of the team and case management trends for calendar year 2014 including volume, source of agency referral, age, gender, and contributing chemicals involved. Ms. Piprude reported that the primary issues determined by the team to contribute to recent out of home placements were: neglect (14), behavior (15), truancy (2), mental health (5), abuse (18), medical (0), and (TPR) termination of parental rights (2). No action necessary.

- 6A. Probation Director Jim Schneider presented the Northwest Juvenile Center annual report. Cass County placements in 2014 consisted of 156 intakes at a cost of \$395,075. Mr. Schneider explained that children are placed at the Northwest Juvenile Center for two reasons which are delinquent behavior and child welfare issues. No action necessary.
- 6B. Mr. Schneider shared a copy of the MacArthur grant application status and acknowledged the extraordinary interest and cooperation of all criminal justice staff and elected officials. No action necessary.
- 7A. Sheriff Tom Burch and Sergeant Bradley Rittgers presented the 2014 Sheriff's Office Annual Report including calls for service data: 19,407 emergency and non-emergency complaints where an ICR was generated; a total of 861 warrants; gun permits totaling 361 permit to carry and 460 permits to purchase; processed 2,251 criminal history checks; 1,256 civil process papers served; 469 no charge papers served; civil fees collected of \$76,525.; death investigations totaled 92 deaths were reported and investigated; serious offense report of 286 cases; completed 639 documented random compliance checks on predatory offenders; arrested 113 impaired drivers (average blood alcohol level .18 - two times the legal limit); countywide average response time of 12.82 minutes, countywide average on scene time 58.29 minutes; 2,013 total of jail bookings; 103 participants in the Sentence to Serve program; recreation safety/enforcement 189.5 hours patrol; safety classes dedicated 228.5 hours; lakes area dive team trained several dozen search and rescue personal on ice water rescues; contract for law enforcement services in the cities of Cass Lake, and Backus (2014); program service expansion with the TEEN CERT program; Take It To The Box collected 319.31 pounds of unwanted prescription medication; emergency management included the Public Health emergency preparedness; mounted posse, chaplaincy initiative and TRIAD members contributed 1,083 volunteer hours. The Board complimented the Sheriff for the report.

M/S/P Peterson, Downham - To receive & file the 2014 Sheriff's Office Annual Report as presented. Unanimous.

- 7B. Sheriff Burch discussed a budgeted vacancy created by the retirement of an investigator in 2014. Sheriff Burch reported his intent to fill the vacancy with a deputy who will be assigned out of class, when needed. No budget adjustments will be required.

M/S/P Bruns, Kangas - To receive & file notice of intent to fill a budgeted vacancy by assigning a deputy out of class investigation duties when needed. Unanimous.

- 7C. Sheriff Burch discussed a 4th sergeant's position assigned to the jail. Staffing this position with a licensed sergeant will: 1.) provide for the supervision of licensed peace officers working in the courthouse and corrections by a licensed supervisor, 2.) create more capacity for the Lieutenant assigned to jail administration to supervise and administer law enforcement operations when needed, and 3.) help prepare for planned personnel changes in the jail as identified in the succession plan including the opportunity for sergeant cross training. Sheriff Burch explained that present plans are to fill the Lieutenant assigned to jail administration in the next two years by a licensed peace officer position and that this strategy has been discussed with the Civil Service Commission and the Personnel Committee of the Board. The total number of staff will stay the same therefore no budget adjustments are necessary at this time.

M/S/P Downham, Kangas - To approve the addition of a 4th sergeant position assigned to the jail. Unanimous.

- 8A. Resource Manager Pat Bundy reported that in cooperation with the Cass County Assessor's Office recommended that a State deeded county administered parcel offered at a previous public auction should be removed from the over the counter sale list for the purpose of reevaluating the current appraisal price.

Commissioner Peterson offered Resolution No. 15-15 and moved its adoption; Commissioner Kangas seconded:

WHEREAS, the parcels listed were offered at previous public auction and remains unsold and prior to developing a new land sale list, these parcels shall be withdrawn.

Parcel #11

Appraised Value - \$28,000.00

PIN #94-337-1140

Lots 7 and 8, Block 11, Original Plat of Pine River.

Previous Value \$35,000.00

Previous Sale Date 7/9/05

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #12

County Fee Owned

Appraised Value - \$35,000.00

PIN #23-013-2202

East 28 Rods of the West 55 Rods of the North 34½ Rods of the Northwest Quarter of the Northwest Quarter, Section 13, Township 136 North, Range 30 West, Cass County, Minnesota

(6 acres) – Maple Township

Parcel is located on Cass County Hwy #17

Previous Value \$50,000.00

Previous Sale Date 6/20/09

Proceeds from the sale of this parcel will be credited to Fund 71-032 and Fund 73 Environmental Trust.

Parcel #14

Appraised Value - \$3,500.00

PIN #26-344-1235

Lot 7, Block 12, Wilderness Park Estates Fourth Addition

Previous Value Lot 7 - \$3,500.00

Previous Sale Date Lot 7 - 6/3/06

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

THEREFORE, BE IT RESOLVED, that the parcel listed above, is to be withdrawn from the current over the counter tax-forfeited land sale list for redetermination.

Resolution No. 15-15 was adopted by majority vote: Ayes: Bruns, Downham, Gaalswyk, Kangas, Peterson. Nays: None.

- 8B. Mr. Bundy presented Resolution No. 16-15 establishing the sale of certain tax-forfeited parcels on Saturday, June 27, 2015, beginning at 9:00 a.m., Commissioners Board Room, 1st Floor, Courthouse, Walker, MN. Land Commissioner Stevenson reported that each City or Township has been notified and recommends that the Board proceed as presented.

Commissioner Downham offered Resolution No. 16-15 and moved its adoption; Commissioner Peterson seconded:

WHEREAS, the following parcels of land are Tax Forfeited or Cass County Fee Owned and the Cass County Board has classified said parcels as non-conservation removing any previous memorial forest designation:

Parcel #1

Appraised Value - \$9,150.00

PIN #41-221-2109, West Sylvan Township

That part of Government Lot 2 of Section 21, Township 133, Range 30, described as follows: Commencing at the north limits of a highway on a line between Lots 1 & 2, Section 21, Township 133, Range 30: thence North 66 degrees 45 minutes East 383.9 feet; thence North 36 degrees 15 minutes East 180.6 feet; thence North 15 degrees East 73.4 feet; thence West parallel with North line of said Section 21 476.3 feet to the West line of said Lot 2; thence South on the West line of Lot 2, 363 feet to the point of beginning; containing 2.66 acres. Together with a perpetual easement for ingress and egress over the existing roadway across the Northerly 33 feet of said Government Lot 2. EXCEPT: That tract conveyed by first parties to John L. Morgan and Georgia M. Morgan by warranty deed dated September 14, 1962, filed September 26, 1962 and recorded in Book 127 of Deeds, Page 564; AND ALSO EXCEPT: That portion of Government Lot 2, Section 21, Township 133, Range 30, described as follows, to-wit: Commencing at the North limits of highway on a line between Government Lots 1 and 2, Section 21, Township 133, Range 30; thence North 66 degrees 45 minutes East a distance of 200 feet to the point of beginning, thence North 66 degrees 45 minutes East 183.9 feet; thence North 36 degrees 15 minutes East 180.6 feet; thence North 15 degrees East 73.4 feet; thence West on a line parallel with the North line of said Section 21, 276.3 feet to a point due North of the point of beginning; thence South on a line parallel to the West line of said Government Lot 2 to the point of beginning.

This parcel has an encroachment from the neighboring landowner to the west.

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #2

Appraised Value - \$45,500.00

PIN #50-028-4301, Wilson Township

The Southwest Quarter of the Southeast Quarter (SW $\frac{1}{4}$ SE $\frac{1}{4}$), Section 28, Township 137 North, Range 29 West, Cass County, Minnesota. Excepting therefrom the following described tract of land; The South 330 Feet of the SW $\frac{1}{4}$ of the SE $\frac{1}{4}$, less the East 132 Feet, Section 28, Township 137, Range 29, Wilson Township, County of Cass, State of Minnesota. (31 acres)

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #3

Appraised Value - \$95,000.00

PIN #26-008-1100, 26-008-1400, Meadowbrook Township

The Northeast Quarter of the Northeast Quarter (NE $\frac{1}{4}$ NE $\frac{1}{4}$) Section 8, Township 135 North, Range 31 West, Cass County, Minnesota and The Southeast Quarter of the Northeast Quarter (SE $\frac{1}{4}$ NE $\frac{1}{4}$), Section 8, Township 135 North, Range 31 West, Cass County, Minnesota. (80 acres)

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #4

Appraised Value - \$34,900.00

PIN #25-005-1100, McKinley Township

Government Lot 1, Section 5, Township 138 North, Range 32 West, Cass County, Minnesota. (40 acres)

There is no legal access to this parcel. The purchaser may petition the Township for public access to this parcel under Minnesota Statutes 164.08, subd 2. This parcel is encumbered by a power line easement. Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #5

Appraised Value - \$41,500.00

PIN #25-005-2401, McKinley Township

Southeast Quarter of the Northwest Quarter (SE $\frac{1}{4}$ NW $\frac{1}{4}$), Section 5, Township 138 North, Range 32 West, Cass County, Minnesota. (40 acres) There is no legal access to this parcel. The purchaser may petition the Township for public access to this parcel under Minnesota Statutes 164.08, subd 2. Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #6

Appraised Value - \$9,000.00

PIN # 94-380-0460

Lots 8 & 9, Block 4, Gillespies Addition to the Village of Pine River

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

UNPAID SPECIAL ASSESSMENT AT TIME OF FORFEITURE = \$2,292.87

Special Assessments may apply to this parcel if reassessed by the Pine River Area Sanitary District.

Parcel #7

Appraised Value - \$800.00

PIN #83-337-1260

Lots 15 thru 18, Block 12, Plat of the Village of Bena

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #8

Appraised Value - \$6,500.00

PIN #29-004-2311, Pike Bay Township

That part of the North Half of Northwest Quarter of Southwest Quarter of Northwest Quarter (N $\frac{1}{2}$ of NW $\frac{1}{4}$ of SW $\frac{1}{4}$ of NW $\frac{1}{4}$) of Section Four (4), Township One Hundred Forty-Five (145), Range Thirty-one (31), described as follows: Commencing at the northwest corner of the SW $\frac{1}{4}$ of NW $\frac{1}{4}$, said corner being in the center of County Road No. 149 as it now exists; thence East along the North boundary of the SW $\frac{1}{4}$ of NW $\frac{1}{4}$ for 495.0 feet to a point, the point of beginning of the tract to be described herein; thence continue East along above said North boundary of the SW $\frac{1}{4}$ of NW $\frac{1}{4}$ for 165.0 feet, more or less,

to a point on the East line of the N $\frac{1}{2}$ of NW $\frac{1}{4}$ of SW $\frac{1}{4}$ of NW $\frac{1}{4}$; thence South along above said East line of the N $\frac{1}{2}$ of NW $\frac{1}{4}$ of SW $\frac{1}{4}$ of NW $\frac{1}{4}$, and parallel with the West boundary of the SW $\frac{1}{4}$ of NW $\frac{1}{4}$ for 132.0 feet, to a point on the northerly right-of-way line of a 66.0 foot wide service road; thence West along above said northerly right-of-way line of said service road and parallel with above said North boundary of the SW $\frac{1}{4}$ of NW $\frac{1}{4}$ for 165.0 feet, more or less, to a point that lies South of the point of beginning on a line parallel with above said west boundary of the SW $\frac{1}{4}$ of NW $\frac{1}{4}$; thence North, parallel with said West boundary of the SW $\frac{1}{4}$ of NW $\frac{1}{4}$ for 132.0 feet to the point of beginning; Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #9

Appraised Value - \$12,000.00

PIN #95-001-2103, City of Remer

That part of Government Lot 3, Section 1, Township 141, Range 26, described as commencing at a point on the center line of the Wagon Road running through said Government Lot in a Northerly and Southerly direction, which point is 705 feet Northerly along the center line of said Road from a point on the center line of said road approximately 15 feet East at right angles of telephone cable marker N-2 which telephone cable marker is located at or near the intersection of the South line of said Government Lot and the West edge of said Wagon Road; thence from said point of beginning in a Northerly direction along the center line of said Wagon Road 200 feet; thence West and parallel with the South line of the said Government Lot a distance of approximately 451 feet to the Westerly boundary line of said Government Lot; thence South along the West boundary line of said Government Lot a distance of 200 feet; thence East to the point of beginning, Cass County, Minnesota. Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #10

Appraised Value - \$17,900.00

PIN #95-001-3202, City of Remer

That part of the Northwest Quarter of the Southwest Quarter (NW $\frac{1}{4}$ of SW $\frac{1}{4}$) Section One (1), Township One Hundred Forty-one (141) North, Range Twenty-six (26) West, described as follows: Beginning at a point 1,045.50 feet East of the Southwest corner of the Northwest Quarter of the Southwest Quarter (NW $\frac{1}{4}$ of SW $\frac{1}{4}$) of Section One (1), Township One Hundred Forty-one (141) North, Range Twenty-six (26) West; thence North 187 feet; thence southeasterly and parallel to the Minneapolis, St. Paul and Ste. Marie Railway, a distance of 1,000 feet therefrom, a distance of 250 feet, thence westerly along the south 1/16th line of Section One (1) a distance of 187 feet to the point of beginning. This parcel contains a pole building. Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #11

Appraised Value - \$18,000.00

PIN#94-337-1140

Lots 7 and 8, Block 11, Original Plat of Pine River.

Previous Value \$35,000.00

Previous Sale Date 7/9/05

Previous Value \$28,000.00

Previous Sale Date 6/18/11

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #12

County Fee Owned

Appraised Value - \$21,000.00

PIN #23-013-2202

East 28 Rods of the West 55 Rods of the North 34 $\frac{1}{2}$ Rods of the Northwest Quarter of the Northwest Quarter, Section 13, Township 136 North, Range 30 West, Cass County, Minnesota

(6 acres) – Maple Township

Parcel is located on Cass County Hwy #17

Previous Value \$50,000.00

Previous Sale Date 6/20/09

Previous Value \$35,000.00

Previous Sale Date 6/18/11

Proceeds from the sale of this parcel will be credited to Fund 71-032 and Fund 73 Environmental Trust.

Parcel #13

Appraised Value - \$18,600.00

PIN #23-031-4301

That Part of SW¼ of SE¼ Section 31 Township 136 North, Range 30 West, described as follows: Beginning at a point 627 feet East of the quarter section corner on South line of Section Thirty-one (31) Township One hundred thirty-six (136) Range thirty (30) thence East on the section line 330 feet, thence North 660 feet, thence West 330 feet, thence South 660 feet to the point of beginning.

Previous Value - \$36,000.00

Previous Sale Date 12/5/09

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #14

Appraised Value - \$4,500.00

PIN #26-344-1230

Lots 6 & 7, Block 12, Wilderness Park Estates Fourth Addition

Previous Value Lot 7 - \$3,500.00

Previous Sale Date Lot 7 - 6/3/06

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #15

Appraised Value - \$3,500.00

PIN #85-337-0550

N65' of Lots 10 thru 14, Block 5, Original Plat of Cass Lake

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #16

Appraised Value - \$3,800.00

PIN #85-337-1250

Lots 8 & 9, Block 12, Original Plat of Cass Lake

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #17

Appraised Value - \$5,800.00

PIN #85-341-1180

Lots 22 thru 24, Block 11, Townsite of Cass Lake

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #18

Appraised Value - \$5,300.00

PIN #85-341-1240

Lots 8 thru 10, Block 12, Townsite of Cass Lake

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #19

Appraised Value - \$7,700.00

PIN #85-347-0130

Lots 9 thru 12, Block 1, Van Pelts Addition to Cass Lake

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #20

Appraised Value - \$6,500.00

PIN #85-350-0060

Lot 6, Auditors Plat of Govt Lot 1 Section 15, T145N, R31W of 5th PM

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #21

Appraised Value - \$3,500.00

PIN #85-350-0240

Lot 25, Auditors Plat of Govt Lot 1 Section 15, T145N, R31W of 5th PM

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #22

Appraised Value - \$3,400.00

PIN #85-350-0053

That portion of Lot Number Five (5), of Auditor's Plat No. 1 of Cass Lake, which is more particularly described as follows, to-wit: Beginning at the southwest corner of said Lot 5, thence East along the south line a distance of 150 feet, thence North parallel with the West line a distance of 60 feet, thence West parallel with the South line a distance of 150 feet to the West line of said Lot 5, thence South along the West line of said Lot 5 a distance of 60 feet to the point of beginning, according to the recorded plat thereof on file and of record in the office of the Cass County recorder; Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #23

Appraised Value - \$63,900.00

PIN #'s 01-033-2100, 01-033-2400

The Northeast Quarter of the Northwest Quarter (NE $\frac{1}{4}$ NW $\frac{1}{4}$), Section 33, Township 137 North, Range 32 West, Cass County, Minnesota and The Southeast Quarter of the Northwest Quarter (SE $\frac{1}{4}$ NW $\frac{1}{4}$), Section 33, Township 137 North, Range 32 West, Cass County, Minnesota (80 acres) There is no legal access to this parcel. The purchaser may petition the Township for public access to this parcel under Minnesota Statutes 164.08, subd 2. Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

THEREFORE, Be it resolved, the Cass County Board of Commissioners hereby certifies that all the above parcels of land have been viewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01 subd. 8, 282.018 and the 1991 Laws of Minnesota Ch. 354, Art. 10, Sec. 9, amending M.S. Sec. 282.018, subd. 2 (1990). The County Board of Commissioners hereby certifies that the County Land Commissioner has reviewed the attached land sale list and identified any and all nonforested marginal land and wetland.

BE IT ALSO RESOLVED, that the parcels of land forfeited to the State of Minnesota for non-payment of taxes, appearing on the list filed with the County Auditor-Treasurer, have been classified and appraised; that the appraised value of each parcel be approved and authorization for a public sale of the land be granted, pursuant to M.S. 282.01; that the sale will be held on June 27, 2015 beginning at 9:00 a.m., by the Cass County Auditor-Treasurer in the Public Meeting Room of the Courthouse, Walker, MN for not less than the appraised value.

BE IT FURTHER RESOLVED, that the following additional terms shall apply to this sale:

1. No lot shall be sold for less than the total of the appraised value of the land, plus the appraised value of the timber, plus the appraised value of the improvements, plus any outstanding special assessments, plus all applicable fees.
2. Any and all bids can be rejected. Any lot may be withdrawn from sale by Cass County up to and including the day of the sale.
3. All land sales shall be for cash at time and date of the auction.
4. A 10% non-refundable deposit or letter of credit with balance to be paid within 30 days of the sale is accepted for parcels that sell for more than \$30,000. (Per sale policy adopted 20 October 1998).
5. The land and any improvements are sold as is. The County makes no warranties as to the condition or habitability of any buildings, wells, septic systems, soils, roads or any other thing on the site. Some properties may have inadequate systems or no septic systems at all. Within one year of transfer all parcels must meet applicable County Ordinances.
6. The Cass County Auditor-Treasurer hereby certifies that Cass County has and will comply with all laws governing the sale of tax forfeited land of the State of Minnesota in the conduct of the foregoing approved public land sale. All properties have been reviewed by the Land Commissioner under the requirements of 1991 Laws of Minnesota Ch.354, Art.10, Sec.9.
7. Buyers will receive a State Deed for tax forfeited lots and a Quit Claim deed for County Fee Owned lots. Cass County makes no warranties as to the condition of the title.

Resolution No. 16-15 was adopted by majority vote: Ayes: Bruns, Downham, Gaalswyk, Kangas, Peterson. Nays: None.

- 8C. Mr. Stevenson discussed Shingobee Township's request for an amendment to the existing Limited Use Permit with MNDOT to facilitate access to a new fishing pier near the existing bike trail, planned for the spring of 2015.

Commissioner Kangas offered Resolution No. 17-15 and moved its adoption, Commissioner Bruns seconded:

WHEREAS, the Cass County Board of Commissioners is the duly elected governing body of Cass County; and
 WHEREAS, the Cass County Board of Commissioners are concerned for the health and welfare of the community and the residents of Cass County; and
 WHEREAS, the Minnesota Department of Transportation maintains jurisdiction over Trunk Highway right of ways;
 WHEREAS, the Cass County Board of Commissioners wishes to enter into an agreement with the Minnesota Department of Transportation providing for limited use for Fishing, Bike, and Snowmobile Limited Use.

NOW, THEREFORE, BE IT RESOLVED: that the Cass County Board of Commissioners does hereby authorize that Cass County enter into an amended agreement with the Commissioners of Transportation of the State of Minnesota providing for the limited use, under the terms and conditions set forth therein, for Fishing, Bike, and Snowmobile Limited Use referred to C.S. 1119 (T.H. 371) County of Cass LUP#-1119-0022.

Resolution No. 17-15 was adopted by majority vote: Ayes: Bruns, Downham, Gaalswyk, Kangas, Peterson. Nays: None.

- 9A. Highway Engineer David Enblom requested board approval to purchase a 750 Bobcat Skid Steer to better aid the maintenance crews in performing daily work tasks. The proposed 2015 equipment purchases have come in under what has been planned; the state contract price is \$55,000.00 and additional \$10,000.00 for trailer.

M/S/P Downham, Kangas – To approve the purchase of a 750 Bobcat Skid Steer off the state contract and purchase of a suitable trailer by quotation, source of funds the 2015 Highway equipment budget not to exceed \$65,000.00 Unanimous.

- 9B. Mr. Enblom discussed the Transportation Alliance Fly-In in Washington DC on June 2-4, 2015. Mr. Enblom added that the current Federal legislation topics are a large shortfall in the Transportation Trust Fund, and the present bill changes how highways on Chippewa National Forest are funded to the detriment of counties.

M/S/P Kangas, Downham – To approve out of state travel to the Transportation Alliance Fly-In in Washington DC on June 2-4, 2015 for Highway Engineer David Enblom, Construction Design Engineer Laura Hadrava, and Commissioner Scott Bruns. Unanimous.

- 9C. Mr. Enblom presented bids opened on April 2, 2015 for SAP 011-596-009 a joint project with the City of Pine River. Mr. Enblom added Cass County's share is \$383,487.37 and City of Pine River's share is \$507,798.14.

<u>Bidder</u>	<u>Total Bid Amount</u>	<u>Cass County</u>	<u>City of Pine River</u>
Tri-City Paving, Inc.	\$893,285.51	\$383,487.37	\$509,798.14
Keuchle Underground Inc.	\$902,253.67		
Pratt's Affordable Excavating, Inc.	\$926,109.66		
Anderson Brothers Company	\$926,743.75		
DeChantal Excavating, LLC	\$931,067.85		
Reiersen Construction, Inc.	\$1,026,438.16		

M/S/P Kangas, Peterson - To award the low bid opened on April 2, 2015 for SAP 011-596-009 joint project with Pine River to Tri-City Paving, Inc. in the amount of \$893,185.51 with Cass County's share of \$383,487.37 and City of Pine River's share of \$507,798.14. Unanimous.

- 9D. Mr. Enblom requested approval of Resolution No. 18-15 a no parking resolution for a portion of CSAH 58 scheduled for improvement near Outing. Mr. Enblom explained that since Outing is not an incorporated city, the county needs to take action to comply with state design standards. The project allows for a 6 foot wide shoulder (for a designated ATV trail) which is not wide enough to facilitate parked cars. The Highway Department will place signs upon completion of the project to prohibit parking after notifying Crooked Lake Township.

Commissioner Kangas offered Resolution No. 18-15 and moved its adoption, Commissioner Bruns seconded:

RELATING TO PARKING RESTRICTIONS

SAP 011-658-006 from Trunk Highway 6 to Morrison Lake Road in the County of Cass, Minnesota.

WHEREAS, THIS RESOLUTION was passed this 7th day of April, 20 15, by the County of Cass in Minnesota.

WITNESSETH:

WHEREAS, Cass County, has planned the improvement of CSAH 58, State Aid Route No. 58 from T.H. 6 to Morrison Lake Road which lies within the County of Cass, Minnesota; and

WHEREAS, Cass County will be expending County State Aid Highway Funds on the improvements of this road; and

WHEREAS, this improvement does not provide adequate width for parking on both sides of the street; and approval of the proposed construction as a State Aid project must therefore be conditioned upon certain parking restrictions.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

That the County shall ban the parking of motor vehicles on that portion of CSAH 58 between 67th Avenue and T.H. 6. at all times.

Resolution No. 18-15 was adopted by majority vote: Ayes: Bruns, Downham, Gaalswyk, Kangas, Peterson. Nays: None.

10. County Administrator Yochum discussed upcoming meetings. :

M/S/P Peterson, Kangas – To establish the 2015 Annual Planning Work Session on Friday, June 26, 2015, beginning at 9:00 a.m., Cass County Land Department Meeting Room, Backus, MN. Unanimous.

11. M/S/P Kangas, Bruns - To close the meeting at 10:45 a.m. pursuant to MN Statutes 13D.05, Subd.3. (b). - To discuss pending litigation (vacation of a plat) and to reconvene without any additional Board action at this meeting. Unanimous.

Present at the closed meeting: all County Board members, County Administrator Robert Yochum, County Attorney Christopher Strandlie, Chief Financial Officer Larry Wolfe, Land Commissioner Josh Stevenson, ESD Director John Ringle, Highway Engineer David Enblom, and Construction Design Engineer Laura Hadrava.

12. M/S/P Peterson, Kangas – To reopen the closed meeting at 10:55 a.m. and adjourn the regular meeting. Unanimous.

SIGNED: _____
Neal Gaalswyk, Chairman
Cass County Board of Commissioners

ATTEST: _____
Robert H. Yochum
Cass County Administrator