

REGULAR MEETING
October 26, 2021

PERE MARQUETTE CHARTER TOWNSHIP BOARD OF TRUSTEES
held at 1699 S. Pere Marquette Highway, Ludington MI 49431

Board members present: Supervisor Gerald Bleau; Clerk Rachelle Enbody; Treasurer Karie Bleau; Trustees: Andrew Kmetz, James Nordlund, Sr., Henry Rasmussen, and Ronald Soberalski.

Also present: Bruce Pindzia, Shane Peterson, and Leah Bectel of Fleis & Vandenbrink, James Bernier of JMB Associates, and Kelly Smith.

The meeting was called to order at 5:00 p.m. by the Supervisor. Invocation was given by Nordlund; Pledge of Allegiance was recited by all. The minutes of the October 12, 2021 meeting and the current agenda were approved by consent.

PUBLIC COMMENT: Public comment was held.

NEW BUSINESS: A. **Presentation of Sidewalk Improvement Plan – Fleis & Vandenbrink** – Fleis & Vandenbrink personnel presented a Sidewalk Improvement Plan concept for the areas of US 10, Pere Marquette Highway and Jebavy Drive in order to accomplish the goal of consistent sidewalk installation throughout the specified commercial district(s). In addition, the plan reviewed the inclusion of Safe Routes to School sidewalks on Bryant and Johnson roads. Funding options would include partnerships with the City of Ludington and the areas school(s) for obtaining Safe Routes to School grant funding and creating a special assessment district. The board agreed to move forward in the pursuit of grant funding and to authorize Fleis and Vandenbrink to arrange a preliminary meeting with a funding specialist.

B. **Presentation of Pere Marquette Conservation Park Construction and Funding Plan** – Smith reviewed the Master Plan which was achieved with grant funding from a Coastal Zone Management Grant and took place in 2020. The plan, developed by M.C.S.A. Group, Inc., separates the park into separate areas and identifies options for development as well as estimated costs for the development of each area. Smith reviewed potential financing options including possible grant funding, private fund raising for donations, and voted millage. The board agreed to plan a board workshop before the end of the year with the goal of identifying and prioritizing the development areas.

C. **Second Reading and Consideration of Adoption of Proposed Ordinance No. 150** – Board members conducted the second reading of proposed Ordinance No. 150, State Construction Code Ordinance, an ordinance to designate an enforcing agency to discharge the responsibility of the Charter Township of Pere Marquette located in Mason County to enforce the provisions of the State Construction Code Act No. PA 230 of the Public Acts of 1972, as amended and to designate regulated flood hazard areas. The proposed ordinance was published in the Clerk's office and on the township website and a notice to that effect was published in the Ludington Daily News on October 19, 2021.

Moved by Kmetz, seconded by Nordlund to accept the second reading without change and adopt Ordinance No. 150, State Construction Code Ordinance, and to provide for an effective date.

Roll call vote: Yes: Soberalski, Rasmussen, K. Bleau, G. Bleau, Enbody, Kmetz, and Nordlund.
No: None.
Absent: None.

Motion carried.

D. **Second Reading and Consideration of Adoption of Proposed Ordinance No. 151** – Board members conducted the second reading of proposed Ordinance No. 151, Fire Prevention Code Ordinance, an ordinance to adopt by reference the International Fire Code establishing the minimum regulations governing the safeguarding of life and property from the hazards of fire and of explosions arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the use of occupancy of building or premises. The proposed ordinance was published in the Clerk's office and on the township website and a notice to that effect was published in the Ludington Daily News on October 19, 2021.

Moved by Soberalski, seconded by K. Bleau to accept the second reading without change and adopt Ordinance No. 151, Fire Prevention Code Ordinance, and to provide for an effective date.

Roll call vote: Yes: Nordlund, Kmetz, Enbody, G. Bleau, K. Bleau, Rasmussen, and Soberalski.
No: None.
Absent: None.

Motion carried.

E. **Second Reading and Consideration of Adoption of Proposed Ordinance No. 152** – Board members conducted the second reading of proposed Ordinance No. 152, Property Maintenance Code Ordinance, an ordinance to adopt by reference the International Property Maintenance Code and to provide certain modifications therein in their application to Pere Marquette Charter Township. The proposed ordinance was published in the Clerk’s office and on the township website and a notice to that effect was published in the Ludington Daily News on October 19, 2021.

Moved by Nordlund, seconded by Soberalski to accept the second reading without change and adopt Ordinance No. 152, Property Maintenance Code Ordinance, and to provide for an effective date.

Roll call vote: Yes: Soberalski, Rasmussen, K. Bleau, G. Bleau, Enbody, Kmetz, and Nordlund.
 No: None.
 Absent: None.

Motion carried.

F. **Second Reading and Consideration of Adoption of Proposed Ordinance No. 153** – Board members conducted the second reading of proposed Ordinance No. 153, Parks and Recreation Ordinance, an ordinance to provide for the maintenance, management and control of parks and places of recreation within Pere Marquette Charter Township and to provide the penalties for the violations thereof. The proposed ordinance was published in the Clerk’s office and on the township website and a notice to that effect was published in the Ludington Daily News on October 19, 2021.

Moved by Kmetz, seconded by Enbody to accept the second reading without change and adopt Ordinance No. 153, Parks and Recreation Ordinance, and to provide for an effective date.

Roll call vote: Yes: Nordlund, Kmetz, Enbody, G. Bleau, K. Bleau, Rasmussen, and Soberalski.
 No: None.
 Absent: None.

Motion carried.

G. **Consider Seasonal Campground Agreement** – Board members reviewed the Buttersville Campground Seasonal Camping Agreement. K. Bleau explained that the previous agreement required updating due to the addition of a cancellation provision and to require documentation of insurance coverage. The township attorney has reviewed the document and has made appropriate modifications. The township attorney recommends that the Board approve this agreement, as well as any and all other agreements involving the township and any entity or individual.

Moved by K. Bleau seconded by Enbody to approve the Buttersville Campground Seasonal Camping Agreement, effective immediately.

Motion carried.

ANNOUNCEMENTS: G. Bleau will be proposing a change to the 2022 standing boards/committees that would change the Economic Development Committee to include Parks and Recreation, which would then become the Economic Development, Parks and Recreation Committee. The change will come before the board at the November meeting.

EXTENDED PUBLIC COMMENT: Extended public comment was held.

ADJOURNMENT: The meeting was adjourned by the Supervisor at 6:56 p.m.

Rachelle D. Enbody, MiPMC, CMC Township Clerk

Gerald A. Bleau, Township Supervisor