



APPLICATION FOR BUILDING PERMIT

CITY OF UTICA BUILDING DEPARTMENT
 7550 Auburn Rd, Utica, MI 48317
 586.739.1600 • Fax 586.739.2867
 www.cityofutica.org

Address of Project		Date	
Name of Business			
Property Owner/Representative's Name		Owner's Telephone Number	
Owner's Address	City	State	Zip Code

Contractor Name		Contractor Telephone Number	
Contractor Address	City	State	Zip Code
Federal Employer ID Number	MESC Employer Number	Workers Comp Insurance	
Contractor License Number	Contractor License Expiration	Driver's License Number	

Type of Project

<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial	<input type="checkbox"/> _____
<input type="checkbox"/> New	<input type="checkbox"/> Repair	<input type="checkbox"/> Replacement	
<input type="checkbox"/> Accessory Building**	<input type="checkbox"/> Addition**	<input type="checkbox"/> Alteration	<input type="checkbox"/> Awning
<input type="checkbox"/> Deck**	<input type="checkbox"/> Fence**	<input type="checkbox"/> Gazebo/Pergola**	<input type="checkbox"/> Pool:
<input type="checkbox"/> Roof	<input type="checkbox"/> Temporary Structure**	<input type="checkbox"/> Basement	<input type="checkbox"/> Concrete**
<input type="checkbox"/> Other: _____		<input type="checkbox"/> In Ground**	<input type="checkbox"/> Above Ground**

** A to-scale site plan is required including dimensions of property, placement of home and where work is being performed.

Estimated Cost: \$ _____

CONTRACTOR/HOMEOWNER SIGNATURE

By signing this application I certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of the City of Utica. All information submitted on this application is accurate to the best of my knowledge. Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523 a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

Signature of Applicant: _____ Date: _____

HOMEOWNER AFFIDAVIT

I hereby certify the work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Building Code and shall not be enclosed, covered, used or put into operation until it has been inspected and approved by the Building Inspector. I will cooperate with the Building Inspector and assume the responsibility to arrange for necessary inspections. Homeowners Initials _____

Historic District Property

I hereby certify that on or before the date of completion of proposed work my building will have a code compliant smoke detector or fire alarm system. (Amendment to Public Act 169 of 1970. Public Act 67 of 2004) Owner Initials _____

A 72-hour notice to the MISS DIG System must precede any digging done in the City at 1-800-482-7171. If damage is done to any underground utility when digging and notification was not given, the property owner will be liable for repairs. (Revised 5/8/2018)