



APPLICATION FOR SIGN PERMIT

CITY OF UTICA BUILDING DEPARTMENT
7550 Auburn Rd, Utica, MI 48317
586.739.1600 • Fax 586.739.2867
www.cityofutica.org

Address of Project		Date	
Business Name		Business Telephone Number	
Property Owner/Representative's Name		Owner's Telephone Number	
Owner's Address	City	State	Zip Code

Contractor Name		Contractor Telephone Number	
Contractor Address	City	State	Zip Code
Federal Employer ID Number	MESC Employer Number	Workers Comp Insurance	
Contractor License Number	Contractor License Expiration	Driver's License Number	

Type of Sign - Permanent <input type="checkbox"/> Monument <input type="checkbox"/> Pylon <input type="checkbox"/> Wall <input type="checkbox"/> Other _____ <input type="checkbox"/> Electronic Message Center Included <input type="checkbox"/> Canopy			
Type of Sign – Temporary <input type="checkbox"/> Banner <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Special Event <input type="checkbox"/> Other _____ Reason for temporary sign: _____ Dates for temporary sign: _____ Location of temporary sign: _____			
Sign Height	Sign Width	Total Sq Ft	
Sign Illuminated? <input type="checkbox"/> Yes <input type="checkbox"/> No			

CONTRACTOR SIGNATURE By signing this application I certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of the City of Utica. All information submitted on this application is accurate to the best of my knowledge. Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523 a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.	
Signature of Applicant: _____	Date: _____

Historic District Property I hereby certify that on or before the date of completion of proposed work my building will have a code compliant smoke detector or fire alarm system. (Amendment to Public Act 169 of 1970. Public Act 67 of 2004) Owner Initials _____

A 72-hour notice to the MISS DIG System must precede any digging done in the City at 1-800-482-7171. If damage is done to any underground utility when digging and notification was not given, the property owner will be liable for repairs. (Revised 5/8/2018)