
REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on **August 10, 2021, at 8:30 a.m.**, in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

8:30 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

8:35 Delegations/Board Appointments/Public Comments*

8:40 Consent Agenda

1. July 27, 2021, Board Proceedings
2. Roseau River Watershed District Board Appointment – Authorization to Advertise
3. Two Rivers Watershed District Appointment – Authorization to Advertise
4. Software & Maintenance Agreement – West Central Indexing
5. Veteran Services Office – Acceptance of Donation

8:45 Committee Reports

8:50 Department Reports

1. Highway
 - a. Call for Bids – SAP 068-613-024
2. Sheriff
 - a. Proposed Staffing Changes

9:00 PUBLIC HEARING – LOCAL OPTION SALES TAX FOR TRANSPORTATION

9:30 County Board Items

1. Warroad River Watershed District Appointments
2. COVID-19 Pandemic Update
3. Commissioner Committee Reports

10:15 Unfinished Business

10:15 Adjourn

NOTE: You may attend the meeting in-person, or virtually via ZOOM. Contact the County Coordinator's Office (218-463-4248), or via email (joleen.kezar@co.roseau.mn.us), to request a Zoom link to attend this meeting electronically.

* -Limited to 5 minutes

County Coordinator's Office e-mail address: joleen.kezar@co.roseau.mn.us, Roseau County Home Page Address: <http://www.co.roseau.mn.us/>

District 1, John Horner, Vice-Chair - District 2, Jack Swanson
District 3, Roger Falk - District 4, Russell Walker - District 5, Daryl Wicklund, Chair

An Equal Opportunity Employer

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

July 27, 2021

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, July 27, 2021.

CALL TO ORDER

The meeting was called to order at 8:30 a.m. by Board Chair Daryl Wicklund. The Pledge of Allegiance was recited. Commissioners present were Roger Falk, John Horner, Jack Swanson, Russell Walker, and Daryl Wicklund. Others present were Jeff Pelowski, Joleen Kezar, Daryle Dahl, Sue Grafstrom, Karla Langaas, Liz Lund, Martie Monsrud, Pam Shaw, Charity Brault, Heather Harbott, John Wynne, Leon Olson, Nathan Kraulik, Bradley Blawat, and Mike Trinka; while those attending through ZOOM were Mike Flaagan, Diane Gregerson, Martin Howes, Kristy Kjos, Gina Fiorini, Kurt Deter, and Cindy Tangen.

APPROVAL OF AGENDA

Coordinator Pelowski requested the addition of an Application for Exempt Permit for the Warroad/Northwest Angle Ducks Unlimited, and an Application for Exempt Permit for the Whitetails Unlimited Warroad Area Chapter to the Consent Agenda. He also requested the addition of a Resolution proclaiming County Staff Appreciation Day to County Board Items. A motion to approve the amended Agenda was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously.

COMMENTS AND ANNOUNCEMENTS

Commissioner Horner commented that the Marvin Home Center informed the Warroad City Council that they plan to build spec homes in the Warroad area. Coordinator Pelowski provided an update on the vacant County Engineer position, (potential candidates for that position are scheduled to be interviewed on August 10, 2021), and he presented a draft of the August 3, 2021, County Board Work Session Agenda for Board review. County Attorney Kjos announced that the Greenbush Women of Today will host a "Back the Blue BBQ" on Wednesday, August 4, 2021, at the Greenbush City Park.

APPROVE BILLS

A motion was made by Commissioner Walker, seconded by Commissioner Falk, and carried unanimously to approve the payment of the following warrants:

Warrants Approved For Payment 7/15/2021 (Warrant #146687-146704)

<u>Vendor Name</u>	<u>Amount</u>
BACKWOODS SERVICES DBA	4,500.00
CO-OP SERVICE INC	2,996.65
MN DEPT OF FINANCE -TREAS	4,191.00
ROSEAU COUNTY FORD	72,897.50
THE HANOVER INSURANCE GROUP	8,485.00
VERIZON WIRELESS	2,502.85
WARROAD CITY	12,156.48
11 Payments less than 2,000.00	4,373.28
Final Total:	112,102.76

Warrants Approved For Payment 7/22/2021 (Warrant #146705-146711)

<u>Vendor Name</u>	<u>Amount</u>
ROSEAU CO SOIL & WATER CONS	26,777.50
6 Payments less than 2,000.00	2,589.12
Final Total:	29,366.62

Warrants Approved On 7/27/2021 For Payment 7/30/2021 (Warrant #146712-146762)

<u>Vendor Name</u>	<u>Amount</u>
ARCHIVESOCIAL INC	2,490.00
BLOOMING VALLEY SERVICES	7,639.18
FARMERS UNION OIL CO-WARROAD	5,538.62
JOHNSON OIL CO INC	11,742.91
MSOP-MN SEX OFFENDER PROGRAM-D	4,716.00
NORTHERN RESOURCES COOPERATIVE	35,663.69
PATCHIN MESSNER VALUATION COUNSELORS	5,162.50
PRO-WEST & ASSOCIATES INC	7,162.67
REGENTS OF U OF MINNESOTA	2,836.68
ROSEAU CO COOP ASSN	13,245.23
ROSEAU CO HWY DEPT	21,964.19
UNIVERSITY OF NORTH DAKOTA	3,092.65
39 Payments less than 2,000.00	21,213.47
Final Total:	142,467.79

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS

Charity Brault, NW HRA Executive Director – HRA Program(s) Update

Charity Brault, NW HRA Executive Director; Heather Harbott, NW HRA Financial Manager; and John Wynne, NW Community Action, met with the Board to provide an annual update of ongoing HRA Programs. Following that presentation, Gina Fiorini, Legal Counsel representing the HRA, requested Board adoption of a Resolution approving a Redevelopment Plan as presented. Plan approval is necessary in order for the Eleven 01 Apartment Project, to be located in Roseau, to move forward. Following discussion, Commissioner Swanson made a motion, seconded by Commissioner Falk, and carried unanimously to approve the following Resolution:

2021-07-05

RESOLUTION APPROVING THE REDEVELOPMENT PLAN FOR REDEVELOPMENT PROJECT NO. 1 PROPOSED BY THE NORTHWEST MINNESOTA MULTI-COUNTY HOUSING AND REDEVELOPMENT AUTHORITY

WHEREAS, the Northwest Minnesota Multi-County Housing and Redevelopment Authority (the "HRA") operating within the counties of Kittson, Polk, Marshall, Pennington, Red Lake and Roseau, has proposed the creation of a Redevelopment Plan ("Plan") in connection with its Redevelopment Project No. 1 (the "Project"), pursuant to Minnesota Statutes, Sections 469.001 to 469.047, as amended (the "HRA Act") located within the City of Roseau, Minnesota (the "City"); and

WHEREAS, the HRA has approved the Plan and requested that the City hold a public hearing regarding the Plan duly noticed in accordance with the HRA Act; and

WHEREAS, the City Planning Commission has considered the Plan and adopted a resolution finding that the Plan conforms to the general plan for the development of the City as a whole; and

WHEREAS, on August 2, the City Council of the City will hold a public hearing regarding the Plan at which all interested persons will be given an opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners (the "Board") of the Roseau County, Minnesota that:

1. The Board of Commissioners hereby finds that: (a) the land within the Project area would not be available for redevelopment described in the Plan without the financial assistance to be sought under the Plan; (b) the Plan will afford maximum opportunity, consistent with the needs of the City as a whole, for the redevelopment of the Project area by private parties; and (c) the Plan conforms to the general plan for the development of the City as a whole.

2. These findings are based on the facts and conditions described in the Plan, which is incorporated herein by reference.

3. County staff and consultants are authorized to take all actions necessary to implement the Plan in cooperation with the HRA.

PUBLIC HEARING – STATE DITCH 72 JOINT DITCH AUTHORITY MEETING

A motion to recess the Regular Board Meeting was made by Commissioner Swanson, seconded by Commissioner Walker, and carried unanimously. Following the State Ditch 72 Joint Ditch Authority Meeting and Public Hearing, a motion to re-open the Regular Board Meeting was made by Commissioner Falk, seconded by Commissioner Walker, and carried unanimously. (Note: separate minutes were kept for the Joint Meeting and Public Hearing).

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Walker, seconded by Commissioner Falk, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the July 13, 2021, Regular Board Meeting Proceedings; approved the Board of Appeal & Equalization amended meeting minutes; approved the Roseau/LOW Sportsman's Club Request for Reimbursement, in the amount of \$6,338.01; approved an Application for Exempt Permit for a Warroad/NW Angle Ducks Unlimited raffle; and, approved an Application for Exempt Permit for a Whitetails Unlimited Warroad Area Chapter raffle.

DEPARTMENT REPORTS

BUILDING MAINTENANCE

Detention Center Boiler Project

Building Maintenance Supervisor Trinkka met with the Board to request approval to replace the boilers in the Detention Center at an estimated cost of \$88,300.00, with Peterson Sheet Metal (PSM) providing the installation. Following discussion, Commissioner Swanson made a motion, seconded by Commissioner Walker, and carried unanimously to approve the hire of PSM to replace the boilers, in the amount of \$88,300.00.

Courthouse Boiler Project

Building Maintenance Supervisor Trinkka requested Board approval to replace the boilers at the Courthouse at an estimated cost of \$56,700.00, with PSM providing the installation. Following discussion, Commissioner Falk made a motion, seconded by Commissioner Horner, and carried unanimously to approve the hire of PSM to replace the boilers, in the amount of \$56,700.00.

COUNTY BOARD ITEMS

COVID-19 Pandemic - Update

Emergency Manager Grafstrom provided an update on the pandemic: COVID-positive cases for unvaccinated people are rising in Roseau County; the Delta variant is much more transmissible than the original COVID strain; and, LifeCare will continue to offer vaccinations. In addition, she noted that the Enbridge Line 3 pipeline protesters have been active in Pennington

County and the Regional Emergency Management Directors are assisting law enforcement in the affected area; and, the Canadian border will be re-opening August 9, 2021, for vaccinated Americans who have tested negative within 72 hours of crossing the border.

Coordinator Pelowski provided an update on the America Recovery Protection Act (ARPA) funding. Cities and Townships within the County must apply through the State of Minnesota to access ARPA funds; and, Coordinator Pelowski has been providing assistance with the application process.

Commissioner Committee Reports (July 13 - 27, 2021)

Commissioner Falk reported on the following committee(s): Highway Committee Meeting; Social Services Board Meeting; MnDNR Fisheries Meeting; Natural Resources Joint Powers Meeting; SSTS Meeting.

Commissioner Horner reported on the following committee(s): Highway Committee Meeting; Warroad City Council Meeting; Social Services Board Meeting; Lake Township Board Meeting.

Commissioner Swanson reported on the following committee(s): Highway Committee Meeting; Jadis Township Board Meeting; Northwest Emergency Communications Board Meeting; Roseau Economic Development Authority Meeting; Social Services Board Meeting; SSTS Meeting; NW Minnesota Housing and Redevelopment Authority Meeting; Roseau County Fair Booth; Northwest Regional Development Commission Transportation Planning Meeting.

Commissioner Walker reported on the following committee(s): Highway Committee Meeting; Social Services Board Meeting; Roseau County Fair Booth; Natural Resources Joint Powers Meeting.

Commissioner Wicklund reported on the following committee(s): Highway Committee Meeting; Social Services Board Meeting; Quin County Board Meeting; Roseau County Fair Booth; Two Rivers Watershed Board Meeting.

County Staff Appreciation Day

The Association of Minnesota Counties (AMC) contacted Coordinator Pelowski regarding a Resolution proclaiming July 27, 2021 as County Staff Appreciation Day. The Board of the AMC requested the Office of Governor Walz and Lt. Governor Flanagan to proclaim July 27, 2021, as County Staff Appreciation Day and their request was granted. Following discussion, a motion was made by Commissioner Swanson, seconded by Commissioner Falk, and carried unanimously to approve the following Resolution:

2021-07-06

PROCLAMATION OF COUNTY STAFF APPRECIATION DAY

WHEREAS, County staff serve as the cornerstone of this community, dedicating their time, skills, and expertise for the benefit of their neighbors; and

WHEREAS, County staff went beyond expectations, taking on personal risks, to continue delivering essential services to the citizens of our County during the COVID-19 pandemic; and

WHEREAS, in addition to performing their regular duties, many County staff were called upon, and accepted, new and challenging responsibilities during the pandemic; such as, expediting the distribution of thousands of dollars in economic recovery appropriations; empowering the survival of our local business community; successfully managing a deluge of mail-in ballots in an unprecedented Federal election; and, retooling local public health education outreach to flatten the curve; and

WHEREAS, although the State has turned the corner on the COVID-19 pandemic, County staff continue their exemplary work, assisting with recovery through vaccination roll outs and preparing for the American Rescue Plan's multi-year recovery effort; and

WHEREAS, the work of County staff over the past year and a half have kept the doors of the County open and our community safer, healthier, and productive throughout months of unprecedented global transition; and

WHEREAS, President Sve and the Board of the Association of Minnesota Counties requested the Office of Governor Walz and Lt. Governor Flanagan to proclaim July 27, 2021, as County Staff Appreciation Day, and their request was granted;

NOW, THEREFORE, we, the Roseau County Board of Commissioners, proclaim July 27, 2021, as County Staff Appreciation Day, and extend our thanks to the staff of our County and express deep gratitude for their commitment to excellence in public service during the COVID-19 pandemic.

Tax Court Discussion

Commissioner Falk made a motion to close the meeting, pursuant to MN Statute 13D.05, subd.3(b), to discuss a pending tax court case, seconded by Commissioner Swanson, and carried unanimously. At the conclusion of the closed session, Commissioner Swanson made a motion to re-open the meeting, seconded by Commissioner Falk, and carried unanimously. There was no Board action taken.

Upon motion carried, the Board adjourned the Regular meeting at 11:00 a.m. The next Regular meeting of the Board is scheduled for Tuesday, August 10, 2021, at 8:30 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Daryl Wicklund, Chair
Board of County Commissioners
Roseau County, Minnesota



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

WATERSHED BOARD APPOINTMENT NOTICE

The Roseau County Board of Commissioners is accepting nominations for the following Watershed Board Appointment:

One (1) manager to the Roseau River Watershed Board for a three year term beginning October 19, 2021 ending October 18, 2024. The term of Jason Braaten will expire on October 18, 2021.

Persons interested in being appointed to serve as a Watershed District Manager should contact the Roseau County Coordinator, 606 5th Avenue SW, Room 131, Roseau, MN 56751 (218-463-4248) or at joleen.kezar@co.roseau.mn.us to obtain an application. To be considered, interested persons must submit completed applications no later than 4:30 pm September 3, 2021.

District 1, John Horner, Vice-Chair - District 2, Jack Swanson
District 3, Roger Falk - District 4, Russell Walker - District 5, Daryl Wicklund, Chair

An Equal Opportunity Employer



Board of Commissioners

606 5th Ave. SW, Room #131

Roseau, MN 56751

Phone: 218-463-4248

Fax: 218-463-3252

WATERSHED BOARD APPOINTMENT NOTICE

The Roseau County Board of Commissioners is accepting nominations for the following Watershed Board Appointment:

One (1) manager to the Two Rivers Watershed Board for a three year term beginning October 29, 2021 ending October 28, 2024. The term of Rick Sikorski will expire on October 28, 2021.

Persons interested in being appointed to serve as a Watershed District Manager should contact the Roseau County Coordinator, 606 5th Avenue SW, Room 131, Roseau, MN 56751 (218-463-4248) or at joleen.kezar@co.roseau.mn.us to obtain an application. To be considered, interested persons must submit completed applications no later than 4:30 pm September 3, 2021.

District 1, John Horner, Vice-Chair - District 2, Jack Swanson
District 3, Roger Falk - District 4, Russell Walker - District 5, Daryl Wicklund, Chair

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Roseau County Request for Board Action

Agenda Item #: Consent 4 <small>(for office use only)</small>		
Requested Board Date:	August 10, 2021	Originating Department: Auditor-Recorder
Subject Title (as it will appear on the Agenda): Software Maintenance & Support Agreement – West Central Indexing		Presenter: Martie Monsrud
		Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Requesting Board approval to renew the attached Agreement.		
Background:		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

SOFTWARE MAINTENANCE AND SUPPORT AGREEMENT

This **SOFTWARE MAINTENANCE AND SUPPORT AGREEMENT** (this “**Agreement**”) is made effective as of January 1, 2022 (the “**Effective Date**”), by and between Roseau County, a political subdivision of the State of Minnesota (the “**County**”), having offices at 606 5th Avenue SW, Room 170, Roseau, MN 56751, and WEST CENTRAL INDEXING, L.L.C. a Minnesota limited liability company, (“**West Central**”), having offices at 405 22nd Avenue W, Alexandria, MN 56308 (each, a “**Party**” and collectively, the “**Parties**”).

RECITALS

WHEREAS, the County is currently utilizing West Central’s RecordEASE and RecordEASE EDR products (the “**Licensed Software**”); and

WHEREAS, the Parties wish to enter into this Maintenance and Support Agreement in order to set forth the terms and conditions pursuant to which West Central shall provide software maintenance and support services to the County, with respect to the Licensed Software.

NOW, THEREFORE, in consideration of the premises and the mutual covenants contained herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties hereto agree as follows:

The recitals set forth in the whereas clauses above are incorporated by reference as if set forth herein.

1. **Definitions.**

- 1.1. “**Correction**” means the repair or replacement of source or object or executable code versions of the Licensed Software to remedy an Error. A Correction may be in the form of a patch to the Licensed Software.
- 1.2. “**Enhancement**” means technical or functional additions to the Licensed Software to improve software functionality or operations.
- 1.3. “**Error**” means a malfunction in the Software which degrades the use of the Licensed Software.
- 1.4. “**Licensed Software**” means the West Central’s RecordEASE and ERER products licensed by West Central under the License Agreement, plus all customizations thereof provided by West Central under the **Software Development and Implementation Services Agreement** and this Agreement.
- 1.5. “**OTRS**” means the Open source Ticket Request System used by West Central to manage customer telephone calls and e-mails regarding the Licensed Software.

- 1.6. “**Severity Level 1**” means that the County’s Property Records Management System is down and unable to function.
- 1.7. “**Severity Level 2**” means that the County’s Property Records Management System is operational but with limitations, for which Corrections or Workarounds are required.
- 1.8. “**Severity Level 3**” means that the County’s Property Records Management System is operational and functional, but assistance is needed.
- 1.9. “**Severity Level 4**” means routine questions and consultation, while the County’s Property Records Management System remains operational and functional.
- 1.10. “**Update**” means all published revisions to the documentation and new releases of the Licensed Software which are not designated by West Central as new products for which West Central charges separately.
- 1.11. “**User Group**” means a group of West Central customers using all or some of the Licensed Software formed to share knowledge and experiences regarding the Licensed Software.
- 1.12. “**Workaround**” means a change in the procedures followed or data supplied to avoid an Error without significantly impairing performance of the Licensed Software.

2. **Software Maintenance.** The following technical and functional improvements will be provided by West Central to maintain and improve Licensed Software operations:

- (a) Updates; and
- (b) Error Corrections contained in Updates;
- (c) Enhancements contained in Updates.

All Updates, Corrections, Enhancements and Workarounds provided to the County shall be owned by West Central and shall become part of the Licensed Software and shall be subject to the terms and conditions of the License Agreement, including without limitation the provisions thereof regarding ownership and confidentiality. Subject to the terms of the License Agreement, West Central shall have the right to use all or any part of each Update, Correction, Enhancement and Workaround for any work or services done for, or provided to, any other customer of West Central.

3. **Software Support.**

- 3.1. User Support. West Central will provide user support services for the Licensed Software as follows:

- (a) Telephone support available from 7:00 a.m. to 5:00 p.m. Central Time, Monday through Friday, on regular County business days (i.e., excluding weekends and County holidays); and
 - (b) Email support for technical issues available from 7:00 a.m. to 5:00 p.m. Central Time, Monday through Friday, on regular County business days (i.e., excluding weekends and County holidays).
- 3.2. System Support. West Central will provide system support services for the Licensed Software as follows:
 - (a) Corrections to Errors which would not otherwise be addressed by scheduled Updates; and
 - (b) Enhancements to the Licensed Software requested by the County to the extent such Enhancements are (i) agreed upon by the West Central User Group and (ii) included within the scope of Updates as determined by West Central.
- 3.3. Customer Support for RecordEASE EDR and RecordEase Submissions. West Central will provide telephone support to customers for RecordEASE EDR submissions, from 7:00 a.m. to 5:00 p.m. Central Time, Monday through Friday, on regular County business days (i.e., excluding weekends and County holidays).
- 4. **Priority Levels.** West Central shall respond in accordance with the following protocols in accordance with the Severity Levels, as follows:
 - 4.1. Severity Level 1. West Central will return the call from the County in 30 minutes or less, with a Correction or Workaround provided as soon as possible and assigned first priority at West Central. In the OTRS system, the trouble ticket will be assigned OTRS Priority 5 (Very High).
 - 4.2. Severity Level 2. West Central will return the call from the County in 30 minutes or less, and will provide a Correction or Workaround as soon as possible. In the OTRS system, the trouble ticket will be assigned OTRS Priority 4 (High).
 - 4.3. Severity Level 3. West Central will return the call from the County in four hours or less, and will provide a Correction or Workaround, or other appropriate response and resolution, within eight hours. In the OTRS system, the trouble ticket will be assigned OTRS Priority 3 (Normal).
 - 4.4. Severity Level 4. West Central will return the call from the County in four hours or less and will provide a Correction or Workaround, or other appropriate response and resolution, in a timely manner. In the OTRS system, the trouble ticket will be assigned OTRS Priority 2 (Low).
- 5. **Maintenance and Support Fee.**

- 5.1. Fee for Maintenance and Support Services. The fee for maintenance and support services for the term of this agreement, defined in Section 6.1, shall be \$ 3,000.00 per year; thereafter, in the event the County elects to continue to receive maintenance and support services, the County shall pay West Central the annual maintenance and support fee then being charged by West Central to its customers generally for the Licensed Software. Pricing includes all applicable sales tax.
- 5.2. Payment Terms. Any payments due to West Central from the County hereunder will be invoiced by West Central and will be payable 30 days after the County's receipt of such invoice. Past due payments bear interest from the due date at the rate of the lesser of 1-1/2% per month or the highest rate permitted by applicable law. Each such invoice delivered to the County will provide details of the charges to the County, applicable rates and hours of West Central personnel providing services to the County and will be supported by proper invoices and vouchers in respect of all expenses for which reimbursement is claimed.

6. Term and Termination.

- 6.1. Term. Maintenance and support services shall be provided for an initial period of 12 months beginning upon the expiration of the Warranty Period under the Development and Implementation Agreement, and shall thereafter be extended for consecutive periods of 12 months each, unless terminated by either Party as provided in Section 6.2 of this Agreement.
- 6.2. Termination by County. The County may terminate the maintenance and support services under this Agreement at the end of the original term or at the end of any renewal term by giving West Central written notice of such termination at least 90 days prior to the scheduled expiration of such original term or renewal term. In addition to terminating or suspending this agreement, such termination shall also have the effect of terminating the License Agreement.
- 6.3. Suspension or Termination by West Central. In the event that the County fails to make payment pursuant to Section 5 (Maintenance and Support Fees) and such failure has not been cured within 30 days of the County's receipt of written notice of such failure, West Central may suspend or terminate the maintenance and support services under this Agreement. In addition to terminating or suspending this agreement, such suspension or termination shall also have the effect of suspending or terminating the License Agreement.
- 6.4. Preservation of Rights. Termination of this Agreement shall not prejudice any rights of either Party which have arisen on or before the date of termination.

7. Assistance by the County.

The County shall assist West Central in the performance of its services under this Agreement by making available all equipment, software, documentation, information and personnel required for the execution of this Agreement on a timely basis. The County shall also ensure that those of its personnel who are assigned to assist West Central are familiar with the County's requirements and have the expertise and capabilities necessary to permit West Central to undertake and complete the services under this Agreement.

8. Records and Examinations.

- (a) West Central will maintain records which reflect all revenues, costs incurred and services provided by West Central in performance of this Agreement.
- (b) The County, the State Auditor or legislative authority, or any of their duly authorized representatives, at any time during normal business hours and as often as they reasonably deem necessary, for a minimum of six years from the end of the Term, pursuant to Minnesota Statute 16C.05, shall have access to and the right to examine the books, records, documents, and accounting procedures and practices of West Central which are relevant to West Central's performance and determination of the agreed upon payments under this Agreement. Such examinations shall be conducted at the location where West Central normally maintains such records. The County shall provide West Central with reasonable prior written notice of each such examination. Any information revealed by an examination shall be treated as trade secret information of West Central under Minnesota Statutes Section 13.37 subd. 1(b).

9. Standards.

West Central shall comply with all applicable Federal and State Statutes and regulations as well as local ordinances now in effect or hereafter adopted.

10. Data Privacy.

All data collected, created, received, maintained or disseminated, or used for any purposes in the course of West Central's performance of this Agreement, is governed by the Minnesota Government Data Practices Act, Minnesota Statutes 1984, Section 1301 et seq. (the "Act") or any other applicable state statutes and state rules adopted to implement the Act, as well as state statutes and federal regulations on data privacy. West Central agrees to abide by these statutes, rules and regulations as they may be amended.

11. Nondiscrimination.

West Central shall comply with and abide by the obligations and requirements set forth in Minnesota Statutes Section 181.59 and general County policy, that every contract contain provisions by which West Central agrees to freedom from discrimination in employment.

12. Limitation of Liability.

- 12.1. **WEST CENTRAL'S LIABILITY AND THAT OF ITS AGENTS, REPRESENTATIVES, AND EMPLOYEES TO THE COUNTY FOR DAMAGES WITH RESPECT TO THIS AGREEMENT, OR ANY MAINTENANCE AND SUPPORT SERVICES PROVIDED BY WEST CENTRAL HEREUNDER (INCLUDING WITHOUT LIMITATION ANY CORRECTION, ENHANCEMENT, WORKAROUND OR UPDATE), SHALL NOT EXCEED THE AGGREGATE AMOUNT OF FEES PAID TO WEST CENTRAL BY THE COUNTY FOR SUCH MAINTENANCE OR SUPPORT SERVICES, AS THE CASE MAY BE. DAMAGES AS LIMITED BY THIS SECTION 12.1 SHALL BE THE COUNTY'S SOLE AND EXCLUSIVE ALTERNATIVE REMEDY IN THE EVENT THAT ANY OTHER REMEDY PROVIDED IN THIS AGREEMENT FAILS ITS ESSENTIAL PURPOSE.**
- 12.2. **IRRESPECTIVE OF ANY FAULT OR NEGLIGENCE, NEITHER PARTY SHALL BE LIABLE FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL OR PUNITIVE DAMAGES, INCLUDING WITHOUT LIMITATION DAMAGES FOR HARM TO BUSINESS, LOST REVENUES, LOST SALES, LOST SAVINGS, LOST PROFITS (ANTICIPATED OR ACTUAL), LOSS OF USE, DOWNTIME, INJURY TO PERSONS OR DAMAGE TO PROPERTY AND CLAIMS OF THIRD PARTIES, REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT, WARRANTY, STRICT LIABILITY OR TORT (INCLUDING WITHOUT LIMITATION NEGLIGENCE OF ANY KIND, WHETHER ACTIVE OR PASSIVE), OR ANY OTHER LEGAL OR EQUITABLE THEORY, ALL WHETHER OR NOT SUCH PARTY HAS BEEN APPRISED OR NOTIFIED THAT ANY SUCH DAMAGES OR LOSSES ARE POSSIBLE OR LIKELY, AND WHETHER OR NOT ANY PERMITTED REMEDY HAS FAILED ITS ESSENTIAL PURPOSE.**

13. General.

13.1 Independent Contractor.

- (a) It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of co-partners between the Parties hereto or as constituting West Central as the agent, representative, or employee of the County for any purpose of in any manner whatsoever. West Central is to be, and shall remain, an independent contractor with respect to all services performed under this Agreement.
- (b) West Central represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of West Central or other persons, while engaged in the performance of any work or services required by West Central under this Agreement, shall have no contractual relationship with the County and shall not be considered employees of the County.

- (c) Neither West Central nor its employees will at any time be construed to be employees of the County. West Central is responsible for its employees' compensation, fringe benefits and all insurance coverage.

13.2 Subcontracting and Assignment.

If West Central subcontracts its obligations under this Agreement, West Central shall be responsible for the performance of all obligations by the subcontractors.

- 13.3 Modifications. Any material alteration, modification or variation of this Agreement shall be reduced to writing as an amendment and signed by Parties. Any alteration, modification, or variation deemed not to be material by agreement of the County and West Central shall not require written approval.

- 13.4 Merger. It is understood and agreed that the entire contract of the Parties is contained herein and this Agreement supersedes all oral agreements and negotiations between the Parties relating to this subject matter. All items referred to in this Agreement are incorporated or attached and deemed to be a part of this Agreement.

- 13.5 Governing Law. The construction, interpretation, and performance of this Agreement shall be governed by the substantive laws of the State of Minnesota without giving effect to its choice of law rules.

- 13.6 Assertion of Liability. Each action or claim against any Party arising under or relating to this Agreement shall be made only against such Party as a legal entity and any liability relating thereto shall be enforceable only against the assets of such Party. No Party shall seek to pierce the corporate veil or otherwise seek to impose any liability relating to, or arising from, this Agreement against any shareholder, employee, officer or director or manager of the other Party. Each of such persons is an intended beneficiary of the mutual promises set forth in this Section and shall be entitled to enforce the provisions of this Section.

- 13.7 Severability. If any provision of this Agreement is held invalid or unenforceable by a court having jurisdiction over the Parties, the Parties agree that the invalid or unenforceable provision shall be replaced with a valid provision which most closely approximates the intent and economic effect of the original provision.

- 13.8 Waivers. Any failure by either Party to enforce or exercise any provision of the Agreement or related right shall not constitute a waiver of that right or provision.

- 13.9 Third-Party Beneficiaries. The Parties agree that, except as provided in Section 13.6, there are no third-party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against any of the Parties based upon this Agreement.

- 13.10 Notices. All notices and other communications under this Agreement shall be in writing and shall be deemed given when delivered by certified mail, return receipt requested, postage prepaid or when received if sent by overnight courier. All notices shall be directed to the Parties at the respective addresses set forth in the preamble above or to such other address as either Party may, from time to time, designate by notice to the other Party.
- 13.11 Publicity. West Central may issue a press release or public announcement concerning this Agreement and the transactions which are the subject hereof, with the County's prior written consent, which consent shall not be unreasonably withheld or delayed. Notwithstanding the foregoing, the County hereby acknowledges that after an initial press release West Central, and its affiliates, may reference its customer relationship with the County in any and all documents distributed in connection with any financing transactions and any marketing documents.
- 13.12 Force Majeure. Neither Party shall be held liable to the other party for failure of performance where such failure is caused by supervening conditions beyond that Party's control, including, without limitation natural disasters, acts of God, terrorism, vandalism, civil disturbance, any governmental action, strikes, or labor disputes, or any similar or dissimilar cause.
- 13.13 Counterparts. This Agreement may be executed by the Parties in multiples counterparts, each of which shall be an original but all of which taken together shall constitute one and the same instrument.

[The following page is the signature page.]

IN WITNESS WHEREOF, the Parties hereto have executed this Software Maintenance and Support Agreement as of the Effective Date.

WEST CENTRAL INDEXING, L.L.C.

ROSEAU COUNTY

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____



Roseau County Request for Board Action

Agenda Item #: Consent 5 <small>(for office use only)</small>		
Requested Board Date:	August 10, 2021	Originating Department: Veteran Services Office
Subject Title (as it will appear on the Agenda): Veteran Services Office – Acceptance of Donation	Presenter: Martin Howes	
	Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: Request the Board accept a \$100.00 donation from First United Lutheran Church for the betterment and support of our local Veterans and their families in their time of need, for the purpose of fuel cards, food cards, or anything deemed necessary by the CVSO.		
Background:		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

Agenda Item #: Department Reports 1a <small>(for office use only)</small>		
Requested Board Date:	August 10, 2021	Originating Department: Highway
Subject Title (as it will appear on the Agenda): Call for Bids – SAP 068-613-024		Presenter: Daryle Dahl
		Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Requesting Board approval to Call for Bids for SAP 068-613-024, Old Bridge #68507, New Bridge #68545.		
Background:		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

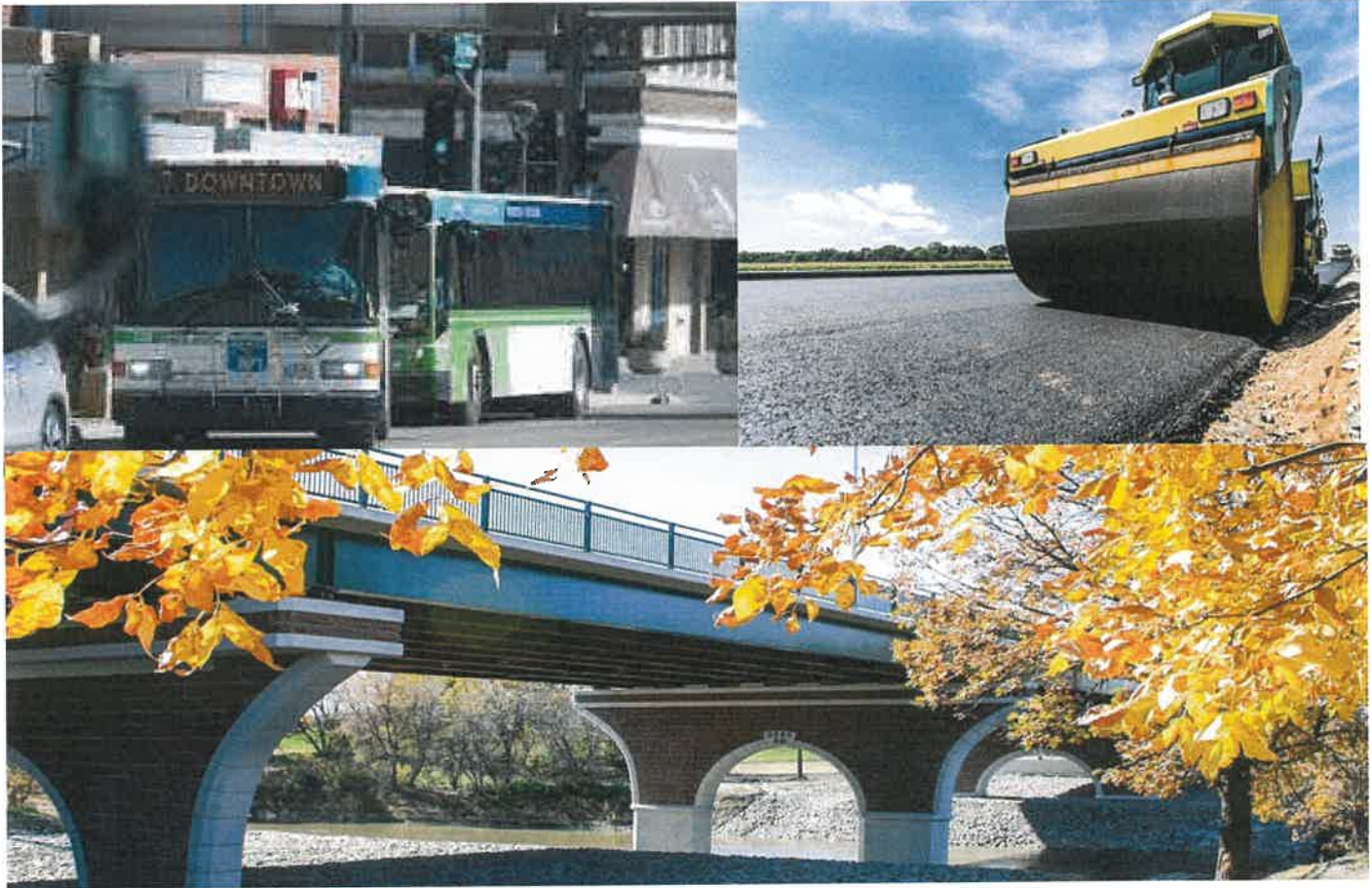
Agenda Item #: Department Reports 2a <small>(for office use only)</small>		
Requested Board Date:	August 10, 2021	Originating Department: Sheriff
Subject Title (as it will appear on the Agenda): Proposed Staffing Changes		Presenter: Steve Gust
		Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Requesting Board approval of the following staffing changes: > Move Devin Corneliusen from Deputy Sheriff, Grade 7D (\$27.57/hr) to Investigator, Grade 8C (\$28.83/hr), effective August 8, 2021. > Move Bruce Hanson from Deputy Sheriff, Grade 7G (\$30.49/hr) to Sergeant, Grade 8F (\$32.03/hr), effective August 8, 2021.		
Background:		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

Agenda Item #: PUBLIC HEARING – LOCAL OPTION SALES TAX FOR TRANSPORTATION <small>(for office use only)</small>		
Requested Board Date:	August 10, 2021	Originating Department: Commissioners
Subject Title (as it will appear on the Agenda): Public Hearing – Local Option Sales Tax for Transportation (LOST)	Presenter: Commissioners / Jeff Pelowski	
	Estimated Amount of Time Needed for Discussion: <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input checked="" type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: The Board will be conducting a Public Hearing to solicit public input concerning the proposed LOST within Roseau County. <ul style="list-style-type: none"> > Open Hearing > Background (Coordinator Pelowski) > Acknowledge Written Comments > Oral Comment Period > Commissioner Comments > Close Hearing <div style="text-align: right; margin-top: 10px;">>>> Board Action: _____</div>		
Background: Please review the attached information prior to the Hearing: <ul style="list-style-type: none"> > “Local Option Transportation Funding in Minnesota” > Proposed Implementation Timeline > Public Hearing Notice > List of Proposed Projects to be funded with LOST > Draft Resolution authorizing the implementation of LOST, effective January 1, 2022 		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting: <ul style="list-style-type: none"> <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input checked="" type="checkbox"/> Other PUBLIC HEARING 		

Local Option Transportation Funding In Minnesota



An Examination of the Local Option Wheelage Tax,
Sales Tax, Vehicle Excise Tax, and Aggregate Materials Tax

Prepared by: The Minnesota Transportation Alliance

July 2021

Local Option Sales Tax

Background

During the 2008 legislative session, the Transportation Alliance and other transportation funding advocates supported a Local Option Sales Tax to address the transportation funding needs of Minnesota counties. Language was adopted in the comprehensive transportation funding bill – Chapter 152 – authorizing Minnesota counties to adopt a local option sales tax, in addition to the statewide general sales tax rate of 6.5%.

The new law allowed the seven counties in the Twin Cities metropolitan area to impose a ¼-cent local sales tax for transit purposes. Five of the seven counties in the Metropolitan Area (Anoka, Dakota, Hennepin, Ramsey, and Washington) passed resolutions to establish a Metropolitan Transportation Area joint powers agreement, forming the County Transit Improvement Board (CTIB) and began levying this tax to fund transit projects. In 2016-2017 a series of events led to the formal vote by members of the CTIB to dissolve the board effective September, 2017. Individual counties then developed county level transit taxes to replace funding streams that had been allocated by the CTIB. Table 2 includes the rates currently being charged by these counties.

The 2008 legislation granted additional sales taxing authority to counties outside of those in the County Transit Improvement Board which allows a single county or group of counties acting under a joint powers agreement to impose a local sales tax of up to a half-cent and a \$20 excise tax on commercial sales of motor vehicles. (This report includes a separate analysis of the \$20 Excise Tax, beginning on page 17.)

Sales of motor vehicles are subject to the state's Motor Vehicles Sales Tax, not the general sales tax, so sales of motor vehicles are not subject to a county approved local option sales tax dedicated to transportation.

Current Law Provisions

- **New language passed as part of the Omnibus Tax Bill in 2021** adds an additional use of the revenue from the local option sales tax. Current law now specifies that the proceeds of a local option sales tax be dedicated exclusively to: 1) Payment of the capital cost of a specific transportation project or improvement; 2) Payment of the capital or operating costs of specific transit project or improvement; 3) Payment of the capital costs of the Safe Routes to School program under Minn. Statutes, Sec. 174.40; and 4) Payment of transit operating costs; or (5) payment of the capital cost of constructing buildings and other facilities for maintaining transportation or transit projects or improvements
- Language passed in 2019 clarifies that all counties – metro and Greater Minnesota – are now treated equally in terms of the amount that may be levied and the uses of the revenue. The new law also states that revenue may be used for more than one project or improvement and that after a public hearing, a county may dedicate the proceeds for a new project. The law also allows counties to issue bonds for transportation purposes using local sales tax revenue to secure the bonds.
- The transportation or transit project or improvement identified in the county board resolution must be specifically designated by the county board or boards. Except for taxes for operating costs of a transit project or improvement or for transit operations, the taxes must terminate when revenues raised are sufficient to finance the project.

- The project must serve a transportation purpose, but the language does not specifically require the funding to be used for roadways or bridges. A building that served a transportation purpose, such as a maintenance facility, would qualify. Bus purchases would not qualify, but bus maintenance facilities would fall into the category of transit capital.

Counties That Have Approved the Local Option Sales Tax

The following table shows the 48 Minnesota counties that adopted a local option sales tax, the tax rate, and the total annual revenue estimated in 2020. (Actual revenues were reported through June, 2020. Annual estimate is based on doubling January through June actuals.) Source: Minnesota Department of Revenue. <https://www.revenue.state.mn.us/local-sales-and-use-tax-cy-2004-2020>

County	Tax Rate	2020 Est'd Revenue	County	Tax Rate	2020 Est'd Revenue
Anoka	0.25%	11,574,230	McLeod	0.50%	1,907,832
Benton	0.50%	2,435,818	Mille Lacs	0.50%	1,475,406
Becker	0.50%	2,535,548	Morrison	0.50%	1,825,364
Beltrami	0.50%	3,377,024	Mower	0.50%	1,875,760
Blue Earth	0.50%	6,138,156	Nicollet	0.50%	1,494,876
Brown	0.50%	1,920,438	Olmsted	0.50%	13,598,824
Carlton	0.50%	1,912,964	Otter Tail	0.50%	3,569,776
Carver	0.50%	8,748,804	Pine	0.50%	1,312,762
Cass	0.50%	1,755,982	Polk	0.25%	771,994
Chisago	0.50%	2,626,342	Ramsey	0.50%	40,625,962
Cook	0.50%	616,546	Redwood	0.50%	847,770
Crow Wing	0.50%	6,257,104	Rice	0.50%	3,765,464
Dakota	0.25%	16,951,520	Scott	0.50%	10,439,450
Dodge	0.50%	976,282	Sherburne	0.50%	5,608,506
Douglas	0.50%	3,432,004	Stearns	0.25%	6,161,294
Fillmore	0.50%	972,892	Steele	0.50%	2,953,844
Freeborn	0.50%	1,998,368	St. Louis	0.50%	14,568,326
Goodhue	0.50%	3,220,072	Todd	0.50%	926,270
Hennepin	0.50%	120,278,088	Wabasha	0.50%	974,700
Hubbard	0.50%	1,316,898	Wadena	0.50%	809,376
Isanti	0.50%	2,381,354	Waseca	0.50%	792,032
Kanabec	0.50%	477,754	Washington	0.25%	9,831,986
Kandiyohi	0.50%	3,156,164	Winona	0.50%	3,025,742
Lake	0.50%	787,038	Wright	0.50%	8,826,646

Estimated Potential 2020 Revenue – County Local Option Sales Tax Counties That Have Not Enacted the Tax – Based on Half-Cent Sales Tax

As indicated above and displayed in Table 2, 48 counties have enacted a local option sales tax that was effective in 2020. That means that 39 counties have not enacted the tax, or once enacted but have since repealed the tax. The methodology applied to estimate the revenue potential for these 39 counties uses 2019 Sales and Use Tax data (most recent data available) collected by the Minnesota Department of Revenue. The revenue gain estimate for counties that have not enacted the tax is derived by calculating the amount each county stands to generate by increasing their general statewide sales tax rate from the general statewide sales tax rate of 6.875% by 0.5% (the hypothetical local option increase) to 7.375%. The revenue gain for counties that have enacted the tax is based on 6 months of actual 2020 revenues.

Counties that have already enacted the local option sales tax for transportation are displayed in blue. Counties that do not currently levy the tax are displayed in orange.

County	2019 Taxable Sales	2020 Estimated Revenues	
		Counties w/o current tax: 0.5% Increase in General Sales Tax Rate from Local Option (6.875% to 7.375%)	Counties w/ current tax: from Table 2
Aitkin	\$127,335,152	\$636,676	
Anoka	\$3,517,562,125		\$11,574,230
Becker	\$367,426,240		\$2,435,818
Beltrami	\$607,314,124		\$2,535,548
Benton	\$452,329,498		\$3,377,024
Big Stone	\$25,526,249	\$117,167	
Blue Earth	\$1,016,145,999		\$6,172,322
Brown	\$262,692,684		\$1,678,862
Carlton	\$237,169,146		\$1,809,628
Carver	\$871,715,989		\$8,419,378
Cass	\$289,467,769		\$1,573,026
Chippewa	\$106,688,602	\$536,998	
Chisago	\$306,758,946		\$2,480,562
Clay	\$427,972,988	\$587,280	

**Table 3: Estimated Additional Revenue to Counties from Half-Cent Local Option Sales Tax
(Additional 0.5% Rate on 2019 Actual County Taxable Sales)**

County	2019 Taxable Sales	2020 Estimated Revenues	
		Counties w/o current tax: 0.5% Increase in General Sales Tax Rate from Local Option (6.875% to 7.375%)	Counties w/ current tax: from Table 2
Clearwater	\$40,970,189	\$204,851	
Cook	\$127,316,119		\$616,546
Cottonwood	\$68,892,163	\$344,461	
Crow Wing	\$1,107,541,809		\$6,257,104
Dakota	\$5,311,236,954		\$16,951,520
Dodge	\$100,643,943		\$976,282
Douglas	\$601,328,263		\$3,432,004
Faribault	\$69,391,245	\$346,956	
Fillmore	\$172,924,860		\$972,892
Freeborn	\$288,013,187		\$1,998,368
Goodhue	\$402,681,547		\$3,220,072
Grant	\$37,686,549	\$188,433	
Hennepin	\$24,737,045,594		\$120,278,088
Houston	\$80,121,001	\$400,605	
Hubbard	\$179,670,818		\$1,316,898
Isanti	\$433,797,449		\$2,381,354
Itasca	\$406,683,288	\$2,033,416	
Jackson	\$70,475,541	\$352,378	
Kanabec	\$74,934,811		\$477,754
Kandiyohi	\$578,943,480		\$3,156,164
Kittson	\$28,323,279	\$141,616	
Koochiching	\$104,261,134	\$521,306	
Lac Qui Parle	\$28,189,414	\$140,947	
Lake	\$109,158,854		\$787,038
Lake of the Woods	\$72,327,295	\$361,636	
Le Sueur	\$154,970,054	\$774,850	
Lincoln	\$36,610,784	\$183,054	
Lyon	\$330,403,061	\$1,745,052	
Mahnomen	\$54,048,354	\$270,242	
Marshall	\$50,193,831	\$250,969	
Martin	\$176,834,422	\$884,172	
McLeod	\$378,501,959		\$1,907,832
Meeker	\$182,553,740	\$912,769	

**Table 3: Estimated Additional Revenue to Counties from Half-Cent Local Option Sales Tax
(Additional 0.5% Rate on 2019 Actual County Taxable Sales)**

County	2019 Taxable Sales	2020 Estimated Revenues	
		Counties w/o current tax: 0.5% Increase in General Sales Tax Rate from Local Option (6.875% to 7.375%)	Counties w/ current tax: from Table 2
Mille Lacs	\$208,235,272		\$1,475,406
Morrison	\$236,313,050		\$1,825,364
Mower	\$253,227,260		\$1,875,760
Murray	\$44,235,327	\$221,177	
Nicollet	\$188,640,644		\$1,494,876
Nobles	\$200,439,286	\$1,002,196	
Norman	\$36,355,397	\$181,777	
Olmsted	\$2,137,623,166		\$13,598,824
Otter Tail	\$722,282,830		\$3,569,776
Pennington	\$171,988,651	\$859,943	
Pine	\$176,113,855		\$1,312,762
Pipestone	\$76,808,990	\$384,045	
Polk	\$199,140,541		\$771,994
Pope	\$74,247,583	\$371,238	
Ramsey	\$6,965,356,509		\$40,625,962
Red Lake	\$27,868,213	\$139,341	
Redwood	\$138,125,840		\$847,770
Renville	\$67,891,505	\$339,458	
Rice	\$497,824,736		\$3,765,464
Rock	\$51,154,477	\$255,772	
Roseau	\$113,780,600	\$568,903	
Scott	\$1,500,737,007		\$10,439,450
Sherburne	\$791,040,819		\$5,608,506
Sibley	\$42,039,413	\$210,197	
St. Louis	\$2,479,031,610		\$14,568,326
Stearns	\$2,070,512,027		\$6,161,294
Steele	\$432,295,004		\$2,953,844
Stevens	\$114,105,335	\$570,527	
Swift	\$73,352,427	\$366,762	
Todd	\$86,624,039		\$926,270
Traverse	\$19,475,371	\$97,377	

**Table 3: Estimated Additional Revenue to Counties from Half-Cent Local Option Sales Tax
(Additional 0.5% Rate on 2019 Actual County Taxable Sales)**

County	2019 Taxable Sales	2020 Estimated Revenues	
		Counties w/o current tax: 0.5% Increase in General Sales Tax Rate from Local Option (6.875% to 7.375%)	Counties w/ current tax: from Table 2
Wabasha	\$111,999,394		\$974,700
Wadena	\$147,902,048		\$809,376
Waseca	\$108,803,643		\$792,032
Washington	\$2,643,868,298		\$9,831,986
Watonwan	\$59,387,718	\$296,939	
Wilkin	\$18,902,781	\$94,514	
Winona	\$401,794,068		\$3,025,742
Wright	\$1,298,334,406		\$8,826,646
Yellow Medicine	\$46,821,533	\$234,108	

KEY:

	Tax Enacted
	Tax Not Enacted



ROSEAU COUNTY LOCAL OPTION SALES TAX FOR TRANSPORTATION (LOST)

IMPLEMENTATION TIMELINE

- JULY 13, 2021: Board establishes the date of the required Public Hearing, and authorizes publication of a Public Hearing Notice, (example Notice enclosed).
- AUGUST 10, 2021: Board holds the Public Hearing, and possibly takes action to adopt a Resolution implementing the tax, (example Resolution enclosed).
- AUGUST 10, 2021 – SEPTEMBER 30, 2021: Board notifies MN Department of Revenue (DOR) that the tax will be in effect on January 1, 2022, (example Letter enclosed).
- After DOR approves the tax, but no later than OCTOBER 31, 2021, the County must post on their website information concerning the new tax as specified by DOR, and issue a Public Notice announcing that the tax information is available on our website.
- OCTOBER 31, 2021: DOR notifies the public of the new tax and registers businesses located in the County for the new tax.
- JANUARY 1, 2022: New tax goes into effect, administered by DOR.



PUBLIC HEARING NOTICE

Notice is hereby given that the Roseau County Board of Commissioners will meet on **August 10, 2021, at 9:00 a.m., in Room 110 of the Roseau County Courthouse, Roseau, MN**, to receive public input concerning the implementation of a Local Option Sales Tax for Transportation (LOST) in the County. Pursuant to Minnesota Statute 297A.993, the County can implement a sales tax of up to one-half percent to fund transportation projects within the County.

A proposed Board Resolution, "Implementation of One-Half Percent (0.5%) County Local Option Sales Tax for Transportation" has been posted on the County's website, <http://www.co.roseau.mn.us/>, for public review prior to the August 10, 2021, Public Hearing. The proposed Resolution can also be obtained by contacting the Roseau County Coordinator's Office via email: joleen.kezar@co.roseau.mn.us; by regular mail, and/or an office visit: County Coordinator; 606 5th Avenue SW, Room 130; Roseau, MN 56751; or by phone: 218-463-4248.

All interested persons may attend the Public Hearing in-person or electronically via ZOOM. Please contact the County Coordinator's Office to obtain a ZOOM link to the hearing. Also, written comments may be submitted to the Coordinator's Office, per the contact information listed above, prior to the Public Hearing.

Publish the weeks of July 18th, July 25th, & August 1st.

UNFUNDED CSAH PROJECTS HIGHLIGHTED BY PRIORITY

ROUTE	WORK TYPE	MILES	LOCATION	ESTIMATE
CSAH 2	Shoulder Grading	11.2	TH 11 to TH 89	\$ 2,240,000.00
CSAH 2	Shoulder Grading	3	CSAH 9 to CSAH 13	\$ 600,000.00
CSAH 3	Shoulder Grading	7.1	CSAH 8 to CSAH 4	\$ 1,420,000.00
CSAH 3	Shoulder Grading	5.8	CSAH 4 to CSAH 2	\$ 1,160,000.00
CSAH 3	Shoulder Grading	8.8	TH 11 to CR 112	\$ 1,760,000.00
CSAH 4	Shoulder Grading	8.1	TH 11 to CSAH 3	\$ 1,620,000.00
CSAH 4	Shoulder Grading	13.5	CSAH 3 to TH 89	\$ 2,700,000.00
CSAH 5	Shoulder Grading	6.6	Clear River to CSAH 12	\$ 1,320,000.00
CSAH 7	Shoulder Grading	11.9	CSAH 10 to CSAH 4	\$ 2,380,000.00
CSAH 7	Grading	6	120th Ave. to CR 103	\$ 1,500,000.00
CSAH 8	Grading	4	CR 107 to TH 32	\$ 480,000.00
CSAH 9	Shoulder Grading	14.4	TH 11 to 1/2 mile north of CSAH 4	\$ 2,880,000.00
CSAH 10	Grading	8	2 miles west of CSAH 16 to CSAH 3	\$ 1,800,000.00
CSAH 13	Shoulder Grading	8.9	CR 126 E. to TH 11	\$ 1,780,000.00
CSAH 13	Grading/Bit. Surfacing	4.5	CSAH 9 to CR 126 E.	\$ 2,250,000.00
CSAH 13	Shoulder Grading	1.7	TH 313 to Springsteel	\$ 340,000.00
CSAH 16	Grading/Bit. Surfacing	4	TH 89 to CSAH 3	\$ 3,000,000.00
CSAH 18	Grading	12.5	TH 89 to 3.5 miles west of CSAH 9/CSAH 9 to CSAH 19	\$ 1,875,000.00
CSAH 19	Grading	7	CSAH 9 to CSAH 18	\$ 1,050,000.00
CSAH 23	Grading/Bit. Surfacing	2.5	CSAH 4 to TH 11	\$ 1,250,000.00
CSAH 23	Grading	10.25	CSAH 4 to CSAH 7	\$ 2,050,000.00
CSAH 25	Grading	4	CSAH 22 to CSAH 4	\$ 480,000.00
CSAH 28	Grading	4.5	1/2 mile north of TH 11 to TH 310	\$ 900,000.00
CSAH 33	Grading	3.9	CSAH 4 to TH 89	\$ 468,000.00
CSAH 38	Grading	4	CSAH 32 to CSAH 8	\$ 480,000.00
CSAH 42	Grading/Bit. Surfacing	5.5	CSAH 2 to 0.3 miles South of TH 11	\$ 3,025,000.00
CSAH 43	Grading/Bit. Surfacing	2.2	CSAH 2 to CSAH 12	\$ 1,210,000.00
CSAH 45	Grading	3	CSAH 46 to CSAH 13	\$ 600,000.00
CSAH 46	Overlay	2	TH 11 to CSAH 35	\$ 300,000.00
TOTALS				\$ 42,918,000.00

UNFUNDED COUNTY ROAD PROJECTS HIGHLIGHTED BY PRIORITY

ROUTE	WORK TYPE	MILES	LOCATION	ESTIMATED
CR 106	Mill and Overlay	0.75	From TH 32 to Central Boiler	\$ 112,000.00
CR 111	Grading	2.5	TH 11 to CSAH 2	\$ 625,000.00
CR 114	Grading	5	300th to 350th	\$ 1,250,000.00
CR 118	Grading	2	From gravel pit to 2 miles south	\$ 500,000.00
CR 120	Mill and Overlay	2	From TH 11 to TH 89	\$ 300,000.00
CR 129	Grading	3	CR 126 to CSAH 2	\$ 750,000.00
CR 132	Grading	3	CSAH 13 to CR 126	\$ 750,000.00
CR 136	Grading	3	CSAH 5 620th Ave.	\$ 750,000.00
CR 137	Grading	2	TH 313 to 560th Ave.	\$ 500,000.00
CR 139	Grading	2.5	CSAH 2 to CSAH 26	\$ 625,000.00
TOTALS				\$ 6,162,000.00

\$ 49,080,000.00

	ESTIMATED COST
HIGH PRIORITY	\$ 17,985,000.00
MEDIUM PRIORITY	\$ 20,375,000.00
LOW PRIORITY	\$ 10,720,000.00
NEW MAINT FACILITY	\$ 12,200,000.00
TOTAL	\$ 61,280,000.00



Board of Commissioners

606 5th Ave. SW, Room #131
Roseau, MN 56751
Phone: 218-463-4248
Fax: 218-463-3252

A motion was made by Commissioner _____, seconded by Commissioner _____, and carried _____ to adopt the following Resolution:

2021-08-XX

RESOLUTION RELATING TO IMPLEMENTATION OF ONE-HALF PERCENT (0.5%) COUNTY LOCAL OPTION SALES TAX FOR TRANSPORTATION

WHEREAS, Roseau County's transportation infrastructure forms the backbone of the County's economy and has a direct impact on future economic development; and

WHEREAS, the County's Road and Bridge Construction Program has identified an estimated funding shortfall of \$61,280,000; and

WHEREAS, funding for highway systems in Minnesota has failed to keep pace with a growing population with growing demands; and

WHEREAS, a one-half percent (0.5%) sales tax for transportation collected for Roseau County will stay in Roseau County; and

WHEREAS, Minnesota Statute 297A.993 authorizes a County Board, located outside of the designated Metropolitan Transportation Area, as defined by Minnesota Statute 297A.992, subd.1, by Resolution following a Public Hearing, to impose a transportation sales tax rate of up to one-half percent (0.5%) on retail sales and uses; and

WHEREAS, Minnesota Statute 297A.993 further requires that the proceeds of the tax must be dedicated exclusively to payment of the capital costs associated with specific transportation projects designated by the County Board, and that the tax must terminate when sufficient revenues are raised to finance those specific projects; and

WHEREAS, the Roseau County Board desires to implement such a sales tax and have the Minnesota Department of Revenue collect the same; and

WHEREAS, the Roseau County Board held a Public Hearing on August 10, 2021, to gather public input concerning the use of the County Local Option Sales Tax for Transportation proceeds to fund the attached list of projects, (see Attachment).

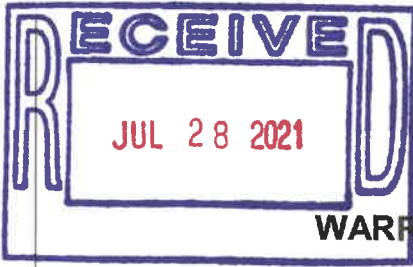
NOW THEREFORE BE IT RESOLVED that the Roseau County Board of Commissioners authorizes and imposes a one-half percent (0.5%) County Local Option Sales Tax for Transportation, as provided for in Minnesota Statute 297A.993, beginning in the first quarter of 2022 (January 1, 2022) and shall continue each subsequent year until revenues are sufficient to finance all of the projects listed.

BE IT FURTHER RESOLVED that the Roseau County Board of Commissioners hereby directs the County Auditor-Recorder to certify the tax to the Minnesota Department of Revenue by September 30, 2021, for collection of the sales tax beginning January 1, 2022.

STATE OF MINNESOTA)
) ss
COUNTY OF ROSEAU)

I, Jeff Pelowski, County Coordinator in and for Roseau County, Minnesota, do hereby certify that the foregoing is a true and correct copy of a part of the proceedings adopted by the Roseau County Board of Commissioners on August 10, 2021.

Jeff Pelowski
Roseau County Coordinator



**WARROAD RIVER WATERSHED MANAGER APPOINTEE
QUESTIONNAIRE**

Name of Nominating Agency:	Roseau County Board of Commissioners
Name of Nominee:	Jeffrey O'Donnell

Mailing Address	30589 600th ave	Work Phone	218-689-1346
City	Warroad	Home Phone	218-386-1686
Zip Code	56763	Cell Phone	218-689-1346
County	roseau	E-Mail Address	odonnell@wiktel.com

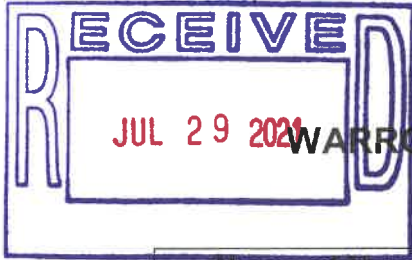
1. Do you reside within the boundaries of the watershed? YES NO
2. How long have you been a resident of the Warroad River Watershed District?
64 years
3. What is your physical address?
30589 600th ave
4. Is this the address where you receive mail? YES NO
5. What is the address on your driver's license?
30589 600thave
6. Are you a registered voter? YES NO
7. In which precinct are you registered to vote? moranville
8. Why are you interested in serving on the watershed board?
bank erasin keep flow going smoothly

**WARROAD RIVER WATERSHED MANAGER APPOINTEE
QUESTIONNAIRE**

9. What qualifies you to serve as a manager of the watershed district?
live here all my life i know lay of the land and water flow
10. How would you/do you respond to issues that come before the watershed board that personally affect your situation?
with open mind
11. Water is a controversial topic. How will you/do you handle disputes on the watershed board and with other entities such as county, state, or other watersheds?
try working with everyone involved
12. What in your opinion is the Warroad River Watershed currently doing well? How could the Warroad River Watershed improve?
bank erodin

Do you have any other comments you wish to share?
no

THANK-YOU FOR TAKING THE TIME TO COMPLETE THIS QUESTIONNAIRE



WARROAD RIVER WATERSHED MANAGER APPOINTEE QUESTIONNAIRE

Name of Nominating Agency:	Roseau County Board of Commissioners
Name of Nominee:	Brian Schaible

Mailing Address	105 Cedar Ct	Work Phone	218-386-4342
City	Warroad	Home Phone	218-386-1782
Zip Code	56763	Cell Phone	218-689-0157
County	Roseau	E-Mail Address	briansch@centurytel.net

1. Do you reside within the boundaries of the watershed? YES NO
2. How long have you been a resident of the Warroad River Watershed District?
36 years
3. What is your physical address?
105 Cedar Ct, Warroad, MN 56763
4. Is this the address where you receive mail? YES NO
5. What is the address on your driver's license?
Same
6. Are you a registered voter? YES NO
7. In which precinct are you registered to vote? Lake Township
8. Why are you interested in serving on the watershed board?
I am an engineer. I feel bringing some technical background to the board may be helpful as a manager. I would also consider an appointment such as this "giving back" to the community.

WARROAD RIVER WATERSHED MANAGER APPOINTEE QUESTIONNAIRE

9. What qualifies you to serve as a manager of the watershed district?

I have served nearly three (3) years on the board (since 2018). I have also performed a substantial amount of work in Roseau County related to floodplain management including executing elevation certificates and applications for removal from the floodplain. I am currently the building and zoning official for the City of Warroad. +

10. How would you/do you respond to issues that come before the watershed board that personally affect your situation?

I understand there may be issues that affect a relatively large population of people that includes me. I would do my best to keep the health, safety and welfare of all people affected at the forefront.

11. Water is a controversial topic. How will you/do you handle disputes on the watershed board and with other entities such as county, state, or other watersheds?

I would first seek to understand the problem and determine what are the rules governing the topic and/or who has jurisdiction. I would also inquire if a reasonable policy has been established. It is important to separate rule or good policy from subjectivity, and to fully understand the issue and its impact.

12. What in your opinion is the Warroad River Watershed currently doing well? How could the Warroad River Watershed improve?

WRWD is actively pursuing projects to improve water quality and decrease sedimentation in the Warroad River. The Board should improve administration activities. There is more activity which requires more administration and oversight. They have recently an administrative assistant which will be very helpful.

Do you have any other comments you wish to share?

THANK-YOU FOR TAKING THE TIME TO COMPLETE THIS QUESTIONNAIRE



Roseau County Request for Board Action

Agenda Item #: County Board Item 2 <small>(for office use only)</small>		
Requested Board Date:	August 10, 2021	Originating Department: Commissioners
Subject Title (as it will appear on the Agenda): COVID-19 Pandemic - Update		Presenter: Commissioners/Department Heads
		Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Continued discussion of the County's ongoing response to the COVID-19 pandemic.		
Background:		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

Agenda Item #: County Board Item 3 <small>(for office use only)</small>		
Requested Board Date:	August 10, 2021	Originating Department: Coordinator
Subject Title (as it will appear on the Agenda): Commissioner Committee Reports		Presenter: Commissioners
		Estimated Amount of Time Needed for Discussion: <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input checked="" type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Commissioners will present their Committee Reports.		
Background:		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

JACK SWANSON COMMITTEES REPORT

JULY 27, 2021 - BUILDING COMMITTEE

JULY 29, 2021 - MEETING WITH STEARNS COUNTY ON RESILIENCE TRAINING

AUGUST 2, 2021 - ROSEAU CITY COUNCIL

AUGUST 3, 2021 - OPERATIONS COMMITTEE

AUGUST 3, 2021 – COUNTY BOARD WORK SESSION

AUGUST 4, 2021 - ASSOCIATION OF MN COUNTIES COFFEE AND CONVERSATION

AUGUST 4, 2021 - COMMUNITY JUSTICE COORDINATING COMMITTEE

AUGUST 9, 2021 - ROSEAU COUNTY EXTENSION COMMITTEE