

DRAFT COMMUNITY DEVELOPMENT AUTHORITY
MINUTES
February 11, 2019

Authority Members Present: P. Opalinski (Chairman), B. Cooper, T. Opalinski, D. Souza,
J. Carroll

Authority Members absent: none

Staff present: none

Public: Chris Dunphy, Ted Harvey and John O’Leary (PVPC) Jac Patrissi and Anthia Elliott, Behavioral Health Network; Alexandria Martinez, Quaboag Valley CDC, Sheila Cuddy, Quaboag Valley CDC, R. J. Ferullo and Judith Roberts Ware Adult Learning Center, Susan Casine YMCA, Monica Moran Ware Domestic Violence, Stuart Beckley and Boy Scout Troop #281 Liam Cloutier and Aiden Ynovski

P. Opalinski called the meeting to order at 6:30 PM; and Troop #281 members led us in the Pledge of Allegiance.

1. 6:30 PM Public hearing CDGB FY 2019 Application-P. Opalinski read the hearing notice into record; members of CDA introduced themselves to the public; C. Dunphy made introductory remarks about DHCD’s requirement for tonight’s public hearing. Ware and Hardwick will apply for a regional grant with Ware’s portion of \$390,000.

Planned Approach to Community Health (PATCH) presented by Jac Patrissi

- Provided an overview of the program and measurement of success
- Ms. Elliott is the new supervisor
- 5 Ware Public Schools referrals since meeting with Ware Superintendent
- Ware beneficiaries: 55 people (22 which are children) served in 2018
- Overall budget \$87k, Supported with \$37k by United Way and \$15k by Dept. Public Health
- CDA funding request \$47,000
- CDA asked BHN/PATCH to consider financial contribution to Town of Ware’s Quaboag Connector as BHN/PATCH is allowed to track LMI riders which info would aid TOW in grants.
- Thank you for supporting the program

Ware River Valley Domestic Violence Task Force (WRV DVTF) presented by Monica Moran, PVPC Facilitator

- Formed 20 years ago due to isolated area and lack of coverage by Worcester

- Overview of mission and programs including support and advocacy 100 beneficiaries
- Ware High School, Highland Village and Ware PD trainings slated for 2019
- Measurements for success Ware has 2X more restraining orders per capita in 2018 vs. 3X as many restraining orders per capita back in 2000. Rates of serious injuries going down.
- CDA funding request \$70,000 (matching funds of \$20k by Valley Human Services STOP grant and 500 volunteer hours)
- Thank you for supporting this program

Ware Adult Learning Center (WALC), presented by Judith Roberts

- 2018 had 68 students attended, 2019 has 28 students attending more than half are parents
- 8 students passed Hi Set in 2018, 3 students passed Hi Set in 2019, 8 students expected by end of 2019
- R. J. Ferullo, Director provided testimonial as to impact on student's lives
- Additional private fundraising covers testing fees and Quaboag Connector vouchers.
- CDA funding request \$78,500
- Thank you for supporting this program

YMCA, Sue Casine- Ware's Summer Youth Program Kid's Club

- Southbridge YMCA merged with YMCA Central MA known as Tri-Community Family Branch
- Running Kid's Club at Highland Village location for 7 years for 20 kids
- Want to hold Kid's Club at Ware Public School where free lunch is offered and increase participation to 50 kids 11-4PM
- This would require increase cost of program due to transportation costs
- CDA funding request \$25,000 summer program 2019
- Thank you for supporting this program

Hardwick Senior Program, Alexandria Martinez and Sheila Cuddy from the Quaboag Valley Community Development Corp.

- Provides assistance to 12 senior citizens in Hardwick 20 enrolled 15 extreme poverty
- Description and impact of out of home services provided
- Isolated and lack of resources Hardwick's Sr. Center is closed seniors go to Barre
- CDA funding request \$12,825 (QV CDC private fundraising \$3K)
- Thank you for supporting this program

C. Dunphy, PVPC described Warren cannot be part of the regionalized CDBG 2019 Application due to planned infrastructure. C. Dunphy explained Warren in past applications has covered entire costs of WALC. C. Dunphy proposed CDA consider supporting in part PATCH, WRV DVTF, WALC as they're seamless services with integrated staff. In addition C. Dunphy also proposed CDA support Hardwick Senior Program in full as it is a CDGB Ware/Hardwick 2019 Application.

C. Dunphy also offered PVPC to wave PVPC deliverable costs as PVPC sees the 3 entities PATCH, WRV DVTF and WALC as now capable self-managing entities. C. Dunphy also noted YMCA summer program is relatively new and although extremely worthy this program does not work in conjunction with other key programs. P. Opalinski noted the YMCA is looking for summer 2019 and this grant will not be awarded until late summer. C. Dunphy proposed to CDA they fully support CDGB allowed social services at \$181,000 and utilize additional available funds of \$14,000 out of free cash from the Ware CDA.

	Requested	Granted	CDBG Grant
Adult Learning	78,500	74,575	67,500
Patch	47,000	44,650	40,475
DV	70,000	66,500	60,200
Hardwick Senior	12,825	12,825	12,825
YMCA	<u>25,000</u>	<u>0</u>	<u>0</u>
	233,000	198,550	181,000

The (\$17,550) over funding to be met with \$3,000 contribution by Warren and \$14,550 Ware community misc funds.

C. Dunphy discussed Code Enforcement plan and noted PVPC hired a new planner if Ware wanted to outsource Code Enforcement. It was noted included in PVPC fees is \$48,000 that funds a portion of Town of Ware Planning Department position Judi Mosso’s position.

Discussion pursued by CDA members and C. Dunphy regarding funding availability. P. Opalinski asked for public input and there being none;

Motion by D. Souza for CDA to commit to funding the following social services to the extent allowed under CDGB rules within the CDGB FY 2019 Application in the amounts of:

\$74,575 WALC
 \$66,500 WRV DTF
 \$44,650 PATCH
\$12,825 Hardwick Senior Program
 \$198,550

(Block grant application will have a request for social services totaling \$181,000 between Ware and Hardwick with the remaining \$17,550 to be funded from the CDA free cash (approx. \$14,000 and Warren \$3,000))

And for CDA to apply for Code Enforcement through CDGB funds which include funds to be used for fulfilling position inhouse or outsourced and to include funding of legal costs associated with Code Enforcement in the amount of \$69,000 with \$5,000 in deliverables.

And for the CDA to apply for Housing rehab of 6 units at a total cost of \$156,000 and \$30,000 of deliverables and a line item for G& A of \$67,000. Total application for Ware is \$390,000.

Seconded by J. Carroll. So voted 5/0/0.

Motion by B. Cooper to close the public hearing at 7:22 PM. Seconded by D. Souza. So voted 5/0/0.

T. Harvey PVPC arrived at 7:22PM

2. Administrative

Motion by T. Opalinski to accept the January 14, 2019 minutes as presented. Seconded by J. Carroll. So voted 5/0/0.

3. CDGB Updates:

- FY2016 closed out
- FY2017 need to get to 80% expended to apply FY19. Social services met their obligations, housing rehab projects outstanding invoices comes through PVPC housing specialist paying by March 8th will include 23 projects, 10 done, 13 in various stages of completion. Ted stated he will give us an update at the end of February to see how we are faring with the 80%. Members expressed their displeasure with the possibility of having to return any funds to DHCD. Discussion pursued on obstacles regarding housing rehab completion. CDA is focused on owner owed homes.
- It was noted Wright Pearce new engineer is reviewing all costs to be highly efficient.
- FY2018 continuing influx of housing rehab, Spring Street, Engineer Wright Pearce to be at next CDA meeting to review. Ware's DPW Director, Gibby Sorrel, recommends adding \$80-100k for new sewer lines that were not included in original CDGB grant (both Wright Pearce and DPW former Director Dick Kilhart did not recommend nor do they believe it was necessary to include new sewer in the grant). PVPC seeking ways to accomplish additional funding of \$80-100k that will not require CDGB funds. It was noted High Street and Prospect both did new sewer lines. Additional funding may require Town Meeting appropriation.

D. Souza reported Valley CDC, Director Joanna is not interested in working with Ware's CDA to offer first time homebuyers program. D. Souza further reported Worcester Central Neighborhood Works 1st time homebuyer program management would costs would be \$200 vs. Wayfinders 1st Time Home Buyers program management costs of \$400. Same education class

offerings and services are provided from both Worcester Central Neighborhood and Wayfinders. They will present at next CDA meeting.

S. Beckley reported J. Mosso leaving from Planning Dept. S. Beckley anticipates well J. Mosso leaving organized documents, emails, financials and manuals for ongoing ease for CDA and PVPC.

Motion T. Opalinski to adjourn at 8:11 PM. Seconded by J. Carroll. So voted 5/0/0.

Respectfully submitted by
Tracy Opalinski, CDA Member

Documents reviewed:

Minutes from January 14, 2019
RFP BHN/PATCH Program
RFP YMCA of Central MA None submitted
RFP The Literacy Project WALC
RFP Ware River Valley Domestic Violence Task Force
RFP QVCDC/Hardwick Senior Outreach Program

Documents received:

FY2019 Ware/Hardwick WRV CDF Program Draft Budget by PVPC