



TOWN OF WARE

Planning & Community Development

126 Main Street, Ware, Massachusetts 01082

t. 413.967.9648 ext. 186 / f. 413.967.9642

COMMUNITY DEVELOPMENT AUTHORITY

Meeting Minutes from

Monday, May 17, 2021

Select Board Room, Town Hall

CDA Members Present:

Chairman Paul Opalinski, Danielle Souza and John Carroll (remote)

CDA Members Absent:

Brandy Brusco, Jim Baird

Guests:

Nick Peavy (PVPC) (remote)

Staff Present:

Rebekah Cornell, Director; Robert Watchilla, Department Assistant (remote)

PLEDGE OF ALLEGIENCE

Chairman P. Opalinski called the meeting to order at 6:35 pm and led the Pledge of Allegiance.

ADMINISTRATIVE

Motion by D. Souza to approve the minutes from April 26th, 2021. Seconded by J. Carroll. All in favor. Approved 3-0.

Motion by D. Souza to approve the minutes from February 8th, 2021. Seconded by J. Carroll. All in favor. Approved 3-0.

REVIEW FINANCIAL ACCOUNTS

Brief review of account summaries. **Motion** by D. Souza to approve the financial accounts thorough April 2021. Seconded by J. Carroll. All in favor. Approved 3-0.

CDBG UPDATES

FY19

The ten day environmental review waiting period for the Parker Street demolition project has come to an end. The project team is still waiting on the status of utility hookups. Advanced notice will be given to parking patrons who use the municipal parking lot near the demolition site. The demolition itself will take about 2-3 days plus a 1 day abatement. The Committee suggests looking into the cost of paving the Parker Street site post demolition.

The demolition project at 114 Main Street is making progress as the demolition company and the property owners signed contracts. The owners of 114 Main Street are conducting their own engineering/demolitions study and the Town will not be required to pay for it.

FY20

The walkthrough at the Bank Street project site will take place on May 18, 2021, at 9 am with the Director of Public Works and the project engineers. It is uncertain when the construction of Bank Street will take place and the bidding process has not yet begun.

FY20-CV

The amount of grant funds available through the Microenterprise loan has been increased from \$10,000 to \$25,000.

FY21

Nick Peavy and Rebekah Cornell still start work on the design guidelines of the Façade Improvement Project (FIP) utilizing the sketches created by the UMass Design Center. The funds from FY20 will not affect the availability of funds in FY21.

Old/New Business

Nick Peavy announced that he and Ted Harvey will present the Local Rapid Recovery Program (LRRP) at the next scheduled CDA meeting.

Motion by D. Souza to adjourn the meeting. Seconded by J. Carroll. All in favor.
Approved 3-0. Meeting adjourned at 7:19 pm.

Next meeting is scheduled for June 14, 2021 at 6:30 pm.

Minutes from May 17, 2021
Respectfully submitted by,
Robert Watchilla
Department Assistant