



WARE DPW

Water Division

4 ½ Church St, P O Box 89
Ware, Massachusetts 01082-1386
Tel. 413-967-9620 Fax 413-967-9622

kthacker@townofware.com

www.townofware.com



Water and Sewer Closing Form

*****PLEASE TYPE or PRINT CLEARLY*****

Instructions:

- Please submit this form at least five business days prior to the closing date.
- In some instances, a maintenance appointment may need to be scheduled in order to process the closing. The office will notify the requesting party of the Final Read if this is required.

Attorney: _____ Today's Date: _____

PHONE: _____ FAX: _____ Closing Date: _____

EMAIL to use for sending FINAL BILL _____

SELLER'S INFORMATION (Required)

Property Address: _____

Seller's Name: _____

Seller's Forwarding Address: _____

City, State, Zip code: _____

Note: Please advise buyer to contact DPW to verify billing information. Attorney please notify DPW if closing does NOT go through within 30 days, as we will be changing account information. Please do not submit this form earlier than ten business days prior to the closing date.

BUYER'S INFORMATION (Required)

Buyer's Name: _____

Address for Billing (*after closing*): _____

City, State, Zip code: _____ Phone: _____

FINAL BILL (For Ware DPW Use Only)

Account # _____

Final Bill \$ _____

(\$35 Final Meter Reading Fee included in Final Bill)

Make Check Payable to:

Town of Ware – Water Dept.
PO Box 89 4 ½ Church St
Ware, MA 01082