

COA Meeting Minutes May 17, 2022

Attendance: J.Cappe J .Zienowicz, C. Haigh I. Eskett

Meeting called to order at 9:08 by J.Cappe

I. Eskett motioned to accept the April 19, 2022 minutes
C. Haigh seconded. All in favor.

New business: The age friendly update.

It was decided to postpone the presentation before the Board of Selectmen of the Ware Age & Dementia Friendly Community Assessment and Action Plan as well as the Executive Summary until June 7, 2022 Selectmen Meeting, due to their full agenda and the need of a lot of time for them to review and discuss.

A meeting of The Age and Dementia Friendly Ware Working Group with Becky Basch was held on Tuesday May 10 2022 to set priorities for the coming year and to look for volunteers to help convene committee members on a regular basis to discuss progression strategies.

Party sign up policy discussion:

Should we give patrons a week prior to party dates to sign up?

I. Eskett suggested we allow sign up one week prior to party and pre pay at sign up in case a patron cannot call the day before by noon J. Cappe stated a friend or family member could call for them. C. Haigh and J. Zienowicz stated that this is how the lunch program is working now. Patrons can call the day before by noon to reserve lunch for the following day and it is working so why should the party lunches be different? J. Zienowicz stated it would be very busy at the front desk collecting money for lunch and pre paying for party lunches, and answering the phones etc. J.Cappe motioned to leave the party sign up policy the same as the lunch sign up policy reserve the day before by noon. C.Haigh seconded. All in favor

Visitor Conduct policy:

The policy had been adopted by The Town of Ware and has been posted in the senior center for all patrons to see and read.

I. Eskett motioned to accept The Visitors Conduct Policy

J. Cappe seconded. All in favor.

Janine Leis our Social Services Coordinator is doing a great job.

In the next five weeks she will be Shine Certified and able to provide services for Masshealth and Medicare, Medicaid to all.

Comment and concerns:

J. Zienowicz recognized by the chair, J. Cappe, discussed our building not complying with The Ware Age and Dementia Friendly Community Assessment.

It was noted our floors in the building are too shiny and need a Matte finish to dull them. We have two and need to add 2 raised toilets to our rest rooms.

Font desk area set up needs to be changed to make it easier to sign in.

Numerous other changes are needed but not all are reasonable to be expected.

We will be replacing the HVAC computer control unit in Late May or early June so we can self-regulate the climate control system in the building going forward.

Lunch program doing well.

Meal cost \$1,314.48

Received \$1,449.80

Profit/loss \$135.32

Total served 475

Dine in started 4/4

Cost of lunch \$3.50

Meals \$1,357.00

Donation \$6.00

Coffee bar \$47.60

Pitch coffee \$24.00

Friends of ware \$-

Total received \$1,434.60

Total purchases \$774.72

Meals profit or loss \$659.88

Total served 475

Note 4/28 & 4/29 posted in my deposits 184.85

Van usage and rides:

Q.C. Total: 404

Total+ 60: 433

I. Eskett motioned to adjourn meeting at 10:16

J. Cappe seconded

All in favor

Recorded by C. Haigh , Secretary

Next meeting June 21 2022 at 9:00 AM