

## **COA MEETING OCTOBER 19, 2021 Minutes**

In attendance J Cappe, I Eskette, C Haigh, J Zienowicz. Julie Cappe called meeting to order at 9:20 am. Motion to accept minutes from September 21, 2021 J Zienowicz C Haigh seconded. All in favor.

### **NEW BUSINESS**

Julie Cappe motioned to correct a spelling error in the September 2021 minutes. The correct spelling of guest at meeting's name was Pat Rockwall. Correction noted.

Cheryl Haigh motioned to correct an error in the July 20 2021 minutes. Two members I Eskette and Carl Wall were marked present and they were absent. Correction noted. J Zienowicz motioned to accept these amendments from the July 20 2021 minutes and the September 21 2021 minutes. J Cappe seconded all in favor.

Discussed the age friendly community surveys that are ongoing, we had a good turnout (26) before Tuesday night's pitch group on September 27, at 5:30 pm. Becky Basch (PVPC) hosted this 45minute survey, she made it fun by using a dot poll instead of filling out paper surveys. A prepared report for the Town is in progress as part of the Age Friendly Communities Initiative.

Discussed the Friends of Ware Inc. a non-profit group that helps raise money through programs for the senior center. Donated \$837.65 to the lunch program.

Covid 19 Delta protocol still in place, everyone must wear a mask while in the building and grab and go meals served in the parking lot cost \$2.00 no deliveries. All activities are ongoing provided masks are worn and no food and drink are served during activities.

Discussed our outreach coordinator of 13 years Maire Brigid Bresnahan has moved on, she did a great job and she will be missed by the staff and community of ware. Applicants are being interviewed next week to fill the position. All services she provided exist at other state agencies, senior centers, online at massgov.com or by phone. We will gladly give anyone who asks at the front desk the appropriate phone numbers. I Eskette motioned to put all the important numbers like SNAP, MASS health, fuel assistance, SCC. Etc. On one convenient list to be available at the front desk. Cheryl Haigh motioned to give this list out with the grab and go lunches when available.

Cheryl Haigh seconded, all in favor.

J Cappe motioned to cancel the refresher automated external defibrillator course at the Senior Center for staff as the machines are not currently available. We will reschedule when they become available.

MarTap van driver certification course will be held November 13 and the 20th, 8-4 at the Ware Senior Center.

J. Zienowicz seconded, all in favor.

Discussed FY22 Capital Projects: Proposed list

1. New Roof
2. Fix Foundation and wall crack
3. Paint building
4. New air conditioning unit for building
5. Pave/re-grade back lot
6. Covered entry way for the main entrance
7. Install multiple air circulators in the rafters to move heat down
8. New oven/stove for kitchen
9. New dishwasher for kitchen
10. Install four raised ADA, public restroom, compliant toilets in the restrooms

Finance committee will decide the order and priority of repairs. J Zienowicz motioned to add solar panels to the list, since we are a green community and will save money.

Discussed

Alton and the kitchen staff are doing a great job.

Grab and go started 9/20

Meals	1432.75
Donation	155
Coffee bar	60.51
Pitch coffee	18
Bingo coffee	16.76
Friends of ware	837.65
Total received	2520.67
Total purchases	1930.98
Meals profit or loss	589.69

Total served 599

Van usage YTD

\$186.75

Total trips YTD 269

Meeting adjourned at 10:15 am by J Cappe motioned J Zienowicz Cheryl Haigh seconded. Next meeting November 15 2021 at 9am. Recorded by Cheryl Haigh secretary.