

# WARE COA January 2023 Meeting Minutes

Attendance: J. Zienowicz, C. Haigh, S.K. Robinson, G.Ziglar- Thomas

Meeting called to order by C. Haigh at 9:10 AM All in favor

J. Zienowicz motioned to accept the December 2022 meeting minutes, S.K.Robinson seconded. All in favor.

New Business: S.K. Robinson did a good job on the sign explaining the use of the fax and copier at the Ware Senior Center. J. Zienowicz motioned to accept S.K. Robinson's sign. C.Haigh seconded. All in favor.

S.K. Robinson suggested getting more food programs to our town. C.Haigh suggested bringing The Community Monthly Dinners back to the Senior Center. People from our community can enjoy a free dinner, if we can get a funding grant.

Gift Certificates/ Tracking:

We decided to look into this in the future because we don't currently have the software for this program and it would be very expensive to switch software data at this time.

Guest Handbook update: we still need to add standard guidelines for patrons and programs. We need to review all material thoroughly, also get ideas from other COAS handbooks. Ginger offered to work on this.

Lock box update: we would like to buy 20 to 30 boxes annually for seniors in need households, spending about \$15,000.00 for this program. Lockboxes are still out of stock. Will be ordered when they become available.

We are still in the process of hiring an Activities Coordinator and a Finance Coordinator for The Senior Center.

Food program:

Dec. lunch money received \$1,659.75

Donations:\$ 7.00

Coffee bar: \$60.15

Pitch coffee:\$23.75

Whist coffee: \$-

Friends donation \$426.00

Resource Waste of Ware Donation: \$560.00

Total Received: \$2,736.65

Total purchases \$923.20

Meals profit loss:\$1,813.20

Total served 504

Social services: Janine is very busy with fuel assistance applications and SNAP benefits and Mass health programs.

Senior Van: 98 for the month of December 432 seniors used the QC

COA would like to thank guest Vikki Patrakis for attending the meeting.

C. Haigh motioned to adjourn the meeting at 10:12 Am SK Robinson seconded. All in favor.

Recorded by Cheryl Haigh Secretary  
Next meeting February 21, 2023 at 9:00 AM