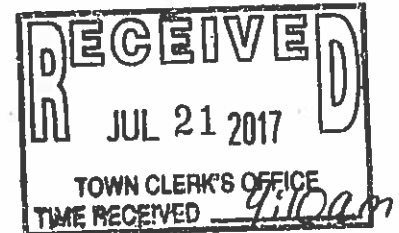


Town Manager: *Stuart Beckley*  
sbeckley@townofware.com



**Board of Selectmen**  
**Ware Town Hall, 126 Main Street, Meeting Room**

**Regular Meeting Notice Agenda**  
**Tuesday, July 25, 2017 at 7:00 p.m.**



**Meeting Opened**

**Opening Remarks, Announcements, and Agenda review by Chair**

**Consent Agenda**

**Comments and Concerns of Citizens**

**Scheduled Appearances**

- **7:15 Public Hearing for Release of Land Under Chapter 61B – 50 Morse Avenue**
- **7:20 p.m. Review of RT's Welding Fabrication & Auto Repair, Inc. Class III License**

**Old Business**

**New Business**

- **Approval of Special Event Permit – “Chicago”, Produced by Ware Community Theatre, August 5, August 6, August 12, and August 13, 2017**
- **Approval of One-Day Liquor License Application – Ware Council Home Association (Knights of Columbus), Sunday, July 30, 2017**
- **Approval of One-Day All Alcoholic Liquor License Application – Ware Council Home Association (Knights of Columbus), Saturday, August 19, 2017**
- **Application/Policy for Boards and Committees**
- **New Appointment to Finance Committee: Devin M. Peterson, Term to Expire June 30, 2020**
- **New Appointment to Ambulance Oversight Committee: Jennifer McMartin**

**Town Manager Report**

**Adjournment**

**Executive Session: MGL Chapter 30A, Section 21 (a) #2 Negotiations, and #6 To Consider the Purchase, Exchange, Lease or Value of Real Property**



# TOWN OF WARE

Board of Selectmen  
Town Hall, 126 Main St., Suite J  
Ware, Massachusetts 01082-1386  
Tel. 413-967-9648 EXT. 100

## PUBLIC HEARING NOTICE

The Board of Selectmen will conduct a Public Hearing on Tuesday, July 25, 2017 at 7:15 P.M., Selectmen's Meeting Room, 126 Main St. Ware. The purpose of the Public Hearing is to hear petition from Patricia Knapp to convey .27 acre of land on Morse Avenue to John and Barbara Lasek, per MGL Chapter 61B, wherein the Town of Ware has right of first refusal of recreational land. Assessors' Parcel Identification: Map 24-Block 0-Lot 34, Book 3633, Page 256. Copies of the petition are available at the office of the Town Manager, 126 Main Street, Ware, MA. **This notice shall also be posted on the Massachusetts Newspaper Publishers Association's (MNPA) website (<http://masspublicnotices.org>).**

All interested parties are invited to attend.

Nancy Talbot  
Chairman  
Board of Selectmen  
June 22, 2017



# TOWN OF WARE

Board of Selectmen  
Town Hall, 126 Main St., Suite J  
Ware, Massachusetts 01082-1386  
Tel. 413-967-9648 EXT. 101

**WAIVER OF RIGHT OF FIRST REFUSAL**  
**M.G.L. CHAPTER 61B**

John and Barbara Lasek  
50 Morse Avenue  
Ware, MA 01082

Deed Book #3633, Page 256, Assessors' Parcel Identification: Map 24-Block 0-Lot 34

This is to Certify that the Board of Selectmen has voted not to exercise the Town of Ware's Right of First Refusal of Recreational Land or to assign its right to purchase to a non-profit conservation organization under Massachusetts General Laws, Chapter 61B with regard to the above-referenced property.

Dated: July 25, 2017

\_\_\_\_\_  
Nancy J. Talbot, Chairman

\_\_\_\_\_  
Alan G. Whitney

\_\_\_\_\_  
Tracy R. Opalinski

\_\_\_\_\_  
John E. Carroll

\_\_\_\_\_  
Michael P. Fountain

**COMMONWEALTH OF MASSACHUSETTS**

Hampshire, ss

July 25, 2017

Then personally appeared Nancy J. Talbot, Alan G. Whitney, Tracy R. Opalinski, John E. Carroll, Michael P. Fountain, members of the Board of Selectmen of the Town of Ware, and acknowledged the foregoing instrument to be the free act and deed of the Board of Selectmen of said Town of Ware, before me.

\_\_\_\_\_  
Notary Public: Mary L. Midura  
My Commission Expires: October 14, 2022

## Midura, Mary

---

**From:** RT's Welding <rtsweldingfab@yahoo.com>  
**Sent:** Thursday, July 20, 2017 2:48 PM  
**To:** Midura, Mary  
**Cc:** Matt Donohue; Chantel Bleau  
**Subject:** Fencing Update Week of 07/16/2017  
**Attachments:** Osha Complaint.pdf

Hello Mary,

Just keeping the Board up to date on the fencing installation. Unfortunately something came up and we were not able to continue the install on Sunday,

July 16th, 2017. We did however resume the install on Monday, July 17th, 2017. We began work on the River Road side of the property at 7:00pm and stopped working at 8:54pm. During this time we were able to install 8 fence posts. I observed that during the entire time we were working on the River Road side of the property the windows in the Krasnecky's house were open, therefore any noise complaints should reflect the fact that the work was done during the time the Board gave us to work on the fencing and that the windows in their house were open.

On Tuesday, July 18th, 2017 the mail person put the mail for the Krasnecky's in the mailbox for 730 Belchertown Road. Kara Dempster put the mail for the Krasnecky's into their mailbox.

On Tuesday, July 18th, 2017 we continued the fence installation along the River Road side of the property. We began working at 6:50pm and stopped working at 8:51pm. During this time we installed 10 fence posts along the River Road side of the property. Once again, I observed that during the entire time we were working on the River Road side of the property the windows in the Krasnecky's house were open, therefore any noise complaints should reflect the fact that the work was done during the time the Board gave us to work on the fencing and that the windows in their house were open.

On Wednesday, July 19th, 2017 we continued the fence installation along the River Road side of the property. We began working at 7:12pm and stopped working at 9:01pm. During this time we installed 4 fence posts along the River Road side of the property, which completed the installation of fence posts along that portion of the property. We also installed 11 fencing panels along the River Road side of the property. I observed that the Krasnecky's had all but 1 window closed during the entire time we were working on the fencing.

I have also attached a copy of the letter from OSHA that we received today. We received a telephone call from OSHA at approximately 11:00am, Thursday, July 20th, 2017. There was a complaint about us stating that we were painting cars, which we do not offer that service to our customers, and that there were employees riding in the bucket and on the forks of the bobcat, which is not true either. We have to investigate this ourselves and submit our findings to OSHA. As soon as that letter is complete I will forward it to the Board also.

Of other concern, it has come to our attention that the Krasnecky's have a bear bait apparatus hanging in a tree on their property next to their house, between it and the barn on their property. We have photos of this that I have also attached to this email.



It is concerning because we operate a business that the public comes to, and it is not safe to have someone baiting bear where the public comes to do business, not to mention the fact that it is totally illegal. This has been reported to the environmental police.

Thank you,

Chantel

U.S. Department of Labor

Occupational Safety and Health Administration  
1441 Main St., Rm. 550  
Springfield, MA 01103  
Phone: 413-785-0123 Fax: 413-785-0136  
oshaspringfield@dol.gov



July 20, 2017

Randy Letourneau  
Rt's Welding, Fabrication, & Auto Repair  
730 Belchertown Rd.  
Rt. 9  
Ware, MA 01082

RE: OSHA Complaint No. 1242665

Mr. Letourneau:

On July 20, 2017 the Occupational Safety and Health Administration (OSHA) received a notice of alleged workplace hazard(s) at your worksite at:

730 Belchertown Rd.  
Rt. 9  
Ware, MA 01082

You were notified, by telephone, of alleged hazards on July 20, 2017. The specific nature of the alleged hazards are as follows:

1. Employees are riding in the bucket and on the forks of a skid steer (Bobcat).
2. Employees are painting vehicles without having an approved spray booth.

OSHA has not determined whether the hazards, as alleged, exist at your workplace and we do not intend to conduct an inspection at this time. However, since allegations of violations and/or hazards have been made, you are requested to immediately investigate the alleged conditions and make any necessary corrections or modifications. Please advise me in writing, no later than **July 27, 2017** of the results of your investigation. You must provide supporting documentation of your findings, including any applicable measurements or monitoring results, and photographs/video which you believe would be helpful, as well as a description of any corrective action you have taken or are in the process of taking, including documentation of the corrected condition.

This letter is not a citation or a notification of proposed penalty which, according to the Occupational Safety and Health Act, may be issued only after an inspection or investigation of the workplace. It is our goal to assure that hazards are promptly identified and eliminated. Please take immediate corrective action where needed. If we do not receive a response from you by **July 27, 2017** indicating that appropriate action has been taken or that no hazard

exists and why, an OSHA inspection will be conducted. An inspection may include a review of the following: injury and illness records, hazard communication, personal protective equipment, emergency action or response, bloodborne pathogens, confined space entry, lockout, and related safety and health issues.

Please note, however, that OSHA selects for inspection some cases where we have received letters in which employers have indicated satisfactory corrective action. This is to ensure that employers have actually taken the action stated in their letters.


If you need assistance to help resolve the issues of this complaint, the State of Massachusetts offers OSHA consultation services, without charge, to assist in resolving all occupational safety and health issues. The variety of services available and the scheduling of those services may be limited by the consultation project's requirement to give priority to small business in high hazard industries and by its backlog. However, you may be able to obtain similar services from your insurance carrier or private consultant in a more timely fashion. To discuss or request their services, call or write your consultation project at the following address:

**Executive Office of Labor and Workforce Development  
MA Dept. of Labor Standards  
Wall Experiment Station  
37 Shattuck Street  
Lawrence, MA 01843  
TEL: (508) 616-0461**

You are requested to post a copy of this letter and your response where it will be readily accessible for review by all of your employees and return a copy of the signed Certificate of Posting (Attachment A) to this office. In addition, you are requested to provide a copy of this letter and your response to it to a representative of any recognized employee union or safety committee if these are at your facility. Failure to do this may result in an on-site inspection. The complainant has been furnished a copy of this letter and will be advised of your response. Section 11(c) of the Occupational Safety and Health Act provides protection for employees against discrimination because of their involvement in protected safety and health activity.

If you have any questions regarding this matter, please contact the Area Office at the address in the letterhead. Your personal support and interest in the safety and health of your employees is appreciated.

Sincerely,

  
Mary E. Hoye  
Area Director

Attachment A

**CERTIFICATE OF POSTING  
OSHA NOTIFICATION OF ALLEGED HAZARD(S)**

Employer Name: Rt's Welding, Fabrication, & Auto Repair  
Complaint Number: 1242665

Date of Posting: \_\_\_\_\_

Date Copy Given to  
an Employee Representative: \_\_\_\_\_

On behalf of the employer, I certify that a copy of the complaint letter received from the Occupational Safety and Health Administration (OSHA) has been posted in a conspicuous place, where all affected employees will have notice, or near such location where the violation occurred, and such notice has been given to each authorized representative of affected employees, if any. This notice was or will be posted for a minimum of ten (10) days or until any hazardous conditions found are corrected.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

If Applicable:

\_\_\_\_\_  
Union Representative/Committee Name, Title, Local #

\_\_\_\_\_  
Union Address



**U.S. Department of Labor**  
Occupational Safety and Health Administration

**Notice of Alleged Safety or Health Hazards**

Complaint Number	1242665
------------------	---------

Establishment Name	RT's Welding, Fabrication, & Auto Repair			
Site Address	730 Belchertown Rd. Rt. 9 Ware, MA 01082			
	Site Phone	413-277-0379	Site FAX	413-277-0097
Mailing Address	730 Belchertown Rd. , Rt. 9 Ware, MA 01082			
Management Official	Randy Letourneau		Telephone	413-277-0379
Type of Business				
Primary SIC		Primary NAICS	811111 - General Automotive Repair	

**HAZARD DESCRIPTION/LOCATION.** Describe briefly the hazard(s) which you believe exist. Include the approximate number of employees exposed to or threatened by each hazard. Specify the particular building or worksite where the alleged violation exists.

1. Employees are riding in the bucket and on the forks of a skid steer (Bobcat).
2. Employees are painting vehicles without having an approved spray booth.

## Midura, Mary

---

**From:** RT's Welding <rtsweldingfab@yahoo.com>  
**Sent:** Friday, July 14, 2017 3:46 PM  
**To:** Midura, Mary  
**Cc:** Matt Donohue  
**Subject:** Fence Update for RT's week of 07-10-2017

Hello Mary,

I just wanted to keep the Board up to date on our fencing progress. On Monday, July 10th, 2017 our contractor met at our property with the head of the Ware DPW to discuss where the area would be cleaned up to place the fence along the River Road side of the property. On Wednesday, July 12th, 2017 our contractor began the clean up of the area approved by the head of the Ware DPW for the fencing along the River Road side of the property. The contractor started work at approximately 10:45am and ended work at 5:00pm on Wednesday, July 12th, 2017. Our contractor returned to complete the clean up of the River Road side of the property on Thursday, July 13th, 2017. He began work at 1:00pm and ended at 5:00pm. At this point the River Road side of the property is ready for us to install the fencing. We will continue the fencing installation on Sunday, July 16th, 2017.

Thank you,

Chantel

## Midura, Mary

---

**From:** RT's Welding <rtsweldingfab@yahoo.com>  
**Sent:** Wednesday, July 05, 2017 4:31 PM  
**To:** Midura, Mary  
**Subject:** Fencing has begun at 730 Belchertown Road, Ware

Good Afternoon Mary,

I just wanted to keep the select board aware of the progress of the fencing and the issues presented to us during the install.

1. Sunday, July 2, 2017:

---at 4:00pm Randy Letourneau and Trevor Bleau, owner's of RT's Welding, Fabrication & Auto Repair, Inc., along with Ken Letourneau, Jason Zolenzuski and Shawn Phillips began construction of the fencing along the back property line between 17 River Road and 730 Belchertown Road. They were digging the post holes with a bobcat with a backhoe attachment. There were 5 posts installed for the fencing and work on the fence ceased at 5:55pm. Randy pulled the bobcat up to the rear shop door at 6:06pm. Randy observed Mr. Krasnecky hiding in the woods watching the work being done to the fencing. Shortly thereafter, Randy, Jason, Trevor, Ken & Shawn all observed Mr. Krasnecky, dressed in full camouflage, long sleeved shirt, long pants, hat and eye covering; running through the woods to hide after realizing he was seen stalking and spying on the people installing the fence at RT's. He was running toward his house through the woods headed in the direction of Route 9. Mr Krasnecky ran to the rear of his home, dropped to the ground, crawled on the ground toward the back stairs of his deck, crawled up his stairs and flopped into his porch swing pretending like he had been there all along, where he stayed, seemingly staring at the rear of the shop into the junk yard for approximately 1 to 1 1/2 hours.

2. Monday, July 3, 2017:

---at about 9:30am dig safe showed up at 730 Belchertown Road and spoke with both Randy & Trevor. The representative stated that they received an emergency ticket that said a "neighbor called complaining that RT's was digging without dig safe". On Target, a dig safe contractor, was the company that came out, marked the road clear of wiring and said RT's was able to dig the post holes for the fencing.

---at about 11:30am/12:00pm Randy called the Ware DPW just to verify that there was no water, sewer or electric lines underground on the property along River Road to worry about when digging for the post holes. Director, David Tworek, stated that there were no underground lines in the area.

3. Tuesday, July 4, 2017:

---at 10:30am Randy, Trevor, Ken, Jason & Shawn continued working on installing the fencing. They were again digging the post holes with a bobcat with a backhoe attachment. There were 15 fence posts and 19 fence panels installed along the back property line between 17 River Road and 730 Belchertown Road. Fence work stopped at 5:30pm for a dinner break.

---at 3:35pm Chantel Bleau, wife of Trevor Bleau, walked from the rear shop door into the junk yard to check the fence progress, at which time she observed Mr. Krasnecky standing on the left peak of his barn roof (the end closer to Route 9) looking toward the back of the 730 Belchertown Road property line where the fencing was being installed. When she walked back at approximately 4:00pm Mr. Krasnecky was no longer on the barn roof.

---at 6:44 pm work on the fence resumed with the moving of trucks from behind the shop on the River Road side. The trucks were moved forward approximately 10 feet to clear the area to use the bobcat with the backhoe attachment to dig post holes. During the time working on this portion of the fence Mrs. Krasnecky walked out to the barn with what looked like a bottle of water, the barn door opened slightly and she handed the bottle to someone in the barn and the door closed immediately. This was observed by Chantel Bleau. There were 4 posts installed and work on the fence stopped at 8:22pm.

Thank you, and I will be sure to keep the board updated as work progresses.

Chantel Bleau

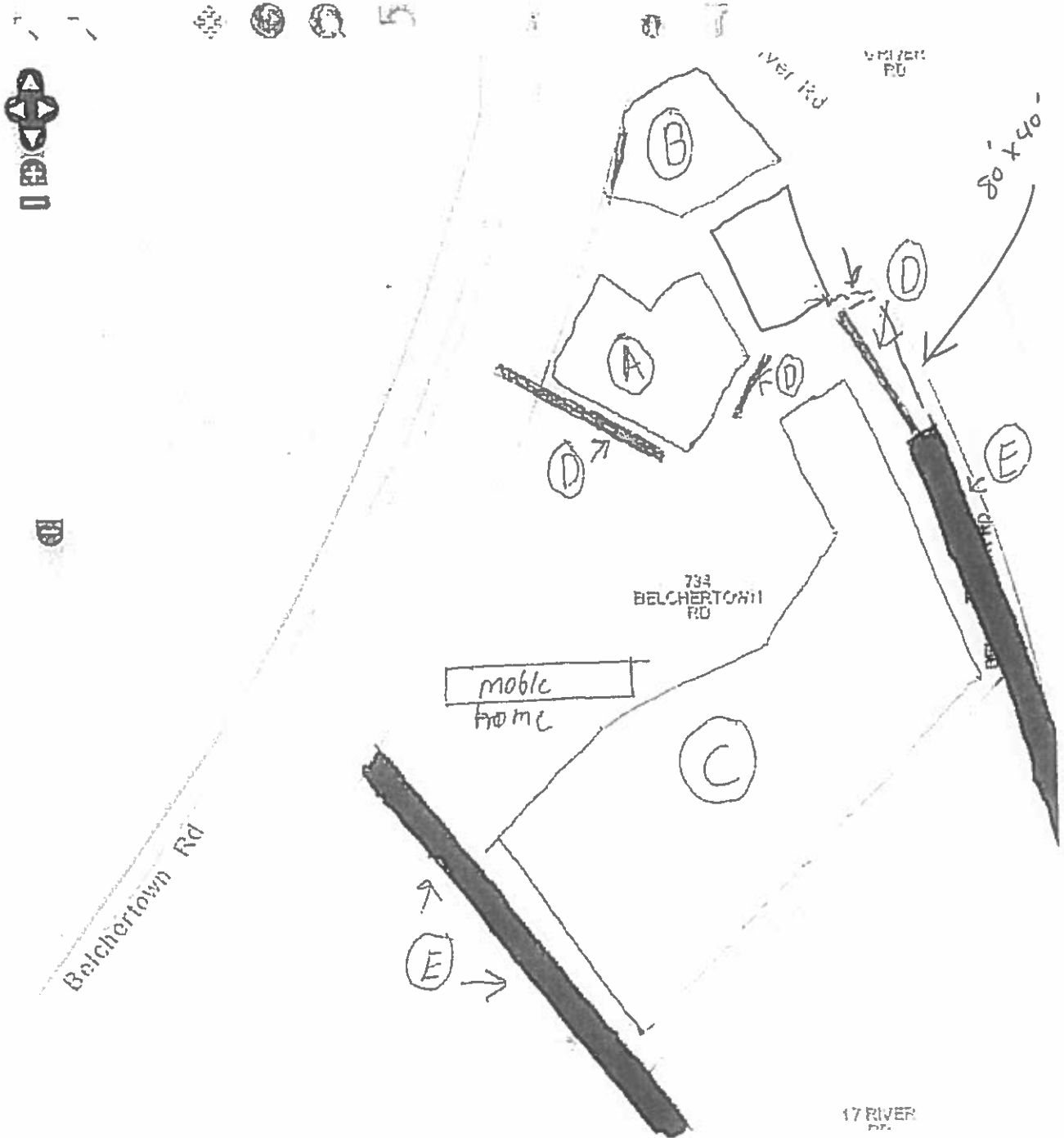
PS. The meeting minutes state that I am Randy's wife, but I am not, I am Trevor's wife.



# MuniMapper: Ware, MA

[Town of Ware Web Site](#)

[Disclaimer](#)



**Sight map key:**

A: Parking for customer vehicles

B: Parking for used car that are for sale

C: Junkyard/storage for vehicle parts

D: Fencing

E: Earth berm and tree line



# TOWN OF WARE BUILDING DEPARTMENT

126 Main Street, Ware, MA 01082-1386  
Tel. 413-967-9636 x180 Fax 413.967.9627

Monday, July 03, 2017

Mr. Kevin Ridz  
734 Belchertown Road  
Ware, MA 01082

RE: 6 River Road Complaint

Mr. Ridz:

The property located on 6 River Road has been brought into compliance with the Town of Ware Zoning bylaws. One of the vehicles on the premises has been registered.  
Thank you for your concern.

Sincerely,

Christopher Rice  
Building Commissioner

cc: Stuart Beckley, Town Manager  
Ruben Flores-Marzan, Director of Planning and Community Development  
File



# TOWN OF WARE BUILDING DEPARTMENT

126 Main Street, Ware, MA 01082-1386  
Tel. 413-967-9636 x180 Fax 413.967.9627

Monday, July 03, 2017

Mr. Trever Bleau  
734 Belchertown Road  
Ware, MA 01082

RE: 6 River Road Complaint

Mr. Bleau:

The property located on 6 River Road has been brought into compliance with the Town of Ware Zoning bylaws. One of the vehicles on the premises has been registered.  
Thank you for your concern.

Sincerely,

Christopher Rice  
Building Commissioner

cc: Stuart Beckley, Town Manager  
Ruben Flores-Marzan, Director of Planning and Community Development  
File



# TOWN OF WARE BUILDING DEPARTMENT

126 Main Street, Ware, MA 01082-1386  
Tel. 413-967-9636 x180 Fax 413.967.9627

Monday, July 03, 2017

Mr. Randy Letourneau  
734 Belchertown Road  
Ware, MA 01082

RE: 6 River Road Complaint

Mr. Letourneau:

The property located on 6 River Road has been brought into compliance with the Town of Ware Zoning bylaws. One of the vehicles on the premises has been registered.  
Thank you for your concern.

Sincerely,

Christopher Rice  
Building Commissioner

cc: **Stuart Beckley, Town Manager**  
Ruben Flores-Marzan, Director of Planning and Community Development  
File



## Midura, Mary

---

**From:** Midura, Mary  
**Sent:** Monday, July 03, 2017 11:19 AM  
**To:** Talbot, Nancy; jecwareselectman@gmail.com; mf3667@hotmail.com; alanwhitney\_ware@yahoo.com; 'Tracy Opalinski'; Beckley, Stuart  
**Subject:** FW: Request for record  
**Attachments:** RTWeldJuly32017.pdf

FYI – Copy of letter sent certified mail to RT's Welding. Please also see Ms. Krasnecky's email below.

---

**From:** Midura, Mary  
**Sent:** Monday, July 03, 2017 9:33 AM  
**To:** 'Anne Krasnecky'  
**Subject:** RE: Request for record

Anne – The letter is being mailed today to RT's Welding, with copy to Attorney Donohue, and with copy to you and Bob. I will notify Mr. Beckley and the Selectmen of your email.

**From:** Anne Krasnecky [<mailto:aek792@aol.com>]  
**Sent:** Monday, July 03, 2017 9:29 AM  
**To:** Midura, Mary  
**Subject:** Request for record

Hello Mary,

I am requesting a record: copy of the final notice letter to RT'S Welding from the Board of Selectman. FYI for the Board of Selectman: Randy Letourneau started working on the post for the fence yesterday (Sunday) at 4:30 PM and was still working on it at 6:45 PM. Selectman Whitney did say the time to work on the fence until 6PM on Sunday.

Thank you,  
Anne Krasnecky  
277-5740



## TOWN OF WARE

Board of Selectmen  
Town Hall, 126 Main St., Suite J  
Ware, Massachusetts 01082-1386  
Tel. 413-967-9648 EXT. 101

July 3, 2017

RT's Welding Fabrication & Auto Repair, Inc.  
730 Belchertown Road  
Ware, MA 01082

Dear Mr. Letourneau:

The Board of Selectmen held a discussion on June 29, 2017, at which you were present, regarding the Class III Car Dealer license held by your business. The Board voted to give you time to complete the fence, a condition of the license.

**Further, the Board voted to continue this discussion to July 25, 2017, allowing the owners of RT Welding time to complete the fence, and if this is not completed by July 25, 2017, the Board will consider suspension of the license or non-renewal.**

**All work on the fence must be completed by July 25, allowing work on the fence no later than 9 p.m. Monday through Saturday, and from 10 a.m. – 6:00 p.m. on Sundays.**

**Your presence is requested at the July 25, 2017 meeting of the Board of Selectmen. The discussion of the Class III Car Dealer license is scheduled for 7:20 p.m.**

Sincerely,

A handwritten signature in cursive script that reads "Mary L. Midura".

Mary L. Midura  
Executive Assistant to Ware Town Manager

Cc: Robert and Ann Krasnecky, 6 River Road, Ware, MA 01082  
Attorney Matthew L. Donohue, Connor & Morneau LLP, Attorneys at Law, 273 State Street, 2<sup>nd</sup> Floor, Springfield, MA 01103

Send via Certified Mail: 7011 2970 0001 6238 3422



TOWN OF WARE

SPECIAL EVENT PERMIT APPLICATION

(To be posted or made available at event)

Return to: Board of Selectmen  
Town of Ware, 126 Main Street, Ware, MA 01201

Application packet must be received no later than 30 days prior to the event.

Event Name: "Chicago" Event Producer: Ware Community Theatre

Primary Contact Information:

Primary Contact Name: Synthia LaBoulaye Fax: \_\_\_\_\_

Non-Profit Organization / Event: Yes  No

Day Phone: 413-947-3587 Cell Phone: 413-813-8093

E-mail: CSOGL37@verizon.net Website \_\_\_\_\_

Event Information:

Event Address/Location: Ware Town Hall 126 Main St. Ware MA  
8-15-12 7 PM 8-15-12 2:00 PM

Starting Date: 8-15-12 Time: 7:00 PM Ending Date: 8-16-12 Time: 2:00 M

Total attendance expected: 200+ Rain plan: None

List any streets to be closed for special event: None

Summary of Event - Please describe the special features of the event within the box below.

"Chicago" is an American musical with music penned by John Kander, lyrics by Fred Ebb and a book by Ebb and Bob Fosse. It is a satire about corruption in the administration of criminal justice and concept of "celebrity justice".  
Play has record of longest running musical revival & longest running American musical in Broadway history.

**RELEASE/HOLD HARMLESS AGREEMENT (REQUIRED FOR USE OF TOWN PROPERTY ONLY)**

I, Synthia LaBoucard, a representative from Ware Community Theatre, does hereby acknowledge that in the course of its use of property owned by the Town of Ware, namely Ware Town Hall - Green Hall located at 126 Main St., Ware, Massachusetts, for the purpose described above, and more particularly by virtue of the presence of its agents, servants, employees and invitees, (hereinafter collectively referred to as Ware Community Theatre) in any manner whatsoever shall operate at its own risk on said property of the Town of Ware.

For and in consideration of the use of \_\_\_\_\_, \_\_\_\_\_ does for itself and on behalf of its agents, servants, employees and invitees, hereby, jointly and severally, remise, release and forever discharge the Town, its agents, servants and employees (hereinafter collectively referred to as the "Town"), of and from all debts, demands, actions, and any and all claims or demands whatsoever of any kind for damages or injuries to property or person, which may arise by virtue of Ware Community Theatre's use of Ware Town Hall - Green Hall.  
 \_\_\_\_\_ further agrees to defend and indemnify and hold harmless the Town from and against any claims of any nature whatsoever and the cost and expense, including, but not limited to, attorney fees and legal costs arising out of any claim in connection with its use of Ware Town Hall - Green Hall.  
 Said indemnification shall not include claims arising from intentional malfeasance by the agents or employees of the Town of Ware.

Signed this 18 day of July, 2017, on behalf of Ware Community Theatre, its Secretary.  
 X Synthia A. LaBoucard Date: 7/18/17  
 Signature of the agent duly authorized by the Special Event Permit applicant to bind it

**\*\*This application packet (the checklist and the permit application) must be brought in person to each department for sign-offs - Community Development / Parks MUST be approved first. Once all sign-offs have been received, this application packet must be returned to the Licensing Board Clerk in the Town Clerk's Office for final approval.\*\***

**Review & Submission for Sign-Offs Provided By Departments**

Please note - Departments may provide additional comments below their sign-off

Community Development/Parks \_\_\_\_\_ Date: \_\_\_\_\_

Health Department Billy Bales Date: 7/11/17  
Baled Goods only

Department of Public Works \_\_\_\_\_ Date: \_\_\_\_\_

Building Inspections \_\_\_\_\_ Date: \_\_\_\_\_

Building/Grounds Maintenance \_\_\_\_\_ Date: \_\_\_\_\_

Fire Department Shel Usher Date: 7-11-17

NEED INSPECTION PRIOR TO EVENT "All Dances UNLICENSED"

Police Department Stephen Crow Date: 07-12-17

\_\_\_\_\_ # of Officers (if applicable) \_\_\_\_\_



APPLICATION FOR SPECIAL SERVICE OF  
ALCOHOLIC BEVERAGES  
MGL CHAPTER 138, SECTION 14  
TOWN OF WARE

Name: WARE COUNCIL NINE ASSOC Application Date: 7.11.17  
 Contact Phone: 413-537-3422 Email: diveaddict1@comcast.net  
 Effective Date(s) of License: 7.30.17 SUNDAY  
 Hours of Service (In conformity with MGL): 12.5  
 Event (describe activities): CHURCH PICNIC  
 Anticipated Attendance: 150  
 Sponsoring Organization: ALL SAINTS CHURCH  
 For Profit:  Beer & Wine (only) Non Profit: All Alcoholic  Beer & Wine   
 Address (include Street & Number): 120 WEST MAIN ST  
 Names of All Servers (bartenders) for this event: PAUL WARREN, Holly Warren  
 Estimated Number of Attendees 150  
 Crowd Control Manager PAUL WARREN

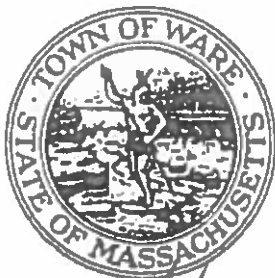
I have received, and agree to abide by, all regulations of the Board of Selectmen. Furthermore, pursuant to MGL Chapter 52C, Section 49A, I hereby Certify under penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and all state taxes required under law

Signature of Applicant: [Signature]  
 Social Security # or Federal I.D.#: 2376617

**Fire Inspection**  
 Date: 11/17/16

**Building Inspection**  
 Date: 11/17/16

Date Received: <u>7/18/2017</u>	Insurance Certificate: <u>ON FILE ✓</u>
Application Fee: <u>\$25 PAID ✓</u>	
Action Taken: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	Date: <u>7/25/17</u>
Police Chief Review and Action	
<u>[Signature]</u>	
<del>Kenneth Kevitch</del> , Acting Police Chief	
SHAWN CREMER	



APPLICATION FOR SPECIAL SERVICE OF  
ALCOHOLIC BEVERAGES  
MGL CHAPTER 138, SECTION 14  
TOWN OF WARE

Name: Ware Council Nore Assoc Application Date: 7-10-17  
 Contact Phone: 413-537-3422 Email: divendelic1@comcast.net  
 Effective Date(s) of License: 8-19-17 SATURDAY  
 Hours of Service (In conformity with MGL): 5-10pm  
 Event (describe activities): KofC Picnic  
 Anticipated Attendance: 200  
 Sponsoring Organization: KofC 183  
 For Profit:  Beer & Wine (only) Non Profit: All Alcoholic  Beer & Wine   
 Address (include Street & Number): 120 West Main St  
 Names of All Servers (bartenders) for this event: PAUL NORTON, DOLL NORTON  
 Estimated Number of Attendees 200  
 Crowd Control Manager PAUL NORTON

I have received, and agree to abide by, all regulations of the Board of Selectmen. Furthermore, pursuant to MGL Chapter 52C, Section 49A, I hereby Certify under penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and all state taxes required under law

Signature of Applicant: [Signature]  
 Social Security # or Federal I.D.#: 2376617

**Fire Inspection**  
Date: 11/17/16

**Building Inspection**  
Date: 11/17/16

Date Received: <u>7/10/2017</u>	Insurance Certificate: <u>ON FILE ✓</u>
Application Fee: <u>\$25 PAID ✓</u>	
Action Taken: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	Date: <u>7/25/17</u>
Police Chief Review and Action	
<u>[Signature]</u>	
<del>Kenneth Ketch</del> , Acting Police Chief	
SHAWN CREVIER	



**Town of Ware**  
**Application for Appointment to**  
**Boards and Committees**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_  
Occupation: \_\_\_\_\_ Years lived in Ware: \_\_\_\_\_  
Ware Resident: Yes No

Please indicate the Committee(s) you have interest in serving on: *(Appointment subject to vacancies)*

Ware Agricultural Commission	Ware Cultural Council
ADA Commission	Finance Committee
Board of Registrars	Historical Commission
Capital Planning Committee	Open Space Committee
Community Development Authority	Tax Increment Financing (TIF) Committee
Conservation Commission	Zoning Board of Appeals
Council on Aging	

What skills and experience will you bring to this Board/Committee:  
*(attach additional sheet or resume if desired)*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Are you currently serving or have you served on any Town committee: \_\_\_ Yes\* \_\_\_ No  
*(if yes, please state what committee)* \_\_\_\_\_

**Required:** Please read the following. By signing below, you state that you understand and agree:  
The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years. Being appointed to a committee, board or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the Town Clerk. **IMPORTANT: Once this form is submitted, it becomes a public document. If there is information you do not want open to the public, please do not include it on this form!**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return this form to Stuart Beckley, Town Manager, 126 Main Street, Ware, MA 01082 or email to [sbeckley@townofware.com](mailto:sbeckley@townofware.com).

## APPOINTMENT PROCESS

People invited to serve the town by becoming members of its non-elected committees, boards and commissions should:

- Be people of competence, good will and sound, objective judgment
- Be drawn from a pool of applicants consisting of residents, taxpayers.
- Be truly interested in the welfare of Ware and all its residents
- Be sensitive to the long-term as well as immediate impact of their decisions and recommendations.
- Be willing and able to devote the time and energy necessary to fulfill their responsibilities.

Some committees have associate members as well as full members. The Selectmen encourage people to volunteer in the community, whether it is their first time or they are seasoned volunteers.

## APPLICATION PROCESS

The Selectmen and Town Manager's Office will keep applications on file of people interested in being considered for appointment. Application Forms are available on the Town's website, and at the Selectmen's and Town Manager's office. Applications are collected centrally and will be made available to the appointing authority, which varies by committee.

The Board of Selectmen, upon notice of a vacancy, shall post the opportunities to serve on a committee. Applicants should include information on the application that will make it possible to identify both interests and talents, their name, address, phone numbers, email address. Attaching a resume is requested and helpful.

The Selectmen may turn to the chairs of committees for their recommendations on filling vacancies. If interested in a specific committee, applicants are encouraged to attend the committee's meetings and introduce themselves to the Chair. All committee meetings are open to the public and are posted online, and on the first floor of the Town Hall.

The appointing authority will appoint a committee member at a scheduled meeting. New members shall be sworn in by the Town Clerk prior to participating in a committee meeting.



## **COMMITTEE ATTENDANCE POLICY (for appointed committees)**

Regular attendance at meetings is an important part of a committee member's responsibilities. Committee members shall not miss three consecutive meetings or a total of four meetings in one year without the permission of the committee chairman. The committee chairman should consult with the appointing authority to replace a member deemed to have vacated his or her position through repeated absences. The appointing authority may replace the member after holding a public meeting to which the member is invited.

## **COMMITTEES AND BOARDS – RESIDENCY POLICY**

**Elected Members –** Per MGL Chapter 41, Section 109, if an elected officer or appointed officer (required to be a resident under the charter or bylaws) removes from the town, he or she shall be deemed to have vacated his or her office.

**Appointed Committee Members –** Generally, it is the requirement of the Town that residents fill appointments to committees.

## **MGL Chapter 41, Section 109: Resignation; notice; residence requirements**

Section 109. No resignation of a town or district officer shall be deemed effective unless and until such resignation is filed with the town or district clerk or such later time certain as may be specified in such resignation. Upon receipt of a resignation the clerk shall notify the remaining members, if the resignation is received from a board of two or more members, and he shall further notify the executive officers of the town or district and such notification shall include the effective date of the resignation. Unless otherwise provided by general or special law, ordinance or by-law, a person need not, in order to accept appointment to a public office in a town or district, be a resident of such town or district; provided, however, that if an appointed town or district officer is required to become a resident within a period of time specified at the time of his appointment by the board or officer making the appointment but fails to do so within the time specified, or if an elected or appointed town or district officer removes from the town or district in which he holds his office, he shall be deemed to have vacated his office.



# Boards and Committees

Name: Devin M. Peterson  
 Address: 9 Webb Ct.  
 Email: Devin.Peterson326@gmail.com  
 Home Phone: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: ~~\_\_\_\_\_~~  
 Occupation: Self Employed Years lived in Ware: 24  
 Ware Resident:  Yes  No

Please indicate the Committee(s) you have interest in serving on: (Appointment subject to vacancies)

Ware Agricultural Commission	Ware Cultural Council
ADA Commission	Finance Committee <input checked="" type="checkbox"/>
Board of Registrars	Historical Commission
Capital Planning Committee	Open Space Committee
Community Development Authority	Tax Increment Financing (TIF) Committee
Conservation Commission	Zoning Board of Appeals
Council on Aging	

What skills and experience will you bring to this Board/Committee:

(attach additional sheet or resume if desired)

I have a sincere and dedicated interest in the town. All of my family and close friends live in town, I own a home here, and I run a business here. I believe that given my experience operating and managing my company = I will have a unique outlook and ability to help oversee the town's expenditures.

Are you currently serving or have you served on any Town committee:  Yes  No  
 (if yes, please state what committee) \_\_\_\_\_

**Required:** Please read the following. By signing below, you state that you understand and agree: The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years. Being appointed to a committee, board or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law. I understand that I will file a conflict of interest test after being appointed and that I also must be sworn in by the Town Clerk. **IMPORTANT: Once this form is submitted, it becomes a public document. If there is information you do not want open to the public, please do not include it on this form!**

Signature [Signature] Date 7/14/17

Please return this form to Stuart Beckley, Town Manager, 126 Main Street, Ware, MA 01082 or email to [sbeckley@townofware.com](mailto:sbeckley@townofware.com).



**Town of Ware**  
**Application for Appointment to**  
**Boards and Committees**

Name: Jennifer McMartin  
 Address: 117 Church St Ware MA 01082  
 Email: jennifer.petersen@gmail.com  
 Home Phone: [REDACTED] Work: [REDACTED] Cell: [REDACTED]  
 Occupation: RN Years lived in Ware: ~22  
 Ware Resident:  Yes  No

Please indicate the Committee(s) you have interest in serving on: *(Appointment subject to vacancies)*

Ware Agricultural Commission	Ware Cultural Council
ADA Commission	Finance Committee
Board of Registrars	Historical Commission
Capital Planning Committee	Open Space Committee
Community Development Authority	Tax Increment Financing (TIF) Committee
Conservation Commission	Zoning Board of Appeals
Council on Aging	<u>Ambulance</u>

What skills and experience will you bring to this Board/Committee:  
*(attach additional sheet or resume if desired)*

In my current role as an ER nurse at Ware I feel that I have first hand knowledge and experience working with EMS as a resident in Ware. As a member of the community I would be an asset to have on this committee. I am honest and fair with a high integrity.

Are you currently serving or have you served on any Town committee:  Yes\*  No  
*(if yes, please state what committee)* Capital Planning

**Required:** Please read the following. By signing below, you state that you understand and agree: The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years. Being appointed to a committee, board or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the Town Clerk. **IMPORTANT: Once this form is submitted, it becomes a public document. If there is information you do not want open to the public, please do not include it on this form!**

Signature Jennifer McMartin Date 7/18/17

Please return this form to Stuart Beckley, Town Manager, 126 Main Street, Ware, MA 01082 or email to [sbeckley@townofware.com](mailto:sbeckley@townofware.com).