



Board of Selectmen
Ware Town Hall, 126 Main Street, Meeting Room

6:30 p.m. Executive Session: MGL Chapter 30A, Section 21(a) #2, Negotiations

Regular Meeting Notice Agenda
Tuesday, May 23, 2017 at 7:00 p.m.

Meeting Opened

Opening Remarks, Announcements, and Agenda review by Chair

Consent Agenda

- **Approval of Meeting Minutes of May 2, 2017**

Comments and Concerns of Citizens

Scheduled Appearances

- **7:00 p.m. Commendation: David Comeau, WWTP**
- **Governor Baker's Race Amity Day Proclamation**
- **7:05 p.m. Request to Retake Vote of May 2, 2017 for National Grid Pole Petition #23733546 (Administrative Procedures – Legal Advertisement was not placed prior to May 2, 2017 meeting)**
- **Presentation – Dog Park, Melannie Barnes**

Old Business

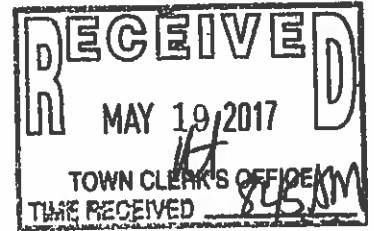
- **Police Chief Update – Process of Interviews and Hiring**
- **Request to Revise Vote of May 2, 2017 for Class II Car Dealer License #7 Cookies Car Connection, to add name of Karen L. Parker on license (RMV requirement)**

New Business

- **Grievance – Administrative Bargaining Unit Member**
- **Appointment to Capital Planning Committee – Jennifer McMartin**
- **Ware Tax Rate Analysis – Selectman Whitney**
- **Approval of One-Day All Alcoholic Liquor License: American Legion Post 123, Memorial Day, Monday, May 29, 2017**
- **Approval of One-Day Beer & Wine Liquor License: St. Mary's Parish, Saturday, June 10, 2017**
- **Approval of Special Permit: Town Wide Tag Sale, Proprietors of Ware Center Meetinghouse, Saturday, June 17, 2017**
- **Approval of Toll Road: Ware Lions Club, Saturday, June 17, 2017**
- **Approval of One-Day Beer & Wine Liquor License: Westfield Bank, Wednesday, June 21, 2017**
- **Request to Set Public Hearing for Dog Nuisance Complaint**

Town Manager Report

Adjournment





Board of Selectmen Ware Town Hall, 126 Main Street, Meeting Room

Meeting Minutes Tuesday, May 2, 2017 at 7:00 p.m.

Meeting Opened By Chairman Carroll at 7:00 p.m. There was a moment of silence for Milton "Bill" S. Jordan, who passed away April 23, 2017.

Reorganization of the Board of Selectmen

Mr. Beckley accepted nominations for Chairman of the Board of Selectmen:

Selectman Opalinski nominated Selectman Talbot, Selectman Whitney seconded the nomination.

Selectman Fountain nominated Selectman Carroll, Mr. Beckley seconded the nomination.

The vote was 3 (Selectmen Opalinski, Talbot, Whitney) for Selectman Talbot, 2 (Selectmen Fountain, Carroll) for Selectman Carroll. Selectman Talbot is now Chairman.

Mr. Beckley accepted nominations for Vice-Chairman of the Board of Selectmen:

Selectman Opalinski nominated Selectman Whitney, Selectman Talbot seconded the nomination.

Selectman Carroll nominated himself, Selectman Fountain seconded the nomination.

The vote was 3 (Selectmen Opalinski, Talbot, Whitney) for Selectman Whitney, 2 (Selectmen Carroll, Fountain) for Selectman Carroll. Selectman Whitney is now Vice Chairman.

Mr. Beckley accepted nominations for Clerk of the Board of Selectmen:

Selectman Talbot nominated Selectman Opalinski, Selectman Carroll seconded the nomination. The vote was unanimous. Selectman Opalinski is now Clerk.

Opening Remarks, Announcements, and Agenda review by Chair

Chairman Talbot stated that there have been complaints, and the situation is noticeable to all, that young people are using Veterans Park as a play area. There is need for supervision, as skateboarders and others are often there, and there must be public safety.

Selectman Opalinski noted there is a By-Law Study Committee and encouraged citizens to apply to be on this committee. The goal is to review all by-laws of the town and, when completed, post the by-laws on the Town of Ware website. Chairman Talbot noted that Mr. Cote is interested. A review was done several years ago with most of the review completed, so the process now should not take long to finish.

Consent Agenda

- **Approval of Meeting Minutes of April 4, 2017, April 11, 2017, and April 18, 2017**

Selectman Opalinski moved to approve the meeting minutes; Selectman Whitney seconded. The motion passed unanimously (5-0).

Comments and Concerns of Citizens

Bill Jackson questioned when there would be a posting for the Subcommittee for the Ambulance. Mr. Beckley noted that the first meeting was this morning for information gathering; the subcommittee is awaiting information from the billing company and will then hold another meeting soon.

Mr. Jackson questioned the timeline for the choice of Police Chief. Mr. Beckley noted that the assessment

Town Manager: Stuart Beckley
sbeckley@townofware.com

center has been completed; scores will go to Civil Service and be ranked. Interviews with the candidates will then be held. There may be some public participation. The Board may hire the new Police Chief in approximately six weeks.

Maggie Sorel requested that the contract be reviewed regarding ambulance transports after 5:00 p.m. Keith Krukus questioned the ambulance situation with Hardwick; Selectman Talbot noted that nothing has been decided, to date only information gathering has taken place. Mr. Krukus stated that there must be liability issues discussed if this deal goes forward. Ms. Sorel questioned whether this deal would go to ballot for the voters or would the Board of Selectmen and the sub-committee make the decision. Mr. Beckley noted that any question to the voters would be non-binding.

Cathy Cascio stated that the decision should be up to the voters with public hearings and input. Mr. Krukus commented further on Ware having 23rd highest taxes in the state and need for public input on the issue of the ambulance agreement with Hardwick. Selectman Talbot encouraged all voters to attend Town Meeting on Monday, May 8, 2017 at 6:30 pm.

Mr. Beckley noted that the town's taxes are 250th in the state, not 23rd highest.

Scheduled Appearances

- **7:00 p.m. Police Commendations**

At the request of Police Chief Kovitch, the Board of Selectmen gave commendations to several outstanding officers and an employee of the Town. For their work on the Ware Police Department computer upgrade, IT Director David Grace, Officer John Cacela, Officer David Obrzut, and Police Administrative Assistant Robert Lavallee were commended for outstanding performance. Robert Lavallee was also commended for professional dedication and longtime service on the Ware Police Department. Officer Cacela was commended for applying and obtaining Highway Traffic Safety Grants and a Child Passenger Safety Equipment Grant. Officer Diana Gliniecki was commended for reestablishing the K-9 Program, obtaining a grant for this program and for giving much of her own time to this program.

The Board of Selectmen then commended Police Chief Kenneth Kovitch for his 32 years of service on the Ware Police Department and wished Chief Kovitch a happy retirement.

- **Appointment of Acting Police Chief**

Selectman Carroll moved to appoint Sgt. Shawn Crevier as Acting Police Chief; Selectman Fountain seconded. The motion passed on a vote of 4 Yes, 1 Abstention (Selectman Talbot).

- **7:05 p.m. Beaver Lake Road – Speeding Concerns**

Residents Lynn Lak, Beth Kaltner, Lori Mooney, and Rita Lee spoke of cars speeding through the street and beach area at speeds of 50-60 mph at times. Acting Police Chief Crevier agreed that more radar patrols would be done. A "Slow – Beach Area Ahead" sign was there in the past, but has been gone for years. Selectman Opalinski moved to request that DPW place signs at both ends of the street (Beach Area, Children at Play, Slow, 30 MPH), request more police patrols, and request Town Manager check regulations and return with recommendations on feasibility of a crosswalk or one-way street; Selectman Whitney seconded. The motion passed unanimously (5-0).

- **7:15 p.m. Public Hearing for National Grid/Verizon New England, Inc. Petition for Joint or Identical Pole Locations #23733546 Dugan Road**

Selectman Carroll asked Mandy, National Grid representative to compile a list of all double poles, and questioned the plan for the aluminum pole on South Street that trucks have hit several times.

Selectman Opalinski moved to approve the petition; Selectman Whitney seconded. The motion passed unanimously (5-0). *(Executive Assistant note: After the meeting, it was discovered that the legal*

advertisement was not placed as proper procedure. The legal advertisement will run in the May 11, 2017 edition of the Ware River News. It will be necessary to take a re-vote to approve the petition on May 23, 2017 at the Board of Selectman meeting.)

Old Business

- **East Court Request**

The request is for No-Parking signs. Mr. Beckley noted that signs will help with enforcement. **Selectman Opalinski** move to approve signage as requested; **Selectman Whitney** seconded. The motion passed unanimously (5-0).

- **Planning & Community Development: Request for Subordination**

Selectman Opalinski moved to accept recommendation of \$5,000 to subordinate; **Selectman Carroll** seconded. The motion passed unanimously (5-0).

- **Recommendations on Articles 30-33 of Annual Town Meeting Warrant**

Selectman Opalinski moved to Support Articles 1-11; **Selectman Whitney** seconded. The motion passed unanimously (5-0).

Selectman Carroll moved to Recommend to Dismiss Article 30; **Selectman Whitney** seconded. The motion passed unanimously (5-0).

Selectman Opalinski moved to Support Article 31 (request to underline updates); **Selectman Whitney** seconded. The motion passed unanimously (5-0).

Selectman Opalinski moved to Recommend to Dismiss Article 32; **Selectman Whitney** seconded. The motion passed unanimously (5-0).

Selectman Whitney moved to Support Article 33; **Selectman Opalinski** seconded. The motion passed unanimously (5-0).

- **Discussion: Community Host Agreement with Tri-County Recycling, Inc. (if available)**

Mr. Beckley explained that attempts by Town Counsel to come up with a host agreement have not been successful.

Selectman Whitney moved to Cease Negotiations with Tri-County Recycling, Inc.; **Selectman Opalinski** seconded. The motion passed unanimously (5-0).

New Business

- **Request to Change May 16, 2017 meeting to May 23, 2017**

Mr. Beckley will be on vacation the week of May 14-21, 2017. Request has been granted.

- **Approval of Common Victualler License – Charter Foods, LLC d/b/a Taco Bell #32588, 118 West Street – Projected Opening May 2017**

Kayla Newton, Manager, was present for the application. Projected open date is May 19, 2017.

Selectman Opalinski moved approval of the license; **Selectman Whitney** seconded. The motion passed unanimously (5-0).

- **Request to Change Class II License #7 Cookies Car Connection, LLC to Cookies Car Connection**

Karen Parker was present for the application. She will be a sole proprietor; her accountant recommended dropping the LLC to save money as business has been slow.

Selectman Opalinski moved approval of the name change; **Selectman Fountain** seconded. The motion

passed unanimously (5-0).

- **Approval of One-Day Liquor Licenses – Workshop 13**

Selectman Whitney moved approval of the 4 licenses (May 6, May 19, June 2, and June 4, 2017); Selectman Opalinski seconded. The motion passed unanimously (5-0).

- **Acceptance of Chapter 138, Section 33B – To Authorize Section 12 Licensees to Sell Alcoholic Beverages beginning at 10:00 a.m. on Sundays**

Selectman Carroll questioned Executive Assistant Mary Midura regarding this acceptance affecting insurance costs and licensees who may want to request 2 a.m. closing. Ms. Midura noted that this only affects opening at 10:00 a.m. on Sundays. Mr. Carroll stated he would not support this acceptance because of ramifications of increased insurance costs.

Selectman Opalinski moved to accept Chapter 138, Section 33b; Selectman Whitney seconded. The motion passed on a vote of 4 Yes, 1 No (Selectman Carroll).

- **Town Meeting Roads Article Options Discussion**

Mr. Beckley noted that Article 22 has been changed to \$5million debt exclusion. Another option is a capital exclusion with \$1million voted each year at town meeting. The Board might consider review of all roads as there may be some duplication. To place the question on the ballot, the Board would have to vote in January 2018, at least 35 days prior.

Selectman Carroll moved to Recommend to Dismiss Article 22, to take up discussion in mid-summer and review all roads listed; Selectman Fountain seconded. The motion passed unanimously (5-0).

Town Manager Report

Mr. Beckley noted that Town Meeting Packets will be available at Town Hall on May 3, 2017. The Special and Annual Town Meeting will be held at 6:30 pm and 7:00 pm, respectively, on Monday, May 8, 2017. Baseball Opening Day is Sunday, May 7, 2017 at noon. The yard waste drop off at Robbins Road will also be on May 7 from 8:00 am – 2:00 pm. A message has been sent out on the robo-call regarding water flushing, with some rusty water possible. Selectman Carroll noted that the Town has not lifted the water ban; and the State has not lifted drought conditions. Selectman Opalinski questioned notification to businesses; Mr. Beckley noted that businesses can sign up on the website for the Code Red call. Alerts are also posted on the town website, in the Ware River News, and on Ware Community TV.

Mr. Jackson questioned the override; Selectman Talbot explained that the article will be dismissed, with discussion to occur in the summer regarding a ballot question next April and/or debt exclusion at town meeting 2018.

Mr. Beckley noted that proposals for the solar facilities on Robbins Road landfill and Banas farm are due on May 12; approximately 10 firms have expressed interest. Only 11 acres are to be used.

The PARC grant will fund the paving of the parking lot at the Parks Department; a favorable quote was received. The Town will seek bids for paving the Senior Center parking lot late this Spring.

Mr. Kilhart has recommended a commendation for David Comeau, WWTP operator for his work to save the Town over \$8,000 monthly.

Town Manager: *Stuart Beckley*
sbeckley@townofware.com

Selectman Opalinski moved to approve a commendation for Mr. Comeau (to be presented at May 23, 2017 meeting); Selectman Whitney seconded. The motion passed unanimously (5-0).

Mr. Beckley received notification that the DCR has discontinued plans to place rattlesnakes at the Quabbin.

At 8:36 p.m., Selectman Whitney moved to Adjourn; Selectman Opalinski seconded. The motion to adjourn passed unanimously (5-0).

Attest: 
Mary L. Midura, Executive Assistant

The Commonwealth of Massachusetts



A Proclamation

Whereas Massachusetts supports the Great Seal of the United States of America which bears the inscription, *E Pluribus Unum*, which translates from Latin as "Out of many, one"; and

Whereas The greatest asset of the Commonwealth of Massachusetts is its people; and

Whereas The Commonwealth of Massachusetts is comprised of multicultural, multiethnic and multiracial citizens; and

Whereas Friendship, collegiality, civility, respect, and kindness are commonly shared ideals of the collective citizenry of the Commonwealth of Massachusetts; and

Whereas The Towards *E Pluribus Unum* Initiative has invited communities across the United States of America to join in introspection and reflection on the beauty and richness of the diverse peoples of this great nation while reaching out with a spirit of amity toward one another annually on the second Sunday in June; and

Whereas H 2745, Chapter 163 of Acts of 2015 of the Commonwealth of Massachusetts establishes the Second Sunday in June Annually as Race Amity Day,

Now, Therefore, I, Charles D. Baker, Governor of the Commonwealth of Massachusetts, do hereby proclaim June 11th, 2017, to be,

RACE AMITY DAY

And urge all the citizens of the Commonwealth to take cognizance of this event and participate fittingly in its observance.

Given at the Executive Chamber in Boston, this Twenty-Third Day of March, in the year two thousand and seventeen, and of the Independence of the United States of America, the two hundred and forty-first.

BY HIS EXCELLENCY

Handwritten signature of Charles D. Baker in blue ink.

CHARLES D. BAKER
GOVERNOR OF THE COMMONWEALTH

Handwritten signature of Karyn E. Polito in blue ink.

KARYN E. POLITO
LT. GOVERNOR OF THE COMMONWEALTH

Handwritten signature of William Francis Galvin in blue ink.

WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

God Save the Commonwealth of Massachusetts



TOWN OF WARE

Board of Selectmen
Town Hall, 126 Main St., Suite J
Ware, Massachusetts 01082-1386

Tel. 413-967-9648 EXT. 100 Fax 413-967-9649

PUBLIC HEARING NOTICE

The Board of Selectmen will conduct a Public Hearing on Tuesday, May 23, 2017 at 7:05 P.M., Selectmen's Meeting Room, 126 Main St. Ware. The purpose of the Public Hearing is to hear a petition from National Grid and Verizon New England for joint or identical pole locations at Dugan Road (#23733546). Copies of the petitions are available at the office of the Town Manager, 126 Main Street, Ware, MA. **This notice shall also be posted on the Massachusetts Newspaper Publishers Association's (MNPA) website (<http://masspublicnotices.org>).**

All interested parties are invited to attend.

Nancy Talbot
Chairman
Board of Selectmen
May 3, 2017



Memo

To: Board of Selectmen
From: Mary L. Midura
Date: May 16, 2017
Re: Cookies Car Connection

Please revise the vote of May 2, 2017 for Cookies Car Connection to include the name of Karen L. Parker on License #7 Class II Car Dealer.

From Meeting Minutes of May 2, 2017:

- **Request to Change Class II License #7 Cookies Car Connection, LLC to Cookies Car Connection**

Karen Parker was present for the application. She will be a sole proprietor; her accountant recommended dropping the LLC to save money as business has been slow.

Selectman Opalinski moved approval of the name change; Selectman Fountain seconded. The motion passed unanimously (5-0).

Ms. Parker has been instructed by the Registry of Motor Vehicles to have her name placed on the license now that she is sole proprietor.



Memo

To: Board of Selectmen

From: Mary L. Midura

cc: Stuart Beckley, Town Manager

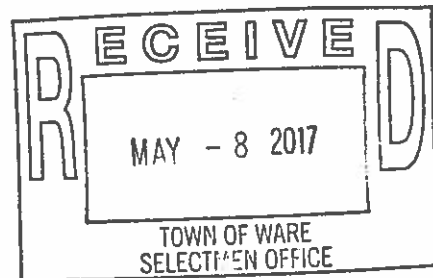
Date: May 9, 2017

Re: Grievance

The attached grievance will be on the May 23, 2017 agenda under New Business at the request of Ms. Shaw.

May 5, 2017

Board of Selectmen
126 Main Street
Ware, MA 01082



Re: Step 2 Grievance
Collective Bargaining Agreement, Article 16 – Vacancy/Transfer (pgs. 9 & 10)

Dear Board of Selectmen:

I am the current Administrative Assistant II for the Ware Department of Public Works (DPW) and member of the Collective Bargaining Unity. In accordance with the bargaining unit agreement, a vacancy in the unit was posted on February 22, 2017. Interested internal bargaining unit members were to express their interest within 5 business days of the initial posting. I offered my letter of interest to Town Manager, Stuart Beckley, on March 1, 2017.

Despite my expressed interest in the position, my direct experience as it relates to the vacant position while working on the same systems for the past 3 ½ years at the Ware DPW, and the Town's ability to fulfill vacancies within, the Town still chose to post the position externally for 21 days. Upon inquiring about the Town's reasoning for the external posting, Town Manager Stuart Beckley wrote it was to allow "Maura and me [sic] to meet with qualified interested candidates and choose someone for the position." In my opinion, there were only two possible reasons for this which I shared with Stuart Beckley. First, that the Town did "not feel any internal applicants, myself included, either offer the requirements sought or are not the best candidate for other reasons that should be made apparent." Alternatively, that the "21-day posting is specifically related to allowing Sherri the opportunity to apply for the vacancy." Sherri Roberson was working as a part-time assistant to Faith Dulak and would be considered an external applicant.

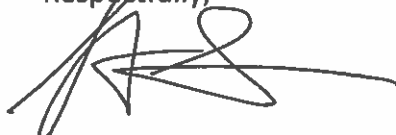
After the 21-day external posting had passed, I was granted an interview for the position of Assistant Tax Collector. On Wednesday, April 5, 2017, I met with both the Town Manager, Stuart Beckley and the Treasurer/Collector, Maura O'Connor. On Friday, April 7, 2017, prior to receiving any knowledge of whom the Town had selected for the vacant position, I received an email from Maura O'Connor. The email read "When you can, could you stop by my office? I may have an opportunity to discuss with you." Thinking this had to relate to the interview, I agreed to meet with her later that day only to learn that she was suggesting that I provide her a

copy of my resume to forward onto her former employer for a job in the private sector. Though I could not be certain, it seemed apparent that the Town had not planned on offering me the vacancy within the bargaining unit. The following week, on April 14, 2017, I received written notification that I was indeed not selected for the position. The Town offered the position to external applicant, Sherri Roberson. Upon inquiring with Stuart Beckley about how many external applicants other than Ms. Roberson had applied and were interviewed, Mr. Beckley informed me that 4 other external applicants applied but none were interviewed.

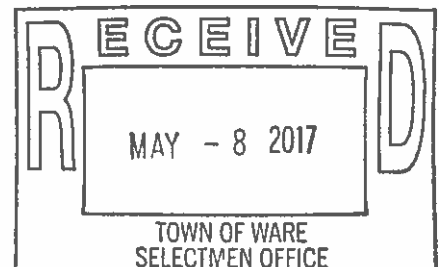
It is my belief that the Town never had any intention of hiring anyone other than whomever was presently fulfilling the part-time roll of assistant to Faith Dulak. It is my belief and knowledge from the interview process held 6 months ago for 3 part-time assistants for various departments, that the Town's sole intent was to allow the hired part-time assistant to Faith Dulak to automatically fulfill Mrs. Dulak's vacancy upon her retirement. Despite going through the motions for appearances sake, it is obvious that the Town willfully acted in a discriminatory manner, has acted in unfair business/hiring practices, and has dismissed Article 16 – Vacancy/Transfer of the Bargaining Unit Agreement that allows for hiring within with the understanding "that any employee awarded a vacancy, after a reasonable period of training, must demonstrate his/her ability to satisfactorily perform the work."

I am requesting a meeting with the Board of Selectmen regarding this matter.

Respectfully,



Jennifer Shaw



May 18, 2017

Dear Selectboard,

It has been brought to my attention that there is an opening on the Capital Planning Committee. I would like to be considered for appointment to this committee. I feel that I can bring a fresh look and perspective to this committee.

Thank you in advance for your consideration.

Warmly,

Jennifer McMartin

619.922.9590



APPLICATION FOR SPECIAL SERVICE OF
ALCOHOLIC BEVERAGES
MGL CHAPTER 138, SECTION 14
TOWN OF WARE

Name: American Legion Post 123

Effective Date(s) of License: Memorial Day Parade 5/29/17 MONDAY

Hours of Service (In conformity with MGL): 11:30 - 7:00 pm

Event (describe activities): Memorial Day Parade + Meal

Anticipated Attendance: 80

Sponsoring Organization: Legion Post 123

For Profit: Beer & Wine (only) Non Profit: All Alcoholic Beer & Wine

Address (include Street & Number): 45 Maple St.

Names of All Servers (bartenders) for this event: _____

Estimated Number of Attendees 80

Crowd Control Manager John Goulette

I have received, and agree to abide by, all regulations of the Board of Selectmen. Furthermore, pursuant to MGL Chapter 52C, Section 49A, I hereby Certify under penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and all state taxes required under law.

Signature of Applicant: John D. Goulette

Social Security # or Federal I.D.#: 04-6190001

Fire Inspection

Date: ~~5/10/17~~ 5/3/2017

Building Inspection

Date: ~~5/10/17~~ 5/3/2017

Date Received: <u>5/2/2017</u>	Insurance Certificate: <u>ON FILE</u>
Application Fee: <u>\$25</u>	
Action Taken: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	Date: <u>5/23/2017</u>
Police Chief Review and Action	
<u>Shawn Crevier</u>	
Kenneth K... , Acting Police Chief	
SHAWN CREVIER	
2017-16	



APPLICATION FOR SPECIAL SERVICE OF
ALCOHOLIC BEVERAGES
MGL CHAPTER 138, SECTION 14
TOWN OF WARE

Name: St. Mary's Church

Effective Date(s) of License: June 10, 2017 SATURDAY

Hours of Service (In conformity with MGL): 5 pm - 10 pm

Event (describe activities): Church Dinner

Anticipated Attendance: 125

Sponsoring Organization: Church group of parishioners

For Profit: Beer & Wine (only) Non Profit: All Alcoholic Beer & Wine

Address (include Street & Number): 60 South Street

Names of All Servers (bartenders) for this event: Ross Pelski - Paul Moryl

Estimated Number of Attendees 125

Crowd Control Manager —

I have received, and agree to abide by, all regulations of the Board of Selectmen. Furthermore, pursuant to MGL Chapter 52C, Section 49A, I hereby certify under penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and all state taxes required under law.

Signature of Applicant: Rev. Fr. Jeffrey Bellon

Social Security # or Federal I.D.#: 0429208-520

Fire Inspection
Date: [Signature]

Building Inspection
Date: [Signature]

Date Received: <u>5/16/2017</u>	Insurance Certificate: <u>CURRENT ON FILE</u>
Application Fee: <u>\$25</u>	
Action Taken: <u>Approved</u> <input type="checkbox"/> Denied <input type="checkbox"/>	Date: <u>MAY 23, 2017</u>
Police Chief Review and Action	
Kenneth Kovieth , Acting Police Chief	
<u>SHAWN CREVER</u>	
2017-18	



TOWN OF WARE

SPECIAL EVENT PERMIT APPLICATION

(To be posted or made available at event)

Return to: Board of Selectmen
Town of Ware, 126 Main Street, Ware, MA 01201

Application packet must be received no later than 30 days prior to the event.

Event Name: TOWN WIDE TAG SALE Event Producer: PROPRIETORS OF THE WARE CENTER MEETINGHOUSE

Primary Contact Information:

Primary Contact Name: CAROL ZINS Fax: _____

Non-Profit Organization / Event: Yes No

Day Phone: 967-8304 Cell Phone: _____

E-mail: CZINS1@gmail.com Website: warecentermeetinghouse.wikifoundry

Event Information:

Event Address / Location: TOWN WIDE - PRIVATE HOME LOCATIONS ON MAP

Starting Date: 6/17/2017 Time: 8:30AM Ending Date: 6/17/2017 Time: 4:00PM

Total attendance expected: — Rain plan: — NONE

List any streets to be closed for special event: NONE

Summary of Event - Please describe the special features of the event within the box below.

A TOWN-WIDE TAG SALE TO BENEFIT THE WARE CENTER MEETINGHOUSE. TO PLACE A TAG SALE ON THE OFFICIAL MAP, A RESIDENT WILL PAY \$15. THERE IS NO RAIN DATE. THERE WILL BE NO USE OF TOWN PROPERTY.

RELEASE/HOLD HARMLESS AGREEMENT (REQUIRED FOR USE OF TOWN PROPERTY ONLY):

I, MARY L. MIDURA, a representative from PROPRIETORS OF WARE CENTER MEETINGHOUSE, does hereby acknowledge that in the course of its use of property owned by the Town of Ware, namely N/A located at N/A, Ware, Massachusetts, for the purpose described above, and more particularly by virtue of the presence of its agents, servants, employees and invitees, (hereinafter collectively referred to as WCMHP), in any manner whatsoever shall operate at its own risk on said property of the Town of Ware.

For and in consideration of the use of N/A, N/A does for itself and on behalf of its agents, servants, employees and invitees, hereby, jointly and severally, remise, release and forever discharge the Town, its agents, servants and employees (hereinafter collectively referred to as the "Town"), of and from all debts, demands, actions, and any and all claims or demands whatsoever of any kind for damages or injuries to property or person, which may arise by virtue of N/A use of N/A. WCMHP further agrees to defend and indemnify and hold harmless the Town from and against any claims of any nature whatsoever and the cost and expense, including, but not limited to, attorney fees and legal costs arising out of any claim in connection with its use of WCMHP. Said indemnification shall not include claims arising from intentional malfeasance by the agents or employees of the Town of Ware.

Signed this 9th day of MAY, 20 17, on behalf of WCMHP by MARY L. MIDURA, its AGENT.

X Mary L. Midura Date: 5/9/2017
Signature of the agent duly authorized by the Special Event Permit applicant to bind it.

****This application packet (the checklist and the permit application) must be brought in person to each department for sign-offs - Community Development / Parks MUST be approved first. Once all sign-offs have been received, this application packet must be returned to the Licensing Board Clerk in the Town Clerk's Office for final approval.****

Review & Submission for Sign-Offs Provided By Departments

Please note - Departments may provide additional comments below their sign-off

Community Development/Parks	<u>N/A</u>	Date: _____
Health Department	<u>N/A</u>	Date: _____
Department of Public Works	<u>ON FILE</u>	Date: _____
Building Inspections	<u>N/A</u>	Date: _____
Building/Grounds Maintenance	<u>N/A</u>	Date: _____
Fire Department	<u>[Signature]</u>	Date: _____
Police Department	_____	Date: _____
_____		# of Officers (if applicable) _____

TOWN OF WARE
BOARD OF SELECTMAN

APPLICATION FOR THE CONDUCT OF A "TOLL ROAD"

Ware Lions Club
Name of Organization
P.O Box 913 Ware, Ma. 01082
Address
1945
Date Organization Established

Chairperson/Person in Charge:

Name John E. Carroll Title Chairman Toll Road
Address 77 Church St. Ware Ma Telephone # 413-335-2474
Email jecwareselectman@gmail.com
Date Requested Sat. June 17, 2017 Alternate Date _____
Time Requested 8am to 4pm
Purpose collect money for annual fire works display

Number of Participants 15 (Please attach a separate paper listing names, addresses and ages of all participants.)

Attached herewith is a certificate of insurance for the event which designates the Town of Ware as an additional named insured for the event.

I have been provided with a copy of the "Toll Road Policy and Map" and am aware of the requirements associated with its provisions of conduct.

John E. Carroll 05-11-17
Signature of Chairperson/Person in Charge Date

Application Approved by Board of Selectmen on _____
Clerk to Board of Selectmen

cc: Toll Road Approved Applications File
Police Department
Fire Department



The International Association of Lions Clubs
 300 W 22nd Street, Oak Brook, Illinois 60523-8842, U.S.A.

Invoice: PC 01301216
 Page 1 of 1

SEMI-ANNUAL MEMBERSHIP DUES INVOICE

<u>Ident.</u>	<u>Club #</u>	<u>District</u>	<u>Lions Club Of</u>	<u>Invoice Date</u> MO. DAY YEAR	<u>Period To</u> MO. DAY YEAR	
1984	12010	33 A	WARE	01-01-2017	06-30-2017	
	<u>Member #</u>	<u>Name</u>		<u>Member #</u>	<u>Name</u>	
	4069572	Ms Cheryl A Balicki ✓		126922	JOHN CARROLL	
	132263	SCOTT F CARROLL		132267	CRAIG A DESANTIS	
	132266	MARK S DESANTIS		2523636	Mrs. Anne DiMiero	Family Mem
	2523632	Brad DiMiero	Head of Household	3638210	JUDY A FAIR ✓	
	3899718	Ms Joyce M Kalafarski		4069568	Mr David M Linsey ✓	Head of Household
	4069569	Mrs Laura M Linsey ✓	Family Mem	137619	JOHN L MONGEAU	
	4069571	Ms Jeanne M Munsell		3642047	Jeannie M Odioine ✓	
	4333581	Mr Eric W Osgood Sr.		142970	RICHARD S RUCKI	
	142973	JOSEPH L SIDUR Jr. ✓		3593457	Mrs. Ann Marie St. Germain	Family Mem
	3273184	Mr. Matthew St.Germain	Head of Household	148320	STANLEY J WROBLICKI ✓	

Robin Masleh ✓

J-Fair



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/11/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER DSP Insurance 1900 E. Golf Road, Suite 650 Schaumburg, IL 60173	CONTACT NAME: John Adams PHONE (A/C, No, Ext): 1-800-316-6705 E-MAIL ADDRESS: lionsclubs@dspins.com	FAX (A/C, No): 1-888-467-2376
	INSURER(S) AFFORDING COVERAGE	
INSURER A: ACE American Insurance Company		NAIC # 22667
INSURED Ware Lions Club Ware Massachusetts	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS


INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Agg. Per Named Insured is \$2,000,000 GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			HD0G27856202	09/01/2016	09/01/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			ISAH09044966	09/01/2016	09/01/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Provisions of the policy apply to the named insureds participation in the following activity during the policy period shown above: Toll road June 17,2017

Board of Selectman is included as an Additional Insured(s), but only with respect to General Liability arising out of the issuance of permit(s) to the Insured show above and not out of the sole negligence of said additional insured.

PROVISIONS OF THE POLICY DO NOT APPLY TO THE SALE OR SERVING OF ALCOHOLIC BEVERAGES

CERTIFICATE HOLDER Town of Ware 126 Main Street Ware Massachusetts 01082	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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APPLICATION FOR SPECIAL SERVICE OF
ALCOHOLIC BEVERAGES
MGL CHAPTER 138, SECTION 14
TOWN OF WARE

Name: Westfield Bank Application Date: 5-2-17
 Contact Phone: Cathy Jocelyn Email: Cjocelyne.westfieldbank
 Effective Date(s) of License: June 21, 2017 WEDNESDAY com
 Hours of Service (In conformity with MGL): 4 p.m. to 8 p.m.
 Event (describe activities): Chamber After 5 Event
 Anticipated Attendance: 50
 Sponsoring Organization: Westfield Bank / Chamber
 For Profit: Beer & Wine (only) Non Profit: All Alcoholic Beer & Wine
 Address (include Street & Number): 350 Palmer Road
 Names of All Servers (bartenders) for this event: _____
 Estimated Number of Attendees 50
 Crowd Control Manager Susan Barbiasz

I have received, and agree to abide by, all regulations of the Board of Selectmen. Furthermore, pursuant to MGL Chapter 52C, Section 49A, I hereby Certify under penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and all state taxes required under law.

Signature of Applicant: Cathy Jocelyn V.P.
 Social Security # or Federal I.D.#: 043305700

Fire Inspection
Date: 5-16-17

Building Inspection
Date: 5/16/17

Date Received: <u>5/3/2017</u>	Insurance Certificate:
Application Fee:	
Action Taken: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	Date: <u>5/23/2017</u>
Police Chief Review and Action	
<u>Shawn Cremer</u> Kenneth Kavitch , Acting Police Chief	
SHAWN CREMER	2017-17

Teller Door to remain unlocked



May 17, 2017

Board of Selectmen
126 Main St.
Ware, MA 01082

Dear Board Members:

My name is Jerry Clough and I live at 208 Old Belchertown Rd. in Ware.

I wish to file a complaint with the Board of Selectmen for a dog owned by my neighbor Roger Peterson who lives at 206 Old Belchertown Rd.

These dogs are not licensed to my knowledge, run everywhere other than their own yard and are constantly in my yard.

Simon the smaller of the two dogs almost bit my neighbors child last week while she was in my yard viewing my rabbits.

Often I must clean the yard from feces that are left from the bigger of the two dogs. It is not unusual to have the dog(s) in my yard early in the morning and during the course of the day.

I wish to have this matter reviewed by the Animal Control Officer and the Board – there is a leash law in town to my knowledge and all dogs must be licensed in the state of MA.

I was requested to put my complaint in writing to the board by the Animal Control Officer.

I am available to discuss in person if needed or by telephone.

Sincerely,

Jerry Clough
208 Old Belchertown Rd.
Ware, MA 01082

Telephone 967-3943