



Board of Selectmen

Ware Town Hall, Meeting Room, 126 Main Street

Regular Meeting Notice Agenda – Tuesday, October 20, 2020 at 7:00 p.m.

Instructions for call in option: at or before 7:00 p.m., call the phone number below and when prompted enter the Meeting ID number. The platform is Zoom Meetings.

Join online: <https://us02web.zoom.us/j/7846041861> (the online option will require a download).

Meeting ID: 784 604 1861

Passcode: 01082

Phone: 929-205-6099

Meeting Opened

Opening Remarks, Announcements, and Agenda review by Chair

Consent Agenda

- **Approval of Meeting Minutes of September 22 and October 6, 2020**

Scheduled Appearances

- **Ambulance Contract: Fire Chief Gagnon, Hardwick Select Board**

Old Business

- **Approval of School COVID bills**
- **Project Manager for Water Treatment Facility, Forum Follow Up**
- **Solar Projects Update**

New Business

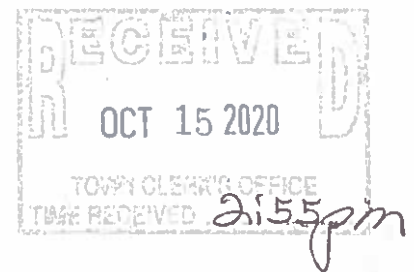
- **Request to Lower Speed Limit on Beaver Lake Road to 20 MPH, Create Safety Zone**
- **Approval of CARES Funds, Round 2, Requests**
- **Open Special Town Meeting Warrant**
- **Proposed Zoning Amendments**

Comments and Concerns of Citizens

Town Manager Report

Adjournment

Executive Session: M.G.L. Chapter 30A, Section 21 (a) #2 Conduct Strategy Sessions for Negotiations with Non-Union Personnel





Board of Selectmen

Ware Town Hall, Meeting Room, 126 Main Street

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Present @ Town Hall: Selectman Alan G. Whitney, Selectman Keith J. Kruckas, Selectman Nancy J. Talbot, Selectman Thomas H. Barnes, Selectman John J. Morrin, Town Manager Stuart Beckley, Police Chief Crevier, Clerk Mary L. Midura, Interim DPW Director Gilbert St. George-Sorel, USDA representatives Jennifer Lerch, Jennifer Sharrow, Steve Chrabasz, Resident John Desmond, Resident Cathy Cascio

Present via Zoom: Dr. DiLeo, Superintendent of Schools, Judy Metcalf, Director of Health Department

Absent: None

Meeting Opened by Chairman Whitney at 7:00 p.m.

Opening Remarks, Announcements, and Agenda review by Chair

Selectman Barnes noted the phenomenal job of the Police and Fire Departments on the 9/11 ceremony.

Consent Agenda

- **Approval of Meeting Minutes June 23, July 7, July 21, August 6, August 18, September 2, 2020**

Selectman Talbot made the motion to approve the meeting minutes. Selectman Kruckas stated there was not true representation on some items and needed to speak with Mr. Beckley. Selectman Morrin noted he had concerns. Selectman Talbot withdrew her motion.

- **Domestic Violence Task Force Awareness Community Artwork Display – October/November**

Selectman Kruckas made the motion to approve the DVTF Flags of Hope display. Selectman Talbot seconded the motion. The motion passed unanimously (5-0).

Scheduled Appearances

- **Dr. DiLeo – Update of Schools**

Dr. DiLeo noted the first week of school with the new normal, 800 Chromebooks were handed out, our students are resilient and everyone is adjusting. Transportation allowed only 23 on a bus. The start was good, but Dr. DiLeo would make a few changes. Chairman Whitney asked what differences would be addressed. Dr. DiLeo noted that two surveys were done, but she would have a new survey with more contact information. Calls went out, some unanswered, some not received. Dr. DiLeo stated she would secure the platform sooner, as there was high demand. Now to figure out the sports piece and protocols.

Selectman Barnes questioned if school tech is working with Comcast with hot spots. Dr. DiLeo stated there are

troubleshooters in each building to assist students and parents to access the work. Selectman Barnes noted some town streets are still not wired for internet.

Selectman Morrin asked if bus monitors are hired; Dr. DiLeo noted that 5 busses for high school and 7 for elementary and drivers not currently driving are bus monitors. Routes are driven Monday, Tuesday, Thursday, Friday. Selectman Morrin asked if the schools are fully staffed; Dr. DiLeo stated yes, but could use more help, one 2nd grade teacher has 40 students. Adjustments will be made with staff for full function. Selectman Morrin asked if there is enough PPE; Dr. DiLeo noted this is monitored, face shields now arrived, more PPE may be needed later. Selectman Morrin asked if talks with Teachers' Union; Dr. DiLeo stated that was done before school started. Selectman Morrin asked if the School Committee was meeting by Zoom; Dr. DiLeo noted that one meeting was in-person, but the School Committee went back to Zoom as it is thought more attended, but may change. Selectman Morrin stated, "I just think it strange they voted kids back in person, not to meet in person." Dr. DiLeo stated that may change; Selectman Morrin stated "I hope it does".

Selectman Kruckas asked if all are adjusting to the software; Dr. DiLeo said yes, and the schools are using Ingenuity and Path Blazer. Selectman Kruckas asked if the busing is at half-capacity; Dr. DiLeo noted yes, but that may change.

- **Judy Metcalf – Health Director Update**

Ms. Metcalf noted the Covid 19 update is back to normal after several cases a few weeks ago. There is monitored protocol if the schools have any cases. Travel has slowed and complaints against businesses have slowed. Ms. Metcalf did a site visit with Forefront at Robbins Road, and a plan was formed to address work to be done, plus sediment to be cleared. The engineer will present plans for the repairs, to be approved by Board of Health and DEP.

Resident Cathy Cascio questioned what restaurants will do when weather gets colder. Ms. Metcalf noted restaurants can begin to use bar area if patrons are eating meals with drinks, following social distancing.

Ms. Cascio questioned how travelers are monitored; Ms. Metcalf noted the State traveler form, information goes to Partners in Health, sent on to Ms. Metcalf.

Ms. Metcalf noted that, as of Monday, September 28, convenience stores can go back to self-serve beverages.

- **Reappointment of Part-Time Police Officer: Scott Underwood**

Selectman Barnes made the motion to approve reappointment of Part-Time Police Officer Underwood. Selectman Morrin seconded the motion. The motion passed on a vote of 4 Yes, 0 No, 1 Abstention (Selectman Talbot).

- **Approval of Disclosures by Police Chief Crevier**

Mr. Beckley noted that town counsel made suggested edits, and Chief Crevier made those changes in the disclosure documents. Selectman Barnes noted his opinion that a public safety career can run in a family and is a good thing. Selectmen Morrin and Kruckas noted no objections.

Selectman Kruckas made the motion to approve Disclosures by Police Chief Crevier. Selectman Barnes seconded the motion. The motion passed on a vote of 4 Yes, 0 No, 1 Abstention (Selectman Talbot).

Chief Crevier also requested signature of the Chairman on the civil service list for the three new hires who have complete their PATs.

- **7:30 p.m. USDA**

Jennifer Lerch, Director of Community Projects, Jennifer Sharrow, Legal Specialist, and Steve Chrabasz, Engineer were present for the discussion. Ms. Lerch noted that the project began four years ago with all loans, no grants. Two years ago, grants were explored but did not happen. The total cost increased from \$6million to approximately \$11million with added-in soft costs. USDA wants to invest in projects they know will happen. In assessing Ware, they want to engage with those who are ready. Ware's eligibility is solid now, but the census figures can make Ware not eligible if population is over 10,000. USDA has intention to get some grant but there are lots of

variables. Hardwick got a \$17million grant, and is no longer connected to Ware. Ware would be a loan only, with possible grant. Ms. Sharrow was the loan specialist on the original project, and worked with DPW Director Kilhart with efforts to get done on the original timeline. Ms. Sharrow provided notes to the engineer of key numbers of missing information in the revised and updated engineering report which came out this April/May. An example was user fees known as Cost per EDU. Rates in Ware for the original plan were very, very low at \$23 per EDU, and under the previous plan, would go to \$34 per EDU in 2019. USDA recommends systems raise at least 1 – 2% annually. We have not seen that in Ware. The DPW Director previously held many meetings to gain community support, a very important element in this project. What has the Town been doing in three years? Why the delay? What is the feel of the community?

Selectman Kruckas noted his concerns from the beginning as to if the \$6million cost was real numbers. He noted rates increased 40%, many residents are not using the water. Many are concerned that the water is not safe to drink. Selectman Kruckas noted the need for actual numbers, not to ask taxpayers for the money, then have to come back to ask for more or find out we are millions off cost.

Chairman Whitney questioned the number of users; Mr. St. George-Sorel stated that we have 2,300 users out of 5,500 homes. Ms. Sharrow noted that some borrowers do not just rely on user fees, but also use general taxation. Chairman noted the three year delay in raising rates. Ms. Sharrow noted that time and effort is key to this application and legwork must be put in by the political body for support. There needs to be regular public meetings. Chairman Whitney stated he was not sure what more meetings will change.

Selectman Talbot noted the increased costs over the four years. Although she also does not have town water, she noted that the Board as leaders need to address this issue. She gave the example of leaders in past gaining tax support in the community to construct the sewer plant. She noted we all live in the community and use all of the services, and the leaders need to get the project off the ground to attract new builders to the Town.

Chairman Whitney noted that he has no cable or fire hydrant on his street, and this project would increase his taxes further. Selectman Talbot noted that the Board as leaders must do what we can to fix the problem, look for other funds, and make the effort until the census comes in.

Ms. Sharrow notes that public meetings are very helpful to provide data and educate the voters. Selectman Kruckas noted the total price would be much more than \$6million and the Board needs the missing information. Ms. Sharrow noted that the original project included 5% contingency, and now with soft cost, land acquisition costs, draft underwriting, we know the total cost is much more. Wright-Pierce are the engineers and Tighe & Bond are the OPM. Ms. Sharrow noted that USDA now looks at the Town of Ware as a new application and missing information are the 2019 Audit and a Capital Plan (previous capital plan only went out to 2020). Ms. Sharrow and Mr. Beckley have discussed next steps to provide legal services agreements, agreement with OPM, auditor and legal. The letter of conditions from 2017 must be updated. The USDA can move forward with estimates for interim financing, and to understand the basics of what the Town agreed to before. While providing documents on time, it is very important to name a Project Manager, a point person who will devote to the project. Ms. Lerch also noted that it is very important that the engineers attend the public meetings. She noted this is a good time for USDA to devote to this project. Mr. Beckley questioned what must be in place by February; Ms. Sharrow noted that USDA numbers will be known by then and she will work with the National office. USDA will work with estimated numbers from the engineers, with 10-15% contingency, and public meetings.

Selectman Barnes noted his idea is “outside the box” and he has lived here 15 years. He noted that he and Selectman Morrin ran for election with a promise to investigate the water issues. He requested a feasibility study to explore use of the Quabbin Reservoir as Chicopee, South Hadley and Wilbraham have done. He noted this is for our children’s children. He also thanked Kayleigh Goodrow from DPW for her research. Selectman Kruckas noted that Chicopee, South Hadley and Wilbraham all have water treatment facilities. Selectman Barnes noted that it is only 1.5 miles from Fisherdick Road to our Town Facility, and he would like this option studied for feasibility. Mr. St. George-Sorel stated he did not see this as an option.

Chairman Whitney noted dates for public meetings must be set. Mr. Beckley offered Tuesday, October 13 and Thursday, November 12, each at 7:00 p.m. The Board agreed to these dates.

Ms. Sharrow noted that a memo with additional information needed was sent; this will be sent to the Chairman and sent out to all Selectmen. She noted that the project could be set by February with construction to begin next summer.

Resident Cathy Cascio stated it was key to have a project manager. Selectman Kruckas noted the importance of

qualifications of who would be the project manager.

Old Business

- **Solar Review**

Mr. Beckley presented the chart which shows 13 solar projects, with descriptions that may include conservation reviews if there are wetlands, and building permitting. Selectman Kruckas questioned that King Brook did not indicate acreage. He noted that the Town website states that incomplete applications will not be accepted. Selectman Kruckas noted again that Town Manager Beckley and other department employees were walking a site during the moratorium. Selectman Talbot noted that, as Town Clerk, she must stamp received any applications, whether complete or not is up to the Planning Board to determine and send notice of any information needed to the applicant. Selectman Kruckas noted a waste of our resources if incomplete applications are accepted. Selectman Barnes questioned the limit of applications; Mr. Beckley verified the limit was 14. Selectman Kruckas noted the lawsuit from two years ago, and stated a "lack of anybody paying attention". Chairman Whitney noted his concern of skipping steps, and that is why the Board asked for this list.

Mr. Beckley noted that all projects are moving slowly for various reasons from the Planning Board, or due to Covid-19, with a need for public hearings, special permit with site plan review, order of conditions from the Conservation Commission. Selectman Kruckas noted that one project was the size of all others together and he noted the Town website regulations of submittal of applications. Mr. Beckley also noted the right hand column of the list is dependent on National Grid and connectivity studies and design. These will affect Robbins Road and projects may take 3-5 years, but National Grid will not share where on the list these fall.

Selectman Kruckas questioned there would be no money from PILOT agreements until generating; Mr. Beckley noted payments made by Forefront Solar. Selectman Kruckas noted that Terry Smith has done his homework, but no others. Selectman Barnes questioned whether the rent should be raised at the Banas property; Mr. Beckley noted that Health Director Judy Metcalf has indicated that repairs will be made within six months.

Chairman Whitney noted this list should be reviewed in one month.

New Business

- **Committee for Main Street Improvement**

The Board noted this was a good beginning, and signage is very important.

Selectman Kruckas made the motion to approve Dennis Craig, Charlie Lask, Shelley Regin, Gary O'Grady, Rebekah DeCoursey, and Selectman Morrin to the Downtown Parking Committee. Selectman Barnes seconded the motion. The motion passed unanimously (5-0).

The first meeting is tentatively scheduled for Wednesday, October 7, 2020 at 7:00 p.m.

- **Easement Request**

Mr. Beckley noted that information from the DPW Director and the Town Clerk indicates that this may need to go to Town Meeting for voter approval.

Selectman Kruckas made the motion to approve the request for easement to be abandoned at 127 Church Street, owned by Nicole Durand-Cloutier and Zachary Cloutier. Selectman Talbot seconded the motion. The motion passed unanimously (5-0).

Notice of this vote will be sent to our town attorney to determine if this vote is enough, or does this need to be an article for town vote at the next Town Meeting.

- **Proposal for Renewal Fee Relief for Liquor Licensees**

Selectman Kruckas stated that clubs and bars should be refunded since they have been closed, and renewal fees should be waived. Selectman Barnes stated that fees may strain some businesses to close.

Ms. Midura presented a policy to the Board. She noted that each town and city sets its' own rates for licenses. She noted that Springfield Mayor Sarno has presented a plan to the city, and it will be addressed on September 23, 2020. She noted this affects Section 12 (Restaurants), and does not affect Section 15 (Package Stores) establishments. She noted that Chelsea proposed a 50% discount. This policy presented tonight would allow a 25% discount to those restaurants that were closed from March – May. She noted that Melha Shriners, Gabryel Narutowicz, Weir River Club and Aspen Street Club are still closed. Those may not be allowed to open until the Governor's Phase 4. Ms. Midura will be sending renewal documents on October 1 and would like to tell restaurants that the Town is business-friendly and we are offering a break in fees. The Town would lose approximately \$3,342 in revenue with just a 25% discount. This policy also notes that a restaurant with hardship would be considered for further discount or to pro-rate or waive renewal fees until they are able to open again. Selectman Kruckas noted that establishments should be given refunds; Ms. Midura noted this policy goes forward. Chairman Whitney suggested that this year's unused fee could be applied to next year's renewal fee. Ms. Midura noted this policy is temporary based on the Governor's orders, and this can be reviewed at renewal in November-December.

Selectman Barnes made the motion to approve the Renewal Fee Relief for Liquor Licensees, as presented. Selectman Talbot seconded the motion. The motion passed unanimously (5-0).

- **Set Public Hearing: National Grid Pole Petition (West Street) – 7:05 p.m., October 6, 2020**

Selectman Kruckas made the motion to set the public hearing for 7:05 p.m., October 6, 2020. Selectman Talbot seconded the motion. The motion passed unanimously (5-0).

- **Approval of School COVID bills**

Mr. Beckley noted the presented list of the costs of transportation and costs of sending students to other facilities. He noted the Governor's executive order requires the School Committee and Board of Selectmen to approve these bills for services not received to keep transportation companies operating and to continue contracts. The School Committee has negotiated these down to 42% of costs shown. Selectman Kruckas noted that less than half of bus vehicles are used now, and questioned why no Selectmen were at this negotiation. He also questioned if these companies received PPE loans. Mr. Beckley stated that all companies signed affidavits stating they did not receive loans, and did no layoffs. Chairman Whitney would like to see background and detail regarding these bills. Selectman Morrin thought the Board had already know this information. Mr. Beckley noted all schools are doing this per the legislation and Governor's orders. Selectman Kruckas questioned why these should be paid. He noted a bus not delivered which returned \$40,000 to the school budget instead of the Town budget. Chairman Whitney asked for more detail, real numbers and what these bills are actually for. Selectman Morrin stated the Board should let the School Committee know future bills would not be paid if the schools go out again. Chairman Whitney also requested letters from companies stating they received no government help.

Selectman Talbot made the motion to table to October 6, 2020. Selectman Barnes seconded the motion. The motion passed unanimously (5-0).

Comments and Concerns of Citizens

Cathy Cascio questioned the solar projects list; Mr. Beckley noted there is no acreage limit. Ms. Cascio thanked the police effort at the rally last weekend. She noted there are still drug issues. Chief Crevier noted the drug issues are reduced by the department is constantly doing their best to address and apprehend dealers.

John Desmond questioned the ambulance contract and referenced the 2019 Annual Town Report of ambulance calls to Hardwick. He questioned the collection rate. He stated the Town needs to look at the costs. Mr. Beckley noted the contract states the Towns must work together. Chairman Whitney noted the Fire Chief will put the numbers together.

Chief Crevier stated that he wanted to address statements made by Mrs. Cascio at the July meeting. He noted that the Town hires from the civil service list, and 5 of the last 6 appointments were veterans. He noted that officers often are offered more money to go elsewhere, and he holds people accountable. He noted Mrs. Cascio's comments about department heads. He noted that Mrs. Cascio's son owes tens of thousands in taxes. Selectman Kruckas noted that there are three full-time female officers, including one sergeant.

Town Manager Report

Human Resources. The Town has hired Patricia Barnes to assist with Human Resource functions on a part-time basis. She will begin on September 25. She will review town procedures and policies as well as be available to employees as needed. She will be in Town Hall on Fridays.

Solar. The Board of Health's environmental engineer walked the Robbins Road site to determine any needed repairs for Forefront to accomplish. National Grid held a webinar last week with a follow up this week. The topic is about the connection studies and timing of solar project completions. There is substation work required. Generally, there is 1-2 years of engineering to be completed, followed by 3-5 years of construction of the improvements. Towns that participated requested a list of projects included in the first two rounds of engineering studies. National Grid may be able to provide this.

The Cemetery Commission is working on moving forward with the layout of the next area for use at the Aspen Grove Cemetery.

Town employees are working on the third stage of the State's Cybersecurity training program. This includes identifying phishing and malware methods. IT director David Grace has taken the lead.

Thank you to the police and fire departments for hosting a thoughtful September 11 remembrance ceremony.

Through the Treasurer's office, the Town is moving forward with Land Court on a few additional properties. These properties are those for which there has been interest in the private acquisition of the property once the Town has ownership or properties that have generated large amounts due to the Town.

The State, through the Lt. Governor has issued its Community Compact IT grant. The Town's IT and financial departments will pursue updated software through this grant. The software is expensive, so the grant will be helpful in taking the first step.

Between daily meals at the Senior Center (1000 per month), meals for students through the schools, and monthly food distributions with assistance from the Amherst Survival Center and the Food Bank of Western Mass, the Town has consistently supported the availability and delivery of food to many residents. The Food Bank distribution is Tuesday, September 15 at Grenville Park at 1 p.m.

Using the model of the food distribution at Grenville, the Knights of Columbus hope to plan and hold a safe Trick or Treat drive through at the end of October. While planning, additional rules will likely come from the State regarding this type of gathering.

Selectman Barnes stated he wanted to meet with Mr. St. George-Sorel to discuss the curb cuts at Knox Ave and Mechanic Street, as one disable veteran and a woman with a stroller have had much difficulty there. He also questioned the sign blocked for 25 MPH at Robbins Road. Mr. St. George-Sorel noted that all sidewalks done in 2007 were made ADA, and he would not recommend a change at Knox and Mechanic. Chairman Whitney asked for information as to who owns the sidewalk at Knox and Mechanic.

Selectman Morrin questioned which department is next on the audit; Mr. Beckley offered DPW as it has an understanding of roles, staff levels, and good contract.

Selectman Morrin questioned vote by mail, absentee mail; Selectman Talbot noted that early voting is in October. Selectman Morrin questioned the food distribution; Mr. Beckley noted this month was 250, last month was 225. The Food Bank of Western Mass has adjusted up, and the Senior Center and Amherst Survival Center make meals. Selectman Morrin asked about the noise complaints regarding Palmer Motorsports Park; Mr. Beckley noted that the Town of Palmer has a court order that the park has violated the noise limits.

Mr. St. George-Sorel noted that the town could investigate borrowing without using USDA. He noted that a grant is not definite.

Adjournment

Executive Session: M.G.L. Chapter 30A, Section 21 (a) #1 Discussion of Complaints Regarding Public Employee; Section 21 (a) #6 Real Property, 114 Main Street

Selectman Kruckas made the motion at 9:51 p.m. to Adjourn the Regular Meeting to go into Executive Session: M.G.L. Chapter 30A, Section 21(a) #1 Discussion of Complaints Regarding Public Employee; Section 21 (2) #6 Real Property, 114 Main Street, NOT TO RECONVENE IN OPEN SESSION. Selectman Barnes seconded the motion. The motion passed on a roll call vote of 5 Yes, 0 No.

Selectman Alan G. Whitney	Yes√
Selectman Keith J. Kruckas	Yes√
Selectman Thomas H. Barnes	Yes√
Selectman Nancy J. Talbot	Yes√
Selectman John J. Morrin	Yes√

Attest: _____
Mary L. Midura, Executive Assistant to
Town Manager



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Present @ Town Hall: Selectman Alan G. Whitney, Selectman Nancy J. Talbot, Selectman John J. Morrin, Town Manager Stuart Beckley, Clerk Mary L. Midura, Town Planner Rebekah Cornell, Paul Harper of Knights of Columbus, Resident Cathy Cascio, Resident Carol Zins

Present Via Zoom: Selectman Thomas H. Barnes, National Grid Representative Lisa Ayres, School Committee Chairman Christopher Desjardins

Absent: Selectman Keith J. Kruckas

Opening Remarks, Announcements, and Agenda review by Chair

Selectman Morrin thanked the Town Manager and Highway Departments for taking care of the catch basins. He also thanked teachers. He wished a speedy recovery to Selectman Barnes.

Consent Agenda

- **Drive-Thru Trick or Treat presented by Knights of Columbus, Grenville Park**

Paul Harper of the Knights of Columbus noted the event would be on October 30 from 6pm to 8pm. Cars will enter through the main gate, children will receive bags of candy, and cars will continue around the ballfield. The area will be decorated. Volunteers will fill the bags on Thursday, October 29, using all safety protocols. Those who walk in may enter at the Park Avenue gate. Selectman Talbot asked if donations may be made: Send to Knights of Columbus, PO Box 88, Ware, MA 01082.

- **Approval of Meeting Minutes June 23, July 7, July 21, August 6, August 18, September 2, 2020**

Selectman Talbot made the motion to approve the Drive-Thru Trick or Treat and to approve the meeting minutes, as presented. Selectman Morrin seconded the motion. The motion passed on a vote of 4 Yes, 0 No, 1 Absent (Selectman Kruckas).

Scheduled Appearances

- **7:05 p.m. National Grid: Pole Petition #29833378, West Street**

Lisa Ayres, National Grid representative, joined the meeting via Zoom. The pole will be at the corner of West and Main Street for the new lights.

Selectman Talbot made the motion to approve the Pole Petition #29833378. Selectman Morrin seconded the motion. The motion passed on a vote of 4 Yes, 0 No, 1 Absent (Selectman Kruckas).

- **7:10 p.m. Carol Zins RE: Sidewalk Sale**

Ms. Zins introduced items from small local businesses for a Sidewalk Sale to be held on Saturday, October 10, 2020. She noted Wilton's Children's Outlet, Dioguardi Jewelers, 82nd Wellness, Silhouette's , Cluetts, Lost & Found, Talk of the Town, This N That, Artworks Gallery, Clayworks, Nat Falk, Workshop 13 are all participating. She showed items from these businesses. All in Ware come together as a community. She noted that all information will be found on WareBCA.com and in the Ware River News.

Old Business

- **Approval of School COVID bills**

Chairman Whitney questioned what portion of these bills is town budget and what is from the school budget. Selectman Talbot noted the email received from School Committee Chairman Desjardins. Selectman Morrin questioned the timeline and decision-makers. School Committee Chairman Desjardins joined the meeting via Zoom. He noted this was explained to the Board of Selectmen on May 19, 2020. Selectman Morrin questioned why the Board of Selectmen was not asked to vote on this. Mr. Beckley noted that the School Committee, Board of Selectmen and Town Accountant must approve these bills to be paid. Selectman Talbot noted that the explanation on May 19 was recommended by DESE to cover transportation fixed expenses and to keep the bus companies in business for services rendered during the pandemic. Mr. Desjardins noted the school year ended on June 15, 2020. Chairman Whitney requested more detail on the process for the next meeting.

Selectman Talbot made the motion to table to October 20, 2020. Selectman Morrin seconded the motion. The motion passed on a vote of 4 Yes, 0 No, 1 Absent (Selectman Kruckas).

- **Project Manager for Water Treatment Facility**

Mr. Beckley and Mr. St. George-Sorel recommended Jeff Faulkner of Tighe and Bond as project manager. Mr. Beckley noted, however, that USDA prefers a local person. Chairman Whitney and Mr. Beckley will discuss other candidates for project manager.

New Business

- **Notice of Mass Humanities Cares Act Grant**

Mr. Beckley announced that the Ware Young Men's Library Association has received a Mass Humanities Cares Act grant in the amount of \$2,500.00. The library staff purchased Plexiglas for public service desks and hand sanitizer and gloves for use by staff and patrons. The balance was used to pay some operating expenses.

- **Warrant for State Election November 3, 2020**

Selectman Talbot made the motion to approve the Warrant for State Election November 3, 2020. Selectman Morrin seconded the motion. The motion passed on a vote of 4 Yes, 0 No, 1 Absent (Selectman Kruckas).

Selectman Talbot noted there will be early voting at the Senior Center from October 17 through 30, 2020. The election will be held at Ware Junior Senior High School.

- **Extension of Outdoor Service: Crystal Springs**

Ms. Midura explained that Governor Baker's Order #50 allows extended outdoor service past November 1, 2020. Crystal Springs Dairy Bar owner has requested this extension.

Selectman Barnes made the motion to approve the request of Crystal Springs for extended outdoor service past November 1, 2020. Selectman Talbot seconded the motion. The motion passed on a vote of 4 Yes, 0 No, 1 Absent (Selectman Kruckas).

- **Banas Farm Blue Trail**

Town Planner Rebekah Cornell described the trail and rustic boat launch at the Banas Farm site on Robbins Road.

Selectman Morrin made the motion to approve the Blue Trail. Selectman Barnes seconded the motion. The motion passed on a vote of 4 Yes, 0 No, 1 Absent (Selectman Kruckas).

- **Reappointment: Ware Cultural Council, Mary Healey, Term October 21, 2020 – October 20, 2023**

Selectman Talbot made the motion to approve the reappointment of Mary Healey, Term October 21, 2020 – October 20, 2023. Selectman Morrin seconded the motion. The motion passed on a vote of 4 Yes, 0 No, 1 Absent (Selectman Kruckas).

- **2021 Meeting Schedule**

Selectman Barnes made the motion to approve the 2021 Meeting Schedule. Selectman Morrin seconded the motion. The motion passed on a vote of 4 Yes, 0 No, 1 Absent (Selectman Kruckas).

- **Consideration: Trick or Treat**

Mr. Beckley noted that he and Health Director Judy Metcalf discourage door to door trick or treat this year. The State points to CDC guidelines. Selectman Talbot noted we don't want people getting ill. Selectman Morrin noted the Board should set a date and time and let citizens decide, but follow State guidelines. Selectman Barnes noted there should be no large gatherings.

Selectman Morrin made the motion to note that Trick or Treat will be on Halloween Saturday, October 31, 2020 from 5:00 p.m. to 8:00 p.m., following CDC guidelines for safety. Residents who do not wish to participate should turn off their outside light. Selectman Barnes seconded the motion. The motion passed on a vote of 3 Yes, 1 No (Selectman Talbot), 1 Absent (Selectman Kruckas).

Comments and Concerns of Citizens

Resident Cathy Cascio noted she lives on Church Street and appreciates the Board's vote. She questioned the progress of Main Street; Mr. Beckley noted that the town attorney finds that the owner of 114 Main Street is responsible, therefore contractors will not work near 114 Main Street but will otherwise complete sidewalks and may do paving this Fall.

Town Manager Report

October 13, 7 p.m. Town Hall, USDA Water Treatment Plant public forum

Solar. The Board of Health will forward a letter summarizing the discussion with Forefront Power on the needed repairs at the Robbins Road landfill. The Health director and Forefront agreed to the plan for completing repairs and agreed to work being done by May, 2021.

In the past quarter, the Town's local meals tax generated \$41,000.

During the quarter, Curaleaf retail Cannabis sales tax generated \$25,000. Additionally, the Cannabis Control Commission is moving forward with the licensing of the cultivation and manufacturing facility on East Main Street.

Water treatment plant. The comparison of rates between the current municipal market rates and the current USDA rate are attached. This is for a \$10 million estimate for the project. At the recommendation of the town's bond consultant based on the volatility of the bond market, we used 2.5% for the market rate, and 1.25% and 1.5% for the USDA rate. The difference in interest is \$1 million to \$1.6 million. Knowing this, plus the possibility of a USDA grant, I would recommend that the Town continue to work with USDA over the coming months to get this project commitment. A reminder that the first public forum on the topic is next Tuesday.

After a meeting between National Grid and MassDOT, National Grid agreed to a two-step process for repairing the conduit along the sidewalk on Main Street. They will first move the conduit, allowing for the sidewalk to be completed. They estimated three weeks. Second they will check the wiring which will allow the three streetlights to be turned on. They will check the whole street, so a timeline was not set for this.

The Town with the Quaboag Valley CDC submitted preliminary grant applications totaling \$450,000 for ongoing operations for the Quaboag Connector, including regional expansion.

The ownership of the trestle bridge over East Street seems to fall with Mass DOT. Massachusetts Central Railroad owns track on the bridge, but the structure is MassDOT, so that is the entity the Town would work with on sidewalk renovation.

Water levels remain low, so the water department recommends continuing with the water use restriction.

Department Report Highlights:

The police Chief is working with District Attorney Sullivan and other chiefs in the region on a restorative justice program focusing on first time offenders and low level crimes.

The three new police officers have started their work at the Academy.

After a busy time of paving and chip sealing, the Highway Division is moving on to mowing and other road maintenance including line painting. Storm drains were cleared. Berms were installed and road edges were ditched.

The Planning Department is preparing a grant for the renewal of the Town's self-evaluation and access plan under the Americans with Disabilities Act.

The Water Department flushing program is going very well. By later this week, they will move to Zone 5. Due to previous flushing, and cleaning of the tow water tanks, the sediment in the pipes has been reduced.

Comcast is installing an underground fiber system along the end of Robbins Road to upgrade communications and connectivity to the Wastewater Treatment Plant.

Selectman Morrin asked several questions:

Status of Hardwick Ambulance Contract? Mr. Beckley noted Chief Gagnon will attend the October 20, 2020 meeting.

Feasibility Study/Quabbin – Chairman Whitney noted that Selectmen Morrin and Barnes should meet with Mr. Beckley.

Decorative Lighting: Mr. Beckley noted that the sidewalk design includes new footings and posts, should be ready for Holiday Flair. The short pedestrian lights: Mr. Beckley noted that the Town sent an application to Mass Works Grant for \$150,000. The grant award is given in November, if the Town receives this grant, the installation would be done in Spring 2021.

Army Corps Report – Unacceptable Rating: Mr. Beckley noted that the Town Manager, DPW and John Piechota, Parks Director walk the town dikes and levees every spring with Army Corps engineers. There are shrubs and trees and vegetation that cause the rating, and the DPW needs to address this with neighbors. It is important to keep up these areas or FEMA would not pay for damage. Selectman Barnes noted that DEP tells DCR what to do.

Regarding Forefront: Mr. Beckley noted that the work must be done by May per the Health Director. The extension goes to March. Chairman Whitney noted he is okay to give the company until May.

Selectman Barnes noted he will continue to work for an ADA grant for the area at Mechanic and Knox Street. He also noted the Quabbin as a water source and noted that Ware owns land underwater. He noted this project would be for our grandchildren and descendants.

Adjournment

Executive Session: M.G.L. Chapter 30A, Section 21 (a) #2 Conduct Strategy Sessions for Negotiations with Non-Union Personnel; Section 21 (a) #6 Real Property, 73 West Main Street

Selectman Talbot made the motion at 8:14 p.m. to Adjourn the Regular Meeting to go into Executive Session: M.G.L. Chapter 30A, Section 21(a) #2 Conduct Strategy Sessions for Negotiations with Non-Union Personnel; Section 21 (2) #6 Real Property, 73 West Main Street, **NOT TO RECONVENE IN OPEN SESSION**. Selectman Morrin seconded the motion. The motion passed on a roll call vote of 4 Yes, 0 No, 1 Absent (Selectman Kruckas).

Selectman Alan G. Whitney	Yes ^v
Selectman Keith J. Kruckas	Absent
Selectman Thomas H. Barnes	Yes ^v
Selectman Nancy J. Talbot	Yes ^v
Selectman John J. Morrin	Yes ^v

Attest: _____
Mary L. Midura, Executive Assistant to
Town Manager



TOWN OF WARE FIRE DEPARTMENT

Office of the Fire Chief

200 West Street Ware, Massachusetts 01082
 Station (413) 967-5901 * Office (413) 967-9631 * Fax (413) 967-9632
 Email Chief- cgagnon@townofware.com Email Deputy- jmartinez@townofware.com

August 13, 2020

To: Town Manager Stuart Beckley

From: Acting Fire Chief Christopher Gagnon

RE: Daily Ambulance Cost 2020-21

At the request of the Board of Selectman, I am providing analysis of the estimated daily cost of our Primary ambulance, relating to our coverage for the Town of Hardwick.

For FY 2020, according to our records, the Ware Ambulance has provided service to the Town of Hardwick 271 times. The Ware Fire Department Ambulance responded to a total of 1,419 calls in FY 2020. The Hardwick responses calculate at 19.1% of our EMS call volume. The Ambulance unit expenses were reviewed in order to come up with an approximate daily cost of use of the primary Ware Ambulance A-662. Currently, of our (3) licensed Class I Type I ambulances, this unit is performing 80%~ of the Emergency 911 calls to our coverage area.

The Following expenses to A-662 were reviewed in order to establish the estimated Daily rate.

Expenses	Yearly	Daily (365) (24h)	Per hour
Fuel	\$5,193	14.23	0.59
Repairs	\$2,226	6.10	0.25
Vehicle cost (lease)	\$44,841.00	122.85	5.13
Licensing (OEMS and Drug)	\$1500.00	4.11	0.17
Communications (CMED)	\$135.00	0.37	0.02
ALS (8yr) (110k)	\$13,750.00	37.67	1.57
BLS equipment	\$12,399.00	33.97	1.42
Transport equipment service	\$843	2.31	0.10
Medication	\$6,320.00	17.32	0.72
Average cost of (2) EMT / Medics / Unit (70 hr.)	\$613,200.00	1680.00	70.00
Total	\$700,407.00	1,918.92	79.96
Calles to Hardwick 19% call volume	\$133,077.33	364.60	15.19

depreciation

In contrast, FEMA has an established schedule of equipment rates eligible under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. s 5121, for various equipment reimbursement. This includes Ambulances under Cost code 8041. This cost includes operation and ownership of equipment including depreciation, overhead, all maintenance, field repairs, fuel, lubricants, tires, OSHA equipment, and other costs incidental to operation. Labor cost of the operators are not included in the Coded rate, but added for the illustration below.

Code	Equipment	HP	Unit	2017 Rate	24 hr. Daily	Year
8041	Ambulance	Up to 210	Hour	40.50 (h)	972.00	354,780
Staff Cost (2)				70. (h)	1680.00	613,200
Total				110.50	2,652.00	967,980.00
19% (Hdwb)				21.00	503.88	183,916.20

Billing Receipts, (Hardwick)

Our billing company states that they invoiced (Services to Hardwick) a total of \$106,300.00 between June 1, 2019 and May 31, 2020. Receipts from this billing totaled \$90,350.00. According to records 52 responses of the Hardwick total call volume resulted in patient refusals, no service or no transport.

Please don't hesitate to reach out if you have any questions.

Respectfully Submitted:

Christopher Gagnon
 Acting Fire Chief
 Ware Fire Department

SCHOOL COVID

Invoices to be Paid - Chapter 92 of the Acts of 2020

Warrant #20-32

Amount to Pay

Vendor	Invoice #	Date	Invoice Description	Amount	Notes
First Student Inc	80,797.86	April 2020	invoiced	80,797.86	
First Student Inc	80,797.86	May 2020	Encumbered - no invoice	80,797.86	
First Student Inc	80,797.86	June 2020	Encumbered - no invoice	80,797.86	
Van Pool	83,084.10	March 2020	invoiced	83,084.10	
Van Pool	51,201.94	April 2020	invoiced	51,201.94	68269.25 less 25% Covid 19 discount 17067.31
Van Pool	55,068.45	May 2020	invoiced	55,068.45	73424.6 less 25% Covid 19 discount 18356.15
Van Pool	38,369.63	June 2020	invoiced	38,369.63	51159.5 less 25% Covid 19 discount 12789.88
Van Pool	1,040.50	June 2020 NCLB	invoiced	1,040.50	Covid 19 discount 40% 1695.00
Amherst Public School	13,155.66	Feb-Apr 2020	Invoiced	13,155.66	<p>SERVICES PROVIDED REMOTELY</p>
Amherst Public School	7,694.82	May-Jun 2020	Invoiced	7,694.82	
CAPS Collaborative	5,444.82	7/9/19-8/5/19	Invoiced	5,444.82	
CAPS Collaborative	13,884.30	8/27/19-11/1/19	Invoiced	13,884.30	
CAPS Collaborative	13,884.30	11/4/19-1/21/20	Invoiced	13,884.30	
CAPS Collaborative	13,884.30	1/22/20-3/31/20	Invoiced	13,884.30	
CAPS Collaborative	13,884.30	4/1/20-6/11/20	Invoiced	13,884.30	
Collab for Educ Serv	5,644.50	March 2020	Invoiced	5,644.50	
Collab for Educ Serv	5,644.50	April 2020	Invoiced	5,644.50	
Collab for Educ Serv	5,644.50	May 2020	Invoiced	5,644.50	
Collab for Educ Serv	5,644.50	June 2020	Invoiced	5,644.50	
LPVEC	4,400.00	April 2020	Invoiced	4,400.00	
LPVEC	5,500.00	May 2020	Invoiced	5,500.00	
LPVEC	3,850.00	June 2020	Invoiced	3,850.00	
North River Collaborative	1,200.00	Pmt #3 of 3	Invoiced	1,200.00	
SWCEC	13,152.60	Open PO	Invoiced	13,152.60	

88,787.87 revised FY20 amount (see email)

Beckley, Stuart

From: Paquette, Andy <apaquette@ware.k12.ma.us>
Sent: Wednesday, October 14, 2020 11:03 AM
To: Beckley, Stuart
Cc: DiLeo, Marlene A.
Subject: Re: School Expenses for consideration of town CARES \$ +

CAUTION: This email originated from outside of the Town of Ware organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

My answers are after each.

From: Stuart Beckley <sbeckley@townofware.com>
Date: Wednesday, October 14, 2020 at 10:52 AM
To: "Paquette, Andy" <apaquette@ware.k12.ma.us>
Cc: Marlene DiLeo <mdileo@ware.k12.ma.us>
Subject: RE: School Expenses for consideration of town CARES \$ +

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I mentioned the spreadsheet to Judy Lavalley yesterday. Attached is what she returned. The request was to show the cost and the cost being requested for payment. I think this shows that, but some confirming questions so I can summarize for Board:

1. The \$88,787.87 pays for the \$242,393.58 for First Student? (CORRECT)
2. The Van pool invoices already reflect the 25% discount? (CORRECT)
3. Van Pool. What does NCLB mean? (THAT IS HOMELESS TRANSPORTATION) Why is this bill a different discount? (DIFFERENT SERVICE SO ADDRESSED DIFFERENTLY).
4. All the other bills. It was stated at the last meeting that these are for special ed services, not transportation. Correct? (CORRECT) It was also stated that these services occurred remotely. Correct? (CORRECT. And in accordance with the required regs related to Out of district SPED placements and OSD approved placements.)

Thank you for you help.

Stuart

From: Paquette, Andy <apaquette@ware.k12.ma.us>
Sent: Wednesday, October 14, 2020 10:39 AM
To: Beckley, Stuart <sbeckley@townofware.com>
Cc: DiLeo, Marlene A. <mdileo@ware.k12.ma.us>
Subject: School Expenses for consideration of town CARES \$ +

CAUTION: This email originated from outside of the Town of Ware organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



TOWN OF WARE, MASSACHUSETTS

Town Manager
126 Main Street
Ware, MA 01082
Tel. 413-967-9648

October 16, 2020

To : Board of Selectmen

From : Stuart Beckley, Town Manager

CC : G. St. George-Sorel, DPW Director
A. Lalashius, Water Supervisor

Subject: Town Point of Contact, Water Filtration Plant

Andy Lalashius, the Water Division Supervisor, is willing to be the point of contact for the Town of Ware and the USDA staff. Andy is very committed to the completion and start-up of the filtration plant and understand the plant's importance to residence.

Town of Ware - Ground-Mounted Solar Projects (as of 10/14/2020)

#	PermitNumber	APPLICANT / CURRENT OWNER	PROPERTY OWNER	LOCATION	Date Approved; Extension	Proposed
1	SP-2013-02	Seaboard Solar/Nautilus Solar	Dudula	Gilbertville Rd	6/5/2013, ext. 8/19/2015	1.92
2	SP-2017-04	Melink/Summit Ridge Energy/Clearway Energy Group	J. Harder	Upper Church St	11/15/2017	1.3
3	SP-2017-05	Melink	J. Harder	Gilbertville Rd	11/15/2017, amd. 5/16/2018	1.3
4	SP-2017-02	Forefront Power	Canadian Tree / B. Bergeron	Belchertown Rd	8/16/2017	1.79
5	SPR-2018-02	Forefront Power	Town of Ware / Banas Farm	Robbins Rd	5/16/2018; ext 6/2020	2.6
6	SPR-2018-01	Forefront Power	Town of Ware / Landfill	Robbins Rd	6/20/2018;ext 6/2020	1.2
7	SP-2018-02	Ware Palmer Road Solar	Sunny Side Storage / Moryl	Palmer Rd	7/23/2018; ext. 7/2019	4
8	SP-2018-04	Ecos Energy / Allco	Allco	Monson Turnpike	8/23/2018; 8/19/2019	8
9	SP-2019-04	Melink	J. Soper	Greenwich Plains Rd	9/19/2019	3.3048
10	SP-2019-06	Melink	Couture	Greenwich Rd	-	1.49
11	SP-2019-07	Melink	FT Smith & Trucking	Greenwich Rd	-	4.2
12	SP-2019-08	Melink	J. Harder	Osborne Rd	-	1.88
utility	SP-2020-04	CPV - King Brook Solar	Multiple	Off Fischerdick Rd	-	
13	SP-2020-05	Terrance Smith - dual use agriculture/solar	T. Smith	Off Greenwich Plains	-	4
14						



TOWN OF WARE, MASSACHUSETTS

Town Manager
126 Main Street
Ware, MA 01082
Tel. 413-967-9648

October 15, 2020

To : Board of Selectmen
From : Stuart Beckley, Town Manager
CC : Shawn Crevier, Police Chief
Subject: Beaver Lake Road

On Thursday, October 14, Chief Crevier and I met with residents of Beaver Lake Road. The residents had expressed concern with the rate of speed along the Road between Monson Turnpike and Babcock Tavern Road. They researched and requested that Beaver Lake Road be established as a Safety Zone, given the beach along the Lake and the speed. A Safety Zone may be established by the Board of Selectmen and would set the speed limit in the zone at 20 miles per hour. The Chief and I agreed that this is a good approach.

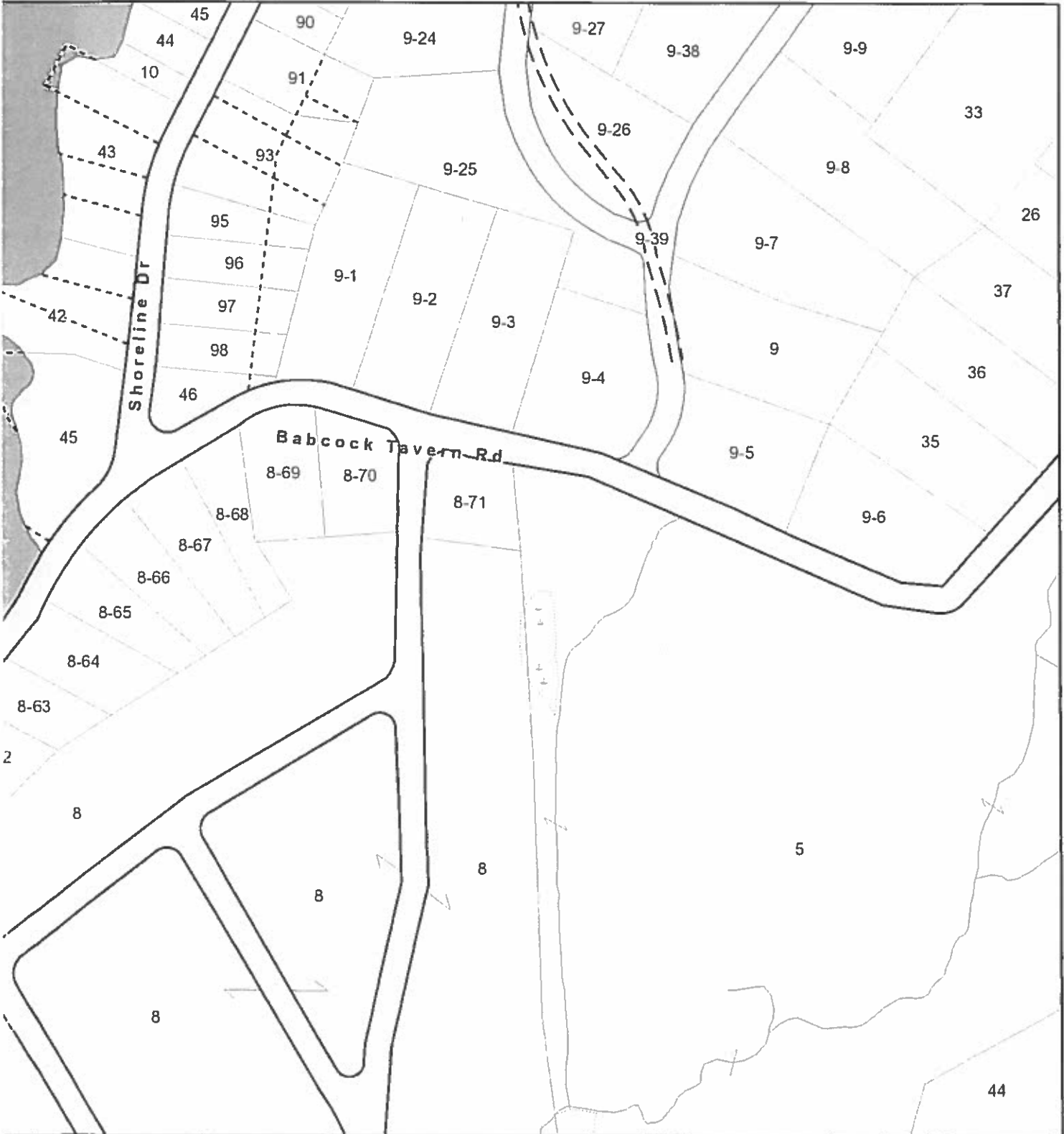
While there, we also reviewed other safety options. There is support to make the road one way toward Monson Turnpike. This needs further review with other town departments and the post office, but the group hopes to bring back to the Select Board soon.

MA

50 Feet

500 750

October 15, 2020



is representation of this map

Attachment A – Potential Municipal Uses

Municipalities shall apply for a payment to address estimated or incurred eligible expenses between March 1, 2020 and December 30, 2020 that have not already been covered by other sources including but not limited to CvRF-MP Round 1 and FEMA reimbursements.

Municipalities are strongly encouraged to apply for sufficient funds to address expenses through December 30, 2020. The municipality must receive a beneficial use of the good or service by December 30, 2020 to be an eligible use.

- Core municipal services, in a declared state of emergency
 - First responder costs, including:
 - Direct staffing costs – Overtime, additional hires, and/or backfilling staff who test positive
 - Quarantine/isolation costs for first responders who may be infected and should not put household members at risk – or who should be kept apart from potentially infected household members
 - Including hotel/motel space, sanitization of first responder vehicles, etc.
 - Temporary staff to backfill sick or quarantined municipal employees including:
 - City/town management
 - Phone/administrative support
 - Janitorial
 - Police, fire, EMT
 - Trash collection
 - Other
 - Staff for compliance and reporting associated with this funding
 - Accelerated telework capacity – infrastructure, subscriptions for meeting services, hardware (laptops)
 - Hiring and training, including training for employees and contractors hired for COVID-19 response
 - PPE, including first responders, grocery store employees, gas station attendants and others who interact with public
 - Sanitation and Refuse Collection
 - Food inspection
 - Cleaning/disinfection of public buildings
 - Municipal buildings, including fire stations
 - Public housing
 - Specialized cleaning equipment
 - Air filtration / HVAC
 - Social distancing measures in public buildings – plexiglass barriers, stanchions, small building modifications
 - School distance learning, to the extent not funded from other sources, including
 - Planning and development, including IT costs

- Incremental costs of special education services required under individual education plans (IEPs) in a remote, distance, or alternative location
 - Food for families that rely on food through the school system
 - Costs of debt financing related to COVID-19 investments – short-term borrowing and construction carrying costs
 - Health insurance claims costs in excess of reasonably budgeted claims costs, and directly related to COVID-19 medical costs
 - Legal fees – must be related to COVID-19
 - Unemployment claims – must be related to COVID-19
 - Election expenses – costs beyond the budgeted amount to hold elections
- Expanded public health mission
 - Boards of health staffing needs – to the extent not addressed with public health funding
 - Use of public spaces/ building as field hospitals
 - Shelter for those who are homeless or otherwise have nowhere they can go without significant risk to themselves or other household members, and are at high risk of or recovering from COVID-19
 - Food banks / food pantries – need tied to COVID-19
 - Travel expenses – for distribution of resources
 - Transporting residents to COVID-19 medical and testing appointments
 - Signage and communication including translation services
 - Educational materials related to COVID-19
 - Testing for COVID-19
- Services and supports to residents in their homes
 - Grocery and/or meals delivery – modeled on COA activities
 - Expanded participation
 - Replacement of meals delivery volunteer staff (often retirees)
 - Wellness check-ins with vulnerable elders
 - Short-term rental or mortgage support
 - Prescription drug delivery

[Remainder of the page intentionally left blank.]

CARES Act Coronavirus Relief Fund - Municipal Program Round 2 Application Form

Core municipal services in a declared state of emergency:

First responder direct staffing costs - Overtime, additional hires, and/or backfilling staff who test positive
Quarantine/isolation costs for first responders who may be infected and should not put household members at risk - or who should be kept apart from poten
Temporary staff to backfill sick or quarantined municipal employees
Staff for compliance and reporting associated with this funding
Accelerated telework capacity - infrastructure, subscriptions for meeting services, hardware (laptops)
Hiring and training, including training for employees and contractors hired for COVID-19 response
PPE, including first responders, grocery store employees, gas station attendants and others who interact with the public
Sanitation and Refuse Collection
Food inspection
Cleaning/disinfection of public buildings
Social Distancing measures in public buildings (plexiglass barriers, stanchions, small building modifications)
School distance learning: Planning and development, including IT costs
School distance learning: Incremental costs of special education services required under individual education plans (IEPs) in a remote, distance, or alternative
School distance learning: Food for families that rely on food through the school system
Costs of debt financing related to COVID-19 investments - short-term borrowing and construction carrying costs
Health insurance claims costs in excess of reasonably budgeted claims costs, and directly related to COVID-19 medical costs
Legal fees
Unemployment claims
Election expenses
Subtotal, Core municipal services in a declared state of emergency

Expanded public health mission:

Boards of health staffing needs - to the extent not addressed with public health funding
Use of public spaces/buildings as field hospitals
Shelter for those who are homeless or otherwise have nowhere they can go without significant risk to themselves or other household members, and are at hig
Food banks/food pantries - need to be tied to COVID-19
Travel expenses - for distribution of resources
Transporting residents to COVID-19 medical and testing appointments
Signage and communication including translation services
Educational materials related to COVID-19
Testing for COVID-19

Subtotal, Expanded public health mission

Services and supports to residents in their homes:

Grocery and/or meals delivery - modeled on COA activities
Wellness check-ins with vulnerable elders
Short-term rental or mortgage support
Prescription drug delivery

Subtotal, Services and supports to residents in their homes

Other Requests

Total Calculated in "Other Requests" worksheet: Identified Other Requests
Total Calculated in "Other Requests" worksheet: Cashflow

Total Request

		Round 1		Round 2			
	Assumed FEMA Eligible?	Total Cost	CvRF Amount	Cashflow Allocation	Round 2 Total Costs	CvRF Amount	Round 2 Total CvRF Request
	Yes	10,350	2,588	0	0	0	0
potentially infected household members	Yes	0	0	0	0	0	0
	Yes	0	0	0	0	0	0
	Yes	0	0	0	0	0	0
	No	0	0	0	0	0	0
	Yes	0	0	0	0	0	0
	Yes	12,476	3,119	0	0	0	0
	No	0	0	0	0	0	0
	No	0	0	0	0	0	0
	Yes	5,498	1,375	0	0	0	0
	Yes	0	0	0	0	0	0
	No	2,762	2,762	0	0	0	0
ive location	No	0	0	0	0	0	0
	No	5,457	5,457	0	0	0	0
	No	0	0	0	0	0	0
	Yes	0	0	0	0	0	0
	No	0	0	0	0	0	0
	No	0	0	0	0	0	0
	No	0	0	0	0	0	0
		<u>36,543</u>	<u>15,300</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Yes	0	0	0	0	0	0
	Yes	0	0	0	0	0	0
at high risk or recovering from COVID-19	Yes	0	0	0	0	0	0
	No	0	0	0	0	0	0
	Yes	0	0	0	0	0	0
	Yes	3,600	900	0	0	0	0
	Yes	0	0	0	0	0	0
	Yes	0	0	0	0	0	0
	Yes	0	0	0	0	0	0
		<u>3,600</u>	<u>900</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Yes	144	36	0	0	0	0
	No	0	0	0	0	0	0
	No	0	0	0	0	0	0
	No	0	0	0	0	0	0
		<u>144</u>	<u>36</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	No	7,600	7,600	0	0	0	0
	No	0	0	0	0	0	0
		<u>47,887</u>	<u>23,836</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>



TOWN OF WARE

Planning & Community Development
126 Main Street, Ware, Massachusetts 01082
t. 413.967.9648 ext. 118 f. 413.967.9642
rdecourcey@townofware.com

To: Select Board

From: Rebekah Cornell, *Director of Planning & Community Development* *RLC*

Date: October 15, 2020

Proposed Zoning Amendments

In accordance with M.G.L. Chapter 40A Section 5, you are being presented with proposed amendments to the Town of Ware Zoning Bylaw for the Select Board to review and pass back to the Planning Board. A public hearing will then be scheduled.

The Planning Board is proposing the addition of four definitions to Article 2 – Definitions, as well as one proposed change to the definition of “structure”. These proposed changes are outlined on the following page.

Please reach out if you have any questions, comments, or concerns.

Proposed additions to Article 2 – Definitions:

1. **Freight & Trucking Terminal:** a building or area in which freight brought by train or truck is used for the storage and shipping of finished goods used in commerce or industry, whether such storage and processing be in an enclosed facility or not (this does not include Auto Salvage).
2. **Campground:** an area or tract of land on which accommodations for temporary occupancy (not to exceed 90 days) for transient recreation or vacation purposes are located or may be placed including cabins, tents, major recreational equipment or other types of movable or temporary shelter, which is primarily used for commercial recreational purposes and retains an open air or natural character.
3. **Estate Lot:** a lot created with less than the required frontage in exchange for increased square footage for the purpose of construction of a single-family dwelling and/or preservation of open space as described in Section 5.2.10.
4. **Town Line:** the Town of Ware boundary line shall be considered a property line. In the event the town line dissects a tract of land all setbacks appropriate to the side, rear, or front setback of the Dimensional Requirements of the Zoning Bylaw shall apply.

Proposed change to Article 2 -- Definitions

Structure: Any construction or assemblage or materials with a fixed location, including a building, platform, tower, pole, sign, ~~fence~~, wall, dam, swimming pool, or any part of the above.