



COA Meeting Minutes February, 2019

- In attendance C. Brundige, J. Cappe , J. Ciejka, C. Waal, C. Wloch, J. Zienowicz
- J. Ciejka called the meeting to order at 9:00 am.
- Motion to accept January 2019 Minutes, Cappe, all in favor.

Comments and Concerns:

- None brought to the table

New Business:

- Since Cappe informed the COA that the Friends of Ware Seniors Inc. was considering purchasing an AED for the Senior Center. Deputy Fire Chief Wloch will provide prices/quotes and stated that the AED has to be compatible with the units that are used by the WFD. Letters were sent by the Friends to the four major banks in town asking for a \$500.00 donation from each towards the cost. Steve Lowell, President of Monson Bank, contacted Zienowicz to convey the intention of Monson Bank to not only support the AED purchase but offered to give any remaining balance towards the total price should the other banks not choose to participate.
- Zienowicz met with the local Rotary Club and they expressed an interest in donating money to the Ware Senior Center as a community support gesture, the amount will be determined in the future.
- North Brookfield Bank has committed \$500.00 towards the AED purchase.
- Measurements and style choices for the new front desk/reception area have been completed with a representative from Conklin Office Furniture. We will also receive quotes for a new conference table and storage cabinets.
- Projects and Goals 2019:
 - Expand the art room
 - Purchase new cabinets for storage
 - Purchase new chairs
 - Brundige: Ensure the current policies are uniformly enforced
- Motion to adjourn 10:00am Cappe, all in favor
- Next meeting: February 19th, 2019 9AM

Carol Brundige: Recorder