



COA Meeting Minutes March, 2019

- In attendance C. Brundige, J. Cappe, J. Ciejka, C. Wloch, J. Zienowicz
- J. Ciejka called the meeting to order at 9:00 am.
- Motion to accept February 2019 Minutes, Cappe, all in favor.

Comments and Concerns:

- Zienowicz voiced some concerns on behalf of a senior that called in. The concerns centered on the usage of the exercise equipment. Recently there have been individuals that get on the treadmill or seated elliptical machine and stay on the piece for over an hour even if others are waiting to use the equipment. They would like the COA to consider a policy to restrict the time usage during busy periods of the day. Zienowicz suggested instituting a policy similar to one used in most fitness facilities.
 - 30 minute time limit when others are waiting
 - Appropriate footwear required
 - Clean of the equipment when finished
 - Shut off the fan when finished
- Motion to accept the new policy; Cappe, all in favor

New Business:

- AED Update: Cappe, Letters were sent by the Friends to the four major banks in town asking for a \$500.00 donation from each towards the cost. Country Bank and North Brookfield Bank each donated \$500.00, Monson Bank offered to give any remaining balance towards the total.
- The new front desk/reception area has been ordered from Conklin Office Furniture and will be delivered in 4-5 weeks.
- A new conference table and storage cabinets have been ordered as well.
- Narcan training will be made available in the near future to all staff courtesy of the QHCC and the DPH.
- Zienowicz: The Hilltown Community Health Center is applying for a federal grant to open a community health center in the Town of Ware. The focus is on aiding people who are un-insured or under-insured by providing free health care. They will also bring in dental services in the near future.
- Motion to adjourn 10:00am Cappe, all in favor
- Next meeting: April 16th, 2019 9AM

Carol Brundige: Recorder