



*Town of Ware
Cemetery Commission
99 Pleasant Street, Ware, Massachusetts 01082*

**MINUTES OF THE MEETING
WEDNESDAY APRIL 8, 2020**

Location: Conference Call, Ware, MA
Time: 10:00 am
Present: Craig Simmons, Julie Bullock,

Graveside Services

BULLOCK: Motion to allow graveside services to be limited to size by Commonwealth Guidelines on gatherers. Number to include funeral home employees and clergy, which is presently 10 individuals.
SIMMONS: Second
All were in favor.

Filing of burial permits will be electronically sent to the Town Clerk. Craig will talk to the Town Clerk about making this the new policy.

Craig will see if the information can be put on the Town Website.

Part-time employee

SIMMONS: Motion to hire Thomas Clark as a part time employee for the 2020 season.
BULLOCK: Second
All were in favor

Discussion: Craig and Stuart interviewed Mr. Clark by phone on Friday, April 3rd. Mr. Clark is retired and wants to try new things. He has experience using power equipment, i.e., lawn mower, grass trimmer and air rakes. He understands that cemetery operations are on a larger scale than ordinary yards. He explained that he participated in the stone cleaning clinic that was held at Aspen Grove in the past.

SIMMONS: Motion to appropriate \$3200 from the Reed Fund *
BULLOCK: Second
All were in favor

*The Commission at a previous meeting voted to hire an employee @ \$12.75 per hour. We publicly advertised quoting that rate. The money appropriated from the Reed Fund can be used up to that amount until the Commission decides to no longer use that account to fund an employee from that source.

The money will cover 13 weeks of salary through July 4, 2020. Hopefully, the warrant to cover his salary for the rest of the season will be approved at the Town Meeting.

Grave Markers

The Commission ordered 100 4x8 inch cast aluminum grave markers in case they are needed because of a pandemic caused need for graves.

SIMMONS: Motion to pay Andover Marker Company up to \$550.00 from the Revolving Account.

BULLOCK: Second
All were in favor.

If the Town Accountant determines the Revolving Account cannot be used, then:

SIMMONS: Motion to pay Andover Marker Company up to \$550.00 from the Perpetual Care Fund.

BULLOCK: Second
All were in favor

Memorial Day Flowers

BULLOCK: Motion to pay up to \$500.00 total for flowers for Memorial Day.
Payments to be made as follows:

- 3 plants from the Handanian Trust Account
- 6 plants from the Reed Fund
- 2 plants from the Packard Trust

SIMMONS: Second
All were in favor

There being no further business, the meeting was adjourned at 10:18 am

Nancy Dunn, Recorder

Approved:

Craig Simmons

Julie Bullock

~~Thomas Clerk~~