



Head of Maintenance

Town of Ware

Wanted: Head of Maintenance. This is a full-time, benefitted position that reports to the Department of Public Works Director. **Duties and responsibilities include but not limited to:** planning, directing and overseeing the maintenance and repair and tracking of town's municipal buildings and grounds with town employees or outside contractors. Must be knowledgeable in areas of plumbing, carpentry, painting, plastering, machine servicing, electrical, HVAC, event set up, safety, general custodial work and facilities. Oversees two part time custodians.

Minimum Qualifications: High School Diploma with three (3) or more years of experience in facilities management or building construction. Valid Massachusetts driver's license and must be available for emergency response. All applicants must be able to pass a criminal background/CORI check and a pre-employment physical including drug testing. **Starting Salary:** \$50,000-\$52,000. Interested applicants please send cover letter and resume with three professional references to: Human Resources Department, Town of Ware, 126 Main Street, Ware, Massachusetts 01082 or e-mail resumes@townofware.com. AA/EOE