



City of Anna Maria

Vacation Rental Designation of Agent Form (FORM #2)

10005 Gulf Drive, PO Box 779
Anna Maria, FL 34216

NOTE: This form must be submitted with the Acceptance of Designation as Vacation Rental Agent Form (Form #3)

VACATION RENTAL LOCATION									
Vacation Rental Address									
VACATION RENTAL APPLICANT INFORMATION - OWNER									
Last Name			First			M.I.		Date	
Street Address						Apartment/Unit #			
City				State		Zip			
Phone				E-mail Address					
DESIGNATED VACATION RENTAL AGENT INFORMATION									
NOTE: This form must be submitted with the Acceptance of Designation as Vacation Rental Agent Form (Form #3)									
Last Name			First			Unit #			
Business Address						Zip			
City				State		Zip			
Home Phone			Business Phone			Cell Phone			
E-mail Address									
Certification									
<p>*Under the City of Anna Maria Code of Ordinances, Sec. 108-3 of the Vacation Rental Ordinance (VRO), a "Vacation Rental Owner" is the fee simple owner of the Vacation Rental, whether an individual, partnership, corporation, limited liability company, trust, or other entity. In the event the Vacation Rental Owner is not an individual, each and every person who owns 20% or more of the equitable interest in the Vacation Rental shall also be deemed a Vacation Rental Owner. There are exceptions in the VRO that provide special privileges when the Vacation Rental is occupied by a Vacation Rental Owner. If you wish to take advantage of those privileges, the Vacation Rental Owners, and their contact information, must be listed on this form, or if additional space is needed, attached to this form.</p> <p>²Pursuant to the City of Anna Maria Code of Ordinances, Sec. 108-3, the duties and function of a Vacation Rental Owner may, at the option of the Vacation Rental Owner, be performed by an agent of the Vacation Rental Owner, so long as the Vacation Rental Owner notifies the City in writing, on a form provided by the City, of the identity and contact information of such agent, and the specific duties that the agent will be performing for the Vacation Rental Owner. The Vacation Rental Owner may change the designation of agent at any time through the filing of a new form and the payment of an administrative fee in the amount as set by resolution by the City Commission. The Vacation Rental Owner shall be held responsible for all actions of such designated agent with respect to the applicable Vacation Rental.</p>									
I, _____, Owner hereby designate _____									
as my agent for the above referenced Vacation Rental for the following purposes:									
<input type="checkbox"/> All purposes as allowed under the City of Anna Maria Code of Ordinances, Sec. 108-3. <input type="checkbox"/> Only the following purposes (specify in detail): _____ _____ _____ _____ _____ _____									
DISCLAIMER AND SIGNATURE									
I certify that I have read and understand the City of Anna Maria Code of Ordinances, Section 108 and am aware that I am responsible for the actions or inactions of my designated Vacation Rental Agent as they relate to my Vacation Rental.									
Signature						Date			
OFFICE USE ONLY									
<input type="checkbox"/> Entered in CS		<input type="checkbox"/> VR Designation of Agent (Form #2)		<input type="checkbox"/> Acceptance of Designation as VR Agent (Form #3)		<input type="checkbox"/> Fee Paid			
<input type="checkbox"/> VR Agent Approved		Employee Name				Date			