



Fines and Fees Policy of the Sam T. Wilson Public Library

- I. The Sam T. Wilson Public Library has adopted the following fines and fees for its materials:

Fees

- \$5.00 processing fee plus the cost of the book for lost or damaged books
- \$1.00 for library card replacement on the first occasion
- \$.25 per page printed in black and white
- \$1.00 per page printed in color
- \$50.00 fee per card for non-resident
- \$25.00 fee per card for non-resident aged 50 and older
- \$1.00 per hour of computer use

Overdue Fines

- \$.10 per day per item for juvenile print and audio materials
- \$.20 per day per item for adult print and audio materials
- \$1.00 per day per item for adult/ and juvenile visual materials

- II. Maximum fine per item is \$10.00.
- III. A patron may carry a fine balance up to the maximum allowable balance of \$10.00 before being blocked from checking out materials. Only overdue fines may be carried over. Blocked patrons must clear balance before having checkout privileges restored.
- IV. Fines may be waived in special circumstances. Supervisor approval is required to waive amounts greater than \$5.00.
- V. Patrons with handicaps can have fees waived. This does not apply to overdue fines. The patron must fill out an ADA form. The library will make a notation on the patron's record to indicate a fee-free checkout status.
- VI. The library accepts cash and check forms of payment.
- VII. Overdue fines apply to lost or damaged items as well.
- VIII. Parents/Guardians who authorize the application for a child's library card will be responsible for paying any fine incurred by the child. The authorizing parent and siblings residing in the same household may be blocked as a user until payment is made.