

**JOB DESCRIPTION  
HELPER / LABORER  
DESCRIPTION OF WORK**

**DEFINITION**

This position is under the supervision of the Public Works Superintendent or assigned Crew Leader. The employee performs work outside subject to the hazards of working in the proximity of traffic, gas under pressure, energized underground electric lines, construction work, standing/walking for extended periods, climbing ladders, working in uncomfortable positions, heavy lifting, noise, dirt, dust and fumes.

**ESSENTIAL FUNCTIONS OF THE JOB** (The listed examples may not include all duties performed by the person in this position. Duties may vary from time to time and are at the discretion of the Mayor or board. All requirements are subject to possible modification to reasonably accommodate an individual with a disability.)

- Performs various unskilled duties such as digging ditches, cleaning sewer manholes, sewer lines and other related tasks in the construction, installation and maintenance of sewer lift stations, sewer lines, WWTP, streets and parks;
- Operates various hand/gas tools, such as weed eaters, riding lawn mowers, shovels, picks, valve keys, pneumatic tools, and vehicles including tractors, backhoe and dump truck;
- Performs manual repetitive work such as loading/unloading and carrying materials, supplies/equipment; placing barricades and warning lights around work area; finishing/pouring and breaking asphalt; and cleaning tools and work areas;
- Performs a variety of general labor duties such as painting, mowing, weed spraying, brush and weed trimming, and general parks and street maintenance;
- Removes debris from street rights-of-ways, catch basins, drainage ways and other City property;
- Loads and unloads dirt, gravel, trash, refuse and other debris;
- Works as part of construction crew in road repair, gravel spreading or ditch digging;
- Operates mowing machines and other small machinery;
- Cleans equipment and tools;
- Performs routine maintenance on machinery and tools Adhere to safety rules and regulations;
- Performs such other duties as may from time to time be designated or required by the Board.

**REQUIRED KNOWLEDGE AND ABILITIES**

- Knowledge of the materials and equipment used in general maintenance and construction work;
- Knowledge of occupational hazards and safety precautions;

- Ability to carry out instructions;
- Ability to establish and maintain effective working relationships with other employees and members of the general public.

**QUALIFICATIONS** – Any combination of training and experience equivalent to:

- Graduate of an accredited high school or GED.;
- Experience in performing heavy manual work;
- Must possess a valid driver's license in the State of Tennessee and must obtain a valid class "B" Tennessee commercial license within trial or probationary period after entering classification.