

**ATHENS COUNTY LAND REUTILIZATION CORPORATION
BOARD OF DIRECTORS'
ORGANIZATIONAL AND SPECIAL MEETING
MINUTES**

LOCATION: Athens Municipal Building, 8 E. Washington St., Athens, OH 45701

DATE/TIME: January 29, 2018 11:15 a.m.

Meeting was called to order by Bill Bias, as Incorporator and Director

Roll Call – Present: Bill Bias, Chris Chmiel, Lenny Eliason

Bill Bias introduced Robin Darden Thomas, Land Bank Program Director at Western Reserve Land Conservancy who will be consulting with the Athens County Land Bank.

Diane Saylor was unanimously appointed as Secretary *pro tem* of the Corporation.

Resolution 2018 - 1 Adopting the Code of Regulations.

Lenny Eliason suggested removing Article IV(b) Verbal Notification. All were in agreement. Chris Chmiel moved to approve Code of Regulations as amended; seconded by Lenny Eliason. Ayes – 3, Nays – 0.

Resolution 2018-2 Acceptance of Municipal Director and Appointment of Selected Director.

Steve Patterson, Mayor of Athens, will serve as the Municipal Director. Gregg Andrews was appointed as Selected Director. Chris Chmiel moved to approve Resolution 2018-2; seconded by Lenny Eliason. Ayes – 3, Nays – 0

Resolution 2018-3 Adopting an Agreement and Plan

Chris Chmiel moved to approve; Lenny Eliason seconded; Ayes – 5, Nays – 0

Election of Chair and Vice Chair: Chris Chmiel nominated Bill Bias as Chair, Lenny Eliason seconded; Ayes – 5, Nays – 0. Bill Bias nominated Chris Chmiel as Vice Chair, Lenny Eliason seconded; Ayes–5, Nays-0

Other Business:

Directors and Officers Insurance and General Liability Insurance – Bill Bias will look into obtaining insurance; CORSAs now offers a program for land banks; Bill will review other options.

Secretary and Treasurer – Bill Bias nominated Diane Saylor as Secretary of the Corporation, seconded by Chris Chmiel; Ayes – 5, Nays – 0. Bill Bias nominated Kathy Hecht as Treasurer for the Corporation, seconded by Chris Chmiel; Ayes – 5, Nays – 0.

Lenny Eliason moved that the Treasurer be authorized to apply for EIN number and open a corporate bank account, Chris Chmiel seconded; Ayes – 5, Nays – 0. Per Code of Regulations all checks require 2 signatures; all Board members would be signatories on the bank account Management of Land Bank – Bill Bias stated that initially the Land Bank would be run out of the County Treasurer's office. All were in agreement.

Discussion for next meeting:

Funding for land bank
2018 Land Bank Budget
Policies for property acquisition, disposition, maintenance, demolition and rehabilitation.

Next meeting: Wednesday, February 14, 2018 at 11:00 a.m. at the Athens Municipal Building, 8 E. Washington St., Athens, OH 45701.

Minutes submitted for approval by Diane Saylor, Secretary

Diane Saylor

Date

Approved, as amended (if any) on February 14, 2018.