

**ATHENS COUNTY LAND REUTILIZATION CORPORATION**

**Minutes**

**BOARD OF DIRECTORS**

**REGULAR MEETING**

LOCATION: Athens County Commissioner’s Conference Room, 15 S. Court St., Athens

DAY/TIME: Wednesday December 19, 2018 at 1:00 PM.

PURPOSE: Regular meeting to consider the following business:

1. Call to order by Chris Chmiel, Chair -Chris Chmiel welcomes and reminds everyone to sign attendance sheet, board members present with Chuck Barga appointed by Mayor Steve Patterson.
2. Approval of agenda –motioned Lenny , 2<sup>nd</sup> Ric Wasserman 2<sup>nd</sup> all Yeas
3. Approval of amended minutes of November 19, 2018 meeting- Ric Wasserman motion 2<sup>nd</sup> Gregg Andrews - all Yeas
4. Financial Report - Kathy Hecht, Land Bank Treasurer- presented by Chris Chmiel motioned Ric Wasserman 2<sup>nd</sup> Greg Andrews – All Yeas

**Actual Ending Balance: \$ 149,907.34**

<b>SUMMARY</b>		
Starting Balance	\$	20,000.00
Actual Income	\$	171,851.86
Actual Expenses	\$	21,944.52
Actual Ending Balance	\$	149,907.34

5. Old Business
  - a. NIP project update - Trimble Township, .....HAPCAP team updated progress on 58 & 60 High St. Glouster, now in asbestos survey mode, bids to go out with the end of Feb. 2019 as our removal goal. Ric noted end user for 58 & 60 High St. Chmiel also requested board to be available for a celebration when first Land Bank removal is scheduled.
  - b. Update on previously approved projects, .....Ric Wasserman prosecutor working on approved as far back as September projects, 1<sup>st</sup> BOR foreclosures hearing could be as soon as January 2019. Continued legal process on all other projects.
  - c. Recommendations from Policy Subcommittee on Disposition Policy – Policy changes approved motion Greg Andrews 2<sup>nd</sup> Ric Wasserman All Yeas (Policy will be available when finalized on the Athens County Land Bank website.)

- d. Letterhead and Donation thank you letters - Ric Wasserman asked for board members signatures so thank-you letters could be sent out.

6. New Business

a. New Projects: Trimble Township:

8 South 8th St., Village of Jacksonville M050030007600 - deed in lieu

10846 Mason St., Village of Trimble M060030004800,4900,5000

– fire – donation

15 Locust St., Village of Glouster M040130003800

16 Locust St., Village of Glouster M040130005700,

17 Locust St., Village of Glouster M040130004000

32 Locust St., Village of Glouster M040150000300

44 Locust St., Village of Glouster M040150012000

27 Main St., Village of Glouster M040050001000

38 Main St., Village of Glouster M040030001300

42 Main St., Village of Glouster M040030001600

32 Front Glouster Corp M040050005500, M040050005600

Frost Rd 7211 Rome Twp K010010000502

17922 N Akron Ave Buchtel Corp P020010002600

Above accepted as Land bank projects motioned Rick Wasserman 2<sup>nd</sup>

Lenny All Yeas

61 High St. M040050009800, M040050009900, M040050010000

accepted on provisional basis consideration due to rick and cost motion

Rick Wasserman 2<sup>nd</sup> Chuck Barga All Yeas

- b. Review 2019 budget – motioned Lenny Eliason 2<sup>nd</sup> Ric Wasserman All Yeas

<b>Athens County Land Bank Initial Budget</b>			rev. 1.14.2019 ds
	2018 proposed	2018 actual	
			20
Carryover from Previous Year			149,9
Estimated Revenue			
DRETAC	\$ 65,000.00	151851.86	125,0
Contributions (cash)			
County Treasurer	20,000.00	20000	10,0
County Commissioners			
Neighborhood Initiative Program			10,000.00
Line of credit			
Sale of properties			25,0
Total estimated revenue	\$ 85,000.00	171851.86	160,0
total estimated revenue and carryover			319,9
Estimated Expenses			
Administrative		60	2,0
Accounting services	\$ 2,500.00		10,0
Bank fees	150.00	144.28	1
Insurance - D/O, general liability, property	5,000.00	5536	7,0
Legal services	3,000.00		2,0
Contract Staff			20,000
Misc. Expenses (software & support)	2,500.00	2180.97	12,0
NIP administrative expenses			
Travel & mileage	2,500.00		2,5
Association Dues		500	1,0
Western Reserve Land Conservancy	5,000.00	5000	
Property Expenses	15 properties		
Acquisition Costs (incl Legal Fees)	3,000.00		20,0
Deeds	1,125.00		
Demolition	30,000.00		60,0
Environmental Services	10,000.00		20,0
Field Services	3,000.00		
Professional and Testing Fees	1,500.00		
Title work fees	7,500.00	8523.27	25,0
Repayment - line of credit			
Interest expense			
Total expenses	\$ 76,775.00	21944.52	181,6
Carry Over	8,225.00	149,907	1382

- c. Scheduling of next meeting: January 16, 2019 location Glouster details TBD

7. Adjournment -

Minutes Submitted for approval by Diane Saylor, Secretary

X Diane Saylor 1-16-19  
 Diane Saylor Date

Approved, as amended (if any) on \_\_\_\_\_

30-31 - float

57 Sun -

80 float -