

REGULAR SESSION

Agenda

THE BOARD OF ATHENS COUNTY COMMISSIONERS, met in regular session August 21, 2018 , with Lenny Eliason presiding,  
Charlie Adkins and Chris Chmiel in attendance.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the following agenda:

ATHENS COUNTY BOARD OF COUNTY COMMISSIONERS  
Meeting Agenda for August 21, 2018 - Convenes at 9:30 a.m.

Approve Agenda

Approve Minutes from August 14, 2018

Approve Appropriations, Transfers, New Line Items Requests/Changes

Approve Bills

09:30 911 - Aaron Maynard  
10:00 Abe Alassaf, Terri Sidwell - Century National Bank  
10:15 Mayor Sullivan  
10:30 AEP - Tony Reitano, Robbie Shields  
10:45 Rick Callebs - EMS  
11:00 Dog Warden, Mary Beth Brown

~ AGENDA ITEMS

Amended Certificate  
Utility Permit  
Data Board Recommendations  
PILT Settlement  
Regional Introduction - Central Ohio Hospital Assoc. Letter of Support  
EODA Board Appointment  
Auditor - Surplus Property  
Sheriff - Surplus / Salvage Vehicles  
Pro. Atty. - Vehicles  
Engineer - Notice of Commencement - ATH CR73 Paving  
Credit Card - Treasurer  
Pro. Atty. - Door Discussion

~TRAVEL

Engineer

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018	00	750	RWA	08/21/2018	08/21/2018	Correction4877Jeeckhold		1	N	None	2018	
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	1001	413946							Correct Previous Certification	75,000.00		
	001-00-001-00-00-00000-0000-00-413946-							SPECIAL DUTY FUNDS				
2	1001	413946							Correct Previous Certification	25,000.00		
	001-00-001-00-00-00000-0000-00-413946-							SPECIAL DUTY FUNDS				
3	001	310100									100,000.00	1
	001-00-000-00-00-00000-0000-00-310100-							ESTIMATED REVENUE CONTROL				
4	001	300100								100,000.00		1
	001-00-000-00-00-00000-0000-00-300100-							BUDGET FB UNRESERVED CONTROL				
** JOURNAL TOTAL										100,000.00	100,000.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018	00	751	RWA	08/21/2018	08/21/2018	Correction4877Jeeckhold		1	N	None	2018	
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	1113	412500							Correct Previous Certification		16,302.32	
	111-00-170-00-00-0000-0000-00-412500-							GRANTS				
2	1113	412500							Correct Previous Certification		16,302.32	
	111-00-170-00-00-0000-0000-00-412500-							GRANTS				
3	1113	310100								32,302.32		1
	111-00-000-00-00-0000-0000-00-310100-							ESTIMATED REVENUE CONTROL				
4	1113	300100									32,302.32	1
	111-00-000-00-00-0000-0000-00-300100-							BUDGET FB UNRESERVED CONTROL				
** JOURNAL TOTAL										32,302.32	32,302.32	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018	00	752	RWA	08/21/2018	08/21/2018	Correction4877Jeeckhold		1	N	None	2018	
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	2237	412500							Correct Previous Certification		49,892.00	
	223-00-100-00-00-0000-0000-00-412500-							GRANTS				
2	2237	412500							Correct Previous Certification		49,892.00	
	223-00-100-00-00-0000-0000-00-412500-							GRANTS				
3	2237	310100								99,784.00		1
	223-00-000-00-00-0000-0000-00-310100-							ESTIMATED REVENUE CONTROL				

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018	00	753	RWA	08/21/2018	08/21/2018	Correction4877Jeeckhold		1	N	None	2018	
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
4	2237	300100									99,784.00	1
	223-00-000-00-00-0000-0000-00-300100-							BUDGET FB UNRESERVED CONTROL				
** JOURNAL TOTAL										99,784.00	99,784.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2018	00	753	RWA	08/21/2018	08/21/2018	Correction4877Jeeckhold		1	N	None	2018	
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	2608	410100							Correct Previous Certification		500,000.00	
	008-00-600-00-00-00000-0000-00-410100-							PROCEEDS OF LOANS				
2	2608	410100							Correct Previous Certification		500,000.00	
	008-00-600-00-00-00000-0000-00-410100-							PROCEEDS OF LOANS				
3	608	310100								1,000,000.00		1
	008-00-000-00-00-00000-0000-00-310100-							ESTIMATED REVENUE CONTROL				
4	608	300100									1,000,000.00	1
	008-00-000-00-00-00000-0000-00-300100-							BUDGET FB UNRESERVED CONTROL				
** JOURNAL TOTAL										1,000,000.00	1,000,000.00	
** GRAND TOTAL										1,232,086.32	1,232,086.32	

4 Journals printed

\*\* END OF REPORT - Generated by JeAnn Jeeckhold \*\*

Donnie Stevens, Brandon Williams - ODOT Bridge Inspec. Part 1 - Aug. 28-30 - Columbus, OH  
WIOA  
Laurie McKnight - Ohio WDB Dir. Meeting - Sept. 19 - Air Center Facility Columbus, OH

EMA  
Dan Pfeiffer, Pam Pierson - SE Ohio EMA Sector Mtg. - August 21, 2018 - Circleville, Ohio

EMS  
Tami Wires, Alison Pierson - Billing Meeting - Cincinnati, OH - August 27, 2018  
The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

A motion was made by Mr. Adkins and seconded by Mr. Eliason approving the Minutes from August 14, 2018.  
The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, abstain.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve any Appropriations, Transfers, New Fund Line Item Requests/Changes submitted and processed through the Auditor's Office by various Departments. Dated: August 21, 2018 (Copied to page 414).  
The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the payment of the required County Bills, which are included in the Auditor's Office INVOICE TRACKING REPORT - Dated: August 21, 2018 and the bills are hereby the same and authorize the County Auditor to issue warrants on the County Treasurer for payment in the same. Complete list of bills maintained in the Auditor's office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the following SOG 3.10L as recommended by 911 Interim Dir. Aaron Maynard:

Subject: <u>LEADS ADMINISTRATIVE RULES</u>		Section: LAW ENFORCEMENT	
		SOG Number: SOG-3.10L	
Effective Date:	1/23/2018	Revision Date:	7/1/2017

Minutes

Appropriations, Transfers, New Fund Line Item Requests/Changes

Bills

911 - SOG 3.10L Leads Admin. Rules

**NOTICE OF COMMENCEMENT OF PUBLIC IMPROVEMENT**  
**SECTION 1311.252 OHIO REVISED CODE**

State of Ohio,            )  
                              ) ss:  
County of Athens        )

\_\_\_\_\_ Lenny Eliason \_\_\_\_\_ being first duly sworn, says that:

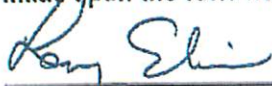
1. Affiant is the President of the Athens County Board of Commissioners, 15 S. Court Street, Athens, Ohio, 45701.
2. The Public Authority will be commencing a public improvement identified as follows:  
ATH-CR73-0.00 PAVING PROJECT
3. The following lists the name, address and trade of each of the principle contractors working on this public improvement:

<u>NAME</u>	<u>ADDRESS</u>
The Shelly Company	80 Park Drive, Thornville, Ohio 43076

4. The following lists the names and addresses of the sureties for all of those principle contractors:

<u>PRINCIPLE CONTRACTOR</u>	<u>NAME OF SURETY</u>	<u>ADDRESS OF SURETY</u>
The Shelly Company	Liberty Mutual Insurance Company	175 Berkeley Street Boston, MA 02116

5. For the purpose of serving an affidavit pursuant to Revised Code 1311.26, service may be made upon the following representative of the Public Authority:

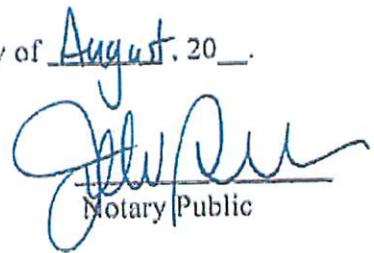


Lenny Eliason  
President of Athens County Board of Commissioners  
15 S. Court Street, Athens, Ohio, 45701.

SWORN TO before me and subscribed in my presence this 21 Day of August, 20  .



JO ANN SIKORSKI  
Notary Public  
In and for the State of Ohio  
My Commission Expires  
August 3, 2020

  
Notary Public



Approval Authority Title and Signature:

Page: 1 of 2

Aaron Maynard, Interim Director



**PURPOSE:**

To administer and operating a law enforcement automated data system, to be known as LEADS, providing computerized data and communications to the various criminal justice agencies of the State.

**POLICY:**

All Athens County Dispatchers will follow the Ohio Administrative Code. 4501:2-10-06

**PROCEDURE:**

**LEADS-Law Enforcement Automated Data Systems:**

LEADS Access-shall be limited to certified operators. Each operator is accountable for all transactions occurring while their assigned account is logged on to a terminal accessing LEADS. Formal information exchange agreements shall be required between agencies exchanging criminal justice information (CJI) obtained through LEADS.

1. Information exchange agreements for agencies sharing Criminal Justice Information (CJI) data that is sent to and/or received from LEADS shall specify security controls and conditions.
2. Information exchange agreements shall be supported by documentation committing both parties to the terms of information exchange.
3. If CJI is released to another authorized agency, and that agency was not part of the releasing agency's primary information exchange agreement(s), the releasing agency shall log such dissemination.

Each LEADS CCH/III inquiry shall contain the applicable purpose code and be logged.

Messages and/or throughput of any kind accessed through LEADS shall be restricted to the use of duly authorized law enforcement and/or criminal justice agencies for the administration of criminal justice. Access to and dissemination of LEADS throughput is governed by the LEADS security policy (11/1/2016), LEADS manual (10/1/2016) and NCIC operating manual (8/11/2015) available at <http://leads.ohio.gov/Manuals>.

Administrative messages identified by LEADS as information pertaining to homeland security when determined by the CSO (Chief Security Officer) or designated agent will contain additional dissemination instructions. These messages may be released outside the criminal justice system as designated.

All terminal, quadrant and out-of-state messages shall be limited to those relating to formal criminal justice duties. Messages prohibited on the NLETS pursuant to rule [4501:2-10-08](#) of the Administrative Code are also prohibited on LEADS.

Administrative messages may be directed to specific criminal justice agencies for the purpose of local criminal record checks to complete criminal background investigations for governmental, non-criminal justice agencies, following the same application and approval outlined in rule [4501:2-10-08](#) of the Administrative Code. This rule does not supersede any existing laws or rules as to access to NCIC, NLETS, III or CCH.

Each terminal user shall make every reasonable effort to assure the accuracy, completeness, conciseness, and timeliness of all data transmitted.

~~Each~~ terminal user shall respond as promptly as possible to all incoming messages that require a reply. Priority "U" (urgent) hit confirmations must be answered within ten minutes, and priority "R" (routine) hit confirmations requests must be answered within one hour; both with an indication of the current status of any wants. If the current status cannot be verified within the time limit, a message shall be sent within the time limit advising when the record will be verified.

1. A hit request shall not be sent if the person is outside of the pick-up radius.
2. A locate shall not be placed unless the record is confirmed.

Notice of criminal justice training offered by the Ohio peace officer's training council approved academies and training offered by a criminal justice agency may be transmitted over LEADS. Notice of training offered by private intities is not permitted over LEADS.

Hard-copy printouts of information obtained through LEADS must be rendered unreadable when no longer needed.

Source documentation shall be retained either in hard copy or electronic form (in compliance with the LEADS security policy) to substantiate all information entered into LEADS and/or NCIC for the life of the entered record.

All LEADS/NCIC violations will be appropriately handled pursuant to the Collective Bargaining Agreement, Article 10-Discipline.

**Employee Training Records Shall be Kept as Follows:**

1. Training and maintenance of training records for the TAC and the NTAC are the responsibility of LEADS.
  2. Training and maintenance of training records for terminal agencies are the responsibility of the agency TAC.
- The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the following SOG 1.19G as recommended by Interim Dir.

**911 - SOG1.19G Evacuation Policy**

Aaron Maynard:

Subject: <u>EVACUATION POLICY</u>		Section: GENERAL	
		SOG Number: SOG-1.19G	
Effective Date:		Revision Date:	Review Date:
10-1-2012		8/07/2018	7-1-2017
Approval Authority Title and Signature:			Page:1 of 4
Aaron Maynard, Interim Director			

**PURPOSE:**

The purpose of this policy is to establish guidelines for safe and efficient evacuation of the Public Safety Answering Point (PSAP) facility. When an emergency such as a fire, bomb threat, natural disaster or the release of hazardous materials threatens the lives or personal safety of communications personnel, a complete

or partial evacuation of the PSAP may be necessary. In the interest of maintaining 911 call answering services and retain the ability to quickly resume emergency service dispatch operations, the following policy exists.

#### **POLICY:**

It is the policy of the Athens County Emergency Communications Center to provide the best possible service to the County of Athens. This includes continuity of operations during an emergency when the evacuation of the Communications Center is necessary.

#### **PROCEDURE:**

##### **When to Evacuate**

When it is deemed necessary to evacuate the primary 911 Communications Center located at 13 W. Washington Street Athens, Ohio, all 911 Center personnel will relocate to one of the backup sites. An evacuation will be considered for any situation that puts the 911 Center out of service or in danger that it cannot safely and effectively operate at the primary location.

The first option to consider is the Backup Communications Center within the Athens Police Department (APD) located at 11 N. College Street Athens, Ohio. If relocation to the APD is not possible due to the nature of the emergency, the facilities at the Hocking County 9-1-1 Communications Center at 52 E. 2<sup>nd</sup> Street Logan, Ohio will be used.

With approval from the Director of Communications, **ONLY IF THERE IS TIME TO DO SO**, staff may transport themselves in personally owned vehicles. The staff is to use their judgment and if necessary, evacuate the Center and contact the Director of Athens County 9-1-1 while en route or as soon as arriving at the temporary PSAP. If needed, a request may be made to the Athens County Sheriff's Office (ACSO) for transportation assistance. There are two evacuation conditions, Immediate and Staged.

##### **Immediate Evacuation**

This calls for evacuation of all staff without delay due to imminent threat. An example would be the building filling with smoke. ALL personnel must evacuate at once. Dispatch personnel will activate the emergency call transfer button to have all calls immediately forwarded to the Hocking County 9-1-1 Communications Center. If possible, screen shot of the last available CAD screen highlighting officer activity at the time of the evacuation.,

If evacuation is due to a bomb threat, DO NOT transmit on mobile/ portable radio equipment during the evacuation or within 300 feet of the building.

##### **Staged Evacuation**

This consists of current staff being transported in two groups to allow uninterrupted emergency service. If safe to do so, a staged evacuation will take place. An example would be water damage or partial equipment failure. When personnel at the backup site have the Backup 911 Center staffed and on-line, the designated supervisor (or senior dispatcher) will contact the primary Center and advise the primary 911 Center to contact Frontier to have the lines redirected or emergency call transfer button? Once this has occurred, the remaining staff will then be transported out to the back-up site.

During a staged evacuation, the on duty supervisor (or senior person) will remain with staff at the primary 911 Center, while the 9-1-1 Coordinator (if available) or senior person becomes the supervisor of the primary evacuating group charged with setting up the secondary location.

Anytime an alarm or emergency condition affects the building, the on duty supervisor or senior person must stay in close contact with the Incident Commander to ensure all available facts regarding the incident are known to aid in the decision regarding evacuation.

##### **Evacuation Notifications**

Upon determination of the need to evacuate, the on-duty supervisor or senior person will determine and execute the appropriate evacuation procedure making the required initial notifications, which includes: The Evacuation Checklist located on the Bulletin Board in the Communications Center.

1. Notification to the Director of Communications who will notify additional administrative personnel as needed.
2. APD Dispatch Center advising of the impending evacuation
3. Athens County Emergency Management Agency-EMA

Dispatchers will announce the evacuation on all primary channels, "Dispatch is beginning (specify staged or immediate) evacuation due to (state nature briefly). "Emergency Traffic Only." This alerts the units of the situation and that they must limit support call ins. Even during a staged evacuation staffing will be very minimal. The responsible LE/Fire/EMS supervisors must begin to track the on duty units until further notification.

Once all Backup Center positions are staffed and operational, dispatchers shall notify all agency commands that the relocation is complete and broadcast over all primary channels that service is now operational from the Backup 911 Center.

The Senior Dispatcher will notify next oncoming shift personnel will be called and notified of the relocation so the oncoming shift is aware of the need to report to the Backup Center. In the event the primary or backup site is unable to make employee call ins, current 911 Center employee call lists are maintained in the evacuation kit to initiate call backs for the 9-1-1 center staff as needed.

#### **Evacuation Equipment**

The predetermined Evacuation Kit consists of materials necessary for off-site operations. All fits in a case that we can grab and go in the event of an evacuation of the Communications Center. It contains the following items:

1. Current employee telephone lists,
2. CAD, scratch pad printouts,
3. Misc. Office supplies: pens, scissors, sticky notes, paperclips etc.
4. County and City map,
5. Notebooks,
6. Copy of the Rolodex,
7. Flashlight
8. 2 laptops with the Wave Radio System
9. Medical kit
10. 2 Portable Radios and backup batteries assigned to the Communications Center.

Since not all situations may be anticipated, these back up plans may be adapted as the emergency develops.

#### **Return to Normal Operations**

Prior to a return to normal operations; the Communications Center should be thoroughly assessed to ensure that it is safe for personnel to return. If the event was an infrastructure incident then all technical contractors should assess their equipment for operational functionality. When the Communications Center has been assessed and all components found to be in normal working order the authorization to return to normal operations will be given.

On Duty Supervisor will:



- Notify designated staff to return to Communications Center
- Ensure staffing of a back-up site until Communications Center is prepared to resume normal operations
- Notify telephone company and when appropriate activate normal routing of 9- 1-1 trunks and other emergency phone lines
- Notify radio contractor
- Notify other PSAPs of return to normal operations and resumption of direct lines
- Reverse alternate routing of Law Enforcement Terminals
- Notify Nuclear facilities of return to normal operations
- Ensure all emergency responders are notified
- Ensure all personnel are accounted for
- Confirm routing of emergency calls and ability to communicate with emergency responders
- Release off duty Telecommunicator

Evacuation Checklist

On Duty Supervisor/Senior Dispatch

(Initial Checklist once completed)

- \_\_\_\_ Notify Director (Only If there is time to do so)
- \_\_\_\_ Announce Evacuation on all primary channels
- \_\_\_\_ Notify Back-up PSAP/APD-(740) 593-6633.Hocking 9-1-1 (740) 385-3000
- \_\_\_\_ Screen shot of CAD screen highlighting officer activity. (If there is time to do so)
- \_\_\_\_ Grab the "Evacuation kit" and relocate to the back-up center
- \_\_\_\_ Notify Frontier to redirect the 9-1-1 Trunks (877) 245-3511 ID# 41020
- \_\_\_\_ Notify Athens County Emergency Management-EMA (740) 594-2261
- \_\_\_\_ Notify off Duty Staff
- \_\_\_\_ Account for personnel
- \_\_\_\_ Maintain close communication with the Incident Command
- \_\_\_\_ Notify Director of all updates during the evacuation

Return to Normal Operations Checklist

On Duty Supervisor/Senior Dispatcher

- \_\_\_\_ Assign staff to return to Communications Center.
- \_\_\_\_ Ensure staffing of the back-up site until Communications Center is prepared to resume normal operations.
- \_\_\_\_ Notify Frontier to activate 9-1-1 trunks and emergency lines.

\_\_\_\_\_ Priority Radio canceled-Announcement on all primary channels.

\_\_\_\_\_ Ensure all emergency responders are notified

\_\_\_\_\_ Notify the Emergency Management Agency (EMA)

\_\_\_\_\_ Confirm routing of 9-1-1 calls and ability to communicate with responders.

\_\_\_\_\_ Radios/pagers tested.

\_\_\_\_\_ Staff Accounted for and assigned or released.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to enter into executive session at 9:38 a.m. with Interim 911 Dir., Aaron Maynard, to discuss the discipline of a public employee.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to return to regular session at 9:49.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins authorizing Interim 911 Dir. Aaron Maynard to go through the disciplinary process.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

~ Century National Bank - Abe Alassaf, Terry Sidwell - Presentation of Services. Referred to the County Treasurer's Office.

~ Buchtel Mayor John Sullivan - Discussed an issue with a resident of Buchtel, Mr. Lyons on Wilson Avenue. He is having some discolored water issues. Mr. Sullivan inquired about the monthly flushing of hydrants procedure and if it is still being done. He feels this would solve the problem. The Commissioners will discuss the situation with ACWSD Supt. Rich Kasler.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins acknowledging receipt of the Amended Certificate, dated August 21, 2018 prepared by Jill Thompson, Athens County Auditor.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

**Exec. Session - 911 - Discipline of Pub. Empl.**

**Return to Reg. Session - Auth. A. Maynard to  
Begin the Disciplinary Process**

**Century Nat. Bank - Presentation**

**Buchtel Mayor Sullivan - Discolored Water  
Issue Resident Wilson Ave.**

**Amended Certificate**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the request by ACBDD, Mr. Kramer, to purchase two Surface Pros to replace broken laptops, as recommended by the Data Processing Board.

**ACBDD - Approved for 2 replacement laptops**

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approved to rescind the motion of August 14th, regarding the PILT Distribution, which failed to include Tri County Joint Vocational School. Commissioners approved for 1/6 payment to school districts. (Six way split)

**PILT - Approve 1/6 Payments to School Dist.'s  
Rescind Motion from Aug. 14th**

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the following letter of support for the Central Ohio Trauma System:

**Central Ohio Trauma System - Letter of Support**

Date: August 21, 2018

Ohio Department of Health  
Grants Services Unit  
Central Master Files, 4th Floor  
246 North High Street  
Columbus, Ohio 43215

Dear Madam/Sir:

The Board of Athens County Commissioners supports The Central Ohio Trauma System's grant application to become the Southeast and Southeast Central Regional healthcare emergency preparedness coordinating organization. The Central Ohio Trauma System has acted in this capacity since 2002 in Central Ohio and their role in this capacity is vital to the continuation of the progress that has been made concerning Southeastern Ohio's healthcare coalition.

Sincerely,

\_\_\_\_\_  
/s/ Lenny Eliason, President

\_\_\_\_\_  
/s/ Chris Chmiel, Vice President

\_\_\_\_\_  
/s/ Charlie Adkins

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to re-appoint County Planner, Jessie Powers, to the (EODA) Eastern Ohio Development Alliance, whose Term Expires: December 31, 2018. Term: January 1, 2019 to December 31, 2020.

**EODA - Re-Appt. Planner Jessie Powers**

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the following County Property Declared Surplus as requested by the County Auditor's Office:

4-Drawer Letter Size Vertical File Cabinet- Black	0 105-000097
4-Drawer Letter Size Vertical File Cabinet - Black	0105-00348
4-Drawer Letter Size Vertical File Cabinet- Black	0 105-000007
4-Drawer Letter Size Vertical File Cabinet - Black	0 105-000094
4-Drawer Letter Size Vertical File Cabinet- Black	0 105-000093
3-Drawer Letter Size Vertical File Cabinet - Black	0 105-000059
3-Drawer Letter Size Vertical File Cabinet- Black	0105-000053
Typewriter	0 105-000233

24 Slot Mailbox \* All Items Approved for Destroy/Scrap

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the following County Property Declared Surplus as requested by the Athens County Sheriff's Office:

2005 Ford Crown Vic Vin# 2FAFP71W45X150080

\*\* Used as a parts car.. Vehicle Approved for Salvage to P&J Auto Repair, in exchange of Tow bill.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the following County Property Declared Surplus as requested by the Sheriff's Office:

1997 Nissan	VIN# 1N4BU31D6VC249303	1994 Chevy S-10	VIN# 1GCCS1449R8110909
1992 Honda Accord	VIN# 1 HGCB7653NA090461	2001 Chevy Tahoe SUV	VIN# 1 GNEK13T81R220583
2004 Dodge Stratus	VIN# 1 B3EL36X54N 193114		
1995 Ford Motorhome	VIN# 1 FDKE30G6SHB26288	** Salvage in exchange of tow bill. Destroy/Surplus	

\* Vehicle are located in County impound on SR 550, to be towed by Maint. Staff. Vehicles have very little value, to be surplusd to McKee's

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the request by the Prosecuting Attorney's Office to

**Auditor - Surplus Property Approved**

**Sheriff - Surplus Vehicle Approved Salvage**

**Sheriff - Surplus Vehicles - Approved Salvage**

**Pro. Atty. - Approve Purchase of 2 Vehicles**



purchase and trade in two (2) of their vehicles to Don Wood Automotive, for two new vehicles.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins authorizing Commissioner Eliason's signature on the Notice of Commencement of Public Improvement for ATH-CR73.0.00 Paving Project. (Copied to page 415)

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins authorizing the Clerk to apply and acquire a credit card, with a \$3,000.00 balance for the County Treasurer, Ric Wasserman.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the following Travel:

Engineer

Donnie Stevens, Brandon Williams - ODOT Bridge Inspect. Part 1 - Aug. 28-30 - Columbus, OH

WIOA

Laurie McKnight - Ohio WDB Dir. Meeting - Sept. 19 - Air Center Facility Columbus, OH

EMA

Dan Pfeiffer, Pam Pierson - SE Ohio EMA Sector Mtg. - August 21, 2018 - Circleville, Ohio

EMS

Tami Wires, Alison Pierson - Billing Meeting - Cincinnati, OH - August 27, 2018

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to suspend the rules and declare an emergency and add the following to the agenda:

- \* Door at Pro. Atty's Office discussion
- \* Dog Warden at 11:00

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

~ Discussion regarding the new Door request at the Prosecutor's Office. Commissioner Adkins discussed this with the Prosecutor and he agreed to a less expensive door, which uses a swipe card, similar to the one recently installed at the Sheriff Office.

**Engineer - Notice of Commencement. CR73 Paving**

**Treas. - Approved for Credit Card**

**Travel**

**Suspend/Add to Agenda - Pro. Atty Door - Dog Warden @11:00**

**Pro Atty. Discussion re New Door**



~ AEP - Tony Reitano and Robbie Shields - Requested Easement Discussion - They presented the following letter outlining their request:

Dear Athens County Commissioners,

Ohio Power is currently working on a project near the Eclipse Village site that will allow for the removal of the existing overhead facilities and the installation of new underground facilities. This project is necessary to allow for the removal of two deteriorated poles that are currently within the designated wetland owned by Nelsonville TV Cable and to remove conductors that cross the deck area of the Nine Tables property.

Due to the complexity of this project, I feel it would be beneficial if we could sit down or meet on site to discuss the specifics of the construction. As a part of the planning process, we have met with representatives from Columbia Gas and The Plains Water and Sewer to verify the proposed construction will not interfere with their existing facilities. Also, all proposed facilities will remain on private property and will not involve any property owned by the railroad. Another important consideration will be what protection will be required for crossing the bike path and assuring the safety of the individuals using the bike path during the construction.

We welcome the opportunity to meet with you to discuss the proposed construction and find a resolution that will allow the project to proceed.

ROBBIE SHIELDS I RIGHT OF WAY AGENT SR

RLSHIELDS@AEP.COM | D:740.594.1976 | C:740.591.8030

9135 ST. RT. 682, ATHENS, OH 45701-9102

The Commissioners will consult with ACWSD Supt. Rich Kasler and have the Prosecutor's Office review the paperwork.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins accepting the resignation of EMT Kameron Carter, as presented by EMS Chief Rick Callebs.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the request by EMS Chief Rick Callebs for the following hires:

\* Kayla Young as a full time, lateral transfer from Athens floater to full time Medic in Coolville.

\* Katie Rea as a full- time floater. Paramedic      \* Both have completed the Paramedic Apprentice Program

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the proposal by Stryker to replace two (2) new cots

**AEP - Easement Discussion Eclipse Vlg. Site**

**EMS - Resignation of Kameron Carter**

**EMS - New Hires/Lateral Transfers - K. Young & K. Rea**

**EMS - Approve 2 Replacement Cots - Stryker**

(with old units taken in as trade ins). Total: \$34,777.36.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to enter into executive session at 10:48 with EMS Chief Rick Callebs to discuss property.

**Exec. Session - EMS - Discuss Property**

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to return to regular session at 10:59.

**Return To Reg. Session**

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins authorizing EMS Chief Rick Callebs to work with Commissioner Chmiel and approach BDT Architects & Designers for preliminary design plans.

**EMS Chief Authorized to Contact BDT Architects for Prelim. Design Plans**

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to enter into executive session at 11:10 with Dog Warden, Mary Beth Brown and Nick Dillon to discuss employment of a public employee.

**Exec. Session - Dog Warden Brown & N. Dillon Discuss Employ. of Pub. Employee**

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to return to regular session at 11:35.

**Return to Reg. Sess. - Discussion of Employ.**

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

~ Let the record reflect the discussion of employment at the Shelter. Mr. Dillon will get back with the Commisisoners by next Tuesday.

~ Discussion with Warden Brown & Mr. Dillon regarding hours during the week and on Saturday. The cleaning is taking up a considerable amount of time. They suggested opening at 7:30 during the week and closing at 12:00 on Saturdays. Commissioner Adkins wants documentation of traffic during the week and Saturdays so they can review it for evaluation before making any decisions. He also stated he wants notified immediately of any cases of Kennel cough at the Shelter. The Shelter Budget was discussed with the Clerk stating that they will be out of funds after the 1st week of September. The Commissioners once again brought up the importance of getting out and doing the Tag checks to generate funds to keep the Shelter running.


**Dog Shelter Discussion - Hours, Budget**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to adjourn the above meeting.

Adjourn

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

  
\_\_\_\_\_  
JoAnn Rockhold, Clerk

  
\_\_\_\_\_  
Julie Brooks, Assistant Clerk

  
\_\_\_\_\_  
Lenny Eliason, President

  
\_\_\_\_\_  
Chris Chmiel, Vice-President

  
\_\_\_\_\_  
Charlie Adkins