

THE BOARD OF ATHENS COUNTY COMMISSIONERS, met in regular session, with Lenny Eliason presiding, Charlie Adkins and Chris Chmiel in attendance.

AGENDA

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the following agenda:

ATHENS COUNTY BOARD OF COUNTY COMMISSIONERS
Meeting Agenda for December 17th, 2019 - Convenes at 9:30 a.m.

Approve Agenda

Approve Minutes from Nov. 26 & Dec. 3, 2019

Approve Appropriations, Transfers, New Line Items Requests/Changes

Fund to Fund Transfers

Common Pleas Special Projects

\$4,050.00 from 001.1145.510200 Salaries, into 252.422.100 Special Projects

Commissioners Repay Advance

\$17.00 from 3272.560100, into 1001.421100

\$9,405.90 from 3022.550500, into 1001.421100

Approve Bills

09:30 Clerk of Courts - Candy Russell

09:45 DJFS Dir. Jean Demosky

11:00 Site visit for Baileys Trail

~ AGENDA ITEMS

Utility Permits

Port Authority Resolution

J.L. Uhrig Proposals

OWDA / HDR Disb. Request #26

Planner - Federal Land Access Program Support Letter

Auditor/GIS - Surplus

Health Dept.

Engineer - Vehicle Purchase

Glouster Bldg. Heat

~TRAVEL

WDB Dir. Laurie McKnight - Round Table with OWD on technical assistance - 12.20.19 - Columbus, OH

Coroner

Jack Moquin, Tim Moquin, Ben Ashcraft, - Misc. Scene Investigations

Planner

Chelsie McKee - Pictures for FLAP Grant Application - 12.13.19 - Nelsonville to Doanville

~ADJOURNMENT

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

MINUTES

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the minutes from November 26th and December 3rd, 2019.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

APPROPRIATIONS, TRANSFERS, NEW LINE ITEMS REQUESTS/CHANGES

A motion was made by Mr. Adkins and seconded by Mr. Eliason approving the Appropriations, Transfers, New Line Items Requests/Changes submitted and processed through the Auditor's Office by various Departments. Dated: December 17, 2019 - Budget Transfers and Amendments.

Additional: Fund to Fund Transfers

Common Pleas Special Projects

\$4,050.00 from 001.1145.510200 Salaries, into 252.422.100 Special Projects

Commissioners Repay Advance

\$17.00 from 3272.560100, into 1001.421100

\$9,405.90 from 3022.550500, into 1001.421100

(Copied to page 725).

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

BILLS

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the payment of the required County Bills, which are included in the Auditor's Office INVOICE TRACKING REPORT - From: 12/11/2019 To: 12/17/2019 and the bills are hereby the same and authorize the County Auditor to issue warrants on the County Treasurer for payment in the same. Complete list of bills maintained in the Auditor's office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

CLERK OF COURTS - CANDY RUSSEL

Candy Russell, Clerk of Courts, stated that they need at least four (4) more license for their office.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the Additional CourtView and Showcase iDMS Licenses with Support and Maintenance with equivalent. Cost: \$15,007.20, to be paid for from their Special Revenue Fund.

(Copied to page 726).

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

DJFS DIR. JEAN DEMOSKY**COMMISSIONERS**

12-9-19

ACDJFS

1. Food Pantry

a. Donations almost \$342K - She would like to see meals available 5 days a week.

b. Move

2. Toys from Hugh White Honda**3. Contracts**

See Motions below.

a. HAPCAP

b. Juvenile Court

4. Holiday Hours - DJFS will be closed on December 25th and January 1st, for the Holidays**DJFS CONTRACT w/HAPCAP**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the contract between DJFS and HAPCAP, to purchase transportation services through the Athens-On-Demand Transit for Non-Medicaid eligible Athens County residents. Contract period: January 01, 2020 to and including December 31, 2020. Contract price: \$25,000.00. Copy of contract on file in Commissioners Office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

DJFS CONTRACT w/JUVENILE COURT

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the contract between DJFS and Athens County Common Pleas Court - Juvenile Division to purchase services for the purpose of assistance to needy families so that children may be cared for in their own homes or in the homes of relatives. Contract Period: January 1, 2020 to and including December 31, 2020. Contract price: \$5,000.00.

Copy of contract on file in Commissioners Office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

UTILITY PERMITS

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the following Utility Permits:

Permit No. 19-213

From: Ohio Power Company
8600 Smiths Mill Road
New Albany, OH 43054

We hereby request permission to install utility lines within public right-of-way limits.

Location of work: CR109 Beebe Road

Description of Work to be Performed: ADSS Fiber Cable

Type of Installation: Overhead Line Crossing Road. Ohio Power Co. Will be adding a single ADSS fiber cable to an existing distribution power line which crosses aerially over and along several locations on CR109 Beebe Rd., for its internal use only.

Estimated Project Schedule: ASAP Completion Date: 6/30/2020

Agreed to by: /s/ Brenda Untemaher, Transmission Right of Way Manager

Athens County Commissioners

/s/ Charlie Adkins

/s/ Chris Chmiel

/s/ Lenny Eliason

Permit No. 19-214

From: Ohio Power Company
8600 Smiths Mill Road
New Albany, OH 43054

We hereby request permission to install utility lines within public right-of-way limits.

Location of work: CR53 Bethany Ridge Road

Description of Work to be Performed: ADSS Fiber Cable

Type of Installation: Overhead Line Crossing Road. Ohio Power Co. Will be adding a single ADSS fiber cable to an existing distribution power line which crosses aerially over and along several locations on CR53 Bethany Ridge Rd., for its internal use only.

Estimated Project Schedule: ASAP Completion Date: 6/30/2020

Agreed to by: /s/ Brenda Untemaher, Transmission Right of Way Manager

Athens County Commissioners

/s/ Charlie Adkins

/s/ Chris Chmiel

/s/ Lenny Eliason

Permit No. 19-215

From: Frontier Communications
754 W. Union St.
Athens, OH 45701

We hereby request permission to install utility lines within public right-of-way limits.

Location of work: CR18 Potter Rd.

Description of Work to be Performed: Phone - Underground (buried) line crossing road.

Type of Installation: Bore under road from pedestal to customer's property to replace buried drop that has deteriorated.

Estimated Project Schedule: ASAP Completion Date: 1 day to complete.

Agreed to by: /s/ Steve Kisting OSP Engineer

Athens County Commissioners

/s/ Charlie Adkins

/s/ Chris Chmiel

/s/ Lenny Eliason

Permit No. 19-216

From: Frontier Communications

754 W. Union St.

Athens, OH 45701

We hereby request permission to install utility lines within public right-of-way limits.

Location of work: CR33A Old Rt. 33

Description of Work to be Performed: Phone - Underground (buried) line crossing road.

Type of Installation: Bore under road approx. 40' from Ped. 1003P32A across to customer's property at 1492 Old US 33 to place a buried service drop for new service.

Estimated Project Schedule: December 23, 2019 Completion Date: June 31, 2020 - 1 day to complete.

Agreed to by: /s/ Steve Kisling OSP Engineer

Athens County Commissioners

/s/ Charlie Adkins

/s/ Chris Chmiel

/s/ Lenny Eliason

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

PORT AUTHORITY RESOLUTION

A motion was made by Mr. Chmiel and seconded by Mr. Adkins, authorizing the Athens County Port Authority to be the applicant for the rural industrial park loan program and certify that no existing industrial park is located in the county that would compete against an industrial park that would be developed and improved in the county through use of financial assistance provided to the applicant under the rural industrial park loan program, and authorize them to apply on the County's behalf.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

J.L. UHRIG PROPOSALS

Place on next week's agenda.

OWDA / HDR DISBURSEMENT REQUEST #26

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the OWDA / HDR Pay Request #26, in the amount of \$70,000.00, for the US50 Sanitary Sewer System Improvement Phase 3 Project. (Copied to page 727).

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

PLANNER - FEDERAL LAND ACCESS PROGRAM SUPPORT LETTER

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving and ratifying the Commissioner's signatures, on the following letter of support to the Federal Land Access Program for the Nelsonville Bailey's Trail System Connector Trail, as recommended by the County Planner:

December 12, 2019

Attn: Eastern Federal Land Access Program

U.S. Dept. Of Transportation

1200 New Jersey Ave., SE

Washington, DC 20590

To Whom It May Concern:

We want to express our support for the application submitted by the Athens County Regional Planning Commission, to the Federal Land Access Program for the Nelsonville Baileys Trail System Connector Trail.

This Grant will enhance our bike trail system by connecting Nelsonville to the Baileys trail system, 88 miles of purpose-built mountain bike trails, open to all forms of human powered recreational use; such as hiking, backpacking, birding, etc. Athens County is a destination for bikers and outdoor enthusiasts like the biodiversity natural beauty and the largest mountain bike trail system east of the Mississippi River which will continue to bring people to the Wayne Nation Forest in Athens County. Outdoor recreation will continue to be a way of life here. We want to be sure to provide safe bike and pedestrian access to tourist and residents alike, especially in light of the new Baileys Trail System. Athens County will cover 20% of the cost share and will own and maintain the infrastructure.

Thank you for your consideration of this grant. If you have any questions, or require additional information, please contact the Athens County Commissioners Office.

Sincerely,

/s/ Lenny Eliason, President

/s/ Chris Chmiel, Vice President

/s/ Charlie Adkins

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

AUDITOR /GIS - SURPLUS

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the following Surplus Property as recommended by the Auditor's Office / GIS:
These items will be transferred to the County Planner's Office.

Property Description	Model #	Serial #
HP DesignJet T1100 PS → One Unit	T1100 PS / Q6688A	DK7873C08T
HP DesignJet T1100 MFP	T1100 MFP / Q6713A	DK7611F00R
Canon iPP680	iPP680	BAAJ#466

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

TRAVEL

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the following Travel:

WDB Dir. Laurie McKnight - Round Table with OWD on technical assistance - 12.20.19 - Columbus, OH

Coroner

Jack Moquin, Tim Moquin, Ben Ashcraft, - Misc. Scene Investigations

Planner

Chelsie McKee - Pictures for FLAP Grant Application - 12.13.19 - Nelsonville to Doanville

HEALTH DEPT.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins authorizing Commissioner Eliason's signature and the submission of the Health Dept's annual recap for the 2018 HSTS Replacement Sewer Project Program. Copy on file in Commissioner's Office. (Copied to back 727).

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

ENGINEER - VEHICLE PURCHASE FROM ATHENS TWP.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins authorizing Commissioner Eliason's signature on all Title / documentation pertaining to the Engineer's purchase of the following vehicle, from the Athens Township Trustees:

2008 Ford Truck - F4D - DRW Super Duty - Purchase Price: \$7,500.00

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

GLOUSTER BUILDING HEAT (Records Center)

Commissioner Adkins updated the Commissioners on the estimate from Twin Oaks for the heating system at the new Records Center building in Gloucester (formerly Dollar General building). This is a propane heating / air cooling system. (Heat Pumps). Price will vary depending on location within the building.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the estimate from Twin Oaks as follows:

WE ARE PRICING THREE HVAC SYSTEMS OF DIFFERENT SIZES DEPENDING ON LOCATION WITHIN THE BUILDING. ALL THREE WILL BE 95% EFFICIENT GAS FURNACES WITH 14 SEER HEAT PUMPS. WE WILL ALSO ADD BRANCH DUCTS TO SEPARATE SPACES WITHIN THE BUILDING. ALL ACCESSORY ITEMS ARE LISTED BELOW. THE GAS TO THE BUILDING AND ELECTRIC TO EQUIPMENT WILL BE BY OTHERS NOT TWIN OAKS. TOTAL COST FOR MATERIALS ONLY WILL BE \$23,128.00.

INCLUDED:

3- 95% EFFICIENT FURNACES

3- 14 SEER HEAT PUMPS

3- DIGITAL THERMOSTATS

CONDENSER PADS

SNOW LEGS

CONDENSATE PUMPS

4" FILTER CABINETS

RA DUCT WORK

LABOR

WARRANTY: 1 YEAR LABOR, 5 YEAR PARTS STANDARD ON ALL COMMERCIAL APPLICATIONS.

MATERIALS ONLY

We propose hereby to furnish material and labor- complete in accordance with the above specifications, for the sum of: \$23,128.00

LABOR TO INSTALL ALL EQUIPMENT LISTED ON PROPOSAL 4218-113 AND TO MOVE/ADD BRANCH

DUCTS TO SEPARATE SPACES WITHIN THE BUILDING WILL BE \$6,480.00

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

ADJOURN

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to adjourn the above meeting, after the visit to the Bailey's Trail site in Chauncey.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

JoAnn Rockhold, Clerk

Julie Brooks, Assistant Clerk

Lenny Eliason, President

Chris Chmiel, Vice-President

Charlie Adkins



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12/17/2019 09:02
4877jrockhold

Athens County
BUDGET TRANSFERS AND AMENDMENTS

Record Number	Year	Per	Journal Date	Clerk	Description	Total Increase	Total Decrease	Workflow Status
1	2019	12	272 12/11/2019	4877cmckee	CERTIFY	1,000.00	0.00	Pending Approval
2	2019	12	273 12/11/2019	4877cmckee	APPROPRIAT	1,000.00	0.00	Pending Approval
3	2019	12	295 12/12/2019	4877mcoffman	transfer	2,200.00	2,200.00	Pending Approval
4	2019	12	300 12/12/2019	4877smorris	Transfer	5,000.00	5,000.00	Pending Approval
5	2019	12	337 12/16/2019	4877tgoeaglein	transfer	630.00	630.00	Pending Approval

** END OF REPORT - Generated by JoAnn Rockhold **



QUOTE

Project: Additional CourtView and Showcase iDMS Licenses with Support and Maintenance

Prepared for:
Candy Russell
Clerk of Courts
Athens County
1 South Court Street
Courthouse, 3rd Floor
Athens, Ohio, 45701-2824
(740) 592-0151
clerkendall@athensoh.org

Quote Number: 11162
Date: December 12, 2019
Valid Through: March 11, 2020
Client ID: ATHENSOH

ONE TIME COSTS

Product	Product Type	Quantity	Unit Price	Subtotal	Discount	Extended Price
<u>Licenses:</u>						
CourtView2 Case Management System	License	4	\$4,650.00	\$18,600.00	50.00%	\$9,300.00
ShowGate iDMS Document Management User	License	3	\$1,200.00	\$3,600.00	50.00%	\$1,800.00
				Subtotal \$11,100.00		

Services:

Other:

Estimated Total of One Time Costs, excluding applicable taxes: \$11,100.00

RECURRING COSTS

Product	Product Type	Quantity	Unit Price	Subtotal	Discount	Extended Price
Maintenance	Maintenance	1	\$4,997.20	\$4,997.20	20.00%	\$3,997.20
				Subtotal \$3,997.20		

Total First Year Recurring Costs, excluding applicable taxes: \$3,997.20

\$1500²⁰



QUOTE ACCEPTANCE

Project: Additional CourtView and Showcase iDMS Licenses with Support and Maintenance

Quote Accepted By:

Signature:

Lenny Elison

Name:

Lenny Elison

Title:

PRE SIGHT

Date:

12/17/19

Prepared By:

Michael Triplett
Account Executive
Phone: (330) 470-0755
4825 Higbee Avenue NW
Canton, OH 44718
michael.triplett@equivant.com

Customer Contact:

Candy Russell
Clerk of Courts
Phone: (740) 592-0151
clerkendall@athensoh.org

The attached terms and conditions are incorporated into this quote by reference.

10/10/2019

Ohio Water Development Authority

Ohio Water Development Authority Fund Payment Request

LGA Name: Athens County
Project Name: US 50 Sanitary Sewer System Improv Phase 3
Account Number: 7958
EPA Loan Number:
Disbursement Request: 26
Date Prepared: 10/10/2019 10:51:52 AM

OW	OWDA Fee			\$5,448.00	\$5,448.00	\$0.00
TS	Technical Services			\$706,700.00	\$631,978.05	\$74,721.95
	Payee	Invoice #	Invoice Date	Invoice Amount	Requested Amount	
	HDR	10102019	10/10/2019	\$70,000.00	\$70,000.00	
				Total	\$70,000.00	\$4,721.95
TSS	Land			\$850,000.00	\$621,442.35	\$228,557.65

I hereby certify that this request for disbursement is a true and accurate request for disbursement, that it is made in accordance with the terms and conditions of the above referenced loan agreement, and all hourly wages on the project have been paid in accordance with the wage rates as required by the above referenced loan agreement. This request for disbursement represents eligible project costs previously un-requested, and that an inspection has been performed with all work being done in accordance with the terms of the contract award(s).


Signature of Preparer

Kyle Schwieterman
Name of Preparer (Printed);


Signature of Borrower's Authorized Representative

Lenny Eliason
Name of Borrower's Authorized Representative (Printed);

For Ohio Water Development Authority Use

Ohio Water Development Authority

Water Pollution Control Loan Fund

Final Exhibit 1

Project Name: 2018 HSTS Replacement Program

Borrower: Athens County

Address: 15 S. Court Street

City & State: Athens, OH

Borrower's Authorized Representative: Lenny Eliason

Loan Number: HS390005-0008

Zip Code: 45701

Phone: (740) 592-3219

Project Description

This project is for the repair/replacement of household sewage treatment systems (HSTS) in Athens County.

Cost Data

Activities	Final Disbursed Amount	Total Project Cost
Construction		
HSTS Technical Services - HSTS Installation	\$200,000.00	\$200,000.00
Total Estimated Cost	\$200,000.00	\$200,000.00

WPCLF Loan Information

Interest Rate:	0.0%
Term in Years:	20.0
Number of Payments:	40
Participation Rate:	0.0
Principal Forgiveness Amount:	\$200,000.00

Principal Amount:	\$0.00
Interest:	\$0.00
Total Cost of Borrowing:	\$0.00
Payment:	\$0.00

WPCLF Total Loan Information

Principal Amount:	\$0.00
Interest:	\$0.00

Total Cost of Borrowing:	\$0.00
Payment:	\$0.00

Project Schedule

Application Date:	08/29/2017
Date of Initial Payment:	N/A

Project Completion: 11/30/2019

Pledged Revenues

Section 603(d)(1)(C) of the Clean Water Act requires one or more dedicated sources of revenue for repayment of the loan. The following information specifies those sources

Revenue Source	
Special Assessments	
General Taxes	
Wastewater Service Charge	
Other:	
Total	\$0.00

To the best of my knowledge and belief, the information contained on this exhibit represents the actual project costs being requested from the WPCLF. I hereby acknowledge that the non-eligible and not funded costs identified above, if any, will be provided from sources other than the WPCLF as to allow the project to be fully implemented.


Lenny Eliason

12/17/19
Date