

THE BOARD OF ATHENS COUNTY COMMISSIONERS, met in regular session, April 14th, 2020, via Zoom video conferencing, due to the Covid-19 Pandemic, and following Governor Mike DeWine's social distancing orders; with Lenny Eliason presiding, Charlie Adkins and Chris Chmiel in attendance.

AGENDA

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the following agenda:

ATHENS COUNTY BOARD OF COUNTY COMMISSIONERS

Meeting Agenda for April 14th, 2020 - Convenes at 9:30 a.m.

Approve Agenda

Approve Minutes from March 31st, 2020

Approve Appropriations, Transfers, New Line Items Requests/Changes

New Fund/Line Items: Common Pleas Tech Grant Project 10

Receipts:	Grant	2261.412500
	Other	2261.417100
Expenditures	Contract Exp.	3261.530100
	Other	3261.560100

Approve Bills

09:30 Melinda Bradford - Law Library Interior Planning Proposal
 09:45 DJFS Dir. Jean Demosky - MOU Cost Sharing 510 W. Union St.
 10:00 HAPCAP - Bid Opening Chauncey Restroom Project
 10:05 HAPCAP - Bid Opening Chauncey Sidewalks
 10:30 US50 Sewer Discussion

~ AGENDA ITEMS

911 - Policy Updates - SOG 3.06 & SOG 1.12
 Athens County June 1, 2020 Self-funded Vision Plan Renewal
 Add: Bailey's Trail

~ADJOURNMENT

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

MINUTES

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the minutes from March 31st, 2020.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

APPROPRIATIONS, TRANSFERS, NEW LINE ITEMS REQUESTS/CHANGES

A motion was made by Mr. Adkins and seconded by Mr. Eliason approving the Appropriations, Transfers, New Line Items Requests/Changes submitted and processed through the Auditor's Office by various Departments. Dated: April 7th, 2020 - Budget Transfers and Amendments:

New Fund/Line Items: Common Pleas Tech Grant Project 10

Receipts:	Grant	2261.412500
	Other	2261.417100

Expenditures	Contract Exp.	3261.530100
	Other	3261.560100

(Copied to page 179).

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

BILLS

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the payment of the required County Bills, which are included in the Auditor's Office INVOICE TRACKING REPORT - From: To: and the bills are hereby the same and authorize the County Auditor to issue warrants on the County Treasurer for payment in the same. Complete list of bills maintained in the Auditor's office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

LAW LIBRARY INTERIOR PLANNING PROPOSAL, MELINDA BRADFORD, MAGISTRATE COMMON PLEAS

Discussion regarding this proposal for interior planning/renovation of the Law Library. Commissioner Eliason said that this project should be put on hold for now and revisit in 90 days, due to possible budget cuts, due to the Covid-19 crisis. The funds have been transferred into their budget, for this project, but will be put on hold for now. They will re-visit in mid-June.

DJFS DIR. JEAN DEMOSKY

COMMISSIONERS

4-14-20

ACDJFS

1. MOU

a. 510 Cost Sharing - (See motion below)

2. Layoff Report - Rapid Responses - Looking to reach out to companies to see about getting information to employees.

3. Unemployment Athens County

a. 8-10 Staff ready to help with FAQs & and; PIN resets

Commissioner Adkins discussed the unemployment and vendor filing, there is a meeting on Friday with CCAO to discuss this. He feels it should go to a State Pool and not a specific employer. He will check into further. Laurie McKnight, Director, Area 14 Workforce Development Board for Athens, Meigs, Perry Counties, discussed a report they received and will request a list of individuals who have applied to send to each county office, and working with staff at the OMJ's.

4. Athens Foundation Grant

a. Operation Full Belly \$5,000 (total of \$25,000 this year)

DJFS - 510 COST SHARING MOU

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the following MOU Cost Sharing for 510 W. Union, recommended by DJFS Dir. Jean Demosky:

Memorandum of Understanding

For

Cost Sharing at

510 W. Union St. Building

Recitals:

The purpose of this Memorandum of Understanding (MOU) is to define the roles and responsibilities as mutually agreed by the parties for the sharing of costs and responsibilities related to the operation of the county-owned building located at 510 West Union Street, Athens, OH 45701.

A. The Athens County Department of Job & Family Services (ACDJFS) is the county agency that has been responsible for the entire cost and operation of the county owned 510 W. Union St. Building.

B. The Athens County Commissioners (Commissioners) are going to utilize certain office space within the 510 W. Union St. Building for county activities not associated with ACDJFS.

C. Since neither will occupy and be responsible for the entire building, ACDJFS and the Commissioners wish to allocate the costs and operational responsibilities of the 510 W. Union St. Building based on the amount of Full Time Equivalents (FTE's) for the parties working in the building.

Article 1 : Period of Agreement

A. This MOU will be in effect from April 1, 2020 until modified as agreed upon per Article 6.

Article 2: Responsibilities of ACDJFS

A. ACDJFS will occupy and be responsible for the office space as listed in the attached Exhibit A, which amounts to 86.55% of the total FTE's in the 510 W. Union St. Building.

B. ACDJFS will be responsible for 86.55% of the following shared costs:

1. Utilities, phone, security and monitoring fees,
2. Repair and maintenance costs affecting the building's roof or exterior,
3. Repair and maintenance costs for the HVAC systems,
4. Cleaning and general maintenance costs, technology infrastructure costs, and
5. Any other cost that cannot be clearly or easily identified with the specific space it occupies.

C. ACDJFS will be responsible for 86.55% of the depreciation costs of capitalized building improvements that have already been incurred, and that may be incurred in the future.

D. ACDJFS will be responsible for 100% of any remodeling and repair costs associated with the interior portion of the building that it occupies.

E. ACDJFS will be responsible for 100% of the costs associated with any false alarms that cover their portion of the building.

F. ACDJFS will be responsible for 100% of the costs associated with the fiber optic network.

Article 3: Responsibilities of the Commissioners

A. The Commissioners will occupy and be responsible for the office space as listed in the attached Exhibit A, which amounts to 13.45% of the total FTE's in the 510 W. Union St. Building.

B. The Commissioners will be responsible for 13.45% of the following shared costs:

1. Utilities, phone, security and monitoring fees,
2. Repair and maintenance costs affecting the building's roof or exterior,
3. Repair and maintenance costs for the HVAC systems,
4. Cleaning and general maintenance costs, technology infrastructure costs, and
5. Any other cost that cannot be clearly or easily identified with the specific space it occupies.

C. The Commissioners will be responsible for 13.45% of the depreciation costs of capitalized building improvements that have already been incurred, and that may be incurred in the future.

D. The Commissioners will be responsible for 100% of any remodeling and repair costs associated with the interior portion of the building that it occupies.

E. The Commissioners will be responsible for 100% of the costs associated with any false alarms that cover their portion of the building.

F. The Commissioners will be responsible for 100% of the costs associated with their fax telephone lines.

G. Staff occupying the building must sign a confidentiality agreement and key card policy.

2 of 4

Article 4: Invoicing

A. ACDJFS will invoice The Commissioners quarterly.

B. The Commissioners will remit payment within 30 days of receipt of invoice.

Article 5: Termination

A. This MOU will remain in effect until:

1. The parties mutually agree to terminate this MOU.
2. Either party moves completely out of the 510 W. Union St. Building.

B. In the event of termination, each party will still be responsible for all shared costs that have been incurred or that have accrued prior to the date of termination, whether invoiced prior to the date of termination or not.

Article 6: Amendment

A. This MOU may be amended upon the mutual agreement of the parties.?

Signatures

the Athens: County Commissioners:

Date

Date:

Date:

L.} 1/2-02-0

Date:

As to form:

Prosecutor

Date:

(Signature page copied to page 180).

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

911 POLICY UPDATES - SOG3.06 & SOG 1.12 - Hold until next week for Commissioners to review.

ATHENS CO. JUNE 1, 2020 SELF-FUNDED VISION PLAN RENEWAL

The Plan renewal plan came in with a 4% increase, to be passed on to employees.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to accept the self-funded Vision Plan Renewal plan with VSP, Renewal Period: June 1, 2020 through May 31, 2023. The increase for single coverage is \$.25/ month (i.e. \$6.96 - \$6.71); and the increase for employee plus dependent(s) coverage is \$.56 (i.e. \$14.04 - \$13.48). (Copied to page 181).

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

HAPCAP BID OPENING 10:00- CHAUNCEY RESTROOM PROJECT - B-F-18-1AE-1

The following Bids were received for this project: Village of Chauncey Restroom Facility Improvements

Grant Number: B-F-18-1AE-1

Project Estimate: \$109,120.00

Allowable Overage: \$10,912.00

Maximum Allowable Bid Amount: \$120,032.00

Bids Received	Bid Amount
Good Builders:	\$119,900.00
Jackson Brothers:	\$104,000.00
Brooks Builders:	\$120,000.00

HAPCAP BID OPENING 10:05 - VILLAGE OF CHAUNCEY SIDEWALK IMPROVEMENTS

Grant Number: B-F-18-1AE-1

Project Estimate: \$54,700.00

Allowable Overage: \$6,470.00

Maximum Allowable Bid Amount: \$61,170.00

Bids Received	Bid Amount
Tom Mayle & Sons	\$59,902.96
Jackson Brothers	\$40,808.00
DV Weber	\$58,625.00

~ HAPCAP will review the bids and return next week with their recommendations.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to acknowledge receipt of the above-mentioned bids for both the Village of Chauncey Restroom Facility Project and the Village of Chauncey Sidewalk Improvements Project.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

~ *Commissioner Eliason stepped out of the Meeting due to discussion of the Bailey's Trail. (ORCA Member)*

BAILEYS TRAIL DISCUSSION / Motion to rescind - Motion Died for lack of second.

Commissioner Adkins made a motion, to rescind a previous motion, regarding the Bailey's Trail and the \$90,000.00

commitment, until the Commissioners can re-evaluate the spending of the County, due to the Covid-19 Pandemic. Commissioner Chmiel would like to have more time to research this. Motion died for lack of a second.

US50 SEWER - HDR, Kyle Schwieterman, ACWSD Supt. Rich Kasler, Atty. Frank Lavelle, Jeff Maiden, Co. Engineer

HDR Kyle Schwieterman, He stated that approval from USDA was received for additional review of the language and instructions and bid forms and revised standard drawings with the trench backfills, to rebid the project. Advertising can now be done for the re-bidding of the project. If Athens Twp. (they are meeting tonight), does not approve the standard drawing for trench backfill, it will need modified.

US50 SEWER PROJECT RE-BID ADVERTISING FOR JUNE 2, 2020 Bid Opening at 1:30

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the following advertisement for bids, to rebid the US50 Sewer Project, to be sent to the Athens Messenger, pending written permission to bid from USDA. HDR will submit Advertisement to the Dodge Report as well as the list of Contractors:

Athens County Commissioners

Athens, Ohio

Athens Co. US 50 Sanitary Sewer Improvements

ADVERTISEMENT FOR BIDS

Sealed Bids for the construction of the Athens Co US 50 Sanitary Sewer Improvements will be received,

by Athens County Commissioners, at the office of the 15 S Court St Athens, Ohio, until 1:30 pm, local time on June 2, 2020, at which time the Bids received will be publicly opened and read. The Base Bid Project Area consists of constructing installation of 128,000' of gravity sanitary sewer, 32,000' of force main, and 12 regional pump stations along US 50, Radford Road and SR 56. The estimated construction cost for the base bid of the project is \$24,573,000.

Bids will be received for either a single Contract for the project area or for three smaller Contracts totaling the project area. Bids shall be on a unit price basis, with additive alternate bid items as indicated in the Bid Form.

The issuing office for bidding documents is ARC Printing, 1159 Dublin Road, Suite 300, Columbus OH, 43215, 614-224-5149. Prospective Bidders may examine the Bidding Documents at the Issuing Office on Mondays through Fridays between the hours of 8-4:00pm and may obtain copies of the Bidding Documents from the Issuing Office as described below.

Bidding Documents may be viewed and ordered online by registering with the Issuing Office at <http://www.e-arc.com/location/columbus/>. Following registration, complete sets of Bidding Documents may be downloaded from the Issuing Office's website as "zipped" portable document format (PDF) files for \$25. The cost of printed Bidding Documents from the Issuing Office will depend on the number and size of the Drawings and Project Manual, applicable taxes, and shipping method selected by the prospective Bidder. Cost of Bidding Documents and shipping is non-refundable. Upon Issuing Office's receipt of payment, printed Bidding Documents will be sent via the prospective Bidder's delivery method of choice; the shipping charge will depend on the shipping method chosen. The date that the Bidding Documents are transmitted by the Issuing Office will be considered the Bidder's date of receipt of the Bidding Documents. Partial sets of the Bidding Documents will not be available from the Issuing Office.

Bidding Documents also may be examined; the office of the Athens County Commissioners 15 S Court Street, Athens OH 45701, on Mondays through Fridays between the hours of 8-4:00pm, Dodge Reports and Builders Exchange.

Addenda and Interpretations: Questions regarding the information contained in this Advertisement and the associated bid documents shall be submitted in writing and emailed to: Ryan.Murray@hdrinc.com (513) 984-7513 and to be given consideration must be received at least seven days prior to the advertisement submittal date. All such interpretations and any supplemental instructions will be in the form of written addenda to the Advertisement and bid documents, which if issued, will be posted no later than three days prior to the submittal date.

Bid security shall be furnished in accordance with the Instructions to Bidders.

Section 746 of Title VII of the Consolidated Appropriations Act of 2017 (Division A - Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2017) and subsequent statutes mandating domestic preference applies an American Iron and Steel requirement to this project. All listed iron and steel products used in this project must be produced in the United States.

The term "iron and steel products" means the following products made primarily of iron or steel: lined or unlined pipes and fittings, manhole covers and other municipal castings, hydrants, tanks, flanges, pipe clamps and restraints, valves, structural steel, reinforced precast concrete, and construction materials.

The de minimis and minor components waiver apply to this contract.

Owner: Athens County Commissioners

By: Lenny Eliason

Title: Athens County Commissioner

Date: 4/18/20, 4/25/20

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

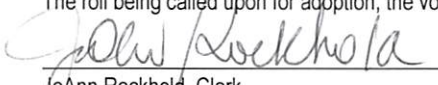
~ **Co. Engineer, Jeff Maiden**, mentioned getting a road bond directly for the roads, however Mr. Schwieterman stated that at this point it would need to be re-evaluated by USDA.

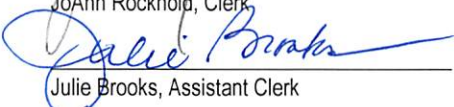
~ **Atty, Frank Lavelle** wished to confirm with HDR that the Certified Customer List is still being worked on. Mr. Schwieterman stated that it will be amended based on what alternates are approved. Mr. Lavelle will confirm that USDA does require a list of customer names and addresses. Mr. Schwieterman stated that a list of specs will be available to the County by the end of the week.

ADJOURN

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to adjourn the above meeting.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.


JoAnn Rockhold, Clerk


Julie Brooks, Assistant Clerk

Lenny Eliason, President

Chris Chmiel, Vice-President


Charlie Adkins

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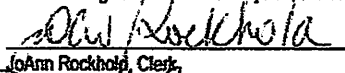
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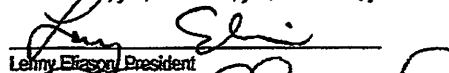
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JoAnn Rockhold, Clerk


Julie Brooks, Assistant Clerk


Lenny Eliason, President


Chris Chmiel, Vice-President


Charlie Adkins

Appx. via 7pm

4/14/20

munis
a tyler erp solution

04/14/2020 08:57
4877jrockhold

Athens County
BUDGET TRANSFERS AND AMENDMENTS

1P 1
bgandent

Record Number	Year	Per	Journal Date	Clerk	Description	Total Increase	Total Decrease	Workflow Status
1	2020	04	04/13/2020	4877apierson	TRANSFER	2,000.00	2,000.00	Pending Approval
2	2020	04	04/13/2020	4877mmilum	Transfer	2,000.00	2,000.00	Pending Approval
3	2020	04	04/13/2020	4877cmckee	APPROPRIAT	1,500.00	0.00	Pending Approval

** END OF REPORT - Generated by JoAnn Rockhold **

4/2020

4142020BOC#1.png

Signatures

The Athens County Commissioners:

Larry Elissa
Chris Chinnel
[Signature]

Date

4/14/2020

Date

4-14-2020

Date

4-14-2020

sign
here

Athens County Department of Job & Family Services:

[Signature]

Date

4/9/2020

As to form:

[Signature]
Prosecutor

Date

4/7/2020

4 of 4

VSP® Renewal Exhibit for Athens County Employees

Group Number: 12048740

Renewal Effective Date: June 01, 2020



VSP Signature Plan		VSP Signature Plan	
	Standard	Premium	Premium
Exam Copy	\$20.00	\$20.00	\$20.00
Materials Copy	\$20.00	\$20.00	\$20.00
Frequency:			
Exam	Every 12 Months	Every 12 Months	Every 12 Months
Lenses	Every 12 Months	Every 12 Months	Every 12 Months
Frame	Every 24 Months	Every 24 Months	Every 24 Months
VSP Diabetic Eyecare Plus Program™	\$20.00 per visit	\$20.00 per visit	\$20.00 per visit
Basic Coverage			
WellVision Exam™	Covered in full after copy	Covered in full after copy	Covered in full after copy
Contact Lens Exam (Fitting & Evaluation)	Standard and premium bc. Covered in full after copy. Member receives 75% off contact lens exam. Selecting copy will have a cost of \$20.	Standard and premium bc. Covered in full after copy. Member receives 75% off contact lens exam. Selecting copy will have a cost of \$20.	Standard and premium bc. Covered in full after copy. Member receives 75% off contact lens exam. Selecting copy will have a cost of \$20.
Routine Retinal Screening	Member must pay a \$20.00 copay on the first screening. If a member elects to a WellVision Exam, screening is an extension to a WellVision Exam.	Member must pay a \$20.00 copay on the first screening. If a member elects to a WellVision Exam, screening is an extension to a WellVision Exam.	Member must pay a \$20.00 copay on the first screening. If a member elects to a WellVision Exam, screening is an extension to a WellVision Exam.
Basic Coverage			
Basic Prescription Lenses: (Glass or Plastic)			
Single Vision	Covered in full after copy	Covered in full after copy	Covered in full after copy
Low Vision	Covered in full after copy	Covered in full after copy	Covered in full after copy
Low Vision	Covered in full after copy	Covered in full after copy	Covered in full after copy
Lens Enhancements*	Covered with a copay, subject to a maximum of \$10.00.	Covered with a copay, subject to a maximum of \$10.00.	Covered with a copay, subject to a maximum of \$10.00.
Standard Anti-Reflective Coating	Single Vision \$17, Multifocal \$17	Single Vision \$17, Multifocal \$17	Single Vision \$17, Multifocal \$17
Anti-Reflective Coating	\$51 - \$75	\$51 - \$75	\$51 - \$75
Polycarbonate for Children	Covered in full	Covered in full	Covered in full
Polycarbonate for Adult	\$23	\$23	\$23
Standard Progressive	ACA	Covered in full	ACA
Premium & Custom Progressive	ACA	\$10 - \$16.00	ACA
Low Vision Lenses	\$52	\$52	\$52
Scratch-Resistant Coating	\$15	\$15	\$15
* Prices shown reflect standard selections, premium or custom options may also be available at additional costs.			
Basic Coverage			
VSP Doctors	\$120 allowance, plus 70% off any amount above the allowance	\$120 allowance, plus 70% off any amount above the allowance	\$120 allowance, plus 70% off any amount above the allowance
Contact Lens Coverage			
Elective Contact Lenses (Prescription contact lenses, in any of vision)	\$120 allowance	\$120 allowance	\$120 allowance
Necessary Contact Lenses	Covered in full after copy	Covered in full after copy	Covered in full after copy
Basic Coverage			
VSP Laser VisionCare™ Program	Average 75% off or 5% off promotional offer	Average 75% off or 5% off promotional offer	Average 75% off or 5% off promotional offer
Discounts on LASIK, Custom LASIK and PRK, plus patient education	Discounts only available from VSP contracted facilities. Members who have had laser surgery can use their benefit for non-prescription sunglasses.	Discounts only available from VSP contracted facilities. Members who have had laser surgery can use their benefit for non-prescription sunglasses.	Discounts only available from VSP contracted facilities. Members who have had laser surgery can use their benefit for non-prescription sunglasses.
Additional Pairs of Glasses	17% off unlimited additional pairs of prescription glasses and/or non-prescription sunglasses, purchased on the same day with the same provider who performed the exam. Or 20% off from any VSP provider within 12 months of the member's last WellVision Exam.	17% off unlimited additional pairs of prescription glasses and/or non-prescription sunglasses, purchased on the same day with the same provider who performed the exam. Or 20% off from any VSP provider within 12 months of the member's last WellVision Exam.	17% off unlimited additional pairs of prescription glasses and/or non-prescription sunglasses, purchased on the same day with the same provider who performed the exam. Or 20% off from any VSP provider within 12 months of the member's last WellVision Exam.
Cost of Network Services			
Eye Exam	\$50.00	\$50.00	\$50.00
Single Vision	\$50.00	\$50.00	\$50.00
Low Vision	\$75.00	\$75.00	\$75.00
Low Vision	\$100.00	\$100.00	\$100.00
Lenses, Low	\$125.00	\$125.00	\$125.00
Progressive	\$150.00	\$150.00	\$150.00
Frame	\$75.00	\$75.00	\$75.00
Elective Contact Lenses	\$105.00	\$105.00	\$105.00
Necessary Contact Lenses	\$425.00	\$425.00	\$425.00
Monthly Fees			
ASP	Admin Fee: \$1.50 / month	Admin Fee: \$1.50 / month	Admin Fee: \$1.50 / month
Administrative Fee (Payer - PPSM)	Projected Monthly Claim Cost: \$0.50	Projected Monthly Claim Cost: \$0.50	Projected Monthly Claim Cost: \$0.50
Commissions	Flat \$0.42 / PPSM	Flat \$0.42 / PPSM	Flat \$0.42 / PPSM
Policy Term	3 Years	3 Years	3 Years
Select the desired renewal plan			

To renew your contract with VSP and ensure continuous service, please have the appropriate representative review this information, select the desired renewal action, sign and return this Renewal Agreement to the address or fax number below. VSP produces your Plan Policy upon receipt of your confirmation of renewal. Your new Plan Policy may contain some provisions that are changed from those in your current Policy, so you should review the new Policy carefully upon receipt. Please file this Agreement with your VSP contract as it serves as your notice of renewal.

VSP® Renewal Exhibit for Athens County Employees
Renewal Effective Date: June 01, 2020

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Signature:
Name: VICTORIA MCLAREN
Title: CLIENT MANAGER
Date: 4/14/2020

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