COMMISSIONERS' JOURNAL 111 ATHENS COUNTY, April 14th, 2020 PAGE 175

THE BOARD OF ATHENS COUNTY COMMISSIONERS, met in regular session, April 14th, 2020, via Zoom video conferencing, due to the Covid-19 Pandemic, and following Governor Mike DeWine's social distancing orders; with Lenny Eliason presiding, Charlie Adkins and Chris Chmiel in attendance.

AGENDA

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the following agenda:

ATHENS COUNTY BOARD OF COUNTY COMMISSIONERS

Meeting Agenda for April 14th, 2020 - Convenes at 9:30 a.m.

Approve Agenda

Approve Minutes from March 31st, 2020

Approve Appropriations, Transfers, New Line Items Requests/Changes

New Fund/Line Items: Common Pleas Tech Grant Project 10

 Receipts:
 Grant Other
 2261.412500

 Expenditures
 Contract Exp. Other
 3261.530100

 Other
 3261.560100

Approve Bills

Melinda Bradford - Law Library Interior Planning Proposal
 DJFS Dir. Jean Demosky - MOU Cost Sharing 510 W. Union St.
 HAPCAP - Bid Opening Chauncey Restroom Project
 HAPCAP - Bid Opening Chauncey Sidewalks
 US50 Sewer Discussion

~ AGENDA ITEMS

911 - Policy Updates - SOG 3.06 & SOG 1.12

Athens County June 1, 2020 Self-funded Vision Plan Renewal

Add: Bailey's Trail

~ADJOURNMENT

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

MINUTES

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the minutes from March 31st, 2020. The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

APPROPRIATIONS, TRANSFERS, NEW LINE ITEMS REQUESTS/CHANGES

A motion was made by Mr. Adkins and seconded by Mr. Eliason approving the Appropriations, Transfers, New Line Items Requests/Changes submitted and processed through the Auditor's Office by various Departments. Dated: April 7th, 2020 - Budget Transfers and Amendments: New Fund/Line Items: Common Pleas Tech Grant Project 10

Receipts: Grant 2261.412500 Other 2261.417100

Expenditures Contract Exp. 3261.530100

Other 3261.560100 (Copied to page 179).

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

BILLS

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the payment of the required County Bills, which are included in the Auditor's Office INVOICE TRACKING REPORT - From: To: and the bills are hereby the same and authorize the County Auditor to issue warrants on the County Treasurer for payment in the same. Complete list of bills maintained in the Auditor's office. The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

LAW LIBRARY INTERIOR PLANNING PROPOSAL, MELINDA BRADFORD, MAGISTRATE COMMON PLEAS

Discussion regarding this proposal for interior planning/renovation of the Law Library. Commissioner Eliason said that this project should be put on hold for now and revisit in 90 days, due to possible budget cuts, due to the Covid-19 crisis. The funds have been transferred into their budget, for this project, but will be put on hold for now. They will re-visit in mid-June.

DJFS DIR. JEAN DEMOSKY

COMMISSIONERS 4-14-20 ACDJFS

- 1. MOU
- a. 510 Cost Sharing (See motion below)
- 2. Layoff Report Rapid Responses Looking to reach out to companies to see about getting information to employees.
- 3. Unemployment Athens County
- a. 8-10 Staff ready to help with FAQs & and; PIN resets

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Commissioner Adkins discussed the unemployment and vendor filing, there is a meeting on Friday with CCAO to discuss this. He feels it should go to a State Pool and not a specific employer. He will check into further. Laurie McKnight, Director, Area 14 Workforce Development Board for Athens, Meigs, Perry Counties, discussed a report they received and will request a list of individuals who have applied to send to each county office, and working with staff at the OMJ's.

4. Athens Foundation Grant

a. Operation Full Belly \$5,000 (total of \$25,000 this year)

DJFS - 510 COST SHARING MOU

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the following MOU Cost Sharing for 510 W. Union, recommended by DJFS Dir. Jean Demosky:

Memorandum of Understanding

For

Cost Sharing at

510 W. Union St. Building

Recitals:

The purpose of this Memorandum of Understanding (MOU) is to define the roles and responsibilities as mutually agreed by the parties for the sharing of costs and responsibilities related to the operation of the county-owned building located at 510 West Union Street, Athens, OH 45701.

- A. The Athens County Department of Job & Family Services (ACDJFS) is the county agency that has been responsible for the entire cost and operation of the county owned 510 W. Union St. Building.
- B. The Athens County Commissioners (Commissioners) are going to utilize certain office space within the 510 W. Union St. Building for county activities not associated with ACDJFS.
- C. Since neither will occupy and be responsible for the entire building, ACDJFS and the

Commissioners wish to allocate the costs and operational responsibilities of the 510 W. Union St. Building based on the amount of Full Time Equivalents (FTE's) for the parties working in the building.

Article 1: Period of Agreement

A. This MOU will be in effect from April 1,2020 until modified as agreed upon per Article 6.

Article 2: Responsibilities of ACDJFS

A. ACDJFS will occupy and be responsible for the office space as listed in the attached Exhibit A, which amounts to 86.55% of the total FTE's in the 510 W. Union St. Building.

- B. ACDJFS will be responsible for 86.55% of the following shared costs:
- 1. Utilities, phone, security and monitoring fees,
- 2. Repair and maintenance costs affecting the building's roof or exterior,
- 3. Repair and maintenance costs for the HVAC systems.
- 4. Cleaning and general maintenance costs, technology infrastructure costs, and
- 5. Any other cost that cannot be clearly or easily identified with the specific space it occupies.
- C. ACDJFS will be responsible for 86.55% of the depreciation costs of capitalized building improvements that have already been incurred, and that may be incurred in the future.
- D. ACDJFS will be responsible for 100% of any remodeling and repair costs associated with the interior portion of the building that it occupies.
- E. ACDJFS will be responsible for 100% of the costs associated with any false alarms that cover their portion of the building.
- F. ACDJFS will be responsible for 100% of the costs associated with the fiber optic network.

Article 3: Responsibilities of the Commissioners

- A. The Commissioners will occupy and be responsible for the office space as listed in the attached Exhibit A, which amounts to 13.45% of the total FTE's in the 510 W. Union St. Building.
- B. The Commissioners will be responsible for 13.45% of the following shared costs:
- 1. Utilities, phone, security and monitoring fees,
- 2. Repair and maintenance costs affecting the building ts roof or exterior,
- 3.Repair and maintenance costs for the HVAC systems,
- 4.Cleaning and general maintenance costs, technology infrastructure costs, and
- 5. Any other cost that cannot be clearly or easily identified with the specific space it occupies.
- C. The Commissioners will be responsible for 13.45% of the depreciation costs of capitalized building improvements that have already been incurred, and that may be incurred in the future.
- D. The Commissioners will be responsible for 100% of any remodeling and repair costs associated with the interior portion of the building that it occupies.
- E. The Commissioners will be responsible for 100% of the costs associated with any false alarms that cover their portion of the building.
- F. The Commissioners will be responsible for 100% of the costs associated with their fax telephone lines.
- G. Staff occupying the building must sign a confidentiality agreement and key card policy.

2 of 4

Article 4: Invoicing

- A. ACDJFS will invoice The Commissioners quarterly.
- B. The Commissioners will remit payment within 30 days of receipt of invoice.

Article 5: Termination

- A. This MOU will remain in effect until:
- 1. The parties mutually agree to terminate this MOU.
- 2. Either party moves completely out of the 510 W. Union St. Building.
- B. In the event of termination, each party will still be responsible for all shared costs that have been incurred or that have accrued prior to the date of termination, whether invoiced prior to the date of termination or not.

Article 6: Amendment

April 14th, 2020 **PAGE 177** ATHENS COUNTY, COMMISSIONERS' JOURNAL 111

A. This MOU may be amended upon the mutual agreement of the parties.?

Signatures

the Athens: County Commissioners:

Date

Date:

Date:

L.} 1/2-02-0

Date:

As to form:

Prosecutor

Date:

(Signature page copied to page 180).

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

911 POLICY UPDATES - SOG3.06 & SOG 1.12 - Hold until next week for Commissioners to review.

ATHENS CO. JUNE 1, 2020 SELF-FUNDED VISION PLAN RENEWAL

The Plan renewal plan came in with a 4% increase, to be passed on to employees.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to accept the self-funded Vision Plan Renewal plan with VSP, Renewal Period: June 1, 2020 through May 31, 2023. The increase for single coverage is \$.25/ month (i.e. \$6.96 - \$6.71); and the increase for employee plus dependent(s) coverage is \$.56 (i.e. \$14.04 - \$13.48). (Copied to page 181).

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

HAPCAP BID OPENING 10:00- CHAUNCEY RESTROOM PROJECT - B-F-18-1AE-1

The following Bids were received for this project: Village of Chauncey Restroom Facility Improvements

Grant Number: B-F-18-1AE-1

Project Estimate: Allowable Overage:

\$109,120.00 \$10.912.00

Maximum Allowable Bid Amount:\$120,032.00 **Bids Received Bid Amount** Good Builders: \$119,900.00

Jackson Brothers: Brooks Builders:

\$104,000.00 \$120,000.00

HAPCAP BID OPENING 10:05 - VILLAGE OF CHAUNCEY SIDEWALK IMPROVEMENTS

Grant Number: B-F-18-1AE-1

Project Estimate: Allowable Overage: \$54,700.00

\$6,470.00 Maximum Allowable Bid Amount:\$61,170.00 **Bids Received Bid Amount**

Tom Mayle & Sons \$59,902,96 Jackson Brothers \$40,808.00 **DV Weber** \$58,625.00

~ HAPCAP will review the bids and return next week with their recommendations.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to acknowledge receipt of the above-mentioned bids for both the Village of Chauncey Restroom Facility Project and the Village of Chauncey Sidewalk Improvements Project.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

~ Commissioner Eliason stepped out of the Meeting due to discussion of the Bailey's Trail. (ORCA Member)

BAILEYS TRAIL DISCUSSION / Motion to rescind - Motion Died for lack of second.

Commissioner Adkins made a motion, to rescind a previous motion, regarding the Bailey's Trail and the \$90,000.00 commitment, until the Commissioners can re-evaluate the spending of the County, due to the Covid-19 Pandemic. Commissioner Chmiel would like to have more time to research this. Motion died for lack of a second.

US50 SEWER - HDR, Kyle Schwieterman, ACWSD Supt. Rich Kasler, Atty. Frank Lavelle, Jeff Maiden, Co. Engineer

HDR Kyle Schwieterman, He stated that approval from USDA was received for additional review of the language and instructions and bid forms and revised standard drawings with the trench backfills, to rebid the project. Advertising can now be done for the re-bidding of the project. If Athens Twp. (they are meeting tonight), does not approve the standard drawing for trench backfill, it will need modified.

US50 SEWER PROJECT RE-BID ADVERTISING FOR JUNE 2, 2020 Bid Opening at 1:30

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the following advertisement for bids, to rebid the US50 Sewer Project, to be sent to the Athens Messenger, pending written permission to bid from USDA. HDR will submit Advertisement to the Dodge Report as well as the list of Contractors:

Athens County Commissioners

Athens, Ohio

Athens Co. US 50 Sanitary Sewer Improvements

ADVERTISEMENT FOR BIDS

Sealed Bids for the construction of the Athens Co US 50 Sanitary Sewer Improvements will be received,

by Athens County Commissioners, at the office of the 15 S Court St Athens, Ohio, until 1:30 pm, local time on June 2, 2020, at which time the Bids received will be publicly opened and read. The Base Bid Project Area consists of constructing installation of 128,000' of gravity sanitary sewer, 32,000' of force main, and 12 regional pump stations along US 50, Radford Road and SR 56. The estimated construction cost for the base bid of the project is \$24,573,000.

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Bids will be received for either a single Contract for the project area or for three smaller Contracts totaling the project area. Bids shall be on a unit price basis, with additive alternate bid items as indicated in the Bid Form.

JOURNAL

The issuing office for bidding documents is ARC Printing, 1159 Dublin Road, Suite 300, Columbus OH, 43215, 614-224-5149. Prospective Bidders may examine the Bidding Documents at the Issuing Office on Mondays through Fridays between the hours of 8-4:00pm and may obtain copies of the Bidding Documents from the Issuing Office as described below.

Bidding Documents may be viewed and ordered online by registering with the Issuing Office at http://www.e-arc.com/location/columbus/. Following registration, complete sets of Bidding Documents may be downloaded from the Issuing Office's website as "zipped" portable document format (PDF) files for \$25. The cost of printed Bidding Documents from the Issuing Office will depend on the number and size of the Drawings and Project Manual, applicable taxes, and shipping method selected by the prospective Bidder. Cost of Bidding Documents and shipping is non-refundable. Upon Issuing Office's receipt of payment, printed Bidding Documents will be sent via the prospective Bidder's delivery method of choice; the shipping charge will depend on the shipping method chosen. The date that the Bidding Documents are transmitted by the Issuing Office will be considered the Bidder's date of receipt of the Bidding Documents. Partial sets of the Bidding Documents will not be available from the Issuing Office.

Bidding Documents also may be examined; the office of the Athens County Commissioners 15 S Court Street, Athens OH 45701, on Mondays through Fridays between the hours of 8-4:00pm, Dodge Reports and Builders Exchange.

Addenda and Interpretations: Questions regarding the information contained in this Advertisement and the associated bid documents shall be submitted in writing and emailed to: Ryan.Murray@hdrinc.com (513) 984-7513 and to be given consideration must be received at least seven days prior to the advertisement submittal date. All such interpretations and any supplemental instructions will be in the form of written addenda to the Advertisement and bid documents, which if issued, will be posted no later than three days prior to the submittal date.

Bid security shall be furnished in accordance with the Instructions to Bidders.

Section 746 of Title VII of the Consolidated Appropriations Act of 2017 (Division A - Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2017) and subsequent statutes mandating domestic preference applies an American Iron and Steel requirement to this project. All listed iron and steel products used in this project must be produced in the United States. The term "iron and steel products" means the following products made primarily of iron or steel: lined or unlined pipes and fittings, manhole covers and other municipal castings, hydrants, tanks, flanges, pipe clamps and restraints, valves, structural steel, reinforced precast concrete, and construction materials. The deminimis and minor components waiver apply to this contract.

Owner: Athens County Commissioners

By: Lenny Eliason

Title: Athens County Commissioner

Date: 4/18/20, 4/25/20

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

- ~ Co. Engineer, Jeff Maiden, mentioned getting a road bond directly for the roads, however Mr. Schwieterman stated that at this point it would need to be re-evaluated by USDA.
- ~ Atty, Frank Lavelle wished to confirm with HDR that the Certified Customer List is still being worked on. Mr. Schwieterman stated that it will be amended based on what alternates are approved. Mr. Lavelle will confirm that USDA does require a list of customer names and addresses. Mr. Schwieterman stated that a list of specs will be available to the County by the end of the week.

ADJOURN

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to adjourn the above meeting.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

JoAnn Rockhold, Clerk

Lenny Eliason, President

Julie Brooks, Assistant Clerk

Chris Chmiel, Vice-President

Charlie Adkins

COMMISSIONERS' JOURNAL 111 ATHENS COUNTY, April 14th , 2020 PAGE 178

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loAnn Rockhold, Cleri

heie Brooks, Assistant Clerk

Chris Chmiel, Vice-President

Chadie Adkins

Appr. Via Joom

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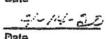
** END OF REPORT - Generated by Johnn Rockhold **

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Signatures

The Athens County Commissioners:

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Athens County Department of Job & Family Services:

As to form:

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JOURNAL

VSP* Renewal Exhibit for Athens County Employees Group Number: 12048740 Renewal Effective Date: June 81, 2020



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VSPS Renewal Exhibit for Atheris County Employees Renewal Effective Date: June 01, 2070

V.Etoria McLianen Cheril Manager, VSP 3333 Qualey Deber Raycha Cerdora, CA 05670 Pagne Pale 831-6631 Fax 8016-663-3020