

THE BOARD OF ATHENS COUNTY COMMISSIONERS, met in regular session, September 22<sup>nd</sup>, 2020, via Zoom video conferencing, due to the Covid-19 Pandemic, and following Governor Mike DeWine's social distancing orders; with Lenny Eliason presiding, Charlie Adkins and Chris Chmiel in attendance.

#### AGENDA

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the following agenda:

ATHENS COUNTY BOARD OF COUNTY COMMISSIONERS

Meeting Agenda for Sept. 22, 2020 - Convenes at 9:30 a.m. via Zoom

Approve Agenda

Approve Minutes from Sept. 15, 2020

Approve Appropriations, Transfers, New Line Items Requests/Changes

New Fund & Line Items:

Local Coronavirus Relief HB 481 CARES Act

Expenditures: 028.3028.550300 Medical Equipment

Approve Bills

08:30 Buckeye Street, Canaan Twp. Road Vacation - Viewing

09:30 Buckeye Street, Canaan Twp. Road Vacation - Hearing

09:35 911 - Lt. Aaron Maynard

09:45 DJFS Dir. Jean Demosky

09:50 EMS Chief Callebs - Surplus Tires & Rims

10:00 HAPCAP - Bid Opening Glenford Dugan

10:15 Mark Snider

10:30 COSI - Stephen White, Esq.; Allie Greiwe

10:45 Co. Engineer, Jeff Maiden

11:30 Frank Lavelle and Rich Kasler - US50 Sewer

#### ~ AGENDA ITEMS

Amended Certificate

HAPCAP - 2020 CHIP Application

HAPCAP / Chauncey CI sewer main project. Notice of Intent

Sheriff / 317 Board ODPTT MOU

Comm. Pleas - Use of Co. Van

Records Ctr. - Temporary employment

911 SOG 1.19G

Donation of sick leave policy

#### ~TRAVEL

Treas. Ric Wasserman - Meigs Co. Landbank Mtg. - Oct. 29 - Meigs Co. Courthouse

Land Bank Assoc. Business - Oct. 1 - Gallia Co. Courthouse

WDB Dir. Laurie McKnight - Local 557 JATC Portsmouth - Oct. 5 - Video for apprenticeship week

#### ~ADJOURNMENT

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

#### MINUTES

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the minutes from September 15<sup>th</sup>, 2020.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

#### APPROPRIATIONS, TRANSFERS, NEW LINE ITEMS REQUESTS/CHANGES

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the Appropriations, Transfers, New Line Items Requests/Changes submitted and processed through the Auditor's Office by various Departments. Dated: Sept. 22, 2020 - Budget Transfers and Amendments, New Fund & Line Items:

Local Coronavirus Relief HB 481 CARES Act

Expenditures: 028.3028.550300 Medical Equipment

(Copied to page 436).

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

#### BILLS

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the payment of the required County Bills, which are included in the Auditor's Office INVOICE TRACKING REPORT - From: 09/09/2020 To: 09/15/2020 and the bills are hereby the same and authorize the County Auditor to issue warrants on the County Treasurer for payment in the same. Complete list of bills maintained in the Auditor's office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

BUCKEYE STREET, CANAAN TWP. ROAD VACATION - Viewing at 8:30 a.m.

**BUCKEYE STREET, CANAAN TWP. ROAD VACATION - Hearing at 9:30 a.m.**

No one in attendance, via Zoom or in person to testify. Commissioner Eliason will contact the County Engineer and Pro. Atty's office in order to determine the parameters of the street. No Action Taken today. - Hearing closed at 9:47 a.m.

**911 LT. AARON MAYNARD - SOG 1.19 / Everbridge system replacement -**

Discussion regarding the Everbridge system replacement, with Hyper-Reach Emergency Notification Services, for \$13,500 annually, with considerable savings to the County. He has discussed this user agreement with EMA Dir. Don Gossel and LEPC. The contracts have been approved to form by the Pro Atty.'s Office.

**911 - HYPER REACH AGRMT.**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins authorizing 911 Acting Dir. Aaron Maynard to enter into contract with Hyper Reach, on behalf of the Commissioners, with the contract starting in January, 2021. Three (3) year Package, \$13,500.00 annually. Copy on file in Commissioners Office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

**911 - USER AGRMT. EMA / LEPC**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins authorizing 911 Dir. Aaron Maynard to enter into a user agreements with EMA and LEPC, with Hyper-Reach, on behalf of the Commissioners, and also give the EMA Dir. Don Gossel authority to sign off on behalf of the Commissioners for the user agreements (EMA/LEPC).

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

**911 SOG NUMBER 1.19G EMPLOYEE RECOGNITION**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the following SOG 1.19G Employee Recognition, as recommended by 911 Interim Dir. Aaron Maynard:

Subject: EMPLOYEE RECOGNITION

Section: General

SOG Number: 1.19G

Effective Date: 11-1-2020

**PURPOSE:**

Management understands that the job of a telecommunicator can be demanding and difficult. To excel at the position; telecommunicators must possess specific skills and superior concentration. They must retain a vast amount of knowledge and strict adherence to protocols is required. The job also compels each telecommunicator to accept responsibility for managing their time resources effectively and in accordance with Athens County Emergency Communications (ACEC), Standard Operating Procedures. Management would like to recognize those Telecommunicators who perform at the highest possible level.

**RESPONSIBILITY:**

All Agency employees and users are encouraged to report actions bringing credit to the Agency and outstanding performance above and beyond the call of duty to a supervisor and/or the Director.

**PROCEDURE:****Length of Service Awards:**

Employees celebrating five, ten, fifteen, twenty, twenty-five- and thirty-year anniversaries (of continuous service) will receive the following in recognition of their continuous service to ACEC

1. Five Years – Appropriate Recognition Certificate and designated pin.
2. Ten Years – Appropriate Recognition Certificate and designated pin.
3. Fifteen Years – Appropriate Recognition Certificate and designated pin.
4. Twenty Years – Appropriate Recognition Certificate and designated pin.
5. Twenty-Five Years – Appropriate Recognition Certificate and designated pin.
6. Thirty Years – Appropriate Recognition Certificate and designated pin.

**Commendations (Letter of Commendation):**

Supervisory and administrative staff members shall make an effort to recognize the individual and team efforts of their staff members who perform their duties in a distinguished or exemplary manner by means of letters of commendation. All commendation letters will be placed in the recipients personnel file.

**Call of the Month:**

Utilizing the Quality Assurance-Quality Improvement Program standards (QA/QI), the outstanding call of the month will be recognized through the following criteria:

1. The selection process shall be structured in the following manner:
  - a. The Quality Assurance Manager (QAM) shall identify exceptional call taking for each calendar month.
    1. These calls can be identified through the QA/QI process or
    2. Brought forward by fellow employees to be reviewed, scored and considered by the QAM for nomination.
  - b. The nomination packet will include:
    1. The CAD call sheet,
    2. Audio of the call and
    3. QA/QI score sheet
  - c. The nomination packet will be forwarded to the Director for consideration and final approval. This recognition will be awarded the first week of each month for the subsequent month.
2. Recognition Benefits:
  - a. Each award recipient will review a Call of the Month letter to be placed in his/her personnel file
  - b. This recognition will be considered towards the Outstanding Telecommunicator Award.

**Outstanding Telecommunicator Award:**

ACEC recognizes that the successful operation of the system is dependent on its telecommunicators, who often are not adequately, recognized for faithful and consistent day-in-day-out service to the public and the member agencies.

1. In order to provide some degree of recognition for outstanding service, ACEC will annually name a "Telecommunicator of the Year".

2. Eligible Telecommunicators shall be full-time employees for a minimum of 6 months.

3. The selection process shall be structured in the following manner:

a. During March of each year, all telecommunicators along with the Director, Supervisors, 9-1-1 Coordinator and Administrative Assistant will be provided with a nomination ballot on which to nominate three telecommunicators for the Telecommunicator of the Year award.

b. Employees who submit nominations for the award will be asked to consider the following criteria:

1. Ability to work well with other employees; and displaying a positive attitude in the work environment.

2. Courteous treatment of the public and members of the participating agencies.

3. Attendance, reliability and consistency in work performance.

4. Flexibility and adaptability.

5. Willingness to commit to overtime and hold-over requests.

6. Willingness to work on job-related projects.

7. Quality of work performance in police/fire/EMS dispatch, LEADS work and

telephone techniques.

c. The three telecommunicators who receive the most votes will then be considered by management staff who will vote for one person considering the following additional criteria:

1. Quality Assurance: Score average and overall address verification errors.

2. Personnel file review to consider any documented appreciation, corrective action or attendance issues.

3. Have not been absent without pay excluding military service.

4. Have not received suspension time or last change agreement for any reason.

4. Recognition Benefits:

a. The "Telecommunicator of the Year" award shall be awarded during each National Telecommunicator's Week in April.

b. The employee selected shall have their name added to a permanent plaque visibly displayed in the office.

c. The employee will receive an additional Personal Day.

d. Appropriate publicity of the award in local, state and or national publications including an Ohio APCO Telecommunicator of the Year nomination.

**Contributory Recognition:**

Recognition will be given to those employees who make a special effort or contribution that furthers the Agency's goals, i.e., extra time/effort on a special project, a continual willingness to accept extra work assignments, developing an idea that furthers the goal of the Agency, continually assisting others in an unselfish manner.

This may be based on performance observations from co-workers, supervisors, managers, and/or outside agency field personnel. Employees may be nominated for this award; nominations shall be forwarded to your immediate supervisor for award consideration. The final award will be considered for approved by the Director.

1. Recognition Benefits:

a. A gift card and pin of recognition will be presented to the employee.

b. A letter of recognition will be placed in the employees personnel file.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

**DJFS DIR. JEAN DEMOSKY - Misc. Agenda Items****COMMISSIONERS**

9-22-20

**ACDJFS**

1. Facilities

a. Parking Lot CH - She met with Burr Oak Water Dist. Will move ahead with smaller project, blacktop parking lot, with a drop lane & improve ADA parking spaces. Mr. Adkins asked her to get with Pro Atty & number of spaces needed at that location.

2. BTSB Shoe Follow-up 10/15/20 - Had the bookbag & supply distribution. Will have another pickup on Oct. 15<sup>th</sup> with shoes, Spirit sweatpants & shirts.

3. Employee Issue - Executive Session see below

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to enter into executive session at 9:58 with DJFS Dir. Jean Demosky to discuss discipline of a public employee.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

**REGULAR SESSION**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to return to regular session at 10:14.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

~ No Action Taken, recommendation next week.

**EMS CHIEF CALLEBS - SURPLUS TIRES & RIMS**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the following County Property Declared Surplus as recommended by EMS Chief Rick Callebs:

(2) 225/75 R16 Tires & Rims      Specs for older Ambulances      To be Destroyed/Scrap

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

**HAPCAP BID OPENING - GLENFORD DUGAN COMMUNITY FACILITY IMPROVEMENTS**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to acknowledge receipt of the following Bid for the following Project:

**BID OPENING**

PROJECT NAME:      Glenford Dugan - Community Facility Improvements

GRANT NUMBER      B-F-18-1-AE-1

DATE:      Tuesday September 22nd, 2020

TIME:      10:00am

PROJECT ESTIMATE:      \$56,091.00

10% ALLOWABLE OVERAGE      \$5,609.10

MAXIMUM ALLOWABLE BID AMOUNT:      \$61,700.10

COMPANY NAME	BID BOND?	TOTAL BID AMOUNT
--------------	-----------	------------------

Jackson Bros. Const.	Y	\$ 61,500.00
----------------------	---	--------------

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

~ HAPCAP will review and return next week with their recommendation

**HAPCAP / CHAUNCEY CI SEWER MAIN PROJECT - NOTICE OF INTENT**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving and authorizing Commissioner Eliason's signature on the following Notice of Intent for the

Grant Agreement No. - B-X-19-1AE-1

Name of Project and Activity - Village of Chauncey Sewer Facility Improvements

Activity No. 2

Amount of Federal Funds Budgeted for each activity - \$369,200.00

Activity Location - Village of Chauncey

Project Description - The outcome of this activity will be the successful replacement and/or repair of approximately 1,300 Linear Feet of Sewer Main in the Village of Chauncey.

Level of Environmental Finding: CE (Categorical Exclusion)

(Copied to page 437).

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

**HAPCAP - 2020 CHIP APPLICATION**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the submittal of the 2020 CHIP Application letter to ODSA, Ohio Development Services Agency:

September 22, 2020

Dear Barbara Richards

Thank you for the September 15<sup>th</sup>, 2020 email communication regarding the PY 2020 Community Housing Impact & Preservation program.

The Athens County Commissioners hereby confirm they understand all contractors, specialty trade contractors and subcontractors must have an EPA Lead Renovators, Repair and Painting certification as required by the RRP Rule and the State of Ohio RRS 7.5. and understand that contractors will be reviewed during monitoring and failure to comply may result in a serious finding considered during performance reviews of future applications for funding from Development.

Fair Housing information and Fair Housing contact information is listed on the Athens County website at these two locations:

[http://cms.revize.com/revize/athenscounty/Fair%20Housing%20Brochure Complaint form.pdf](http://cms.revize.com/revize/athenscounty/Fair%20Housing%20Brochure%20Complaint%20form.pdf)

as well as:

<http://www.co.athensoh.org/residents/contactinfo.php>

Or more simply, the information can be found by going to the Athens County website:

<http://www.co.athensoh.org/> and clicking on the "Residents" tab.

Athens County will assure that all homebuyer counseling will be conducted by persons and firms certified by HUD as detailed at 81 FR 90632.

Finally, Athens County will also adhere to the International Energy Conservation Code requirements adopted by the State of Ohio's Residential Code of Ohio for all New Construction - Habitat for Humanity projects.

Thank you for the opportunity to provide badly needed affordable housing services to the residents of Athens County.

Sincerely,

/s/ Lenny Eliason

President

(Copied to page 438).

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

**MARK SNIDER - CO INSURANCE**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to make no change to the County and Employee percentage contribution for 2021 and set as discussed, with the \$250 Deductible plan for General Fund Employees.

Athens County Rate Renewal Acceptance for 2021

200 Plan

Tier	Medical – High Option	Rx Union	Total Union
EE	\$ 734.30	\$ 197.19	\$ 931.49
EE + FAM	\$ 1,942.35	\$ 519.79	\$ 2,462.14

250F Plan

Tier	Medical – High Option	Rx Non-Union	Total Non-Union
EE	\$ 717.09	\$ 185.75	\$ 902.84
EE + FAM	\$ 1,896.83	\$ 489.52	\$ 2,386.35

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

**COUNTY ENGINEER JEFF MAIDEN**

Mr. Maiden discussed the following items:

- 1) Update on Zayo Utility Project - He requested drawings from Zayo on the 10 townships impacted and will deliver to them along with discussions with the Townships. He has not received a response from them (Zayo) recently regarding the culverts.
- (2) Radford Road and the US 50 Sewer Project - He will take a look at the project and contact Gary Silcott, Stantec, regarding the closing of the road during construction and possibly moving it slightly out of the roadway, in order to save money on the project.
- (3) 2020 Health Insurance - He is working on the contract with the Union and negotiations. He will send information to Mr. Eliason to review.
- (4) Request for COVID related purchases/ reimbursements- 2020 - He has been looking at the MARCS system. Mr. Eliason will send him the contact information for the State to answer his questions about eligibility.

**COSI - STEVEN WHITE, ESQ.; ALLIE GREWE - PRESENTATION**

Representatives from COSI presented and discussed a possible COSI partnership with Athens County regarding a COSI Distance Learning and Digital Initiative called COSI Connects Learning Lunchbox. The Commissioners will review and send information to the Townships as well. In recognition that education is the great equalizer, the Center of Science and Industry (COSI) has initiated bold new partnerships to address distance learning in communities throughout Ohio. Recently, COSI launched an Athens County distance learning event which impacted hundreds of residents. Athens residents requested COSI to deliver even more services, and COSI seeks to further serve the county. The COSI and Athens County Distance Learning Initiative will utilize COSI Connects to provide critical educational content to Athens County classrooms. We invite the Athens County Commissioners to collaborate with us as we use COSI Connects to engage, inspire, and transform lives and communities through partnership and science learning.

COSI Connects - Learning Lunch boxes Kits & Science Snacks Kits:

In collaboration with the Athens County Commissioners, COSI will deliver 4,000 COSI Connects "Learning Lunchboxes" (physical STEM kits with hands-on science activities) and 1,000 "Science Snacks" (kits with 1 science activity) to the 14 townships across Athens County, prompting science literacy through hands-on distance learning. These physical kits will center on the themes of water, nature, and space. The COSI Connects "Learning Lunchboxes" will also feature digital literacy challenges and info graphics for youth. This gamification of digital literacy will engage youth in an unprecedented way to support digital learning.

**AMENDED CERTIFICATE**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins acknowledging receipt of the Amended Certificate, dated September 22, 2020 prepared by Jill Thompson, Athens County Auditor.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

**SHERIFF / 317 BOARD ODPTT MOU**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving and authorizing the Sheriff to enter into an MOU between Athens-Hocking - Vinton 317 Board and the Athens County Sheriff's Office for the Athens County Overdose Prevention and Treatment Team (ODPTT) Term: July 1, 2020 through June 30, 2021. Payment: The maximum dollar amount to be paid by Board pursuant to this MOU shall not exceed \$28,000.00. Copy on file in Commissioners Office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

**COMMON PLEAS - USE OF COUNTY VAN**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to authorize the use of the County van for recently hired Common Pleas grant funded employee, Jenn Eskey, to be the Veterans Court and Criminal Court Compliance Officer, who from time to time will need to pick up

individuals for Court. He will coordinate with the Board of Elections, who will have priority use during Election time.  
The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

#### RECORDS CENTER TEMPORARY EMPLOYMENT

A motion was made by Mr. Chmiel and seconded by Mr. Adkins authorizing the temporary hiring of up to two (2) employees, up to 40 hours a week at \$10 hour, for a two week period.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

#### PERSONNEL POLICY MANUAL: XXXVI SICK LEAVE DONATION POLICY - Page 59

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the following Donation of Sick Leave Policy, the Clerk will work with the Auditor to finalize and add to the Employee Policy Manual:

##### I. SCOPE

This policy applies to all employees under the appointing authority of the Board of Athens County Commissioners unless covered under a similar program through a collective bargaining agreement.

##### II. PURPOSE

The Leave Donation Program is to allow employees to voluntarily provide assistance to eligible co-workers who are in need of paid leave due to a serious illness or injury involving the co-worker or a member of his/her immediate family.

##### III. POLICY

As permitted by Ohio Revised Code 124.391, the Board of Athens County Commissioners will allow eligible employees to donate accrued but unused sick leave, on a limited basis to another eligible employee who has a qualifying serious injury or illness, or who has a covered family member who has a serious injury or illness, as defined below.

##### IV. PROCEDURE

##### A. Eligible Employees

In order to DONATE sick leave, an employee must have a balance of at least 120 hours of sick leave after deducting the total donated hours.

In order to RECEIVE donated leave, an employee must:

1. have completed his/her initial probationary period, and
2. have a qualifying serious illness or injury, or have an immediate family member who has such, and
3. have no available leave time (sick, vacation, compensatory or personal), and
4. not be receiving workers' comp or PERS disability, and
5. not have active discipline in their personnel file related to excessive use of sick leave, abuse of sick leave, unauthorized absence, or pattern use of sick leave.

##### B. Qualifying Illnesses and Injuries

Leave may be donated for each serious illness or injury involving the employee or a member of his/her immediate family that requires hospitalization and/or an absence from work.

For purposes of this policy, "immediate family" is defined as the employee's spouse, children [biological, step, adopted or foster], parents, grandparents, siblings, or a legal guardian or other person who stands in place of a parent (in loco parentis).

Normal pregnancy and child care are not considered to be a serious illness or injury for the purposes of this policy.

Eligibility for Family & Medical Leave (FMLA) is a separate matter and does not guarantee that an individual will be eligible to receive donated leave.

##### C. Requesting, Receiving & Using Donated Leave

Eligible employees requesting donated leave will complete the attached application and return it along with appropriate medical certification to the Athens County Auditor's office, his/her designee shall review the request to ensure that the employee is eligible. With the written permission of the employee, approved requests shall then be communicated to all co-workers.

An eligible employee may receive a maximum of 1,040 hours of donated leave, per each specific approved and covered incident.

Employees using donated leave shall be considered to be in an active pay status and shall accrue sick and vacation leave and be entitled to any benefits to which they would otherwise receive. Any sick and vacation leave that is accrued must be used in the following pay period before donated leave can be used. Donated leave shall never be converted into a cash benefit; it shall only be used to cover the eligible work hours that the affected employee would have regularly been scheduled to work each week. Employees who use donated leave will have those hours counted as absences for the purposes of determining eligibility for attendance-related bonuses, if applicable, unless the leave is covered under FMLA.

##### D. Donating Leave

Participation in this program is strictly voluntary. No employee is to be directly solicited to donate leave, nor shall any employee be forced to donate.

An employee may donate sick leave only if he/she will still have a balance of at least 120 hours after the donated hours are deducted.

Employees wishing to donate leave must complete and return the "Leave Donation Form1" to Athens County Auditor's office who will date stamp each form in the order it is received. Once the appropriate balances have been determined, the donated leave shall be used in the order in which it was donated.

Any donated but unused leave shall be returned to the donor.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

#### TRAVEL

A motion was made by Mr. Chmiel and seconded by Mr. Adkins approving the following Travel:

Treas. Ric Wasserman - Meigs Co. Landbank Mtg. - Oct. 29 - Meigs Co. Courthouse  
Land Bank Assoc. Business - Oct. 1 - Gallia Co. Courthouse

WDB Dir. Laurie McKnight - Local 557 JATC Portsmouth - Oct. 5 - Video for apprenticeship week

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

#### US50 SEWER - Atty. Frank Lavelle; Rich Kasler W&S Supt.; Gary Silcott, Stantec

Mr. Lavelle stated that the City of Athens is not prepared to sign the Addendum just yet, he will keep the Commissioners posted on this.

He spoke with USDA, Teresa Ulman yesterday, the project will go to the National Office today. Mr. Silcott has been in contact with USDA as well, providing requested information. Mr. Lavelle will get on the agenda next week to discuss further updates.

Discussion regarding possible Radford Road Road closures. Mr. Silcott will get in touch with Engineer Jeff Maiden to discuss this further.

**EXECUTIVE SESSION - W&S Hiring Issue**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to enter into executive session at 11:37 with W&S Supt. Rich Kasler to discuss the hiring of a public employee.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

**RETURN TO REGULAR SESSION**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to return to regular session at 11:53.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.

~ No Action at this time.

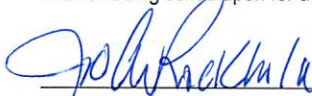
**ACWSD - LIFT STATION VANDALIZED**

Mr. Kasler updated the Commissioners on the Hartman Road Lift station #2, pumping control equipment that has been vandalized. He inquired about putting cameras on the premises. The Clerk will contact Freedomlinx to see about having cameras installed. It will be turned into the County's Insurance.

**ADJOURN**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to adjourn the above meeting.

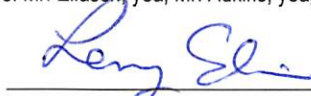
The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Adkins, yea; Mr. Chmiel, yea.



JoAnn Rockhold, Clerk



Julie Brooks, Assistant Clerk



Lenny Eliason, President



Chris Chmiel, Vice-President



Charlie Adkins



Receipts for this fund will be coming from: HB 481 CARES Act

P.

\* END OF REPORT - Generated by JoAnn Rockhold \*

Record Number	Year	Per	Journal Date	Class	Description	Total Increase	Total Decrease	Workflow Status	P
48773eck3d	2020	08	536 08/20/2020	48773eck3d	Salary	200,000.00	0.00	Hold	
2020	08	09	09/17/2020	48773eck3d	Approp	0.00	0.00	Hold	
2020	09	09	09/24/2020	48773eck3d	Approp	0.00	0.00	Hold	
2020	09	10	10/07/2020	48773eck3d	Trans/July	2,500.00	0.00	Pending Approval	
2020	09	10	09/21/2020	48773eck3d	Trans/July	2,500.00	900.00	Pending Approval	
2020	09	11	09/21/2020	48773eck3d	Trans/July	7,000.00	0.00	Unbalanced	
2020	09	11	09/21/2020	48773eck3d	Trans/July	7,000.00	0.00	Pending Approval	
2020	09	12	09/21/2020	48773eck3d	Trans/July	3,000.00	0.00	Pending Approval	
2020	09	12	09/21/2020	48773eck3d	Trans/July	3,000.00	0.00	Pending Approval	
2020	09	12	09/21/2020	48773eck3d	Trans/July	10,000.00	0.00	Pending Approval	
2020	09	12	09/21/2020	48773eck3d	Trans/July	4,500.00	0.00	Pending Approval	



State of Ohio Development Services Agency  
Office of Community Development

REQUEST FOR RELEASE OF FUNDS (RRFP) AND CERTIFICATION  
FOR FEDERALLY FUNDED STATE PROJECTS

Pursuant to Section 101.19 of Title 1, Housing and Community Development Act of 1974, as amended, Section 385 of the Clean Water Act, National  
Antidiscrimination Act (HACA), as amended, and/or Title IV of the Small Business Investment Act, as amended

Part 1: General Information

1. CEO Name, Responsible Entity Name, and Mailing Address:  Athens County Commissioner's 113 South Court St. Athens, Ohio 45701	2. Administrative Project Name and Address:  Natural Science CD Coordinator Hocking River Park Community Action P.O. Box 22071 Columbus, OH 43212	Mail Form to:  Ohio Department Services Agency Office of Community Development Environmental Specialist P.O. Box 1001 Columbus, Ohio 43216-1001
Project: (740) 592-3119 Fax: (740) 594-8310	Project: (740) 767-4950 Fax: (740) 767-2301	Project: (614) 466-2385

Part 2: Listing Of Projects Requested For Release Of Funds

List the Activity, Project, and Grant below for which you are requesting the release of funds and removal of environmental grant conditions governing the use of the federal dollars:

Grant Agreement No.	Name of Project and Activity (Include in Grant Attachment A)	Activity (Describe the Activity Budgeted for Each Activity)	Let the Activity Location, as Designated in the Grant Agreement	Describe the Entire (Applicable) Project	Level of Environmental Funding CE (Categorical Exclusion) EA (Environmental Assessment)
B-X-15-146-1	Village of Chancery Zoned Facility Improvements	2	\$369,100	Village of Chancery  The outcome of this activity will be the successful replacement of the existing 1,200 square foot building on the Village of Chancery.	Categorical Exclusion

Part 3: CEO Environmental Certification

With reference to the Project's checklist on this release of funds, I, the undersigned chief executive officer and certifying officer of the responsible entity, CERTIFY THAT: (Items 1, 2, 3, 4, and 5 below require additional action.)

- The responsible entity has fully carried out its responsibilities for environmental review, decision making, and action pertaining to the projects listed herein.
- The responsible entity has complied with the National Environmental Policy Act of 1969, as amended, and the environmental procedures, permit requirements, and regulatory obligations of the laws cited in 34 CFR 58.5, 34 CFR 58.6, and applicable State and local laws.
- After considering the type and degree of environmental effects identified by the environmental review completed for the proposed project described herein, I have found that the proposed (CHECK ONE) : ☒ DID ☐ DID NOT involve the preparation and dissemination of an ENVIRONMENTAL IMPACT STATEMENT.
- The responsible entity has, prior to submitting this request for the release of funds and certification, published, in the manner prescribed by 34 CFR 58.43, a notice to the public in accordance with 34 CFR 58.20 and as endorsed by the attorney (copy: STABLE COPIES OF NEWSPAPER NOTICES HERE (e.g., MORGAN, Combined Media, Reynolds/Weekend Notices))
- The tables for all applicable and regulatory time periods for review, comment, or other action are in compliance with the procedures and requirements of 34 CFR Part 58. The following provides a summary of critical dates:

Categorically Excluded Projects (CE)	Publication Date	Last Date of Local Comment Period	Date Certification Signed and Submitted	Estimated Last Date of State Objection Period	Type of Other Notices And Date Published
	September 10 <sup>th</sup> , 2020	September 17 <sup>th</sup> , 2020	September 22 <sup>nd</sup> , 2020	October 17 <sup>th</sup> , 2020	Flood Plain Notice #1 - 4/12/20 Flood Plain Notice #2 - 5/12/20

Environmental Assessment Projects (EA)	Publication Date	Last Date of Local Comment Period	Date Certification Signed and Submitted	Estimated Last Date of State Objection Period	Type of Other Notices And Date Published
	N/A	N/A	N/A	N/A	N/A

- I am authorized to act in accordance with the status or federal official under the National Environmental Policy Act of 1969, as amended, and each provision of law designating in the 34 CFR 58.5 list of NEPA-related activities regarding the provisions of these laws apply to the State's responsibilities for environmental review, decision-making, and action that have been assumed by the responsible entity.
- By so certifying, I have assumed the responsibilities for the conduct of environmental review, decision-making, and action regarding environmental issues, preparation of a draft, final, and supplemental environmental impact statements, and legal or cooperating agency responsibility for preparation of such statements on behalf of state or federal agencies, including HUD and the State of Ohio, when these agencies consent to such assessments.
- I am authorized to act in accordance with the responsible entity and personally, the jurisdiction of the federal courts for the enforcement of all these responsibilities, in my capacity as certifying officer of the responsible entity.

Type or Print Name of CEO	Signature	Title	Date
Larry Eblum		President, Athens County Board of Commissioners	9/21/20

**WARNING:** Section 1001.2 Title 15 of the United States Code and the Criminal Procedure Code apply to this certification. Title 18 provides, among other things, that whoever knowingly makes or uses a document or writing containing any false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than \$10,000 or imprisoned not more than 5 years or both.

# Athens County Commissioners



Charlie Adkins  
cadkins@athensoh.org  
Chris Chmiel  
echmiel@athensoh.org  
Lenny Eliason, MPA  
leliason@athensoh.org

15 South Court St.  
Athens, Ohio 45701  
(740) 592-3219  
Visit us at our website:  
co.athensoh.org

JoAnn Rockhold  
Clerk/Admin. Assistant  
jsikorski@athensoh.org  
Telephone (740) 592-3292  
Fax (740) 594-8010

September 22, 2020

Dear Barbara Richards

Thank you for the September 15<sup>th</sup>, 2020 email communication regarding the PY 2020 Community Housing Impact & Preservation program.

The Athens County Commissioners hereby confirm they understand all contractors, specialty trade contractors and subcontractors must have an EPA Lead Renovators, Repair and Painting certification as required by the RRP Rule and the State of Ohio RRS 7.5. and understand that contractors will be reviewed during monitoring and failure to comply may result in a serious finding considered during performance reviews of future applications for funding from Development.

Fair Housing information and Fair Housing contact information is listed on the Athens County website at these two locations:

[http://cms.revize.com/revize/athenscounty/Fair%20Housing%20Brochure Complaint form.pdf](http://cms.revize.com/revize/athenscounty/Fair%20Housing%20Brochure%20Complaint%20form.pdf)

as well as:

[http://www.co.athensoh.org/residents/contact\\_info.php](http://www.co.athensoh.org/residents/contact_info.php)

Or more simply, the information can be found by going to the Athens County website:

<http://www.co.athensoh.org/> and clicking on the "Residents" tab.

Athens County will assure that all homebuyer counseling will be conducted by persons and firms certified by HUD as detailed at 81 FR 90632.

Finally, Athens County will also adhere to the International Energy Conservation Code requirements adopted by the State of Ohio's Residential Code of Ohio for all New Construction - Habitat for Humanity projects.

Thank you for the opportunity to provide badly needed affordable housing services to the residents of Athens County.

Sincerely,

Lenny Eliason  
President

