

FRANKFORT CITY-COUNTY AIRPORT AUTHORITY

September 24, 2020
Frankfort Dow Memorial Field
Frankfort, Michigan 49635

1. **Call to Order:** The meeting was called to order at 7:00 p.m. by Chairman, Coury Carland.

Members Present: Coury Carland, Brooke Popp, Joey Dobrzynski, Ken Laurence, Eric Pekrul, Dave VanHammen

Members Absent: Tammy May

Others Present: Dick Bayer, Stephanie Green, Mary Goethals

Others Absent: Michelle Thompson

2. **Approval of Meeting Agenda:** Motion by Popp, supported by Laurence, to approved amended agenda to include addition of 9.2 Bylaws under Old Business and 10.2 Amendment I under New Business, approved unanimously.

3. **Approval of Minutes:** Motion by Dobrzynski, supported by Popp, to approve the minutes as corrected to delete a section of line 2 in paragraph 2 under Pines Appraisal concerning clearing of trees, approved unanimously.

4. **Public Input:** None.

5. **Correspondence:** A complaint was received through member Popp concerning perceived unsafe take off practices witnessed. The issue was discussed, and a reply will be sent.

6. **Financial Reports:**

6.1 **Balance Sheet:** On behalf of the treasurer, Brooke Popp presented the Balance Sheet as of August 31, 2020 showing Checking and Savings balance of \$18,517.51. It was noted that we have received the previously discussed \$20,000 issued to the City.

6.2 **Check Detail:** The submitted report of checks drawn for August reflected no EFT's and checks #3227 through #3235 totalling \$39,681.81. Motion by Popp, supported by Laurence to approve the reports as submitted; however, there was confusion concerning the reports submitted, and the motion was withdrawn. Approval of the reports was postponed until the October meeting.

7. **Airport Administrator Report:** Dick Bayer presented the report of activity dated September 24, 2020 with no specific comments or concerns noted.

8. **Advisory Committees:**

8.1 **Finance Committee:** No report.

8.2 **Technical and Operations Committee:** No report.

9. **Old Business:**

9.1 **Prein & Newhof:** Stephanie Green reported that an appraisal of the Pines properties to be Conducted this week. She further reported that we are awaiting a final judges order for final action concerning the VanMeter property.

Discussion held regarding acquisition or avigation easement of land parcels adjacent to the VanMeter property now in foreclosure, will investigate availability and prices and report at the October meeting.

9.2 **Bylaws:** Postponed until October meeting.

10. **New Business:**

10.1 **Private Lease Agreements:** It was reported that two long term leases are up this year and that Changes to the existing lease agreement and pricing are needed. Will review the 1990 Whitman lease and prepare a new lease based on current competitive pricing.

10.2 **Amendment I:** Postponed until October meeting.

11. **Public Input:** None.

12. **FCCAA Member Comments:** None.

13. **Next Meeting:** October 22, 2020

14. **Adjournment:** The meeting was adjourned at 8:05 p.m. by Coury Carland.

Respectfully submitted,

Mary A. Goethals
Recording Secretary