

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671

www.benzieco.gov

MEETING AGENDA

April 9, 2024

Frank F. Walterhouse Board Room, Governmental Center, Beulah, Michigan

Join Meeting

Please click the link below to join the webinar:

www.youtube.com/@BenzieCounty

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

9:00 a.m.

CALL TO ORDER

ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PROCLAMATIONS: Animal Control Week and Telecommunication Week.

APPROVAL and/or CORRECTION OF MINUTES – 3/12/24

PUBLIC COMMENT

CLOSED SESSION

ELECTED OFFICIALS & DEPT HEAD UPDATES

FINANCE – Approval of Bills

OLD BUSINESS

- A) Consider approving budget amendment for one additional Corrections Officer in the 23/24 fiscal year.
- B) Discussion regarding early childhood funding from ARPA for both schools and community organizations.

NEW BUSINESS

- A) Consider declaring Dodge Journey surplus and authorize its sale.
- B) Consider approval of reclassification results for Register of Deeds.
- C) Consider approval of reclassification results for the Treasurer's Office.
- D) Consider authorizing an elevator upgrade project.
- E) Consider approving the replacement of two roof top units.
- F) Consider approval of Step 3 Grievance.
- G) Accept Equalization Report.
- H) Consider approving a grant application for gym equipment.
- I) Consider declaring three Dispatch radios surplus and authorize sale.
- J) Consider approving a radio purchase request for Dispatch.
- K) Consider approving renewal request for the \$3.00 surcharge for 911.
- L) Discussion regarding Commissioner reports.
- M) Approve the Remonumentation Contract
- N) Approve fencing for Animal Control
- O) Approval of Spicer Agreement for Crystal Lake Outlet Project

P) Consider approving additional request for Opioid Funding
COMMITTEE APPOINTMENTS – Betsie Valley Trail; Benzie Transportation
Authority; and Tax Advisory Committee.

COUNTY ADMINISTRATOR'S REPORT – Katie Zeits

PRESENTATIONS:

9:30 a.m.

Ed Hoogterp - Updates regarding Point Betsie and changes from EGLE.

Brenna Dilts - Centra Wellness Annual Report

PRESENTATION OF CORRESPONDENCE

PUBLIC COMMENT

COMMISSIONERS COMMENTS

ADJOURNMENT

Times Subject to Change

PUBLIC COMMENT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of “Benzie County Board Rules (section 7.3)” which provides for public comment during their meetings. It continually strives to receive comment from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Comment. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame. The Board will not be accepting public comment via zoom/online.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an “Comment” option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Comment is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county, and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District	I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District	II - Art Jeannot (Almira Twp West of N. Reynolds Road, Platte Twp, Lake Twp East of Sutter Rd, and Inland Twp section 1-6, section 7 lying west of Maple City Hwy, north of US-31)	231-920-5028
District	III – Karen Cunningham (Crystal Lake, Frankfort and Lake Twp, at Sutter Road going West)	231-822-4067
District	IV – Rhonda Nye (Benzonia Twp, except for sections 31, 36 and 35 East of Case Road).....	231-510-8804
District	V – Tim Markey (Homestead and Benzonia Twp sections 31, 36 and 35 West of Case Road).....	231-822-4066
District	VI - Evan Warsecke (Colfax, Inland except sections 1-6, section 7 lying west of Maple City Hwy and North of US-31).....	231-822-4065
District	VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon)	231-651-0647

January 3, 2024



Animal Care and Control Appreciation Week **April 14-20, 2024**

Each year the National Animal Care and Control Association celebrates Animal Care and Control Appreciation Week during the second full week of April.

During this same week, various federal, state, and local government officials throughout the country take this time to recognize, thank and commend all Animal Control Officers and their staff for the dedicated service they provide to the citizens, public safety, and domestic animals and livestock across the nation.

Every day, our Benzie County Animal Control Officer and kennel staff put themselves in potentially dangerous situations to protect the health and welfare of all kinds of animals and the public.

Animal Control provides the essential functions of enforcing State Laws pertaining to animal care, along with County Animal Regulations, and protecting the public from diseases such as rabies, and educating the public on the proper care of our community's pets.

Benzie County recognizes and commends the Animal Control staff who answer calls for assistance, capture roaming and potentially dangerous animals, rescue animals, investigate reports of animal abuse, educate pet owners about responsible care, and mediate disputes between neighbors regarding pets.

I, Bob Roelofs, Board of Commissioners Chair of Benzie County, do hereby give this tribute to Benzie County Animal Control in celebration of Animal Care and Control Appreciation Week, April 14-20, 2024, and I call upon all government officials, parents, teachers, school administrators, caregivers, businesses leaders, non-profit organizations, and the people of Benzie County to observe this week and thank their local animal control officer and kennel staff for their service to our community.

Dated this 9th day of April 2024.



Bob Roelofs, Board Chair



Tribute to Benzie County Central Dispatch

April 14-20, 2024

9-1-1 is nationally recognized as the number to call in an emergency to receive immediate help from police, fire, emergency medical services, or other appropriate emergency response entities, and in Benzie County it is no different. In an emergency, the Benzie County community depends on 9-1-1.

9-1-1 was designated by Congress as the national emergency call number under the Wireless Communications and Public Safety Act of 1999 (Public Law 106-81); and the ENHANCE 911 Act of 2004 (Public Law 108-494) established enhanced 9-1-1 as a high national priority as part of our Nation's homeland security and public safety.

Each day, Benzie County Central Dispatchers join more than half a million public safety dispatchers to answer desperate calls for help, responding with services that save the lives and property of American citizens in need of assistance.

These dedicated men and women are more than anonymous voices on the telephone line. They are our neighbors who are trained to swiftly coordinate response to emergency calls. They are also support for public safety officials of all levels who use telecommunications for everything from drug interdiction to protecting homes and property.

We rely on their knowledge and professionalism as they make critical decisions, obtain information, and quickly dispatch needed aid. Benzie County's Central Dispatchers serve our citizens daily in countless ways. The work of these "unseen first responders" is invaluable in emergency situations, and each of these dedicated men and women deserves our heartfelt appreciation.

Americans place their trust in these individuals, not just this week, but every day of the year. The week of April 14, 2024 is a time for a grateful community to show its appreciation and to recognize that our health, safety, and well-being are often dependent on the commitment and steadfast devotion of our Benzie County Central Dispatchers.

I, Bob Roelofs, Board of Commissioners Chair of Benzie County, do hereby give this tribute to Benzie County Central Dispatch in celebration of Telecommunications week, April 14-20, 2024, and I call upon all government officials, parents, teachers, school administrators, caregivers, businesses leaders, non-profit organizations, and the people of Benzie County to observe this week and thank their local dispatchers for their service to our community.

Dated this 9th day of April 2024.



Bob Roelofs, Board Chair

THE BENZIE COUNTY BOARD OF COMMISSIONERS
March 12, 2024

The Benzie County Board of Commissioners met in a regular session on Tuesday, March 12, 2024, in the Frank Walterhouse Board of Commissioners Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs.

Present were: Commissioners Cunningham, Markey, Nye, Roelofs, Sauer and Warsecke
Excused: Commissioner Jeannot

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

Agenda:

Motion by Nye, seconded by Warsecke, to approve the agenda as amended, adding Item M – approval of Fitness Center Rules and Wavier and Release form, and reinstate Item B – Consider adopting Senior Services Millage Resolution, both under New Business. Ayes: Cunningham, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Jeannot Motion carried.

Minutes:

Motion by Markey, seconded by Cunningham, to approve the regular session minutes of February 27, 2024, as presented. Ayes: Cunningham, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Jeannot Motion carried.

Motion by Sauer, seconded by Cunningham, to approve the closed session minutes of February 27, 2024, as presented. Ayes: Cunningham, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Jeannot Motion carried.

9:03 a.m. Public Comment - None

COMMISSIONERS COMMENTS:

Commissioner Nye reported that at the Benzie Central High School meeting last night it was stated that the sale to Benzie Water and Aquatic Center (BWAC) was approved.

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Sheriff Rosa stated that his Administrative Assistant has transferred to the County Treasurer's office. He wants to thank Kelly Long, County Treasurer, for allowing Suzi Mills to continue to come up and assist their office while they are in the process of hiring an Administrative Assistant. The position has been posted and they have conducted interviews.

Brianne Lindsay, Equalization Director provided a written report.

Jesse Zylstra, Solid Waste and Recycling Coordinator provided a written report.

FINANCE

Bills: Motion by Warsecke, seconded by Cunningham, to approve payment of the bills from February 23, 2024, through March 7, 2024, in the amount of \$594,598.01, as presented. Roll call. Ayes: Cunningham, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Jeannot Motion carried.

COMMISSIONERS

Page 2 of 6

March 12, 2024

OLD BUSINESS

- A. Consider adopting Jail Operation Millage Resolution for August 2024 ballot: Motion by Markey, seconded by Warsecke, that the 2024-009 Resolution Authorizing Millage Election for Benzie County Jail Operations Millage Proposal and Certifying Ballot Language, be adopted, placing ballot language on the August 6, 2024, election. Roll call. Ayes: Cunningham, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Jeannot Motion carried.

NEW BUSINESS:

- A. Consider approving various Recycling Site Lease Agreements: Motion by Warsecke, seconded by Cunningham, that the Board of Commissioners approves the site lease agreements for the seven recycling sites in Benzie County, as presented, for a period of two years and authorizes the Chair to sign. Roll call. Ayes: Cunningham, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Jeannot Motion carried.
- B. Consider adopting Senior Services Millage Resolution: Doug Durand, Benzie Senior Resource Director was present and provided a presentation regarding the request to renew the millage with an increase from .85 mills to the maximum allowed of 1 mill, for the November 2024 ballot. Heidi Gustine, Area Agency on Aging was present in support of the request. It was the consensus of the Board of Commissioners that this request would be approved at 1 mill. Katie Zeits, County Administrator will prepare a resolution for the ballot language for the next meeting.
- C. Consider adopting the policy regarding Financial Hardship: Motion by Cunningham, seconded by Nye, that the Board of Commissioners approves the One-Year Financial Hardship Deferral from Foreclosure Policy dated March 6, 2024, and rescinds all previously adopted policies. Roll call. Ayes: Cunningham, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Jeannot Motion carried.
- D. Consider establishing an ad hoc interview committee for the Tax Advisory Committee: Motion by Sauer, seconded by Cunningham, that the Board of Commissioners establish an ad hoc interview committee to make recommendation regarding one position on the Tax Advisory Committee and that the Chair, Commissioner Sauer, Commissioner Cunningham, and the Administrator serve on such committee. Roll call. Ayes: Cunningham, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Jeannot Motion carried. Commissioner Nye recommends that Commissioner Jeannot be the Chairperson designee, that sits on the Tax Advisory Committee. Commissioner Sauer would like to see Commissioner Jeannot be that Chairperson designee. Commissioner Roelofs would like to see the County Administrator Katie Zeits be the Chairperson designee. If a commissioner who is not on the committee wishes to attend the interviews, they must sit in the audience as a public individual and not participate in the discussion or decision process.
- E. Consider establishing an ad hoc interview committee to move through the process of Administrator evaluation: Motion by Markey, seconded by Nye, that the Board of Commissioners establish an ad hoc committee to discuss and move forward with the process of evaluation of the Benzie County Administrator, and that the Chair, Commissioner Jeannot,

COMMISSIONERS

Page 3 of 6

March 12, 2024

Commissioner Markey, and the Administrator serve on such committee. Roll call. Ayes: Cunningham, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Jeannot Motion carried.

Commissioner Nye and Commissioner Markey volunteered Commissioner Jeannot on this committee.

- F. Consider approving an employee assistance program to support staff: Lauren Harris, Advanced Benefit Group was present to answer any questions. Motion by Nye, seconded by Markey, that the Board of Commissioners accepts the proposal from ALLONE Health for EAP Mental Health Session at an annual rate of \$3,450. Roll call. Ayes: Cunningham, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Jeannot Motion carried.
- G. Consider renewing the Interlocal Agreement with Grand Traverse County for inmate housing: Sheriff Rosa was present to answer any questions. Motion by Warsecke, seconded by Markey, that the Board of Commissioners approves the two-year renewal agreement with Grand Traverse County for housing Grand Traverse County inmates, agreement subject to approval as to its form by legal counsel and authorizes the Chair to sign. Roll call. Ayes: Cunningham, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Jeannot Motion carried.

10:33 a.m. Break

10:42 a.m. Reconvene

- H. Consider authorizing a budget for a contracted IT person: Motion by Cunningham, seconded by Markey, that the Board of Commissioners commits \$70,000 to contracting with a mid-level IT individual to serve Benzie County, with the contract approval to be at a later date, with funds available in all fund's technology department lines and General Fund contingency. Roll call. Ayes: Cunningham, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Jeannot Motion carried.
- I. Consider approving reclassification results for the Clerk's Office: Jackie Palfey, Human Resources, was present to answer any questions. Motion by Markey, seconded by Cunningham, that the Board of Commissioners approves the wage increases for the above-listed position with the County Administrator to complete the Budget Adjustment of \$6,879.58 from contingency to the corresponding wage line with the wage increases to take effect on March 17, 2024, with no step increases to occur until the 24/25 fiscal year on each of the employee's anniversary. Roll call. Ayes: Cunningham, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Jeannot Motion carried.
- J. Consider authorizing the County Administrator and Solid Waste Coordinator to work with adjacent counties on the Materials Management Plan: Motion by Cunningham, seconded by Sauer, that the Board of Commissioners authorizes the County Administrator and the Solid Waste and Recycling Coordinator to discuss regionalization with counties adjacent to Benzie County and to prepare a recommendation for the Board related to regionalization. Roll call. Ayes: Cunningham, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Jeannot Motion carried.

COMMISSIONERS

Page 4 of 6

March 12, 2024

- K. Consider adopting a resolution amending the PACE district and plan to align with amended state law: Motion by Warsecke, seconded by Cunningham, that the Board of Commissioners adopts Resolution 2024-010, a resolution amending resolution 2023-012, approving the establishment of a Property Assessed Clean Energy Program. Roll call. Ayes: Cunningham, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Jeannot Motion carried.
- L. Consider approving the Tribal Council Allocation of 2% fund application for the ARES/RACES: Rebecca Hubers, Emergency Management was present to answer any questions. Motion by Markey, seconded by Cunningham, that the Board of Commissioners approves the grant application for Tribal Council Allocation of 2% funding on behalf of Amateur Radio Emergency Services/Radio Amateur Civil Emergency Services group and authorizes the Chair to sign. Roll call. Ayes: Cunningham, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Jeannot Motion carried.
- M. Accepting Fitness Center Rules and Fitness Center Waiver and Release form: Sheriff Rosa, Cory Ellis, Jackie Palfey, and Rebecca Hubers provided input. Motion by Warsecke, seconded by Nye to adopt the Fitness Center Waiver and Release form as presented. Roll call. Ayes: Cunningham, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Jeannot Motion carried.

Motion by Warsecke, seconded by Sauer, that the Fitness Center Rules be amended, changing it to a Benzie County Employee only gym, and direct the County Administrator to establish a gym committee with representative from county employees and Commissioner Warsecke, to make recommendations regarding changes to the rules within six months. Roll call. Ayes: Cunningham, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Jeannot Motion carried.

Commissioner Roelofs would like the Fitness Center Waiver and Rules to be in a resolution.

COUNTY ADMINISTRATOR'S REPORT – Katie Zeits, stated that everything has been covered in the meeting.

PRESENTATION OF CORRESPONDENCE

- Benzie Transportation Authority – December 2023 Income Statement
- Benzie Transportation Authority – January 2024 Income Statement
- Benzie-Leelanau Health Department January 24, 2024, minutes
- Benzie-Leelanau Health Department February 28, 2024, agenda
- Washtenaw County Resolution 24-027 banning plastic bags.
- Washtenaw County Resolution 24-028 supporting statewide water affordability.
- Washtenaw County Resolution 24-047 supporting the protect my kids bill package.

11:47 a.m. Public Comment

Annie Browning, Village of Beulah, stated that the lack of housing is a concern to her. The Village of Beulah is planning and envisioning what our future is. Affordable housing is very important. Great that you are hiring an IT person on site. The Village of Beulah had their first ZBA meeting in 28 years.

COMMISSIONERS

Page 5 of 6

March 12, 2024

11:51 a.m. Public Comment closed.

It was a consensus of the Board that the Study Session meeting will be moved up to 12:30 p.m. today. Commissioner Roelofs stated that he may not be here this afternoon.

Motion by Warsecke, seconded by Markey, to adjourn at 11:53 a.m. Ayes: Cunningham, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Exc: Jeannot Motion carried.

Bob Roelofs, Chair

Tammy Bowers, Benzie County Clerk

INDEX

1. Approve the agenda as amended, adding Item M – approval of Fitness Center Rules and Wavier and Release form, and reinstate Item B – Consider adopting Senior Services Millage Resolution, both under New Business.
2. Approve the regular session minutes of February 27, 2024, as presented.
3. Approve the closed session minutes of February 27, 2024, as presented.
4. Approve payment of the bills from February 23, 2024, through March 7, 2024, in the amount of \$594,598.01, as presented.
5. The 2024-009 Resolution Authorizing Millage Election for Benzie County Jail Operations Millage Proposal and Certifying Ballot Language, be adopted, placing ballot language on the August 6, 2024, election.
6. Approve the site lease agreements for the seven recycling sites in Benzie County, as presented, for a period of two years and authorize the Chair to sign.
7. Approve the One-Year Financial Hardship Deferral from Foreclosure Policy dated March 6, 2024, and rescind all previously adopted policies.
8. Establish an ad hoc interview committee to make recommendation regarding one position on the Tax Advisory Committee and that the Chair, Commissioner Sauer, Commissioner Cunningham, and the Administrator serve on such committee.
9. Establish an ad hoc committee to discuss and move forward with the process of evaluation of the Benzie County Administrator, and that the Chair, Commissioner Jeannot, Commissioner Markey, and the Administrator serve on such committee.
10. Accept the proposal from ALLONE Health for EAP Mental Health Session at an annual rate of \$3,450.
11. Approve the two-year renewal agreement with Grand Traverse County for housing Grand Traverse County inmates, agreement subject to approval as to its form by legal counsel and authorize the Chair to sign.
12. Commit \$70,000 to contracting with a mid-level IT individual to serve Benzie County, with the contract approval to be at a later date, with funds available in all fund's technology department lines and General Fund contingency.
13. Approve the wage increases for the above-listed position with the County Administrator to complete the Budget Adjustment of \$6,879.58 from contingency to the corresponding wage line with the wage increases to take effect on March 17, 2024, with no step increases to occur until the 24/25 fiscal year on each of the employee's anniversary.

COMMISSIONERS

Page 6 of 6

March 12, 2024

14. Authorize the County Administrator and the Solid Waste and Recycling Coordinator to discuss regionalization with counties adjacent to Benzie County and to prepare a recommendation for the Board related to regionalization.
15. Adopt Resolution 2024-010, a resolution amending resolution 2023-012, approving the establishment of a Property Assessed Clean Energy Program.
16. Approve the grant application for Tribal Council Allocation of 2% funding on behalf of Amateur Radio Emergency Services/Radio Amateur Civil Emergency Services group and authorize the Chair to sign.
17. Adopt the Fitness Center Waiver and Release form as presented.
18. The Fitness Center Rules be amended, changing it to a Benzie County Employee only gym, and direct the County Administrator to establish a gym committee with representative from county employees and Commissioner Warsecke, to make recommendations regarding changes to the rules within six months.

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: April 8, 2024

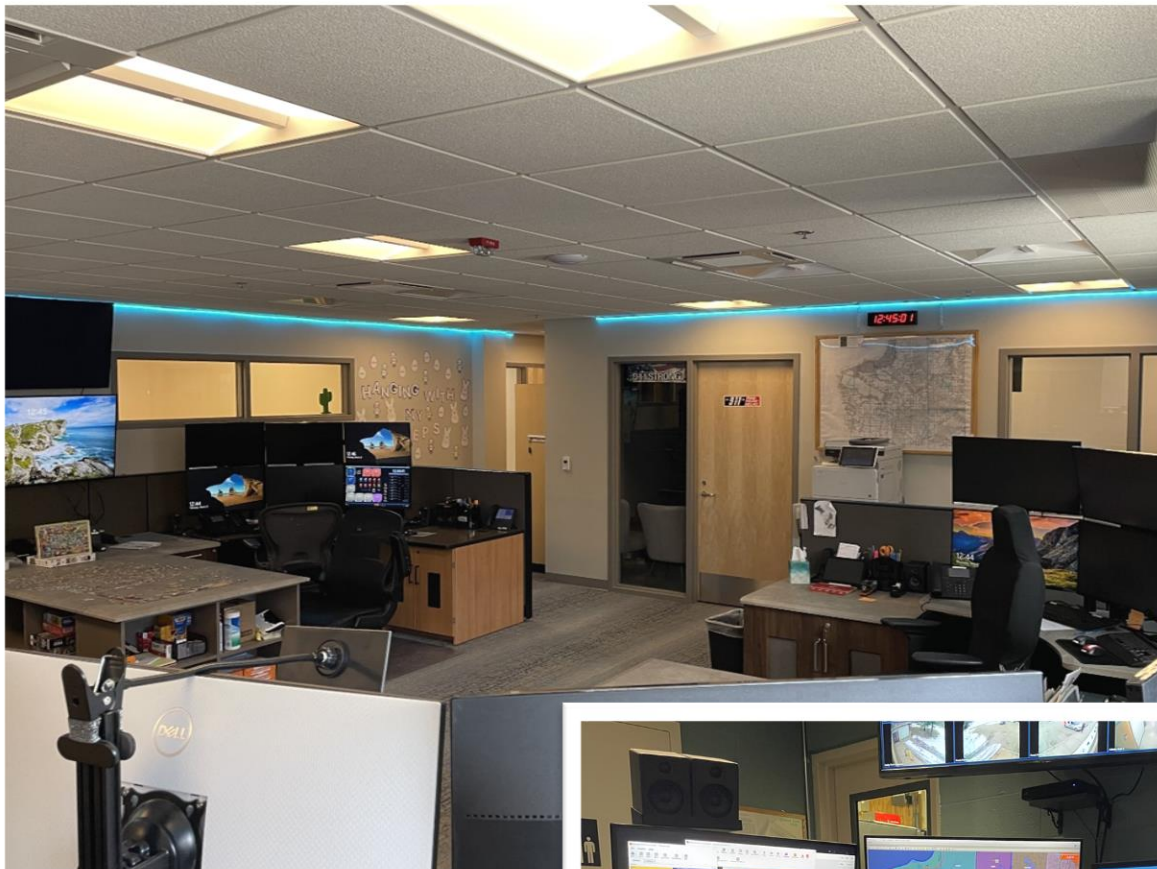
Subject: **Closed Session**

I recommend that the Board of Commissioners enter into closed session.

Recommended Motion:

That the Board of Commissioners enter into closed session to consider material exempt from discussion or disclosure under Michigan's Freedom of Information Act (MCL 15.243(1)(u),(y), and (z)) as permitted by MCL 15.268(1)(h), and that the County Administrator and Central Dispatch Director join the Closed Session.

Elected Officials And Department Heads



2023 Annual Report

Benzie County Central Dispatch/911

Email: cellis@benzieco.gov

Tel: (231) 882-4487

Website: www.benzieco.gov/911

505 S. Michigan Ave., Beulah, MI 49617

TABLE OF CONTENTS

Table of Contents	2
Mission Statement	3
9-1-1 / Central Dispatch Overview.....	4
Director Report	5
Deputy Director Report	6
Central Dispatch Advisory Board	7
Partners in Public Safety	8
Dispatcher of the Year	9
2023 Statistical Summary	10
2018 vs 2023 Stats	11
Community Outreach Team.....	12
Incident Dispatch Team	12
Looking Forward to 2024	13

MISSION STATEMENT

Our mission is to manage emergency and non-emergency public safety calls for service, and dispatch and monitor the law enforcement agencies, fire departments and emergency medical service providers we serve, for the protection of property and the safety of the citizens, visitors, and the public safety personnel of Benzie County.

9-1-1 / CENTRAL DISPATCH OVERVIEW

Overview

This Annual Report provides information about the operations of the Benzie County 9-1-1 / Central Dispatch for the citizens of Benzie County, Benzie County Board of Commissioners, and all Benzie County public safety agencies. As BCCD continues to move forward and better serve the community of Benzie County, the annual report will continue to provide direction to all those involved in the efforts of Benzie County Central Dispatch.

History

Benzie County has had centralized and countywide 9-1-1 services since September 11th, 1992. Benzie County Central Dispatch was established in 2012, after formalizing the separation from the Benzie County Sheriff's Department. Prior to 2012, 9-1-1 services were offered under the Benzie County Sheriff's Office and the Sheriff oversaw the 911 director and dispatch.

In 2017 Benzie County Central Dispatch began utilizing the Smart 911 system which allows residents to create a safety profile that appears when calling 911. This is a nationally available program that travels with you, free of cost, to any PSAP (Public Safety Answering Point) that subscribes to the service.

In 2022, Benzie County Central Dispatch implemented text-to-9-1-1 allowing residents to text 9-1-1 for emergencies in which it was unsafe, or they were unable to place a voice call.

DIRECTOR REPORT

Phew, what a year it's been! 2023 has been a very busy and impactful year for Benzie County Central Dispatch (BCCD). We have made a lot of strides forward with operations, education, training, and equipment improvements.



The largest improvement for both operations and equipment is the new Dispatch space. We have added an available dispatch console, separated the previously shared Director and Deputy Director offices, upgraded our radio system with modern equipment and functionality, and dedicate sufficient space for the daily operations of 9-1-1 and Central Dispatch. This project is still wrapping up with finishing touches, however this is a major investment in the future of Central Dispatch and 9-1-1 for Benzie County.

During 2023 the team also worked on other numerous projects including moving forward with a new notifications system to enhance the information available to first responders, various equipment upgrades, training program improvements, 19 policy updates with more still in the works, established a public education and community outreach team, improved redundancy and resiliency for day-to-day operations, and more.

Looking forward to 2024, the priorities will be continued efforts toward operational improvements, additional training opportunities, and equipment upgrades. Emergency Medical Dispatching (EMD) is a major improvement for the community and first responders, with that project scheduled for completion later this year.

Much like I said in my first annual report, I believe the future of Benzie County Central Dispatch is exciting and promising. We have a great team here that is dedicated to improving the future of Dispatch and 9-1-1 for all of Benzie County.

Cory Ellis

DEPUTY DIRECTOR REPORT

2023 was a fast-paced year and I can't believe that it is already over. We have made it through another year, and we are looking forward to the future.



As I look back over the last year, there are a couple of things that stand out as highlights for Benzie County Central Dispatch. On April 5th, the Sheriff Department's building was struck by lightning, which caused significant damage, including catastrophic damage to our emergency radio system. Working as a team (both internally and also externally with our Public Safety Partners and vendors) we were able to mitigate the issues, determine solutions, and prioritize restoration. It is important to underscore how detrimental this issue was to our daily operations, and recognize the diligence and flexibility our 9-1-1 dispatchers exemplified during this timeframe. I would also like to recognize our radio systems vendor, Grand Traverse Mobile Communications, for prioritizing our need to source and replace our damaged equipment to restore operations for the benefit of the emergency responders and citizens of Benzie County.

Throughout the second half of the year, a significant portion of our time was spent preparing for the move into our new space. This is an exciting new chapter in the history of Benzie County Central Dispatch, and I am looking forward to being a part of it. I find it important to recognize Emergency Management Coordinator Rebecca Hubers, 911 Director Cory Ellis, and all the people involved in this project, for their diligent work during this year.

As I look forward to 2024, there will be some challenges to overcome. As an industry, Public Safety has a severe shortage of personnel, and as part of Public Safety, 9-1-1 dispatch is not exempt from that problem. Benzie County Central Dispatch will continue to strive to improve our posture by searching for qualified candidates and providing them with quality training. In these ways, Benzie County Central Dispatch will continue working towards a better future for years to come.

Michael Draeger

CENTRAL DISPATCH ADVISORY BOARD

Governance

The intent of the Central Dispatch Advisory Board is to make recommendations to the Director and Board of Commissioners “as it relates to the operation of Benzie County Central Dispatch and to comply with the Law Enforcement Information Network (L.E.I.N) requirements and policies, recommend operational policy and procedures, recommend a Director, and to meet the requirements under the Emergency Telephone Enabling Act, PA 32, and the county E9-1-1- Service Plan”. The Benzie County Central Dispatch Advisory Board is established pursuant to the E9-1-1 Service Plan for the County.

Composition

- Benzie County Sheriff’s Office
- Michigan State Police
- Benzie County Board of Commissioners
- Benzie County Fire Services
- Benzie County EMS
- Frankfort Police Department
- National Park Service – Sleeping Bear Dunes National Lakeshore

2023 Advisory Board Members

Chief Tim Markey – Benzie County Fire Services

Sheriff Kyle Rosa – Benzie County Sheriff

F/Lt. Stephen Porter – Michigan State Police

Tom King – Benzie EMS

Chief Rob Lozowski – City of Frankfort Police

Chief Ranger Phil Akers – National Park Service

Commissioner Bob Roelofs – Benzie County Board of Commissioners

PARTNERS IN PUBLIC SAFETY

Law Enforcement

- Benzie County Sheriff's Office
- Frankfort Police Department
- Grand Traverse Band of Ottawa and Chippewa Indians Tribal Police
- Michigan Department of Natural Resources (DNR)
- Michigan State Police
- National Park Service Law Enforcement



Fire Departments

- Almira Township Fire Department
- Benzonia Township Fire Department
- Frankfort Fire Department
- Homestead Township Fire Department
- Inland Township Fire Department
- Michigan Department of Natural Resources (DNR)
- Thompsonville Fire Department



EMS Agencies

- Almira Township EMS
- Benzie County EMS
- Thompsonville EMS

Other Agencies

- Benzie County Animal Control
- Benzie County Emergency Management



DISPATCHER OF THE YEAR

In 2023, Benzie County Central Dispatch established the prestigious award ***Dispatcher of the Year*** and it was presented to Christa Ketz on April 11th at the Benzie County Board of Commissioners meeting, during National Public Safety Telecommunicators Week.

This award may have been presented to Christa, but more accurately it was *earned*. Christa has been a valued employee for 24 years and brings a lot of experience, knowledge, education, and historical knowledge to her job, department, and county. Christa has been a Communications Training Officer (CTO), LEIN TAC, and other roles throughout her career at Benzie County.

In addition to formal certifications and roles, Christa offers an invaluable level of teamwork, dedication, and understanding of how critically important 911 is, including the direct impact we have on both the public safety partners and community we serve.



2023 STATISTICAL SUMMARY

15,718

Calls for Service

3.2 seconds

Avg. 911
Answer Time

July

Busiest Month

23,050

Phone Calls

7,980

9-1-1 Calls

35

Text to 9-1-1

15,070

Admin Calls

Calls for Service are the requests received that require staff to take specific action or dispatch public safety resources.

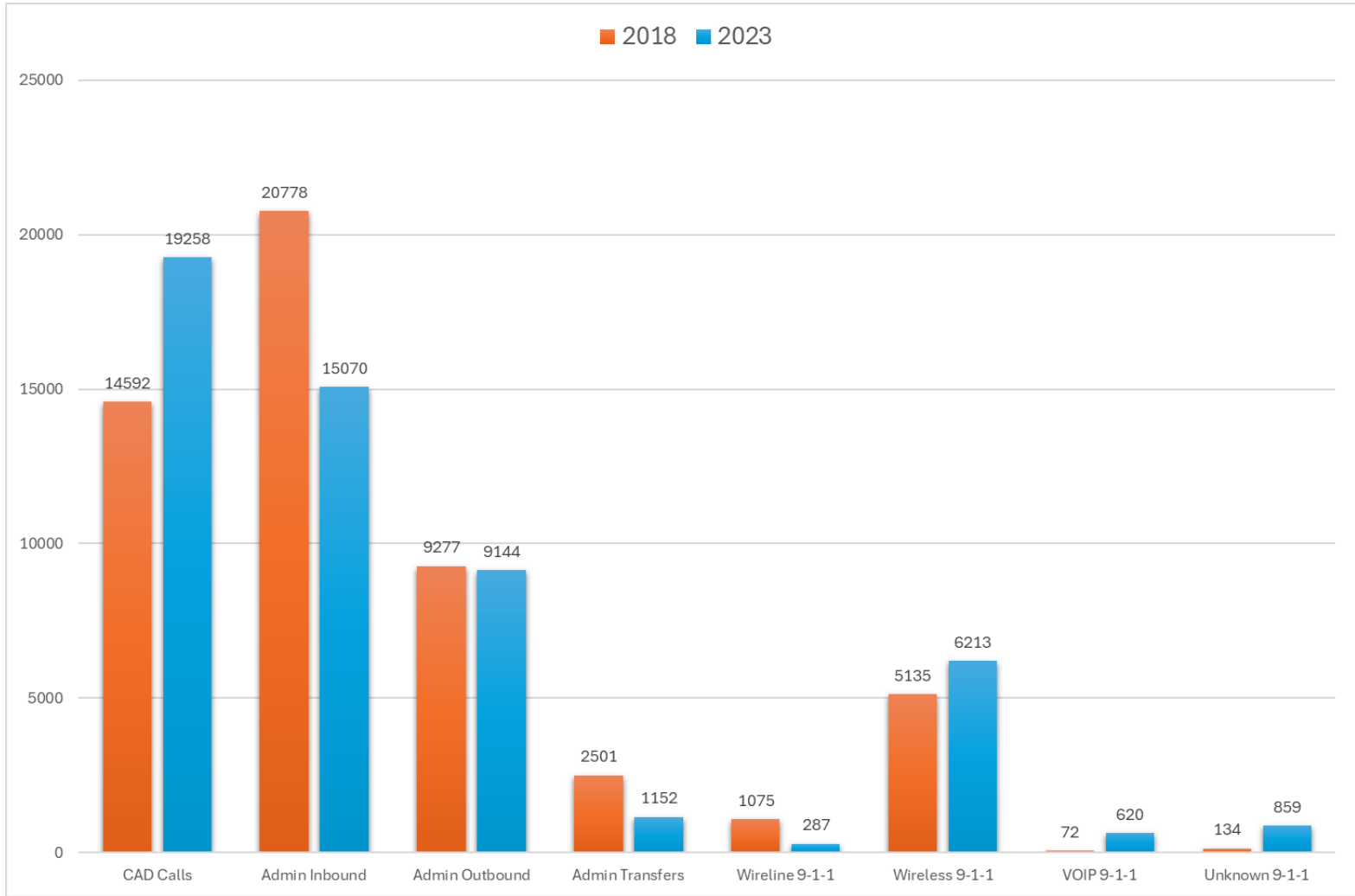
National Emergency Number Association (NENA) Call Answering Standard

Ninety percent (90%) of all 9-1-1 calls arriving at the Public Safety Answering Point (PSAP) SHALL be answered within (\leq) fifteen (15) seconds. Ninety-five (95%) of all 9-1-1 calls SHOULD be answered within (\leq) twenty (20) seconds.

Benzie County Central Dispatch exceeded the NENA standard, every month, in 2023!

Month	Average Answer Time (Seconds)	Percentage of Calls Answered Within 15 Seconds	Percentage of Calls Answered Within 20 Seconds	Highest Answer Time (Seconds)	Average Call Length (Seconds)	Total Call Count	Abandoned
January 2023	3.4	99.2%	99.8%	23.8	82.5	523	47
February 2023	2.8	99.6%	100.0%	17.8	90.1	544	33
March 2023	2.9	99.8%	100.0%	16.0	107.9	479	42
April 2023	3.3	98.7%	99.5%	27.7	88.2	580	30
May 2023	3.3	98.6%	99.5%	26.6	85.2	794	61
June 2023	3.6	97.9%	99.1%	29.2	83.8	846	68
July 2023	3.2	99.0%	99.8%	26.1	86.7	971	49
August 2023	3.5	97.6%	99.2%	28.8	91.2	806	42
September 2023	3.3	98.9%	99.1%	26.7	79.6	738	42
October 2023	2.9	99.5%	100.0%	19.5	86.2	609	17
November 2023	3.0	99.2%	99.5%	28.2	76.8	644	22
December 2023	2.8	99.3%	100.0%	19.5	96.4	446	12
—	3.2	98.9%	99.6%	29.2	87.1	7980	465

2018 VS 2023 STATS



	2018	2023	% Change
9-1-1 Calls	6,416	7,979	24%
CAD Calls	14,592	19,258	32%
Admin Inbound	20,778	15,070	-27%
Admin Transfers	2,501	1,152	-54%
Admin Outbound	9,277	9,144	-1%

COMMUNITY OUTREACH TEAM

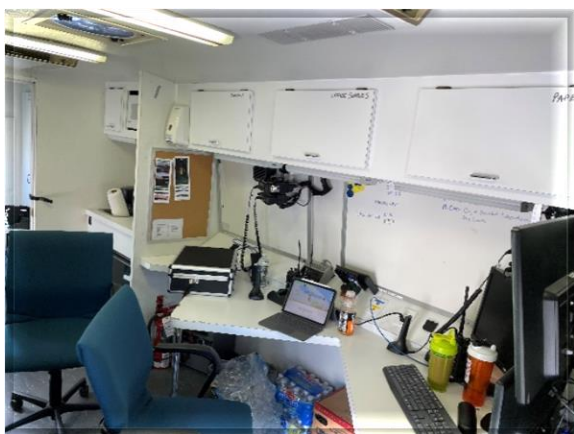
Benzie County Central Dispatch formed an internal team focusing on community outreach, public education, and recruitment. The priority of this team is to help inform and educate the community about the technology and importance of both 9-1-1 and emergency communications.

If you see us out and about at various events, please stop in and say hi!



INCIDENT DISPATCH TEAM

Benzie County Central Dispatch continues to be involved in the regional Incident Dispatch Team (IDT) as part of the Northern Michigan Mutual Aid (NMMA). Currently, we provide one dispatcher as part of the response team for pre-determined deployments, based on the needs of the incident. Additionally, that dispatcher can be assigned to support operations during major incidents or planned events, such as Ironman, in Benzie County.



LOOKING FORWARD TO 2024

Finish Moving into the New Dispatch Center

At the time of this report, Central Dispatch is mostly finished with the move to our new space. There are a few items left on the list to wrap up, mostly technology related, however we are operational and utilizing the new space and equipment for our day-to-day operations.

Staffing

We will continue actively recruiting quality staff, with the desired result of providing 2 dispatchers on duty 24/7/365. The need is there, so we will continue to endeavor to fulfill that need, to better serve the community and our public safety partners.

Continued Monthly Trainings

Continuing monthly training to ensure all continuing education (CE) credits are obtained and compliant with the State of Michigan along with meeting community expectations for services. With the introduction of EMD, we will also incorporate those CE requirements.

Industry Standards

Continuing to work towards better alignment with 9-1-1 industry standards and community expectations with various projects such as policies and procedures, training program documentation, CTO program enhancements, community engagement, and more.

Equipment Upgrades

Continuing to analyze, identify, and acquire equipment that supports the mission of providing an efficient, resilient, modernized, and redundant Public Safety Answering Point (PSAP) / Emergency Communications Center (ECC).

Emergency Medical Dispatching

Emergency Medical Dispatching (EMD) is a major project that will see completion in 2024 with help from all our staff, stakeholders, public safety partners, and vendors. This will be a major improvement to both call intake and dispatching of medical emergencies in Benzie County.



BENZIE COUNTY TAX COLLECTION REPORT of 2023 PROPERTY TAXES

RECEIVED

APR 01 2024

TAMMY BOWERS
BENZIE COUNTY CLERK
BEULAH, MI 49617

COMPILED BY THE
BENZIE COUNTY TREASURER'S OFFICE
MARCH 2024

BENZIE COUNTY - 2023 TAX COLLECTION RECORD

With December Board of Review

NAME OF UNIT	COLLECTION ORDERED	PAID BY TWP. TREAS	DELINQUENT REAL	DELINQUENT PERSONAL
ALMIRA	6,086,414.40	5,848,337.30	237,692.01	385.09
BENZONIA	10,156,834.80	9,623,156.41	527,844.67	5,833.72
BLAINE	1,674,946.89	1,625,563.11	49,383.78	0.00
COLFAX	1,123,350.16	903,116.67	219,703.61	529.88
CRYSTAL LAKE	7,579,502.46	7,291,309.51	288,154.32	38.63
GILMORE	1,584,230.71	1,508,164.59	74,643.64	1,422.48
HOMESTEAD	2,828,606.42	2,613,736.38	211,945.94	2,924.10
INLAND	3,305,445.70	3,105,809.15	199,418.24	218.31
JOYFIELD	983,953.51	868,590.40	92,113.61	23,249.50
LAKE	10,247,972.89	10,017,174.95	230,797.94	0.00
PLATTE	780,594.21	722,498.83	57,698.19	397.19
WELDON	4,008,332.06	3,817,423.16	190,908.90	0.00
CITY OF FRANKFORT	5,978,761.24	5,752,347.34	222,423.93	3,989.97
TWP TAX TOTALS	\$56,338,945.45	\$53,697,227.80	\$2,602,728.78	\$38,988.87

VILLAGES: (WITH ADMINISTRATION FEE)

BENZONIA	285,250.76	243,476.06	38,957.96	2,816.74
BEULAH	349,590.50	335,433.13	14,077.06	80.31
ELBERTA	197,143.20	164,831.99	32,150.73	160.48
HONOR	117,115.81	100,941.63	16,150.29	23.89
LAKE ANN	25,655.32	23,093.68	2,561.64	0.00
THOMPSONVILLE	67,197.75	30,800.53	36,397.22	0.00
VILLAGE TOTALS	\$1,041,953.34	\$898,577.02	\$140,294.90	\$3,081.42
GRAND TOTALS	\$57,380,898.79	\$54,595,804.82	\$2,743,023.68	\$42,070.29

TOTAL DELINQUENT TAXES FOR 2023

\$2,743,023.68

COUNTY GENERAL TAX

NAME OF UNIT	COLLECTION ORDERED	PAID ON ACCOUNT	DELINQUENT REAL	DELINQUENT PERSONAL
ALMIRA	703,295.87	685,851.93	17,347.15	96.79
BENZONIA	948,903.65	921,119.73	27,382.85	401.07
BLAINE	179,241.82	174,458.40	4,783.42	0.00
COLFAX	120,303.57	110,244.59	10,007.58	51.40
CRYSTAL LAKE	723,318.13	703,668.84	19,649.29	0.00
GILMORE	171,800.38	164,536.97	7,197.84	65.57
HOMESTEAD	317,619.34	302,458.96	14,912.09	248.29
INLAND	356,158.70	339,519.35	16,620.91	18.44
JOYFIELD	113,072.40	104,483.56	6,605.87	1,982.97
LAKE	1,021,386.87	1,017,580.35	3,806.52	0.00
PLATTE	85,261.06	80,775.79	4,439.88	45.39
WELDON	356,712.21	344,477.17	12,235.04	0.00
CITY OF FRANKFORT	398,340.52	385,421.39	12,596.10	323.03
TOAL COUNTY TAX	\$5,495,414.52	\$5,334,597.03	\$157,584.54	\$3,232.95

JAIL TAX

NAME OF UNIT	COLLECTION ORDERED	PAID ON ACCOUNT	DELINQUENT REAL	DELINQUENT PERSONAL
ALMIRA	266,745.96	255,928.22	10,810.91	6.83
BENZONIA	359,901.80	339,764.31	19,814.36	323.13
BLAINE	67,982.43	64,472.64	3,509.79	0.00
COLFAX	45,628.01	36,592.06	9,016.46	19.49
CRYSTAL LAKE	274,343.25	255,902.39	18,434.53	6.33
GILMORE	65,159.86	61,295.20	3,719.47	145.19
HOMESTEAD	120,464.89	110,619.16	9,753.98	91.75
INLAND	135,083.56	126,133.03	8,943.12	7.41
JOYFIELD	42,885.46	37,852.08	4,281.26	752.12
LAKE	387,397.72	364,809.52	22,588.20	0.00
PLATTE	32,337.58	30,222.12	2,098.25	17.21
WELDON	135,293.84	128,194.13	7,099.71	0.00
CITY OF FRANKFORT	151,083.93	142,926.56	8,102.59	54.78
TOTAL JAIL TAX	\$2,084,308.29	\$1,954,711.42	\$128,172.63	\$1,424.24

MEDICAL CARE FACILITY OPERATING

NAME OF UNIT	COLLECTION ORDERED	PAID ON ACCOUNT	DELINQUENT REAL	DELINQUENT PERSONAL
ALMIRA	76,390.12	73,292.31	3,095.86	1.95
BENZONIA	103,070.44	97,303.74	5,674.19	92.51
BLAINE	19,468.15	18,463.11	1,005.04	0.00
COLFAX	13,066.09	10,478.67	2,581.84	5.58
CRYSTAL LAKE	78,569.57	73,288.31	5,279.45	1.81
GILMORE	18,659.98	17,553.37	1,065.04	41.57
HOMESTEAD	34,496.29	31,677.08	2,792.94	26.27
INLAND	38,684.06	36,121.17	2,560.80	2.09
JOYFIELD	12,280.56	10,839.32	1,225.83	215.41
LAKE	110,949.27	104,480.10	6,469.17	0.00
PLATTE	9,260.38	8,654.62	600.83	4.93
WELDON	38,745.27	36,712.32	2,032.95	0.00
CITY OF FRANKFORT	43,268.29	40,932.18	2,320.45	15.66
TOTAL MED. CARE OP	\$596,908.47	\$559,796.30	\$36,704.39	\$407.78

MEDICAL CARE FACILITY DEBT

NAME OF UNIT	COLLECTION ORDERED	PAID ON ACCOUNT	DELINQUENT REAL	DELINQUENT PERSONAL
ALMIRA	78,370.75	75,192.69	3,176.06	2.00
BENZONIA	105,742.88	99,826.75	5,821.21	94.92
BLAINE	19,973.02	18,941.95	1,031.07	0.00
COLFAX	13,404.86	10,750.30	2,648.84	5.72
CRYSTAL LAKE	80,606.98	75,188.77	5,416.35	1.86
GILMORE	19,143.78	18,008.51	1,092.63	42.64
HOMESTEAD	35,391.03	32,498.74	2,865.37	26.92
INLAND	39,687.17	37,057.79	2,627.25	2.13
JOYFIELD	12,599.08	11,120.46	1,257.63	220.99
LAKE	113,826.10	107,189.15	6,636.95	0.00
PLATTE	9,500.56	8,879.09	616.42	5.05
WELDON	39,749.82	37,664.03	2,085.79	0.00
CITY OF FRANKFORT	44,390.32	41,993.64	2,380.62	16.06
TOTAL MED. CARE DEBT	\$612,386.35	\$574,311.87	\$37,656.19	\$418.29

COMMISSION ON AGING

NAME OF UNIT	COLLECTION ORDERED	PAID ON ACCOUNT	DELINQUENT REAL	DELINQUENT PERSONAL
ALMIRA	172,284.30	165,297.47	6,982.42	4.41
BENZONIA	232,453.11	219,447.01	12,797.44	208.66
BLAINE	43,907.95	41,641.09	2,266.86	0.00
COLFAX	29,469.60	23,633.69	5,823.32	12.59
CRYSTAL LAKE	177,193.37	165,282.71	11,906.58	4.08
GILMORE	42,085.02	39,589.02	2,402.23	93.77
HOMESTEAD	77,804.02	71,445.06	6,299.74	59.22
INLAND	87,246.74	81,466.04	5,775.95	4.75
JOYFIELD	27,698.19	24,447.41	2,765.00	485.78
LAKE	250,214.01	235,624.63	14,589.38	0.00
PLATTE	20,885.86	19,519.53	1,355.21	11.12
WELDON	87,383.00	82,797.55	4,585.45	0.00
CITY OF FRANKFORT	97,581.71	92,313.08	5,233.27	35.36
TOTAL C.O.A.	\$1,346,206.88	\$1,262,504.29	\$82,782.85	\$919.74

VETERAN'S RELIEF

NAME OF UNIT	COLLECTION ORDERED	PAID ON ACCOUNT	DELINQUENT REAL	DELINQUENT PERSONAL
ALMIRA	15,789.79	15,149.57	639.82	0.40
BENZONIA	21,307.41	20,115.65	1,172.67	19.09
BLAINE	4,023.69	3,816.04	207.65	0.00
COLFAX	2,699.92	2,165.35	533.43	1.14
CRYSTAL LAKE	16,244.68	15,152.79	1,091.52	0.37
GILMORE	3,856.78	3,628.18	220.01	8.59
HOMESTEAD	7,128.15	6,545.75	577.01	5.39
INLAND	7,995.60	7,466.14	529.07	0.39
JOYFIELD	2,537.59	2,239.93	253.12	44.54
LAKE	22,941.74	21,604.03	1,337.71	0.00
PLATTE	1,913.72	1,788.59	124.11	1.02
WELDON	8,008.82	7,588.77	420.05	0.00
CITY OF FRANKFORT	8,945.07	8,462.24	479.65	3.18
TOTAL VET. RELIEF	\$123,392.96	\$115,723.03	\$7,585.82	\$84.11

ANIMAL CONTROL

NAME OF UNIT	COLLECTION ORDERED	PAID ON ACCOUNT	DELINQUENT REAL	DELINQUENT PERSONAL
ALMIRA	29,485.91	28,290.28	1,194.88	0.75
BENZONIA	39,786.59	37,560.91	2,189.98	35.70
BLAINE	7,514.30	7,126.52	387.78	0.00
COLFAX	5,042.85	4,044.26	996.44	2.15
CRYSTAL LAKE	30,330.46	28,291.75	2,038.01	0.70
GILMORE	7,202.17	6,775.17	410.97	16.03
HOMESTEAD	13,313.84	12,225.88	1,077.83	10.13
INLAND	14,931.70	13,942.68	988.25	0.77
JOYFIELD	4,739.55	4,183.44	472.95	83.16
LAKE	42,832.11	40,334.67	2,497.44	0.00
PLATTE	3,574.31	3,340.56	231.85	1.90
WELDON	14,955.45	14,170.86	784.59	0.00
CITY OF FRANKFORT	16,702.64	15,800.89	895.72	6.03
TOTAL ANIMAL CONTROL	\$230,411.88	\$216,087.87	\$14,166.69	\$157.32

ALS

NAME OF UNIT	COLLECTION ORDERED	PAID ON ACCOUNT	DELINQUENT REAL	DELINQUENT PERSONAL
ALMIRA	168,556.33	161,720.71	6,831.30	4.32
BENZONIA	227,423.01	214,698.11	12,520.69	204.21
BLAINE	42,957.68	40,739.92	2,217.76	0.00
COLFAX	28,832.09	23,122.28	5,697.49	12.32
CRYSTAL LAKE	173,358.31	161,705.46	11,648.85	4.00
GILMORE	41,174.41	38,732.39	2,350.26	91.76
HOMESTEAD	76,121.16	69,899.69	6,163.47	58.00
INLAND	85,359.04	79,703.25	5,651.10	4.69
JOYFIELD	27,098.81	23,918.25	2,705.28	475.28
LAKE	244,799.67	230,526.00	14,273.67	0.00
PLATTE	20,433.85	19,097.09	1,325.88	10.88
WELDON	85,492.18	81,005.88	4,486.30	0.00
CITY OF FRANKFORT	95,470.47	90,315.76	5,120.07	34.64
TOTAL ALS	\$1,317,077.01	\$1,235,184.79	\$80,992.12	\$900.10

CONSERVATION DISTRICT

NAME OF UNIT	COLLECTION ORDERED	PAID ON ACCOUNT	DELINQUENT REAL	DELINQUENT PERSONAL
ALMIRA	25,735.46	24,691.94	1,042.87	0.65
BENZONIA	34,725.82	32,783.37	1,911.32	31.13
BLAINE	6,558.15	6,219.64	338.51	0.00
COLFAX	4,401.03	3,529.59	869.57	1.87
CRYSTAL LAKE	26,473.07	24,693.69	1,778.77	0.61
GILMORE	6,286.24	5,913.58	358.67	13.99
HOMESTEAD	11,619.59	10,670.07	940.68	8.84
INLAND	13,032.08	12,168.84	862.56	0.68
JOYFIELD	4,136.43	3,651.07	412.78	72.58
LAKE	37,384.54	35,204.74	2,179.80	0.00
PLATTE	3,119.59	2,915.57	202.36	1.66
WELDON	13,052.99	12,368.26	684.73	0.00
CITY OF FRANKFORT	14,578.00	13,791.00	781.75	5.25
TOTAL CONSERV. DIST.	\$201,102.99	\$188,601.36	\$12,364.37	\$137.26

ROAD IMPROVEMENT

NAME OF UNIT	COLLECTION ORDERED	PAID ON ACCOUNT	DELINQUENT REAL	DELINQUENT PERSONAL
ALMIRA	210,699.27	202,154.54	8,539.33	5.40
BENZONIA	284,282.96	268,376.58	15,651.11	255.27
BLAINE	53,698.18	50,925.90	2,772.28	0.00
COLFAX	36,040.93	28,903.52	7,122.01	15.40
CRYSTAL LAKE	216,700.48	202,134.17	14,561.31	5.00
GILMORE	51,469.37	48,416.69	2,937.98	114.70
HOMESTEAD	95,153.88	87,376.86	7,704.52	72.50
INLAND	106,700.70	99,630.82	7,064.02	5.86
JOYFIELD	33,874.62	29,898.85	3,381.67	594.10
LAKE	306,002.04	288,159.79	17,842.25	0.00
PLATTE	25,543.01	23,872.01	1,657.40	13.60
WELDON	106,867.23	101,259.30	5,607.93	0.00
CITY OF FRANKFORT	119,339.76	112,896.29	6,400.17	43.30
TOTAL ADMIN FEES	\$1,646,372.43	\$1,544,005.32	\$101,241.98	\$1,125.13

TNT OFFICER

NAME OF UNIT	COLLECTION ORDERED	PAID ON ACCOUNT	DELINQUENT REAL	DELINQUENT PERSONAL
ALMIRA	21,058.55	20,204.69	853.32	0.54
BENZONIA	28,416.05	26,826.46	1,564.07	25.52
BLAINE	5,366.45	5,089.48	276.97	0.00
COLFAX	3,601.46	2,888.23	711.69	1.54
CRYSTAL LAKE	21,662.55	20,206.49	1,455.56	0.50
GILMORE	5,143.77	4,838.82	293.49	11.46
HOMESTEAD	9,508.12	8,731.11	769.76	7.25
INLAND	10,663.95	9,957.59	705.80	0.56
JOYFIELD	3,384.69	2,987.54	337.74	59.41
LAKE	30,593.10	28,809.28	1,783.82	0.00
PLATTE	2,552.51	2,385.57	165.58	1.36
WELDON	10,681.05	10,120.77	560.28	0.00
CITY OF FRANKFORT	11,929.78	11,285.67	639.78	4.33
TOTAL TNT OFFICER	\$164,562.03	\$154,331.70	\$10,117.86	\$112.47

RECYCLING FEE

NAME OF UNIT	COLLECTION ORDERED	PAID ON ACCOUNT	DELINQUENT REAL	DELINQUENT PERSONAL
ALMIRA	45,750.00	43,085.62	2,664.38	0.00
BENZONIA	50,725.00	46,614.18	4,085.82	25.00
BLAINE	12,125.00	11,398.48	726.52	0.00
COLFAX	10,275.00	8,292.70	1,982.30	0.00
CRYSTAL LAKE	29,575.00	27,249.56	2,325.44	0.00
GILMORE	12,575.00	11,400.00	1,175.00	0.00
HOMESTEAD	30,050.00	27,247.33	2,802.67	0.00
INLAND	25,900.00	23,882.67	2,017.33	0.00
JOYFIELD	10,075.00	8,545.43	1,529.57	0.00
LAKE	29,975.00	28,446.88	1,528.12	0.00
PLATTE	5,950.00	5,522.72	427.28	0.00
WELDON	24,850.00	22,888.30	1,961.70	0.00
CITY OF FKFT	25,900.00	24,070.44	1,829.56	0.00
TOTAL RECYCLE FEE	\$313,725.00	\$288,644.31	\$25,055.69	\$25.00

PUBLIC TRANSPORTATION

NAME OF UNIT	COLLECTION ORDERED	PAID ON ACCOUNT	DELINQUENT REAL	DELINQUENT PERSONAL
ALMIRA	100,411.16	96,339.18	4,069.41	2.57
BENZONIA	135,480.14	127,900.02	7,458.50	121.62
BLAINE	25,590.19	24,269.11	1,321.08	0.00
COLFAX	17,175.10	13,773.87	3,393.90	7.33
CRYSTAL LAKE	103,274.31	96,332.41	6,939.52	2.38
GILMORE	24,527.88	23,073.27	1,399.97	54.64
HOMESTEAD	45,344.87	41,639.01	3,671.35	34.51
INLAND	50,848.77	47,479.82	3,366.21	2.74
JOYFIELD	16,142.58	14,248.07	1,611.38	283.13
LAKE	145,834.41	137,331.13	8,503.28	0.00
PLATTE	12,172.49	11,376.20	789.81	6.48
WELDON	50,928.43	48,256.08	2,672.35	0.00
CITY OF FRANKFORT	56,873.57	53,802.86	3,050.13	20.58
TOTAL PUB. TRANS.	\$784,603.90	\$735,821.03	\$48,246.89	\$535.98

BENZIE SHORES DISTRICT LIBRARY

BLAINE	32,217.18	30,553.97	1,663.21	0.00
CRYSTAL LAKE	130,016.77	121,277.25	8,736.52	3.00
GILMORE TWP	30,880.24	29,048.79	1,762.63	68.82
LAKE TWP	95,998.30	88,136.37	7,861.93	0.00
CITY OF FRANKFORT	71,601.48	69,279.27	2,264.13	58.08
TOTAL DIST. LIBRARY	\$360,713.97	\$338,295.65	\$22,288.42	\$129.90

BETSIE VALLEY DISTRICT LIBRARY

NAME OF UNIT	COLLECTION ORDERED	PAID ON ACCOUNT	DELINQUENT REAL	DELINQUENT PERSONAL
COLFAX	12,262.13	9,833.92	2,422.98	5.23
WELDON	36,361.90	34,453.99	1,907.91	0.00
TOTAL BV LIBRARY	\$48,624.03	\$44,287.91	\$4,330.89	\$5.23

TOWNSHIP TAXES

NAME OF UNIT		COLLECTION ORDERED	PAID ON ACCOUNT	DELINQUENT REAL	DELINQUENT PERSONAL
ALMIRA	TWP	145,524.08	139,622.54	5,897.82	3.72
	FIRE	304,947.81	292,580.84	12,359.16	7.81
	FIRE EQUIP	105,343.51	101,071.46	4,269.35	2.70
	PARKS-REC	55,887.80	53,621.44	2,264.93	1.43
BENZONIA	TWP	218,550.98	206,322.68	12,032.10	196.20
	FIRE	710,726.29	670,958.62	39,129.49	638.18
	LIBRARY	162,800.78	153,691.94	8,962.69	146.15
BLAINE	TWP	26,847.11	25,461.12	1,385.99	0.00
	FIRE	46,662.84	44,253.78	2,409.06	0.00
COLFAX	TWP	29,087.33	23,327.12	5,747.79	12.42
	FIRE	31,942.18	25,616.50	6,312.04	13.64
CRYSTAL LAKE	TWP	108,346.19	101,063.35	7,280.34	2.50
	FIRE	138,616.48	129,151.89	9,464.59	0.00
	ROADS	210,067.92	195,947.51	14,115.57	4.84
GILMORE	TWP	41,307.65	38,857.82	2,357.80	92.03
	FIRE	75,310.24	70,843.57	4,298.88	167.79
	ROADS	23,158.92	21,785.46	1,321.86	51.60
HOMESTEAD	TWP	81,915.00	75,220.11	6,632.49	62.40
	FIRE	90,623.00	83,216.29	7,337.70	69.01
	FIRE EQUIP	45,296.73	41,594.72	3,667.54	34.47
INLAND	TWP	78,763.48	73,544.78	5,214.43	4.27
	FIRE	213,408.72	199,268.11	14,128.85	11.76
	FIRE EQUIP	106,700.70	99,630.82	7,064.02	5.86
	SP ASSMT	103,925.04	97,039.16	6,880.20	5.68
JOYFIELD	TWP	32,915.31	29,052.10	3,285.93	577.28
LAKE	TWP	165,847.69	156,177.51	9,670.18	0.00
	FIRE	105,533.11	99,379.67	6,153.44	0.00
PLATTE	TWP	20,632.80	19,283.03	1,338.79	10.98
	FIRE	24,651.11	23,038.44	1,599.55	13.12
	FIRE EQUIP	12,323.23	11,517.11	799.56	6.56
WELDON	TWP	77,294.08	73,238.08	4,056.00	0.00
	FIRE	103,264.13	97,845.32	5,418.81	0.00
CITY OF FKT	CITY	1,471,280.32	1,423,564.26	46,522.79	1193.27
	WATER/SEWER	8,889.30	6,746.62	2,142.68	0.00
	CITY HALL	108,471.89	104,953.77	3,430.17	87.95
	FIRE/FIRE AMB	176,535.96	170,810.32	5,582.54	143.10
	CAPITAL IMPROV	392,065.52	379,349.22	12,398.32	317.98
TOTAL TWP/CITY TAX		\$5,855,465.23	\$5,558,647.08	\$292,933.45	\$3,884.70

ADMINISTRATION FEES

NAME OF UNIT	COLLECTION ORDERED	PAID ON ACCOUNT	DELINQUENT REAL	DELINQUENT PERSONAL
ALMIRA	60,058.17	57,720.99	2,333.38	3.80
BENZONIA	100,344.50	95,086.78	5,200.09	57.63
BLAINE	16,569.37	16,081.40	487.97	0.00
COLFAX	11,082.72	8,939.31	2,138.18	5.23
CRYSTAL LAKE	74,939.04	72,238.80	2,699.86	0.38
GILMORE	15,638.43	14,903.45	720.93	14.05
HOMESTEAD	27,921.49	25,815.76	2,076.86	28.87
INLAND	32,529.50	30,770.13	1,757.32	2.05
JOYFIELD	9,735.52	8,619.63	885.74	230.15
LAKE	101,431.41	99,167.01	2,264.40	0.00
PLATTE	7,711.01	7,137.61	569.48	3.92
WELDON	39,569.58	37,697.59	1,871.99	0.00
CITY OF FRANKFORT	59,182.17	56,961.42	2,181.88	38.87
TOTAL ADMIN FEES	\$556,712.91	\$531,139.88	\$25,188.08	\$384.95

NORTHWEST EDUCATION SERVICES

NAME OF UNIT	COLLECTION ORDERED	PAID ON ACCOUNT	DELINQUENT REAL	DELINQUENT PERSONAL
ALMIRA	608,328.46	583,657.85	24,655.02	15.59
BENZONIA	820,772.15	774,847.32	45,187.90	736.93
BLAINE	155,038.40	150,800.29	4,238.11	0.00
COLFAX	104,058.50	83,451.33	20,562.71	44.46
CRYSTAL LAKE	625,648.05	608,651.94	16,996.11	0.00
GILMORE	148,601.47	142,318.92	6,225.82	56.73
HOMESTEAD	274,730.32	252,276.19	22,244.84	209.29
INLAND	308,066.08	287,653.44	20,395.69	16.95
JOYFIELD	97,803.97	86,324.69	9,764.07	1,715.21
LAKE	883,468.74	868,477.66	14,991.08	0.00
PLATTE	73,748.17	68,923.61	4,785.30	39.26
WELDON	308,544.79	292,353.17	16,191.62	0.00
CITY OF FRANKFORT	344,552.19	333,377.55	10,895.22	279.42
TOTAL T.B.A.	\$4,753,361.29	\$4,533,113.96	\$217,133.49	\$3,113.84

STATE EDUCATION TAX (S.E.T.)

NAME OF UNIT	COLLECTION ORDERED	PAID ON ACCOUNT	DELINQUENT REAL	DELINQUENT PERSONAL
ALMIRA	1,258,352.55	1,226,994.96	31,183.59	174.00
BENZONIA	1,699,157.39	1,649,640.79	49,223.96	292.64
BLAINE	321,954.51	313,355.76	8,598.75	0.00
COLFAX	215,075.67	198,178.11	16,805.16	92.40
CRYSTAL LAKE	1,296,865.35	1,261,543.56	35,321.79	0.00
GILMORE	276,747.48	263,690.53	12,939.05	117.90
HOMESTEAD	568,575.76	541,322.89	26,806.47	446.40
INLAND	634,512.93	610,325.07	24,154.60	33.26
JOYFIELD	203,261.60	187,821.98	11,875.02	3,564.60
LAKE	1,835,465.60	1,828,622.92	6,842.68	0.00
PLATTE	152,785.02	144,722.21	7,981.21	81.60
WELDON	637,472.10	615,477.88	21,994.22	0.00
CITY OF FRANKFORT	711,968.37	688,744.75	22,642.83	580.79
TOTAL STATE ED. TAX	\$9,812,194.33	\$9,530,441.41	\$276,369.33	\$5,383.59

BENZIE COUNTY CENTRAL SCHOOLS - SCHOOL OPERATING

NAME OF UNIT	COLLECTION ORDERED	PAID ON ACCOUNT	DELINQUENT REAL	DELINQUENT PERSONAL
ALMIRA	919,449.21	861,056.68	58,392.53	0.00
BENZONIA	3,043,388.06	2,837,666.13	204,536.20	1,185.73
BLAINE	38,019.52	36,562.91	1,456.61	0.00
COLFAX	284,289.53	190,501.66	93,612.67	175.20
GILMORE	6,935.87	6,935.87	0.00	0.00
HOMESTEAD	587,968.15	526,317.71	60,436.64	1,213.80
INLAND	544,859.36	503,226.35	41,562.00	71.01
JOYFIELD	229,257.95	189,467.73	29,625.62	10,164.60
LAKE	1,523,750.81	1,464,933.32	58,817.49	0.00
PLATTE	180,056.86	158,207.06	21,768.20	81.60
WELDON	1,521,576.26	1,443,637.88	77,938.38	0.00
TOTAL B.C. OPERATING	\$8,879,551.58	\$8,218,513.30	\$648,146.34	\$12,891.94

BENZIE COUNTY CENTRAL SCHOOLS - SCHOOL DEBT

NAME OF UNIT	COLLECTION ORDERED	PAID ON ACCOUNT	DELINQUENT REAL	DELINQUENT PERSONAL
ALMIRA	326,230.49	312,352.25	13,878.24	0.00
BENZONIA	565,731.62	534,077.24	31,146.43	507.95
BLAINE	14,252.04	13,790.94	461.10	0.00
COLFAX	71,723.78	57,519.95	14,173.19	30.64
GILMORE	4,535.95	4,119.58	416.37	0.00
HOMESTEAD	189,361.98	173,885.17	15,332.57	144.24
INLAND	212,339.36	198,269.78	14,057.92	11.66
JOYFIELD	67,412.62	59,500.39	6,729.99	1,182.24
LAKE	290,548.42	281,117.85	9,430.57	0.00
PLATTE	49,657.24	46,331.85	3,298.33	27.06
WELDON	212,669.51	201,509.35	11,160.16	0.00
TOTAL B.C. OPERATING	\$2,004,463.01	\$1,882,474.35	\$120,084.87	\$1,903.79

BENZIE COUNTY CENTRAL SCHOOLS SINKING FUND

NAME OF UNIT	COLLECTION ORDERED	PAID ON ACCOUNT	DELINQUENT REAL	DELINQUENT PERSONAL
ALMIRA	141,634.06	135,608.85	6,025.21	0.00
BENZONIA	245,615.68	231,873.03	13,522.13	220.52
BLAINE	6,187.41	5,987.24	200.17	0.00
COLFAX	31,138.33	24,971.89	6,153.14	13.30
GILMORE	1,969.24	1,788.48	180.76	0.00
HOMESTEAD	82,210.37	75,491.28	6,656.48	62.61
INLAND	92,187.27	86,079.10	6,103.13	5.04
JOYFIELD	29,266.96	25,831.95	2,921.72	513.29
LAKE	126,144.37	122,050.03	4,094.34	0.00
PLATTE	21,558.43	20,114.74	1,431.94	11.75
WELDON	92,330.99	87,485.93	4,845.06	0.00
TOTAL SINKING FUND:	\$870,243.11	\$817,282.52	\$52,134.08	\$826.51

SCHOOL RESOURCE OFFICER

NAME OF UNIT	COLLECTION ORDERED	PAID ON ACCOUNT	DELINQUENT REAL	DELINQUENT PERSONAL
ALMIRA	11,575.88	11,106.55	469.04	0.29
BENZONIA	15,621.26	14,747.83	859.47	13.96
BLAINE	2,949.61	2,797.40	152.21	0.00
COLFAX	1,978.86	1,587.15	390.88	0.83
CRYSTAL LAKE	11,910.56	11,110.04	800.25	0.27
GILMORE	2,827.07	2,659.58	161.21	6.28
HOMESTEAD	5,224.86	4,797.98	422.94	3.94
INLAND	5,861.19	5,473.22	387.71	0.26
JOYFIELD	1,859.96	1,641.86	185.44	32.66
LAKE	16,821.38	15,840.54	980.84	0.00
PLATTE	1,402.81	1,311.10	90.97	0.74
WELDON	5,871.19	5,563.31	307.88	0.00
CITY OF FRANKFORT	6,558.08	6,204.10	351.66	2.32
TOTAL SCHOOL RES OFF:	\$90,462.71	\$84,840.66	\$5,560.50	\$61.55

FRANKFORT AREA SCHOOLS - OPERATING

NAME OF UNIT	COLLECTION ORDERED	PAID ON ACCOUNT	DELINQUENT REAL	DELINQUENT PERSONAL
BLAINE	455,660.76	450,029.17	5,631.59	0.00
CRYSTAL LAKE	2,705,349.01	2,623,965.20	81,383.81	0.00
GILMORE	413,447.12	396,615.18	16,714.04	117.90
LAKE	2,117,822.84	2,112,848.30	4,974.54	0.00
CITY OF FRANKFORT	1,364,240.41	1,305,138.34	58,521.28	580.79
TOTAL FKFT OPERATING	\$7,056,520.14	\$6,888,596.19	\$167,225.26	\$698.69

FRANKFORT AREA SCHOOLS - DEBT

NAME OF UNIT	COLLECTION ORDERED	PAID ON ACCOUNT	DELINQUENT REAL	DELINQUENT PERSONAL
BLAINE	69,806.43	67,952.15	1,854.28	0.00
CRYSTAL LAKE	325,053.71	316,223.41	8,830.30	0.00
GILMORE	73,786.39	70,836.19	2,920.73	29.47
LAKE	239,999.83	239,319.69	680.14	0.00
CITY OF FRANKFORT	179,011.49	173,205.72	5,660.57	145.20
TOTAL FKFT DEBT	\$887,657.85	\$867,537.16	\$19,946.02	\$174.67

TRAVERSE CITY PUBLIC SCHOOLS - OPERATING

ALMIRA	\$89,491.61	\$85,596.77	\$3,862.44	\$32.40
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TRAVERSE CITY PUBLIC SCHOOLS - DEBT

ALMIRA	\$144,984.98	\$140,114.65	\$4,853.59	\$16.74
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GLEN LAKE COMMUNITY SCHOOLS - OPERATING

PLATTE	\$2,152.29	\$2,152.29	\$0.00	\$0.00
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GLEN LAKE COMMUNITY SCHOOLS - DEBT

PLATTE	\$0.00	\$0.00	\$0.00	\$0.00
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QUALIFIED FOREST

NAME OF UNIT	COLLECTION ORDERED	PAID ON ACCOUNT	DELINQUENT REAL
ALMIRA	32.32	32.32	0.00
BENZONIA	1,661.00	1,661.00	0.00
BLAINE	374.70	374.70	0.00
COLFAX	716.62	716.62	0.00
CRYSTAL LAKE	985.22	985.22	0.00
HOMESTEAD	460.33	460.33	0.00
JOYFIELD	1,437.48	1,437.48	0.00
LAKE	731.29	731.29	0.00
PLATTE	364.09	364.09	0.00
WELDON	541.58	541.58	0.00
TOTAL QF	\$7,304.63	\$7,304.63	\$0.00

COMMERCIAL FOREST

NAME OF UNIT	COLLECTION ORDERED	PAID ON ACCOUNT	DELINQUENT REAL
BENZONIA	246.23	246.23	0.00
COLFAX	54.00	54.00	0.00
CRYSTAL LAKE	54.00	54.00	0.00
HOMESTEAD	303.25	303.25	0.00
JOYFIELD	477.18	477.18	0.00
LAKE	272.52	272.52	0.00
PLATTE	1,046.23	1,046.23	0.00
WELDON	115.66	115.66	0.00
TOTAL C.F. TAX	\$2,569.07	\$2,569.07	\$0.00

2023 TAXABLE VALUES - PRINCIPLE RESIDENCE EXEMPT

NAME OF UNIT	TOWNSHIP TAXABLE VALUES	REVISION OR ADJUSTMENT	NEW TAXABLE VALUE
ALMIRA	152,557,956	2,340,849	154,898,805
BENZONIA	113,626,388	2,966,467	116,592,855
BLAINE	26,190,335	355,721	26,546,056
COLFAX	20,153,122	109,859	20,262,981
CRYSTAL LAKE	66,658,530	-84,474	66,574,056
GILMORE	26,398,957	1,384,984	27,783,941
HOMESTEAD	62,109,626	824,830	62,934,456
INLAND	75,305,428	1,628,416	76,933,844
JOYFIELD	20,940,797	261,465	21,202,262
LAKE	102,308,899	2,828,341	105,137,240
PLATTE	15,292,400	202,164	15,494,564
WELDON	23,620,964	-52,461	23,568,503
CITY OF FRANKFORT	44,205,865	26,735	44,232,600
TOTAL PRE	\$749,369,267	\$12,792,896	\$762,162,163

2023 TAXABLE VALUES - NON-PRINCIPLE RESIDENCE EXEMPT

NAME OF UNIT	TOWNSHIP TAXABLE VALUES	REVISION OR ADJUSTMENT	NEW TAXABLE VALUE
ALMIRA	58,345,741	-2,534,099	55,811,642
BENZONIA	170,756,683	-3,054,884	167,701,799
BLAINE	27,593,337	-437,579	27,155,758
COLFAX	16,228,222	-447,403	15,780,819
CRYSTAL LAKE	150,325,440	-191,870	150,133,570
GILMORE	23,941,018	-252,712	23,688,306
HOMESTEAD	33,755,554	-1,528,927	32,226,627
INLAND	31,842,239	-2,069,117	29,773,122
JOYFIELD	13,054,154	-379,092	12,675,062
LAKE	204,211,888	-3,340,265	200,871,623
PLATTE	10,301,947	-251,764	10,050,183
WELDON	83,357,899	-53,912	83,303,987
CITY OF FRANKFORT	75,130,135	-18,724	75,111,411
TOTAL NON-PRE	\$898,844,257	(\$14,560,348)	\$884,283,909

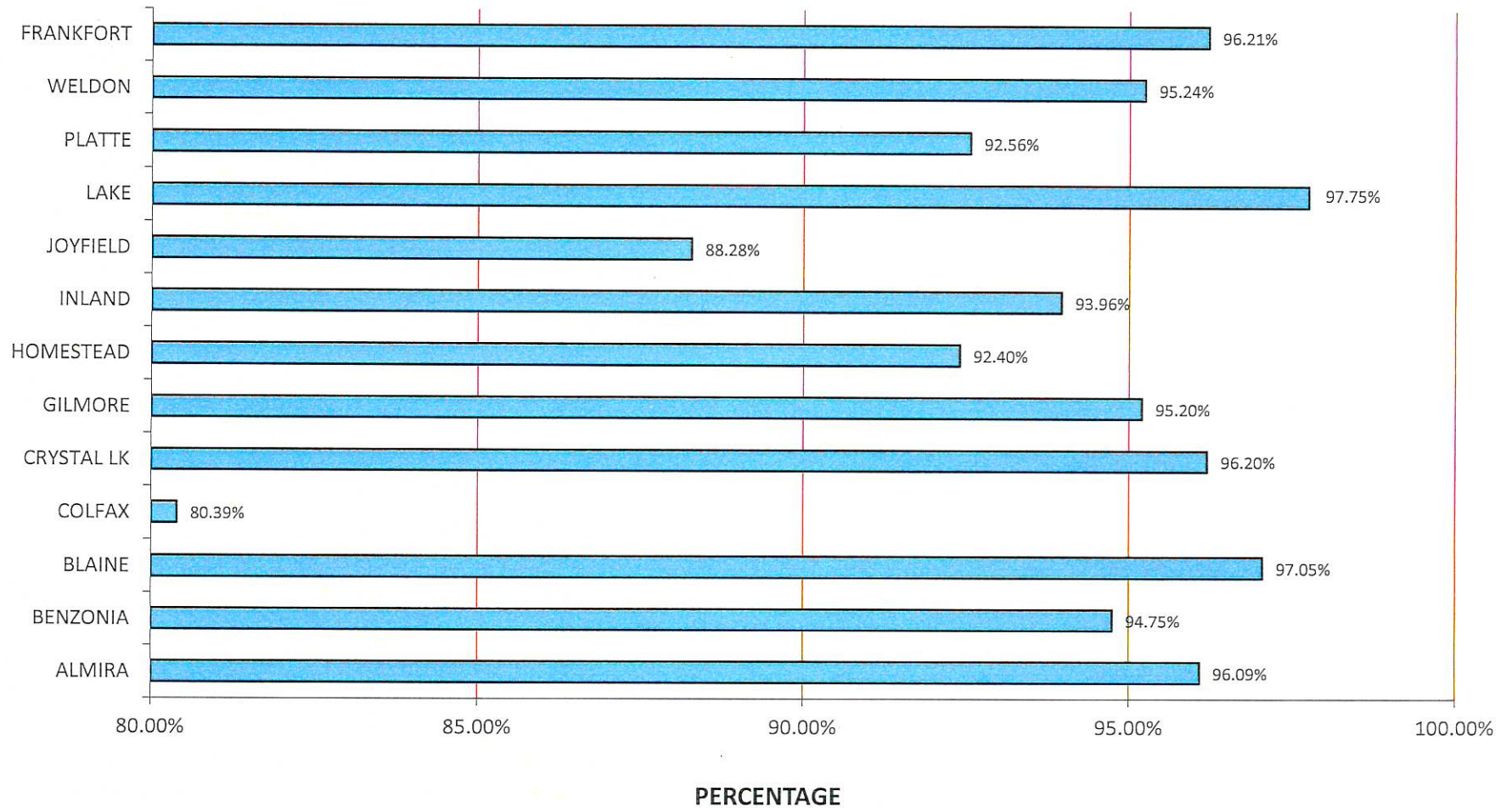
TOTAL 2023 TAXABLE VALUES - ALL UNITS

NAME OF UNIT	TOWNSHIP		REVISED
	TAXABLE VALUES	ADJUSTMENTS	TAXABLE VALUE
ALMIRA	210,903,697	-193,250	\$210,710,447
BENZONIA	284,383,071	-88,417	\$284,294,654
BLAINE	53,783,672	-81,858	\$53,701,814
COLFAX	36,381,344	-337,544	\$36,043,800
CRYSTAL LAKE	216,983,970	-276,344	\$216,707,626
GILMORE	50,339,975	1,132,272	\$51,472,247
HOMESTEAD	95,865,180	-704,097	\$95,161,083
INLAND	107,147,667	-440,701	\$106,706,966
JOYFIELD	33,994,951	-117,627	\$33,877,324
LAKE	306,520,787	-511,924	\$306,008,863
PLATTE	25,594,347	-49,600	\$25,544,747
WELDON	106,978,863	-106,373	\$106,872,490
CITY OF FRANKFORT	119,336,000	8,011	\$119,344,011
TOTAL TAXABLE VALUE	\$1,648,213,524	(\$1,767,452)	\$1,646,446,072

TOTAL 2023 STATE EQUALIZED VALUES - ALL UNITS

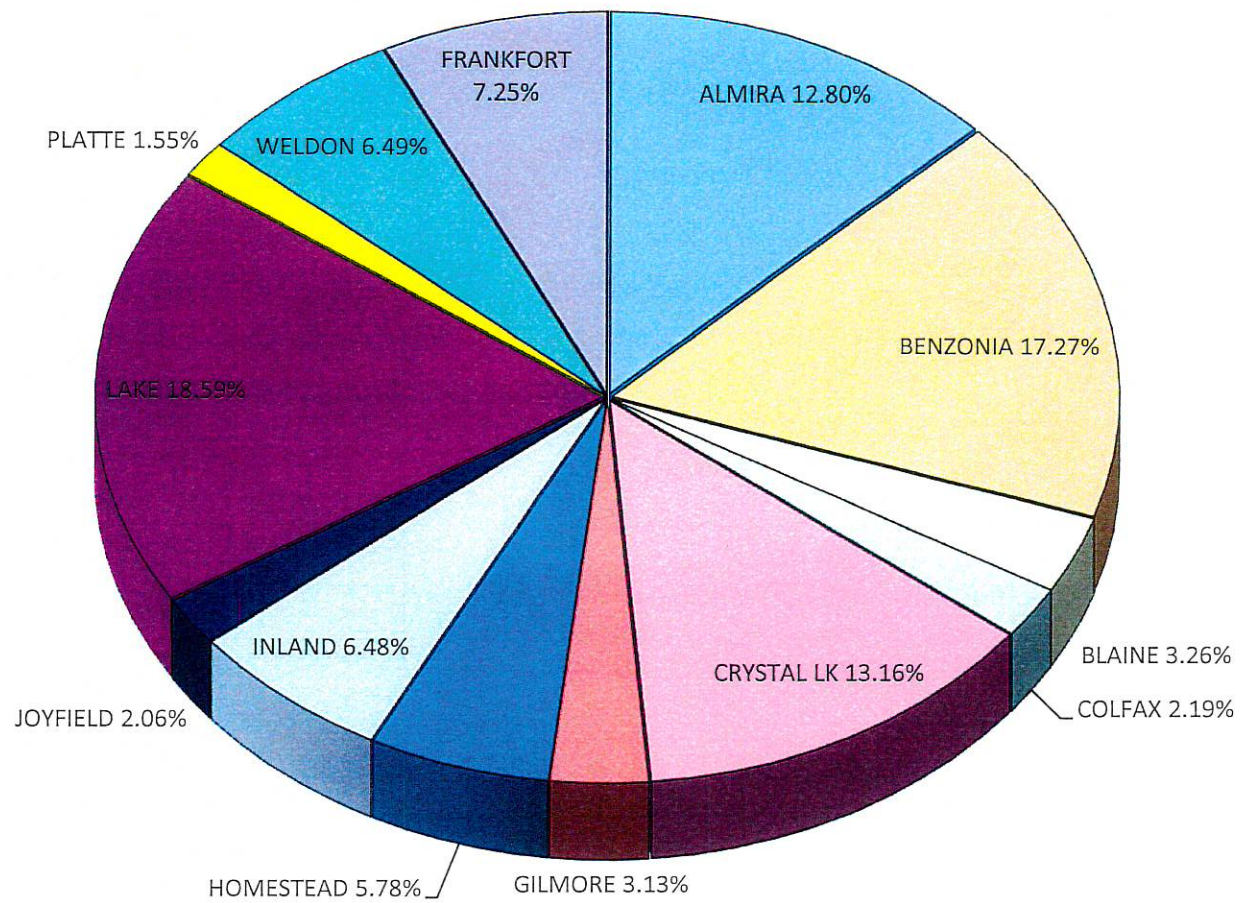
NAME OF UNIT	ORIGINAL		REVISED
	S.E.V.	ADJUSTMENT	S.E.V.
ALMIRA	328,988,125	-245,700	\$328,742,425
BENZONIA	457,064,825	-346,745	\$456,718,080
BLAINE	99,638,000	-189,400	\$99,448,600
COLFAX	56,468,824	-166,850	\$56,301,974
CRYSTAL LAKE	366,669,841	-430,700	\$366,239,141
GILMORE	81,064,600	814,200	\$81,878,800
HOMESTEAD	151,444,539	-1,072,654	\$150,371,885
INLAND	152,896,100	-548,900	\$152,347,200
JOYFIELD	57,094,000	-190,700	\$56,903,300
LAKE	448,349,400	0	\$448,349,400
PLATTE	42,052,100	-50,100	\$42,002,000
WELDON	142,129,850	-173,500	\$141,956,350
CITY OF FRANKFORT	177,258,744	582,643	\$177,841,387
TOTAL S.E.V.	\$2,561,118,948	(\$2,018,406)	\$2,559,100,542

BENZIE COUNTY 2023 Tax Collection

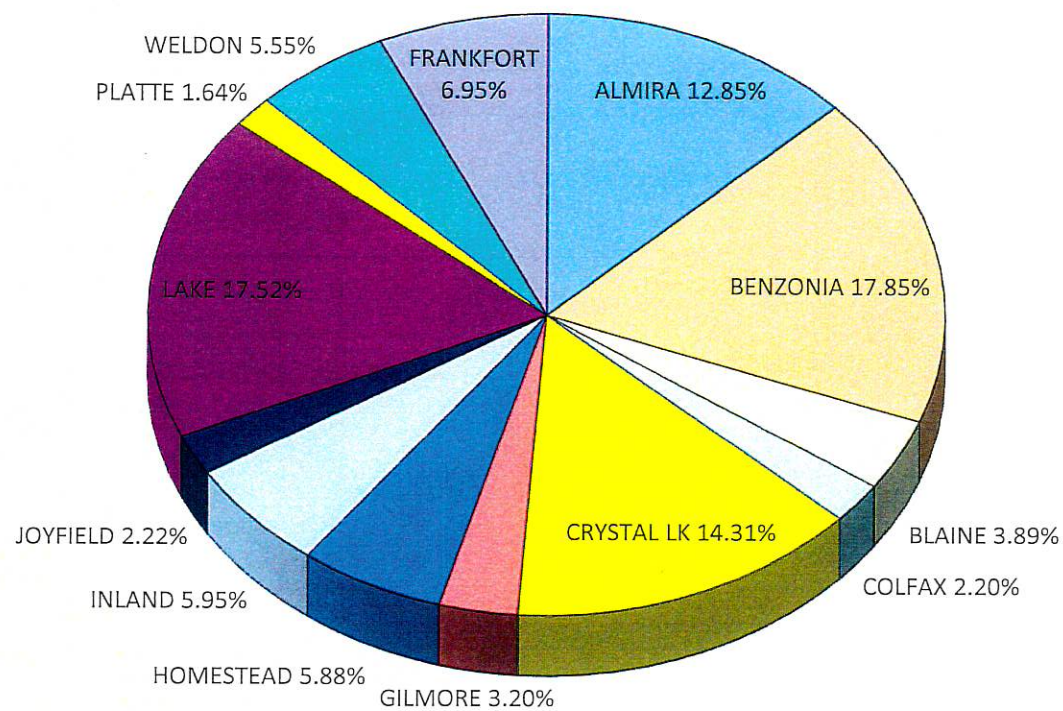


BENZIE COUNTY

2023 Taxable Value

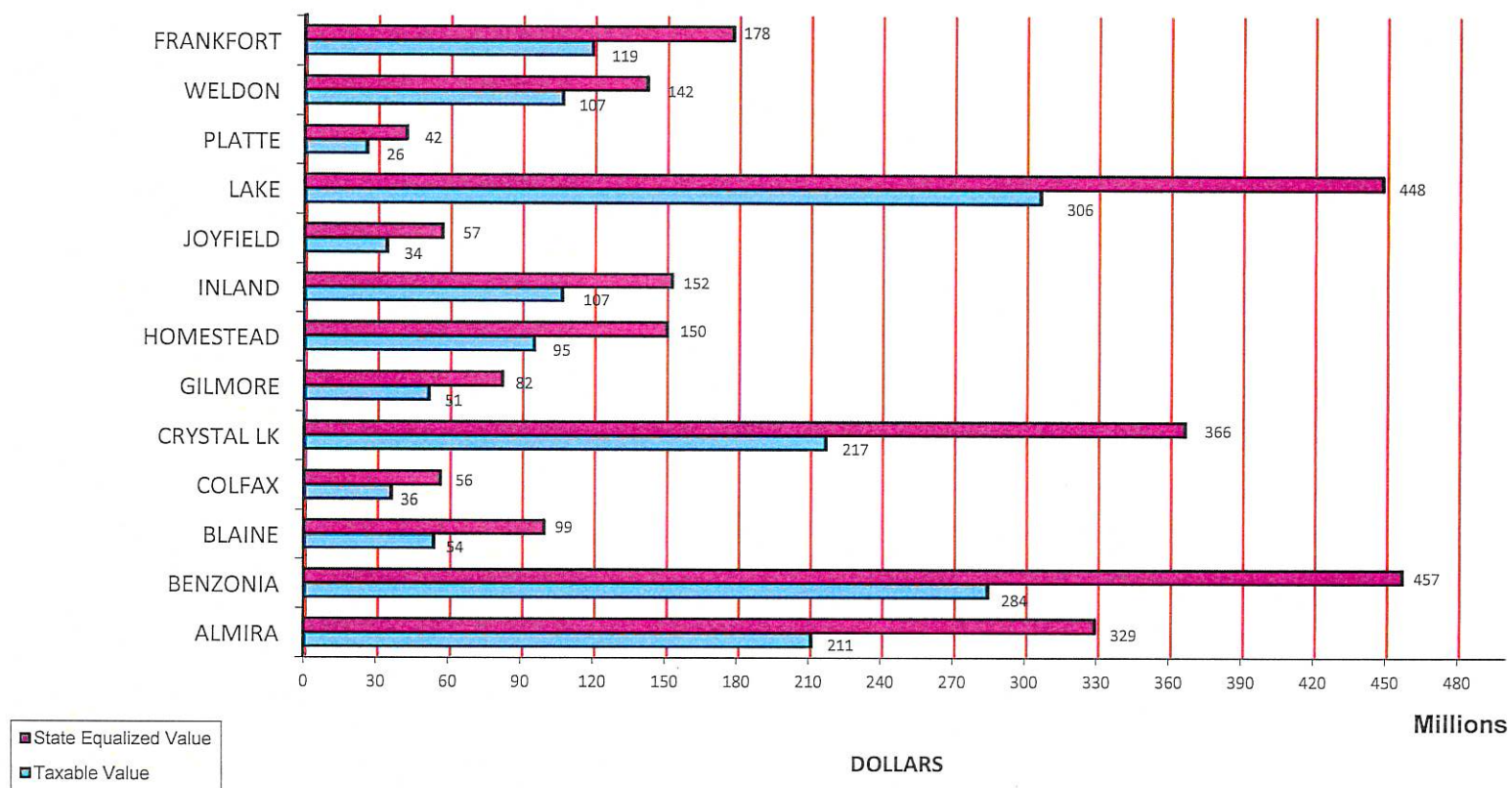


BENZIE COUNTY 2023 S.E.V.

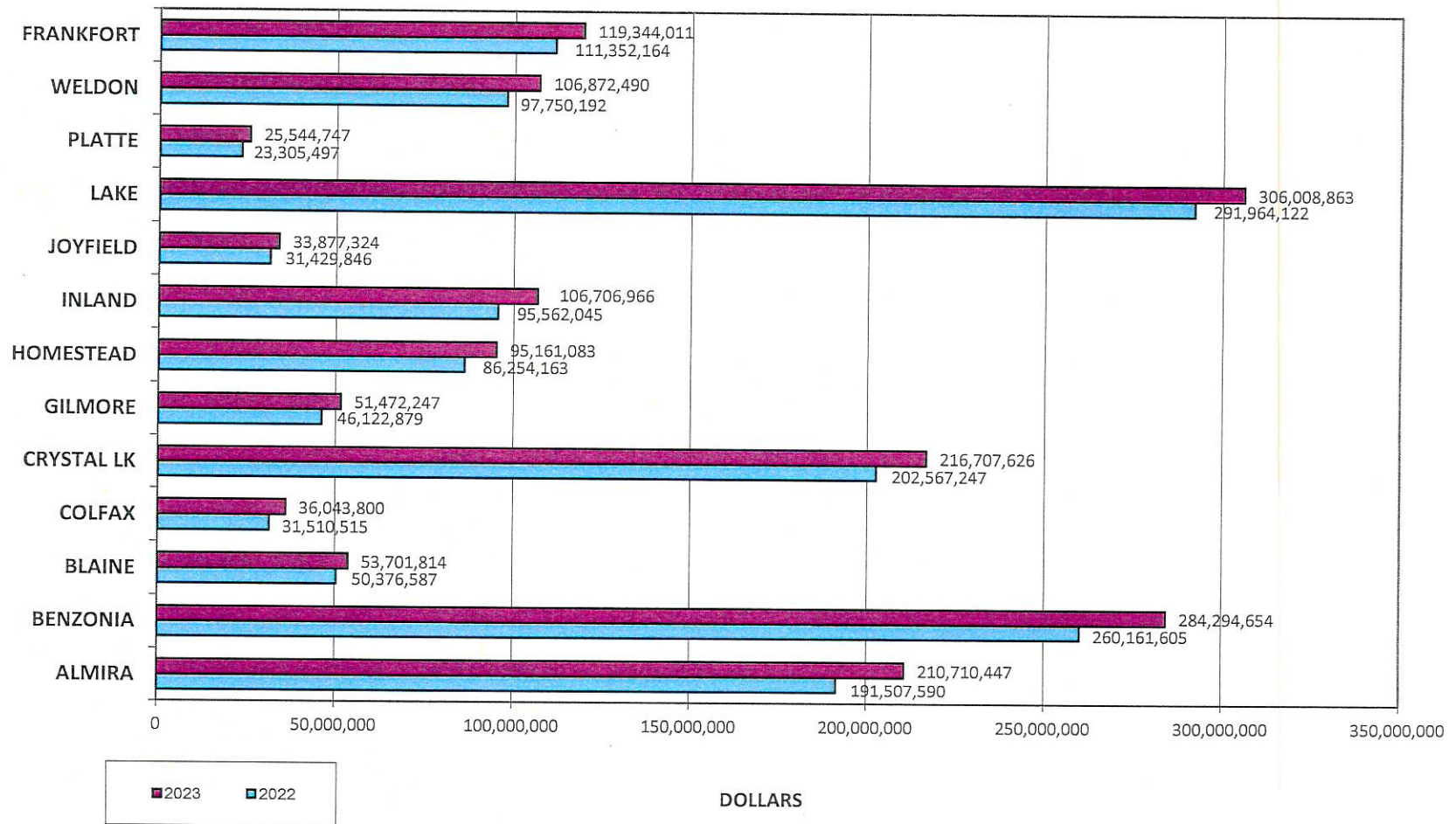


BENZIE COUNTY

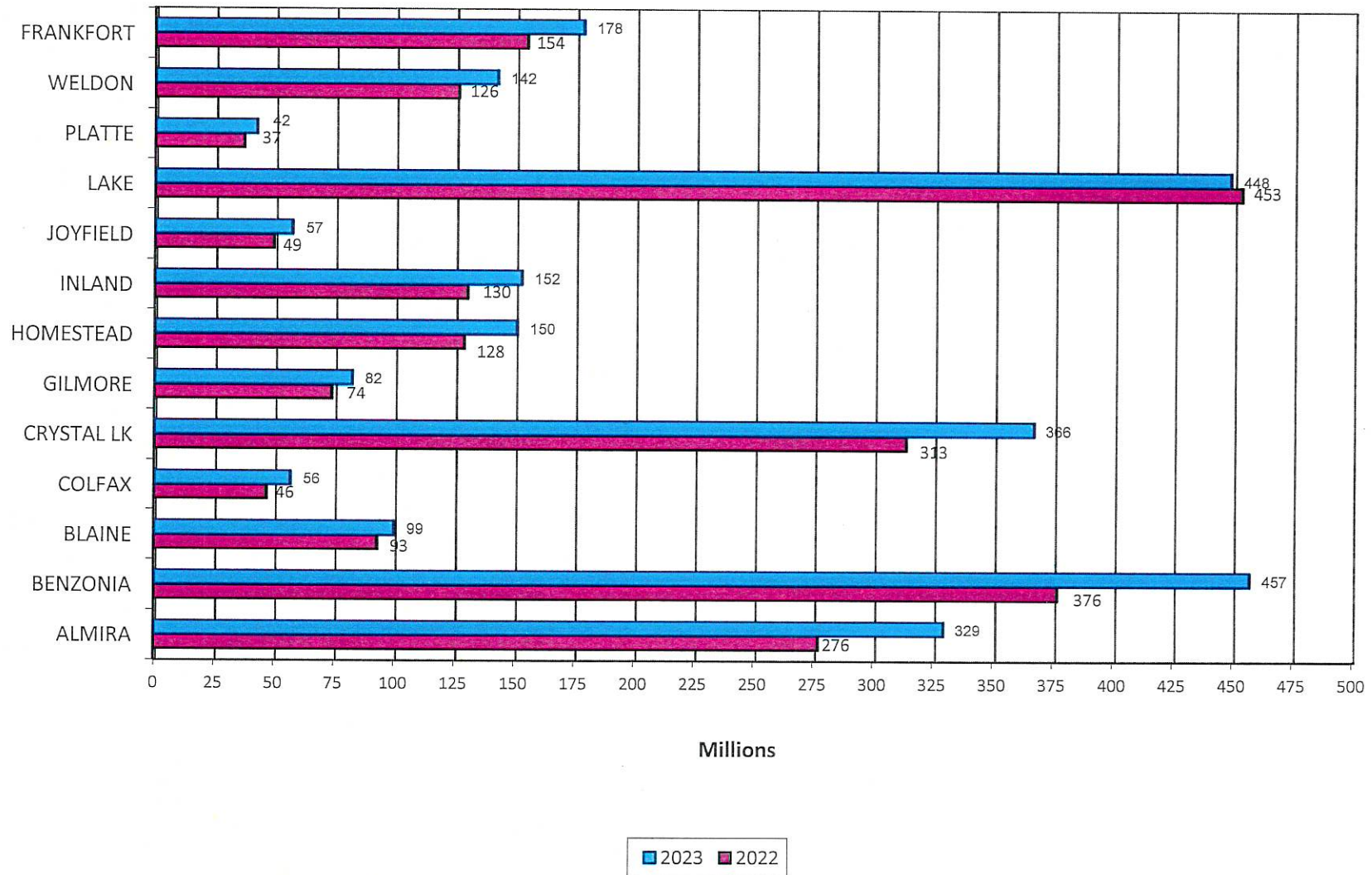
2023 S.E.V. and Taxable Values



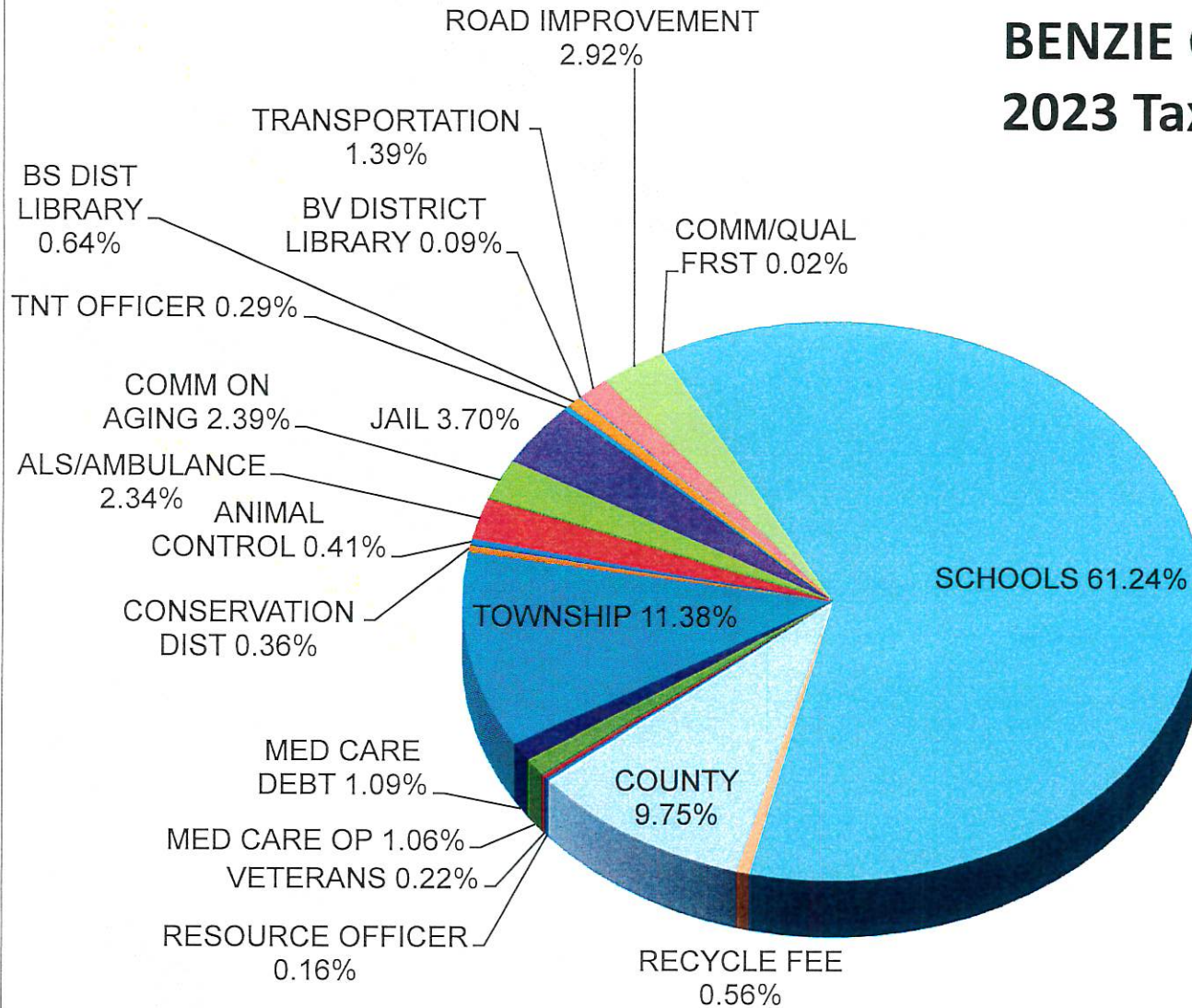
TAXABLE VALUES 2023 to 2022 Comparison



S.E.V. Comparison 2023 to 2022



BENZIE COUNTY 2023 Tax Dollars



Benzie Senior Resources
Board of Directors Meeting
February 21st, 2024 Meeting Minutes

Call to Order: Paul Turner called the meeting to order at 4:33pm

Pledge of Allegiance: Said by all present

Roll Call:

In Person: Victor Dinsmoore, Dinah Haag, Rosemary Russell, Ingrid Turner, and Paul Turner

Via Conference Call: Nancy Mullen Call, Leo Hughes, Rob Manilla

Also, In-Person: Sabra Boyle, Doug Durand, Tim Markey, and Kelly Ottinger

Guest: Mike Lynn, friend of Paul and Ingrid Turner

Excused: None

Approval of the February 21, 2024 Agenda – A motion to approve the agenda was made by Rosemary Russell and seconded by Ingrid Turner. All in-person board members said Aye. Motion approved.

Approval of Minutes from the January 17th, 2024 Board Meeting – A motion to accept the minutes was made by Ingrid Turner and seconded by Paul Turner. All in-person board members said Aye. Motion approved.

Public Input: Mike Lynn gave a plug for advanced in-person voting currently going on in Benzie County.

- A. Leadership Committee Report** – Paul Turner advised that the Leadership Committee had a wrap-up discussion from the Community Meeting “B” and discussed next steps before the Community Meeting “C” which is in March. He also advised that the Ad hoc Committee will be meeting this Thursday, February 22, 2024 at noon to review next steps.
- B. Governance Committee Report** – Leo Hughes summarized the Governance Committee Meeting from January 22, 2024. Discussion Items included minor changes to the Board Composition document that we should then post on the Portal. Leo Hughes also advised that he and Victor Dinsmoore are working on an updated template and draft process for all quarterly Committee reporting. He further mentioned that we are always searching for Board Members and Committee Members if anyone has any candidates.
- C. Personnel and Program Committee Report** – Paul Turner advised that the committee reviewed the updated volunteer handbook.
- D. Fund Development/Marketing Director Report** – Kelly Ottinger provided a summary of the work she and the committee have completed relative to various fundraising efforts and will provide a summary. She also reminded everyone that the Community Meeting “C” is coming up on Tuesday, March 5th. Kelly Ottinger advised that the Invitations for the volunteer event (May 20th and 21st) will be going out. The Committee had a good discussion on establishing a monthly giving club and the committee agreed to move forward with the concept. The club will be called the “Cornerstone Club”, and she is recommending we get all BSR Board Members to give monthly at whatever level they are comfortable with.
- E. Executive Director’s Report** – Doug Durand provided his report and spoke specifically about the TGP Advisory Group and that they have started a TGP fundraiser “Soup Night” and they are getting great local restaurant participation (10 signed up so far). Doug further advised that a full time Home Health Aide is the only position needed at this time; that Michelle Francis is traveling the various HDM routes getting to know the clients and volunteers; that he had a good discussion with Betsie Coffia, State Representative, on our growing senior needs and additional funding; and that the Tax Program is extremely popular with 220 Tax Packets being distributed to date.
- F. Program/Services Report – January 2024** – Doug Durand provided his report which summarizes the status of key programs and services. His highlights are included in his Director’s Report above.

G. Board of Commissioners Update – Tim Markey, County Commissioner, provided the following update:

Tim Markey offered to help Doug Durand with any governmental contacts if needed. Tim also advised that he has been asked to serve soup at the TGP Fundraising event on March 21st. The Board of Commissioners has approved \$3000 for the human services collaborative; they approved the updated hazard communications plan; they are looking at how to spend the remaining \$4200 in ARPA funds. They are working on minor updates to the County's Masterplan. The expansion work at the County Building is targeted to be completed at the end of this month.

Tim Markey also advised that the Homestead Township Pancake Breakfast will be taking place again this year for 4 Saturdays in March.

Action Items:

1. Finance Committee Report on the January 2024 with Board Approval of the January 2024 Financials –

Victor Dinsmoore summarized audit report and advised it will be sent out to all Board Members - No major items were noted. He also complimented Rob Manilla on joining the Finance Committee and brings a wealth of knowledge. Victor asked Rob to give a brief overview of his background. Victor Dinsmoore then advised that we are a little over budget currently, but hopefully it will balance out with the lower snow plowing expenses being incurred with the current warm weather. A motion to approve the January 2024 Financials was made by Paul Turner and seconded by Ingrid Turner. Roll Call: Victor Dinsmoore – Yes; Dinah Haag – Yes; Rosemary Russell – Yes; Ingrid Turner – Yes; and Paul Turner – Yes. Motion approved.

New Business:

- 1. Hand out the Draft of the Fiscal Year 2023 Financial Audit for a 30-day review** – Doug Durand will email the audit findings to all Board members this evening, so they have 30-days to review. He will then seek full board approval at the March Board meeting.
- 2. Review the results of Fiscal Year 2023 Client Satisfaction Surveys** – Doug Durand reviewed the (3) recent surveys and he is very pleased with all the positive responses. He will be sharing the results with Staff and Volunteers.

Old Business: None

Other Business: None

Board Round Table Discussion/Evaluation of Meeting – None

Adjournment: There being no further business to discuss a motion to adjourn at 5:16pm was made by Ingrid Turner and seconded by Rosemary Russell. All in-person board members said Aye. Motion approved.

Respectfully submitted:

Leo Hughes, Secretary, Benzie Senior Resources Board

NEXT MEETING: Wednesday, March 20, 2024 at 4:30 p.m.

Location: The Gathering Place Senior Center, 10579 Main Street, Honor, MI 49640

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
MARCH 20, 2024
4:30 P.M.**

The Gathering Place Senior Center & Conference Call-In

Agenda

Conference Call-In Information

1-866-809-6529 with the guest code of 3401609 followed by the # key.

Call to Order
Pledge of Allegiance
Roll Call

Approval of the March 20, 2024 Agenda

Approval of Minutes from the previous meeting – February 21, 2024

Public Input – Those attending In-person are permitted to participate. (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Information Items

- A. Leadership Committee Report
- B. Governance Committee Report
- C. Personnel and Program Committee Report
- D. Fund Development/Marketing Director Report
- E. Executive Director's Report
- F. Program/Services Report – January 2024
- G. Board of Commissioners Update

Action Items

- 1. Approve the Fiscal Year 2023 Financial Audit
- 2. Board Resolution to remove Sabra Boyle from the State Savings Bank Accounts and add Kelly Ottinger to the State Savings Bank Accounts

New Business

- 1. The Jamie Gray-Coldwell Bankers BSR Golf Outing Fundraiser Event will be held on September 8, 2024
- 2. Who is signed up to provide speaking engagements highlighting BSR's accomplishments

Old Business

- 1.

Other Business

- 1.

Board Round Table Discussion/Evaluation of Meeting

Adjournment – Board Approval

Benzie Senior Resources Mission Statement – To provide exceptional services, resources and trusted care to support Benzie seniors.

NEXT MEETING – April 17, 2024 @ 4:30 pm

Location: The Gathering Place Senior Center, 10579 Main Street, Honor

Finance Report

BILLS TO BE APPROVED**April 9, 2024****Motion to approve Vouchers in the amount of:**

\$ 202,224.47 General Fund (101)

\$ 18,170.53 Ambulance Fund & ALS (210)

\$ 43,634.44 Jail (213)

\$ 17,747.48 Fund 105-238

\$ 24,530.07 Building (249)

\$ 5,827.44 ACO Fund (251)

\$ 10,821.13 Dispatch 911 Fund (261)

\$ 198,743.60 Fund 239-292

\$ 2,073,761.63 Fund 293-690

\$ 323,061.67 Fund 701

\$ 1,642.07 Fund 702-771

\$ 2,920,164.53

Payable March 8 to April 4

Date	Fund 101 General	Fund 210 EMS	Fund 213 Jail	Fund 105-238	Fund 249 Building	Fund 251 ACO	Fund 261 Dispatch	Fund 239-292	Fund 293-690	Fund 701 Trust/Agency	Fund 702-771	Totals
3/14/2024	\$ 46,228.25	\$ 1,661.56	\$ 19,932.16	\$ 96.35	\$ -	\$ -	\$ 1,545.29	\$ 717.92	\$ 184,259.14	\$ 3,325.00	\$ -	\$ 257,765.67
EFT 03/14/2024	\$ 5,798.42	\$ 193.77	\$ 2,063.85	\$ -	\$ -	\$ 218.60	\$ 241.27	\$ -	\$ -	\$ -	\$ -	\$ 8,515.91
3/21/2024	\$ 44,995.99	\$ 1,878.00	\$ 4,953.31	\$ 631.52	\$ 71.92	\$ 134.11	\$ 3,287.54	\$ 162,207.50	\$ 1,858,240.82	\$ 13,464.00	\$ -	\$ 2,089,864.71
EFT 03/21/2024	\$ 163.19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 163.19
3/28/2024	\$ 32,527.70	\$ 11,449.91	\$ 4,993.43	\$ 16,239.15	\$ -	\$ 85.97	\$ 813.63	\$ 23,667.99	\$ 2,274.67	\$ 254,224.43	\$ 1,642.07	\$ 347,918.95
EFT 03/28/2024	\$ 3,911.76	\$ 1,754.95	\$ 1,176.72	\$ 92.47	\$ -	\$ 310.69	\$ 235.00	\$ 285.20	\$ 138.51	\$ -	\$ -	\$ 7,905.30
4/4/2024	\$ 68,780.16	\$ 1,232.34	\$ 10,514.97	\$ 687.99	\$ 24,458.15	\$ 5,078.07	\$ 4,698.40	\$ 11,864.99	\$ 28,848.49	\$ 52,048.24	\$ -	\$ 208,211.80
Invoice was dated and paid in two different weeks \$ (181.00)												\$ (181.00)
												\$ -
												\$ -
												\$ -
												\$ -
												\$ -
												\$ -
Totals	\$ 202,224.47	\$ 18,170.53	\$ 43,634.44	\$ 17,747.48	\$ 24,530.07	\$ 5,827.44	\$ 10,821.13	\$ 198,743.60	\$ 2,073,761.63	\$ 323,061.67	\$ 1,642.07	\$ 2,920,164.53

206-K-9 Fund
207-Sheriff Reserve's
208-Dive Team
209-Resourse Officer
210-Benzie Kids
211-D.A.R.E. Fund
215-FOC

230-BVTMC
232-Planning/Zoning
235-CBDG
238-EDC
245-Reмонumentation
256-Reg of Deeds
262-911-Training

269-Law Library
270-Platte River Bridge
271-Housing Grant
276-Council on Aging
285-Pt. Betsie Lighthouse
292-Child Care Fund
293-Soldiers Relief Fund

310-Gov't Ctr Addition-Debt
315-Benzie Leelanau Health
321-Jail Bond
371-Jail Bldg Debt Millage
425-Equipment Replace

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101 BOARD OF COMMISSIONERS					
101-101-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP#1039923 SUB#1001 EYE INSURANCE AF		57.16	93377
101-101-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY POLICY #00761476 DIVSN:0001 DISABILITY		18.92	93411
101-101-727.00	OFFICE SUPPLIES	J.P. MORGAN CHASE BANK NA ACCT# 4485 9279 0005 0139 FEBRUARY 2024		65.97	59
101-101-853.00	CELLULAR PHONES	VERIZON WIRELESS ACCT#842083652-00001 FEB 13-MAR 12		43.65	93355
101-101-860.00	TRAVEL	WARSECKE, EVAN JANUARY 2024 THROUGH MARCH 2024 TRAVEL		136.01	93357
101-101-860.00	TRAVEL	KAREN CUNNINGHAM TRAVEL VOUCHER FOR MARCH 2024		68.47	93391
101-101-860.00	TRAVEL	GARY SAUER TRAVEL VOUCHER FOR MARCH 2024		162.14	93447
101-101-860.00	TRAVEL	NYE, RHONDA MARCH 2024 TRAVEL VOUCHER		16.08	93471
101-101-900.00	PRINTING & PUBLISHING	THE PIONEER GROUP TAX ADVISORY COMMITTEE & PARKING LOT BI		175.70	93254
101-101-955.00	DUES & REGISTRATIONS	J.P. MORGAN CHASE BANK NA ACCT# 4485 9279 0005 0139 FEBRUARY 2024		130.00	59
Total For Dept 101 BOARD OF COMMISSIONERS				874.10	
Dept 172 ADMINISTRATOR					
101-172-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP#1039923 SUB#1001 EYE INSURANCE AF		35.44	93377
101-172-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY POLICY #00761476 DIVSN:0001 DISABILITY		109.73	93411
101-172-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY POLICY #00761476 DIVSN:0001 DISABILITY		10.50	93411
101-172-727.00	OFFICE SUPPLIES	J.P. MORGAN CHASE BANK NA ACCT# 4485 9279 0005 0139 FEBRUARY 2024		13.77	59
101-172-727.00	OFFICE SUPPLIES	GOVERNMENTAL PRODUCTS LLC PAYROLL CHECKS		257.60	93450
101-172-800.00	CONTRACTED SERVICES	MITCHELL SHAPIRO FEBRUARY 2024 PROJECT PLANNING, DATA PR		5,805.00	93328
101-172-800.00	CONTRACTED SERVICES	J.P. MORGAN CHASE BANK NA ACCT# 4485 9279 0005 0139 FEBRUARY 2024		524.32	59
101-172-961.00	TRAINING & SCHOOLS	MICHIGAN ASSOCIATION OF C 2024 MACAO ANNUAL CONFERENCE		100.00	93465
Total For Dept 172 ADMINISTRATOR				6,856.36	
Dept 215 COUNTY CLERK					
101-215-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP#1039923 SUB#1001 EYE INSURANCE AF		33.96	93377
101-215-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY POLICY #00761476 DIVSN:0001 DISABILITY		102.72	93411
101-215-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY POLICY #00761476 DIVSN:0001 DISABILITY		17.50	93411
101-215-727.00	OFFICE SUPPLIES	STAPLES TONER FOR COUNTY CLERK'S		702.38	93479
101-215-860.00	TRAVEL	BOWERS, TAMMY COUNTY CLERK QTY CONFERENCE		68.21	93436
Total For Dept 215 COUNTY CLERK				924.77	
Dept 228 TECHNOLOGY					
101-228-963.00	COMPUTER SUPPORT	KARHU CYBER MONTHLY SERVICE CHARGE & I.T. SERVICES		7,375.91	93453
101-228-963.00	COMPUTER SUPPORT	KARHU CYBER SONIC WALL FIREWALL SUBSCRIPTION RENEW		2,872.83	93453
101-228-970.00	EQUIPMENT	STAPLES DELL COMPUTER & DOCKING		876.03	93479
Total For Dept 228 TECHNOLOGY				11,124.77	
Dept 233 CENTRAL SERVICES					
101-233-727.10	COUNTY OFFICE SUPPLIES	JACKPINE BUSINESS CENTERS 20 CASES OF COPY PAPER		979.40	93227
101-233-850.00	TELEPHONE	TELNET WORLDWIDE BENZIE COUNTY PHONES-ACCT# 61319		1,173.69	93348
101-233-874.00	MEDICAL INSURANCE - RETIREES	BLUE CARE NETWORK GROUP#00189733 SUB#0002 APRIL 2024 RETI		1,182.27	93275
101-233-874.00	MEDICAL INSURANCE - RETIREES	KOSIBOSKI, JEFFREY RETIREE HEALTH SUPPLEMENT BENEFIT PER C		175.00	93312
101-233-874.00	MEDICAL INSURANCE - RETIREES	TUCKER, DAVID RETIREE, HEALTH SUPPLEMENT BENEFIT		175.00	93354
101-233-874.00	MEDICAL INSURANCE - RETIREES	FIDELITY SECURITY LIFE INS GROUP ID#1044145 SUB GROUP#1001 RETIREE		27.84	93376
101-233-940.20	EQUIPMENT LEASE	APPLIED INNOVATION SUM OF EQUIPMENT BASE CHARGES		74.05	93200
101-233-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP, INC.CUSTOMER #40008416 CONTRACT #40035973-1		138.65	93252
101-233-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP, INC.CUSTOMER #40027957 CONTRACT #40027957-1		120.97	93252
101-233-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP, INC.CUSTOMER #40033811 CONTRACT #40033811-1		73.19	93252
101-233-940.20	EQUIPMENT LEASE	FP FINANCE PROGRAM POSTAGE METER RENTAL		234.00	93296
101-233-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP, INC.CUSTOMER #40032368 CONTRACT #40032368-1		375.75	93347
101-233-940.20	EQUIPMENT LEASE	TELNET WORLDWIDE BENZIE COUNTY PHONES-ACCT# 61319		506.16	93348
101-233-940.20	EQUIPMENT LEASE	WELLS FARGO VENDOR FIN SE CONTRACT #450-0236145-001 SHARP COPIER		155.51	93424
101-233-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP, INC.CUSTOMER #40029846 CONTRACT #40029846-1		189.93	93485

04/04/2024 12:23 PM

User: RLynn

DB: Benzie County

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY

EXP CHECK RUN DATES 03/08/2024 - 04/04/2024

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Page: 2/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 233 CENTRAL SERVICES					
Total For Dept 233 CENTRAL SERVICES				5,581.41	
Dept 253 COUNTY TREASURER					
101-253-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE IN	GROUP#1039923 SUB#1001 EYE INSURANCE A	35.44	93377
101-253-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	POLICY #00761476 DIVSN:0001 DISABLILITY	84.80	93411
101-253-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	POLICY #00761476 DIVSN:0001 DISABLILITY	7.00	93411
101-253-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES,	1BUSINESS CARD HOLDER FOR DESK	23.48	93199
101-253-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES,	1OFFICE SUPPLIES	111.89	93263
101-253-727.00	OFFICE SUPPLIES	J.P. MORGAN CHASE BANK NA	ACCT# 4485 9279 0005 0139 FEBRUARY 2024	564.39	59
101-253-727.00	OFFICE SUPPLIES	BENZIE COUNTY TREASURER	BILL PRINTED STATED DUE DATE OF 2/29/20	81.47	93366
101-253-727.00	OFFICE SUPPLIES	STAPLES	DESK STAPLER	23.02	93479
101-253-727.00	OFFICE SUPPLIES	STAPLES	STAMP SHUTTER	13.08	93479
101-253-860.00	TRAVEL	J.P. MORGAN CHASE BANK NA	ACCT# 4485 9279 0005 0139 FEBRUARY 2024	302.40	59
101-253-860.00	TRAVEL	LONG, KELLY	MILEAGE	29.08	93457
101-253-961.00	TRAINING & SCHOOLS	KCAAO	2024 STC COURSE REGISTRATION	10.00	93230
101-253-961.00	TRAINING & SCHOOLS	J.P. MORGAN CHASE BANK NA	ACCT# 4485 9279 0005 0139 FEBRUARY 2024	240.00	59
Total For Dept 253 COUNTY TREASURER				1,526.05	
Dept 257 EQUALIZATION DEPARTMENT					
101-257-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE IN	GROUP#1039923 SUB#1001 EYE INSURANCE A	23.20	93377
101-257-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	POLICY #00761476 DIVSN:0001 DISABLILITY	78.24	93411
101-257-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	POLICY #00761476 DIVSN:0001 DISABLILITY	10.50	93411
101-257-727.00	OFFICE SUPPLIES	J.P. MORGAN CHASE BANK NA	ACCT# 4485 9279 0005 0139 FEBRUARY 2024	12.20	59
Total For Dept 257 EQUALIZATION DEPARTMENT				124.14	
Dept 262 ELECTIONS					
101-262-721.00	PER DIEM	BRENDA WEBBER	RE-CERTIFY THE 02/27/24 PRESIDENTIAL PF	40.00	93209
101-262-721.00	PER DIEM	BRENDA WEBBER	CANVASS NOV 8 2022 ELECTION BALLOT CAN	80.00	93209
101-262-721.00	PER DIEM	JAN MILLER	RE-CERTIFY THE 02/27/24 PRESIDENTIAL PF	40.00	93228
101-262-721.00	PER DIEM	PETE BROWN	BOARD OF CANVASSERS	80.00	93239
101-262-721.00	PER DIEM	PETE BROWN	RE-CERTIFY THE 02/27/24 PRESIDENTIAL PF	40.00	93239
101-262-727.00	OFFICE SUPPLIES - BALLOTS	ELECTION SOURCE	ELECTION TABLULATOR, CODING, PRINTING &	11,205.57	93218
101-262-860.00	TRAVEL	BRENDA WEBBER	RE-CERTIFY THE 02/27/24 PRESIDENTIAL PF	9.38	93209
101-262-860.00	TRAVEL	BRENDA WEBBER	CANVASS NOV 8 2022 ELECTION BALLOT CAN	9.38	93209
101-262-860.00	TRAVEL	JAN MILLER	RE-CERTIFY THE 02/27/24 PRESIDENTIAL PF	1.34	93228
101-262-860.00	TRAVEL	PETE BROWN	BOARD OF CANVASSERS	1.34	93239
101-262-860.00	TRAVEL	PETE BROWN	RE-CERTIFY THE 02/27/24 PRESIDENTIAL PF	1.34	93239
101-262-905.00	PRINTING & PUBLISHING - SUPPLY K	ELECTION SOURCE	ELECTION TABLULATOR, CODING, PRINTING &	22,257.00	93218
101-262-905.00	PRINTING & PUBLISHING - SUPPLY K	ELECTION SOURCE	ABSENT VOTER COUNTING BOARD PRECINCT KI	247.60	93375
Total For Dept 262 ELECTIONS				34,012.95	
Dept 265 BUILDING & GROUNDS					
101-265-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE IN	GROUP#1039923 SUB#1001 EYE INSURANCE A	4.64	93377
101-265-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	POLICY #00761476 DIVSN:0001 DISABLILITY	28.62	93411
101-265-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	POLICY #00761476 DIVSN:0001 DISABLILITY	3.50	93411
101-265-750.00	MAINTENANCE SUPPLIES	KSS	KLEENEX, TOWEL, & MOP	243.97	93313
101-265-750.00	MAINTENANCE SUPPLIES	KSS	JAIL SUPPLIES-TP, KITCHEN TOWEL, DISINF	238.66	93313
101-265-750.00	MAINTENANCE SUPPLIES	KSS	JAIL SUPPLIES-TP, DETERGENT, LINERS	195.58	93455
101-265-800.00	CONTRACTED SERVICES	KATHY HELINE CLEANING	CAMPUS CLEANING FOR MONTH OF MARCH 2024	6,100.00	93310
101-265-850.00	TELEPHONE	CENTURYLINK	30343955 COMMUNICATION	40.31	93212
101-265-853.00	CELL PHONES	VERIZON WIRELESS	ACCT#842083652-00001 FEB 13-MAR 12	43.65	93355
101-265-853.00	CELLULAR PHONES	ZEITS, KATIE	MONTHLY STIPEND PHONE	30.00	93362
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	ACCT#1000 0051 4313 JAIL 02/07/24-03/06	924.70	57

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 265 BUILDING & GROUNDS					
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	ACCT# 1000 0051 4248 GOV CENTER 02/07/2	4,873.72	57
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	ACCT #1000 0586 8649 GARAGE 02/09/24-01	163.19	58
		Total For Dept 265 BUILDING & GROUNDS		12,890.54	
Dept 266 LEGAL & CONTRACTED SERVICES					
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY, P.C.	LEGAL SERVICES FOR POLICY PERIOD 02/01/	2,229.60	93284
101-266-815.00	AUDITORS	MANER COSTERISAN	2023 AUDIT FINAL BILLING	7,500.00	93318
101-266-815.20	ADMINISTRATION FEES - MANISTEE	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR FEBRUARY	1,166.67	93460
		Total For Dept 266 LEGAL & CONTRACTED SERVICES		10,896.27	
Dept 283 CIRCUIT COURT					
101-283-702.00	SALARY - ELECTED OFFICIALS	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR FEBRUARY	10,661.12	93460
101-283-725.00	COST OF FRINGE BENEFITS - TO MAN	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR FEBRUARY	7,663.34	93460
101-283-800.00	CONTRACTED SVCS - THINKING MATTE	CATHOLIC HUMAN SERVICES, I	THINKING MATTERS GRP-SPLIT BETWEEN MANI	374.99	93279
101-283-802.00	TRANSCRIPTS	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR FEBRUARY	1,036.45	93460
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT BARE & WESTFALL, P.C.	RE: CHRISTOPHER MYERS		150.00	93203
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT BARE & WESTFALL, P.C.	RE:CHRYSTIE PEARSON PETITION NO. 2033		150.00	93203
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT NICHOLAS BROWN LAW, PLLC	COURT APPOINTED ATTY FOR VARIOUS NA CAS		1,852.93	93234
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT SPILLAN, JOHN	COURT APPOINTED ATTY - NA FEES		2,927.50	93247
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT BARE & WESTFALL, P.C.	17-10670 DM CHELSEA POPOUR		1,615.00	93432
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT SMITH & JOHNSON ATTORNEYS, FILE #15125-00004 R.GENTIAN			277.50	93478
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT SMITH & JOHNSON ATTORNEYS, FILE# 15125-00005 A.COZART			240.00	93478
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT SMITH & JOHNSON ATTORNEYS, FILE# 15125-00007 S.SHADE			120.00	93478
101-283-812.00	APPEALS COURT - LEGAL FEES	RACHEL HELTON, P61885	APPELLATE ATTORNEY ORDER FOR PAYMENT	585.00	93241
101-283-812.00	APPEALS COURT - LEGAL FEES	THE LAW OFFICE OF ASHLEY S	APPELLATE ATTORNEY ORDER FOR PAYMENT	91.68	93253
101-283-812.00	APPEALS COURT - LEGAL FEES	THE LAW OFFICE OF ASHLEY S	APPELLATE ATTORNEY ORDER FOR PAYMENT	39.90	93253
101-283-860.00	TRAVEL	PAIGE PICARDAT	COURT RECORDER FOR 1/24, 2/14, 2/26, &2	187.54	93237
101-283-860.00	TRAVEL	SHANNA KNUDSEN	HUMPHREY VS ROBINSON- INCAMERA INTERVIEW	43.14	93245
101-283-860.00	TRAVEL	SHELBY MCCOLL	19TH CIRCUIT COURT RECORDER FOR FEBRUAF	333.36	93246
101-283-962.00	JIS RELATED COSTS	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR FEBRUARY	638.08	93460
101-283-967.00	PROJECT EXPENSES - DRUG COURT	GR BENZIE COUNTY SHERIFF OFF	12 DRUG TESTS	60.00	93205
101-283-967.00	PROJECT EXPENSES - DRUG COURT	GR BENZIE COUNTY SHERIFF OFF	10 DRUG TESTS	50.00	93205
101-283-967.00	PROJECT EXPENSES - DRUG COURT	GR BENZIE COUNTY SHERIFF OFF	13 DRUG TESTS	65.00	93205
101-283-967.00	PROJECT EXPENSES - DRUG COURT	GR BENZIE COUNTY SHERIFF OFF	12 DRUG TESTS	60.00	93205
101-283-967.00	PROJECT EXPENSES - DRUG COURT	GR BENZIE COUNTY SHERIFF OFF	8 DRUG TEST	40.00	93205
101-283-967.00	PROJECT EXPENSES - DRUG COURT	GR KENNETH HILLIARD	CONTRACTED SERVICES FOR DRUG COURT COOF	1,600.55	93311
101-283-967.00	PROJECT EXPENSES - DRUG COURT	GR SAVE A LOT	RECOVERY COURT INCENTIVE CARDS	200.00	93477
101-283-967.00	PROJECT EXPENSES - DRUG COURT	GR STAPLETONS	RECOVERY COURT INCENTIVE CARDS	200.00	93480
		Total For Dept 283 CIRCUIT COURT		31,263.08	
Dept 286 DISTRICT COURT					
101-286-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	GROUP#1039923 SUB#1001 EYE INSURANCE AI	74.04	93377
101-286-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	POLICY #00761476 DIVSN:0001 DISABILITY	182.54	93411
101-286-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	POLICY #00761476 DIVSN:0001 DISABILITY	23.28	93411
101-286-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES, I	OFFICE SUPPLIES-DISTRICT COURT-FILE FOI	89.05	93263
101-286-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDITIONI	BOTTLED WATER, & DELIVERY FEE	33.00	93322
101-286-727.00	OFFICE SUPPLIES	ODP BUSINESS SOLUTIONS, LI	PORTFOLIO OFFICE SUPPLIES DISTRICT PROE	0.79	93337
101-286-727.00	OFFICE SUPPLIES	ODP BUSINESS SOLUTIONS, LI	OFFICE SUPPLIES-DISTRICT/PROBATE COURT	69.82	93337
101-286-727.00	OFFICE SUPPLIES	J.P. MORGAN CHASE BANK NA	ACCT# 4485 9279 0005 0139 FEBRUARY 2024	21.19	59
101-286-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES, I	YELLOW FASTENER FILE FOLDERS	136.45	93365
101-286-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDITIONI	WATER RENTAL	12.00	93464
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	NICHOLAS BROWN LAW, PLLC	COURT APPOINTED ATTY FOR VARIOUS NA CAS	261.39	93330
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	NICHOLAS BROWN LAW, PLLC	COURT APPOINTED ATTY FOR VARIOUS NA CAS	112.50	93330

04/04/2024 12:23 PM
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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 03/08/2024 - 04/04/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 4/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 286 DISTRICT COURT					
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	NICHOLAS BROWN LAW, PLLC	COURT APPOINTED ATTY FOR VARIOUS NA CAS	87.50	93330
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	NICHOLAS BROWN LAW, PLLC	COURT APPOINTED ATTY FOR VARIOUS NA CAS	37.50	93330
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	NICHOLAS BROWN LAW, PLLC	COURT APPOINTED ATTY FOR VARIOUS NA CAS	112.50	93330
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	OHEARN LEGAL	DAVID WALTON 23-0188-MI	139.85	93405
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	SMITH & JOHNSON ATTORNEYS,	06567-00064 MICHAEL CONGER	50.00	93410
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	KEHR, LINDA MOOREY	ATTY REVIEW PETITION FOR PPO ORDER	300.00	93454
101-286-806.00	SCREENING FEES	OPEN DOOR ASSESSMENTS, LLC	COURT SCREENING	75.00	93406
101-286-811.00	INTERPRETER FEES	V.O.I.C.E., INC. OF MICHIGAN	INTERPRETATION ON 10/03/2023	471.37	93417
101-286-811.00	INTERPRETER FEES	V.O.I.C.E., INC. OF MICHIGAN	INTERPRETATION 02/26/24 AMERICAN SIGN I	511.78	93490
101-286-853.00	CELLULAR PHONES	VERIZON WIRELESS	ACCT#842083652-00001 FEB 13-MAR 12	195.33	93355
Total For Dept 286 DISTRICT COURT				2,996.88	
Dept 289 FRIEND OF THE COURT					
101-289-964.10	REIMBURSEMENT TO MANISTEE	MANISTEE COUNTY FOC	FOC REIMBURSEMENT	18,508.66	93394
Total For Dept 289 FRIEND OF THE COURT				18,508.66	
Dept 296 PROSECUTING ATTORNEY					
101-296-702.00	WAGES	PROSECUTING ATTY ASSOC. (SUMMER 2024 INTERN		9,600.00	93474
101-296-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INSURANCE GROUP#1039923	SUB#1001 EYE INSURANCE A	38.60	93377
101-296-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY POLICY #00761476	DIVSN:0001 DISABILITY	128.07	93411
101-296-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY POLICY #00761476	DIVSN:0001 DISABILITY	17.50	93411
101-296-727.00	OFFICE SUPPLIES	J.P. MORGAN CHASE BANK NA	ACCT# 4485 9279 0005 0139 FEBRUARY 2024	62.37	59
101-296-727.00	OFFICE SUPPLIES	THOMSON REUTERS - WEST	MICHIGAN COURT RULES VOL 1 - 3 SETS	948.00	93486
101-296-853.00	CELLULAR PHONES	VERIZON WIRELESS	ACCT#842083652-00001 FEB 13-MAR 12	87.30	93355
101-296-901.00	RESOURCE MATERIALS	RELX INC. DBA LEXISNEXIS	NOVEMBER 2023 SERVICES	181.00	93242
Total For Dept 296 PROSECUTING ATTORNEY				11,062.84	
Dept 301 SHERIFF					
101-301-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INSURANCE GROUP#1039923	SUB#1001 EYE INSURANCE A	164.96	93377
101-301-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY POLICY #00761476	DIVSN:0001 DISABILITY	513.68	93411
101-301-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY POLICY #00761476	DIVSN:0001 DISABILITY	56.00	93411
101-301-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES, I	OFF SUPP - ADMIN BCSO	22.95	93199
101-301-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES, I	OFFICE SUPPLIES - DB	40.06	93365
101-301-748.00	GAS, OIL & GREASE	WEX BANK	BCSO FUEL 02.16 TO 03.15.24	122.33	93361
101-301-748.00	GAS, OIL & GREASE	HONOR TOUCHLESS AUTO WASH	CAR WASH TOKENS PATROL CARS	400.00	93384
101-301-748.00	GAS, OIL & GREASE	NAPA AUTO SUPPLY, INC.	20-2 HEADLIGHT BULB	16.99	93402
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	BCSO FUEL MARCH 2024	5,172.38	93433
101-301-749.00	VEHICLE REPAIRS- MHO	GRAND TRAVERSE MOBILE COMM	18-3, 23-2 (MHO)& 21.3 FIXES	647.50	93300
101-301-749.00	VEHICLE REPAIRS	WATSON BENZIE LLC	18-2 R&R BOTH AXLE SHAFTS	878.00	93358
101-301-800.00	CONTRACTED SERVICES	STATE OF MICHIGAN (#38-60	GTWY TO GTWY VPN 01.01.24 TO 03.31.24	387.00	93250
101-301-800.00	CONTRACTED SERVICES	ID NETWORKS, INC.	RMS/<OBILE FIELD REPORTING	1,350.00	93386
101-301-853.00	CELLULAR PHONES-ROAD PATROL	AT & T MOBILITY	287335001038	606.46	93430
101-301-955.00	CONVENTIONS & DUES	J.P. MORGAN CHASE BANK NA	ACCT# 4485 9279 0005 0139 FEBRUARY 2024	487.58	59
101-301-955.00	CONVENTIONS & DUES	GRAND TRAVERSE COUNTY SHERIFF	LERMA DUES	75.00	93381
101-301-956.00	EMPLOYEE PHYSICALS	MUNSON WALK IN CLINIC	PREEMPLOY PHYS M. COOK	160.00	93401
101-301-961.00	TRAINING & SCHOOLS	DEWOLF AND ASSOCIATES	REPORT WRITING CLASS	787.50	93216
101-301-961.00	TRAINING & SCHOOLS	JOSEPH SEND	TRNG & SCHOOLS - BASIC INVEST	98.57	93229
101-301-961.00	TRAINING & SCHOOLS	NORTHERN MICHIGAN MUTUAL	TRAINING & SCHOOLS - ROAD	400.00	93332
101-301-961.00	TRAINING & SCHOOLS	J.P. MORGAN CHASE BANK NA	ACCT# 4485 9279 0005 0139 FEBRUARY 2024	826.14	59
101-301-970.00	EQUIPMENT	J.P. MORGAN CHASE BANK NA	ACCT# 4485 9279 0005 0139 FEBRUARY 2024	182.97	59
Total For Dept 301 SHERIFF				13,396.07	
Dept 333 SECONDARY ROAD PATROL					

04/04/2024 12:23 PM

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY

EXP CHECK RUN DATES 03/08/2024 - 04/04/2024

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Page: 5/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 333 SECONDARY ROAD PATROL					
101-333-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP#1039923 SUB#1001 EYE INSURANCE A		15.40	93377
101-333-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY POLICY #00761476 DIVSN:0001 DISABILITY		35.08	93411
101-333-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY POLICY #00761476 DIVSN:0001 DISABILITY		3.50	93411
101-333-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS BCSO FUEL MARCH 2024		183.42	93433
Total For Dept 333 SECONDARY ROAD PATROL				237.40	
Dept 334 ZERO TOLERANCE, BAILIFF					
101-334-900.00	PRINTING & PUBLISHING	STATE OF MICHIGAN	10-004 BAILIFF RADIO ACTIVATION	750.00	93249
Total For Dept 334 ZERO TOLERANCE, BAILIFF				750.00	
Dept 426 EMERGENCY MANAGEMENT					
101-426-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP#1039923 SUB#1001 EYE INSURANCE A		9.28	93377
101-426-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY POLICY #00761476 DIVSN:0001 DISABILITY		36.60	93411
101-426-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY POLICY #00761476 DIVSN:0001 DISABILITY		3.50	93411
101-426-727.00	OFFICE SUPPLIES	J.P. MORGAN CHASE BANK NA ACCT# 4485 9279 0005 0139 FEBRUARY 2024		49.99	59
101-426-727.00	OFFICE SUPPLIES	STAPLES	PRINTER INK FOR EMERGENCY MANAGEMENT	411.20	93479
101-426-749.00	VEHICLE REPAIRS	BAYSHORE TIRE & AUTO	PORTION OF UTV REPAIR COSTS WITH CITY C	400.00	93204
101-426-850.00	TELEPHONE	AT & T MOBILITY	CELL PHONES FOR EMS, DISPATCH, ACO, ANI	44.94	93429
101-426-860.00	TRAVEL	HUBERS, REBECCA	MILEAGE REIMBURSE - HUBERS FEB/MAR	170.18	93226
101-426-961.00	TRAINING & SCHOOLS	J.P. MORGAN CHASE BANK NA ACCT# 4485 9279 0005 0139 FEBRUARY 2024		405.48	59
Total For Dept 426 EMERGENCY MANAGEMENT				1,531.17	
Dept 442 DRAIN COMMISSION					
101-442-819.00	CONTRACT SERVICE - LAKE LEVELS	DIXON, CRAIG	MONTHLY CONTRACTED SERVICES FOR DAM WA	333.33	93289
Total For Dept 442 DRAIN COMMISSION				333.33	
Dept 648 MEDICAL EXAMINER					
101-648-800.00	CONTRACTED SERVICES	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR FEBRUARY	2,234.34	93460
101-648-835.00	LAB FEES	NMS LABS	LAB FEES	1,314.00	93235
101-648-835.60	FORENSIC AUTOPSIES	GOSLINOSKI, LOIS R. DO	AUTOPSY FEE	4,800.00	93380
101-648-861.00	BURIAL TRANSITS	JOWETT FAMILY FUNERAL HOME	TRANSPORT OF DECEDENTS AND MEDICOLEGAL	2,250.00	93390
Total For Dept 648 MEDICAL EXAMINER				10,598.34	
Dept 649 MENTAL HEALTH					
101-649-836.00	APPROPRIATIONS	CENTRA WELLNESS NETWORK	MONTHLY APPROPRIATION APR 2024	9,731.75	93439
Total For Dept 649 MENTAL HEALTH				9,731.75	
Dept 662 JUVENILE DIVISION					
101-662-702.00	WAGES	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR FEBRUARY	1,573.62	93460
101-662-727.00	OFFICE SUPPLIES	WELLS FARGO FINANCIAL LEA	603-0236145-000 MX-M2651 SHARP COPIER	79.90	93258
101-662-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CENTERS	OFFICE SUPPLIES-POST IT FLAGS	12.19	93305
101-662-727.00	OFFICE SUPPLIES	ROBINSON, KELLIE	TRAVEL EXPENSE STATEMENT FOR JUV. PROB	54.67	93476
Total For Dept 662 JUVENILE DIVISION				1,720.38	
Dept 710 MSU EXTENSION					
101-710-800.00	CONTRACTED SERVICES	MICHIGAN STATE UNIVERSITY	QUARTER PAYMENT APRIL- JUNE 2024 MOA WC	11,428.00	93325
101-710-800.00	CONTRACTED SERVICES	MICHIGAN STATE UNIVERSITY	PRYBYLSKI WAGE & FRINGE PAY	1,415.29	93398
101-710-800.00	CONTRACTED SERVICES	MICHIGAN STATE UNIVERSITY	PRYBYLSKI WAGES-MSU	514.57	93467
Total For Dept 710 MSU EXTENSION				13,357.86	
Dept 711 REGISTER OF DEEDS					
101-711-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP#1039923 SUB#1001 EYE INSURANCE A		29.32	93377
101-711-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY POLICY #00761476 DIVSN:0001 DISABILITY		54.42	93411

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 03/08/2024 - 04/04/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 6/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 711 REGISTER OF DEEDS					
101-711-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY	POLICY #00761476 DIVSN:0001 DISABLILITY	10.50	93411
101-711-727.00	OFFICE SUPPLIES	J.P. MORGAN CHASE BANK NA	ACCT# 4485 9279 0005 0139 FEBRUARY 2024	22.99	59
101-711-800.00	CONTRACTED SERVICES - LAREDO	FIDLAR TECHNOLOGIES INC	LAREDO LICENSE FEE FEB 2024	1,808.12	93294
Total For Dept 711 REGISTER OF DEEDS				1,925.35	
Total For Fund 101 GENERAL FUND				202,224.47	
Fund 210 AMBULANCE FUND					
Dept 265 BUILDING & GROUNDS					
210-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	ST 2 SUPPLIES	40.95	93236
210-265-750.00	MAINTENANCE SUPPLIES	KSS	ST SUPPLIES	369.03	93313
210-265-750.00	MAINTENANCE SUPPLIES	MI PEST	ST 3 PEST CONTROL	61.00	93324
210-265-750.00	MAINTENANCE SUPPLIES	MI PEST	ST 2 PEST CONTROL	66.00	93324
210-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	ST 3 ENTRY DOOR SEAL	20.98	93334
210-265-850.01	INTERNET, PHONE, CABLE	CHARTER COMMUNICATIONS	ST 3 PHONE, INTERNET, TV	283.00	93213
210-265-850.01	INTERNET, PHONE, CABLE	DIRECTV	DIRECTV	140.98	93288
210-265-850.01	INTERNET, PHONE, CABLE	TELNET WORLDWIDE	BENZIE COUNTY PHONES-ACCT# 61319	19.98	93348
210-265-853.00	PHONES/TABLETS	AT & T MOBILITY	CELL PHONES FOR EMS, DISPATCH, ACO, ANI	298.62	93429
210-265-922.00	WATER & SEWER	CITY OF FRANKFORT	FRANKFORT WATER AND SEWER	82.04	93215
210-265-922.00	WATER & SEWER	MCCARDEL WATER CONDITIONING	ST 3 FILTERED WATER	27.00	93233
210-265-922.00	WATER & SEWER	MCCARDEL WATER CONDITIONING	ST 3 WATER	61.50	93464
210-265-924.00	ELECTRIC	CONSUMERS ENERGY	ACCT#1000 1354 3937 EMS PINE LN 02/05/2	81.88	57
210-265-924.00	ELECTRIC	CONSUMERS ENERGY	ACCT#1000 1354 3556 EMS PARK AVE 02/05/	111.89	57
210-265-924.00	ELECTRIC	CHERRYLAND ELECTRIC	ST. 2 ELECTRIC	186.87	93281
210-265-935.00	BUILDING REPAIRS	NYE PLUMBING & HEATING	FURNACE REPAIR AT ST 3 GARAGE	120.00	93335
210-265-970.00	EQUIPMENT	AMAZON CAPITAL SERVICES, I	CALVIN ERT HELMET BAG AND REQUIRED GLOV	44.95	93199
210-265-970.00	EQUIPMENT	BOUND TREE MEDICAL, LLC	IV WARMER	819.99	93369
Total For Dept 265 BUILDING & GROUNDS				2,836.66	
Dept 651 EMERGENCY MEDICAL TECHNICIANS					
210-651-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	GROUP#1039923 SUB#1001 EYE INSURANCE AF	4.64	93377
210-651-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY	POLICY #00761476 DIVSN:0001 DISABLILITY	30.65	93411
210-651-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY	POLICY #00761476 DIVSN:0001 DISABLILITY	3.50	93411
Total For Dept 651 EMERGENCY MEDICAL TECHNICIANS				38.79	
Dept 655 ADVANCED LIFE SUPPORT (ALS)					
210-655-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	GROUP#1039923 SUB#1001 EYE INSURANCE AF	172.76	93377
210-655-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY	POLICY #00761476 DIVSN:0001 DISABLILITY	509.51	93411
210-655-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY	POLICY #00761476 DIVSN:0001 DISABLILITY	51.28	93411
210-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	181.00	93207
210-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	471.30	93207
210-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	211.00	93207
210-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	102.00	93277
210-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	245.39	93369
210-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	659.16	93369
210-655-735.00	MEDICAL SUPPLIES	TELEFLEX LLC	IO NEEDLES	2,010.50	93413
210-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN	100.48	93197
210-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN	69.76	93197
210-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN	534.69	93364
210-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN	402.85	93364
210-655-748.00	GAS, OIL & GREASE	WEX BANK	SHELL FUEL	379.14	93425
210-655-749.00	VEHICLE REPAIRS	QUALITY CAR & TRUCK REPAIR	A31 REPAIRS	2,805.45	93409
210-655-749.00	VEHICLE REPAIRS	QUALITY CAR & TRUCK REPAIR	A31 POWER MIRROR MOTOR FAIL	258.48	93409

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY

EXP CHECK RUN DATES 03/08/2024 - 04/04/2024

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Page: 7/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 210 AMBULANCE FUND					
Dept 655 ADVANCED LIFE SUPPORT (ALS)					
210-655-810.00	LEGAL FEES	COHL, STOKER, TOSKEY, P.C.	LEGAL SERVICES FOR POLICY PERIOD 02/01/	791.16	93284
210-655-860.00	TRAVEL	PARRISH, CHRIS	MILEAGE FOR IC CONFERENCE	150.08	93238
210-655-961.00	TRAINING & SCHOOLS	J.P. MORGAN CHASE BANK NA	ACCT# 4485 9279 0005 0139 FEBRUARY 2024	1,715.00	59
210-655-963.00	COMPUTER SUPPORT	KARHU CYBER	MONTHLY SERVICE CHARGE & I.T. SERVICES	627.72	93453
210-655-963.00	COMPUTER SUPPORT	KARHU CYBER	SONIC WALL FIREWALL SUBSCRIPTION RENEW7	244.50	93453
210-655-970.00	EQUIPMENT	J.P. MORGAN CHASE BANK NA	ACCT# 4485 9279 0005 0139 FEBRUARY 2024	39.95	59
210-655-970.00	EQUIPMENT	GRAND TRAVERSE MOBILE COMM	TABLET-DOCS INSTALL IN A32 AND A21	2,561.92	93382
Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)				15,295.08	
Total For Fund 210 AMBULANCE FUND				18,170.53	
Fund 213 JAIL OPERATIONS FUND					
Dept 265 BUILDING & GROUNDS					
213-265-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY	POLICY #00761476 DIVSN:0001 DISABILITY	28.63	93411
213-265-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY	POLICY #00761476 DIVSN:0001 DISABILITY	3.50	93411
213-265-783.00	EQUIP. SERVICES & SUPPLIES	KSS	JAIL SUPPLIES-TP, KITCHEN TOWEL, DISINF	886.28	93313
213-265-783.00	EQUIP. SERVICES & SUPPLIES	NUGENT ACE HARDWARE	MARCH 2024 BILLING	19.96	93404
213-265-783.00	EQUIP. SERVICES & SUPPLIES	KSS	JAIL SUPPLIES-TP, DETERGENT, LINERS	872.62	93455
213-265-850.00	TELEPHONE	TELNET WORLDWIDE	BENZIE COUNTY PHONES-ACCT# 61319	130.35	93348
213-265-853.00	CELLULAR PHONES	AT & T MOBILITY	287335001038	115.09	93430
213-265-924.00	ELECTRIC	CONSUMERS ENERGY	ACCT#1000 0051 4313 JAIL 02/07/24-03/06	2,063.85	57
213-265-935.00	JAIL REPAIRS	TOP LINE ELECTRIC, LLC	NETWORK CABLE X 2	230.58	93256
213-265-935.00	JAIL REPAIRS	AMAZON CAPITAL SERVICES, I	JAIL REPAIRS	272.86	93365
213-265-935.00	JAIL REPAIRS	HURST MECHANICAL	D BLOCK - NO HEAT	316.19	93385
213-265-935.00	JAIL REPAIRS	NORTHWEST COMMERCIAL DOOR	JAIL DOORS: MEDICAL CLOSET BATH	250.00	93403
213-265-935.00	JAIL REPAIRS	NUGENT ACE HARDWARE	MARCH 2024 BILLING	79.30	93404
213-265-935.00	JAIL REPAIRS	BETSIE VALLEY SALES & SERV	LEAF BLOWER REPAIR	51.19	93435
Total For Dept 265 BUILDING & GROUNDS				5,320.40	
Dept 351 JAIL - CORRECTIONS					
213-351-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	GROUP#1039923 SUB#1001 EYE INSURANCE AF	158.84	93377
213-351-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY	POLICY #00761476 DIVSN:0001 DISABILITY	513.30	93411
213-351-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY	POLICY #00761476 DIVSN:0001 DISABILITY	54.78	93411
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES 03.03.24 TO 03.09.24	2,819.93	93211
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES 03.10 TO 03.16.24	2,776.94	93278
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES 03.17.24 TO 03.23.2024	2,914.07	93371
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPP 03.24 TO 03.30.24	2,921.10	93438
213-351-748.00	GAS, OIL & GREASE	WEX BANK	BCSO FUEL 02.16 TO 03.15.24	262.66	93361
213-351-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISS	BCSO FUEL MARCH 2024	164.04	93433
213-351-751.00	UNIFORMS	NYE UNIFORM COMPANY	DRAEGER PANTS CLASS A	111.78	93336
213-351-751.00	UNIFORMS	NYE UNIFORM COMPANY	G. JOHNSON CLASS A PANT/SHIRT	173.95	93336
213-351-751.00	UNIFORMS	J.P. MORGAN CHASE BANK NA	ACCT# 4485 9279 0005 0139 FEBRUARY 2024	51.66	59
213-351-751.00	UNIFORMS	NYE UNIFORM COMPANY	G JOHNSON - CLASS A	180.40	93470
213-351-751.00	UNIFORMS	NYE UNIFORM COMPANY	VICTOR MOORE - CLASS A	107.02	93470
213-351-751.00	UNIFORMS	NYE UNIFORM COMPANY	CREDIT MEMO T. DRAEGER UNIFORMS	(199.00)	93470
213-351-800.00	CONTRACTED SERVICES	TKS SECURITY	QUARTERLY HOSTED CONTROL	384.00	93487
213-351-810.00	LEGAL FEES	COHL, STOKER, TOSKEY, P.C.	LEGAL SERVICES FOR POLICY PERIOD 02/01/	611.35	93284
213-351-834.00	PRISONER MEDICAL	ALL ACCESS CARE PLLC	JAIL MED CARE FEB 2024	15,127.78	93198
213-351-834.00	PRISONER MEDICAL	ALL ACCESS CARE PLLC	GT CO INMATE CARE FEB 2024	966.37	93198
213-351-834.00	PRISONER MEDICAL	CORRECTIONAL RECOVERY	CR FEE CLMS BALANCE	4,610.16	93442
213-351-940.20	EQUIPMENT LEASE - COPIER-4003142	TEAM FINANCIAL GROUP, INC.	CUSTOMER # 40031429 CONTRACT #40031429-	307.00	93412
213-351-956.00	EMPLOYEE PHYSICALS	MUNSON WALK IN CLINC	M. BENDER PRE EMPLOY PHYS.	75.00	93401
213-351-961.00	TRAINING & SCHOOLS	DEWOLF AND ASSOCIATES	REPORT WRITING CLASS	787.50	93216

04/04/2024 12:23 PM

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY

EXP CHECK RUN DATES 03/08/2024 - 04/04/2024

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Page: 8/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 213 JAIL OPERATIONS FUND					
Dept 351 JAIL - CORRECTIONS					
213-351-961.00	TRAINING & SCHOOLS	J.P. MORGAN CHASE BANK NA	ACCT# 4485 9279 0005 0139 FEBRUARY 2024	649.19	59
213-351-963.00	COMPUTER SUPPORT	KARHU CYBER	MONTHLY SERVICE CHARGE & I.T. SERVICES	941.61	93453
213-351-963.00	COMPUTER SUPPORT	KARHU CYBER	SONIC WALL FIREWALL SUBSCRIPTION RENEW	366.74	93453
213-351-970.00	EQUIPMENT	J.P. MORGAN CHASE BANK NA	ACCT# 4485 9279 0005 0139 FEBRUARY 2024	475.87	59
Total For Dept 351 JAIL - CORRECTIONS				38,314.04	
Total For Fund 213 JAIL OPERATIONS FUND				43,634.44	
Fund 217 SNOWMOBILE PATROL FUND					
Dept 332 SNOWMOBILE LAW ENFORCEMENT					
217-332-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	BCSO FUEL MARCH 2024	26.63	93433
217-332-970.00	EQUIPMENT SNOW ED CLASS TRAININ	CHARLES DRAEGER	SNOW ED TRAINING COST	29.50	93372
Total For Dept 332 SNOWMOBILE LAW ENFORCEMENT				56.13	
Total For Fund 217 SNOWMOBILE PATROL FUND				56.13	
Fund 228 SOLID WASTE/RECYCLING FUND					
Dept 000					
228-000-702.00	WAGES	MIKE MACKIN	SITE ATTENDANT	280.00	93327
228-000-702.00	WAGES	MIKE MACKIN	SITE ATTENDANT	140.00	93400
228-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	GROUP#1039923 SUB#1001 EYE INSURANCE AI	4.64	93377
228-000-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	POLICY #00761476 DIVSN:0001 DISABLILITY	29.96	93411
228-000-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	POLICY #00761476 DIVSN:0001 DISABLILITY	3.50	93411
228-000-800.00	CONTRACTED SERVICES-RECYCLING 20	GFL ENVIRONMENTAL	RECYCLING SERVICES FOR FEBRUARY 2024	15,931.64	93379
228-000-810.00	LEGAL FEES	COHL, STOKER, TOSKEY, P.C.	LEGAL SERVICES FOR POLICY PERIOD 02/01/	35.96	93284
228-000-850.00	TELEPHONE	TELNET WORLDWIDE	BENZIE COUNTY PHONES-ACCT# 61319	9.99	93348
228-000-850.00	TELEPHONE	VERIZON WIRELESS	ACCT#842083652-00001 FEB 13-MAR 12	43.65	93355
228-000-963.00	COMPUTER SUPPORT	KARHU CYBER	MONTHLY SERVICE CHARGE & I.T. SERVICES	78.47	93453
228-000-963.00	COMPUTER SUPPORT	KARHU CYBER	SONIC WALL FIREWALL SUBSCRIPTION RENEW	30.56	93453
Total For Dept 000				16,588.37	
Total For Fund 228 SOLID WASTE/RECYCLING FUND				16,588.37	
Fund 232 SHERIFF'S K-9 FUND					
Dept 000					
232-000-967.00	PROJECT EXPENSES	J.P. MORGAN CHASE BANK NA	ACCT# 4485 9279 0005 0139 FEBRUARY 2024	92.47	59
Total For Dept 000				92.47	
Total For Fund 232 SHERIFF'S K-9 FUND				92.47	
Fund 236 SCHOOL RESOURCE OFFICER					
Dept 000					
236-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	GROUP#1039923 SUB#1001 EYE INSURANCE AI	24.68	93377
236-000-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	POLICY #00761476 DIVSN:0001 DISABLILITY	68.23	93411
236-000-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	POLICY #00761476 DIVSN:0001 DISABLILITY	7.00	93411
236-000-748.00	GAS, OIL & GREASE	SUZANNE MAUL	TRNG & SCHOOLS BASIC INVEST	34.96	93251
236-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	BCSO FUEL MARCH 2024	472.25	93433
236-000-749.00	VEHICLE REPAIRS	GRAND TRAVERSE MOBILE COM	18-3, 23-2 (MHO)& 21.3 FIXES	190.00	93300
236-000-810.00	LEGAL FEES	COHL, STOKER, TOSKEY, P.C.	LEGAL SERVICES FOR POLICY PERIOD 02/01/	71.92	93284
236-000-957.00	MISCELLANEOUS	AT & T MOBILITY	287335001038	80.08	93430
236-000-961.00	TRAINING & SCHOOLS	SUZANNE MAUL	TRNG & SCHOOLS BASIC INVEST	61.39	93251
Total For Dept 000				1,010.51	

04/04/2024 12:23 PM
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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 03/08/2024 - 04/04/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 9/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 236 SCHOOL RESOURCE OFFICER		Total For Fund 236 SCHOOL RESOURCE OFFICER		1,010.51	
Fund 249 BUILDING DEPARTMENT FUND					
Dept 000					
249-000-810.00	LEGAL FEES	COHL, STOKER, TOSKEY, P.C.	LEGAL SERVICES FOR POLICY PERIOD 02/01/	71.92	93284
		Total For Dept 000		71.92	
Dept 371 BUILDING INSPECTOR					
249-371-800.00	BUILDING PERMITS	ASSOCIATED GOVERNMENT SER\	PERMIT FEES FOR MARCH 2024	7,910.00	93428
249-371-963.00	COMPUTER SUPPORT	KARHU CYBER	MONTHLY SERVICE CHARGE & I.T. SERVICES	392.34	93453
249-371-963.00	COMPUTER SUPPORT	KARHU CYBER	SONIC WALL FIREWALL SUBSCRIPTION RENEW	152.81	93453
		Total For Dept 371 BUILDING INSPECTOR		8,455.15	
Dept 372 PLUMBING INSPECTOR					
249-372-800.00	PLUMBING PERMITS	ASSOCIATED GOVERNMENT SER\	PERMIT FEES FOR MARCH 2024	3,160.00	93428
		Total For Dept 372 PLUMBING INSPECTOR		3,160.00	
Dept 373 MECHANICAL INSPECTOR					
249-373-800.00	MECHANICAL PERMITS	ASSOCIATED GOVERNMENT SER\	PERMIT FEES FOR MARCH 2024	5,655.00	93428
		Total For Dept 373 MECHANICAL INSPECTOR		5,655.00	
Dept 375 ELECTRICAL INSPECTOR					
249-375-800.00	ELECTRICAL PERMITS	ASSOCIATED GOVERNMENT SER\	PERMIT FEES FOR MARCH 2024	7,188.00	93428
		Total For Dept 375 ELECTRICAL INSPECTOR		7,188.00	
		Total For Fund 249 BUILDING DEPARTMENT FUND		24,530.07	
Fund 251 ANIMAL CONTROL FUND					
Dept 265 BUILDING & GROUNDS					
251-265-850.00	TELEPHONE	TELNET WORLDWIDE	BENZIE COUNTY PHONES-ACCT# 61319	26.23	93348
251-265-853.00	CELLULAR PHONES	AT & T MOBILITY	CELL PHONES FOR EMS, DISPATCH, ACO, ANI	81.18	93429
251-265-924.00	ELECTRIC	CONSUMERS ENERGY	ACCT#1000 0608 1572 ACO 01/10/24-02/08/	218.60	57
251-265-924.00	ELECTRIC & HEATING	DTE ENERGY	910020929329 ANIMAL CONTROL	327.19	93444
		Total For Dept 265 BUILDING & GROUNDS		653.20	
Dept 430 ANIMAL CONTROL					
251-430-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE IN	GROUP#1039923 SUB#1001 EYE INSURANCE AF	20.04	93377
251-430-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN\	POLICY #00761476 DIVSN:0001 DISABLILITY	58.93	93411
251-430-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN\	POLICY #00761476 DIVSN:0001 DISABLILITY	7.00	93411
251-430-727.00	OFFICE SUPPLIES	GILBERT SALES AND SERVICE	POWER WASHER SERVICE	87.00	93448
251-430-727.00	OFFICE SUPPLIES	NUGENT ACE HARDWARE	PRIMER/CMT FOR PVC	11.99	93469
251-430-727.00	OFFICE SUPPLIES	SUMMIT FIRE PROTECTION	FIRE EXTINGUISHER CHECK/EXCHANGE	171.45	93484
251-430-751.00	UNIFORMS	J.P. MORGAN CHASE BANK NA	ACCT# 4485 9279 0005 0139 FEBRUARY 2024	100.69	59
251-430-810.00	LEGAL FEES	COHL, STOKER, TOSKEY, P.C.	LEGAL SERVICES FOR POLICY PERIOD 02/01/	107.88	93284
251-430-835.20	ANIMAL EXPENSES	PLATTE LAKE VETERINARY CL\	MIBC-A-531 SHAVEN CAT/MED AND VACC	65.18	93472
251-430-835.20	ANIMAL EXPENSES	PLATTE LAKE VETERINARY CL\	MIBC-A-467 VACC	8.56	93472
251-430-835.20	ANIMAL EXPENSES	PLATTE LAKE VETERINARY CL\	MIBC-A-473	104.78	93472
251-430-835.20	ANIMAL EXPENSES	PLATTE LAKE VETERINARY CL\	MIBC-A-477	643.57	93472
251-430-835.20	ANIMAL EXPENSES	PLATTE LAKE VETERINARY CL\	PATOU-MEDS AND BANDAGE/ MIBC-A-476	723.21	93472
251-430-835.20	ANIMAL EXPENSES	PLATTE LAKE VETERINARY CL\	MIBC-A-503 VACC/MIBC-A-497SPAY AND VACC	721.09	93472
251-430-835.20	ANIMAL EXPENSES	PLATTE LAKE VETERINARY CL\	MIBC-A-506 SPAY AND VACC/MIBC-A-507NEUT	1,008.44	93472
251-430-835.20	ANIMAL EXPENSES	PLATTE LAKE VETERINARY CL\	MIBC-A-515 VACC/MIBC-A-514 NEUTER AND \	255.78	93472
251-430-835.20	ANIMAL EXPENSES	PLATTE LAKE VETERINARY CL\	MIBC-A-524-530 SIMPARICA AND DISTEMPER/	167.39	93472
251-430-835.20	ANIMAL EXPENSES	PLATTE LAKE VETERINARY CL\	MIBC-A-523 SPAY AND VACC/ MIBC-A-518 EU	265.14	93472
251-430-961.00	TRAINING & SCHOOLS	J.P. MORGAN CHASE BANK NA	ACCT# 4485 9279 0005 0139 FEBRUARY 2024	210.00	59

04/04/2024 12:23 PM

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY

EXP CHECK RUN DATES 03/08/2024 - 04/04/2024

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Page: 10/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 251 ANIMAL CONTROL FUND					
Dept 430 ANIMAL CONTROL					
251-430-963.00	COMPUTER SUPPORT	KARHU CYBER	MONTHLY SERVICE CHARGE & I.T. SERVICES	313.87	93453
251-430-963.00	COMPUTER SUPPORT	KARHU CYBER	SONIC WALL FIREWALL SUBSCRIPTION RENEW	122.25	93453
Total For Dept 430 ANIMAL CONTROL				5,174.24	
Total For Fund 251 ANIMAL CONTROL FUND				5,827.44	
Fund 254 SOIL EROSION (SESSC) FUND					
Dept 380 SOIL EROSION CONTROL					
254-380-800.00	SOIL EROSION PERMITS		ASSOCIATED GOVERNMENT SERV PERMIT FEES FOR MARCH 2024	2,800.00	93428
Total For Dept 380 SOIL EROSION CONTROL				2,800.00	
Total For Fund 254 SOIL EROSION (SESSC) FUND				2,800.00	
Fund 256 REG OF DEEDS AUTOMATION FUND					
Dept 000					
256-000-963.00	COMPUTER SUPPORT	FIDLAR TECHNOLOGIES INC	AVID LIFE CYCLE APRIL 2024-MARCH 2025	21,386.00	93378
Total For Dept 000				21,386.00	
Total For Fund 256 REG OF DEEDS AUTOMATION FUND				21,386.00	
Fund 259 DISPATCHER TRAINING FUND					
Dept 000					
259-000-961.00	TRAINING & SCHOOLS	ELLIE MAGNAN	REIMBURSEMENT FOR CTO COURSE	609.92	93219
259-000-961.00	TRAINING & SCHOOLS	J.P. MORGAN CHASE BANK NA	ACCT# 4485 9279 0005 0139 FEBRUARY 2024	285.20	59
259-000-961.00	TRAINING & SCHOOLS	MICHAEL DRAEGER	MPSCS INTEROP CONFERENCE TRAVEL REIMBURSEMENT	238.77	93396
Total For Dept 000				1,133.89	
Total For Fund 259 DISPATCHER TRAINING FUND				1,133.89	
Fund 260 INDIGENT DEFENSE COUNSEL					
Dept 000					
260-000-720.00	COUNTY SHARE TO MANISTEE	MANISTEE COUNTY	MIDC QUARTERLY PAYMENT FOR DECEMBER 2023	23,164.00	93319
260-000-720.00	COUNTY SHARE TO MANISTEE	MANISTEE COUNTY	MIDC QUARTERLY PAYMENT MARCH 2024	23,164.00	93319
Total For Dept 000				46,328.00	
Total For Fund 260 INDIGENT DEFENSE COUNSEL				46,328.00	
Fund 261 911 EMERGENCY SERVICE FUND					
Dept 266 LEGAL & CONTRACTED SERVICES					
261-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY, P.C.	LEGAL SERVICES FOR POLICY PERIOD 02/01/2024-01/31/2025	377.59	93284
Total For Dept 266 LEGAL & CONTRACTED SERVICES				377.59	
Dept 325 DISPATCH/COMMUNICATION					
261-325-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INSURANCE	GROUP#1039923 SUB#1001 EYE INSURANCE	46.40	93377
261-325-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY	POLICY #00761476 DIVSN:0001 DISABILITY	223.07	93411
261-325-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY	POLICY #00761476 DIVSN:0001 DISABILITY	24.50	93411
261-325-830.00	911 MAINTENANCE CONTRACT	J.P. MORGAN CHASE BANK NA	ACCT# 4485 9279 0005 0139 FEBRUARY 2024	235.00	59
261-325-853.00	CELLULAR PHONES	TELNET WORLDWIDE	BENZIE COUNTY PHONES-ACCT# 61319	26.23	93348
261-325-853.00	CELLULAR PHONES	AT & T MOBILITY	CELL PHONES FOR EMS, DISPATCH, ACO, ANI	1,447.57	93429
261-325-930.00	EQUIPMENT REPAIR	GRAND TRAVERSE MOBILE COMM	FRANKFORT REPEATER MAINTENANCE	380.00	93225
261-325-930.00	EQUIPMENT REPAIR	AMAZON CAPITAL SERVICES, INC	UPS REPLACEMENTS	324.66	93365
261-325-930.00	EQUIPMENT REPAIR	STAPLES	PERCISION TOWER FOR DISPATCH	1,816.45	93479
261-325-954.10	RENT	CONSUMERS ENERGY	ACCT#1000 0051 4313 JAIL 02/07/24-03/06/24	241.27	57
261-325-954.10	RENT	KSS	JAIL SUPPLIES-TP, KITCHEN TOWEL, DISINFECTANT	62.28	93313

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 03/08/2024 - 04/04/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 11/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 261 911 EMERGENCY SERVICE FUND					
Dept 325 DISPATCH/COMMUNICATION					
261-325-954.10	RENT	KSS	JAIL SUPPLIES-TP, DETERGENT, LINERS	51.03	93455
261-325-956.00	EMPLOYEE PHYSICALS	MUNSON WALK IN CLINC	PRE-EMPLOYMENT SCREENING	75.00	93468
261-325-961.00	TRAINING & SCHOOLS	THE ROSSOW GROUP	ADVANCED FOIA TRAINING-ELLIS	195.00	93414
261-325-963.00	COMPUTER SUPPORT	KARHU CYBER	MONTHLY SERVICE CHARGE & I.T. SERVICES	941.61	93453
261-325-963.00	COMPUTER SUPPORT	KARHU CYBER	SONIC WALL FIREWALL SUBSCRIPTION RENEW	366.74	93453
261-325-970.00	EQUIPMENT	TOP LINE ELECTRIC, LLC	ADDITIONAL DATA ACCESS IN DISPATCH FROM	1,165.29	93256
261-325-970.00	EQUIPMENT	EPICENTER GRAPHICS	DISPATCH DOOR PRIVACY VINYL GRAPHICS	325.00	93293
261-325-970.00	EQUIPMENT	STAPLES	PERCISION 3660 TOWER FOR DISPATCH	1,816.45	93344
261-325-970.00	EQUIPMENT	STAPLES	ITEM #24592845 LENOVO COMPUTER	679.99	93344
Total For Dept 325 DISPATCH/COMMUNICATION				10,443.54	
Total For Fund 261 911 EMERGENCY SERVICE FUND				10,821.13	
Fund 263 CPL CLERK TECHNOLOGY FUND					
Dept 000					
263-000-860.00	TRAVEL-CPL CLERK TECH FUND	BOWERS, TAMMY	COUNTY CLERK QTY CONFERENCE	79.69	93436
Total For Dept 000				79.69	
Total For Fund 263 CPL CLERK TECHNOLOGY FUND				79.69	
Fund 264 LOCAL CORRECTIONS OFFICER TRAINING FUND					
Dept 362 OTHER CORRECTIONS ACTIVITIES					
264-362-961.00	TRAINING & SCHOOLS	LIFELINE TRAINING LTD.	WOMEN IN COMMAND - ES & TG	718.00	93316
Total For Dept 362 OTHER CORRECTIONS ACTIVITIES				718.00	
Total For Fund 264 LOCAL CORRECTIONS OFFICER TRAINING I				718.00	
Fund 265 TNT OFFICER MILLAGE FUND					
Dept 000					
265-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP#1039923 SUB#1001	EYE INSURANCE AI	4.64	93377
265-000-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	POLICY #00761476 DIVSN:0001 DISABLILITY	35.08	93411
265-000-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	POLICY #00761476 DIVSN:0001 DISABLILITY	3.50	93411
265-000-748.00	GAS, OIL & GREASE	WEX BANK	BCSO FUEL 02.16 TO 03.15.24	192.46	93361
265-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	BCSO FUEL MARCH 2024	219.79	93433
265-000-748.00	GAS, OIL & GREASE	EXPRESS LUBE & TIRE SERVIC	19-3 OIL CHANGE - TNT	63.80	93446
265-000-810.00	LEGAL FEES	COHL, STOKER, TOSKEY, P.C.	LEGAL SERVICES FOR POLICY PERIOD 02/01/	35.96	93284
265-000-840.00	INTELL/INVESTIGATIONS	TRAVERSE NARCOTICS TEAM	ANNUAL DUES - 1 OFFICER IN	2,000.00	93415
265-000-840.00	INTELL/INVESTIGATIONS	TRANSUNION RISK & ALTERNA	INTELL MARCH 2024	92.40	93488
265-000-853.00	CELLULAR PHONES-TNT	AT & T MOBILITY	287335001038	35.01	93430
Total For Dept 000				2,682.64	
Total For Fund 265 TNT OFFICER MILLAGE FUND				2,682.64	
Fund 276 COMMISSION ON AGING MILLAGE FUND					
Dept 000					
276-000-800.00	CONTRACTED SERVICES	BENZIE SENIOR RESOURCES	MONTHLY PAYMENT FOR CONTRACTED SERVICES	111,108.00	93269
Total For Dept 000				111,108.00	
Total For Fund 276 COMMISSION ON AGING MILLAGE FUND				111,108.00	
Fund 283 LAND BANK AUTHORITY					
Dept 000					
283-000-967.00	PROJECT EXPENSES	LUCAS V. MIDDLETON	02/16/2024 RESOLUTION REVIEW	125.00	93317

04/04/2024 12:23 PM

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
 EXP CHECK RUN DATES 03/08/2024 - 04/04/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Page: 12/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 283 LAND BANK AUTHORITY					
Dept 000					
		Total For Dept 000		125.00	
		Total For Fund 283 LAND BANK AUTHORITY		125.00	
Fund 285 POINT BETSIE LIGHTHOUSE FUND					
Dept 808 5.1 M STATE GRANT					
285-808-800.00	CONTRACTED SERVICES - ENGINEERIN	BARR ENGINEERING CO.	POINT BETSIE SHORELINE PROTECTION SYSTE	2,879.00	93266
		Total For Dept 808 5.1 M STATE GRANT		2,879.00	
		Total For Fund 285 POINT BETSIE LIGHTHOUSE FUND		2,879.00	
Fund 292 CHILD CARE FUND					
Dept 000					
292-000-702.00	SALARY - CASEWORKER	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR FEBRUARY	4,775.58	93460
292-000-725.00	FRINGE BENEFITS - JUVENILE OFFIC	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR FEBRUARY	648.58	93460
292-000-725.06	FRINGE BENEFITS - CASEWORKER	MANISTEE COUNTY - ADMINIS	MANISTEE COURT COST REIMB FOR FEBRUARY	2,669.47	93460
292-000-840.70	INSTITUTIONAL ROOM & BOARD	MIDLAND COUNTY JUVENILE C	DETENTION BOARD & CARE:MB	121.08	93326
292-000-840.95	IN HOME CARE MISC.	TOTAL COURT SERVICES	TETHER-ELECTRONIC MONITORING	108.00	93257
292-000-840.95	IN HOME CARE MISC.	FRANK LANGER, M.S.W., PH.I	PSYCHOLOGICAL TESTING-HB	700.00	93297
292-000-850.00	TELEPHONE	ROBINSON, KELLIE	TRAVEL EXPENSE STATEMENT FOR JUV. PROB	50.00	93476
292-000-860.00	TRAVEL/GAS CARDS	ROBINSON, KELLIE	TRAVEL EXPENSE STATEMENT FOR JUV. PROB	430.67	93476
		Total For Dept 000		9,503.38	
		Total For Fund 292 CHILD CARE FUND		9,503.38	
Fund 293 VETERAN'S RELIEF FUND					
Dept 000					
293-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	GROUP#1039923 SUB#1001 EYE INSURANCE AI	4.64	93377
293-000-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	POLICY #00761476 DIVSN:0001 DISABILI	34.41	93411
293-000-721.00	PER DIEM-VETERAN'S AFFAIRS COMMI	BAILEY, LAWRENCE	VETERANS AFFAIRS COMMITTEE MEETING	40.00	93202
293-000-721.00	PER DIEM-VETERAN'S AFFAIRS COMMI	BURCH, TYSON	VETERANS AFFAIRS COMMITTEE	40.00	93210
293-000-721.00	PER DIEM-VETERAN'S AFFAIRS	FENDER, GARY	VETERANS AFFAIRS COMMITTEE MEETING	40.00	93222
293-000-721.00	PER DIEM-VETERAN'S AFFAIRS COMMI	GIDDIS, KIRT	VETERANS AFFAIRS COMMITTEE MEETING	40.00	93223
293-000-721.00	PER DIEM-VETERAN'S AFFAIRS COMMI	KOWALSKI, ED	VETERANS AFFAIRS COMMITTEE MEETING	40.00	93231
293-000-721.00	PER DIEM-VA PER DIEM	SCHAFER, DONALD E.	VETERAN'S AFFAIRS COMMITTEE	40.00	93244
293-000-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	POLICY #00761476 DIVSN:0001 DISABILI	3.50	93411
293-000-748.00	GAS, OIL & GREASE	J.P. MORGAN CHASE BANK NA	ACCT# 4485 9279 0005 0139 FEBRUARY 2024	138.51	59
293-000-839.10	VETERANS FINANCIAL AID	CITIZENS	LOAN #8102364992 FOR 7881 HOMESTEAD RO	1,369.26	93214
293-000-850.00	TELEPHONE	TELNET WORLDWIDE	BENZIE COUNTY PHONES-ACCT# 61319	20.49	93348
293-000-860.00	TRAVE-VETERAN'S AFFAIRS COMMITTEE	BAILEY, LAWRENCE	VETERANS AFFAIRS COMMITTEE MEETING	2.47	93202
293-000-860.00	TRAVE-VETERAN'S AFFAIRS COMMITTEE	BURCH, TYSON	VETERANS AFFAIRS COMMITTEE	22.65	93210
293-000-860.00	TRAVEL-VETERAN'S AFFAIRS	FENDER, GARY	VETERANS AFFAIRS COMMITTEE MEETING	8.04	93222
293-000-860.00	TRAVE-VETERAN'S AFFAIRS COMMITTEE	GIDDIS, KIRT	VETERANS AFFAIRS COMMITTEE MEETING	21.31	93223
293-000-860.00	TRAVE-VETERAN'S AFFAIRS COMMITTEE	KOWALSKI, ED	VETERANS AFFAIRS COMMITTEE MEETING	4.02	93231
293-000-860.00	TRAVEL	ROELOFS, ROBERT	VETERAN'S AFFAIRS COMMITTEE MILEAGE	28.14	93243
293-000-860.00	TRAVEL-VA MILEAGE	SCHAFER, DONALD E.	VETERAN'S AFFAIRS COMMITTEE	2.95	93244
293-000-963.00	COMPUTER SUPPORT	KARHU CYBER	MONTHLY SERVICE CHARGE & I.T. SERVICES	78.47	93453
293-000-963.00	COMPUTER SUPPORT	KARHU CYBER	SONIC WALL FIREWALL SUBSCRIPTION RENEW	30.57	93453
		Total For Dept 000		2,009.43	
		Total For Fund 293 VETERAN'S RELIEF FUND		2,009.43	
Fund 296 JUVENILE JUSTICE FUND					
Dept 000					

04/04/2024 12:23 PM
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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 03/08/2024 - 04/04/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 13/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 296 JUVENILE JUSTICE FUND					
Dept 000					
296-000-800.00	CONTRACTUAL SERVICES	LORI R. WADE	SOCIAL WORK SERVICES TO BENZIE COUNTY J	3,750.00	93458
Total For Dept 000				3,750.00	
Total For Fund 296 JUVENILE JUSTICE FUND				3,750.00	
Fund 401 CAPITAL IMPROVEMENT FUND					
Dept 000					
401-000-970.00	EQUIPMENT (VEHICLES)	GRAND TRAVERSE MOBILE COMM	23-5 CORRECTIONS VAN INSTALL OF RADIO,	3,671.18	93300
401-000-970.00	EQUIPMENT (VEHICLES)	APPLIED CONCEPTS, INC	RADAR UNITS FOR 3 NEW DURANGOS, 24-1, 2	6,225.00	93427
401-000-970.00	EQUIPMENT (VEHICLES)	GRAND TRAVERSE MOBILE COMM	TNT NEW VEHICLE RADIO EQUIPMENT & EMER	2,340.02	93451
401-000-970.00	EQUIPMENT (VEHICLES)	GRAND TRAVERSE MOBILE COMM	TNT INSTALLED RADIO INTO DURANGO	261.88	93451
Total For Dept 000				12,498.08	
Dept 101 BOARD OF COMMISSIONERS					
401-101-967.00	PROJECT EXPENSES (GENERAL FUND)	ENVIRONMENT ARCHITECTS	CENTRAL DISPATCH REMODEL & PROBATION &	7,225.00	93220
401-101-967.00	PROJECT EXPENSES (GENERAL FUND)	GRAND TRAVERSE CONSTRUCTIO	9TH CERTIFICATE FOR 03/05/2024 FOR PERI	66,000.00	93224
401-101-967.00	PROJECT EXPENSES (GENERAL FUND)	QUILL CORPORATION	10 NEW CHAIRS FOR ROOM 206	2,484.90	93240
401-101-967.00	PROJECT EXPENSES (GENERAL FUND)	SUMMIT FIRE PROTECTION	REMOVED CEILING MOUNTED HORN/STROBE FOR	320.00	93346
401-101-967.00	PROJECT EXPENSES (GENERAL FUND)	PREMIER BIOTECH LLC	ORALTOX-OPIOID FUNDING FOR DISTRICT CO	193.42	93408
401-101-967.00	PROJECT EXPENSES (GENERAL FUND)	PRO IMAGE DESIGN, INC	SIGNAGE AND WAYFINDING SIGNS- 2ND PAYME	16,162.55	93473
Total For Dept 101 BOARD OF COMMISSIONERS				92,385.87	
Dept 351 JAIL - CORRECTIONS					
401-351-967.00	PROJECT EXPENSES (JAIL)	JOHNSON CONTROLS FIRE PRO	DOOR LOCK FOR MAIN CONTROL ROOM DOOR	1,974.00	93389
Total For Dept 351 JAIL - CORRECTIONS				1,974.00	
Dept 901 911/EOC EXPANSION PROJECT					
401-901-967.00	PROJECT EXPENSES (911/EOC)	ENVIRONMENT ARCHITECTS	CENTRAL DISPATCH REMODEL & PROBATION &	3,200.00	93220
401-901-967.00	PROJECT EXPENSES (911/EOC)	GRAND TRAVERSE CONSTRUCTIO	9TH CERTIFICATE FOR 03/05/2024 FOR PERI	103,386.40	93224
Total For Dept 901 911/EOC EXPANSION PROJECT				106,586.40	
Total For Fund 401 CAPITAL IMPROVEMENT FUND				213,444.35	
Fund 425 EQUIPMENT REPLACEMENT FUND					
Dept 301 SHERIFF					
425-301-749.00	PATROL CAR EXPENSES	DIGITAL-ALLY	19-4 RADIO CRADLE	264.00	93217
425-301-749.00	PATROL CAR EXPENSES	GRAND TRAVERSE MOBILE COMM	23-4 K-9 UNIT EMERGENCY LIGHTING, CAMEF	14,880.00	93300
Total For Dept 301 SHERIFF				15,144.00	
Total For Fund 425 EQUIPMENT REPLACEMENT FUND				15,144.00	
Fund 516 DELINQUENT TAX REVOLVING FUND					
Dept 000					
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	ALMIRA TOWNSHIP TREASURER	2023 DLQ TAX DISBURSEMENT	27,110.15	93262
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	BENZIE CONSERVATION DISTR	2023 DLQ TAX DISBURSEMENT	201,067.75	93267
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	BENZIE COUNTY CENTRAL SCH	2023 DLQ TAX DISBURSEMENT	817,075.74	93268
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	BENZIE SHORES DISTRICT LI	2023 DLQ TAX DISBURSEMENT	22,288.42	93270
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	BENZIE TRANSPORTATION AUT	2023 DLQ TAX DISBURSEMENT	48,226.08	93271
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	BENZONIA TOWNSHIP TREASUR	2023 DLQ TAX DISBURSEMENT	65,324.37	93272
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	BETSIE VALLEY LIBRARY	2023 DLQ TAX DISBURSEMENT	4,330.89	93273
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	BLAINE TOWNSHIP TREASURER	2023 DLQ TAX DISBURSEMENT	4,283.02	93274
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	CITY OF FRANKFORT	2023 DLQ TAX DISBURSEMENT	72,473.53	93282
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	COLFAX TOWNSHIP	2023 DLQ TAX DISBURSEMENT	14,198.01	93285
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	CRYSTAL LAKE TOWNSHIP	2023 DLQ TAX DISBURSEMENT	33,560.36	93286

04/04/2024 12:23 PM
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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 03/08/2024 - 04/04/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 14/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 516 DELINQUENT TAX REVOLVING FUND					
Dept 000					
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	FRANKFORT-ELBERTA SCHOOLS	2023 DLQ TAX DISBURSEMENT	187,127.45	93298
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	GILMORE TOWNSHIP TREASURER	2023 DLQ TAX DISBURSEMENT	8,732.17	93299
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	HOMESTEAD TOWNSHIP	2023 DLQ TAX DISBURSEMENT	19,566.45	93302
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	INLAND TOWNSHIP TREASURER	2023 DLQ TAX DISBURSEMENT	35,113.32	93303
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	JOYFIELD TOWNSHIP	2023 DLQ TAX DISBURSEMENT	4,160.52	93309
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	LAKE TOWNSHIP TREASURER	2023 DLQ TAX DISBURSEMENT	18,088.02	93314
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	NORTHWEST EDUCATION SERVICE	2023 DLQ TAX DISBURSEMENT	217,007.38	93333
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	PLATTE TOWNSHIP TREASURER	2023 DLQ TAX DISBURSEMENT	4,307.38	93338
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	TRAVERSE CITY AREA PUBLIC	2023 DLQ TAX DISBURSEMENT	8,716.03	93353
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	WELDON TOWNSHIP TREASURER	2023 DLQ TAX DISBURSEMENT	11,341.65	93359
516-000-230.00	DUE OTHER UNITS - SETTLEMENT	MICHIGAN DEPT OF TREASURY	STATE SHARE DENIAL INTEREST	46.78	93397
516-000-689.00	CASH OVER/SHORT	DEVIN WEBER	OVERPAYMENT DELINQUENT TAX	8.54	93287
516-000-689.00	CASH OVER/SHORT	EDWARD & KITTY ROTHWELL	OVERPAID DELIQUENT TAX	21.01	93291
516-000-689.00	CASH OVER/SHORT	ELAINE MARTIN	OVERPAYMENT FOR QFP PENALTIES 07-011-00	992.35	93292
516-000-689.00	CASH OVER/SHORT	FLOYD D. CARLSON	OVERPAID ON DELIQUENT TAX	236.17	93295
516-000-689.00	CASH OVER/SHORT	HARRY BRINK	OVERPAYMETN OF DELINQUENT TAX	26.69	93301
516-000-689.00	CASH OVER/SHORT	JACK & LORIE COMPTON	OVERPAID DELINQUENT TAX	112.70	93304
516-000-689.00	CASH OVER/SHORT	LAKE TOWNSHIP TREASURER	NSF CHECK FEE - DUE TOWNSHIP	25.00	93314
516-000-689.00	CASH OVER/SHORT	NELLIE SUNDE	OVERPAID - DELINQUENT TAX	5.75	93329
516-000-689.00	CASH OVER/SHORT	READIAN REAL ESTATE MANAGEMENT	OVERPAID - DELINQUENT TAX	795.27	93339
516-000-689.00	CASH OVER/SHORT	ROBERT & SHELLIE GIGLIO	OVERPAID ON DELINQUENT TAX	46.43	93340
516-000-689.00	CASH OVER/SHORT	SEARCHLIGHT TITLE	OVERPAID ON DELIQUENT TAX	115.43	93342
516-000-689.00	CASH OVER/SHORT	SHOCKLEY FAMILY TRUST	OVERPAID ON 2023 PROPERTY TAX	2,924.52	93343
516-000-689.00	CASH OVER/SHORT	THOMAS FOUST	OVERPAID - DELINQUENT TAX	203.87	93351
516-000-689.00	CASH OVER/SHORT	DIANA SANDOVAL JASZCZAK	OVERPAID ON DLQ TAXES 07-027-004-20	5.58	93374
516-000-689.00	CASH OVER/SHORT	OTT FAMILY TRUST- RICK & F	OVERPAID ON DLQ TAXES 03-070-041-00	12.34	93407
Total For Dept 000				1,829,677.12	
Total For Fund 516 DELINQUENT TAX REVOLVING FUND				1,829,677.12	
Fund 532 TAX FORECLOSURE FUND					
Dept 253 COUNTY TREASURER					
532-253-801.00	CONTRACTED SERVICES	TITLE CHECK LLC	PARCEL ADMIN FEE 2021 TAX FORFEITURE C	580.67	93352
Total For Dept 253 COUNTY TREASURER				580.67	
Total For Fund 532 TAX FORECLOSURE FUND				580.67	
Fund 535 CDBG HOUSING GRANT FUND					
Dept 000					
535-000-800.00	CONTRACTED SERVICES	NMCOA	REIMBURSE EXPENSES FOR B23-01 SKELLENGE	7,759.37	93331
535-000-815.40	ADMINISTRATION FESS (NMHSA)	NMCOA	REIMBURSE EXPENSES FOR B23-01 SKELLENGE	1,396.69	93331
Total For Dept 000				9,156.06	
Total For Fund 535 CDBG HOUSING GRANT FUND				9,156.06	
Fund 701 GENERAL AGENCY FUND					
Dept 215 COUNTY CLERK					
701-215-228.05	DUE STATE - NOTARY FEES	MICHIGAN DEPARTMENT OF STATE	NOTARY EDUCATION & TRAINING FUND	4.00	93466
701-215-228.37	DUE STATE - CRIME VICTIM RIGHTS	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITALS	594.90	93483
701-215-228.42	DUE STATE - STATE COURT - MOTION	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITALS	160.00	93483
701-215-228.47	DUE STATE - OWI REIMBURSEMENT MS	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITALS	70.00	93483
701-215-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITALS	325.00	93483
701-215-228.58	DUE STATE - CIVIL FILING FEES	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITALS	1,547.00	93483

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 701 GENERAL AGENCY FUND					
Dept 215 COUNTY CLERK					
701-215-228.59	DUE STATE - JUSTICE SYSTEM FUND	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTALS	559.50	93483
701-215-265.00	CASH BONDS PAYABLE	CHARLENE SPOHN	BOND REFUND-COURT ASSESSMENTS PAID IN I	90.00	93280
701-215-271.00	RESTITUTIONS PAYABLE	BENZIE FIRE & EMS ASSOCIA	RESTITUTION-CIRCUIT 20-2718-FH M.VINCEN	50.00	93206
701-215-271.00	RESTITUTIONS PAYABLE	JOHN LEONE	RESTITUTION-CIRCUIT 21-2784-FC T.KEINON	225.00	93306
701-215-271.00	RESTITUTIONS PAYABLE	MARK VICKERY	RESTITUTION-CIRCUIT 11-2233-FH FROM L.F	20.00	93321
701-215-271.00	RESTITUTIONS PAYABLE	MARK VICKERY	RESTITUTION-CIRCUIT 11-2233-FH L.BRIGHT	20.00	93321
701-215-271.00	RESTITUTIONS PAYABLE	WESCO INC	RESTITUTION-CIRCUIT 23-2905-FH A.BRAGG	6.43	93360
701-215-271.00	RESTITUTIONS PAYABLE	BENZIE FIRE & EMS ASSOCIA	RESTITUTION-CIRUCIT 20-2718-FH M.VINCEN	200.00	93367
701-215-271.00	RESTITUTIONS PAYABLE	BENZIE FIRE & EMS ASSOCIA	RESTITUTION-CIRCUIT 20-2718-FH M.VINCEN	200.00	93367
701-215-271.00	RESTITUTIONS PAYABLE	JAKE BUTTERFILL	RESTITUTION-CIRCUIT 23-2908-FH J.KOCHIS	60.00	93387
701-215-271.00	RESTITUTIONS PAYABLE	MARK VICKERY	RESTITUTION-CIRCUIT 11-2233-FH L. BRIGH	20.00	93463
701-215-271.00	RESTITUTIONS PAYABLE	MARK VICKERY	RESTITUTION-CIRCUIT 11-2233-FH FROM LUC	20.00	93463
701-215-271.10	FAMILY DIVISION RESTITUTIONS	VILLAGE OF BEULAH	RESTITUTION PAYABLE 22-3208-DL C.VOLAS	20.00	93419
701-215-271.10	FAMILY DIVISION RESTITUTIONS	HORNADAY, NEAL	RESTITUTION 22-3208-DL C.VOLAS	5.00	93452
701-215-271.10	FAMILY DIVISION RESTITUTIONS	LAKE AND LEAF	RESTITUTION 23-3241-DL T.JONES	20.00	93456
Total For Dept 215 COUNTY CLERK				4,216.83	
Dept 253 COUNTY TREASURER					
701-253-240.00	ROAD IMPROVEMENT MILLAGE DUE TO	CITY OF FRANKFORT	2023 ROAD IMPROVEMENT MILLAGE DISTN	114,141.25	93373
701-253-240.00	ROAD IMPROVEMENT MILLAGE DUE TO	VILLAGE OF BENZONIA	2023 ROAD IMPROVEMENT MILLAGE DISTN	19,721.50	93418
701-253-240.00	ROAD IMPROVEMENT MILLAGE DUE TO	VILLAGE OF BEULAH	2023 ROAD IMPROVEMENT MILLAGE DISTN	50,903.28	93419
701-253-240.00	ROAD IMPROVEMENT MILLAGE DUE TO	VILLAGE OF ELBERTA	2023 ROAD IMPROVEMENT MILLAGE DISTN	16,169.52	93420
701-253-240.00	ROAD IMPROVEMENT MILLAGE DUE TO	VILLAGE OF HONOR	2023 ROAD IMPROVEMENT MILLAGE DISTN	12,743.91	93421
701-253-240.00	ROAD IMPROVEMENT MILLAGE DUE TO	VILLAGE OF LAKE ANN	2023 ROAD IMPROVEMENT MILLAGE DISTN	19,578.55	93422
701-253-240.00	ROAD IMPROVEMENT MILLAGE DUE TO	VILLAGE OF THOMPSONVILLE	2023 ROAD IMPROVEMENT MILLAGE DISTN	10,336.00	93423
701-253-266.06	ESCROW JUDY/ROBERT MCGREGOR MORT	TRENTADUE LAW GROUP, PLC	ESCROW SURPLUS OF MORTGAGE FORECLOSURE	30,902.15	93489
701-253-274.10	DUE STATE - QFF DELQ	STATE OF MICHIGAN	QFP RECINDING OF PARCEL 07-011-004-00	2,115.18	93345
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BERNARD ZACHARIAS	PRE ADJUSTMENT 2023 FOR 08-008-010-20	1,561.66	93368
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	KIMBERLY STEPHENSON	PRE ADJUST 2023 WINTER 12-503-029-00	1,358.04	93393
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	MEGHAN CHENOWETH	PRE ADJUSTMENT 2022,2023 FOR 07-410-015	3,511.28	93395
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	WILLIAM D. HUDDLESON	PRE ADJ 2023,22,21 FOR 01-140-058-00	4,568.24	93491
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	BLUE CROSS BLUE SHIELD OF	T STRAUB SHOULD HAVE BEEN BILLED AS AN	304.57	93276
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	DOUGLAS ROBOTHAM	DOS 04.12.2023 OVERPAYMNET	1,526.20	93290
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	LESILE K. SMITH	OVERPAYMENT ON EMS SERVICES	1,821.75	93315
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	MERIDIAN MICHIGAN	DOS 10.07.2022 MILEAGE CHRGD IN ERROR	220.08	93323
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	SARAH MARENTETTE	OVERPIAD ON EMS SERVICES	127.00	93341
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	THE CARE TEAM	CBMI-23-076:1 01.11.2023 A. BRUN	762.79	93350
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	VILLAGE OF THOMPSONVILLE	TRIP WAS BILLED IN TVILLE IN ERROR NEEI	250.00	93356
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	BRIAN LINDSAY	INSURANCE PAID AFTER PATIENT HAD PAID	900.00	93370
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	KATRINA GIRARDIN	OVERPAID ON 2 DOG LICENSES	70.00	93392
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	MIKE MACDONALD	OVERPAID ON DOG LICENSE	15.00	93399
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	US POSTAL SERVICE/TMS	DOS 11.14.2022 T. FOX	1,454.44	93416
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	CLYDE ANDERSON	REFUND CBMI 2216:1 CLIENT PD AFTER INS	281.51	93441
Total For Dept 253 COUNTY TREASURER				295,343.90	
Dept 286 DISTRICT COURT					
701-286-214.01	DUE TO SHERIFF'S DEPT - OWI REIM	BENZIE COUNTY SHERIFF OFF	OWI REIMBURSEMENT	429.00	93434
701-286-221.01	DUE CITY FRANKFORT - OWI REIMBUR	CITY OF FRANKFORT	OWI REIMBURSEMENT & ORDINANCE FINES	60.00	93440
701-286-228.20	DUE STATE - DNR JUDGEMENT FEES	STATE OF MICHIGAN	FEE TRANSMITTALS FOR DISTRICT COURT	10.00	93481
701-286-228.37	DUE STATE - CRIME VICTIM RIGHTS	STATE OF MICHIGAN	FEE TRANSMITTALS FOR DISTRICT COURT	2,064.29	93481
701-286-228.42	DUE STATE - STATE COURT - MOTION	STATE OF MICHIGAN	FEE TRANSMITTALS FOR DISTRICT COURT	130.00	93481
701-286-228.47	DUE STATE - OWI REIMBURSEMENT	STATE OF MICHIGAN	FEE TRANSMITTALS FOR DISTRICT COURT	100.00	93481
701-286-228.56	DUE STATE - EFILING FEE DIST CO	STATE OF MICHIGAN	FEE TRANSMITTALS FOR DISTRICT COURT	470.00	93481

04/04/2024 12:23 PM

User: RLynn

DB: Benzie County

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY

EXP CHECK RUN DATES 03/08/2024 - 04/04/2024

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Page: 16/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 701 GENERAL AGENCY FUND					
Dept 286 DISTRICT COURT					
701-286-228.58	DUE STATE - CIVIL FILING FEES	STATE OF MICHIGAN	FEE TRANSMITTALS FOR DISTRICT COURT	2,072.00	93481
701-286-228.59	DUE STATE - JUSTICE SYSTEM FUND	STATE OF MICHIGAN	FEE TRANSMITTALS FOR DISTRICT COURT	4,235.00	93481
701-286-265.00	CASH BONDS PAYABLE	19TH CIRCUIT COURT - BENZI	BOND FOR D.WATT	1,100.00	93195
701-286-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND, APPLIED TO COST & BOND COST	500.00	93196
701-286-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND FOR J.REDMAN APPLIED TO FINES AND	500.00	93196
701-286-265.00	CASH BONDS PAYABLE	WWILLIAM EWING	BOND FOR K.SIELSKI	1,000.00	93259
701-286-265.00	CASH BONDS PAYABLE	19TH CIRCUIT COURT - BENZI	BOND FOR CHAD SATTLER	1,000.00	93260
701-286-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BONDS	2,734.00	93261
701-286-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND FOR BROCK BOYNTON	500.00	93261
701-286-265.00	CASH BONDS PAYABLE	ANDREW MARK WAGNER	BOND FOR ANDREW WAGNER	76.00	93265
701-286-265.00	CASH BONDS PAYABLE	JOSHUA JACK LENTZ	BOND FOR J.LENTZ	715.00	93308
701-286-265.00	CASH BONDS PAYABLE	TERRY CONGER	BOND FOR J. CONGER	100.00	93349
701-286-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND FOR H.FRARY & K.ALBER	785.00	93363
701-286-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND FOR A. MCFADDEN	100.00	93363
701-286-265.00	CASH BONDS PAYABLE	HEATHER MARIE FRARY	BOND FOR H.FRARY	365.00	93383
701-286-271.00	RESTITUTIONS PAYABLE	AUTO-OWNERS INSURANCE	RESTITUTION FROM S.PELL 18-336-SM	37.50	93201
701-286-271.00	RESTITUTIONS PAYABLE	BRAD RYKSE	RESTITUTION FROM L.BROWN 19-203-FY	50.00	93208
701-286-271.00	RESTITUTIONS PAYABLE	EST OF ROBERT DELONG	RESTITUTION FROM R.JURY 22-317-FY	20.00	93221
701-286-271.00	RESTITUTIONS PAYABLE	KURT KIDDER	RESTITUTION FROM L.PRIEST 21-314-FD	10.00	93232
701-286-271.00	RESTITUTIONS PAYABLE	STATE FARM MUTAL AUTO INS	54558 RESTITUTION FROM W.FORTINE 11-089	20.00	93248
701-286-271.00	RESTITUTIONS PAYABLE	THOMAS STOLTMAN	RESTITUTION FROM S.PELL 18-336-SM	37.50	93255
701-286-271.00	RESTITUTIONS PAYABLE	AMICA MUTUAL INS CO	RESTITUTION PAYABLE	30.00	93264
701-286-271.00	RESTITUTIONS PAYABLE	CLARK, ALICE	RESTITUTION PAYABLE	20.00	93283
701-286-271.00	RESTITUTIONS PAYABLE	JOHN TRUAX	RESTITUTION PAYABLE	50.00	93307
701-286-271.00	RESTITUTIONS PAYABLE	MARILYN STENBURG	RESTITUTION PAYABLE	750.00	93320
701-286-271.00	RESTITUTIONS PAYABLE	JOHN TRUAX	RESTITUTION PAYMENT	30.00	93388
701-286-271.00	RESTITUTIONS PAYABLE	ACE HARDWATER	RESTITUTION PAYMENT	79.99	93426
701-286-271.00	RESTITUTIONS PAYABLE	BALLARD, JOHN	RESTITUTION FROM P.DUMAN	25.00	93431
701-286-271.00	RESTITUTIONS PAYABLE	BRAD RYKSE	RESTITUTION FROM L. BROWN	50.00	93437
701-286-271.00	RESTITUTIONS PAYABLE	CRYSTAL MOUNTAIN RESORT	RESTITUTION FROM S.BOYCE	30.00	93443
701-286-271.00	RESTITUTIONS PAYABLE	EST OF ROBERT DELONG	RESTITUTION FROM R.JURY	20.00	93445
701-286-271.00	RESTITUTIONS PAYABLE	GLEN LAKE ELECTRIC IN	RESTITUTION FROM S.CIKITY	98.00	93449
701-286-271.00	RESTITUTIONS PAYABLE	LOTTIE ZAVALA	RESTITUTION PAYABLE FROM K.HUMSTAD	5.00	93459
701-286-271.00	RESTITUTIONS PAYABLE	MARILYN STENBURG	RESTITUTION FROM G.BALL	10.00	93462
Total For Dept 286 DISTRICT COURT				20,418.28	
Dept 289 FRIEND OF THE COURT					
701-289-222.04	DUE MANISTEE - STATUTORY FEES	MANISTEE COUNTY TREASURER	STATUTORY FEES & PROCESSING FEES FOR FC	1,176.28	93461
Total For Dept 289 FRIEND OF THE COURT				1,176.28	
Dept 294 PROBATE COURT					
701-294-228.06	DUE STATE - SHARED FEES	STATE OF MICHIGAN	FEE TRANSMITTALS FOR PROBATE COURT	386.38	93482
701-294-228.42	DUE STATE - GENERAL FEES	STATE OF MICHIGAN	FEE TRANSMITTALS FOR PROBATE COURT	120.00	93482
701-294-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	FEE TRANSMITTALS FOR PROBATE COURT	200.00	93482
701-294-228.58	DUE STATE - CIVIL FILING FEES	STATE OF MICHIGAN	FEE TRANSMITTALS FOR PROBATE COURT	1,200.00	93482
Total For Dept 294 PROBATE COURT				1,906.38	
Total For Fund 701 GENERAL AGENCY FUND				323,061.67	
Fund 704 PAYROLL CLEARING FUND					
Dept 000					
704-000-231.11	INSURANCE CO-PAY	STANDARD INSURANCE COMPAN	POLICY #00761476 DIVSN:0001 DISABILITY	1,642.07	93411

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
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BOTH JOURNALIZED AND UNJOURNALIZED
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Page: 17/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
<hr/>					
Fund 704	PAYROLL CLEARING FUND				
Dept 000					
		Total For Dept 000		1,642.07	
		Total For Fund 704	PAYROLL CLEARING FUND	1,642.07	

04/04/2024 12:23 PM
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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
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BOTH OPEN AND PAID

Page: 18/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101	GENERAL FUND	202,224.47
Fund 210	AMBULANCE FUND	18,170.53
Fund 213	JAIL OPERATIONS	43,634.44
Fund 217	SNOWMOBILE PATI	56.13
Fund 228	SOLID WASTE/REC	16,588.37
Fund 232	SHERIFF'S K-9 I	92.47
Fund 236	SCHOOL RESOURC	1,010.51
Fund 249	BUILDING DEPAR	24,530.07
Fund 251	ANIMAL CONTROL	5,827.44
Fund 254	SOIL EROSION (S	2,800.00
Fund 256	REG OF DEEDS A	21,386.00
Fund 259	DISPATCHER TRA	1,133.89
Fund 260	INDIGENT DEFEN	46,328.00
Fund 261	911 EMERGENCY S	10,821.13
Fund 263	CPL CLERK TECH	79.69
Fund 264	LOCAL CORRECTIO	718.00
Fund 265	TNT OFFICER MI	2,682.64
Fund 276	COMMISSION ON A	111,108.00
Fund 283	LAND BANK AUTHO	125.00
Fund 285	POINT BETSIE L	2,879.00
Fund 292	CHILD CARE FUNI	9,503.38
Fund 293	VETERAN'S RELI	2,009.43
Fund 296	JUVENILE JUSTIC	3,750.00
Fund 401	CAPITAL IMPROV	213,444.35
Fund 425	EQUIPMENT REPL	15,144.00
Fund 516	DELINQUENT TAX	1,829,677.12
Fund 532	TAX FORECLOSURI	580.67
Fund 535	CDBG HOUSING GR	9,156.06
Fund 701	GENERAL AGENCY	323,061.67
Fund 704	PAYROLL CLEARIN	1,642.07

Total For All Funds:	2,920,164.53
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Old Business

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: April 3, 2024

Subject: **Budget Amendment – Additional Jail Employee**

At the March 12th Study Session, the Board discussed funding strategies for funding one additional Corrections Officer for the remainder of fiscal year 2023/2024. It was the consensus of the Board to utilize the Fund 213 (Jail) fund balance to fund this position for the last six months of the fiscal year. This rostered position, as well as an additional position will then be budgeted as part of the budgeting process for 2024/2025.

I recommend utilizing up to \$60,000 in jail fund fund balance. This will cover the necessary equipment needed as well as the necessary salary and benefits.

Recommendation:

That the Board of Commissioners authorizes the use of Fund 213 Fund Balance in the not to exceed amount of \$60,000 to fill an additional rostered Corrections Officers position for the remainder of Fiscal Year 2023/2024.

BUDGET AMENDMENT REQUEST

This form is used when the below changes **WILL** increase or decrease the bottom line total of your budget.

This requires approval from the Board of Commissioners. Please fill out this form and present it to the County Administrator, with appropriate documentation supporting the amendment request.

DATE: 4/9/2024

Request to Amend the 2023/24 Budget for the following:

Account to be Increased:

Line Number	Account Name	Amount
213-000-691.00	Budgeted Use of Fund Balance	60,000.00

Total \$ 60,000.00

Account to be Increased:

Line Number	Account Name	Amount
213-351-702.00	Wages	45,000.00
213-351-717	Benefits	5,700.00
213-351-751	Uniforms	1,300.00
213-351-961	Training/Schools	500.00
213-351-370	Equipment	7,500.00

60,000.00

SIGNED: _____

Bob Gailor

Funds to be moved as needed

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: April 4, 2024

Subject: **American Rescue Plan Act Funding (ARPA)**

You will recall, Benzie County has received \$3,450,837 in funds from the Federal Government known as the ARPA dollars and are obligated to allocate these funds according to the Final Rule produced by the Department of Treasury. These funds must be committed by December 31, 2024 and expended by December 31, 2026.

To date, Benzie County has committed the majority of its ARPA dollars, there is \$42,000 left to commit. Below are the survey results as a reminder of where the community felt funding should be allocated.

ARPA Expenditure ranked by survey	Importance (1 being most important)
Attainable Workforce Housing	3.52
Increase childcare capacity and quality	4.43
Broadband	4.48
Road Repair and Maintenance	4.99
Sewer and Water Infrastructure	5.31
Expansion of Utilities including Natural Gas	5.72
Bridge Repair	6.13
Parks and Recreation	6.25
Emergency Communications Infrastructure	6.26
Enhance online presence	8.41

To date, we've impacted broadband, housing, emergency communications, parks and recreation, deferred internal capital needs, enhanced online presence, and road infrastructure.

In March, the Board heard from both the Benzie Central and Frankfort Elberta school district programs requesting funding for childcare. Attached is their outline proposal. During that conversation, public comment was also given by Ashley Lindstrom regarding some wants for her childcare center in Thompsonville.

I have attached a printout of each childcare center's licensing capacity for your review. I have also attached the budget and proposal from the school districts (a combined request) and an amazon wish list and Hampel & Son Proposal from Whistle Stop Learning Center (Ashley Lindstrom) as requested.

Finally, I do want to note that there have been many local grant awards to childcare agencies in Benzie County and choosing just one or two agencies for the County to support does not mean that others are not being supported. I also want to remind the group about the opportunity for all childcare providers in Benzie County to participate in the professional development activities being proposed.

As requested, here are examples of other local grant awards:

- Community Chest grant of \$5,000 to Crystal Lake Cooperative Preschool **(2024)**
- 100+ Women who Care grant of \$15,300 to Whistle Stop Learning Center (Ashley Lindstrom) **(2023)**
- Michigan Childcare Stabilization Grant totaling \$495,993.75 to 11 recipients in Benzie, including the schools, NMCAA, Lake Ann Camp, Interlochen Camp and others. **(2021)**

There has been conversation about awarding funding based on a reimbursement model. I would support this model so that the County has a clear record of where the dollars were utilized. There was additional conversation about the professional development being offered countywide to providers. To ensure this, I would recommend it be part of the motion.

Below are optional motions for the Board to consider:

That the Board of Commissioners approves funding for the Benzie Central and Frankfort-Elberta School Early Childhood Programs in the amount of \$ _____ and that receipts be provided to receive funding, and further that professional development activities funded by County dollars be open to childcare providers in Benzie County.

and / or

That the Board of Commissioners approves funding for the Whistle Stop Learning Center (Ashley Lindstrom) in the amount of \$ _____ and that receipts be provided to receive funding and further that professional development activities funded by County dollars be open to childcare providers in Benzie County.

Grant Proposal

To: Benzie County Commission

From: Benzie and Frankfort Early Childhood Programs

Subject: Grant Proposal for Early Childhood Program Support & Enhancement

Introduction:

Benzie and Frankfort Schools Early Childhood programs are dedicated to providing high-quality early childhood education and care to children in our community. We are seeking funding from the Benzie County Commission to support our expansion efforts, specifically focusing on enhancing our infant/toddler programs, offering professional development opportunities to improve staff retention, and funds for the early childhood resource fair. This is important to supporting the workforce in the community by providing families care for their children while they work.

Background:

Benzie and Frankfort Schools has been serving the community with high quality early childhood education for 7 years, offering a range of early childhood programs for children aged 6 weeks through 5 years old. As programs dedicated to excellence, we continually seek to improve and expand our offerings to meet the growing needs of our community.

Project Goals:

- **Enhancing Infant/Toddler Programs:** We aim to improve our infant/toddler programs by investing in age-appropriate resources, materials, and furniture. This includes creating a safe and stimulating environment that promotes early learning and development.
- **Professional Development:** We believe that ongoing professional development is key to staff retention and program quality. We plan to use part of the grant to offer training and workshops for our staff, focusing on early childhood education best practices, child development, and mental health.
- **Early Childhood Resource Fair:** We believe in supporting the greater community throughout the year as well as through a resource fair during April. This fair is in partnership with the Human Services Collaborative birth-six committee. This fair

is a day to come together to not only connect families with resources, but also families to other families.

Evaluation:

We will evaluate the success of the project based on the following criteria:

- Improved quality of infant/toddler programs, as measured by parent and staff feedback.
- Increased staff retention rates.
- Enhanced professional development opportunities for staff as measured by staff feedback surveys.

Conclusion:

Benzie and Frankfort Schools are committed to providing the highest quality early childhood education and care to children in our community. With the support of the Local County Commission, we believe that our expansion project will have a lasting positive impact on the lives of the children and families we serve.

Thank you for considering our grant proposal. We look forward to the opportunity to further discuss our project with you.

Sincerely,

Amiee Erfourth

Benzie County Central Schools Superintendent

Jeff Tousley

FEAS Superintendent

Melinda Coger

Benzie Early Childhood Coordinator

Amber Wilson

Frankfort Early Childhood Coordinator

Proposed Budget

Item	Per Program	Total
Infant/Toddler Program Enhancement Developmentally appropriate furniture and toys	\$15,000	\$30,000
Resource Fair Shirts for EC workers Door prizes for families	\$1000	\$2000
Professional Development Ongoing, Community of Practice with Applied Educational Neuroscience as the basis of the learning	\$5000	\$10,000
Totals	\$21,000	\$42,000

is a day to come together to not only connect families with resources, but also families to other families.

Budget:

Item	Per Program	Total
Infant/Toddler Program Enhancement	\$15,000	\$30,000
Resource Fair	\$1000	\$2000
Professional Development	\$5000	\$10,000
Totals	\$21,000	\$42,000

Evaluation:

We will evaluate the success of the project based on the following criteria:

- Improved quality of infant/toddler programs, as measured by parent and staff feedback.
- Increased staff retention rates.
- Enhanced professional development opportunities for staff as measured by staff feedback surveys.

Conclusion:

Benzie and Frankfort Schools are committed to providing the highest quality early childhood education and care to children in our community. With the support of the Local County Commission, we believe that our expansion project will have a lasting positive impact on the lives of the children and families we serve.

Thank you for considering our grant proposal. We look forward to the opportunity to further discuss our project with you.

Checkout (18 items)



1 Shipping address

Ashley Lindstrom
WHISTLE STOP LEARNING CENTER
14741 THOMPSON AVE
THOMPSONVILLE, MI 49683-9802
[Add delivery instructions](#)

[Change](#)[Choose special delivery options](#)[Choose your special delivery options](#)

2 Choose special delivery options

Shipping to: Ashley Lindstrom, WHISTLE STOP LEARNING CENTER, 14741 THOMPSON AVE, THOMPSONVILLE, MI, 49683-9802 United States [Change](#)



Step2 All Around Playtime Patio with Canopy, Kid Indoor and Outdoor Kitchen Playset, Sensory Playhouse, Kids Ages 2+ years old, Easy Assembly, Green - Step 2 - Streetsboro - DROPSHIP
\$178.02 - Quantity: 1
Toy - New
Sold by: Amazon.com Services, Inc

Choose your Prime delivery option:

☒ **Monday, Apr 8**
FREE Prime Delivery

Order Summary

Items (18):	\$4,289.80
Shipping & handling:	\$0.00
Total before tax:	\$4,289.80
Estimated tax to be collected:	\$257.39

Order total: \$4,547.19[How are shipping costs calculated?](#)

Shipping to: Ashley Lindstrom, WHISTLE STOP LEARNING CENTER, 14741 THOMPSON AVE, THOMPSONVILLE, MI, 49683-9802 United States [Change](#)



PrimeZone 54 PCS Solid Acacia Wood Interlocking Patio Deck Tiles - 12" x 12" Indoor Outdoor Waterproof Flooring Tiles for Balcony, Backyard, Garden & Poolside, All Weather Use, Natural Wood
\$199.99 - Quantity: 2
Sold by: Primezone Lifestyle

Choose a delivery option:

☒ **Friday, Apr 5**
FREE Standard Shipping

Shipping to: Ashley Lindstrom, WHISTLE STOP LEARNING CENTER, 14741 THOMPSON AVE, THOMPSONVILLE, MI, 49683-9802 United States [Change](#)



Simplay3 Rock and Roll Teeter Totter Seesaw - Rocking Fun for Two Toddlers or Kids - Sapphire, Made in USA - Simplay3
\$49.99 - Quantity: 1
Sold by: Simplay3

Choose a delivery option:

☒ **Thursday, Apr 4 - Monday, Apr 8**
FREE Standard Shipping

Shipping to: Ashley Lindstrom, WHISTLE STOP LEARNING CENTER, 14741 THOMPSON AVE, THOMPSONVILLE, MI, 49683-9802 United States [Change](#)



ECR4Kids SoftZone Mirror Cube, Sensory Toy, Contemporary
\$49.99 - Quantity: 1
Sold by: Amazon.com Services, Inc

Choose your Prime delivery option:

☒ **Wednesday, Apr 3 - Friday, Apr 5**
FREE Prime Delivery
☐ **Friday, Apr 5**
FREE Amazon Day Delivery
[Fewer boxes, fewer trips.](#)
[Change delivery day](#)



Ace Creations 9 Inch Poly Vinyl Spot Markers – Training Drills with School Gyms, Sports Teams, Track and Field, Basketball, Football, Soccer, Baseball, Gymnastics, Preschool, Kindergarten – Set of 6

\$17.89 - Quantity: 1

Sold by: Ace Creations



ECR4Kids 4-Station Sand and Water Adjustable Play Table, Sensory Bins, Blue/Red

\$159.99 - Quantity: 1

Sold by: Amazon.com Services, Inc



HotMax Bouncy Horse, Inflatable Bouncing Animal Hopper for Toddlers or Kids, Ride on Rubber Jumping Toys for Boy or Girl Birthday Gift (Brown Cow) - HotMax

Part 1 of 2 - **HotMax Bouncy Horse, Inflatable Bouncing Animal Hopper for Toddlers or Kids, Ride on Rubber Jumping Toys for Boy or Girl Birthday Gift**

Bundle price: \$47.99 -

Quantity: 1

Toy - New

Sold by: EUSCI DIRECT



HotMax Bouncy Horse, Inflatable Bouncing Animal Hopper for Toddlers or Kids, Ride on Rubber Jumping Toys for Boy or Girl Birthday Gift (White Cow) - HotMax

Part 2 of 2 - **HotMax Bouncy Horse, Inflatable Bouncing Animal Hopper for Toddlers or Kids, Ride on Rubber Jumping Toys for Boy or Girl Birthday Gift**

Bundle price: \$47.99 -

Quantity: 1

Toy - New

Sold by: EUSCI DIRECT



Autism Sensory Products Sit and Spin Spinning Activity Toy for Toddlers, Sensory Spinning Seat for Kids, Autism Kids Swivel Chair Training Body Coordination

\$89.99 - Quantity: 1

Sold by: HAPPYMATY OFFICAL STORE

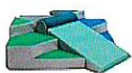


Little Tikes Activity Garden Playhouse for Babies, Infants and Toddlers - Easy Set Up Indoor Toys with Playtime Activities, Sounds, Games for Boys Girls Ages 6 Months to 3 Years - Little Tikes

\$94.99 - Quantity: 1

Toy - New

Sold by: Amazon.com Services, Inc



Factory Direct Partners 13383 SoftScape Step Up and Slide Corner Climber, Indoor Active Play Structure for Toddlers and Preschoolers (4-Piece) - Contemporary

\$279.99 - Quantity: 1

Sold by: Amazon.com Services, Inc

Shipping to: Ashley Lindstrom, WHISTLE STOP LEARNING CENTER, 14741 THOMPSON AVE, THOMPSONVILLE, MI, 49683-9802 United States [Change](#)



Factory Direct Partners 13681-CT SoftScape Mega Fun 360 Climber, Indoor Active Play Structure for Toddlers and Kids (16-Piece) - Contemporary

\$799.99 - Quantity: 1

Sold by: Amazon.com Services, Inc

Choose your Prime delivery option:

☒ **Friday, Apr 12**

FREE Prime Delivery

Shipping to: Ashley Lindstrom, WHISTLE STOP LEARNING CENTER, 14741 THOMPSON AVE, THOMPSONVILLE, MI, 49683-9802 United States [Change](#)



Jonti-Craft 0285JC Sensory Table, 24.5 x 42 x 23 in, Wood

\$361.03 - Quantity: 1

Sold by: Amazon.com Services, Inc

Choose your Prime delivery option:

☒ **Friday, Apr 5**

FREE Prime Delivery

Get text updates

You consent to receive texts from us for this delivery at +12313830965. [Change](#)

Dimensions for delivery

Shipping Weight **50 lbs**

Shipping Dimensions **3.75'L x 2.12'W x 0.96'H**

Shipping to: Ashley Lindstrom, WHISTLE STOP LEARNING CENTER, 14741 THOMPSON AVE, THOMPSONVILLE, MI, 49683-9802 United States [Change](#)



Foundations Serenity Compact Clearview Daycare Crib, Fixed Side, Durable Wood Construction, Adjustable Mattress Board, Clear End Panels. Includes 3" InfaPure Foam Mattress (Natural)

\$379.99 - Quantity: 2

Sold by: Foundations Childrens Products

Choose a delivery option:

☒ **Thursday, Apr 4**

FREE Standard Shipping



**Gaggle by Foundations
Compass 4 Seat Quad
Stroller with Stroller
Canopy, 5 Point Harness
for Added Safety, Foot
Brake, All Terrain Tubeless
Wheels (Black)**

\$499.99 - Quantity: 2

Sold by: Foundations Childrens
Products

[Choose special delivery options](#)

3 Payment method

4 Items and shipping

*Why has sales tax been applied? [See tax and seller information.](#)

Need help? Check our [Help pages](#) or [contact us](#)

For an item sold by Amazon.com: When you click the "Place your order" button, we'll send you an email message acknowledging receipt of your order. Your contract to purchase an item will not be complete until we send you an email notifying you that the item has been shipped.

[Important information about sales tax you may owe in your state](#)

You may return new, unopened merchandise in original condition within 30 days of delivery. Exceptions and restrictions apply. See Amazon.com's [Returns Policy](#).

Need to add more items to your order? Continue shopping on the [Amazon.com homepage](#).



Here is your CDF Quote: QB-09312175

Quoted: 2024-03-14

Ashley Lindstrom

+1-231-383-0965

ashley@whistlestoplearningcenter.com

Ship to: 49683 MI

Ships in 12 Business Days or Less!

Total Price: \$1,555.16

Door Package 1

Package Total: \$1,087.58 x1 \$1,087.58

Single Hollow Metal Door \$589.00 x1 \$589.00

3'8" Width, 6'8" Height, 43-3/4" x 79-1/4" Actual Size, Polystyrene Core, Galvannealed, #4 Right Hand Reverse, 18 Gauge, Steelcraft Hinge, 161 Lock Prep

Hinge Locations \$0.00 x1 \$0.00

Steelcraft Hinge & Strike Locations

Glass Kit Installed \$334.00 x1 \$334.00

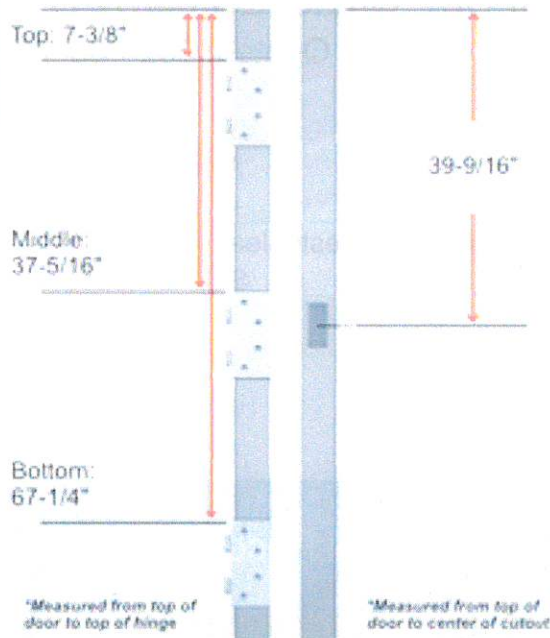
24" X 30" Metal Lite Kit, Grey, 5/8" Insulated Glass, Installed In Door - Door Insert

Hinges \$18.50 x3 \$55.50

Non-Removable Pin, Heavy Weight, 4-1/2" X 4-1/2", Ball Bearing, 26D, ECBB1102 - Hardware

Weatherization Kit \$109.08 x1 \$109.08

48"x84" Weatherization Kit: (48"x84" Weatherstrip, 48" ADA Threshold, 48" Door Sweep)



Additional image for this package

Crate Charge	\$119.00
Estimated Processing Charge	\$43.83

Factory / Warehouse Estimated Freight Shipping to 49683 **\$290.00**

Common Carrier Estimated Freight Shipping **\$290.00**

You Saved \$217.52 With Standard Delivery

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DBA HAMPEL'S SAFE & LOCK SHOP
SALES & SERVICE SINCE 1919
104 MACKEY DRIVE
TRAVERSE CITY, MICHIGAN 49684
(231) 946-5509

NAME		DATE	
ADDRESS		3-24	
LOCATION		RES. PHONE	
Ashley		231-383-0965	
BUS. PHONE		-Quote-	
QTY.	DESCRIPTION	PRICE	AMOUNT
1	Alarm Lock EtdL		
	27 w/ key bypass		1195.00
1	Marks m9900		
	Exit device		550.00
1	Alarm Lock, adapter		
	Cover plate		58.00
	Install hardware,		
	Cover all existing holes		
	4-Hours	90.00	360.00
	Service Charge		180.00
CUSTOMER'S SIGNATURE X		TOTAL MATERIALS	1803.00
AUTHORIZATION FOR SECURITY/EMERGENCY SERVICES		TOTAL LABOR	360.00
I hereby certify that I have the authority to order the lock, key or security work designated above. Further, I agree to absolve the locksmith who bears this authorization from any and all claims arising from the performance of such work.		<input type="checkbox"/> SERVICE CHG.	180.00
SIGNATURE		<input type="checkbox"/> TRIP CHG.	
DATE		SUBTOTAL	2343.00
ADDRESS		TAX	Exempt
IF AUTO		TOTAL	2343.00
YEAR	MAKE		
LICENSE/SERIAL NUMBER			
PRODUCT 619			

A 15441

**WORK ORDER
INVOICE**



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 17, 2023

Ashley Lindstrom
Whistle Stop Learning Center LLC
PO Box 519
Thompsonville, MI 49683

RE: License #: DC100412002
Whistle Stop Learning Center LLC
14741 Thompson Ave
Thompsonville, MI 49683

Dear Ms. Lindstrom:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (866) 865-0006.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in cursive script that reads "Linda Strube".

Linda Strube, Licensing Consultant
Bureau of Community and Health Systems
Suite 11
701 S. Elmwood
Traverse City, MI 49684
(231) 215-4608

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC100412002
Licensee Name:	Whistle Stop Learning Center LLC
Licensee Address:	PO Box 519 Thompsonville, MI 49683
Licensee Telephone #:	(231) 383-0965
Administrator/Licensee Designee:	Ashley Lindstrom, Designee
Name of Facility:	Whistle Stop Learning Center LLC
Facility Address:	14741 Thompson Ave Thompsonville, MI 49683
Facility Telephone #:	(231) 378-2006
Capacity:	52
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

On 05/02/2023, the licensee designee submitted to request to split the current preschool room into two classrooms. The rooms will be divided by a gate system. The licensee also requested that the capacity be changed from 40 to 52.

III. Methodology

04/06/2023: Inspection Completed: On-site
05/02/2023: Request for modification received

IV. Description of Findings and Conclusions

The terms of the original license have been modified on 05/17/2023.

Newly approved space:

The **preschool room** measures 38 ft. x 18 ft. for a total of 684 square feet. Based on the required 35 square feet per preschool aged child, the room has a maximum capacity of 16 preschool aged children aged 30 months to 4 years old.

The **toddler room** measures 37 ft. x 17 ft. for a total of 629 square feet. Based on the required 50 square feet per child for infants and toddlers, the room has a maximum capacity of 12 children.

Previously approved space:

The Infant Room measures 39 ft. x 19 ft. for a total of 741 square feet. This is sufficient space for the maximum group size of 12 children ages birth to 30 months.

The School Age Room measures 32 ft. x 18 ft. for a total of 576 square feet. This is sufficient space for 12 school age children.

The total square footage supports a maximum capacity of 52 children aged birth to twelve years.

An A rated environmental health inspection was completed on 10/02/2022.

An A rated fire inspection was completed on 09/26/2022.

A lead hazard risk assessment was completed on 09/23/2022 with no lead hazard risks detected.

Terms:

The center is approved for a total capacity of 52 children aged birth to twelve years.

The center offers food service.

The center does not offer swimming or transportation services at this time.

V. Recommendation

I recommend the approval of splitting the preschool room into two separate classes that are divided by a gate system. These rooms will now be the preschool room and the toddler rooms. The capacity will be increased from 40 to 52 children.

Linda Strube

05/17/2023

Linda Strube
Licensing Consultant

Date



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 5, 2023

Amber Wilson
Frankfort-Elberta Area Schools
534 11th Street
Frankfort, MI 49635

RE: License #: DC100394989
Frankfort Elementary Preschool
613 Leelanau Ave
Frankfort, MI 49635

Dear Ms. Wilson:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

At the time of this onsite inspection, I observed three classrooms. I observed free choice play, handwashing, lunch, circle time, and rest time. All child care staff members interacted with children in a developmentally appropriate manner. The needs of children were met promptly and with kindness. I did not observe any safety concerns.

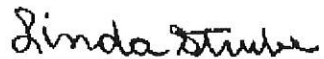
As a result of the renewal inspection on 4/4/2023, I did not find any rule or law violations. You will receive your regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Linda Strube". The script is cursive and fluid.

Linda Strube, Licensing Consultant
Bureau of Community and Health Systems
Suite 11
701 S. Elmwood
Traverse City, MI 49684
(231) 215-4608

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC100394989
Licensee Name:	Frankfort-Elberta Area Schools
Licensee Address:	534 11th Street Frankfort, MI 49635
Licensee Telephone #:	(231) 920-8024
Licensee/Designee:	Amber Wilson, Designee
Name of Facility:	Frankfort Elementary Preschool
Facility Address:	613 Leelanau Ave Frankfort, MI 49635
Facility Telephone #:	(231) 352-7601
Original Issuance Date:	09/18/2018
Capacity:	74
Age Range:	Ages 3 years 0 months Thru 12 years
Program Components:	GSRP PRESCHOOL SCHOOL AGE FOOD SERVICE BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 04/04/2023
Date of Environmental Health Inspection: 03/07/2023
Date of Fire Safety Inspection: 04/14/2023 BCAL-5043
Date of Lead Hazard Risk Assessment, if applicable: 05/05/2017; 09/10/2018
Date of Documentation of Playground Compliance, if applicable: 10/17/2011

	No. of Records Reviewed
No. of children enrolled in care	47
No. of staff employed	7
No. of volunteers	0
No. of children present at time of inspection	40
No. of staff present at time of inspection	6
No. of volunteers present at time of inspection	0
No. of children interviewed/observed	40

Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Room #1, room #2, room # 3, the gymnasium, library, and cafeteria are approved for child use space.

Approved Program Director: Ms. Tammy Lung is the approved program director

Approved Central Administrator: None

Approved Variances: None

Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

The facility is in compliance with all applicable rules and statutes.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.

Linda Strube

04/05/2023

Linda Strube
Licensing Consultant

Date



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

September 8, 2023

Melinda Coger
Benzie County Central Schools
9222 Homestead Rd
Benzonia, MI 49616-0240

RE: Application #: DC100417435
Homestead Hills Elementary Preschool
849 Husky Trail
Benzonia, MI 49616

Dear Ms. Coger:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, an original license with a maximum capacity of 55 is issued.

Please review the attached documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

Linda Strube, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(231) 215-4608

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC100417435
Applicant Name:	Benzie County Central Schools
Applicant Address:	9222 Homestead Rd Benzonia, MI 49616-0240
Applicant Telephone #:	(231) 882-9653
Licensee/Designee:	Connie Schrock, Designee
Name of Facility:	Homestead Hills Elementary Preschool
Facility Address:	849 Husky Trail Benzonia, MI 49616
Facility Telephone #:	(231) 570-2060 08/14/2023
Application Date:	
Capacity:	55
Program Type:	CHILD CARE CENTER

II. METHODOLOGY

08/14/2023	Enrollment
08/14/2023	Application Incomplete Letter Sent
08/24/2023	Inspection Completed On-site
08/31/2023	Inspection Completed-Env. Health : A
09/06/2023	Inspection Completed – Fire Safety: A
09/07/2023	Inspection Completed-BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Description of Facility

This child care center is located in Homestead Hills Elementary School. This is a newly built building located in Benzonia, MI. It is comprised of a Strong Beginnings and GSRP classrooms, and before and after school programming.

Approved space (room numbers, sizes, capacity and ages of children for which each room/well-defined space is approved, etc.):

Classroom 113 was measured in two sections. The first section measures 32 ft. x 27 ft. for a total of 864 square feet. The second section measures 3 ft. x 9 ft. for a total of 27 square feet. The total square footage is 891 square feet. This space is sufficient for the maximum group size of 12 infants and toddlers.

Classroom 111 measures 31 ft. x 25 ft. for a total of 775 square feet. This space is sufficient for 22 children ages 30 months to 5 years.

Classroom 109 measures 29 ft. x 26 ft. for a total of 754 square feet. This space is sufficient for 21 children ages 30 months to 5 years.

The following rooms are approved for child use space, but were not used to determine the center's total capacity:

The cafeteria measures 66 ft. x 32 ft. for a total of 2,112 square feet. This is sufficient space for the center's capacity of 43 children ages 30 months to 6 years.

The gymnasium measures 96 ft. x 64 ft. for a total of 6,144 square feet. This is sufficient space for the center's capacity of 43 children ages 30 months to 6 years.

The library was measured in four sections. The first section measures 30 ft. x 29 ft. for a total of 870 square feet. The second section measures 4 ft. x 8 ft. for a total of 32 square feet. The third section measures 4 ft. x 12 ft. for a total of 48 square feet. The fourth section measures 6 ft. x 10 ft. for a total of 60 square feet. The total square footage is 1,010 square feet. This is sufficient space for 28 children ages 30 months to 6 years.

The licensee designee understands that the maximum group size and ratio in a space is based on the youngest child in care.

Equipment: There is an adequate amount and variety of toys, equipment, and learning activities available to children to support the center's capacity.

Number of sinks and toilets: There is one sink in each of the classrooms. There is one toilet in the infant and toddler room, and three toilets and two sinks in the bathroom located between the two preschool classrooms. There are a total of five sinks and 4 toilets for use by children in care.

Outdoor play area - location, fenced or not, water hazards: The fenced in outdoor play area is located directly behind the classroom. The space has a variety of age-appropriate playground equipment. There are no water hazards in the play area or surrounding the school.

Documentation if a lead hazard risk assessment was required and the results: A lead hazard risk assessment was not required as this is a new building.

Documentation of playground safety: A playground inspection was completed on 08/25/2023.

B. Program Description

Ages of children served: This center will serve children ages birth to 5 years.

Proposed days and hours of operation: The center will operate Monday through Friday from 7:00 A.M. to 5:00 P.M.

Full or part time (AM or PM sessions or both): The center provides full time care.

Other program components - transportation, swimming, food service: Food service is provided by Chartwells. Transportation is provided by the school for preschool age children. The center does not provide swimming.

Name of program director and under what rules the program director is qualified: The program director is Melinda Coger. She is qualified under R400.8113(9) and (13).

Is there a central administrator that meets the administrative requirement? A central administrator is not required.

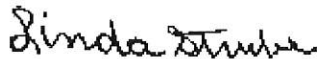
Explanation of variance(s), if any: There are no approved variances.

C. Rule/Statutory Violations

There are no rule or statutory violations.

IV. RECOMMENDATION

I recommend issuance of an original license to this child care center.

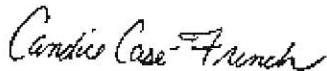


09/08/2023

Linda Strube
Licensing Consultant

Date

Approved By:



9/8/2023

Candice Case-French
Area Manager

Date

New Business

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: April 3, 2024

Subject: **Surplus Equipment**

Undersheriff Hubers has requested that a 2015 Dodge Journey be declared surplus and authorized for sale. This current vehicle is driven by a detective and has been replaced with another vehicle from the fleet. Specially, the TNT vehicle which was replaced will be repurposed for a detective.

I recommend declaring this vehicle surplus and authorizing its sale utilizing the MI Bid system.

Recommendation:

That the Board of Commissioners declares a 2015 Dodge Journey, VIN ending 6725, surplus and authorizes its sale on the MI Bid digital auction platform with sale proceeds to be deposited into the 425 vehicle replacement fund.

Memorandum



To: Board of Commissioners

Copy: Elected Officials
Katie Zeits, County Administrator

From: Jackie Palfey, Human Resource Manager *Jackie Palfey*

Date: April 9, 2024

Subject: **Results of Reclassification- Register of Deeds Office**

The reclassification results have been completed for the following position in the Register of Deed (ROD) Office:

- Department Secretary
 - Recommend name change to Administrative Assistant

The ROD Administrative Assistant factor evaluation scored a Grade 1, Step 3 on the General scale. The proposed wage increase for the one (1) position would be to \$18.42 an hour, an increase of \$965.02 for the remainder of the 23/24 fiscal year.

The ROD processes passports, as a service to the community, which includes a passport stipend of \$1.00 per hour. Passport processing was not considered in the reclassification process, which provided flexibility to the Register of Deeds should they decide to no longer process passports as it is not a requirement of the department.

Due to the nature of the increase for this position, the current budget amounts for Federal Taxes, State Taxes, Medicare, and Social Security can be absorbed within the scope of the current budgeted amounts.

This pay increase will contribute to our employees' longevity and provide the employee with anticipation of future earnings.

RECOMMENDATION:

The Board of Commissioners approves the wage increases for the above-listed position with the corresponding name change from Department Secretary to Administrative Assistant. The County Administrator is to complete the Budget Adjustment of \$965.02 from contingency to the corresponding wage line with the wage increase to take effect on April 14, 2024, with no step increases to occur until the 24/25 fiscal year on the employee's anniversary.

Memorandum



To: Board of Commissioners

Copy: Elected Officials
Katie Zeits, County Administrator

From: Jackie Palfey, Human Resource Manager *Jackie Palfey*

Date: April 9, 2024

Subject: **Results of Reclassification- Treasurer's Office**

The reclassification results have been completed for the following position in the Treasurer's Office:

- Deputy Treasurer

The Deputy Treasurer factor evaluation scored a Grade 3, Step 1 on the General scale. The proposed wage increase for the one (1) position would be to \$19.53 an hour, an increase of \$309.40 for the remainder of the 23/24 fiscal year.

Due to the nature of the increase for this position, the current budget amounts for Federal Taxes, State Taxes, Medicare, and Social Security can be absorbed within the scope of the current budgeted amounts.

This pay increase will contribute to our employees' longevity and provide the employee with anticipation of future earnings.

RECOMMENDATION:

The Board of Commissioners approves the wage increase for the above-listed position with the County Administrator to complete the Budget Adjustment of \$309.40 from contingency to the corresponding wage line with the wage increase to take effect on April 14, 2024, with no step increases to occur until the 24/25 fiscal year on the employee's anniversary.

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: April 4, 2024

Subject: **Elevator Upgrade**

Attached you will find two proposals to upgrade our elevator in the governmental center. The State of Michigan has implemented various changes to the code which will require various changes to our elevator. Our current elevator has exceeded its end of life by quite some time, and the cost of this project is high because of the age. However, in order to have a functional elevator, these upgrades are required.

The Buildings and Grounds subcommittee reviewed the two proposals and is recommending moving forward with Kone. Not only is Kone the low bidder, but they are also the current vendor for our elevator.

This upgrade will entail new mechanicals and a new car. This was not a budget expense, however, given that various other small projects have come under budget, we do have the funding in the capital budget.

Recommendation:

That the Board of Commissioners accepts the proposal from Kone for an elevator hydro modification in the not to exceed amount of \$110,000 with funds available in the capital fund.

OTIS

HydroAccel™



Otis HydroAccel™ Hydraulic Control System

1/12/2024

CUSTOMER NAME

Benzie County
448 Court PL
Beulah, MI 49617

Otis Elevator Company

1777C S. Garfield Ave.
Traverse City, MI 49684

PROJECT LOCATION

Benzie County Govt. Center
448 Court PL
Beulah, MI. 49617,

PROPOSAL NUMBER

F7SC8032/01

We propose to furnish labor and material to provide a microprocessor based HydroAccel control system. It is a digital closed-loop microprocessor-based control system specifically designed to meet the particular needs of modernizing hydraulic elevators.

Section 1



UNITS

DUTY

The present capacity and speed of the elevators will be retained as follows:

Group 1

MACHINE #	CAPACITY (Pounds)	SPEED (Feet per Minute)
Unit 1	2000	125

TRAVEL, STOPS & OPENINGS

The present travel, stops and openings of the elevators will be retained as follows:

Group 1

Unit 1

LANDINGS	OPENINGS		Distance Between Floors
	Front	Rear	
2	Yes	No	0 ft 0 in 0
1	Yes	No	10 ft 0 in 0

Section 2



OPERATION

NEW AUTOMATIC SELF-LEVELING

The elevator shall be provided with automatic self-leveling that shall typically bring the elevator car level with the floor landings + 1/4" regardless of direction of travel. The automatic self-leveling shall correct for over travel or under travel and rope stretch.

NEW SPECIAL EMERGENCY SERVICE

Special Emergency Service operation shall be provided in compliance with the latest applicable revision of the ASME/ANSI A17.1 Code.

Special Emergency Service Phase I to return the elevator(s) non-stop to a designated floor shall be initiated by an elevator smoke detector system or a keyswitch provided in a lobby fixture.

The smoke detector system, if required, is to be furnished by others. The elevator contractor shall provide contacts on the elevator controller to receive signals from the smoke detector system.

A keyswitch in the car shall be provided for in-car control of each elevator when on Phase II of Special Emergency Service.

If an elevator is on independent service when the elevators are recalled on Phase I operation, a buzzer shall sound in the car and a jewel shall be illuminated, subject to applicable codes.

NEW INDEPENDENT SERVICE

When the Independent Service switch in the car operating panel is actuated; it shall cancel previously registered car calls, disconnect the elevator from the hall buttons, and allow operation from the car buttons only. Door operation shall occur only after actuation of the "DOOR CLOSE" button.

NEW INSPECTION OPERATION

For inspection purposes, an enabling keyswitch shall be provided in the car operating panel to permit operation of the elevator from on top of the car and to make car and hall buttons inoperative.

NEW ANTI-NUISANCE

An anti-nuisance feature shall be provided, which will reset car buttons and require re-registration if an excessive number of calls are registered for the measured load.

HOISTWAY ACCESS SWITCHES

An enabling keyswitch shall be provided in the car operating panel to render all car and hall buttons inoperative and to permit operation of the elevator by means of an access keyswitch adjacent to the hoistway entrance at the access landing.

OTIS ONE PLATFORM

Otis ONE is an internet of things (IoT) platform that enables advanced monitoring, big data analytics, and predictive maintenance to address potential issues before they occur, increasing elevator uptime and reducing service disruptions. Activation of these features is subject to execution of a separate Otis ONE license and subscription agreement and additional annual subscription fee which is not included in this Contract. Further, the Otis One hardware / equipment shall remain the property of Otis.

Optional Otis ONE Subscription

Otis ONE Prime Subscription Features

- IoT connection with continuous elevator data collection
- Monitoring by mechanics and OTISLINE
- Automated performance diagnostics and data analytics
- Over-the-air IoT software updates
- Otis Customer Portal access
- Real-time elevator status
- Performance & usage dashboards
- Service activity detail

Section 3



MACHINE ROOM EQUIPMENT

NEW CONTROLLER

A microprocessor based HydroAccel control system shall be provided to perform all the functions of safe elevator motion and elevator door control. This shall include all the hardware required to connect, transfer and interrupt power, and protect the motor against overloading. The system shall also perform group operational control.

NEW SOFT STARTER

A new solid-state starter will be provided. It will be of the same power requirement and starting configuration as presently exists.

NEW PUMP MOTOR

The existing motor will be replaced with a motor that is of the same power characteristics and starting configuration as presently exists.

POWER UNIT

NEW SUBMERSIBLE

The existing power unit will be replaced with a new power unit. The new power unit consists of a positive displacement pump, motor, integral 4-coil control valve, oil tank and muffler. The pump and motor are submerged and are mounted to the tank with rubber isolators to reduce vibration and noise.

NEW VALVE

A new integral 4-coil control valve will be installed to replace the existing valve. The valve consists of up, up leveling, down and down leveling controls along with manual lowering and a pressure relief valve.

Section 4



DOOR EQUIPMENT

NEW CLOSED LOOP DOOR OPERATOR

Install a new closed loop door operator. Car and hoist way doors shall be power operated by means of a closed loop door operator mounted on top of the car designed to give consistent door performance with changes in temperature, wind or minor obstruction in the door track. The system continually monitors door speed and position and adjusts it accordingly to match the pre-determined profile.

NEW DOOR-PROTECTION DEVICE

Install a new solid state, infrared passenger protection device on the car door. Elevator doors shall be provided with a reopening device that will stop and reopen the car door(s) and hoistway door(s) automatically should the door(s) become obstructed by an object or person.

NEW INTERLOCKS

The present interlocks will be replaced.

RETAIN CAR DOOR TRACKS AND HANGERS

The present car door tracks and hangers shall be retained and inspected for proper alignment. Any adjustment required will be accomplished.

RETAIN HOISTWAY DOOR TRACKS AND HANGERS

The present hoistway door tracks and hangers shall be retained.

RETAIN HOISTWAY DOOR RESTRICTORS

The present hoistway door restrictors shall be retained and reused.

Section 5



HOISTWAY EQUIPMENT

NEW HOISTWAY OPERATING DEVICES

Terminal stopping devices shall be provided to slow or automatically stop the car at the terminal landings and to automatically cut off the power and apply the brake, should the car travel beyond the terminal landings.

RETAIN CAR GUIDES

The existing car guides shall be retained.

RETAIN CAR INTERIOR

The present car interior shall be retained.

RETAIN FLOORING

The present flooring will be retained.

NEW PIT SWITCH

An emergency stop switch shall be located in the pit accessible from the pit access door.

RETAIN SPRING BUFFERS

The existing spring buffers shall be retained.

NEW ACCESS ALERT HOISTWAY SAFETY DEVICE

We will furnish and install all the necessary components, circuitry and wiring for a new Access Alert system, which will operate on the elevator car top and pit.

Access Alert will be installed so the elevator can be controlled in a safe manner when an authorized person accesses the elevator hoistway. The Access Alert system meets all applicable safety codes.

This groundbreaking new product, Access Alert, is specifically designed to:

- Prevent work on top of the elevator without the top of car inspection station engaged properly.
- Prevents moving the elevator on inspection while personnel are in a potentially unsafe position.
- Prevent working in the elevator pit, while the pit stop switch is not engaged properly.
- Meet applicable building and elevator codes.

Similar to the seatbelt alarm in your car, Access Alert provides a constant, noticeable reminder to anyone accessing the hoistway that they need to engage the stop switch before starting

work. We believe the simplicity, ease of installation, and cost-effectiveness of this product will be an important way for you to invest in improving safety inside your facility.

Section 6



CAR FIXTURES

NEW APPLIED CAR OPERATING PANEL

An applied car operating panel shall be furnished. The panel shall contain a bank of mechanical illuminated buttons marked to correspond with the landings served, an emergency call button, emergency stop button, door open and door close buttons and a light switch. All buttons, when applicable, to be long life LED illumination. This panel shall be equipped with a button that shall initiate two-way communication between the car and a location inside the building, switching over to another location if call is unanswered.

NEW EMERGENCY CAR LIGHTING

An emergency power unit employing a 6-volt sealed rechargeable battery and totally static circuit shall be provided. The power unit shall illuminate the elevator car and provide current to the alarm bell in the event of normal power failure. The equipment shall comply with the requirements of the latest applicable revision of the ASME/ANSI A17.1 Code.

NEW CAR POSITION INDICATOR

A car position indicator shall be installed. The position of the car in the hoistway shall be shown by illumination of the indication corresponding to the landing at which the car is stopped or passing.

NEW AUDIBLE SIGNAL (INDICATES PASSING OR STOPPING AT A LANDING)

An audible signal shall sound in the car to tell passengers that the car is either stopping or passing a landing served by the elevator.

NEW "IN-CAR" DIRECTION LANTERNS

Direction lantern(s) shall be mounted in car entrance jamb(s), visible from the corridor, which when the car stops and the doors are opening shall indicate the direction the car is traveling. A chime shall also be furnished on the car that will sound once for the "UP" direction and twice for the "DOWN" direction as the doors are opening.

Section 7



HALL FIXTURES

NEW HALL BUTTONS

New hall buttons shall be installed at each landing. An up button and a down button at each intermediate landing and a single button at each terminal landing shall be installed. All buttons, when applicable, shall be long-life LED illumination.

Section 8



HEALTH PRODUCTS

No Health Products Specified

Section 9



WORK BY OTHERS – NOT IN CONTRACT

The following items must be performed by others and you agree to provide this work in accordance with the applicable codes and enforcing authorities:

WORK BY OTHERS SCHEDULING

All "Work by Others" must either be completed prior to our manning the job or be properly scheduled as to not obstruct the progress of the project.

AIR CONDITIONING

Provide suitable ventilation and cooling equipment, if required, to maintain the machine-room temperature between 60°F and 100°F. The relative humidity should not exceed 95 percent non-condensing.

BUILDING POWER

Provide electrical power for light, tools, hoists, etc. during installation as well as electric current for starting, testing, and adjusting the elevator. Power of permanent characteristics to be provided to properly

operate all the elevators concurrently scheduled to be modernized. Power must be a 3-phase 4 wire system with ground and bonded disconnects. Grounded leg delta systems are not acceptable.

SMOKE AND HEAT SYSTEM

Provide elevator lobby, machine room and hoistway smoke detecting devices located as required and wired from the fire control center to a controller in the machine room. Hoistway devices are required to be made accessible from outside the elevator hoistway. Coordinate signal connections and necessary testing with the Elevator Contractor. Provide the following zones and locate signal circuits in a properly labeled junction box in the machine room:

Main Floor Recall: Provide one set of normally closed contacts that will open when any smoke sensor related to the elevators at the designated main landing senses smoke. This excludes other devices located in the machine room, hoistway or main egress floor.

Alternate Floor Recall: Provide one set of normally closed contacts that will open when the smoke sensor at the main egress floor senses smoke.

Machine Room/Hoistway Recall: Provide one set of normally closed contacts that will open when any smoke sensor located in the machine room or hoistway/pit senses smoke.

SPRINKLERS

Provide code compliant sprinkler system, as required, in the hoistway, pit and machine room. If sprinklers are being installed or altered in the hoistway(s), pit or the machine rooms, a means must be provided to disconnect three-phase power before water is applied. This is usually accomplished with a shunt trip breaker that must be located outside the elevator machine room. The shunt trip breaker may be activated by heat detectors located within 24" of the sprinkler heads and arranged to trip at a lower temperature than the sprinkler heads. A heat detector is not required in the pit if the sprinkler head is within 24" of the pit floor. Heat and smoke devices in elevator hoistways must be installed with UL rated and lockable panels that are accessible for servicing from outside the hoistway. The panel interiors are to be guarded using a minimum 13 gauge metal with a pattern of maximum 3/4 inch holes.

CUTTING AND PATCHING

Do any cutting, (including cutouts to accommodate hall signal fixtures, entrances and/or machine room access) patching and painting of walls, floors or partitions.

MAIN DISCONNECT

Provide a fused lockable disconnect switch or circuit breaker for each elevator per the National Electrical Code with feeder or branch wiring to the transformer. Size to suit elevator contractor. Provide a SHUNT TRIP disconnect, as required, if sprinklers are being provided. Provide suitable connections from the main disconnect to the elevator control equipment.

Electrical Feeder system to limit available short circuit to not more than 10k amps at the load side of the elevator main line disconnect.

GROUND WIRE

Provide a properly sized ground wire from the elevator controller(s) to the primary building ground.

EMERGENCY COMMUNICATIONS – Phone Only

Provide a continuously monitored phone line terminating at Otis controller.

GFCI OUTLETS

Provide 120volt GFCI type convenience outlets in the machine room and in each pit. . Provide additional non-GFCI outlet in each pit for use by sump pump. Pits subject to sprinklers shall have NEMA 4 rated fixtures if located below 48" above pit floor.

CAR LIGHT POWER SUPPLY AND DISCONNECT

For each car provide a 120 volt AC, 15 amp, single-phase power supply with fused disconnect switch (or circuit breaker) capable of being locked in the open (off) position with feeder wiring to each controller located in the machine room.

EMERGENCY (STANDBY) POWER

If emergency power is available, verify and provide the following:

- a. Power that meets the load characteristic requirements of the new control system. Power that is capable of operating and providing sufficient power to non-linear elevator loads and that is capable of absorbing regenerated power resulting from running elevators with overhauling loads.
- b. Two conductors to the machine room from a normally closed auxiliary contact on the Owner's EP transfer switch. Contacts to open when power transfers to the emergency source.
- c. Two additional conductors to the machine room from an adjustable timed relay on the Owner's EP transfer switch to indicate "request to transfer" from standby to normal power.
- d. Power for 115VAC circuits that supply elevator cab lights, cab fan, communication means, EMS, Lobby Panels, and Compass dispatching systems (if applicable).
- e. Power for machine room lighting, ventilation and cooling means.

ROOF LIGHTING

Lighting is required to illuminate machine room access paths on the roof.

LIGHTING

Provide sufficient lighting in the buildings common areas to facilitate a safe working environment. Provide new or modify machine room lighting to provide a minimum of 19 ft. candles of illumination and new pit lighting to provide a minimum of 10ft. candles of illumination. The machine room light switch shall be located within 18" of the lock-set side of the entry door. Pit light switches shall be adjacent to the pit ladder and a minimum of 24" above the threshold level. Lighting must have code compliant guards of either grounded metal, plastic or comparable. Pits subject to sprinklers shall have NEMA 4 rated fixtures.

PROJECT BEING "DRIED-IN"

Work, as required, to keep the elevator lobbies, hoistway, machine room and storage area "dried-in" for the entire length of the project.

MACHINE ROOM ACCESS

Provide a self-locking and self-closing door for the elevator machine room. Access door to be adequately sized to accept our equipment. Modify machine room access, as required, to comply with code and facilitate safe egress of all equipment.

FIRE EXTINGUISHER

Provide fire extinguisher in elevator machine room.

NON-ELEVATOR MATERIAL IN HOISTWAY

Remove or encapsulate, as required, any non-elevator related pipes or wiring located in the elevator machine room or hoistway.

HOISTWAY VENTILATION

Provide code compliant hoistway ventilation. Code requires a means to prevent the accumulation of hot air and gasses at the top of the hoistway. Pressurizing the hoistways, or providing vents from the top of the hoistway to the outside of the building usually accomplishes this. Vents shall not be less than 3 1/2% of the area of the hoistway nor less than 3 sq. ft. for each elevator car, whichever is greater. You may not vent the hoistway to the machine room. If the hoistway vents must run through the machine room, they must be enclosed in a fire rated structure and not violate clearances around our equipment.

HOISTWAY LEDGES

Provide a 75o angle constructed of a non-combustible material on all ledges that are 2" greater in the hoistway, excluding multi-hatch divider beams.

SUMP HOLE GRATING

Provide a flush grating over the sump hole located in the elevator pit.

STORAGE

Provide dry, protected and secure storage space adjacent to the hoistway(s). Otis shall be compensated for material delivered that is stolen or removed from the jobsite.

DISPOSAL

The disposal of removed elevator components; machines, controllers, ropes, hydraulic fluid, oils, buffers and packing materials from the new equipment and any and all related materials shall be the sole responsibility of the Customer or owner. If a dumpster is provided on site, we will deposit waste materials in the dumpster or at an agreed upon on-site location for removal by the Customer or owner.

PIT LADDERS

Provide a pit ladder, as required, in each pit that does not have walk-in access doors. Ladder shall extend 48" above first landing access door.

OPERATING ELEVATORS FOR OTHER TRADES

If we are required to operate an elevator to facilitate the work of other trades (e.g., sprinklers, smoke sensors, ledges, etc.) then we shall be compensated for this lost time and the project schedule shall also be modified.

ADDITIONAL STOPS/OPENINGS

Extend the existing hoistways and add additional landing(s) and new machine room. Hoistway and machine room shall be constructed in accordance with applicable building codes and ANSI A17.1.

- Ledges over 2" wide shall have a 75° bevel on top. (Except separator beams) Hoistway shall be fire rated and may require patching of holes. No other pipes or electrical conduit not associated with the elevator equipment are allowed in the hoistway. Power feeders may not run up the hoistway, except by special permission of the governing authority, and shall not contain splices or junction boxes in the hoistway.
- Provide crane to bring new material and removal of the machine room equipment to new machine room.
- Provide temporary roof as required to provide continuously dry hoistways and machine rooms.
- Perform all demolition of old machine room slab and structure. Protect existing elevator cars and equipment from demolition damage, dust and debris.
- Supply new machine beams and beam supports per reactions supplied by Otis.
- Provide new machine room slab to suit reactions. Remove any construction forms, scaffold or decking from hoistway not placed by Otis. Cut and patch hoistways as required to provide a legal hoistway.
- Provide, maintain and remove any temporary barricades per OSHA or local authority requirements and furnish barricades to protect the public from access to construction areas.
- Supply and install adequate support for guide rail fastening, including separator beams where required.
- Provide adequate fastening for hoistway entrances and sills.
- Provide finished floor elevation reference height at time of installation of new entrance sills.
- Provide legal access to new machine room (and temporary access per OSHA requirements during construction).
- Grout or finish blocking of new entrances to provide a fire rated enclosure.
- Provide hoist beams over each elevator hoistway in machine room rated to hoist elevator machines.
- Finish painting of new hoistway entrances shall be by others, if prime entrances are selected.

EMERGENCY RETURN UNIT (ERU)

If an ERU battery-operated lowering device is being provided with your hydraulic elevator modernization than others are to provide an auxiliary contact in either the existing lockable disconnect (if currently code compliant) or in a new code compliant lockable disconnect.

ASBESTOS

Should any asbestos be found to be present in the building which is related to any of our work, it shall be the responsibility of others to monitor, abate, contain or prepare the workplace as safe for our employees to work within or about. Otis will not be responsible for working with asbestos which may be disturbed or uncontained. Otis will not be responsible for any costs associated with delay of the job should asbestos be

detected or require addressing by others for us to proceed. This includes but is not limited to re-mobilization charges which may be applied.

HAZARDOUS MATERIALS

You agree to notify Otis if you are aware or become aware prior to the completion of the work of the existence of asbestos or other hazardous material in any elevator hoistway, machine room, hallway or other place in the building where Otis' personnel are or may be required to perform their work. In the event it should become necessary to abate, encapsulate or remove asbestos or other hazardous material from the building, you agree to be responsible for such abatement, encapsulation or removal, and any governmental reporting, and in such event Otis shall be entitled to (i) delay its work until it is determined to Otis' satisfaction that no hazard exists and (ii) compensation for delays encountered.

MATERIAL RESPONSIBILITY

Otis maintains no responsibility for material delivered to the jobsite. The Customer is financially responsible for all cost to replace any damaged, stolen or missing material or equipment. Otis will not be responsible for deductibles on "Builder's Risk" insurance policies. Otis will provide a change order, police report and affidavits as needed to substantiate the claim. Otis will not procure replacement equipment until a signed change order is received.

LOCKOUT TAG OUT

In furtherance of OSHA's directive contained in 29 C.F.R. § 1910.147(f)(2)(i), which requires that a service provider (an "outside employer") and its customer (an "on-site employer") must inform each other of their respective lock out/tag out ("LOTO") procedures whenever outside servicing personnel are to be engaged in control of hazardous energy activities on the customer's site, Otis incorporates by reference its mechanical LOTO procedures and its electrical LOTO procedures. These procedures can be obtained at www.otis.com by (1) clicking on "The Americas" tab on the left side of the website; (2) choosing "US/English" to take you to the "USA" web page; (3) clicking on the "Otis Safety" link on the left side of the page; and (4) downloading the "Lockout Tagout Policy Otis 6.0" and "Mechanical Energy Policy Otis 7.0," or the then most current version, both of which are in .pdf format on the right side of the website page. Customer agrees that it will disseminate these procedures throughout its organization to the appropriate personnel who may interact with Otis personnel while Otis personnel are working on site at Customer's facility.

CONFINED SPACES

The machine room, hoistway, pit and mezzanine ("Elevator Spaces") may be considered Permit- Required Confined Spaces as defined by the Occupational Safety and Health Organization ("OSHA"), 29 C.F.R. § 1910.146(b) and § 1926 Subpart AA. Otis has a documented process to control or eliminate hazards and classify such Elevator Spaces as non-permit required confined spaces. In the event that the Customer, others, or unique site conditions or hazards (such as chemical manufacturing sites) require Otis to handle such Elevator Spaces as Permit-Required Confined Spaces, the Customer or owner will be responsible for supplying, at its expense, all resources, including monitoring, permitting, attendants and rescue planning associated with handling such Elevator Spaces as Permit-Required Confined Spaces. The Customer or owner is required to inform Otis of all known or potential hazards related to Elevator Spaces that Otis may be required to access prior to Otis performing any work in such spaces. Further, the Customer or owner is required to communicate any changes in the conditions associated with such Elevator Spaces or activities in or around such spaces that could introduce a hazard into such spaces.

Section 10



GENERAL REQUIREMENTS

EXAMINATION OF EQUIPMENT

Except insofar as your equipment may be covered by an Otis maintenance or service contract, it is agreed that we will make no examination of your equipment other than that necessary to do the work described in this Contract and assume no responsibility for any part of your equipment except that upon which work has been done under this contract.

RE-MOBILIZATION

You agree to pursue and schedule the work by other trades in a timely manner so as to not interrupt our work. Should our crew(s) have to suspend work on the job to await the conclusion of work by others not party to this contract, we shall be entitled to a re-mobilization charge of Group 1/Unit 1 \$2,500. We shall also extend the stated durations to the extent that we are delayed.

INSURANCE

OTIS

Otis agrees to maintain General Liability coverage in the amount of \$1,000,000 per occurrence and \$2,000,000 in the aggregate, Automobile Liability in the amount of \$1,000,000 Combined Single Limit for Bodily Injury and Property Damage, Worker's Compensation in statutory limits. Employer's Liability in the amount of \$1,000,000 for Each Accident, Each Employee – Disease. We shall maintain worker's compensation and employers' liability insurance covering our liability for injury or death sustained by our employees, and comprehensive general liability insurance.

CUSTOMER

You shall insure that all risk insurance upon the full value of the Work and material delivered to the job site is maintained at no cost to us.

CERTIFICATES

If either party so requires, in writing, the other party shall furnish a copy of the certificates of insurance evidencing the above insurance coverages.

PRE-EXISTING CONDITIONS HYDRAULIC

We have not included for any additional costs associated with identifying or correcting car weights previously increased or decreased more than the ASME code allowance of 5% of original design.

PAYMENT AND SCHEDULE OF VALUES

You agree to be bound and pay in accordance with the supplied schedule of values. We shall be paid for our material delivery invoice prior to starting installation work. We shall be paid in full for all change orders and the base Contract amount (**no less than 95%**) prior to scheduling an inspection and/or turnover of the elevators to you for use. Otis reserves the right at its absolute discretion to discontinue work or not turn over elevators unless payments are current.

- Our quoted price is based on the "Initial Payment" equaling **fifty percent (50%)** of Contract award. This amount PLUS a fully executed subcontract must be received prior to releasing equipment for manufacturing or scheduling any other work. Refer to the "Schedule of Values" below.
- Otis will mobilize after the "Material Delivery Payment" is received. See "Schedule of Values" below.
- If Otis is directed by you to furnish any labor, service, or material that is outside of the mutually agreed upon scope of work of this Contract ("Out of Scope Work"), Otis may agree to perform such Out of Scope Work (1) subject to receipt of a written notice to proceed prior to commencement of any such Out of Scope Work; and (2) contingent upon receipt of a mutually agreed upon and executed change order within thirty (30) calendar days of such written notice to proceed. If the parties are unable to agree to terms that lead to the issuance of a mutually agreed upon and executed change order within such thirty (30) day period, Otis may suspend the Out of Scope Work. Notwithstanding any other provision, language, term or condition to the contrary, Otis shall not be liable for any project delays and/or damages, including but not limited to liquidated damages, associated with a delay in the issuance of a mutually agreed upon and executed change order.

SUBSTANTIAL COMPLETION/"LABOR PROGRESS PAYMENTS"

- This payment is due upon substantial completion of each modernized elevator. The "Labor Progress Payment" amount shown on the SOV is divided by the total number of elevators being modernized as a part of this Contract. Substantial completion is defined as a functional elevator that is acceptable by the authority having jurisdiction as useable for temporary or general use. Any agreed upon punch-list items will be corrected within a mutually agreeable timeframe. This payment, however, is still due upon substantial completion of each elevator.
- Final retention payment shall be due within thirty (30) days after acceptance of each elevator installation. Otherwise, warranties shall be suspended or terminated at Otis' absolute discretion.
- All change orders must be executed and paid prior to scheduling a final inspection and turnover of each elevator to customer.
- Otis will not agree to any language referencing or implying "pay when paid." This Contract is between Otis Elevator and referenced entity. The attached payment schedule ("Schedule of Values") is not contingent upon said entity's ability to be paid by others or any other factor or event not described above.
- A processing fee will be applied to credit card payments.

SCHEDULE OF VALUES:

SCHEDULE OF VALUES			
Base Contract Amount: \$108,050			
DUE DATE	DESCRIPTION	%	VALUE

Due within 30 days from date of invoice or prior to release of factory orders, whichever occurs first.	Engineering/Drawings/Mobilization "Initial Payment"	50	\$54,025
Due within 30 days from date of invoice or prior to installation, whichever occurs first. Installation will not commence until this material payment is made.	Materials for project "Material Delivery Payment"	25	\$27,013
Due within 30 Days from substantial completion of each elevator.	Installation labor "Labor Progress Payments"	25	\$27,012

Otis may add a surcharge to the Purchase Price to compensate for changes to import tariffs implemented **after the date hereof** by the United States government. The surcharge will be in an amount as determined by Otis that either approximates the increase in cost to the actual products imported hereunder due to such tariff increases, or in an amount that allocates the overall increases in import tariffs across Otis' United States business to this project in proportion to the amount of imported materials allocated to this project.

LEAD TIME AND DURATION

We anticipate approximately 16 weeks manufacturing time from receipt of approvals and down payment.

Thereafter, we expect the modernization to take approximately 4 weeks per car. All work will be performed during our regular working hours of our regular working days.

SCHEDULE

Our proposal is based on a delivery date of 6/30/24. If the delivery date is delayed 90 calendar days or greater, customer agrees to pay applicable factory material price increases. A fully executed change order and full payment of the price increase, in addition to full payment of the required down payment by Customer is required prior to the factory material being ordered and released. Additionally, if your project schedule changes and extends installation or completion of labor into a future year or year(s), Customer agrees to pay applicable labor escalation price increases. A fully executed change order regarding the labor escalation price increase must be executed prior to mobilization and the start of any work.

Due to current market conditions the availability of elevator installation labor is limited. If this proposal is not accepted within 30 days, prior to acceptance of any award Otis reserves the unilateral right to decline the award based on a review of the project schedule and our labor availability/commitments.

Section 11



ALTERNATES

The extent of the work to be performed is either described above or in the attached specification which is incorporated into and made a part of this document.

PRICE	\$108,050
	One Hundred Eight Thousand Fifty and 00/100 Dollars

This price is based on a **fifty percent (50%)** downpayment in the amount of \$54,025

This proposal, including the provisions printed on the pages following, shall be a binding contract between you, or the party identified below for whom you are authorized to contract, and us when accepted by you and our authorized representative through execution of this proposal; or by your authorizing us to perform work for the project and our commencing such work. The purchase price in this proposal is subject to increase in the event commodity, fuel, and/or shipping transportation costs increase. This quotation is valid for thirty (30) days from the date of submission unless changed by us prior to a fully executed contract.

Accepted in Duplicated

Submitted by: Tom Lingris
Tom Lingris

CUSTOMER

Approved by Authorized Representative

Date: _____

Signed: X _____

Print Name: _____

Title: _____

Name of Company: _____

OTIS ELEVATOR COMPANY

Approved by Authorized Representative

Date: _____

Signed: X _____

Print Name: _____

Title: _____

TERMS AND CONDITIONS

This Contract constitutes the entire understanding between the parties regarding the subject matter hereof and may not be modified by any terms on your order form or any other document and supersedes any prior written or oral communication relating to the same subject. Any amendment or modifications to this Contract shall not be binding upon either party unless agreed to in writing by an authorized representative of each party. Both parties agree that any form issued by you that contains any terms that are inconsistent with those contained herein shall not modify this Contract, nor shall it constitute an acceptance of any additional terms.

The work shall be performed for the agreed price plus any applicable sales, excise or similar taxes as required by law. In addition to the agreed price, you shall pay to us any future applicable tax imposed on us, our suppliers or you in connection with the performance of the work described.

This quotation is subject to change or withdrawal by us prior to written acceptance.

We warrant to you that the work performed by us hereunder shall be free from defects, not inherent in the quality required or permitted, in material and workmanship for one (1) year from the date of substantial completion. Our duty and your remedy under this warranty are limited to our correcting any such defect you report to us within the warranty period by, at our opinion, repair or replacement, provided all payments due under the terms of this Contract have been made in full. All parts used for repair or replacement under this warranty shall be good quality and furnished on an exchange basis. Printed circuit boards used for replacement parts under this warranty may be refurbished boards. Exchanged parts become our property. This warranty excludes any damage due to ordinary wear and tear and any damage due to any reason beyond our reasonable control including but not limited to vandalism, abuse, misuse, neglect, modifications not performed by us, or improper or insufficient maintenance by others. THE EXPRESS WARRANTIES SET FORTH IN THIS CONTRACT ARE THE EXCLUSIVE WARRANTIES GIVEN; WE MAKE NO OTHER WARRANTIES EXPRESS OR IMPLIED, AND SPECIFICALLY MAKE NO WARRANTY OF MERCHANTABILITY OR OF FITNESS FOR ANY PARTICULAR PURPOSE; AND THE EXPRESS WARRANTIES SET FORTH IN THIS CONTRACT ARE IN LIEU OF ANY SUCH WARRANTIES AND ANY OTHER OBLIGATION OR LIABILITY ON OUR PART.

We shall perform the work during our regular working hours of our regular working days unless otherwise agreed in writing. You shall be responsible for providing suitable storage space at the site for our material.

You shall obtain title to the equipment furnished hereunder when final payment for such equipment is received by us. In addition, you shall be granted a license to use software incorporated into such equipment solely for operating such equipment and in accordance with the terms regarding licensing further below. Further, Customer shall not have the right to take title or possession of any of Otis' tools or machinery used by Otis in providing its services or work.

Any drawings, illustrations or descriptive matter furnished with the proposal are submitted only to show the general style, arrangement and dimensions of the equipment.

Payments shall be made pursuant to the payment schedule above and on the following terms: If the work is not completed within a thirty day period, monthly progress payments shall be made based on the value of any equipment ready or delivered, if any, and labor performed through the end of the month less the agreed upon retainage and the aggregate of previous payments. We shall be paid in full for all change orders and no less than the percentage base contract amount stated above prior to scheduling an inspection and/or turnover of the elevators to you for use. The retainage shall be paid when the work is completed. We reserve the right to discontinue our work at any time until payments shall have been made as agreed and we have assurance satisfactory to us that subsequent payments will be made when due. Payments not received within thirty (30) days of the date of invoice shall be subject to interest accrued at the rate of eighteen percent (18%) per annum or at the maximum rate allowed by applicable law, whichever is less. We shall also be entitled to reimbursement from you of the expenses, including attorney's fees, incurred in collecting any overdue payments.

Any material removed by us in the performance of the work shall become our property.

Our performance is conditioned upon your securing any required governmental approvals for the installation of any equipment provided hereunder and your providing our workmen with adequate electrical power at no cost to us with a safe place in which to work, and we reserve the right to discontinue our work in the building whenever in our opinion working conditions are unsafe. If overtime work is mutually agreed upon and performed, an additional charge thereof, at our usual rates for such work, shall be added to the Contract price. The performance of our work hereunder is conditioned on your performing the preparatory work and supplying the necessary data specified on the front of this proposal or in the attached specification, if any. Should we be required to make an unscheduled return to your site to begin or complete the work due to your request, acts or omissions, then such return visits shall be subject to additional charges at our current labor rates. We disclaim any responsibility for claims or damages associated with elevator service interruptions caused by or resulting from work performed by you or others retained by you to perform work.

We shall retain a security interest in all material furnished hereunder and not paid for in full. You agree that a copy of this Contract may be used by us as a financing statement for the purpose of placing upon public record our interest in any material furnished hereunder, and you agree to execute a UCC-1 form or any other document reasonably requested by us for that purpose.

Except insofar as your equipment may be covered by an Otis maintenance or service contract, it is agreed that we will make no examination of your equipment other than that necessary to do the work described in this Contract and assume no responsibility for any part of your equipment except that upon which work has been done under this Contract.

We do not agree under our warranty to bear the cost of repairs or replacements due to vandalism, abuse, misuse, neglect, normal wear and tear, modifications not performed by us, improper or insufficient maintenance by others, or any cause beyond our control.

We shall conduct, at our own expense, the defense of any claim, suit or action alleging that, without further combination, the use by you of any equipment provided hereunder directly infringes any patent, but only on the conditions that (a) we receive prompt written notice of such claim, suit or action and full opportunity to assume the sole defense thereof, including settlement and appeals, and all information available to you for such defense; (b) said equipment is made according to a specification or design furnished by us; and (c) the claim, suit or action is brought against you. Provided all of the foregoing conditions have been met, we shall, at our own expense, either settle said claim, suit or action or shall pay all damages excluding consequential damages and costs awarded by the court therein and, if the use or resale of such equipment is finally enjoined, we shall at our option, (i) procure for you the right use of the equipment, (ii) replace the equipment with equivalent noninfringing equipment, (iii) modify the equipment so it becomes noninfringing but equivalent, or (iv) remove the equipment and refund the purchase price (if any) less a reasonable allowance for use, damage or obsolescence.

Under no circumstances shall either party be liable for special, indirect, liquidated, or consequential damages or losses of any kind including, but not limited to, loss of revenues, loss of profits, loss of rents, loss of good will, loss to business opportunity, or harm to business reputation, in contract, tort, including negligence, warranty or otherwise, notwithstanding any indemnity provision to the contrary. We will use commercially reasonable efforts to complete the work set forth herein with minimal disruption to elevator service for you and your tenants (as applicable). Notwithstanding the foregoing, the parties acknowledge that delays and disruptions in service are a normal result of the type of work described herein, and notwithstanding any other representations, warranties or indemnity obligations hereunder, we will have no liability for any direct or indirect damages resulting from interruptions in elevator service during the performance of our obligations. Neither party's liability to the other for any reason arising from this Contract shall exceed the value of the Contract.

Otis shall not be liable for any loss, damage, or delay nor be found to be in default or breach due to any cause beyond its reasonable control including, but not limited to acts of God or nature: fire; explosion; theft; floods; water; weather; traffic conditions; epidemic, pandemic, quarantine or other local, state, or federal government action in response thereto; sabotage; national emergency; act of terrorism; earthquake; riot; civil commotion; war; vandalism; national or local labor strikes, lockouts, other labor disputes; misuse, abuse, neglect, mischief, or work by others (collectively "Causes Beyond Otis' Reasonable Control"). Otis shall be allowed a reasonable amount of additional time for the performance of the Work due to Causes Beyond Otis' Reasonable Control. Otis' ability to maintain scheduled job progress is further conditioned upon the timely furnishing to Otis by Customer of completed and code compliant hoistway(s) (wellway) and machine rooms, necessary approvals and power of proper characteristics for Otis' uninterrupted use.

The products and/or services being provided may result in the collection of Personal Information. The Parties will comply with applicable Data Privacy Laws as they pertain to personal information processed in connection with activity under this Contract. "Personal Information" shall mean information and data exchanged under this Contract related to an identifiable natural person. "Processing" of Personal Information shall mean the operation or set of operations whether automated or not, performed on Personal Information such as collecting, recording, organizing, structuring, storing, adapting, altering, retrieving, consulting, using, disclosing, sharing or erasing. "Controller" shall mean the party that determines the purposes and means of processing Personal Information. With respect to any Personal Information provided by you to Otis, you shall be the Controller and you warrant that you have the legal right to share such Personal Information with Otis and you shall be responsible for all obligations relating to that data, including without limitation providing notice or obtaining consent as may be required by law. Once you have lawfully provided Personal Information to Otis, you and Otis shall become co-Controllers. Otis may share such Personal Information internally, across borders and with service providers in accordance with applicable Data Privacy Laws. Otis transfers information subject to the corporate rules of its parent company. Otis may store Personal Information provided by you on servers located and accessible globally by Otis and its parent and their services providers. The parties agree to cooperate and to take reasonable commercial and legal steps to protect Personal Information against undue disclosure. In this regard each party shall notify the other in the event of a data breach, which shall include the actual or unauthorized access to or possession of, or the loss or destruction of, Personal Information, whether intentional or accidental. The party whose system was compromised in the data breach incident shall be responsible for any notifications and associated costs. Should either party receive in any form, (i) a complaint or allegation indicating a violation of applicable data privacy law, (ii) a request seeking access to correct or delete Personal Information or (iii) an inquiry or complaint related to the processing of personal information, said party shall take reasonable commercial steps to immediately notify the other party.

Your remedies set forth herein are exclusive and our liability with respect to any contract, or anything done in connection therewith such as performance or breach thereof, or from the manufacture, sale, delivery, installation, repair or use of any equipment furnished under this contract, whether in contract, in tort, in warranty or otherwise, shall not exceed the price for the equipment or services rendered.

It is agreed that after completion of our work, you shall be responsible for ensuring that the operation of any equipment furnished hereunder is periodically inspected.

By accepting delivery of parts incorporating software you agree that the transaction is not a sale of such software but merely a license to use such software solely for operating the unit(s) for which the part was provided, not to copy or let others copy such software for any purpose whatsoever, to keep such software in confidence as a trade secret, and not to transfer possession of such part to others.

except as a part of a transfer of ownership of the equipment in which such part is installed, provided that you inform us in writing about such ownership transfer and the transferee agrees in writing to abide by the above license terms prior to any such transfer.

Our work shall not include the identification, detection, abatement, encapsulation or removal of asbestos, polychlorinated biphenyl (PCB), or products or materials containing asbestos, PCB's or other hazardous substances. In the event we encounter any such product or materials in the course of performing work, we shall have the right to discontinue our work and remove our employees from the project until you have taken the appropriate action to abate, encapsulate or remove such products or materials, and any hazards connected therewith, or until it is determined that no hazard exists (as the case may require). We shall receive an extension of time to complete the work hereunder and compensation for delays encountered as a result of such situation.

This Contract constitutes the entire understanding between the parties regarding the subject matter hereof and may not be modified by any terms on your order form or any other document and supersedes any prior written or oral communication relating to the same subject. Any amendment or modifications to this Contract shall not be binding upon either party unless agreed to in writing by an authorized representative of each party. Both parties agree that any form issued by you that contains any terms that are inconsistent with those contained herein shall not modify this Contract, nor shall it constitute an acceptance of any additional terms.

Dedicated to People Flow™



KONE MODERNIZATION PROPOSAL

Proposal:
Proposal Date:

Benzie County hydro Mod
11/28/2023



11/28/2023

KONE Inc.
Elevators & Escalators

5300 Clay Ave SW
Grand Rapids, Michigan, 49548
Mobile 616-401-3664
marah.weinburger@kone.com
www.kone.us

Dear Katie Zeits,

We are pleased to enclose, for your review and consideration, KONE's proposal to modernize your equipment located at the following address for the amount of **\$82,965**

BENZIE COUNTY GOVERNMENT CENTER
448 COURT PL
BEULAH, MI 49617

- This proposal is based on 2024 installation.
- This proposal is valid for (30) days.
- Anticipated downtime: 3 weeks per unit for modernization + 1 week for inspection.

Please know that we are available to assist you in coordinating the work by others as further described in our "Bid Attachment B". Should you have any questions or require additional information, please feel free to contact me directly.

We look forward to hearing from you and working together on this project.

Yours sincerely,



Table of Contents

1.	Why KONE?	4
2.	Ensuring your project success	5
	Project Overview	5
	Site Cornerstones	5
3.	Your solution	6
	Solution details	7
	Elevator 20022594 / Solution 1	7
4.	Commercial Offer	9
	Pricing	9
	Additional Options for your Consideration	9
5.	Services included	10
6.	Tender Approval	11

Appendix 1: KONE 24/7 Connected Services

Appendix 2: Clarifications

Appendix 3: Bid Attachment "A" / KONE Inc. General Terms and Conditions (Modernization)

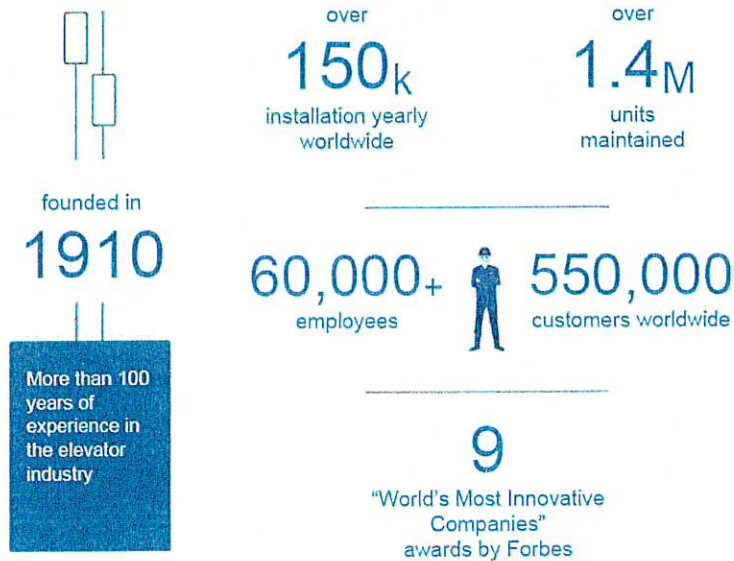
Appendix 4: Bid Attachment "B" / Site Requirements & Work by Other Trades

1. Why KONE?

KONE in brief

KONE is a global leader in the elevator and escalator industry. Our mission is to make cities better places to live.

Our versatile product portfolio features a wide range of innovative products including elevators, escalators, autowalks, monitoring, access and destination control systems.



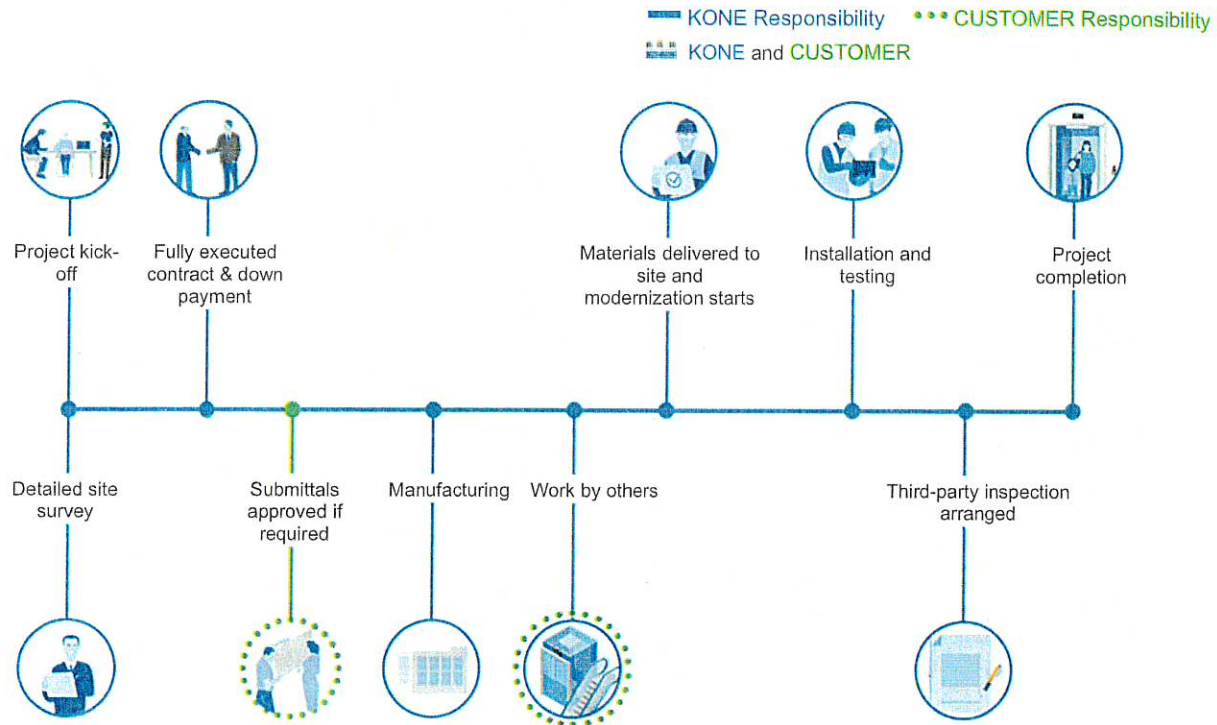
Value for your project

KONE helps you to reduce operational costs, increase end-user satisfaction and value of your building by providing accessible and safe equipment through a professional and trouble-free modernization project.

- ✓ Increased user satisfaction/minimal disturbance to end-users
- ✓ Improved eco-efficiency, reduced energy consumption
- ✓ Improved safety according to latest standards

2. Ensuring your project success

Project Overview



Site Cornerstones

By ensuring that these cornerstones are in place you can ensure that your modernization project stays on schedule and that KONE technicians can perform their work quickly, safely, and with minimum disruption to building operations.

1 Site preparation requirements before materials arrive

- Loading and storage area of suitable size for materials, waste and waste storage, and tools
- Safe access route for new materials and materials being removed
- Access permissions and cards or other access devices for KONE technicians

2 Other works as agreed in the project plan, if not managed by KONE

- Please refer to Appendix 4: Bid Attachment "B" / Site Requirements & Work by Other Trades

3. Your solution

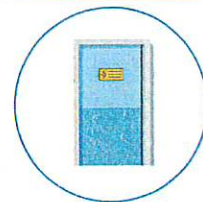
Equipment #	20022594 /
Address	448 COURT PL, 49617, BEULAH
Rated speed	125 fpm
Travel height	13 ft 8 in
Number of floors	2 floors / 2 front openings / 0 rear opening

Electrification

KONE HydroMod DX

KONE HydroMod DX is a modular modernization solution for elevator control and electrical systems, based on the latest in control technology. This replaces outdated technology such as relays and older electronic systems, improving the levels of performance, reliability, safety and energy efficiency of your elevator. The modular structure of KONE HydroMod DX is designed to correctly interface with many types of existing elevator components, thus ensuring a swift, trouble-free installation for the building users.

A new microprocessor-based control system shall be provided to perform the functions of safe elevator motion. Included shall be all of the hardware required to connect, transfer and interrupt power, and to protect the motor against overloading. Each controller cabinet containing memory equipment shall be properly shielded from line pollution. The microcomputer system shall be designed to accept reprogramming with minimum system down time. All high voltage (110V or above) contact points inside the controller cabinet shall be protected from accidental contact in a situation where the controller doors are open. The microprocessor-based control system shall utilize on-board diagnostics for servicing, troubleshooting, and adjusting without requiring the use of an outside service tool.



Fixtures

ReVive 500/600 Signalization

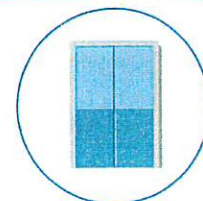
New KONE car & hall signalization shall be provided.



Doors

MAC Door Equipment

A new car door operator shall be installed and arranged to automatically open and close the car door panel. The opening and closing shall be made smoothly and shall be cushioned at both final limits of travel. The door operator shall be arranged so that, in the event of a power failure of the operating circuits, the car doors cannot be readily opened by hand from within the elevator cab. The elevator shall not be able to move away from a landing until the car door panel is fully closed. The car door shall be equipped with a contact, which will prevent operation of the car unless the car door is closed. The contact shall be of the approved type and tested as required by code.

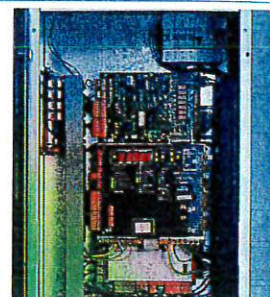


Solution details

Elevator 20022594 / Solution 1

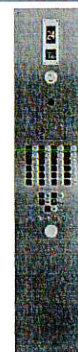
Electrification

Product name	KONE HydroMod DX
Elevator group size	Simplex
Number of floors served	2
Code year	2016
Speed [FPM]	125
NEMA rating (HW)	Hoistway rating is NEMA 1.
NEMA rating (MR)	Machine room rating is NEMA 1.
Power supply voltage [v]	208
Type of power unit	Submersible
Emergency power	Emergency power operation has been included.
Machine room duct	KONE will remove all existing wiring, conduit and duct from the machine room. New conduit and duct properly sized and constructed for the job requirements will be installed (in accordance with applicable codes).
New motor size (hp)	20
Motor Starts per Hour	80 Standard
Type of curtain of light	This curtain of light is an electronic sensing device that operates across the car entrance. When activated, the curtain of light will prevent the doors from closing or cause them to stop and reopen if they are in the process of closing. The doors will remain open as long as the flow of traffic continues and will close shortly after the last person passes through the door opening. A custom type will be provided.
Qty of COPs	1
Hoistway duct	KONE will remove all existing wiring, conduit and duct from the hoistway. New conduit and duct properly sized and constructed for the job requirements will be installed (in accordance with applicable codes).
Voice annunciator	Logic will be provided for factory-programmed speech synthesizer that issues spoken messages including floor arrivals, car departures and safe use of the elevator.



Fixtures

Product name	ReVive 500/600 Signalization
Elevator group size	Simplex
Number of floors served	2
Code year	2016
NEMA rating (HW)	Hoistway rating is NEMA 1.
Emergency power	Emergency power operation has been included.
Car fixture display color	The Car Operating Panel will incorporate an amber car position indicator, showing car position in the hoistway with single or dual numeral and/or letter floor designations along with an arrow corresponding to the direction of car travel.
Car fixture material	Car fixture material finish will be #4 stainless steel.
Car fixture mounting	Car fixtures will be a flush mount design style.
Car position indicator type	Dot Matrix
Qty of COPs	1
Hall fixture display color	Amber
Hall fixture material	Hall fixture material finish will be #4 stainless steel.
Hall fixture mounting	Hall fixtures will be a surface mount design style.
Qty of hall stations (6.6" X 25")	2
Qty of car direction lanterns	1
Fire keyswitch type	FEO-K1 National Code
Jamb braille	New code compliant elevator jamb braille will be provided.
Qty of hoistway access switches	2
Voice annunciator	Logic will be provided for factory-programmed speech synthesizer that issues spoken messages including floor arrivals, car departures and safe use of the elevator.



Doors

Product name	MAC Door Equipment
Number of floors served	2
NEMA rating (HW)	Hoistway rating is NEMA 1.
Door type	Single speed side opening.
Hatch Door Closer	New hatch door closers will be provided at the specified number of openings.
Hatch Door Drive and interlock	New hatch door drives and interlocks will be provided at the specified number of openings.



4. Commercial Offer

Project notes

Working Hours are 6:30am-4:30pm, Monday- Thursday

Handover date

Mutually agreeable project schedule will be determined at time of proposal acceptance. Current delivery lead time is 15 weeks from when order receipt, deposit and approval of drawings have all been completed. The agreed delivery times for the project may need to be extended because of delays caused by measures undertaken to stop the spreading of the Coronavirus (2019-nCoV) epidemic, such as mandatory holiday extensions and transportation restrictions imposed by authorities in China and other countries, and the availability of personnel, logistics providers and supply chains, due to the epidemic.

Downtime period

3-4 weeks per unit

Warranty/maintenance

Our Proposal includes KONE 24/7 Connected Services for the duration of 12 months.

Under no circumstances shall indicators or predictions from KONE 24/7 Connected Services be cause for immediate services. They shall be addressed upon the next scheduled maintenance visit, or otherwise at the sole discretion of KONE. The remote monitoring devices are provided to the Customer as part of the Services. Customer gives KONE the right to utilize 24/7 Connected Services to collect, export and use data generated by the use and operation of the equipment. Customer has no ownership or proprietary rights to such data, nor the device or software that monitors, analyzes, translates, reports or compiles such data. KONE 24/7 Connected Services, including any data collected, the device(s) to perform the service, and any software related thereto shall be the exclusive property of KONE. KONE MAKES NO WARRANTY THAT SERVICES WILL BE UNINTERRUPTED OR ERROR-FREE. KONE IS NOT LIABLE FOR ANY DAMAGES RELATING TO LACK OF NETWORK COVERAGE AT THE SITE OF THE EQUIPMENT, DUE TO TAMPERING WITH THE REMOTE MONITORING DEVICE, INTEROPERABILITY, SERVICE DEFECTS, SERVICE LEVELS, DELAYS, SERVICE ERRORS, INTERRUPTIONS OR ANY OTHER REASON OUTSIDE OF KONE'S REASONABLE CONTROL. KONE DISCLAIMS ANY LIABILITY FOR DAMAGES OR INJURIES (INCLUDING DEATH) ARISING FROM OR IN CONNECTION WITH THE OPERATION OR USE OF THE SERVICES SET FORTH HEREIN.

The Product Warranty is specified in Bid Attachment A. Installation by KONE of any parts covered under the Product Warranty on parts will only occur while KONE maintains an active maintenance contract. The Product Warranty and Warranty Maintenance commences on the date of acceptance set forth in the Uniform Final Acceptance Form. For long-term reliability, a continuing maintenance agreement is necessary. This Proposal is conditioned upon KONE receiving a ten (10) year KONE Extended Warranty maintenance contract from ownership prior to the date of acceptance set forth in the Uniform Final Acceptance Form.

Pricing

Equipment	Fixtures	Doors	Electrification	Price (\$)
Elevator: Solution 1	•	•	•	\$ 82,965

Total Sales Price **\$ 82,965**

Additional Options for your Consideration



Alternates

Price

Alternate 1- Install a new cab interior

Allowance- \$25,000

Proposal pricing is based on the scope of work as defined herein. Any additional work required will be performed only upon purchaser's approval of a mutually agreeable change proposal. Any other deficiencies revealed in the progress of the work will be promptly reported to the purchaser with recommendations and cost for corrective action.

5. Services included

KONE 24/7 Connected Services

KONE 24/7 Connected Services is a round-the-clock diagnostics service that gathers data on your equipment's condition. We analyze this data and use it to make intelligent and proactive decisions on how to solve any potential problems – even before they occur. KONE 24/7 Connected Services helps you to optimize the lifetime value of your assets from day one and gives you peace of mind by keeping you fully informed about the condition of your equipment and any maintenance activities we carry out.





6. Tender Approval

KONE

Marah Weinburger
5300 Clay Ave SW
Grand Rapids, Michigan, 49548
marah.weinburger@kone.com

Owner/Representative

Katie Zeits
BENZIE COUNTY GOVERNMENT CENTER
448 COURT PL
BEULAH, Michigan, 49617

Submitted by:

Marah Weinburger
Sales Executive
11/28/2023

We accept the offer constituted by this proposal (total sales price of \$ 82,965 and agree to the conditions contained therein.

Approved by Customer

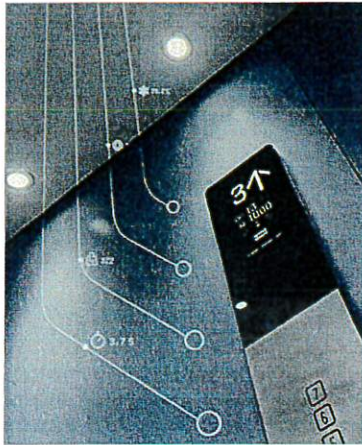
A handwritten signature in black ink that reads "Bob Roelofs". The signature is written in a cursive, flowing style.

Printed name: Bob Roelofs
Title: Board of Commissioners Chair
Company name: Benzie County
Date: April 9, 2024



Appendix 1: KONE 24/7 Connected Services

KONE 24/7 Connected Services – improved safety, full transparency, and peace of mind



In addition to a quality modernization project, we would be excited to discuss KONE 24/7 Connected Services with you and the continuing benefits KONE could bring to your business. KONE is leading the industry with KONE 24/7 Connected Services using the latest intelligent elevator technology allowing us to predict issues and take action before a shutdown occurs. Predictive maintenance allows fewer shutdowns, less call-outs, and improved up-time of equipment - all leading to a better user experience!



Read more at
kone.us/connected



Appendix 2: Clarifications

1. Contract terms between KONE Inc. and Purchaser shall be based on our Proposal and Attachments "A" and "B".
2. All new elevator equipment provided shall meet applicable ASME A17.1 code requirements. Any provisions of codes applicable to out-of-scope items shall be the Purchaser's responsibility. Cost of any future code changes adopted prior to permitting and completion are excluded.
3. Existing cab and entrance dimensions, which may not meet current ADA or stretcher access rules, will be retained as is.
4. Our proposal includes inspections and testing as required by the AHJ. However, any re-testing required due to other trades' failures to complete their work or tests in a timely manner will be billed at our regular billing rates.
5. The ASME code limits changes to the empty car weight + capacity of each elevator to 5% of the originally installed value. If past or proposed changes result in a change to the weight or system pressure (for hydraulic) greater than 5% above the original design values, the cost of any engineering and of any required modifications to the elevator system or structure shall be extra to this proposal scope and pricing. If this situation is discovered during the engineering process, KONE will notify purchaser and recommend an alternate design or other changes.
6. In order to provide best pricing, proposal excludes any extra demobilizations and remobilizations. If we must demobilize from the jobsite for any reason outside our control, we shall be compensated at our regular billing rates.
7. Proposal pricing is based on the scope of work as defined herein. Any additional work required will be performed only upon Purchaser's approval of a mutually agreeable change proposal. Any other deficiencies revealed in the progress of the work will be promptly reported to purchaser with recommendations and cost for corrective action.
8. Asbestos: Notwithstanding anything contained to the contrary within this bid or contract, KONE's work shall not include any abatement or disturbance of asbestos containing material (ACM) or presumed asbestos containing materials (PACM). Any work in a regulated area as defined by Section 1910 or 1926 of the Federal OSHA regulations is excluded from KONE's scope of work without an applicable change order to reflect the additional costs and time. In accordance with OSHA requirements, the Customer shall inform KONE and its employees who will perform work activities in areas which contain ACM and/ or PACM of the presence and location of ACM and/or PACM in such areas which may be contacted during work before entering the area. Other than as expressly disclosed in writing, Customer warrants that KONE's work area at all times meets applicable OSHA permissible exposure limits (PELs). KONE shall have the right to discontinue its work in any location where suspected ACM or PACM is encountered or disturbed. Any asbestos removal or abatement, or delays caused by such, required in order for KONE to perform its work shall be the Customer's sole responsibility and expense. After any removal or abatement, customer shall provide documentation that the asbestos has been abated from the KONE work area and air clearance reports shall be made available upon request prior to the start of KONE's work.
9. Purchaser shall provide any security, escort or other building service support personnel required during demolition, installation, testing, and inspections.
10. For hydraulic elevators, we can assume no responsibility for unusual conditions such as hole cave in and complete hydraulic cylinder assembly embedded in concrete. The excavation of the hole to accommodate the new hydraulic cylinder assembly is based on encountering soil free of oil, rocks, boulders, building construction members, sand, water, quicksand, underground caves and/or any other obstructions or unusual conditions. Should such obstructions or unusual conditions be encountered, additional time above or beyond the working days estimated to complete this project may be required. We will proceed with this portion of the project on a time and material basis, based on our normal billing rates.
11. Proposed solution is subject to a complete engineering review by KONE engineering team to confirm feasibility of products proposed. Additional charges may apply for work not included, but required to meet system requirements. Additional charges for this work (if applicable) shall be mutually agreed upon.



Appendix 3: Bid Attachment "A" / KONE Inc. General Terms and Conditions (Modernization)

1. APPLICATION OF THESE TERMS

The parties agree to be bound by the terms and conditions contained in the Bid Letter, this Bid Attachment A and Bid Attachment B, including the documents incorporated herein by reference (collectively, the "Proposal").

2. SPECIAL PURCHASING REQUIREMENTS

This Proposal is made without regard to compliance with any special sourcing and/or manufacturing requirements including, but not limited to, Buy America, Buy American, U.S. Steel, FAR clauses, minority / disadvantaged supplier requirements or similar federal and/or state procurement laws. Should such requirements be applicable to this Project, KONE reserves the right to modify and/or withdraw its Proposal.

3. PROPOSAL CONDITIONS

The Proposal shall be open for acceptance within the period stated in the Bid Letter or, when no period is stated, for a period of 30 days from the date of the Bid Letter. Prior to commencing manufacture of the equipment described in the Bid Letter ("Equipment"), KONE must have (i) a fully executed contract; (ii) a schedule acceptable to KONE identifying the Equipment installation start date, or alternatively, KONE's letter specifying the ship date ("Ship Date Letter") signed by Customer, which, as applicable, is incorporated by reference herein; (iii) the first payment in Section 4 herein; and (iv) fully approved KONE layouts.

4. PAYMENT TERMS

Payment of the total Price is due within 30 days from invoice date, as follows:

- 30% of the Price for engineering, site management, and overhead, billable and due upon execution of this Proposal or receipt of the subcontract;
- 50% of the Price for material and shipping, billable and due upon delivery of material to the jobsite or KONE Distribution Center;
- 20% of the Price for Equipment installation, billable and due at the billing cycle following the start of installation.

KONE imposes a surcharge for payments made via credit card that is not greater than our cost of acceptance. The surcharge that we impose for this type of transaction is a percentage of the amount paid via credit card, which will be notified to the Customer at the payment portal. KONE reserves the right to delay, suspend, or stop the work, including manufacturing, delivery, installation and/or Equipment turnover, for non-payment, without liability to KONE or being held in default. Simple interest at 1.5% per month shall be charged on amounts not paid when due. Payments to KONE are not contingent on any third-party payments to Customer. Customer shall reimburse KONE for all costs of collection, including courts costs and reasonable attorneys' fees.

Prior to turnover, KONE must be paid in full, less 10% maximum retention, the Price including all change orders. Retention shall be due and payable within 30 days of execution of the Uniform Final Acceptance or Equipment turnover, whichever occurs first. If certified payroll reporting is required, KONE will submit the requested reporting in the format of the U.S. Department of Labor form WH 347 & WH 348. The Price does not include Textura or any other special billing requirements, which can be added via change order at a rate of 0.3% of the Price.

5. INSTALLATION

Customer shall be responsible for procurement and cost of all permits, except permits related to installation of the Equipment. Where KONE's scope of work or other responsibilities include the obligation to utilize materials and/or finishes resembling or identical to those pre-existing in the building, KONE shall use reasonable efforts to procure such materials and Customer acknowledges and accepts that the materials and/or finishes reasonably available may not be in all respects identical to those pre-existing in the building. This Proposal is conditioned upon KONE using its standard installation method. The installation of the Equipment shall start after Customer has completed all work set forth in Bid Attachment B and any other documents describing site requirements ("Site Requirements"), all of which are incorporated by reference herein. Within two (2) weeks prior to the scheduled delivery date for KONE's materials, KONE shall conduct a standard visual site survey to verify that the Site Requirements are complete and notify Customer if there are outstanding deficiencies preventing KONE from beginning installation.

KONE's site survey may include, but is not limited to, inspection of site access, working and safety conditions on site, wear and tear of any existing structures or surfaces, and planning of any dismantling or removal of existing equipment, components and materials, where applicable. KONE shall not be deemed to have surveyed any hidden structures, latent defects, subsurface conditions, or other non-visible matters, including but not limited to searching for hazardous substances and/or materials, which shall be subject to Section 16. If KONE's site survey reveals any deficiencies, KONE shall be entitled to delay the start of installation and Customer shall be responsible for all additional costs incurred by KONE, including without limitation, costs associated with: labor reallocation, re-directing materials to and storage in a KONE Distribution Center, additional labor for double handling of materials, and additional trucking, freight and insurance. Once the Site Requirements are completed, the start of installation shall be subject to the availability of labor and the delivery of material, if applicable.

KONE's work shall be performed during regular union working hours of regular working days, Monday to Friday, statutory holidays excluded. If overtime is mutually agreed upon and performed, the additional costs for such work shall be added to the Price at KONE's standard overtime rates. If the installation cannot be performed in an uninterrupted manner for any reason beyond KONE's control, Customer shall store the Equipment at Customer's cost and compensate KONE for any costs caused by such delay including, but not limited to, double handling of Equipment and demobilization. KONE shall not be required to perform overtime or any Customer directed change to its work ("Extra Work") without an executed change order. No action by KONE, including but not limited to, performing Extra Work without an executed change order, shall be a waiver of KONE's right to seek payment for Extra Work performed.

KONE shall be entitled to an extension of time and an equitable adjustment in the Price, including but not limited to, any increased costs of labor, including overtime, resulting from any change of schedule, re-direction of KONE personnel to another work area, acceleration, or out of sequence work.

KONE shall take reasonable methods to protect its work-in-place while KONE is actively on site and until execution of a KONE Uniform Final Acceptance, which is incorporated by reference herein. Should damage occur to KONE property, material or work-in-place by fire, water, theft or vandalism, Customer shall compensate KONE for said damages.



Additionally, the Customer is solely responsible for ensuring that the equipment maintenance contractor, if not KONE, does not disturb, delay or interfere with KONE's work. KONE shall abide by Customer's safety policies and procedures to the extent such policies and procedures are not in conflict with KONE's Safety Policy. Testing and/or security features of Equipment must be completed before Equipment turnover. KONE is not responsible for damages, either to Equipment or the building, or for any personal injury or death, arising out of or resulting from any code required safety tests performed on Equipment or hoistway access granted by Customer to other trades.

6. TEMPORARY USE

Temporary use of certain types of Equipment may be permitted, provided the use period allows adequate time for Equipment restoration for final turnover and Customer executes KONE's Temporary Use Agreement. Temporary use shall be invoiced separately and subject to payment terms in Section 4 herein. At the end of temporary use, Customer shall return the Equipment to KONE in "like new" condition.

7. HAZARDOUS MATERIALS

KONE's work shall not include any abatement or disturbance of asbestos containing material ("ACM"), presumed asbestos containing materials ("PACM"), or other hazardous materials (i.e. lead, PCBs) (collectively "HazMat"). KONE shall have the right to discontinue its work in any location where suspected HazMat is encountered or disturbed. Any HazMat removal or abatement, or delays caused by such, required in order for KONE to perform its work shall be Customer's sole responsibility and expense. Should any HazMat abatement occur within the shaft or machine room, Customer shall execute KONE's Hoistway or Pit Access Request. If any HazMat is known to be present on site before the start of work, HazMat removal or abatement shall be completed prior to KONE scheduling installation and delivering material.

8. TITLE AND RISK TO EQUIPMENT

Title to and ownership of all Equipment intended for incorporation in KONE's work, whether installed or stored on or off site, shall remain with KONE until final payment is made. Risk of loss in KONE's work and Equipment passes to Customer upon delivery to the site or off-site storage.

Any tools, devices, or other equipment that KONE uses to perform its work or monitor the Equipment remains the sole property of KONE. If this Proposal terminates or expires for any reason, Customer will give KONE access to the premises to remove such tools, devices or equipment at KONE's expense.

9. TURNOVER

Prior to turnover, KONE must receive a final punch list. Upon turnover, KONE requires a signed Uniform Final Acceptance. KONE shall provide its standard electronic O&M manuals with CD-ROMs in electronic format, if applicable, upon execution of the Uniform Final Acceptance. Standard KONE samples shall be provided upon request. No mock-ups or video training are included in the Price.

10. DELAY

KONE shall not be liable for any loss, damage, claim, or delay due to any cause beyond KONE's control, including, but not limited to, acts of domestic or foreign government (including a change in law), strikes, lockouts, work interruption or other labor disturbance, delays caused by others, fire, explosion, theft, floods, inclement weather, riot, civil commotion, war, malicious mischief, infectious diseases, epidemic, pandemic, quarantine, border or port of entry and exit restrictions or acts of God.

In the event of such delays, KONE shall be entitled to an extension in time equal to the length of such delay affecting KONE and an equitable adjustment in the Price. Customer shall compensate KONE for labor and material cost escalations resulting from Project delays not caused by KONE, which extend completion of KONE's work beyond the end of the current calendar year. Customer is on notice that IUEC labor rates increase annually.

11. LIMITED WARRANTY

For one (1) year after the acceptance date set forth in the signed Uniform Final Acceptance, date of Equipment turnover, or date of Customer's use of Equipment (unless such use is pursuant to the Temporary Use Agreement), whichever occurs first, KONE warrants Equipment against defect in workmanship and material. The warranty excludes remedy for damage or defect caused by abuse, misuse, vandalism, neglect; repairs, alteration or modifications not executed by KONE; improper or insufficient maintenance, improper operation, characteristics of the building such as electrical power or security features, natural or other catastrophe such as flood, fire, or storm, or normal wear and tear and normal usage. The warranty excludes training or instruction in the proper operation or maintenance of Equipment. Specific noise ratings and energy efficiencies cannot be guaranteed due to different building characteristics and ambient noise levels. Customer's remedy is limited to repair or replacement of a defective part, in KONE's sole discretion, and excludes labor.

12. INDEMNIFICATION

KONE shall only indemnify and hold Customer harmless for claims, damages, losses or expenses, but excluding loss of use ("Claims") due to bodily injury, including death, or tangible property damage (other than the Project or KONE's work itself) to the extent caused by KONE's negligent acts or omissions. KONE shall not indemnify Customer for any other Claims. Customer agrees to indemnify and hold KONE harmless from any Claim for bodily injury, including death, or tangible property damage in connection with the use or operation of the Equipment. Each party shall defend itself in the event of a Claim.

13. INTELLECTUAL PROPERTY

KONE shall retain title and ownership of all intellectual property rights relating (directly or indirectly) to the Equipment provided by KONE, including but not limited to software or firmware (whether in the form of source code, object code or other), drawings, technical documentation, or other technical information delivered under the Proposal. KONE grants Customer a non-exclusive and non-transferable license and right to use the software and firmware in connection with the use and maintenance of the Equipment. Customer shall not use any drawings, technical documentation or other technical information supplied by or on behalf of KONE for any purposes other than those directly related to the Proposal or to the use and maintenance of the Equipment. Customer shall not in any form copy, modify or reverse engineer the software, or give access to the software for such use to any third party without KONE's prior written consent.



14. INSURANCE

In lieu of any Customer insurance requirements, KONE shall provide its standard certificate of insurance, which shall be deemed to satisfy all insurance requirements for this Project. KONE shall not provide loss runs, insurance rate information, copies of its insurance policies or any other information which KONE considers confidential. KONE shall not provide coverage for professional (E&O) liability, pollution liability, data privacy/security, or no-fault medical payments. If the Project is covered by a Wrap Up Insurance Program, KONE agrees to participate provided there is no cost to KONE, no reduction in the Price, and subject to KONE's review of the proposed program. If KONE's primary limits are sufficient to satisfy insurance coverage requirements, excess/umbrella liability will not be required or if excess/umbrella is required, KONE's excess coverage does not follow form although typically provides broader coverage than KONE's primary policies. The excess coverage is not AM Best Rated nor licensed to do business within the jurisdiction although the carrier has strong Standard & Poor's and Moody's financial ratings that may be evidenced upon request.

15. LIMITATION OF LIABILITY

In no event shall either party be liable to the other party for any consequential, special, punitive, exemplary, liquidated, incidental, or indirect damages (including, but not limited to, loss of profits or revenue, loss of goodwill, loss of use, increase in financing costs) (collectively, "Consequential Damages") that arise out of or relate to this Proposal even if such party has been advised of the possibility of such Consequential Damages. The limitation set forth in this section shall apply whether the claim is based on contract, tort or other theory.

16. CONCEALED OR UNKNOWN CONDITIONS

If during the course of its work, KONE encounters conditions at the site that are subsurface, differ materially from what is represented in the contract documents, or otherwise concealed physical conditions, KONE shall be entitled to an extension of time and additional costs for the performance of its work, which shall not be subject to any payment conditions or contingencies.

17. TECHNICAL SURVEY

KONE's Price and obligations under this Proposal are subject to a technical survey to be performed on Customer's existing units within 90-days of the effective contract start date. If a safety hazard or code violation is identified during KONE's technical survey, Customer shall immediately remove the unit from service until repairs are performed. KONE is not obligated to perform tests, correct outstanding violations or deficiencies that were not addressed by the prior service provider and/or the owner, or make related necessary repairs or component replacements on the unit. If additional work is necessary, KONE shall provide a separate proposal or recommendation for such work. Customer agrees to indemnify, defend, and hold KONE harmless for any claims arising out of Customer's failure to comply with KONE's recommendations and proposal, and any obligation on the part of KONE to indemnify or defend Customer with regard to such claim shall be null and void. If Customer does not immediately approve KONE's proposal or recommendation, KONE reserves the right to terminate this Proposal/contract without penalty.

18. TERMINATION

If a party materially breaches this Proposal, the other party shall provide written notice of the breach and a reasonable time to cure the breach, but in no event less than 30 days. If the breaching party fails to cure the breach within the specified time period, the non-breaching party may terminate the Proposal upon 15 days written notice to the other party. If KONE notifies Customer of a material breach pursuant to this paragraph, KONE may temporarily suspend its work without liability.

19. GOVERNING LAW AND DISPUTE RESOLUTION

The parties agree that this Proposal shall be governed by the laws of the state where the Project is located, and venue for disputes shall be located in that state. KONE does not agree to participate in arbitration proceedings.

20. PRICE ADJUSTMENT

KONE shall be entitled to an equitable adjustment in the Price, including but not limited to, any increased costs between the time the Contract is signed and the date of manufacture for materials, labor, or shipping, as well as increased costs resulting from any change in law or tariffs.

21. 24/7 EMERGENCY VIDEO COMMUNICATIONS

Applicable only for projects where KONE 24/7 Emergency Video Communications is included: The KONE 24/7 Emergency Video Communications contract addendum and General Terms and Conditions for KONE Digital Services must be signed by the Building Owner. This contract addendum requires the Building Owner to pay a fee for audio, video, and data connectivity. This payment obligation, among other provisions, survives termination of any maintenance agreement.

22. MISCELLANEOUS

This Proposal, including the documents incorporated herein by reference, constitutes the entire agreement of the parties and supersedes all prior negotiations, understandings, and representations whether written or oral in relation to the subject matter hereof. Where a conflict or ambiguity exists between this Proposal and any other contract document (including but not limited to, Customer's drawings and specifications), the terms and conditions of this Proposal shall control. This Proposal may be amended only in writing by the duly authorized representative of both parties. This Proposal may be executed in one or more counterparts. Each counterpart shall be considered an original and all of the counterparts shall constitute a single agreement binding all the parties as if all had signed a single document. For purposes of executing this Proposal, a document signed by electronic means is to be treated as an original document. The failure of either party to insist upon performance or strict performance of any of the terms or conditions of this Proposal shall not be deemed a waiver of any rights or remedies that such party may have or a waiver of any subsequent breach or default under this Proposal. Neither party may assign or transfer the benefit or burden of this Proposal without prior written consent of the other party.

Appendix 4: Bid Attachment “B” / Site Requirements & Work by Other Trades

The work described below is a summary of work to be performed by others (“Work by Other Trades”) that may be required in conjunction with the elevator modernization performed by KONE (the “Work”). Purchaser shall provide any and all building electrical, structural and mechanical system upgrades required for code compliance, life safety, and proper equipment installation and operation. The Authorities Having Jurisdiction (AHJ) may require additional remedial or preparatory work. All required remedial or preparatory work shall be performed by properly licensed trade contractors in compliance with applicable codes and based on a schedule of performance that allows for uninterrupted progress of the Work. Under no circumstances shall KONE be responsible for any cost associated with the performance of remedial work by others. Purchaser shall provide the following unless specifically included in KONE’s Work:

1. ELECTRICAL

- A properly rated three phase fused disconnect switch, externally operable and lockable in the open position, located as required by code. Accommodate any increases in motor size or feeder loads.
- A dedicated 110 VAC fused disconnect switch, externally operable and lockable in the open position adjacent to the machine room door for cab lighting and ventilation, located as required by code.
- Shunt-trip disconnect if fire sprinklers are present in machine room or hoistway.
- GFI 120 VAC convenience outlets in machine room and pit.
- Separate outlet in the pit area if a sump pump is installed.
- Telephone line service brought to the elevator machine room for emergency communication device.
- Any required RF shielding of TV or radio transmitters, antennae and/or wave-guides.
- Conduit with pull boxes from each elevator bank to any remote fire control or communication panels specified.
- Provide a separate 15-amp, 115 VAC fused service with ground (powered by building emergency power system, when available) for KONE 24/7 Emergency Communications, when specified. Must include the means to disconnect each service and lock-off in the “open” position (NFPA 70 article 620.22 and 620.53 or CEC article 38.22 and 38.53).

If required by building code: standby/emergency power, sufficiently sized to provide power of permanent characteristics to each elevator’s disconnect, simultaneously, upon loss of regular power, including feeders, transfer switches and auxiliary contact signal outputs to elevator controllers.

2. MACHINE ROOM

- A code-compliant machine room. Provide or maintain fire rating as required by building code.
- Fire-rated door for access into the machine room. Door shall be self-closing and self-locking, operable from inside the room without the use of a key.
- Independent ventilation or an air conditioning system for the elevator machine room, to assure temperature is maintained between 65 degrees and 95 degrees Fahrenheit.
- Fire extinguisher inside machine room.
- Minimum clear machine room height of 7’-0”.
- Suitable lighting that provides a minimum of 19 ftc at floor.
- Removal of any non-elevator related equipment and materials from within the machine room and proper disposal of oil and other hazardous or non-hazardous substances and materials.

3. HOISTWAY

- A code-compliant hoistway, constructed in accordance with KONE’s requirements and specifications. Provide or maintain fire rating as required by building code.
- Patching of all holes in hoistway walls with fire rated material.
- Beveling all ledges within hoistway measuring over 4”.
- Removal of any non-elevator related equipment and materials from within the hoistway and proper disposal of oil and other hazardous or non-hazardous substances and materials.
- A guarded light fixture and light switch in pit. Switch must be located 42” above the lowest landing floor level.
- A means of displacing water located in the pit and containing and disposing of oil, chemicals, and other substances in compliance with environmental laws and regulations (KONE assumes no responsibility for discharge of oil, chemicals, and other substances into storm water systems, sanitary sewer systems, retention ponds, etc.). Elevator hoistway ventilation to the outside atmosphere as required by building code.

4. FIRE SERVICE

- Fire alarm smoke detectors with wiring and relays in the machine room terminating at elevator controller.
- Fire alarm initiating devices must be located in front of each elevator entrance as well as in the machine room and at the top of the hoistway.
- Where sprinklers exist in the machine room and/or hoistway, a fire alarm initiating device within 12” of each sprinkler head.



5. ACCESS INTEGRATION/SECURITY

- Our proposal includes KONE logic and provisions for the specified Touchscreen(s), Keypad Destination Operating Panel(s), Monitoring System(s) and Multi-Media Equipment.
- Card Readers and/or any additional required hardware & software for proper functionality of access control/security system(s) shall be furnished and installed by others.
- Any required software to ensure proper communication between KONE control system(s) and building system(s) shall be the responsibility of others.
- A designated 115V 15A circuit is required at each of the remote monitoring stations.
- KONE recommends a minimum 100 Mbit/s Ethernet for each of the following application(s): Integrated Touchscreen/Keypad Destination Operating Panels, Monitoring System, Multi-Media Equipment, and Card Readers.

6. COUNTERWEIGHTING

- Pricing is based upon the existing car to counterweight weight ratio being consistent with elevator industry standards. This is defined as the counterweight weight being equal to the empty car weight plus 40%. The actual assemblies will be weighed during the modernization process. If modifications are required to correct the existing weight balance, these modifications will be provided at additional cost.

7. RK1 FUSES AND CIRCUIT BREAKERS

- Fuses are to be current limiting class RK1 or equivalent. Circuit breakers are to have current limiting characteristics equivalent to RK1 fuses. Provisions of these fuses are the responsibility of others, not KONE.

8. GENERAL

- Access to the building to perform the Work and for deliveries with dry, protected storage adjacent to the hoistway.
- Cutting of existing walls, floors and finishes, together with all repairs made necessary by such cutting or changes, e.g. cutting of lobby walls for flush hall fixtures and removal of encroaching lobby features such as wall-mounted ashtrays. Removal, replacement, and/or repair of any mirrors, millwork, plaster, stone or other special hall finishes.
- All work of other trades must be complete and ready at time of first elevator inspection, or elevator will not be released for operation by the AHJ. If the AHJ does allow temporary operation under a Temporary Operating Inspection (TOI), any associated costs shall be Purchaser's responsibility.
- Our tender is based on suitable site conditions, material and tooling storage space, and bathroom access being available on site.
- Safe working environment must be provided and supported by provision for adequate entrance protection, means of hoisting, hoistway dividing screens, and protection of floors walls and doors etc.
- Emergency evacuation procedures to be clearly defined where required. Subject to site survey and actions agreed.
- Any portion of the Work that is subject to the permissions of local authorities beyond the elevator permits must be identified to KONE. Responsibility for permits to be agreed. Permits and appropriate signage indicating any changes to pedestrian access routes for building users must be in place prior to start of the Work.
- Elevator installation methods requires the integrity of the existing Safety Gear and Overspeed protection devices, and are therefore subject to verification of suitability prior to commencement of the work. Any remedial work required or alternative solution is not included in this tender.
- If KONE 24/7 Emergency Video Communications: For units with travel greater or equal to 60 ft (18 m), or if located in a seismic zone and the code year is 2016 or later (regardless the travel): Customer will provide a dedicated Windows-based PC or laptop with Chrome browser and 24-hour/day Internet access. This computer must be accessible by emergency personnel to communicate through voice and text with people in the elevator and to have a video display of the cab interior.

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: April 3, 2024

Subject: **Approval of Rooftop Units for Governmental Center**

Attached you will find three proposals for the replacement of two rooftop units for the heating and cooling system of the Governmental Center. This is two additional units in a series of replacements. There will be one additional unit in the series.

All proposals were presented to the Buildings and Grounds committee for review. The Committee is recommending that we move forward with Hurst Mechanical for the replacement of the units. Hurst Mechanical has installed and serviced all our existing units and we have a great report with them; they're also the low bidder.

Recommendation

That the Board of Commissioners accepts the proposal from Hurst Mechanical for two rooftop heating and cooling units, RTU #4 and 5, of the Governmental Center, with funds available in the capital projects and ARPA funds.

P- (616) 784-4040
F- (616) 785-7900
5800 Safety Drive NE
Belmont, MI 49306
www.hurstmechanical.com



P- (231) 947-2750
F- (231) 947-1636
885 Robinwood Court
Traverse City, MI 49686
www.hurstmechanical.com

EXCLUSIVELY COMMERCIAL & INDUSTRIAL

Benzie government center
448 Court Place
Beulah, MI 49617

February 20, 2024

Attn: Rick Morris
SUBJECT: RTU # 4&5

Pursuant to your request, HURST MECHANICAL has visited your facility to observe conditions, collect data, and receive instructions pertaining to the above mentioned project.

The work is to consist of the following:

- Demo and recycle existing rooftop units
- Provide and install two new Trane rooftop units
- Connect new rooftop unit to existing curbs, electrical, gas piping, and controls
- Crane service is provided
- Check, Test, and Start new equipment

Price includes labor and installation.

Your Investment is \$ 97,870.00

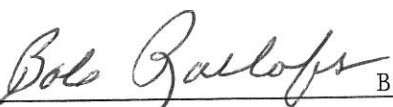
Note:

- *Work has been figured during normal business hours*
- *Price is subject to change after 30 days*

Thank you for the opportunity to prepare this quote for you. If we may be of service or if you have any questions, please feel free to call us at 231-947-3312.

Sincerely,
HURST MECHANICAL

Jamin Nyhuis (Project Manager/Estimator)

Approved: 	Benzie County	April 9, 2024
Name	Company	Date

HVAC System Design
Indoor Air Quality Analysis
Controls – Pneumatic & DDC
Refrigeration – Ammonia & Freon



Heating
Air Conditioning
Electrical
Plumbing



Pipe Fitting, Welding & Air Piping
Cooling Towers & Pump Packages
Sheet Metal – Exhaust & Ventilation
Preventative Maintenance Agreements

Date: February 21, 2024

Greetings Rick:

Mammoth Mechanical LLC is excited to present you with the enclosed proposal.

Our team is committed to building strong client relationships by providing superb customer service and reliability whenever we are needed. We strive to design and install a system that meets your design specifications and exceeds your expectations.

Please let us know if you have any questions, comments, or concerns.

Thank you for this opportunity and we look forward to a successful collaboration.

Sincerely,

Jason Borchert, P.E. | Owner & Operator

PROJECT TEAM MEMBERS

JASON BORCHERT, PE

Owner & Operator

231-218-3513

jason@mammothmechanicaltc.com

RODNEY BEEMAN

Owner & Operator

231-493-8765

rodney@Mammothmechanicaltc.com

PROJECT SCOPE OF WORK & PRICING

Client: Benzie Government Center

Contact #: Rick Morris

Email: rmorris@benzieco.net

Project: RTU #4 & 5 Replacement

Location: Benzie Government Center
448 Court Place
Beulah, Michigan 49617

Per the proposal provided below, Mammoth Mechanical, LLC will deliver and install the following as outlined below. The total amount for this project including material, project management services, permitting, delivery and installation is as follows:

RTU #4 & 5 Replacement: **\$103,385.00**

- Remove and reclaim existing unit
- Provide and install new DOE RTU
- Connect new unit to existing curb
- Re-connect gas piping & controls
- Testing and startup of new RTU
- Mechanical permit

Miscellaneous

- Administration fee & permit fee **\$350.00**
- Crane service **\$1,800.00**

EXCLUSIONS

- Electrical needs can be quoted by a 3rd party electric

TOTAL PROJECT COST: **\$105,535.00**

TERMS & CONDITIONS

PROPOSAL EXPIRATION

Unless otherwise indicated, this proposal pricing shall expire automatically **thirty (30) days after the date appearing** on the proposal.

LEAD TIMES

Upon signed Construction Agreement and deposit received lead times are approximated as follows:

- Equipment procurement: 10 to 14 days
 - Installation: 2 to 3 days
- *Installation is scheduled by date of deposit received.*

ENGINEERING

If engineering is required, the Client is responsible for fees and any additional costs that may occur if modifications to the system's design are required.

CONTRACTS & DEPOSITS

Upon acceptance of the proposal, a contract will be created with project terms and conditions. A signed contract and 50% deposit is due to secure the necessary equipment and to order materials.

PAYMENT TERMS

Unless otherwise agreed upon, Mammoth Mechanical, LLC's Payment Policy is as follows:

- Payment 1: 50% deposit & signed contract are due to initiate ordering of materials.
- Payment 2: 50% due upon project completion and to request County inspection.
- Late fee: 10% after 90 days past of Payment 2.

ALLOWANCES

Wherever an allowance has been stated in the contract, if, at the completion of the project there has been more spent than stated in the allowance, the Client shall pay for the difference. If there has been less spent than was stated in the allowance, the Client shall receive credit for the difference.

CHANGE ORDERS

Any changes in materials or specifications requiring a change in the cost of the project is to be agreed upon in writing before such changes are made and such an agreement is thereby to become a part of the contract. All change orders shall carry an automatic charge of \$55.00 each.

LABOR

Systems must be installed by trained Mammoth Mechanical, LLC. installers, or the Mammoth Mechanical, LLC labor warranty will be void. The Client agrees that the direction and supervision of the working forces, including trade contractors, rests exclusively with Mammoth Mechanical, LLC and the Client agrees not to issue any instructions to or otherwise interfere with working forces. The Client further agrees not to engage other builders or trade contractors except with the Contractor's consent.

SITE CONDITIONS

The worksite is to be completely clear of all loose and unattached items by the client prior to the start of construction.

WARNING OF CONSTRUCTION SITE DANGERS

The Client acknowledges that Mammoth Mechanical, LLC advises that no persons be allowed on the site during construction except the Client and working forces. The Client hereby indemnifies Mammoth Mechanical LLC from any and all costs, liability or expense arising from any visit to the job site by family, friends or others invited by the Client.

WARRANTIES

General installation and workmanship by Mammoth Mechanical, LLC is warranted for one year from the date of final invoice, Equipment Carries a Factory Warranty

ENTIRE AGREEMENT:

No representation or warranties, expressed or implied, are made by either party hereto except those specifically provided herein. All prior negotiations, statements, representations, warranties, agreements, if any pertaining to any or all details of this transaction are hereby superseded and terminated by this agreement, and approved plan, which constitutes the entire agreement of the parties. In case of a discrepancy between the plans and specifications, the specifications take precedence over the plans.



9444 US-31 North, Free Soil, MI 49411
Ph (231) 464-5436 Fax (231) 464-5920

Proposal

Mechanical Contractor License #71-00617

PROPOSAL SUBMITTED TO BENZIE GOVERNMENT CENTER	PHONE	DATE 2/23/23
STREET ADDRESS 448 COURT PLACE	JOB NAME ROOF TOP 4/5 REPLACEMENT	
CITY, STATE AND ZIP CODE BEULAH, MI 49617	JOB LOCATION ROOF AREA	

We hereby submit specifications and estimates for:

ROOF TOP REPLACEMENT

2-TRANE ROOF TOP UNITS

2-CURB ADAPTORS

2-GAS PIPE CONNECTIONS

2-CONDENSATE DRAINS

1-CRANE SERVICE

1-ELECTRICAL SERVICE

-REMOVE AND RECLAIM EXISTING UNITS AND DISPOSE OF

-INSTALL NEW ROOF TOP UNITS AND SEAL UP OLD CURBS AND CHECK FOR LEAKAGE

-REWORK GAS PIPE AND PAINT

-REWORK ELECTRICAL HOOKUPS AND TEST

-PEFORM START UP AND TEST GAS PRESSURE

-ALL MATERIALS, LABOR, AND PERMIT TO COMPLETE JOB

\$102,450.00

***ROOF AREA AROUND UNITS WILL BE CLEANED AND INSPECTED AFTER COMPLETION

We propose hereby to furnish material and labor complete in accordance with the above specification for the sum of:
ONE HUNDRED TWO THOUSAND FOUR HUNDRED FIFTY DOLLARS---00/100 DOLLARS \$102,450.00

Payment to be made as follows:

A 35% deposit and signed proposal is required to schedule project, with balance due upon completion unless other arrangements have been made with the office staff

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications, involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate.

All agreements contingent upon strikes accidents or delays beyond our control.

Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Failure to pay may result in a construction lien being filed against your property.

Accounts more than 30 days old will bear interest at 1½% per month.

**Authorized
Signature** _____

Note: This proposal may be withdrawn by us if not accepted within 60 days

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted.

You are authorized to do the work as specified.

Payment will be made as outlined above

Date of Acceptance: _____

Signature: _____

Print name: _____

Memorandum



To: Board of Commissioners

Copy: Jackie Palfey, Human Resource Manager

From: Katie Zeits, County Administrator *Katie Zeits*

Date: April 3, 2024

Subject: **Step 3 Grievance**

County Administration has received a Step 3 grievance request from the Command Officers Association of Michigan Corrections Command unit. The Collective Bargaining Agreement indicates Step 3 grievances are to be handled by the Labor Subcommittee or the County Administrator if designated. Historically, the Board has appointed the County Administrator to move forward with the Step 3 grievance procedure.

I respectfully request the Board of Commissioners to appoint myself to handle this grievance and provide a response.

Recommendation:

That the Board of Commissioners designates the County Administrator to act on its behalf to hear and respond to the Step 3 Grievance for the Command Officers Association of Michigan Corrections Command Unit involving Sergeant Kristi Seidelman, Grievance #24-92.

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: April 3, 2024

Subject: **Equalization Report Acceptance**

Attached you will find the 2024 Equalization Report prepared by Equalization. Each year this report is prepared for the Board's review and acceptance. You will note on page 3, the County's taxable value has increased to \$1,796,697,216, a 9.37% increase over the 2023 value. Another interesting point of note, Equalization assigned 157 new addresses in 2023!

Director Brianne Lindsay will be present on Tuesday to answer questions related to this report. We recommend acceptance of this report.

Recommendation:

That the Board of Commissioners accepts the 2024 Benzie County Equalization Report and authorizes the Chair to sign the necessary documentation for submission to the Michigan Department of Treasury State Tax Commission.



2024 BENZIE COUNTY EQUALIZATION REPORT

Photo Credit:
Trish Plont

Table of Contents

Report	Page
Letter to Board	1
Equalization Department Staff	2
County Commissioner Information	3
Township Supervisors & Assessors	4
County Equalized Valuations	5
2024 Real, Personal & Ad Valorem Summaries	6-7
2024 County Equalized & Taxable Value One Year Change Percentages by Unit	8
Parcel Count Report	9
Equalization Report	10-14
2024 County Equalized Values by Classification	15
Splits and Combinations for 2023	16
New Addresses Issued	17
DNR/ PILT Parcels	18-19
Top 20 Statistics	20-21
L-4024 (Personal & Real Property Totals, Equalized Valuations- Real, Assessed Valuations- Real)	22-24



Benzie County Equalization Department
Brianne Lindsay, Equalization Director
448 Court Place, Beulah, MI 49617
Phone: (231)882-0013 Fax: (231)882-0033

To: Benzie County Board of Commissioners

From: Brianne Lindsay, Equalization Director

Date: April 9, 2024

Re: 2024 Benzie County Equalization Report

The Benzie County Equalization Department has prepared the equalization report as authorized by the County Board of Commissioners. This report is a result of an equalization study in every class of real property and of the total personal property in all thirteen (13) assessing units of Benzie County.

The County Equalized Value for 2024 is \$3,050,217,674, representing an increase of 19.85% from 2023. The taxable value for the county is \$1,796,697,216, representing an increase of 9.37%. Certification of the Recommended County Equalized Valuations is enclosed.

All County Equalized Values are subject to review and change by the Michigan State Tax Commission until the fourth Monday in May, when the final order is issued.

Respectfully submitted,

Brianne Lindsay, MAAO
Equalization Director

Benzie County Equalization Department
E: blindsay@benzieco.gov

BENZIE COUNTY EQUALIZATION

Brianne Lindsay, MAAO
Director

Trish Plont, MCAO
Technician

Cheryl Ryan
Technician



Photo Credit:
Trish Plont

COUNTY COMMISSIONERS

DISTRICT I

Bob Roelofs-R

Almira Township

East of Reynolds Road

DISTRICT II

Art Jeannot-R

Almira Township

West of Reynolds Road

Platte Township

Lake Township

Sections 27 & 26 and

Don Marshall Subdivision

Inland Township

Sections 1-6 and part of

Section 7

DISTRICT III

Karen Cunningham-D

City of Frankfort

Crystal Lake Township

Lake Township

Except Sections 27 & 26 and

Don Marshall Subdivision

DISTRICT IV

Rhonda Nye-R

Benzonia Township

Except Sec 35 North of Love

*Rd, West ½ of Sec 36 & West
of Sec 31*

DISTRICT V

Tim Markey-R

Homestead Township

Benzonia Township

Sec 35 North of Love Rd,

*West ½ of Sec 36 and West of
Sec 31*

District VI

Evan Warsecke-R

Colfax Township

Inland Township

Except Sec 1-6 &

part of Sec 7

District VII

Gary Sauer-R

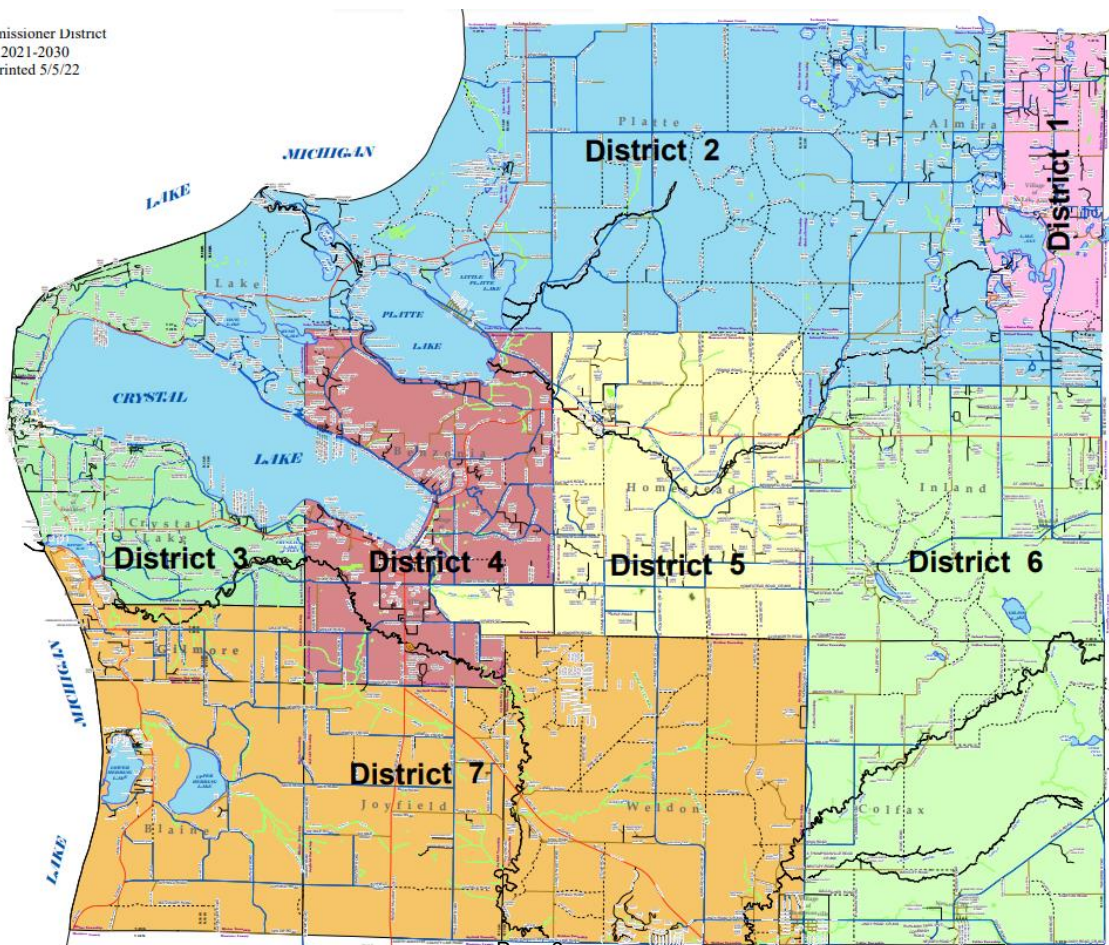
Blaine Township

Gilmore Township

Joyfield Township

Weldon Township

Commissioner District
2021-2030
Printed 5/5/22



TOWNSHIP SUPERVISORS & ASSESSORS

LOCAL UNIT	SUPERVISOR	ASSESSOR
Almira Township (01)	Mark Roper	Khiela Alpers
Benzonia Township (02)	Jason Barnard	Jill Brown
Blaine Township (03)	Paul Crandall	Amy DeHaan
Colfax Township (04)	Ron Seguin	Gunnar Brow
Crystal Lake Township (05)	Amy Ferris	Jill Brown
Gilmore Township (06)	Carl Noffsinger	Jessie Geiger
Homestead Township (07)	Tia Kurina-Cooley	Kit Wilson
Inland Township (08)	David Davis	Gunnar Brow
Joyfield Township (09)	Matt Emery	Amy DeHaan
Lake Township (10)	Jeff Johnson	Gunnar Brow
Platte Township (11)	Paul Solem	Jessie Geiger
Weldon Township (12)	Ronald Hitesman	Wyatt Crawford
City of Frankfort (51)	Josh Mills	Christy Brow
	PRESIDENT	
Village of Benzonia	Timothy Flynn	Jill Brown
Village of Beulah	Jeri Van DePerre	Jill Brown
Village of Elberta	Jennifer Wilkins	Jessie Geiger
Village of Honor	Bill Ward	Kit Wilson
Village of Lake Ann	Dan Hawkins	Khiela Alpers
Village of Thompsonville-		Colfax:
		Gunnar Brow
		Weldon:
		Wyatt Crawford

CERTIFICATION OF **RECOMMENDED COUNTY EQUALIZED** **VALUATIONS** BY EQUALIZATION DIRECTOR

*This form is issued under the authority of MCL 211.148
Filing is mandatory*

TO: State Tax Commission
FROM: Equalization Director of BENZIE County
RE: State Assessor Certification of Preparer of the required Recommended County Equalized Valuations

The Recommended County Equalized Valuations for the above referenced county and year were prepared under my direct supervision and control in my role as Equalization Director.

I am certified as an assessor at the level required for the county by Michigan Compiled Laws 211.10d and the rules of the State Tax Commission.

The State Tax Commission requires a Level III State Assessor Certification for this county.

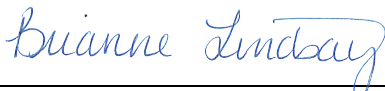
I am certified as a Level III State Certified Assessing Officer by the State Tax Commission.

The following are my total Recommended County Equalized Valuations for each separately equalized class of property in BENZIE County:

Agricultural	<u>37,712,400</u>	Timber-Cutover	<u>0</u>
Commercial	<u>144,083,900</u>	Developmental	<u>0</u>
Industrial	<u>13,575,000</u>	Total Real Property	<u>2,990,635,674</u>
Residential	<u>2,795,264,374</u>	Personal Property	<u>59,582,000</u>
		Total Real and Personal Property	<u>3,050,217,674</u>

Please mail this form to the address below within fifteen days of submission of the Recommended County Equalized Valuations to the County Board of Commissioners.

Michigan Department of Treasury
Assessment and Certification Division
Local Assessment Review
P.O. Box 30790
Lansing, Michigan 48909

Signature of Equalization Director 	Date 04/02/2024
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2024 BENZIE COUNTY - REAL PROPERTY

TOWNSHIPS & CITY	Parcel Count 2023	Parcel Count 2024	Parcel Count % Change	CEV 2023	CEV 2024	County Equalized % Change	TAXABLE 2023	TAXABLE 2024	Taxable % Change
Almira	2,722	2,741	0.70%	322,599,225	376,100,300	16.58%	205,505,312	227,188,343	10.55%
Benzonia	2,954	2,951	-0.10%	441,692,025	537,773,677	21.75%	271,371,011	298,537,732	10.01%
Blaine	811	812	0.12%	98,358,100	116,507,100	18.45%	52,539,140	57,683,783	9.79%
Coflax	680	682	0.29%	55,112,824	61,929,332	12.37%	35,021,039	38,188,338	9.04%
Crystal Lake	1,695	1,702	0.41%	359,250,741	453,312,547	26.18%	212,965,556	230,931,162	8.44%
Gilmore	762	761	-0.13%	74,733,300	87,097,100	16.54%	44,410,369	49,203,593	10.79%
Homestead	1,794	1,797	0.17%	146,461,439	182,611,200	24.68%	91,580,297	102,594,593	12.03%
Inland	1,547	1,556	0.58%	141,555,600	183,749,050	29.81%	97,964,573	109,940,309	12.22%
Joyfield	650	657	1.08%	54,825,800	61,788,800	12.70%	31,726,751	34,848,791	9.84%
Lake	1,846	1,866	1.08%	444,382,200	514,198,811	15.71%	302,682,056	327,097,004	8.07%
Platte	416	418	0.48%	40,404,300	49,364,912	22.18%	24,322,206	26,887,280	10.55%
Weldon	1,341	1,339	-0.15%	136,551,900	166,086,500	21.63%	101,456,021	108,866,711	7.30%
Frankfort City of	1,127	1,160	2.93%	173,574,044	200,116,345	15.29%	115,658,269	125,147,577	8.20%
TOTALS	18,345	18,442	0.53%	\$2,489,501,498	\$2,990,635,674	20.13%	\$1,587,202,600	\$1,737,115,216	9.45%

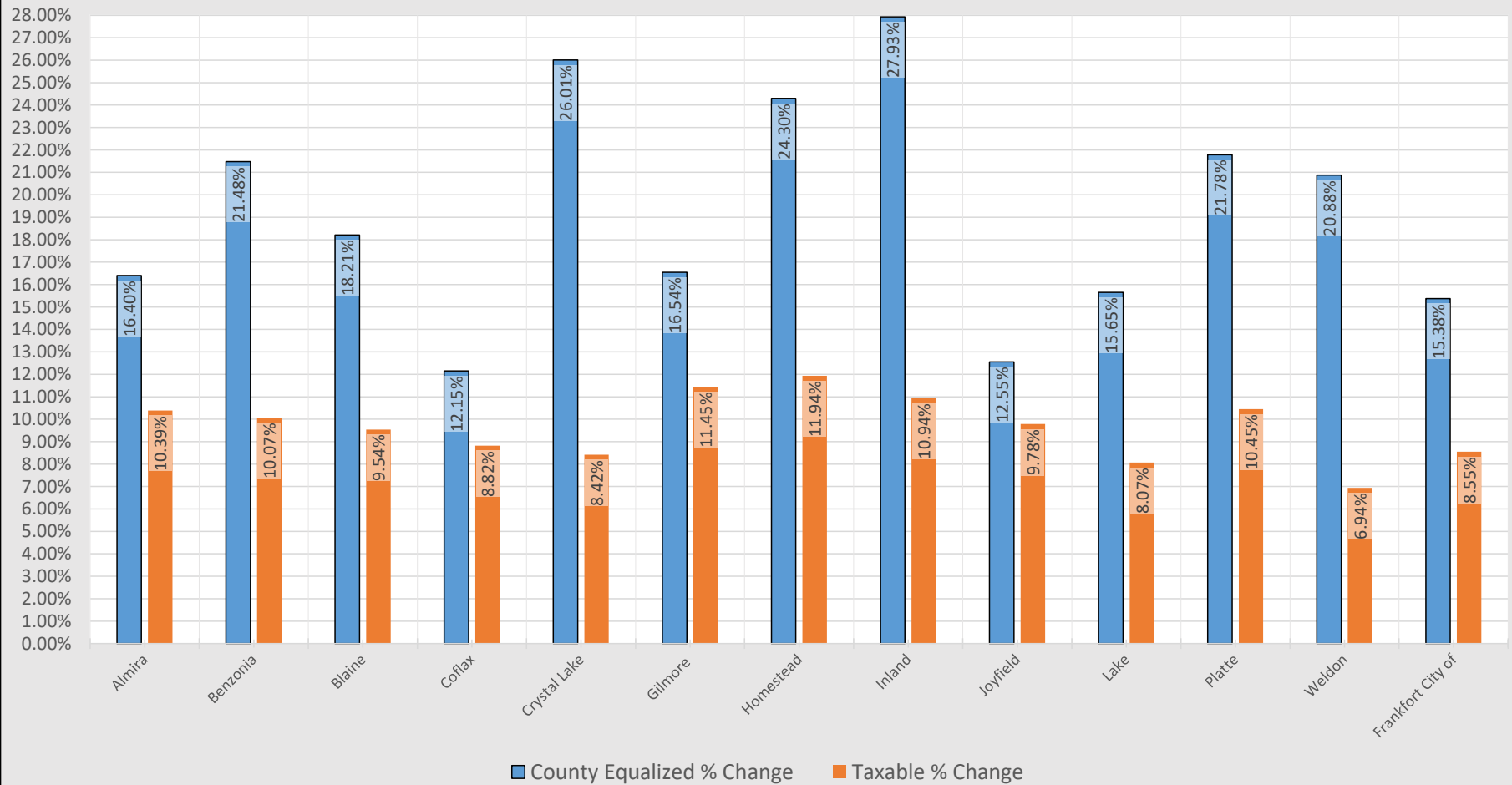
2024 BENZIE COUNTY - PERSONAL PROPERTY

TOWNSHIPS & CITY	Parcel Count 2023	Parcel Count 2024	Parcel Count % Change	CEV 2023	CEV 2024	County Equalized % Change	TAXABLE 2023	TAXABLE 2024	Taxable % Change
Almira	81	80	-1.23%	4,414,900	4,541,800	2.87%	4,414,900	4,541,800	2.87%
Benzonia	247	250	1.21%	11,983,400	13,346,500	11.37%	11,983,400	13,346,500	11.37%
Blaine	13	15	15.38%	1,202,300	1,183,700	-1.55%	1,202,300	1,183,700	-1.55%
Coflax	33	32	-3.03%	1,162,800	1,185,600	1.96%	1,162,800	1,185,600	1.96%
Crystal Lake	24	24	0.00%	3,438,700	3,695,200	7.46%	3,438,700	3,695,200	7.46%
Gilmore	38	37	-2.63%	5,691,600	6,632,850	16.54%	5,691,600	6,632,850	16.54%
Homestead	98	102	4.08%	3,887,400	4,267,800	9.79%	3,887,400	4,267,800	9.79%
Inland	60	58	-3.33%	8,192,400	7,828,100	-4.45%	8,192,400	7,828,100	-4.45%
Joyfield	34	36	5.88%	2,268,200	2,471,800	8.98%	2,268,200	2,471,800	8.98%
Lake	22	25	13.64%	3,741,800	4,054,700	8.36%	3,741,800	4,054,700	8.36%
Platte	16	16	0.00%	1,191,800	1,291,700	8.38%	1,191,800	1,291,700	8.38%
Weldon	45	35	-22.22%	4,734,150	4,697,050	-0.78%	4,734,150	4,697,050	-0.78%
Frankfort City of	169	281	66.27%	3,671,200	4,385,200	19.45%	3,671,200	4,385,200	19.45%
TOTALS	880	991	12.61%	\$55,580,650	\$59,582,000	7.20%	\$55,580,650	\$59,582,000	-7.20%

2024 BENZIE COUNTY - ALL AD VALOREM PROPERTY

TOWNSHIPS & CITY	Parcel Count 2023	Parcel Count 2024	Parcel Count % Change	CEV 2023	CEV 2024	County Equalized % Change	TAXABLE 2023	TAXABLE 2024	Taxable % Change
Almira	2,803	2,821	0.64%	\$327,014,125	\$380,642,100	16.40%	\$209,920,212	\$231,730,143	10.39%
Benzonia	3,201	3,201	0.00%	\$453,675,425	\$551,120,177	21.48%	\$283,354,411	\$311,884,232	10.07%
Blaine	824	827	0.36%	\$99,560,400	\$117,690,800	18.21%	\$53,741,440	\$58,867,483	9.54%
Coflax	713	714	0.14%	\$56,275,624	\$63,114,932	12.15%	\$36,183,839	\$39,373,938	8.82%
Crystal Lake	1,719	1,726	0.41%	\$362,689,441	\$457,007,747	26.01%	\$216,404,256	\$234,626,362	8.42%
Gilmore	800	798	-0.25%	\$80,424,900	\$93,729,950	16.54%	\$50,101,969	\$55,836,443	11.45%
Homestead	1,892	1,899	0.37%	\$150,348,839	\$186,879,000	24.30%	\$95,467,697	\$106,862,393	11.94%
Inland	1,607	1,614	0.44%	\$149,748,000	\$191,577,150	27.93%	\$106,156,973	\$117,768,409	10.94%
Joyfield	684	693	1.32%	\$57,094,000	\$64,260,600	12.55%	\$33,994,951	\$37,320,591	9.78%
Lake	1,868	1,891	1.23%	\$448,124,000	\$518,253,511	15.65%	\$306,423,856	\$331,151,704	8.07%
Platte	432	434	0.46%	\$41,596,100	\$50,656,612	21.78%	\$25,514,006	\$28,178,980	10.45%
Weldon	1,386	1,374	-0.87%	\$141,286,050	\$170,783,550	20.88%	\$106,190,171	\$113,563,761	6.94%
Frankfort City of	1,296	1,441	11.19%	\$177,245,244	\$204,501,545	15.38%	\$119,329,469	\$129,532,777	8.55%
TOTALS	19,225	19,433	1.08%	\$2,545,082,148	\$3,050,217,674	19.85%	\$1,642,783,250	\$1,796,697,216	9.37%

2024 COUNTY EQUALIZED & TAXABLE VALUE
ONE YEAR CHANGE PERCENTAGES BY UNIT



County: 10- BENZIE

Governmental Unit	----- Real -----							----- Personal -----						Grand	
	Ag	Comm	Ind	Res	T-C	Dev	Total	Ag	Comm	Ind	Res	Util	Total	Exempt	Total
ALMIRA TOWNSHIP	49	30	3	2659	0	0	2741	0	71	1	0	8	80	107	2928
BENZONIA TOWNSHIP	34	264	4	2649	0	0	2951	0	241	2	0	7	250	158	3359
BLAINE TOWNSHIP	82	8	0	722	0	0	812	0	13	0	0	2	15	33	860
COLFAX TOWNSHIP	0	8	0	674	0	0	682	0	17	0	0	15	32	42	756
CRYSTAL LAKE TOWNSHIP	7	25	0	1670	0	0	1702	0	22	0	0	2	24	63	1789
GILMORE TOWNSHIP	8	69	2	682	0	0	761	0	31	1	0	5	37	30	828
HOMESTEAD TOWNSHIP	4	93	0	1700	0	0	1797	0	96	0	0	6	102	69	1968
INLAND TOWNSHIP	8	58	0	1490	0	0	1556	0	56	0	0	2	58	73	1687
JOYFIELD TOWNSHIP	65	30	9	553	0	0	657	0	25	6	0	5	36	10	703
LAKE TOWNSHIP	2	20	0	1844	0	0	1866	0	21	0	0	4	25	148	2039
PLATTE TOWNSHIP	23	9	0	386	0	0	418	0	14	0	0	2	16	75	509
WELDON TOWNSHIP	1	54	0	1284	0	0	1339	0	31	0	0	4	35	150	1524
CITY OF FRANKFORT	0	139	23	998	0	0	1160	0	275	4	0	2	281	90	1531
Totals	283	807	41	17311	0	0	18442	0	913	14	0	64	991	1048	20481

Assessment Unit	Assessed Real	Ratio	Equalized Real	Factor	Assessed Personal	Ratio	Equalized Personal	Assessed Total	Equalized Total	% County Total
-- 01 ALMIRA TOWNSHIP --										
Agricultural	5,791,100	49.54	5,791,100	1.000000						
Commercial	3,612,200	49.82	3,612,200	1.000000						
Industrial	243,700	49.43	243,700	1.000000						
Residential	366,453,300	49.09	366,453,300	1.000000						
Timber-Cutover	0	50.00	0	1.000000						
Developmental	0	50.00	0	1.000000						
Totals	376,100,300		376,100,300		4,541,800	50.00	4,541,800	380,642,100	380,642,100	12.48
-- 02 BENZONIA TOWNSHIP --										
Agricultural	3,618,700	49.72	3,618,700	1.000000						
Commercial	43,058,900	49.94	43,058,900	1.000000						
Industrial	260,500	49.55	260,500	1.000000						
Residential	490,835,577	49.28	490,835,577	1.000000						
Timber-Cutover	0	50.00	0	1.000000						
Developmental	0	50.00	0	1.000000						
Totals	537,773,677		537,773,677		13,346,500	50.00	13,346,500	551,120,177	551,120,177	18.07
-- 03 BLAINE TOWNSHIP --										
Agricultural	9,888,500	49.81	9,888,500	1.000000						
Commercial	4,516,900	49.27	4,516,900	1.000000						
Industrial	0	50.00	0	1.000000						
Residential	102,101,700	49.83	102,101,700	1.000000						
Timber-Cutover	0	50.00	0	1.000000						
Developmental	0	50.00	0	1.000000						
Totals	116,507,100		116,507,100		1,183,700	50.00	1,183,700	117,690,800	117,690,800	3.86
-- 04 COLFAX TOWNSHIP --										
Agricultural	0	50.00	0	1.000000						
Commercial	401,700	49.49	401,700	1.000000						
Industrial	0	50.00	0	1.000000						
Residential	61,527,632	49.56	61,527,632	1.000000						
Timber-Cutover	0	50.00	0	1.000000						
Developmental	0	50.00	0	1.000000						
Totals	61,929,332		61,929,332		1,185,600	50.00	1,185,600	63,114,932	63,114,932	2.07

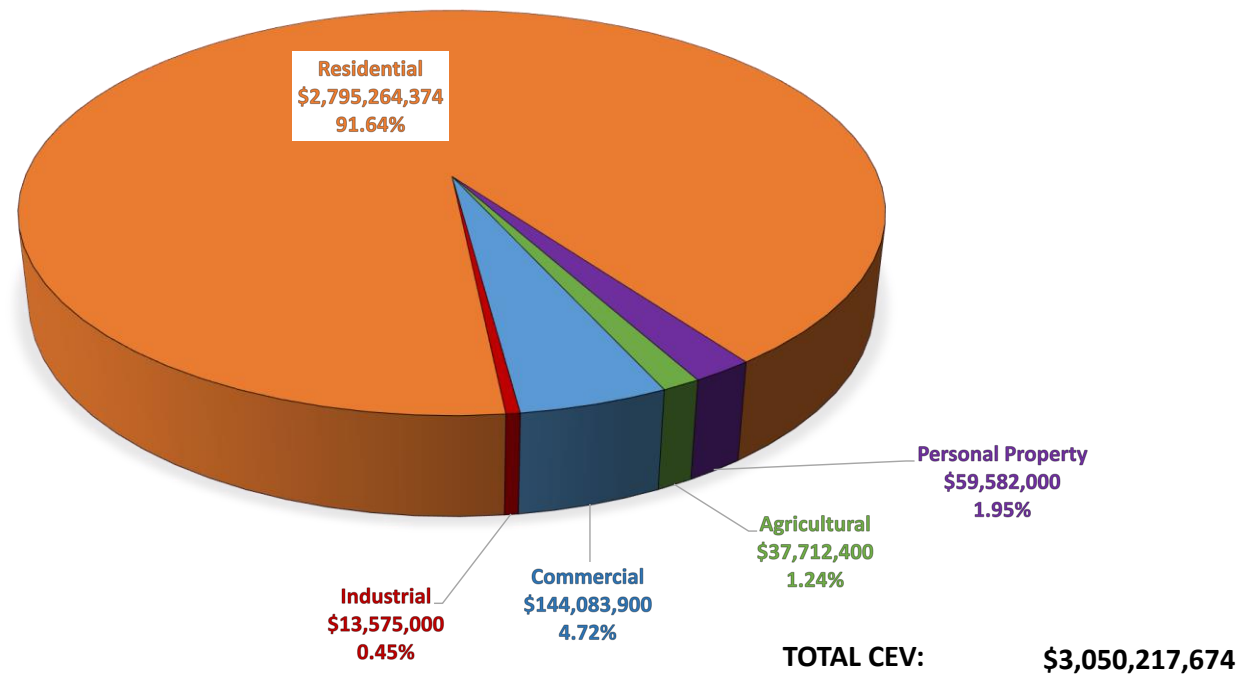
Assessment Unit	Assessed Real	Ratio	Equalized Real	Factor	Assessed Personal	Ratio	Equalized Personal	Assessed Total	Equalized Total	% County Total
-- 05 CRYSTAL LAKE TOWNSHIP --										
Agricultural	656,100	49.73	656,100	1.000000						
Commercial	5,662,900	49.41	5,662,900	1.000000						
Industrial	0	50.00	0	1.000000						
Residential	446,993,547	49.40	446,993,547	1.000000						
Timber-Cutover	0	50.00	0	1.000000						
Developmental	0	50.00	0	1.000000						
Totals	453,312,547		453,312,547		3,695,200	50.00	3,695,200	457,007,747	457,007,747	14.98
-- 06 GILMORE TOWNSHIP --										
Agricultural	1,139,300	49.73	1,139,300	1.000000						
Commercial	4,512,600	49.63	4,512,600	1.000000						
Industrial	4,171,800	49.75	4,171,800	1.000000						
Residential	77,273,400	49.81	77,273,400	1.000000						
Timber-Cutover	0	50.00	0	1.000000						
Developmental	0	50.00	0	1.000000						
Totals	87,097,100		87,097,100		6,632,850	50.00	6,632,850	93,729,950	93,729,950	3.07
-- 07 HOMESTEAD TOWNSHIP --										
Agricultural	842,200	49.31	842,200	1.000000						
Commercial	12,963,400	49.56	12,963,400	1.000000						
Industrial	0	50.00	0	1.000000						
Residential	168,805,600	49.93	168,805,600	1.000000						
Timber-Cutover	0	50.00	0	1.000000						
Developmental	0	50.00	0	1.000000						
Totals	182,611,200		182,611,200		4,267,800	50.00	4,267,800	186,879,000	186,879,000	6.13
-- 08 INLAND TOWNSHIP --										
Agricultural	887,600	49.11	887,600	1.000000						
Commercial	11,038,100	49.44	11,038,100	1.000000						
Industrial	0	50.00	0	1.000000						
Residential	171,823,350	49.63	171,823,350	1.000000						
Timber-Cutover	0	50.00	0	1.000000						
Developmental	0	50.00	0	1.000000						
Totals	183,749,050		183,749,050		7,828,100	50.00	7,828,100	191,577,150	191,577,150	6.28

Assessment Unit	Assessed Real	Ratio	Equalized Real	Factor	Assessed Personal	Ratio	Equalized Personal	Assessed Total	Equalized Total	% County Total
-- 09 JOYFIELD TOWNSHIP --										
Agricultural	9,992,800	49.63	9,992,800	1.000000						
Commercial	3,107,800	49.87	3,107,800	1.000000						
Industrial	4,924,800	49.21	4,924,800	1.000000						
Residential	43,763,400	49.30	43,763,400	1.000000						
Timber-Cutover	0	50.00	0	1.000000						
Developmental	0	50.00	0	1.000000						
Totals	61,788,800		61,788,800		2,471,800	50.00	2,471,800	64,260,600	64,260,600	2.11
-- 10 LAKE TOWNSHIP --										
Agricultural	614,100	49.23	614,100	1.000000						
Commercial	8,781,600	49.43	8,781,600	1.000000						
Industrial	0	50.00	0	1.000000						
Residential	504,803,111	49.77	504,803,111	1.000000						
Timber-Cutover	0	50.00	0	1.000000						
Developmental	0	50.00	0	1.000000						
Totals	514,198,811		514,198,811		4,054,700	50.00	4,054,700	518,253,511	518,253,511	16.99
-- 11 PLATTE TOWNSHIP --										
Agricultural	3,955,100	49.96	3,955,100	1.000000						
Commercial	348,200	49.34	348,200	1.000000						
Industrial	0	50.00	0	1.000000						
Residential	45,061,612	49.38	45,061,612	1.000000						
Timber-Cutover	0	50.00	0	1.000000						
Developmental	0	50.00	0	1.000000						
Totals	49,364,912		49,364,912		1,291,700	50.00	1,291,700	50,656,612	50,656,612	1.66
-- 12 WELDON TOWNSHIP --										
Agricultural	326,900	49.69	326,900	1.000000						
Commercial	21,823,100	49.61	21,823,100	1.000000						
Industrial	0	50.00	0	1.000000						
Residential	143,936,500	49.05	143,936,500	1.000000						
Timber-Cutover	0	50.00	0	1.000000						
Developmental	0	50.00	0	1.000000						
Totals	166,086,500		166,086,500		4,697,050	50.00	4,697,050	170,783,550	170,783,550	5.60

Assessment Unit	Assessed Real	Ratio	Equalized Real	Factor	Assessed Personal	Ratio	Equalized Personal	Assessed Total	Equalized Total	% County Total
-- 51 CITY OF FRANKFORT --										
Agricultural	0	50.00	0	1.000000						
Commercial	24,256,500	49.90	24,256,500	1.000000						
Industrial	3,974,200	49.54	3,974,200	1.000000						
Residential	171,885,645	49.77	171,885,645	1.000000						
Timber-Cutover	0	50.00	0	1.000000						
Developmental	0	50.00	0	1.000000						
Totals	200,116,345		200,116,345		4,385,200	50.00	4,385,200	204,501,545	204,501,545	6.70

Grand Totals	Assessed Real	Equalized Real	% Real Total	Assessed Personal	Equalized Personal	Assessed % County	Equalized % County	Assessed Total	Equalized Total
Agricultural	37,712,400	37,712,400	1.26			1.24	1.24		
Commercial	144,083,900	144,083,900	4.82			4.72	4.72		
Industrial	13,575,000	13,575,000	0.45			0.45	0.45		
Residential	2,795,264,374	2,795,264,374	93.47			91.64	91.64		
Timber-Cutover	0	0	0.00			0.00	0.00		
Developmental	0	0	0.00			0.00	0.00		
Personal				59,582,000	59,582,000	1.95	1.95		
	2,990,635,674	2,990,635,674	100.00	59,582,000	59,582,000	100.00	100.00	3,050,217,674	3,050,217,674

**BENZIE COUNTY
2024 COUNTY EQUALIZED VALUES
BY CLASSIFICATION**



SPLITS/COMBINATIONS & BOUNDARY ADJUSTMENTS

	New Parcels Created	Combined Parcels	Description Corrections	Boundary Adjustment	Parent Parcels	
	2024	2024	2024	2024	RETIRED	ACTIVE
ALMIRA	10	5	0	8	5	5
BENZONIA	11	1	1	8	7	1
BLAINE	0	0	1	0	0	0
COLFAX	2	0	0	2	0	2
CRYSTAL LAKE	13	2	0	2	13	0
GILMORE	3	3	0	0	6	0
HOMESTEAD	4	0	2	0	0	4
INLAND	8	0	0	1	0	3
JOYFIELD	5	0	0	0	0	3
LAKE	0	1	0	5	1	0
PLATTE	2	0	0	0	1	0
WELDON	1	0	0	0	0	1
CITY OF FRANKFORT	30	0	1	1	2	1
TOTAL	89	12	5	27	35	20

NEW ADDRESSES

157

**New addresses were
issued in 2023!**



sweetclipart.com

DNR/PILT

Parcel Number	Taxable
01-003-004-00	\$ 55,194
01-006-008-00	\$ 135,255
01-007-003-00	\$ 31,761
01-007-006-00	\$ 208,315
01-008-002-00	\$ 123,749
01-010-018-00	\$ 40,701
01-015-008-00	\$ 55,194
01-019-003-00	\$ 348,680
01-019-005-00	\$ 33,805
02-001-009-00	\$ 58,572
02-012-001-00	\$ 24,132
02-021-002-00	\$ 604,766
02-026-059-00	\$ 3,321
02-034-013-10	\$ 34,267
02-035-012-20	\$ 3,183
02-036-022-00	\$ 9,572
02-101-019-00	\$ 5,752
02-102-005-00	\$ 89,198
02-102-009-00	\$ 104,627
02-106-001-00	\$ 75,528
02-106-007-00	\$ 39,405
02-106-008-00	\$ 9,227
02-106-008-02	\$ 4,890
02-131-001-04	\$ 9,036
02-516-086-00	\$ 4,609
03-001-240-00	\$ 35,564
03-050-030-00	\$ 8,779
04-003-002-00	\$ 15,803
04-013-003-00	\$ 135,158
04-016-009-00	\$ 40,797
04-030-020-10	\$ 7,554
04-503-009-00	\$ 7,213
04-503-010-00	\$ 852
05-001-029-00	\$ 17,802
05-001-029-10	\$ 2,338
05-001-029-51	\$ 404,546
05-001-038-99	\$ 9,387
05-001-072-99	\$ 9,791
05-001-101-99	\$ 5,834
05-001-468-10	\$ 2,116

05-001-494-00	\$ 80,750
05-001-494-99	\$ 8,070
05-001-499-00	\$ 4,803
05-001-506-00	\$ 29,921
05-001-511-00	\$ 2,229
05-001-512-99	\$ 12,885
06-001-142-40	\$ 17,294
06-001-153-00	\$ 130,282
06-001-159-00	\$ 94,277
06-001-161-00	\$ 4,362
06-501-085-10	\$ 1,253
06-501-190-00	\$ 1,149
06-505-001-10	\$ 1,116
06-505-007-10	\$ 169
07-008-035-00	\$ 16,653
07-012-008-00	\$ 126,152
07-013-002-00	\$ 82,387
07-014-002-00	\$ 11,921
07-014-020-00	\$ 58,186
07-015-012-01	\$ 3,424
07-015-012-02	\$ 8,559
07-015-039-00	\$ 5,481
07-015-041-00	\$ 31,416
07-015-044-00	\$ 2,508
07-016-003-00	\$ 3,756
07-016-004-00	\$ 52,203
07-032-018-04	\$ 10,812
07-033-022-01	\$ 3,893
08-001-003-00	\$ 43,010
08-004-012-00	\$ 34,499
08-005-002-00	\$ 60,493
08-005-003-00	\$ 26,208
08-005-009-00	\$ 60,530
08-006-006-00	\$ 133,713
08-007-011-00	\$ 151,811
08-007-023-00	\$ 70,173
08-017-008-00	\$ 67,421
08-018-001-00	\$ 82,219
08-020-003-00	\$ 16,775
08-020-004-00	\$ 11,114
08-026-001-10	\$ 47,104

08-028-001-00	\$ 108,998
08-029-004-00	\$ 41,284
08-031-006-00	\$ 31,295
08-034-003-00	\$ 4,068
08-036-003-00	\$ 10,929
10-245-012-00	\$ 101,777
11-002-001-00	\$ 46,762
11-011-004-00	\$ 31,787
11-031-006-00	\$ 5,807
12-004-002-10	\$ 10,456
12-005-007-00	\$ 16,584
12-005-008-00	\$ 36,945
12-008-004-00	\$ 11,652
12-009-001-10	\$ 7,088
12-010-001-10	\$ 2,471
12-015-001-10	\$ 9,923
12-019-004-00	\$ 17,889
12-019-009-00	\$ 93,175
12-020-001-00	\$ 313,764
12-021-003-00	\$ 52,134
12-022-001-10	\$ 6,198
12-023-005-10	\$ 3,718
12-025-012-10	\$ 4,954
12-025-012-20	\$ 787
12-025-015-00	\$ 46,452
12-026-008-10	\$ 8,862
12-040-003-00	\$ 119
12-040-004-00	\$ 1,210
12-040-006-00	\$ 1,210
12-080-002-00	\$ 532
12-504-029-00	\$ 5,135
12-504-030-00	\$ 6,552
51-040-020-10	\$ 6,857
Count: 114	\$ 5,474,628

<<<< Top 20 Statistics >>>>

***** Top 20 S.E.V.s *****

12-034-003-00	CRYSTAL ENTERPRISES INC	\$ 12,496,700
02-900-066-00	CONSUMERS ENERGY CO	\$ 5,517,400
08-900-009-00	DTE GAS COMPANY	\$ 5,058,100
06-900-021-00	GRACELAND FRUIT INC	\$ 4,599,400
06-001-060-00	GRACELAND FRUIT INC	\$ 4,100,800
06-504-001-00	SAND PRODUCTS CORP	\$ 3,861,400
10-075-037-00	CRYSTAL DOWNS COUNTRY CLUB	\$ 3,801,400
12-900-002-00	CRYSTAL ENTERPRISES INC	\$ 3,316,400
05-001-365-00	JENCKS, HOLLIS W III TRUST 5/27/03	\$ 3,225,700
05-900-071-00	CONSUMERS ENERGY CO	\$ 2,472,500
51-150-002-00	MICHIGAN SHORES COOPERATIVE	\$ 2,463,100
05-001-130-00	CRYSTALAIRES, LLC	\$ 2,403,400
03-001-280-00	INN AT WATERVALE, INC.	\$ 2,387,900
09-027-007-00	SMELTZER ORCHARD CO	\$ 2,321,900
05-085-062-00	KILIAN, B (TRST) (66.6%)	\$ 2,281,100
05-001-189-00	SCHROER, SUSANNE DYNASTY TRUST	\$ 2,271,500
10-032-003-00	KELLER, JOHN F.	\$ 2,181,100
10-235-003-00	PETERS FAMILY 2021 MICHIGAN	\$ 2,170,100
02-900-080-00	CHARTER COMMUNICATIONS	\$ 2,153,000
10-035-005-00	CRYSTAL DOWNS COUNTRY CLUB	\$ 2,144,600

***** Top 20 Taxable Values *****

12-034-003-00	CRYSTAL ENTERPRISES INC	\$ 7,364,136
02-900-066-00	CONSUMERS ENERGY CO	\$ 5,517,400
08-900-009-00	DTE GAS COMPANY	\$ 5,058,100
06-900-021-00	GRACELAND FRUIT INC	\$ 4,599,400
12-900-002-00	CRYSTAL ENTERPRISES INC	\$ 3,316,400
05-900-071-00	CONSUMERS ENERGY CO	\$ 2,472,500
51-150-002-00	MICHIGAN SHORES COOPERATIVE	\$ 2,463,100
02-900-080-00	CHARTER COMMUNICATIONS	\$ 2,153,000
10-075-008-00	BRUNNER, JOHN G.	\$ 2,118,900
07-900-004-00	CONSUMERS ENERGY CO	\$ 2,032,100
09-900-001-00	CONSUMERS ENERGY CO	\$ 1,786,100
01-900-002-00	CHERRYLAND ELECTRIC COOPERATIVE	\$ 1,704,100
10-030-007-00	WRIGHT, KATHERINE & HUNTER (DC)	\$ 1,694,800
05-001-130-00	CRYSTALAIRES, LLC	\$ 1,664,202
51-900-018-00	CONSUMERS ENERGY CO	\$ 1,608,300
10-032-003-00	KELLER, JOHN F.	\$ 1,502,090
10-235-003-00	PETERS FAMILY 2021 MICHIGAN	\$ 1,494,634
02-103-040-00	RVINO-TIMBERLINE LLC	\$ 1,480,400
03-001-280-00	INN AT WATERVALE, INC.	\$ 1,477,939
10-180-003-06	CRYSTALAIRES, LLC	\$ 1,475,637

***** Top 20 Owners by Taxable Value *****

CONSUMERS ENERGY CO	has	20,275,118	Taxable Value in 25 Parcel(s)
CRYSTAL ENTERPRISES INC	has	12,277,407	Taxable Value in 38 Parcel(s)
DTE GAS COMPANY	has	8,579,983	Taxable Value in 13 Parcel(s)
GRACELAND FRUIT INC	has	6,275,286	Taxable Value in 8 Parcel(s)
CRYSTALAIRES, LLC	has	3,374,007	Taxable Value in 5 Parcel(s)
CRYSTAL DOWNS COUNTRY CLUB	has	3,178,556	Taxable Value in 26 Parcel(s)
CHARTER COMMUNICATIONS	has	3,133,150	Taxable Value in 5 Parcel(s)
SUNKISSED DRIVE LLC	has	2,757,121	Taxable Value in 11 Parcel(s)
CHERRYLAND ELECTRIC COOPERATIVE	has	2,744,000	Taxable Value in 4 Parcel(s)
MICHIGAN SHORES COOPERATIVE	has	2,463,100	Taxable Value in 1 Parcel(s)
JENCKS, HOLLIS W III TRUST 5/27/03	has	2,296,929	Taxable Value in 3 Parcel(s)
WWW FAMILY FARM LLC	has	2,244,836	Taxable Value in 30 Parcel(s)
4 SEASONS STORAGE INTERLOCHEN LLC	has	2,171,452	Taxable Value in 2 Parcel(s)
BRUNNER, JOHN G.	has	2,118,900	Taxable Value in 1 Parcel(s)
CRYSTAL-SIDE GROVE LLC	has	1,959,760	Taxable Value in 3 Parcel(s)
MICHIGAN CONSOLIDATED GAS CO	has	1,746,446	Taxable Value in 4 Parcel(s)
WRIGHT, KATHERINE & HUNTER (DC)	has	1,694,800	Taxable Value in 1 Parcel(s)
FROST, FREDERICK A	has	1,690,666	Taxable Value in 3 Parcel(s)
CRYSTAL PLAZA LLC	has	1,621,300	Taxable Value in 2 Parcel(s)
DYER, TIMOTHY J	has	1,541,475	Taxable Value in 2 Parcel(s)

***** Top 20 Owners by S.E.V. Value *****

CRYSTAL ENTERPRISES INC	has	21,288,500	S.E.V. Value in 38 Parcel(s)
CONSUMERS ENERGY CO	has	20,390,700	S.E.V. Value in 25 Parcel(s)
CRYSTAL DOWNS COUNTRY CLUB	has	11,279,200	S.E.V. Value in 26 Parcel(s)
GRACELAND FRUIT INC	has	9,246,000	S.E.V. Value in 8 Parcel(s)
DTE GAS COMPANY	has	8,612,150	S.E.V. Value in 13 Parcel(s)
SAND PRODUCTS CORP	has	6,263,600	S.E.V. Value in 7 Parcel(s)
JENCKS, HOLLIS W III TRUST 5/27/03	has	6,131,900	S.E.V. Value in 3 Parcel(s)
CRYSTALAIRES, LLC	has	4,702,000	S.E.V. Value in 5 Parcel(s)
SUNKISSED DRIVE LLC	has	3,738,400	S.E.V. Value in 11 Parcel(s)
CHARTER COMMUNICATIONS	has	3,133,150	S.E.V. Value in 5 Parcel(s)
CHERRYLAND ELECTRIC COOPERATIVE	has	2,744,000	S.E.V. Value in 4 Parcel(s)

<<<< Top 20 Statistics >>>>

LYON LIVING TRUST 10/24/83	has	2,734,000	S.E.V. Value in 6 Parcel(s)
WWW FAMILY FARM LLC	has	2,542,900	S.E.V. Value in 30 Parcel(s)
SEABURY, DAVID G.	has	2,493,500	S.E.V. Value in 7 Parcel(s)
4 SEASONS STORAGE INTERLOCHEN LLC	has	2,483,200	S.E.V. Value in 2 Parcel(s)
MICHIGAN SHORES COOPERATIVE	has	2,463,100	S.E.V. Value in 1 Parcel(s)
SCHROER, SUSANNE DYNASTY TRUST	has	2,401,900	S.E.V. Value in 2 Parcel(s)
INN AT WATERVALE, INC.	has	2,387,900	S.E.V. Value in 1 Parcel(s)
GREENE FAMILY TRUST	has	2,354,900	S.E.V. Value in 6 Parcel(s)
CRYSTAL-SIDE GROVE LLC	has	2,330,300	S.E.V. Value in 3 Parcel(s)

***** Top 20 Owners by Acreage *****

STATE	has	56,820.91	Total Acres in 303 Parcel(s)
NATIONAL PARK SERVICE	has	10,760.45	Total Acres in 147 Parcel(s)
GRAND TRAVERSE REGIONAL	has	3,677.39	Total Acres in 78 Parcel(s)
WWW FAMILY FARM LLC	has	1,015.95	Total Acres in 30 Parcel(s)
EVANS BROTHERS LAND COMPANY LLC	has	675.49	Total Acres in 9 Parcel(s)
LENTZ, WILLIAM J.	has	624.50	Total Acres in 10 Parcel(s)
WATERSTONE PARTNERS, LLC	has	478.00	Total Acres in 2 Parcel(s)
MARTIN, JOSEPH F.	has	456.00	Total Acres in 8 Parcel(s)
NEWTON, JOSEPH DANIEL	has	440.00	Total Acres in 6 Parcel(s)
SNYDER FARM, LLC	has	424.16	Total Acres in 5 Parcel(s)
CRYSTAL DOWNS COUNTRY CLUB	has	422.36	Total Acres in 26 Parcel(s)
SMELTZER, JOSEPH FARMS, LLC	has	417.02	Total Acres in 7 Parcel(s)
RETIRED FOR 2023	has	415.63	Total Acres in 28 Parcel(s)
NUGENT, DONALD W. (DC)	has	408.26	Total Acres in 6 Parcel(s)
ROSA, BRIAN & ROBERT	has	370.67	Total Acres in 7 Parcel(s)
PUTNEY REAL ESTATE HOLDINGS, LLC	has	361.00	Total Acres in 4 Parcel(s)
CRYSTAL ENTERPRISES INC	has	347.22	Total Acres in 38 Parcel(s)
HARM, ERIC/ HARM, LAURIE	has	306.93	Total Acres in 1 Parcel(s)
LAKE ANN BAPTIST CAMP	has	290.64	Total Acres in 8 Parcel(s)
ALMIRA TOWNSHIP	has	285.94	Total Acres in 6 Parcel(s)

Personal and Real Property - TOTALS

The instructions for completing this form are on the reverse side of page 3.

Page 1 of 4

L-4024

Benzie

COUNTY

04/03/2024 01:45PM

Statement of acreage and valuation in the year 2024 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Township or City	Number of Acres Assessed	Total Real Property Valuations (Totals from pages 2 and 3)		Personal Property Valuations		Total Real Plus Personal Property	
	(Col. 1) Acres Hundredths	(Col. 2) Assessed Valuations	(Col. 3) Equalized Valuations	(Col. 4) Assessed Valuations	(Col. 5) Equalized Valuations	(Col. 6) Assessed Valuations	(Col. 7) Equalized Valuations
Almira Township	13,382.42	376,100,300	376,100,300	4,541,800	4,541,800	380,642,100	380,642,100
Benzonia Township	13,350.94	537,773,677	537,773,677	13,346,500	13,346,500	551,120,177	551,120,177
Blaine Township	10,282.71	116,507,100	116,507,100	1,183,700	1,183,700	117,690,800	117,690,800
Colfax Township	11,148.11	61,929,332	61,929,332	1,185,600	1,185,600	63,114,932	63,114,932
Crystal Lake Township	5,728.93	453,312,547	453,312,547	3,695,200	3,695,200	457,007,747	457,007,747
Frankfort City	187.52	200,116,345	200,116,345	4,385,200	4,385,200	204,501,545	204,501,545
Gilmore Township	3,551.49	87,097,100	87,097,100	6,632,850	6,632,850	93,729,950	93,729,950
Homestead Township	14,184.98	182,611,200	182,611,200	4,267,800	4,267,800	186,879,000	186,879,000
Inland Township	10,846.13	183,749,050	183,749,050	7,828,100	7,828,100	191,577,150	191,577,150
Joyfield Township	12,012.81	61,788,800	61,788,800	2,471,800	2,471,800	64,260,600	64,260,600
Lake Township	3,437.53	514,198,811	514,198,811	4,054,700	4,054,700	518,253,511	518,253,511
Platte Township	8,547.00	49,364,912	49,364,912	1,291,700	1,291,700	50,656,612	50,656,612
Weldon Township	6,713.76	166,086,500	166,086,500	4,697,050	4,697,050	170,783,550	170,783,550
Totals for County	113,374.33	2,990,635,674	2,990,635,674	59,582,000	59,582,000	3,050,217,674	3,050,217,674

Personal and Real Totals

Equalized Valuations - REAL

Page 2 of 4

L-4024

Benzie

COUNTY

The instructions for completing this form are on the reverse side of page 3.

Statement of acreage and valuation in the year 2024 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Township or City	Real Property Equalized by County Board of Commissioners						
	(Col. 1) Agricultural	(Col. 2) Commercial	(Col. 3) Industrial	(Col. 4) Residential	(Col. 5) Timber-Cutover	(Col. 6) Developmental	(Col. 7) Total Real Property
Almira Township	5,791,100	3,612,200	243,700	366,453,300			376,100,300
Benzonia Township	3,618,700	43,058,900	260,500	490,835,577			537,773,677
Blaine Township	9,888,500	4,516,900		102,101,700			116,507,100
Colfax Township		401,700		61,527,632			61,929,332
Crystal Lake Township	656,100	5,662,900		446,993,547			453,312,547
Frankfort City		24,256,500	3,974,200	171,885,645			200,116,345
Gilmore Township	1,139,300	4,512,600	4,171,800	77,273,400			87,097,100
Homestead Township	842,200	12,963,400		168,805,600			182,611,200
Inland Township	887,600	11,038,100		171,823,350			183,749,050
Joyfield Township	9,992,800	3,107,800	4,924,800	43,763,400			61,788,800
Lake Township	614,100	8,781,600		504,803,111			514,198,811
Platte Township	3,955,100	348,200		45,061,612			49,364,912
Weldon Township	326,900	21,823,100		143,936,500			166,086,500
Totals for County	37,712,400	144,083,900	13,575,000	2,795,264,374	0	0	2,990,635,674

Real Property Equalized

Assessed Valuations - REALPage 3 of 4**L-4024**

Benzie

COUNTY

The instructions for completing this form are on the reverse side of page 3.

Statement of acreage and valuation in the year 2024 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Township or City	Real Property Assessed Valuations Approved by Boards of Review						
	(Col. 1) Agricultural	(Col. 2) Commercial	(Col. 3) Industrial	(Col. 4) Residential	(Col. 5) Timber-Cutover	(Col. 6) Developmental	(Col. 7) Total Real Property
Almira Township	5,791,100	3,612,200	243,700	366,453,300			376,100,300
Benzonia Township	3,618,700	43,058,900	260,500	490,835,577			537,773,677
Blaine Township	9,888,500	4,516,900		102,101,700			116,507,100
Colfax Township		401,700		61,527,632			61,929,332
Crystal Lake Township	656,100	5,662,900		446,993,547			453,312,547
Frankfort City		24,256,500	3,974,200	171,885,645			200,116,345
Gilmore Township	1,139,300	4,512,600	4,171,800	77,273,400			87,097,100
Homestead Township	842,200	12,963,400		168,805,600			182,611,200
Inland Township	887,600	11,038,100		171,823,350			183,749,050
Joyfield Township	9,992,800	3,107,800	4,924,800	43,763,400			61,788,800
Lake Township	614,100	8,781,600		504,803,111			514,198,811
Platte Township	3,955,100	348,200		45,061,612			49,364,912
Weldon Township	326,900	21,823,100		143,936,500			166,086,500
Totals for County	37,712,400	144,083,900	13,575,000	2,795,264,374	0	0	2,990,635,674

Real Property Assessed

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF Benzie COUNTY

WE HEREBY CERTIFY that section one column one is a true statement of the number of acres of land in each township and city in Benzie County.

WE FURTHER CERTIFY that section one is a true statement of the value of real property and of the personal property in each township and city in Benzie County in the year 2024 as assessed and of the valuation of the real property and personal property in each township and city in said county as equalized by the Board of County Commissioners of said county.

WE FURTHER CERTIFY that section two is a true statement of the equalized valuations of real property classifications in each township and city in Benzie County in the year 2024 as determined by the Board of County Commissioners of said county.

WE FURTHER CERTIFY that section three is a true statement of the assessed valuations, approved by the Board of Review, of real property classifications in each township and city in Benzie County in the year 2024 as determined by the Board of County Commissioners of said county.

WE FURTHER CERTIFY that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State of Michigan.

These certifications are made on the 9th day of April 2024, at a meeting of said board held pursuant to the provisions of MCL 209.1 - 209.8.

Signed this 9th day of April, 2024.


Chairperson of Board of Commissioners


Equalization Director


Clerk of Board of Commissioners

INSTRUCTIONS FOR COMPLETING THE 608 (L-4024) ASSESSED AND EQUALIZED VALUATIONS WORKSHEET

This form is due on or before the first Monday in May to the State Tax Commission (STC) (MCL 209.5 (2)) by attaching a signed L-4024 into the Michigan Equalization Gateway (MEG) filing cabinet and submitting the L-4024 form in the MEG county portal by following the instructions below.

The MEG system will autogenerate the L-4023 following the successful save and submission of all local uni L-4018 and L-4022AV forms by the county and the acceptance of those forms by Property Services Divisions (PSD) staff. MEG will auto-generate the L-4024 form upon the successful save and submission of the L-4023 form by the county and the acceptance of the L-4023 form by PSD staff. All data on the L-4024 is populated from the previously submitted L-4023, except for the number of acres. Counties must manually enter the assessable acreage for each local unit.

The county must review, in the MEG county portal the L-4024 valuation data for each local unit as well as the county totals. The county shall verify the valuation and acreage data in the MEG county portal then save the L-4024 in the L-4024 form module thereby creating an L-4024 PDF rendering. The county shall print this PDF rendering and present it to your County Board of Commissioners for signing during their equalization session.

MCL 209.5 requires the Equalization Director and the Chairperson and Clerk of the County Board of Commissioners to sign the L-4024. After signing, scan and upload the signed form to the filing cabinet in the MEG county portal. After the paper copy of the L-4024 has been signed, scanned and uploaded to the filing cabinet in MEG, submit the L-4024 in the MEG county portal. Once submitted, the L-4024 report will be locked in MEG. To make subsequent changes please contact the Property Services Division at equalization@michigan.gov.

L-4037
(County)
Ad-Valorem

State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION

(When complete, this form is to be filed with the local unit of government)

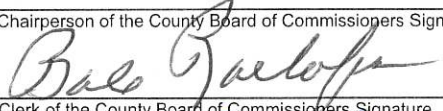

Assessing Officer Name KHIELA ALPERS	Certification Number R-9965	Certification Level (MCAO, MAAO, MMAO) MCAO - Michigan Certified Assessing Officer	Tax Year 2024
Local Unit of Government Name ALMIRA TOWNSHIP	City or Township Township	County Name BENZIE	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - Ad-Valorem

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	5,791,100
	0		Real Commercial	3,612,200
	0		Real Industrial	243,700
	0		Real Residential	366,453,300
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	376,100,300
			TOTAL PERSONAL PROPERTY	4,541,800
			TOTAL REAL & PERSONAL PROPERTY	380,642,100

PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION

We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad-Valorem and Special Act property to be accurate.

Chairperson of the County Board of Commissioners Signature 	Date April 9, 2024
Clerk of the County Board of Commissioners Signature 	Date April 9, 2024

L-4037
(County)
Ad-Valorem

State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION

(When complete, this form is to be filed with the local unit of government)

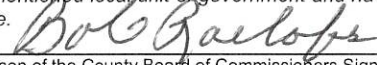

Assessing Officer Name JILL BROWN	Certification Number R-9432	Certification Level (MCAO, MAAO, MMAO) MAAO - Michigan Advanced Assessing Officer	Tax Year 2024
Local Unit of Government Name BENZONIA TOWNSHIP	City or Township Township	County Name BENZIE	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - Ad-Valorem

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	3,618,700
	0		Real Commercial	43,058,900
	0		Real Industrial	260,500
	0		Real Residential	490,835,577
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	537,773,677
			TOTAL PERSONAL PROPERTY	13,346,500
			TOTAL REAL & PERSONAL PROPERTY	551,120,177

PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION

We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad-Valorem and Special Act property to be accurate.

Chairperson of the County Board of Commissioners Signature 	Date April 9, 2024
Clerk of the County Board of Commissioners Signature 	Date April 9, 2024

L-4037
(County)
Ad-Valorem

State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION

(When complete, this form is to be filed with the local unit of government)

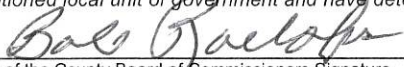

Assessing Officer Name AMY DEHANN	Certification Number	Certification Level (MCAO, MAAO, MMAO) MAAO - Michigan Advanced Assessing Officer	Tax Year 2024
Local Unit of Government Name BLAINE TOWNSHIP	City or Township Township	County Name BENZIE	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - Ad-Valorem

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	9,888,500
	0		Real Commercial	4,516,900
	0		Real Industrial	0
	0		Real Residential	102,101,700
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	116,507,100
			TOTAL PERSONAL PROPERTY	1,183,700
			TOTAL REAL & PERSONAL PROPERTY	117,690,800

PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION

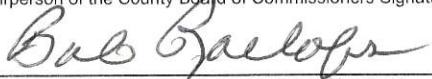

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L-4037
(County)
Ad-Valorem

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PART 1: ASSESSOR AND LOCAL UNIT INFORMATION (When complete, this form is to be filed with the local unit of government)				
Assessing Officer Name GUNNAR BROW	Certification Number R-9409	Certification Level (MCAO, MAAO, MMAO) MCAO - Michigan Certified Assessing Officer	Tax Year 2024	
Local Unit of Government Name COLFAX TOWNSHIP	City or Township Township	County Name BENZIE		
PART 2: CBC ASSESSED VALUE AS EQUALIZED - Ad-Valorem				
ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	0
	0		Real Commercial	401,700
	0		Real Industrial	0
	0		Real Residential	61,527,632
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	61,929,332
			TOTAL PERSONAL PROPERTY	1,185,600
			TOTAL REAL & PERSONAL PROPERTY	63,114,932
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Chairperson of the County Board of Commissioners Signature 			Date April 9, 2024	
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L-4037
(County)
Ad-Valorem

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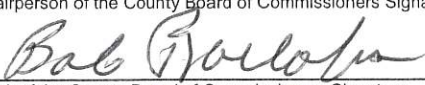
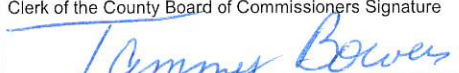
Assessing Officer Name JILL BROWN	Certification Number R-9432	Certification Level (MCAO, MAAO, MMAO) MAAO - Michigan Advanced Assessing Officer	Tax Year 2024
Local Unit of Government Name CRYSTAL LAKE TOWNSHIP	City or Township Township	County Name BENZIE	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - Ad-Valorem

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	656,100
	0		Real Commercial	5,662,900
	0		Real Industrial	0
	0		Real Residential	446,993,547
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	453,312,547
			TOTAL PERSONAL PROPERTY	3,695,200
			TOTAL REAL & PERSONAL PROPERTY	457,007,747

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L-4037
(County)
Ad-Valorem

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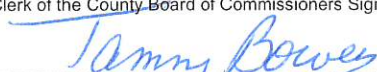
Assessing Officer Name JESSIE GEIGER	Certification Number R-9575	Certification Level (MCAO, MAAO, MMAO) MAAO - Michigan Advanced Assessing Officer	Tax Year 2024
Local Unit of Government Name GILMORE TOWNSHIP	City or Township Township	County Name BENZIE	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - Ad-Valorem

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	1,139,300
	0		Real Commercial	4,512,600
	0		Real Industrial	4,171,800
	0		Real Residential	77,273,400
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	87,097,100
			TOTAL PERSONAL PROPERTY	6,632,850
			TOTAL REAL & PERSONAL PROPERTY	93,729,950

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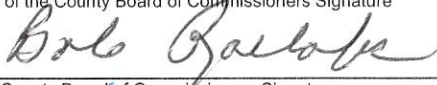

Assessing Officer Name KIT WILSON	Certification Number 4507	Certification Level (MCAO, MAAO, MMAO) MAAO - Michigan Advanced Assessing Officer	Tax Year 2024
Local Unit of Government Name HOMESTEAD TOWNSHIP	City or Township Township	County Name BENZIE	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - Ad-Valorem

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	842,200
	0		Real Commercial	12,963,400
	0		Real Industrial	0
	0		Real Residential	168,805,600
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	182,611,200
			TOTAL PERSONAL PROPERTY	4,267,800
			TOTAL REAL & PERSONAL PROPERTY	186,879,000

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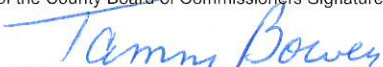
Assessing Officer Name GUNNAR BROW	Certification Number R-9409	Certification Level (MCAO, MAAO, MMAO) MCAO - Michigan Certified Assessing Officer	Tax Year 2024
Local Unit of Government Name INLAND TOWNSHIP	City or Township Township	County Name BENZIE	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - Ad-Valorem

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	887,600
	0		Real Commercial	11,038,100
	0		Real Industrial	0
	0		Real Residential	171,823,350
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	183,749,050
			TOTAL PERSONAL PROPERTY	7,828,100
			TOTAL REAL & PERSONAL PROPERTY	191,577,150

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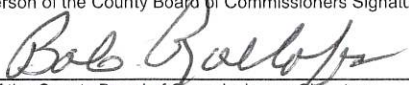

Assessing Officer Name AMY L DEHAAN	Certification Number R-6891	Certification Level (MCAO, MAAO, MMAO) MMAO - Michigan Master Assessing Officer	Tax Year 2024
Local Unit of Government Name JOYFIELD TOWNSHIP	City or Township Township	County Name BENZIE	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - Ad-Valorem

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	9,992,800
	0		Real Commercial	3,107,800
	0		Real Industrial	4,924,800
	0		Real Residential	43,763,400
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	61,788,800
			TOTAL PERSONAL PROPERTY	2,471,800
			TOTAL REAL & PERSONAL PROPERTY	64,260,600

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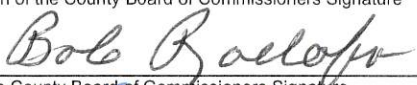

Assessing Officer Name GUNNAR BROW	Certification Number R-4909	Certification Level (MCAO, MAAO, MMAO) MCAO - Michigan Certified Assessing Officer	Tax Year 2024
Local Unit of Government Name LAKE TOWNSHIP	City or Township Township	County Name BENZIE	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - Ad-Valorem

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	614,100
	0		Real Commercial	8,781,600
	0		Real Industrial	0
	0		Real Residential	504,803,111
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	514,198,811
			TOTAL PERSONAL PROPERTY	4,054,700
			TOTAL REAL & PERSONAL PROPERTY	518,253,511

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L-4037
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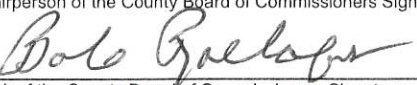

Assessing Officer Name JESSIE GEIGER	Certification Number R-9575	Certification Level (MCAO, MAAO, MMAO) MAAO - Michigan Advanced Assessing Officer	Tax Year 2024
Local Unit of Government Name PLATTE TOWNSHIP	City or Township Township	County Name BENZIE	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - Ad-Valorem

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	3,955,100
	0		Real Commercial	348,200
	0		Real Industrial	0
	0		Real Residential	45,061,612
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	49,364,912
			TOTAL PERSONAL PROPERTY	1,291,700
			TOTAL REAL & PERSONAL PROPERTY	50,656,612

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L-4037
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Assessing Officer Name WYATT CRAWFORD	Certification Number	Certification Level (MCAO, MAAO, MMAO) MCAO - Michigan Certified Assessing Officer	Tax Year 2024
Local Unit of Government Name WELDON TOWNSHIP	City or Township Township	County Name BENZIE	

PART 2: CBC ASSESSED VALUE AS EQUALIZED - Ad-Valorem

ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	326,900
	0		Real Commercial	21,823,100
	0		Real Industrial	0
	0		Real Residential	143,936,500
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	166,086,500
			TOTAL PERSONAL PROPERTY	4,697,050
			TOTAL REAL & PERSONAL PROPERTY	170,783,550

PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION

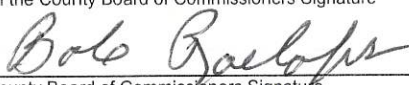

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Assessing Officer Name CHRISTY BROW	Certification Number R-8743	Certification Level (MCAO, MAAO, MMAO) MAAO - Michigan Advanced Assessing Officer	Tax Year 2024	
Local Unit of Government Name CITY OF FRANKFORT	City or Township City	County Name BENZIE		
PART 2: CBC ASSESSED VALUE AS EQUALIZED - Ad-Valorem				
ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
	0		Real Agriculture	0
	0		Real Commercial	24,256,500
	0		Real Industrial	3,974,200
	0		Real Residential	171,885,645
	0		Real Timber Cutover	0
	0		Real Developmental	0
			TOTAL REAL PROPERTY	200,116,345
			TOTAL PERSONAL PROPERTY	4,385,200
			TOTAL REAL & PERSONAL PROPERTY	204,501,545
PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION				
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Chairperson of the County Board of Commissioners Signature 			Date April 9, 2024	
Clerk of the County Board of Commissioners Signature 			Date April 9, 2024	

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: April 4, 2024

Subject: **Grant Application for Gym Equipment**

With the improvement of the gym facility in the lower level of the Sheriff's Office, we are looking for funding opportunities to purchase new and improved equipment for the space. Corrections Deputy Ella Simmons discovered the Gary Sinise First Responder Grant opportunity for funding for this reason and has requested we apply for the grant. If awarded, this funding would allow for the purchase of two rowing machines, a treadmill, and other necessary equipment for staff purposes. There is no matching requirement for this grant.

I recommend authorizing the application for this funding.

Recommendation:

That the Board of Commissioners authorizes the grant application to the Gary Sinise Foundation for workout equipment for County employee use and authorizes the Chair to sign.

Grant is through Gary Sinise-actor who played Lt Dan in Forest Gump

Foundation assist Veteran's and First Responders across the country through multiple programs and donations.

Is not a matching grant and is a one-time deal.

Mostly trying to outfit the gym with cardio equipment that we currently do not have such as treadmill, elliptical, row machine, and exercise bike. This equipment is vital in maintaining cardio and coupled with weight training equipment we have will be a great balance for employees. I think having a fully equipped gym for employees at no cost is a great incentive along with a way to promote better health amongst employees, it is also vital for those in law enforcement to stay in good physical health to better perform our duties. I truly believe that over time if more employees utilize the gym our health care cost will go down as well as possible reduction in injuries and workman's comp claims.

Grant Narrative portion

We recently had a partial building renovation at our Sheriff's Office and a space was set aside for a gym that employees will be able to use. We have some equipment but do not have a treadmill, row machine, or elliptical and in law enforcement cardio type equipment is vital to keep us physically fit to perform our duties. Maintaining fitness also reduces injuries helping keep insurance costs down for our agency as well as employees.

Another component behind us having our own gym is we are a small community with limited resources or fitness centers and most of us have to travel more than thirty minutes to use a gym plus may a membership. The few gyms we do have in our area are not open 24 hours a day/7 days a week, making it hard for those who work 12 hours shifts or nights to even be able to access those places that are close. Having a department gym may also help us attract new hires that may choose another agency that does have a fully equipped gym for their employees.

In summary we are a small agency serving a great community and only wish to serve them to the best of our ability. Having a fully functioning gym with useful equipment would allow for Deputies and support staff to maintain good physical fitness to better serve those they protect. In addition, this Grant would allow us to purchase valuable equipment and to not put further burden on our taxpayers. All we are asking is for little extra help to make what we consider a great agency that much better.

Thank you for your time and consideration and for having this opportunity and being there to help first responders.



Fitness Things
35539 Schoolcraft Rd.
Livonia MI 48150
United States

The Single Source Solution for
Fitness Equipment, Delivery,
Installation, and Service

Benzie County Sheriff Office
505 S Michigan Ave,
Beulah, MI 49617
United States
+1 231-882-0052

Quotation # 28950

Quotation Date:
02/19/2024

Expiration:
02/26/2024

Salesperson:
Brett Veltema

Description	Quantity	Unit	
		Price	Amount
All New			
[2712-US] Concept 2 Model D Rower Pm5	2.000	1,143.12	\$ 2,286.24
	Unit(s)		
[XC400-19] True Fitness 400 Series Elliptical	1.000	3,240.00	\$ 3,240.00
Envision w/Compass, Envision16, Escalate9, Emerge	Unit(s)		
[C4LELWH] True Fitness Console Emerge For Elliptical	1.000	454.35	\$ 454.35
	Unit(s)		
[RC400-19] True Fitness 400 Series Recumbent Bike	1.000	1,860.00	\$ 1,860.00
Envision w/Compass, Envision16, Escalate9, Emerge	Unit(s)		
[C4LBKWH] True Fitness Console Emerge For Bikes	1.000	454.35	\$ 454.35
	Unit(s)		
[9-3613-4TR-110-15A-10IN-60BLK] Star Trac Fitness 4Tr 4 Series Treadmill With	1.000	3,254.30	\$ 3,254.30
10" Lcd Console	Unit(s)		
[CF-3356] Hoist Hack Squat	1.000	3,449.25	\$ 3,449.25
	Unit(s)		
[HD-3900] Hoist HD Duals Dual Pec Fly/Rear Delt	1.000	2,519.30	\$ 2,519.30
	Unit(s)		
[Freight-Equipment] Freight-Equipment	1.000	1,200.00	\$ 1,200.00
	Unit(s)		
[Commercial Installation] Commercial Installation (2 man/hr)	1.000	1,500.00	\$ 1,500.00
	Hour(s)		
Subtotal			\$ 20,217.79
Taxes on \$ 20,217.79			\$ 0.00
Total			\$ 20,217.79

+1 734-455-8790

All credit cards may be subject to a 3% fee. Terms are available with the completion of a credit application and approved credit terms. Change orders or returns may result in a restocking fee of up to 25%. Price are subject to change

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: April 3, 2024

Subject: **Surplus Equipment**

Attached you will find a memo from Central Dispatch Director Cory Ellis requesting that three Telex Radios be declared surplus and authorized for sale to another local unit of government. These radios are still functional but are no longer needed for Benzie County operational purposes.

I recommend declaring these radios surplus and authorizing their sale.

Recommendation:

That the Board of Commissioners declares three Telex generation two radios surplus and authorizes their sale, with sale proceeds to be deposited into the Central Dispatch Fund.



Benzie County Central Dispatch

505 S. Michigan Ave Beulah MI 49617
Non-emergency (231) 882-4487 | Fax (231) 882-5894

From: Director Cory Ellis

To: Benzie County Board of Commissioners

Date: April 1st, 2024

Ref: Surplus Radio Equipment

Benzie County Central Dispatch has identified the following pieces of equipment as being surplus, from the recent radio system upgrade, specific to the dispatch consoles.

- | | | |
|----------------------|-------------------------|--------------|
| 1. Telex ADHB-4-GEN2 | S/N: 405449207700080016 | Value: \$300 |
| 2. Telex ADHB-4-GEN2 | S/N: 405449207700010014 | Value: \$300 |
| 3. Telex ADHB-4-GEN2 | S/N: 405449207700220023 | Value: \$300 |

The initial estimated dollar value of each item was determined by searching eBay and then confirmed as reasonable by our radio vendor. I have been informed of interest from at least one other government entity, with an urgent need to acquire the equipment as soon as possible.

It's my recommendation to declare this equipment surplus and authorize the selling of this equipment to the interested party with the proceeds to be deposited back into the Central Dispatch budget.

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: April 3, 2024

Subject: **Surplus Equipment**

Attached you will find a memo from Central Dispatch Director Cory Ellis requesting the purchase of two additional radios for operational purposes. These radios will replace the radios being declared surplus. The purchase of new radios is necessary to meet compliance standards for the Michigan Public Safety Communication System and CJIS/LEIN.

Funding was approved as part of the budget, and I recommend moving forward with this purchase.

Recommendation:

That the Board of Commissioners accepts the proposal from Grand Traverse Mobile Communications for two Kenwood VP8000 portable radios in the not to exceed amount of \$12,750, with funds available in the Central Dispatch fund.



Benzie County Central Dispatch

505 S. Michigan Ave Beulah MI 49617
Non-emergency (231) 882-4487 | Fax (231) 882-5894

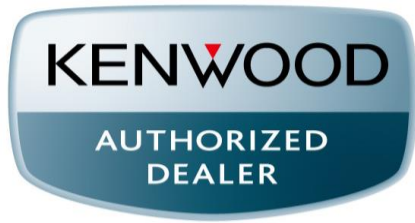
To: Benzie County Board of Commissioners

From: Cory Ellis, 911 Director

Date: March 18th, 2024

Benzie County Central Dispatch currently has three (3) portable radios assigned to the dispatch floor as a backup solution. For purposes of future planning with changes that are both recommended by Michigan Public Safety Communication System (MPSCS) and *required* by CJIS/LEIN, Central Dispatch needs to invest in new portable radios that are capable of handling the needs of Central Dispatch for their intended use and purpose, with the additional required features.

Attached is a quote from Grand Traverse Mobile, our preferred vendor, for a Kenwood VP8000 with the required features. This request is for approval to purchase two (2) Kenwood VP8000 radios in the not to exceed amount of \$12,750.00 with funds available in the Central Dispatch budget.



Grand Traverse Mobile Communications

1670 Barlow Street, Ste 1, Traverse City, Michigan 49686
Phone: 231.947.9851 Fax: 231.947.9077
sales@fireradios.com

3/7/2024

Benzie County Central Dispatch



Kenwood VP8000 Portable with Standard MPSCS Configuration - Black

1024 Talk Groups, 762-870MHz Rebandable, Free Multi-Key DES-OFB/AES/ARC 4 Encryption, 3-Year Manufacturer Warranty, Gorilla Glass Color Front Display, Large Top Display, Next Generation AMBE+2 v1.6 Vocoder, IP68 Immersion Rated, P25 Phase II, OTAR, Loud 1W Rated Speaker Audio, Ergonomic Knobs, MIL-STD 810G Rated, Integrated GPS, Bluetooth, TrueVoice Noise Cancellation, EVRS, WiFi, OTIP

QTY	ITEM NUMBER	DESCRIPTION	LIST	MI DEAL	TOTAL
1	VP8000BKF2	700/800MHz P25 Portable Radio Limited Keypad 1024 Groups/64 Zones	\$ 2,455.00	\$ 1,964.00	\$ 1,964.00
1	832VP8000-7800	Kenwood 700/800MHz Band License	\$ 715.00	\$ 572.00	\$ 572.00
1	832VP8000-VHF	Kenwood VHF Band License	\$ 715.00	\$ 572.00	\$ 572.00
1	KRA-47MB	Kenwood Viking Multi-Band Whip Antenna	\$ 105.00	\$ 84.00	\$ 84.00
1	KNB-L11X	Kenwood 3900mAh Li-Ion Battery Pack	\$ 219.25	\$ 175.40	\$ 175.40
1	8325000003	Kenwood GPS Option License	\$ 120.00	\$ 96.00	\$ 96.00
1	8326000025	Kenwood Bluetooth License (Included)	\$ -	\$ -	\$ -
1	8322000002	Kenwood P25 Conventional License	\$ 415.00	\$ 332.00	\$ 332.00
1	8322000005	Kenwood P25 Phase I Trunking License	\$ 145.00	\$ 116.00	\$ 116.00
1	8322000006	Kenwood P25 Phase II Trunking License (Recommended by MPSCS)	\$ 475.00	\$ 380.00	\$ 380.00
1	8323000005	Kenwood Multi-Key ARC4 (ADP Compatible) (Included)	\$ -	\$ -	\$ -
1	8323000004	Kenwood Multi Key AES & DES-OFB Encryption License	\$ 560.00	\$ 448.00	\$ 448.00
1	8323000003	Kenwood Multi Key DES-OFB Encryption License (Included)	\$ -	\$ -	\$ -
1	8324000002	Kenwood OTAR License	\$ 890.00	\$ 712.00	\$ 712.00
1	8324000004	Kenwood OTIP (Programming over WiFi) License	\$ 235.00	\$ 188.00	\$ 188.00
1	8326000027	Kenwood P25 Two-Tone Encode/Decode License	\$ 120.00	\$ 96.00	\$ 96.00
1	8326000023	Kenwood Enhanced Vehicle Repeater System License	\$ 120.00	\$ 96.00	\$ 96.00
1	KSC-52AK	Rapid Rate Battery Charger for New High Capacity Battery	\$ 90.20	\$ 72.16	\$ 72.16
1	2990600013	Kenwood Viking 2-Year Warranty Extension (5-Years Total)	\$ 205.00	\$ 164.00	\$ 164.00
1	PROGRAM	Program Radio with Template from State of Michigan		\$ 50.00	\$ 50.00
1	MPSCS	MPSCS Activation Fee		\$ 250.00	\$ 250.00
PORTABLE TOTAL					\$ 6,367.56

Quote By: Neil Pickard

Quote Valid: 90 Days

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: April 3, 2024

Subject: **Annual 9-1-1 Surcharge**

Attached you will find a memo from Director Cory Ellis regarding his request for approval the annual 9-1-1 surcharge per device for department operations. Director Ellis indicates the future monetary needs of Central Dispatch which outlines the need for maintaining a \$3.00 per device surcharge in Benzie County.

As the Board is aware, Central Dispatch not only provides equipment for their operations, but also for the Sheriff's Office and other neighboring first responders. These funds assist in keeping first responders in Benzie County on a consistent system. Furthermore, the Central Dispatch Expansion project is underway and funding will support this upgrade. Another rather large project looming over Benzie is the installation of a telecommunications tower. While we hope to obtain funding from various other sources, its pertinent we work to plan for this major project the best that we can.

I want to remind the Board that by collecting the maximum surcharge, the Central Dispatch budget is still not in a great place and we are nearing a point of where we will have to supplement this fund with other funding sources.

Recommendation:

That the Board of Commissioners approves maintaining a \$3.00 per device surcharge for Central Dispatch Operations from July 2024 to June 2025 and authorizes the Clerk and Central Dispatch Director to sign the necessary documentation for submission to the State of Michigan.



Benzie County Central Dispatch

505 S. Michigan Ave Beulah MI 49617
Non-emergency (231) 882-4487 | Fax (231) 882-5894

Friday, March 22nd 2024

To: Benzie County Board of Commissioners
From: Cory Ellis, 911 Central Dispatch Director

RE: Establishing 9-1-1 surcharge amount for July 1, 2024 to June 30, 2025 collection period

Each year the State 9-1-1 Committee requires confirmation of the Benzie County 9-1-1 surcharge assessment for the next collection period and this report is due by May 15, 2024.

On March 10, 2020, a Benzie County election was held with a vote of yes 4,633 and no 1,025 in support of the surcharge being allowable up to \$3.00. This vote is valid through December 2025.

The current calculated fund balance for BCCD is \$533,232.10, as of September 30, 2023. In 2023, County surcharge revenue was approximately \$628,965.75, State surcharge revenue was \$142,590.00, and expenditures were approximately \$693,838.60. *(These figures are calculated by calendar year for the report.)* Costs for equipment and services continue to increase and cannot accurately be compared to previous years.

Planning for future budgets includes, but are not limited to, the following: ***All \$ are estimates*

- Increase staffing to meet the two dispatchers, 24/7 shift coverage with the Deputy Director not needing to work a dispatch console regularly (\$60k+ each).
- Enhanced solution to provide incident information (CAD) to field responders. (\$10k)
- Continuity of operations, including redundancy for Radio and CAD. (\$40k)
- Continued analysis and enhancement of radio coverage throughout the county.

Communication will always be a high priority for public safety. With limited responders in the community, the one thing they should all be able to rely on is their ability to communicate in an emergency.

If the Board of Commissioners chooses to decrease the surcharge for July 2024 to June 2025, a resolution stating the new surcharge will need to be presented to the State by May 15, 2024.

I am requesting the Board of Commissioners recommend the approval of maintaining the current \$3.00 surcharge for July 2024 to June 2025.

I am also requesting the Board of Commissioners permit the County Clerk and the BCCD Director to complete and sign the **Public Act 379 of 2008 Local 911 Collection and Remittance contact information for the July 2024 – June 2025 Collection Period** (SNC-500), including all additional memos requested, indicating the collection of a \$3.00 surcharge from July 1, 2024, to June 30, 2025.

TAMMY BOWERS
BENZIE COUNTY CLERK

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.gov

April 9, 2024

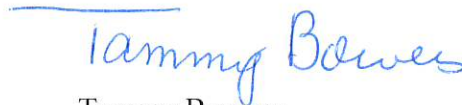
State 9-1-1 Committee:

Re: Benzie County 9-1-1 Surcharge

Please be advised that Benzie County will continue collection of its local commission-enacted 911 surcharge of \$3.00 with no change in the amount from July 1, 2024 through June 30, 2025.

The current ballot proposal is valid (at a minimum) between July 1, 2021 and June 30, 2025.

Sincerely,



Tammy Bowers
Benzie County Clerk

Cc: Cory Ellis, 911 Central Dispatch

Memorandum



To: Board of Commission

From: Katie Zeits, County Administrator

A handwritten signature in blue ink, appearing to read "Katie Zeits", is written over the printed name.

Date: April 3, 2024

Subject: **Remonumentation**

County Treasurer Kelly Long has asked that the Board consider renewing the contract with Crystal Surveying for remonumentation. The purpose of this agreement is to set requirements that must be fulfilled as part of Benzie County's participation in the State Remonumentation Program. Michigan Public Act 345 of 1990, the State Survey and Remonumentation Act coordinates the monumentation and remonumentation of property controlling corners in Michigan and required the adoption of county remonumentation plans.

Benzie County's past practice has indicated that the County Treasurer will submit and administer the annual State of Michigan's Survey and Remonumentation Grant.

It is in the best interest of the County to ensure the timeliness and integrity of the Survey and Remonumentation Program by requiring certain conditions be met in order for Benzie County to participate in the State of Michigan Survey and Remonumentation Grant Program.

Therefore, I recommend approval of renewing this contract as requested by Ms. Long.

Recommended Motion:

That the Board of Commissioners approves an agreement with Crystal Surveying, LLC for services related to Benzie County remonumentation in the not to exceed amount of \$30,000 and authorizes the Chair to sign, such agreement subject to approval as to its form by legal counsel.

REMONUMENTATION CONTRACT

1. This Agreement
 - A. This is an agreement made between the County of Benzie, a Michigan municipal corporation (hereinafter "Benzie County") and Crystal Surveying, L.L.C. (hereinafter "the surveyor").
 - B. Benzie County intends to secure the basic surveying services as outlined in section 3 of this Agreement. The surveyor shall perform professional services in accordance with P.A. 123 of 1915, as amended, (particularly as amended by P.A. 345 of 1990, being the State Survey and Remonumentation Act), the Administrative Rules, and other regulations promulgated by the State Survey and Remonumentation Commission, and the approved Benzie County Remonumentation Plan.
2. Professional Standards

The standard of care for all surveying services furnished by the surveyor under this agreement will be for the care and skill ordinarily used by members of the surveyor's profession practicing under similar conditions at the same time and in the same locality.
3. Work Program

Upon written authorization to proceed, the surveyor will complete the services listed in section 3.B of this agreement by November 30, 2024, unless granted an extension by Benzie County.

 - A. The specific monuments, by location, to be established or re-established, shall be determined on an annual basis by mutual consent between the county and the surveyor, and listed on "Exhibit A" (attached).
 - B. For each corner listed in section 3.A of this agreement, the following shall be done:
 1. Corners shall be researched in detail by the surveyor, both on the ground at the site and through review of paper records according to the Benzie County Remonumentation Plan and accepted and proper practices of professional surveyors.
 2. The surveyor attends Peer Review for corners that are likely to receive immediate Peer Group Ratification.
 - a. The surveyor should submit the following items:
 - (1) Supporting documentation required by the Peer Group.
 - (2) The prepared (under P.A. 74 of 1970, as amended, guidelines) Corner Recordation Certificate(s), including four witnesses.
 - b. If all is in order, action by the Peer Group is to pass a motion of ratification (by majority).

3. After the Peer Group has reviewed and ratified a corner, the following steps should occur:
 - a. The Peer Group shall make a motion of ratification, enter it in the Peer Group minutes, and keep on file. The files are located at the Benzie County Government Center, Benzie County Treasurer's Office.
 - b. The surveyor shall place the monument, provided by Benzie County, in the field. A copy of the ratification, with a copy of all supporting documents, check lists, etc. shall be filed in the Peer Group's file, located in the Benzie County Government Center, Benzie County Treasurer's Office.
 - c. After a monument meeting and the specifications of the Benzie County Remonumentation Plan is in place, the surveyor should record the P.A. 74 of 1970 Corner Recordation Certificate(s). It shall be notated on the form (a Benzie County stamp) that the corner has been ratified by the Peer Group under P.A.345 of 1990, and the date of the Peer Group meeting when the corner was ratified.
 - d. The surveyor submitting the corner may bill Benzie County for reimbursement of recording fees.
4. The surveyor shall be responsible to perform any additional paperwork or documentation as may be required by Benzie County or the State Survey and Remonumentation Commission.

- C. For each corner listed in section 3.A of this agreement that meets the definition of "incidental" corner, the following shall be done:

Definition of terms: An incidental corner is one that is voluntarily presented to the Peer Group by a surveyor for ratification. This presumes that all work necessary for ratification by the Peer Group is complete, in the process of carrying out a private contract between the surveyor and client.

1. The surveyor attends Peer Review for corners, which are likely to receive immediate Peer Group Ratification.
 - a. The surveyor will submit the following items:
 - (1) Supporting documentation required by the Peer Group.
 - (2) The prepared (under P.A. 74 of 1970, as amended, guidelines) Corner Recordation Certificate(s), including four witnesses.
 - b. If all is in order, action by the Peer Group is to pass a motion of ratification (by majority).
2. After the Peer Group has reviewed & ratified a corner, the following should occur:
 - a. A motion of ratification shall be made and entered into the minutes of the Peer Group by Benzie County and kept on file in Peer Group files (Benzie County Government Center, Benzie County Treasurer's Office).

- b. The surveyor shall place the monument, provided by Benzie County, in the field. A copy of the ratification, with a copy of all supporting documents, check lists, etc... shall be filed in the Peer Group's file (Benzie County Government Center, Benzie County Treasurer's Office).
 - c. After a monument meeting and the specifications of the Benzie County Remonumentation Plan is in place, the surveyor should record the P.A. 74 of 1970 Corner Recordation Certificate(s). There shall be a notation on the form (a Benzie County stamp) that the corner has been ratified by the Peer Group under P.A.345 of 1990, and the date of the Peer Group meeting when the corner was ratified.
 - d. The surveyor submitting the corner may bill Benzie County for reimbursement.
 - 3. The surveyor shall be responsible to perform any additional paperwork or documentation as may be required by Benzie County or the State Survey and Remonumentation Commission.
- 4. Work Performance
At a minimum, the surveyor shall comply with:
 - A. Fieldwork shall be performed in accordance with "Michigan Manual of Uniform Traffic Control Devices (Part VI-Construction and Maintenance)" and any additional requirements of the Benzie County Road Commission, if any.
 - B. Obtain and pay for all necessary permits, if applicable, and comply with all requirements of those permits.
 - C. Field traversing for determining mathematical relationships.
 - D. Setting, restoring, and perpetuating physical monumentation for government corners under the requirements of P.A. 74 of 1970, as amended.
 - E. The establishment of acceptable accessories for all monumented Section corners.
 - F. Record keeping of all field activities and corner research, in accord with acceptable County Remonumentation Plan standards. Provide Benzie County with a copy of such records.
- 5. Insurance
The surveyor shall provide Benzie County an irrevocable statement showing the surveyor has the following insurance:
 - A. Workers compensation & employers liability; and
 - B. Not less than \$500,000 per occurrence and/or aggregate combined single limit for Personal Injury, Bodily Injury and Property Damage for general liability with the following coverage including broad form general liability endorsement, or equivalent, if not included in policy proper, Benzie County named as Additional Insured, and
 - C. Not less than \$500,000 per occurrence and/or aggregate combined single limit for vehicle liability, including Michigan No-Fault Coverage including all owned, non-owned, and hired vehicle coverage.

All insurance certificates shall include a requirement Benzie County is to be notified thirty (30) days prior to cancellation of any coverage.

6. Assignment and Cooperation

Subcontracting: Nothing contained in this contract shall prevent surveyor from employing such independent professional associates as contractor to assist in the performance of services hereunder. The contractor is an independent contractor. In such regard, any and all officers, employees, servants and agents of the contractor shall be deemed employees, servants and agents of the contractor and not that of the County.

The surveyor is required to share data, notes, knowledge, and anything else pertinent to performing work for the Benzie County Remonumentation Program with:

- A. Other surveyors contracted to perform work in Benzie County's Remonumentation Program,
- B. The Benzie County Surveyor,
- C. The firm or individual contracted by the County for purposes of establishing Global Positioning System (GPS).
- D. The Benzie County Surveyor's Office, acting as the depository for Peer Review ratified corners, and
- E. Any member of the Benzie County Peer Group.

The intent, here, is for this contract to require cooperative working relationships and mutual assistance to all contractors, the surveyor, and Benzie County officials involved in the Benzie County Remonumentation program.

7. Payment

- A. The schedule of payments to the surveyor for basic services, additional services, and reimbursable expenses shall be a lump sum, paid within 45 days of the last of the following, which is completed:
 - 1. Benzie County receiving a bill from the surveyor and Benzie County confirming services have been completed, or
 - 2. The State of Michigan provides cash under the Remonumentation Program Grant.
- B. The amount of payment shall be the amount listed in the most recently dated Exhibit "A" to this agreement.
- C. Benzie County certifies the funds to meet the terms of this contract currently are in the Treasury of Benzie County, or are in the process of being collected, subject to the same terms and conditions as is, or may be, imposed by the State of Michigan for Remonumentation Grants.

8. Obligation of Benzie County

- A. Benzie County will provide, if requested:
 - 1. Criteria and information made available from the State Survey and Remonumentation Commission,
 - 2. Access to and copies of documentation pertinent to the assignment, subject to normal fees,
 - 3. A Benzie County monument and monument box, if necessary, and

4. Payment of Corner recording fees.
 - B. Benzie County designates Kelly Long, County Treasurer, as Benzie County's representative.
9. Miscellaneous
- A. The Laws of the State of Michigan govern this Agreement.
 - B. All work done under this agreement, including all materials (regardless if stored electronically, magnetically, photographically, on paper and any other means) including but not limited to notes, forms, data, documentation, corner recordation certificates, surveys, copies of other records, shall become the property of Benzie County.
10. Amendments
- If the services proposed or conditions associated with the project significantly change, the parties shall notify each other, meet to arrive at a mutually satisfactory amendment to the agreement, in ink, on signed copies of this agreement, and shall be initialed by the persons signing this agreement.
11. Termination
- The surveyor Benzie County may cancel this agreement, provided written notification is given at least thirty days prior to the date of termination. If terminated, all work in progress shall remain the property of the surveyor. In the event of any termination, the surveyor will not be paid for any services rendered to the date of termination.
12. Signatories
- In witness whereof, Benzie County and the surveyor agree to the terms and conditions above described and each binds itself, its partners, and representatives to the other party. This Agreement supersedes all prior written or oral understandings between them. This Agreement and Exhibits may only be amended, supplemented, modified, or canceled by a duly executed, written instrument.

This Agreement is signed this 9th day of April 2024 by:



Bob Roelofs, Chairman
Benzie County Board of Commissioners



John B. Smendzuik, Professional Surveyor No. 30895
Crystal Surveying, LLC

EXHIBIT "A"
OF AGREEMENT BETWEEN THE SURVEYOR AND BENZIE COUNTY
[Date: December 18,2023]

Up to a total of \$ 17,992.00 for as many of the following as possible:

<u>25N-14W*</u>	<u>25N-16W</u>	<u>26N-15W</u>
A-10	L-7*	F-2
A-11	MC-13*	F-4
A-12	MC-3	MC-9
	MC-4	
	MC-5	
	MC-6	
	MC-7	
	MC-8	

*Tabled from 2023

NOTE: MC = Meander Corner, as shown on Revised County plan and map

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: April 4, 2024

Subject: **Animal Shelter Kennel Yard**

Attached you will find multiple proposals for fencing at the Animal Shelter. This fencing is for enhanced outdoor kennel space for the animals visiting our shelter and is a final phase of the total kennel yard project. The Board has previously approved excavation and retaining wall installation, K9 turf for the kennel areas, and the water/sewer connection to the village system.

The Buildings and Grounds subcommittee has reviewed the four proposals for fencing and have recommended moving forward with Straight Line Fencing. Straight Line Fencing can produce the product in addition to installing it and includes a replacement warranty. The subcommittee felt this is the best course of action for finalizing this project.

This project as a whole has been quite costly; however, we believe it is important to provide enhanced space to our furry friends. On behalf of the subcommittee, I reached out to the Animal Welfare League of Benzie County and asked if there was interest in supporting this project. I am happy to report that the League has been gracious in donating \$20,000 to support this project! We thank the League for their support and look forward to continuing a relationship with them.

The motion below would approve moving forward with Straight Line Fencing as well as approve a budget amendment to accept the donation from the Animal Welfare League of Benzie County.

Recommendation:

That the Board of Commissioners accepts the proposal from Straight Line Fence for fencing at the Animal Shelter kennel yard in the not to exceed amount of \$22,000 and authorizes the Chair to sign, and further approves a budget amendment in the amount of \$20,000 for a donation received by the Animal Welfare League of Benzie County for the outdoor kennel yard project.

BUDGET AMENDMENT REQUEST

This form is used when the below changes **WILL** increase or decrease the bottom line total of your budget.

This requires approval from the Board of Commissioners. Please fill out this form and present it to the County Administrator, with appropriate documentation supporting the amendment request.

DATE: 4/9/2024

Request to Amend the 2023/24 Budget for the following:

Account to be Increased:

Line Number	Account Name	Amount
401-101-687	Refunds/Rebates	20,000.00

Total \$ 20,000.00

Account to be Increased:

Line Number	Account Name	Amount
401-101-967	Project Expenses	20,000.00

20,000.00

SIGNED: _____

Bob Guelops

AWL Donation



STRAIGHT LINE FENCE
PAULS CELL 616-558-4063
845 CHESTNUT SW
GRAND RAPIDS, MI. 49503
STRAIGHTLINEFENCES.COM

March 14, 2024

To: Benzie County Animal

From: Paul DeVries / Straight Line Fence

Re: Benzie Animal control

Total fence. – Price \$ 22,000.00

- 4 chain link enclosures 6' tall from grade, plus angled barb arm with straight tension wires.
- Total footage for the above galvanized chain link with 5 gates 293 feet.
- 167' of 6' tall white vinyl privacy fence around fence perimeter.

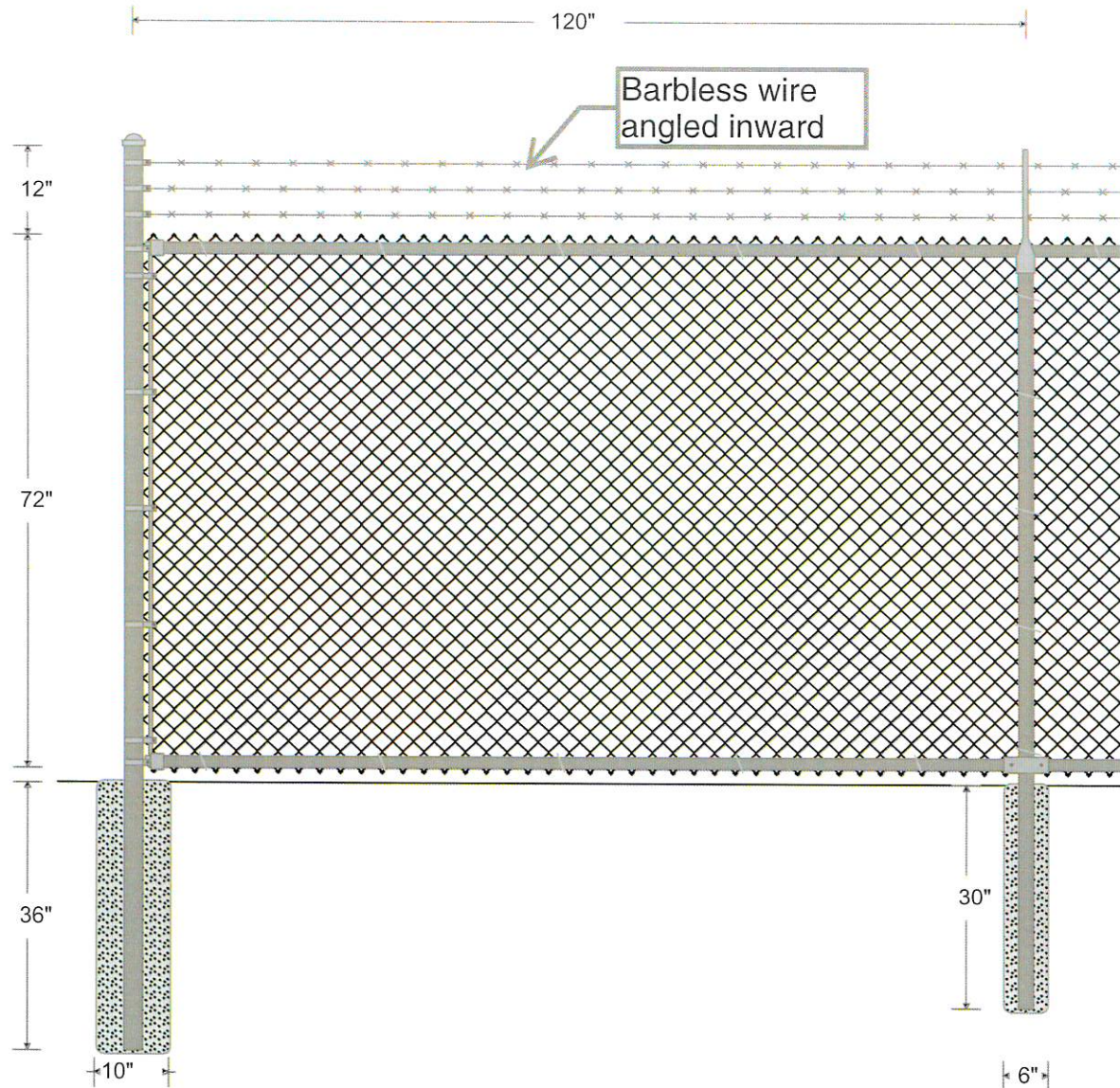

Approval Signature

April 9, 2024
Date

Bob Roelofs, Board of Commissioners Chair
Printed Name

PO Number

- Because of unstable material prices, we can hold this price for 30 days.
Straight Line Fence is not responsible for damage to private utility or sprinkler lines.
Thank you for the opportunity to quote this work. If you have any questions, please
contact me at my cell 616-558-4063 or by email pauld@straightlinefences.com.



72" tall Chainlink Fabric with Knuckle / Knuckle Selvage and 2" Mesh Size.

Specifications:

120" tall, 2 1/2" diameter Terminal Post with 10" post footing diameter and 36" post footing depth.

102" tall, 2" diameter Line Post with 6" post footing diameter and 30" post footing depth.

Top of Fence has 1 5/8" diameter Top Rail.

Bottom of Fence has 1 5/8" diameter Bottom Rail.

3 Strands of Barb Wire with Extended Terminal Posts.

Line Post Spacing: 120"

Tie Wire Spacing is every 24" on Rails.

Rails are attached with Boulevard Clamp



STRAIGHT LINE FENCE

Straight Line Fence
845 Chestnut St SW
Grand Rapids, MI 49503
616-443-2550

Benzie Animal 6 ft fence
Grand Rapids, MI

72" Chainlink Line of Fence w/Barbwire

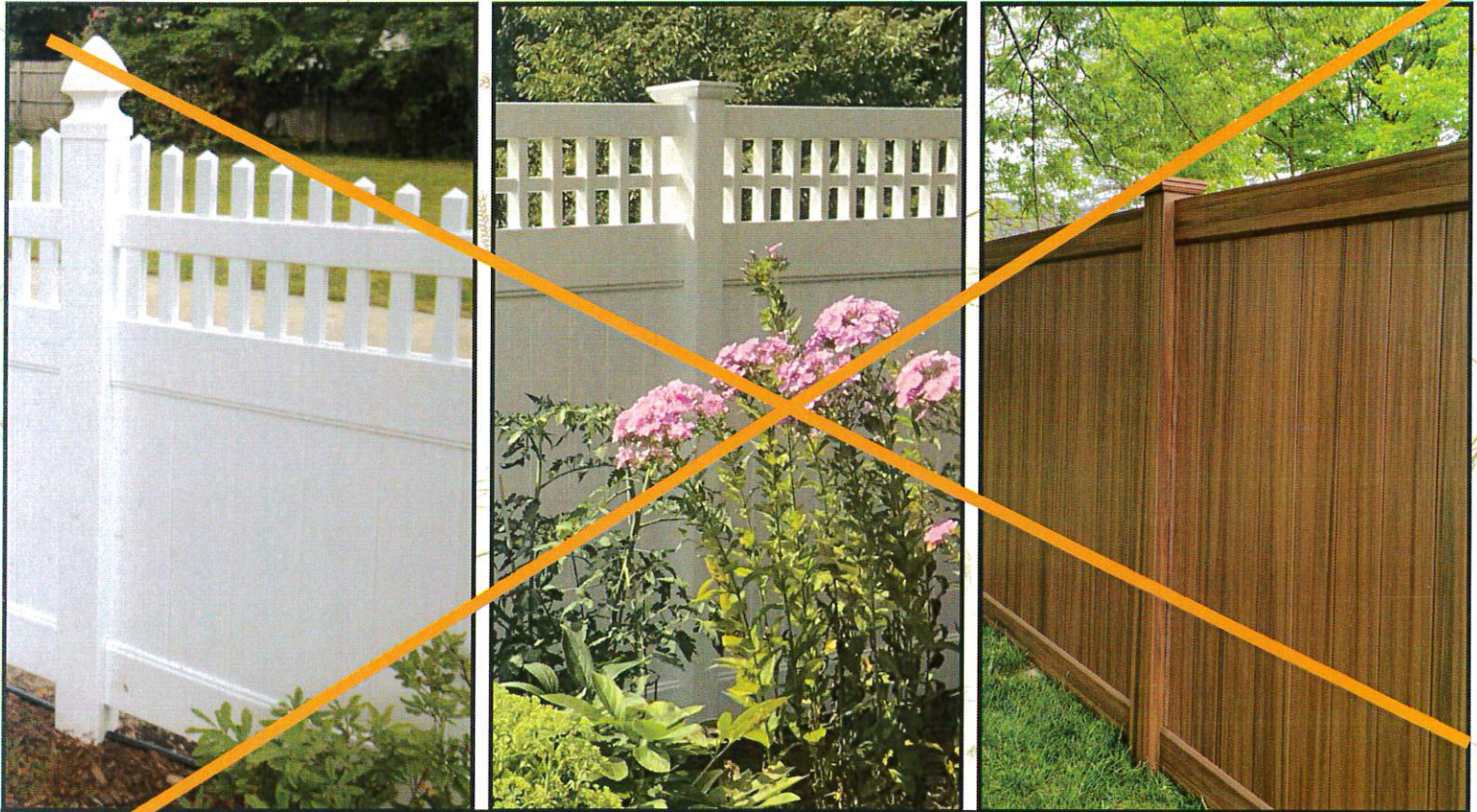
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Drawn: 4/9/2024
File:



RANCH LIFE

— QUALITY VINYL PRODUCTS —



PRIVACY FENCING

Ranch Life fencing is made of the highest quality vinyl on the market. Not only will you get a beautiful fence that perfectly fits your property & budget, we guarantee our product & work with the Ranch Life Guarantee. You'll never need to worry about the longevity of your fence.

- Lifetime guarantee
- Unique styles & colors not available in box stores
- Maintenance free
- Made in the USA
- Will not warp, crack, bend, peel or droop
- Aluminum reinforced
- Custom designed, fabricated & installed for your unique property

info@ranchlife.com | 517.663.2350 | ranchlife.com

TERRACE

- Solid tongue & groove design
- Straight-style top
- 36", 48", & 72" Height Options

COLORS AVAILABLE:

White | Sandalwood | Adobe



SUPERIOR

- Solid tongue & groove design
- Scalloped picket & top pyramid caps
- 60" & 72" Height Options

COLORS AVAILABLE:

White | Sandalwood | Adobe

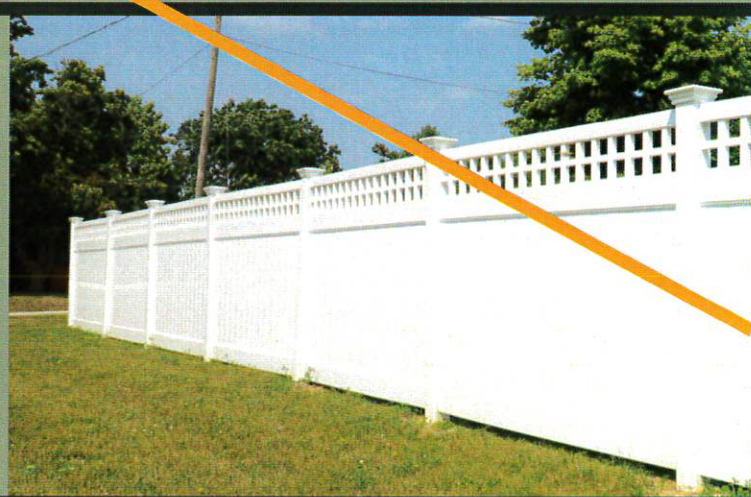


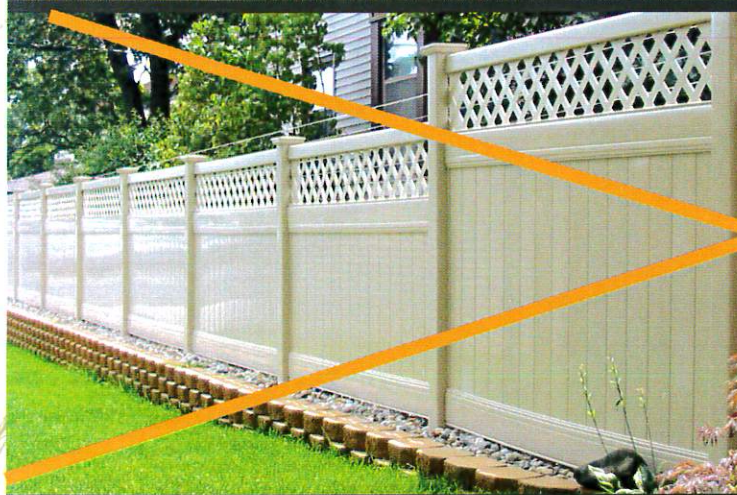
COURTYARD RETREAT SQUARE

- Solid tongue & groove design
- Straight-style top, 2 or 3 square design
- 60" & 72" Height Options

COLORS AVAILABLE:

White | Sandalwood | Adobe





COURTYARD RETREAT

- Solid tongue & groove design
- Dimensional lattice top
- 60" & 72" Height Options

COLORS AVAILABLE:

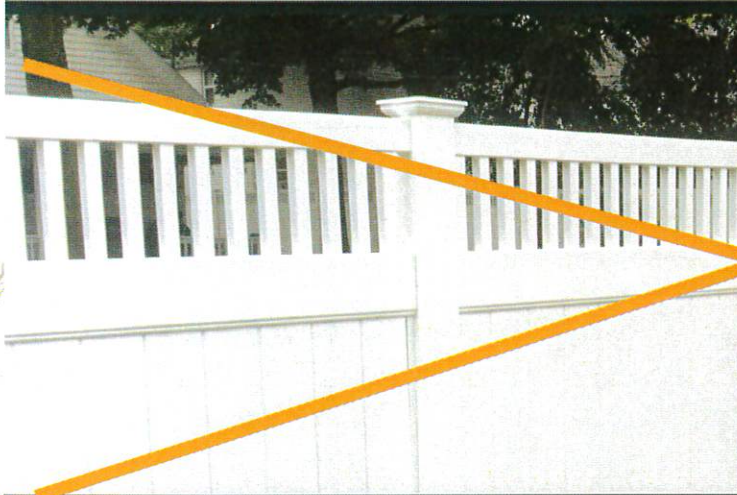
White | Sandalwood | Adobe

TERRACE HOMEWOOD

- Solid tongue & groove design
- Straight-style top
- 72" Height Option

COLORS AVAILABLE:

Green Teak | Mocha Walnut



MICHIGAN

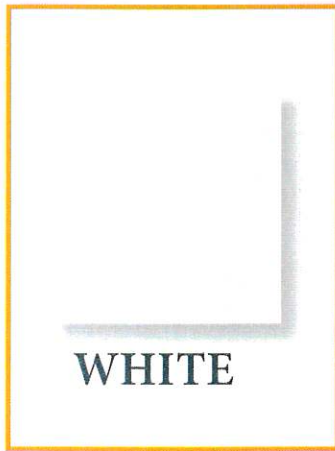
- Solid tongue & groove design
- Picket-style top
- 60" & 72" Height Options

COLORS AVAILABLE:

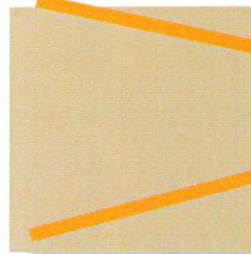
White | Sandalwood | Adobe

CREATING OUTDOOR SPACES PEOPLE LOVE SINCE 1987

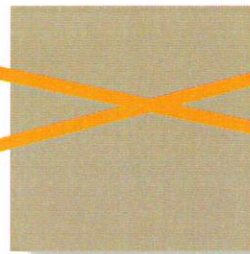
STANDARD COLORS



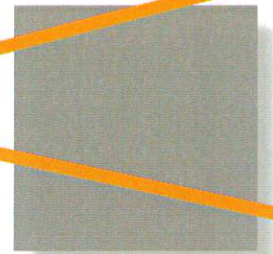
WHITE



SANDALWOOD



ADOBE



DARK GRAY

HOMEWOOD COLORS



GREEN TEAK



MOCHA WALNUT

POST CAP OPTIONS



BALL



CLASSIC



FEDERATION



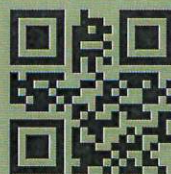
SQUARE



NEW
ENGLAND



GOthic



Scan To See All Privacy Fence Options and Pictures!

PURE MICHIGAN®



GNC Landscaping LLC

3967 Wallaker Road | Benzonia, Michigan 49616
2313835036 | gnclandscaping@gmail.com |
<https://allenhewitt30.wixsite.com/gnclandscapingllc>

Quote #29

Sent on

Mar 07, 2024

Total

\$33,556.10

RECIPIENT:

Kyle

543 South Michigan Avenue
Beulah, Michigan 49617

Product/Service	Description	Total
3 inch by 10 foot corner post		\$3,480.00
2 1/2 inch by 10 foot line post		\$2,600.00
Doors, hinges and latches		\$2,880.00
Tension bars		\$765.00
Tension bars		\$1,300.50
10 foot top rail		\$5,160.00
Top rail ends		\$1,405.80
6 foot fence		\$6,525.00
Fence ties		\$120.00
Concrete		\$1,444.80
Labor		\$7,875.00

A deposit of \$24,013.00 will be required to begin.

Total

\$33,556.10

This quote is for just the chain link fence WITHOUT the vinyl fence on the outside

This quote is valid for the next 30 days, after which values may be subject to change.



GNC Landscaping LLC

3967 Wallaker Road | Benzonia, Michigan 49616
2313835036 | gnclandscaping@gmail.com |
<https://allenhewitt30.wixsite.com/gnclandscapingllc>

RECIPIENT:

Kyle

543 South Michigan Avenue
Beulah, Michigan 49617

Quote #30

Sent on

Mar 08, 2024

Total

\$46,269.52

Product/Service	Description	Total
3 inch by 10 foot corner post		\$3,000.00
2 1/2 inch by 10 foot line post		\$2,600.00
Doors, hinges and latches		\$2,880.00
Tention bars		\$765.00
Tention bans		\$1,300.50
10 foot top rail		\$4,988.00
Top rail ends		\$1,290.78
6 foot fence		\$6,525.00
Fence ties		\$120.00
Concrete		\$2,394.24
6 foot vinyl panel		\$5,404.00
8 foot vinyl post		\$3,304.00
Vinyl post cap		\$448.00
Labor		\$11,250.00

A deposit of \$35,019.00 will be required to begin.

Total

\$46,269.52

This Quote is for the chain link fence with the vinyl fence around the outside of it

This quote is valid for the next 30 days, after which values may be subject to change.



SPINX SERVICES

231.342.1005

TomSpinkJr@yahoo.com

P.O. Box 264 • Grawn, MI 49637

BID SHEET

Bonzie Animal Control 231 882 0859 3-18-24
 CUSTOMER NAME PHONE NUMBER DATE

ADDRESS

CITY

STATE

ZIP

MATERIALS	COST
Outdoor Dog Kennels	
all matl 40wt matl. Build 4 Kennels encompassing a 40' x 50' Area Each Kennel has a 4' wide gate Each Kennel at top will have a 2' Long overhang at 45° Angle To Keep dogs From climbing out. 6' Tall Kennels. 2 Extra gates outside Kennels to close off Area.	
Total \$17,300	
6' vinyl on Block wall	
Each post Has insert for rigidity and to Attach to wall. 3 sided to Block dog Kennels from public.	
Total \$10,462	
LABOR	
*Property lines must be established by property owner.	SUBTOTAL
*All materials remain under the ownership of Spinx Services until job is paid in full.	TOTAL
*Payment in full is due upon completion of job.	
*A deposit of 1/2 is required upon acceptance of a job/bid.	

Half Down IS Expected

BID GOOD FOR 30 DAYS

CUSTOMER SIGNATURE

Employee Signature

DATE

DATE

[Yahoo Mail: Search, Organize, Conquer](https://mail.yahoo.com)

8960 E 34 rd Building D
Cadillac, MI 49601
finelinefencing07@gmail.com
www.finelinefencing.net
231-394-1681, 231-577-0931



FINELINE FENCING

Estimate

For: Kyle Maurer (Benzie Cnty Animal Shelter)
kmaurer@benzieco.gov
543 S Michigan Ave
Beulah, MI, 49617-9101
231-383-2972

Estimate No: 1038
Date: 03/15/2024

FINELINE FENCING - Estimate 1038 - 03/15/2024

Description	Quantity	Rate	Amount
Install 345ft of 6ft commercial chain link fencing in agreed upon layout with top and bottom rails for stability. (Layout includes outer perimeter and 4x dog kennels with a 5ft walkway)	1	\$29,702.00	\$29,702.00
Install 4x walk gates in 6ft commercial chain link. One on each dog kennel.			
Install 345ft of 12” overhang pointing in to help keep dogs from jumping out. This will be installed using 3 strands of 9-gauge smooth wire.			
Chain link fencing specs are as follows:			
2" x 9-gauge x 6ft with 1.2 oz GAW knuckle twist wire.			
1 5/8" CQ-20 galvanized top and bottom rails.			
2 3/8" x 9' CQ-20-line posts.			
2 7/8" x 10' 6" CQ-20 term posts.			
3/16" x 5/8" x 70" tension bars.			
12-gauge x 3/4" brace bands			
8 1/4" 9-gauge tie wires.			
All chain link gates will be built with 1 5/8" pipe and 9-gauge wire.			
VINYL			
Install 200ft of 6ft white vinyl privacy fencing.			
Install 3x 4ft walk gates at agreed upon locations.			
Vinyl will be surface mounted to retaining wall using 5" x 42" LVP. aluminum surface mounts.			
Vinyl specs:			
5" x 5" x 9' line and term posts.			
72" x 8' sections.			
Gate posts will have aluminum stiffeners for added strength.			
Gates will have 2-sided deluxe keyed lock.			
Down payment: \$21,702	1	\$0.00	\$0.00
Subtotal			\$29,702.00
TAX 0%			\$0.00
Total			\$29,702.00
Total		\$29,702.00	

Comments

Requested amount down and full balance upon completion. 4% fee will be added for all card purchases.

Terms and Conditions

All material remains property of FineLine Fencing until paid in full or have a mutual agreement from both parties (Homeowner or Business & FineLine Fencing). The project will be installed in a manner of which complies with local regulations and requirements. Any deviation from these guidelines will result in relinquishing FineLine Fencing from any legal actions or fines if issued. Fences will be installed in a manner that is standard practice. Any changes to original agreement must be agreed upon by both parties before changes are made. Additional cost may be applied. Homeowners are required to know where their property lines prior to installation. FineLine Fencing strives to give fair and accurate pricing. The estimate is not a final price it is an estimate and is subject to change due to unforeseen circumstances and additional labor costs.

Estimated date is given with our best estimated time frame. Start dates may be changed due to weather, material delays or any other unforeseen circumstances.

FINELINE FENCING

Client's signature

February 27, 2024

Edward Hoogterp, Chairman
Benzie County Parks & Recreation
448 Court Place
Beulah, MI 49617

RE: Crystal Lake Access Site Improvements
Crystal Lake Township, Benzie County, MI

PROJECT BACKGROUND

The County is making improvements to the Crystal Lake Access Site located in Crystal Lake Township. The County received a 2022 Michigan Natural Resources Trust Fund (MNRTF) grant for \$300,000, which was matched by an additional \$300,000 in private local matching funds and an additional \$80,000 from the Benzie County Board of Commissioners. The improvements are listed as follows:

- Universal pedestrian access to the Outlet Channel upstream from the water control structure
- Permanent restrooms
- Parking area
- Consider Betsie Valley Trail connection/re-alignment
- Canoe/kayak launch with cleaning station
- Picnic area including picnic tables and benches
- Beach access path and matting

SCOPE OF PROFESSIONAL SERVICES

Spicer's proposed services include:

1. Community and Stakeholder Input

Spicer will gather all existing information on the site and have a kick-off meeting(s) with leadership from Benzie County Parks and Recreation Commission, Benzie County administration, Crystal Lake Township, EGLE, the Betsie Valley Trail Management Council, Crystal Lake & Watershed Association, Benzie County Soil Erosion Office and other permitting agencies to determine and identify their goals and requirements for the project and discuss the public participation process. This phase of the project will include:

- a. Initial meeting with MDNR, per request
- b. Meet with RRPT committee to plan kick-off
- c. Kickoff meeting with stakeholders
- d. Identify public input options (online survey, public meetings, workshops)
- e. Develop a reporting schedule with Benzie County Parks and Recreation Commission

2. Topographical Survey

This phase of the project will gather data needed to properly design the project and will include the following tasks:

- a. Research existing area for existing plans, control points, benchmarks, survey notes, intersection, right of way information and other pertinent information including water elevations, river bottom, and ordinary high-water mark.
- b. Setup necessary data for field crews to perform data collection.
- c. Establish control in the form of NAD83 State Plane Coordinates (horizontal) and NAVD29 datum (vertical) by the use of GPS.

- d. Perform topographic and boundary survey of the site adequate to prepare drawings depicting existing conditions.
- e. Process all GPS and topographic data into a base drawing to be used for the design.

3. Design Phase

During the design phase we review existing site conditions and produce final detailed engineering plans and specifications for the park improvements based on Stakeholder input and the suggested modifications to the project as well as incorporating design concepts utilized on other park and water access projects in Michigan. More specifically, we will:

- a. Review existing site conditions.
- b. Incorporate the proposed modifications where applicable.
- c. Design the dimensional layout requirements of the new improvements.
- d. Determine the grading and drainage requirements for the improvements.
- e. Develop a Soil Erosion and Sedimentation Control Plan meeting the requirements of the County, if required.
- f. Update the preliminary estimate of cost for the proposed improvements.
- g. Seek feedback from the County at approximately 50% and 90% completion to review the project.
- h. Incorporate your feedback and review comments into the project.
- i. Submit a final set of plans, bidding documents and preliminary estimate of cost to the County.

4. Bidding Phase

During the bidding phase we will assist you with the bidding process including:

- a. Produce sets of plans and bidding documents for distribution. We will distribute plans through our website electronically and will provide paper copies as needed.
- b. Maintain the Planholders list.
- c. Prepare the advertisement to place in the newspaper.
- d. Answer any questions from contractors preparing their bids.
- e. Issue addenda if required.
- f. Open bids with you.

5. Grant Administration

Grant Administration tasks will be required throughout the project period. It is our understanding the County will be responsible for these tasks, however there may be some assistance required from Spicer Group, Inc. Our assistance will include:

- a. Assistance with executing DNR Project Agreement.
- b. Submission of Plans and Specifications to DNR with Professional Services.
- c. Certification, itemized project cost estimate, and implementation schedule.
- d. Assistance with Contractor/Vendor Selection process with the DNR.
- e. Assistance with any special requests to DNR such as significant changes to the project or extensions to the project period.
- f. Assist the County with reimbursement requests.

6. Construction Administration

During the Construction Administration phase, we will assist you with the following tasks:

- a. Prepare a tabulation of the bids received and prepare a letter of recommendation of award to the County.
- b. Prepare contracts and circulate for signatures.
- c. Make site visits to observe the construction progress, approximately one visit per week.
- d. Prepare the progress payments and any change orders necessary for the project.
- e. Attend a final walk through of the project and develop the final construction punch list.
- f. Review contract closeout.

Please note that construction staking and material testing will be included as line items on the construction contract and therefore are not included in this letter agreement.

Services Not Included

The following services are not included in this proposal, however may be necessary to complete. If we find this to be the case, we will notify you, discuss it and seek your approval prior to commencing the work.

- a. **Wetland Delineation:** We have not included these services at this time. If it is determined that wetlands are present at the site that will be disturbed by the project, this may be required by EGLE and we can determine a cost for these services at that time.
- b. **HEC-RAS Modeling:** At this time, we have not included this service as it may not be required. Through the EGLE permitting process, the EGLE may require a HEC-RAS model to show how the improvements will affect the river flow.
- c. **Geotechnical Investigations:** Soil borings are not included in this proposal. If the scope of this work changes, we will discuss and seek approval for this work prior to commencing the work.
- d. **Permit Fees:** Permit fees are not included in this proposal. Any permit fees would be paid by the County.
- e. **Environmental Services:** We have not included these services at this time. If it is determined that additional environmental services are necessary, we can determine a cost for these services at that time.

Additional Services

Additional services related to this project will be furnished by us after you authorize the work. Our fee for the additional services will be determined at the time they are agreed to and rendered.

FEE SCHEDULE

We will submit monthly invoices to you for services furnished and for any reimbursable expenses. The fee for the Topographical Survey, Design, Bidding, and Grant Administration are a lump sum, the invoices will be based on our estimate of the proportion of total services actually completed at the time of billing. The fees for the Community & Stakeholder Input and Construction Administration are estimated hourly fees. The invoices will be based on the current standard hourly rates of our personnel assigned to this project and applied to the time they spend on it. Depending on the method of Community Input (online surveys, public meetings, workshops), this fee could be reduced if less community input is sought.

Our proposed fee shall be as follows:

1. **Community & Stakeholder Input:**
 - An estimated hourly amount of \$3,500 for 20 hours. Additional hours by prior authorization.
2. **Topographical Survey:**
 - A lump sum amount: \$10,000

3. Design Phase:

- A lump sum amount: \$ 39,000

4. Bidding Phase:

- A lump sum amount: \$ 3,500 lump sum

5. Grant Administration:

- A lump sum amount: \$4,500 lump sum

6. Construction Administration:

- An estimated hourly amount of \$29,000

(Assumes 16-week construction period with an approximate average of 10 hours spent on the project each week for approximately 160 hours).

We have calculated these fees based on our understanding of what you want us to do and what you have told us. Attached to this letter is a copy of our general conditions for our services which are part of this agreement. Any changes to this agreement must be agreed to by both.

If this proposal meets with your approval, please acknowledge this approval with an authorized signature below and return the enclosed copy to us.

We deeply appreciate your confidence in Spicer, and we look forward to working with you and for you on your project.

Sincerely,



Cynthia Todd, PLA
Director of Planner



Shawn P. Middleton, P.E., CFM
Sr. Project Manager, Vice President

SPICER GROUP, INC.

230 S. Washington Avenue

Saginaw, MI 48607

(517) 325-9977

(410) 490-0413

cynthia.todd@spicergroup.com

Cc. SGI File: 135373SG2023
Acctg: KSC

Above proposal accepted and approved by Owner.

BENZIE COUNTY

By: 

Authorized Signature

Bob Roelofs

Printed Name

Board of Commissioners Chair

Title

Date: **April 9, 2024**

GENERAL CONDITIONS ATTACHED TO LETTER AGREEMENT

SECTION 1

1.1 **Preamble.** This agreement is based upon a mutual obligation of good faith and fair dealing between the parties in its performance and enforcement. Accordingly, the OWNER and the PROFESSIONAL, with a positive commitment to honesty and integrity, agree to the following:

That each will function within the laws and statutes that apply to its duties and responsibilities; that each will assist in the other's performance; that each will avoid hindering the other's performance; that each will work diligently to fulfill its obligations; and that each will cooperate in the common endeavor of the contract.

1.2 **Ownership of Instruments of Service.** All reports, plans, specifications, computer files, field data, notes and other documents and instruments prepared by the PROFESSIONAL as instruments of service shall remain the property of the PROFESSIONAL. The PROFESSIONAL shall retain all common law, statutory and other reserved rights, including the copyright thereto.

1.3 **Covenant not to Hire.** OWNER agrees that during the term of this agreement and for a period of one (1) year thereafter that it will not hire for its own employment any person employed by the PROFESSIONAL.

1.4 **Standard of Care.** Service performed by PROFESSIONAL under this AGREEMENT will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this AGREEMENT, or in any report, opinion, document or otherwise.

1.5 **Defects in Service.** OWNER and OWNER's personnel, contractors and subcontractors shall upon discovery promptly report to PROFESSIONAL any defects or suspected defects in PROFESSIONAL's work, in order that PROFESSIONAL may take prompt, effective measures which in PROFESSIONAL's opinion will minimize the consequences of a defect in service. PROFESSIONAL shall not be responsible for additional costs due to any tardiness in reporting defects in service.

1.6 **Reimbursable Expenses** mean the actual expenses incurred by PROFESSIONAL or PROFESSIONAL's independent professional associates or consultants, directly or indirectly in connection with the Project, such as expenses for; transportation and subsistence incidental thereto; obtaining bids or proposals from Contractor(s); providing and maintaining field office facilities including furnishings and utilities; subsistence and transportation of Resident Project Representatives and their assistants; toll telephone calls and courier services; reproduction of reports, drawings, specifications, bidding documents, and similar project-related items; and, if authorized in advance by OWNER, overtime work requiring higher than regular rates.

1.7 **Standard Hourly Rates** used as a basis for payment mean those rates in effect at the time that the work is performed, for all PROFESSIONAL's personnel engaged directly on the Project, including, but not limited to, architects, engineers, surveyors, designers, planners, drafters, specification writers, estimators, other technical and business personnel. The Standard Hourly Rates include salaries and wages, direct and indirect payroll costs and fringe benefits. The Standard Hourly Rates of personnel of PROFESSIONAL will be adjusted periodically to reflect changes in personnel and in PROFESSIONAL's overall compensation procedures and practices.

1.8 **Limitation of Liability.** To the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, the total liability, in the aggregate, of the PROFESSIONAL and the PROFESSIONAL's officers, directors, partners, employees and subconsultants, and any of them, to the OWNER and anyone claiming by or through the OWNER, for any and all claims, losses, costs or damages, including attorneys' fees and costs and expert-witness fees and costs of any nature whatsoever or claims expenses resulting from or in any way related to the Project or the Agreement from any cause or causes shall not exceed the total compensation received by the PROFESSIONAL under this Agreement, or the total amount of \$100,000.00, whichever is greater. It is intended that this limitation apply to any and all liability or caused of action however alleged or arising, unless otherwise prohibited by law.

1.9 **Indemnification.** The PROFESSIONAL agrees, to the fullest extent permitted by law, to indemnify and hold harmless the OWNER, its officers, directors and employees (collectively, Owner) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the PROFESSIONAL's negligent performance of professional services under this Agreement.

The OWNER agrees, to the fullest extent permitted by law, to indemnify and hold harmless the PROFESSIONAL, its officers, directors, employees and subconsultants (collectively, Professional) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the OWNER's negligent acts in connection with the Project and the acts of its contractors, subcontractors or PROFESSIONAL or anyone for whom the OWNER is legally liable.

Neither the OWNER nor the PROFESSIONAL shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

1.10 **Severability.** Any term or provision of this Agreement found to be invalid under any applicable statute or rule of law shall be deemed omitted and the remainder of this Agreement shall remain in full force and effect.

1.11 **Survival.** Notwithstanding completion or termination of this Agreement for any reason, all rights, duties and obligations of the parties to this Agreement shall survive such completion or termination and remain in full force and effect until fulfilled.

1.12 Betterment. If, due to the PROFESSIONAL's negligence, a required item or component of the Project is omitted from the PROFESSIONAL's construction documents, the PROFESSIONAL shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event will the PROFESSIONAL be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the Project.

1.13 Mediation. In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the OWNER and the PROFESSIONAL agree that all disputes between them arising out of or relating to the Agreement or the Project shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

The OWNER and the PROFESSIONAL further agree to include a similar mediation provision in all agreements with independent contractors and consultants also to include a similar mediation provision in all agreements with their subcontractors, subconsultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between the parties to all those agreements.

1.14 Changed Conditions. If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the PROFESSIONAL are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, the PROFESSIONAL may call for renegotiation of appropriate portions of this Agreement. The PROFESSIONAL shall notify the OWNER of the changed conditions necessitating renegotiation, and the PROFESSIONAL and the OWNER shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions.

1.15 Hazardous Materials. Both parties acknowledge that the PROFESSIONAL's scope of services does not include any services related to the presence of any hazardous or toxic materials. In the event the PROFESSIONAL or any other party encounters any hazardous or toxic materials, or should it become known to the PROFESSIONAL that such materials may be present on or about the job site or any adjacent areas that may affect the performance of the PROFESSIONAL's services, the PROFESSIONAL may, at its option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until the OWNER retains appropriate PROFESSIONAL's or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the job site is in full compliance with all applicable laws and regulations.

SECTION 2

2.1 Assignment. Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party. Subcontracting to subconsultants normally contemplated by the PROFESSIONAL shall not be considered an assignment for purposes of this Agreement.

2.2 Governing Law & Jurisdiction. The OWNER and the PROFESSIONAL agree that this Agreement and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the State of Michigan.

2.3 Billing and Payment Terms. *Payment Due:* invoices shall be submitted by the PROFESSIONAL (monthly) are due upon presentation and shall be considered past due if not paid within thirty (30) calendar days of the due date. *Interest:* If payment in full is not received by the PROFESSIONAL within thirty (30) calendar days of the due date, invoices shall bear interest at one-and-one-half (1.5) percent of the PAST DUE amount per month, which shall be calculated from the invoice due date. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

2.4 Suspension of Services. If the OWNER fails to make payments when due or otherwise is in breach of this Agreement, the PROFESSIONAL may suspend performance of service upon ten (10) calendar days' notice to the OWNER. The PROFESSIONAL shall have no liability whatsoever to the OWNER for any costs or damages as a result of such suspension caused by any breach of this Agreement by the OWNER. Upon payment in full by the OWNER the PROFESSIONAL shall resume services under this Agreement, and the time scheduled and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expenses necessary for the PROFESSIONAL to resume performance. *Termination of Services:* If the OWNER fails to make payment to the PROFESSIONAL in accordance with the payment terms herein, this shall constitute a material breach of this Agreement and shall be cause for termination of this Agreement by the PROFESSIONAL. *Set-off, Backcharges, Discounts:* Payment of invoices shall not be subject to any discounts or set-offs by the OWNER unless agreed to in writing by the PROFESSIONAL. Payment to the PROFESSIONAL for services rendered and expenses incurred shall be due and payable regardless of any subsequent suspension or termination of this Agreement by either party.

2.5 Collection of Costs. In the event legal actions necessary to enforce the payment terms of this Agreement, the PROFESSIONAL shall be entitled to collect from the OWNER any judgement or settlement sums due, plus reasonable attorneys' fees, court costs and other expenses incurred by the PROFESSIONAL in connection therewith and, in addition, the reasonable value of the PROFESSIONAL's time and expenses spent in connection with such collection action, computed according to the PROFESSIONAL's prevailing fee schedule and expense policies.

2.6 Delays. The OWNER agrees that the PROFESSIONAL is not responsible for damages arising directly or indirectly from any delays for causes beyond the PROFESSIONAL's control. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters; fires, riots, war or other emergencies or acts of God; failure of any government agency to act in timely manner; failure of performance by the OWNER or the OWNER's contractors or consultants; or discovery of any hazardous substances or differing site conditions.

In addition, if the delays resulting from any such causes increase the cost or time required by the PROFESSIONAL to perform its services in an orderly and efficient manner, the PROFESSIONAL shall be entitled to an equitable adjustment in schedule and/or compensation.

2.7 Delivery and Use of Electronic Files. In accepting and utilizing any drawings, reports and data on any form of electronic media generated and furnished by the PROFESSIONAL, the OWNER agrees that all such electronic files are instruments of service of the PROFESSIONAL, who shall be deemed the author, and shall retain all common law, statutory law and other rights, including copyrights.

The OWNER agrees not to reuse these electronic files, in whole or in part, for any purpose other than for the Project. The OWNER agrees not to transfer these electronic files to others without the prior written consent of the PROFESSIONAL. The OWNER further agrees to waive all claims against the PROFESSIONAL resulting in any way from any unauthorized changes to or reuse of the electronic files for any other project by anyone other than the PROFESSIONAL.

The OWNER and the PROFESSIONAL agree that any electronic files furnished by either party shall conform to the original specifications. Any changes to the original electronic specifications by either the OWNER or the PROFESSIONAL are subject to review and acceptance by the other party. Additional services by the PROFESSIONAL made necessary by changes to the electronic file specifications shall be compensated for as Additional Services.

Electronic files furnished by either party shall be subject to an acceptance period of fourteen (14) days during which the receiving party agrees to perform appropriate acceptance tests. The party furnishing the electronic file shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and neither party shall have any obligation to correct errors or maintain electronic files.

The OWNER is aware that differences may exist between the electronic files delivered and the printed hard-copy construction documents. In the event of a conflict between the signed construction documents prepared by the PROFESSIONAL and electronic files, the signed or sealed hard-copy construction documents shall govern.

In addition, the OWNER agrees, to the fullest extent permitted by law, to indemnify and hold harmless the PROFESSIONAL, its officers, directors, employees and subconsultants (collectively, Professional) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from any changes made by anyone other than the PROFESSIONAL or from any reuse of the electronic files without the prior written consent of the PROFESSIONAL.

Under no circumstances shall delivery of electronic files for use by the OWNER be deemed a sale by the PROFESSIONAL, and the PROFESSIONAL makes no warranties, either expressed or implied, or merchantability and fitness for any particular purpose. In no event shall the PROFESSIONAL be liable for indirect or consequential damages as a result of the OWNER's use or reuse of the electronic files.

2.8 Opinions of Probable Construction Costs. In providing opinions of probable construction cost, the OWNER understands that the PROFESSIONAL has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that the PROFESSIONAL's opinions of probable construction costs are

made on the basis of the PROFESSIONAL's judgement and experience. The PROFESSIONAL makes no warranty, express or implied that the bids or the negotiated cost of the Work will not vary from the PROFESSIONAL's opinion of probable construction costs.

SECTION 3

3.1 Design Without Construction Administration. Unless Authorized, it is understood and agreed that the PROFESSIONAL's Basic Services under this Agreement do not include project observation or review of the Contractor's performance or any other construction phase services, and that such services will be provided for by the OWNER. The OWNER assumes all responsibility for interpretation of the Contract Documents and for construction observation, and the OWNER waives any claims against the PROFESSIONAL that may be in any way connected thereto.

3.2 Record Drawings. If authorized by the Agreement, upon completion of the Work, the PROFESSIONAL shall compile for and deliver to the OWNER a reproducible set of Record Documents based upon the marked-up record drawings, addenda, change orders and other data furnished by the Contractor. These Record documents will show significant changes made during construction. Because these Record Documents are based on unverified information provided by other parties, which the PROFESSIONAL shall assume will be reliable, the PROFESSIONAL cannot and does not warrant their accuracy.

3.3 Contingency Fund. The OWNER and the PROFESSIONAL agree that certain increased cost and changes may be required because of possible omissions, ambiguities or inconsistencies in the drawings and specifications prepared by the PROFESSIONAL and, therefore, that the final construction cost of the Project may exceed the estimated construction cost. The OWNER agrees to set aside a minimum reserve in the amount of not less than 10 percent of the Project construction costs as a contingency to be used, as required, to pay for any such increased costs and changes. The OWNER further agrees to make no claim by way of direct or third-party action against the PROFESSIONAL or its subconsultants with respect to any increased costs within the contingency because of such changes or because of any claims made by the Contractor relating to such changes.

3.4 Permits and Approvals. The PROFESSIONAL shall assist the OWNER in applying for those permits and approvals normally required by law for projects similar to the one for which the PROFESSIONAL's services are being engaged. This assistance shall consist of completing and submitting forms to the appropriate regulatory agencies having jurisdiction over the construction documents, and other services normally provided by the PROFESSIONAL and included in the scope of Services of this Agreement.

3.5 Jobsite Safety. Neither the professional activities of the PROFESSIONAL, nor the presence of the PROFESSIONAL or its employees and subconsultants at a construction/project site, shall relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the Work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The PROFESSIONAL and its personnel have no authority to exercise

any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The OWNER agrees that the General Contractor shall be solely responsible for jobsite safety, and warrants that this intent shall be carried out in the OWNER's contract with the General Contractor. The OWNER also agrees that the OWNER, the PROFESSIONAL, and the PROFESSIONAL's subconsultants shall be indemnified by the General Contractor and shall be made additional insureds under the General Contractor's policies of general liability insurance.

3.6 Construction Observation. The PROFESSIONAL shall visit the site, if authorized, at intervals appropriate to the stage of construction, or as otherwise agreed to in writing by the OWNER and the PROFESSIONAL, in order to observe the progress and quality of the Work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work, but rather are to allow the PROFESSIONAL, as an experienced professional, to become generally familiar with the Work in progress and to determine, in general, if the Work is proceeding in accordance with the Contract Documents.

Based on this general observation, the PROFESSIONAL shall keep the OWNER informed about the progress of the Work and shall endeavor to guard the OWNER against deficiencies in the work.

If the OWNER desires more extensive project observation or full-time project representation, the OWNER shall request that such services be provided by the PROFESSIONAL as Services in accordance with the terms of this Agreement.

The PROFESSIONAL shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the contractor in accordance with the Contract Documents.

The PROFESSIONAL shall not be responsible for any acts or omissions of the contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The PROFESSIONAL does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

3.8 Verification of Existing Conditions. Inasmuch as the remodeling and/or rehabilitation of the existing structures requires that certain assumptions be made by the PROFESSIONAL regarding existing conditions, and because some of these assumptions may not be verifiable without the OWNER's expending substantial sums of money or destroying otherwise adequate or serviceable portions of the structure, the OWNER agrees to bear all costs, losses and expenses, including the cost of the PROFESSIONAL's Additional Services, arising from the discovery of concealed or unknown conditions in the existing structure.

3.9 Construction Layout. If requested by the Owner, as detailed in the scope of services or as an Additional Service to this Agreement, the PROFESSIONAL shall provide construction layout stakes sufficient for construction purposes. The stakes will reflect pertinent information from the construction bidding and contract documents. The stakes shall be set in place one time by the PROFESSIONAL, staged and scheduled as requested by the Contractor. After the stakes are set, it shall be the Contractor's exclusive responsibility to protect the stakes from damage or removal. Once the stake is set, if the stake becomes unusable due to the Contractor's negligence it shall be reset by the PROFESSIONAL. The cost for resetting the stakes be paid by the Owner or authorized representative of this Agreement to the PROFESSIONAL if Owner elects to do so, the Owner may look to the Contractor to pay the additional expense for restaking.

3.10 Right of Entry. OWNER shall provide for PROFESSIONAL's right to enter from time to time property owned by OWNER and/or other(s) in order for PROFESSIONAL to fulfill the scope of services indicated hereunder. OWNER understands that use of testing or other equipment may unavoidably cause some damage, the correction of which is not part of this AGREEMENT.

3.11 Buried Utilities. OWNER will furnish to PROFESSIONAL information identifying the type and location of utility lines and other man-made objects beneath the site's surface. PROFESSIONAL will take reasonable precautions to avoid damaging these man-made objects and will, prior to penetrating the site's surface furnish to OWNER a plan indicating the locations intended for these penetrations with respect to what PROFESSIONAL has been told are the locations of utilities and other man-made objects beneath the site's surface. OWNER will approve the location of these penetrations prior to their being made and OWNER will authorize PROFESSIONAL to proceed.

These General Conditions shall be attached to and made part of the Agreement between Spicer Group, Inc. (PROFESSIONAL) and the Owner.

n:\client\benzie co\agrs\spicer\crystal lake access\addendum no. 1 to design engineering svcs agr w spicer.doc

(Input from Benzie County Legal team begins next page)

ADDENDUM NO. 1 TO DESIGN ENGINEERING SERVICES AGREEMENT

THIS ADDENDUM NO. 1 TO DESIGN ENGINEERING SERVICES AGREEMENT,

entered this 8th day of April, 2024, by and between the **COUNTY OF BENZIE** ("the Owner"), and **SPICER GROUP, INC.**, a Michigan corporation ("the Professional"), amends the Design Engineering Services Agreement between the parties for Crystal Lake Access Site Improvements as set forth in the Professional's Proposal dated February 27, 2024 ("the Letter Agreement").

1. The second paragraph of Section 1.9, Indemnification, of the General Conditions Attached to Letter Agreement, shall be amended to read as follows:

1.9 Indemnification

The OWNER agrees, to the fullest extent permitted by law, to indemnify and hold harmless the PROFESSIONAL, its officers, directors, employees and subconsultants (collective, Profession) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the OWNER's negligent acts in connection with the Project and the acts of its contractor's subcontractors or PROFESSIONAL or anyone for whom the OWNER is legally liable. **Nothing contained in this section shall be construed as a waiver of the OWNER's governmental immunity.**

2. The second and sixth paragraphs of Section 2.7, Delivery and Use of Electronic Files, of the General Conditions Attached to Letter Agreement, shall be amended to read as follows:

2.7 Delivery and Use of Electronic Files.

The OWNER agrees not to reuse these electronic files, in whole or in part, for any purpose other than for the Project, **except with the PROFESSIONAL's prior written consent, which consent shall not be unreasonably withheld.** The OWNER agrees not to transfer these electronic files to others without the prior written consent of the PROFESSIONAL, **or as otherwise required by law or Court Order.** The OWNER further agrees to waive all claims against the PROFESSIONAL resulting in any way from any unauthorized changes to or reuse of the electronic files for any other project by anyone other than the PROFESSIONAL.

In addition, the OWNER agrees, to the fullest extent permitted by law, to indemnify and hold harmless the PROFESSIONAL, its officers, directors, employees and subconsultants (collectively, Professional) against all damages liabilities or costs, including reasonable attorneys' fees and defense costs, arising from any changes made by anyone other than the

2

PROFESSIONAL or from any reuse of the electronic files without the prior written consent of the PROFESSIONAL. **Nothing contained in this section shall be construed as a waiver of the OWNER's governmental immunity.**

3. A new Section 3.12, Nondiscrimination, shall be added to the General Conditions Attached to Letter Agreement, to read as follows:

3.12. **Nondiscrimination.** The parties, as required by law, shall not discriminate against a person to be served or an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment

because of race, color, religion, national origin, age, sex, sexual orientation, gender identity or expression, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status, or political affiliation. The parties shall adhere to all applicable Federal, State and local Laws, ordinances, rules, regulations and policies prohibiting discrimination, including, but not limited to the following:

- A. The Elliott-Larsen Civil Rights Act, 1976 PA 53, as amended.
- B. The Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended
- C. Section 504 of the Federal Rehabilitation Act of 1973, P.O. 93-112, 87 Stat 355, and regulations promulgated thereunder.
- D. The Americans with Disabilities Act of 1990, P.L. 101-336, 104 Stat 327 (42 USC §12101 *et seq.*), as amended, and regulations promulgated thereunder.

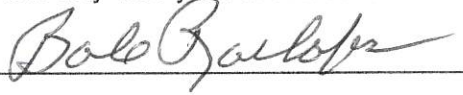
Breach of this section shall be regarded as a material breach of this Agreement. In the event the parties are found not to be in compliance with this section, the non-breaching party may terminate this Agreement effective as of the date of delivery of written notification to the breaching party.

4. Except as modified by this Addendum, all other terms and conditions of the Agreement shall remain in full force and effect. In the event of any discrepancy between the terms of the Agreement and the terms of this Addendum, the terms of this Addendum shall control. This Addendum shall become effective on the date first above written.

3

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Addendum No. 1 on the day and year first above written.


OWNER: COUNTY OF BENZIE

Dated: April 9, 2024 By: 

Bob Roelofs, Chairperson
County Board of Commissioners

PROFESSIONAL:

SPICER GROUP, INC.

Dated: April 8, 2024 By: 

Cynthia Todd, PLA

Director of Planner

Dated: April 8, 2024 By: 

Shawn P. Middleton, P.E CFM

Senior Project Manager, VP

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator

A handwritten signature in black ink, appearing to read "Katie Zeits", is written over the printed name.

Date: April 9, 2024

Subject: **Additional Opioid Funding**

In February, the Board of Commissioners authorized funding for motivational speaking in schools to impact our youth as it relates to opioid and drug use. Since that time and as I mentioned in a board meeting, we have discovered the need for an additional presentation.

Deputy Maul, our School Resource Officer and I have worked with the presenter to determine a cost for this additional presentation. The cost is an additional \$3,000, bringing the total project cost to \$12,200.

Deputy Maul and I recommend to the Board of Commissioners the approval of the additional funding as the funding is available and impacting our youth has been a common theme for the County.

Recommendation:

That the Board of Commissioners authorizes an additional \$3,000 in opioid funding to impact the youth of Benzie County with motivational speaking in the schools, bringing the total to \$12,200 for a total project cost.

Committee Appointments

Memorandum



To: Board of Commissioners

From: Rose Roelofs, Executive Assistant *Rose Roelofs*

Date: March 20, 2024

Subject: **Appointment to Betsie Valley Trail Management Council**

There is one term is expiring on the Betsie Valley Trail Management Committee (BVTMC). This committee consists of eight (8) representatives, including a Board of Commissioner, and a member at large. The remaining six (6) representatives represent the Villages that the Betsie Valley Trail intersect, and CLPRA. Each representative section recommends a representative to the Board of Commissioners to fill their open position. The current position is held by Fran Griffin, expiring on April 15, 2024. Fran holds the Village of Thompsonville's representative position.

Attached you will find the letter of interest in reappointment from Fran Griffin and the Village of Thompsonville's recommendation to reappoint Fran.

Appointments are for 3-year terms expiring 04/15/2027.

Recommended Motion:

That the Board of Commissioners reappoints Fran Griffin to a three-year term expiring April 15, 2027, on the Betsie Valley Trail Management Council, as recommended by the Village of Thompsonville.

Benzie County
Application to Committee Appointments



*Thank you for your interest in serving on one of Benzie County's
Committees! Volunteers help to secure our community's future, promote its
enhancement, and some may even pay a per diem and mileage.*

Board/Committee you are interested in serving (indicate up to three): _____

Betsie Valley Trail Management Council

Name: **Fran Griffin**

Residential Address: **14714 Day Ave Thompsonville, MI 49683**
(Street) (City) (State) (Zip)

E-Mail Address: **fgddd1966@gmail.com**

Preferred Phone No.: **231-944-9848** Additional Phone No.: **231-378-2690**

Occupation: **Engineering Buyer @ Munson Medical** (if retired, please provide your career)

Before submitting your application, please be sure to attach a brief letter indicating the following:

- Why are you applying for a committee seat?
- How do you believe your appointment would benefit the county?
- Describe your involvement in the community at any capacity.
- Any other helpful information relevant to your application.

While it is not required, a resume is helpful in the recruitment process for the committees.

YES ☒ NO Are you in default to the County?
If yes, please note applicants in default to the County are not eligible for consideration.

YES ☒ NO Do you or immediate family members currently serve on a County board or committee?
If yes, which board? _____

YES ☒ NO Are you a veteran?

☒ YES ☐ NO Did you attach the required letter outlining the items requested above?

The applicant acknowledges that the County may be required from time to time to release records in its possession. The applicant hereby gives permission to the County to release any records or materials received by the County from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq. The applicant further acknowledges the Benzie County Committees and appointments policy and agrees to it.

Signature

Date

3-15-2024

*Please return your application, letter, and optional resume to the Benzie County Administration Office, 448
Court Place Beulah, MI 49617 or email benzieadmin@benzieco.gov or RRoelofs@benzieco.gov. If you
have any questions, please feel
free to contact our office at*

Frances F. Griffin
14714 Day Ave
PO Box 134
Thompsonville, MI 49683-0134

Ph#231-944-9848

Email: fgddd1966@gmail.com

PRESENTLY I AM A TRUSTEE ON THE VILLAGE OF THOMPSONVILLE AND
WAS REAPPOINTED TO REPRESENT THE VILLAGE ON THE BETSIE VALLEY
TRAIL MANAGEMENT COUNCIL AND I AM CURRENTLY THE WELDON
TOWNSHIP CLERK

OBJECTIVE: Acceptance of the my appointment by the Village of
Thompsonville's Council to the Betsie Valley Trail
Management Council

EDUCATION: Clawson High School, graduated 1966
Oakland Community College 1966-67
Several Seminars while at Munson Medical Center
Including NAPHAM, AHA Negotiations Seminar
NOVA Computer System training at HBOC/ESI
Numerous hospital site visits. Several Seminars and Certifications
the Michigan Township Association

EXPERIENCE: **MUNSON MEDICAL CENTER**
FACILITIES MANAGEMENT
January 2011-January 2015 (RETIRED 40 YEARS)

**MUNSON MEDICAL CENTER'S
NORTHERN MICHIGAN SUPPLY ALLIANCE (NMSA)**

February 2000 – 2010

MMIS Specialist (NOVA)

Maintain database files for the
Materials Management Information System.
This includes 28000 item files, 7000 vendor files
and many other data base files.
Setup passwords and menus and do the individual
training with NOVA users.

MUNSON MEDICAL CENTER

1998-2000

NOVA Specialist

Same as above (MMIS Specialist)

1984 -1998

Senior Buyer

Oversee other buyers, process purchase orders for the Operating Room, Medical Procedure Room, Eye Center, Capital orders, code invoices for payment, maintain capital order files, research shipments from the 'trouble cart', used the Accounting DBS system to investigate invoice questions. Met with sales representatives and worked with Value Analyst.

1977-1984

Buyer

Process all orders for all departments at Munson Medical Center, did backorder follow-up, rectify invoices and shipping discrepancies. Met with sales representatives.

1975-1977

Purchasing Department Clerk

Typed (pre-computer) all purchase orders given to me by the buyers, did all purchase order follow ups and discrepancies, registered sales representatives, filed.

WELDON TOWNSHIP

14731 Thompson Ave.

PO Box 570

Thompsonville, MI 49683-0570

January 2000 – July 2013

Weldon Township Clerk-elected position

Take minutes at monthly and special meeting, keep records on QuickBooks Pro, pay bills and salaries, and process the tax reports quarterly and yearly. Administer public elections.

June 2019 – Present
Weldon Township Clerk-elected position
See above

LEELANAU FRUIT COMPANY
2900 West Bay Shore Dr.
Suttons Bay, MI 49682

September 1974-January 1975
Assistant Bookkeeper/Payroll Clerk

BEAVER PRECISION PRODUCTS
Div. of Warner Electric Brake and Clutch
1970 Big Beaver Rd
Troy, MI 48084

June 1966-June 1972
Production Control Clerk
Relief Switchboard Operator

ACTIVITIES: First Congregational Church of Thompsonville
Church Member and Trustee on the Church Council and the
Administrative Assistant of the Church (2024)

Elected trustee on the Thompsonville Village Council 1990-95.

Thompsonville Village Water Billing Clerk 1978-1984

Benzie County School Band Boosters

Worked on the Village Beautification Committee

SKILLS: Computer skills include QuickBooks Pro, Microsoft Word, Excel
ZOOM

I have strong communication skills and I work well with others. I
can multi-task and work well under pressure.

I am honest, responsible, reliable and a good organizer.

INTERESTS: I enjoy attending sporting events of all kinds, listening to music, photography, dancing, and going to movies. I like gardening-vegetables and flowers and reading mysteries and good fiction.

REFERENCES: Supplied upon request.

Village of Thompsonville
PO Box 184
14714 Lincoln Ave.
Thompsonville, MI 49683
231-378-2560
Fax: 231-378-2560
E-Mail: thompsonvillevillage@gmail.com

March 12, 2024

To Whom It May Concern:

This letter is to certify that at the Village of Thompsonville Regular Council Meeting on March 11, 2024 the Council appointed Fran Griffin as their representative to the Betsie Valley Rails to Trails Committee for a three year term. Fran will be attending the meetings and be keeping our council updated on the meetings. Should you have any questions, you may contact me at the above number. Thanks for your attention to this matter.

Sincerely,
Mary Wixson/ Village Clerk

Memorandum



To: Board of Commissioners

From: Rose Roelofs, Executive Assistant *Rose Roelofs*

Date: March 20, 2024

Subject: **Appointment to Benzie Transportation Authority**

There are two expiring terms on the Benzie Transportation Authority (BTA). The positions are currently held by Dorene Strang and Christopher Kitchen, both expiring on April 30, 2024. We have advertised for these positions on our website, and in the newspaper. Since posting these positions, no new applicants have applied but the incumbents have submitted their request to be reappointed.

Attached you will find Dorene Strang and Christopher Kitchen's letters of interest in reappointment.

County Policy allows the Board to forego an ad hoc interview committee if it's done its due diligence to advertise the positions.

Appointments are for 3-year terms expiring 04/30/2027.

Recommended Motion:

That the Board of Commissioners reappoints Dorene Strang and Christopher Kitchen to a three-year term expiring April 30, 2027, on the Benzie Transportation Authority.

-or-

That the Board of Commissioners establishes an ad hoc interview committee to make recommendation regarding two three-year terms on the Benzie Transportation Authority and that the Board of Commissioner Chair, Commissioner_____, Commissioner_____, Administrator designee, and a representative from Benzie Transportation Authority be appointed to such committee.

Benzie County
Application to Committee Appointments



*Thank you for your interest in serving on one of Benzie County's
Committees! Volunteers help to secure our community's future, promote its
enhancement, and some may even pay a per diem and mileage.*

Board/Committee you are interested in serving (indicate up to three): Benzie Bus Board of
Directors

Name: Dorene Strang

Residential Address: 13343 Homestead Rd Beulah, Michigan 49617
(Street) (City) (State) (Zip)

E-Mail Address: DoreneKStrang@gmail.com

Preferred Phone No.: 231-871-0623 Additional Phone No.: 231-882-3483

Occupation: Disabled / Former Title Examiner (if retired, please provide your career)

Before submitting your application, please be sure to attach a brief letter indicating the following:

- Why are you applying for a committee seat?
- How do you believe your appointment would benefit the county?
- Describe your involvement in the community at any capacity.
- Any other helpful information relevant to your application.

While it is not required, a resume is helpful in the recruitment process for the committees.

YES ☒ NO Are you in default to the County?
If yes, please note applicants in default to the County are not eligible for consideration.

☒ YES NO Do you or immediate family members currently serve on a County board or committee?
If yes, which board? Benzie Bus Board of Directors

YES ☒ NO Are you a veteran?

☒ YES NO Did you attach the required letter outlining the items requested above?

The applicant acknowledges that the County may be required from time to time to release records in its possession. The applicant hereby gives permission to the County to release any records or materials received by the County from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq. The applicant further acknowledges the Benzie County Committees and appointments policy and agrees to it.

Dorene Strang
Signature

3/12/2024
Date

Please return your application, letter, and optional resume to the Benzie County Administration Office, 448
Court Place Beulah, MI 49617 or email benzieadmin@benzieco.gov or RRoelofs@benzieco.gov. If you
have any questions, please feel
free to contact our office at
(231) 882-0035. Again, thank you for your interest!

To whom it may concern:

3/12/2024

- 1) I am applying to renew my seat on the Board of Directors for the Benzie Bus. I feel my experience, over my last term, that I have gained is valuable to the Benzie Bus.
- 2) I feel that my experience as a seasoned passenger (riding since 2009) brings information to the Board of Directors that they wouldn't get from non-passengers. That information proves to be very valuable at times.
- 3) In the past I have been involved in a lot of different areas of the community. Such as: Play groups held at Grow Benzie, volunteering at the Benzie Bayou, Hive group at Grow Benzie, Peace Meal Solidarity with 5 to One & Great Start Collaborative. And, of course, on the Board of Directors for the Benzie Transportation Authority.

Even though I have been on all of those, I have found as I age that I can't continue on all those volunteer positions. I had to give some up which wasn't easy as I felt what I was doing was helping to make an impact on our community.

What I chose to keep on my plate was my position on the Board of Directors of the Benzie Transportation Authority because I believe ~~pass~~ passionately in what it is doing for our community. I don't know where I would be without the bus because I quit driving in 2009. The bus gets me to all of my medical appointments and wherever I want to go that is for non-medical destinations.

Thank You,
Dorene Strang

Benzie County
Application to Committee Appointments



Thank you for your interest in serving on one of Benzie County's Committees! Volunteers help to secure our community's future, promote its enhancement, and some may even pay a per diem and mileage.

Board/Committee you are interested in serving (indicate up to three): Benzie Transportation Authority

Name: Christopher Lee Kitchen

Residential Address: 6403 Hardwood Drive Lake Ann MI 49650
(Street) (City) (State) (Zip)

E-Mail Address: chriskitchenla@gmail.com

Preferred Phone No.: 231-883-9258

Additional Phone No.: _____

Occupation: Enterprise IT Architect (if retired, please provide your career)

Before submitting your application, please be sure to attach a brief letter indicating the following:

- Why are you applying for a committee seat?
- How do you believe your appointment would benefit the county?
- Describe your involvement in the community at any capacity.
- Any other helpful information relevant to your application.

While it is not required, a resume is helpful in the recruitment process for the committees.

YES ☒ NO Are you in default to the County?

If yes, please note applicants in default to the County are not eligible for consideration.

☒ YES NO Do you or immediate family members currently serve on a County board or committee?
If yes, which board? Benzie Transportation Authority (term expires 4/30/24)

YES ☒ NO Are you a veteran?

☒ YES NO Did you attach the required letter outlining the items requested above?

The applicant acknowledges that the County may be required from time to time to release records in its possession. The applicant hereby gives permission to the County to release any records or materials received by the County from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq. The applicant further acknowledges the Benzie County Committees and appointments policy and agrees to it.

14 March 2024

Signature _____

Date _____

Please return your application, letter, and optional resume to the Benzie County Administration Office, 448 Court Place Beulah, MI 49617 or email benzieadmin@benzieco.gov or RRoelofs@benzieco.gov. If you have any questions, please feel free to contact our office at (231) 882-0035. Again, thank you for your interest!


BTA Board Appointment Renewal

Christopher Kitchen <chriskitchenla@gmail.com>

Mon 3/18/2024 1:02 PM

To:Administration <benzieadmin@benzieco.gov>

Cc:Roselie Roelofs <RRoelofs@benzieco.gov>

 1 attachments (631 KB)

Final Application to Committee Appointments_ChrisKitchen_BTA.pdf;

Please see attached application for renewal of my appointment to the Benzie Transportation Authority. My current term ends April 30, 2024. During my term I have remained active and served as the chair of several committees. I currently serve as the Vice Chair.

I continue to believe Benzie Bus is an important and necessary resource for our community. My interest in continuing to serve on the board is driven by a desire to serve our community and maintain continuity with the BTA Board. The Board is essential to ensuring accountable stewardship, fiscal responsibility, and customer focus.

Thanks,
Chris

Christopher Kitchen

6403 Hardwood Drive.
Lake Ann, MI 49650

Voice/Text: (231) 883-9258

Email: chriskitchenla@gmail.com

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: April 4, 2024

Subject: **Committee Appointment – Tax Advisory Committee**

At the January 23, 2024, Board meeting, the Board adopted a resolution to create the Tax Advisory Committee. Since then, many statutory members have been selected to serve on this committee, including Township Supervisory Jason Barnard, Judge Mead's appointment of Mandy Gray Rineer, Assistant Superintendent Matt Olson, and County Treasurer Kelly Long.

There are two remaining seats on the Tax Advisory Committee. One being a member who is not officially connected with or employed by any local or county unit of government, selected by the Board of Commissioners. My office has received four applications for this position; attached are applications from Randy Rice, Jack Harnish, Jim Dulzo, and Mark Smith.

Interviews have been conducted with the applicants for this position. The Ad Hoc Interview Committee for the Tax Advisory Committee recommends to the Board of Commissioners that Randy Rice serve as the at large member.

The final member on this Committee is the Chair of the Finance Committee of the Board of Commissioners. However, after consulting with legal counsel, the resolution may be amended to read "The Chairperson of the Finance Committee of the County Board of Commissioners, *or designee*." Benzie County's finance committee is the entire Board of Commissioners and therefore, would result in the Chairperson serving in this capacity. If the Board would like to consider another individual, an amended resolution would be necessary.

Below are two motions for consideration by the Board of Commissioners.

To Appoint Committee Member:

That the Board of Commissioners appoints Randy Rice to the Tax Advisory Committee, as recommended by the Ad Hoc Interview Committee.

To amend the Resolution:

That the Board of Commissioners adopts Resolution 2024 - ___, which amends Resolution 2024-006, previously adopted on January 23, 2024, to include a designee to serve on the Tax Advisory Committee.

Benzie County
Application to Committee Appointments



*Thank you for your interest in serving on one of Benzie County's
Committees! Volunteers help to secure our community's future, promote its
enhancement, and some may even pay a per diem and mileage.*

Board/Committee you are interested in serving (indicate up to three): Tax Limitation Advisory Board

Name: John E. Harnish

Residential Address: 7341 Deadstream, Honor, MI 49640
(Street) (City) (State) (Zip)

E-Mail Address: jackharnish1@gmail.com

Preferred Phone No.: 734/730-9893 Additional Phone No.: _____

Occupation: retired United Methodist clergy (if retired, please provide your career)

Before submitting your application, please be sure to attach a brief letter indicating the following:

- Why are you applying for a committee seat?
- How do you believe your appointment would benefit the county?
- Describe your involvement in the community at any capacity.
- Any other helpful information relevant to your application.

While it is not required, a resume is helpful in the recruitment process for the committees.

YES ☒ NO Are you in default to the County?
If yes, please note applicants in default to the County are not eligible for consideration.

YES ☒ NO Do you or immediate family members currently serve on a County board or committee?
If yes, which board? none

YES ☒ NO Are you a veteran?

☒ YES NO Did you attach the required letter outlining the items requested above?

The applicant acknowledges that the County may be required from time to time to release records in its possession. The applicant hereby gives permission to the County to release any records or materials received by the County from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq. The applicant further acknowledges the Benzie County Committees and appointments policy and agrees to it.

John E. Harnish

Signature

March 4, 2024

Date

*Please return your application, letter, and optional resume to the Benzie County Administration Office, 448
Court Place Beulah, MI 49617 or email benzieadmin@benzieco.gov or RRoelofs@benzieco.gov. If you
have any questions, please feel
free to contact our office at
(231) 882-0035. Again, thank you for your interest!*

The Rev. John E. Harnish
7341 Deadstream Rd.
Honor, MI 49640

DATE: March 4, 2024

TO: Benzie County Administrator

RE: Tax Limitation Advisory Committee

I am interested in serving on the Tax Limitation Advisory Committee based on my general knowledge of the county and my desire to make a contribution to the life of our community in whatever way I can.

Clearly, confronting the needs of our community and the challenges of funding it suggests there is a need to take seriously the ways in which our taxes are levied. I believe in working for the common good which includes not only the need for the county to provide not just essential services, but also support the ways in which we can enrich the lives of our residents. For example, I am currently involved with the "listening sessions" regarding the possibility of Benzie County being annexed into the Northwestern Michigan College district.

I am the President of the Board of Directors for Advocates for Benzie County and a member of the advisory committee for the Benzie Welcome Corps. I am a volunteer at BACN and active at St. Andrews Presbyterian Church. A full description of my work can be found at www.johneharnish.com.

Thank you for your consideration,

John E. Harnish
Jackharnish1@gmail.com
734/730-9893

Rev. Dr. John E. Harnish

John E. (Jack) Harnish is a native of Clarion, Pennsylvania. He graduated from Asbury College and Asbury Theological Seminary and was ordained in the Western Pennsylvania Conference of the United Methodist Church where he served his first appointment.

From Western Pennsylvania Rev. Harnish moved to Michigan and served as a pastor until his retirement in 2013. For seven years he was the Associate General Secretary of the General Board of Higher Education and Ministry where he worked with seminaries and programs of pastoral training around the world including the establishment of the newest UM seminaries in Estonia and Russia. In recognition of his leadership in theological education, Garrett-Evangelical Theological Seminary awarded him the Doctor of Divinity Degree and the 2013 Elisa Garrett Award for Distinguished Service. He has served as a Trustee at Methodist Theological School in Ohio, Adrian College and the Baltic Methodist Theological Seminary in Estonia. In 2014 the Michigan Conference of the United Methodist Church recognized him with the Frances Asbury Award for his contribution to United Methodist Higher Education.

His most recent publication is a reflection on the life and work of the great Methodist evangelist/missionary E. Stanley Jones—*Thirty Days with E. Stanley Jones*- published by Front Edge Publishing. Early works include *The Orders of Ministry in the United Methodist Church* and *Do Not Be Afraid: Bishop and Young Clergy Share Signs of Resurrection and Words of Hope*. He is in demand as a preacher and has recently been the speaker at Lakeside Chautauqua in Ohio and the Bayview and Epworth Heights communities in Michigan. He is a frequent guest columnist for MIConnect, the on-line publication of the Michigan Conference.

Jack and his wife Judy have two sons who are in education and three grandchildren. They make their home on Platte Lake in Northern Michigan where he is well known for his weekly article in the Record Patriot Newspaper and his weekly blog "Monday Memo". For more information go to www.johneharnish.com.

Rev. Dr. John E. Harnish
7341 Deadstream Rd.
Honor, MI 49640
734/730-9893
Jackharnish1@gmail.com
www.johneharnish.com

Benzie County
Application to Committee Appointments



Thank you for your interest in serving on one of Benzie County's Committees! Volunteers help to secure our community's future, promote its enhancement, and some may even pay a per diem and mileage.

Headlee Reset Committee

Board/Committee you are interested in serving (indicate up to three): _____

Name: Jim Dulzo
Residential Address: 556 Case Road Beulah MI 49617
(Street) (City) (State) (Zip)
E-Mail Address: jimdulzo@gmail.com
Preferred Phone No.: 231-882-1341 Additional Phone No.: 231-871-0556
Occupation: Retired/formerly an editor and land use specialist
(if retired, please provide your career)

Before submitting your application, please be sure to attach a brief letter indicating the following:

- Why are you applying for a committee seat?
- How do you believe your appointment would benefit the county?
- Describe your involvement in the community at any capacity.
- Any other helpful information relevant to your application.

While it is not required, a resume is helpful in the recruitment process for the committees.

YES ☒ NO Are you in default to the County?
If yes, please note applicants in default to the County are not eligible for consideration.

YES ☒ NO Do you or immediate family members currently serve on a County board or committee?
If yes, which board? _____

YES ☒ NO Are you a veteran?

YES ☒ NO Did you attach the required letter outlining the items requested above?

The applicant acknowledges that the County may be required from time to time to release records in its possession. The applicant hereby gives permission to the County to release any records or materials received by the County from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq. The applicant further acknowledges the Benzie County Committees and appointments policy and agrees to it.

Signature

Date

Please return your application, letter, and optional resume to the Benzie County Administration Office, 448 Court Place Beulah, MI 49617. If you have any questions, please feel free to contact our office at (231) 882-0035. Again, thank you for your interest!

556 Case Road
Belulah MI 49617
March 5, 2024

Dear Benzie County Board of Commissioners,

I'm writing to tell you that I am very interested in sitting on the Headlee Reset committee.

I am applying for the committee because I care about Benzie County and my neighbors, and want all of us to have access to the best possible quality of life and quality of opportunity. Local government can have a tremendous effect on both of those things, and local government revenue can and usually does play a major role in achieving them.

I believe my appointment would help the county not only because I would bring those positive beliefs to bear on committee deliberations, but also because I have a good deal of experience in observing, reporting on, and discussing different local governmental policy making and decisions. This has given me a balanced view of government, its importance, and how it should and should not work.

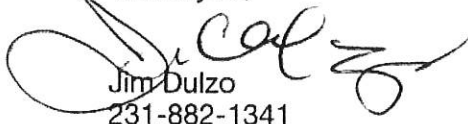
Since my retirement, in 2016, I have been involved in the community mostly through political work as a member, and now chair, of the Benzie County Democratic Party. This has allowed me to meet and work with a wide variety of folks from all across the county. Since our party does a fair amount of community service—everything from highway cleanup to raising money for post-secondary scholarships for Benzie students to helping out a local baby pantry and a local food bank—I also have a good view of the challenges many of my neighbors face.

I also have come to fully appreciate just how special a place our county is, and that we all must work together to make sure it stays that way even as more people move here, seeking what all of us love.

I will also add that I consider myself a very good communicator—both in speaking and writing—and can help the commission get its views and concerns out to the parts of the community I am in good touch with.

I look forward to your decision and, hopefully, the chance to help in what is a major decision we face about how our local governments—villages, townships, our city, and the county itself—provide needed services while being careful not to do either too little or too much.

Thank you,



Jim Dulzo
231-882-1341

Benzie County
Application to Committee Appointments



*Thank you for your interest in serving on one of Benzie County's
Committees! Volunteers help to secure our community's future, promote its
enhancement, and some may even pay a per diem and mileage.*

Board/Committee you are interested in serving (indicate up to three): _____

Tax Limitation Advisory Committee

Name: Randy Rice

Residential Address: 6511 Mick rd. Benzonia, MI. 49616
(Street) (City) (State) (Zip)

E-Mail Address: Randyricefarm@gmail.com

Preferred Phone No.: 231-383-0483 Additional Phone No.: _____

Occupation: Farmer (if retired, please provide your career)

Before submitting your application, please be sure to attach a brief letter indicating the following:

- Why are you applying for a committee seat?
- How do you believe your appointment would benefit the county?
- Describe your involvement in the community at any capacity.
- Any other helpful information relevant to your application.

While it is not required, a resume is helpful in the recruitment process for the committees.

YES NO Are you in default to the County?
If yes, please note applicants in default to the County are not eligible for consideration.

YES NO Do you or immediate family members currently serve on a County board or committee?
If yes, which board? _____

~~YES~~ NO Are you a veteran?

~~YES~~ NO Did you attach the required letter outlining the items requested above?

The applicant acknowledges that the County may be required from time to time to release records in its possession. The applicant hereby gives permission to the County to release any records or materials received by the County from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq. The applicant further acknowledges the Benzie County Committees and appointments policy and agrees to it.



Signature

02/28/2024

Date

*Please return your application, letter, and optional resume to the Benzie County Administration Office, 448
Court Place Beulah, MI 49617. If you have any questions, please feel free to contact our office at
(231) 882-0035. Again, thank you for your interest!*

Why are you seeking a committee seat?

To provide guidance to the board of commissioners regarding county property taxes.

How do you think your appointment would positively impact the county?

With over 115 years of family history on the same farm, I offer a distinctive perspective on serving the county.

Describe your community involvement.

I contribute by donating meat items to various organizations for fundraising purposes.

Any additional relevant information for your application?

As a longtime county farmer, I am committed to contributing my efforts to support the community.

Benzie County
Application to Committee Appointments



Thank you for your interest in serving on one of Benzie County's Committees! Volunteers help to secure our community's future, promote its enhancement, and some may even pay a per diem and mileage.

Board/Committee you are interested in serving (indicate up to three): HEADLEE RESET/TAX

REALLOCATION BOARD

Name: MARK E. SMITH

Residential Address: 4034 2ND ST. FRANKFORT MI 49635
(Street) (City) (State) (Zip)

E-Mail Address: mark-smithppi@gmail.com

Preferred Phone No.: 715-218-8211 Additional Phone No.: _____

Occupation: RETIRED, SALES - ENTREPRENEUR - SMALL BUSINESS START UP (if retired, please provide your career)

Before submitting your application, please be sure to attach a brief letter indicating the following:

- Why are you applying for a committee seat?
- How do you believe your appointment would benefit the county?
- Describe your involvement in the community at any capacity.
- Any other helpful information relevant to your application.

While it is not required, a resume is helpful in the recruitment process for the committees.


YES ☒ NO Are you in default to the County?
If yes, please note applicants in default to the County are not eligible for consideration.

YES ☒ NO Do you or immediate family members currently serve on a County board or committee?
If yes, which board? _____

YES ☒ NO Are you a veteran?

☒ YES NO Did you attach the required letter outlining the items requested above?

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Signature

3/20/24
Date

Please return your application, letter, and optional resume to the Benzie County Administration Office, 448 Court Place Beulah, MI 49617. If you have any questions, please feel free to contact our office at (231) 882-0035. Again, thank you for your interest!

Mark Smith

Partial Biography

- 1972-77 - WMU Graduated Paper Science & Engineering
- 1977-82 - American Cyanamid Sales - Maine/New Hampshire/VT
- 1982-84 - Nalco Chemical - Sales - Central Wisconsin
- 1985-86 - Carlisle Chemical - Sales Mgr - Nat'l
- 1987-90 - Independent Chemical Sales - Nat'l
- 1991 - Co-founded Performance Process Inc (PPI) Mundelein, Illinois
 - Paper Chemicals esp brown stock defoamers
 - Treated silica
 - Worked with Dow Corning to develop silicone based products
 - Direct sales
 - Strategic partnering
- 1999 - Acquired Nottingham Chemical Company - Atlanta, Georgia - expanded capacity and market coverage both domestically and internationally
- 2014 - PPI acquired by AMSI
- 2015 retired

Personal

- Grandkids are 7th generation descendants to enjoy this area especially Lower Herring Lake
- Moved to current address 2016, year round resident
- Married to Sue 47 years
- Daughter Sara married Dave Walton living in Dexter, MI
- Son Ben married to Whitney Wilson living in East Grand Rapids
- Four Grandkids
- Enjoy variety of indoor/outdoor activities including
 - Skiing all seasons
 - Biking
 - Pickleball
 - Kayaking
 - Triathlons
- Full time riparian Lower Herring Lake

Civic

- Past President Rib Mtn PTO
- Past President Marathon County Youth Hockey

Mark Smith

Partial Biography

- Founded Wausau United Soccer Club, President
- Merged/formed Marathon County United Soccer Club
- Board member Woodson YMCA
- Invest in Youth Co-chair Woodson YMCA
- Past Marathon County Civic Corporation Board Member
- Past Lower Herring Lake Board President
- MiCorp Representative
- WMU College of Engineering and Applied Sciences Alumni Excellence Award
- Past VP WMU Paper Science & Engineering Board of Trustees
- Current Chair Benzie County Republican Party
- Past Chair Elections Blaine Twp
- Election worker/Poll Challenger

Mark Smith Headlee Candidate Information 3/20/24

Why are you applying for a committee seat?

I have always been involved in my local community. (see attached partial bio). As a full time permanent resident of Benzie County I am always interested in understanding and shaping our tax policies.

How do you believe your appointment would benefit the county?

I will bring my experiences as a private Christian Constitutional Conservative, entrepreneur, small business owner, dad and grandparent to help in the development of Benzie County's Headlee Committee. I welcome this opportunity to work with my neighbors shaping our future.

Describe your involvement in the community in any capacity

See attached partial bio

2024-011
BENZIE COUNTY BOARD OF COMMISSIONERS
RESOLUTION TO ALTER THE FIXED SEPARATE TAX LIMITATION
AND TO CREATE A COUNTY ADVISORY TAX LIMITATION COMMITTEE

WHEREAS, the Property Tax Limitation Act, being Public Act 62 of 1933 (MCL 211.201 *et seq*), allows for separate tax limitations, and

WHEREAS, the Benzie County voters approved such a separate limitation in 1982; and

WHEREAS, the 1982 separate millage limitations have been substantially reduced by State rollback provisions from the levels approved Benzie County voters in 1982; and

WHEREAS, Board of Commissioners has the authority to initiate a review and vote of the electorate as to the appropriateness of altering the current fixed millage limitations pursuant to Section 5k of Property Tax Limitation Act (being MCL 211.205k); and

WHEREAS, that upon resolving to alter the fixed millage limitation, the Board of Commissioners is to then notify persons and bodies having appointive powers of the resolution so that a county advisory tax limitation committee can be created to review and provide a recommendation as to the County fixed millage limitation.

THEREFORE BE IT RESOLVED, that the Benzie County Board of Commissioners resolves to initiate the statutory procedure to consider altering the existing Benzie County fixed mill separate tax limitations of the county and the townships and intermediate school districts in the county.

BE IT FURTHER RESOLVED, that a Benzie County Advisory Tax Limitation Committee shall be created composed of the following:

- a. The County Treasurer.
- b. The Chairperson of the Finance Committee of the County Board of Commissioners, or designee.
- c. The Intermediate School District Superintendent or his representative.
- d. A resident of a municipality within the county who shall be selected by the probate judge of the county.
- e. A member not officially connected with or employed by any local or county unit, who shall be selected by the Board of County Commissioners.
- f. A member who shall be a township supervisor and who shall be selected by a majority of the township supervisors in the county.

BE IT FURTHER RESOLVED, that, as required by statute, the County Advisory Tax Limitation Committee shall meet within 10 days of its selection and shall prepare separate tax limitations for the county and the townships and intermediate school districts in the county, aggregating not more than 9.77 mills that the majority of the committee considers will provide for the financial needs of the county, townships, and intermediate school districts.

BE IT FURTHER RESOLVED, that the separate tax limitations shall be promptly transmitted to the County Board of Commissioners and the functions of the County Advisory Tax Limitation Committee shall the cease.

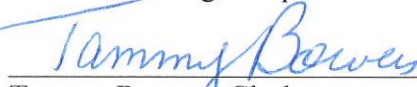
BE IT FURTHER RESOLVED, that the Benzie County Board of Commissioners will then propose a resolution submitting the question of adopting separate tax limitations to a vote of the registered and qualified electors of the Benzie County.

YEAS: Commissioners Cunningham, Jeannot, Roelofs, and Warsecke

NAYS: Commissioners Nye and Sauer

ABSENT: Commissioner Markey

The foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a regular meeting held on April 9, 2024, notice of which was given pursuant to the Michigan Open Meetings Act, Public Act 267 of 1976.



Tammy Bowers, Clerk
Benzie County

County Administrator Report

Presentations

Point Betsie Project Update for Benzie County Board of Commissioners – April 9, 2024

The process of designing and implementing a repair/reconstruction of the 80-year-old Shoreline Protection System at the Point Betsie Light Station has reached a critical phase. This is an appropriate time to update the Board of Commissioners on progress made and challenges still to be faced.

A joint committee representing the Friends of Point Betsie and the Parks and Recreation Commission has been working with consulting engineers on this project for more than two years. Members are here today to discuss the current situation and a new design proposal.

The goal has always been to provide long-term protection to the lighthouse complex, while balancing historical preservation, environmental considerations, and public safety. We believe the earlier designs accomplished that, but an EGLE review panel argued that the design impacted too much of the Lake Michigan bottomland.

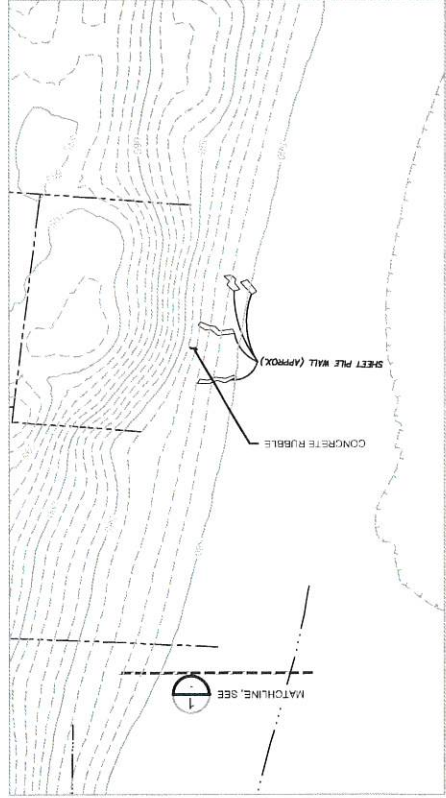
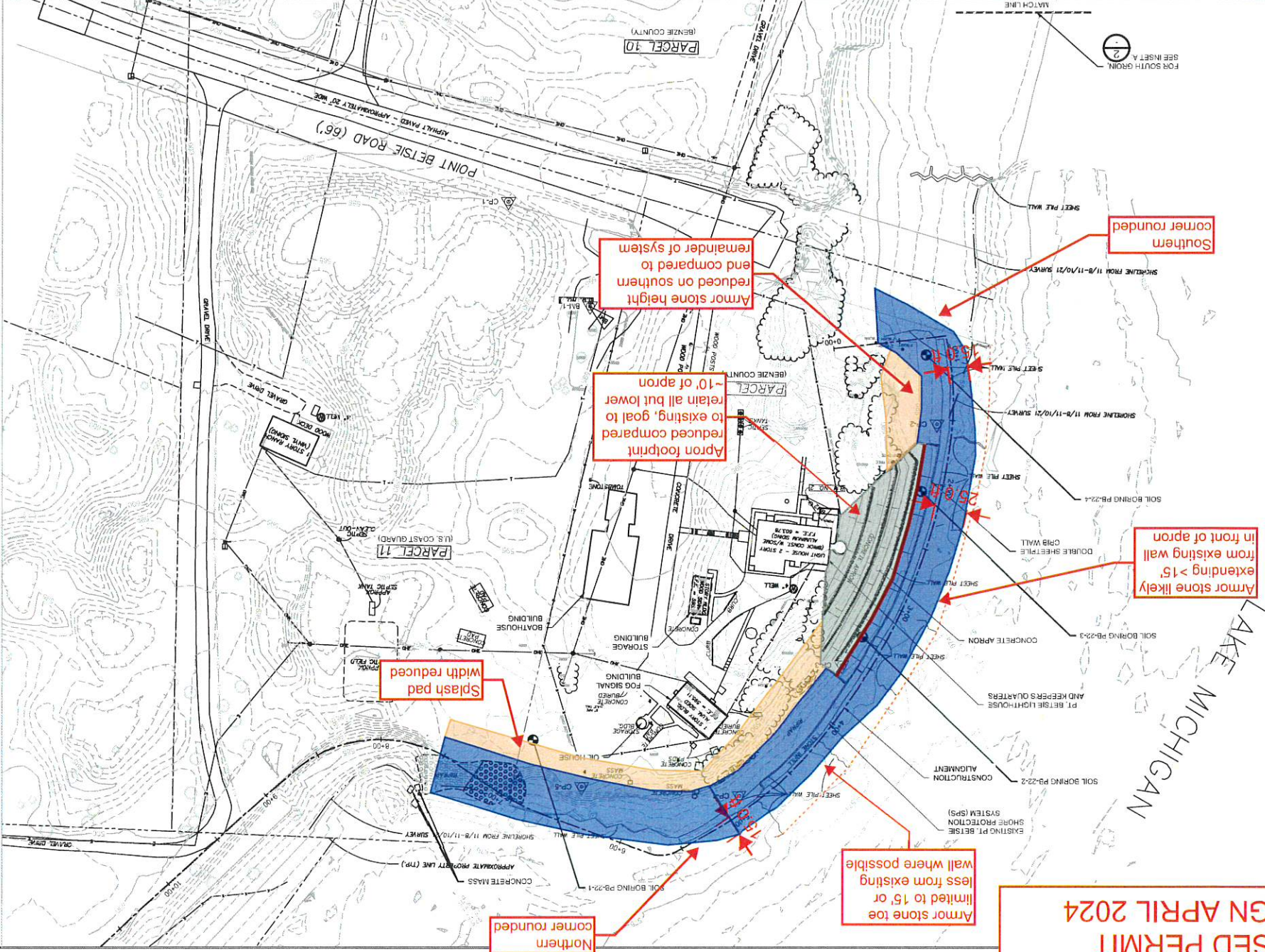
The Joint committee, working with Barr Engineering Co., is proposing design modifications to address those concerns (See attached sheets).

This new design reduces the lake-bottom “footprint” while still giving protection from high water and wave action. It takes away some elements preferred by SHPO, and does not reduce the lake-bottom footprint quite as much as EGLE wants. Our engineers indicate that any further reduction would mean less protection for the lighthouse.

These modifications must be submitted by the end of April, and EGLE has until May 17 to grant or deny our permit. If the permit is approved, it will likely come with conditions that require acceptance from the County, as owner of the property. If it is denied, the County and the Friends of Point Betsie will have to consider options, including a possible appeal.

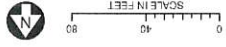
Committee members Ed Hoogterp and Chuck Clarke will briefly go over the plan and the issues, and then will take any questions from the commissioners.

REVISED PERMIT
DESIGN APRIL 2024



CONTROL POINTS			
DESCRIPTION	NORTHING	EASTING	ELEVATION
BM-1	50866.56	19194134.98	594.81
CP-1	50856.27	19194197.02	581.14
CP-2	506754.91	19193871.48	593.50
CP-3	506937.46	19193943.29	585.37
CP-4	507028.19	19194021.25	581.28
CP-5	507028.32	19194141.12	580.16

SOIL BORINGS			
POINT #	DESCRIPTION	NORTHING	EASTING
1	PB-22-1	506994.04	19194178.21
2	PB-22-2	506815.85	19193927.54
3	PB-22-3	506905.82	19193883.18
4	PB-22-4	506702.40	19193879.51



1 PLAN: HYDROGRAPHIC AND TOPOGRAPHIC SURVEY

ISSUED FOR BID
NOT FOR CONSTRUCTION

NO.		BY		DATE	REVISION DESCRIPTION	
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REVISED PERMIT
DESIGN APRIL 2024

max observed water
level @ Ludington,
583.5' (6/10/24)

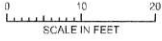
Armor stone likely
extending >15'
from existing wall
in front of apron

structure and architectural
features TBD, assume
wall extends 3.5' above
armor stone and concrete
apron to act as guard

SECTION THROUGH APRON

Apron footprint
reduced

1 SECTION: TYP. DOUBLE SHEETPILE CRIB WALL AND CONC. APRON
SECTION APPLIES: APPROX. STA. 1+70 TO 3+68 - SEE PLAN



max observed water
level @ Ludington,
583.5' (6/10/24)

Armor stone toe
limited to 15' from
existing wall

Stone splash
pad w/ sand
topping

SECTION THROUGH WEST SIDE,
NORTH/SOUTH OF APRON

2 SECTION: TYP. DOUBLE SHEETPILE CRIB WALL (WITHOUT CONC. APRON)
SECTION APPLIES: APPROX. STA. 0+78 TO 0+170 AND STA. 3+68 TO 5+50 - SEE PLAN



max observed water
level @ Ludington,
583.5' (6/10/24)

Armor stone toe
limited to 15' from
existing wall

Stone splash
pad w/ sand
topping

SECTION THROUGH NORTH SIDE, SINGLE
SHEETPILE WALL

3 SECTION: TYP. SINGLE SHEETPILE WALL
SECTION APPLIES: APPROX. STA. 0+30 TO 0+78 AND STA. 5+50 TO 6+95 - SEE PLAN



GENERAL NOTES

- EXISTING SSP TIP ELEVATIONS UNKNOWN, UNLESS OTHERWISE NOTED. TIP ELEVATIONS SHOWN ARE AN ESTIMATE BASED ON BEST AVAILABLE HISTORICAL INFORMATION, BUT MAY NOT BE ACCURATE.
- CUT OFF PORTION OF EXISTING SHEETPILE CRIB WALL AS NEEDED FOR INSTALLATION OF NEW SHORE PROTECTION SYSTEM. SEE TYP. CROSS-SECTIONS ON C-400 & C-401 FOR DETAILS.

ISSUED FOR BID
NOT FOR CONSTRUCTION

NO.	BY	CHK.	APP.	DATE	REVISION DESCRIPTION
0	NJB2	SJC	FJH2	06/14/2023	ISSUED FOR BID



CLIENT	222131103.00	22/400
NO.		
CONSTRUCTION		
RECORD		
PERMITTING	03/20/2023	04/15/24
RELEASED TO/FOR	A B C D 0 1 2	
DATE RELEASED		



Project Office:
BARR ENGINEERING CO.,
3065 BOARDWALK STREET
SUITE 100
ANN ARBOR, MI 48106
Ph: 585-272-5617
Fax: (735) 522-4491
www.barr.com

Scale	AS SHOWN
Date	06/14/23
Drawn	NJB2
Checked	SJC
Designed	SJC
Approved	FJH2

BENZIE COUNTY
BENZIE COUNTY, MICHIGAN

POINT BETSIE SHORELINE PROTECTION SYSTEM
EXISTING CONDITIONS TYPICAL SECTIONS

BARR PROJECT No.	22101003.00
CLIENT PROJECT No.	
DWG. No.	C-200
REV. No.	0



Fiscal Year 2023 Quality Snapshot

Every year, from October 1 to September 30 of the next year, we follow a plan based on laws and rules. We look at how fast we can get people help and how happy people are with the help they are getting. Now we have all the information from our last fiscal year. See some of the good work we do below!

Centra Wellness has had some version of Health Home for 9 years. This year, the programs became CARF Accredited! We look at a lot of things to see how Health Homes help people. We look at a risk score based on things like diagnoses, emergency room visits, and hospital stays. The lower the risk score, the better.



1 in 3 people in Health Home showed a lower risk score!



Over half of the individuals with reported hypertension showed better control of their blood pressure.



1 in 5 people in Health Home had fewer visits to the emergency department.

During the year **14,662** hours of services were provided to **1,725** individuals in the community.



338 hours were spent with individuals in the community during a time of crisis either in person or via phone.

91 community members accessed crisis services by walking in and were connected with a clinician in 15 minutes or less.

432 contacts in Manistee and 435 contacts in Benzie were made by Jail Services.

102 individuals were served by the Medication Assisted Treatment program for individuals with an Opioid Use Disorder.



119 children in Benzie and 117 children in Manistee were seen in the prevention program (Safenet) in schools.

A survey of parents and guardians who worked with the Safenet Prevention services showed over **95% satisfaction** with services!



148 people came to us thinking they needed to go to the hospital for a mental crisis and over 70% stayed in the community with effective safety planning.



Centra Wellness
NETWORK

Fiscal Year 2023 Summary

	<u>2023</u>	<u>2022</u>
Intake Assessments Completed	621	607
Average Medicaid Clients served per Quarter	986	973
Average Medicaid Eligible per Quarter	12,294	11,926
Penetration Rate	8.0%	8.0%
Average all Clients served per Quarter	1,009	1,042

Hospitalizations		
	<u>2023</u>	<u>2022</u>
Discharges	118	91
Hospital Days	1,346	1,075

Jail Diversions		
	<u>2023</u>	<u>2022</u>
Benzie	14	3
Manistee	18	8

Critical Incidents		
	<u>2023</u>	<u>2022</u>
Death - Natural Causes	8	10
Death - Suicide	0	3
Emergency Medical Treatment due to injury or Medication Error	8	6
Hospitalization due to Injury or Medication Error	1	1
Arrests	0	2
Total Critical Incidents	17	22

Habilitative Supports Waivers		
	<u>2023</u>	<u>2022</u>
Total Enrolled	80	77
New Enrolled	9	2
Client Deaths	2	0
Deactivated	4	1

Health Homes		
	<u>2023</u>	<u>2022</u>
Behavioral	211	158
Opioid	105	105
Total	316	263

Please contact Quality Management at Centra Wellness Network 877-398-2013
for any questions or comments.

Correspondence



Benzie County Board of Commissioners
Building & Grounds
Minutes

The Building & Grounds met on Monday, October 16, 2023, in the Government Center in Room 206, 448 Court Place, Beulah, MI 49617.

The meeting was called to order by Katie Zeits at 8:57 a.m...

Present: Rhonda Nye, Bob Roelofs, Gary Sauer

Also Present: Katie Zeits, Rick Morris, Rose Roelofs

1. Agenda Revisions/Approval: Amended agenda to include "c". Status updates. Motioned by Markey, Seconded by Nye. Ayes: All, Nays: None, Motion carried.
2. New Business
 - a. Elevators
 - i. Compliance codes are updating. We will eventually need a new elevator. We have a quote from Kone, who originally put in the elevator. We have to make the update in the next few years to become code compliant. We will reach out to Otis and Great Lakes Elevator for quotes.
 - ii. See if we can get a Workmen's Comp grant or a MMRMA grant.
 - iii. Money may come from ARPA or Marijuana money but further investigation is needed.
 - b. New Signage
 - i. Received multiple quotes. Need further information regarding running electric to signs, quotes to have same size for wayfinding signs, to add a wayfinding sign, and to move Animal Control sign to a new spot. Also ask for clarification on letter changes on wayfinding signs, or if we need to get a whole new sign.
 - c. Status Updates
 - i. Updated that we are still waiting on quotes for Parking lot lights and concrete.
3. Public Comment
4. Adjournment
 - a. 9:58 am Motioned by Nye, Seconded by Roelofs. Aye: All Nays: None. Motioned Carried

Katie Zeits, County Administrator

(231) 822-0035

Email: kzeits@benzieco.net

Web: www.benzieco.net

448 Court place

Beulah, MI 49617



Benzie County Board of Commissioners

Building & Grounds

Minutes

The Building & Grounds met on Monday, November 6, 2023, in the Government Center in Room 206, 448 Court Place, Beulah, MI 49617.

The meeting was called to order by Katie Zeits at 9:00 a.m...

Present: Rhonda Nye, Bob Roelofs, Gary Sauer

Also Present: Katie Zeits, Rick Morris, Rose Roelofs, Shaun Anchak, Ashley Bearinger, Rebecca Hubers

1. Agenda Revisions/Approval: Amended agenda to include "B" under New Business. Discussion regarding policy and procedure. Motioned by Nye, Seconded by Roelofs. Ayes: All, Nays: None, Motion carried.
2. New Business
 - a. Probation & Parole
 - i. Working on remodeling the current offices to make it ADA compliant and add an office. Four (4) people showed up for a site view walkthrough. We only received two proposals; one person emailed that they could not submit a proposal because of their current workload.
 - ii. Moved to recommend to the Board of Commissioners to move forward with Environment Architects for the Probation & Parole Project. Motioned by Sauer, Seconded by Roelofs. Ayes: All, Nays: None, Motion carried.
 - b. Discussion regarding policy and procedure for new purchases.
 - i. Policy & Procedure needs to be reviewed and possibly updated. Once brought back to the Building & Grounds a recommendation to discuss in the Study Session may be needed.
 - ii. Policy & Procedure needs to be strict, be well disciplined and Board of Commissioners need to follow through with the policy.
 - iii. Anything above "x" amount of money, needs to be brought forth to the Building & Grounds committee.
 - iv. Current Policy & Procedure was distributed. The administration Office has asked the Building & Grounds to review and further discussion will be held at the next meeting.
3. Old Business
 - a. Signage Proposals
 - i. Received 4 proposals and discussed the different options that were in each bid. The committee decided that there is no reason to have a lighted sign for the Government Center, just the Sheriff's office sign. This is only

because the Sheriff's office is 24/7 while the Government Center is 8am-5pm, Monday-Friday.

- ii. Need to update the lettering for Sheriff's office to fill in the space instead of reading 6" lettering.
- iii. Moved to recommend to the Board of Commissioners to move forward with ProImage Design to go with the non-lighted options. Motioned by Sauer, Seconded by Nye. Ayes: All, Nays: None, Motion carried.

b. Sidewalk & Concrete Update

- i. Only received one bid. This project has been put on hold. We will go out for new bids next spring/summer.

c. Parking Lot Lighting Update

- i. Only received one bid. The second bid is to come in the next week. Project will be put on hold until next spring/summer to go out for new bids if second bid does not come in.

4. Public Comment

- a. Rebecca gave an update on the Dispatch expansion.

5. Adjournment

- a. 10:07 am Motioned by Roelofs, Seconded by Sauer. Aye: All Nays: None.
Motioned Carried

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448 Court place
Beulah, MI 49617



Benzie County Board of Commissioners

Building & Grounds

Minutes

The Building & Grounds met on Monday, February 12, 2024, in the Government Center in Room 206, 448 Court Place, Beulah, MI 49617.

The meeting was called to order by Katie Zeits at 10:02 a.m...

Present: Rhonda Nye, Bob Roelofs, Tim Markey

Also Present: Katie Zeits, Rose Roelofs, Rebecca Hubers, Greg Hubers, Ken Bos

1. Agenda Revisions/Approval: Amended agenda to include "E" under Old Business. Discussion regarding Bathroom Remodel Update. Motioned by Markey, Seconded by Roelofs. Ayes: All, Nays: None, Motion carried.
2. New Business
 - a. Elevator Remodel
 - i. Updating Elevator Codes for modernization. Provided two quotes. One quote doesn't include everything that needs to be done because there will be electrical costs. Will need to verify if cab interior is included with the cost and take information to the Board.
 - ii. Moved to recommend to the Board of Commissioners to move forward with Kone. Motioned by Nye, Seconded by Roelofs. Ayes: All, Nays: None, Motion carried.
 - b. Painting the Board Room.
 - i. Would like to update paint color in the Board of Commissioners Room. Would like to continue with the current color scheme of Administration Office. Would like to add local photos once complete.
 - ii. Moved to paint the Board of Commissioners room the grey & blue color scheme and to include adding local artwork. Motioned by Nye, Seconded by Roelofs. Ayes: All, Nays: None, Motion carried.
3. Old Business
 - a. Roof Top Unit Replacement
 - i. The units are not completely dead yet, but the end of life is near. Currently only one quote was submitted, we are working on getting a second. Funding is available for this project in the Capital Improvement Fund. There are two more roof top units at the Government Center that will need to be completed after this one. The Sheriff's Office will be next to review and to start planning for an update.
 - ii. Would like to start recording all maintenance work completed and recording everything in Fixed Assets. Need to start a separate spreadsheet for in-house records that is not in Fixed Assets.
 - b. Lighting for Parking Lot

- i. RFP for quote to be sent out. Should investigate adding cameras for security purposes. Look into having the flag share the same pole as the lights.
- c. Update on Probation & Parole
 - i. Project is going good with everything on plan so far. Currently everything is ripped out of office space to start the next step in construction. We will be reusing some materials that have been left over from the lower-level expansion to cut some costs. As a reminder, please be patient with the work being done, we are working around the Court's schedule as best as possible.
- d. Update on Lower-Level Expansion
 - i. Working on getting the shower up to code but everything else is almost done. Finishing up on the gym policies for all employees. March 15 is the Open House; flyer is going out shortly.
- e. Bathroom Remodel Updates
 - i. Looks great except for a few things. Would like them fixed as soon as possible, including filling in holes on walls, repaint walls, fix spilled grout, replace stall that has cracked and touch up some little mistakes.
- 4. Security Update
 - a. The Emergency Management Coordinator has fully moved over to the Lower Level.
- 5. Public Comment
- 6. Adjournment
 - a. 11:33 am

Katie Zeits, County Administrator
(231) 822-0035
Email: kzeits@benzieco.gov
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448 Court place
Beulah, MI 49617



Benzie County Board of Commissioners

Building & Grounds

Minutes

The Building & Grounds met on Monday, March 11, 2024, in the Government Center in Room 206, 448 Court Place, Beulah, MI 49617.

The meeting was called to order by Katie Zeits at 2:30 p.m.

Present: Rhonda Nye, Bob Roelofs, Tim Markey

Also Present: Sheriff Rosa, Undersheriff Hubers, Kyle Mauer, Rebecca Hubers, Katie Zeits, Rick Morris, Rose Roelofs

1. Agenda Revisions/Approval: Motioned to Approve Agenda made by Roelofs, Seconded by Markey. Ayes: All, Nays: None, Motion carried.
2. Approval of Minutes: Motioned to Approve the minutes from October 16, 2023, November 6, 2023, and February 12, 2024, by Roelofs, Seconded by Nye. Ayes: All, Nays: None, Motion carried.
3. New Business
 - a. Animal Control Kennel Yard
 - i. Two quotes were provided. The lesser of the quote was chain link. The greater quote includes a privacy screen. Calls were made to 11 contractors, with 3 companies to provide additional quotes. A request has been made to reach out to the Animal Welfare League to see about a possible partnership to complete with Kennel Yard and to have it come forth at the Study Session. Kyle will bring more quotes and information to the next meeting.
4. Old Business
 - a. Roof Top Units
 - i. 3 quotes were provided from Hurst, Custom sheet & heating, and Mammoth Mechanical. The quotes provided included 2 rooftop units and the maintenance for them. Everything is already done through Hurst.

Motioned to recommend moving forward with the quote provided from Hurst Mechanical with funding coming from the Capital Fund to the Board of Commissioners by Roelofs, Seconded by Nye. Ayes: All, Nays: None, Motion carried.
 - b. Update on Bathroom Remodel
 - i. The woman's panel is under warranty and should be fixed soon. Tag Construction will be coming back to fix the rest, except the holes. The holes will be fixed by Rick. It has been requested to clean up the drains.

- c. Update on Elevator
 - i. We asked if the price is included on top of the quote presented at the previous meeting. That would bring the total of the quote to \$107,965.00 just for the Elevator, this does not include the electrical, fire suppression, or any building changes. Rick has been requested to reach out to the technician for more information regarding the Elevator mandated updates.
 - d. Discussion regarding Policy & Procedure for New Purchases
 - i. Two changes were requested to be made. One was to have purchases come to the Building & Grounds. Second was to have the same specs so everything is apples to apples. An inventory list was mentioned again. Should be investigated to have an inventory list and explore Central Services. More information will be brought forward.
 - e. Update on Probation & Parole
 - i. The update is going great! Still on an early two-week projection rate of completion. We did dip into contingency by \$17,000 because of an unforeseen issue. Commissioners are welcome to take a peek.
 - 5. Security Update
 - a. A written report was given, touching on the Gym, tower, and lower expansion projects.
 - 6. Public Comment
 - 7. Adjournment
 - a. 3:58 pm meeting was called to be adjourned.
-

Katie Zeits, County Administrator
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Email: kzeits@benzieco.gov
Web: www.benzieco.gov
448 Court place
Beulah, MI 49617

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
Wednesday, February 28, 2024 2:00 p.m.
Benzie Resource Center – Ingemar Johansson Conference Room
6051 Frankfort Hwy.
Benzonia, MI 49616**

Chairperson Sauer called the meeting to order at 2:05 pm.

Members Present:

Dr. Barbara Conley – Leelanau County Member at Large
Art Jeannot – Benzie County Board of Commissioners
Dr. Mark Kuiper – Benzie County Member at Large
Gwenne Allgaier – Leelanau County Board of Commissioners
Gary Sauer - Benzie County Board of Commissioners

Members Absent: None

Members Excused:

Ty Wessell – Leelanau County Board of Commissioners

Staff Present:

Dodie Putney – Director of Administrative Services
Eric Johnston – Director of Environmental Health
Dan Thorell – Health Officer
Dr. Joshua Meyerson – Medical Director

Staff Excused:

Michelle Klein - Director of Personal Health

Pledge of Allegiance

Approval of January 24, 2024 BOH Minutes:

Motion By: Conley to approve the January 24, 2024 BOH meeting minutes.

Seconded By: Sauer

Voice Vote: 5 yeas 0 nay 1 excused **Motion carried**

Approval of the Agenda:

Motion By: Sauer to approve the agenda with the addition of the BOH approving a support letter for the TARP project.

Seconded By: Conley

Voice Vote: 5 yeas 0 nay 1 excused **Motion carried**

Public Comment – None

Health Officer Update – Dan Thorell

A report was distributed prior to the meeting. Please refer to it for details. MiThrive is introducing MAP 2.0 for partners to use this year. MAP stands for mobilizing action partnership. It is a database that will allow the community assessments that are conducted through the region to be accessible to all the partners within the collaboration. Customized reports can be produced from this software to assist community agencies in completing grant requests and to be able to evaluate what the most current needs are for the population. All the partners in the area are asked to contribute to the funding of this project. No additional staff will be added to carry out the functions

of the MiThrive assessment. BLDHD currently has staff that are working on the programs that are a part of the MiThrive assessment. The wages for these staff members are mostly funded by grants that have been applied for and attained. Also, health insurance providers are contracting with local health departments to have health department staff reach out to the benefit provider's clients to assist with coordinating health care needs. The payment is a one-time payment for the three-year cycle.

2024-2026 MiThrive Contract Payment

Motion By: Conley to approve the payment of \$15,345 for the 3-year MiThrive community health needs assessment cycle 2024 to 2026.

Seconded By: Allgaier

Roll Call Vote: Jeannot- yea, Conley- yea, Kuiper – yea, Allgaier- yea, Sauer- yea
5 yeas 0 nay 1 excused Motion carried

Letter of Support for TARP

Motion: Jeannot to authorize the Chair of the BLDHD BOH to write a letter of support for the TARP project that meets the requirements of the Environmental Health Director's concurrence.

Second: Allgaier

Voice Vote: 5 yeas 0 nay 1 excused **Motion carried**

Discussion: TARP requested a letter of support from the BLDHD's BOH Chair to include in their application for a grant through the DNR. This grant would allow them to build an ADA compliant bathhouse at the Thompsonville village campground. The campground is not currently licensed but in the process of trying to obtain one.

Contract for Health Officer

The contract with HDNW is set to expire on May 31, 2025. Conley drafted a letter to send to the HDNW BOH requesting a meeting to discuss the renewal of the Health Officer and Medical Director's contract. The letter was distributed to the BOH to review and discuss at the March BOH meeting.

Accounts Payable

Motion By: Conley to approve accounts payable and pay the bills in the amount of \$311,191.65.

Seconded By: Allgaier

Roll Call Vote: Jeannot- yea, Conley- yea, Sauer- yea, Kuiper – yea, Allgaier- yea
5 yeas 0 nay 1 excused Motion carried

January 2024 Financial Statements

Motion By: Conley to accept the financial statements as presented.

Seconded By: Allgaier

Roll Call Vote: Conley- yea, Sauer- yea, Kuiper – yea, Allgaier – yea, Jeannot - yea
5 yeas 0 nay 1 excused Motion carried

Benzie EH/Admin Area Architect RFP

Motion By: Conley to approve the bid from Kendra Thompson for \$35,000 with up to \$1,000 reimbursable expenses.

Seconded By: Allgaier

Roll Call Vote: Conley- yea, Sauer- yea, Kuiper – yea, Allgaier – yea, Jeannot - yea
5 yeas 0 nay 1 excused Motion carried

Staff Reports:

Medical Director – Dr. Joshua Meyerson

A report was distributed prior to the meeting. Please refer to it for details. All labs must report positive tests for various communicable diseases to the State of Michigan, which in turn shares the information with the local health departments that the disease was found in their jurisdiction.

Bovine TB has been discovered in the area. The easiest way for a human to contract it is through the field dressing of an infected deer or consuming unpasteurized milk from an infected cow. Many times, a deer may be infected and show no signs of it. It is highly encouraged to have all harvested deer tested. The DNR plans on hosting a public meeting soon about the situation. A vaccine for Bovine TB is being tested in the eastern side of the state by spreading out feed that has had a vaccine injected in it for deer to consume. It has proven to be somewhat effective for captive deer and now it will be experimented with wild deer.

Personal Health – Michelle Klein

A report was distributed prior to the meeting. Please refer to it for details.

Environmental Health – Eric Johnston

A report was distributed prior to the meeting. Please refer to it for details. The renovation of the EH office space in the Leelanau County Government Center is proceeding on schedule. When the Custer quote was reviewed line item by line item and revised, it cut the cost of the office furnishing by approximately \$13,000. March 25th the office will move from the Leelanau Montessori building to the Government Building. During that week the front window will be available at the Leelanau Montessori building to assist clients. April 1st is the date that is planned for the official opening of the office at the Governmental Center.

An evaluation had been performed of permits and reviews that have been completed in the past year and it was decided to rearrange the territories that various sanitarians were working in to balance out the workload. The Septic Repair program will go into effect on April 1st. MI Saves will be administrating it, and approved contractors will perform the work for approved loans. The contractors will be responsible for completing paperwork for clients.

Administrative – Dodie Putney

A report was distributed prior to the meeting. Please refer to it for details. The audit has been completed and will be presented at the March meeting.

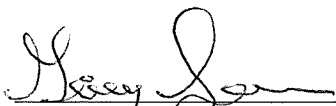

Public Comment – None

Board Comments – None

Adjourn:

Motion By: Sauer to adjourn the BOH meeting at 4:22 p.m.

Voice Vote: 5 yeas 0 nay 0 excused **Motion carried**


Gary Sauer, Chair
Shelley Jablon, Recording Secretary

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING AGENDA
Wednesday, March 27, 2024 – 2:00 p.m.
Leelanau County Government Center-Upper-Level Community Meeting Room
8527 E Government Center
Suttons Bay, MI 49682**

or

Electronically, via conference call

To participate, dial: (213) 282-9788 and enter Conference ID: 459 065 955#

This is a Regular Meeting of the Benzie-Leelanau District Health Department Board of Health. Public Comment is encouraged at the beginning and end of the meeting. An individual's comment time may be limited based on the discretion of the Chair.

Call to Order/Roll Call

Pledge of Allegiance

Approval of Minutes from the Regular Board of Health Meeting of February 28, 2024.

Approval of the Agenda

Public Comment Period

1. Health Officer Update – Dan Thorell
2. Personnel and Finance Committee Report-Personnel and Finance Committee
 - A. Accounts Payable - Action
 - B. February Financial Statements – Action
 - C. Letter for Health Officer Contract
 - D. October BOH Date - Action
3. Staff Reports
 - A. Medical Director – Dr. Joshua Meyerson
 - B. Personal Health – Michelle Klein
 - C. Environmental Health Director – Eric Johnston
 - D. Administrative- Dodie Putney

Public Comment Period

Board Comments

Adjourn

Personnel and Finance Comm. Meeting- March 27, 2024 1:00 pm
Leelanau County Government Center – Upper-Level Community Meeting Room
Electronically via conference call:
(213) 282-9788 and enter Conference ID: 459 065 955#

Benzie Transportation Authority - February 2024 Income Statement

	February 2024		Variance		Oct - Feb 2024		Variance		2024		February 2023		Oct - Feb 2023	
	Actual		(Unfavor)		Actual		(Unfavor)		Annual		Actual		Actual	
	Budget	Budget			Budget	Budget			Budget	Budget	Budget	Budget	Budget	Budget
Revenue														
40100 - Passenger Fare	17,719.25	12,500.00	5,219.25		68,513.98	62,500.00	6,013.98		150,000.00		10,720.68	9,100.00	51,485.16	43,900.00
40200 - Contract Fare	7,629.88	6,667.00	962.88		35,880.62	33,331.00	2,549.62		80,000.00		4,921.00	4,000.00	23,784.50	23,000.00
40615 - Advertising Income	500.00	600.00	(100.00)		24,080.84	5,250.00	18,830.84		20,000.00		537.50	537.50	7,787.50	7,350.00
40800 - Taxes Levied Directly for/by TA	317,770.70	285,000.00	32,770.70		704,860.82	700,000.00	4,860.82		782,950.50		248,790.14	260,000.00	633,017.67	612,000.00
40810 - Donation	1,000.00	0.00	1,000.00		2,065.00	0.00	2,065.00		0.00		0.00	0.00	0.00	0.00
41101 - State Operating Assistance	92,532.00	92,532.00	0.00		462,660.00	462,660.00	0.00		1,110,385.15		66,718.00	66,718.00	333,590.00	333,590.00
41301 - Federal Operating Assistance	0.00	0.00	0.00		123,434.00	123,990.00	(556.00)		495,962.28		0.00	0.00	104,171.50	104,171.50
41361 - CRRSA Act	0.00	0.00	0.00		0.00	0.00	0.00		0.00		0.00	0.00	104,171.50	104,171.50
41400 - Interest Income	5,843.01	833.00	5,010.01		19,413.48	4,165.00	15,248.48		10,000.00		4,716.77	583.00	18,277.85	2,919.00
Total Revenue	442,994.84	398,132.00	44,862.84		1,440,908.74	1,391,896.00	49,012.74		2,649,297.93		336,404.09	340,938.50	1,276,285.68	1,231,102.00
Expenses														
50101 - Operators Wage	73,500.57	78,938.00	5,437.43		392,449.83	434,159.00	41,709.17		1,026,200.00		66,425.51	64,808.00	367,869.25	356,440.00
50102 - Salary and Other Wage	34,913.08	28,700.00	(6,213.08)		182,076.16	157,850.00	(24,226.16)		373,100.00		32,502.05	30,685.00	165,742.61	168,763.00
50103 - Dispatchers Wage	16,369.05	21,361.00	4,991.95		93,120.62	117,486.54	24,365.92		277,700.00		17,568.94	12,869.00	101,244.33	70,780.00
50209 - 457 Co-Match	1,640.00	2,000.00	360.00		9,360.00	11,000.00	1,640.00		26,000.00		1,860.00	1,760.00	10,460.00	9,680.00
50200 - Fringe Benefits	25,565.94	34,770.00	9,204.06		157,158.85	190,384.00	33,225.15		472,156.00		28,593.99	25,077.00	150,087.57	138,749.00
50310 - Board Compensation	0.00	480.00	480.00		1,960.00	1,920.00	(40.00)		7,360.00		194.79	1,250.00	5,223.06	6,250.00
50302 - Marketing Expense	1,179.71	2,083.00	903.29		7,096.48	10,415.00	3,318.52		25,000.00		200.00	160.00	1,160.00	1,080.00
50399 - Service Expense	12,789.81	6,586.00	(6,203.81)		51,889.21	39,894.00	(11,995.21)		107,270.00		4,587.63	6,037.00	51,292.41	33,304.00
50401 - Fuel - Propane, Diesel, Unlead	18,052.40	19,583.00	1,530.60		86,018.32	97,915.00	11,896.68		235,000.00		16,187.75	20,334.00	81,435.93	101,662.00
50402 - Tires and Tubes	0.00	0.00	0.00		10,317.25	9,500.00	(817.25)		12,500.00		540.21	0.00	7,446.09	7,000.00
50404 - Major Purchase	0.00	292.00	292.00		0.00	1,460.00	1,460.00		3,500.00		0.00	0.00	0.00	875.00
50405 - Office Supplies	578.09	600.00	21.91		4,393.23	2,975.00	(1,418.23)		6,000.00		145.42	600.00	3,534.94	3,000.00
50406 - Parts Revenue Vehicles	1,876.76	2,500.00	623.24		23,028.81	12,500.00	(10,528.81)		30,000.00		3,156.72	2,083.00	13,118.09	10,415.00
50407 - Parts-Svr Trk, Lawn Mower, Tractor	297.68	84.00	(213.68)		344.26	420.00	75.74		1,000.00		0.00	83.00	68.47	415.00
50499 - Materials and Supplies	978.98	1,707.00	728.02		7,057.78	8,435.00	1,377.22		22,500.00		1,777.36	1,874.00	6,913.77	9,370.00
50500 - Utilities	4,442.34	4,952.00	509.66		18,953.05	21,890.00	2,936.95		53,060.00		4,657.18	4,731.00	20,397.89	20,505.00
50603 - Insurance	0.00	0.00	0.00		29,425.00	30,500.00	1,075.00		61,000.00		0.00	0.00	27,700.00	25,900.00
50700 - Taxes and Fees	144.54	208.00	63.46		292.50	1,040.00	747.50		2,500.00		171.29	170.00	1,829.02	680.00
50902 - Travel, Training & Mileage Reimb.	1,335.05	833.00	(502.05)		2,694.63	4,169.00	1,474.37		10,000.00		138.78	417.00	748.09	2,085.00
50903 - Association Dues and Subscr	1,697.88	450.00	(1,247.88)		4,667.88	3,255.00	(1,412.88)		3,500.00		4,384.76	600.00	6,898.04	4,100.00
Total Expense	195,361.88	206,127.00	10,765.12		1,082,303.86	1,157,167.54	74,863.68		2,755,346.00		183,092.38	173,538.00	1,023,169.56	971,053.00
Net Profit or Loss	247,632.96	192,005.00	55,627.96		358,604.88	234,728.46	123,876.42		(106,048.07)		153,311.71	167,400.50	253,116.12	260,049.00
Ineligible Expenses														
JARC	0.00	13,826.62			61,824.00									
RTAP	1,748.17	3,834.24			5,500.00									
Mobility Management	0.00	0.00			39,000.00									
Other Ineligible Exp.-see stmt of act.	195.61	1,704.60			n/a									
RAP Grant	2,056.51	2,056.51			6,852.00									

Reconciled balances as of February 29, 2024

	CD term	Maturity
Checking Account - Honor Bank	18,226.48	
Money Market - Honor Bank	135,973.81	
IntraFi ICS MM-Honor Bank 4.5% interest	252,354.89	
CD - Honor Bank 4.5% interest	250,000.00	13 months 7-5-2024
CD - Huntington Bank 4.7% interest	250,000.00	9 months 4-29-2024
CD - Westshore Bank 4.9% interest	256,244.90	12 months 8-1-2024
Michigan Class	818,462.51	
Total	1,981,262.59	

Betsie Valley Trailway Management Council

Special Meeting Minutes

Tuesday, Nov. 7, 2023

4:30p.m.

Room 121, Benzie County Government Center, 448 Court Place, Beulah, MI 49617

Members Present: Gary Sauer – Chairman – County Commissioner
Doug Barry – Vice Chair and DNR Representative
Avace Wildie – Secretary and FBVT Board rep
Jon Ottinger – Village of Elberta
John Wheeler - Crystal Lake Property Owners Assoc.
Sean Duperron – Benzie County Parks & Recreation
Jeff Bowlby -
Mark Heniser – Village of Beulah

Members Absent: Fran Griffin – Village of Thompsonville
Frank Ikens- Treasurer

Visitors: Lara Treemore-Spears – grant writer and grant consultant for FBVT
Heather Hudson – FBVT Board Member
Charlie Gregory – FBVT Trail Coordinator
Heidi Bolger – President FBVT
Rose Roelofs –BVT Management Council - executive assistant
Jim Gribble – FBVT Marketing Director

Call to Order

Chair Gary Sauer called the meeting to order at 4:30 p.m. with a quorum present

I. Approval of the Agenda

- Add to #3 Public Input – Proposal to retain architect and engineering services for all 3 phases of the paving project
- Doug Barry moved, Sean 2nd approving agenda. All approved.

II. Approval of the minutes of October 3, 2023

- Mark Heniser moved to approve the Oct. 3, 2023 minutes. Sean Duperron 2nd. All approved.

III. Public Input

- Architectural and Design Services for new paved trail – an immediate, important decision

IV. Reports

1. Treasurer – Frank Ikens - No report at this time
2. Chairman - Gary Sauer
 - A check in the amount of \$1200 was received from the Ironman Foundation.
3. Trail Care Coordinator –Charlie Gregory - No report at this time

V. Old Business

- No old business at this time

VI. New Business

1. Post Award tasks for Case Road trail expansion– Lara Treemore-Spears, Grant Consultant
 - Lara reviewed the fact that FBVT, through Benzie County, had recently been awarded a \$400,000 Spark grant from the State of Michigan DNR. This grant has specific requirements that Benzie County must fulfill.
 - Lara reviewed the requirements of the Spark Grant and the specific future tasks that Benzie County must perform in the order of which the work would proceed. Lara noted that one thing the Grant recommended is that architect and engineer services be hired immediately.
 - Lara emphasized that it is not only important, but necessary to apply for the US Transportation Raise Grant to see where we stand.
 - Mark Heniser moved that the Management Council work with Benzie County and also with the Friends to apply for the US Transportation Raise Grant. John Wheeler 2nd. All approved.
2. Proposed Memorandum of Understanding (MOU) between FBVT and BVTMC (Betsie Valley Trail Management Council).
 - The DNR has requested a MOU between the Friends and the BVT Management Council.
 - As a result of the request for the MOU, the Friends are asking for a “resolution of support” from the BVT Management Council for the proposal to move forward on paving of the trail to Case Road.
 - Heather Hudson helped us understand that the MOU is the Friend’s way in which we can be compliant with the DNR request.
 - After much discussion and questions regarding the Bigelow Agreement, Gary Sauer moved to recommend that the Board support the MOU to move forward on the proposed expansion project. Doug Barry 2nd. All approved.
 - Gary Sauer explained that the Trail Management Council was established thru a court agreement – the Bigelow Agreement. He further explained that the DNR and the Management Council are the 2 authorities of the trail according to the Bigelow Agreement.
3. Phase 2 and Phase 3 – This includes paving the 3rd section of the expanded trail from Case Road to Thompsonville.
 - Lara noted that the Fisheries Grants regarding the Bear Creek culvert are due in February.

VII. Public Comment

- No public comment at this time.

VIII. Adjournment

- Rose Roelofs offered to receive communication from Board members regarding the Memo of Understanding (MOU). She will take all questions to legal counsel to see if we need to convene a special meeting.
- Gary Sauer adjourned the meeting at 5:30 pm. All approved
- Next meeting: April 2024 - unless needed earlier as directed by Gary.

Respectfully Submitted,
Avace Wildie, Secretary

**BENZIE COUNTY
PARKS AND RECREATION COMMISSION**

Ed Hoogterp - Chair
Charles Kraus – Vice Chair
Barb Skurdall - Secretary
Barbara Ikens
Jason Barnard

Lee Ferguson
Sean Duperron
Evan Warsecke
Shaun Johnson
Paul Beechraft

**Minutes
January 22, 2024
Benzie County Government Center
9:00 A.M.**

The Meeting was called to order at 9:05 a.m.

Present: Barnard, Beechraft, Duperron, Ferguson, Ikens, Kraus, Hoogterp
Excused: Johnson, Skurdall, Warsecke

Election of Parks and Recreation Officers for 2024:

The name of Ed Hoogterp was placed in nomination for Commission Chair.
With no other names placed in nomination, a roll-call was held on the nomination of Ed Hoogterp as Commission Chair:

Barnard, yes; Beechraft, yes; Duperron, yes; Ferguson, yes; Hoogterp, abstain;
Ikens, yes; Kraus, yes.

Ed Hoogterp is elected as Commission chair for 2024.

The name of Charles Kraus was placed in nomination for Commission Vice-Chair.

With no other names placed in nomination, a roll-call was held on the nomination of Charles Kraus as Commission Vice-chair.

Barnard, yes; Beechraft, yes; Duperron, yes; Ferguson, yes; Hoogterp, yes; Ikens, yes; Kraus, yes.

Charles Kraus is elected as Commission Vice-chair for 2024.

The name of Barbara Skurdall was placed in nomination for Commission Secretary.

With no other names placed in nomination, a roll-call was held on the nomination of Barbara Skurdall as Commission Secretary:

Barnard, yes; Beechraft, yes; Duperron, yes; Ferguson, yes; Hoogterp, yes; Ikens, yes; Kraus, yes.

Barbara Skurdall is elected as Commission Secretary for 2024.

Agenda

Beechraft moved and Ikens supported approval of the agenda. All in favor.

Minutes

Beechcraft moved and Barnard supported approval of the minutes from the December 11 regular meeting. All in favor.

Chair's report

This is the first meeting of the new year, and the first at our newly approved time of 9 a.m. on the 4th Monday of the month.

The County Board of Commissioners has not yet formally made their appointment to Parks and Recreation. Evan Warsecke has indicated that our new meeting time creates a conflict with his job as a police officer, so he will not be reappointed to this Commission. Tentatively, the BOC representative is expected to be Gary Sauer. The appointment will be official prior to our February meeting.

We are on Zoom today, and we'll try to set that up as a standard practice, since we're meeting during business hours at the County administration center.

Rose Roelofs is out today. She will usually be with us and function as staff support and recording secretary.

Committee Reports

Committee reports were submitted in writing and are attached as Appendix A

Continuing Business

The Community Coordinator ad hoc committee (Hoogterp, Kraus, Duperron) has met twice with representatives of the county's Economic Development Committee to discuss the pros and cons of creating a new county position with responsibility for both economic development and recreation.

The Board of Commissioners has budgeted funds that could potentially be used for such a position, though a job description has not yet been finalized or approved.

General consensus of the two groups was that such a position could be beneficial in the initial years, when the main tasks of communication and grant support will overlap.

Eventually, the two elements of recreation and economic development will likely need to be separated in some way. The county administrator will continue working on a job description. Any further action will require approval by the Board of Commissioners.

Public Input

Diane Tracy, participating via Zoom, reported that the Benzie Wellness and Aquatic Center organization is continuing negotiations with the Benzie Central School Board toward a purchase option for the now-vacant Crystal Lake Elementary School. If the two sides reach agreement, the BWAC organization will have several months to assess the site's suitability for development as a pool and wellness center.

Commissioner report

Beechcraft updated the commission on the status of the former Platte River School in Honor. The Road Commission, which now owns the site, expects to begin demolition of the building soon. The long-term plan is to use the property for construction of a new Road Commission garage and headquarters.

The meeting was adjourned at 9:50 a.m.

APPENDIX A:

Committee reports

Railroad Point

Shaun Johnson, chair

Ed and I met last week and discussed a timeline as we move forward with the outlet project. Ed contacted Cynthia Todd, the project director from the Spicer Group, for the outlet project. She has already responded and is excited to get started.

The next step in the process is for the Spicer Group to submit a formal contract to the county for the project. This will get reviewed by the county lawyers and may get signed as early as this month but will probably not be signed until next month.

My assumption is that Cynthia will contact Ed and myself to look at the first steps, which entail everyone sitting down at the same time and coming up with a plan for the first steps of the project which will entail community meetings and input. My assumption is that the Railroad Point Committee we will meet to deal with all this in February.

I hope everyone had a great holiday and that you are ready to move forward with this project. Thanks again for the time and energy to review and decide on the best proposal for implementation of the outlet plan.

I will not be at the meeting this Monday, but I will send a note out as we get ready to meet with the Spicer Group.

Point Betsie

Ed Hoogterp, chair

The shoreline protection system project is still awaiting approval of permits from the Michigan Department of Environment, Great Lakes and Energy. EGLE is concerned about the project's impact on the Great Lakes bottomland.

The Joint Committee has scheduled a Jan 31 virtual meeting with an EGLE "special exceptions" panel to seek clarity on this. Some changes have been proposed to meet the EGLE concerns. We're not yet sure if that's enough.

The overall plan is still to go for bids this spring on the estimated \$9 million project, with construction hoped for in 2025.



Resolution 22-2024

Date: March 20, 2024

Resolution of Support for Adoption of SB662_2024

WHEREAS, the Grand Traverse County Board of Commissioners met in regular session on February 10, 1960, and resolved to establish a special assessment district for the purpose of constructing a dam on Duck Lake, located in Green Lake Township, to control the level of Duck Lake; and

WHEREAS, the Grand Traverse County Board of Commissioners met in regular session on October 29, 1986, and resolved (#133-86) to establish a special assessment district to determine and maintain a high-water level for Silver Lake, located in Garfield and Blair Townships, and to promote drainage from the lake; and

WHEREAS, the 13th Circuit Court has issued orders for the maintenance of lake levels on Duck Lake and Silver Lake, and dams were constructed on both lakes for the control of drainage from the lakes in furtherance of maintaining the Court-ordered lake levels; and

WHEREAS, Part 307 of the Natural Resources and Environmental Protection Act (NREPA), Public Act 451 of 1994, as amended, is entitled "Inland Lake Levels," being Section 324.30701, et seq. of Michigan Compiled Laws (MCL). Part 307 regulates the maintenance of the "normal level" of lakes established by Court orders in accordance with Part 307; and

WHEREAS, the Grand Traverse County Board of Commissioners entered into an Administrative Consent Agreement (ACO-05362, dated: July 15, 2019) with the State of Michigan Department of Environment, Great Lakes, and Energy to resolve the State's Failure of Notice claim attendant to the 13th Circuit Court's proceedings in 2017 to re-affirm the "normal level" of Duck Lake; and

WHEREAS, ACO-05362 imposes normal level maintenance obligations upon Grand Traverse County to maintain monthly minimum flows out of Duck Lake in addition to maintaining the "normal level"; and

WHEREAS, the 2022 court case Citizens for Higgins Lake Legal Levels v. Roscommon County Board of Commissioners in Michigan's Court of Appeals held that a normal lake level must be strictly maintained with no variance allowed to the Court's-ordered level; and

WHEREAS, the Court of Appeals ruled that Roscommon County had a clear legal duty to maintain the normal lake level at the precise elevation set forth in the Circuit Court Order, such that even the slightest deviation constituted a breach of that ministerial duty; and

WHEREAS, the appeal to the Michigan Supreme Court of Michigan's Court of Appeals ruling in Citizens for Higgins Lake Legal Levels v. Roscommon County Board of Commissioners has not resulted in establishing any revision to the Court of Appeals' ruling in the matter of "normal level" maintenance; and

WHEREAS, the Grand Traverse County Board of Commissioners adopted Resolution 89-2021 to delegate limited authority to the Grand Traverse County Drain Commissioner to operate the lake level control structures (dams) that maintain the normal levels of Duck Lake and Silver Lake pursuant to Part 307 of the NREPA; and

WHEREAS, Duck Lake Dam is equipped with an automated lake level monitor that continuously measures, records and broadcasts the Duck Lake level to the Grand Traverse County website for the benefit of stakeholders, including the Drain Commissioner who utilizes monitoring with weather forecasting in an effort to maintain the "normal level" and the ACO-mandated minimum outflows; and

WHEREAS, Duck Lake has multiple streams that inlet to the lake and which, in addition to natural springs, provide water flow into Duck Lake affecting normal level; and

WHEREAS, Duck Lake has only one, solitary, outlet stream which is the headwater flow of the Betsie River, which flow is controlled by the Duck Lake Dam; and

WHEREAS, the normal level of Duck Lake can be influenced by factors downstream of the Duck Lake Dam, which is outside the control and limited authority of the Drain Commissioner and can include the natural actions of beaver and other wildlife, woodland deadfall obstructions, human activities that restrict or increase stream flow, and the unregulated flows of downstream tributaries to the Betsie River that occupy its stream channel capacity for flows; and

WHEREAS, the Drain Commissioner is a licensed Professional Engineer, examined by the State of Michigan and found competent to practice in the engineering areas of hydraulics, hydrology, open-channel flow and hydrogeology, and has reviewed 2½ years of Duck Lake Dam operational data along with the engineering studies previously commissioned by the Grand Traverse County Board of Commissioners in establishing and affirming the "normal level" for Duck Lake. The Drain Commissioner has also reviewed the "Betsie River Hydrologic and Hydraulic Study, May 2014," commissioned by the Water Resources Division of the Department of Environment, Great Lakes and Energy in conjunction with the Drain Commissioner's limited authority to the maintain normal level of Duck Lake; and

WHEREAS, the Drain Commissioner has found it is technically impractical, perhaps impossible, to consistently maintain the normal level of Duck Lake utilizing the Duck Lake Dam for flow control, and that the additional obligations to maintain minimum flows imposed by ACO-05362 can counter efforts to maintain a normal level if minimum flows out of Duck Lake diminish lake levels at and below the normal level; and

WHEREAS, Senate Bill 662 of the 2024 legislative session proposes to amend Part 307 of the NREPA, including the definition of “normal level”. The proposed "normal level" would allow for temporary fluctuations in water level resulting from weather, natural events, or construction activities—offering greater flexibility to Grand Traverse County to comply with the current Circuit Court Order and with ACO-05362; and

WHEREAS, Senate Bill 662 was passed out of the Senate by a considerable majority and now resides in the House Committee on Natural Resources, Environment, Tourism and Outdoor Recreation; and

WHEREAS, Senate Bill 662 has been reviewed by outside Civil Counsel to the County Board of Commissioners who identify benefit to the County if the bill is adopted into law as presently written.

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF COMMISSIONERS, THAT Grand Traverse County supports Senate Bill 662 of 2024 as currently written, and hereby urges the Michigan Legislature to amend the current definition of “normal level” under Part 307 of Public Act 451 of 1994, as amended, with the definition included in Senate Bill 662 introduced to the House Committee on Natural Resources, Environment, Tourism and Outdoor Recreation.

BE IT FURTHER RESOLVED that the Grand Traverse County Clerk is requested to forward copies of the adopted resolution to the Governor of the State of Michigan, the State Senate Majority and Minority leaders, the State House Speaker and Minority Leader, the members of the Grand Traverse County delegation to the Michigan Legislature, and the other 82 counties of Michigan as commissioner correspondence.

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION SUPPORTING STATEWIDE WATER AFFORDABILITY LEGISLATION

RESOLUTION #24 – 117

WHEREAS, in October 2023, a package of “Water Affordability” bills was introduced in the Michigan Senate and House of Representatives which, if enacted, would establish a first in the nation statewide program to provide eligible low-income households with water bill payments considered affordable based on national standards, along with a sustainable funding source to support the program and protections from water service shut off; and

WHEREAS, SB 0549’23 and HB 5088’23 would create a low-income water residential affordability program under which qualifying individuals would not pay more than an average of 3% of their household income for water services and, if eligible, receive arrearage forgiveness for past due water debt and household plumbing repairs to prevent water loss; and

WHEREAS, SB 0550’23 and HB 5089’23 would create the low-income water affordability fund within the Michigan Department of Treasury using a \$2 per month, per retail water metered account funding factor which would be used as a dedicated funding source to support the low-income residential water affordability program and, among other things, ensure that water utility providers recover the full cost of services provided to eligible and enrolled customers; and

WHEREAS, SB 0551’23 and HB 5090’23 would create the “Water Shutoff Protection Act” which would require water utility providers give various forms of notice to residential customers prior to the disconnection of water service due to non-payment and to prevent water service disconnection for individuals meeting the requirements of a critical care customer whose life would be at imminent risk without household water services; and

WHEREAS, the average inflation-adjusted water costs have roughly doubled (increased by 188%) for the state as a whole since 1980 and the cost of water service, on average, has increased at a faster rate than all other essential goods and services, except health care; and

WHEREAS, customers who cannot afford water bill payments are at risk of water service shut off, property tax liens that can result in foreclosure, and other potentially devastating consequences including housing insecurity and harm to personal health, dignity, and family relationships; and

WHEREAS, the inability of customers to afford water services also impacts water utility providers through uncollected or delayed revenue, increased operational costs, and deferred infrastructure maintenance or replacement; and

WHEREAS, the Ingham County Board of Commissioners recognizes that access to affordable water services is a fundamental human right, essential for the fiscal stability of water utility providers, necessary to protect public health and safety, and critical to the resilience and prosperity of Ingham County and all Michigan residents.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners supports and urges the Michigan Legislature to take action to pass Senate Bills 0549-0551 and House Bills 5088-5090.

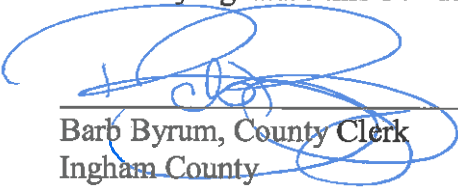
BE IT FURTHER RESOLVED, that the Ingham County Clerk is requested to forward copies of this resolution to the Governor, the members of the Ingham County delegation to the Michigan Legislature, the Michigan Association of Counties and all Counties within the State of Michigan.

HUMAN SERVICES: Yeas: Cahill, Tennis, Trubac, Peña, Pawar
Nays: Ruest **Absent:** Morgan **Approved 03/04/2024**

STATE OF MICHIGAN)
) SS
COUNTY OF INGHAM)

I, Barb Byrum, the duly qualified and acting Clerk of Ingham County, Michigan (the "County") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on March 12, 2024, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 14th day of March, 2024.



Barb Byrum, County Clerk
Ingham County

LAPEER COUNTY BOARD OF COMMISSIONERS
Resolution Opposing Public Act 233 of 2023
Resolution NO. 2024-R06

WHEREAS, citizens, through their local governments are best able to assess the needs of their communities and should be allowed to determine what plans and projects are appropriate; and,

WHEREAS, the Michigan legislature has passed, and the governor has signed Public Act 233 of 2023, which strips away local control of utility scale wind and solar projects and places control with the Michigan Public Service Commission; and,

WHEREAS, The Lapeer County Board of Commissioners, will do everything it legally can to prevent special interests from taking away local control from our citizens.

NOW THEREFORE BE IT RESOLVED that the Lapeer County Board of Commissioners expresses its strong disapproval of Public Act 233 which takes away local zoning control from our communities; and,

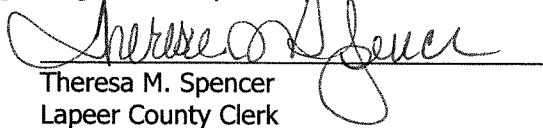
BE IT FURTHER RESOLVED that the **Lapeer County Board of Commissioners** supports the statewide ballot initiative, Citizens for Local Choice, a grassroots coalition of local officials and community organizers across Michigan working to amend the Clean and Renewable Energy and Energy Waste Reduction Act to, among other things, repeal Part 8 as added by Public Act 233 of 2023 which would restore local control of land use to ensure reasonable regulation in our widely diverse communities.

BE IT FURTHER RESOLVED that copies of this resolution shall be forwarded to all Michigan counties, the Michigan Association of Counties, the Governor, and all of our State Representatives and State Senators that represent Lapeer County.



Tom Kohlman, Chairman
Lapeer County Board of Commissioners

I certify that the foregoing is a true and accurate copy of the resolution adopted by the Lapeer County Board of Commissioners and that such resolution was duly adopted by a roll call vote at a regular meeting held on March 28, 2024, and that notice of such meeting was given as required by law.



Theresa M. Spencer
Lapeer County Clerk

RESOLUTION
DESIGNATING LAPEER COUNTY AS A
“FREEDOM TO HOMESCHOOL” COUNTY
RESOLUTION NO. 2024-R03

- WHEREAS,** it is the parent(s) fundamental right to direct the upbringing and education of ***their children***, this right is protected by the U.S. Constitution and Michigan Constitution; and,
- WHEREAS,** Article VIII, Section 1 of the Michigan Constitution states: “Religion, morality and knowledge being necessary to good government and the happiness of mankind, schools and the means of education shall forever be encouraged”; and,
- WHEREAS,** Section 380.10 of the Michigan Revised School Code states: “It is the natural, fundamental right of parents and legal guardians to determine and direct the care, teaching, and education of their children”; and,
- WHEREAS,** parental rights include, however are not limited to, making decisions regarding children’s education and health care in a manner consistent with their family values, and parents must do so to promote ***their*** children’s general health and well-being as well as their right to direct the education of ***their*** child, be it public, homeschooling, private or parochial education; and,
- WHEREAS,** according to the U.S. Supreme Court, the Due Process Clause of the 14th Amendment protects parental rights. The U.S. Supreme Court has repeatedly affirmed that they are fundamental rights; and,
- WHEREAS,** parents have every right to seek accountability, choice, and transparency in ***their children’s*** education, and that Government officials must be held accountable for what’s promoted to children; and,
- WHEREAS,** no single form of education can meet the needs of all students or families; and,
- WHEREAS,** the lower a student-to-teacher ratio is, the greater the ability to individualize education for an individual student becomes, as well as a better outcome; and,
- WHEREAS,** Homeschooling offers profound flexibility in how education is delivered to students, as well as open ended opportunities to customize and individualize education around learning styles, interests, moral and religious beliefs and life goals of the student; and,
- WHEREAS** no teacher or institution can know or love a child more than a child’s parent(s); and,
- WHEREAS** Statistics show that Homeschooled students have consistently shown above-average results on all standardized tests and are likely to be at least one grade ahead of public-school students; and,
- WHEREAS,** State Superintendent Michael Rice has asked the Michigan Legislature for a Homeschool Registry. This is a violation of Parental rights and privacy that would result in placing barriers that would have an intimidating adverse effect while placing obstacles and unnecessary restrictions on those wishing to Homeschool their children in Lapeer County; and,
- WHEREAS,** Michigan Attorney General Dana Nessel has stated she supports “monitoring” the private homes of Homeschoolers to inspect their private properties, a blatant violation of our 4th amendment rights.

NOW THEREFORE IT IS HEREBY RESOLVED, by the Lapeer County Board of Commissioners, that the County of Lapeer, Michigan, be, and hereby is, declared to be a "Freedom to Homeschool County," and,

IT IS FURTHER RESOLVED that this board affirms its full support for the right of parent(s) to educate ***their children***, and that freedom of educational choice will lead to the best possible outcome for each individual student.

BE IT FURTHER RESOLVED that the Lapeer County Board of Commissioners call upon our Lapeer County Sheriff and Lapeer County Prosecutor to defend our 4th amendment constitutional rights on this matter and specifically any efforts by the those outside our county that may result in any attempt to force warrantless searches of the homes and properties of Homeschool families.

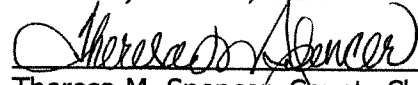
BE IT FURTHER RESOLVED that the Lapeer County Board of Commissioners shall not authorize or appropriate new funding, resources, employees, agencies, contractors, buildings, detention centers or offices for the sole purpose of enforcing any statute, law, rule, order, or regulation that restricts the rights of parents to Homeschool ***their children***.

BE IT FURTHER ESOLVED, that a copy of this Resolution be sent to Governor Gretchen Whitmer, Michigan State Senators; Ruth Johnson and Kevin Daley, Michigan State Representatives; Greg Alexander, Phil Green, Jamie Greene and the other 82 County Board of Commissions in the State of Michigan, U.S. Congress Representative, Lisa McClain, U.S. Senators; Gary Peters and Debbie Stabenow, Lapeer County Sheriff Scott McKenna, Lapeer County Prosecuting Attorney John Miller, and all County Department Directors.



Tom Kohlman, Chairman of the Board

I hereby certify that the foregoing Resolution was adopted by a roll call vote at the meeting of the Board of Commissioners of the County of Lapeer, State of Michigan, on this 28th day of March, 2024.



Theresa M. Spencer, County Clerk
Clerk of the Board

TUSCOLA COUNTY BOARD OF COMMISSIONERS

125 W. Lincoln Street
Suite 500
Caro, MI 48723

Telephone: 989-672-3700
Fax: 989-672-4011

At a regular meeting of the Board of Commissioners for the County of Tuscola, State of Michigan, on the 14th day of March 2024, with the meeting called to order at 8:00 a.m.

Commissioners Present: Commissioner Kim Vaughan, Commissioner Ben Lutz, Commissioner Matt Koch

Commissioners Absent: Commissioner Sam Young, Commissioner Jan Hardure

The following resolution was offered by Commissioner Koch,
seconded by Commissioner Lutz,

RESOLUTION 2024-03

A RESOLUTION FROM TUSCOLA COUNTY EXPRESSING SUPPORT FOR THE CITIZENS FOR LOCAL CHOICE BALLOT INITIATIVE WHICH SEEKS TO AMEND THE CLEAN AND RENEWABLE ENERGY AND ENERGY WASTE REDUCTION ACT TO REPEAL PART 8 AS ADDED BY PUBLIC ACT 233 OF 2023, IN AN EFFORT TO RESTORE LOCAL CONTROL FOR WIND AND SOLAR OPERATIONS

WHEREAS, the ability of local jurisdictions to determine for themselves which projects should and should not be in their local communities; what plans are best and reasonable for each neighborhood rather than these decisions be forced onto Townships without their best interest at hand; and

WHEREAS, the legislature of the State of Michigan has passed, and the Governor has signed House Bill 5120, now Public Act 233 of 2023, that strips away local community control on these issues and places the control within the Michigan Public Service Commission (MPSC), and

WHEREAS, Tuscola County will protect our communities land from the MPSC and special interests trying to strip away local control within legal limits; and

WHEREAS, the County Board of Commissioners of Tuscola County feel strongly that our local government is best able to assess the needs of our community; now

THEREFORE, BE IT RESOLVED, that Tuscola County Board of Commissioner vehemently opposed to the State of Michigan Legislature's passage of legislation that takes away local control and places it within the authority of the MPSC; and

BE IT FURTHER RESOLVED; that Tuscola County is opposed to corporation-prioritized action such as building utility-scale wind and solar projects in our community; and

BE IT FURTHER RESOLVED; that Tuscola County supports the statewide ballot initiative, Citizens for Local Choice, a grassroots coalition of local officials and community organizers across Michigan working to amend the Clean and Renewable Energy and Energy Waste Reduction Act to, among other things, repeal Part 8 as added by Public Act 233 of 2023 which will restore local control of land use to ensure reasonable regulation in our widely diverse communities.

Roll Call Vote:

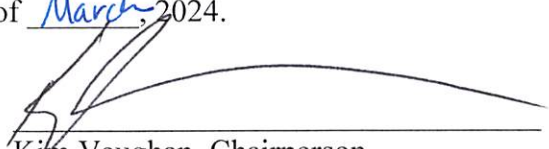
Ayes: Vaughan, Juty, Koc

Nays: none

Resolution 2024-03 declared adopted this 14th day of March, 2024.

Date

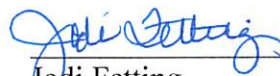
3/14/2024


Kim Vaughan, Chairperson
Tuscola County Board of Commissioners

I, Jodi Fetting, Tuscola County Clerk, CCO, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Tuscola County Board of Commissioners at a regular meeting on March 14, 2024.

Date

3/14/2024


Jodi Fetting
Tuscola County Clerk, CCO

OGEMAW COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF SUPPORT FOR STATEWIDE BALLOT INITIATIVE
TO RESTORE LOCAL CONTROL OF SITING DECISIONS FOR
RENEWABLE ENERGY AND ENERGY STORAGE PROJECTS**

**RESOLUTION NUMBER 24-36
ADOPTED MARCH 14, 2024**

WHEREAS the ability of local jurisdictions to determine for themselves which projects should and should not be allowed in their local communities was enshrined in the landmark *Village of Euclid v. Ambler Realty Company* U.S. Supreme Court decision in 1926 that established the principle and practice of land use zones; and

WHEREAS on September 28, 2023, the Ogemaw County Board of Commissioners approved Resolution 23-124 in opposition to state preemption of local control in solar and wind siting and zoning; and

WHEREAS the Michigan Legislature and Governor acted to usurp local control of land use decisions established in *Euclid* through enactment of Public Act 233 of 2023, which strips away local community control of the siting process for renewable energy and energy storage projects and instead assigns that function to the Michigan Public Service Commission (MPSC); and

WHEREAS the Board feels strongly that local governments in Michigan are best suited to assess the land use needs of their respective communities as established nearly 100 years ago in the landmark *Euclid* decision.

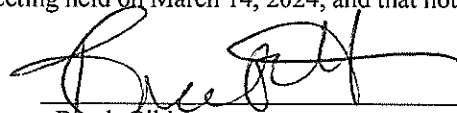
THEREFORE, BE IT RESOLVED that the Ogemaw County Board of Commissioners supports the statewide ballot initiative organized by Citizens for Local Choice, a grassroots coalition of local officials and community organizers across Michigan, to repeal Public Act 233 of 2023 which will restore local control of land use decisions.

BE IT FURTHER RESOLVED that this resolution be forwarded to all Michigan counties, the Michigan Association of Counties, state legislators who represent Ogemaw County, and other applicable state and local authorities.



Jenny David, Chairperson
Ogemaw County Board of Commissioners

I certify that the foregoing is a true and accurate copy of the resolution adopted by the Ogemaw County Board of Commissioners, that such resolutions were duly adopted at a regular meeting held on March 14, 2024, and that notice of such meeting was given as required by law.



Beck Gildner
Ogemaw County Clerk

Commissioners Comments