

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671

www.benzieco.net

MEETING AGENDA

August 8, 2023

Frank F. Walterhouse Board Room, Governmental Center, Beulah, Michigan

Join Meeting

Please click the link below to join the webinar:

www.youtube.com/@BenzieCounty

PLEASE TURN OFF ALL CELL PHONES OR SWITCH THEM TO VIBRATE

- 9:00 a.m. CALL TO ORDER
ROLL CALL
INVOCATION AND PLEDGE OF ALLEGIANCE
APPROVAL OF AGENDA
APPROVAL OF MINUTES – 7/11/23
PUBLIC COMMENT
FINANCE –
 A) Approval of Bills
- 9:30 a.m. PUBLIC HEARING REGARDING COUNTY CREATION FOR THE PACE PROGRAM with
Todd Williams, President and General Counsel present to answers questions
ELECTED OFFICIALS & DEPT HEAD COMMENTS
Doug Durand Benzie Senior Resources Director, presents BSR's 2024 draft budget
ACTION ITEMS –
 A) Consider approving Emergency Management 2024 Work Agreement
 B) Treasurer's Office Budget Amendment – Library Penal Fund Interest
 C) Consider waiving an EMS bill and authorize the related policy and procedure.
 D) Consider declaring an EMS snowmobile trailer surplus and authorize its sale
 E) Consider declaring a Sheriff's 2006 snowmobile surplus and authorize its sale
 F) Distribution of 23/24 Fiscal Year Draft Budget and consider setting Public Hearing
 G) Consider approving 2024 Secondary Road Patrol Agreement and grant application
 H) Advantage Benefits Group Renewal Presentation and consider approval of the
 2023/2024 Benefits Renewal
- COMMISSIONER REPORTS –
COUNTY ADMINISTRATOR'S REPORT – Katie Zeits
STUDY SESSION – 7/11/23 - None
COMMITTEE APPOINTMENTS –
UNFINISHED BUSINESS –
NEW BUSINESS –
PRESENTATIONS:
- 9:45 a.m. Frankfort Area Community Land Trust Presentation
PRESENTATION OF CORRESPONDENCE
PUBLIC COMMENT
ADJOURNMENT

Times Subject to Change

PUBLIC COMMENT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of “Benzie County Board Rules (section 7.3)” which provides for public comment during their meetings. It continually strives to receive comment from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Comment. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame. The Board will not be accepting public comment via zoom/online.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an “Comment” option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Comment is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county, and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District	I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District	II - Art Jeannot (Almira Twp West of N. Reynolds Road, Platte Twp, Lake Twp East of Sutter Rd, and Inland Twp section 1-6, section 7 lying west of Maple City Hwy, north of US-31)	231-920-5028
District	III – Karen Cunningham (Crystal Lake, Frankfort and Lake Twp, at Sutter Road going West)	231-822-4067
District	IV – Rhonda Nye (Benzonia Twp, except for sections 31, 36 and 35 East of Case Road).....	231-510-8804
District	V – Tim Markey (Homestead and Benzonia Twp sections 31, 36 and 35 West of Case Road).....	231-822-4066
District	VI - Evan Warsecke (Colfax, Inland except sections 1-6, section 7 lying west of Maple City Hwy and North of US-31).....	231-822-4065
District	VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon)	231-651-0647

January 3, 2023

THE BENZIE COUNTY BOARD OF COMMISSIONERS
July 11, 2023

The Benzie County Board of Commissioners met in a regular session on Tuesday, July 11, 2023, in the Frank Walterhouse Board of Commissioners Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs.

Present were: Commissioners Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

Agenda:

Motion by Jeannot, seconded by Sauer, to approve the agenda as amended, adding Clerk update regarding election drop boxes under Elected Officials and Department Heads Comments. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Minutes:

Motion by Nye, seconded by Warsecke, to approve the regular session minutes of June 27, 2023, as amended. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

9:03 a.m. Public Comment - None

FINANCE

Bills: Motion by Warsecke, seconded by Jeannot, to approve payment of the bills from June 23, 2023, through July 6, 2023, in the amount of \$277,499.55, as presented. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried. Michelle Thompson, County Treasurer, was present and provided a written report.

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Tammy Bowers, County Clerk, provided information regarding election drop boxes, security camera's and 9 day early voting legislation as of today. There are still a lot of unknowns now and hope to have more information after the August County Clerk's conference.

State Representative John Roth, spoke that the first round of bills that went through the House is that no camera is necessary for election drop boxes that are placed outside and that they can be placed on private property. These bills have not gone through the Senate. Budget was disappointing, priority was for Lansing south. One good thing, we got emergency tower funding. Need to get serious about housing.

9:20 MSU Annual Report: Jennifer Berkey, District Director, provided a written handout and presented the MSU Extension 2022-2023 Annual Report for Benzie County.

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS (Continued)

Sheriff Rosa stated that the 2018 Dodge Charger that was advertised on MIBid ended up selling for \$11,700 and we will end up with around \$10,500. Those funds will go back into the vehicle replacement fund. There are two Road Patrol positions open. They will be moving forward with one

COMMISSIONERS

Page 2 of 5

July 11, 2023

of the candidates into the NMC College program in August. There is one vacant position in Corrections. Still looking for a 2nd Bailiff, so we can move forward with 24-hour Road Patrol.

ACTION ITEMS

Consider appointing officer and employee delegate for MERS Annual meeting: Motion by Sauer, seconded by Warsecke, to select County Administrator, Katie Zeits as the Officer Delegate, and Commissioner Sauer, as the Alternate Officer Delegate to attend the annual MERS conference in September 2023 and further selects Karen Mallon, as the Employee Delegate, and Lisa Cole, as the Alternate Employee Delegate to attend such meeting. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Adopt Resolution 2023-008, declaring \$300,000 DTRF surplus for 22/23 Capital Project Budget: Motion by Jeannot, seconded by Nye, that resolution 2023-008 be adopted declaring a surplus in the Delinquent Tax Revolving Fund (DTRF). Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Adopt Resolution 2023-009 giving consent to the Area Agency on Aging for Northwest Michigan Fiscal Year 2024 Implementation Plan: Motion by Warsecke, seconded by Markey, to adopt resolution 2023-009, to consent and approve the Fiscal Year 2024 Annual Implementation Plan for the Area Agency on Aging of Northwest Michigan. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Review RFP for opioid funding for publication: Motion by Cunningham, seconded by Warsecke, to approve the Request for Proposal (RFP) for Opioid Settlement Fund eligible projects and services and directs Administration to publish such document and accept proposal for a period of 2 months. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Consider setting a public hearing to participate in the Michigan Lean and Green PACE program, as recommended by EDC: Motion by Jeannot, seconded by Cunningham, to adopt resolution 2023-010, Intent to Establish a Property Assessed Clean Energy Program and schedule a public hearing related to this matter on August 8, 2023. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.
Katie Zeits will take care of publishing the public hearing notice in the newspaper.

Discussion regarding DTRF administration fee and consideration of its allocation: Motion by Jeannot, seconded by Sauer to authorize DTRF administration fee funding in the amount of \$80,000 to be utilized towards capital needs, and authorizes the related budget amendments to show transfer of funding. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

10:30 a.m. Break

10:36 a.m. Reconvene

Discussion regarding marihuana funding and consideration of its allocation: Motion by Sauer, seconded by Nye, to authorize marihuana state funding to remain in the general fund for purposes of general fund activities. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

COMMISSIONERS

Page 3 of 5

July 11, 2023

Approve a letter to request staffing analysis of Jail: Sheriff Rosa and Jail Administrator Dan Smith were present to answer any questions. Motion by Jeannot, seconded by Markey, to approve the request for an updated staffing analysis of the Benzie County Jail and authorizes the Chair to sign. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Establish an Ad Hoc committee for EMS: Motion by Markey, seconded by Warsecke, to establish an ad hoc committee to make recommendations for capital needs for Benzie County EMS and Animal Control and that the Chair, Commissioner Markey, Commissioner Warsecke, and Administrator be appointed to such committee. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

COMMISSIONER REPORTS

Chair Roelofs attended the Veterans Affairs meeting and stated that the final total for the 5K run fundraiser in Lake Ann was \$15,200. September 8, 2023, is the Benzie/Frankfort Salute to Services football game.

Comm Jeannot provided a written report and an update. Want to acknowledge that our thoughts go out to Dr. Schaffer, regarding his wife's passing. Spoke to Representative Coffia regarding reimbursement for the Kinship program as is done with the foster care program.

Comm Cunningham provided a written report.

Comm Nye attended the Benzie Leelanau Health Department meeting, DTRF meeting, EDC Special meeting, Village of Benzonia meeting, Joint Township Special meeting with Platte and Benzonia Townships, Benzonia Planning Commission meeting, Community Panel Discussion at Grow Benzie, and Benzie Central School Board meeting.

Comm Markey stated that Bill Ward was appointed the Village of Honor President do to the passing of Jeffrey Sandman.

Comm Warsecke had nothing to report.

Comm Sauer provided a written report and an update. Gilmore Planning Commission is asking that the Board of Commissioners approve the proposed changes to Article 9 of the Gilmore Township Zoning Ordinance. Betsie Valley Trail Brew to Brew raised \$3,800. Attended the Village of Beulah meeting regarding the water runoff into Crystal Lake. Toured the new Homestead Hill Elementary School with the Superintendent. She is planning on giving all of us a tour.

COUNTY ADMINISTRATOR'S REPORT – Katie Zeits

She will be on vacation July 20, 2023, through July 31, 2023, so Jackie will be the contact person. Point Betsie Shoreline Protection bid opening is July 24, 2023, at 2:00 p.m. Digitalization is going well. The State allocated \$2.2 million for the emergency tower. Will be meeting with Motorola for final numbers. Our office has been thankful for Sherry Taylor assistance.

STUDY SESSION - None

COMMISSIONERS

Page 4 of 5

July 11, 2023

COMMITTEE APPOINTMENTS - None

UNFINISHED BUSINESS -None

NEW BUSINESS -None

PRESENTATION OF CORRESPONDENCE

- Letter from Lake Township regarding support of Emergency Communications Tower
- Letter from Gilmore Township Planning Commission and amended Article 9
- Benzie Leelanau Health Department May 24, 2023, minutes
- Benzie Transportation Authority May 2023, income statement
- Alger County Resolution 2023-12 regarding Rights to Bear Arms
- Alger County Resolution 2023-13 regarding Revised School Code HB4284
- Alger County Resolution 2023-14 regarding opposition to House Bills 4526-4528
- Alcona County Resolution 2023-13 regarding Revised School Code HB4672
- Cheboygan County Resolution 2023-10 regarding Sanitary Code

Motion by Sauer, seconded by Jeannot, to accept the proposed Gilmore Township Planning Commission Article 9 changes and have no comment. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

11:25 a.m. Public Comment

State Representative John Roth stated that he would be willing to meet with the Clerks in the next couple months regarding election changes and stated that there is a lot of money out there for fiber.

Barbara Skurdall, Benzonia Township, spoke regarding Sunkissed Hills. She hopes that the Commissioners stay on top of this.

Commissioner Jeannot requested that the Study Session meeting this afternoon be moved up to 12:30 p.m. Everyone agreed.

Motion by Warsecke, seconded by Markey, to adjourn at 11:31 a.m. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Bob Roelofs, Chair

Tammy Bowers, Benzie County Clerk

INDEX

1. Approve the agenda as amended.
2. Approve the regular session minutes of June 27, 2023, as amended.
3. Approve payment of the bills from June 23, 2023, through July 6, 2023, in the amount of \$277,499.55, as presented.

COMMISSIONERS

Page 5 of 5

July 11, 2023

4. select County Administrator, Katie Zeits as the Officer Delegate, and Commissioner Sauer, as the Alternate Officer Delegate to attend the annual MERS conference in September 2023 and further selects Karen Mallon, as the Employee Delegate, and Lisa Cole, as the Alternate Employee Delegate to attend such meeting.
5. Resolution 2023-008 be adopted declaring a surplus in the Delinquent Tax Revolving Fund (DTRF).
6. Adopt resolution 2023-009, to consent and approve the Fiscal Year 2024 Annual Implementation Plan for the Area Agency on Aging of Northwest Michigan.
7. Approve the Request for Proposal (RFP) for Opioid Settlement Fund eligible projects and services and directs Administration to publish such document and accept proposal for a period of 2 months.
8. Adopt resolution 2023-010, Intent to Establish a Property Assessed Clean Energy Program and schedule a public hearing related to this matter on August 8, 2023.
9. Authorize DTRF administration fee funding in the amount of \$80,000 to be utilized towards capital needs and authorize the related budget amendments to show transfer of funding.
10. Authorize marihuana state funding to remain in the general fund for purposes of general fund activities.
11. Approve the request for an updated staffing analysis of the Benzie County Jail and authorize the Chair to sign.
12. Establish an ad hoc committee to make recommendations for capital needs for Benzie County EMS and Animal Control and that the Chair, Commissioner Markey, Commissioner Warsecke, and Administrator be appointed to such committee.
13. Accept the proposed Gilmore Township Planning Commission Article 9 changes and have no comment.

Art Jeannot
Commissioner Report
July 11, 2023

- **6/29 – Special EDC Planning**
 - We discussed the value of having a professional staff person working on economic development opportunities. The County has seen the benefit of a professional guide us through broadband initiatives. It is acknowledged that this position could be used in other county initiatives. More discussion to follow.
- **7/6 – Lake Township**
 - I expressed on behalf of the Board of Commissioners our gratitude for the \$100k donation for the emergency service tower and \$100k for Pointe Betsie. I was asked what would happen to their donation if it was not required, to pay for the tower due to the \$2.2M from the State of MI. I responded that I believe their donation was restricted and any unused amount would be returned.
- **7/10 – Almira Township**
 - I will report any relevant information at our meeting.
- **Other –**
 - Met with Katie Zeits and Mitch Shapiro to discuss details of his amended contract.
 - Attended a joint meeting between Benzonia and Platte Townships to listen to the conversation about hiring an assistant zoning administrator. Commissioner Nye also attended. It was decided to offer the assistant position to Mary Pitcher.
 - On July 6th I attended a panel discussion sponsored by the Seabury Foundation. The topic was helping to change thinking to addressing complex problems. Commissioner Nye and County Administrator Katie Zeits also attended.
 - I plan to attend a coffee hour on July 10th with State Representative Betsie Coffia. I will report any relevant information at our meeting.



11 June 2023

Commissioner Cunningham, District 3

kcunningham@benzieco.net

231.822.4067

Attended/Presented

6 July **Lake Twp Board** Upcoming meeting, I will report pertinent information.

Community

27 June Frankfort Land Trust fundraiser and tour of Grove home.

28 June Meeting and tour of Cherry Capital Communications HQ, Elk Rapids.

30 June Spoke with Mayor Holwerda about an Airport issue.

30 June Coordinated biochar expert with MAC Environmental Regulatory facilitator to speak with multi county committee in fall 2023.

Correspondence

Assorted emails main topics: Sunkissed and broadband.

Rhonda Nye
District IV – Benzonía Township
Commissioner Report
July 11, 2023

June 28 – Benzie Leelanau Health Department

- Dan Thorell, Health Officer, shared that pursuit of grant funding for required programs keeps the amount of local appropriations reasonable. 11% of the Health Department budget is local funding.
- Health Officer provided information and recommendations regarding air quality impacted by Canadian fires.

June 29 – DTRF Meeting

- Reviewed the Benzie County Delinquent Tax Revolving Fund Policy.
- Discussion and consensus on amount to be declared surplus.

June 29 – EDC Special Meeting

- Essentially a visioning session to guide future EDC direction.
- Need to clarify whether the EDC is a corporation or committee.

July 3 – Village of Benzonía

- Planning Commission representatives gave annual report.
- Approved purchase of 'speed signs' to slow folks down on Traverse Ave.
- Updated fee schedule, reducing Special Land Use for Residential from \$500.00 to \$200.00.
- Introduced Kelly Long who will be filling in for Clerk when she requires time off.

July 5 – Joint Township Special Meeting (Platte and Benzonía Townships)

- Meeting called to review applicants for the assistant to the Zoning Administrator position.
- Recommendation to the West Benzie Joint Planning Commission to hire Mary Pitcher as the assistant to the ZA.

July 6 – Benzonía Planning Commission

- Sunkissed Hills LLC site update: stamped engineered plans required were not provided, therefore, conditional approval not given.
- New website established: wbjpc.org
- Special Meeting will be held July 20th at 6:00 pm, the topic will be OMA Presentation/Discussion.

July 6 – Community Panel discussion at Grow Benzie

- Meeting sponsored by the Seabury Foundation
- Topic was a systems change approach to address complex community problems.
- Literature referenced, Stories of Change: How a Systems Change Approach is Transforming a Region.

From: Gary Sauer <garysauer53@yahoo.com>
Sent: Wednesday, July 5, 2023 9:28 PM
To:
Subject: Commissioner report district 7

CAUTION: This email originated from outside the Benzie County Email System. Maintain caution when opening external links/attachments.

6-28 Health department. Discussion on applying for grants and keeping board informed. Concern about rabies, occurs more down state mainly bats in homes keep the animal to be tested.

6-29 Gilmore Planning Commission. Discussed Article 9 and possible changes to the zoning ordinance. Kept the five acre minimum with one possible split to a maximize the total split only once if approved. Requested that our required oversight be expedited to help speed up process.

7-5 BVTMC. Purchased Gator for trail use and work, paid for by the Friends. Discussed permits to be issued for work along trail and emergency use, will discuss at next meeting.

7-5 Joyfield Township. Awarded bids for tree removal at cemetery and power washing building. Discussed getting new drop box for elections, paid for by the state, concerns about requiring security camera on the drop box.

Sent from my iPad

Finance Report

Payable July 7 to August 3

DATE	FUND 101 GENERAL	FUND 213 JAIL	FUND 210 EMS	FUND 105-238	FUND 251 ACO	FUND 249 BUILDING	FUND 261 DISPATCH	FUND 239-292	FUND 293-690	FUND 701 TRUST/ AGENCY	FUND 702-771	TOTALS
7/13/2023	\$ 16,936.61	\$ 17,343.06	\$ 7,664.21	\$ 22,462.75	\$ 2,364.00	\$ 35,494.00	\$ 6,249.62	\$ 105,688.49	\$ 34,660.80	\$ 5,803.98		\$ 254,667.52
EFT 7/13/2023	\$ 5,603.94	\$ 1,172.34										\$ 6,776.28
Voided Checks	\$ (208.16)											\$ (208.16)
7/20/2023	\$ 50,209.65	\$ 16,052.94	\$ 2,259.24	\$ 21,524.70	\$ 4,254.37	\$ 1.44	\$ 5,229.74	\$9,521.82	\$ 1,761.63	\$ 18,074.74		\$ 128,890.27
EFT 7/20/2023	\$ 1,475.00											\$ 1,475.00
7/27/2023	\$ 67,435.94	\$ 19,544.12	\$ 20,764.65	\$ 3,159.66	\$ 2,003.79		\$ 15,652.13	\$ 1,807.22	\$ 4,243.10	\$ 14,038.18	\$ 62,664.10	\$ 211,312.89
8/3/2023	\$ 204,653.22	\$ 19,817.56	\$ 7,527.06	\$ 3,254.38	\$ 423.93	\$ 30,712.00	\$ 78.04	\$ 103,899.46	\$ 3,313.96	\$ 7,428.61		\$ 381,108.22
EFT 8/3/2023	\$ 1,108.12		\$ 178.40	\$ 29.50	\$ 13.77				\$ 361.32			\$ 1,691.11
Voided Check			\$ (107.39)									\$ (107.39)
Adj Ck 7-6-13 Run	\$ 74.96											\$ 74.96
												\$ -
												\$ -
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Totals	\$ 347,289.28	\$ 73,930.02	\$ 38,286.17	\$ 50,430.99	\$ 9,059.86	\$ 66,207.44	\$ 27,209.53	\$ 220,916.99	\$ 44,340.81	\$ 45,345.51	\$ 62,664.10	\$ 985,680.70

206-K-9 Fund
207-Sheriff Reserve's
208-Dive Team
209-Resourse Officer
210-Benzie Kids
211-D.A.R.E. Fund
215-FOC

230-BVTMC
232-Planning/Zoning
235-CBDG
238-EDC
245-Remonumentation
256-Reg of Deeds
262-911-Training

269-Law Library
270-Platte River Bridge
271-Housing Grant
276-Council on Aging
285-Pt. Betsie Lighthouse
292-Child Care Fund
293-Soldiers Relief Fund

310-Gov't Ctr Addition-Debt
315-Benzie Leelanau Health
321-Jail Bond
371-Jail Bldg Debt Millage
425-Equipment Replace

BILLS TO BE APPROVED October 25th

Motion to approve Vouchers in the amount of:

\$ 347,289.28 General Fund (101)

\$ 73,930.02 Jail Fund (213)

\$ 38,286.17 Ambulance Fund & ALS (214)

\$ 50,430.99 Funds 105-238

\$ 9,059.86 ACO Fund (247)

\$ 66,207.44 Building (249)

\$ 27,209.53 Dispatch 911 Fund (261)

\$ 220,916.99 Funds 239-292

\$ 44,340.81 Funds 293-640

\$ 45,345.51 701 Fund

\$ 62,664.10 Trust and Agency Funds & MSU Trust and Agency Fund (702-771)

\$ 985,680.70

08/04/2023 10:05 AM
User: Rlynn
DB: Benzie County

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 07/07/2023 - 08/03/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 1/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101 BOARD OF COMMISSIONERS					
101-101-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CARE NETWORK	COVERAGE AUGUST 2023 ALL INCLUDING RETI	3,678.64	90633
101-101-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL INSURANCE JULY 2023	300.48	90640
101-101-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	AUGUST 2023 DELTA DENTAL	300.48	90640
101-101-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	EYEMED AUGUST 2023 GROUP	52.52	90709
101-101-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	20.84	90672
101-101-727.00	OFFICE SUPPLIES	DA DESIGNS	BADGES FOR COMM JEANNOT AND WARSEKE	47.00	90479
101-101-853.00	CELLULAR PHONES	VERIZON WIRELESS	842083652-00001 MAINT, COM,POA ETC	43.53	90681
101-101-860.00	TRAVEL	JEANNOT, ART	MILEAGE FOR JUNE 2023	82.53	90497
101-101-860.00	TRAVEL	WARSECKE, EVAN	MILEAGE FOR JULY 2023	68.12	90682
101-101-860.00	TRAVEL	GARY SAUER	MILEAGE FOR JULY 2023	136.24	90710
101-101-860.00	TRAVEL	JEANNOT, ART	MILEAGE JULY 2023	184.71	90716
101-101-900.00	PRINTING & PUBLISHING	THE PIONEER GROUP	OPIOD SETTLEMENT PROPOSAL	122.55	90607
101-101-955.00	DUES & REGISTRATIONS	MICHIGAN ASSOCIATION OF CC	2023-2024 COUNTY DUES	12,139.58	90732
Total For Dept 101 BOARD OF COMMISSIONERS				17,177.22	
Dept 111 HISTORY (PAYROLL INS/FRINGE)					
101-111-717.00	MEDICAL/DENTAL/VISION INSURANCE	KOSIBOSKI, JEFFREY	RETIREE HEALTH SUPPLEMENT BENEFIT PER C	175.00	90719
101-111-717.00	MEDICAL/DENTAL/VISION INSURANCE	TUCKER, DAVID	MONTHLY RETIREE HEALTHCARE SUPPLEMNET	175.00	90750
Total For Dept 111 HISTORY (PAYROLL INS/FRINGE)				350.00	
Dept 172 ADMINISTRATOR					
101-172-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CARE NETWORK	COVERAGE AUGUST 2023 ALL INCLUDING RETI	2,682.33	90633
101-172-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL INSURANCE JULY 2023	222.64	90640
101-172-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	AUGUST 2023 DELTA DENTAL	222.64	90640
101-172-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	EYEMED AUGUST 2023 GROUP	35.44	90709
101-172-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	109.73	90672
101-172-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	10.50	90672
101-172-727.00	OFFICE SUPPLIES	CDM MOBLIE SHREDDING LLC	ON SITE SHREDDING 6.21.23	30.00	90547
101-172-800.00	CONTRACTED SERVICES	NETLINK BUSINESS SOLUTIONS	COPY COUNTS QTRLY	243.20	90589
101-172-955.00	DUES & REGISTRATIONS	MUNICIPAL EMPLOYEES RETIRE	MERS CONFERENCE REGISTRATION K ZEITS &	510.00	90508
Total For Dept 172 ADMINISTRATOR				4,066.48	
Dept 215 COUNTY CLERK					
101-215-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF	PPO PAID UP COVERAGE AUGUST 2023	447.76	90543
101-215-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CARE NETWORK	COVERAGE AUGUST 2023 ALL INCLUDING RETI	2,299.14	90633
101-215-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL INSURANCE JULY 2023	231.56	90640
101-215-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	AUGUST 2023 DELTA DENTAL	204.84	90640
101-215-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	EYEMED AUGUST 2023 GROUP	33.96	90709
101-215-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	102.72	90672
101-215-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	17.50	90672
101-215-727.00	OFFICE SUPPLIES	CDM MOBLIE SHREDDING LLC	ON SITE SHREDDING 6.21.23	50.00	90547
101-215-800.00	CONTRACTED SERVICES	NETLINK BUSINESS SOLUTIONS	COPY COUNTS QTRLY	918.82	90589
Total For Dept 215 COUNTY CLERK				4,306.30	
Dept 228 TECHNOLOGY					
101-228-963.00	COMPUTER SUPPORT	VC3 INC	MONTHLY BILLING JULY 2023 MICROSOFT OFF	1,795.80	90533
101-228-963.00	COMPUTER SUPPORT	VISA	VISA - COMBINED JULY 2023	73.46	34
Total For Dept 228 TECHNOLOGY				1,869.26	
Dept 233 CENTRAL SERVICES					
101-233-727.10	PAPER SUPPLIES	JACKPINE BUSINESS CENTERS	20 CASES COPIER PAPER	959.40	90496
101-233-730.00	POSTAGE	FP FINANCE PROGRAM	POSTAGE PURCHASE 7.12.23	2,500.00	31
101-233-730.00	POSTAGE	FP FINANCE PROGRAM	POSTAGE METER - POSTAGE PURCHASE	2,500.00	31

08/04/2023 10:05 AM
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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 07/07/2023 - 08/03/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 2/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 233 CENTRAL SERVICES					
101-233-730.00	POSTAGE	XPRT FULFILLMENT	PRINT/POST 2023 DLQ TAXES	2,612.00	90531
101-233-800.00	CONTRACTED SERVICES	NETLINK BUSINESS SOLUTIONS	COPY COUNTS QTRLY	139.38	90589
101-233-874.00	MEDICAL INSURANCE - RETIREES	BLUE CARE NETWORK	COVERAGE AUGUST 2023 ALL INCLUDING RETI	2,069.23	90633
101-233-874.00	MEDICAL INSURANCE - RETIREES	DELTA DENTAL PLAN OF MICH	DENTAL INSURANCE JULY 2023	77.35	90640
101-233-874.00	MEDICAL INSURANCE - RETIREES	DELTA DENTAL PLAN OF MICH	AUGUST 2023 DELTA DENTAL	184.23	90640
101-233-874.00	MEDICAL INSURANCE - RETIREES	FIDELITY SECURITY LIFE INS	RETIREE EYE MED AUGUST 2023	32.48	90709
101-233-930.00	EQUIPMENT REPAIR	SUMMIT FIRE PROTECTION	FIRE EXTINGUISHER SERVICE GVT CTR 2023	557.70	90676
101-233-940.20	EQUIPMENT LEASE-40033811	TEAM FINANCIAL GROUP, INC.	CUSTOMER #40033811 CONTRACT #40033811-1	73.19	90524
101-233-940.20	EQUIPMENT LEASE-40027957	TEAM FINANCIAL GROUP, INC.	CUSTOMER # 40027957 CONTRACT # 40027957	120.97	90524
101-233-940.20	EQUIPMENT LEASE	FP FINANCE PROGRAM	POSTAGE METER RENTAL	234.00	90563
101-233-940.20	EQUIPMENT LEASE-40032368	TEAM FINANCIAL GROUP, INC.	CUSTOMER # 40032368CONTRACT #40032368 \$	776.50	90605
101-233-940.20	EQUIPMENT LEASE	WELLS FARGO VENDOR FIN SEF	COPIER LEASE BP-50C45	155.51	90683
101-233-940.20	EQUIPMENT LEASE-40029846	TEAM FINANCIAL GROUP, INC.	CUSTOMER #40029846 CONTRACT #40029846-	189.93	90746
Total For Dept 233 CENTRAL SERVICES				13,181.87	
Dept 253 COUNTY TREASURER					
101-253-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CARE NETWORK	COVERAGE AUGUST 2023 ALL INCLUDING RETI	2,452.42	90633
101-253-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL INSURANCE JULY 2023	175.31	90640
101-253-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	AUGUST 2023 DELTA DENTAL	175.31	90640
101-253-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	EYEMED AUGUST 2023 GROUP	29.32	90709
101-253-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	57.34	90672
101-253-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	10.50	90672
101-253-731.00	TAX ROLLS & NOTICES	XPRT FULFILLMENT	PRINT/POST 2023 DLQ TAXES	4,730.34	90531
101-253-800.01	CONTRACTED SERVICES COPIER	APPLIED INNOVATION	COPIES - TREASURER OFFICE	52.54	90539
101-253-830.10	SERVICE CONTRACT (AC)	ALL ANIMAL VET CENTER	2ND QTR PMT FOR DOG LICENSE SALES	7.00	90535
101-253-830.10	SERVICE CONTRACT (AC)	BETSIE RIVER VETERINARY CI	2ND QTR PMT FOR DOG LICENSE SOLD	133.00	90542
101-253-830.10	SERVICE CONTRACT (AC)	NORTHWOOD ANIMAL HOSPITAL	2ND QTR PMT FOR DOG LICENSE SALES	20.00	90591
101-253-830.10	SERVICE CONTRACT (AC)	PLATTE LAKE VETERINARY CL	2ND QTR PMT FOR DOG LICENSE SALES	56.00	90593
101-253-860.00	TRAVEL	THOMPSON, MICHELLE	MILEAGE	23.81	90526
101-253-955.00	DUES & REGISTRATIONS	VISA	VISA - COMBINED JULY 2023	200.00	34
Total For Dept 253 COUNTY TREASURER				8,122.89	
Dept 257 EQUALIZATION DEPARTMENT					
101-257-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CARE NETWORK	COVERAGE AUGUST 2023 ALL INCLUDING RETI	2,222.51	90633
101-257-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL INSURANCE JULY 2023	178.61	90640
101-257-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	AUGUST 2023 DELTA DENTAL	127.98	90640
101-257-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	EYEMED AUGUST 2023 GROUP	18.56	90709
101-257-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	78.24	90672
101-257-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	10.50	90672
101-257-727.00	OFFICE SUPPLIES	VISA	VISA - COMBINED JULY 2023	19.30	34
101-257-727.00	OFFICE SUPPLIES	MI BENZIE CO RECORD PATRIC	SUBSCRIPTION RENEWAL	65.00	90730
101-257-800.00	CONTRACTED SERVICES	W.A.S LLC	EQUALIZATION SVCS JUNE 2023	1,475.00	33
101-257-800.00	CONTRACTED SERVICES	NETLINK BUSINESS SOLUTIONS	COPY COUNTS QTRLY	715.70	90589
101-257-961.00	TRAINING & SCHOOLS	N.W. MICHIGAN ASSESSORS A	CONTINUING ED COURSE IN CADILLAC	60.00	90587
101-257-970.00	EQUIPMENT	AMAZON CAPITAL SERVICES, I	STANDING DESK CONVERTER	322.34	90624
Total For Dept 257 EQUALIZATION DEPARTMENT				5,293.74	
Dept 265 BUILDING & GROUNDS					
101-265-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CARE NETWORK	COVERAGE AUGUST 2023 ALL INCLUDING RETI	383.19	90633
101-265-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL INSURANCE JULY 2023	26.72	90640
101-265-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	AUGUST 2023 DELTA DENTAL	26.72	90640
101-265-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	EYEMED AUGUST 2023 GROUP	4.64	90709
101-265-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	28.62	90672

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 07/07/2023 - 08/03/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 3/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 265 BUILDING & GROUNDS					
101-265-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY	00761476 LIFE AND DISABILITY INS	3.50	90672
101-265-750.00	MAINTENANCE SUPPLIES	KSS	CLEANING SUPPLIES	350.09	90501
101-265-750.00	MAINTENANCE SUPPLIES	CDM MOBLIE SHREDDING LLC	ON SITE SHREDDING 6.21.23	20.00	90547
101-265-750.00	MAINTENANCE SUPPLIES	KSS	DETERGENT, PAPER PRODUCTS ETC	224.11	90574
101-265-751.00	UNIFORMS	DA DESIGNS	UNIFORMS - R MORRIS	145.00	90479
101-265-800.00	CONTRACTED SERVICES	FISH WINDOW CLEANING	WINDOW CLEANING JULY 2023	1,513.00	90562
101-265-800.00	CONTRACTED SERVICES	KATHY HELINE CLEANING	CAMPUS CLEANING FOR MONTH OF JULY 2023	5,600.00	90652
101-265-800.00	CONTRACTED SERVICES	TKS SECURITY	GVT CTR QTRLY BILLING AUG-OCT 2023	1,824.00	90747
101-265-821.00	GARBAGE DISPOSAL	GFL ENVIRONMENTAL	WASTE MANAGEMENT ACCT #002110103	554.88	90487
101-265-821.00	GARBAGE DISPOSAL-MAIN BUILDING 2	GFL ENVIRONMENTAL	ACCT # 002126461 WASTE MANAGEMENT (JAIL	41.66	90564
101-265-850.00	TELEPHONE	CENTURYLINK	30343955 COMMUNICATION	43.26	90471
101-265-850.00	TELEPHONE	TELNET WORLDWIDE	BENZIE COUNTY PHONES-ACCT# 61319	4,228.43	90606
101-265-853.00	CELL PHONES	VERIZON WIRELESS	842083652-00001 MAINT, COM,POA ETC	43.53	90681
101-265-853.00	CELLULAR PHONES	ZEITS, KATIE	MONTHLY STIPEND PHONE	30.00	90755
101-265-922.00	WATER & SEWER	VILLAGE OF BEULAH	WATER & SEWER BILL 04.04.23-07.11.23	1,025.30	90615
101-265-922.00	WATER & SEWER	VILLAGE OF BEULAH	WATER AND SEWER USAGE FROM 4.4.23-7.11.	1,362.96	90616
101-265-923.00	FUEL/PROPANE-DHS 9100 209 3120	DTE ENERGY	ACCT # 910020931200 DHHS BUILDING (06.1	69.06	90556
101-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	ACCT # 910020929204 JAIL BUILDING (JUNE	204.63	90706
101-265-924.00	ELECTRIC-MAIN BUILDING 1000 0051	CONSUMERS ENERGY	ACCT # 100000514313 JAIL BUILDING ELEC	1,120.06	90550
101-265-924.00	ELECTRIC-MAIN BUILDING 1000 0051	CONSUMERS ENERGY	ACCT # 100000514248 MAIN BUILDING ELEC	6,127.68	90551
101-265-924.00	ELECTRIC- GARAGE 1000 0586 8649	CONSUMERS ENERGY	ACCT #100005868649 MAIN BUILDING ELECTF	34.01	90552
101-265-930.00	EQUIPMENT REPAIR	HURST MECHANICAL	DATE OF SVC 06.28.23 IT RM AND DHS DIR	2,639.16	90646
101-265-935.00	BUILDING REPAIRS	HONOR BUILDING SUPPLY, INC	SHELVING MATERIALS FOR VAULT	81.65	90492
101-265-935.00	BUILDING REPAIRS	HURST MECHANICAL	SVC DATE 7.6.23 DIRTY COIL, PLUGGED DRF	764.90	90646
101-265-935.00	BUILDING REPAIRS	HURST MECHANICAL	DATE OF SVC 7.11.23 LEAVES AGAINST CON	310.78	90646
Total For Dept 265 BUILDING & GROUNDS				28,831.54	
Dept 266 LEGAL & CONTRACTED SERVICES					
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY, P.C.	PROFESS SVCS JUNE 2023	4,336.94	90549
Total For Dept 266 LEGAL & CONTRACTED SERVICES				4,336.94	
Dept 283 CIRCUIT COURT					
101-283-800.00	CONTRACTED SVCS - THINKING MATTE	CATHOLIC HUMAN SERVICES, I	THINKING MATTERS GRP JUNE 30, 2023	670.83	90546
101-283-800.00	CONTRACTED SVCS - THINKING MATTE	NETLINK BUSINESS SOLUTIONS	COPY COUNTS QTRLY	16.60	90589
101-283-804.00	RECORDING SERVICES	LYSTER, CHRISTINE M.	RECORDING, TRAVEL 7.15.23	1,307.30	90657
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT	MCDONALD, PATRICK	COURT APPOINTED ATTY FOR VARIOUS NA CAS	1,976.89	90580
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT	MICHAEL HOROWITZ	JUNE 28, 20213 APP ATTY FEES	90.00	90582
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT	NICHOLAS BROWN LAW, PLLC	COURT APPOINTED ATTY FOR VARIOUS NA CAS	2,126.69	90590
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT	SPILLAN, JOHN	COURT APPOINTED ATTY - NA FEES JUNE 202	2,497.50	90601
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT	LAW OFFICES OF WESTFALL, I	CRT APPT ATTY JUNE & JULY 2023	1,045.00	90654
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT	LAW OFFICES OF WESTFALL, I	CRT APPT ATTY 17-10670-DM	412.50	90722
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT	MCDONALD, PATRICK	COURT APPOINTED ATTY FOR VARIOUS NA CAS	3,180.63	90729
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT	NORTH POINTE LEGAL, PLC	COURT APPOINTED ATTY FOR VARIOUS NA CAS	757.50	90736
101-283-813.00	PROBATION EXPENSES	WELLS FARGO VENDOR FIN SEF	CONT #450-9688610-001 PROBATION COPIER	67.52	90752
101-283-860.00	TRAVEL	FELICZAK, KAREN	MILEAGE & MEALS 5.25.23-6.16.23	89.08	90483
101-283-860.00	TRAVEL	SHANNA KNUDSEN	MILEAGE & MEALS JUNE 21, 2023	104.08	90600
101-283-860.00	TRAVEL	KELLEY, CLAYTON	MEALS JUNE 14 & 29 2023	30.00	90653
101-283-860.00	TRAVEL	LUCIUS, KATLYN	MEALS MAY 10, 2023	15.00	90656
101-283-860.00	TRAVEL	SHANNA KNUDSEN	MILEAGE & MEALS JULY 12, 2023	59.54	90670
101-283-860.00	TRAVEL	QUAGLIA, VINCENT	MILEAGE & MEALS JULY 2023	178.62	90739
101-283-860.00	TRAVEL	SHANNA KNUDSEN	MILEAGE & MEALS JULY 26, 2023	59.54	90741
101-283-967.00	PROJECT EXPENSES - DRUG COURT GR	REDWOOD TOXICOLOGY LABORAT	TOXICOLOGY CUPS FOR SPECIEMENS	870.00	90512
101-283-967.00	PROJECT EXPENSES - DRUG COURT GR	YAGER, WESLEY D	CONTRACTED SERVICES DRUG COURT	1,600.56	90754

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 07/07/2023 - 08/03/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 4/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 283 CIRCUIT COURT					
Total For Dept 283 CIRCUIT COURT				17,155.38	
Dept 286 DISTRICT COURT					
101-286-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF PPO PAID UP COVERAGE AUGUST 2023		1,074.63	90543
101-286-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CARE NETWORK COVERAGE AUGUST 2023 ALL INCLUDING RETI		4,368.37	90633
101-286-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICHIDENTAL INSURANCE JULY 2023		421.86	90640
101-286-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICHIAUGUST 2023 DELTA DENTAL		421.86	90640
101-286-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS EYEMED AUGUST 2023 GROUP		64.76	90709
101-286-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN\00761476 LIFE AND DISABILITY INS		180.02	90672
101-286-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN\00761476 LIFE AND DISABILITY INS		23.28	90672
101-286-727.00	OFFICE SUPPLIES	CDM MOBLIE SHREDDING LLC ON SITE SHREDDING 6.21.23		5.00	90547
101-286-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDITIONINBOTTLED WATER R-254489		33.00	90579
101-286-727.00	OFFICE SUPPLIES	ICLE CIVIL PROCEDURE UPDATE APRIL 2023		138.50	90647
101-286-727.00	OFFICE SUPPLIES	VISA VISA - COMBINED JULY 2023		21.19	34
101-286-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES, 1PENDAFLEX FOLDERS AND SELF INKING STAMPE		337.35	90687
101-286-800.00	CONTRACTED SERVICES-DRUG COURT	NETLINK BUSINESS SOLUTIONSCOPY COUNTS QTRLY		353.20	90589
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	KISH DYKSTRA & SCOTT GUARDIAN AD LITEM BC		20.00	90573
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	KISH DYKSTRA & SCOTT GUARDIAN AD LITEM H RUSHING		100.00	90573
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	KISH DYKSTRA & SCOTT CRT APPTD ATTY M RINEER		50.00	90573
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	LAW OFFICES OF WESTFALL, IATTY FEES 23-0057CA, 23-0058GA		50.00	90577
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	LAW OFFICES OF WESTFALL, IATTY SVC D KILIAN		90.00	90654
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	NORTHERN MICHIGAN ELDER LATTY SVCS N VOGT		425.00	90667
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	SMITH & JOHNSON ATTORNEYS,ATTY SVC D CULP SR		255.00	90671
101-286-811.00	INTERPRETER FEES	FIDELITY LANGUAGE RESOURCESPANISH INTERPRETATIONS SVCS A MARTINEZ		120.00	90561
101-286-860.00	TRAVEL	O'BRIEN, AMANDA MILEAGE TO CONFERENCE		275.10	90592
101-286-955.00	DUES & REGISTRATIONS	MI ASSOC. DISTRICT CT MAGIANNUAL CONFERENCE DISTRICT COURT MAGIST		175.00	90661
101-286-955.00	DUES & REGISTRATIONS	VISA VISA - COMBINED JULY 2023		333.26	34
101-286-956.20	EXAMINATIONS-DEV DISABLED	NORTHERN CLINICAL & DIAGNON VOGT CLIENT		630.00	90666
101-286-970.00	EQUIPMENT	O'BRIEN, AMANDA REIMB FOR EQUIPMENT		105.99	90592
Total For Dept 286 DISTRICT COURT				10,072.37	
Dept 289 FRIEND OF THE COURT					
101-289-964.10	REIMBURSEMENT TO MANISTEE	MANISTEE COUNTY FOC FOC REIMBURSEMENT MAY 2023		12,411.70	90578
101-289-964.10	REIMBURSEMENT TO MANISTEE	MANISTEE COUNTY FOC FOC REIMBURSEMENT JUNE 2023		12,975.38	90727
Total For Dept 289 FRIEND OF THE COURT				25,387.08	
Dept 296 PROSECUTING ATTORNEY					
101-296-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CARE NETWORK COVERAGE AUGUST 2023 ALL INCLUDING RETI		3,218.80	90633
101-296-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICHIDENTAL INSURANCE JULY 2023		228.75	90640
101-296-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICHIAUGUST 2023 DELTA DENTAL		228.75	90640
101-296-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS EYEMED AUGUST 2023 GROUP		38.60	90709
101-296-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN\00761476 LIFE AND DISABILITY INS		128.07	90672
101-296-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN\00761476 LIFE AND DISABILITY INS		17.50	90672
101-296-727.00	OFFICE SUPPLIES	VISA VISA - COMBINED JULY 2023		16.95	34
101-296-800.00	CONTRACTED SERVICES	NETLINK BUSINESS SOLUTIONSCOPY COUNTS QTRLY		50.26	90589
101-296-853.00	CELLULAR PHONES	VERIZON WIRELESS 842083652-00001 MAINT, COM,POA ETC		87.06	90681
101-296-955.00	DUES & REGISTRATIONS	VISA VISA - COMBINED JULY 2023		350.00	34
101-296-961.01	TRAINING & CONFERENCES (VA)	VISA VISA - COMBINED JULY 2023		40.00	34
Total For Dept 296 PROSECUTING ATTORNEY				4,404.74	
Dept 301 SHERIFF					
101-301-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CARE NETWORK COVERAGE AUGUST 2023 ALL INCLUDING RETI		11,572.35	90633
101-301-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICHIDENTAL INSURANCE JULY 2023		989.01	90640

08/04/2023 10:05 AM
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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 07/07/2023 - 08/03/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 5/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301 SHERIFF					
101-301-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	AUGUST 2023 DELTA DENTAL	891.05	90640
101-301-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	EYEMED AUGUST 2023 GROUP	160.32	90709
101-301-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	440.09	90672
101-301-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	49.00	90672
101-301-727.00	OFFICE SUPPLIES	VISA	SHERIFF'S OFFICE VISA 06292023 6262	322.72	32
101-301-727.00	OFFICE SUPPLIES	CDM MOBLIE SHREDDING LLC	ON SITE SHREDDING 6.21.23	160.00	90547
101-301-727.00	OFFICE SUPPLIES	PLATTE RIVER PRINTING	LEIN EVELOPES	135.00	90594
101-301-748.00	GAS, OIL & GREASE	WEX BANK	FUEL 06162023 TO 07152023	211.86	90619
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	JULY FUEL 2023 BCSO	4,230.12	90691
101-301-748.00	GAS, OIL & GREASE	XPRESS LUBE	21-2 OIL CHANGE	55.51	90753
101-301-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE, INC.	21-4 LABOR FOR BRAKE ALL AROUND	193.00	90491
101-301-749.00	VEHICLE REPAIRS	NAPA AUTO SUPPLY, INC.	19-4 HEADLIGHT LAMP	13.29	90509
101-301-749.00	VEHICLE REPAIRS	NUGENT ACE HARDWARE	JULY 2023 JAIL REPAIRS/MAINT SUPP	7.98	90668
101-301-749.00	VEHICLE REPAIRS	BAYSHORE TIRE & AUTO	2017 JOURNEY TIRE	169.20	90689
101-301-749.00	VEHICLE REPAIRS	WATSON BENZIE LLC	17-1 DIAGNOIS - ENGINE TICKING	68.75	90751
101-301-751.00	UNIFORMS	BAY SUPPLY & MARKETING, IN	UNIFORM HATS - STOCK	330.00	90627
101-301-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS, INC	JUNE 2023 DRY CLEANING	41.00	90513
101-301-850.00	TELEPHONE	CHARTER COMMUNICATIONS	SERVICE 721 - 82023 + 6 MO BROADCAST T	28.70	90701
101-301-853.00	CELLULAR PHONES-ROAD PATROL	VERIZON WIRELESS	06132023 TO 07122023 CELL PHONES BCSO	717.24	90681
101-301-961.00	TRAINING & SCHOOLS	VISA	SHERIFF'S OFFICE VISA 06292023 6262	281.22	32
101-301-961.00	TRAINING & SCHOOLS	LERMA, INC	T&S L COLE	169.00	90655
101-301-970.00	EQUIPMENT	ACME SPORTS INC	1 RIFLE (MHO), 3 HANDGUNS (BAILIFFS)	2,314.00	90459
101-301-970.00	EQUIPMENT	ACME SPORTS INC	2 HOLSTERS - MHO AND BAILIFF	122.97	90459
101-301-970.00	EQUIPMENT	AMAZON CAPITAL SERVICES, I	ROOF SEAL/VENT/WASTE	47.72	90537
101-301-970.00	EQUIPMENT	AMAZON CAPITAL SERVICES, I	FILTER/BATTERIES	9.50	90624
101-301-970.00	EQUIPMENT	MOTOROLA SOLUTIONS	1036594865 3 MICS W/ACCESS	320.76	90663
101-301-970.00	EQUIPMENT	SUMMIT FIRE PROTECTION	JAIL/KITCH/ROAD FIRE EXT SERVICE	470.60	90676
101-301-970.08	EQUIPMENT-PHYSICAL TRAINING	MUNSON OCCUPTIONAL HEALTH	HEARING TEST - MC 07062023	20.00	90586
Total For Dept 301 SHERIFF				24,541.96	
Dept 333 SECONDARY ROAD PATROL					
101-333-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CARE NETWORK	COVERAGE AUGUST 2023 ALL INCLUDING RETI	1,149.57	90633
101-333-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL INSURANCE JULY 2023	97.96	90640
101-333-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	AUGUST 2023 DELTA DENTAL	97.96	90640
101-333-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	EYEMED AUGUST 2023 GROUP	15.40	90709
101-333-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	35.08	90672
101-333-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	3.50	90672
101-333-727.00	OFFICE SUPPLIES	PLATTE RIVER PRINTING	LEIN EVELOPES	100.00	90594
101-333-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	JULY FUEL 2023 BCSO	610.53	90691
Total For Dept 333 SECONDARY ROAD PATROL				2,110.00	
Dept 334 ZERO TOLERANCE, BAILIFF					
101-334-729.10	SUPPLIES - CHEMICAL	MICHIGAN STATE POLICE - C	DRY GAS - PBT CALIBRATION	110.00	90583
101-334-961.00	TRAINING & SCHOOLS	ACME SPORTS INC	2 HOLSTERS - MHO AND BAILIFF	144.98	90459
Total For Dept 334 ZERO TOLERANCE, BAILIFF				254.98	
Dept 426 EMERGENCY MANAGEMENT					
101-426-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CARE NETWORK	COVERAGE AUGUST 2023 ALL INCLUDING RETI	919.66	90633
101-426-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL INSURANCE JULY 2023	50.63	90640
101-426-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	AUGUST 2023 DELTA DENTAL	50.63	90640
101-426-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	EYEMED AUGUST 2023 GROUP	9.28	90709
101-426-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	36.60	90672
101-426-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	3.50	90672

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 07/07/2023 - 08/03/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 6/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 426 EMERGENCY MANAGEMENT					
101-426-727.00	OFFICE SUPPLIES	VISA	VISA - COMBINED JULY 2023	31.99	34
101-426-850.00	TELEPHONE	AT & T MOBILITY	CELLPHONES FIRSTNET 2873181419	44.86	90540
Total For Dept 426 EMERGENCY MANAGEMENT				1,147.15	
Dept 442 DRAIN COMMISSION					
101-442-819.00	CONTRACT SERVICE - LAKE LEVELS	DIXON, CRAIG	MONTHLY CONTRACTED SERVICES FOR DAM WAI	333.33	90705
Total For Dept 442 DRAIN COMMISSION				333.33	
Dept 601 HEALTH DEPARTMENT					
101-601-836.00	APPROPRIATIONS	BENZIE LEELANAU HEALTH DEPT	3RD AN 4TH QTR FY 2022/23 APPROPRIATION	127,624.00	90694
Total For Dept 601 HEALTH DEPARTMENT				127,624.00	
Dept 648 MEDICAL EXAMINER					
101-648-835.00	LAB FEES	NMS LABS	LAB FEES	2,395.00	90665
101-648-835.60	FORENSIC AUTOPSIES	GOSLINOSKI, LOIS R. DO	AUTOPSY FEE JULY 2023	2,400.00	90711
101-648-970.00	EQUIPMENT- MEDICAL EXAMINER	TRINITY FLUIDS	SUPPLIES NEEDLES BUFFERED FORMALIN	153.60	90528
101-648-970.00	EQUIPMENT- MEDICAL EXAMINER	TRINITY FLUIDS	SUPPLIES BODY BAGS	502.20	90528
101-648-970.00	EQUIPMENT- MEDICAL EXAMINER	STERICYCLE, INC.	SITE 002: BENZIE COUNTY EMS, STERI-SAFE	858.00	90744
Total For Dept 648 MEDICAL EXAMINER				6,308.80	
Dept 649 MENTAL HEALTH					
101-649-836.00	APPROPRIATIONS	CENTRA WELLNESS NETWORK	MONTHLY APPROPRIATION AUG 2023	9,534.59	90700
Total For Dept 649 MENTAL HEALTH				9,534.59	
Dept 662 JUVENILE DIVISION					
101-662-727.00	OFFICE SUPPLIES	WELLS FARGO FINANCIAL LEAS	603-0236145-000 2023	79.90	90529
Total For Dept 662 JUVENILE DIVISION				79.90	
Dept 684 INTERGOVERNMENTAL					
101-684-885.00	LIQUOR TAX - NO MI REG ENTITY	NORTHERN MICHIGAN REGIONAL	LIQUOR TAX PORTION OWED TO NMRE	23,225.20	90737
Total For Dept 684 INTERGOVERNMENTAL				23,225.20	
Dept 710 MSU EXTENSION					
101-710-702.00	WAGES-PART TIME SECRETARY	MSU EXTENSION BUSINESS OFF	DOBIS PAY 05.1.23-06.17.23	1,248.74	90664
Total For Dept 710 MSU EXTENSION				1,248.74	
Dept 711 REGISTER OF DEEDS					
101-711-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CROSS BLUE SHIELD OF	PPO PAID UP COVERAGE AUGUST 2023	1,343.28	90543
101-711-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CARE NETWORK	COVERAGE AUGUST 2023 ALL INCLUDING RETI	2,452.42	90633
101-711-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL INSURANCE JULY 2023	50.63	90640
101-711-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	AUGUST 2023 DELTA DENTAL	175.31	90640
101-711-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	CEYEMED AUGUST 2023 GROUP	29.32	90709
101-711-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	6.12	90672
101-711-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	3.50	90672
101-711-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CENTERS	OFFICE SUPPLIES - LABELS, SCISSORS, PEF	74.96	90403
101-711-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CENTERS	OFFICE SUPPLIES/NAME PLATE	17.00	90496
101-711-800.00	CONTRACTED SERVICES - LAREDO	FIDLAR TECHNOLOGIES INC	CONTRACTED SERVICES - LAREDO USAGE MAY	1,478.31	90485
101-711-955.00	DUES & REGISTRATIONS	MI ASSOC OF REGISTER OF DE	DUES & REGISTRATION- SUMMER CONF	375.00	90504
101-711-955.00	DUES & REGISTRATIONS	VISA	VISA - COMBINED JULY 2023	21.97	34
Total For Dept 711 REGISTER OF DEEDS				6,027.82	
Dept 751 PARKS & RECREATION DEPARTMENT					
101-751-721.00	PER DIEM-PARKS & REC	BEECHRAFT, PAUL	PARKS AND REC MEETING 07.24/23	40.00	90690
101-751-721.00	PER DIEM	HOOGTERP, EDWARD	PARKS AND RECREATION MEETING 07.24.23	40.00	90714

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EXP CHECK RUN DATES 07/07/2023 - 08/03/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 7/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 751 PARKS & RECREATION DEPARTMENT					
101-751-721.00	PER DIEM	JOHNSON, SHAUN	PARKS AND RECREATION MEETING 07.24.23	40.00	90718
101-751-721.00	PER DIEM	KRAUS, CHARLES	PARKS AND RECREATION MEETING 07.24.23	40.00	90720
101-751-721.00	PER DIEM	LEE FERGUSON	PARKS AND RECREATION MEETING 07.24.23	40.00	90723
101-751-721.00	PER DIEM	SKURDALL, BARBARA	PARKS AND RECREATION MEETING 07/24.23	40.00	90742
101-751-860.00	TRAVE-PARKS & REC	BEECHRAFT, PAUL	PARKS AND REC MEETING 07.24/23	20.96	90690
101-751-860.00	TRAVEL	HOOGERP, EDWARD	PARKS AND RECREATION MEETING 07.24.23	1.97	90714
101-751-860.00	TRAVEL	JOHNSON, SHAUN	PARKS AND RECREATION MEETING 07.24.23	3.28	90718
101-751-860.00	TRAVEL	KRAUS, CHARLES	PARKS AND RECREATION MEETING 07.24.23	14.41	90720
101-751-860.00	TRAVEL	LEE FERGUSON	PARKS AND RECREATION MEETING 07.24.23	14.41	90723
101-751-860.00	TRAVEL	SKURDALL, BARBARA	PARKS AND RECREATION MEETING 07/24.23	1.97	90742
Total For Dept 751 PARKS & RECREATION DEPARTMENT				297.00	
Total For Fund 101 GENERAL FUND				347,289.28	
Fund 210 AMBULANCE FUND					
Dept 265 BUILDING & GROUNDS					
210-265-750.00	MAINTENANCE SUPPLIES-EMS 2115152	GFL ENVIRONMENTAL	ACCT # WASTE MANAGEMENT (DEPARTMENT)	130.71	90488
210-265-750.00	MAINTENANCE SUPPLIES	MI PEST	ST 2 PEST CONTROL	66.00	90505
210-265-750.00	MAINTENANCE SUPPLIES	MI PEST	ST 3 PEST CONTROL	61.00	90581
210-265-750.00	MAINTENANCE SUPPLIES	HONOR BUILDING SUPPLY, INC	BATTERIES AND TRASH BAGS	78.74	90713
210-265-750.00	MAINTENANCE SUPPLIES	MI PEST	ST 2 PEST CONTROL	66.00	90731
210-265-850.00	TELEPHONE	TELNET WORLDWIDE	BENZIE COUNTY PHONES-ACCT# 61319	19.98	90606
210-265-850.01	INTERNET SERVICE	CHARTER COMMUNICATIONS	ST 3 CHARTER	276.39	90472
210-265-850.01	INTERNET, PHONE, CABLE	DIRECT TV	ST 2 DIRECT TV	133.98	90553
210-265-850.01	INTERNET SERVICE	BRIGHTSPEED	INTERNET/PHONE CHARGES FOR THE MONTH OF	309.01	90698
210-265-853.00	PHONES/TABLETS	AT & T MOBILITY	CELLPHONES FIRSTNET 2873181419	1,308.15	90540
210-265-922.00	WATER & SEWER	CITY OF FRANKFORT	ST 3 WATER AND SEWER	62.37	90475
210-265-923.00	FUEL/PROPANE-EMS PINE LN 9100 20	DTE ENERGY	ACCT # 910020931077 PINE ST FF BUILDING	61.75	90555
210-265-923.00	FUEL/PROPANE-EMS PARK AVE 9100 2	DTE ENERGY	ACCT # 910020929022 PARK AVE BUILDING	22.14	90557
210-265-923.00	FUEL/PROPANE-EMS TVILLE 9200 059	DTE ENERGY	ACCT # 920005954614 THOMPSONVILLE HWY J	57.71	90642
210-265-924.00	ELECTRIC	CHERRYLAND ELECTRIC	ST 2 ELECTRIC	180.45	90474
210-265-924.00	ELECTRIC-STATION 3 GARAGE 1000 1	CONSUMERS ENERGY	ACCT # 1000135439337 PINE ST FF ELECTF	72.58	90476
210-265-924.00	ELECTRIC-STATION 3 1000 1354 355	CONSUMERS ENERGY	ACCT # 100013543556 MAIN BUILDING ELEC1	172.79	90477
Total For Dept 265 BUILDING & GROUNDS				3,079.75	
Dept 651 EMERGENCY MEDICAL TECHNICIANS					
210-651-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CARE NETWORK	COVERAGE AUGUST 2023 ALL INCLUDING RETI	1,532.76	90633
210-651-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH1	DENTAL INSURANCE JULY 2023	124.68	90640
210-651-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH1	AUGUST 2023 DELTA DENTAL	124.68	90640
210-651-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	EYEMED AUGUST 2023 GROUP	20.04	90709
210-651-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN\	00761476 LIFE AND DISABILITY INS	58.95	90672
210-651-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN\	00761476 LIFE AND DISABILITY INS	7.00	90672
Total For Dept 651 EMERGENCY MEDICAL TECHNICIANS				1,868.11	
Dept 655 ADVANCED LIFE SUPPORT (ALS)					
210-655-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CARE NETWORK	COVERAGE AUGUST 2023 ALL INCLUDING RETI	13,411.67	90633
210-655-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH1	DENTAL INSURANCE JULY 2023	992.31	90640
210-655-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH1	AUGUST 2023 DELTA DENTAL	992.31	90640
210-655-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	EYEMED AUGUST 2023 GROUP	163.48	90709
210-655-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN\	00761476 LIFE AND DISABILITY INS	477.14	90672
210-655-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN\	00761476 LIFE AND DISABILITY INS	49.00	90672
210-655-730.00	POSTAGE	VISA	VISA - COMBINED JULY 2023	13.40	34
210-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	175.80	90468

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY

EXP CHECK RUN DATES 07/07/2023 - 08/03/2023

Page: 8/18

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 210 AMBULANCE FUND					
Dept 655 ADVANCED LIFE SUPPORT (ALS)					
210-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	1,016.14	90697
210-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN	159.06	90460
210-655-748.00	GAS, OIL & GREASE	WEX BANK	SHELL FUEL	373.50	90684
210-655-748.00	GAS, OIL & GREASE-EMS	BENZIE COUNTY ROAD COMMISSE	FUEL EMS JULY 2023	4,132.45	90691
210-655-749.00	VEHICLE REPAIRS	XPRESS LUBE	A23 OIL CHANGE	101.39	90532
210-655-749.00	VEHICLE REPAIRS	XPRESS LUBE	A31 OIL CHANGE	101.39	90621
210-655-749.00	VEHICLE REPAIRS	QUALITY CAR & TRUCK REPAIR	A21 SERVICE	2,562.94	90669
210-655-749.00	VEHICLE REPAIRS	VISA	VISA - COMBINED JULY 2023	165.00	34
210-655-749.00	VEHICLE REPAIRS	QUALITY CAR & TRUCK REPAIR	A23 REPAIRS	1,741.20	90740
210-655-800.00	DISPATCH SUPPORT	NETLINK BUSINESS SOLUTIONS	COPY COUNTS QTRLY	158.46	90589
210-655-800.01	CONTRACTED SERVICES - BILLING	FIRE RECOVERY EMS	JUNE INVOICE	6,266.67	90486
210-655-855.00	RADIO MAINTENANCE/EQUIPMENT	GRAND TRAVERSE MOBILE COMM	PASSWORD CHANGE IN ALL TRUCKS	285.00	90569
Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)				33,338.31	
Total For Fund 210 AMBULANCE FUND				38,286.17	
Fund 213 JAIL OPERATIONS FUND					
Dept 265 BUILDING & GROUNDS					
213-265-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	28.63	90672
213-265-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	3.50	90672
213-265-782.00	MAINTENANCE SUPPLIES	AMAZON CAPITAL SERVICES, I	JAIL MAINT/OFFICE SUPPLIES	6.92	90462
213-265-782.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	JULY 2023 JAIL REPAIRS/MAINT SUPP	128.94	90668
213-265-783.00	EQUIP. SERVICES & SUPPLIES	AMAZON CAPITAL SERVICES, I	JAIL MAINT/OFFICE SUPPLIES	365.31	90462
213-265-783.00	EQUIP. SERVICES & SUPPLIES	GFL ENVIRONMENTAL	ACCT # 002126461 WASTE MANAGEMENT (JAIL	101.99	90564
213-265-783.00	EQUIP. SERVICES & SUPPLIES	KSS	DETERGENT, PAPER PRODUCTS ETC	1,163.73	90574
213-265-850.00	TELEPHONE	TELNET WORLDWIDE	BENZIE COUNTY PHONES-ACCT# 61319	72.44	90606
213-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	06132023 TO 07122023 CELL PHONES BC	181.19	90681
213-265-922.00	WATER & SEWER	VILLAGE OF BEULAH	WATER AND SEWER USAGE FROM 4.4.23-7.11.	3,336.62	90616
213-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	ACCT # 910020929204 JAIL BUILDING (JUNE	500.94	90706
213-265-924.00	ELECTRIC-JAIL 1000 0051 4313	CONSUMERS ENERGY	ACCT # 100000514313 JAIL BUILDING ELECT	2,742.25	90550
213-265-935.00	JAIL REPAIRS	VISA	SHERIFF'S OFFICE VISA 06292023 6262	79.90	32
213-265-935.00	JAIL REPAIRS	SHEREN PLUMBING, HEATING & BLOW FLOW	INSPECTION - JAIL	499.00	90518
213-265-935.00	JAIL REPAIRS	AMAZON CAPITAL SERVICES, I	SPRINKLER HEADS	90.31	90537
213-265-935.00	JAIL REPAIRS	TKS SECURITY	JAIL - OBSERVATION CAMERA 11	240.00	90610
213-265-935.00	JAIL REPAIRS	TKS SECURITY	LIGHTNING STRIKE CAMERAS - REMOVE & REI	4,784.84	90610
213-265-935.00	JAIL REPAIRS	AMAZON CAPITAL SERVICES, I	FILTER/BATTERIES	74.00	90624
213-265-935.00	JAIL REPAIRS	NUGENT ACE HARDWARE	JULY 2023 JAIL REPAIRS/MAINT SUPP	152.34	90668
213-265-935.00	JAIL REPAIRS	SUMMIT FIRE PROTECTION	JAIL/KITCH/ROAD FIRE EXT SERVICE	923.35	90676
213-265-935.00	JAIL REPAIRS	JOHNSON CONTROLS FIRE PRO	07172023 55087134 PPE	10.00	90717
213-265-935.00	JAIL REPAIRS	JOHNSON CONTROLS FIRE PRO	07172023 55087134 FIRE ALARMS	1,407.58	90717
213-265-935.00	JAIL REPAIRS	SUMMIT FIRE PROTECTION	FIRE EXITS/EXTINGUISHERS JAIL	236.29	90745
Total For Dept 265 BUILDING & GROUNDS				17,130.07	
Dept 351 JAIL - CORRECTIONS					
213-351-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CARE NETWORK	COVERAGE AUGUST 2023 ALL INCLUDING RETI	11,035.88	90633
213-351-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL INSURANCE JULY 2023	849.34	90640
213-351-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	AUGUST 2023 DELTA DENTAL	849.34	90640
213-351-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	EYEMED AUGUST 2023 GROUP	143.44	90709
213-351-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	511.25	90672
213-351-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	54.78	90672
213-351-727.00	OFFICE SUPPLIES	VISA	SHERIFF'S OFFICE VISA 06292023 6262	141.66	32
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES, I	JAIL MAINT/OFFICE SUPPLIES	4.99	90462
213-351-727.00	OFFICE SUPPLIES	CDM MOBLIE SHREDDING LLC	ON SITE SHREDDING 6.21.23	300.00	90547

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 07/07/2023 - 08/03/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 9/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 213 JAIL OPERATIONS FUND					
Dept 351 JAIL - CORRECTIONS					
213-351-727.00	OFFICE SUPPLIES	ERECYCLE LLC	JAIL E-RECYCLE	40.00	90558
213-351-727.00	OFFICE SUPPLIES	PLATTE RIVER PRINTING	LEIN EVELOPES	135.00	90594
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES, I	OFFICE SUPPLIES	13.59	90624
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES 07/02/2023 TO 07/08/2023	1,940.95	90470
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES 06252023 TO 07012023	1,811.60	90470
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES 07092023 TO 07152023	1,926.33	90545
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES - 07162023 TO 07222023	2,102.05	90636
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES 07232023 TO 07292023 GT F	2,392.58	90699
213-351-742.00	KITCHEN SUPPLIES	AMAZON CAPITAL SERVICES, I	JAIL UNIF/KITCH SUPPLIES/SRO MISC	19.99	90624
213-351-748.00	GAS, OIL & GREASE	WEX BANK	FUEL 06162023 TO 07152023	117.50	90619
213-351-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	JULY FUEL 2023 BCSO	130.72	90691
213-351-751.00	UNIFORMS	EMBROID ME OF TRAVERSE CIT	JAIL UNIFORMS - CPIKE	75.00	90481
213-351-751.00	UNIFORMS	AMAZON CAPITAL SERVICES, I	JAIL UNIF/KITCH SUPPLIES/SRO MISC	346.78	90624
213-351-751.00	UNIFORMS	AMAZON CAPITAL SERVICES, I	UNIFORMS - ES	35.00	90624
213-351-751.00	UNIFORMS	AMAZON CAPITAL SERVICES, I	UNIFORMS - ES	361.37	90624
213-351-751.00	UNIFORMS	AMAZON CAPITAL SERVICES, I	JAIL UNIFORMS/SRO PHONE COVERS	149.97	90687
213-351-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS, INC	JUNE 2023 DRY CLEANING	88.50	90513
213-351-834.00	PRISONER MEDICAL	VISA	SHERIFF'S OFFICE VISA 06292023 6262	31.48	32
213-351-834.00	PRISONER MEDICAL	ALL ACCESS CARE PLLC	MEDICAL - JAIL BCSO - JUNE 2023	11,952.09	90461
213-351-834.00	PRISONER MEDICAL	ALL ACCESS CARE PLLC	GT INMATE MEDICAL JULY 2023	900.38	90686
213-351-834.00	PRISONER MEDICAL	ALL ACCESS CARE PLLC	BENZIE INMATE MEDICAL - JULY 2023	12,936.10	90686
213-351-940.20	EQUIPMENT LEASE - COPIER-4003142	TEAM FINANCIAL GROUP, INC.	CONTRACT 40031429-1	307.00	90677
213-351-940.20	EQUIPMENT LEASE - COPIER	NETLINK BUSINESS SOLUTIONS	COPIES 05/04 TO 07/31/2023	337.33	90735
213-351-956.00	EMPLOYEE PHYSICALS	MANAGEMENT & BEHAVIOR CONS	EMPLOYEE PHYSICAL MDB	930.00	90658
213-351-961.00	TRAINING & SCHOOLS	VISA	SHERIFF'S OFFICE VISA 06292023 6262	919.30	32
213-351-961.00	TRAINING & SCHOOLS	DELTA COLLEGE	PATROL RIFLE SCHOOL DC	600.00	90639
213-351-961.00	TRAINING & SCHOOLS	BENZIE COUNTY SHERIFF OFFI	PETTY CASH JULY 2023	65.89	90692
213-351-961.00	TRAINING & SCHOOLS	ELLA SIMMONS	DINNER X 4 - T&S	81.34	90707
213-351-961.04	PRISONERS SCHOOLING	PROLITERACY WORLDWIDE	JAIL GED PROGRAM MATERIALS	1,001.93	90595
213-351-961.04	PRISONERS SCHOOLING	STELLAR SERVICES, LLC	NOTEBOOKS FOR PRIS SCHOOLING	35.80	90675
213-351-963.00	COMPUTER SUPPORT	JOHNSON CONTROLS FIRE PRO	JAIL CAMERA SOFTWARE, LIGHTNING STRIKE	598.70	90498
213-351-980.01	BIO-HAZARDS EQUIPMENT	COMMAND SOURCING, INC.	GLOVES - JAIL - BLUE NITRILE	525.00	90702
Total For Dept 351 JAIL - CORRECTIONS				56,799.95	
Total For Fund 213 JAIL OPERATIONS FUND				73,930.02	
Fund 216 SEASONAL ROAD PATROL FUND					
Dept 335 SEASONAL ROAD PATROL					
216-335-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	JULY FUEL 2023 BCSO	509.91	90691
216-335-970.00	EQUIPMENT	GIVE EM A BRAKE SAFEITY LI	BCBA SPEED TRAILER	1,466.00	90567
216-335-970.00	EQUIPMENT	GIVE EM A BRAKE SAFEITY LIVOB	AND LAKE TWNSHIP SPEED TRAILERS	4,098.00	90567
Total For Dept 335 SEASONAL ROAD PATROL				6,073.91	
Total For Fund 216 SEASONAL ROAD PATROL FUND				6,073.91	
Fund 218 MARINE PATROL FUND					
Dept 000					
218-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	JULY FUEL 2023 BCSO	79.74	90691
218-000-930.00	EQUIPMENT REPAIR	NAPA AUTO SUPPLY, INC.	MARINE HOIST REPAIR	16.97	90509
218-000-930.00	EQUIPMENT REPAIR	NUGENT ACE HARDWARE	JULY 2023 JAIL REPAIRS/MAINT SUPP	5.99	90668
218-000-961.00	TRAINING & SCHOOLS	VISA	VISA - COMBINED JULY 2023	29.50	34
Total For Dept 000				132.20	

08/04/2023 10:05 AM
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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 07/07/2023 - 08/03/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 10/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 218 MARINE PATROL FUND					
Total For Fund 218 MARINE PATROL FUND				132.20	
Fund 228 SOLID WASTE/RECYCLING FUND					
Dept 000					
228-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CARE NETWORK	COVERAGE AUGUST 2023 ALL INCLUDING RETI	383.19	90633
228-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL INSURANCE JULY 2023	26.72	90640
228-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	AUGUST 2023 DELTA DENTAL	26.72	90640
228-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	EYEMED AUGUST 2023 GROUP	4.64	90709
228-000-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	29.96	90672
228-000-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	3.50	90672
228-000-748.00	GAS, OIL & GREASE- RECYCLING	BENZIE COUNTY ROAD COMMIS	FUEL RECYCLE JULY 2023	85.18	90691
228-000-800.00	CONTRACTED SERVICES-RECYCLING 20	GFL ENVIRONMENTAL	RECYCLING SERVICES FOR MAY 2023	15,509.50	90565
228-000-800.00	CONTRACTED SERVICES	NETLINK BUSINESS SOLUTION	S COPY COUNTS QTRLY	34.02	90589
228-000-821.50	HAZARDOUS WASTE	BAY AREA RECYCLING FOR CH	F COLLECTION EVENT	2,621.25	90465
228-000-821.50	HAZARDOUS WASTE	ERG ENVIRONMENTAL SERVICE	S COLLECTION EVENT	19,637.03	90482
228-000-850.00	TELEPHONE	TELNET WORLDWIDE	BENZIE COUNTY PHONES-ACCT# 61319	19.98	90606
228-000-850.00	TELEPHONE	VERIZON WIRELESS	842083652-00001 MAINT, COM,POA ETC	43.53	90681
228-000-900.00	PUBLIC RELATIONS-PRINTG/PUBLISHN	BENZIE TRANSPORTATION AUT	BUS ADVERTISING	187.50	90467
Total For Dept 000				38,612.72	
Total For Fund 228 SOLID WASTE/RECYCLING FUND				38,612.72	
Fund 230 BETSIE VALLEY TRAIL MANAGEMENT FUND					
Dept 000					
230-000-957.30	LANDSCAPE/TRAIL MAINTENANCE	GREGORY, CHARLIE	TRAIL PROJECT EXPENSES	1,417.49	90712
Total For Dept 000				1,417.49	
Total For Fund 230 BETSIE VALLEY TRAIL MANAGEMENT FUND				1,417.49	
Fund 232 SHERIFF'S K-9 FUND					
Dept 000					
232-000-967.00	PROJECT EXPENSES	BENZIE COUNTY SHERIFF OFFI	PETTY CASH JULY 2023	18.71	90692
Total For Dept 000				18.71	
Total For Fund 232 SHERIFF'S K-9 FUND				18.71	
Fund 236 SCHOOL RESOURCE OFFICER					
Dept 000					
236-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CARE NETWORK	COVERAGE AUGUST 2023 ALL INCLUDING RETI	2,069.23	90633
236-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL INSURANCE JULY 2023	148.59	90640
236-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	AUGUST 2023 DELTA DENTAL	148.59	90640
236-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	EYEMED AUGUST 2023 GROUP	24.68	90709
236-000-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	68.23	90672
236-000-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	7.00	90672
236-000-729.00	PHOTOS AND SUPPLIES	PLATTE RIVER PRINTING	LEIN EVELOPES	100.00	90594
236-000-748.00	GAS, OIL & GREASE	WATSON BENZIE LLC	23-1 OC TR CONTRACT 5744 MILES	245.00	90617
236-000-748.00	GAS, OIL & GREASE	WEX BANK	FUEL 06162023 TO 07152023	52.20	90619
236-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	JULY FUEL 2023 BCSO	1,089.05	90691
236-000-749.00	VEHICLE REPAIRS	WATSON BENZIE LLC	18-3 K9 VEHICLE FUSE	9.00	90751
236-000-957.00	MISCELLANEOUS	AMAZON CAPITAL SERVICES, I	JAIL UNIF/KITCH SUPPLIES/SRO MISC	87.80	90624
236-000-957.00	MISCELLANEOUS	VERIZON WIRELESS	06132023 TO 07122023 CELL PHONES BCSO	94.13	90681
236-000-957.00	MISCELLANEOUS	AMAZON CAPITAL SERVICES, I	JAIL UNIFORMS/SRO PHONE COVERS	15.98	90687
236-000-970.00	EQUIPMENT	NUGENT ACE HARDWARE	JULY 2023 JAIL REPAIRS/MAINT SUPP	16.48	90668
Total For Dept 000				4,175.96	

08/04/2023 10:05 AM
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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 07/07/2023 - 08/03/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 11/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 236 SCHOOL RESOURCE OFFICER					
Total For Fund 236 SCHOOL RESOURCE OFFICER				4,175.96	
Fund 239 LAND BANK AUTHOITY FUND					
Dept 000					
239-000-967.00	PROJECT EXPENSES	LUCAS V. MIDDLETON	LEGAL SERVICES	750.00	90726
Total For Dept 000				750.00	
Total For Fund 239 LAND BANK AUTHOITY FUND				750.00	
Fund 244 E.D.C. ENTERPRISE FUND					
Dept 000					
244-000-800.00	CONTRACTED SERVICES	MITCHELL SHAPIRO	APRIL 2023 INVOICE FOR SERVICE	765.00	90584
244-000-800.00	CONTRACTED SERVICES	MITCHELL SHAPIRO	ROBIN GRANDD APPLICATION 2023 INVOICE	1,656.00	90584
244-000-800.00	CONTRACTED SERVICES	MITCHELL SHAPIRO	JUNE 2023 INVOICE FOR SERVICE	1,755.00	90584
Total For Dept 000				4,176.00	
Total For Fund 244 E.D.C. ENTERPRISE FUND				4,176.00	
Fund 249 BUILDING DEPARTMENT FUND					
Dept 371 BUILDING INSPECTOR					
249-371-800.00	BUILDING PERMITS	ASSOCIATED GOVERNMENT SER\	PERMIT FEES JUNE 2023	15,015.00	90463
249-371-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT SER\	PERMIT FEES JULY 2023	13,070.00	90688
249-371-800.01	CONTRACTED SERVICES	NETLINK BUSINESS SOLUTIONS	COPY COUNTS QTRLY	1.44	90589
Total For Dept 371 BUILDING INSPECTOR				28,086.44	
Dept 372 PLUMBING INSPECTOR					
249-372-800.00	PLUMBING PERMITS	ASSOCIATED GOVERNMENT SER\	PERMIT FEES JUNE 2023	4,876.00	90463
249-372-800.00	PLUMBING PERMITS	ASSOCIATED GOVERNMENT SER\	PERMIT FEES JULY 2023	4,535.00	90688
Total For Dept 372 PLUMBING INSPECTOR				9,411.00	
Dept 373 MECHANICAL INSPECTOR					
249-373-800.00	MECHANICAL PERMITS	ASSOCIATED GOVERNMENT SER\	PERMIT FEES JUNE 2023	7,165.00	90463
249-373-800.00	MECHANICAL PERMITS	ASSOCIATED GOVERNMENT SER\	PERMIT FEES JULY 2023	5,670.00	90688
Total For Dept 373 MECHANICAL INSPECTOR				12,835.00	
Dept 375 ELECTRICAL INSPECTOR					
249-375-800.00	ELECTRICAL PERMITS	ASSOCIATED GOVERNMENT SER\	PERMIT FEES JUNE 2023	8,438.00	90463
249-375-800.00	ELECTRICAL PERMITS	ASSOCIATED GOVERNMENT SER\	PERMIT FEES JULY 2023	7,437.00	90688
Total For Dept 375 ELECTRICAL INSPECTOR				15,875.00	
Total For Fund 249 BUILDING DEPARTMENT FUND				66,207.44	
Fund 251 ANIMAL CONTROL FUND					
Dept 265 BUILDING & GROUNDS					
251-265-850.00	TELEPHONE	TELNET WORLDWIDE	BENZIE COUNTY PHONES-ACCT# 61319	73.46	90606
251-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	842083652-00001 MAINT, COM,POA ETC	88.54	90681
251-265-924.00	ELECTRIC & HEATING	DTE ENERGY	910020929329 ANIMAL CONTROL	67.20	90641
251-265-924.00	ELECTRIC-ANIMAL CONTROL 1000 060	CONSUMERS ENERGY	100006081572 ANIMAL CONTROL	128.31	90703
251-265-935.00	BUILDING REPAIRS	TKS SECURITY	REPAIR STORM DAMAGED DOOR ISSUE AT ACO	2,364.00	90527
Total For Dept 265 BUILDING & GROUNDS				2,721.51	
Dept 430 ANIMAL CONTROL					
251-430-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CARE NETWORK	COVERAGE AUGUST 2023 ALL INCLUDING RETI	1,532.76	90633
251-430-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL INSURANCE JULY 2023	124.68	90640
251-430-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	AUGUST 2023 DELTA DENTAL	124.68	90640

08/04/2023 10:05 AM
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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 07/07/2023 - 08/03/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 12/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 251 ANIMAL CONTROL FUND					
Dept 430 ANIMAL CONTROL					
251-430-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	EYEMED AUGUST 2023 GROUP	20.04	90709
251-430-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	58.93	90672
251-430-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	7.00	90672
251-430-727.00	OFFICE SUPPLIES	VISA	VISA - COMBINED JULY 2023	13.77	34
251-430-748.00	GAS, OIL & GREASE-ANIMAL CONTROL	BENZIE COUNTY ROAD COMMIS	ANIMAL CONTROL FUEL JULY 2023	275.58	90691
251-430-800.00	CONTRACTED SERVICES	NETLINK BUSINESS SOLUTIONS	COPY COUNTS QTRLY	29.15	90589
251-430-835.50	DISPOSALS & BURIALS	GFL ENVIRONMENTAL	002129320 ANIMAL CONTROL	23.02	90566
251-430-855.00	RADIO MAINTENANCE/EQUIPMENT	GRAND TRAVERSE MOBILE COMM	ANTENNA AND EQUIP INSTALL ACO VEHICLE	2,493.50	90569
251-430-855.00	RADIO MAINTENANCE/EQUIPMENT	ID NETWORKS, INC.	1/2 DOWN PMT INSTALL MOBILE CAD	425.00	90571
251-430-970.00	EQUIPMENT	RUGGED DEPOT	CUSTOMER NUMBER: C18936 COMPUTER AND CP	1,210.24	90599
Total For Dept 430 ANIMAL CONTROL				6,338.35	
Total For Fund 251 ANIMAL CONTROL FUND				9,059.86	
Fund 254 SOIL EROSION (SESSC) FUND					
Dept 380 SOIL EROSION CONTROL					
254-380-800.00	SOIL EROSION PERMITS	ASSOCIATED GOVERNMENT SERV	PERMIT FEES JUNE 2023	1,800.00	90463
Total For Dept 380 SOIL EROSION CONTROL				1,800.00	
Total For Fund 254 SOIL EROSION (SESSC) FUND				1,800.00	
Fund 256 REG OF DEEDS AUTOMATION FUND					
Dept 000					
256-000-800.00	RECORD CONVERSIONS	FIDLAR TECHNOLOGIES INC	BASTION-AVID APP HOST SERV QUARTERLY	3,100.00	90485
Total For Dept 000				3,100.00	
Total For Fund 256 REG OF DEEDS AUTOMATION FUND				3,100.00	
Fund 261 911 EMERGENCY SERVICE FUND					
Dept 325 DISPATCH/COMMUNICATION					
261-325-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CARE NETWORK	COVERAGE AUGUST 2023 ALL INCLUDING RETI	4,674.93	90633
261-325-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL INSURANCE JULY 2023	330.01	90640
261-325-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	AUGUST 2023 DELTA DENTAL	356.73	90640
261-325-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	EYEMED AUGUST 2023 GROUP	66.44	90709
261-325-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	252.51	90672
261-325-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	28.00	90672
261-325-727.00	OFFICE SUPPLIES	KSS	DETERGENT, PAPER PRODUCTS ETC	12.69	90574
261-325-830.00	911 MAINTENANCE CONTRACT	ID NETWORKS, INC.	CAD DESKTOP AND CAD MOBILE LICENSE RENE	6,208.00	90495
261-325-830.00	911 MAINTENANCE CONTRACT	ID NETWORKS, INC.	MOBILE CAD AND NET MOTION LICENSES	524.00	90571
261-325-830.00	911 MAINTENANCE CONTRACT	WESTTEL INTERNATIONAL, LLC	9-1-1 SOLUTION MONTHLY SERVICE AND MAIN	938.00	90618
261-325-853.00	CELLULAR PHONES	AT & T MOBILITY	CELLPHONES FIRSTNET 2873181419	846.84	90540
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	842083652-00001 MAINT, COM,POA ETC	195.09	90681
261-325-855.00	RADIO MAINTENANCE/EQUIPMENT	STATE OF MICHIGAN	2 NEW PORTABLE RADIO MPSCS ACTIVATION F	500.00	90673
261-325-954.10	RENT	CONSUMERS ENERGY	ACCT # 100000514313 JAIL BUILDING ELECT	63.60	90550
261-325-954.10	RENT	GFL ENVIRONMENTAL	ACCT # 002126461 WASTE MANAGEMENT (JAIL	2.36	90564
261-325-954.10	RENT	TELNET WORLDWIDE	BENZIE COUNTY PHONES-ACCT# 61319	72.44	90606
261-325-954.10	RENT	VILLAGE OF BEULAH	WATER AND SEWER USAGE FROM 4.4.23-7.11.	77.25	90616
261-325-954.10	RENT	DTE ENERGY	ACCT # 910020929204 JAIL BUILDING (JUNE	11.60	90706
261-325-961.00	TRAINING & SCHOOLS	MICHIGAN STATE POLICE - C/	911 EMERGING TECHNOLOGY REGISTRATION-EI	125.00	90583
261-325-961.00	TRAINING & SCHOOLS	MICHIGAN STATE POLICE - C/	911 EMERGING TECH REGISTRATION-DRAEGER	125.00	90583
261-325-970.00	EQUIPMENT	AMAZON CAPITAL SERVICES, I	TABLET MDT CASE AND ACCESSORIES	41.62	90462
261-325-970.00	EQUIPMENT	AMAZON CAPITAL SERVICES, I	COMMVAN DISPATCH EQUIPMENT CREDIT 1MQP-	389.46	90538
261-325-970.00	EQUIPMENT	TRELLIS - TRAVERSE CITY	2X DISPATCH 24/7 CHAIRS	2,053.10	90612

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 07/07/2023 - 08/03/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 13/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 261 911 EMERGENCY SERVICE FUND					
Dept 325 DISPATCH/COMMUNICATION					
261-325-970.00	EQUIPMENT	MOTOROLA SOLUTIONS	2 MOTOROLA PORTABLE RADIOS FOR BCSO	9,314.86	90663
Total For Dept 325 DISPATCH/COMMUNICATION				27,209.53	
Total For Fund 261 911 EMERGENCY SERVICE FUND				27,209.53	
Fund 265 TNT OFFICER MILLAGE FUND					
Dept 000					
265-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	BLUE CARE NETWORK	COVERAGE AUGUST 2023 ALL INCLUDING RETI	383.19	90633
265-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL INSURANCE JULY 2023	26.72	90640
265-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	AUGUST 2023 DELTA DENTAL	26.72	90640
265-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE IN	EYEMED AUGUST 2023 GROUP	4.64	90709
265-000-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	35.08	90672
265-000-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	3.50	90672
265-000-748.00	GAS, OIL & GREASE	WEX BANK	FUEL 06162023 TO 07152023	121.32	90619
265-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	E JULY FUEL 2023 BCSO	87.02	90691
265-000-840.00	INTELL/INVESTIGATIONS	COVERTTRACK GROUP, INC	STEALTH TRACKING ANNUAL SUBSCRIPTION	588.49	90478
265-000-840.00	INTELL/INVESTIGATIONS	PLATTE RIVER PRINTING	LEIN EVELOPES	100.00	90594
265-000-840.00	INTELL/INVESTIGATIONS	TRANSUNION RISK & ALTERNA	7 JULY 2023 INTELL 939561	93.60	90749
265-000-853.00	CELLULAR PHONES-TNT	VERIZON WIRELESS	06132023 TO 07122023 CELL PHONES BCSO	40.61	90681
Total For Dept 000				1,510.89	
Total For Fund 265 TNT OFFICER MILLAGE FUND				1,510.89	
Fund 276 COMMISSION ON AGING MILLAGE FUND					
Dept 000					
276-000-800.00	CONTRACTED SERVICES	BENZIE SENIOR RESOURCES	MONTHLY PAYMENT FOR CONTRACTED SERVICES	102,577.17	90695
Total For Dept 000				102,577.17	
Total For Fund 276 COMMISSION ON AGING MILLAGE FUND				102,577.17	
Fund 285 POINT BETSIE LIGHTHOUSE FUND					
Dept 808 5.1 M STATE GRANT					
285-808-967.00	PROJECT EXPENSES	THE PIONEER GROUP	POINT BETSIE LIGHTHOUSE BID	226.40	90678
Total For Dept 808 5.1 M STATE GRANT				226.40	
Total For Fund 285 POINT BETSIE LIGHTHOUSE FUND				226.40	
Fund 286 AMERICAN RESCUE PLAN ACT (ARPA) GRANT					
Dept 000					
286-000-967.00	PROJECT EXPENSES	CHERRY CAPITAL CONNECTION	INTERNET FOR ALL - BENZIE CO	100,000.00	90473
286-000-967.00	PROJECT EXPENSES	TKS SECURITY	ACCESS CONTROL 4 DOORS TO EXISTING SYS	5,124.50	90610
286-000-967.00	PROJECT EXPENSES	ADRIAN CHILDS	7.11.23 & 7.20.23 DIGITIZING PROJECT	135.00	90623
Total For Dept 000				105,259.50	
Total For Fund 286 AMERICAN RESCUE PLAN ACT (ARPA) GR				105,259.50	
Fund 292 CHILD CARE FUND					
Dept 000					
292-000-817.00	SUBSTANCE ABUSE COUNSELING	CATHOLIC HUMAN SERVICES, I	ASSESSMENT C VOLAS	90.00	90637
292-000-840.95	IN HOME CARE MISC.	INTIMIDATOR SPORT FISHING	CHART3ER FISHING TRIP PLUS GRATUITY	840.00	90648
292-000-840.95	IN HOME CARE MISC.	LORI R. WADE	REIMB PROGRAM FOOD, ACTIVITY ETC 7.16.2	148.53	90724
292-000-840.95	IN HOME CARE MISC.	TOTAL COURT SERVICES	TETHER MONITORING SVCS S GREGORIO, K NC	238.50	90748
292-000-860.00	TRAVEL/GAS CARDS	JUVENILE JUSTICE ASSN OF M	REGISTRATION FOR 2023 ANNUAL CONFERENCE	200.00	90499

08/04/2023 10:05 AM
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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 07/07/2023 - 08/03/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 14/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 292 CHILD CARE FUND					
Dept 000					
		Total For Dept 000		1,517.03	
		Total For Fund 292 CHILD CARE FUND		1,517.03	
Fund 293 VETERAN'S RELIEF FUND					
Dept 000					
293-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	DENTAL INSURANCE JULY 2023	26.72	90640
293-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	DELTA DENTAL PLAN OF MICH	AUGUST 2023 DELTA DENTAL	26.72	90640
293-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	EYEMED AUGUST 2023 GROUP	18.56	90709
293-000-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	34.41	90672
293-000-721.00	PER DIEM-VETERAN'S AFFAIRS COMMI	BAILEY, LAWRENCE	VETERANS AFFAIRS COMMITTEE MEETING 7.10	40.00	90464
293-000-721.00	PER DIEM-VETERAN'S AFFAIRS COMMI	BURCH, TYSON	VETERANS MEETING 7.10.23	40.00	90469
293-000-721.00	PER DIEM-VETERAN'S AFFAIRS	FENDER, GARY	VETERANS AFFAIRS COMMITTEE MEETING 07.1	40.00	90484
293-000-721.00	PER DIEM-VETERAN'S AFFAIRS COMMI	GIDDIS, KIRT	VETERANS AFFAIRS COMMITTEE MEETING 7.10	40.00	90489
293-000-721.00	PER DIEM-VETERAN'S AFFAIRS COMMI	KOWALSKI, ED	VETERANS AFFAIRS COMMITTEE MEETING 7.10	40.00	90500
293-000-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	00761476 LIFE AND DISABILITY INS	3.50	90672
293-000-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES, I	PROMOTION, OFFICE SUPPLIES	59.99	90462
293-000-727.00	OFFICE SUPPLIES	MANISTEE COUNTY CLERK	NOTARY FEE KAREN KOROLENKO VA	10.00	90502
293-000-727.00	OFFICE SUPPLIES	STATE OF MICHIGAN	NOTARY FEE KAREN KOROLENKO VETERANS AFF	10.00	90520
293-000-727.00	OFFICE SUPPLIES	TELNET WORLDWIDE	BENZIE COUNTY PHONES-ACCT# 61319	53.48	90606
293-000-727.00	OFFICE SUPPLIES	VISA	VISA - COMBINED JULY 2023	293.31	34
293-000-748.00	GAS, OIL & GREASE	VISA	VISA - COMBINED JULY 2023	68.01	34
293-000-833.00	VETERANS BURIALS & MARKERS	MARTHA BAILEY	VETERANS BURIAL BENEFIT - GEORGE ELLIS	300.00	90659
293-000-839.10	VETERANS FINANCIAL AID	HUNTINGTON	ROBYN A ELLIS LOAN #0009958893 VA ASSIS	3,345.40	90493
293-000-839.10	VETERANS FINANCIAL AID	MANITOU COMMUNITIES	VA RENTAL ASSISTANCE KIRSTIN ADAMS	2,100.00	90503
293-000-839.10	VETERANS FINANCIAL AID	ROELOFS, ROBERT	REIMBURSEMENT VA MEMORIAL DAY EVENT	200.00	90514
293-000-839.10	VETERANS FINANCIAL AID	SAVE A LOT	20 \$50.00 GROCERY CARD VOUCHERS FOR VEI	1,000.00	90516
293-000-839.10	VETERANS FINANCIAL AID	SAVE A LOT	20 VA GROCERY CARD VOUCHERS	1,000.00	90516
293-000-839.10	VETERANS FINANCIAL AID	STAPLETONS	50 VETERANS GAS CARD VOUCHERS	500.00	90519
293-000-839.10	VETERANS FINANCIAL AID	WILLOUGHBY TIRE AND AUTO	BRAKES, STABILIZER BAR BARB REICHERT V	993.55	90530
293-000-839.10	VETERANS FINANCIAL AID	MOORE MECHANICAL	WELL PUMP REPAIR RICK GIGUERE VA	852.00	90585
293-000-860.00	TRAVE-VETERAN'S AFFAIRS COMMITTE	BAILEY, LAWRENCE	VETERANS AFFAIRS COMMITTEE MEETING 7.10	2.41	90464
293-000-860.00	TRAVE-VETERAN'S AFFAIRS COMMITTE	BURCH, TYSON	VETERANS MEETING 7.10.23	22.14	90469
293-000-860.00	TRAVEL-VETERAN'S AFFAIRS	FENDER, GARY	VETERANS AFFAIRS COMMITTEE MEETING 07.1	7.86	90484
293-000-860.00	TRAVE-VETERAN'S AFFAIRS COMMITTE	GIDDIS, KIRT	VETERANS AFFAIRS COMMITTEE MEETING 7.10	20.83	90489
293-000-860.00	TRAVE-VETERAN'S AFFAIRS COMMITTE	KOWALSKI, ED	VETERANS AFFAIRS COMMITTEE MEETING 7.10	2.88	90500
293-000-860.00	TRAVEL	ROELOFS, ROBERT	VETERANS AFFAIRS COMMITTEE MEETING 7.10	27.51	90514
293-000-900.00	PRINTING & PUBLISHING	AMAZON CAPITAL SERVICES, I	PROMOTION, OFFICE SUPPLIES	78.74	90462
293-000-900.00	PRINTING & PUBLISHING	DA DESIGNS	BUSINESS CARDS - K KOROLENKO VA	30.00	90479
293-000-900.00	PRINTING & PUBLISHING	NETLINK BUSINESS SOLUTIONS	COPY COUNTS QTRLY	72.78	90589
293-000-900.00	PRINTING & PUBLISHING	BLACK DIAMOND BROADCASTING	JUNE/JULY 2023 VA RADIO ADVERTISING	1,960.00	90696
293-000-900.00	PRINTING & PUBLISHING	MIDWESTERN BROADCASTING	AUGUST 2023 ADVERTISING VA - WTCM	1,260.00	90733
293-000-970.00	EQUIPMENT	AMAZON CAPITAL SERVICES, I	PROMOTION, OFFICE SUPPLIES	85.99	90462
293-000-970.00	EQUIPMENT	MICHIGAN TRAILERS	5JWVE1421PB022719 7X14 TRAILER UTV PKG	7,400.00	90507
293-000-970.00	EQUIPMENT	ROELOFS, ROBERT	REIMBURSEMENT VA MEMORIAL DAY EVENT	150.00	90514
		Total For Dept 000		22,216.79	
		Total For Fund 293 VETERAN'S RELIEF FUND		22,216.79	
Fund 391 MAPLES DEBT/MILLAGE FUND					
Dept 000					
391-000-831.00	BANK FEES	HUNTINGTON NATIONAL BANK	ANNUAL ADMIN FEE	500.00	90494
		Total For Dept 000		500.00	

08/04/2023 10:05 AM
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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 07/07/2023 - 08/03/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 15/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 391 MAPLES DEBT/MILLAGE FUND					
Total For Fund 391 MAPLES DEBT/MILLAGE FUND				500.00	
Fund 401 CAPITAL IMPROVEMENT FUND					
Dept 000					
401-000-967.00	PROJECT EXPENSES	VC3 INC	SSL CERTIFICATE WILDCARD 1 YEAR	250.00	90458
Total For Dept 000				250.00	
Dept 901 911/EOC EXPANSION PROJECT					
401-901-967.00	PROJECT EXPENSES (911/EOC)	GRAND TRAVERSE CONSTRUCTI	DISPATCH PROJECT FIRST DRAW PMT	16,200.00	90490
401-901-967.00	PROJECT EXPENSES (911/EOC)	NORTHERN DISPOSAL, INC.	10 YARD DUMPSTER 3 DAY RENTAL	250.00	90510
Total For Dept 901 911/EOC EXPANSION PROJECT				16,450.00	
Total For Fund 401 CAPITAL IMPROVEMENT FUND				16,700.00	
Fund 425 EQUIPMENT REPLACEMENT FUND					
Dept 301 SHERIFF					
425-301-749.00	PATROL CAR EXPENSES	AMAZON CAPITAL SERVICES, I	ROOF SEAL/VENT/WASTE	63.62	90537
425-301-749.00	PATROL CAR EXPENSES	NAPA AUTO SUPPLY, INC.	BATTERY SNWM	133.32	90588
425-301-749.00	PATROL CAR EXPENSES	GRAND TRAVERSE MOBILE COM	19-1 EQUIP REMOVAL (TOTALE	668.75	90644
425-301-749.00	PATROL CAR EXPENSES	AMAZON CAPITAL SERVICES, I	TRAILER TESTER	12.90	90687
Total For Dept 301 SHERIFF				878.59	
Total For Fund 425 EQUIPMENT REPLACEMENT FUND				878.59	
Fund 516 DELINQUENT TAX REVOLVING FUND					
Dept 000					
516-000-689.00	CASH OVER/SHORT	KILPATRICK, RYAN AND AMBE	FOVERPAID ON DLQ TAXES 10-002-001-50	5.76	90572
Total For Dept 000				5.76	
Total For Fund 516 DELINQUENT TAX REVOLVING FUND				5.76	
Fund 532 TAX FORECLOSURE FUND					
Dept 253 COUNTY TREASURER					
532-253-800.05	OTHER CONTRACTED SERVICES	TITLE CHECK LLC	TITLE SEARCHES 2021 TAX FORFEITURE CYCI	3,183.00	90679
532-253-801.00	CONTRACTED SERVICES	TITLE CHECK LLC	JULY INSTALLMENT 2021 TAX FORFEITURE C	580.67	90609
532-253-810.00	LEGAL FEES	LUCAS V. MIDDLETON	LEGAL SERVICES	62.50	90725
532-253-900.00	PRINTING & PUBLISHING	THE PIONEER GROUP	ACCT 43100328 PRINT/PUB CHARGES	213.50	90525
Total For Dept 253 COUNTY TREASURER				4,039.67	
Total For Fund 532 TAX FORECLOSURE FUND				4,039.67	
Fund 701 GENERAL AGENCY FUND					
Dept 215 COUNTY CLERK					
701-215-228.16	DUE STATE - PISTOL PERMITS	STATE OF MICHIGAN (#38-60	CONCEALED PISTOL LICENSE UNITS	1,308.00	90521
701-215-228.16	DUE STATE - PISTOL PERMITS	STATE OF MICHIGAN (#38-60	CONCEALED PISTORL LICENSE 17864	1,224.00	90743
701-215-265.00	CASH BONDS PAYABLE	BENZIE COUNTY CLERK	BOND APPLY TO CRT ASSESSMENT S MINER	1,448.00	90466
701-215-265.00	CASH BONDS PAYABLE	RANDY GEIGER	BOND RETURN 20-11300-DM GEIGER V GEIGEF	2,000.00	90511
701-215-265.00	CASH BONDS PAYABLE	STEVEN MINER	REMAINDER OF BOND RETURNED S MINER	352.00	90523
701-215-271.00	RESTITUTIONS PAYABLE	STEFAN GRAVIS	RESTITUTION B PIPER 17-2534-FH	25.00	90522
701-215-271.00	RESTITUTIONS PAYABLE	BLARNEY CASTLE OIL COMPAN	RESTITUTION MICHAEL REED 02-1795-FC	37.50	90632
701-215-271.00	RESTITUTIONS PAYABLE	JANET POMERLEAU	RESTITUTION- LUCAS BRIGHT 11-2233-FH	40.00	90649
701-215-271.00	RESTITUTIONS PAYABLE	JANET POMERLEAU	RESTITUTION-CIRUIT LUCAS BRIGHT 11-2233	20.00	90649
701-215-271.00	RESTITUTIONS PAYABLE	JOHN LEONE	RESTITUTION T KEINONEN 21-2784-FC	172.35	90651
701-215-271.00	RESTITUTIONS PAYABLE	MOTOR INSURANCE CORP	RESTITUTION 16-2449-FH H KRACHMAL	22.00	90662
701-215-271.00	RESTITUTIONS PAYABLE	STEFAN GRAVIS	RESTITUTION BRANDON PIPER 17-2534-FH	50.00	90674

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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 07/07/2023 - 08/03/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 16/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 701 GENERAL AGENCY FUND					
Dept 215 COUNTY CLERK					
701-215-271.00	RESTITUTIONS PAYABLE	STEFAN GRAVIS	RESTITUTION B PIPER 17-2534-FH	25.00	90674
701-215-271.00	RESTITUTIONS PAYABLE	JANET POMERLEAU	RESTITUTION-CIRUIT LUCAS BRIGHT 11-2233	20.00	90715
701-215-271.10	FAMILY DIVISION RESTITUTIONS	DANIEL SIMON	RESTITUTION T BRADFORD 22-3230-DL	100.00	90480
701-215-271.10	FAMILY DIVISION RESTITUTIONS	CRAIG AND PAULA HARRIS	REST C VOLAS 2203208 DL	35.00	90704
701-215-271.10	FAMILY DIVISION RESTITUTIONS	LAKE AND LEAF	RESTITUTION C TRAVEN, I JONES 23003241	20.00	90721
701-215-271.10	FAMILY DIVISION RESTITUTIONS	MITCHELL SZWED	REST C VOLAS 22003208 DL	5.00	90734
Total For Dept 215 COUNTY CLERK				6,903.85	
Dept 253 COUNTY TREASURER					
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	RUMBACH, TRINA	PRE ADJ FOR 2022 01-024-008-25	224.98	90515
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BENZIE COUNTY TREASURER	TAXABLE VALUE CHG 2022 06-501-130-10	5,702.09	90628
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BOYNE, KATHERINE	PRE ADJ FOR 2022,2021,2020 07-501-069-C	3,612.11	90634
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	MCCALL, ROBERT AND BARBARA	TAXABLE VALUE CHG 2022 10-205-052-30	2,983.71	90660
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BILLINGS-SMITH TRUST	TAXABLE VALUE CHG 2022 04-034-017-00	2,998.96	90685
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BENZIE COUNTY TREASURER	TAXABLE VALUE CHG 2022 12-021-010-70	673.21	90693
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	ERIN ACKLEY	TAXABLE VALUE CHG 2022 01-011-008-90	990.73	90708
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	MARI E DEW	TAXABLE VALUE CHG 2022,21,20 08-013-005	465.59	90728
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	PATRICIA RASCH, BRADLEY S	TAXABLE VALUE CHG 2022	996.12	90738
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	ALLEN, LINDA	AMBULANCE REFUND-PAID TWICE	1,981.40	90536
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	DONNA SCHAEERER	AMBULANCE REFUND-OVERPAYMENT BY PATIENT	150.76	90554
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	RONALD TRACHET	AMBULANCE REFUND-OVERPAYMENT BY PATIENT	161.48	90597
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	TRICARE FOR LIFE	AMBULANCE REFUND-BILLED IN ERROR	136.00	90613
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	UNITED HEALTHCARE	AMB. REFUND-INTERCEPT AGENCY RESPONSIBI	809.12	90614
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	WPS GHA	AMBULANCE REFUND-BILLED IN ERROR	533.13	90620
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	HUMAMA	AMBULANCE REFUND- W. CHAMBERLAIN	583.42	90645
Total For Dept 253 COUNTY TREASURER				23,002.81	
Dept 286 DISTRICT COURT					
701-286-228.07	DUE STATE - FILING/REINSTATEMEN	STATE OF MICHIGAN	FEE TRANSMITTAL TO STATE DIST CT JUNE 2	7,780.72	90604
701-286-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BONDS APPLIED TO FINES H STREHLKE, D GF	250.00	90534
701-286-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED TO FINES S STREETER, J ASH	450.00	90534
701-286-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED TO FINES K KREISER, M WIGG	600.00	90534
701-286-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	APPLIED TO FINES K TENNEY	100.00	90534
701-286-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND APPLIED TO FINES T SCALF MULTIPLE	200.00	90534
701-286-265.00	CASH BONDS PAYABLE	GRACE MILLER	BOND RETURNED C WILTENBURG 21-373-SD	100.00	90568
701-286-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	APPLIED TO FINES A. RAPHAEL, J KNAPP	600.00	90622
701-286-265.00	CASH BONDS PAYABLE	ELIJAH MCKINLEY	BOND REFUND 6326 E MCKINLEY	100.00	90643
701-286-271.00	RESTITUTIONS PAYABLE	AUTO-OWNERS INSURANCE	RESTITUTION S PELL 18-226-SM	112.50	90541
701-286-271.00	RESTITUTIONS PAYABLE	BRAD RYKSE	RESTITUTION L BROWN 19-203-FY	50.00	90544
701-286-271.00	RESTITUTIONS PAYABLE	FAMILY FARE	52931 RESTITUTIOJN A HAMILTON 22-195-FY	50.00	90560
701-286-271.00	RESTITUTIONS PAYABLE	HOMAN, LYNN	REST J HAMILTON 18-351-SM	50.00	90570
701-286-271.00	RESTITUTIONS PAYABLE	KURT KIDDER	REST L PRIEST 21-314-FD	5.00	90575
701-286-271.00	RESTITUTIONS PAYABLE	LATITUDE SUBROGATION SERV	REST L PRIEST 21-314-FD	5.00	90576
701-286-271.00	RESTITUTIONS PAYABLE	QUENTIN KORSON	REST A THOMAS 23-056-FY	320.00	90596
701-286-271.00	RESTITUTIONS PAYABLE	STATE FARM MUTAL AUTO INS	REST W FORTUNE 11-089-FD CLAIM#22014Q85	25.00	90602
701-286-271.00	RESTITUTIONS PAYABLE	THOMAS STOLTMAN	REST S PELL 18-336-SM	37.50	90608
701-286-271.00	RESTITUTIONS PAYABLE	AMICA MUTUAL INS CO	RESTITUTION M ROWE 18-226-ST	50.00	90625
701-286-271.00	RESTITUTIONS PAYABLE	BALLARD, JOHN	RESTITUTION P DUMAN 23-115-FY	25.00	90626
701-286-271.00	RESTITUTIONS PAYABLE	JEREDITH TIMMER	RESTITUTION B PIPER 13-245-FY	10.00	90650
701-286-275.00	REFUNDS	TOBIAS HARTMANN	OVERPAYMENT FINES AND COSTS	5.00	90611
701-286-275.00	REFUNDS	CALEB SMITH	OVR PMT FINES AND COSTS 23-B231958-SI	5.00	90635
Total For Dept 286 DISTRICT COURT				10,930.72	

08/04/2023 10:05 AM
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INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 07/07/2023 - 08/03/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 17/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 701 GENERAL AGENCY FUND					
Dept 296 PROSECUTING ATTORNEY					
701-296-248.00	CANINE ADVOCATE FUND	CODY KASTL	K9 ADVOCATE SUPPLIES	74.19	90548
Total For Dept 296 PROSECUTING ATTORNEY				74.19	
Dept 301 SHERIFF					
701-301-228.16	DUE STATE - FINGER PRINT FEES	MICHIGAN STATE POLICE - C/LIVE SCAN JUNE 2023		346.00	90506
701-301-279.40	SHERIFF DEPT MISC	ROOSEN, VARCHETTI & OLIVE	OVERPAYMENT ON CIVIL SERVICE	57.32	90598
Total For Dept 301 SHERIFF				403.32	
Dept 711 REGISTER OF DEEDS					
701-711-228.40	DUE STATE - REMONUMENTATION FEES	STATE OF MICHIGAN	2ND QUARTER 2023 REMONUMENTATION	4,030.62	90603
Total For Dept 711 REGISTER OF DEEDS				4,030.62	
Total For Fund 701 GENERAL AGENCY FUND				45,345.51	
Fund 704 PAYROLL CLEARING FUND					
Dept 000					
704-000-231.11	INSURANCE CO-PAY	STANDARD INSURANCE COMPANY	00761476 LIFE AND DISABILITY INS	1,255.63	90672
Total For Dept 000				1,255.63	
Total For Fund 704 PAYROLL CLEARING FUND				1,255.63	
Fund 721 LIBRARY PENAL FINE FUND					
Dept 000					
721-000-223.00	DUE TO LIBRARIES	BENZIE SHORES DISTRICT LIB	2023 PENAL FINE DISTRIBUTION	12,887.82	90629
721-000-223.00	DUE TO LIBRARIES	BENZONIA PUBLIC LIBRARY	2023 PENAL FINE DISTRIBUTION	12,139.56	90630
721-000-223.00	DUE TO LIBRARIES	BETSIE VALLEY LIBRARY	2023 PENAL FINE DISTRIBUTION	4,291.38	90631
721-000-223.00	DUE TO LIBRARIES	DARCY LIBRARY OF BEULAH	2023 PENAL FINE DISTRIBUTION	10,704.54	90638
721-000-223.00	DUE TO LIBRARIES	TRAVERSE AREA DISTRICT LIB	2023 PENAL FINE DISTRIBUTION	20,690.91	90680
721-000-957.00	MISC - DISBURSE INTEREST	TRAVERSE AREA DISTRICT LIB	2023 PENAL FINE DISTRIBUTION	694.26	90680
Total For Dept 000				61,408.47	
Total For Fund 721 LIBRARY PENAL FINE FUND				61,408.47	

08/04/2023 10:05 AM
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EXP CHECK RUN DATES 07/07/2023 - 08/03/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 18/18

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101	GENERAL FUND	347,289.28
Fund 210	AMBULANCE FUND	38,286.17
Fund 213	JAIL OPERATIONS	73,930.02
Fund 216	SEASONAL ROAD I	6,073.91
Fund 218	MARINE PATROL I	132.20
Fund 228	SOLID WASTE/REC	38,612.72
Fund 230	BETSIE VALLEY F	1,417.49
Fund 232	SHERIFF'S K-9 I	18.71
Fund 236	SCHOOL RESOURCE	4,175.96
Fund 239	LAND BANK AUTHC	750.00
Fund 244	E.D.C. ENTERPRI	4,176.00
Fund 249	BUILDING DEPART	66,207.44
Fund 251	ANIMAL CONTROL	9,059.86
Fund 254	SOIL EROSION (S	1,800.00
Fund 256	REG OF DEEDS A	3,100.00
Fund 261	911 EMERGENCY S	27,209.53
Fund 265	TNT OFFICER MII	1,510.89
Fund 276	COMMISSION ON P	102,577.17
Fund 285	POINT BETSIE LI	226.40
Fund 286	AMERICAN RESCU	105,259.50
Fund 292	CHILD CARE FUNI	1,517.03
Fund 293	VETERAN'S RELIE	22,216.79
Fund 391	MAPLES DEBT/MII	500.00
Fund 401	CAPITAL IMPROVI	16,700.00
Fund 425	EQUIPMENT REPL	878.59
Fund 516	DELINQUENT TAX	5.76
Fund 532	TAX FORECLOSURE	4,039.67
Fund 701	GENERAL AGENCY	45,345.51
Fund 704	PAYROLL CLEARIN	1,255.63
Fund 721	LIBRARY PENAL I	61,408.47

Total For All Funds:	985,680.70
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Elected Officials And Department Heads



BENZIE

SENIOR RESOURCES

Be connected. Be supported. Be home.

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING**

JULY 19, 2023

4:30 P.M.

The Gathering Place Senior Center & Conference Call-In

Agenda

Conference Call-In Information

1-866-809-6529 with the guest code of 3401609 followed by the # key.

Call to Order

Pledge of Allegiance

Roll Call

Approval of the July 19, 2023 Agenda

Approval of Minutes from the previous meeting of June 21, 2023

Public Input – Those attending In-person are permitted to participate. (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Information Items

- A. Leadership Committee Report
- B. Fund Development Report
- C. Governance Committee Report
- D. Personnel and Program Committee Report
- E. Meet Kelly Ottinger the new Fund Development Director and review her report
- F. Director's Report
- G. Program/Services Report – June 2023
- H. Board of Commissioners Update

Action Items

- 1. Finance Committee Report on the June 2023 and 3rd Quarterly Financials with Board Approval of the June 2023 and 3rd Quarterly Financial Reports
- 2. Board resolution – Integrated Architecture

New Business

- 1. Solicit BoD Members to assist at the Walk-a-Thon

Old Business

- 1. Distribute WAT yard signs and posters to BoD Members

Board Round Table Discussion/Evaluation of Meeting

Adjournment – Board Approval

Benzie Senior Resources Mission Statement – To provide exceptional services, resources and trusted care to support Benzie seniors.

NEXT MEETING – August 16, 2023 @ 4:30 pm at The Gathering Place Senior Center, 10579 Main St., Honor

Benzie Senior Resources
Board of Directors Meeting
June 21st, 2023 Meeting Minutes

Introductions: Paul Turner introduced two potential Board Members who are attending today's meeting for informational purposes (Becky Bagnell and Ed Schinnerer). All Board Members welcomed them and introduced themselves.

Call to Order: Nancy Mullen Call called the meeting to order at 4:30pm

Pledge of Allegiance: Said by all present

Roll Call:

In Person: Nancy Mullen Call, Dinah Haag, Pam Howe-Perry, Leo Hughes, Linda Ringleka, Rosemary Russell, Ingrid Turner, and Paul Turner

Via Conference Call: None

Also, In-Person:, Sabra Boyle, Doug Durand, and Tim Markey

Excused: Victor Dinsmoore

Approval of the June 21st, 2023 Agenda – A motion to approve the agenda as amended by Nancy Mullen Call to add action item #5 was made by Ingrid Turner and seconded by Paul Turner. All in-person board members said Aye. Motion approved.

Approval of Minutes from the April 19th, 2023 Board Meeting – A motion to accept the minutes as presented was made by Paul Turner and seconded by Pam Howe-Perry. All in-person board members said Aye. Motion approved.

Public Input: No public at the meeting

Information Items:

- A. Leadership Committee Report** – Nancy Mullen Call briefly summarized the introductory meeting with Tim Ervin, Tim Ervin & Associates and Michael Corby, Integrated Architecture regarding a potential discovery process for evaluating our facility needs going forward.
- B. Fund Development Committee Report** – Ingrid Turner provided the following summary: Committee met and discussed Walk-A-Thon (WAT) planning, signs and posters and that a decision was made to not have a “shoe campaign” this year; Dinah Haag shared her idea of sending a challenge letter to all area churches to donate money and the impact of the matching funds available; The new Fund Development Director, Kelly Ottinger is on board and already identifying grant opportunities; Linda Ringleka gave a brief update on potential intern opportunities (Ferris State, Northern Michigan College, etc.). Tim Markey suggested Michigan Works as a potential source of interns.
- C. Governance Committee Report** – Leo Hughes gave a brief update on our ongoing search for Board Members.
- D. Program/Personnel Committee Report** – Paul Turner advised that they have completed the draft update of the Employee Handbook and it is now with the lawyer for review; He further advised that they are having discussion about expanded outreach within Benzie County and a possible Veterans event at Trinity Lutheran.
- E. Director's Report** – Doug Durand summarized the key elements of his report which include: The purchase of laptops with a Verizon jet pack (cell connection) for the nurses to use for providing updates on actions taken and to provide home health aides quicker access; New part time RN (working Wednesdays and Thursdays) is working well; Susan Glass and Doug Durand attended Summerfest in Thompsonville promoting BSR services; BSR staff has certification training @Paul Oliver Memorial Hospital on June 20, 2023.
- F. Program/Services Report – May 2023** – Doug Durand highlighted: Year to date 59,014 meals have been served; Benzie Bus Senior Rides are up 75% compared to May 2022; Senior Oral Healthcare Program has a new full time Dentist available through Northwest Michigan Health Services.

G. Board of Commissioners Update – Tim Markey, County Commissioner, provided the following update: Approved Grand Traverse Construction to build the sheriff's department lower-level expansion, dispatch center expansion, they were the lowest bidder; Approved the request from The Friends of the Betsie Valley Trail so they can apply for a MI DNR SPARKS Grant in the amount of \$400k to pave the Betsie Valley Trail from Beulah to Case Road; The 2021-2022 financial audit was presented and approved with no areas of concern; The Sheriff has reported that the full body scanner is up and running and training on how to use it continues; Cherry Capital's, Tim Malone, gave a presentation on their Broadband expansion project in Benzie County and they are part of the group partnering with Benzie County that applied and were approved for a ROBIN Grant for approximately \$5 million to provide internet to the unserved and underserved; The Village of Honor's request for 10 hours of summer road patrol was approved. Tim Markey also reminded the board the summer population is up, so be careful driving and that the Coho Festival will be 8/25-27th with the parade being held on 8/26.

Action Items:

- 1. Finance Committee Report on the Finance Committee Report on the April & May 2023 Financials with Board Approval of the April 2023 & May 2023 Financial Reports** – Paul Turner advised that the Finance Committee has reviewed the financial report and are recommending the Board approve the report. A motion to approve the April 2023 and May 2023 Financials was made by Ingrid Turner and seconded by Pam Howe-Perry. Roll Call: Dinah Haag – Yes; Pam Howe-Perry – Yes; Leo Hughes – Yes; Linda Ringleka – Yes; Rosemary Russell – Yes; Ingrid Turner – Yes; Paul Turner – Yes; and Nancy Mullen Call – Yes. Motion approved.
- 2. Removal of Dawn Bousamra as a BSR Check Signer from State Savings Bank** – A motion to approve removal of Dawn Bousamra as a BSR check signer from State Savings Bank was made by Rosemary Russell and seconded by Ingrid Turner. All present said aye. Motion approved.
- 3. Approval to write a letter of support for the Thompsonville Area Revitalization Project's application for a DNR Spark Grant** - A motion to approve the letter of support for both the Thompsonville Area Revitalization Project and the Village of Benzonia Academy Park – 4 Season Park Renovations was made by Paul Turner and seconded by Linda Ringleka. All present said aye. Motion approved.
- 4. Approval to write a letter of support for the Village of Benzonia's application for funding through the Michigan Department of Natural Resources Sparks Grant to support the "Academy Park – 4 Season Park Renovations"** – See action approval under #3 above.
- 5. BOD resolution to approve the submission of a \$10k grant for support of senior transportation** – A motion was made by Rosemary Russell and seconded by Ingrid Turner. All present said aye. Motion approved.

New Business:

- 1. Distribute WAT yard signs and posters to BoD Members** – To be displayed after July 4th.
- 2. Distribute WAT Sponsor List to BoD Members** – List was distributed to all Board Members with a request to advise via "Reply All" which businesses they will be contacting to solicit WAT support.

Old Business:

- 1. None**

Board Round Table Discussion/Evaluation of Meeting – None

Adjournment: There being no further business to discuss a motion to adjourn at 6pm was made. All in-person board members said Aye. Motion approved.

Respectfully submitted:

Leo Hughes, Secretary, Benzie Senior Resources Board

NEXT MEETING: Wednesday, July 19, 2023 at 4:30 p.m.

Location: The Gathering Place Senior Center, 10579 Main Street, Honor, MI 49640

**Benzie Senior Resources
Executive Directors Report
June 2023 – July 2023**

Items of Information

- The planning continues for the Walk-a-Thon Event that is scheduled for Saturday, August 5th. Kelly has been given the opportunity to put together a new promotional campaign for the event and she is also seeking additional business sponsorships.
- I continue to work on the upcoming FY' 2024 budget. With the recent passage of the State of Michigan 2024 Budget, I can further put together a revenue goal for state funding for nutritional and home care programs.
- The purchase of our new HDM Delivery vehicle is complete and next up is the installation of new side and back windows. We will then take to Image 360 for the lettering wraps on the sides and back.
- In August, I will be working with the Personnel Committee to review and make any necessary updates to BSR policies and procedures.
- Working with Munson Paul Oliver Hospital to provide a CPR training class for BSR staff and this will occur on July 20th.

Staffing Updates

- We have placed an ad for another Homemaker contractor. The need for seniors requesting Homemaking services continues to outpace the availability of our current contracted homemakers. We are also advertising the need for a part-time home healthcare worker. Our numbers continue to edge up and the need for additional staff is warranted.

Volunteer Report

- Several new volunteers were trained for both HDM and TGP.

Legislative News

State – The state FY'2024 Budget was passed and signed by Governor Whitmer. For home-delivered meals, the final budget includes \$1 million in funding to Area Agencies on Aging to support home-delivered meals. Unfortunately, this is one-time funding. Advocacy is needed to continue to educate legislators as to why we support continuous funding as opposed to one-time. The final budget also includes \$658,000 to Area Agencies on Aging for home and community-based services. This is less than the \$5 million that was proposed in the Senate's budget.

On Friday, 7/14, Representative Betsie Coffia participated in an HDM ride-a-long and this has been in the works for over 2 months. It was a positive experience for Representative Coffia, clients and BSR.

Federal – I will continue to write to Senators Stabenow and Peters along with Representative Bergman on the importance of providing an increase in funding for home delivered meals.

Program Report for June 2023

Nutritional Programs

Home Delivered Meals

A total of 6,223 meals were provided to 201 clients in June 2023. This was less than .5% increase over June 2022.

Congregate Meals

In June 2023, we provided 1,809 congregate and takeout meals. This represents a 15.2% increase as compared to June 2022.

Year to date we have provided/delivered 67,046 meals. Overall, we are up by 266 meals as compared to the same period a year ago.

Other Programs

Homemaker Program – In June 2023, we provided 296 service hours to 101 clients. This is a 6% increase as compared to 2022. The waiting list is currently 15.

Guardian Medical Monitoring – Currently we are paying for thirty-eight clients in June 2023 and we have no one on the waiting list.

Lawn Chore – Contractors turned in 147 vouchers related to lawn mowing in June 2023. To date 120 clients have signed up.

Benzie Bus Senior Rides – In June 2023, we paid for 1,719 regular senior rides. This is a 13.7% increase as compared to June 2022. Sixteen new riders signed up in June 2023.

Information & Assistance - The agency handled 837 calls in June 2023 regarding Information and Assistance for services and questions related to older adults.

Senior Oral Healthcare Program – No dental invoices were received in June 2023.

Medicare/MMAP's – Our certified MMAP's counselor assisted ten clients in June 2023 with their Medicare/Medicaid questions/concerns at no cost to them.

Foot Care – Seven clients received in-home foot care and fifty-four clients attended the BSR Office foot care clinic in June 2023.

Hearing Clinic – No one signed up for the hearing clinic in June 2023.

Estate Planning – Ten individuals received services in June 2023 at no cost to them.

Emergency Senior Essential Needs Fund – BSR assisted three clients for financial assistance in June 2023. Financial support was used for past due utilities bill, replacement of new showerhead and faucets and roto rooter flushing of a kitchen sink.

The Gathering Place Senior Center – The Gathering Place Senior Center offered 23 core activities that 798-cumulative number of individuals participated in in 798 June 2023. **This is a 29.6% increase over June 2022.**

In-Home Care Services for June 2023 – In June 2023, we continued to hit new hit yearly highs for number of clients, hours, and visits for this current year. In fact, this is the highest number of clients we are seeing through the home healthcare program since the formation of BSR in October 2016!

Number of Home Health Care Clients

Month	Medicaid Waiver Care Management PACENorth	Sliding Scale Fee	Private Pay	Total Clients
October 2022	26	61	3	90
November 2022	27	66	3	96
December 2022	25	70	3	98

January 2023	26	72	3	101
February 2023	25	68	3	96
March 2023	24	74	2	100
April 2023	28	70	2	100
May 2023	27	77	1	105
June 2023	28	78	1	107
July 2023				
August 2023				
September 2023				

Client Total Hours

Month	Medicaid Waiver Care Management PACENorth	Sliding Scale Fee	Private Pay	Assessments And Wound Care	Total Hours
October 2022	409	459.5	9.25	61	938.75
November 2022	410.25	472.25	20	49	951.5
December 2022	367.25	525.5	11.25	25	929
January 2023	325.5	541.5	17.5	38	922.5
February 2023	320	449	7.5	80	856.5
March 2023	395	532.5	7.75	76	1011.25
April 2023	321.25	469.5	9.5	74	874.25
May 2023	414	578	9	75	1076
June 2023	474.5	605.5	2	61	1143
July 2023					
August 2023					
September 2023					
TOTALS	3436.75	4633.25	93.75	539	8702.75

Client Total Visits

	RN Assessments	RN Med Management	Personal Care	Respite	Homemaking	In home Foot Care/ Wound care	Totals
October 2022	61	50	366	13	27	12	529
November 2022	49	51	368	7	37	8	520
December 2022	25	55	365	3	43	3	494
January 2023	38	53	367	5	39	1	503
February 2023	80	41	320	9	32	8	490
March 2023	76	45	423	3	25	6	578
April 2023	74	41	372	5	14	2	508
May 2023	75	46	472	5	17	6	621
June 2023	61	52	484	7	18	6	628
July 2023							
August 2023							
September 2023							
Totals	539	434	3537	57	252	52	4871

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of June 30, 2023

	Jun 30, 23	Sep 30, 22	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
001 · STATE SAVINGS BANK CHECKING	56,474.46	165,669.05	(109,194.59)
003 · STATE SAVINGS BANK HRA	1,695.90	1,871.09	(175.19)
011 · AMERICAN DEPOSIT MANAGEMENT	683,470.14	527,827.18	155,642.96
Total Checking/Savings	741,640.50	695,367.32	46,273.18
Accounts Receivable			
1200 · Accounts Receivable	21,312.39	37,809.99	(16,497.60)
Total Accounts Receivable	21,312.39	37,809.99	(16,497.60)
Other Current Assets			
109 · INVENTORY	13,534.50	12,432.04	1,102.46
125 · PREPAID EXPENSE	0.00	5,451.42	(5,451.42)
1499 · Undeposited Funds	498.00	114,897.12	(114,399.12)
Total Other Current Assets	14,032.50	132,780.58	(118,748.08)
Total Current Assets	776,985.39	865,957.89	(88,972.50)
Fixed Assets			
150 · BUILDING	480,375.70	480,375.70	0.00
151 · VEHICLES	208,526.00	173,363.00	35,163.00
152 · EQUIPMENT	165,017.48	152,634.03	12,383.45
157 · LAND IMPROVEMENTS	1,800.00	1,800.00	0.00
160 · ACCUMULATED DEPRECIATION	(467,014.97)	(436,425.05)	(30,589.92)
Total Fixed Assets	388,704.21	371,747.68	16,956.53
TOTAL ASSETS	1,165,689.60	1,237,705.57	(72,015.97)
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 · Accounts Payable	21,466.23	35,699.82	(14,233.59)
Total Accounts Payable	21,466.23	35,699.82	(14,233.59)
Other Current Liabilities			
205 · PREPAID TRIP/INSURANCE	720.00	0.00	720.00
2100 · Payroll Liabilities	14,679.26	7,478.21	7,201.05
220 · ACCRUED VACATION LIABILITY	0.00	53,721.86	(53,721.86)
232 · AFLAC PAYABLE	1,334.52	0.00	1,334.52
239 · ACCRUED WAGES	0.00	37,818.32	(37,818.32)

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of June 30, 2023

	Jun 30, 23	Sep 30, 22	\$ Change
Total Other Current Liabilities	16,733.78	99,018.39	(82,284.61)
Total Current Liabilities	38,200.01	134,718.21	(96,518.20)
Long Term Liabilities			
250 · MORTGAGE PAYABLE	95,666.23	102,768.18	(7,101.95)
253 · LEASE PAYABLE	4,538.68	5,740.27	(1,201.59)
260 · NET PENSION LIABILITY	503,007.00	503,007.00	0.00
Total Long Term Liabilities	603,211.91	611,515.45	(8,303.54)
Total Liabilities	641,411.92	746,233.66	(104,821.74)
Equity			
3900 · FUND BALANCE	491,471.91	513,668.45	(22,196.54)
Net Income	32,805.77	(22,196.54)	55,002.31
Total Equity	524,277.68	491,471.91	32,805.77
TOTAL LIABILITIES & EQUITY	1,165,689.60	1,237,705.57	(72,015.97)

Benzie Senior Resources

Statement of Financial Income and Expense - Monthly

June 2023

	June 2023	Budget	\$ Change
ORDINARY INCOME/EXPENSE			
INCOME			
519.03 · TITLE III C2 INCOME	9,774.00	9,774.00	0.00
519.04 · FEDERAL USDA	0.00	0.00	0.00
519.05 MIPPA (MMA)	250.00	0.00	250.00
519.06 WAIVER SNOW REMOVAL	0.00	0.00	
519.08 ARPA FUNDING	0.00	0.00	0.00
540 · GRANTS	10,000.00	9,585.00	415.00
561 - HDM WAIVER	1,989.00	1,773.00	216.00
642 · CHARGES FOR SERVICES/CONT	352.00	414.00	(62.00)
642.01 · FEE FOR SERVICE/CHORE	1,052.00	5,150.00	(4,098.00)
642.02 · FEE FOR SERVICE/HOMEMAKER	3,532.00	4,000.00	(468.00)
642.03 - FEE FOR SERV/SNOW REMOVAL	(518.00)	0.00	(518.00)
642.06 - BENZIE BUS HEALTH RIDE	30.00	150.00	(120.00)
642.1 - FEE FOR SLIDING SCALE CLIENTS	7,193.06	6,670.00	523.06
642.05 - FEE FOR PRIVATE PAY & INS	297.00	185.00	112.00
670 - CLIENT INCOME	11,111.08	10,370.00	741.08
671 - PACE NORTH Client Income	598.00	600.00	(2.00)
673 · NEWSLETTER SUB	20.00	35.00	(15.00)
675 · DONATIONS	13,005.60	14,445.00	(1,439.40)
676 · MILLAGE	102,577.17	102,577.00	0.17
677 · FUNDRAISING INCOME	3,850.00	6,500.00	(2,650.00)
680 · VOLUNTEER WAGES (IN-KIND).	10,311.00	7,350.00	2,961.00
681 - IN-KIND (non-volunteer)	0.00	0.00	0.00
690 - TRIP INCOME	0.00	0.00	0.00
SPONSORSHIP INCOME	0.00	0.00	0.00
691 - MISC INCOME	0.00	0.00	0.00
Other	0.00	0.00	0.00
TOTAL INCOME	175,423.91	179,578.00	(4,154.09)
GROSS PROFIT			
	175,423.91	179,578.00	(4,154.09)
EXPENSE			
700 - ACCOUNTING FEES	325.00	350.00	(25.00)
705 · SALARY AND WAGES	124,658.74	124,695.00	(36.26)
705.1 TRAVEL TIME	2,200.35	2,161.00	39.35
708 · PAYROLL TAX EXPENSE	9,392.27	9,000.00	392.27
708.1 UNEMPLOYMENT INSURANCE AGENCY	425.46	500.00	(74.54)
709 · EDUCATION/TRAINING	64.99	315.00	(250.01)
710 · EVENTS	30.46	300.00	(269.54)
711 · TGPSC ACTIVITIES	0.00	350.00	(350.00)
715 · CLOTHING ALLOWANCE	0.00	1,200.00	(1,200.00)
717 · DUES/SUBSCRIPTIONS	250.00	225.00	25.00
720 - BAD DEBT	0.00	0.00	0.00
721 · COMPUTER EXPENSES	4,236.93	2,850.00	1,386.93
725 · FRINGE BENEFITS	15,463.46	17,427.00	(1,963.54)

	June 2023	Budget	\$ Change
726 - FUNDRAISING/MARKETING EXP	421.11	400.00	21.11
727 - SUPPLIES	3,902.85	3,335.00	567.85
727.2 - OFFICE EXP	1,830.20	1,185.00	645.20
727.3 - POSTAGE	199.17	390.00	(190.83)
727.4 - ADVERTISING	582.90	550.00	32.90
740 - FOOD	26,531.85	19,670.00	6,861.85
819 - CONTRACTUAL	22,701.70	23,065.00	(363.30)
820 - VOLUNTEER WAGES (IN-KIND)	10,311.00	7,350.00	2,961.00
825 - VOLUNTEER EXPENSES	328.55	445.00	(116.45)
850 - TELEPHONE	439.17	520.00	(80.83)
861 - TRAVEL/MILEAGE/GAS	5,073.07	4,640.00	433.07
900 - INTEREST EXPENSE	243.15	265.00	(21.85)
910 - INSURANCE	6,571.10	5,100.00	1,471.10
915 - PROJECTS	759.03	830.00	(70.97)
920 - UTILITIES	2,091.38	2,870.00	(778.62)
940 - DEPRECIATION EXPENSE	3,398.88	3,550.00	(151.12)
980 - EQUIPMENT/REPAIRS	2,452.79	2,100.00	352.79
980.1 - OUTDOOR MAINTENANCE	216.95	180.00	36.95
980.2 - INDOOR MAINTENANCE	0.00	150.00	(150.00)
981-HDM FLEET MAINTENANCE/GAS	3,432.41	1,720.00	1,712.41
991 - TRIP EXPENSE	0.00	0.00	0.00
Other	0.00	0.00	0.00
			0.00
TOTAL EXPENSE	248,534.92	237,688.00	10,846.92
NET ORDINARY INCOME	(73,111.01)	(58,110.00)	(15,001.01)
OTHER INCOME/EXPENSES			
OTHER INCOME			
990 - INTEREST/DIVIDEND INCOME	2,406.41	375.00	2,031.41
999 - OTHER INCOME	1,135.86	350.00	785.86
TOTAL OTHER INCOME	3,542.27	725.00	2,817.27
OTHER EXPENSE			
999.1 - OTHER EXPENSE	0.00	85.00	(85.00)
99999 - LEGAL EXPENSE	0.00	165.00	(165.00)
TOTAL OTHER EXPENSE	0.00	250.00	(250.00)
NET OTHER INCOME	3,542.27	475.00	3,067.27
NET INCOME	(69,568.74)	(57,635.00)	(11,933.74)

Benzie Senior Resources

Statement of Financial Income and Expense

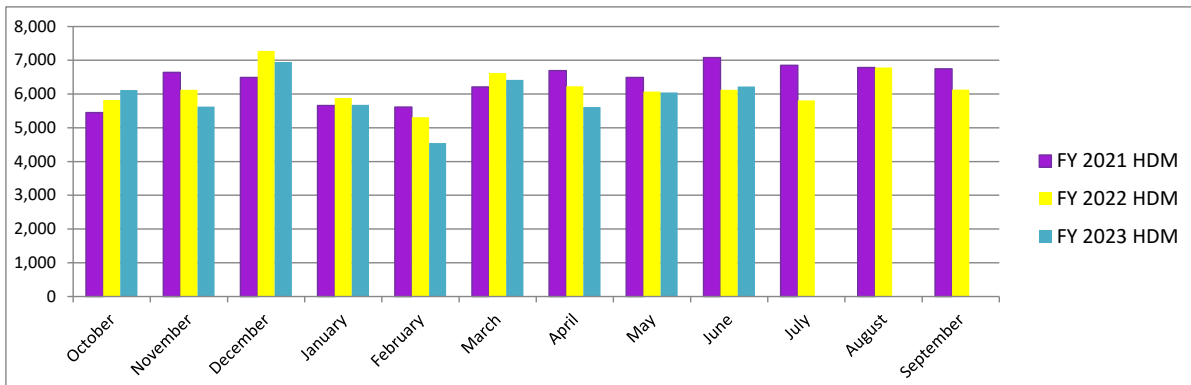
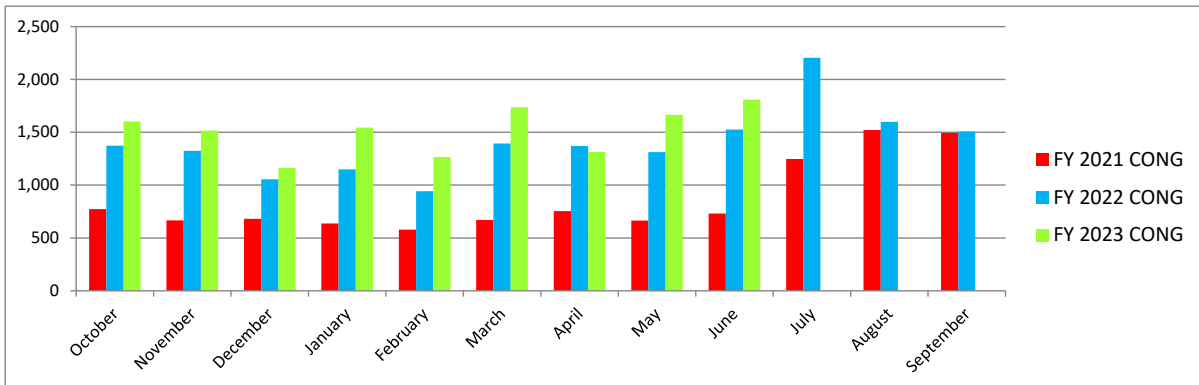
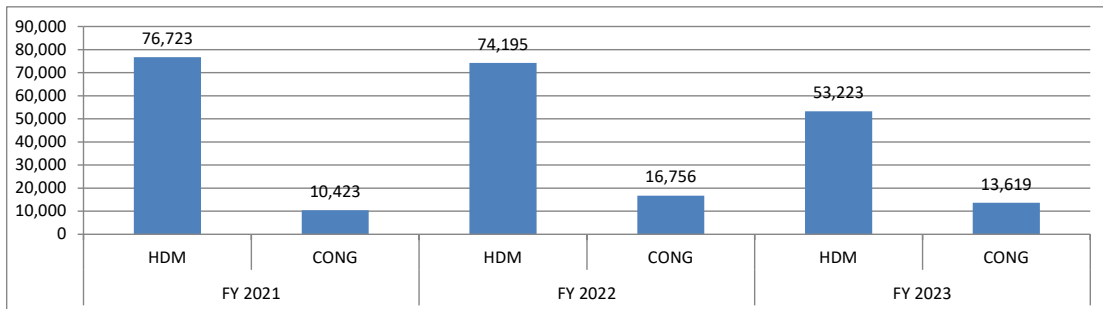
October 2022-June 2023

	Oct-June 2023	Budget	\$ Change	Percent Received or Expended
ORDINARY INCOME/EXPENSE				
INCOME				
519.03 · TITLE III C2 INCOME	118,607.00	87,966.00	30,641.00	101%
519.04 · FEDERAL USDA	57,338.76	32,000.00	25,338.76	89.6%
519.05 MIPPA (MMAP)	1,950.00	1,200.00	750.00	162.5%
519.06 WAIVER SNOW REMOVAL	2,580.00	1,080.00	1,500.00	238%
519.08 ARPA FUNDING	0.00	25,330.00	(25,330.00)	
540 · GRANTS	107,975.11	86,265.00	21,710.11	93.9%
561 - HDM WAIVER	17,530.50	14,180.00	3,350.50	89.9%
642 · CHARGES FOR SERVICES/CONT	2,594.51	3,688.00	(1,093.49)	52.5%
642.01 · FEE FOR SERVICE/CHORE	13,269.00	20,650.00	(7,381.00)	54.6%
642.02 · FEE FOR SERVICE/HOMEMAKER	27,703.00	28,400.00	(697.00)	67.0%
642.03 - FEE FOR SERV/SNOW REMOVAL	22,564.00	23,400.00	(836.00)	96.4%
642.06 - BENZIE BUS HEALTH RIDE	785.00	1,350.00	(565.00)	43.6%
642.1 - FEE FOR SLIDING SCALE CLIENTS	58,508.88	53,325.00	5,183.88	73.1%
642.05 - FEE FOR PRIVATE PAY & INS	2,943.25	1,455.00	1,488.25	133.8%
670 - CLIENT INCOME	79,174.02	83,725.00	(4,550.98)	63.6%
671 - PACE NORTH Client Income	3,835.00	4,190.00	(355.00)	63.9%
673 · NEWSLETTER SUB	360.00	295.00	65.00	90%
675 · DONATIONS	113,646.81	123,675.00	(10,028.19)	68.3%
676 · MILLAGE	923,194.53	923,193.00	1.53	75%
677· FUNDRAISING INCOME	74,056.44	70,370.00	3,686.44	76.3%
680 · VOLUNTEER WAGES (IN-KIND).	79,167.96	66,150.00	13,017.96	89.8%
681 - IN-KIND (non-volunteer)	5,549.44	10,900.00	(5,350.56)	51%
690 - TRIP INCOME	1,940.00	1,500.00	440.00	129.3%
SPONSORSHIP INCOME	2,630.00	2,290.00	340.00	115%
691 - MISC INCOME	0.00	0.00	0.00	
Other	0.00	0.00	0.00	
TOTAL INCOME	1,717,903.21	1,666,577.00	51,326.21	74.9%
GROSS PROFIT	1,717,903.21	1,666,577.00	51,326.21	
EXPENSE				
700 - ACCOUNTING FEES	8,950.00	8,750.00	200.00	102.3%
705 · SALARY AND WAGES	763,890.61	769,962.00	(6,071.39)	73.3%
705.1 TRAVEL TIME	13,355.18	13,478.00	(122.82)	76.8%
708 · PAYROLL TAX EXPENSE	53,156.46	54,615.00	(1,458.54)	75.6%
708.1 UNEMPLOYMENT INSURANCE AGENCY	4,866.89	5,000.00	(133.11)	74.9%
709 · EDUCATION/TRAINING	1,361.88	2,835.00	(1,473.12)	36.0%
710 · EVENTS	1,518.63	2,700.00	(1,181.37)	42.2%
711 · TGPSC ACTIVITIES	2,159.70	3,150.00	(990.30)	51.5%
715 · CLOTHING ALLOWANCE	191.74	1,200.00	(1,008.26)	10.0%
717 · DUES/SUBSCRIPTIONS	7,571.08	5,400.00	2,171.08	140.0%
720 - BAD DEBT	61.00	0.00	61.00	
721 · COMPUTER EXPENSES	28,381.29	25,650.00	2,731.29	83.0%
725 · FRINGE BENEFITS	67,015.59	79,576.00	(12,560.41)	40.0%

	Oct-June 2023	Budget	\$ Change	Percent Received or Expended
726 - FUNDRAISING/MARKETING EXP	3,318.60	3,600.00	(281.40)	69.2%
727 - SUPPLIES	33,185.17	29,990.00	3,195.17	83.0%
727.2 - OFFICE EXP	14,307.16	10,665.00	3,642.16	100.6%
727.3 - POSTAGE	4,356.07	3,510.00	846.07	93.1%
727.4 - ADVERTISING	3,400.05	4,950.00	(1,549.95)	51.5%
740 - FOOD	197,792.46	177,010.00	20,782.46	83.8%
819 - CONTRACTUAL	189,578.18	199,585.00	(10,006.82)	69.4%
820 - VOLUNTEER WAGES (IN-KIND)	79,167.96	66,150.00	13,017.96	89.8%
825 - VOLUNTEER EXPENSES	11,056.33	10,140.00	916.33	87.1%
850 - TELEPHONE	5,863.65	4,680.00	1,183.65	94.0%
861 - TRAVEL/MILEAGE/GAS	31,308.14	32,805.00	(1,496.86)	73.7%
900 - INTEREST EXPENSE	2,213.05	2,385.00	(171.95)	70.0%
910 - INSURANCE	42,887.82	42,900.00	(12.18)	76.2%
915 - PROJECTS	18,930.74	14,490.00	4,440.74	112.6%
920 - UTILITIES	26,443.58	25,805.00	638.58	76.9%
940 - DEPRECIATION EXPENSE	30,589.92	31,950.00	(1,360.08)	71.9%
980 - EQUIPMENT/REPAIRS	22,774.67	18,900.00	3,874.67	90.4%
980.1 - OUTDOOR MAINTENANCE	5,432.47	6,690.00	(1,257.53)	75.4%
980.2 - INDOOR MAINTENANCE	254.02	1,350.00	(1,095.98)	14.0%
981-HDM FLEET MAINTENANCE/GAS	28,333.05	15,480.00	12,853.05	137.3%
991 - TRIP EXPENSE	100.75	0.00	100.75	
Other	0.00	0.00	0.00	
			0.00	
TOTAL EXPENSE	1,703,773.89	1,675,351.00	28,422.89	73.9%
NET ORDINARY INCOME	14,129.32	(8,774.00)	22,903.32	
OTHER INCOME/EXPENSES				
OTHER INCOME				
990 - INTEREST/DIVIDEND INCOME	15,862.88	3,000.00	12,862.88	352.5%
999 - OTHER INCOME	2,813.57	2,800.00	13.57	67.0%
TOTAL OTHER INCOME	18,676.45	5,800.00	12,876.45	214.7%
OTHER EXPENSE				
999.1 - OTHER EXPENSE	0.00	745.00	(745.00)	
99999 - LEGAL EXPENSE	0.00	1,495.00	(1,495.00)	
TOTAL OTHER EXPENSE	0.00		0.00	
NET OTHER INCOME	18,676.45	5,800.00	12,876.45	
NET INCOME	32,805.77	(2,974.00)	35,779.77	

Benzie Senior Resources
HDM/Cong comparison
Units Served 2021-2022-2023

	FY 2021		FY 2022		FY 2023	
	HDM	CONG	HDM	CONG	HDM	CONG
October	5,451	774	5,827	1,374	6,116	1,603
November	6,644	666	6,124	1,324	5,627	1,518
December	6,490	682	7,274	1,055	6,949	1,162
January	5,658	638	5,881	1,149	5,682	1,544
February	5,616	579	5,314	942	4,547	1,266
March	6,212	671	6,622	1,394	6,417	1,737
April	6,695	754	6,230	1,370	5,614	1,315
May	6,495	664	6,073	1,313	6,048	1,665
June	7,079	731	6,123	1,526	6,223	1,809
July	6,853	1,247	5,810	2,204		
August	6,786	1,522	6,786	1,599		
September	6,744	1,495	6,131	1,506		
total meals	76,723	10,423	74,195	16,756	53,223	13,619



June 2023 Journal Entry Summary

- 909. Void check and re-issue – client could not cash, had deceased spouse name on it
- 910. JE to record monthly depreciation expense (non-cash transaction) *
- 911. JE to record payroll spread across all programs- original payroll entry posts to one class *
- 912. JE to reclass payroll health insurance deductions from “uncategorized” to appropriate class, i.e. Home Health and Admin *
- 913. JE to record 401K payroll deferrals across all programs - original payroll entry posts to one class *
- 914. JE to reclass payroll mileage reimbursements from “uncategorized” to appropriate class, i.e. Home Health and Admin *
- 915. JE to record volunteer hours in-kind wages *
- 916. JE to record inventory at month end *
- 917.

* **Monthly recurring Journal Entries.**

June 2023

[illegible]

BENZIE SENIOR RESOURCES

Monthly Journal Entries

June 2023

Trans #	Type	Date	Num	Memo	Debit	Credit
					10,311.00	10,311.00
135449	General Journal	06/30/2023	916	adjust Inventory to actual		1,070.69
				adjust Inventory to actual	655.26	
				adjust Inventory to actual	115.63	
				adjust Inventory to actual	254.82	
				adjust Inventory to actual	44.98	
					1,070.69	1,070.69
TOTAL					88,846.38	88,846.38

WorkSheet for FY 2024 Budget - DRAFT

<u>Revenue</u>	<u>FY 2020/2021</u>	<u>FY 2021/2022</u>	<u>FY'2022/2023</u>	<u>FY'2022/2023-6/30/23</u>	<u>Projected FY 2024</u>
Title III C2	102,342	115,830	117,297	118,607	120,000
Federal-USDA	51,862	62,774	64,000	57,339	57,500
MIPPA (MMAP)	3,650	1,050	1,200	1,950	1,800
Waiver-Snow Removal	1,080	924	1,080	2,580	2,700
CARES ACT FUNDING	107,718	0	0	0	0
ARPA	0	89,030	69,845	0	0
Grants	82,000	53,286	115,000	107,975	165,000
Waiver-HDM	12,579	19,568	19,500	17,530	22,100
Congregate Charge for Serv	370	1,429	1,400	1,256	1,620
Commodities Charge for Ser	619	539	550	366	480
Casino Trips Charge for Ser	0	90	2,000	110	540
Day Trips-Charge for Ser	0	0	1,000	290	760
Other Charge for Ser-Healthride	535	565	1,800	715	1,020
Fee for Service/Lawn	15,456	16,663	24,300	13,304	0
Fee for Service/Homemaker	28,985	22,079	41,370	27,703	38,025
Fee for Service/Snow Removal	10,018	13,480	23,400	22,529	27,200
Fee for Private Pay & Ins	6,831	3,148	2,200	2,943	4,000
Fee for HHC/Sliding Scale	66,212	70,703	80,000	58,509	92,000
Waiver/CM HHC Client-AAA	88,124	110,125	115,000	70,260	102,000
Waiver/CM HHC Client-NHC	3,928	8,978	9,420	8,915	25,000
PACENorth	9,800	6,644	6,000	3,835	6,500
Newsletter Subscriptions	470	400	400	360	500
HDM Contributions	62,219	60,245	60,000	41,862	60,000
Congregate Contributions	12,324	28,373	27,000	25,476	33,000
TGP Punch Card Donation	5,160	7,992	7,600	7,960	10,500
Churches Contributions	8,205	5,996	7,200	10,772	15,000
Individuals Donations	78,907	80,127	60,000	22,505	60,000
TGP Senior Center Donations	0	0	0	1,726	2,000
Foot Clinic Donation	765	3,804	3,840	3,277	4,800
T-ville Meal Site Donation	136	0	320	165	450
TGP Tuesdays Donation	147	572	420	1,100	900
Millage	1,157,440	1,272,337	1,230,926	923,195	1,333,303
Year end Fundraising	47,555	54,003	62,000	65,572	70,000
Walk-a-Thon Fundraiser	24,387	22,844	25,000	4,350	25,000
Golf Outing Fundraiser	0	4,700	6,500	0	6,500
Gift Bags-Fundraiser	3,635	1,592	1,620	660	4,000
HDM Vehicle Fundraiser	0	0	0	2,750	0
Other-Fundraiser TGP	0	1,180	2,000	40	2,500
Sponsorship-Senior Expo	0	0	1,250	0	0
Sponsorship-VRE Table	0	0	720	600	800
Sponsorship-VRE Event	0	0	960	2,000	2,500
Sponsorship-VRE Volunteer	0	0	360	30	300
InKind-Volunteer Wages	75,554	77,933	88,200	79,168	105,000
Other Inkind Income	5,235	7,274	6,000	5,550	8,000
Trip Income	0	1,273	3,000	1,940	3,000
Interest	1,364	2,783	4,500	15,863	22,000
Other Income	9,187	10,243	4,200	2,814	2,000
Other Income	700		0	0	0
Total Revenue	2,085,498	2,240,576	2,300,378	1,736,451	2,440,298

<u>Expenses</u>					
Accounting Fees	8,555	8,450	8,400	8,950	9,000
FFCRA-COVID-19 Expense	11,155	0	0	0	0
Salaries	787,869	984,730	1,037,349	763,890	1,152,000
Travel Time	18,004	15,812	17,000	13,355	20,000
Payroll	58,129	74,710	68,000	53,156	82,000
UIA Insurance	5,695	4,809	6,500	4,867	5,300
Education/Training	1,339	1,595	2,580	770	840
Background Check Cost	407	1,215	1,200	593	1,080
Events	1,930	1,587	3,600	1,518	1,980
TGPSC Activities	913	4,480	4,200	2,160	4,500
Clothing Allowance	1,495	5	2,000	192	1,000
Dues/Subscriptions	3,485	5,707	5,400	7,571	6,300
Bad Debt	0	142	0	61	0
Computer	24,150	28,786	28,000	28,381	39,096
Fringe Benefits-Mers	60,359	64,705	47,244	35,433	44,628
Fringe Benefits-Employee Health	61,427	45,007	76,168	32,872	93,706
Fringe Benefits-HRA	8,206	17,953	16,000	8,094	3,500
Fringe Benefits-Health Ins Other	17,288	24,213	0	21,615	650
LTD/STD/Life	6,699	10,823	10,920	8,884	12,700
Employee Medical Exp	157	66	500	20	250
John Hancock 401K	14,534	16,797	16,500	13,320	16,000
Fringe Benefits-Other	-855	11,606	0	-53,222	0
Fundraising Expense	2,955	4,037	4,800	3,320	4,600
Kitchen/HHA Supplies	33,719	42,563	40,000	33,185	42,960
Office Expense	9,015	12,539	11,700	11,541	15,420
Office Exp-Bankcard Fees	1,766	2,792	2,520	2,765	3,000
Postage	4,968	4,890	4,680	4,356	5,964
Advertisement	4,663	11,162	6,600	3,400	4,800
Food Expense	171,373	254,642	236,000	197,792	266,000
Contractual-Snowplowing	41,448	50,778	58,500	64,490	72,000
Contractual-Homemaker	74,784	78,094	105,000	66,400	97,500
Contractual-Lawn Chore	39,102	55,223	60,750	24,006	0
Contractual-Guardian Medical	9,983	10,964	10,920	7,559	10,200
Contractual-Senior Dental	1,448	847	6,000	575	3,000
Contractual-Benzie Bus Senior Rides	11,520	26,707	23,520	24,152	30,000
Contractual-Project Lifesaver	0	0	2,100	0	1,750
Contractual-Senior Companion	2,304	1,684	4,000	793	3,000
Contractual-Dining Out	7,896	234	0	0	0
Contractual-Other-FC Clinic CK/Healthride	0	11,645	2,250	0	0
Volunteer In-Kind	73,745	77,933	88,200	79,168	105,000
Volunteer Exp-Recognition Event	3,353	5,971	7,140	8,881	9,600
Volunteer Exp-Mileage	3,049	5,755	3,510	2,175	4,260
Volunteer Exp-Clothing	0	25	1,250	0	625
Volunteer Exp-Training/Orientation	0	0	800	0	800
Telephone	4,216	5,987	5,640	5,865	8,575
Travel/Mileage/Gas	29,411	34,158	37,000	30,950	40,285
Staff Lodging	382	450	625	358	620
Staff Meals	92	0	600	0	250
TGP Loan Interest	4,425	5,325	3,180	2,213	2,760
Insurance	46,240	50,340	56,280	42,887	57,800

Projects-Senior Essential Needs	5,971	7,456	10,000	10,361	10,000
Projects-Christmas Bags	1,054	7,330	6,800	8,569	8,000
Porjects-Other	5,961	5,180	0	0	0
Utilities	24,654	34,390	34,400	26,445	34,400
Depreciation	41,699	41,402	42,600	30,589	42,000
Equipment/Repairs	32,126	45,184	25,200	22,775	24,500
Outdoor Maintenance	5,640	7,286	7,200	7,038	8,000
Indoor Maintenance	309	428	1,800	254	1,800
HDM Vehicle Gas/Maintenance	14,423	29,277	20,640	28,333	23,250
Trip Expense	0	725	0	100	0
Legal Fees	1,385	3,446	2,000	0	2,000
Other	1,031	2,744	1,000	0	1,000
Total Expense	1,807,051	2,262,791	2,286,766	1,703,775	2,440,249



Benzie County Office of Emergency Management

Emergency Management Activities

Third Quarter 2023



1. **Region 7 Homeland Security Planning Board Meeting**

The Region 7 Homeland Security Board meets on the first Thursday of every month. National priority projects this year include emerging threats, enhancing cybersecurity, soft targets and crowded spaces, intelligence and information sharing, combating domestic violence extremism, community preparedness and resilience, and election security.

Benzie OEM also attends monthly local emergency management webinars, hosted by the State of Michigan MSP Emergency management and Homeland Security Division to keep up to date on program grant status and local EM requirements, along with other jurisdiction updates and resources assistance.

2. **CERT Activations**

Benzie and Manistee CERT have assisted in multiple public events and one emergency deployment. Events included traffic control for the Benzie Sunrise Rotary Annual Bike Tour from Crystal Mountain, the LA Run 5K benefit, Frankfort Independence Day events, Manistee July Fireworks, Manistee National Forest Festival Fireworks. Emergency deployment was to assist with traffic control at the Wexford/Manistee County line fire which resulted in home evacuation and damage. CERT will be participating in Medical Triage training on September 13, 2023 at the Government Center. If interested in CERT, please contact emd@benzieco.net

3. **COVID-19 Response**

All projects have been officially closed with FEMA and the state of Michigan in regard to COVID-19 response. Benzie County submitted a project on behalf of the county to recoup costs associated with PPE, mandated protective measures (Plexi glass/floor decals) and time used by Benzie County Sheriff's Officers for required government center screening. Benzie County also submitted a project on behalf of Homestead Township Fire Department, but the project was withdrawn after not meeting timing requirements.

4. **Local Planning Team / Local Emergency Planning Committee**

The LPT meets immediately after the LEPC on the third Monday of the Month at 2pm – or the following Tuesday if the Monday falls on a holiday.

The LEPC had oversight over the submission of the Natural hazard Mitigation plan. The plan had a public hearing in May and was submitted to the State of Michigan for Review.

The LPT has been working on updating the County Emergency Operation Plan to include updates to communications and public warning, fire services, public safety, public health and medical services, and damage assessment annexes.

Any planning team / committee meeting minutes can be made available through the Office of Emergency Management.

6. **Benzie County Sheriff's Office – Victims Services Unit**

The Victim's Service team is a small group of volunteers called on when law enforcement intervenes in a situation where an immediate crisis impacts a person or family. Victim's services are on-scene resources for assisting those impacted with navigating the immediate crisis. VSU provides resources to those to understand what may be happening now and moving forward after the event. VSU is not a funded division of the Sheriff's Office, all services and miles are volunteer or minimally grant funded. VSU has responded to three call-out events this summer.

7. School Safety Workgroup

The Benzie County School Safety Workgroup AKA the School and Youth Resource Advisory Committee meets on even months and last met June 19, 2023. Much of what is discussed is specific to school security and planning and training. We are working on a school mapping project with funds from the State of Michigan for School safety, we are updating Emergency Operation Plans for each district, and discussed reunification and response plans.

8. County Projects

Benzie OEM has been working on the lower-level expansion for Dispatch and EOC. Space management, preconstruction meetings, cleaning, and planning have been occurring since the approval of the project. Groundbreaking to start August 7.

Benzie OEM helped request State budget funding to assist in the building of an 800MHz radio tower to remedy the deficiency of quality radio service around the Frankfort area. Approval of the funds in the State 2024 budget has jump started the project management portion of the project with the vendor and the State on Michigan, and the City of Frankfort is working on defining the exact 65'x65' location for the tower placement within the engineering requirements. This project also requires fiber service to the location – this project movement should also help boost the timeline for fiber placement running to Frankfort.

Benzie OEM assisted with event safety planning for the Run Lake Ann event, Frankfort Area Independence Day events, and is currently working on the Ironman 70.3 Michigan plan for September 17, 2023.

NEW COTTAGE STYLE HOMES FOR SALE



#20 / #30 / #40 / #50 GROVE PLACE FRANKFORT



THE GROVE PLACE HOMES (4) are located just off the east end of Main Street in the beautiful city of Frankfort, Michigan.

The homes **appraised** on the open market for **\$274,000**, and will **sell to income-qualified buyers** for **\$205,500**.

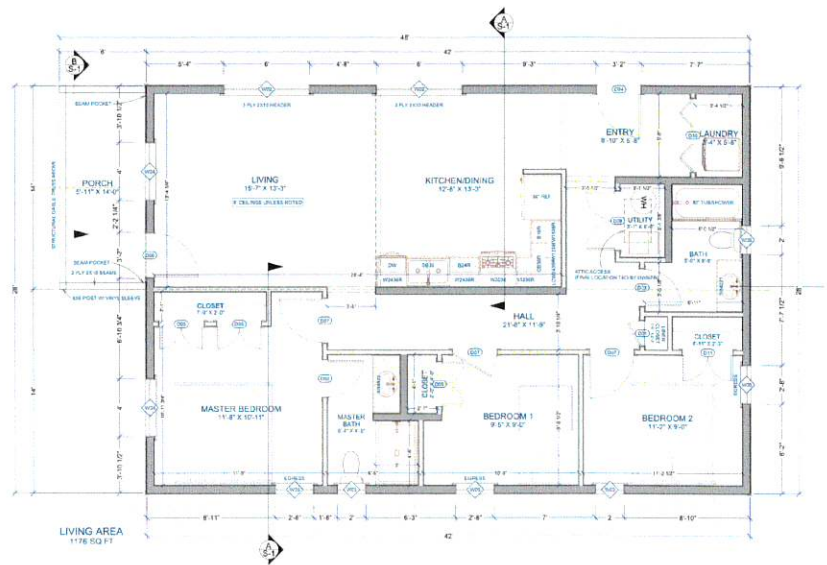
- 3 Bedroom / 2 Bath - 1,176 sq. ft.
- 6,250 sq. ft. lots with City water & sewer
- Low maintenance/high quality vinyl siding & smart-board trim
- Durable Mission-style exterior fiberglass doors
- Energy efficient homes with zoned heating and air conditioning

TO LEARN MORE ABOUT COMMUNITY LAND TRUST HOMES AND HOW TO QUALIFY, PLEASE VISIT **FRANKFORTLANDTRUST.ORG**



LEFT EXTERIOR ELEVATION

- Ample parking spaces behind home
- Native, easy-care landscaping



FLOOR PLAN



KITCHEN LAYOUT

- Luxury vinyl plank flooring throughout
- Granite kitchen countertops and Mission-style cabinets
- Stainless steel kitchen appliances and washer/dryer

FAMILIES FOR FACLT HOMES MUST MEET THE FOLLOWING CRITERIA:

- This home must be your principal residence and occupied for at least 11 months of the year.
- Homebuyers must have proof of employment and/or residency in Benzie County.
- Income must be within the range of 60% to 120% of the HUD FY 2023 Area Median Income (AMI) level for Benzie County, Michigan. Please see chart (right) for eligibility.
- All buyers must attend a Homebuyer Education Workshop, two Pre-Purchase coaching sessions, and two Post-Purchase coaching sessions with the NMCAA Homeownership Center. All workshops and sessions are offered either in-person or virtually.

HUD FY 2023 AREA MEDIAN INCOME (AMI) LEVEL FOR BENZIE COUNTY, MI.

NUMBER OF PERSONS IN HOUSEHOLD

BENZIE AMI PERCENTAGE	1	2	3	4	5	6	7
60%	\$34,920	\$39,900	\$44,880	\$49,860	\$53,880	\$57,840	\$61,860
80%	\$46,560	\$53,200	\$59,840	\$66,480	\$71,840	\$77,120	\$82,480
100%	\$58,200	\$66,500	\$74,800	\$83,100	\$89,800	\$96,400	\$103,100
120%	\$69,840	\$79,800	\$89,760	\$99,720	\$107,760	\$115,680	\$123,720

The Northwest Michigan Community Action Agency (NMCAA) will be guiding you through the process for a FACLT home which begins with screening interested parties.

FACLT will NOT be party to the homebuyer selection process, and all information will be strictly confidential.



OUR MISSION IS SIMPLE:

Provide attainable housing for our working community.

FRANKFORT AREA COMMUNITY LAND TRUST
P.O. BOX 254 | FRANKFORT, MI 49635

FRANKFORTLANDTRUST.ORG

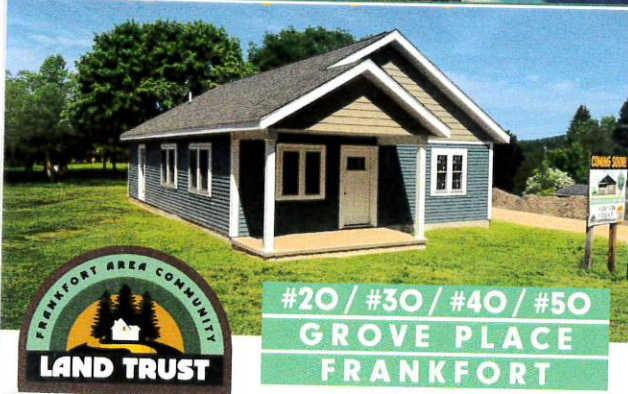


Photo credit: Noah Sorensen



Grove Place

Grove Place is our first project, with the first two of four single-family homes breaking ground this summer. The homes are 3bdr/2bath single story units, and are a collaboration between the Trust and community members. Donations of land, skilled trades and services, and financial contributions from the community will enable the FACLT to house many more Benzie families in the coming years.



#20 / #30 / #40 / #50
GROVE PLACE
FRANKFORT

The Frankfort Area Community Land Trust builds and acquires homes for Benzie's "Missing Middle"

- working individuals and families who do not qualify for subsidized housing but are priced out of the current market. Northwest Michigan's housing needs are rooted in a long-standing housing supply shortage, combined with an imbalance between wages and cost of homes. Economic changes since 2020 have exacerbated that imbalance, while the housing pipeline has stopped-creating a growing backlog of unmet housing demand for local workers.

I'd like to help

Please contact me:

- ☐ About getting my organization or church more involved with the FACLT
- ☐ About volunteer opportunities
- ☐ Regarding a land or property gift from my family or foundation
- ☐ About one-time or legacy giving
- ☐ About presenting to my organization
- ☐ Regarding FACLT home ownership or rental opportunities
- ☐ Add me to your mailing list

Or Donate Today!



The Frankfort Area Community Land Trust is an IRS-approved 501(c)3 not-for-profit organization, and your contribution may be tax-deductible. Please consult your tax advisor.



www.frankfortlandtrust.org



Mission:

To acquire and create attainable homes for the benefit of our existing and future working community

Name _____

Email _____

Phone (____) _____

Comment: _____

P.O. Box 254 | Frankfort, MI | 49635

ACTION ITEMS



Memorandum

To: Benzie County Board of Commissioners
Bob Roelofs, Chairman of the Benzie County Board of Commissioners

From: Rebecca Hubers, Emergency Management Coordinator

Date: July 18, 2023

Subject: Authorization to Sign the Emergency Management Performance Grant (EMPG) Work Agreement for Fiscal year 2024

GRANT PROCESS

The approval of the **2024 Work Agreement** is required prior to the beginning of the First EMPG Quarter (October 1).

The Work Agreement puts MSP EMHSD on notice that we will be applying for funding for our Emergency Management Position as well as putting the County on notice as to the performance requirements for funding.

Every quarter throughout the year I submit reports to the District Emergency Management Coordinator for the Michigan State Police. They review the progress of compliance and approve the document going forward.

Toward the end of the performance period, we receive a Grant Agreement which outlines specifically what reimbursement funding is expected. Benzie County is expecting 30.1247% reimbursement of the local emergency manager's salary and fringe benefits under the FY 2023 EMPG. Which is a decrease from FY 2022. This paperwork is typically received in September.

ANNUAL WORK AGREEMENT

The annual Work Agreement is a document for the local emergency management programs to ensure that Michigan has a consistent, measurable, and effective emergency management system. Objectives are determined yearly based on Emergency Management (EM) priorities nationally and within the state. Listed below are the 13 requirements that we must meet in order to receive funding of the grant funding for the Emergency Management position.

(1) ADMINISTRATION & FINANCE

The Emergency Management Coordinator (EMC) shall ensure that the jurisdiction promulgates laws, ordinances, resolutions, policies and procedures to carry out emergency financial and administrative responsibilities. The EMPG funded emergency manager shall provide a copy of their job description(s) that incorporate their Emergency Management (EM) activities. EM activities of the EMC and other response personnel shall be identified in the EM ordinance, resolution, and county plans.

Goal: Verify that the jurisdiction has submitted the quarterly EMPG reports and financial documentation with original signatures.

(2) LAWS AND AUTHORITIES

The Emergency Management Program (EMP) shall comply with the Michigan Emergency Management Act (P.A. 390 of 1976 as amended) and applicable laws, regulations, and have a local Emergency Management (EM) resolution.

Goal: Verify attendance at quarterly district emergency management meetings and other meetings related to emergency management, which may assist in the execution of emergency management activities within the jurisdiction, and identify their inclusion of emergency support functions.

(3) HAZARD IDENTIFICATION, RISK ASSESSMENT AND CONSEQUENCE ANALYSIS

The jurisdiction shall continually identify natural and human-caused hazards that potentially impact the jurisdiction. The jurisdiction shall also assess the risk and vulnerability of people, property, the environment, and its own operations from these hazards. The jurisdiction should also conduct a consequence analysis for vulnerable hazards to consider the impact on the public, responders, continuity of operations that include the delivery of services; property, facilities, and infrastructure; the environment; the economic condition of the jurisdiction and public confidence in the jurisdiction's governance.

Goal: Identify risk/vulnerability assessments that are completed in each jurisdiction.

(4) HAZARD MITIGATION

The Emergency Management Coordinator (EMC) should participate in activities to eliminate hazards or mitigate the effects of hazards that cannot be reasonably prevented. If the jurisdiction intends to receive mitigation funds, then the EMC shall ensure that the jurisdiction's hazard mitigation (HM) plan is developed and updated every five years.

Goal: Document the progress of hazard mitigation plan updates, completion of hazard mitigation plan objectives, and the dissemination of hazard mitigation grant information announcements and notices.

(5) PREVENTION

The Emergency Management Program (EMP) has a strategy among disciplines to coordinate prevention activities, to monitor the identified threats and hazards, and adjust the level of prevention activity commensurate with the risk and has procedures for exchanging information between internal and external stakeholders to prevent incidents.

Goal: Identify prevention training attended and potential training needs. Identify how jurisdictions are gathering and disseminating information to and from the Michigan Intelligence Operation Center (MIOC) and Critical Infrastructure and Key Resources (CIKR) sectors, and identify other methods used to deter or prevent hazards.

(6) OPERATIONAL PLANNING

The Emergency Management Coordinator (EMC) shall ensure the jurisdiction is compliant with P.A. 390 of 1976, as amended, by maintaining a current Emergency Operation Plan (EOP)

or Emergency Action Guidelines (EAG) that meets the criteria in the MSP/EMHSD Publication (Pub) 201a. The EMC shall verify that each jurisdiction whose population exceeds 10,000 also complies with P.A. 390 of 1976, as amended, by maintaining an emergency support plan. The local emergency manager must verify that the EOP (or EAG), and supplemental emergency support plans are updated every four years. The EMC will ensure that the jurisdiction's current Chief Elected Official (CEO) has signed the updated/revised EOP, EAG, and emergency support plans.

Goal: Document attendance of planning meetings, verify status of Emergency Operation Plans (EOP)/Emergency Action Guidelines (EAG), annexes, and supplemental plans, report new or updated SARA Title III plan, and emergency management participation with schools.

(7) INCIDENT MANAGEMENT

The Emergency Management Program (EMP) shall comply with Homeland Security Presidential Directive/HS GP-5, and Executive Directive 2005-09 by formally adopting the National Incident Management System (NIMS) to provide for efficient and effective emergency response operations amongst multiple agencies and jurisdictions. The program shall establish a means of interfacing on-scene incident management with the jurisdiction's Emergency Operations Center (EOC).

Goal: Verify that the jurisdiction maintains an EOC call list, including the CEO, performs a call out drill, and conducts an EOC orientation session. Ensure that the local jurisdiction is compliant with the National Incident Management System (NIMS).

(8) RESOURCE MANAGEMENT, LOGISTICS & MUTUAL AID

The Emergency Management Coordinator (EMC) shall ensure that the jurisdiction is compliant with the NIMS resource management requirements including identification, location, acquisition, storage, maintenance, distribution, and accounting for services and materials, to address hazards identified in the jurisdiction. The jurisdiction shall use the Michigan Critical Incident Management System (MI CIMS) to manage their NIMS-typed resources. The EMC should also develop Mutual Aid Agreements (MAA) and promote memberships in the Michigan Emergency Management Assistance Compact (MEMAC) to address resource shortfalls and reduce resource gaps in the jurisdiction.

Goal: Ensure that Mutual Aid Agreements (MAAs) are developed and maintained, MEMAC is promoted, and that the jurisdiction's NIMS typed resources are current in the Michigan Critical Incident Management System (MI CIMS).

(9) COMMUNICATIONS & WARNING

The Emergency Management Coordinator (EMC) shall ensure that the jurisdiction communicates both internally and externally with all Emergency Management Program (EMP) stakeholders and emergency personnel. The local emergency manager shall disseminate disaster related information, and emergency alerts and warnings to response personnel, EOC staff, state and federal government officials, and the public. The system should be interoperable with other communication systems.

Goal: Verify that the jurisdiction has a primary and secondary warning system, and that they participate in radio tests, MI CIMS drills, and are actively involved in exercising additional communication methods.

(10) OPERATIONS AND PROCEDURES & FACILITIES

The Emergency Management Coordinator (EMC) shall develop procedures that reflect operational priorities including life, safety, health, property protection, environmental protection, restoration of essential utilities, and restoration of essential functions and coordination among all levels of government. Procedures shall also be developed to guide situation and Damage Assessment (DA), situation reporting, and incident action planning. The Emergency Management Program (EMP) shall have a primary facility Emergency Operations Center (EOC) capable of coordinating and supporting response and recovery operations. The EOC shall have activation, operation, and deactivation procedures that are updated regularly.

Goal: Verify that procedures for Requesting a Governor's Emergency or Disaster Declaration and State Assistance are up to date in the jurisdiction's plans and that they were reviewed by public officials. Ensure that the jurisdiction maintains EOC procedures and provides an updated copy to the DC.

(11) TRAINING

The Emergency Management Coordinator (EMC) shall have a formal, documented training program composed of training needs, assessment, curriculum, course evaluation, and records of training. Necessary training includes Professional Development Series (PDS), MI CIMS, Damage Assessment and NIMS training courses. The local emergency manager shall submit the Quarterly Training and Exercise Reporting Worksheet (EMD-65) and promote available Emergency Management (EM) training for all personnel, including EOC staff, specific to their responsibilities.

Goal: Verify that jurisdictions are submitting Quarterly Training Reports (QTR) and are receiving necessary Damage Assessment (DA) and MI CIMS trainings. Verify that the jurisdiction is aware of and promotes additional emergency management related trainings.

(12) EXERCISES, EVALUATIONS & CORRECTIVE ACTIONS

The Emergency Management Program (EMP) shall have a documented exercise program that regularly tests the skills, abilities, and experience of emergency personnel, as well as plans, policies, procedures, equipment, and facilities. Exercises will comply with local, state and federal requirements, including the Homeland Security Exercise and Evaluation Program (HSEEP). The local emergency manager shall track all exercises on the Quarterly Training and Exercise Reporting Worksheet (EMD-065) including the type, hazards, grant funding, and number of participants, and submit this form.

All EMPG funded personnel receiving funding for any portion of their salary, benefits, or other expenditures must participate in no fewer than three exercises in the 12-month fiscal year grant period. Participation includes roles as exercise director, player, evaluator, controller, and assisting as a player in a simulation cell. Observation of an exercise will not count as participation.

One of the exercises must be conducted within the funded jurisdiction and test the local program Emergency Operations Plan (EOP). By authority conferred on the director of the department of State Police by Section 19 of 1976 PA 390, as amended, MCL 30.419) Per R 30.51 (Admin Code) each program shall have "(D) An exercise that tests the emergency operations plan at least once each fiscal year (October 1 to September 30)."

At least one After Action Report and Improvement Plan (AAR/IP) for an exercise which tests the local jurisdiction or programs EOP must be submitted to EMHSD each fiscal year via the District Coordinator.

Effort shall be made to submit the AAR/IP within 90 days of the exercise conclusion. It is requested that all AAR/IPs be submitted to EMHSD for tracking purposes.

Goal: Document participation by EMPG funded personnel in exercises using HSEEP guidance and the submittal of After-Action Reports (AAR). Verify that the jurisdiction has submitted Quarterly Exercise Reports (QER), updated their Improvement Plans (IPs) and training plans, as well as the multi-year training and exercise plan. Verify receipt and distribution of scheduled drill days.

(13) CRISIS COMMUNICATIONS, PUBLIC EDUCATION & INFORMATION

The Emergency Management Program (EMP) provides preparedness information and education to the public concerning threats to life, safety, and property. These activities include information about specific threats, appropriate preparedness measures, actions to mitigate the threats, including protective actions, updating the public website, and promoting hazard awareness weeks and MIREADY campaigns.

Goal: Document efforts to educate the public about preparedness activities and report the jurisdiction's Citizen Corps activities.

RECOMMENDATION

It is my recommendation that the Board of Commissioners authorize the Chair of the BOC and the Emergency Management Coordinator to sign on behalf of Benzie County **the 2024 EMPG Work Agreement** with the Michigan State Police – Emergency Management and Homeland Security Division.

EMHSD-31 Michigan State Police Emergency Management and Homeland Security Division	Benzie County Emergency Management Fiscal Year 2024 Emergency Management Performance Grant (EMPG) Work Agreement/Quarterly Report		<input checked="checked" type="checkbox"/> Initial Work Agreement
<input type="checkbox"/> 1 st Quarter	<input type="checkbox"/> 2 nd Quarter	<input type="checkbox"/> 3 rd Quarter	<input type="checkbox"/> 4 th Quarter
SIGNATURE OF CHIEF ELECTED OFFICIAL	DATE	SIGNATURE OF EMERGENCY MANAGEMENT COORDINATOR	DATE
SIGNATURE OF EMERGENCY MGMT. PROGRAM MANAGER	DATE	SIGNATURE OF DISTRICT COORDINATOR	DATE

Purpose

This survey functions as the 2024 EMPG work agreement/quarterly report. The objectives of this work agreement are based upon standards identified in the Michigan State Police, Emergency Management and Homeland Security Division (MSP/EMHSD) Publication 206 - Local Emergency Management Program Standards Workbook. Activities for each objective have been determined by a group of local and state emergency management subject matter experts who maintain a baseline set of standards for emergency management programs in the state of Michigan. Survey responses will assist in the assessment of emergency management programs, determine how EMPG funds are utilized and help validate the importance of these emergency management activities to all levels of government.

(1) ADMINISTRATION AND FINANCE

The Emergency Management Coordinator (EMC) shall ensure that the jurisdiction promulgates laws, ordinances, resolutions, policies, and procedures to carry out emergency financial and administrative responsibilities. The EMPG funded emergency manager shall provide a copy of their job description(s) that incorporate their Emergency Management (EM) activities. Emergency Management activities of the EMC and other response personnel shall be identified in the EM ordinance, resolution, and county plans.

	Planned Activities	Action Taken (Local EM Status Report)
1 st	<ul style="list-style-type: none"> Submit documents for 2024 EMPG work agreement to EMHSD financial staff by 10/1/23. 	Position Description Submitted: Yes/No EMHSD-17 Form Submitted: Yes/No EMHSD-31 Form Submitted: Yes/No

	<ul style="list-style-type: none"> ▪ Complete FY 24 Executive Compensation form and submit by 10/1/23. ▪ Verify that the jurisdiction submitted the previous quarter's EMPG work agreement/quarterly report timely, and that the current quarterly EMPG work agreement/report, with signatures, will be submitted by 1/10/24. ▪ Verify that the jurisdiction submitted the previous quarter's EMPG quarterly expense report timely, and that current quarterly EMPG quarterly expense report, with signatures, will be submitted by 1/20/24. 	<p>Executive Compensation form was submitted: Yes/No</p> <p>EMPG work agreement/quarterly report was submitted: Yes/No</p> <p>EMPG quarterly expense report was submitted: Yes/No</p>
2 nd	<ul style="list-style-type: none"> ▪ Verify that the jurisdiction submitted the previous quarter's EMPG work agreement/quarterly report timely, and that the current quarterly EMPG work agreement/report, with signatures, will be submitted by 4/10/24. ▪ Verify that the jurisdiction submitted the previous quarter's EMPG quarterly expense report timely, and that current quarterly EMPG quarterly expense report, with signatures, will be submitted by 4/20/24. 	<p>EMPG work agreement/quarterly report was submitted: Yes/No</p> <p>EMPG quarterly expense report was submitted: Yes/No</p>
3 rd	<ul style="list-style-type: none"> ▪ Verify that the jurisdiction submitted the previous quarter's EMPG work agreement/quarterly report timely, and that the current quarterly EMPG work agreement/report, with signatures, will be submitted by 7/10/24. ▪ Verify that the jurisdiction submitted the previous quarter's EMPG quarterly expense report timely, and that current quarterly EMPG quarterly expense report, with signatures, will be submitted by 7/20/24. 	<p>EMPG work agreement/quarterly report was submitted: Yes/No</p> <p>EMPG quarterly expense report was submitted: Yes/No</p>

4 th	<ul style="list-style-type: none"> ▪ Submit documents for 2025 EMPG work agreement to EMHSD financial staff by 10/1/24. ▪ Complete FY 25 Executive Compensation form and submit by 10/1/2024. ▪ Verify that the jurisdiction submitted the previous quarter's EMPG work agreement/quarterly report timely, and that the current quarterly EMPG work agreement/report, with signatures, will be submitted by 10/10/24. ▪ Verify that the jurisdiction submitted the previous quarter's EMPG quarterly expense report timely, and that current quarterly EMPG quarterly expense report, with signatures, will be submitted 10/20/24. 	<p>Position Description Submitted: Yes/No EMHSD-17 Form Submitted: Yes/No EMHSD-31 Form Submitted: Yes/No</p> <p>Executive Compensation form was submitted: Yes/No</p> <p>EMPG work agreement/quarterly report was submitted: Yes/No</p> <p>EMPG quarterly expense report was submitted: Yes/No</p>
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(2) LAWS AND AUTHORITIES

The Emergency Management Program (EMP) shall comply with the Michigan Emergency Management Act (P.A. 390 of 1976 as amended) and applicable laws and regulations and have a local EM resolution.

	Planned Activities	Action Taken (Local EMC Status Report)
1 st	<ul style="list-style-type: none"> ▪ Attend quarterly district EM meetings held between 10/1/23-12/31/23. ▪ Report attendance at other EM related meetings held between 10/1/23-12/31/23. 	<p>Quarterly meeting attended: Yes/No</p> <p><i>Meeting Type/Number of Meetings</i></p> <p>Emergency Support Function (ESF) #1 - Transportation #_____</p> <p>ESF #2 - Communications #_____</p> <p>ESF #3 - Public Works and Engineering #_____</p>

		ESF #4 - Firefighting #_____ ESF #5 - Information and Planning #_____ ESF #6 - Mass Care, Emergency Assistance, Temporary Housing and Human Services #_____ ESF #7 - Logistics #_____ ESF #8 - Public Health and Medical Services #_____ ESF #9 - Search and Rescue #_____ ESF #10 - Oil and Hazardous Materials #_____ ESF #11 - Agriculture and Natural Resources #_____ ESF #12 - Energy #_____ ESF #13 - Public Safety and Security #_____ ESF #14 - Cross-Sector Business and Infrastructure #_____ ESF #15 - External Affairs #_____ Local #_____ District #_____ Regional #_____ State #_____ Federal # _____
2 nd	<ul style="list-style-type: none"> Attend quarterly district EM meetings held between 1/1/24-3/31/24. Report attendance at other EM related meetings held between 1/1/24-3/31/24. 	Quarterly meeting attended: Yes/No <i>Meeting Type/Number of Meetings</i> ESF #1 - Transportation #_____ ESF #2 - Communications #_____ ESF #3 - Public Works and Engineering #_____ ESF #4 - Firefighting #_____ ESF #5 - Information and Planning #_____ ESF #6 - Mass Care, Emergency Assistance, Temporary Housing and Human Services #_____ ESF #7 - Logistics #_____ ESF #8 - Public Health and Medical Services #_____

		ESF #9 - Search and Rescue #_____ ESF #10 - Oil and Hazardous Materials #_____ ESF #11 - Agriculture and Natural Resources #_____ ESF #12 - Energy #_____ ESF #13 - Public Safety and Security #_____ ESF #14 - Cross-Sector Business and Infrastructure #_____ ESF #15 - External Affairs #_____ Local #_____ District #_____ Regional #_____ State #_____ Federal #_____
3 rd	<ul style="list-style-type: none"> Attend quarterly district EM meetings held between 4/1/24-6/30/24. Report attendance at other EM related meetings held between 4/1/24-6/30/24. 	Quarterly meeting attended: Yes/No <i>Meeting Type/Number of Meetings</i> ESF #1 - Transportation #_____ ESF #2 - Communications #_____ ESF #3 - Public Works and Engineering #_____ ESF #4 - Firefighting #_____ ESF #5 - Information and Planning #_____ ESF #6 - Mass Care, Emergency Assistance, Temporary Housing and Human Services #_____ ESF #7 - Logistics #_____ ESF #8 - Public Health and Medical Services #_____ ESF #9 - Search and Rescue #_____ ESF #10 - Oil and Hazardous Materials #_____ ESF #11 - Agriculture and Natural Resources #_____ ESF #12 - Energy #_____ ESF #13 - Public Safety and Security #_____ ESF #14 - Cross-Sector Business and Infrastructure #_____

		ESF #15 - External Affairs #_____ Local #_____ District #_____ Regional #_____ State #_____ Federal #_____
4 th	<ul style="list-style-type: none"> Attend quarterly district EM meetings held between 7/1/24-9/30/24. Report attendance at other EM related meetings held between 7/1/24-9/30/24. 	Quarterly meeting attended: Yes/No <i>Meeting Type/Number of Meetings</i> ESF #1 - Transportation #_____ ESF #2 - Communications #_____ ESF #3 - Public Works and Engineering #_____ ESF #4 - Firefighting #_____ ESF #5 - Information and Planning #_____ ESF #6 - Mass Care, Emergency Assistance, Temporary Housing and Human Services #_____ ESF #7 - Logistics #_____ ESF #8 - Public Health and Medical Services #_____ ESF #9 - Search and Rescue #_____ ESF #10 - Oil and Hazardous Materials #_____ ESF #11 - Agriculture and Natural Resources #_____ ESF #12 - Energy #_____ ESF #13 - Public Safety and Security #_____ ESF #14 - Cross-Sector Business and Infrastructure #_____ ESF #15 - External Affairs #_____ Local #_____ District #_____ Regional #_____ State #_____ Federal #_____

(3) HAZARD IDENTIFICATION, RISK ASSESSMENT, AND CONSEQUENCE ANALYSIS

The jurisdiction shall continually identify natural and human-caused hazards that potentially impact the jurisdiction. The jurisdiction shall also assess the risk and vulnerability of people, property, the environment, and its own operations from these hazards. The jurisdiction should also conduct a consequence analysis for significant hazards, to consider their impact on the public, responders, continuity of operations that include the delivery of services; property, facilities, and infrastructure; the environment; the economic condition of the jurisdiction, and public confidence in the jurisdiction's governance.

	Planned Activities	Action Taken (Local EM Status Report)
1 st	<ul style="list-style-type: none"> Document any hazard identification, risk assessment, or consequence analysis activities performed between 10/1/23-12/31/23. Did you utilize the Cybersecurity and Infrastructure Security Agency's (CISA) Gateway tool for any of the performed hazard identification, risk assessment, or consequence analysis activities performed between 10/1/23-12/31/23. 	<p><i>Type of Risk Assessment/Number Completed:</i> County: #____ Municipal: #____ Facilities: #____ Special Events: #____</p> <p>CISA Gateway tool utilized: Yes/No</p>
2 nd	<ul style="list-style-type: none"> Document any hazard identification, risk assessment, or consequence analysis activities performed between 1/1/24-3/31/24. Did you utilize the CISA Gateway tool for any of the performed hazard identification, risk assessment, or consequence analysis activities performed between 1/1/24-3/31/24? 	<p><i>Type of Risk Assessment/Number Completed:</i> County: #____ Municipal: #____ Facilities: #____ Special Events: #____</p> <p>CISA Gateway tool utilized: Yes/No</p>

3 rd	<ul style="list-style-type: none"> Document any hazard identification, risk assessment, or consequence analysis activities performed between 4/1/24-6/30/24. Did you utilize the CISA Gateway tool for any of the performed hazard identification, risk assessment, or consequence analysis activities performed between 4/1/24-6/30/24. 	<p><i>Type of Risk Assessment/Number Completed:</i> County: #____ Municipal: #____ Facilities: #____ Special Events: #____</p> <p>CISA Gateway tool utilized: Yes/No</p>
4 th	<ul style="list-style-type: none"> Document any hazard identification, risk assessment, or consequence analysis activities performed between 7/1/24-9/30/24. Did you utilize the CISA Gateway tool for any of the performed hazard identification, risk assessment, or consequence analysis activities performed between 7/1/24-9/30/24. 	<p><i>Type of Risk Assessment/Number Completed:</i> County: #____ Municipal: #____ Facilities: #____ Special Events: #____</p> <p>CISA Gateway tool utilized: Yes/No</p>

(4) HAZARD MITIGATION

The EMC should participate in activities to eliminate hazards or mitigate the effects of hazards that cannot be reasonably prevented. If the jurisdiction intends to receive mitigation funds, then the EMC shall ensure that the jurisdiction's hazard mitigation (HM) plan is developed and updated every five years.

	Planned Activities	Action Taken (Local EM Status Report)
1 st	<ul style="list-style-type: none"> Document whether your community has developed a HM plan. 	HM plan: Yes/No/Adopted County Plan

	<ul style="list-style-type: none"> • Confirm the date of the jurisdiction's HM plan. • Document appropriate steps taken by your jurisdiction to create a new or update an expired plan between 10/1/23-12/31/23. ▪ Report how many action items listed in the HM plan have been completed between 10/1/23-12/31/23. 	<p>Plan is expired: Yes/No Expiration Date: ____/____/____</p> <p>Check appropriate steps.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Assemble a local planning team. <input type="checkbox"/> Collect information about local hazard impacts. <input type="checkbox"/> Identify vulnerabilities. <input type="checkbox"/> Edit the document. <input type="checkbox"/> Offer the document for stakeholder and public review. <input type="checkbox"/> Meeting(s) to identify or select hazard mitigation actions. <input type="checkbox"/> Describe the details of action item implementation. <input type="checkbox"/> Official plan adoption by participating jurisdictions. <p>Total action items: # ____ Action items completed: # ____</p>
2 nd	<ul style="list-style-type: none"> ▪ Report how many action items listed in the HM plan have been completed between 1/1/24-3/31/24. ▪ Document appropriate steps taken by your jurisdiction to create a new or update an expired plan between 1/1/24-3/31/24. 	<p>Total action items: # ____ Action items completed: # ____</p> <p>Check appropriate steps.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Assemble a local planning team. <input type="checkbox"/> Collect information about local hazard impacts. <input type="checkbox"/> Identify vulnerabilities. <input type="checkbox"/> Edit the document. <input type="checkbox"/> Offer the document for stakeholder or public review. <input type="checkbox"/> Meeting(s) to identify or select hazard mitigation actions. <input type="checkbox"/> Describe the details of action item implementation. <input type="checkbox"/> Official plan adoption by participating jurisdictions.

3 rd	<ul style="list-style-type: none"> ▪ Report how many action items listed in the HM plan have been completed between 4/1/24-6/30/24. ▪ Document appropriate steps taken by your jurisdiction to create a new or update an expired plan between 4/1/24-6/30/24. 	<p>Total action items: # _____ Action items completed: # _____</p> <p>Check appropriate steps.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Assemble a local planning team. <input type="checkbox"/> Collect information about local hazard impacts. <input type="checkbox"/> Identify vulnerabilities. <input type="checkbox"/> Edit the document. <input type="checkbox"/> Offer the document for stakeholder and public review. <input type="checkbox"/> Meeting(s) to identify or select hazard mitigation actions. <input type="checkbox"/> Describe the details of action item implementation. <input type="checkbox"/> Official plan adoption by participating jurisdictions.
4 th	<ul style="list-style-type: none"> ▪ Report how many action items listed in the HM plan have been completed between 7/1/24-9/30/24. ▪ Document appropriate steps taken by your jurisdiction to create a new or update an expired plan between 7/1/24-9/30/24. ▪ Disseminate EMHSD HM information announcements and notices of funding availability for Hazard Mitigation Assistance to all local jurisdictions within your EMP. 	<p>Total action items: # _____ Action items completed: # _____</p> <p>Check appropriate steps.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Assemble a local planning team. <input type="checkbox"/> Collect information about local hazard impacts. <input type="checkbox"/> Identify vulnerabilities. <input type="checkbox"/> Edit the document. <input type="checkbox"/> Offer the document for stakeholder and public review. <input type="checkbox"/> Meeting(s) to identify or select hazard mitigation actions. <input type="checkbox"/> Describe the details of action item implementation. <input type="checkbox"/> Official plan adoption by participating jurisdictions. <p>Information Was Disseminated: Yes/No Does not apply: _____</p>

(5) PREVENTION

The EMP has a strategy among disciplines to coordinate prevention activities, to monitor the identified threats and hazards, and adjust the level of prevention activity commensurate with the risk and has procedures for exchanging information between internal and external stakeholders to prevent incidents.

Planned Activities	Action Taken (Local EM Status Report)
<ul style="list-style-type: none">Identify prevention activities that the jurisdiction participated in between 10/1/23-9/30/24.	<p><i>Check all that apply.</i></p> <ul style="list-style-type: none"><input type="checkbox"/> Assigning prevention activities to each agency identified in the jurisdiction's basic plan portion of the emergency plan.<input type="checkbox"/> Establishing a jurisdiction-wide prevention activities coordinator to coordinate with all agencies in prevention activities.<input type="checkbox"/> Participating in the Homeland Security Information Network (HSIN).<input type="checkbox"/> Developing a Critical Infrastructure Protection Plan and identifying roles and responsibilities.<input type="checkbox"/> Utilizing the Michigan Critical Incident Management System (MI CIMS) or another monitoring system to identify and coordinate prevention activities within the EOC.<input type="checkbox"/> Establishing procedures that coordinate reporting with the Regional Michigan Intelligence Operations Center (MIOC) liaison and State MIOC.<input type="checkbox"/> Conducting information sharing procedures.<input type="checkbox"/> Other: _____

(6) OPERATIONAL PLANNING

The EMC shall ensure the jurisdiction is compliant with P.A. 390 of 1976, as amended, by maintaining a current Emergency Operation Plan (EOP) or Emergency Action Guidelines (EAG) that meets the criteria in the MSP/EMHSD Publication (Pub) 201a. The EMC shall verify that each jurisdiction whose population exceeds 10,000 also complies with P.A. 390 of 1976, as amended, by maintaining an emergency support plan. The local emergency manager must verify that the EOP (or EAG), and supplemental emergency support plans are updated every four years. The EMC will ensure that the jurisdiction's current Chief Elected Official (CEO) has signed the updated/revised EOP, EAG, and emergency support plans.

	Planned Activities	Action Taken (Local EM Status Report)
1 st	<ul style="list-style-type: none"> Report the number of Local Planning Team (LPT) meetings that occurred between 10/1/23-12/31/23. Host four Local Emergency Planning Committee (LEPC) meetings by 9/30/2024. Confirm the date of the jurisdiction's EOP/EAG and verify if the plan will expire between 10/1/23 - 9/30/24. Identify EOP/EAG annexes that were reviewed and/or updated between 10/1/23 - 12/31/23. Ensure that any section/annex updates are still in compliance with Pub 201a. Report participation in EM activities with school officials that took place between 10/1/23-12/31/23. Verify the status of emergency support plans for jurisdictions with a population of 10,000 or more, identified by MSP/EMHSD between 10/1/23-12/31/23. Ensure that the plan is signed by the current CEO. Emergency Management programs are encouraged to submit new or updated support plans to the District Coordinator (DC). 	<p>Attended/Hosted #_____ LPT meetings.</p> <p>Hosted #_____ LEPC meetings.</p> <p>EOP/EAG is current: Yes/No Expiration Date: ____/____/____</p> <p>Reviewed Annexes: #_____ Total Annexes: #_____ Annexes Updated: #_____</p> <p><i>School Activities/Number of Activities:</i> Planning: #_____ Seminars: #_____ Outreach: #_____ Special Events: #_____</p> <p>Total Support Plans: #_____ Current plans: #_____ Does Not Apply: _____</p>

<p>2nd</p>	<ul style="list-style-type: none"> ▪ Report the number of LPT meetings that occurred between 1/1/24-3/31/24. ▪ Host four LEPC meetings by 9/30/2024. ▪ Verify that the CEO original signature is current in the EOP/EAG, if new CEO, forward contact information to the DC. ▪ Identify EOP/EAG annexes that were reviewed and/or updated between 1/1/24 - 3/31/24. Ensure that any section/annex updates are still in compliance with Pub 201a. ▪ Report participation in EM activities with school officials that took place between 1/1/24-3/31/24. ▪ Verify the status of emergency support plans for jurisdictions with a population of 10,000 or more, between 1/1/24-3/31/24. Ensure that the plan is signed by the current CEO. Emergency Management programs are encouraged to submit new or updated support plans to the DC. 	<p>Attended/Hosted #_____ LPT meetings.</p> <p>Hosted #_____ LEPC meetings.</p> <p>EOP/EAG CEO signature is current: Yes/No Current CEO contact information was sent to DC: Yes/No Does not apply _____</p> <p>Reviewed Annexes: #_____ Total Annexes: #_____ Annexes Updated: # _____</p> <p><i>School Activities/Number of Activities:</i> Planning: #_____ Seminars: #_____ Outreach: #_____ Special Events: #_____</p> <p>Total Support Plans: #_____ Current plans: #_____ Does Not Apply: _____</p>
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<p>3rd</p>	<ul style="list-style-type: none"> ▪ Report the number of LPT meetings that occurred between 4/1/24-6/30/24. ▪ Host four LEPC meetings by 9/30/2024. ▪ Identify EOP/EAG annexes that were reviewed and/or updated between 4/1/24 - 6/30/24. Ensure that any section/annex updates are still in compliance with Pub 201a. ▪ Report participation in EM activities with school officials that took place between 4/1/24-6/30/24. ▪ Verify the status of emergency support plans for jurisdictions with a population of 10,000 or more, between 4/1/24-6/30/24. Ensure that the plan is signed by the current CEO. Emergency Management programs are encouraged to submit new or updated support plans to the DC. ▪ Report the status of SARA Title III plans and report any problem areas. 	<p>Attended/Hosted #_____ LPT meetings.</p> <p>Hosted #_____ LEPC meetings.</p> <p>Reviewed Annexes: #_____</p> <p>Total Annexes: #_____</p> <p>Annexes Updated: # _____</p> <p><i>School Activities/Number of Activities:</i></p> <p>Planning: #_____</p> <p>Seminars: #_____</p> <p>Outreach: #_____</p> <p>Special Events: #_____</p> <p>Total Support Plans: #_____</p> <p>Current plans: #_____</p> <p>Does Not Apply: _____</p> <p>Total Sites: #_____</p> <p>Total Plans: #_____</p> <p>Problem Areas: _____</p> <p>Does not apply: _____</p>
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4 th	<ul style="list-style-type: none"> ▪ Report the number of LPT meetings that occurred between 7/1/24-9/30/24. ▪ Host four LEPC meetings by 9/30/24. ▪ Identify EOP/EAG annexes that were that were reviewed and/or updated between 7/1/24 - 9/30/24. Ensure that any section/annex updates are still in compliance with Pub 201a. ▪ Verify the status of emergency support plans for jurisdictions with a population of 10,000 or more, between 7/1/24-9/30/24. Ensure that the plan is signed by the current CEO. Emergency Management programs are encouraged to submit new or updated support plans to the DC. ▪ Report participation in EM activities with school officials that took place between 7/1/24-9/30/24 and supply any planning guidance/templates that are available. ▪ Verify receipt by 9/15/24 and distribution of scheduled drill days for school buildings operated by the school, school district, intermediate school district, or public academy, for the 2023-2024 school year. 	<p>Attended/Hosted #____LPT meetings.</p> <p>Hosted #_____ LEPC meetings.</p> <p>Reviewed Annexes: #_____ Total Annexes: #_____ Annexes Updated: # _____</p> <p>Total Support Plans: #_____ Current plans: #_____ Does Not Apply: _____</p> <p><i>School Activities/Number of Activities:</i> Planning: #_____ Seminars: #_____ Outreach: #_____ Special Events: #_____</p> <p>Drill distribution was received: Yes/No Drill distribution was distributed: Yes/No</p>
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(7) INCIDENT MANAGEMENT

The EMP shall comply with Homeland Security Presidential Directive/HSGP-5, and Executive Directive 2005-09 by formally adopting the National Incident Management System (NIMS) to provide for efficient and effective emergency response operations amongst multiple agencies and jurisdictions. The program shall establish a means of interfacing on-scene incident management with the jurisdiction's Emergency Operations Center (EOC).

	Planned Activities	Action Taken (Local EM Status Report)
1 st	<ul style="list-style-type: none"> Update EOC call list, including the CEO, and submit a copy to the DC by 12/31/23. 	EOC call list is updated: Yes/No EOC call list has been sent to the DC: Yes/No
2 nd	<ul style="list-style-type: none"> Update EOC call list and submit a copy to the DC by 3/31/24, only if changes have been made. 	Changes have been made: Yes/No Changes have been sent to the DC: Yes/No
3 rd	<ul style="list-style-type: none"> Update EOC call list and submit a copy to the DC by 6/30/24, only if changes have been made. 	Changes have been made: Yes/No Changes have been sent to the DC: Yes/No
4 th	<ul style="list-style-type: none"> Perform an EOC call-out for a drill or an actual event between 10/1/23 and 9/30/24. Update EOC call list and submit a copy to the DC by 9/30/24, only if changes have been made. Conduct EOC orientation session between 10/1/23 and 9/30/24. Submit the EMHSD-71 NIMS Implementation, Training Progress and Resource Inventory Certification by 9/30/24. 	EOC call-out drill has been performed: Yes/No EOC call-out for an actual event has been performed: Yes/No Changes have been made: Yes/No Changes have been sent to the DC: Yes/No EOC orientation was conducted: Yes/No EMHSD-71 NIMS Implementation, Training Progress and Resource Inventory Certification submitted by 9/30/24: Yes/No

(8) RESOURCE MANAGEMENT, LOGISTICS, AND MUTUAL AID

The EMC shall ensure that the jurisdiction is compliant with the NIMS resource management requirements including identification, location, acquisition, storage, maintenance, distribution, and accounting for services and materials, to address hazards identified in the jurisdiction. The jurisdiction shall use the MI CIMS to manage their NIMS-typed resources. The EMC should also develop Mutual Aid Agreements (MAA) and promote memberships in the Michigan Emergency Management Assistance Compact (MEMAC) to address resource shortfalls and reduce resource gaps in the jurisdiction.

	Planned Activities	Action Taken (Local EM Status Report)
1 st	<ul style="list-style-type: none"> Train and track EMPG-funded personnel in accordance with the National Qualification System (NQS). 	EMPG-funded personnel are trained and tracked in accordance with the NQS? Yes/No
2 nd		
3 rd		
4 th	<ul style="list-style-type: none"> Report new, updated, or current MAA/MOUs within the emergency management program. Report any MEMAC membership additions that occurred between 10/1/23 and 9/30/24. Verify that the jurisdiction's NIMS-typed resources are current in the MI CIMS Resource Inventory Board and complete the resource portion of form EMHSD-071 NIMS Implementation, Training Progress and Resource Inventory Certification by 9/30/24. Train and track EMPG-funded personnel in accordance with the Nations Qualification System (NQS). 	<p>New MAA/MOUs: # _____ Updated MAA/MOUs: # _____ Current MAA/MOUs: # _____</p> <p>MEMAC Member Name:</p> <p>EMHSD-071 NIMS Implementation, Training Progress and Resource Inventory Certification Report submitted: Yes/No</p> <p>EMPG-funded personnel are trained and tracked in accordance with the NQS? Yes/No</p>

(9) COMMUNICATIONS AND WARNING

The EMC shall ensure that the jurisdiction communicates both internally and externally with all EMP stakeholders and emergency personnel. The local emergency manager shall disseminate disaster related information, and emergency alerts and warnings to response personnel, EOC staff, state and federal government officials, and the public. The system should be interoperable with other communication systems.

	Planned Activities	Action Taken (Local EM Status Report)
1 st	<ul style="list-style-type: none"> Identify the primary and backup public alerting system used in the jurisdiction. (i.e., Emergency Alert System (EAS) & Wireless Emergency Alerts (WEA), sirens, weather radio, etc.). Identify the primary and backup public opt-in mass notification systems used in the jurisdiction. Verify if the jurisdiction is an Integrated Public Alert & Warning System (IPAWS) alerting authority. If jurisdiction is not IPAWS compliant, document if your jurisdiction is in the process of becoming an IPAWS alerting authority. If jurisdiction is not working towards becoming an IPAWS alerting authority; indicate reason. Participated in monthly IPAWS proficiency demonstrations with the IPAWS Test Lab between 10/1/23-12/31/-23. Participated in district and/or statewide radio testing between 10/1/23-12/31/23. Participated in district and/or statewide MI CIMS drills/exercises between 10/1/23-12/31/23. 	<p>Primary Public Alerting System: _____ Backup Public Alerting System: _____</p> <p>Primary Mass Notification System: _____ Backup Mass Notification System: _____</p> <p>Jurisdiction is an IPAWS alerting authority: Yes/No/IPAWS alerting authority is at the County Level.</p> <p>Jurisdiction is in the process of becoming an IPAWS alerting authority: Yes/No/IPAWS alerting authority is at the County level.</p> <p>Reason why jurisdiction is not working towards becoming an IPAWs alerting authority: _____</p> <p>IPAWS Proficiency Demonstrations Completed: #_____</p> <p><i>Radio Test Type/Number:</i> District: #_____ State: #_____ Other: #_____</p> <p><i>MI CIMS Drill/Exercise Type/Number:</i> District: #_____</p>

	<ul style="list-style-type: none"> Document the jurisdiction's participation in any additional communication tests between 10/1/23-12/31/23. 	State: # _____ <i>Communication Tests Type/Number:</i> Communication Tests: _____, # _____
2 nd	<ul style="list-style-type: none"> Participated in monthly IPAWS proficiency demonstrations with the IPAWS Test Lab between 1/1/24-3/31/24. Participated in district and/or statewide radio testing between 1/1/24-3/31/24. Participated in district and/or statewide MI CIMS drills/exercises between 1/1/24-3/31/24. Document the jurisdiction's participation in any additional communication tests between 1/1/24-3/31/24. 	<i>IPAWS Proficiency Demonstrations Completed:</i> # _____ <i>Radio Test Type/Number:</i> District: # _____ State: # _____ Other: # _____ <i>MI CIMS Drill/Exercise Type/Number:</i> District: # _____ State: # _____ <i>Communication Tests Type/Number:</i> Communication Tests: _____, # _____
3 rd	<ul style="list-style-type: none"> Participated in monthly IPAWS proficiency demonstrations with the IPAWS Test Lab between 4/1/24-6/30/24. Participated in district and/or statewide radio testing between 4/1/24-6/30/24. Participated in district and/or statewide MI CIMS drills/exercises between 4/1/24-6/30/24. 	<i>IPAWS Proficiency Demonstrations Completed:</i> # _____ <i>Radio Test Type/Number:</i> District: # _____ State: # _____ Other: # _____ <i>MI CIMS Drill/Exercise Type/Number:</i> District: # _____ State: # _____

	<ul style="list-style-type: none"> Document the jurisdiction's participation in any additional communication tests between 4/1/24-6/30/24. 	<i>Communication Tests Type/Number:</i> Communication Tests: _____, # _____
4 th	<ul style="list-style-type: none"> Participated in monthly IPAWS proficiency demonstrations with the IPAWS Test Lab between 7/1/24-9/30/24. Participated in district and/or statewide radio testing between 7/1/24-9/30/24. Participated in district and/or statewide MI CIMS drills/exercises between 7/1/24-9/30/24. Document the jurisdiction's participation in any additional communication tests between 7/1/24-9/30/24. Meet with Local Emergency Communications Committee (LECC)/Michigan Association of Broadcasters (MAB) area representatives between 10/1/23-9/30/24. Review and compare your jurisdiction's alert and warning plan for compliancy with regional EAS plan by 9/30/24. 	<i>IPAWS Proficiency Demonstrations Completed:</i> # _____ <i>Radio Test Type/Number of Radio Tests:</i> District: # _____ State: # _____ Other: # _____ <i>MI CIMS Drill/Exercise Type/Number:</i> District: # _____ State: # _____ <i>Communication Tests Type/Number:</i> Communication Tests: _____, # _____ LECC/MAB regional meetings were held – Yes/No Attended: # _____ Regional LECC/MAB Meeting. Jurisdiction has an alert and warning plan: Yes/No Jurisdiction's plan was compared with regional EAS Plan: Yes/No

(10) OPERATIONS, PROCEDURES, AND FACILITIES

The EMC shall develop procedures that reflect operational priorities including life, safety, health, property protection, environmental protection, restoration of essential utilities, and restoration of essential functions and coordination among all levels of government. Procedures shall also be developed to guide situation and Damage Assessment (DA), situation reporting, and incident action planning. The EMP shall have a primary facility EOC capable of coordinating and supporting response and recovery operations. The EOC shall have activation, operation, and deactivation procedures that are updated regularly.

Planned Activities	Action Taken (Local EM Status Report)
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1 st	<ul style="list-style-type: none"> ▪ Verify that the procedures for Requesting a Governor's Emergency or Disaster Declaration and State Assistance are up to date in the jurisdiction's plans or procedures by 12/31/23. ▪ Report updates to EOC activation procedures for the jurisdiction's EOC, provide a copy to the DC by 12/31/23. ▪ Report any update working with EMHSD and the Public Service Commission on the statewide energy assurance initiative to develop and maintain local energy assurance plans. 	<p>Procedures are up to date in plans or procedures: Yes/No</p> <p>EOC activation, operation, and deactivation procedures are current: Yes/No Procedures have been sent to DC: Yes/No</p> <p>Actions were taken on energy assurance initiative to develop and maintain local energy assurance plans: Yes/No</p>
2 nd	<ul style="list-style-type: none"> ▪ Ensure that procedures for declaring a local "State of Emergency" and requesting a Governor's Emergency or disaster declaration, and state assistance are reviewed with the jurisdiction's public officials by 3/31/24. ▪ Report any major updates to EOC activation, operation, and deactivation procedures between 1/1/24 and 3/31/24. ▪ Report any update working with EMHSD and the Public Service Commission on the statewide energy assurance initiative to develop and maintain local energy assurance plans. 	<p>Procedures have been reviewed with public officials: Yes/No</p> <p>Major updates have been made: Yes/No Major updates have been sent to DC: Yes/No</p> <p>Actions were taken on energy assurance initiative to develop and maintain local energy assurance plans: Yes/No</p>
3 rd	<ul style="list-style-type: none"> ▪ Report any major updates to EOC activation, operation, and deactivation procedures between 4/1/24 and 6/30/24. ▪ Report any update working with EMHSD and the Public Service Commission on the statewide energy assurance initiative to develop and maintain local energy assurance plans. 	<p>Major updates have been made: Yes/No Major updates have been sent to DC: Yes/No</p> <p>Actions were taken on energy assurance initiative to develop and maintain local energy assurance plans: Yes/No</p>

4 th	<ul style="list-style-type: none"> ▪ Report any major updates to EOC activation, operation, and deactivation procedures between 7/1/24 and 9/30/24. ▪ Report any update working with EMHSD and the Public Service Commission on the statewide energy assurance initiative to develop and maintain local energy assurance plans. 	<p>Major updates have been made: Yes/No Major updates have been sent to DC: Yes/No</p> <p>Actions were taken on energy assurance initiative to develop and maintain local energy assurance plans: Yes/No</p>
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(11) TRAINING

The EMC shall have a formal, documented training program composed of training needs, assessment, curriculum, course evaluation, and records of training. Necessary training includes: Professional Development Series (PDS), MI CIMS, DA, and NIMS training courses. The local emergency manager shall submit the Quarterly Training and Exercise Reporting Worksheet (EMD-65) and promote available EM training for all personnel, including EOC staff, specific to their responsibilities.

	Planned Activities	Action Taken (Local EM Status Report)
1 st	<ul style="list-style-type: none"> ▪ Promote emergency management courses between 10/1/23-12/31/23. 	Emergency management course schedule has been promoted: Yes/No
2 nd	<ul style="list-style-type: none"> ▪ Promote emergency management courses between 1/1/24-3/31/24. 	Emergency management course schedule has been promoted: Yes/No
3 rd	<ul style="list-style-type: none"> ▪ Promote emergency management courses between 4/1/24-6/30/24. 	Emergency management course schedule has been promoted: Yes/No
4 th	<ul style="list-style-type: none"> ▪ Promote emergency management courses between 7/1/24-9/30/24. 	Emergency management course schedule has been promoted: Yes/No

(12) EXERCISES, EVALUATIONS, AND CORRECTIVE ACTIONS

The EMP shall have a documented exercise program that regularly tests the skills, abilities, and experience of emergency personnel, as well as plans, policies, procedures, equipment, and facilities. Exercises will comply with local, state, and federal requirements, including the Homeland Security Exercise and Evaluation Program (HSEEP). The local emergency manager shall track all exercises on the Quarterly Training and Exercise Reporting Worksheet (EMD-065) including the type, hazards, grant funding, and number of participants, and submit this form.

All EMPG funded personnel receiving funding for any portion of their salary, benefits, or other expenditures must participate in no fewer than three exercises in the 12-month fiscal year grant period. Participation includes roles as exercise director, player, evaluator, controller, and assisting as a player in a simulation cell. Observation of an exercise will not count as participation.

One of the exercises must be conducted within the funded jurisdiction and test the local program EOP. By authority conferred on the director of the department of state police by section 19 of 1976 PA 390, as amended, MCL 30.419). Per R 30.51 (Admin Code) each program shall have "(D) An exercise that tests the emergency operations plan at least once each fiscal year (October 1 to September 30)."

At least one After Action Report and Improvement Plan (AAR/IP) for an exercise which tests the local jurisdiction or programs EOP must be submitted to EMHSD each fiscal year via the District Coordinator.

Effort shall be made to submit the AAR/IP within 90 days of the exercise conclusion. It is requested that all AAR/IPs be submitted to EMHSD for tracking purposes.

	Planned Activities	Action Taken (Local EM Status Report)
1st	<ul style="list-style-type: none"> Submit EMD-065 – Quarter Training and Exercise Report by 1/10/24. 	EMD-065 has been submitted: Yes/No
2nd	<ul style="list-style-type: none"> Submit EMD-065 – Quarter Training and Exercise Report by 4/10/24. 	EMD-065 has been submitted: Yes/No
3rd	<ul style="list-style-type: none"> Submit EMD-065 – Quarter Training and Exercise Report by 7/10/24. 	EMD-065 has been submitted: Yes/No

4 th	<ul style="list-style-type: none"> ▪ Submit EMD-065 – Quarter Training and Exercise Report by 10/10/24. ▪ Develop and submit the EMD-006 – Annual Training and Exercise Plan Worksheet for FY2024– FY2026 by 9/30/24. 	<p>EMD-065 has been submitted: Yes/No</p> <p>EMD-006 has been submitted: Yes/No</p>
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(13) CRISIS COMMUNICATIONS, PUBLIC EDUCATION, AND INFORMATION

The EMP provides preparedness information and education to the public concerning threats to life, safety, and property. These activities include information about specific threats, appropriate preparedness measures, actions to mitigate the threats, including protective actions, updating the public website, and promoting hazard awareness weeks and MIREADY campaigns.

	Planned Activities	Action Taken (Local EM Status Report)
1 st	<ul style="list-style-type: none"> ▪ Document the number of each activity performed to educate the public about preparedness activities occurring between 10/1/23-12/31/23. Report the data presented and the media by which this was accomplished. ▪ Document any Citizen Corps activity that occurred between 10/1/23-12/31/23. 	<p><i>Data Presented/Type of Media:</i> Awareness Weeks: _____, Media: _____ Speaking Engagement: _____, Media: _____ See Something/Say Something: Yes/No: Media: _____ Signs of terrorism: Yes/No: Media: _____ Ok2Say: Yes/No, Media: _____ Social Media Campaigns: _____ Media: _____ Other: _____, Media: _____</p> <p><i>Citizen Corps Activity Type/Number of Citizen Corps Activities:</i> Training: # _____ Deployment/Activation: # _____</p>
2 nd	<ul style="list-style-type: none"> ▪ Document efforts to educate the public about preparedness activities occurring between 1/1/24-3/31/24. Report the data presented and the media by which this was accomplished. 	<p><i>Data Presented/Type of Media:</i> Awareness Weeks: _____, Media: _____ Speaking Engagement: _____, Media: _____ See Something/Say Something: Yes/No, Media: _____ Signs of terrorism: Yes/No, Media: _____ Ok2Say: Yes/No, Media: _____ Social Media Campaigns: _____ Other: _____, Media: _____</p>

	<ul style="list-style-type: none"> Document any Citizen Corps activity that occurred between 1/1/24-3/31/24. 	<i>Citizen Corps Activity Type/Number of Citizen Corps Activities:</i> Training: # _____ Deployment/Activation: # _____
3 rd	<ul style="list-style-type: none"> Document efforts to educate the public about preparedness activities occurring between 4/1/24-6/30/24. Report the data presented and the media by which this was accomplished. Document any Citizen Corps activity that occurred between 4/1/24-6/30/24. 	<i>Data Presented/Type of Media</i> Awareness Weeks: _____, Media: _____ Speaking Engagement: _____, Media: _____ See Something/Say Something: Yes/No, Media: _____ Signs of terrorism: Yes/No, Media: _____ Ok2Say: Yes/No, Media: _____ Social Media Campaigns: _____ Other: _____, Media: _____ <i>Citizen Corps Activity Type/Number of Citizen Corps Activities:</i> Training: # _____ Deployment/Activation: # _____
4 th	<ul style="list-style-type: none"> Document efforts to educate the public about preparedness activities occurring between 7/1/24-9/30/24. Report the data presented and the media by which this was accomplished. Document any Citizen Corps activity that occurred between 7/1/24-9/30/24. 	<i>Data Presented/Type of Media</i> Awareness Weeks: _____, Media: _____ Speaking Engagement: _____, Media: _____ See Something/Say Something: Yes/No, Media: _____ Signs of terrorism: Yes/No, Media: _____ Ok2Say: Yes/No, Media: _____ Social Media Campaigns: _____ Other: _____, Media: _____ <i>Citizen Corps Activity Type/Number of Citizen Corps Activities:</i> Training: # _____ Deployment/Activation: # _____

(14) OTHER - Unscheduled EMERGENCY MANAGEMENT ACTIVITIES

List other emergency management work items not included in the preceding 13 EM Objectives.

	Activities	Action Taken
1st		
2nd		
3rd		
4th		

CONTACTS FOR ASSISTANCE

The following is a list Subject Matter Experts (SME) to assist with the information required on this report.

	Name of SME	Contact Information	Specialty
	Lt. Jeff Yonker	yonkerj@michigan.gov 517-719-9767	District 1 Coordinator
	Lt. Timothy Ketvirtis	KetvirtisT@michigan.gov 517-202-5597	District 2N Coordinator
	Lt. Lamarr Johnson	JohnsonL30@michigan.gov 248-508-9171	District 2S Coordinator
	Lt. Charles Barker	BarkerC@michigan.gov 810-233-8466	District 3 Coordinator
	Lt. Josh Collins	CollinsJ1@michigan.gov 517-202-5545	District 5 Coordinator
	Lt. Orville Theaker	TheakerO@michigan.gov 269-953-6099	District 6 Coordinator
	Lt. Michael DeCastro	DecastroM@michigan.gov 231-499-8266	District 7 Coordinator
	Lt. Steven Derusha	DerushaS1@michigan.gov 517-898-5055	District 8 Coordinator
	F/Lt. Gabe Covey	CoveyG@michigan.gov 517-927-5362	State and Local Support Section Manager
	Penny Burger	BurgerP@michigan.gov 517-898-0551	Risk Reduction and Recovery Section Manager
	Lynn Wisley	WisleyL@Michigan.gov 517-216-0646	Financial Management and Audit Section Manager
	Amanda Lung	LungA@michigan.gov 517-388-8569	Financial Analyst
	Kim Richmond	RichmondK@michigan.gov 517-204-0221	Preparedness Grants Unit Manager
	Marie Douville	DouvilleM@michigan.gov 517-230-0011	Emergency Management Performance Grant Coordinator
	Matt Schnepf	SchnepfM1@michigan.gov 517-256-1512	Mitigation Unit Manager

	Tiffany Vedder	VedderT@michigan.gov 517-284-3944	Recovery Unit Manager
	Mike Sobocinski	SobocinskiM@michigan.gov 517-881-2512	Local Mitigation Planner
	Henrik Hollaender	HollaenderH@michigan.gov 517-898-4235	Local Planner/NIMS
	Vacant		HMEP/LEPC/ SARA Title III
	Brianna Briggs	BriggsB3@michigan.gov 517-230-2949	Operations Management Section Manager
	Larry St. George	StGeorgeL@michigan.gov 517-449-0470	Emergency Operations Unit Manager
	Matt Cook	CookM1@michigan.gov 517-730-1689	MI CIMS Coordinator
	Jaclyn Barcroft	BarcroftJ@michigan.gov 517-230-2379	Emergency Communications Specialist
	Brenna Roos	RoosB@michigan.gov 517-582-2846	Training and Exercise Section Manager
	Danica Frederick	FrederickD3@michigan.gov 517-285-9714	Training, Exercise, and Radiological Unit Manager
	Jack Calhoun III	CalhounJ1@michigan.gov 517-897-6120	Training Officer
	Deanna Johnston	JohnstonD3@michigan.gov 517-648-8689	Exercise Officer
	Deborah Bracy	BracyD@michigan.gov 517-388-1244	Auditor
	Insp. Michele Sosinski	SosinskiM1@michigan.gov 517-388-6726	MSP/EMHSD Assistant Commander
	Capt. Kevin Sweeney	SweeneyK@michigan.gov 517-719-1195	MSP/EMHSD Commander

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: August 8, 2023

Subject: **Budget Amendment – Treasurer’s Office**

Due to the Treasurer changing the bank account from a straight interest account to a sweep account, our interest rates tripled. The previous budget did not reflect the influx of interest that would be disbursed from the Library Penal Fund. Therefore, in order to recognize this interest and disburse the payments by the August 1, 2023, due date the Administration office completed a budget amendment with the Chair’s signature as authorization and to bring before the board at the earliest meeting afterward.

RECOMMENDATION:

That the Board of Commissioners approves the budget amendment in the amount of \$500.00 recognizing the budgeted use of fund balance and disbursement of interest for the Library Fund.

BENZIE COUNTY
JOURNAL ENTRY
JE: 90008544

Post Date: 07/26/2023
Entry Date: 07/26/2023
Description: INTEREST ON LIBRARY PENAL FUND

Entered By: JPALFEY
Journal: BA

GL #	Description	Increase/ (Decrease)
721-000-691.00	BUDGETED USE OF FUND BALANCE	500.00
721-000-957.00	MISC - DISBURSE INTEREST	500.00
	Revenue Change:	500.00
	Expenditure Change:	500.00
	Budgeted Change To Fund Balance:	0.00

APPROVED BY:

Bob Goelops

Julie Palfe

BUDGET AMENDMENT REQUEST

This form is used when the below changes WILL increase or decrease the bottom line total of your budget.

This requires approval from the Board of Commissioners. Please fill out this form and present it to the County Administrator, with appropriate documentation supporting the amendment request.

DATE: 7/26/2023

Request to Amend the 2022/23 Budget for the following:

Account to be Increased:

Line Number	Account Name	Amount
721-000-691.00	Budgeted Use of Fund Balance	500.00

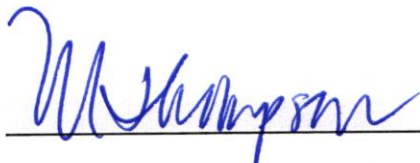
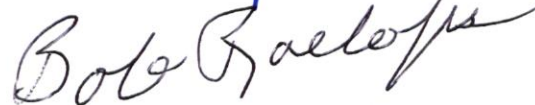
Total \$ 500.00

Account to be Increased:

Line Number	Account Name	Amount
721-000-957.00	Misc - Disburse Interest	500.00

Total \$ 500.00

SIGNED: _____

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: August 8, 2023

Subject: **Consideration to Waive EMS Bill and Authorize the Related Policy and Procedure**

EMS Director, Tom King, will present information regarding the consideration to waive an EMS bill due to the hardship of the patient and answer the Commissioner's questions.

This policy has been established in order to maintain consistency in assisting uninsured and indigent patients who request a reduction or waiver of certain ambulance charges and/or copayment amounts. The policy and procedure provide an overview of the application and approval process with a potential outcome is to reduce or waive certain amounts which are due from patients who can successfully demonstrate that paying an ambulance fee would cause significant financial hardship.

RECOMMENDATION:

That the Board of Commissioners waives the EMS bill due to financial hardship and adopts the Benzie County EMS Financial Hardship Policies and Procedures as presented to the board.



Benzie County EMS Policies and Procedures

SUBJECT: Financial Hardship

SCOPE: Applies to all Benzie County Residents and Non-Residents utilizing BCEMS Services

PURPOSE: Benzie County EMS hereinafter referred to as (“BCEMS”) has established this policy in an order to maintain consistency in assisting uninsured and indigent patients who request a reduction or waiver of certain ambulance charges and/or copayment amounts. This policy outlines BCEMS’s policies and procedures in relationship to the application and approval process for indigent patients. BCEMS will take into account the overall financial circumstances of the applicant and apply this policy consistently. If approved, BCEMS may elect to reduce or waive certain amounts which are due from patients who can successfully demonstrate that paying ambulance fees would cause significant financial hardship.

Policy: BCEMS will consider a range of factors when deciding whether the full or partial payment of the ambulance charges will cause the applicant financial hardship. In making the decision whether to waive the fee, BCEMS will follow any discounts or amounts waived by the hospital that provided treatment to the patient for the ambulance call in question.

PROCEDURE: The department will match whatever financial aid the hospital gives you. For example, if they find that you are eligible for 100% financial aid, then we match. If they find you are eligible for 20%, we match. We require a copy of the letter they sent you along with a written statement from you explaining you cannot pay this bill in full and would like hardship considered. If there is nothing from the hospital, then we can only offer payment plans. The process for handling the hardship request will go through the contracted billing agency for

Director Signature

Date



Benzie County EMS Policies and Procedures

SUBJECT: Financial Hardship

SCOPE: Applies to all Benzie County Residents.

PURPOSE:

Benzie County EMS hereinafter referred to as ("BCEMS") has established this policy in an order to maintain consistency in assisting uninsured and indigent patients who request a reduction or waiver of certain ambulance charges and/or copayment amounts. This policy outlines BCEMS's policies and procedures in relationship to the application and approval process for indigent patients. BCEMS will take into account the overall financial circumstances of the applicant and apply this policy consistently. If approved, BCEMS may elect to reduce or waive certain amounts which are due from patients who can successfully demonstrate that paying ambulance fees would cause significant financial hardship.

Policy:

BCEMS will take into account a range of factors when deciding whether the full payment of the ambulance charges will cause the applicant financial hardship. In making the decision whether to waive the fee, BCEMS will compare the amount earned, living expenses, assets and debts. Written verification, when available, may be required to substantiate and verify information contained in the financial hardship application. BCEMS uses a combination of the current year's federal poverty guidelines to help in determining if an applicant qualifies for a financial hardship waiver. In applying these guidelines, BCEMS will also consider and take into account any other income and expenses including money earned in the entire household. Income and employment status verification may be required; including tax returns; check stubs, etc.

1. Whether payment of the ambulance charges will affect the applicant's ability to pay for the following living expenses: food and clothes; rent or mortgage payments; any other basic needs; or any special needs (for a serious illness or disability)
2. Whether the applicant owns any assets, such as a car or house. Assets also include: investments; money in the bank; cash on hand for short term expenses; and money designated for special needs.
3. Whether the applicant has any debts.

PROCEDURE:

An application for a financial hardship waiver of ambulance charges and fees must be made in accordance with Benzie County EMS, hereinafter referred to as ("BCEMS"), policy entitled "Financial Hardship". Applicants can request and complete a Financial Hardship Application Form. The form can be obtained by calling (231) 325-0035/(231) 383-5779 or by visiting either Benzie County EMS station during normal business hours (8a – 5p, Monday through Friday). High call volumes may require staff to be out of the station. If applying in person, please be prepared to offer written verification of the necessary information about your financial circumstances. If you have difficulty performing any of these tasks, please contact BCEMS at (231) 325-0035/(231) 383-5779. Applicants are required to return the completed forms and submit all required documentation to BCEMS.



Benzie County EMS Policies and Procedures

Required Information:

BCEMS requires independent information to support claims of financial hardship including verification of expenses and income. The information submitted will be treated confidentially and will only be reviewed by BCEMS administrative staff involved in processing requests for waiver of ambulance charges.

Action process:

After an application and verification information is received, BCEMS will consider the overall financial situation of the applicant and then forward the information on to the Benzie County Board of Commissioners who will have the final approval on all financial hardship requests. The Board of Commissioners may establish an ad hoc committee to review the information for the hardship request before rendering a decision to approve, deny, or reduce the amount owed.

Applicants will receive a notification letter outlining whether or not the application has been approved or rejected. If your request for waiver of the charges is rejected, BCEMS will provide the applicant with a written summary and explanation of its decision. BCEMS administrative staff will maintain all documentation related to the financial hardship waiver process. This documentation will include all supporting documentation including the waiver request and all documents provided in support of the request. Verification of ongoing qualification for financial hardship will be conducted at any time the applicant requests a waiver of ambulance charges or other applicable copayment amounts. In applying these guidelines, BCEMS will also consider and take into account all other income and expenses; including money earned in the entire household. Income and employment status verification may be required; including tax returns; check stubs, etc. Income shall be annualized from the date of request based on documentation provided, and upon verbal information provided by the patient or their designee. The annualization process will also take into consideration seasonal employment and temporary increases and/or decreases to income. Any denial of "financial hardship" discount request will be written and will include instructions for reconsideration. If additional documentation of financial need is received to support charity care, the request will be reviewed and considered per the above guidelines.



Benzie County EMS Policies and Procedures

Financial Hardship Application- Attachment A

Please complete the application and attached financial statement. Please return all forms and required documentation (in person or by mail) to Benzie County EMS 448 Court Place, Beulah, MI 49617, telephone 231-325-0035)

All information relating to financial hardship requests will be kept confidential.

Patient Name: _____

Address 1: _____

Address 2: _____

Telephone # : (_____) _____ - _____

DOB: ____ / ____ / ____ SS #: ____ - ____ - ____

Date of Service: ____ / ____ / ____ Alternate Date of Service: ____ / ____ / ____

Name of Person completing this Application (if different than patient listed above)

Telephone # : (_____) _____ - _____

Relationship to Patient: _____

NUMBER OF FAMILY MEMBERS (LIVING IN HOUSEHOLD): _____

PLEASE LIST ALL CURRENT EMPLOYERS:

IF UNEMPLOYED: HOW LONG?: _____

Employer 1: _____

Address: _____

Contact Person: Telephone: _____

Employer 2: _____

Address: _____

Contact Person: Telephone: _____

Employer 3: _____

Address: _____

Contact Person: Telephone: _____



Benzie County EMS Policies and Procedures

Financial Hardship Application (con't)

Please provide documentation of proof of income. Appropriate documentation of financial hardship would be one or more of the following:

1) Documented proof that patient is at the current federal poverty guidelines (see attachment A for current federal HHS guidelines).

Documents may include but not limited to:

- ~ W-2 withholding statements or unemployment check stubs for the past 90 days
- ~ Pay check stubs for the past 90 days for all persons employed in the home
- ~ Income tax return (most recent signed 1040 and/or W-2)
- ~ Proof of all other income received in the past 90 days
- ~ Application Forms from Medicaid or other State-funded medical assistance program
- ~ Forms from employers or welfare agencies.

2) Patient has other circumstances that indicate financial hardship. These can be situations such as:

- ~ Proof of all outstanding debts or bills (copies of bills, statements; late notices, etc.)
- ~ Proof of bankruptcy settlement (if applicable)
- ~ Catastrophic situations (death or disability in family, divorce) ***or other documentation which demonstrates the patient would be unable to pay medical bills and still be able to pay for other basic necessary expenses.***

3) Please describe patient indigent circumstances:

MONTHLY FAMILY INCOME & SOURCE

Patient Spouse \$ _____
Monthly Salary (Gross) \$ _____
Public Assistance Benefits \$ _____
Unemployment Benefits \$ _____
Social Security Benefits \$ _____
Workman's Compensation \$ _____
Child Support \$ _____
Other (Alimony, Etc.) \$ _____

Subtotal: \$ _____

TOTAL FAMILY INCOME \$: _____

I HEREBY ACKNOWLEDGE THAT THE INFORMATION GIVEN HEREIN IS TRUE AND CORRECT. I AUTHORIZE Benzie County EMS TO VERIFY ANY INFORMATION CONTAINED IN THIS DOCUMENT FOR THE SOLE PURPOSE OF ASSESSING FINANCIAL NEED.

Signature of Person Making Request: _____ Date: _____

Printed Name of Person Making Request: _____ Date: _____



Benzie County EMS Policies and Procedures

Financial Hardship Application - Attachment B

2023 POVERTY GUIDELINES FOR THE 48 CONTIGUOUS STATES AND THE DISTRICT OF COLUMBIA	
Persons in family/household	Poverty guideline
1	\$14,580
2	\$19,720
3	\$24,860
4	\$30,000
5	\$35,140
6	\$40,280
7	\$45,420
8	\$50,560
For families/households with more than 8 persons, add \$5,140 for each additional person.	

Thomas M. King
Benzie County EMS Director

Date 4/19/2023

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: August 8, 2023

Subject: 2010 **Van Kam Snowmobile Trailer**

EMS Director, Tom King has indicated a 2010 snowmobile trailer as surplus (VIN#1V9121218A1066009). This snowmobile trailer is no longer needed for EMS operational use. The Director has sold the trailer by using the MiBid program for the purchase price of \$800.00. Once the MiBid has taken their percentage, the remaining funds will be deposited into the EMS ALS refunds and rebates line item.

Recommendation:

That a 2010 **Van Kam Snowmobile Trailer** be declared surplus and the proceeds from the MiBid Internet Auction system to be deposited into the EMS ALS refunds and rebates.

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: August 8, 2023

Subject: **Snowmobile Surplus- 2006 Ski-Doo Bombardier Legend**

Undersheriff Hubers has indicated a 2006 Ski-Doo Bombardier Legend as surplus (VIN#2BPSNB7A87VOOO291). This snowmobile is no longer needed for Sheriff's Office operational use. The Undersheriff has indicated they will utilize the MIBid program for the sale and disposal of this off-highway vehicle.

Recommendation:

That a 2006 Ski-Doo Bombardier Legend be declared surplus and authorized for sale on the MIBid Internet Auction system, with proceeds to be deposited into the equipment replacement fund.

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: August 8, 2023

Subject: **Set Public Hearing for Fiscal Year 23/24**

On Tuesday, we will be distributing the proposed budget books for the Fiscal Year 2023/2024. The proposed budget will be available on Benzie County's website after the meeting on Tuesday.

Listed below is the anticipated timeframe for approving the fiscal year 2023/2024 budget.

At the August 08, 2023, Regular Board meeting, no discussion regarding the budget is anticipated. The Board of Commissioners will take action to schedule the public hearing for August 22, 2023.

At the August 22, 2023, Regular Board meeting, a public hearing will be held regarding the budget where members of the public can provide any comments for consideration. No action is anticipated during this meeting.

At the September 12, 2023, Regular Board meeting, the Board of Commissioners will consider the adoption of the 2023/2024 budget. If further discussion is required prior to adopting the 2023/2024 budget, approval may occur at the September 26, 2023 board meeting.

At the September 26, 2023, Regular Board meeting, the Board of Commissioners will consider the adoption of the 2023/2024 budget, if it has not previously done so.

Recommendation

That the Board schedule a public hearing regarding the fiscal year 2023/2024 budget be scheduled on August 22, 2023.

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: August 8, 2023

Subject: **Consideration to Approve the 2024 Secondary Road Agreement and Grant Application**

The Sheriff's Office has received continued grant funding to support the Secondary Road Patrol position. This is to receive a grant in the amount of \$49,433 from the OHSP (Office of Highway Safety Planning) which funds a portion of Deputy Mitchell Smith's position. This funding supports the patrol of secondary county and state roads in Benzie County.

RECOMMENDATION:

That the board approves the 2024 Secondary Road Patrol Agreement and Accident Prevention Program grant application as presented and authorizes the Chair to sign.

Services to be Provided

Instructions

- All fields marked with a red asterisk (*) are required.
 - After completing all required fields, click **SAVE** to store the information on this page.
 - To clear all information on this page, click **DELETE**.
 - To navigate to the next application form, you may use the Next Form navigation button at the bottom of the page.
- NOTE:** Using the navigation buttons at the bottom of the page will automatically **SAVE** the page.
- **Completion of this page is required for application submission.**

SERVICES TO BE PROVIDED

Instructions

- Indicate how your department will utilize the funds allocated by selecting each applicable checkbox that describes an activity engaged in by your county's SRP Deputies.
- All activities must be allowable under the provisions of P.A. 416 and must be consistent with the reported expenditures.
- At least one (1) selection is required *. Select all that apply.

* Services to be Provided

☒ Patrol and monitor traffic violations on secondary roads.

☒ Investigate crashes involving motor vehicles on secondary roads.

☒ Provide emergency assistance to persons on secondary roads.

☒ Enforce violations of criminal laws which are observed by or brought to the attention of the sheriff's department while patrolling secondary roads.

Secondary Road Patrol Agreement

Instructions

- All fields marked with a red asterisk (*) are required.
- After completing all required fields, click **SAVE** to store the information on this page.
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Secondary Road Patrol Agreement

Funding Period — October 1, 2023 - September 30, 2024

State Allocation

* \$49,433.00

Maintenance of Effort (MOE) Requirement

* 4.00 FTEs

Background:

The Office of Highway Safety Planning (OHSP) is responsible for administering the Secondary Road Patrol and Traffic Accident Prevention Fund. Before a county obtains its grant from the amount annually appropriated for secondary road patrol and traffic accident prevention, the county shall enter into an agreement for the secondary road patrol and traffic accident prevention services with the OHSP.

In each fiscal year, \$15,000,000 of the proceeds deposited in the state treasury for taxes on the retail selling price of spirits must be allocated to the secondary road patrol and training fund (MCL 256.629e). (A percentage of the proceeds are also allocated to MCOLES to administer the training to locals grant).

A county's share of the amount annually appropriated for secondary road patrol and traffic accident prevention must be the same percentage that the county received, or was eligible to receive, of the total amount allocated to all counties under section 12 of 1951 PA 51, MCL 247.662, less the amounts distributed for snow removal and engineers, during the period of July 1, 1976, through June 30, 1977. As such, this funding formula has not changed since 1977.

Maintenance of Effort (MOE):

The county shall immediately notify OHSP of any reductions in the expenditures or working number of county-funded road patrol positions if the remaining number of working road patrol positions is below the September 30, 1978 or September 30, 2021 level, whichever year the expenditures or level of road patrol is lower. This notification shall include the latest county estimate of total county general fund revenue for the pertinent county fiscal year. Notification shall be in writing and include appropriate explanatory information.

County agrees to use funding solely on secondary roads for the following services to be provided:

- Patrolling and monitoring traffic violations.
- Enforcing the criminal laws of this state, violations of which are observed by or brought to the attention of the sheriff's office while providing the services required by Public Act 416 of 1978 (P.A. 416).
- Investigating accidents involving motor vehicles.
- Providing emergency assistance to persons on or near a highway or road patrolled as required by P.A. 416.

The sheriff's office can provide these services on secondary roads within a city or village if the legislative body of the local unit of government passes a resolution requesting the services, with the exception of taking complaints.

How funds can be spent:

- Employing additional personnel
- Purchasing additional equipment
- Enforcing laws in state and county parks
- Providing selective motor vehicle inspection programs
- Providing traffic safety information and education programs that are in addition to those provided before the effective date of P.A. 416, October 1, 1978

Eligible Expenses:

Eligible expenses include:

- Salaries and fringe benefits for time that deputies spend on secondary road patrol assignments.
- Mileage reimbursement OR Actual automotive costs.
NOTE: If using a mileage rate that includes an allowance for depreciation of the vehicle, including the IRS rate, the county may not also request reimbursement for a vehicle.
- Equipment expenses
- Supplies and Operating expenses

Ineligible Expenses:

Ineligible expenses include:

- Salaries and fringe benefits for time that deputies did not spend on secondary roads.
- Any costs related to non-secondary road patrol activity.

Quarterly Reimbursement Requests:

The county agrees to submit a Quarterly Financial Report within 20 days of the completion of each quarterly period beginning with the date of this agreement. A general ledger report produced by the county's official accounting system must be submitted with each Quarterly Financial Report. The ledger **must** reconcile to reported costs.

Funds are allocated each fiscal year beginning October 1. Sheriff offices must submit for reimbursement requests quarterly. Quarterly reports are due:

1. January 20
2. April 20
3. July 20
4. October 20

Reimbursement requests must be made using the OHSP MGX system. All personnel costs, automotive expenses, equipment, and operating costs must be listed and provided with the general ledger. All costs requested must reconcile

with the general ledger.

Method of Payment:

The State of Michigan shall reimburse the county for expenditures incurred during the previous quarter. Reimbursement may be delayed should the county fail to provide all required reports and other documentation or is not in compliance with P.A. 416 and the Agreement Conditions and Requirements. Unallowable costs will not be reimbursed.

Annual Reporting Requirements:

The county is required to submit their annual report through the MGX system which contains:

- (a) A description of the services provided by the sheriff's department of the county under MCL 51.76, other than the services provided in a county park.
- (b) A description of the services provided by the sheriff's department of the county under MCL 51.76 in county parks in the county.
- (c) A copy of each resolution by a city or village of the county which requests the sheriff's department of the county to provide the services described in MCL 51.76.
- (d) A copy of each contract between a county and a township of the county in which township the sheriff's department is providing a law enforcement service, as required by MCL 51.77(7).
- (e) The recommendations of the sheriff's department of the county on methods of improving the services provided under section MCL 51.76; improving the training programs of law enforcement officers; and improving the communications system of the sheriff's department.
- (f) The total number of sworn officers in the sheriff's department.
- (g) The number of sworn officers in the sheriff's department assigned to road safety programs.
- (h) The accident and fatality data for incorporated and unincorporated areas of the county during the preceding calendar year. *
- (i) The crime statistics for the incorporated and unincorporated areas of the county during the preceding calendar year. *
- (j) The law enforcement plan developed under subsection (7), i.e., The sheriff of each county and the director of the department of state police, or their authorized representatives shall meet and develop a law enforcement plan for the unincorporated areas of the county. The law enforcement plan must be reviewed and updated periodically.
- (k) A description of the role alcohol played in the incidences of personal injury traffic accidents and traffic fatalities in the county.

The data for lines (h) and (i) will be compiled by the OHSP. The county will not be required to provide this information.

Record Keeping Requirements:

The county must maintain accounting records, following generally accepted accounting procedures, to receive reimbursement for expenditures under this agreement. Documentation supporting all expenditures shall be maintained for at least three years after the expiration of the fiscal year covering this agreement. The Sheriff agrees to expend funds obtained under this agreement only during the period covered by the agreement and only for purposes specified. All revenue and expenditures shall be recorded in a fund or account separate from the provider's other funds or accounts. The general ledger is required and must reconcile to reported costs.

1. Personnel Costs. Amounts expended under this agreement for P.A. 416-Funded Road Patrol Deputies shall be based upon payrolls documented and approved in accordance with the policies and practices of the Sheriff and shall be supported by time and attendance records and daily activity logs for individual employees. The daily logs must detail all activities engaged in, locations of activities, and times engaged in each activity.
2. All automotive expenses, supplies, and equipment shall be authorized and procured in accordance with the general policies and practices of the county. Automotive expenses can be reported based either on the actual costs incurred for vehicles, gasoline, maintenance, insurance, and other vehicle costs, or on actual miles driven times a mileage rate. If the county chooses to use a mileage rate, they may either use the most recently published IRS business rate, in which case no further calculation is required, or calculate the mileage rate based on the county's actual costs. Supporting documentation for the county's calculated rate must be kept on file for review during monitoring.

Monitoring and Audit:

The OHSP, the Local Government Audit Division of the Michigan Department of Treasury, and the State Auditor General, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the Sheriff which are related to this agreement, for purpose of monitoring and audit.

The county shall comply with the requests of the OHSP for information on reports related to the manpower, expenditures, and services of the county.

Termination

The agreement is void if the county reduces its expenditures or level of road patrol below that which the county was expending or providing immediately before October 1, 1978, or October 1, 2021, whichever year the expenditures or level of road patrol is less. (MCL 51.77(1)). If there is an allegation of non-compliance with the provisions of this subsection, the OHSP shall notify the Sheriff in writing and afford the Sheriff with an opportunity to demonstrate compliance. If compliance cannot be established, OHSP shall notify the Sheriff in writing of the termination of this agreement. This termination shall be effective as of the date on which the non-compliance originally occurred.

Sanctions:

If the county materially fails to comply with the terms and conditions of the agreement, the OHSP may take one or more of the following actions, as appropriate in the circumstances:

1. Temporarily withhold cash payments pending correction of the deficiency by the county.
2. Disallow all or part of the cost of the activity or action not in compliance.
3. Wholly or partly suspend or terminate the current agreement.
4. Withhold further funding for the program.
5. Take other remedies that may be legally available.

Signature Agreement

Instructions

- Select the checkbox below to provide an electronic signature for the grant agreement.
- **An electronic signature from each of the specified roles is required before application submission.**

Agency Project Director - Sheriff

* Click here to affirm that you have read and agree to comply with the Secondary Road Patrol Grant Management Requirements and Agreement.

Agency Authorized Official - County Chairperson

* Click here to affirm that you have read and agree to comply with the Secondary Road Patrol Grant Management Requirements and Agreement.

Agency Financial Officer

* Click here to affirm that you have read and agree to comply with the Secondary Road Patrol Grant Management Requirements and Agreement.

Certification of Grant Officials

Instructions

- Click **SAVE** to populate and store the information on this page.
 - If any of the three (3) required roles (Project Director, Authorized Official, or Financial Officer) are not assigned, an error message will appear. Click the **Add/Edit People** link in the left navigation menu to assign the required roles.
 - Once all of the required roles are assigned, return to this page to **SAVE** and store the updated information.
 - To navigate to the next application form, you may use the Next Form navigation button at the bottom of the page.
- NOTE:** Using the navigation buttons at the bottom of the page will automatically **SAVE** the page.
- **Successful completion of this page (without error) is required for application submission.**

Certification of Grant Officials

We certify that the information contained in this application including, but not limited to, the Methods and Procedures and Budget Detail, is accurate to the best of our knowledge. We agree to comply with P.A. 416, the Contract Conditions and Requirements, Generally Accepted Accounting Principles, and Office of Highway Safety Planning (OHSP) policies with the understanding that failure to do so is cause for termination of the grant.

CHAIRPERSON, COUNTY BOARD OF COMMISSIONERS?

NAME

TITLE

ADDRESS

STATE AGENCY WITH WHICH COUNTY EEO IF ON FILE

PHONE NUMBER

EMAIL ADDRESS

FAX NUMBER

SHERIFF?

NAME

TITLE

ADDRESS

PHONE NUMBER

FAX NUMBER

EMAIL ADDRESS

FINANCIAL OFFICER🔒

NAME

TITLE

ADDRESS

PHONE NUMBER

FAX NUMBER

EMAIL ADDRESS

PRIMARY CONTACT PERSON FOR SRP PROGRAM🔒

NAME

TITLE

ADDRESS

PHONE NUMBER

FAX NUMBER

EMAIL ADDRESS

Secondary Road Patrol Agreement

Instructions

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Secondary Road Patrol Agreement

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- (b) A description of the services provided by the sheriff's department of the county under MCL 51.76 in county parks in the county.
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- (d) A copy of each contract between a county and a township of the county in which township the sheriff's department is providing a law enforcement service, as required by MCL 51.77(7).
- (e) The recommendations of the sheriff's department of the county on methods of improving the services provided under section MCL 51.76; improving the training programs of law enforcement officers; and improving the communications system of the sheriff's department.
- (f) The total number of sworn officers in the sheriff's department.
- (g) The number of sworn officers in the sheriff's department assigned to road safety programs.
- (h) The accident and fatality data for incorporated and unincorporated areas of the county during the preceding calendar year. *
- (i) The crime statistics for the incorporated and unincorporated areas of the county during the preceding calendar year. *
- (j) The law enforcement plan developed under subsection (7), i.e., The sheriff of each county and the director of the department of state police, or their authorized representatives shall meet and develop a law enforcement plan for the unincorporated areas of the county. The law enforcement plan must be reviewed and updated periodically.
- (k) A description of the role alcohol played in the incidences of personal injury traffic accidents and traffic fatalities in the county.

The data for lines (h) and (i) will be compiled by the OHSP. The county will not be required to provide this information.

Record Keeping Requirements:

The county must maintain accounting records, following generally accepted accounting procedures, to receive reimbursement for expenditures under this agreement. Documentation supporting all expenditures shall be maintained for at least three years after the expiration of the fiscal year covering this agreement. The Sheriff agrees to expend funds obtained under this agreement only during the period covered by the agreement and only for purposes specified. All revenue and expenditures shall be recorded in a fund or account separate from the provider's other funds or accounts. The general ledger is required and must reconcile to reported costs.

1. Personnel Costs. Amounts expended under this agreement for P.A. 416-Funded Road Patrol Deputies shall be based upon payrolls documented and approved in accordance with the policies and practices of the Sheriff and shall be supported by time and attendance records and daily activity logs for individual employees. The daily logs must detail all activities engaged in, locations of activities, and times engaged in each activity.
2. All automotive expenses, supplies, and equipment shall be authorized and procured in accordance with the general policies and practices of the county. Automotive expenses can be reported based either on the actual costs incurred for vehicles, gasoline, maintenance, insurance, and other vehicle costs, or on actual miles driven times a mileage rate. If the county chooses to use a mileage rate, they may either use the most recently published IRS business rate, in which case no further calculation is required, or calculate the mileage rate based on the county's actual costs. Supporting documentation for the county's calculated rate must be kept on file for review during monitoring.

Monitoring and Audit:

The OHSP, the Local Government Audit Division of the Michigan Department of Treasury, and the State Auditor General, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the Sheriff which are related to this agreement, for purpose of monitoring and audit.

The county shall comply with the requests of the OHSP for information on reports related to the manpower, expenditures, and services of the county.

Termination

The agreement is void if the county reduces its expenditures or level of road patrol below that which the county was expending or providing immediately before October 1, 1978, or October 1, 2021, whichever year the expenditures or level of road patrol is less. (MCL 51.77(1)). If there is an allegation of non-compliance with the provisions of this subsection, the OHSP shall notify the Sheriff in writing and afford the Sheriff with an opportunity to demonstrate compliance. If compliance cannot be established, OHSP shall notify the Sheriff in writing of the termination of this agreement. This termination shall be effective as of the date on which the non-compliance originally occurred.

Sanctions:

If the county materially fails to comply with the terms and conditions of the agreement, the OHSP may take one or more of the following actions, as appropriate in the circumstances:

1. Temporarily withhold cash payments pending correction of the deficiency by the county.
2. Disallow all or part of the cost of the activity or action not in compliance.
3. Wholly or partly suspend or terminate the current agreement.
4. Withhold further funding for the program.
5. Take other remedies that may be legally available.

Signature Agreement

Instructions

- Select the checkbox below to provide an electronic signature for the grant agreement.
- **An electronic signature from each of the specified roles is required before application submission.**

Agency Project Director - Sheriff

* Click here to affirm that you have read and agree to comply with the Secondary Road Patrol Grant Management Requirements and Agreement.

Agency Authorized Official - County Chairperson

* Click here to affirm that you have read and agree to comply with the Secondary Road Patrol Grant Management Requirements and Agreement.

Agency Financial Officer

* Click here to affirm that you have read and agree to comply with the Secondary Road Patrol Grant Management Requirements and Agreement.

Memorandum



To: Board of Commissioners

Copy: Katie Zeits, County Administrator

From: Jackie Palfey, Human Resource Manager

Date: August 8, 2023

Subject: **Benzie County 2023/2024 Benefits Renewal**

A handwritten signature in blue ink that reads "Jackie Palfey".

Attached is the Benzie County Summary of Employee Benefits Renewal Recommendations from Advantage Benefits Group. Our BCN HMO received a 2.8% increase and the BCBSM PPO (Buy Up Plan) received a 33.3% increase. The remaining benefits had no increase due to negotiated rates, except for Delta Dental which had a 4.2% renewal increase.

Lauren Harris, Employee Benefits Specialist from Advantage Benefits Group will give a brief presentation on the Summary of Employee Benefits Renewal Recommendations and answer any questions from Commissioners.

RECOMMENDATION:

The Board of Commissioners approves the 2023/2024 Benefits Renewal with the recommendation as presented and authorizes the County Administrator's Office to sign the benefit provider agreements.



Benzie County
Summary of Employee Benefit Renewal Recommendations
Effective 10/1/2023

	Current Plans		Recommended Changes		
Coverage Line	Carrier	Current Annual Cost	Recommended Decision Cost	Recommended Cost (Savings)/Increase to Current	Changes to Coverage/Plan
Medical/RX	BCN/BCBSM	\$912,661	\$949,083	\$36,422	Renew as is. HMO received 2.8% and PPO received 33.3% increase. Priority Health Declined to Quote due to their rates not being competitive against BCN/BCBSM.
Health Reimbursement Arrangement (HRA) Administration Fee's	BCN/HealthEquity	\$0	\$0	\$0	Renew as is
Total Medical/RX & HRA Admin Fees		\$912,661	\$949,083	\$36,422	
COBRA	Flores	\$512	\$512	\$0	Renew as is
FSA	Flores	\$758	\$758	\$0	Renew as is
Enrollment System	ABG Employee Navigator	\$0	\$0	\$0	Renew with ABG's complimentary Employee Navigator
Dental	Delta Dental	\$69,411	\$72,324	\$2,913	4.2% Renewal Increase. Renew as is.
Vision	EyeMed	\$11,330	\$11,330	\$0	Renew with EyeMed - In Year 2 of a 3-year Rate Guarantee. Renew as is.
Group Life/ Vol Life/ Short-Term Disability	The Standard	\$30,002	\$30,002	\$0	Renew with The Standard - In year 2 of a 3-year Rate Guarantee
Pet Insurance	Voluntary		Voluntary	\$0	(This benefit is 100% employee paid)
Fixed Fee/Premium Total		\$1,024,674	\$1,064,009	\$39,335	
HRA Expense (estimate)	Benzie County	\$143,100	\$138,000	-\$5,100	2022-23 HRA costs running below projections YTD. Adjusting HRA projections for 2023-24.
Grand Total (Fixed fees, premiums and HRA expense estimate)		\$1,167,774	\$1,202,009	\$34,235	

Commissioner Reports

Art Jeannot
Commissioner Report
August 8, 2023

- **7/11 – Platte Township**
 - Most of the people in attendance wanted to discuss the current staffing at the West Benzie Joint Planning Committee (WBJPC). There was opposition to the hiring of an assistant zoning administrator.
- **7/17 – Northern MI Counties Association**
 - We discussed dues for 2023-2024. The invoice will go directly to the Administrator's office.
 - MAC discussed legislative issues regarding state wide oversight on septic systems, revenue sharing, OMA potential rule changes and property tax exemptions for military veterans. All these issues are still unresolved.
 - An overview regarding the use of opioid dollars was presented. I believe Katie had already seen this presentation.
- **7/21 – Economic Development Corporation/Brownfield Authority**
 - We received an update on the True North development in Honor. They continue to work through health Department issues regarding ground water.
 - A potential brown field project was presented regarding housing in Thompsonville to be developed by AJ and Janelle Zirkel.
 - Terry Vandercook (NWNW CEO) gave us an update of his organization. There is an open board position for a member of the Benzie County business community.
 - Diane Tracy gave an update on the potential purchase of the Crystal Lake Elementary School by the Benzie Wellness and Aquatics Center.
 - A special meeting is being set to further discuss the future of the EDC/BRA.
- **8/3 – Lake Township**
 - The topic of a short-term rental ordinance attracted a large audience. No decision has been made to final a new ordinance.
 - Rebecca Hubers gave an update on the safety tower.
 - The Township is exploring the need to improve on the launce/land area for kayaks and canoes at Platte River Point. Due to high and low waters in recent years the site needs maintenance.
- **Other –**
 - July 18th through the 20th I attended the NMCAA State Conference at Crystal Mountain.
 - July 18th, I attended the City of Frankfort's regularly scheduled meeting to listen to Rebecca Hubers presentation regarding the public safety tower.
 - July 24th Benzie County Chamber Advocacy Council



8 Aug 23 Board of Commission

Commissioner Cunningham, District 3

kcunningham@benzieco.net

231.822.4067

Attended/Presented

- 18 July Point Betsie Light House, First Annual Movie Night, 150 attended.
- PBLH, 1 Aug letter from Richard Taylor/Shoreline Protection System Committee, only one bid came in for, various reasons were cited; COVID, contractors backlogged, issuance of permits, the PBLH Shoreline Protection System project. The SPSCCommittee recommended that RFP in early spring 2024, allowinf for most of the summer to secure the rest of the funding and initiate construction in the spring of 2025.
- Frankfort City Council and Crystal Lk Twp, Frankfort discussed change of emergency tower location, to be placed by the Fire Dept/80 feet tall. Fibre is needed for the tower, an additional fibre team will be scheduled in Aug(if all goes well), this will not compromise the counties commitment to provide for unserved/underserved residents. Affordable housing, two homes available for qualified buyers, price, \$205, estimated value \$250K.
- CLTwp verbally offered 100K of ARPA Funds to the tower installation and fibre.
- 21 July Attended EDC meeting, 4 Aug , a meeting set for Cherryland CC and Eclipse to define partnership for broadband/fibre.
- 24 July Benzie Chamber Advocacy and Awareness meeting. DTE said they broadening the energy portfolio to include renewables/alternatives as a goal as directed by the governor.
- Lisa Leedy, Lisa@bxtvc.com, an advocate for non-profits, can help with grants and more.
- 25 July BoC CANCELLED
- 26 July HSCB (Health Services Coalition Benzie) CANCELLED
- Community**
- 11 July Grow Benzie partnering with United Way to hire a 10 hour weekly Early Childhood Coordinator, contact Josh Stoltz, 231.882.951. I sent grant writer contact to Grow Benzie. Coordinator hired: Sue Campana.
- 19 July Business Accelerator meeting. Investigating available properties.
- Attended "Grow It Wild", presentation, Mill House, Benzonia.

Rhonda Nye
District IV – Benzonia Township
Commissioner Report
August 8, 2023

July 12 – Benzonia Township

- Approved right-of-way agreement with Cherry Capital for broadband expansion.
- August 12 Clean Up Day hours changed from 7am-11am to 7am-10am.
- Board discussed desire to have Headlee addressed; the Township has rolled back from 1.2 mils to .7688 mils.
- New grant writer has submitted two grants to benefit fire department and is working on a third.

July 13 – Centra Wellness Board

- Northern Michigan Regional Entity report noted that a letter from the State expressed displeasure with the lack of Community Stabilization Buildings in Northern Michigan or in the UP. Response was if the State builds these units they will be used; until then our rural care method will be used.
- SUD Board update focused on the effort to educate members on the program funding process with an emphasis on making sure services aren't duplicated.
- Opioid dollars discussed, perhaps a program to make vivitrol shots a condition of release from jail?

July 13 & 19 – Area 31 Sewer Feasibility Study

- Meeting held to review invoices paid and status of study.
- Wade Trim waiting to hear from BLUA with regard to accepting additional waste.
- Draft feasibility study to be provided 30 days after response from BLUA received.

July 18 – Village of Beulah

- Approved change from BCBS to Priority Health.
- Resolution 2023-003 approved to place a Headlee Override on the November ballot resetting to 12.5 mils. The increase revenue will be used to offset upgrades required by the sewer system ACO in conjunction with user fees.
- Noted that there are 9 items the ACO required to be completed 2023.
- Beulah Planning Commission created a Village Assessment Survey that was reviewed and edited and approved.

July 26 – Benzie Leelanau District Health Department

- Reported that, for the first time in over 30 years, the State will be in compliance with the 50/50 cost share as required by Public Health Code.
- The State budget passed on June 28th will increase funding for essential local health services by 25 million dollars (an increase from 40 million to 65 million).
- 40% of kindergarteners were screened for oral health.
- New RSV vaccine being offered for older adults.
- Overall environmental health revenues are up 4% due to new well/septic evaluation requirements in Leelanau County.

August 1 – Betsie River Zoning Board of Appeals

- A variance request to expand a legal non-conforming structure with a 651 addition that would result in a total 58% expansion since the date of non-conformance. The standard for expansion of this type is 50%.
- Variance granted with condition that water runoff be diverted away from the river with either gutters or a french drain.

August 2 – Land Bank

- Inventory reviewed
- September 5 court date to quiet title on a trailer in Thompsonville that the Land Bank intends to demo, VIN cannot be found.
- Update given on the three rounds of the Blight Elimination Grant
- Land Bank approved minimum bid to purchase tax foreclosed lots in Thompsonville.

August 7 – Village of Benzonia

- Report will be given at August 8 BOC Meeting.

Tammy Bowers

From: Evan Warsecke
Sent: Tuesday, August 1, 2023 6:09 PM
To: Tammy Bowers
Subject: District 6 report - E. Warsecke

Benzie Bus - July 18 -

- On July 14th one of the busses was involved in a crash. No serious injuries but the bus is most likely totaled. They are currently looking for a used bus to replace it.
- 2024 preliminary budget approved.
- ytd ridership is up 23% from 56,309 to 73,227

Solid Waste / recycling - July 19

- Final tire collection is Aug 12th at the road commission.
- Continued discussion on the materials management plan update.

Parks & Rec - July 24th -

- Mich Trust Fund Grant awarded in the amount of \$300,000 the GT Conservancy is matching.
- A resolution of support was presented and voted for a county parks director.
- RFP went out for final engineering and planning documents for the Crystal Lake Access Site.

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Tammy Bowers

From: Gary Sauer
Sent: Tuesday, August 1, 2023 9:10 PM
To: Tammy Bowers
Subject: Commissioner report District 7

7-13 & 7-27-2023 Road commission

They did not receive the brown field grant. They are proceeding with asbestos removal. Continue to search for new manager so far 3 resumes hoping for more qualified candidates. Discussed Henry Road, concern over the renaming to Husky Trail without impute from the Road Commission. MDOT giving some roads back to villages without MTF funds to maintain. Have a fix for Brownell Road hill slide the residents have agreed to the fix.

7-23-2023 Village of Elberta

Clerck-Treasurer will be leaving August 8. They have a couple of people to interview next week. Received the first draw on the USDA loan-grant.

7-25-2023 Village of Beulah EGLE grant

Storm water runoff issues. EGLE had 3 representatives present to discuss possibilities also were representatives from DNR, BVTMC, Village of Beulah, Conservation District, and residents. Some recommendations were discussed and they need to explore. May have to consider Village of Benzonia to add to the mix, EGLE was very accommodating to extend time on grant.

7-26-2023 Health Department

State wide septic code continues waiting on decisions from the state legislature. RSV vaccine will probably be available this fall. Smoke still a concern from Canada's fires.

8-1-2023 BVTMC

Approved Northern Mitten event on September 23-2023. Discussed MUNGA event for 9-9 & 9-10 2023 waiting for additional information. Discussed an event for next year June 29 2024, as many as 600 participants possible, from Mesick to Frankfort. This is becoming very popular and expanding our community, have some more to work out. Approved hiring AJ's Excavating to put in drain on trail hopefully this fall.

Will report on the other meeting's if needed.

Gary Sauer

Sent from my iPad

County Administrator Report

STUDY

SESSION

THE BENZIE COUNTY BOARD OF COMMISSIONERS
STUDY SESSION
July 11, 2023

The Benzie County Board of Commissioners met as a Study Session on Tuesday, July 11, 2023, in the Frank Walterhouse Board Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Vice Chair Rhonda Nye at 12:30 p.m.

Present were: Commissioners Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke

The Pledge of Allegiance was recited.

Agenda:

Motion by Warsecke, seconded by Cunningham, to approve the agenda as amended. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Minutes:

Motion by Markey, seconded by Cunningham, to approve the Study Session minutes of June 13, 2023, as presented. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

12:32 p.m. Public Comment - None

Human Resources:

- a.) Jackie Palfey presented a written report and was available to answer any questions.

Topics for Continued Discussion:

- a. 23-24 Draft Budget Review: Prosecutor Sara Swanson, Director of Youth Services Carley Bailey, Equalization Director Brianne Lindsay, EMS Director Tom King, Animal Control Kyle Mauer, 911 Director Cory Ellis, and Sheriff Kyle Rosa presented their budget and explained any increases and requests.

2:15 p.m. Break

2:20 p.m. Reconvene

Sheriff Rosa and Jail Administrator continued with their budgets. County Administrator Katie Zeits reviewed all other departmental budgets. She will bring back an additional draft budget. Goal is to have the Draft Budget in August and set the public hearing for a later time to allow the public to look over and review the budget.

- b. 22-23 Budget Trial Balance Review: This matter will be adjourned until the next Study Session meeting.

3:21 p.m. Public Comment - None

Motion by Roelofs, seconded by Warsecke, to adjourn at 3:21 p.m. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, Sauer and Warsecke Nays: None Motion carried.

Committee Appointments

Correspondence

LEGAL LEVELS	JAN. 1 - APR. 30	& NOV. 1 - DEC. 31	599.75
		MAY 1 - OCT. 31	600.25
B.M. N. SIDE BOAT RAMP	ELEV. 601.87		

LEGAL LEVELS	JAN. 1 - APR. 30	& NOV. 1 - DEC. 31	599.75
		MAY 1 - OCT. 31	600.25
B.M. N. SIDE BOAT RAMP	ELEV. 601.87		

[illegible]

LITTLE PLATTE LAKE ELEVATION

LEGAL LEVEL 586.7

B.M. 4 IRON NE ABUTMENT ELEV. 589.44

NAME	DATE	DISTANCE TO WATER	ELEVATION	HIGH + LOW -	COMMENT
CD	4-1-23	2.75	586.69	- .01	
CD	4-6-23	2.53	586.91	+ .21	
CD	4-13-23	2.9	586.54	- .16	
CD	4-19-23	2.97	586.47	- .23	
CD	4-21-23	-	-	-	put board in
CD	4-21-23	-	-	-	put another board in
CD	4-27-23	2.93	586.51	- .19	
CD	4-29-23	-	-	-	put one board in
CD	5-4-23	2.45	586.99	+ .29	
CD	5-8-23	-	-	-	pull one board
CD	5-11-23	2.47	586.97	+ .27	
CD	5-18-23	2.7	586.74	+ .04	
CD	5-24-23	-	-	-	put one board in
CD	5-25-23	2.65	586.79	+ .09	
CD	6-1-23	2.6	586.84	+ .14	
CD	6-8-23	2.64	586.80	+ .10	
CD	6-15-23	2.57	586.87	+ .17	
CD	6-22-23	2.56	586.88	+ .18	
CD	6-29-23	2.53	586.91	+ .21	
CD	7-6-23	2.55	586.89	+ .19	
CD	7-13-23	2.58	586.86	+ .16	
CD	7-20-23	2.56	586.88	+ .18	
CD	7-27-23	2.5	586.94	+ .24	

RECEIVED

AUG 01 2023

TAMMY ROYERS
SENZIE COUNTY CLERK
JULIAH N. JONES

Benzie Transportation Authority - June 2023 Income Statement

	June 2023		Oct - June 2023		2023	June 2022		Oct - June 2022	
	Actual	Budget	Actual	Budget	Annual Budget	Actual	Budget	Actual	Budget
Income									
40100 - Passenger	11,591.22	11,000.00	98,719.52	85,900.00	118,900.00	8,518.61	9,500.00	72,391.73	61,500.00
40200 - Contract Fares	5,203.68	5,500.00	46,362.08	43,500.00	60,200.00	3,036.50	1,900.00	29,674.70	18,900.00
40615 - Advertising Income	787.50	2,937.50	10,634.78	16,700.00	20,160.00	537.50	537.50	16,537.50	8,437.50
40710 - Sale of Maintenance Services	0.00	0.00	240.93	0.00	0.00	0.00	1,250.00	1,276.98	11,250.00
40760 - Gains from Sale Capital Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
40800 - Taxes Levied Directly for/by TA	-90.18	0.00	724,089.74	723,279.40	723,279.40	30.17	0.00	680,172.87	686,836.21
41101 - State Operating Assistance	66,718.00	66,718.00	600,462.00	600,462.00	800,615.88	55,255.00	55,255.00	497,295.00	497,295.00
41301 - Section 5311	104,171.50	104,171.50	312,514.50	312,514.50	416,687.00	94,762.50	94,762.50	274,372.00	284,287.50
41361 - CRRSA Act	104,171.50	104,171.50	312,514.50	312,514.50	416,687.00	94,762.50	94,762.50	274,372.00	284,287.50
41398 - RTAP	7,353.20	200.00	10,045.25	3,000.00	5,500.00	7,000.00	500.00	8,788.45	2,750.00
41400 - Interest Income/Other Revenue	6,050.65	583.00	44,333.48	5,251.00	7,000.00	950.65	83.34	2,179.80	749.98
Total Income	305,957.07	295,281.50	2,159,916.78	2,103,121.40	2,569,029.28	264,853.43	258,550.84	1,857,061.03	1,856,293.69
Expense									
50101 - Operators Wage	94,539.36	64,808.00	649,540.49	615,672.00	842,500.00	52,252.67	46,000.00	464,983.59	412,000.00
50102 - Salary and Other Wage	40,270.90	30,685.00	290,582.68	291,503.00	398,900.00	24,855.83	28,000.00	249,250.41	269,900.00
50103 - Dispatchers Wage	22,343.47	12,869.00	174,411.10	122,256.00	167,300.00	16,544.92	11,000.00	136,162.47	102,000.00
50209 - 457 Co-Match	2,680.00	1,760.00	18,540.00	16,720.00	22,880.00	3,480.00	3,360.00	32,760.00	31,920.00
50200 - Fringe Benefits	39,341.81	35,077.00	297,879.77	259,057.00	347,651.00	32,589.97	34,807.60	246,807.03	248,774.05
50302 - Marketing Expense	1,124.17	1,250.00	9,082.41	11,250.00	15,000.00	3,913.50	1,250.00	8,792.54	11,250.00
50310 - Board Compensation	280.00	160.00	2,440.00	2,520.00	3,920.00	600.00	460.00	3,960.00	2,480.00
50399 - Service Expense	18,403.75	4,737.00	95,135.55	50,662.00	96,650.00	7,719.33	4,589.36	57,075.26	59,391.92
50401 - Fuel - Propane, Diesel, Unleaded	19,569.64	20,334.00	153,497.58	182,998.00	244,000.00	17,587.67	10,000.00	119,960.61	90,000.00
50402 - Tires and Tubes	0.00	0.00	7,946.09	7,000.00	12,500.00	0.00	2,000.00	1,504.61	8,000.00
50404 - Major Purchase	0.00	875.00	0.00	2,625.00	3,500.00	0.00	0.00	0.00	1,750.00
50405 - Office Supplies	274.51	600.00	5,239.56	5,400.00	7,200.00	1,306.27	716.66	4,658.30	6,450.02
50406 - Parts Revenue Vehicles	3,019.77	2,083.00	23,124.48	18,747.00	25,000.00	1,803.50	2,083.33	18,438.54	18,749.97
50407 - Parts for Non Revenue Vehicles	0.00	83.00	68.47	747.00	1,000.00	0.00	83.33	45.49	749.97
50499 - Materials and Supplies	1,465.33	1,874.00	14,002.96	16,866.00	22,500.00	2,418.20	1,874.98	17,017.72	16,874.82
50500 - Utilities	3,216.23	3,091.00	35,002.17	35,809.00	45,228.00	3,449.61	3,744.00	36,774.31	39,533.00
50603 - Insurance	0.00	0.00	55,400.00	51,800.00	51,800.00	0.00	0.00	53,149.00	51,800.00
50700 - Taxes and Fees	110.62	170.00	2,695.98	1,360.00	1,900.00	0.00	180.00	4,230.37	1,360.00
50902 - Travel, Meetings & Training	119.15	417.00	3,633.91	3,753.00	5,000.00	1,469.77	833.33	3,955.61	7,499.97
50903 - Association Dues and Subscript	364.74	200.00	7,974.78	5,400.00	6,000.00	180.00	200.00	4,590.80	5,600.00
57402 - Ineligible RTAP	714.95	200.00	10,740.70	3,000.00	-5,500.00	365.50	500.00	9,453.95	2,750.00
Total Expense	247,838.40	181,273.00	1,856,938.68	1,705,145.00	2,314,929.00	170,536.74	151,682.59	1,473,570.61	1,388,833.72
Net Profit or Loss	58,118.67	114,008.50	302,978.10	397,976.40	254,100.28	94,316.69	106,868.25	383,490.42	467,459.97

Reconciled balances as of June 30, 2023

Honor Bank - Certificate of Deposit	\$250,000.00
Honor Bank Checking	\$15,239.65
Honor Bank - Money Mkt.	\$29,726.68
MichiganClass-liquid asset security	\$1,237,410.05
Total	\$1,532,376.38



Betsie Valley Trail News Release

Release Date: July 27, 2023

Contacts: Jed Maker, chairman@betsievalleytrail.org, 262-492-5169
Jim Gribble, media@betsievalleytrail.org, 231-227-1164

Betsie Valley Trail Friends Raising Funds to Pay for New Trail Workhorse

BEULAH, MI – Since the opening of the Trail, the volunteers from the Friends of the Betsie Valley Trail have been using personal vehicles and often their own tools to keep the Trail clear and beautiful for all to enjoy. Today, the group is announcing a giant leap forward in their ability to be good stewards of the Trail with the purchase of a John Deere Gator.

“The Friends have been looking to add this asset to our trail care capability for several years,” commented Jim Gribble, the group’s spokesperson. “The addition of our large River Road Storage Facility last year gave us the space we needed to store a piece of equipment like this and now we need to raise funds to pay for it.”



Trail Care Coordinator, Charlie Gregory, takes the John Deere Gator for a test drive.

“Having a piece of equipment like this is a HUGE game-changer for the Trail Crew!” beamed BVT Trail Care Coordinator, Charlie Gregory. “We’ve been using personal vehicles on the Trail for towing our various pieces of equipment which is FAR from ideal.”

“With a Gator vehicle, we can tow our equipment like our power blower, offset mower, and trailer,” he continued. “Personal vehicles pretty much block the Trail, while the Gator is narrower and allows Trail users to easily pass. We typically experience about 100 felled trees that block the Trail each year. The Gator has towing capability on the front and back, so we’ll be able to attach a chain and drag logs off the Trail. This is going to be a huge time-saver – not to mention MUCH easier on our backs!”

“The Gator bed is nice and large. We can fill it with our tools (chainsaw, clippers, shovel, tamper, etc.) or haul loads of dirt, sand, rocks, gravel, and base material,” according to Gregory, “And the bed has hydraulic dumping capability! It’s also going to be great for taking care of the 12-mile gravel section between Beulah and Thompsonville which has always been a challenge to traverse with our personal vehicles.”

The Friends are asking for donations to help pay for the new piece of equipment, which comes with a hefty price tag – nearly \$30,000, according to the group. The Friends ask that you send donations earmarked “Gator Fund’ to: Friends of the Betsie Valley Trail, PO Box 474, Beulah, MI 49617 or through their website at: betsievalleytrail.org/donate

About the Betsie Valley Trail and the Friends of the Betsie Valley Trail

The Betsie Valley Trail is 22 miles long and extends from Frankfort through Elberta and Beulah to Thompsonville in Benzie County Michigan. The Trail is owned by the Michigan Department of Natural Resources (DNR) and is operated and maintained by Benzie County through the Betsie Valley Trailway Management Council.

The Friends of the Betsie Valley Trail (FBVT) is a Michigan 501(c)3 non-profit corporation formed in 1993 whose mission is the continued development and accessibility of the Betsie Valley Trail. This is accomplished by creating awareness, raising funds, and

coordinating efforts of individuals, civic groups, local businesses, and government entities. The Friends support the efforts of the DNR and County and intends to see that the Trail is maintained and enjoyed. To achieve its mission, the FBVT relies solely on generous contributions from individuals, families, businesses and organizations – no county tax dollars are received.

For more information about the Betsie Valley Trail visit: betsievalleytrail.org

Betsie Valley Trailway Management Council

Minutes from Tuesday, July 5, 2023

4:30 p.m.

Benzie County Government Center, Frank Walterhouse Board Room

Members Present: ` Gary Sauer – Chairman
Doug Barry – Vice Chair and DNR Representative
Avace Wildie – Secretary and FBVT Board rep
Jon Ottinger –Village of Elberta
Jeff Bowlby – Member at large
John Wheeler - Crystal Lake Property Owners Assoc.
Sean Duperron – Bennzie County Parks & Recreation

Members Absent: Frank Ikens, Treasurer, Charlie Gregory – FBVT Trail Care Coordinator ,

Call to Order

Chair Gary Sauer called the meeting to order at 4:30 p.m. with a quorum present

I. Approval of the Agenda

- John Wheeler added an item to the New Business area
- Avace Wildie moved, Sean Duperron 2nd approving agenda with addition of item to New Business. All approved.

II. Approval of the Minutes of June 6, 2023

- Doug Barry moved to approve minutes. John Wheeler 2nd. All approved.

III. Public Input

- No public input at this time.

IV. Reports

1. Treasurer – Gary Sauer standing in for Frank Ikens
No new checks or financial info to report.
2. Chairman – Gary Sauer
No new info to report.
3. Trail Care Coordinator – Avace Wildie reporting for Charlie Gregory
Purchase of Gator – Avace related that the new Gator had been purchased and had been on the trail performing maintenance tasks already. Jim Gribble was waiting for pictures to begin a fundraising campaign for the Gator.

V. Old Business –

- New Drainage Project on SE end of Crystal Lake – Doug Barry reported that the new project will definitely impact the BVT as it is estimated to run alongside the trail for a considerable distance and will be under the trail in other areas.
- Doug was concerned about the integrity of the trail being compromised with excavation directly under the trail. Will heavy trail maintenance equipment cause problems to any drainage pipes below? Lots of questions. Doug Barry will try to get some engineering drawings or specs.

- Since the trail will be affecting rider usage, Doug will ask project directors if the construction work could be done in the shoulder or off-season.

VI New Business

- Access across the trail to beach for Crystal Lake property owners to take care of utility projects or emergency issues.
- John Wheeler asked what necessary protocols should happen when homeowners need to cross the BVT to access their lake side properties for repair work.
- Doug Barry indicated that the DNR wants to be a good neighbor and allow homeowners access to their property when repair work is necessary. What work is necessary? Jeff Bowlby will draft some guidelines for instances when work is necessary and of an emergency situation. The Board will have a chance to review, but feels this process will define the work a little better.

VII. Public Comment

- No public comment at this time.

VIII. Adjournment -

- Gary adjourned the meeting at 5:30. All approved.
- Next meeting: August 5, 2023 at 4:30 pm.

Respectfully Submitted,
Avace Wildie, Secretary



July 30, 2023

Dear Community Leader:

We are writing to report on 2022 activities and to give you an update on the Sleeping Bear Gateways Council plans for 2023.

A Networks Northwest study recently found that the “overnight” population of Benzie and Leelanau counties more than doubles in the summer – even not including visitors who make day trips into the region. In addition, the New York Times reported in June that Internet expansion and the ability to work remotely are leading to population growth in “smaller vacation hubs that promise people who can live anywhere a high quality of life,” which is a good capsule description of our area.

These changes support the local economy at the same time they raise concerns about such issues as traffic, infrastructure, short-term rentals, environmental protection, and housing for seasonal workers.

SBGC is a non-profit organization that works to foster information-sharing and collaboration among communities impacted by the Sleeping Bear Dunes National Lakeshore and other tourist and recreation entities.

This year, the Gateways Council’s priorities have been in to increase communication among the affected Communities in Benzie and Leelanau Counties, and to address the region’s serious shortage of housing for seasonal workers. The council has received local and federal grant funding for the seasonal worker issue. We will be scheduling an evening “round-table” discussion for community leaders to focus on that issue on October 16 at the Mills Community house in Benzonia. Please save that date, and you will receive additional information on that event.

Below is a synopsis of activities in the National Lakeshore, provided by Lakeshore Superintendent Scott Tucker.

– *Jim Dutmers and Ed Hoogterp, SBGC Community Engagement co-chairs.*

SBDNL Administration Report:

Sleeping Bear Dunes National Lakeshore was authorized by an Act of Congress on October 21, 1970 to preserve outstanding natural features, including forests, beaches, dune formations, and ancient glacial phenomena in their natural setting and protect them from developments and uses that would destroy the scenic beauty and natural character of the area, for the benefit, inspiration, education, recreation, and enjoyment of the public. Within the local region, the economic impact of visits to Sleeping Bear Dunes National Lakeshore is estimated at over \$206

million in revenue (lodging, food, gas services, etc.) and over 2,730 jobs supported by this spending. The cumulative benefit to the local economy is \$266 million.

During 2023 the park has several projects focused on deferred maintenance, landscape restoration, and improving visitor services. The projects include: enlarging the Pyramid Point Parking lot, designing a similar expansion of the Empire Bluffs parking lot (to be constructed in 2024), restoration work at the South Manitou Island Lighthouse complex to include the historic landscape, Keepers Quarters and Fog Whistle Building, improvements to Sleeping Bear Point Road, installation of restroom facilities at the Life Saving Station complex in Glen Haven, pursuit of designation as an International Dark Sky Park, and restoration projects on numerous historic structures through the Lakeshore.

In addition, we are moving forward on several significant partnership projects. We are working with the Grand Traverse Band of Ottawa and Chippewa Indians, the Conservation Resource Alliance, and the Leelanau County Road Commission to secure designs for replacing culverts on the Crystal River with open span bridges. We are completing design work with MDOT and TART Trails for the next leg of the Sleeping Bear Heritage Trail; from CR669 to CR651 along the north shore of Little Traverse Lake. We are partnering with the Friends of Sleeping Bear Dunes to expand our facilities at the Dune Climb to accommodate equipment for interpretive outreach and maintenance of the Heritage Trail. Preserve Historic Sleeping Bear continues to rehabilitate the Katie Shepard Hotel on North Manitou Island for future occupancy, and the non-profit BEAR is leasing the historic Sleeping Bear Inn and will begin taking reservations this year of occupancy in 2024.

- *Scott Tucker, June 2023*

As we move past the busy part of the year, we wish everyone a terrific summer, and look forward to seeing you in Benzonia at the round-table on Oct. 16.

**Jim Dutmers (Leelanau) 231-313-9818; jdutsfarm@gmail.com
Ed Hoogterp (Benzie) 231-882-4932; edhoogterp@aol.com**

Parks and Recreation Commission

Action Items, July 24, 2023

Resolution 1

The Parks and Recreation Commission has reviewed the content of the proposed Request for Proposals for design and engineering services at the Crystal Lake Outlet access site, and recommends that the document be referred to the Board of Commissioners for legal review and approval.

Resolution 2

Whereas the hiring of a professional Parks and Recreation Director has been a long-time objective of the Benzie County Parks and recreation Commission; and

Whereas a 2024 study conducted by Networks Northwest determined that such hiring is both feasible and a benefit to the county; therefor

The Parks and Recreation Commission recommends that the Board of Commissioners approve the creation of a Parks and Recreation Director, with responsibilities and job description adapted to meet the county's overall policies and salary standards.

The Parks and Recreation Commission further recommends that adequate clerical, administrative and budgetary support be provided, to ensure that the Director can meet stated goals, whether the position is dedicated entirely to Parks and Recreation or created in combination with other responsibilities.

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
Wednesday, June 28, 2023 2:00 p.m.
Leelanau County Government Center
6527 E Government Center
Suttons Bay MI 49682**

Chairperson Gary Sauer called the meeting to order at 2:00 p.m.

Members Present:

Gary Sauer - Benzie County Board of Commissioners
Dr. Barbara Conley – Leelanau County Member at Large
Rhonda Nye – Benzie County Board of Commissioners
Dr. Mark Kuiper – Benzie County Member at Large
Gwenne Allgaier – Leelanau County Board of Commissioners
Ty Wessell – Leelanau County Board of Commissioners

Members Absent: None

Members Excused: None

Staff Present:

Dr. Joshua Meyerson – Medical Director
Dodie Putney – Director of Administrative Services
Eric Johnston – Director of Environmental Health
Dan Thorell – Health Officer

Staff Excused: Michelle Klein - Director of Personal Health

Pledge of Allegiance

Approval of Minutes:

Motion By: Wessell to approve the May 24, 2023, BOH meeting minutes.

Seconded By: Allgaier

Voice Vote: 6 yeas 0 nay 0 excused **Motion carried**

Approval of the Agenda:

Motion By: Conley to approve the agenda as presented.

Seconded By: Nye

Voice Vote: 6 yeas 0 nay 0 excused **Motion carried**

Public Comment – None

Health Officer Update- Dan Thorell

A report was distributed prior to the meeting. Please refer to it for details. Governmental and private grants are used to offset the cost of providing public health programs. BLDHD searches for these to help reduce the amount of local appropriations that are needed to fund all of the services that are provided through the health department. Last year, eleven percent of BLDHD's budget was local appropriations, the rest of the budget was funded by grants and governmental funds. Typically, when a grant becomes available to apply for, the window of application is around 30 to 60 days from the initial release date. When entities discover the grants the amount of time to apply is reduced due to the fact the application

process has already begun. It was asked if BLDHD has a target of how many grants/grant dollars to apply for each year. BLDHD does not have a set goal to reach each year. Various grants become available at different times of the year and new ones that were not planned can become available. Before BLDHD applies for a grant the Administrative Team will review to see if the purpose of the grant fits the mission of the Department and if it is feasible for BLDHD to provide the services that the grant is for. If and how much of local appropriations that may be needed to be contributed to operate the grant, is also factored into the decision process for if a grant should be applied for or not. If a grant may provide controversial services, it would be brought to the BOH before being applied for. Many BOH members would like to know which grants are being applied for and how do the grants financially affect BLDHD. It was agreed that a monthly list of grants that are being applied for/had been applied for and awarded will be provided to the BOH. This report would include if and how much of any local appropriation funding would be needed to administer the grant.

It was asked if the State was looking at demographics as they are planning budgets for various programs. The population is aging, and fewer babies are being born. The State and local health departments should begin to investigate providing services for aging groups on how to deal with chronic illness.

There was a press release sent out earlier in the day about the poor air quality due to the smoke from the Canadian wildfires.

Accounts Payable

Motion By: Nye to approve accounts payable and pay the bills in the amount of \$144,883.71.

Seconded By: Wessell

Roll Call Vote: Sauer- yea, Conley- yea, Kuiper – yea, Allgaier -yea, Nye – yea, Wessell - yea
6 yeas 0 nay 0 excused **Motion carried**

May 2023 Financial Statements

Motion By: Conley to accept the financial statements as presented.

Seconded By: Allgaier

Roll Call Vote: Sauer- yea, Conley- yea, Kuiper - yea, Allgaier- yea, Nye-yea, Wessell- yea
6 yeas 0 nay 0 excused **Motion carried**

Staff Reports:

Medical Director – Dr. Joshua Meyerson

A report was distributed prior to the meeting. Please refer to it for details. Rabies usually effects bats, skunks, racoons, foxes and domestic pets. Heavily populated areas generally will show more signs of positive rabies cases due to the fact there is more human contact with possibly infected mammals. If a dog or a cat is suspected of rabies the best way to determine is to quarantine the animal for ten days. If they are rabid, they would naturally pass away within that time frame. If they do not die, they then do not have rabies. If a mammal is going to bite to transmit the disease, they are towards the end stages of the disease, which they will die within ten days.

Environmental Health – Eric Johnston

A report was distributed at the beginning of the meeting. Please refer to it for details. It was asked why do wells fail. The top two reasons are: the well was placed too close to the septic system, or it was damaged during some construction process or hit by a snow plow during the winter. If the well head or casing is damaged and cannot be repaired, the well fails. If an old well does not meet today's code but it does not pose any health risks, it will be grandfathered in. Once there is an issue with the well, it will need to be replaced. Occasionally, a well will have issues with E Coli or nitrates and then the well will need to be replaced.

Johnston spoke at a phone conference with a local realtors' group to answer questions that they had with the new septic ordinance that went into effect in January. The statewide sanitary code is still at the Committee level. The bill sponsors slowed down the passing of the bills as they received feedback from local health departments and others with interest of what infrastructure will need to be put into place to make the bill successfully work. The bill is in the process of having sections of it reworded.

Administrative – Dodie Putney

A report was distributed prior to the meeting. Please refer to it for details. MALPH has been awarding local health departments a \$4,000 grant for employee wellness. The grant this year will be used for an employee picnic. This will be held on August 16, 2023 at the Almira Township park after hours. It was discussed how many funding sources do not allow for any promotional items to be given out. A few will allow for educational items to be distributed to the public. It was discussed if some local appropriations could be used to purchase tick removers, magnets that have safe internal meat temperatures with BLDHD's logo printed on them to be given out at outreach events. An RFP for the annual audit is going out and is due on July 31, 2023. The Leelanau County Administrator notified BLDHD that there are a few more contractors now interested in bidding on the remodel project at the Leelanau County Government Building to create space for the Environmental Health Department.

Public Comment – None.

Board Comments – None

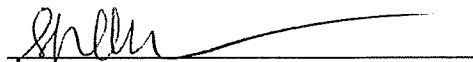
Adjourn:

Motion By: Sauer to adjourn the BOH meeting at 3:18 p.m.

Voice Vote: 6 yeas 0 nay 0 excused **Motion carried**



Gary Sauer, Chair



Shelley Jablon, Recording Secretary



STATE OF MICHIGAN

DEPARTMENT OF HEALTH AND HUMAN SERVICES

LANSING

GRETCHEN WHITMER
GOVERNOR

ELIZABETH HERTEL
DIRECTOR

August 2, 2023

Dear Court, County, and Tribal Partners:

Based on the consensus established by the Governor's Task Force on Juvenile Justice Reform, a package of legislative bills was introduced in June. These bills incorporate significant changes to the Child Care Fund (CCF), including an increase in the reimbursement rate for in-home care/community-based programming to 75 percent (out-of-home care remains the same at 50 percent). Tied to this increased in-home reimbursement rate are a set of requirements for counties to implement evidence-based programs and practices, and associated quality assurance and data collection activities, starting in fiscal year (FY) 2025.

In anticipation of these bills being signed into law by the Governor, the Michigan Department of Health and Human Services (MDHHS) is pleased to announce that the FY2024 Executive Budget supports the ongoing efforts needed by counties and tribes to implement these requirements in a timely and effective manner, by increasing the 75 percent reimbursement rate for in-home care programs effective October 1, 2023.

While the new Task Force requirements and associated MDHHS oversight will not be in place until FY2025, the department encourages counties and tribes to use this funding to begin to advance the broad goals of the recommendations and legislation, including:

1. Increasing the diversion of lower-risk youth from court involvement.
2. Expanding intensive, evidence-based, community-based and/or culturally appropriate alternatives to detention and longer term out-of-home placements.
3. Increasing the availability and quality of community-based services to meet the needs of youth under system supervision.

Once the legislation is enacted, MDHHS will provide detailed guidance for counties and tribes on the new CCF requirements, including a timeline and key milestones for planning, and implementation activities.

I look forward to MDHHS continuing this vital work alongside our county and tribal partners, investing in a juvenile justice system that prioritizes the best outcomes for our youth and families. It is our hope that this increased funding will help you continue providing the services necessary to achieve our collective goal.

CCF Letter
August 2, 2023
Page 2

As always, MDHHS greatly appreciates your work in protecting our most vulnerable children and families.

Sincerely,



Elizabeth Hertel

TJ:amp

c: MDHHS Office of Juvenile Justice Reform
MDHHS Children's Services Administration
MDHHS Bureau of Financial Operations

Ontonagon County Board of Commissioners

Courthouse, 725 Greenland Road

Ontonagon, MI 49953

Telephone (906) 884-4255

Fax (906) 884-6796

Chairperson: Carl Nykanen
Vice Chairperson: John Cane

Commissioners: Richard Bourdeau
Robert Nousiainen
Ron Store

Resolution 2023-11 **State of Michigan Sanitary Code Resolution**

Whereas, there are currently pending in the Michigan Legislature certain bills, SB 299, SB300, HB 4479 & HB 4480, which would impose statewide regulations for the implementation of and maintenance of septic systems; and

Whereas, these bills as presently drafted, would require inspection of all systems every five years and would impose much greater expenses and work hours on local public health departments; and

Whereas, the bills would dramatically increase the requirements for septic inspectors and make it much more difficult to find, hire & retain qualified personnel; and

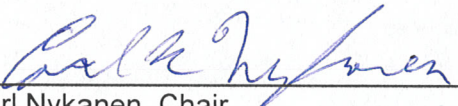
Whereas, the current legislation does not provide a permanent, secure funding mechanism to cover these increased costs, which will invariably be shifted to our local health departments, and

Whereas, the Ontonagon County Board of Commissioners recognizes the critical importance of protecting the Michigan's water resources, including groundwater, lakes & streams, and other surface waters, but concludes that the bills do not provide a sustainable or financially feasible solution in areas that do not have the benefit of municipal sanitary systems; and

Whereas, soil types vary considerably throughout Michigan making it difficult to establish generalized "one size fits all" rules for septic systems.

Therefore, Be It Resolved, that the Ontonagon County Board of Commissioners opposes SB299, SB300, HB 4479 and HB4480 as introduced and urges the Michigan Legislature to consider the costs to local health departments before adopting changes to the septic provisions of the Michigan Public Health Code.

Therefore, Be it Further Resolved, that this resolution shall be forwarded to all Michigan counties, Michigan Assn of Counties, members of the Michigan Legislature and to other stakeholders.



Carl Nykanen, Chair
Ontonagon County Board of Commissioners

7/18/2023

Date