

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.gov

MEETING AGENDA December 12, 2023

Frank F. Walterhouse Board Room, Governmental Center, Beulah, Michigan

Join Meeting

Please click the link below to join the webinar:
www.youtube.com/@BenzieCounty

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- 9:00 a.m. CALL TO ORDER
 ROLL CALL
 INVOCATION AND PLEDGE OF ALLEGIANCE
 APPROVAL OF AGENDA
 APPROVAL OF MINUTES – 11/28/23
 PUBLIC COMMENT
 FINANCE –
 A) Approval of Bills
 ELECTED OFFICIALS & DEPT HEAD COMMENTS
 ACTION ITEMS –
 ** Approve Apportionment Report
 A) Consider approving the software agreement to enhance delivery of information to Fire and EMS First Responders.
 B) Consider accepting proposal for Crystal Lake Universal Access Park improvements.
 C) Consider approving replacement of sallyport overhead doors in jail.
 D) Consider purchase of Tru Narc device.
 E) Consider purchase of one vehicle for jail operations.
 F) Approval of budget amendment to recognize revenue and expenditures related to funded Opioid Proposals.
 G) Discussion regarding pay scales/reclassification and consider approving proposed pay scales.
 H) Approval of budget amendment to recognize revenue and expenditures for Blight Elimination Grant.
 I) Consider approving a one-year extension to the Colligo agreement for GIS services related to Central Dispatch and Equalization
 J) Adopting amended Time Off Policy.
 K) Consider accepting the Michigan Trails Fund Grant transfer.
 L) Presentation and discussion regarding MMP with Networks Northwest
 COMMISSIONER REPORTS –
 COUNTY ADMINISTRATOR’S REPORT – Katie Zeits

STUDY SESSION – None
COMMITTEE APPOINTMENTS – SWAC
UNFINISHED BUSINESS –
NEW BUSINESS –

9:30 a.m.

Recognition of CERT individuals
Presentation from Betsy Coffia
Tim Maylone, update on Internet for all of Benzie County.
PRESENTATION OF CORRESPONDENCE
PUBLIC COMMENT
ADJOURNMENT

Times Subject to Change

PUBLIC COMMENT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of “Benzie County Board Rules (section 7.3)” which provides for public comment during their meetings. It continually strives to receive comment from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Comment. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame. The Board will not be accepting public comment via zoom/online.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an “Comment” option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a lengthier understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Comment is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county, and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

- District I – Bob Roelofs (Almira East of Reynolds Road).....231-645-1187
- District II - Art Jeannot (Almira Twp West of N. Reynolds Road, Platte Twp, Lake Twp East of Sutter Rd, and Inland Twp section 1-6, section 7 lying west of Maple City Hwy, north of US-31)231-920-5028
- District III – Karen Cunningham (Crystal Lake, Frankfort and Lake Twp, at Sutter Road going West)231-822-4067
- District IV – Rhonda Nye (Benzonia Twp, except for sections 31, 36 and 35 East of Case Road).....231-510-8804
- District V – Tim Markey (Homestead and Benzonia Twp sections 31, 36 and 35 West of Case Road).....231-822-4066
- District VI - Evan Warsecke (Colfax, Inland except sections 1-6, section 7 lying west of Maple City Hwy and North of US-31).....231-822-4065
- District VII - Gary Sauer (Blaine, Gilmore, Joyfield, Weldon)231-651-0647

THE BENZIE COUNTY BOARD OF COMMISSIONERS
November 28, 2023

The Benzie County Board of Commissioners met in a regular session on Tuesday, November 28, 2023, in the Frank Walterhouse Board of Commissioners Room, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Bob Roelofs.

Present were: Commissioners Cunningham, Jeannot, Markey, Nye, Roelofs, and Warsecke
Excused: Commissioner Sauer

The invocation was given by Commissioner Roelofs and the Pledge of Allegiance was recited.

Agenda:

Motion by Warsecke, seconded by Markey, to approve the agenda as presented. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Warsecke Nays: None Exc: Sauer Motion carried.

Minutes:

Motion by Nye, seconded by Jeannot, to approve the regular session minutes of November 14, 2023, as amended. Commissioner Nye requested that the motion regarding the remodeling of the Mens' and Womans' restrooms reflects that Westshore Plumbing and Heating was the winner of the bid and awarded the contract. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Warsecke
Nays: None Exc: Sauer Motion carried.

9:07 a.m. Public Comment - None

FINANCE

Bills: Motion by Warsecke, seconded by Cunningham, to approve payment of the bills from November 10, 2023, through November 17, 2023, in the amount of \$498,135.96, as presented. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Warsecke Nays: None
Exc: Sauer Motion carried.

ELECTED OFFICIALS & DEPARTMENT HEAD COMMENTS

Sheriff Kyle Rosa stated that tomorrow night, at Papanos Pizza in Beulah, there will be a Toys for Tots drive. This will be held between 5:00 p.m. and 7:00 pm. We are stuffing patrol cars, and all the donations will remain in Benzie County. He introduced Michael Hearn and Gary Miles, who will handle the duties of Bailiff, court security and building security. Along with Correction Officer Greg Johnson who started 3 weeks ago.

Doug Durand, Benzie Senior Resources Director provided a written report. He stated that they have secured 6 snow removal contractors, and 100 people have signed up so far. Robert Manilla is the new board member. December 5, 2023, will be Community Outreach from 1:00 p.m. to 4:00 p.m. Auditors were there two weeks ago and should have a report from them in December.

Commissioner Nye stated that the Board of County Commissioners, want to recognize Katie Zeits for being named in the Record Eagle as one of the most influential women of 2023. We want to acknowledge, congratulate, and present her with a framed copy of the announcement for her office. Commissioner Roelofs stated that we want to thank you on behalf on all of us for your commitment to Benzie County and a job well done.

COMMISSIONERS

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ACTION ITEMS

Consider authorizing County Administration to sign State of Michigan grant applications related to cyber security, incident responses, and other related information technology: Motion by Cunningham, seconded by Markey, to approve the Local Consent Agreement for Fiscal Year 2022 State and Local Cybersecurity Grant Project and authorize the Chair to sign. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Warsecke Nays: None Exc: Sauer Motion carried.

Consider adopting an amended Credit Card Use Operational Policy: Motion by Jeannot, seconded by Warsecke, to adopt the amended Credit Card Use Policy as presented which supersedes the previously adopted policy. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Warsecke Nays: None Exc: Sauer Motion carried.

9:30 a.m. Charles Francis and Maureen Toal were present and gave a presentation on the PARS program. They explained Section 115 Retiree Benefit Trust and investment options regarding pensions.

10:13 a.m. Break

10:22 a.m. Reconvene

Consider awarding opioid funding: Motion by Markey, seconded by Jeannot, to award and fully fund the Centra Wellness request proposal and the Benzie County Staff request proposal with Opioid funds. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Warsecke Nays: None Exc: Sauer Motion carried.

Consider adopting a resolution related to the placement and function of the Emergency Communication Tower: Rebecca Hubers was present to answer any questions. Motion by Nye, seconded by Cunningham, to adopt resolution 2023-015 giving authority to the Emergency Management Coordinator and the County Administrator to sign agreements related to the integration of the Emergency Tower onto the Michigan Public Safety Communication System. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Warsecke Nays: None Exc: Sauer Motion carried.

Consider approving an amended L4029 to include Road Commission Millage: Motion by Warsecke, seconded by Markey, to accept the amended L-4029 which adds the recently approved Benzie County Road Millage and authorizes the Chair to sign. Roll call. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Warsecke Nays: None Exc: Sauer Motion carried.

COMMISSIONER REPORTS

Chair Roelofs had nothing to report.

Comm Jeannot attended the Northern Michigan Community Action Agency meeting, Economic Development and Brownfield Authority meeting, and provided a written report.

Comm Cunningham attended the Frankfort City Council meeting, MAC Environment Regulatory Committee meeting, Crystal Lake Township meeting, and provided a written report.

COMMISSIONERS

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Comm Nye attended the Village of Beulah meeting, Area 31 Sewer Authority meeting, MAC Health and Human Services meeting, and provided a written report.

Comm Markey attended the MAC Judiciary and Public Safety meeting.

Comm Warsecke had nothing to report.

Comm Sauer – provided a written report.

COUNTY ADMINISTRATOR'S REPORT – Katie Zeits

Presented layout options for Probation/Parole area remodel. This is for information only.

There will be a community event at the Government Center on December 20, 2023, at 1:00 p.m.

We will have Santa in the building for the public to stop in and visit. The Government Center Christmas tree will be going up soon. It will be decorated with hats and mittens that will later be donated to individuals in Benzie County. Betsy Coffia will be attending the December 12th Board of Commissioners meeting. Tim Maylone will be at the December 12, 2023, Board of Commissioners meeting to give an update on broadband.

STUDY SESSION - None

COMMITTEE APPOINTMENTS - None

UNFINISHED BUSINESS - None

NEW BUSINESS - None

PRESENTATION OF CORRESPONDENCE

- Benzie Transportation Authority September 2023 Income Statement
- Benzie Transportation Authority October 2023 Income Statement

11:16 a.m. Public Comment

Lisa Trombley was present to introduce herself. She will be running for the 103rd District Representative Republican candidate.

Tammy Bowers, Benzie County Clerk, stated that notice was received from the Bureau of Election that the requested submitted in the September 8, 2023, Early Voting Grant application has been approved. The Early Voting Electronic Poll Books (EPB) have all been received. The new tabulators will be delivered on Monday December 4, 2023.

11:22 a.m. Public Comment closed.

Motion by Warsecke, seconded by Markey, to adjourn at 11:22 a.m. Ayes: Cunningham, Jeannot, Markey, Nye, Roelofs, and Warsecke Nays: None Exc: Sauer Motion carried.

COMMISSIONERS

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1. Approve the agenda as presented.
2. Approve the regular session minutes of November 14, 2023, as amended.
3. Approve payment of the bills from November 10, 2023, through November 17, 2023, in the amount of \$498,135.96, as presented.
4. Approve the Local Consent Agreement for Fiscal Year 2022 State and Local Cybersecurity Grant Project and authorize the Chair to sign.
5. Adopt the amended Credit Card Use Policy as presented which supersedes the previously adopted policy.
6. Award and fully fund the Centra Wellness request proposal and the Benzie County Staff request proposal with Opioid funds.
7. Adopt resolution 2023-015 giving authority to the Emergency Management Coordinator and the County Administrator to sign agreements related to the integration of the Emergency Tower onto the Michigan Public Safety Communication System.
8. Accept the amended L-4029 which adds the recently approved Benzie County Road Millage and authorizes the Chair to sign.

Art Jeannot
Commissioner Report
November 28, 2023

- **11/16 – Northern MI Community Action Agency**
 - A new program was approved for the *Homeless Prevention Program*. The agency will enter a lease agreement with a landlord. These units will then become available to people in the program, with the agency being responsible for rents and any behavioral issues that arise.
 - Jon Stimson, Executive Director for Homestretch gave an update on current developments. He discussed the project in Frankfort at Lake St & Main St and a proposed project in Thompsonville.
 - The *Home Rehab Program* was discussed. Benzie Housing Committee contracts our program to them for administration. A recent success story from Benzie County was highlighted.
- **11/17 – Economic Development & Brownfield Authority**
 - Continued discussion on the goals and direction of the committee. I believe we have reached a final version.
 - We discussed the job description for a Community Coordinator. We will continue to learn more about the funding opportunities for this position.
 - A small group was established to have continued discussions with the Parks & Recreation Committee on how we will collaborate.
 - Administration was directed to bring a final version of our proposed by-laws to the committee for our January meeting.
 - All the above will eventually be proposed to the Board of Commissioners for approval.
 - A small group was established to connect with the Frankfort Downtown Development Authority. This was at their invitation.
 - Each committee member discussed prospective candidates to fill an open seat. My hope is that the BOC will have up to 3 applicants to consider in January.
 - Other discussions included an update on broadband, digital equity efforts, area housing projects, progress with the True North Convenience Store in Honor and the proposed Wellness and Aquatics Center.
- **Other –**
 - Benzie County Chamber building is available for sale.



28 Nov 23 Commissioner Cunningham

15 Nov Point Betsie Light House, closed for the season. PBLH was part of the recent Smithsonian Series display at the Mill House. The display was interactive with a working light and was a visitor favorite. PBLH will be on the cover of, Shoreline magazine and will be featured in Give Northern Michigan Guide, pg 8, <https://issue.com/mynorth/docs/give.1123>.

Benzie Chamber, general discussion about the Energy Bills and some of the Zoning proposals for the City of Frankfort. Advocacy & Awareness Council will meet in January, Michelle will be seeking input for event planning around the election year.

21 Nov Frankfort City Council, newly elected council members, Ed Carrella and Dale Charters first meeting. JoAnn Holwerda nominated mayor and Brady Olsen mayor pro-tem. Housing Committee, investigating potential housing properties and amending STRentals letter. Parks and Rec, Animal Welfare paid in full for the dog park in Frankfort. Airport Authority, litigation with The Pines settled. The Airport Authority is seeking a new administrator. Under Old Business, the tower space was approved, area 40' X 60', height 80-140'.

Frankfort is actively investigating the best method to "stream", meetings. Having meetings available online is becoming an expected standard.

CLTwp, approved the resolution to include Headlee/Proposal A on the ballot. CLT calendar discussion, three of the board meeting dates will have to be changed to accommodate the extended election periods, also the offices will need to be closed because of physical space limitations.

22 Nov Benzie HSC, no meeting.

NOTE: MAC Environment Regulatory Committee will have a guest presenting on sustainable farming practices to include biochar. I asked if others could join the Zoom and told yes, when the link is published I will forward to BoC. I suggested MAC Ag and Tourism be invited. Communication is key to educating and help us leverage funds and ideas for the county and state.

Community

16 Nov Frankfort Business Incubator: information shared as needed.

18 Nov Rep Coffia, legislative update, zoom. Passed bills: State funding support for the Tribes who offer shelter for survivors of domestic violence/bipartisan support. She championed pre-registration for 18 year old youths to vote (19 states have enacted this resulting in increased youth voting). She also championed the rural busing formula for equity/bipartisan support.

Nov Assorted meetings, calls with constituents, common concerns, trusting elected officials and measurable accountability.

Rhonda Nye
District IV – Benzonia Township
Commissioner Report
November 28, 2023

November 14 – Village of Beulah

- Statement made about Headlee reset not passing. Board committed to looking at all other funding options.
- Approved fencing around sewer ponds, Crystalview and Kerby's awarded contracts.
- Additional bids received to remove spoils from Cold Creek, clarification needed regarding amount to be removed before decision can be made.
- Approved cameras that will provide surveillance on beachhouse, bathroom building, RV Park, pavilion, tennis courts and day dock. The whole park will be covered, recorded and time stamped, as well as the Village Office Building.

November 16 – Area 31 Sewer Authority

- The Area 31 Sewer Authority and consultant (Wade Trim) have agreed to put the sewer feasibility study on hold for approximately one year. The study is still feasible and the final report will be completed. Due to evolving circumstances, this pause will allow all data to be gathered and options weighed in order to get the best possible outcome. Once all data is available, the feasibility study can then move forward with the most viable solution for funding and sewer treatment in the study area. Questions can be directed to Jason Barnard, Benzonia Township Supervisor.

November 27 – MAC Health and Human Services

- State Solar legislation passed, is there really local control if local ordinance must be compatible with State ordinance? Legislation will be in effect one year after governor signs.
- MAC urged to conduct a statewide compensation study to relieve individual counties of the financial burden to have these studies done.

Tammy Bowers

From: Gary Sauer
Sent: Sunday, November 26, 2023 10:38 AM
To: Tammy Bowers
Subject: County commissioner report district 7

11-14-2023

Weldon township-Business as normal. No action on headlee reset next meeting.

11-16-2023

Maples (DHHS)- Board has officially appointed Megan Garza as administrator. They expect to have all contract employees done by early December. 78 beds occupied full occupancy at this time. 132.53 days cash on hand all good numbers, Megan has shown great leadership.

11-16-2023

Village of Elberta- sewer project completed. The train in Penfold Park needs repairs or replacement. They have some ideas about getting community involvement in this process. BS&A is in process of fixing accounting issues with village.

11-21-2023

Gilmore township- working on payment for last election, have discovered use of Temporary employee from this election. They are looking at getting Memory Lane paved. Also raised election inspectors wages to \$15 per hour and 17 per hour for chair.

Gilmore took no action on Headlee claimed they did not receive resolution working on fixing that.
Will not be present at Tuesday BOC meeting.

Commissioner report district 7
Gary Sauer

Sent from my

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Finance Report

Finance Issues:

Approval of bills from November 28, 2023 through December 11, 2023 in the amount of \$900,05²~~7~~.29.

Demolition is slated to occur at two locations in the Village of Thompsonville, as a part of our Round 1 funding of the Blight Elimination Grant. We are making plans to renovate the home in the Village of Benzonia, as we received positive information during the inspection for demolition. I believe we will utilize Round 3 funding for this project and will have a home for either rent at <60% AMI or purchase at <80% AMI (this option is a difficult one, especially with interest rates the way they are right now).

The LBA is also looking at Round 3 funding, but we are restricted to only renovation or acquisition for the SALE of low to mod (<80% AMI) housing. If there is any inventory in your townships that we could utilize up to \$500,000 to create this type of housing, please point it out to me and I can follow up with the owners as soon as possible.

Auditing is going well so far. They will be completing their audit oversight, and will be presenting to you as soon as possible in March.

FROM 10/01/2023 TO 12/11/2023

FUND: ALL FUNDS

CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2023	Total Debits	Total Credits	Ending Balance 12/11/2023
101	GENERAL FUND	2,401,203.51	2,610,220.60	3,072,508.75	1,938,915.36
201	BENZIE COUNTY ROAD COMMISSION	2,240,487.11	1,345,000.34	1,152,175.54	2,433,311.91
207	SHERIFF'S RESERVES FUND	11.64	0.00	0.00	11.64
210	AMBULANCE FUND	1,140,840.47	665,470.41	872,244.55	934,066.33
213	JAIL OPERATIONS FUND	170,039.50	491,956.49	853,816.09	(191,820.10)
214	BENZIE KIDS	5,676.36	0.00	0.00	5,676.36
215	FRIEND OF THE COURT FUND	97,030.87	606.58	0.00	97,637.45
216	SEASONAL ROAD PATROL FUND	33,432.85	8,123.55	567.10	40,989.30
217	SNOWMOBILE PATROL FUND	14,401.25	46.05	92.10	14,355.20
218	MARINE PATROL FUND	6,227.70	2,237.20	800.12	7,664.78
220	CRYSTAL LAKE REC MANAGEMENT FUND	0.00	0.00	0.00	0.00
221	BENZIE-LEELANAU DIST HEALTH DEPT FUN	2,505,914.00	1,050,561.08	1,617,340.31	1,939,134.77
228	SOLID WASTE/RECYCLING FUND	246,106.24	87,444.75	173,028.82	160,522.17
230	BETSIE VALLEY TRAIL MANAGEMENT FUND	(4,763.78)	11,252.00	0.00	6,488.22
232	SHERIFF'S K-9 FUND	51,396.76	18,230.67	36,461.34	33,166.09
234	SHERIFF'S DIVE TEAM	1,207.98	0.00	0.00	1,207.98
236	SCHOOL RESOURCE OFFICER	354,542.79	50,944.76	88,803.92	316,683.63
238	COMMUNITY DEVELOPMENT COORDINATOR	0.00	0.00	0.00	0.00
239	LAND BANK AUTHORITY FUND	167,317.17	38,700.68	73,836.03	132,181.82
243	BROWNFIELD REDEVELOPMENT AUTHORITY F	16,712.32	567.50	1,135.00	16,144.82
244	E.D.C. ENTERPRISE FUND	0.00	2,475.00	4,950.00	(2,475.00)
245	REMONUMENTATION/SURVEY GRANT FUND	24,434.37	0.00	0.00	24,434.37
246	GIS INFORMATION SYSTEM	9,911.28	0.00	9,911.28	0.00
249	BUILDING DEPARTMENT FUND	112,577.50	182,173.22	221,902.44	72,848.28
251	ANIMAL CONTROL FUND	86,031.68	47,982.19	80,257.76	53,756.11
254	SOIL EROSION (SESSC) FUND	57,352.47	9,920.00	11,200.00	56,072.47
256	REG OF DEEDS AUTOMATION FUND	111,531.81	7,829.95	7,040.00	112,321.76
257	JUSTICE TRAINING (302 FUND)	3,688.79	3,419.28	0.00	7,108.07
258	HOMELAND SECURITY GRANTS	2,039.99	0.00	0.00	2,039.99
259	DISPATCHER TRAINING FUND	11,632.41	6,248.00	1,104.00	16,776.41
260	INDIGENT DEFENSE COUNSEL	494.29	0.00	0.00	494.29
261	911 EMERGENCY SERVICE FUND	403,163.19	369,054.43	357,884.82	414,332.80
262	SHERIFF'S FORFEITURE FUND	17.91	0.00	0.00	17.91
263	CPL CLERK TECHNOLOGY FUND	87,044.07	2,392.79	237.54	89,199.32
264	LOCAL CORRECTIONS OFFICER TRAINING F	5,339.94	800.00	0.00	6,139.94
265	TNT OFFICER MILLAGE FUND	75,061.13	30,042.45	58,873.56	46,230.02
269	LAW LIBRARY FUND	3,817.91	14,150.64	8,301.28	9,667.27
276	COMMISSION ON AGING MILLAGE FUND	211,811.60	660,764.79	989,101.98	(116,525.59)
281	OPIOID SETTLEMENT FUND	105,545.20	36,189.45	49,592.64	92,142.01
282	CARES ACT	263,697.38	0.00	0.00	263,697.38
285	POINT BETSIE LIGHTHOUSE FUND	3,039.11	96,031.78	96,031.78	3,039.11
286	AMERICAN RESCUE PLAN ACT (ARPA) GRA	1,827,724.64	313,112.94	613,330.98	1,527,506.60
287	FAMILY COURT GRANTS	54,913.26	0.00	0.00	54,913.26
292	CHILD CARE FUND	144,452.44	22,529.74	22,790.30	144,191.88
293	VETERAN'S RELIEF FUND	32,333.75	42,547.30	83,481.74	(8,600.69)
295	AIRPORT AUTHORITY FUND	(13,171.20)	23,847.16	17,874.00	(7,198.04)
296	JUVENILE JUSTICE FUND	(1,092.27)	11,250.00	15,000.00	(4,842.27)
298	VETERAN'S MEMORIAL FUND	21,630.93	0.00	0.00	21,630.93

CASH SUMMARY BY FUND FOR BENZIE COUNTY

FROM 10/01/2023 TO 12/11/2023

FUND: ALL FUNDS
 CASH ACCOUNTS

Fund	Description	Beginning Balance 10/01/2023	Total Debits	Total Credits	Ending Balance 12/11/2023
310	GOVERNMENT CENTER ADDITION DEBT FUND	198,203.14	9,564.00	19,128.00	188,639.14
391	MAPLES DEBT/MILLAGE FUND	490,635.94	1,122.40	0.00	491,758.34
401	CAPITAL IMPROVEMENT FUND	674,079.47	2,920,178.82	2,778,905.91	815,352.38
425	EQUIPMENT REPLACEMENT FUND	69,116.81	19,403.46	15,281.72	73,238.55
507	RAILROAD POINT (RRPNA) ENDOWMENT FUN	9,390.75	5,744.89	11,489.78	3,645.86
508	PARKS/REC ICE RINK FUND	5,291.69	0.00	0.00	5,291.69
512	MEDICAL CARE FACILITY FUND	4,317,810.47	2,004,512.93	2,160,367.07	4,161,956.33
516	DELINQUENT TAX REVOLVING FUND	4,578,572.56	282,512.61	8,536.91	4,852,548.26
532	TAX FORECLOSURE FUND	1,105,335.62	329,245.02	328,857.15	1,105,723.49
535	CDBG HOUSING GRANT FUND	45,663.70	99.45	0.00	45,763.15
595	COMMISSARY/CONCESSION FUND-JAIL	2,677.82	1,211.83	1,174.35	2,715.30
616	TREASURER'S TAX ADMINISTRATION FUND	52,160.25	0.00	0.00	52,160.25
701	GENERAL AGENCY FUND	5,695,298.04	1,697,126.58	7,082,457.37	309,967.25
704	PAYROLL CLEARING FUND	182,775.28	1,406,273.36	1,302,725.80	286,322.84
714	SHERIFF'S INMATE TRUST FUND	25,736.06	53,979.71	52,836.34	26,879.43
721	LIBRARY PENAL FINE FUND	24,170.89	10,645.83	0.00	34,816.72
	TOTAL - ALL FUNDS	30,569,726.81	17,005,744.66	24,353,436.17	23,222,035.30

BILLS TO BE APPROVED December 12th

Motion to approve Vouchers in the amount of:

\$ 194,054.67 General Fund (101)

\$ 28,512.56 Jail Fund (213)

\$ 21,486.17 Ambulance Fund & ALS (214)

\$ 25,336.08 Funds 105-238

\$ 3,785.71 ACO Fund (247)

\$ 29,703.09 Building (249)

\$ 4,375.24 Dispatch 911 Fund (261)

\$ 245,930.08 Funds 239-292

\$ 322,095.06 Funds 293-640

\$ 23,412.89 701 Fund

\$ 1,360.74 Trust and Agency Funds & MSU Trust and Agency Fund (702-771)

\$ 900,052.29

Payable November 18 to December 7

DATE	FUND 101 GENERAL	FUND 213 JAIL	FUND 210 EMS	FUND 105-238	FUND 251 ACO	FUND 249 BUILDING	FUND 261 DISPATCH	FUND 239-292	FUND 293-690	FUND 701 TRUST/ AGENCY	FUND 702-771	TOTALS
11/30/2023	\$ 45,671.11	\$ 13,803.92	\$ 8,522.20	\$ 578.21	\$ 386.60	\$ -	\$ 1,814.94	\$ 3,766.34	\$ 19,767.87	\$ 6,421.94	\$ 1,360.74	\$ 102,093.87
12/7/2023	\$ 148,383.56	\$ 14,708.64	\$ 12,963.97	\$ 24,757.87	\$ 3,399.11	\$ 29,703.09	\$ 2,560.30	\$242,163.74	\$ 110,827.19	\$ 16,990.95	\$ -	\$ 606,458.42
EFT 12/07/23									\$ 191,500.00			\$ 191,500.00
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Totals	\$ 194,054.67	\$ 28,512.56	\$ 21,486.17	\$ 25,336.08	\$ 3,785.71	\$ 29,703.09	\$ 4,375.24	\$ 245,930.08	\$ 322,095.06	\$ 23,412.89	\$ 1,360.74	\$ 900,052.29

206-K-9 Fund
 207-Sheriff Reserve's
 208-Dive Team
 209-Resourse Officer
 210-Benzie Kids
 211-D.A.R.E. Fund
 215-FOC

230-BVTMC
 232-Planning/Zoning
 235-CBDG
 238-EDC
 245-Re monumentation
 256-Reg of Deeds
 262-911-Training

269-Law Library
 270-Platte River Bridge
 271-Housing Grant
 276-Council on Aging
 285-Pt. Betsie Lighthouse
 292-Child Care Fund
 293-Soldiers Relief Fund

310-Gov't Ctr Addition-Debt
 315-Benzie Leelanau Health
 321-Jail Bond
 371-Jail Bldg Debt Millage
 425-Equipment Replace

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101 BOARD OF COMMISSIONERS					
101-101-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB# 1001 FOR DECEMBER 2		57.16	92104
101-101-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY POLICY 00761476 DIVISION 0001 LIFE & SF		18.92	92062
101-101-860.00	TRAVEL	JEANNOT, ART	TRAVEL VOUCHER FOR NOVEMBER 2023	57.64	92014
101-101-860.00	TRAVEL	KAREN CUNNINGHAM	TRAVEL VOUCHER FOR NOVEMBER 2023	44.01	92019
101-101-860.00	TRAVEL	GARY SAUER	NOVEMBER 2023 TRAVEL VOUCHER	180.12	92106
Total For Dept 101 BOARD OF COMMISSIONERS				357.85	
Dept 172 ADMINISTRATOR					
101-172-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB# 1001 FOR DECEMBER 2		35.44	92104
101-172-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY POLICY 00761476 DIVISION 0001 LIFE & SF		109.73	92062
101-172-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY POLICY 00761476 DIVISION 0001 LIFE & SF		10.50	92062
101-172-727.00	OFFICE SUPPLIES	THE FIERBERG NATIONAL LAW REIMBURSTMENT FOR OVERPAYMENT OF FOIA C		28.92	92069
101-172-800.00	CONTRACTED SERVICES	GROW BENZIE	BENZIE BROADBAND INITATIVE INVOICE	975.00	92110
101-172-800.00	CONTRACTED SERVICES	MITCHELL SHAPIRO	OCTOBER 2023 PROJECT-RELATED ASSISTANCE	2,985.45	92132
Total For Dept 172 ADMINISTRATOR				4,145.04	
Dept 215 COUNTY CLERK					
101-215-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB# 1001 FOR DECEMBER 2		33.96	92104
101-215-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY POLICY 00761476 DIVISION 0001 LIFE & SF		78.57	92062
101-215-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY POLICY 00761476 DIVISION 0001 LIFE & SF		17.50	92062
101-215-727.00	OFFICE SUPPLIES	ODP BUSINESS SOLUTIONS, LI	OFFICE SUPPLIES FOR CLERKS OFFICE	102.60	92136
101-215-807.00	JURY BOARD FEES	DREWYOUR, RICK	DRAW WINTER 20323 TERM OF COURT	66.25	92000
101-215-807.00	JURY BOARD FEES	MICK, JANICE	DRAW WINTER 2023 TERM OF COURT	43.75	92040
101-215-860.00	TRAVEL	BOWERS, TAMMY	MACC CONFERENCE	68.78	92093
Total For Dept 215 COUNTY CLERK				411.41	
Dept 222 INSURANCE AND BONDS					
101-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK MFBLDG & LIABILITY-FIRST INSTALLMENT DATE		7,149.37	92129
101-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK MFBLDG & LIABILITY FOR INSTALMENT DATE OF		75,084.83	92129
Total For Dept 222 INSURANCE AND BONDS				82,234.20	
Dept 228 TECHNOLOGY					
101-228-963.00	COMPUTER SUPPORT	KARHU CYBER	RETAINER TO ENSURE 24/7 INCIDENT RESPON	3,430.64	92116
Total For Dept 228 TECHNOLOGY				3,430.64	
Dept 233 CENTRAL SERVICES					
101-233-730.00	POSTAGE	U.S. POSTMASTER - BEULAH	BULK MAILING WINTER TAXES	6,000.00	92071
101-233-730.00	POSTAGE	XPRT FULFILLMENT	PRINTING AND MAILING WINTER TAXES 2023	435.65	92165
101-233-800.00	CONTRACTED SERVICES	FP FINANCE PROGRAM	POSTAGE METER RENTAL	234.00	92008
101-233-874.00	MEDICAL INSURANCE - RETIREES	FIDELITY SECURITY LIFE INS GROUP# 1044145 SUB#1001 DECEMBER 2023 F		18.56	92105
101-233-874.00	MEDICAL INSURANCE - RETIREES	KOSIBOSKI, JEFFREY	RETIREE HEALTH SUPPLEMENT BENEFIT PER C	175.00	92118
101-233-874.00	MEDICAL INSURANCE - RETIREES	TUCKER, DAVID	RETIREE, HEALTH SUPPLEMENT BENEFIT	175.00	92159
101-233-940.20	EQUIPMENT LEASE	WELLS FARGO VENDOR FIN SEF CONTRACT 450-0236145-001 BP-50C45 COPIE		155.51	92073
101-233-940.20	EQUIPMENT LEASE-40029846	TEAM FINANCIAL GROUP, INC.CUSTOMER #40029846 CONTRACT #40029846-1		189.93	92152
101-233-940.20	EQUIPMENT LEASE-40029846	TEAM FINANCIAL GROUP, INC.CUSTOMER #40033811 CONTRACT #40033811-1		73.19	92152
Total For Dept 233 CENTRAL SERVICES				7,456.84	
Dept 253 COUNTY TREASURER					
101-253-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB# 1001 FOR DECEMBER 2		29.32	92104
101-253-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY POLICY 00761476 DIVISION 0001 LIFE & SF		57.34	92062
101-253-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY POLICY 00761476 DIVISION 0001 LIFE & SF		10.50	92062
101-253-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CENTERS	OFFICE SUPPLIES	54.29	92012
101-253-731.00	TAX ROLLS & NOTICES	XPRT FULFILLMENT	PRINTING AND MAILING WINTER TAXES 2023	3,772.71	92165

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 253 COUNTY TREASURER					
101-253-828.00	INSURANCE & BONDS - CURRENT TAXE	LIBERTY MUTUAL	WINTER 2023 TAX COLLECTOR SCHD. BOND	3,053.00	92121
101-253-860.00	TRAVEL	THOMPSON, MICHELLE	MILEAGE	73.10	92153
Total For Dept 253 COUNTY TREASURER				7,050.26	
Dept 257 EQUALIZATION DEPARTMENT					
101-257-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB# 1001 FOR DECEMBER 2		23.20	92104
101-257-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY POLICY 00761476 DIVISION 0001 LIFE & SF		78.24	92062
101-257-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY POLICY 00761476 DIVISION 0001 LIFE & SF		10.50	92062
101-257-955.00	DUES & REGISTRATIONS	MICHIGAN ASSESSORS ASSN BRIANNE MAA MEMBERSHIP RENEWAL		95.00	92127
Total For Dept 257 EQUALIZATION DEPARTMENT				206.94	
Dept 265 BUILDING & GROUNDS					
101-265-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB# 1001 FOR DECEMBER 2		4.64	92104
101-265-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY POLICY 00761476 DIVISION 0001 LIFE & SF		28.62	92062
101-265-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY POLICY 00761476 DIVISION 0001 LIFE & SF		3.50	92062
101-265-749.00	VEHICLE REPAIRS	BALLARD, JOHN	REPLACE MUFFLER, WHEEL BEARING ON 2009	1,462.81	92086
101-265-750.00	MAINTENANCE SUPPLIES	HURST MECHANICAL	PREVENTATIVE MAINTENANCE INSPECTION	2,118.50	92011
101-265-750.00	MAINTENANCE SUPPLIES	KSS	CLEANING SUPPLIES- TOWELS, TP, LINERS,	314.46	92026
101-265-750.00	MAINTENANCE SUPPLIES	KSS	TOWLES, TP, DETERGENT	164.92	92026
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	JOINT COMPOUNT/SANDIND	29.95	92046
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	1 QT OF DRYWALL PRIMER	15.99	92135
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	DEWALT SANDER AND CHARGER	298.00	92135
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	BATTERIES	45.98	92135
101-265-750.00	MAINTENANCE SUPPLIES	SUMMIT FIRE PROTECTION	4-1021-00580 PROVIDED FIRE ALARM SYSTEM	1,142.00	92151
101-265-800.00	CONTRACTED SERVICES	KATHY HELINE CLEANING	CAMPUS CLEANING FOR MONTH OF NOVEMBER	5,600.00	92022
101-265-853.00	CELLULAR PHONES	ZEITS, KATIE	MONTHLY STIPEND PHONE	30.00	92166
101-265-935.00	BUILDING REPAIRS	BLUEWATER ELECTRIC LLC	PARKING AREA LIGHTING	570.60	91985
101-265-935.00	BUILDING REPAIRS	HURST MECHANICAL	BOILER FIXING TO REPLACE ACID NEUTRALIZ	455.41	92011
101-265-935.00	BUILDING REPAIRS	HURST MECHANICAL	SEWER GRINDER FOR INSPECTION AND FIXED	227.20	92011
101-265-935.00	BUILDING REPAIRS	HURST MECHANICAL	WORK PERFORMED ON ROOFTOP UNIT #1 PER C	1,595.17	92111
101-265-935.00	BUILDING REPAIRS	HURST MECHANICAL	WORK PERFORMED ON BOILERS PER QUOTED PF	853.18	92111
Total For Dept 265 BUILDING & GROUNDS				14,960.93	
Dept 266 LEGAL & CONTRACTED SERVICES					
101-266-815.00	AUDITORS	MANER COSTERISAN	AUDIT FIELDWORK FOR YEAR ENDED SEPT 30,	4,700.00	92032
Total For Dept 266 LEGAL & CONTRACTED SERVICES				4,700.00	
Dept 283 CIRCUIT COURT					
101-283-727.00	OFFICE SUPPLIES	MANISTEE COUNTY	REIMBURSEMENT TO MANISTEE COUNTY FOR OC	144.26	92033
101-283-800.00	CONTRACTED SVCS - THINKING MATTE	CATHOLIC HUMAN SERVICES, I	SPLIT INVOICE BETWEEN MANISTEE & BENZIE	375.00	91991
101-283-802.00	TRANSCRIPTS	MARGO LAWYER	TRANSCRIPTS FOR 20-3109-NA	73.50	92035
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT BARE & WESTFALL, P.C.		COURT APPOINTED HOURS	412.50	91983
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT NORTH POINTE LEGAL, PLC		COURT APPOINTED ATTY FOR VARIOUS NA CAS	15.00	92044
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT NORTH POINTE LEGAL, PLC		COURT APPOINTED ATTY FOR VARIOUS NA CAS	7.50	92044
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT NORTH POINTE LEGAL, PLC		COURT APPOINTED ATTY FOR VARIOUS NA CAS	540.00	92044
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT NORTH POINTE LEGAL, PLC		COURT APPOINTED ATTY FOR VARIOUS NA CAS	52.50	92044
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT SMITH & JOHNSON ATTORNEYS,	15125-00001-21-11607-DS	PROFESSIONAL SE	97.50	92145
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT SMITH & JOHNSON ATTORNEYS,	15125-00003 19-3077-DL	PROFESSIONAL SEF	247.50	92145
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT SMITH & JOHNSON ATTORNEYS,	15125-00004 23-3262-NA	PROFESSIONAL SEF	928.50	92145
101-283-810.00	LEGAL FEES - COURT APPOINTED ATT SMITH & JOHNSON ATTORNEYS,	15125-00005 23-3263-NA	PROFESSIONAL SEF	172.50	92145
101-283-812.00	APPEALS COURT - LEGAL FEES	JOEL D. KERSHAW, P70938	22-2828-FC APPELLATE ATTORNEY FEES	206.90	92016
101-283-812.00	APPEALS COURT - LEGAL FEES	ASHLEY SIEGEL, P81011	22-2823-FC APPELLATE ATTORNEY ORDER	741.00	92083
101-283-812.00	APPEALS COURT - LEGAL FEES	ASHLEY SIEGEL, P81011	23-2938-FH APPELLATE ATTORNEY ORDER	133.47	92083

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 283 CIRCUIT COURT					
101-283-812.00	APPEALS COURT - LEGAL FEES	JENNIFER E. MEAD, P57106	19-2608-FC APPELLATE ATTORNEY ORDER	690.81	92113
101-283-812.00	APPEALS COURT - LEGAL FEES	JOEL D. KERSHAW, P70938	20-2716-FC APPELLATE ATTORNEY ORDER	4,292.28	92114
101-283-812.00	APPEALS COURT - LEGAL FEES	RACHEL HELTON, P61885	22-2834-FH APPELLATE ATTORNEY ORDER	1,132.50	92140
101-283-813.00	PROBATION EXPENSES	JACKPINE BUSINESS CENTERS	PROBATION SUPPLIES	234.43	92112
101-283-813.00	PROBATION EXPENSES	JACKPINE BUSINESS CENTERS	PROBATION SUPPLIES-CHARGING CABLE	20.64	92112
101-283-813.00	PROBATION EXPENSES	WELLS FARGO VENDOR FIN SER	CONTRACT 450-9688610-001 MX-M2630	67.52	92164
101-283-860.00	TRAVEL	PAIGE PICARDAT	MILEAGE & MEALS FOR 10/23,10/25/11/08,	196.25	92051
101-283-860.00	TRAVEL	SHELBY MCCOLL	MILEAGE & MEALS FOR 10/31-11/21	208.16	92142
101-283-967.00	PROJECT EXPENSES - DRUG COURT GR	KENNETH HILLIARD	CONTRACTED SERVICES FOR DRUG COURT COOF	1,600.55	92117
Total For Dept 283 CIRCUIT COURT				12,590.77	
Dept 286 DISTRICT COURT					
101-286-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB# 1001 FOR DECEMBER 2		104.84	92104
101-286-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY POLICY 00761476 DIVISION 0001 LIFE & SF		182.54	92062
101-286-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY POLICY 00761476 DIVISION 0001 LIFE & SF		23.28	92062
101-286-727.00	OFFICE SUPPLIES	ODP BUSINESS SOLUTIONS, LI OFFICE SUPPLIES- ENVLP		87.99	92048
101-286-727.00	OFFICE SUPPLIES	ODP BUSINESS SOLUTIONS, LI OFFICE SUPPLIES-TWIST LOCK DUSTER		17.49	92048
101-286-727.00	OFFICE SUPPLIES	ODP BUSINESS SOLUTIONS, LI OFFICE SUPPLIES-BINDERS & LID SNAP-GALI		56.18	92048
101-286-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES, I PROBATE COURT SUPPLIES		185.99	92082
101-286-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDITIONING OPEN INVOICE SUMMARY FOR WATER FOR PROE		57.00	92126
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	KEHR, LINDA MOOREY ATTY CASHUS WILLIAM LEE RICHEY		250.00	92023
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	KEHR, LINDA MOOREY ATTY 17-0093-GL		250.00	92023
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	KISH DYKSTRA & SCOTT HANSEN, LYLE-GAL ATTY FEES		112.50	92025
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	NICHOLS, NOVIA 19-0116-MI ATTY FEES		100.00	92042
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	OHEARN LEGAL VERA CARMEN-22-0133-CA;22-0132-GA		205.00	92049
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	OHEARN LEGAL ROGER SNOVER-16-092-DD		125.00	92049
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	OHEARN LEGAL MARVIN SNOVER- 14-147-DD		120.00	92049
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	OHEARN LEGAL SASHA M. SLADE-23-0169-MI		150.00	92049
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	SMITH & JOHNSON ATTORNEYS, 06567.00062 BRANDYN NORTHRUP		80.00	92060
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	KRISTAN A. NEWHOUSE, P386(23-0179-MI C.THOMAS		175.00	92119
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	NICHOLAS BROWN LAW, PLLC COURT APPOINTED ATTY FOR VARIOUS NA CAS		150.00	92134
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	OHEARN LEGAL V.BAKER 23-0083-GA ATTY FEES		175.00	92137
101-286-805.10	PROBATE CT APPOINTED ATTORNEY	OHEARN LEGAL K.BIGLIN 23-154-CY ATTY FEES		130.00	92137
101-286-806.00	SCREENING FEES	OPEN DOOR ASSESSMENTS, LLC SCREENING FEES		75.00	92050
101-286-811.00	INTERPRETER FEES	V.O.I.C.E., INC. OF MICHIGAN INTERPRETATION ON 10/03/23		1,033.35	92072
101-286-956.20	EXAMINATIONS-DEV DISABLED	NORTHERN CLINICAL & DIAGNOSTIC PSYCHOLOGICAL TESTS		575.00	92045
Total For Dept 286 DISTRICT COURT				4,421.16	
Dept 289 FRIEND OF THE COURT					
101-289-964.10	REIMBURSEMENT TO MANISTEE	MANISTEE COUNTY FOC	FOC REIMBURSEMENT	11,223.00	92034
Total For Dept 289 FRIEND OF THE COURT				11,223.00	
Dept 296 PROSECUTING ATTORNEY					
101-296-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB# 1001 FOR DECEMBER 2		38.60	92104
101-296-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY POLICY 00761476 DIVISION 0001 LIFE & SF		128.07	92062
101-296-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY POLICY 00761476 DIVISION 0001 LIFE & SF		17.50	92062
101-296-814.00	DIRECT VICTIMS NEEDS - EXPENSES	KAREN MALLON DVN - VICTIM GIFT CARDS		500.00	92020
Total For Dept 296 PROSECUTING ATTORNEY				684.17	
Dept 301 SHERIFF					
101-301-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB# 1001 FOR DECEMBER 2		185.00	92104
101-301-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY POLICY 00761476 DIVISION 0001 LIFE & SF		541.14	92062
101-301-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY POLICY 00761476 DIVISION 0001 LIFE & SF		59.50	92062

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301 SHERIFF					
101-301-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES,	1OFFICE SUPPLIES - SPLIT	59.69	91979
101-301-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES,	1OFFICE SUPPLIES - NOTE PADS	10.99	92082
101-301-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES,	1SRO - BOOTS / OFFICE SUPPLIES	9.73	92082
101-301-748.00	GAS, OIL & GREASE	WEX BANK	BCSO FUEL 0496-00-471994-4	91.39	92074
101-301-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISSE	NOV 2023 BCSO FUEL	3,450.59	92087
101-301-748.00	GAS, OIL & GREASE	WATSON BENZIE LLC	OIL CHG & TIRE ROTATION X 3	340.00	92162
101-301-749.00	VEHICLE REPAIRS	BAYSHORE TIRE & AUTO	21-2 TIRE CHNG OUT 37613 MILES	51.70	91984
101-301-749.00	VEHICLE REPAIRS	BAYSHORE TIRE & AUTO	21-3 NEW TIRE MOUNTING 49434 MILES	64.00	91984
101-301-751.00	UNIFORMS	AMAZON CAPITAL SERVICES,	1UNIFORMS PANTS - COOK	85.98	92082
101-301-751.00	UNIFORMS	AMAZON CAPITAL SERVICES,	1PANTS - COOK	43.47	92082
101-301-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS, INC	DRY CLEANING NOV 2023	18.00	92141
101-301-800.00	CONTRACTED SERVICES	MICHIGAN STATE POLICE - C	STATEWIDE RECORDS MGMNT 10012023 TO 09	4,100.00	92039
101-301-850.00	TELEPHONE	CHARTER COMMUNICATIONS	BCSO - NOV 2023	22.20	92097
101-301-853.00	CELLULAR PHONES-ROAD PATROL	AT & T MOBILITY	BCSO 287335001038 CELL PHONES	1,524.56	92085
Total For Dept 301 SHERIFF				10,657.94	
Dept 333 SECONDARY ROAD PATROL					
101-333-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INSURANCE	GROUP #1039923 SUB# 1001 FOR DECEMBER 2	15.40	92104
101-333-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY	POLICY 00761476 DIVISION 0001 LIFE & SF	35.08	92062
101-333-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY	POLICY 00761476 DIVISION 0001 LIFE & SF	3.50	92062
101-333-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISSE	NOV 2023 BCSO FUEL	384.27	92087
Total For Dept 333 SECONDARY ROAD PATROL				438.25	
Dept 334 ZERO TOLERANCE, BAILIFF					
101-334-751.00	UNIFORMS	AMAZON CAPITAL SERVICES,	1CREDIT MEMO - PANTS - BAILIFF	(49.95)	91979
101-334-751.00	UNIFORMS	AMAZON CAPITAL SERVICES,	1BAILIFF BELT - MILES	68.00	91979
101-334-751.00	UNIFORMS	AMAZON CAPITAL SERVICES,	1JAIL BAILIFF UNIFORMS	112.80	91979
101-334-751.00	UNIFORMS	EMBROID ME OF TRAVERSE CI	JAIL, BAILIFF & MAINT SHIRTS	120.00	92004
101-334-900.00	PRINTING & PUBLISHING	AMAZON CAPITAL SERVICES,	1COMPUTER CABLE - BAILIFF	26.99	92082
101-334-900.00	PRINTING & PUBLISHING	AMAZON CAPITAL SERVICES,	1PRINTER INK - BAILIFFS	33.99	92082
Total For Dept 334 ZERO TOLERANCE, BAILIFF				311.83	
Dept 426 EMERGENCY MANAGEMENT					
101-426-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INSURANCE	GROUP #1039923 SUB# 1001 FOR DECEMBER 2	9.28	92104
101-426-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY	POLICY 00761476 DIVISION 0001 LIFE & SF	36.60	92062
101-426-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY	POLICY 00761476 DIVISION 0001 LIFE & SF	3.50	92062
101-426-748.00	GAS, OIL & GREASE-EMERGENCY MANA	BENZIE COUNTY ROAD COMMISSE	EM FUEL FOR NOVEMBER 2023	23.02	92087
101-426-970.00	EQUIPMENT	COAST TO COAST SOLUTIONS	EM COLORING BOOKS FOR PUBLIC EVENTS	248.48	91993
Total For Dept 426 EMERGENCY MANAGEMENT				320.88	
Dept 442 DRAIN COMMISSION					
101-442-819.00	CONTRACT SERVICE - LAKE LEVELS	DIXON, CRAIG	MONTHLY CONTRACTED SERVICES FOR DAM WAI	333.33	92102
101-442-860.00	TRAVEL	DIXON, CRAIG	CRYSTAL 6, PLATTE 6	117.90	92102
101-442-860.00	TRAVEL	DIXON, CRAIG	CRYSTAL 4X, PLATTE 4X, TRAVEL EXPENSE	78.60	92102
101-442-860.00	TRAVEL	DIXON, CRAIG	CRYSTAL 4X, PLATTE 4X, TRAVEL	91.70	92102
Total For Dept 442 DRAIN COMMISSION				621.53	
Dept 648 MEDICAL EXAMINER					
101-648-861.00	BURIAL TRANSITS	JOWETT FAMILY FUNERAL HOME	TRANSPORT OF DECEDENTS FOR MONTHS OF SE	3,150.00	92115
101-648-970.00	EQUIPMENT- MEDICAL EXAMINER	STERICYCLE, INC.	SITE 002: BENZIE COUNTY EMS, STERI-SAFE	750.94	92150
Total For Dept 648 MEDICAL EXAMINER				3,900.94	
Dept 649 MENTAL HEALTH					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 649 MENTAL HEALTH					
101-649-836.00	APPROPRIATIONS	CENTRA WELLNESS NETWORK	MONTHLY APPROPRIATION DEC 2023	9,731.75	92096
Total For Dept 649 MENTAL HEALTH				9,731.75	
Dept 710 MSU EXTENSION					
101-710-800.00	CONTRACTED SERVICES	MICHIGAN STATE UNIVERSITY	QUARTER PAYMENT OCTOBER-DECEMBER 2023-	11,428.00	92131
Total For Dept 710 MSU EXTENSION				11,428.00	
Dept 711 REGISTER OF DEEDS					
101-711-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923	SUB# 1001 FOR DECEMBER 2	29.32	92104
101-711-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY	POLICY 00761476 DIVISION 0001 LIFE & SF	54.42	92062
101-711-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY	POLICY 00761476 DIVISION 0001 LIFE & SF	10.50	92062
101-711-800.00	CONTRACTED SERVICES - LAREDO	FIDLAR TECHNOLOGIES INC	LAREDO LICENSE FEE OCTOBER 2023	1,436.12	92006
101-711-955.00	DUES & REGISTRATIONS	UCOA	2024 UCOA MEMBERSHIP DUES	130.00	92160
101-711-957.10	RECORD STORAGE	UNDERGROUND SECURITY COMP	STORAGE OF SECURITY RECORDS 2023/2024	1,109.98	92161
Total For Dept 711 REGISTER OF DEEDS				2,770.34	
Total For Fund 101 GENERAL FUND				194,054.67	
Fund 210 AMBULANCE FUND					
Dept 222 INSURANCE AND BONDS					
210-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK MFBLDG & LIABILITY	FIRST INSTALLMENT DATE	481.38	92129
210-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK MFBLDG & LIABILITY	FOR INSTALMENT DATE OF	5,055.60	92129
Total For Dept 222 INSURANCE AND BONDS				5,536.98	
Dept 265 BUILDING & GROUNDS					
210-265-750.00	MAINTENANCE SUPPLIES	KSS	STATION SUPPLIES	457.67	92026
210-265-750.00	MAINTENANCE SUPPLIES	WEX BANK	FUEL	459.38	92075
210-265-820.00	GROUNDS MAINTENANCE	CRYSTAL OUTDOOR SERVICES	ST 2 FINAL MOW AND FALL CLEANUP	150.00	91998
210-265-820.00	GROUNDS MAINTENANCE	SIGNATURE SERVICES, BENZOM	ST 2 PLOWING	100.00	92143
210-265-850.01	INTERNET, PHONE, CABLE	BRIGHTSPEED	INTERNET/PHONE CHARGES FOR THE MONTH OF	109.11	91988
210-265-850.01	INTERNET, PHONE, CABLE	DIRECT TV	ST 2 TV	140.23	91999
210-265-853.00	PHONES/TABLETS	AT & T MOBILITY	PHONES FOR DISPATCH, EMS, & ACO	298.60	91980
210-265-922.00	WATER & SEWER	MCCARDEL WATER CONDITIONIN	ST 3 WATER	61.50	92126
210-265-923.00	FUEL/PROPANE-EMS PINE LN 9100 20	DTE ENERGY	ACCT #9200 059 5461 4 EMS 10/12/23-11/C	112.83	92001
210-265-924.00	ELECTRIC	CHERRYLAND ELECTRIC	ST 2 ELECTRIC	152.72	91992
210-265-935.00	BUILDING REPAIRS	THE CARE TAKER	ST3 GARAGE SIDE ENTRANCE REPAIR	230.00	92068
Total For Dept 265 BUILDING & GROUNDS				2,272.04	
Dept 651 EMERGENCY MEDICAL TECHNICIANS					
210-651-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923	SUB# 1001 FOR DECEMBER 2	(10.76)	92104
210-651-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY	POLICY 00761476 DIVISION 0001 LIFE & SF	2.35	92062
Total For Dept 651 EMERGENCY MEDICAL TECHNICIANS				(8.41)	
Dept 655 ADVANCED LIFE SUPPORT (ALS)					
210-655-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923	SUB# 1001 FOR DECEMBER 2	194.28	92104
210-655-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY	POLICY 00761476 DIVISION 0001 LIFE & SF	509.51	92062
210-655-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY	POLICY 00761476 DIVISION 0001 LIFE & SF	51.28	92062
210-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	1,154.24	91986
210-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	35.49	91986
210-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	12.33	92092
210-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, LLC	MED SUPPLIES	24.78	92092
210-655-748.00	GAS, OIL & GREASE-EMS	BENZIE COUNTY ROAD COMMISSE	EMS FUEL FOR NOVEMBER 2023	3,040.40	92087
210-655-749.00	VEHICLE REPAIRS	QUALITY CAR & TRUCK REPAIR	FA21, ROUTINE SERVICE, O2 LEAK, EXHAUST	1,683.64	92056

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 210 AMBULANCE FUND					
Dept 655 ADVANCED LIFE SUPPORT (ALS)					
210-655-749.00	VEHICLE REPAIRS	QUALITY CAR & TRUCK REPAIR	A33 GENERAL SERVICE, LIGHTS, REAR BUMPE	2,629.01	92056
210-655-749.00	VEHICLE REPAIRS	QUALITY CAR & TRUCK REPAIR	A 23	2,035.70	92139
210-655-749.00	VEHICLE REPAIRS	QUALITY CAR & TRUCK REPAIR	A33 LIGHTS	63.46	92139
210-655-749.00	VEHICLE REPAIRS	QUALITY CAR & TRUCK REPAIR	A33 ROUTINE MAINT, OIL, TIRES	1,421.33	92139
210-655-855.00	RADIO MAINTENANCE/EQUIPMENT	GRAND TRAVERSE MOBILE COMM	A31 BROKEN ANTENNA OFF ROOF OF AMBULANC	182.14	92010
210-655-956.00	EMPLOYEE PHYSICALS	MUNSON OCCUPTIONAL HEALTH	ANGELIKA DIEHL PRE-EMPLOYMENT PHYSICAL	164.00	92041
210-655-956.00	EMPLOYEE PHYSICALS	MUNSON OCCUPTIONAL HEALTH	CAROLINE WORDEN OCC HEALTH	192.00	92133
210-655-963.00	COMPUTER SUPPORT	KARHU CYBER	RETAINER TO ENSURE 24/7 INCIDENT RESPON	291.97	92116
Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)				13,685.56	
Total For Fund 210 AMBULANCE FUND				21,486.17	
Fund 213 JAIL OPERATIONS FUND					
Dept 222 INSURANCE AND BONDS					
213-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M	FBLDG & LIABILITY-FIRST INSTALLMENT DATE	786.56	92129
213-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M	FBLDG & LIABILITY FOR INSTALMENT DATE OF	8,260.70	92129
Total For Dept 222 INSURANCE AND BONDS				9,047.26	
Dept 265 BUILDING & GROUNDS					
213-265-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	Y POLICY 00761476 DIVISION 0001 LIFE & SF	28.63	92062
213-265-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	Y POLICY 00761476 DIVISION 0001 LIFE & SF	3.50	92062
213-265-751.00	UNIFORMS	EMBROID ME OF TRAVERSE CI	JAIL, BAILIFF & MAINT SHIRTS	36.00	92004
213-265-782.00	MAINTENANCE SUPPLIES	NUGENT ACE HARDWARE	NOV 2023 SCREWS AND SHOVEL	75.99	92047
213-265-783.00	EQUIP. SERVICES & SUPPLIES	AMAZON CAPITAL SERVICES,	1K9 ACCESSORIES/JAIL SUPPLIES	28.99	91979
213-265-783.00	EQUIP. SERVICES & SUPPLIES	KSS	TOWLES, TP, DETERGENT	570.91	92026
213-265-853.00	CELLULAR PHONES	AT & T MOBILITY	BCSO 287335001038 CELL PHONES	287.24	92085
213-265-935.00	JAIL REPAIRS	BLUEWATER ELECTRIC LLC	PARKING AREA LIGHTING	1,397.00	91985
213-265-935.00	JAIL REPAIRS	HURST MECHANICAL	BOILER FIXING TO REPLACE ACID NEUTRALIZ	1,114.99	92011
213-265-935.00	JAIL REPAIRS	HURST MECHANICAL	SEWER GRINDER FOR INSPECTION AND FIXED	556.24	92011
213-265-935.00	JAIL REPAIRS	NUGENT ACE HARDWARE	NOV 2023 SCREWS AND SHOVEL	75.98	92047
Total For Dept 265 BUILDING & GROUNDS				4,175.47	
Dept 351 JAIL - CORRECTIONS					
213-351-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	GROUP #1039923 SUB# 1001 FOR DECEMBER 2	174.24	92104
213-351-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	Y POLICY 00761476 DIVISION 0001 LIFE & SF	513.30	92062
213-351-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	Y POLICY 00761476 DIVISION 0001 LIFE & SF	54.78	92062
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES,	1OFFICE SUPPLIES - SPLIT	59.69	91979
213-351-727.00	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES,	1OFFICE SUPPLIES - NOTE PADS	10.99	92082
213-351-740.00	FOOD SUPPLIES	AMAZON CAPITAL SERVICES,	1FOOD SUPPLIES - PY SPECIAL DIET	35.79	91979
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPPLIES 11/19 TO 11/25/2023	3,022.83	91989
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FODO SUPPLIES 11122023 TO 11182023	3,026.00	91989
213-351-740.00	FOOD SUPPLIES	AMAZON CAPITAL SERVICES,	1FOOD SUPPLIES - INMATE PY	32.27	92082
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	FOOD SUPP 11/26/2023 TO 12/2/2023	2,972.81	92094
213-351-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	NOV 2023 BCSO FUEL	161.22	92087
213-351-751.00	UNIFORMS	AMAZON CAPITAL SERVICES,	1OUTER BELT CP	59.11	91979
213-351-751.00	UNIFORMS	AMAZON CAPITAL SERVICES,	1JAIL BAILIFF UNIFORMS	47.40	91979
213-351-751.00	UNIFORMS	EMBROID ME OF TRAVERSE CI	JAIL, BAILIFF & MAINT SHIRTS	175.00	92004
213-351-751.00	UNIFORMS	AMAZON CAPITAL SERVICES,	1JAIL UNIFORMS & EQUIP	61.43	92082
213-351-751.00	UNIFORMS	AMAZON CAPITAL SERVICES,	1BOOTS - SS - JAIL	79.10	92082
213-351-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS,	INC DRY CLEANING NOV 2023	106.00	92141
213-351-834.00	PRISONER MEDICAL	CORRECTIONAL RECOVERY	CLAIM AND CR FEE DOS 07202023 MC	304.88	91997
213-351-834.00	PRISONER MEDICAL	CORRECTIONAL RECOVERY	CR FEE 07032023 JP	2,151.91	91997
213-351-834.00	PRISONER MEDICAL	CORRECTIONAL RECOVERY	CLAIMS BAL & CR FEE - DH	995.22	92101

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 11/18/2023 - 12/07/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 213 JAIL OPERATIONS FUND					
Dept 351 JAIL - CORRECTIONS					
213-351-940.20	EQUIPMENT LEASE - COPIER-4003142	TEAM FINANCIAL GROUP, INC.	CUSTOMER # 40031429 CONTRACT # 4003142	307.00	92067
213-351-961.00	TRAINING & SCHOOLS	ELLA SIMMONS	TRAINING & SCHOOLS - INMATE CLASSIFICA	110.82	92103
213-351-963.00	COMPUTER SUPPORT	KARHU CYBER	RETAINER TO ENSURE 24/7 INCIDENT RESPON	437.96	92116
213-351-970.00	EQUIPMENT	AMAZON CAPITAL SERVICES, I	JAIL UNIFORMS & EQUIP	232.08	92082
213-351-980.01	BIO-HAZARDS EQUIPMENT	COMMAND SOURCING, INC.	GLOVES - 2 CASES XL	158.00	91995
Total For Dept 351 JAIL - CORRECTIONS				15,289.83	
Total For Fund 213 JAIL OPERATIONS FUND				28,512.56	
Fund 217 SNOWMOBILE PATROL FUND					
Dept 332 SNOWMOBILE LAW ENFORCEMENT					
217-332-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	NOV 2023 BCSO FUEL	46.05	92087
Total For Dept 332 SNOWMOBILE LAW ENFORCEMENT				46.05	
Total For Fund 217 SNOWMOBILE PATROL FUND				46.05	
Fund 228 SOLID WASTE/RECYCLING FUND					
Dept 000					
228-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	GROUP #1039923 SUB# 1001 FOR DECEMBER 2	4.64	92104
228-000-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	POLICY 00761476 DIVISION 0001 LIFE & SF	29.96	92062
228-000-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	POLICY 00761476 DIVISION 0001 LIFE & SF	3.50	92062
228-000-748.00	GAS, OIL & GREASE- RECYCLING	BENZIE COUNTY ROAD COMMIS	RECYCLING FUEL FOR NOVEMBER 2023	181.09	92087
228-000-800.00	CONTRACTED SERVICES-RECYCLING 20	GFL ENVIRONMENTAL	ACCT# 2083937 RECYCLING DEPT OCT 2023	15,535.64	92107
228-000-821.50	HAZARDOUS WASTE	CIRBA SOLUTIONS SERVICES	BATTERY RECYCLING	754.95	92099
228-000-821.50	HAZARDOUS WASTE	GRAND TRAVERSE COUNTY	JUNE & AUG 2023 HHW EVENT	400.00	92108
228-000-934.00	OTHER REPAIRS/ MAINTENANCE - SIT	A J'S EXCAVATING LLC	SNOW PLOWING NOVEMBER 2023	72.00	92080
228-000-963.00	COMPUTER SUPPORT	KARHU CYBER	RETAINER TO ENSURE 24/7 INCIDENT RESPON	36.50	92116
Total For Dept 000				17,018.28	
Dept 222 INSURANCE AND BONDS					
228-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M	BLDG & LIABILITY-FIRST INSTALLMENT DATE	226.16	92129
228-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M	BLDG & LIABILITY FOR INSTALMENT DATE OF	2,375.17	92129
Total For Dept 222 INSURANCE AND BONDS				2,601.33	
Total For Fund 228 SOLID WASTE/RECYCLING FUND				19,619.61	
Fund 232 SHERIFF'S K-9 FUND					
Dept 000					
232-000-967.00	PROJECT EXPENSES	AMAZON CAPITAL SERVICES, I	K9 ACCESSORIES/JAIL SUPPLIES	363.03	91979
232-000-967.00	PROJECT EXPENSES	AMAZON CAPITAL SERVICES, I	K9 WATER JUG	42.49	91979
232-000-967.00	PROJECT EXPENSES	AMAZON CAPITAL SERVICES, I	K9 OMAR SUPPLIES	116.15	92082
Total For Dept 000				521.67	
Total For Fund 232 SHERIFF'S K-9 FUND				521.67	
Fund 236 SCHOOL RESOURCE OFFICER					
Dept 000					
236-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	GROUP #1039923 SUB# 1001 FOR DECEMBER 2	24.68	92104
236-000-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	POLICY 00761476 DIVISION 0001 LIFE & SF	68.23	92062
236-000-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	POLICY 00761476 DIVISION 0001 LIFE & SF	7.00	92062
236-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMIS	NOV 2023 BCSO FUEL	524.77	92087
236-000-749.00	VEHICLE REPAIRS	BAYSHORE TIRE & AUTO	18-3 NEW TIRE MOUNTING SRO	64.00	91984
236-000-751.00	UNIFORMS	AMAZON CAPITAL SERVICES, I	SRO - BOOTS / OFFICE SUPPLIES	114.99	92082
236-000-957.00	MISCELLANEOUS	AT & T MOBILITY	BCSO 287335001038 CELL PHONES	194.86	92085

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 236 SCHOOL RESOURCE OFFICER					
Dept 000					
Total For Dept 000				998.53	
Dept 222 INSURANCE AND BONDS					
236-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK MFBLDG & LIABILITY-FIRST INSTALLMENT DATE		360.82	92129
236-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK MFBLDG & LIABILITY FOR INSTALMENT DATE OF		3,789.40	92129
Total For Dept 222 INSURANCE AND BONDS				4,150.22	
Total For Fund 236 SCHOOL RESOURCE OFFICER				5,148.75	
Fund 239 LAND BANK AUTHORITY FUND					
Dept 000					
239-000-967.00	PROJECT EXPENSES	LUCAS V. MIDDLETON	LAND BANK SERVICES	375.00	92123
239-000-967.00	PROJECT EXPENSES	WELDON TOWNSHIP TREASURER	LAND BANK PROP WINT. TXS 12-501-061-00	68.49	92163
239-000-967.00	PROJECT EXPENSES	WELDON TOWNSHIP TREASURER	LAND BANK PROP. WINT TXS 12-501-062-00	37.43	92163
Total For Dept 000				480.92	
Total For Fund 239 LAND BANK AUTHORITY FUND				480.92	
Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND					
Dept 000					
243-000-967.00	PROJECT EXPENSES	FISHBECK	EGLE BROWNFIELD REDEVELOPMENT GRANT	78.00	92007
243-000-967.00	PROJECT EXPENSES	FISHBECK	GRANT ADMIN PROFESSIONAL SERVICES RENDE	489.50	92007
Total For Dept 000				567.50	
Total For Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND				567.50	
Fund 249 BUILDING DEPARTMENT FUND					
Dept 222 INSURANCE AND BONDS					
249-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK MFBLDG & LIABILITY-FIRST INSTALLMENT DATE		203.49	92129
249-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK MFBLDG & LIABILITY FOR INSTALMENT DATE OF		2,137.12	92129
Total For Dept 222 INSURANCE AND BONDS				2,340.61	
Dept 371 BUILDING INSPECTOR					
249-371-800.00	BUILDING PERMITS	ASSOCIATED GOVERNMENT SER\	PERMIT FEES FOR DECEMBER 2023	8,098.00	92084
249-371-963.00	COMPUTER SUPPORT	KARHU CYBER	RETAINER TO ENSURE 24/7 INCIDENT RESPON	182.48	92116
Total For Dept 371 BUILDING INSPECTOR				8,280.48	
Dept 372 PLUMBING INSPECTOR					
249-372-800.00	PLUMBING PERMITS	ASSOCIATED GOVERNMENT SER\	PERMIT FEES FOR DECEMBER 2023	3,635.00	92084
Total For Dept 372 PLUMBING INSPECTOR				3,635.00	
Dept 373 MECHANICAL INSPECTOR					
249-373-479.00	A5 Single Inspection	All Seasons Comfort Soluti	BD Payment Refund	77.00	92081
249-373-800.00	MECHANICAL PERMITS	ASSOCIATED GOVERNMENT SER\	PERMIT FEES FOR DECEMBER 2023	7,660.00	92084
Total For Dept 373 MECHANICAL INSPECTOR				7,737.00	
Dept 375 ELECTRICAL INSPECTOR					
249-375-800.00	ELECTRICAL PERMITS	ASSOCIATED GOVERNMENT SER\	PERMIT FEES FOR DECEMBER 2023	7,710.00	92084
Total For Dept 375 ELECTRICAL INSPECTOR				7,710.00	
Total For Fund 249 BUILDING DEPARTMENT FUND				29,703.09	
Fund 251 ANIMAL CONTROL FUND					
Dept 222 INSURANCE AND BONDS					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 251 ANIMAL CONTROL FUND					
Dept 222 INSURANCE AND BONDS					
251-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M/BLDG & LIABILITY-FIRST INSTALLMENT DATE		253.20	92129
251-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M/BLDG & LIABILITY FOR INSTALMENT DATE OF		2,659.21	92129
Total For Dept 222 INSURANCE AND BONDS				2,912.41	
Dept 265 BUILDING & GROUNDS					
251-265-853.00	CELLULAR PHONES	AT & T MOBILITY	PHONES FOR DISPATCH, EMS, & ACO	106.99	91980
251-265-924.00	ELECTRIC & HEATING	DTE ENERGY	9100 209 2932 9 ANIMAL CONTROL	182.17	92002
Total For Dept 265 BUILDING & GROUNDS				289.16	
Dept 430 ANIMAL CONTROL					
251-430-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB# 1001 FOR DECEMBER 2		20.04	92104
251-430-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY POLICY 00761476 DIVISION 0001 LIFE & SF		58.93	92062
251-430-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY POLICY 00761476 DIVISION 0001 LIFE & SF		7.00	92062
251-430-727.00	OFFICE SUPPLIES	SPARTAN STORES, INC. 019165 USB TO IPHONE PLUG		8.49	92061
251-430-748.00	GAS, OIL & GREASE-ANIMAL CONTROL	BENZIE COUNTY ROAD COMMIS& ACO FUEL FOR NOVEMBER 2023		245.67	92087
251-430-835.50	DISPOSALS & BURIALS	GFL ENVIRONMENTAL 002129320 ANIMAL CONTROL		23.02	92009
251-430-963.00	COMPUTER SUPPORT	KARHU CYBER	RETAINER TO ENSURE 24/7 INCIDENT RESPON	145.99	92116
251-430-963.00	COMPUTER SUPPORT	TKS SECURITY	DOOR ACCESS CONTROL FOR ACO FOR DEC-FEE	75.00	92156
Total For Dept 430 ANIMAL CONTROL				584.14	
Total For Fund 251 ANIMAL CONTROL FUND				3,785.71	
Fund 254 SOIL EROSION (SESSC) FUND					
Dept 380 SOIL EROSION CONTROL					
254-380-800.00	SOIL EROSION PERMITS	ASSOCIATED GOVERNMENT SERV PERMIT FEES FOR DECEMBER 2023		2,000.00	92084
Total For Dept 380 SOIL EROSION CONTROL				2,000.00	
Total For Fund 254 SOIL EROSION (SESSC) FUND				2,000.00	
Fund 261 911 EMERGENCY SERVICE FUND					
Dept 222 INSURANCE AND BONDS					
261-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M/BLDG & LIABILITY-FIRST INSTALLMENT DATE		178.21	92129
261-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK M/BLDG & LIABILITY FOR INSTALMENT DATE OF		1,871.57	92129
Total For Dept 222 INSURANCE AND BONDS				2,049.78	
Dept 325 DISPATCH/COMMUNICATION					
261-325-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB# 1001 FOR DECEMBER 2		72.56	92104
261-325-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY POLICY 00761476 DIVISION 0001 LIFE & SF		223.07	92062
261-325-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY POLICY 00761476 DIVISION 0001 LIFE & SF		24.50	92062
261-325-853.00	CELLULAR PHONES	AT & T MOBILITY	PHONES FOR DISPATCH, EMS, & ACO	1,436.02	91980
261-325-954.10	RENT	BLUEWATER ELECTRIC LLC	PARKING AREA LIGHTING	32.40	91985
261-325-954.10	RENT	HURST MECHANICAL	BOILER FIXING TO REPLACE ACID NEUTRALIZ	25.86	92011
261-325-954.10	RENT	HURST MECHANICAL	SEWER GRINDER FOR INSPECTION AND FIXED	12.90	92011
261-325-954.10	RENT	KSS	TOWLES, TP, DETERGENT	12.49	92026
261-325-963.00	COMPUTER SUPPORT	VC3 INC	DUO MFA FOR DISPATCH	47.70	91976
261-325-963.00	COMPUTER SUPPORT	KARHU CYBER	RETAINER TO ENSURE 24/7 INCIDENT RESPON	437.96	92116
Total For Dept 325 DISPATCH/COMMUNICATION				2,325.46	
Total For Fund 261 911 EMERGENCY SERVICE FUND				4,375.24	
Fund 263 CPL CLERK TECHNOLOGY FUND					
Dept 000					
263-000-860.00	TRAVEL-CPL CLERK TECH FUND	BOWERS, TAMMY	MACC CONFERENCE	68.77	92093

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 263 CPL CLERK TECHNOLOGY FUND					
Dept 000					
Total For Dept 000				68.77	
Total For Fund 263 CPL CLERK TECHNOLOGY FUND				<u>68.77</u>	
Fund 265 TNT OFFICER MILLAGE FUND					
Dept 000					
265-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS GROUP #1039923 SUB# 1001 FOR DECEMBER 2		4.64	92104
265-000-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPANY POLICY 00761476 DIVISION 0001 LIFE & SF		35.08	92062
265-000-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPANY POLICY 00761476 DIVISION 0001 LIFE & SF		3.50	92062
265-000-748.00	GAS, OIL & GREASE	WEX BANK BCSO FUEL 0496-00-471994-4		186.63	92074
265-000-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD COMMISS NOV 2023 BCSO FUEL		94.93	92087
265-000-840.00	INTELL/INVESTIGATIONS	TRANSUNION RISK & ALTERNATIVE INTELL - NOV 2023		75.00	92158
265-000-853.00	CELLULAR PHONES-TNT	AT & T MOBILITY BCSO 287335001038 CELL PHONES		92.39	92085
265-000-961.00	TRAINING & SCHOOLS	LIFELINE TRAINING LTD. WOMEN IN COMMAND - TNT SH		318.97	92122
Total For Dept 000				811.14	
Dept 222 INSURANCE AND BONDS					
265-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK MFBLDG & LIABILITY-FIRST INSTALLMENT DATE		360.81	92129
265-222-828.10	LIABILITY & BUILDING INSURANCE	MICHIGAN MUNICIPAL RISK MFBLDG & LIABILITY FOR INSTALMENT DATE OF		3,789.40	92129
Total For Dept 222 INSURANCE AND BONDS				<u>4,150.21</u>	
Total For Fund 265 TNT OFFICER MILLAGE FUND				<u>4,961.35</u>	
Fund 269 LAW LIBRARY FUND					
Dept 000					
269-000-901.00	RESOURCE MATERIALS	MANISTEE COUNTY REIMBURSEMENT TO MANISTEE COUNTY FOR OC		144.00	92033
269-000-901.00	RESOURCE MATERIALS	THOMSON REUTERS - WEST MI SENTENCING GUIDELINES MANUAL 2023		135.00	92154
269-000-901.00	RESOURCE MATERIALS	THOMSON REUTERS - WEST NOVEMBER 2023 WEST COMPLETE LIBRARY BOC		1,099.65	92154
269-000-901.00	RESOURCE MATERIALS	THOMSON REUTERS - WEST WESTLAW DATABASE FOR NOVEMBER 2023		251.43	92154
Total For Dept 000				<u>1,630.08</u>	
Total For Fund 269 LAW LIBRARY FUND				<u>1,630.08</u>	
Fund 276 COMMISSION ON AGING MILLAGE FUND					
Dept 000					
276-000-800.00	CONTRACTED SERVICES	BENZIE SENIOR RESOURCES MONTHLY PAYMENT FOR CONTRACTED SERVICES		111,025.33	92090
Total For Dept 000				<u>111,025.33</u>	
Total For Fund 276 COMMISSION ON AGING MILLAGE FUND				<u>111,025.33</u>	
Fund 281 OPIOID SETTLEMENT FUND					
Dept 000					
281-000-967.00	PROJECT EXPENSES	LEXIPOL POLICE ONE ACADEMY ANNUAL RATE		2,688.32	92029
281-000-967.00	PROJECT EXPENSES	PRIORITY DISPATCH CORP EMD-MEDICAL DISPATCHING TRAINING		22,093.00	92138
Total For Dept 000				<u>24,781.32</u>	
Total For Fund 281 OPIOID SETTLEMENT FUND				<u>24,781.32</u>	
Fund 286 AMERICAN RESCUE PLAN ACT (ARPA) GRANT					
Dept 000					
286-000-967.00	PROJECT EXPENSES	CHERRY CAPITAL CONNECTION BENZIE COUNTY INTERNET FOR ALL		100,000.00	92098
Total For Dept 000				<u>100,000.00</u>	
Total For Fund 286 AMERICAN RESCUE PLAN ACT (ARPA) GRANT				<u>100,000.00</u>	

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 292 CHILD CARE FUND					
Dept 000					
292-000-817.00	SUBSTANCE ABUSE COUNSELING	CATHOLIC HUMAN SERVICES,	1R.MILLER ASSESSMENT	80.00	92095
292-000-840.95	IN HOME CARE MISC.	CARLY BAILEY	JOB CORP ORIENTAION LUNCH	141.31	91990
292-000-840.95	IN HOME CARE MISC.	TOTAL COURT SERVICES	INDIVIDUAL MONITORING AND SERVICES	193.50	92157
Total For Dept 000				414.81	
Total For Fund 292 CHILD CARE FUND				414.81	
Fund 293 VETERAN'S RELIEF FUND					
Dept 000					
293-000-717.00	MEDICAL/DENTAL/VISION INSURANCE	FIDELITY SECURITY LIFE INS	GROUP #1039923 SUB# 1001 FOR DECEMBER 2	4.64	92104
293-000-718.00	SHORT/LONG TERM DISABILITY	STANDARD INSURANCE COMPAN	POLICY 00761476 DIVISION 0001 LIFE & SF	34.41	92062
293-000-725.06	LIFE INSURANCE	STANDARD INSURANCE COMPAN	POLICY 00761476 DIVISION 0001 LIFE & SF	3.50	92062
293-000-963.00	COMPUTER SUPPORT	KARHU CYBER	RETAINER TO ENSURE 24/7 INCIDENT RESPON	36.50	92116
Total For Dept 000				79.05	
Total For Fund 293 VETERAN'S RELIEF FUND				79.05	
Fund 310 GOVERNMENT CENTER ADDITION DEBT FUND					
Dept 000					
310-000-924.10	UTILITIES/RENT	SUMMIT FIRE PROTECTION	INTERGRATED ALL FIRE ALARMS INTO EXISTI	9,564.00	92066
Total For Dept 000				9,564.00	
Total For Fund 310 GOVERNMENT CENTER ADDITION DEBT FUNI				9,564.00	
Fund 401 CAPITAL IMPROVEMENT FUND					
Dept 000					
401-000-967.00	PROJECT EXPENSES	PROTECT MI RIDE	23-4 CUT VINYL/ DIGITAL PRINT:REFLECTIV	475.00	92055
401-000-967.00	PROJECT EXPENSES	GRAND TRAVERSE MOBILE COMM	NEW RADIO FOR ANIMAL CONTROL FROM LAST	3,361.16	92109
Total For Dept 000				3,836.16	
Dept 902 EMERGENCY RADIO TOWER PROJECT					
401-902-967.00	PROJECT EXPENSES (TOWER)	MOTOROLA SOLUTIONS	ACCT# 1036686212 10% OF CONTRACT FOR T	191,500.00	47
401-902-967.00	PROJECT EXPENSES (TOWER)	CHERRY CAPITAL CONNECTION	911 TOWER BUILD 1ST INSTALLMENT	100,000.00	92098
Total For Dept 902 EMERGENCY RADIO TOWER PROJECT				291,500.00	
Total For Fund 401 CAPITAL IMPROVEMENT FUND				295,336.16	
Fund 425 EQUIPMENT REPLACEMENT FUND					
Dept 301 SHERIFF					
425-301-749.00	PATROL CAR EXPENSES	BAYSHORE TIRE & AUTO	23-4 NEW TIRES	776.00	91984
Total For Dept 301 SHERIFF				776.00	
Total For Fund 425 EQUIPMENT REPLACEMENT FUND				776.00	
Fund 507 RAILROAD POINT (RRPNA) ENDOWMENT FUND					
Dept 000					
507-000-967.00	PROJECT EXPENSES	BENZONIA TOWNSHIP TREASURER	RAIL ROAD POINT SUMMER 2023 TXS 0202101	5,744.89	92091
Total For Dept 000				5,744.89	
Total For Fund 507 RAILROAD POINT (RRPNA) ENDOWMENT FUN				5,744.89	
Fund 532 TAX FORECLOSURE FUND					
Dept 253 COUNTY TREASURER					
532-253-800.05	OTHER CONTRACTED SERVICES	TITLE CHECK LLC	PA 123 PROPERTY INSPECTION 11-30-2023	1,680.00	92155

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 532 TAX FORECLOSURE FUND					
Dept 253 COUNTY TREASURER					
532-253-810.00	LEGAL FEES	KENT COUNTY TREASURER DEPT	WAYSIDE LEGAL SERVICES	8,914.96	92024
				10,594.96	
Total For Dept 253 COUNTY TREASURER				10,594.96	
Total For Fund 532 TAX FORECLOSURE FUND				10,594.96	
Fund 701 GENERAL AGENCY FUND					
Dept 215 COUNTY CLERK					
701-215-228.05	DUE STATE - NOTARY FEES	MICHIGAN DEPARTMENT OF ST	NOTARY EDUCATION & TRAINING FUND	6.00	92128
701-215-228.37	DUE STATE - CRIME VICTIM RIGHTS	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTALS	251.03	92146
701-215-228.42	DUE STATE - STATE COURT - MOTION	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTALS	110.00	92146
701-215-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTALS	175.00	92146
701-215-228.57	DUE STATE - STATE JURY FEES	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTALS	25.00	92146
701-215-228.58	DUE STATE - CIVIL FILING FEES	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTALS	833.00	92146
701-215-228.59	DUE STATE - JUSTICE SYSTEM FUND	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTALS	280.55	92146
701-215-271.00	RESTITUTIONS PAYABLE	JAKE BUTTERFILL	23-2908-FH RESTITUTION-CIRCUIT FROM J.F	25.00	92013
701-215-271.00	RESTITUTIONS PAYABLE	JOHN LEONE	21-2784-FC RESTITUTION-CIRCUIT FROM T.F	332.97	92017
701-215-271.00	RESTITUTIONS PAYABLE	MARK VICKERY	11-2233-FH RESTITUTION-CIRCUIT FROM L.E	20.00	92036
701-215-271.00	RESTITUTIONS PAYABLE	STEFAN GRAVIS	17-2534-FH RESITUTION-CIRCUIT FROM B.PI	25.00	92065
701-215-271.00	RESTITUTIONS PAYABLE	MARK VICKERY	RESTITUTION 11-2233-FH FROM L.BRIGHT	20.00	92125
701-215-271.00	RESTITUTIONS PAYABLE	STEFAN GRAVIS	RESTITUTION 17-2534-FH FROM B.PIPER	25.00	92149
701-215-271.10	FAMILY DIVISION RESTITUTIONS	LAKE AND LEAF	RESTITUTION PAYABLE 23-3241-DL T.JONES	20.00	92120
Total For Dept 215 COUNTY CLERK				2,148.55	
Dept 253 COUNTY TREASURER					
701-253-274.19	APPEALS/CHARGEBACKS/REFUNDS	BENZIE COUNTY TREASURER	PRE ADJ 2022 AND 2021 FOR 02-504-026-01	3,795.77	92089
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	LINDA & MICHAEL PATTISON	OVERPAID ON DOG LICENSE	5.00	92030
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	MERIDIAN MICHIGAN	REFUND ON AMB BILLING ERROR W. LEGERET	141.48	92037
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	MERITAIN	REFUND ON AMB VILL OF TVLL J ELLISON	500.00	92038
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	PRIORITY HEALTH	REFUND ON AMB ALMIRA TWP RESPONSIBLE R	289.14	92052
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	PRIORITY HEALTH	REFUND ON AMB ALMIRA TWP RESPONSIBLE A	483.45	92053
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	PRIORITY HEALTH	REFUND ON AMB ALMIRA TWP RESPONSIBLE C	281.51	92054
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	SARAH BEARUP-NEAL	OVERPAID ON DOG LICENSE	15.00	92058
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	WPS GHA	REFUND ON AMB ALMIRA TWP RESPONSIBLE C	465.98	92076
701-253-275.00	TAX OVERPAYMENTS/REFUNDS	WPS GHA	REFUND ON AMB ALMIRA TWP RESPONSIBLE G	453.06	92077
Total For Dept 253 COUNTY TREASURER				6,430.39	
Dept 286 DISTRICT COURT					
701-286-214.01	DUE TO SHERIFF'S DEPT - OWI REIM	BENZIE COUNTY SHERIFF OFF	OWI REIMBURSEMENT	99.00	92088
701-286-228.20	DUE STATE - DNR JUDGEMENT FEES	STATE OF MICHIGAN	FEE TRANSMITTALS FOR DISTRICT COURT	20.00	92147
701-286-228.30	DUE STATE - D. L. REINSTATEMENT	STATE OF MICHIGAN	FEE TRANSMITTALS FOR DISTRICT COURT	15.00	92147
701-286-228.37	DUE STATE - CRIME VICTIM RIGHTS	STATE OF MICHIGAN	FEE TRANSMITTALS FOR DISTRICT COURT	1,315.80	92147
701-286-228.42	DUE STATE - STATE COURT - MOTION	STATE OF MICHIGAN	FEE TRANSMITTALS FOR DISTRICT COURT	100.00	92147
701-286-228.56	DUE STATE - EFILING FEE DIST CO	STATE OF MICHIGAN	FEE TRANSMITTALS FOR DISTRICT COURT	285.00	92147
701-286-228.57	DUE STATE - STATE JURY FEES	STATE OF MICHIGAN	FEE TRANSMITTALS FOR DISTRICT COURT	15.00	92147
701-286-228.58	DUE STATE - CIVIL FILING FEES	STATE OF MICHIGAN	FEE TRANSMITTALS FOR DISTRICT COURT	1,071.00	92147
701-286-228.59	DUE STATE - JUSTICE SYSTEM FUND	STATE OF MICHIGAN	FEE TRANSMITTALS FOR DISTRICT COURT	2,934.00	92147
701-286-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	23-162-FY-2 T. JOHNSON & D. ELLSWORTH P	380.00	91977
701-286-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND FOR HAYDEN STAUB	120.00	91977
701-286-265.00	CASH BONDS PAYABLE	ALISHA RENNA GONYON	BOND FOR ALISHA RENNA GONYON	450.00	91978
701-286-265.00	CASH BONDS PAYABLE	DYLAN THOMAS ELLSWORTH	BOND FOR DYLAN THOMAS ELLSWORTH	45.00	92003
701-286-265.00	CASH BONDS PAYABLE	NORMAN BRUCE HUTCHINS II	BOND FOR NORMAN BRUCE HUTCHINS II	400.00	92043
701-286-265.00	CASH BONDS PAYABLE	ROBIN CHARLES RICKERT	BOND FOR ROBIN CHARLES RICKERT	400.00	92057
701-286-265.00	CASH BONDS PAYABLE	SARAH TONDU	BOND FOR SETH DANIEL DAIGGER	500.00	92059

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 701 GENERAL AGENCY FUND					
Dept 286 DISTRICT COURT					
701-286-265.00	CASH BONDS PAYABLE	19TH CIRCUIT COURT - BENZ	BOND FOR D. BECKOWIT	1,000.00	92078
701-286-265.00	CASH BONDS PAYABLE	19TH CIRCUIT COURT - BENZ	BOND FOR J. TINCH JR	1,200.00	92078
701-286-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	23-S61389-SI-2 & 23-014-ST-2 BOND FOR C	340.00	92079
701-286-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND FOR J.WESTBERRY & D.SCHMID	600.00	92079
701-286-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND FOR R.ADAMS	135.00	92079
701-286-271.00	RESTITUTIONS PAYABLE	AUTO-OWNERS INSURANCE	RESTITUTION FROM S.PELL 18-336-SM	37.50	91981
701-286-271.00	RESTITUTIONS PAYABLE	BALLARD, JOHN	23-115-FY RESTITUTION FROM P. DUMAS	12.50	91982
701-286-271.00	RESTITUTIONS PAYABLE	BRAD RYKSE	19-203-FY RESTITUTION FROM L.BROWN	50.00	91987
701-286-271.00	RESTITUTIONS PAYABLE	CONDUENT	21-360-SM RESTITUTION FROM T.COLE	10.00	91996
701-286-271.00	RESTITUTIONS PAYABLE	EST OF ROBERT DELONG	22-317-FY RESTITUTION FROM R. JURY	20.00	92005
701-286-271.00	RESTITUTIONS PAYABLE	JEREDITH TIMMER	RESTITUTION FROM B.PIPER	30.00	92015
701-286-271.00	RESTITUTIONS PAYABLE	JOSH BALLARD	23-115-FY RESTITUTION FROM P. DUMAS	12.50	92018
701-286-271.00	RESTITUTIONS PAYABLE	KURT KIDDER	RESTITUTION FROM L.PRIEST	5.00	92027
701-286-271.00	RESTITUTIONS PAYABLE	LATITUDE SUBROGATION SERVI	21-314-FD RESTUTUTION FROM L.PRIEST	5.00	92028
701-286-271.00	RESTITUTIONS PAYABLE	LOTTIE ZAVALA	17-139-SM RESTITUTION PAYMENT K.HUMSTAI	5.00	92031
701-286-271.00	RESTITUTIONS PAYABLE	STATE FARM MUTAL AUTO INS	RESTITUTION PAYABLE FROM W.FORTINE 11-C	25.00	92063
701-286-271.00	RESTITUTIONS PAYABLE	STATE SAVINGS BANK	RESTITUTION T. VOICE	500.00	92064
701-286-271.00	RESTITUTIONS PAYABLE	THOMAS STOLTMAN	18-336-SM RESTUTION FROM S.PELL	37.50	92070
701-286-271.00	RESTITUTIONS PAYABLE	CONDUENT	CLAIM #26127728 RESTITUTION FROM T. COI	2.50	92100
701-286-271.00	RESTITUTIONS PAYABLE	SMARTLINKS, INC	RESTITUTION N. BALLARD	5.00	92144
701-286-275.00	REFUNDS	KARI SHEIDLER	REFUND	25.00	92021
Total For Dept 286 DISTRICT COURT				12,207.30	
Dept 289 FRIEND OF THE COURT					
701-289-222.04	DUE MANISTEE - STATUTORY FEES	MANISTEE COUNTY TREASURER	FEE COLLECTIONS FOR STAUTORY & PROCESSI	473.99	92124
701-289-222.05	DUE MANISTEE - PROCESSING FEES	MANISTEE COUNTY TREASURER	FEE COLLECTIONS FOR STAUTORY & PROCESSI	60.02	92124
Total For Dept 289 FRIEND OF THE COURT				534.01	
Dept 294 PROBATE COURT					
701-294-228.06	DUE STATE - SHARED FEES	STATE OF MICHIGAN	FEE TRANSMITTALS FOR PROBATE COURT FOR	730.79	92148
701-294-228.42	DUE STATE - GENERAL FEES	STATE OF MICHIGAN	FEE TRANSMITTALS FOR PROBATE COURT FOR	60.00	92148
701-294-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	FEE TRANSMITTALS FOR PROBATE COURT FOR	75.00	92148
701-294-228.58	DUE STATE - CIVIL FILING FEES	STATE OF MICHIGAN	FEE TRANSMITTALS FOR PROBATE COURT FOR	450.00	92148
Total For Dept 294 PROBATE COURT				1,315.79	
Dept 296 PROSECUTING ATTORNEY					
701-296-248.00	CANINE ADVOCATE FUND	CODY KASTL	K9 ADVOCATE SUPPLES AND GROOMING	314.35	91994
Total For Dept 296 PROSECUTING ATTORNEY				314.35	
Dept 301 SHERIFF					
701-301-228.16	DUE STATE - FINGER PRINT FEES	MICHIGAN STATE POLICE - C/	LIVE SCAN NOV 2023	432.50	92130
701-301-228.63	DUE STATE - SEX OFFENDER'S REG.	MICHIGAN STATE POLICE - C/	SEX OFF - NOV 2023	30.00	92130
Total For Dept 301 SHERIFF				462.50	
Total For Fund 701 GENERAL AGENCY FUND				23,412.89	
Fund 704 PAYROLL CLEARING FUND					
Dept 000					
704-000-231.11	INSURANCE CO-PAY	STANDARD INSURANCE COMPAN\	POLICY 00761476 DIVISION 0001 LIFE & SF	1,360.74	92062
Total For Dept 000				1,360.74	
Total For Fund 704 PAYROLL CLEARING FUND				1,360.74	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 GENERAL FUND	194,054.67	
			Fund 210 AMBULANCE FUND	21,486.17	
			Fund 213 JAIL OPERATIONS	28,512.56	
			Fund 217 SNOWMOBILE PATH	46.05	
			Fund 228 SOLID WASTE/REC	19,619.61	
			Fund 232 SHERIFF'S K-9 I	521.67	
			Fund 236 SCHOOL RESOURC	5,148.75	
			Fund 239 LAND BANK AUTHC	480.92	
			Fund 243 BROWNFIELD RED	567.50	
			Fund 249 BUILDING DEPAR	29,703.09	
			Fund 251 ANIMAL CONTROL	3,785.71	
			Fund 254 SOIL EROSION (S	2,000.00	
			Fund 261 911 EMERGENCY S	4,375.24	
			Fund 263 CPL CLERK TECH	68.77	
			Fund 265 TNT OFFICER MII	4,961.35	
			Fund 269 LAW LIBRARY FUN	1,630.08	
			Fund 276 COMMISSION ON P	111,025.33	
			Fund 281 OPIOID SETTLEM	24,781.32	
			Fund 286 AMERICAN RESCU	100,000.00	
			Fund 292 CHILD CARE FUNI	414.81	
			Fund 293 VETERAN'S RELIE	79.05	
			Fund 310 GOVERNMENT CEN	9,564.00	
			Fund 401 CAPITAL IMPROVI	295,336.16	
			Fund 425 EQUIPMENT REPL	776.00	
			Fund 507 RAILROAD POINT	5,744.89	
			Fund 532 TAX FORECLOSUR	10,594.96	
			Fund 701 GENERAL AGENCY	23,412.89	
			Fund 704 PAYROLL CLEARIN	1,360.74	
Total For All Funds:				<u>900,052.29</u>	

Elected Officials
And
Department
Heads



QUARTERLY REPORT

2023

BENZIE COUNTY BUILDING CODE & SAFETY ENFORCEMENT

JULY, AUGUST, SEPTEMBER

BENZIE BUILDING DEPARTMENT YEARLY REPORT
JULY TO SEPTEMBER 2023

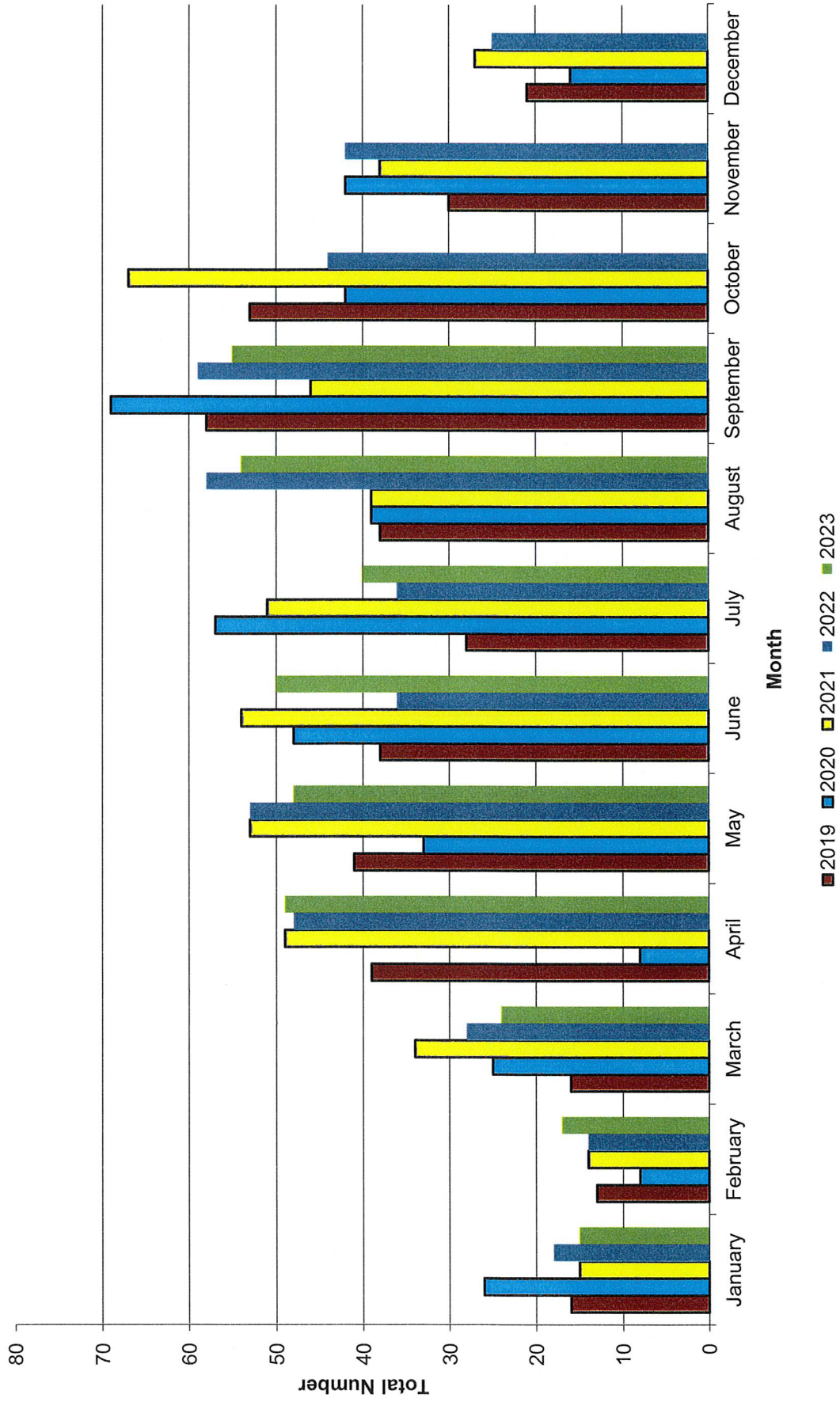
BUILDING PERMIT TYPES:

NEW RESIDENCE:	0,041
ADDITION/REMODEL:	0,048
ACCESSORY:	0,038
COMMERCIAL NEW:	0,001
COMMERCIAL ALTERATION/ REMODEL:	0,003
COMMERCIAL ACCESSORY:	0,003
OTHERS:	0,015
SOLAR PANELS (7) FOUNDATIONS (4) CELL TOWER (0) DEMO (4)	
TOTAL BUILDING PERMITS:	0,149
TOTAL ELECTRICAL PERMITS:	0,171
TOTAL MECHANICAL PERMITS:	0,155
TOTAL PLUMBING PERMITS:	0,068
TOTAL SOIL EROSION PERMITS:	0,027

History of Issued
Building Permits

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
January	16	26	15	18	15
February	13	8	14	14	17
March	16	25	34	28	24
April	39	8	49	48	49
May	41	33	53	53	48
June	38	48	54	36	50
July	28	57	51	36	40
August	38	39	39	58	54
September	58	69	46	59	55
October	53	42	67	44	
November	30	42	38	42	
December	21	16	27	25	
TOTAL	391	413	487	461	352

Number of Building Permits Issued



Permit List

10/02/2023

Permit #	Address	Category	Applicant Name	Date Issued	Date Expires	Amount Billed
PM23-0357	997 AIRPORT ROAD	Mechanical	NYE PLUMBING & HEATING	07/12/2023	01/08/2024	\$77.00
PP23-0174	997 AIRPORT ROAD	Plumbing	LAFOND, KAREN TRUST 5/3/0	08/07/2023	02/11/2024	\$77.00
PE23-0483	997 AIRPORT ROAD	Electrical	ODETTE ELECTRIC INC	09/20/2023	03/18/2024	\$160.00
PE23-0410	1091 AIRPORT ROAD	Electrical	VANDERVEST, DUSTIN W	08/18/2023	02/14/2024	\$215.00
PP23-0183	1091 AIRPORT ROAD	Plumbing	VANDERVEST, DUSTIN W	08/18/2023	03/05/2024	\$215.00
PM23-0428	1091 AIRPORT ROAD	Mechanical	VANDERVEST, DUSTIN W	08/18/2023	02/14/2024	\$215.00
PB23-0226	4541 ARBORVITAE DRIVE	Res, Addition/alteration	CHILDS, BRIAN M & KIMBERL	07/26/2023	02/11/2024	\$339.00
PB23-0227	4541 ARBORVITAE DRIVE	Res, Accessory	CHILDS, BRIAN M & KIMBERL	07/26/2023	03/18/2024	\$225.00
PE23-0358	8746 ARNER ROAD TEMP	Electrical	GLEN LAKE ELECTRIC INC	07/24/2023	01/23/2024	\$77.00
PB23-0230	19875 ARTHUR'S WAY (PVT)	Res, Accessory	THOMAS BUILDERS, LLC	07/28/2023	03/19/2024	\$194.00
PE23-0495	19875 ARTHUR'S WAY (PVT)	Electrical	Direct Electric MI	09/27/2023	03/25/2024	\$77.00
PM23-0352	8106 ASH AVENUE	Mechanical	Precision Plumbing & Heating Syste	07/07/2023	01/29/2024	\$77.00
PE23-0397	6757 ASH DRIVE (PVT) 27	Electrical	KIDDER ELECTRIC	08/09/2023	02/14/2024	\$160.00
PE23-0448	3294 AUTUMN MIST LANE (PVT)	Electrical	ANYTHING WIRED INC	09/05/2023	03/09/2024	\$215.00
PM23-0483	3294 AUTUMN MIST LANE (PVT)	Mechanical	BAYSIDE PLUMBING	09/14/2023	03/12/2024	\$215.00
PP23-0204	3294 AUTUMN MIST LANE (PVT)	Plumbing	BAYSIDE PLUMBING	09/14/2023	03/23/2024	\$215.00
PP23-0153	3532 AUTUMN MIST LANE (PVT)	Plumbing	NORTHERN PLUMBING & HE	07/17/2023	02/05/2024	\$77.00
PM23-0417	3532 AUTUMN MIST LANE (PVT)	Mechanical	PAT SNIFF JR.	08/08/2023	02/07/2024	\$77.00
PM23-0450	3532 AUTUMN MIST LANE (PVT)	LP Gas Tank	BLARNEY CASTLE OIL CO.	09/01/2023	03/10/2024	\$77.00
PB23-0231	13600 AYLSWORTH ROAD	Res, Accessory	FULLER, LORI ANN	08/01/2023	02/27/2024	\$257.00
PE23-0336	2972 BALLARD ROAD TEMP	Electrical	GRAY, PATRICK & EDITH	07/12/2023	01/14/2024	\$77.00
PP23-0191	588 BALSAM ROAD	Plumbing	NORTHERN PLUMBING & HE	08/28/2023	02/26/2024	\$215.00
PE23-0384	3208 BANCROFT ROAD (PVT)	Electrical	Direct Electric MI	08/04/2023	02/06/2024	\$215.00
PP23-0173	3208 BANCROFT ROAD (PVT)	Plumbing	CROSSMAN PLUMBING	08/07/2023	02/07/2024	\$215.00
PM23-0179	18215 BARBER ROAD	Plumbing	Larry Porter	08/14/2023	03/05/2024	\$215.00
PM23-0423	18215 BARBER ROAD	Mechanical	Larry Porter	08/14/2023	03/25/2024	\$215.00
PM23-0519	18907 BARBER ROAD	Mechanical commercial	POSITIVE CHIMNEY & FIRE P	09/27/2023	03/25/2024	\$77.00
PM23-0398	625 BASSWOOD LANE (PVT)	LP Gas Tank	COYNE OIL CORPORATION	08/03/2023	02/07/2024	\$77.00
PM23-0392	687 BASSWOOD LANE (PVT)	Mechanical	Lemcool's Heating and Cooling	08/01/2023	01/31/2024	\$215.00
PS23-0075	8550 BAY POINT ROAD (PVT)	SOIL EROSION	Nate Hanna	09/27/2023	09/26/2024	\$240.00
PM23-0388	250 BEACH ROAD (PVT)	Mechanical	PHILLIPS ENERGY INC	07/31/2023	02/07/2024	\$160.00
PM23-0484	1914 BEECH ROAD (PVT)	Mechanical	PHILLIPS ENERGY INC	09/14/2023	03/12/2024	\$77.00
PP23-0218	19220 BEECHRIDGE DRIVE	Plumbing	Bathworks Inc/dba RE-bath	09/27/2023	03/25/2024	\$77.00
PE23-0387	6152 BELLOWS LAKE ROAD	Electrical	DAVES' ELECTRIC	08/07/2023	02/04/2024	\$77.00
PM23-0470	6152 BELLOWS LAKE ROAD	Mechanical	D & W MECHANICAL	09/11/2023	03/09/2024	\$77.00

PB23-0191	231 BENDON ROAD	Residential, New	SZOSTAKOWSKI, KENNETH C	07/03/2023	01/06/2024	\$295.00
PM23-0457	15175 BENTLEY ROAD	Mechanical	ASAPH	09/05/2023	03/25/2024	\$77.00
PM23-0369	1514 BENZIE HIGHWAY	Mechanical commercial	NYE PLUMBING & HEATING	07/19/2023	02/28/2024	\$143.00
PM23-0468	1681 BENZIE HIGHWAY 3	Mechanical commercial	WESTSHORE PLUMBING AND	09/08/2023	03/10/2024	\$121.00
PP23-0201	1681 BENZIE HIGHWAY 3	Plumbing commercial	WESTSHORE PLUMBING AND	09/08/2023	03/10/2024	\$144.10
PB23-0275	2294 BENZIE HIGHWAY	Res, Addition/alteration	AYERS BASEMENT SYSTEMS L	08/29/2023	02/25/2024	\$110.00
PE23-0487	2983 BENZIE HIGHWAY	Electrical	Income Power LLC	09/22/2023	03/20/2024	\$158.40
PB23-0252	7596 BENZIE HIGHWAY	Res, Addition/alteration	THE COTTAGE PROS	08/16/2023	02/18/2024	\$160.00
PM23-0477	7596 BENZIE HIGHWAY	Mechanical	COYNE OIL CORPORATION	09/13/2023	03/17/2024	\$77.00
PE23-0464	7596 BENZIE HIGHWAY	Electrical	Prescott Electric	09/14/2023	03/16/2024	\$160.00
PS23-0043	385 BENZIE STREET	SOIL EROSION	SCOTT GRAY	07/07/2023	08/02/2024	\$240.00
PB23-0293	20795 BETSIE HIGHLAND DR. (P	Residential, New	LITTLE VALLEY HOMES	09/05/2023	03/03/2024	\$474.00
PB23-0193	13791 BIG FOUR RD	Res, Accessory	MICHAEL AND BRITNEY GE	07/05/2023	01/01/2024	\$220.00
PP23-0202	15848 BIG FOUR RD	Plumbing	GENESIS PLUMBING SYSTEMS	09/11/2023	03/10/2024	\$215.00
PM23-0472	15848 BIG FOUR RD	Mechanical	BRIAN BAKER	09/11/2023	03/17/2024	\$160.00
PE23-0488	15848 BIG FOUR RD	Electrical	North End Electrical	09/22/2023	03/24/2024	\$215.00
PE23-0482	10956 BINGO LANE (PVT)	Electrical	ARK ELECTRIC	09/20/2023	03/18/2024	\$77.00
PP23-0144	4215 BIRCH DRIVE	Plumbing	MOUNTAIN VIEW PLUMBING	07/05/2023	01/09/2024	\$215.00
PM23-0348	4215 BIRCH DRIVE	Mechanical	RORY RUSSELL	07/05/2023	01/15/2024	\$215.00
PB23-0250	4215 BIRCH DRIVE	Res, Addition/alteration	JIM RINFEER	08/14/2023	02/14/2024	\$451.00
PM23-0353	5392 BIRCH GLEN ROAD	Mechanical	Precision Plumbing & Heating Syste	07/07/2023	02/19/2024	\$77.00
PB23-0255	4595 BIRCH POINT RD (TEMP)	Residential, New	COLE, INC.	08/21/2023	02/19/2024	\$462.00
PE23-0416	4595 BIRCH POINT RD (TEMP)	Electrical	THORINGTON ELECTRIC LLC	08/21/2023	02/18/2024	\$215.00
PP23-0193	4595 BIRCH POINT RD (TEMP)	Plumbing	RITE CHOICE HEATING INC	09/05/2023	03/05/2024	\$215.00
PS23-0070	5303 BIRCH TRAIL	SOIL EROSION	COOLEY CONTRACTING	09/15/2023	09/14/2024	\$240.00
PB23-0334	5303 BIRCH TRAIL	Residential, New	COOLEY CONTRACTING	09/27/2023	03/25/2024	\$633.00
PS23-0073	5345 BIRCH TRAIL DR	SOIL EROSION	SIPES, III; FRANK L.	09/25/2023	09/24/2024	\$240.00
PB23-0336	19102 BIRCH VIEW TRAIL	Res, Addition/alteration	RENEW IT GROUP	09/28/2023	03/26/2024	\$165.00
PM23-0505	19133 BIRCH VIEW TRAIL	Mechanical	Team Bob's	09/22/2023	03/20/2024	\$77.00
PM23-0416	597 BIRCHWOOD TERRACE	Mechanical	PAT SNIFF JR.	08/08/2023	02/07/2024	\$77.00
PM23-0441	6679 BIXLER ROAD	Mechanical	MOORE MECHANICAL	08/29/2023	03/23/2024	\$77.00
PB23-0245	866 BLUEWATER DRIVE	Res, Addition/alteration	PORTLAND BUILDING	08/09/2023	03/27/2024	\$220.00
PE23-0456	866 BLUEWATER DRIVE	Electrical	Direct Electric MI	09/11/2023	03/09/2024	\$77.00
PB23-0335	1029 BLUEWATER DRIVE	Res, Addition/alteration	KEVIN KRAAK BUILDERS	09/28/2023	03/26/2024	\$165.00
PE23-0343	18820 BONNIE JEAN DRIVE PVT	Electrical	CRISCO ELECTRIC LLC	07/14/2023	01/14/2024	\$215.00
PE23-0418	2027 BREWSTER BLVD. (PVT)	Electrical	OLSEN ELECTRIC	08/21/2023	02/18/2024	\$77.00
PB23-0224	343 BRIDGE STREET TEMP	Residential, New	LANCE BURNS	07/25/2023	01/23/2024	\$279.00
PP23-0199	343 BRIDGE STREET TEMP	Plumbing	CROSSMAN PLUMBING	09/06/2023	03/10/2024	\$215.00
PM23-0350	620 BRIDGE STREET	Mechanical	POSITIVE CHIMNEY & FIRE P	07/06/2023	03/05/2024	\$77.00
PM23-0451	921 BRIDGE STREET	Mechanical	POSITIVE CHIMNEY & FIRE P	09/01/2023	02/28/2024	\$77.00

PE23-0323	4319 BROOK STREET	Electrical	HNC PROPERTIES OF NWA LL	07/07/2023	01/07/2024	\$160.00
PE23-0382	4319 BROOK STREET	Electrical	Elite Electric	08/04/2023	02/03/2024	\$77.00
PM23-0390	4327 BROOK STREET	Mechanical	GIL'S SERVICES, INC	07/31/2023	01/31/2024	\$270.00
PP23-0169	4327 BROOK STREET	Plumbing	GIL'S SERVICES, INC	07/31/2023	01/31/2024	\$215.00
PB23-0268	5180 BURNT MILL ROAD TEMP	Res, Accessory	Harris Custom Carpentry	08/25/2023	03/19/2024	\$280.00
PM23-0349	588 CASE ROAD	LP Gas Tank	BLARNEY CASTLE OIL CO.	07/06/2023	01/10/2024	\$77.00
PE23-0449	588 CASE ROAD	Electrical	45TH PROPERTY AND POWER	09/07/2023	03/27/2024	\$215.00
PM23-0471	588 CASE ROAD	Mechanical	NEWBERRY PLUMBING & HE	09/11/2023	03/11/2024	\$160.00
PE23-0426	1523 CASE ROAD	Electrical	CBS SOLAR	08/24/2023	02/20/2024	\$77.00
PB23-0288	1523 CASE ROAD	Solar Panels	CBS SOLAR	09/05/2023	03/24/2024	\$165.00
PM23-0351	2512 CASS AVENUE	Mechanical	D & W MECHANICAL	07/07/2023	01/03/2024	\$215.00
PP23-0150	2512 CASS AVENUE	Plumbing	D & W MECHANICAL	07/07/2023	01/31/2024	\$215.00
PM23-0376	18801 CEDAR RUN ROAD	Mechanical	SHEREN PLUMBING & HEATI	07/25/2023	01/29/2024	\$77.00
PM23-0387	18801 CEDAR RUN ROAD	Mechanical	MILLER, ELSA DIANE	07/31/2023	01/29/2024	\$132.00
PM23-0397	18801 CEDAR RUN ROAD	Mechanical	GEOFURNACE HEATING & C	08/03/2023	01/30/2024	\$77.00
PB23-0218	19880 CEDAR RUN ROAD	Res, Accessory	THERRIEN, CRAIG T (LE)	07/21/2023	01/21/2024	\$340.00
PB23-0220	8078 CHERRY LANE	Res, Addition/alteration	KENNEDY, KEVIN J.	07/24/2023	01/22/2024	\$220.00
PM23-0524	7938 CHIPPEWA COURT (PVT)	Mechanical	NYE PLUMBING & HEATING	09/27/2023	03/25/2024	\$77.00
PE23-0408	12557 CINDER ROAD *TEMP*	Electrical	ISENHART ELECTRIC LLC	08/17/2023	02/18/2024	\$77.00
PM23-0437	13973 CINDER ROAD	Mechanical	MOORE MECHANICAL	08/28/2023	02/24/2024	\$77.00
PM23-0499	14461 CINDER ROAD	Mechanical	REEDWOODS LLC	09/21/2023	03/19/2024	\$77.00
PM23-0396	18515 CINDER ROAD	Mechanical	Team Bob's	08/03/2023	02/14/2024	\$77.00
PE23-0409	18515 CINDER ROAD	Electrical	DORVINEN, ZACHARY MICHA	08/18/2023	03/09/2024	\$215.00
PB23-0299	18807 CINDER ROAD TEMP	Res, Accessory	WALTON WEBER RODES POO	09/06/2023	03/04/2024	\$165.00
PM23-0487	20067 CINDER ROAD	Mechanical	Team Bob's	09/14/2023	03/25/2024	\$77.00
PB23-0203	7333 CLARK STREET	Demolition	KERBY'S BACKHOE SERVICE	07/12/2023	01/08/2024	\$165.00
PE23-0356	4467 COOPER ROAD TOWER	Electrical commercial	JOHN STOUDT	07/21/2023	01/28/2024	\$155.10
PE23-0480	571 CORNING AVENUE	Electrical	Direct Electric MI	09/20/2023	03/26/2024	\$160.00
PM23-0509	4545 COTTONWOOD COURT TE	Mechanical	COYNE OIL CORPORATION	09/22/2023	03/20/2024	\$77.00
PB23-0267	9516 COVEY ROAD	Res, Accessory	EVANS, GABRIEL M.	08/25/2023	02/27/2024	\$178.00
PB23-0249	9928 COVEY ROAD TEMP	Residential, New	ARNOLD, ANGELA & JAMES T	08/14/2023	03/06/2024	\$472.00
PE23-0466	9928 COVEY ROAD TEMP	Electrical	Bishop Electric, Inc.	09/14/2023	03/19/2024	\$132.00
PE23-0497	104 CRAPO STREET	Electrical	TOP LINE ELECTRIC LLC	09/27/2023	03/27/2024	\$77.00
PE23-0498	265 CRAPO STREET	Electrical	TOP LINE ELECTRIC LLC	09/27/2023	03/27/2024	\$77.00
PM23-0436	351 CRAPO STREET	Mechanical	MOORE MECHANICAL	08/25/2023	03/05/2024	\$77.00
PS23-0069	204 CRYSTAL DOWNS DR (PVT)	SOIL EROSION	CATANESE CUSTOMS	09/19/2023	09/18/2024	\$240.00
PB23-0301	204 CRYSTAL DOWNS DR (PVT)	Res, Addition/alteration	CATANESE CUSTOMS	09/07/2023	03/05/2024	\$729.00
PB23-0294	700 CRYSTAL DOWNS DR (PVT)	Res, Addition/alteration	B.J. HOPWOOD INC.	09/05/2023	03/19/2024	\$356.00
PE23-0368	1242 CRYSTAL DRIVE	Electrical	GLEN LAKE ELECTRIC INC	07/26/2023	02/21/2024	\$160.00
PS23-0068	1299 CRYSTAL DRIVE	SOIL EROSION	LAKESHORE CUSTOM HOMES	09/08/2023	09/07/2024	\$240.00

PB23-0329	1369 CRYSTAL DRIVE	Solar Panels	CBS SOLAR	09/25/2023	03/23/2024	\$110.00
PE23-0492	1369 CRYSTAL DRIVE	Electrical	CBS SOLAR	09/25/2023	03/23/2024	\$77.00
PP23-0186	2281 CRYSTAL DRIVE	Plumbing	NYE PLUMBING & HEATING	08/24/2023	02/20/2024	\$77.00
PE23-0337	2776 CRYSTAL DRIVE	Electrical	ISENHART ELECTRIC LLC	07/12/2023	01/14/2024	\$215.00
PB23-0326	2776 CRYSTAL DRIVE	Res, Accessory	TIMOTHY SMITH CONSTRUCT	09/22/2023	03/20/2024	\$220.00
PE23-0420	2906 CRYSTAL DRIVE	Electrical	ESCON GROUP	08/22/2023	03/18/2024	\$77.00
PM23-0446	2906 CRYSTAL DRIVE	Mechanical	TED C WOLFGANG	08/31/2023	02/27/2024	\$77.00
PE23-0379	2940 CRYSTAL DRIVE	Electrical	GINGRAS, RONALD	08/02/2023	02/14/2024	\$215.00
PS23-0055	2940 CRYSTAL DRIVE	SOIL EROSION	COOLEY CONTRACTING	08/15/2023	08/14/2024	\$240.00
PB23-0285	2940 CRYSTAL DRIVE	Demolition	COOLEY CONTRACTING	09/01/2023	03/10/2024	\$165.00
PB23-0286	2940 CRYSTAL DRIVE	Residential, New	COOLEY CONTRACTING	09/01/2023	03/16/2024	\$828.00
PM23-0486	2940 CRYSTAL DRIVE	Mechanical	D & W MECHANICAL	09/14/2023	03/12/2024	\$215.00
PP23-0205	2940 CRYSTAL DRIVE	Plumbing	D & W MECHANICAL	09/14/2023	03/12/2024	\$215.00
PS23-0053	2960 CRYSTAL DRIVE	SOIL EROSION	HINKAMP, LEIGH & TRIMBLE,	09/11/2023	09/10/2024	\$240.00
PS23-0059	3293 CRYSTAL DRIVE	Special Inspections	Oliver and Company	08/18/2023	08/17/2024	\$240.00
PM23-0367	3297 CRYSTAL DRIVE	Mechanical	NYE PLUMBING & HEATING	07/19/2023	01/15/2024	\$77.00
PE23-0460	4049 CRYSTAL DRIVE	Electrical	BLUEWATER ELECTRIC	09/13/2023	03/16/2024	\$77.00
PP23-0146	4372 CRYSTAL DRIVE	Plumbing	WILLIAMS, RICHARD E (LE)	07/05/2023	01/09/2024	\$160.00
PS23-0071	4538 CRYSTAL DRIVE	SOIL EROSION	Ross Design Build	09/20/2023	09/19/2024	\$240.00
PM23-0399	4618 CRYSTAL DRIVE	Mechanical	NYE PLUMBING & HEATING	08/03/2023	01/30/2024	\$77.00
PM23-0516	4955 CRYSTAL DRIVE	Mechanical	MOORE MECHANICAL	09/26/2023	03/24/2024	\$77.00
PM23-0440	4989 CRYSTAL DRIVE	Mechanical	MOORE MECHANICAL	08/29/2023	03/23/2024	\$77.00
PE23-0484	5147 CRYSTAL DRIVE	Electrical	BLUEWATER ELECTRIC	09/20/2023	03/24/2024	\$77.00
PS23-0058	5408 CRYSTAL DRIVE	SOIL EROSION	GREAT NORTHERN HOMES	08/22/2023	08/21/2024	\$240.00
PB23-0265	5408 CRYSTAL DRIVE	Res, Addition/alteration	GREAT NORTHERN HOMES	08/24/2023	02/20/2024	\$275.00
PE23-0430	5731 CRYSTAL DRIVE	Electrical	KIDDER ELECTRIC	08/29/2023	02/28/2024	\$215.00
PS23-0063	5731 CRYSTAL DRIVE	SOIL EROSION	STEVE BESEY	08/31/2023	08/30/2024	\$240.00
PB23-0280	5731 CRYSTAL DRIVE	Res, Addition/alteration	BESEY CONSTRUCTION	08/30/2023	03/19/2024	\$652.00
PM23-0426	6116 CRYSTAL DRIVE	Mechanical	PHILLIPS ENERGY INC	08/18/2023	03/05/2024	\$77.00
PM23-0445	6167 CRYSTAL DRIVE	Mechanical	NYE PLUMBING & HEATING	08/31/2023	03/13/2024	\$77.00
PB23-0195	412 DAY AVENUE	Com, New	Alternative Roofing Solutions	07/07/2023	01/13/2024	\$575.00
PE23-0441	412 DAY AVENUE	Electrical	BLUEWATER ELECTRIC	08/31/2023	02/27/2024	\$77.00
PE23-0399	514 DAY AVENUE	Electrical commercial	Bishop Electric, Inc.	08/11/2023	02/28/2024	\$177.10
PB23-0281	10005 DEADSTREAM ROAD	Res, Addition/alteration	FOUNDATION SYSTEMS OF N	08/30/2023	03/18/2024	\$165.00
PE23-0363	6900 DEADSTREAM ROAD	Electrical	GLEN LAKE ELECTRIC	07/25/2023	01/30/2024	\$160.00
PS23-0056	7449 DEADSTREAM ROAD	SOIL EROSION	JIM RINEER	08/21/2023	08/20/2024	\$240.00
PB23-0260	7449 DEADSTREAM ROAD	Res, Addition/alteration	JIM RINEER	08/23/2023	02/19/2024	\$330.00
PE23-0318	7930 DEADSTREAM ROAD	Electrical	GLEN LAKE ELECTRIC	07/05/2023	01/07/2024	\$77.00
PM23-0386	8867 DEADSTREAM ROAD	Mechanical	ROBERT ENGELHUBER	07/31/2023	01/31/2024	\$160.00
PB23-0242	14066 DEER VALLEY LANE (PVT	Res, Addition/alteration	KELP PROPERTIES LLC	08/08/2023	03/23/2024	\$165.00

PM23-0375	14155 DEER VALLEY LANE (PVT)	LP Gas Tank	COYNE PROPANE	07/25/2023	02/07/2024	\$77.00
PM23-0491	4060 DEMERLY ROAD	Mechanical	POSITIVE CHIMNEY & FIRE P	09/18/2023	03/16/2024	\$77.00
PB23-0229	5868 DEMERLY ROAD	Residential, New	POTTS, JORDAN LEWIS	07/27/2023	03/11/2024	\$749.00
PE23-0385	7484 DEMERLY ROAD	Electrical	SGI HEATING AND COOLING	08/04/2023	02/18/2024	\$77.00
PM23-0404	7484 DEMERLY ROAD	Mechanical	SGI HEATING AND COOLING	08/04/2023	02/18/2024	\$77.00
PB23-0315	659 DENTON AVENUE	Res, Addition/alteration	MYNENI, SRINIVAS & ROSS, K	09/15/2023	03/13/2024	\$55.00
PB23-0200	7344 DINGER ROAD	Residential, New	KNOLL CONSTRUCTION	07/11/2023	01/15/2024	\$275.00
PB23-0261	20913 DRAGONFLY DRIVE (PVT)	Residential, New	Saw & Sil Construction, LLC	08/23/2023	02/21/2024	\$407.00
PB23-0284	13775 DZUIBANEK RD	Res, Accessory	TIMOTHY SMITH CONSTRUCT	08/31/2023	03/04/2024	\$245.00
PB23-0254	14234 DZUIBANEK RD	Com, Addition/alteration	TIMOTHY SMITH CONSTRUCT	08/18/2023	03/19/2024	\$622.00
PP23-0190	14234 DZUIBANEK RD	Plumbing commercial	CROSSMAN PLUMBING	08/28/2023	03/23/2024	\$149.60
PE23-0454	14234 DZUIBANEK RD	Electrical commercial	Bishop Electric, Inc.	09/08/2023	03/16/2024	\$145.20
PM23-0481	14234 DZUIBANEK RD	Mechanical commercial	CROSSMAN PLUMBING	09/13/2023	03/23/2024	\$159.50
PS23-0046	1929 E. SOUTH SHORE DRIVE	SOIL EROSION	CRYSTAL CLEAR LANDSCAPI	07/10/2023	07/09/2024	\$240.00
PS23-0047	1939 E. SOUTH SHORE DRIVE	SOIL EROSION	CRYSTAL CLEAR LANDSCAPI	07/10/2023	07/09/2024	\$240.00
PM23-0434	521 E. THOMAS ROAD	Mechanical	NYE PLUMBING & HEATING	08/24/2023	03/23/2024	\$77.00
PE23-0461	1167 EAGLES NEST DRIVE (PVT)	Electrical	LAKESHORE ELECTRIC	09/13/2023	03/11/2024	\$77.00
PB23-0297	14919 EAST EASY STREET TEMP	Residential, New	AJ'S EXCAVATING LLC	09/05/2023	03/03/2024	\$330.00
PB23-0234	14920 EAST EASY STREET TEMP	Residential, New	AJ'S EXCAVATING LLC	08/02/2023	01/29/2024	\$365.00
PB23-0233	14937 EAST EASY STREET TEMP	Residential, New	AJ'S EXCAVATING LLC	08/02/2023	01/29/2024	\$365.00
PB23-0295	14938 EAST EASY STREET	Residential, New	AJ'S EXCAVATING LLC	09/05/2023	03/03/2024	\$330.00
PB23-0296	14973 EAST EASY STREET TEMP	Residential, New	AJ'S EXCAVATING LLC	09/05/2023	03/03/2024	\$330.00
PM23-0522	20661 EAST TRAILS END ROAD (Mechanical	TRI-GAS DISTRIBUTING	09/27/2023	03/25/2024	\$77.00
PE23-0340	490 EASTMAN ROAD	Electrical	SGI HEATING AND COOLING	07/13/2023	01/14/2024	\$77.00
PM23-0360	490 EASTMAN ROAD	Mechanical	SGI HEATING AND COOLING	07/13/2023	01/20/2024	\$77.00
PM23-0359	939 EASTMAN ROAD TEMP	Mechanical	ASAPH	07/13/2023	01/15/2024	\$160.00
PM23-0371	939 EASTMAN ROAD TEMP	Mechanical	CROSSMAN PLUMBING	07/24/2023	01/22/2024	\$215.00
PP23-0158	939 EASTMAN ROAD TEMP	Plumbing	CROSSMAN PLUMBING	07/24/2023	03/05/2024	\$215.00
PM23-0355	8400 EASY STREET	Mechanical	Precision Plumbing & Heating Syste	07/12/2023	01/24/2024	\$77.00
PM23-0489	797 EDEN HILL ROAD	Mechanical	Precision Plumbing & Heating Syste	09/18/2023	03/16/2024	\$77.00
PB23-0278	1095 EDEN HILL ROAD	Res, Addition/alteration	SMITH, RICHARD W	08/29/2023	02/25/2024	\$220.00
PB23-0289	1956 EDEN HILL ROAD	Res, Accessory	REED, JENNIFER K	09/05/2023	03/18/2024	\$370.00
PB23-0321	564 EDWARDS AVENUE (PVT)	Residential, New	DURANGO HOMES	09/20/2023	03/18/2024	\$562.00
PE23-0444	2113 ELLIS ROAD	Electrical	ODETTE ELECTRIC INC	09/01/2023	03/09/2024	\$215.00
PP23-0156	2550 ELLSWORTH TRAIL (PVT)	Plumbing	NYE PLUMBING & HEATING	07/19/2023	01/15/2024	\$77.00
PE23-0411	1500 ELM ROAD	Electrical	GRIEBE, TODD A	08/18/2023	03/09/2024	\$77.00
PM23-0424	3924 ELY ROAD	LP Gas Tank	TRI-GAS DISTRIBUTING	08/14/2023	02/19/2024	\$77.00
PM23-0362	4207 ELY ROAD	Mechanical	POSITIVE CHIMNEY & FIRE P	07/31/2023	01/27/2024	\$77.00
PM23-0474	4207 ELY ROAD	LP Gas Tank	TRI-GAS DISTRIBUTING	09/11/2023	03/25/2024	\$77.00
PB23-0302	18616 EMMETT'S TRAIL	Res, Accessory	BARRONS, TOM	09/11/2023	03/25/2024	\$246.00

PB23-0238	9971 ESCH ROAD	Res, Addition/alteration	TIMOTHY SMITH CONSTRUCT	08/04/2023	02/05/2024	\$407.00
PM23-0506	8398 FAIRWAY DRIVE	Mechanical	NYE PLUMBING & HEATING	09/22/2023	03/20/2024	\$77.00
PE23-0349	11664 FEWINS ROAD	Electrical	BLUEWATER ELECTRIC	07/19/2023	01/27/2024	\$77.00
PE23-0325	16577 FEWINS ROAD	Electrical	CBS SOLAR	07/12/2023	02/07/2024	\$77.00
PB23-0204	16577 FEWINS ROAD	Solar Panels	CBS SOLAR	07/12/2023	03/05/2024	\$165.00
PM23-0507	19714 FEWINS ROAD	LP Gas Tank	COYNE OIL CORPORATION	09/22/2023	03/20/2024	\$77.00
PP23-0182	1079 FIGG ROAD	Plumbing	BANKTSON, MAX & LINDSEY	08/16/2023	02/14/2024	\$215.00
PM23-0454	1079 FIGG ROAD	Mechanical	BANKTSON, MAX & LINDSEY	09/05/2023	03/03/2024	\$215.00
PE23-0455	1079 FIGG ROAD	Electrical	BANKTSON, MAX & LINDSEY	09/11/2023	03/12/2024	\$215.00
PB23-0291	16590 FOGG ROAD	Res, Accessory	MAUL, THOMAS J.	09/05/2023	03/03/2024	\$127.00
PE23-0327	2291 FORRESTER ROAD	Electrical	ODETTE ELECTRIC INC	07/11/2023	01/10/2024	\$77.00
PB23-0235	2836 FORRESTER ROAD	Res, Addition/alteration	FOUNDATION SYSTEMS OF N	08/03/2023	03/25/2024	\$110.00
PE23-0489	11612 FOWLER ROAD	Electrical	HASWELL, DANIEL E TRUST 7	09/25/2023	03/23/2024	\$77.00
PB23-0222	18064 FOWLER ROAD	Res, Accessory	PENFOLD, GEORGE A.	07/25/2023	03/06/2024	\$165.00
PE23-0486	1307 FRAN AVENUE TEMP	Electrical	SCOTT SWITZER	09/22/2023	03/27/2024	\$77.00
PM23-0504	1307 FRAN AVENUE TEMP	Mechanical	SCOTT SWITZER	09/22/2023	03/25/2024	\$132.00
PE23-0496	107 FRANKFORT AVENUE	Electrical	TOP LINE ELECTRIC LLC	09/27/2023	03/27/2024	\$77.00
PS23-0062	7250 FREDONIA WAY PVT	SOIL EROSION	DURANGO HOMES	08/29/2023	08/28/2024	\$240.00
PB23-0271	7250 FREDONIA WAY PVT	Residential, New	DURANGO HOMES	08/29/2023	03/18/2024	\$709.00
PM23-0503	7250 FREDONIA WAY PVT	Mechanical	WESTSHORE PLUMBING AND	09/22/2023	03/20/2024	\$215.00
PP23-0214	7250 FREDONIA WAY PVT	Plumbing	WESTSHORE PLUMBING AND	09/22/2023	03/25/2024	\$215.00
PE23-0459	227 FURNACE STREET	Electrical	OLSEN ELECTRIC	09/12/2023	03/10/2024	\$215.00
PE23-0474	259 FURNACE STREET	Electrical	TOP LINE ELECTRIC LLC	09/18/2023	03/27/2024	\$77.00
PB23-0221	331 GEO. MC MANUS STREET	Res, Accessory	GATRELL, GARY L & DEBORA	07/25/2023	02/27/2024	\$194.00
PE23-0414	9048 GILSTONE ROAD (PVT) ***	Electrical	Bishop Electric, Inc.	08/21/2023	02/18/2024	\$160.00
PM23-0394	5661 GORIVAN	Mechanical	CROSSMAN PLUMBING	08/01/2023	02/04/2024	\$215.00
PP23-0170	5661 GORIVAN	Plumbing	CROSSMAN PLUMBING	08/01/2023	01/31/2024	\$215.00
PE23-0473	5661 GORIVAN	Electrical	JOSEPH CROSSMAN	09/18/2023	03/18/2024	\$215.00
PM23-0515	20223 GRACE LANE (PVT)	Mechanical	MOORE MECHANICAL	09/26/2023	03/24/2024	\$77.00
PE23-0321	6677 GRACE ROAD	Electrical	BLUEWATER ELECTRIC	07/06/2023	01/03/2024	\$77.00
PE23-0481	3475 GRACE ROAD	Electrical	HOPKINS, KAY L & JEFF	09/20/2023	03/23/2024	\$132.00
PE23-0476	242 GRANT STREET	Electrical	TOP LINE ELECTRIC LLC	09/18/2023	03/27/2024	\$77.00
PS23-0049	249 GRANT STREET	SOIL EROSION	ELMERS CRANE & DOZER	07/26/2023	07/25/2024	\$240.00
PE23-0412	480 GRAVES ROAD	Electrical	RASMUSSEN, EVERETT M.	08/18/2023	02/18/2024	\$77.00
PB23-0219	713 GRAVES ROAD TEMP	Residential, New	Shamrock Contracting LLC	07/21/2023	03/04/2024	\$572.00
PE23-0417	713 GRAVES ROAD TEMP	Electrical	OLSEN ELECTRIC	08/21/2023	03/05/2024	\$77.00
PM23-0476	713 GRAVES ROAD TEMP	Mechanical	GILBERT, CALEB & KATE	09/14/2023	03/25/2024	\$215.00
PP23-0203	713 GRAVES ROAD TEMP	Plumbing	GILBERT, CALEB & KATE	09/14/2023	03/24/2024	\$270.00
PE23-0465	713 GRAVES ROAD TEMP	Electrical	GILBERT, CALEB & KATE	09/14/2023	03/12/2024	\$215.00
PB23-0213	8201 GREEN BRIAR ROAD	Res, Accessory	GIRARDIN, KATRINA & MICH	07/18/2023	01/17/2024	\$327.00

PM23-0480	9004 GREEN BRIAR ROAD	Mechanical	MOORE MECHANICAL	09/13/2023	03/11/2024	\$77.00
PP23-0184	3834 GREENE DRIVE (PVT)	Plumbing	Bathworks Inc/dba RE-bath	08/22/2023	02/18/2024	\$77.00
PB23-0239	1800 GREENWOOD LANDING (P	Com, Accessory	American Accessibility Tech, Inc	08/04/2023	01/31/2024	\$206.00
PM23-0395	5530 GUDEMOOS ROAD	LP Gas Tank	TRI-GAS DISTRIBUTING	08/02/2023	02/04/2024	\$77.00
PE23-0353	14604 HALL AVENUE PARCEL A	Electrical	GLEN LAKE ELECTRIC INC	07/20/2023	01/16/2024	\$215.00
PP23-0212	14604 HALL AVENUE PARCEL A	Plumbing	WESTSHORE PLUMBING AND	09/22/2023	03/20/2024	\$215.00
PM23-0498	14604 HALL AVENUE PARCEL A	Mechanical	WESTSHORE PLUMBING AND	09/22/2023	03/20/2024	\$215.00
PE23-0468	419 HARBOR PLACE	Electrical	GLEN LAKE ELECTRIC INC	09/15/2023	03/13/2024	\$160.00
PE23-0389	6482 HARRIS POINT TRAIL (PVT)	Electrical	VOLTAGE ELECTRIC INC	08/07/2023	02/06/2024	\$77.00
PE23-0457	20215 HATTY LANE (PVT)	Electrical	NEIHARDT, JAMES	09/11/2023	03/24/2024	\$77.00
PM23-0418	13338 HEALY LAKE RD	Mechanical	MSP MECHANICAL	08/09/2023	02/05/2024	\$215.00
PM23-0433	14695 HEALY LAKE ROAD	Mechanical	POSITIVE CHIMNEY & FIRE P	08/21/2023	02/17/2024	\$215.00
PB23-0300	6076 HEARTWOOD TRAIL (PVI)	Residential, New	TMV DEVELOPMENT, LLC	09/07/2023	03/17/2024	\$619.00
PP23-0209	6076 HEARTWOOD TRAIL (PVI)	Plumbing	MOORE MECHANICAL	09/20/2023	03/18/2024	\$215.00
PM23-0496	6076 HEARTWOOD TRAIL (PVI)	Mechanical	MOORE MECHANICAL	09/20/2023	03/18/2024	\$215.00
PB23-0308	6114 HEARTWOOD TRAIL (PVI)	Residential, New	NORTH 45 HOMES	09/12/2023	03/17/2024	\$783.00
PP23-0216	6114 HEARTWOOD TRAIL (PVI)	Plumbing	MOORE MECHANICAL	09/25/2023	03/23/2024	\$215.00
PB23-0338	6152 HEARTWOOD TRAIL (PVI)	Residential, New	TMV DEVELOPMENT, LLC	09/28/2023	03/26/2024	\$457.00
PE23-0398	9034 HELEN WHITE DRIVE (PVI)	Electrical	HANRAHAN, DANE A	08/10/2023	02/06/2024	\$160.00
PM23-0431	4850 HERRING GROVE ROAD	Mechanical	POSITIVE CHIMNEY & FIRE P	08/21/2023	02/17/2024	\$77.00
PM23-0500	2943 HERRING ROAD	Mechanical	All Seasons Comfort Solutions LLC	09/21/2023	03/19/2024	\$77.00
PB23-0332	2670 HERRON ROAD	Res, Addition/alteration	DURANGO HOMES	09/26/2023	03/24/2024	\$275.00
PM23-0364	2763 HERRON ROAD	Mechanical	TRI-GAS DISTRIBUTING	07/17/2023	01/16/2024	\$77.00
PS23-0064	3065 HERRON ROAD	SOIL EROSION	ZYCH, JULIE	08/31/2023	08/30/2024	\$240.00
PE23-0404	9666 HIGHLAND PARK DRIVE (P	Electrical	JAMES SCHROEDER	08/16/2023	02/14/2024	\$77.00
PB23-0324	10915 HIGHLAND STREET	Res, Accessory	SHOSTAK, DAVID ALLEN	09/22/2023	03/20/2024	\$148.00
PS23-0061	19509 HILLCREST DRIVE (PVI)	SOIL EROSION	MICHALSKI, DANIEL J.	08/29/2023	08/28/2024	\$240.00
PM23-0523	6203 HOADLEY ROAD	Mechanical	TRI-GAS DISTRIBUTING	09/27/2023	03/25/2024	\$77.00
PM23-0401	6704 HOADLEY ROAD	Mechanical	NYE PLUMBING & HEATING	08/03/2023	03/12/2024	\$77.00
PE23-0370	7560 HOADLEY ROAD TEMP	Electrical	LONG, JACOB R	07/27/2023	01/27/2024	\$77.00
PE23-0485	8293 HOMESTEAD ROAD	Electrical	Watts Up 45 Electric	09/22/2023	03/20/2024	\$77.00
PB23-0208	9055 HOMESTEAD ROAD	Res, Accessory	GOLDEN RULE CONSTRUCTI	07/13/2023	02/27/2024	\$178.00
PB23-0337	10606 HOMESTEAD ROAD	Res, Addition/alteration	FOUNDATION SYSTEMS OF N	09/28/2023	03/26/2024	\$110.00
PB23-0262	10690 HOMESTEAD ROAD	Residential, New	RUGG, DEAN	08/23/2023	03/16/2024	\$275.00
PB23-0197	11235 HOMESTEAD ROAD	Residential, New	BOYLE, JENNIFER DAWN	07/11/2023	03/13/2024	\$295.00
PB23-0311	11934 HOMESTEAD ROAD	Res, Accessory	KAYLA COREY	09/14/2023	03/16/2024	\$214.00
PE23-0395	12251 HOMESTEAD ROAD	Electrical commercial	WINDEMULLER ELECTRIC IN	08/08/2023	02/11/2024	\$132.00
PE23-0326	13097 HOMESTEAD ROAD	Electrical	RENNHACK ELECTRIC INC	07/10/2023	01/06/2024	\$215.00
PM23-0455	13097 HOMESTEAD ROAD	Mechanical	MOORE MECHANICAL	09/05/2023	03/23/2024	\$215.00
PP23-0195	13097 HOMESTEAD ROAD	Plumbing	MOORE MECHANICAL	09/05/2023	03/13/2024	\$215.00

PP23-0178	14743 HOMESTEAD ROAD	Plumbing	AAM PLUMBING & HEATING	08/10/2023	02/12/2024	\$215.00
PM23-0497	14743 HOMESTEAD ROAD	Mechanical	ASAPH	09/20/2023	03/25/2024	\$215.00
PM23-0347	15405 HOMESTEAD ROAD	Mechanical	DOUGHERTY, MARK	07/05/2023	02/12/2024	\$215.00
PP23-0145	15405 HOMESTEAD ROAD	Plumbing	DOUGHERTY, MARK	07/05/2023	01/01/2024	\$215.00
PE23-0447	15405 HOMESTEAD ROAD	Electrical	DOUGHERTY, MARK	09/01/2023	03/23/2024	\$215.00
PS23-0067	HONOR HIGHWAY	SOIL EROSION	Jared DeVoursney, Midwest V, LLC	09/25/2023	09/24/2024	\$240.00
PE23-0329	8862 HONOR HIGHWAY	Electrical commercial	LEGGETT, MARK R	07/11/2023	01/30/2024	\$149.60
PS23-0066	16721 HONOR HIGHWAY	SOIL EROSION	MILLS, TRENT J.	09/08/2023	09/07/2024	\$240.00
PB23-0313	16721 HONOR HIGHWAY	Res, Addition/alteration	MILLS, TRENT J.	09/14/2023	03/12/2024	\$336.00
PB23-0251	17171 HONOR HIGHWAY	Res, Accessory	Greg Farmer	08/15/2023	03/16/2024	\$312.00
PE23-0433	17330 HONOR HIGHWAY LOT 30	Electric for Mobile Home	BRIAN KANOUSE	08/30/2023	03/09/2024	\$77.00
PE23-0434	17330 HONOR HIGHWAY LOT 35	Electric for Mobile Home	BRIAN KANOUSE	08/30/2023	02/28/2024	\$77.00
PE23-0436	17330 HONOR HIGHWAY LOT 36	Electric for Mobile Home	BRIAN KANOUSE	08/30/2023	02/28/2024	\$77.00
PE23-0435	17330 HONOR HIGHWAY LOT 44	Electric for Mobile Home	BRIAN KANOUSE	08/30/2023	02/28/2024	\$77.00
PE23-0437	17330 HONOR HIGHWAY LOT 68	Electric for Mobile Home	BRIAN KANOUSE	08/30/2023	02/28/2024	\$77.00
PE23-0350	18201 HONOR HIGHWAY	Electrical commercial	FIRST CLASS WIRING INC.	07/19/2023	02/07/2024	\$134.20
PE23-0344	7881 HURON TRAIL	Electrical	Grand Electric, Inc.	07/14/2023	02/27/2024	\$215.00
PM23-0413	7881 HURON TRAIL	Mechanical	BUILDERS FIREPLACE	08/08/2023	02/11/2024	\$160.00
PM23-0425	7881 HURON TRAIL	Mechanical	PINNACLE HTG & COOLING	08/15/2023	02/24/2024	\$215.00
PB23-0307	2851 INDIAN HILL ROAD	Com, Addition/alteration	AJ'S EXCAVATING LLC	09/12/2023	03/10/2024	\$168.00
PM23-0421	6229 INDIAN HILL ROAD	Mechanical	PHILLIPS ENERGY INC	08/11/2023	02/14/2024	\$132.00
PE23-0423	6229 INDIAN HILL ROAD	Electrical	GENESIS ELECTRIC	08/23/2023	03/10/2024	\$215.00
PM23-0438	6229 INDIAN HILL ROAD	Mechanical	CROSSMAN PLUMBING	08/28/2023	03/05/2024	\$215.00
PM23-0493	7614 INGLESTON DRIVE	Mechanical	MOORE MECHANICAL	09/19/2023	03/17/2024	\$77.00
PM23-0374	808 JAMES STREET	Mechanical	PHILLIPS ENERGY INC	07/24/2023	01/29/2024	\$160.00
PB23-0259	8792 JOEL'S LANE (PVT) RD	Res, Accessory	DUNLOP, JAMES (TRUST)	08/23/2023	03/17/2024	\$171.00
PS23-0048	9090 JOYFIELD ROAD	SOIL EROSION	LINN, RANDY W. TRUST 10/17	07/13/2023	07/12/2024	\$240.00
PE23-0341	9090 JOYFIELD ROAD	Electrical	LINN, RANDY W. TRUST 10/17	07/14/2023	01/10/2024	\$77.00
PB23-0207	9090 JOYFIELD ROAD	Res, Addition/alteration	LINN, RANDY W. TRUST 10/17	07/13/2023	01/28/2024	\$194.00
PS23-0057	18495 KADI LANE PVT	SOIL EROSION	RICHARDSON, ROSS ALAN	08/17/2023	08/16/2024	\$240.00
PB23-0272	18495 KADI LANE PVT	Res, Accessory	RICHARDSON, ROSS ALAN	08/29/2023	03/23/2024	\$262.00
PE23-0375	7667 KING ROAD	Electrical	CROSS, OLIVIA H.	07/28/2023	01/31/2024	\$77.00
PM23-0473	15129 KING ROAD TEMP	LP Gas Tank	TRI-GAS DISTRIBUTING	09/11/2023	03/23/2024	\$77.00
PE23-0446	7707 KING ROAD (PARCEL 4) TE	Electrical	CROSS, OLIVIA H.	09/01/2023	03/17/2024	\$132.00
PB23-0325	2436 LAKE ANN ROAD TEMP	Residential, New	FLORES, NOAH JOSHUA	09/22/2023	03/20/2024	\$576.00
PM23-0508	3003 LAKE ANN ROAD	LP Gas Tank	COYNE OIL CORPORATION	09/22/2023	03/20/2024	\$77.00
PS23-0052	5872 LAKE ANN ROAD	SOIL EROSION	BAY AREA CONTRACTING, IN	08/03/2023	08/02/2024	\$240.00
PE23-0386	5872 LAKE ANN ROAD	Electrical	CONSOLIDATED ELEC CONT	08/07/2023	02/06/2024	\$215.00
PB23-0264	5872 LAKE ANN ROAD	Demolition	BAY AREA CONTRACTING, IN	08/24/2023	02/20/2024	\$165.00
PB23-0320	5872 LAKE ANN ROAD	Residential, New	BAY AREA CONTRACTING, IN	09/19/2023	03/17/2024	\$1,261.00

PE23-0429	5521 LAKE RIDGE TRAIL (PVT)	Electrical	CBS SOLAR	08/24/2023	02/20/2024	\$77.00
PB23-0282	5521 LAKE RIDGE TRAIL (PVT)	Solar Panels	CBS SOLAR	08/30/2023	03/24/2024	\$165.00
PE23-0428	5551 LAKE RIDGE TRAIL (PVT)	Electrical	CBS SOLAR	08/24/2023	02/20/2024	\$77.00
PB23-0279	5551 LAKE RIDGE TRAIL (PVT)	Solar Panels	CBS SOLAR	08/30/2023	03/23/2024	\$165.00
PE23-0373	582 LAKE STREET TEMP	Electrical	BLUEWATER ELECTRIC	07/28/2023	02/04/2024	\$215.00
PM23-0410	582 LAKE STREET TEMP	Mechanical	CROSSMAN PLUMBING	08/07/2023	02/04/2024	\$215.00
PB23-0240	691 LAKE STREET	Res, Accessory	WEILAND, DENNIS R	08/07/2023	02/25/2024	\$173.00
PE23-0354	1155 LAKE STREET	Electrical	GRANDVIEW ELECTRIC (Larry)	07/20/2023	01/20/2024	\$215.00
PM23-0448	18905 LANCE LANE (PVT) TEMP	LP Gas Tank	COYNE OIL CORPORATION	09/01/2023	03/13/2024	\$77.00
PM23-0518	7812 LAZY RIDGE TRAIL (PVT) T	Mechanical	PHILLIPS ENERGY INC	09/26/2023	03/24/2024	\$215.00
PE23-0331	2312 LEE ROAD	Electrical	Direct Electric MI	07/11/2023	01/16/2024	\$215.00
PM23-0461	2312 LEE ROAD	Mechanical	TRI-GAS DISTRIBUTING	09/06/2023	03/11/2024	\$77.00
PE23-0348	202 LEELANAU AVENUE	Electrical	GLEN LAKE ELECTRIC	07/18/2023	01/16/2024	\$77.00
PM23-0400	208 LEELANAU AVENUE	Mechanical	NYE PLUMBING & HEATING	08/03/2023	02/18/2024	\$77.00
PB23-0339	804 LEELANAU AVENUE	Res, Addition/alteration	JEFF WALTON	09/28/2023	03/26/2024	\$165.00
PM23-0442	6861 LILAC LANE (PVT)	Mechanical	Precision Plumbing & Heating Syste	08/29/2023	03/13/2024	\$77.00
PE23-0475	427 LINCOLN AVENUE	Electrical	TOP LINE ELECTRIC LLC	09/18/2023	03/27/2024	\$77.00
PM23-0465	604 LINCOLN AVENUE	Mechanical	Northlake Mechanical	09/07/2023	03/10/2024	\$77.00
PE23-0376	14571 LINCOLN AVENUE	Electrical	MOORE, CURTIS	08/18/2023	02/14/2024	\$77.00
PE23-0438	48 LINDEN STREET	Electrical	GLEN LAKE ELECTRIC	08/30/2023	02/26/2024	\$77.00
PE23-0467	48 LINDEN STREET	Electrical	GLEN LAKE ELECTRIC INC	09/15/2023	03/13/2024	\$160.00
PS23-0051	13531 LINDY ROAD	SOIL EROSION	AcenTek	08/01/2023	07/31/2024	\$240.00
PE23-0415	18400 LINDY ROAD	Electrical	GUNDERSON, CHRISTINA	08/21/2023	02/28/2024	\$187.00
PM23-0379	20876 LINDY ROAD	LP Gas Tank	RILLEMA, KENNETH JACK	07/27/2023	01/31/2024	\$77.00
PE23-0394	15792 LINDY ROAD (TEMP)	Electrical	WRIGHT, TIMOTHY W	08/08/2023	02/18/2024	\$132.00
PE23-0452	20124 LINWOOD TRAIL	Electrical	PATTISON, RANDY	09/07/2023	03/05/2024	\$77.00
PB23-0304	1235 S LIPP FARM ROAD PVT	Residential, New	PINE GROVE HOMES/NEWM	09/11/2023	03/26/2024	\$355.00
PP23-0166	2818 LONE OAK LANE (PVT)	Plumbing	MOORE, PETER J & SHELLI D	07/27/2023	01/29/2024	\$215.00
PM23-0385	2818 LONE OAK LANE (PVT)	Mechanical	RORY RUSSELL	07/28/2023	02/26/2024	\$215.00
PE23-0391	2818 LONE OAK LANE (PVT)	Electrical	BUHR ELECTRIC	08/07/2023	02/07/2024	\$215.00
PE23-0378	7698 LOVE ROAD	Electrical	BUSSING, MICHAEL C	08/01/2023	03/09/2024	\$187.00
PB23-0266	7698 LOVE ROAD	Res, Addition/alteration	BUSSING, MICHAEL C	08/24/2023	02/20/2024	\$83.00
PP23-0194	7698 LOVE ROAD	Plumbing	BUSSING, MICHAEL C	09/05/2023	03/03/2024	\$160.00
PM23-0452	7698 LOVE ROAD	Mechanical	BUSSING, MICHAEL C	09/05/2023	03/03/2024	\$160.00
PM23-0361	301 MAIN STREET	Mechanical commercial	D & W MECHANICAL	07/13/2023	01/15/2024	\$115.50
PP23-0171	301 MAIN STREET	Plumbing commercial	MOORE MECHANICAL	08/04/2023	02/14/2024	\$115.50
PE23-0383	1290 MAIN STREET	Electrical	Elite Electric	08/04/2023	02/07/2024	\$77.00
PB23-0309	1290 MAIN STREET	Demolition	AJ'S EXCAVATING LLC	09/14/2023	03/12/2024	\$165.00
PB23-0318	1290 MAIN STREET	Residential, New	Home Stretch Housing	09/18/2023	03/16/2024	\$1,181.00
PB23-0319	1290 MAIN STREET	Residential, New	Home Stretch Housing	09/18/2023	03/16/2024	\$1,181.00

PE23-0405	10791 MAIN STREET	Electrical commercial	R.W. MERCER CO.	08/16/2023	03/17/2024	\$425.70
PP23-0196	10791 MAIN STREET	Mechanical	MOORE MECHANICAL	09/05/2023	03/03/2024	\$364.10
PM23-0393	3341 MANITOU PASSAGE DRIVE	Mechanical	COMFORT HEATING INC.	08/01/2023	02/07/2024	\$215.00
PB23-0209	223 MAPLE AVENUE	Res, Addition/alteration	CATANESE CUSTOMS	07/17/2023	02/28/2024	\$275.00
PB23-0317	233 MAPLE AVENUE	Res, Addition/alteration	New Traditions In Building Inc.	09/18/2023	03/23/2024	\$330.00
PP23-0210	233 MAPLE AVENUE	Plumbing	WESLEY STEFFEN	09/20/2023	03/18/2024	\$215.00
PE23-0361	2508 MAPLE CITY HIGHWAY	Electrical	JAQUISH ELECTRIC	07/25/2023	01/23/2024	\$77.00
PE23-0393	3476 MAPLE CITY HIGHWAY TE	Electrical	BLUEWATER ELECTRIC	08/08/2023	03/10/2024	\$132.00
PE23-0440	6244 MAPLE CITY HIGHWAY	Electrical	WEBB, ALLEN L	08/31/2023	02/27/2024	\$77.00
PM23-0444	6244 MAPLE CITY HIGHWAY	Mechanical	WEBB, ALLEN L	08/31/2023	02/27/2024	\$77.00
PP23-0192	6244 MAPLE CITY HIGHWAY	Plumbing	WEBB, ALLEN L	08/31/2023	02/27/2024	\$77.00
PB23-0303	6244 MAPLE CITY HIGHWAY	Res, Accessory	WEBB, ALLEN L	09/11/2023	03/09/2024	\$246.00
PB23-0287	6741 MAPLE CITY HIGHWAY TE	Residential, New	REIMER BUILDING AND REM	09/01/2023	02/28/2024	\$489.00
PE23-0335	6763 MAPLE DRIVE (PVT) 43	Electrical	BRIAN KANOUSE	07/12/2023	01/09/2024	\$77.00
PE23-0334	6796 MAPLE DRIVE (PVT) 30	Electrical	BRIAN KANOUSE	07/12/2023	01/09/2024	\$77.00
PE23-0494	11828 MAPLE ROAD	Electrical	HUNTLEY, KEVIN B	09/27/2023	03/27/2024	\$77.00
PB23-0205	1641 MAPLE STREET	Res, Addition/alteration	THE COTTAGE PROS	07/12/2023	02/26/2024	\$220.00
PP23-0188	1641 MAPLE STREET	Plumbing	DALE GAUTHIER	08/25/2023	03/05/2024	\$215.00
PM23-0420	1650 MAPLE STREET	Mechanical	PHILLIPS ENERGY INC	08/10/2023	03/25/2024	\$77.00
PM23-0391	20787 MAPLE STREET	Mechanical	REEDWOODS LLC	08/01/2023	02/04/2024	\$77.00
PE23-0396	20884 MAPLE STREET	Electrical	TSI Electric	08/09/2023	02/10/2024	\$77.00
PE23-0472	4745 MAPLEWOOD DRIVE TEMP	Electrical	LAKESHORE ELECTRIC	09/15/2023	03/17/2024	\$215.00
PB23-0327	4745 MAPLEWOOD DRIVE TEMP	Residential, New	JOHNSON, MATTHEW LINWO	09/22/2023	03/20/2024	\$620.00
PB23-0246	1153 MARTIN DRIVE	Res, Addition/alteration	URNES, JONATHON D	08/14/2023	02/10/2024	\$165.00
PB23-0236	9029 MARTIN ROAD	Res, Accessory	Tim Collins	08/03/2023	02/11/2024	\$240.00
PM23-0494	1349 MICHIGAN AVENUE	Mechanical	PHILLIPS ENERGY INC	09/19/2023	03/17/2024	\$160.00
PM23-0381	3760 MICK ROAD	Mechanical	GEOFURNACE HEATING & C	07/27/2023	02/18/2024	\$77.00
PE23-0372	5701 MICK ROAD TEMP	Electrical	RODCO SERVICES	07/27/2023	01/23/2024	\$215.00
PM23-0383	5701 MICK ROAD TEMP	Mechanical	RODCO SERVICES	07/27/2023	01/23/2024	\$215.00
PP23-0168	5701 MICK ROAD TEMP	Plumbing	RODCO SERVICES	07/27/2023	01/23/2024	\$215.00
PE23-0432	1577 MILLER RD	Electrical	BEEB, RICHARD T	08/29/2023	03/19/2024	\$132.00
PP23-0189	854 MILLER ROAD	Plumbing commercial	CROSSMAN PLUMBING	08/28/2023	03/23/2024	\$410.30
PE23-0490	1467 MILLER ROAD	Electrical	HORVATH, LYNN J.	09/25/2023	03/27/2024	\$77.00
PM23-0511	1467 MILLER ROAD	Mechanical	HORVATH, LYNN J.	09/25/2023	03/23/2024	\$77.00
PP23-0215	1467 MILLER ROAD	Plumbing	HORVATH, LYNN J.	09/25/2023	03/23/2024	\$77.00
PB23-0328	1467 MILLER ROAD	Residential, New	Premier Custom Homes	09/25/2023	03/27/2024	\$354.00
PB23-0232	2621 MILLER ROAD	Residential, New	MILARCH INC	08/02/2023	02/25/2024	\$571.00
PE23-0400	2621 MILLER ROAD	Electrical	TSI Electric	08/11/2023	02/18/2024	\$270.00
PM23-0467	2621 MILLER ROAD	Mechanical	WESTSHORE PLUMBING AND	09/08/2023	03/06/2024	\$215.00
PP23-0200	2621 MILLER ROAD	Plumbing	WESTSHORE PLUMBING AND	09/08/2023	03/11/2024	\$215.00

PM23-0458	2765 MILLER ROAD *TEMP*	Mechanical	HARRALL, ALLISON	09/06/2023	03/13/2024	\$132.00
PP23-0197	2765 MILLER ROAD *TEMP*	Plumbing	HARRALL, ALLISON	09/06/2023	03/13/2024	\$132.00
PM23-0526	2765 MILLER ROAD *TEMP*	LP Gas Tank	CHERRY PROPANE, LLC	09/28/2023	03/26/2024	\$77.00
PE23-0346	16245 MILNICHOL ROAD	Electrical	COOK, KYLE	07/14/2023	01/21/2024	\$77.00
PM23-0366	7290 MNOOKMI MI-KUN	Mechanical	GRANT MECHANICAL	07/18/2023	03/17/2024	\$77.00
PE23-0360	4014 MOLLINEAUX ROAD	Electrical	OLSEN ELECTRIC	07/25/2023	03/16/2024	\$77.00
PM23-0363	4420 MOLLINEAUX ROAD	Mechanical	Lapham Heating & Cooling INC	07/14/2023	02/14/2024	\$215.00
PP23-0172	4420 MOLLINEAUX ROAD	Plumbing	KOHLHOFF PLUMBING LLC	08/07/2023	02/11/2024	\$215.00
PE23-0388	4420 MOLLINEAUX ROAD	Electrical	Whitney Electric & Plumbing	08/07/2023	02/14/2024	\$215.00
PB23-0269	4444 MOLLINEAUX ROAD	Res, Addition/alteration	SHAW NORTH LLC	08/25/2023	02/26/2024	\$140.00
PE23-0371	17576 MOORE RD	Electrical	BRIAN MAGUIRE	07/27/2023	02/06/2024	\$77.00
PB23-0330	2670 MORRO ROAD (PVT)	Foundations	FOUNDATION SYSTEMS OF N	09/25/2023	03/23/2024	\$165.00
PB23-0243	2380 MOSS ROAD	Com, Accessory	WEISBRODT, ROBERT L.	08/08/2023	03/03/2024	\$321.00
PP23-0159	11610 MOUNTAIN WOODS DRIV	Plumbing	NYE PLUMBING & HEATING	07/24/2023	02/13/2024	\$77.00
PE23-0403	8845 N REYNOLDS RD *TEMP*	Electrical	RENNHACK ELECTRIC INC	08/16/2023	02/14/2024	\$77.00
PB23-0241	455 N REYNOLDS ROAD	Res, Accessory	G & M BUILDERS LLC	08/08/2023	02/17/2024	\$280.00
PP23-0180	28 N. CENTER STREET	Plumbing	MCCARDEL CULLIGAN WATE	08/17/2023	02/13/2024	\$77.00
PE23-0421	2814 N. HULBERT ROAD	Electrical	SILKOVSKIY, PAVEL F.	08/22/2023	02/27/2024	\$77.00
PB23-0273	4846 N. HULBERT ROAD	Com, Accessory	Techo Contracting LLC	08/29/2023	02/27/2024	\$693.00
PM23-0378	1387 N. LAMB ROAD	Mechanical	Team Bob's	07/26/2023	01/29/2024	\$77.00
PM23-0514	1685 N. LAMB ROAD	Mechanical	COYNE OIL CORPORATION	09/26/2023	03/24/2024	\$77.00
PE23-0439	2611 N. LAMB ROAD	Electrical	FIRST CLASS WIRING INC.	08/31/2023	03/26/2024	\$77.00
PB23-0323	2444 N. MARSHALL ROAD	Res, Accessory	PAGE, STEVEN C & ANGELA L	09/22/2023	03/20/2024	\$165.00
PE23-0491	273 N. PIONEER ROAD	Electrical	CBS SOLAR	09/25/2023	03/23/2024	\$77.00
PM23-0409	2033 N. REYNOLDS ROAD	Mechanical	Accu-Air Heating & Cooling Inc.	08/07/2023	03/11/2024	\$418.00
PP23-0177	8629 N. REYNOLDS ROAD	Plumbing	PETERSEN, ZACH	08/08/2023	02/12/2024	\$215.00
PM23-0517	4363 N. SCENIC HIGHWAY	Mechanical	MOORE MECHANICAL	09/26/2023	03/24/2024	\$77.00
PM23-0358	1901 N. THOMPSONVILLE ROAD	Mechanical	NYE PLUMBING & HEATING	07/12/2023	02/26/2024	\$77.00
PE23-0362	7698 NARROW GAUGE RD	Electrical	FEKETE, MICHAEL	07/25/2023	01/21/2024	\$77.00
PE23-0427	7755 NARROW GAUGE ROAD	Electrical	GRANDVIEW ELECTRIC (Larry)	08/24/2023	02/20/2024	\$77.00
PM23-0462	8331 NARROW GAUGE ROAD	Mechanical	RORY RUSSELL	09/06/2023	03/04/2024	\$77.00
PE23-0450	8331 NARROW GAUGE ROAD	Electrical	BLUEWATER ELECTRIC	09/07/2023	03/10/2024	\$160.00
PM23-0405	8477 NARROW GAUGE ROAD	Mechanical	Team Bob's	08/04/2023	01/31/2024	\$77.00
PE23-0369	8896 NARROW GAUGE ROAD	Electrical	GLEN LAKE ELECTRIC INC	07/26/2023	01/30/2024	\$77.00
PE23-0380	10593 NARROW GAUGE ROAD	Electrical	Prescott Electric	08/02/2023	02/04/2024	\$215.00
PB23-0216	10723 NARROW GAUGE ROAD *	Residential, New	PLUMMER, DAVID A & VICKY	07/21/2023	01/17/2024	\$592.00
PE23-0413	9631 NATURE PRESERVE	Electrical	Grand Traverse Electrical	08/21/2023	02/21/2024	\$215.00
PB23-0199	9659 NATURE PRESERVE PVT	Res, Accessory	Tim Collins	07/11/2023	01/09/2024	\$272.00
PB23-0237	9625 NATURE PRESERVE PVT	Res, Addition/alteration	Tim Collins	08/03/2023	02/03/2024	\$165.00
PM23-0510	7844 NEEDMORE ROAD (PVT)	Mechanical	KROHN, JASON L.	09/22/2023	03/20/2024	\$77.00

PE23-0493	7844 NEEDMORE ROAD (PVT)	Electrical	BUHR ELECTRIC	09/25/2023	03/27/2024	\$215.00
PB23-0322	20400 NOFSGER ROAD	Foundations	AYERS BASEMENT SYSTEMS L	09/20/2023	03/18/2024	\$110.00
PE23-0501	20446 NOFSGER ROAD	Electrical	TERBORG, DAVID	09/28/2023	03/27/2024	\$215.00
PM23-0492	6762 NORTH STREET	Mechanical	MOORE MECHANICAL	09/18/2023	03/16/2024	\$77.00
PM23-0354	15782 NUTHATCH DR	LP Gas Tank	TRI-GAS DISTRIBUTING	07/10/2023	01/10/2024	\$77.00
PE23-0366	15800 NUTHATCH DR.	Electrical	S.W.B. ELECTRIC	07/26/2023	01/24/2024	\$215.00
PM23-0463	16474 OAKLEY ROAD TEMP	Mechanical	GRAY, COLTON J	09/06/2023	03/13/2024	\$270.00
PB23-0192	17344 OAKLEY ROAD	Res, Accessory	KRATOCHVIL, RYAN	07/03/2023	02/07/2024	\$165.00
PB23-0248	20944 OLD BARN TRAIL (PVT) TE	Residential, New	Kevin Chandler	08/14/2023	02/28/2024	\$410.00
PE23-0402	3622 OLD STATE ROAD TEMP	Electrical	HURON ELECTRIC	08/14/2023	02/28/2024	\$132.00
PM23-0402	4824 OLD TRAIL (PVT)	Mechanical	NYE PLUMBING & HEATING	08/03/2023	03/05/2024	\$77.00
PE23-0407	7178 OLE WHITE DRIVE TEMP	Electrical	Watts Up 45 Electric	08/17/2023	02/24/2024	\$215.00
PM23-0429	7178 OLE WHITE DRIVE TEMP	Mechanical	All trade Enterprises, Inc	08/18/2023	02/19/2024	\$215.00
PM23-0368	8444 OLE WHITE DRIVE	Mechanical	CRYSTAL FLASH	07/19/2023	01/29/2024	\$77.00
PB23-0196	19403 PARADISE RIDGE TRAIL	Residential, New	Michael Brock	07/07/2023	02/06/2024	\$529.00
PE23-0419	19403 PARADISE RIDGE TRAIL	Electrical	JOSHUA D WOLF	08/22/2023	03/27/2024	\$215.00
PM23-0488	19403 PARADISE RIDGE TRAIL	Mechanical	WILDER HEATING & COOLIN	09/15/2023	03/13/2024	\$215.00
PE23-0320	19337 N Paradise Ridge Trail Rd (P	Electrical	GABRICK, MARK	07/05/2023	01/02/2024	\$77.00
PM23-0513	19266 PARADISE RIDGE TRAIL(P	Mechanical	All trade Enterprises, Inc	09/25/2023	03/23/2024	\$160.00
PM23-0525	19266 PARADISE RIDGE TRAIL(P	LP Gas Tank	CHERRY PROPANE, LLC	09/28/2023	03/26/2024	\$77.00
PB23-0211	445 PARK AVENUE	Res, Accessory	Eric Pyne	07/18/2023	02/06/2024	\$165.00
PE23-0451	445 PARK AVENUE	Electrical	DEVON OSHEA	09/12/2023	03/10/2024	\$77.00
PB23-0306	445 PARK AVENUE	Solar Panels	CBS SOLAR	09/12/2023	03/10/2024	\$110.00
PP23-0217	532 PARKVIEW LANE	Plumbing commercial	CROSSMAN PLUMBING	09/26/2023	03/24/2024	\$162.80
PE23-0317	15635 PEARL LAKE DRIVE PVT	Electrical	Grand Traverse Electrical	07/03/2023	01/02/2024	\$215.00
PP23-0157	15635 PEARL LAKE DRIVE PVT	Plumbing	Schichtel Plumbing Services LLC	07/21/2023	01/22/2024	\$215.00
PP23-0155	15629 PEARL LAKE DRIVE (PVT)	Plumbing	RICHARD WILSON	07/19/2023	01/20/2024	\$215.00
PM23-0384	15629 PEARL LAKE DRIVE (PVT)	Mechanical	TOTAL COMFORT HEATING &	07/27/2023	01/29/2024	\$215.00
PM23-0447	15674 PEARL LAKE DRIVE (PVT)	Mechanical	PHILLIPS ENERGY INC	09/01/2023	03/23/2024	\$215.00
PM23-0485	15700 PEARL LAKE DRIVE (PVT)	Mechanical	GEOFURNACE HEATING & C	09/14/2023	03/12/2024	\$215.00
PE23-0333	4336 PENINSULA DRIVE (PVT)	Electrical	Art Brezin, LLC.	07/11/2023	01/07/2024	\$215.00
PM23-0373	4336 PENINSULA DRIVE (PVT)	Mechanical	D & W MECHANICAL	07/24/2023	01/20/2024	\$215.00
PP23-0161	4336 PENINSULA DRIVE (PVT)	Plumbing	D & W MECHANICAL	07/24/2023	03/25/2024	\$215.00
PP23-0147	4374 PENINSULA DRIVE (PVT)	Plumbing	All Rooter Inc.	07/05/2023	01/01/2024	\$77.00
PE23-0339	1356 PILGRIM HIGHWAY	Electrical	HURON ELECTRIC	07/13/2023	01/13/2024	\$160.00
PB23-0210	1356 PILGRIM HIGHWAY	Res, Addition/alteration	WILL CHURCH	07/18/2023	02/28/2024	\$398.00
PP23-0181	1356 PILGRIM HIGHWAY	Plumbing	BOUGHTON, DUNCAN	08/14/2023	02/28/2024	\$77.00
PM23-0459	1356 PILGRIM HIGHWAY	Mechanical	D.C. PLUMBING AND MECHA	09/06/2023	03/10/2024	\$160.00
PP23-0198	1356 PILGRIM HIGHWAY	Plumbing	D.C. PLUMBING AND MECHA	09/06/2023	03/10/2024	\$160.00
PM23-0490	2022 PILGRIM HIGHWAY	Mechanical	POSITIVE CHIMNEY & FIRE P	09/18/2023	03/16/2024	\$77.00

PE23-0359	2553 PILGRIM HIGHWAY	Electrical	OLSEN ELECTRIC	07/25/2023	01/30/2024	\$77.00
PM23-0479	7566 PLATTE ROAD	Mechanical	MOORE MECHANICAL	09/13/2023	03/11/2024	\$77.00
PE23-0345	19244 PLEASANT VIEW ROAD	Electrical	KV ELECTRIC	07/14/2023	01/13/2024	\$77.00
PS23-0060	19500 PLEASANT VIEW ROAD	SOIL EROSION	Raymond Jordan	08/22/2023	08/21/2024	\$240.00
PB23-0263	19500 PLEASANT VIEW ROAD	Res, Addition/alteration	AYERS CONTRACTING LLC	08/23/2023	02/19/2024	\$208.00
PB23-0310	2440 POND ROAD	Res, Accessory	MERRILL, RUSSELL	09/14/2023	03/23/2024	\$283.00
PE23-0377	7217 PROSPECT AVENUE	Electrical	FURROW, CARL R (LE)	07/31/2023	03/27/2024	\$77.00
PB23-0247	7217 PROSPECT AVENUE	Res, Addition/alteration	FURROW, CARL R (LE)	08/14/2023	02/21/2024	\$220.00
PB23-0316	7217 PROSPECT AVENUE	Res, Accessory	Tuff shed Inc	09/15/2023	03/13/2024	\$165.00
PE23-0338	17321 PSUTKA RD	Electrical	4 SKY LLC	07/13/2023	01/16/2024	\$132.00
PE23-0342	3963 RAYMOND ROAD	Electrical	PHILIP MILLER	07/14/2023	01/14/2024	\$160.00
PB23-0276	20823 RED OAK DRIVE	Res, Addition/alteration	ARCHER CONTRACTING COM	08/29/2023	02/25/2024	\$337.00
PE23-0470	20823 RED OAK DRIVE	Electrical	LOGIC ELECTRIC LLC	09/15/2023	03/13/2024	\$215.00
PB23-0277	8723 RED PINE DRIVE	Res, Addition/alteration	GILLESPIE, JAMES	08/29/2023	03/19/2024	\$165.00
PB23-0256	5171 REVNELL ROAD	Foundations	FOUNDATION SYSTEMS OF N	08/21/2023	02/26/2024	\$110.00
PP23-0185	5171 REVNELL ROAD	Plumbing	Jeff Hunter	08/22/2023	02/26/2024	\$77.00
PP23-0151	9203 RICHARDS WAY (PVT)	Plumbing	RYAN, JOHN	07/10/2023	01/09/2024	\$215.00
PB23-0270	9203 RICHARDS WAY (PVT)	Res, Addition/alteration	RYAN, JOHN	08/29/2023	03/11/2024	\$709.00
PM23-0469	9203 RICHARDS WAY (PVT)	Mechanical	RYAN, JOHN	09/11/2023	03/11/2024	\$215.00
PE23-0319	20593 RICHARDSON ROAD	Electrical	ALEXANDER, BRANDON M &	07/05/2023	01/02/2024	\$77.00
PE23-0406	6488 RIDGE DRIVE 11	Electrical	GLEN LAKE ELECTRIC INC	08/16/2023	02/21/2024	\$160.00
PM23-0456	6488 RIDGE DRIVE 11	Mechanical	RORY RUSSELL	09/05/2023	03/13/2024	\$77.00
PB23-0258	4189 RIVER RD	Residential, New	JOHN DARIEN HOMES INC	08/22/2023	02/18/2024	\$461.00
PE23-0469	4067 RIVER ROAD	Electrical	GLEN LAKE ELECTRIC INC	09/15/2023	03/13/2024	\$160.00
PB23-0274	6254 RIVER ROAD	Res, Addition/alteration	AYERS BASEMENT SYSTEMS L	08/29/2023	02/25/2024	\$110.00
PE23-0431	6496 RIVER ROAD	Electrical	HURON ELECTRIC	08/29/2023	03/26/2024	\$77.00
PM23-0495	6496 RIVER ROAD	Mechanical	NYE PLUMBING & HEATING	09/20/2023	03/18/2024	\$77.00
PE23-0347	7155 RIVER STREET	Electrical	GLEN LAKE ELECTRIC	07/17/2023	01/16/2024	\$77.00
PB23-0194	5511 RIVERDALE LANE	Res, Addition/alteration	VOGT, ROBERT	07/05/2023	03/10/2024	\$220.00
PE23-0367	5511 RIVERDALE LANE	Electrical	North End Electrical	07/26/2023	03/10/2024	\$160.00
PM23-0415	10495 RIVERSIDE DRIVE	Mechanical	D.C. PLUMBING AND MECHA	08/08/2023	02/19/2024	\$160.00
PE23-0479	11854 ROCKWELL ROAD	Electrical	ACE ENTERPRISES	09/19/2023	03/17/2024	\$77.00
PM23-0406	6939 ROELOF'S COURT (PVT)	Mechanical	GRANT MECHANICAL	08/04/2023	02/28/2024	\$77.00
PP23-0154	14628 ROSA ROAD TEMP	Plumbing	WESTSHORE PLUMBING AND	07/17/2023	01/16/2024	\$132.00
PE23-0390	14628 ROSA ROAD TEMP	Electrical	BUHR ELECTRIC	08/07/2023	02/07/2024	\$77.00
PB23-0223	10531 RYAN ROAD	Res, Accessory	BUZZ HARRIS BUILDER INC	07/25/2023	02/12/2024	\$220.00
PE23-0401	10531 RYAN ROAD	Electrical	HURON ELECTRIC	08/14/2023	02/10/2024	\$77.00
PM23-0449	11349 RYAN ROAD	LP Gas Tank	COYNE OIL CORPORATION	09/01/2023	02/28/2024	\$77.00
PP23-0187	2 S. BENZIE BLVD.	Plumbing	Jeff Hunter	08/30/2023	03/11/2024	\$77.00
PB23-0283	2 S. BENZIE BLVD.	Res, Addition/alteration	FOUNDATION SYSTEMS OF N	08/30/2023	03/11/2024	\$165.00

PM23-0403	284 S. BENZIE BLVD.	Mechanical	NYE PLUMBING & HEATING	08/03/2023	02/19/2024	\$143.00
PM23-0407	256 S. ELDRIDGE ROAD	Mechanical	SGI HEATING AND COOLING	08/07/2023	02/12/2024	\$77.00
PE23-0365	907 S. MARSHALL ROAD	Electrical	FORD, ALAN A	07/26/2023	01/22/2024	\$215.00
PB23-0305	907 S. MARSHALL ROAD	Res, Addition/alteration	FORD, ALAN A	09/11/2023	03/09/2024	\$619.00
PP23-0211	907 S. MARSHALL ROAD	Plumbing	FORD, ALAN A	09/21/2023	03/19/2024	\$215.00
PP23-0160	505 S. MICHIGAN AVENUE	Plumbing commercial	BOB'S FURNACE SERVICE	07/24/2023	02/25/2024	\$259.60
PM23-0372	505 S. MICHIGAN AVENUE	Mechanical commercial	BOB'S FURNACE SERVICE	07/24/2023	01/20/2024	\$704.00
PB23-0257	505 S. MICHIGAN AVENUE	Com, Addition/alteration	BENZIE COUNTY	08/21/2023	02/27/2024	\$564.00
PM23-0501	505 S. MICHIGAN AVENUE	Mechanical	TOTAL FIRE PROTECTION	09/22/2023	03/20/2024	\$141.00
PM23-0408	232 S. PIONEER ROAD	Mechanical	POSITIVE CHIMNEY & FIRE P	08/07/2023	03/11/2024	\$77.00
PM23-0365	1673 S. PIONEER ROAD	Mechanical	GRANT MECHANICAL	07/17/2023	01/28/2024	\$77.00
PB23-0253	3963 S. REYNOLDS ROAD	Res, Accessory	DANIEL SIEFKA	08/16/2023	03/19/2024	\$295.00
PM23-0432	2679 S. SCENIC HIGHWAY	Mechanical	POSITIVE CHIMNEY & FIRE P	08/21/2023	03/23/2024	\$132.00
PE23-0424	2679 S. SCENIC HIGHWAY	Electrical	BLUEWATER ELECTRIC	08/23/2023	03/25/2024	\$215.00
PE23-0381	2879 S. SCENIC HIGHWAY	Electrical	GLEN LAKE ELECTRIC INC	08/03/2023	02/11/2024	\$77.00
PM23-0453	4223 S. SCENIC HIGHWAY	Mechanical	PHILLIPS ENERGY INC	09/05/2023	03/12/2024	\$160.00
PP23-0207	4527 S. SCENIC HIGHWAY	Plumbing	NYE PLUMBING & HEATING	09/20/2023	03/18/2024	\$77.00
PE23-0445	4813 S. SCENIC HIGHWAY	Electrical	BAY ELECTRIC of NORTHERN	09/01/2023	03/09/2024	\$160.00
PS23-0054	5349 S. THOMPSONVILLE HWY	SOIL EROSION	PORTLAND BUILDING	08/10/2023	08/09/2024	\$240.00
PB23-0333	243 S. THOMPSONVILLE ROAD	Res, Addition/alteration	MEAD, JOSHUA A.	09/27/2023	03/25/2024	\$330.00
PM23-0443	5493 S. THOMPSONVILLE ROAD	Mechanical	MACLELLAN MECHANICAL SE	08/29/2023	03/05/2024	\$77.00
PE23-0443	5493 S. THOMPSONVILLE ROAD	Electrical	BLUEWATER ELECTRIC	08/31/2023	03/05/2024	\$160.00
PE23-0357	688 S. ZIMMERMAN ROAD	Electrical	KIDDER ELECTRIC	07/24/2023	01/21/2024	\$77.00
PE23-0453	7040 SEVERANCE STREET	Electrical commercial	Bishop Electric, Inc.	09/08/2023	03/27/2024	\$149.60
PM23-0460	7226 SEVERANCE STREET	Mechanical	SGI HEATING AND COOLING	09/06/2023	03/12/2024	\$77.00
PE23-0462	5099 SIX MILE ROAD	Electrical	ODETTE ELECTRIC INC	09/13/2023	03/27/2024	\$77.00
PP23-0208	7046 SOUTH STREET	Plumbing commercial	NYE PLUMBING & HEATING	09/20/2023	03/18/2024	\$115.50
PM23-0419	15548 SPEAR ROAD	Mechanical	Stevens Propane	08/09/2023	02/05/2024	\$77.00
PB23-0244	15656 SPEAR ROAD	Res, Addition/alteration	LITTON, NADEZHDA M TRUS	08/09/2023	03/04/2024	\$55.00
PE23-0332	14453 SPRINGDALE RD	Electrical	SCHENBURN GARY & ANGEL	07/11/2023	01/09/2024	\$77.00
PE23-0463	18978 STANTON ROAD	Electrical	FARLEY, KYLE	09/13/2023	03/27/2024	\$215.00
PE23-0478	351 STEELE STREET	Electrical	TOP LINE ELECTRIC LLC	09/18/2023	03/27/2024	\$77.00
PB23-0206	363 STEELE STREET	Foundations	FOUNDATION SYSTEMS OF N	07/12/2023	01/08/2024	\$110.00
PE23-0477	363 STEELE STREET	Electrical	TOP LINE ELECTRIC LLC	09/18/2023	03/27/2024	\$77.00
PB23-0292	5108 SYLVAN POINT ROAD	Residential, New	KBH HOMES LLC	09/05/2023	03/03/2024	\$421.00
PB23-0202	5138 SYLVAN POINT ROAD	Res, Addition/alteration	LAKESHORE CUSTOM HOMES	07/11/2023	03/13/2024	\$343.00
PP23-0165	5138 SYLVAN POINT ROAD	Plumbing	WESTSHORE PLUMBING AND	07/27/2023	01/23/2024	\$160.00
PM23-0380	5138 SYLVAN POINT ROAD	Mechanical	WESTSHORE PLUMBING AND	07/27/2023	01/23/2024	\$160.00
PM23-0520	5182 SYLVAN POINT ROAD	Mechanical	POSITIVE CHIMNEY & FIRE P	09/27/2023	03/25/2024	\$77.00
PS23-0065	18813 TASHA'S TRAIL (PVT)	SOIL EROSION	WILLIAMS, KENNETH W	09/06/2023	09/05/2024	\$240.00

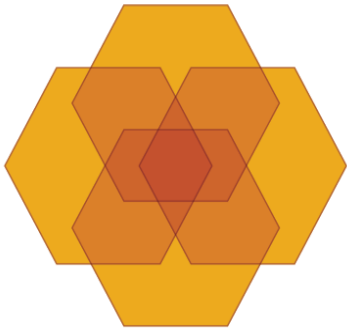
PB23-0298	18813 TASHA'S TRAIL (PVT)	Res, Accessory	WILLIAMS, KENNETH W	09/06/2023	03/17/2024	\$198.00
PB23-0215	115 TENTH ST 1-WEST	Residential, New	JONATHAN REA	07/21/2023	01/17/2024	\$587.00
PB23-0217	117 TENTH ST 2- EAST	Residential, New	JONATHAN REA	07/21/2023	01/17/2024	\$619.00
PB23-0214	113 TENTH ST (Accessory Bldg)	Residential, New	JONATHAN REA	07/21/2023	01/17/2024	\$330.00
PE23-0352	7711 THIRD STREET	Electrical	GLEN LAKE ELECTRIC INC	07/20/2023	01/23/2024	\$215.00
PP23-0213	7711 THIRD STREET	Plumbing	WESTSHORE PLUMBING AND	09/22/2023	03/20/2024	\$215.00
PM23-0502	7711 THIRD STREET	Mechanical	WESTSHORE PLUMBING AND	09/22/2023	03/20/2024	\$215.00
PE23-0499	136 THOMAS STREET	Electrical	TOP LINE ELECTRIC LLC	09/27/2023	03/27/2024	\$77.00
PM23-0427	18250 THOMPSONVILLE RD	Mechanical	KULAWIAK TIM & LINDA	08/18/2023	02/19/2024	\$77.00
PE23-0458	5634 TRAVERSE ROAD TEMP	Electrical	BEEAMAN ELECTRIC	09/12/2023	03/16/2024	\$215.00
PM23-0482	5634 TRAVERSE ROAD TEMP	Mechanical	MICHAEL OSTROM	09/14/2023	03/25/2024	\$215.00
PP23-0152	8471 TUCKER ROAD *TEMP*	Plumbing	CROSSMAN PLUMBING	07/10/2023	01/09/2024	\$215.00
PP23-0148	8703 TUCKER ROAD TEMP	Plumbing	KROUPAS PLUMBING & HEAT	07/06/2023	03/25/2024	\$215.00
PM23-0475	8703 TUCKER ROAD TEMP	Mechanical	WILDER HEATING AND COO	09/11/2023	03/09/2024	\$215.00
PE23-0471	8926 TUCKER ROAD	Electrical	CBS SOLAR	09/15/2023	03/13/2024	\$77.00
PB23-0314	8926 TUCKER ROAD	Solar Panels	CBS SOLAR	09/15/2023	03/13/2024	\$165.00
PM23-0478	6064 VALLEY ROAD	Mechanical	MOORE MECHANICAL	09/13/2023	03/11/2024	\$77.00
PE23-0364	6864 VALLEY ROAD	Electrical	CICANSKY, HOPE	07/25/2023	01/23/2024	\$77.00
PP23-0162	6864 VALLEY ROAD	Plumbing	CICANSKY, HOPE	07/25/2023	01/24/2024	\$77.00
PM23-0377	6864 VALLEY ROAD	Mechanical	CICANSKY, HOPE	07/25/2023	01/24/2024	\$77.00
PB23-0225	6864 VALLEY ROAD	Res, Addition/alteration	CICANSKY, HOPE	07/25/2023	02/03/2024	\$55.00
PP23-0175	7236 VALLEY ROAD	Plumbing	WESTSHORE PLUMBING AND	08/07/2023	02/12/2024	\$160.00
PM23-0411	7236 VALLEY ROAD	Mechanical	WESTSHORE PLUMBING AND	08/07/2023	02/12/2024	\$160.00
PE23-0330	209 W. SOUTH SHORE DRIVE	Electrical	HURON ELECTRIC	07/11/2023	01/13/2024	\$77.00
PM23-0356	209 W. SOUTH SHORE DRIVE	Mechanical	NYE PLUMBING & HEATING	07/12/2023	02/28/2024	\$77.00
PB23-0331	219 W. SOUTH SHORE DRIVE	Res, Addition/alteration	LIME CREEK CONTRACTING	09/25/2023	03/23/2024	\$165.00
PE23-0351	16177 WAGNER ROAD TEMP	Electrical	KOVALCIK, ROSANN (TRUST)	07/19/2023	01/15/2024	\$77.00
PM23-0370	16177 WAGNER ROAD TEMP	Mechanical	KOVALCIK, ROSANN (TRUST)	07/19/2023	01/15/2024	\$77.00
PB23-0312	16401 WAGNER ROAD TEMP	Residential, New	SPACES DESIGNER HOMES	09/14/2023	03/12/2024	\$684.00
PM23-0464	16501 WAGNER ROAD	Mechanical	JESSE GRANT	09/06/2023	03/04/2024	\$77.00
PE23-0502	16619 WAGNER ROAD TEMP	Electrical	DURANCZYK, ROBERT	09/29/2023	03/27/2024	\$77.00
PB23-0228	6897 WALDEN WOODS (PVT)	Res, Accessory	Wildcat Building Inc	07/26/2023	02/14/2024	\$210.00
PE23-0422	6897 WALDEN WOODS (PVT)	Electrical	45th PROPERTY AND POWER	08/22/2023	03/23/2024	\$215.00
PE23-0324	4708 WALLAKER RD	Electrical	Atkins Electric	07/07/2023	03/23/2024	\$270.00
PM23-0521	4708 WALLAKER RD	LP Gas Tank	TRI-GAS DISTRIBUTING	09/27/2023	03/25/2024	\$77.00
PE23-0355	5273 WALLAKER ROAD	Electrical	WARD, JUSTIN JAMES	07/21/2023	02/20/2024	\$270.00
PM23-0439	5273 WALLAKER ROAD	Mechanical	GRANT MECHANICAL	08/29/2023	02/27/2024	\$160.00
PB23-0212	5377 WALLAKER ROAD	Res, Accessory	WARD, JASON JAMES	07/18/2023	01/31/2024	\$178.00
PP23-0149	16385 WALLIN ROAD	Plumbing	RANVILLE, TIMOTHY & DEBO	07/07/2023	02/12/2024	\$215.00
PE23-0322	16385 WALLIN ROAD	Electrical	RANVILLE, TIMOTHY & DEBO	07/07/2023	03/16/2024	\$215.00

PM23-0422	16385 WALLIN ROAD	Mechanical	RANVILLE, TIMOTHY & DEBO	08/11/2023	02/24/2024	\$215.00
PE23-0425	16385 WALLIN ROAD	Electrical	ISENHART ELECTRIC LLC	08/23/2023	03/10/2024	\$77.00
PM23-0435	1026 WATERVALE ROAD	Mechanical	MOORE MECHANICAL	08/24/2023	02/20/2024	\$77.00
PM23-0512	1026 WATERVALE ROAD	LP Gas Tank	BLARNEY CASTLE OIL CO.	09/25/2023	03/23/2024	\$77.00
PP23-0163	1044 WATERVALE ROAD	Plumbing	NYE PLUMBING & HEATING	07/26/2023	02/20/2024	\$77.00
PB23-0198	5462 WEST COVE ROAD (PVT)	Res, Addition/alteration	Robert Archison	07/11/2023	02/24/2024	\$110.00
PM23-0382	2906 WHITE BIRCH TRAIL TEMP	Mechanical	WESTSHORE PLUMBING AND	07/27/2023	01/23/2024	\$215.00
PP23-0167	2906 WHITE BIRCH TRAIL TEMP	Plumbing	WESTSHORE PLUMBING AND	07/27/2023	01/23/2024	\$215.00
PE23-0328	2167 WHITE ROAD	Electrical	GLEN LAKE ELECTRIC INC	07/11/2023	01/16/2024	\$77.00
PM23-0466	16038 WINDING WAY (PVT)	Mechanical	COYNE PROPANE	09/07/2023	03/05/2024	\$77.00
PP23-0164	1701 WITZ END DRIVE (PVT)	Plumbing	All Rooter Inc.	07/26/2023	01/29/2024	\$160.00
PB23-0201	4891 WONDERLAND DRIVE	Res, Accessory	KEMPERMAN, STEVE & PAUL	07/11/2023	03/25/2024	\$177.00
PM23-0412	238 WOOD LILY LANE (PVT)	Plumbing	PERSONAL PLUMBING INC	08/08/2023	02/04/2024	\$215.00
PP23-0176	238 WOOD LILY LANE (PVT)	Plumbing	PERSONAL PLUMBING INC	08/08/2023	02/07/2024	\$215.00
PE23-0442	238 WOOD LILY LANE (PVT)	Electrical	DG'S ELECTRIC	08/31/2023	03/05/2024	\$215.00
PB23-0290	6345 WOODEN BRIDGE ROAD (Res, Addition/alteration	UNIQUE SURFACES DESIGN &	09/05/2023	03/03/2024	\$165.00
PE23-0374	8497 WOODLAND DRIVE	Electrical	BLUEWATER ELECTRIC	07/28/2023	02/21/2024	\$215.00
PM23-0389	8497 WOODLAND DRIVE	Mechanical	PHILLIPS ENERGY INC	07/31/2023	01/31/2024	\$160.00
PM23-0430	8497 WOODLAND DRIVE	Mechanical	RORY RUSSELL	08/21/2023	03/13/2024	\$215.00
PP23-0206	8497 WOODLAND DRIVE	Plumbing	GOOD HARBOR MECHANICA	09/15/2023	03/13/2024	\$215.00

Number of Permits: 615

Total Billed: \$115,613.40

Population: All Records
 Permit.DateIssued Between 7/1/2023 12:00:00 AM AND
 9/30/2023 11:59:59 PM



BENZIE

SENIOR RESOURCES

Be connected. Be supported. Be home.

*Providing exceptional services, resources and
trusted care to support Benzie seniors.*

Annual Report

2023

A Message from Our Board President

Fiscal year 2023 was another year of growth and record numbers for Benzie Senior Resources.

A record 91,177 meals were served through both the Home Delivered Meals program and in person at The Gathering Place. Benzie Bus Senior Rides were up 36%, with a total of nearly 23,000 rides provided. More seniors than ever received relief from the grant-funded Essential Needs Program - a safety net that provides for things like emergency home repairs, essential furnace fuel and assistance with power bills, to prevent shut-offs.

Activities at The Gathering Place were up 41% this past year. In-Home Care visits increased by 10% with a record number of clients served, and more people than ever were provided with Foot Care Clinic appointments, and professional consultations for Estate Planning. The trend is clear. The need for Benzie Senior Resources services continues to grow.

The cost of providing essential services continues to climb. In the past 3 years, fleet fuel & vehicle maintenance, and food expenses have increased 140% and 57% respectively. Many other services experienced similar cost increases. At the same time, the thread of reduced federal funding looms.

Though we very much appreciate the state and federal funding, our local millage and grants essential to our operation, each year we must raise thousands of dollars to meet service expenses. We are *beyond grateful* to the individuals, businesses and organizations who provide the financial donations, sponsorships, and volunteer hours needed to keep this pace. Without this support, we simply could not operate.

Benzie Senior Resources continually evaluates programs to provide critical services in the most efficient ways. This past year, an ad hoc Board committee visited multiple Michigan senior centers to observe, compare, and identify best practices that could be applied to our operations.

As responsible stewards of the precious resources that sustain our operations, we monitor and prioritize services. This year, we made the very difficult decision to discontinue the sliding scale Lawn Chore program. As the demand for life sustaining services like Home Delivered Meals and In-Home Health Care grow, we must prioritize the most critical services.

Each month, we receive about 1000 service inquiries from seniors and the family members who care for them. We work to accommodate each one as we are able. We know our services and connections to other area resources are what will allow our Benzie County seniors to continue living in their own homes with dignity and independence.

Looking to the future, we have embarked on a formalized discovery process which will include and engage multiple segments of our community. The process will assist us in evaluating our current range of services and help us to envision and plan for the future. Our seniors are the fastest growing segment of Benzie County's population, and we must actively plan to keep pace with their needs.

With gratitude.

Nancy Mullen Call

Board President

Celebrating our Beautiful Seniors!

"The longer I live, the more beautiful life becomes." ~ Frank Lloyd Wright

A Message from Our Executive Director – Douglas Durand “A Year of Records”

As I look back at the accomplishments from Benzie Senior Resources' Fiscal Year 2022/2023 Annual Report, I am amazed at the number of adults over 60 we served with our extensive suite of twenty-six programs. We touched the lives of 2,065 seniors in Benzie County!

We once again hit new highs in the total number of meals served both with our Home Delivered Meals or commonly known as Meals on Wheels, and the folks coming into The Gathering Place to share lunch together in person.

Other significant new highs were the number of clients who were provided in-home help such as personal care, respite care and medication management. We added another foot care clinic to help meet that demand. The snow removal service hit a milestone with 167 clients. We saw a record amount of ridership for senior transportation through our partnership with Benzie Bus at no cost for those 60 and older in Benzie County.

While this sounds like a celebration and it truly is, all this work comes with the challenges of rising costs, increased demand, and shrinking funds. In fact, the last two fiscal years have seen us dipping into reserved funds to meet growing expenses. A look at future shows no slowing of this trend as our 60+ population continues to grow.

As our county's population continues to age, we are working to prepare for the additional services needed to help our seniors stay active, nourished, cared for and living independently in their own homes.

We are already at capacity in many areas with our current staff and facilities, which does place a strain on resources. For the first time, we are experiencing some wait lists within our programs, and are doing what we can to eliminate them as quickly as possible.

To continue meeting this tremendous need, the Board of Directors and management staff are engaging in our five-year strategic plan with the following three goals: 1) Broaden and deepen our mission-aligned services, 2) Enhance communications, marketing, and engagement capabilities, and 3) Strengthen and deepen our physical, financial, and operational capacity.

Your support and help are invaluable to this agency as we work to keep pace with our seniors' needs. I sincerely thank you. I'm always interested in hearing your thoughts as we make future plans. Please reach out at any time to share thoughts on this report, or for our agency in general. You can email me at durandd@benzieseniorresources.org or stop in and see me!

Highlights of 2023

Implementing the Strategic Plan

Began the work of the Board-approved 5-Year Strategic Plan. The Strategic Focus Areas are:

-Broaden and deepen our mission-aligned services: Finding ways to keep pace with the growing need for life-sustaining services despite sharp expense increases.

-Enhance our communications, marketing, and engagement capabilities: Development and Communications Director hired, service flyers provided door-to-door, and increased social media presence for The Gathering Place, website updates initiated.

-Strengthen and deepen our physical, financial, and operational capacity: Community Discovery Process began in November, to determine future service and facility needs.

The Gathering Place Advisory Council Committee

The purpose of The Gathering Place Senior Center Advisory Council is to advise the Senior Center Coordinator, Executive Chef and Benzie Senior Resources' Executive Director on senior related issues based on input received to improve the programs, policies, and services provided to the seniors of Benzie County. 2023 Committee Highlights:

-Approved and submitted to the BSR Board a policy for fundraising events done on behalf of The Gathering Place.

-Hosted a successful Yard Sale event, netting over \$2,100

-Voted to resurrect the Soup Bowl Fundraiser done in past years, Planned for March of 2024.



Holiday Christmas Bag Program

Eleven churches collected items for over 250 gift bags. Additionally, West Shore Bank (Frankfort) made the Christmas Bag program the focus of their 2023 Spirit of Giving initiative, collecting over 1,000 items and donating nearly \$2,000 in funds (including a \$1,000 match by West Shore Bank). In addition to the individual donations of items and funding, Spartan Nash helped the program by making us the recipient of the Benzonia Family Fare store's Secret Santa for Seniors initiative. The bags were assembled by dedicated group of volunteers at The Gathering Place.

Produce Bingo Takes Off!

Knowing the health-sustaining benefits of adding fresh produce to the diet, The Gathering Place Director Susan Glass worked in 2023 to grow the monthly Produce Bingo night at The Gathering Place. During each Produce Bingo evening, a light meal is served before bingo commences. Winners select fresh produce from the colorful array displayed on table at the front of the room. Play is designed so that each participant leaves with a large bag of produce. Produce Bingo participation has grown from the initial 18 players to the record high of nearly 90 (capacity for The Gathering Place room). With rising food costs, we'd especially like to take this opportunity to thank the individuals, churches, and the Grand Traverse Regional Community Foundation Cambell Fund, for sponsoring this fun, healthy activity!



HealthRides

We continued to partner with Benzie Bus to continue HealthRides. This program addresses the critical need of vulnerable Benzie County Seniors having transportation access to their medical appointments in Benzie, Grand Traverse, Leelanau, Manistee and Wexford Counties. It also avoids longer waiting periods before and after appointments, which sometimes occurs with regular transportation service.

The overall goal is to break down the barriers to wellness in our senior community. Thus:

- Decreasing missed appointments
- Increasing pharmacy and medication access
- Decreasing wait times to and from appointments
- Decreasing safety concerns
- Decreasing isolation
- Increasing socialization
- Improving healthcare access leading to a better chance for improved health.

If the number of rides are any indication, we've met the goal rather handily. **During 2023, this partnership provided 426 non-emergency Healthrides to Benzie County Seniors!**

A New Delivery Van!



With the hills, sometimes rough terrain and winter Benzie County driving, our Home-Delivered Meals delivery fleet takes a beating. We were beyond tickled to add a brand new all-wheel-drive van and lots of cargo space this year. This delivery vehicle is ours, thanks to gifts from The Benzie County Community Chest, The Oleson Foundation, Cherryland Electric Cooperative Cherryland Cares Foundation, and the Grand Traverse Band of Ottawa and Chippewa Indians. Nearly 400 home-bound Benzie seniors share in our gratitude!

Meal Delivery by Betsy Coffia

We are honored that Michigan State Representative (103rd District) Betsy Coffia visited this summer to learn more about the effect of food insecurity on senior citizens. She visited the kitchen to learn about our process for meal preparation, and then rode along on a route for delivery. We appreciate her voice as an advocate for Benzie County seniors!



Walk-A-Thon



The walk-A-Thon Fundraiser was held on August 5th, and the weather was perfect with a nice breeze blowing off Crystal Lake. It was great year, with 46 walkers and a lot of new business sponsors. Rev. Dinah Haag threw down a challenge to area churches to sponsor the event, and they rose to the challenge by giving over \$3,000. We had many compliments on the delicious brunch including hot dishes and baked goods. In all, just over \$40,000 was raised to help fund Home Delivered Meals and In-Home Healthcare Services. The event committee, volunteers and staff were so energized by this year's turnout, they began planning for 2024 less than a month later!

National Senior Center Month

In September, we continued the tradition of celebrating National Senior Center Month. The Gathering Place is the spot for Benzie County senior to share a delicious meal, sing, dance, exercise, try their hand at new art or craft activities, discuss books, create and sell craft items, celebrate holidays and much more. Our thanks to the many area businesses and individuals who donated items that allowed everyone to win something over the course of the month. We were able to offer gift cards, home décor, gardening items, French-milled soaps, ice cream, pizza, BBQ and more. Studies consistently point to isolation and loneliness as factors impacting senior citizens. In fact, over 50% of those over age 60 share they struggle with isolation. We're grateful to our community for recognizing the value of seniors having a place to be together! See below for a fun collection of photos taken at The Gathering Place in 2023!

The Discovery Process Begins!

In watching population trends and rising costs, Benzie Senior Resources' leadership determined that there is no time like the present to take stock of our community's needs and the agency's ability to meet those. In 2023, they hired Integrated Architecture of Grand Rapids, to conduct a Discovery Process of community demographics and needs, and a SWOT (strengths, weaknesses, opportunities and threats) analysis of Benzie Senior Resources as an agency. Rather than make assumptions about community needs and the organizations already working to meet those, the Discovery Process is designed to unearthen the actual needs to be addressed, and Benzie Senior Resource's ability to meet those given its current facility. The Discovery Process will determine the next steps needed to safeguard sustainability, and best provide the services identified as actually needed. The Discovery Process began in November.

The Gathering Place
*8,245 Activity Attendance
*21 Core Activities
*14 Special Events Held

The Gathering Place Senior Center Photos 2023!



Changing Lives!

2023 Services Summary

General Program Data:

2,065 Unduplicated clients served
376 Out of County clients served
636 Veterans and Spouses of Veterans Served
807 are low income (<180% poverty)
984 Male
1,457 Female

Age

60-69 – **635** Clients
70-79 – **952** Clients
80-89 – **610** Clients
90 and over – **244** Clients

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Meals & Food Services by The Numbers

- **72,349** meals delivered to **361** homebound clients
- **73,965** miles driven to deliver meals
- **2,006** Shelf-Stable food boxes, Fresh Produce Bags, BACN Bags and Commodities delivered
- **79** Volunteers provided **7,890** hours
- Served **18,828** Congregate and Curbside Meals to **1,015** people at The Gathering Place Senior Center--**RECORD**
- **175** individuals received Project Senior Fresh \$25 Coupons with a value of \$4,500
- **91,177** total meals prepared – **RECORD**

Home Services by The Numbers

- **4,897** Personal Care Visits
- **368** Respite Care Visits
- **1,437** RN visits for assessments, medication management & in-home foot care – **2nd HIGHEST RECORDED**
- **11,987** hours provided to **141** in-home service Clients—**RECORD NUMBER OF CLIENTS SERVED**
- **3,708** homemaking services hours to **112** clients
- **1,397** snowplows to **167** clients—**RECORD CLIENTS**
- **1,140** lawn mows to **129** clients—**RECORD CLIENTS**

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Health & Safety Services by The Numbers

- **682** appointments were made for the footcare clinic – **RECORD**
- **43** clients utilized the Guardian Medical Monitoring System for emergency needs at no cost to them
- **8** individuals received free dental services through the Senior Oral Healthcare Program

Support Services by The Numbers

- **284** individuals were provided **16,754** free Benzie Bus rides – **RECORD**
- **426** non-emergency medical Healthrides provided – **HIGHEST NUMBER TO DATE**
- **230** individuals received Income Tax Preparation Assistance at no cost to them
- **119** individuals were guided through the Medicare/Medicaid maze with assistance in Part D Prescription coverage, choosing the right Medicare Supplemental Insurance, annual paperwork and documentation for Medicaid for a savings of over **\$68,381**
- **41** individuals received financial assistance through the Senior Essential Needs Fund Program--**RECORD**
- **70** individuals obtained free Estate Planning advice through the partnership with Swogger, Bruce & Miller Law Firm – **RECORD**
- *BSR Information & Referral professionals answered **11,590** inquiries leading to service referral
- ***16** individuals attended the Hearing Clinic, which was restarted after 3 years

TOWNSHIP REPORT – CLIENTS SERVED

# of Services	Almira	Benzonia	Blaine	Colfax	Crystal Lake	Gilmore	Homestead	Inland
1 Service	97	174	33	25	58	40	121	102
2-3 Services	55	179	12	18	56	27	116	83
4-6 Services	33	57	10	3	23	14	64	16
7+ Services	9	17	1	2	3	5	26	12
Total Clients	194	427	56	48	140	86	327	213

# of Services	Joyfield	Lake	Platte	Weldon	City of Frankfort	Grand Total	Percentage
1 Service	55	64	37	37	89	932	45%
2-3 Services	31	48	31	23	69	748	36%
4-6 Services	12	12	6	7	28	285	14%
7+ Services	5	5	3	1	11	100	5%
Total Clients	103	129	77	68	197	2065	100%

TOP TEN PROGRAMS & SERVICES FOR 2023:

1. Congregate Meals & The Gathering Place Activities
2. Home Delivered Meals
3. Transportation – Benzie Bus
4. Income Tax Assistance
5. Produce Bags
6. Senior Project Fresh Program
7. Snow Removal
8. In-Home Services
9. Homemaker
10. Foot Care Clinics

Volunteer Giving
 *124 Agency Volunteers
 *11,203 Service Hours

It is only through the dedicated service of our volunteers that we can meet the needs of so many Benzie County seniors. We simply cannot adequately express our thanks. Did you know that:

- Every day, **10 or more** volunteers are needed to help deliver over 200 meals?
- It takes **8 or more** Gathering Place volunteers to keep those doors open each day?
- Each Tuesday, **15 or more** volunteer musicians entertain for several hours?
- **Volunteers** are one of the most needed, treasured and enduring foundations of Benzie Senior Resources’ work? Help us spread the word!



“Volunteers don’t necessarily have the time, they just have the heart”
 ~Elizabeth Andrew

Walk-A-Thon

BENZIE SENIOR RESOURCES THANKS ALL PARTICIPANTS, INDIVIDUAL SPONSORS, VOLUNTEERS,
AND THE FOLLOWING EVENT SPONSORS FOR MAKING
THE 2023 WALK-A-THON A SUCCESS!

BENZIE SENIOR RESOURCES
By commitment. By support. By heart.

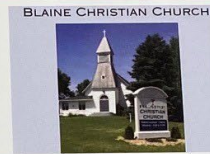
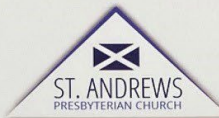
WALK-A-THON

THANK YOU to our
2023 Event Sponsors!

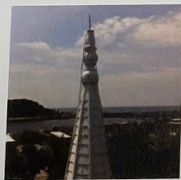
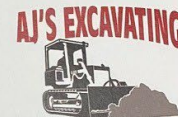
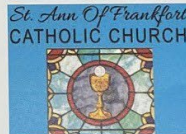
Gold



Silver



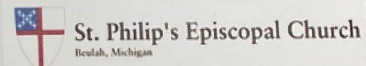
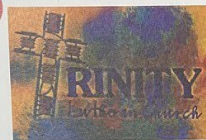
Bronze



Frankfort United Methodist Church
"Connecting people with the love and life of Jesus Christ!"
Elberta United Methodist Church
"Caring people sharing Jesus!"



First Congregational Church of Frank-



Supporting



Papineau P.C. - Land Surveys
8 8870 Denney Rd. Benzonia, Michigan 49819
surveys@papineau-pc.com Ph: 231.882.8410



TESTAMONIALS

The quotes on this page are actual comments from people helped by Benzie Senior Resources in 2023, and thoughts from our valued staff who give compassionate care through aligning their work days with our mission!

"When my daughter steered me toward Benzie Senior Resources, it was the best possible move for me. I've been with them now for quite some time, and am very happy." ~Multi-service client

"I like being involved in every aspect of the meals—from the planning, to creating recipes, cooking and serving. It's rewarding to understand how proud I can be of our team because I know all the steps it takes to present each meal."
~ The Gathering Place Chef David Main

Every day I can hit the door knowing I've made a difference in the lives of our seniors. I'm proud of my daily work here at Benzie Senior Resources."
~Administrative Assistant
Angela Haase

"My homemaker is a gem and seems to read my mind as what needs to be done in my house."
~Homemaker client

"I receive Meals on Wheels, and the great care I receive by being treated with such love and respect. You are just always there for me."
~Home delivered meals client

"I love nothing more than to hear a client talk about the difference Benzie Senior Resources has made in their lives. I especially like it when they name the specific staff or volunteer who made that difference."
~ Executive Director Douglas Durand

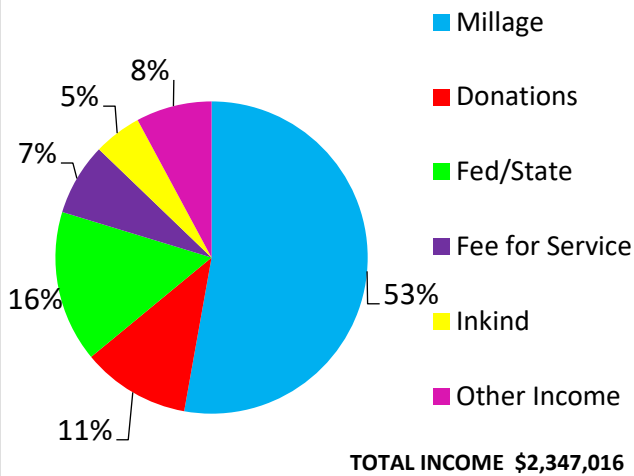
"The ease of working with your agency, quality of staff, especially my home healthcare aide, and the affordability are hard to beat. The meal program is also very good!
~Home healthcare client

"My spouse and I both had surgery and could not cook afterwards. We thank Benzie Senior Resources for taking care of us!
~Home delivered meals client

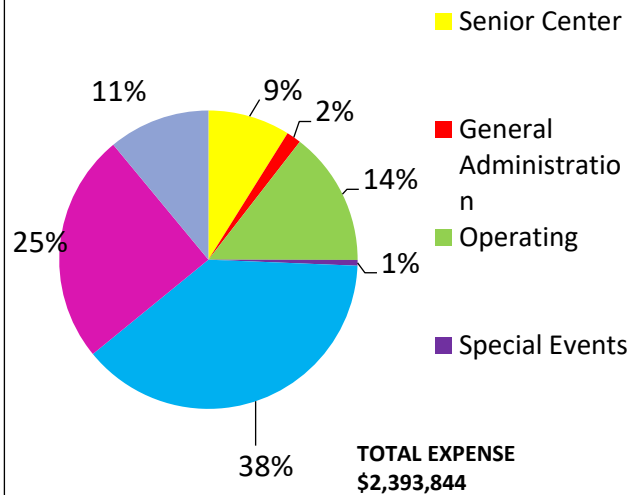
"I love offering programs and activities that give our congregants a purpose to get out of their home, so people can socialize and look forward to their day. It's very important to me to have a full calendar of events for them to choose from."
~The Gathering Place
Director Susan Glass.

2023 Financial Snapshot

INCOME



EXPENSES



We deeply appreciate the financial support received from Benzie County, numerous public and private family foundations, local businesses and the dedicated individuals who partner with us in service to Benzie County Seniors.

Gratefully,

The 2023 Benzie Senior Resources Board of Directors:

Nancy Mullen Call | President

Paul Turner | Vice President

Victor Dinsmoore | Treasurer

Leo Hughes | Secretary

Reverend Dinah Haag

Pamela Howe-Perry

Deb Rogers

Linda Ringleka

Rosemary Russell

Ingrid Turner

Douglas Durand | Executive Director

Benzie Senior Resources is a private, non-profit organization that provides programs and services for residents of Benzie County, Michigan who are age 60 and older.

Our Mission:

To provide exceptional services, resources and trusted care to support Benzie County Seniors

10542 Main Street, Honor, MI 49640

231-525-0600 | www.benzieseniorresources.org | Follow us on Facebook!



BENZIE

SENIOR RESOURCES

Be connected. Be supported. Be home.

When it matters... We're here

ACTION ITEMS

(A) County Name	(B) Taxable Value	(C) County Allocated Rate / SET	(D) Est. County Allocated / SET Tax Dollars	(E) Total County Extra Voted Operating Rate	(F) Est. County EV Oper. Tax Dollars	(G) Total County Debt Rate	(H) Est. County Debt Tax Dollars	(I) Total Est. County Tax Dollars	(BB) Total RenZone Taxable Value
Benzie	1,642,783,250.00	3.3378	5,483,281.93	4.7385	7,784,328.44	0.3720	611,115.35	13,878,725.72	0.00
STATE ED. TAX	1,637,737,500.00	6.0000	9,826,425.00	0.0000	0.00	0.0000	0.00	0.00	0.00

(J) Local Unit Name Townships Cities Villages Listed Alphabetically	(K) Taxable Value	(L) Total Allocated / Charter Rate	(M) Est. Local Allocated / Charter Tax Dollars	(N) Total Other Extra Voted / General Law Operating Rate	(O) Est. Local EV / GL Oper. Tax Dollars	(P) Total Debt Rate	(Q) Est. Local Debt Tax Dollars	(R) Total Est. Local Tax Dollars	(KK) Total RenZone Taxable Value
Almira	209,920,212.00	0.6907	144,991.89	2.2126	464,469.46	0.0000	0.00	609,461.35	0.00
Benzonia	283,354,411.00	0.7688	217,842.87	3.0727	870,663.10	0.0000	0.00	1,088,505.97	0.00
Blaine	53,741,440.00	0.5000	26,870.72	0.8690	46,701.31	0.0000	0.00	73,572.03	0.00
Colfax	36,183,839.00	0.8071	29,203.98	0.8863	32,069.74	0.0000	0.00	61,273.72	0.00
Crystal Lake	216,404,256.00	0.5000	108,202.13	0.9694	209,782.29	0.0000	0.00	317,984.42	0.00
Gilmore	50,101,969.00	0.8026	40,211.84	1.9132	95,855.09	0.0000	0.00	136,066.93	0.00
Homestead	95,467,697.00	0.8609	82,188.14	1.4285	136,375.61	0.0000	0.00	218,563.75	0.00
Inland	106,156,973.00	0.7382	78,365.08	3.9740	421,867.81	0.0000	0.00	500,232.89	0.00
Joyfield	33,994,951.00	0.9717	33,032.89	0.0000	0.00	0.0000	0.00	33,032.89	0.00
Lake	306,423,856.00	0.5420	166,081.73	0.3449	105,685.59	0.0000	0.00	271,767.32	0.00
Platte	25,514,006.00	0.8078	20,610.21	1.4476	36,934.08	0.0000	0.00	57,544.29	0.00
Weldon	106,190,171.00	0.7233	76,807.35	0.9663	102,611.56	0.0000	0.00	179,418.91	0.00
Frankfort	119,329,469.00	12.3278	1,471,069.83	4.7648	568,581.05	0.9090	108,470.49	2,148,121.37	0.00
BENZONIA	22,615,549.00	9.1227	206,314.87	2.1000	47,492.65	1.0000	22,615.55	276,423.07	0.00
BEULAH	43,887,722.00	7.8864	346,116.13	0.0000	0.00	0.0000	0.00	346,116.13	0.00
ELBERTA	13,300,701.00	7.1321	94,861.93	2.8523	37,937.59	4.1700	55,463.92	188,263.44	0.00
HONOR	13,881,278.00	7.1721	99,557.91	0.0000	0.00	0.0000	0.00	99,557.91	0.00
LAKE ANN	18,331,055.00	1.3832	25,355.52	0.0000	0.00	0.0000	0.00	25,355.52	0.00
THOMPSONVILLE	9,268,995.00	5.9958	55,575.04	0.0000	0.00	0.0000	0.00	55,575.04	0.00

(A) Authority (Dist. Libraries, DDAs, Transit, Metro, Fire, etc.)	(B) Taxable Value	(C) Total Operating Rate	(D) Est. Authority Oper. Tax Dollars	(E) Total Debt Rate	(F) Est. Authority Debt Tax Dollars	(G) Est. Total Authority Tax Dollars	(BB) Total RenZone Taxable Value
LIBRARY - BENZIE SHORES	599,749,069.00	0.6000	359,849.44	0.0000	0.00	359,849.44	0.00
LIBRARY - BETSIE VALLEY BENZIE CO.	142,374,010.00	0.3403	48,449.88	0.0000	0.00	48,449.88	0.00
TRANSIT - BENZIE COUNTY	1,642,783,250.00	0.4766	782,950.50	0.0000	0.00	782,950.50	0.00

(A) Local K12 School District Name	(B) Total Taxable Value	(C) Total		(D) Total Commercial Personal		(E) HH / Supplemental Rate	(F) Est. HH / Supplemental Tax Dollars		(G) Non Homestead Operating Rate		(H) Est. NH Operating Tax Dollars		(I) Total Debt / Sinking Fund / Bldg Site Site Rate		(J) Est. Debt / Sinking Fund / Bldg Site Tax Dollars		(K) Recreational Rate	(L) Est. Recreational Tax Dollars		(M) Total Est. Local K12 School Tax Dollars		(BB) Total RenZone Taxable Value		(N) Non Homestead Comm.Pers. Operating Rate	
		NonHomestead Taxable Value	Personal Taxable Value	HH / Supplemental Rate	Tax Dollars		Rate	Tax Dollars	Site Rate	Tax Dollars	Rate	Tax Dollars	Tax Dollars	Taxable Value	Rate	Taxable Value		Rate							
BENZIE COUNTY CENTRAL SCH	1,005,037.579.00	504,866,014.00	11,391,850.00	0.0000	0.00	18.0000	9,155,930.35	2.8540	2,868,377.25	0.0000	0.00	12,024,316.60	0.00	6.0000											
FRANKFORT AREA SCHOOLS	590,240,574.00	393,151,985.00	2,486,550.00	0.0000	0.00	18.0000	7,091,655.03	1.5000	885,360.86	0.0000	0.00	7,977,015.89	0.00	6.0000											
GLEN LAKE COMMUNITY SCH DIST	590,300.00	142,824.00	0.00	0.0000	0.00	15.0696	2,152.30	0.0000	0.00	0.0000	0.00	2,152.30	0.00	3.0096											
TRAVERSE CITY SCHOOL DIST.	46,914,797.00	5,787,055.00	5,400.00	0.0000	0.00	18.0000	103,839.39	3.1000	145,435.87	0.0000	0.00	249,275.26	0.00	6.0000											

(A) Community College Name	(B) Taxable Value	(C) Total Operating Rate	(D) Est. Community College Oper. Tax Dollars	(E) Total Debt Rate	(F) Est. Community College Debt Tax Dollars	(G) Est. Total Community College Tax Dollars	(BB) Total RenZone Taxable Value	(L) ISD Total EV Operating Rate	(M) Est. ISD EV Operating (Spec Ed/Voc/Enh) Tax Dollars	(N) ISD Total Debt Rate	(O) Est. ISD Debt Tax Dollars	(P) Est. Total ISD Tax Dollars	(II) Total RenZone Taxable Value
(H) Intermediate School District Name	(I) Taxable Value	(J) Allocated Rate	(K) Est. ISD Allocated Tax Dollars	(L) ISD Total EV Operating Rate	(M) Est. ISD EV Operating (Spec Ed/Voc/Enh) Tax Dollars	(N) ISD Total Debt Rate	(O) Est. ISD Debt Tax Dollars	(P) Est. Total ISD Tax Dollars	(II) Total RenZone Taxable Value				
TRAVERSE BAY	1,642,783,250.00	0.1881	309,007.53	2.6990	4,433,871.99	0.0000	0.00	4,742,879.52	0.00				

Township / City	Village	School Code	Local School District	Total		Total Homestead		Total
				Total Homestead Property Tax Rate	NonHomestead Property Tax Rate	Total Homestead Property Tax Rate w/Special Assmnt	NonHomestead Property Tax Rate w/Special Assmnt	
Almira		10015	BENZIE COUNTY CENTRAL SCH	23.5693	41.5693	23.5693		41.5693
Almira	LAKE ANN	10015	BENZIE COUNTY CENTRAL SCH	24.9525	42.9525	24.9525		42.9525
Almira		28010	TRAVERSE CITY SCHOOL DIST.	23.8153	41.8153	23.8153		41.8153
Almira	LAKE ANN	28010	TRAVERSE CITY SCHOOL DIST.	25.1985	43.1985	25.1985		43.1985
Benzonia		10015	BENZIE COUNTY CENTRAL SCH	24.5075	42.5075	24.5075		42.5075
Benzonia	BENZONIA	10015	BENZIE COUNTY CENTRAL SCH	36.7302	54.7302	36.7302		54.7302
Benzonia	BEULAH	10015	BENZIE COUNTY CENTRAL SCH	32.3939	50.3939	32.3939		50.3939
Blaine		10015	BENZIE COUNTY CENTRAL SCH	22.6350	40.6350	22.6350		40.6350
Blaine		10025	FRANKFORT AREA SCHOOLS	21.2810	39.2810	21.2810		39.2810
Colfax		10015	BENZIE COUNTY CENTRAL SCH	22.6997	40.6997	22.6997		40.6997
Colfax	THOMPSONVILLE	10015	BENZIE COUNTY CENTRAL SCH	28.6955	46.6955	28.6955		46.6955
Crystal Lake		10025	FRANKFORT AREA SCHOOLS	21.3814	39.3814	22.0314		40.0314
Gilmore		10015	BENZIE COUNTY CENTRAL SCH	23.9818	41.9818	23.9818		41.9818
Gilmore		10025	FRANKFORT AREA SCHOOLS	22.6278	40.6278	22.6278		40.6278
Gilmore	ELBERTA	10025	FRANKFORT AREA SCHOOLS	36.7822	54.7822	36.7822		54.7822
Homestead		10015	BENZIE COUNTY CENTRAL SCH	22.9554	40.9554	22.9554		40.9554
Homestead	HONOR	10015	BENZIE COUNTY CENTRAL SCH	30.1275	48.1275	30.1275		48.1275
Inland		10015	BENZIE COUNTY CENTRAL SCH	25.3782	43.3782	25.3782		43.3782
Joyfield		10015	BENZIE COUNTY CENTRAL SCH	21.6377	39.6377	21.6377		39.6377
Lake		10015	BENZIE COUNTY CENTRAL SCH	21.5529	39.5529	21.5529		39.5529
Lake		10025	FRANKFORT AREA SCHOOLS	20.7989	38.7989	20.7989		38.7989
Platte		10015	BENZIE COUNTY CENTRAL SCH	22.9214	40.9214	22.9214		40.9214
Platte		45010	GLEN LAKE COMMUNITY SCH DIST	20.0674	35.1370	20.0674		35.1370
Weldon		10015	BENZIE COUNTY CENTRAL SCH	22.6959	40.6959	22.6959		40.6959
Weldon	THOMPSONVILLE	10015	BENZIE COUNTY CENTRAL SCH	28.6917	46.6917	28.6917		46.6917
Frankfort		10025	FRANKFORT AREA SCHOOLS	37.9136	55.9136	37.9136		55.9136

Local Municipality (Twp/City/Vlg)	ALL Purpose(s) of Qualifying Special Assessment Millage Rates	Total of All Special Assessment Rates
	for the Local Municipality Listed	Levied UNITWIDE
Crystal Lake	Fire – 119	0.6500

2023 Tax Rate Request (This form must be completed and submitted on or before September 30, 2023)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory, Penalty applies

County(ies) Where the Local Government Unit Levies Taxes Benzie	2023 Taxable Value of ALL Properties in the Unit as of 5-22-2023 1,642,783,250
Local Government Unit Requesting Millage Levy Benzie County - Page 1	For LOCAL School Districts: 2023 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

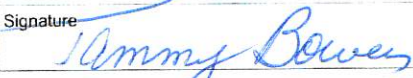

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2023 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2023 Current Year "Headlee" Millage Reduction Fraction	(7) 2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Fixed	Operating	08/1982	5.2900	3.3378	1.0000	3.3378	1.0000	3.3378	3.3378		Indefinite
X-Voted	ALS	08/2022	0.8000	0.8000	1.0000	0.8000	1.0000	0.8000		0.8000	12/2024
X-Voted	Anml Op.	08/2022	0.1400	0.1400	1.0000	0.1400	1.0000	0.1400		0.1400	12/2025
X-Voted	Cons Dist	08/2022	0.1222	0.1222	1.0000	0.1222	1.0000	0.1222		0.1222	12/2029
X-Voted	Jail	08/2020	0.9000	0.8749	1.0000	0.8749	1.0000	0.8749		0.0000	12/2023
X-Voted	Jail	08/2022	1.2660	1.2660	1.0000	1.2660	1.0000	1.2660		1.2660	12/2023
X-Voted	MCF	08/2022	0.3626	0.3626	1.0000	0.3626	1.0000	0.3626		0.3626	12/2025
X-Voted	MCF Bond	11/2010	0.6350	0.6350	N/A	N/A	N/A	0.6350		0.3720	12/2029

Prepared by Brianne Lindsay	Telephone Number (231) 882-0015	Title of Preparer Equalization Director	Date 11/08/2023
---------------------------------------	-------------------------------------------	---------------------------------------------------	---------------------------

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2023 for instructions on completing this section.

<input checked="" type="checkbox"/> Clerk	Signature 	Print Name Tammy Bowers	Date 11/28/2023
<input type="checkbox"/> Secretary			
<input checked="" type="checkbox"/> Chairperson	Signature 	Print Name Bob Roelofs	Date 11/28/2023
<input type="checkbox"/> President			

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

2023 Tax Rate Request (This form must be completed and submitted on or before September 30, 2023)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies

County(ies) Where the Local Government Unit Levies Taxes Benzie	2023 Taxable Value of ALL Properties in the Unit as of 5-22-2023 1,642,783,250
Local Government Unit Requesting Millage Levy Benzie County - Page 2	For LOCAL School Districts: 2023 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2023 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2023 Current Year "Headlee" Millage Reduction Fraction	(7) 2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
X-Voted	TNT Op	08/2022	0.1000	0.1000	1.0000	0.1000	1.0000	0.1000		0.1000	12/2025
X-Voted	COA	08/2020	0.8500	0.8177	1.0000	0.8177	1.0000	0.8177		0.8177	12/2024
X-Voted	Res Officer	08/2022	0.1800	0.1800	1.0000	0.1800	1.0000	0.1800		0.0550	12/2027
Levy	VETS	09/2023	0.1000	0.1000	N/A	N/A	N/A	0.1000		0.0750	12/2023
X-Voted	Road Imp	11/2023	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000		1.0000	12/2027

Prepared by Brianne Lindsay	Telephone Number (231) 882-0015	Title of Preparer Equalization Director	Date 11/08/2023
---------------------------------------	-------------------------------------------	---------------------------------------------------	---------------------------

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2023 for instructions on completing this section.

<input checked="" type="checkbox"/> Clerk	Signature <i>Tammy Bowers</i>	Print Name Tammy Bowers	Date 11/28/2023
<input type="checkbox"/> Secretary			
<input checked="" type="checkbox"/> Chairperson	Signature <i>Bob Roelofs</i>	Print Name Bob Roelofs	Date 11/28/2023
<input type="checkbox"/> President			

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

2023 Tax Rate Request (This form must be completed and submitted on or before September 30, 2023)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.



County(ies) Where the Local Government Unit Levies Taxes Benzie	2023 Taxable Value of ALL Properties in the Unit as of 5-22-2023 106,156,973
Local Government Unit Requesting Millage Levy Inland Township	For LOCAL School Districts: 2023 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2023 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2023 Current Year "Headlee" Millage Reduction Fraction	(7) 2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Fix Alloc	Operating	08/1982	1.2100	0.7382	1.0000	0.7382	1.0000	0.7382		0.7382	Indefinite
X-Voted	Roads	08/2020	1.0000	0.9740	1.0000	0.9740	1.0000	0.9740		0.9740	12/2029
X-Voted	Fire Op	11/2023	2.0000	2.0000	1.0000	2.0000	1.0000	2.0000		2.0000	12/2027
X-Voted	Fire Eq	11/2023	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000		1.0000	12/2025

Prepared by	Telephone Number	Title of Preparer	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature 	Print Name Rose A. Wirth	Date 11/16/2023
<input type="checkbox"/> Secretary			
<input checked="" type="checkbox"/> Chairperson	Signature 	Print Name David Davis	Date 11/16/2023
<input type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2023 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Memorandum



To: Board of Commission

From: Katie Zeits, County Administrator

A handwritten signature in blue ink that reads "Katie Zeits".

Date: December 6, 2023

Subject: **Central Dispatch Software**

Attached you will find a proposal from Chief Technologies to provide software to Central Dispatch for CAD integration and information retrieval and messaging. The current provider (eDispatches) of this service has reached its limitation, and we want to move forward with another solution (Chief360) to enhance the delivery of information to our fire and EMS first responders. eDispatches had a yearly cost of \$2,808 and Chief360 is \$3,922. This service was discussed and recommended by Benzie County Fire Chiefs at their recent meetings and has been vetted by staff who would be using the product.

Funding is available in the Central Dispatch budget.

I recommend moving forward with this project.

Recommendation:

The Board of Commissioners accepts the proposal from Chief Technologies to enhance the delivery of information to first responders in Benzie County in the annual amount of \$3,922 for a period of five years, subject to approval for legal counsel, with funds available in the Central Dispatch Fund.



Sales Proposal

Complete Solutions for First Responders

A grid of seven blue cards, each representing a different solution offered by Chief 360. Each card includes a title, a brief description, and a representative icon. The cards are arranged in two rows: the first row has three cards (Tone Alert, Station Alert, Web Design) and the second row has four cards (Mobile, Messaging, Responders, Scheduling, Display).

Tone Alert Chief Tone Alert bridges the gap between fire pager dispatching and smartphone notifications. 	Station Alert Chief Station Alert provides fast, affordable station alerting to your in-house responders. 	Web Design Chief Web Design creates visually stunning, responsive websites for engaging your community. 		
Mobile Chief Mobile integrates all Chief Technologies services in one app for your mobile device. 	Messaging Chief Messaging delivers real time dispatch, notifications, and messages to your responders. 	Responders Increase your staffing by knowing who is responding and where they are with Chief Responders. 	Scheduling Chief Scheduling is a complete staffing, scheduling and management solution built into the Chief Platform. 	Display Chief Display increases visibility with real time incident response information, traffic cams, weather, and more.

Created by:

Brooks Layton Chief Technologies LLC

Prepared for:

Cory Ellis Benzie County 911

Sales Quote

Quote No.: Proposal 2476
Exp. Date: 01-27-2024

Prepared for Benzie County 911
Beulah MI 49617

NAME	PRICE	QTY	SUBTOTAL
Chief Messaging/Mobile Service Yearly Agency fee includes 1 station	\$468.00	9	\$4,212.00

Pricing is locked in for 5 years



Chief Tone Alert Yearly Pricing is locked in for 5 years	\$240.00	9	\$2,160.00
-------------------------------------------------------------	----------	---	------------



CAD integration Fee One time Fee for Integration of Dispatch Center CAD for incident notifications	\$500.00	0	\$0.00
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This is due if/when you move forward with direct CAD integration.

This would be a yearly fee if/when done.

Pricing is locked in for 5 years

			\$6,372.00
	Discount		-\$2,450.00
	Tax		\$0.00
	Total		\$3,922.00

This quotation is subject to the following terms and conditions:



1. Delivery will be made within 30 (*Days*) days following Chief Technologies LLC receipt of payment.
2. Delivery will be made f.o.b. Chief Technologies LLC facility.
3. The general terms and conditions of purchase apply to this quotation contract.
4. This quotation may be accepted to form a binding contract upon any one of the following options:
 - a. Signature below and payment to Chief Technologies LLC for the items listed in this quote prior to the expiration date.
 - b. Issuance of a purchase order to Chief Technologies LLC referencing this quote and the terms and conditions herein prior to the expiration date above.

Cory Ellis
Central Dispatch Director Benzie County 911
505 S. Michigan Ave
Beulah, MI
49617

MASTER SERVICE AGREEMENT (MSA)

This Service Agreement (this “**Agreement**”) is entered into as of this date by and between Chief Technologies LLC, an Delaware limited liability company, located at:

Chief Technologies LLC
24787 Hollis Road
Georgetown, DE 19947

and with,

Cory Ellis
Central Dispatch Director
Benzie County 911

This Agreement governs Customer’s use of the cloud-based, EMS and FIRE software service and related modules as known as “**Chief360**”, (the “**Service**”).

The Service permits EMS and Fire Departments to input, collect, store, share, report and otherwise use data and the use of our Chief360 software platform entered by Customer or its representatives (all such data, “**Customer Data**”) and generate documentation and reports for compliance, tracking and reporting purposes. The Service is offered through an html-based Internet website (the “**Site**”) as well as a mobile application.

1. REGISTRATION AND ACCOUNT SECURITY

In order to use the Service, Customer must register an account with Chief Technologies LLC.

Customer represents that it has provided, and will provide, current, accurate and complete information (including information about Customer’s users) in all account-related registration materials. Customer agrees to maintain the security of all usernames, passwords and other log-in information relating to Customer’s access to the Service and Customer’s account. Customer agrees to promptly provide Chief Technologies LLC with notice of any information necessary to keep Customer’s account information accurate, current, and complete. ANY PERSON WITH

USERNAMES, PASSWORDS OR OTHER LOG-IN INFORMATION RELATING TO CUSTOMER'S ACCOUNT MAY BE ABLE TO ACCESS CUSTOMER DATA. CUSTOMER ASSUMES ALL RISKS OF UNAUTHORIZED ACCESS OF CUSTOMER'S ACCOUNT BASED ON SHARING OR LOSS OF SUCH USERNAMES, PASSWORDS AND LOG-IN INFORMATION.

Customer agrees to promptly provide notice to Chief Technologies LLC if Customer discovers or suspects any security breaches relating to the unauthorized use or disclosure of Customer's username(s), password(s) or log-in information.

2. PROPRIETARY RIGHTS AND LICENSES

2.1 Reservation of Rights

Subject to the limited rights expressly granted hereunder, Chief Technologies LLC and its licensors reserve all of its/their respective right, title and interest in and to the following (collectively, the "Chief Technologies LLC Property"): (a) the Service, the Site, all components of the mobile application functionality, all other software, hardware, technology, documentation and information provided by Chief Technologies LLC in connection with the Service; (b) all ideas, know-how, and techniques that may be developed, conceived or invented by Chief Technologies LLC during the performance of the Service under this Agreement; and (c) all worldwide patent, copyright, trade secret, trademark or other intellectual property rights in and to the property described in subsections 2.1(a) and (b) hereof. Subject to the rights granted to Chief Technologies LLC in Section 2.2, Customer owns and retains all right, title and interest in and to the Customer Data and all intellectual property rights therein.

2.2 License to Use Service.

Subject to the terms of this Agreement, Chief Technologies LLC hereby grants to Customer a nonexclusive, non-transferrable, worldwide license during the Service Term (defined herein) to access and use the Service solely for Customer's legitimate business purposes as contemplated by this Agreement.

2.3 License to Use Customer Data.

Subject to the terms of this Agreement, Customer hereby grants to Chief Technologies LLC and its Affiliates a non-exclusive, worldwide, limited license during the Service Term to host, copy, transmit, display and use all Customer Data as necessary to provide the Service in accordance with this Agreement. Neither Chief Technologies LLC nor its Affiliates acquire any right, title or interest from

Customer under this Agreement in or to any Customer Data. As used herein, the term “Affiliates” means one or more providers of necessary services used by Chief Technologies LLC and made available to Customer for purposes of providing the Service. An example of an “Affiliate” for such purposes is the third-party data hosting provider used by Chief Technologies LLC for cloud-based data storage pertaining to Customer Data submitted by Customer when Customer uses the Service (currently, Amazon Web Services). Chief Technologies LLC may, in its reasonable discretion, change Affiliate relationships during the Service Term.

2.4 Data De-Identification:

We may De-Identify your Information and use and disclose De-Identified Information for any purpose whatsoever. We may create limited data sets from your information and disclose them for any purpose for which you may disclose a limited data set; and you hereby authorize us to enter into data use agreements on your behalf for the use of limited data sets, in accordance with applicable law and regulation. In consideration of our provision of the Services, you hereby transfer and assign to us all right, title and interest in and to all De-Identified Information that we make from your Information. You agree that we may use, disclose, market, license and sell such De-Identified Information for any purpose without restriction, and that you have no interest in such information, or in the proceeds of any sale, license, or other commercialization thereof. You acknowledge that the rights conferred by this Section are the principal consideration for the provision of the Services, without which we would not enter into this Agreement.

2.5 Restrictions.

Except as expressly permitted in this Agreement, Customer shall not directly or indirectly: (a) access, use, sell, distribute, sublicense, broadcast or commercially exploit any of the Chief Technologies LLC Property or any rights under this Agreement; (b) introduce any infringing, obscene, libelous, or otherwise unlawful data or material into the Service; (c) copy, modify or prepare derivative works based on Chief Technologies LLC Property; (d) reverse engineer, decompile, disassemble or attempt to derive source code from any Chief Technologies LLC Property; or (e) remove, obscure, or alter any intellectual property right or confidentiality notices appearing in or on any aspect of any Chief Technologies Property.

3. FEES.

3.1 Fees for Service.

As consideration for the license to use the Service granted hereunder, Customer will pay all fees specified during the account registration process, on a recurring or other basis as established at such time, all as set forth in Exhibit A, attached hereto.

3.2 Invoicing and Payment.

Chief Technologies LLC bills recurring fees on a monthly basis or annual basis, based the number of modules selected on flat annual monthly or annual fee. Invoiced charges are due net 30 days from invoice date. Customer is responsible for providing complete and accurate billing information to Chief Technologies LLC and notifying Chief Technologies LLC of any changes to such information.

3.3 Overdue Payments.

If Chief Technologies LLC does not receive an invoiced amount by the due date, then, without limiting Chief Technologies LLC's rights or remedies, (a) such overdue charges may accrue late interest at the rate of 1.5% of the outstanding balance per month, or the maximum rate permitted by law, whichever is lower, and/or (b) Chief Technologies LLC may condition future subscription renewals on payment terms and methods shorter than those specified herein, including pre-payment or payment by credit card or electronic transfer.

3.4 Suspension of Service.

If any amount owed by Customer under this Agreement is 30 or more days overdue, Chief Technologies may, without limiting its rights and remedies, accelerate the entire unpaid fee obligations hereunder so that all of Customer's obligations become immediately due and payable, and suspend the Service to Customer until such amounts are paid in full. Chief Technologies LLC shall provide Customer with at least 10 days prior notice that Customer's account is overdue before suspending the Service.

3.5 Taxes.

Chief Technologies LLC's fees do not include taxes, levies, duties or similar governmental assessments of any nature (including for example, sales, use, ad-valorem, value-added or withholding taxes). Customer is responsible for paying all taxes associated with Customer's use of the Service. If Chief Technologies LLC has a legal obligation to pay or collect taxes for which Customer is responsible under applicable law, Chief Technologies LLC will include such taxes in its invoices, and Customer will pay such taxes in addition to the fees for the Service, unless Customer provides Chief Technologies LLC with a valid exemption certificate authorized by the appropriate

taxing authority.

4. TERM AND TERMINATION

4.1 Service Term.

The term of this Agreement (the "Service Term") will commence when Customer registers for the account specified in Section 1 and will continue until terminated in accordance with this Agreement. The term of the subscription period for the Service will be for **12 Months**. Service Term subscriptions will automatically renew for additional periods equal to the expiring subscription term, unless either party gives the other written notice of non-renewal at least 60 days before the end of the relevant subscription term. Fees during any annual automatic renewal term will not increase by more than **5%** from the immediately prior term. Any special terms (In Section 12) listed below that modify the term length & price increases will supersede the language in this section.

Customer Initials (*Agreeing to Service Term*)

4.2 Termination.

A party may terminate this Agreement for cause (a) upon 30 days' notice to the other party of a material breach if such breach remains uncured at the expiration of such 30-day period; or (b) immediately if the other party becomes the subject of a petition in bankruptcy or other proceeding relating to insolvency, receivership, liquidation or assignment for the benefit of creditors

4.3 Customer Data Portability and Deletion.

Upon request made by Customer made within 60 days after the effective date of any termination of this Agreement or expiration of the Service Term, Chief Technologies LLC and its Affiliates will make all Customer Data available to Customer for export or download. Customer will have the option to continue to access their data online in a read only mode for a monthly or annual fee. After such 60-day period, Chief Technologies LLC will have no obligation to maintain or provide access to Customer

Data, and Chief Technologies LLC and its Affiliates will thereafter be permitted to delete or destroy all copies of Customer Data in its/their systems or otherwise in its/their possession or control as provided in the hosting service provider's terms and conditions, unless prohibited by applicable law.

5. WARRANTIES AND LIMITATIONS

5.1 Representations.

Each party hereby represents to the other that it has validly entered into this Agreement and has the legal power to do so, and that such party will comply with all applicable laws and regulations that may be in effect during the Service Term as they apply to such party's obligations under this Agreement. In addition, Customer represents to Chief Technologies LLC that the Customer Data, and the lawful use thereof by Chief Technologies LLC, does not, and will not, infringe, or constitute an infringement or misappropriation of, any intellectual property rights, privacy rights or other proprietary rights of any third party or breach the terms of any agreement with a third party.

5.2 Chief Technologies LLC Warranties.

Chief Technologies LLC warrants that (a) this Agreement, any Affiliate(s)' terms and conditions and any account sign-up materials accurately describe the safeguards for protection of the security, confidentiality and integrity of Customer Data, (b) Chief Technologies LLC will not materially decrease overall security of the Service during the Service Term, (c) the Service will perform materially in accordance with this Agreement and any documentation provided to Customer on the Site or otherwise in the account sign-up materials, and (d) other than as required by Affiliate(s)' terms and conditions, Chief Technologies LLC will not materially decrease the functionality of the Service during the Service Term.

5.3 Disclaimers.

EXCEPT AS EXPRESSLY PROVIDED HEREIN, NEITHER PARTY MAKES ANY WARRANTY OF ANY KIND, WHETHER EXPRESS OR IMPLIED, STATUTORY OR OTHERWISE, AND EACH PARTY SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR NONINFRINGEMENT, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW

6. INDEMNIFICATION

6.1 By Chief Technologies LLC

Chief Technologies LLC will defend Customer from and against any and all loss, damage, liability, and expense arising from or relating to any claim brought against Customer by a third party alleging that the use of the Service in accordance with this Agreement infringes or misappropriates such third party's intellectual property rights.

7. LIMITATIONS ON LIABILITY

7.1 Limitations on Liability

If Chief Technologies LLC fails to perform its duties and obligations under this Agreement, and Customer can establish that as a direct result thereof, Customer has incurred any damages, liabilities, losses, fees, costs or expenses, then Chief Technologies LLC's liability to Customer for actual damages for any cause whatsoever, during the Service Term, whether in contract, tort (including negligence), strict liability or otherwise, shall not exceed in the aggregate the fees that Customer has paid for the Service during the Service Term.

IN NO EVENT SHALL Chief Technologies OR ITS OFFICERS, MANAGERS, EMPLOYEES, AFFILIATES OR AGENTS BE LIABLE FOR ANY LOSS OF PROFIT OR ANY INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY, MULTIPLE, PUNITIVE OR CONSEQUENTIAL DAMAGES SUSTAINED OR INCURRED BY CUSTOMER OR ANY THIRD PARTY IN CONNECTION WITH THE SERVICE, ANY ACTION ANY OF THEM TAKE OR FAIL TO TAKE AS A RESULT OF COMMUNICATIONS CUSTOMER SENDS TO CHIEF TECHNOLOGIES LLC OR THE DELAY OR INABILITY TO USE ANY SERVICE, OR CHIEF TECHNOLOGIES LLC'S OR ITS AFFILIATE(S)' REMOVAL, MODIFICATION, SUSPENSION OR DELETION OF ANY PART OF THE SERVICE PURSUANT TO ITS RIGHTS UNDER THIS AGREEMENT, IN ALL CASES, REGARDLESS OF THE FORM OF THE ACTION AND WHETHER SUCH DAMAGES WERE FORESEEN OR UNFORESEEN AND EVEN IF CHIEF TECHNOLOGIES LLC HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. EXCEPT FOR AN ACTION FOR NON-PAYMENT BY CHIEF TECHNOLOGIES LLC, NO ACTION, REGARDLESS OF FORM, ARISING OUT OF THIS AGREEMENT MAY BE BROUGHT BY EITHER PARTY MORE THAN ONE YEAR AFTER THE CAUSE OF ACTION HAS OCCURRED.

8. DATA

8.1 Security

Chief Technologies LLC and its Affiliates will use reasonable efforts to establish and maintain safeguards to protect the security and integrity of the Service and protect against the accidental or unauthorized use, alteration or disclosure of Customer Data. Chief Technologies LLC will arrange for provision of hosting services for Customer Data which provide confidentiality procedures which are consistent with the Privacy Rule set forth in the U.S. Health Insurance Portability and Accountability Act of 1996 (HIPAA). Hosting services provided by Microsoft Azure Cloud are subject to the HIPAA

Compliance Guidelines found at: <https://learn.microsoft.com/en-us/azure/compliance/offerings/offering-hipaa-us>.

Chief Technologies LLC and its Affiliates will use reasonable efforts to establish and maintain safeguards to protect the security and integrity of the Service and protect against the accidental or unauthorized use, alteration or disclosure of Customer Data. Chief Technologies LLC will arrange for provision of hosting services for Customer Data which provide confidentiality procedures which are consistent with the Privacy Rule set forth in the U.S. Health Insurance Portability and Accountability Act of 1996 (HIPAA). Hosting services provided by Microsoft Azure Cloud are subject to the HIPAA Compliance Guidelines found at:

<https://learn.microsoft.com/en-us/azure/compliance/offerings/offering-hipaa-us>

8.2 Backups

Chief Technologies LLC and its Affiliates will use reasonable efforts to establish and maintain regularly scheduled backups with respect to all Customer Data.

9. MISCELLANEOUS

9.1 Assignment

Customer may not assign any of its rights or obligations under this Agreement, by operation of law or otherwise, without first obtaining Chief Technologies LLC's written consent, except that Customer may assign this Agreement without Chief Technologies LLC's consent (i) to an affiliate (controlled by or under common control with, Customer); or (ii) in connection with a merger, acquisition, corporate reorganization, or sale of all or substantially all of Customer's assets not involving a direct competitor of Chief Technologies LLC; provided that Customer provides prompt written notice to Chief Technologies of such assignment. Any permitted assignment by Customer shall not modify the terms hereof, including without limitation, the specific geographic location applicable to the Service. Any attempt to assign Customer's rights or obligations under this Agreement in breach of this section shall be void and of no effect. Subject to the foregoing, this Agreement shall bind and inure to the benefit of the parties and their respective successors and permitted assigns.

9.2 Notice

Except as otherwise provided in this Agreement, any notice to Customer that is required or permitted by this Agreement shall be in writing and shall be deemed effective upon transmission when mailed by first class, registered or certified mail, postage prepaid or when sent by overnight courier service, to the address provided by Customer in the account sign-up provided to Chief Technologies LLC in connection with entering into this Agreement or to such other address as provided in writing by

Customer to Chief Technologies LLC for such purposes. Except as otherwise provided in this Agreement, any notice to Chief Technologies LLC that is required or permitted by this Agreement shall be in writing and shall be deemed effective upon receipt, when mailed by first class, registered or certified mail, postage prepaid or when sent by overnight courier service, such as Federal Express or equivalent, to: Chief Technologies LLC, 24787 Hollis Road, Georgetown, DE 19947, Attn: Legal Notice.

9.3 Force Majeure

Due performance of any duty or obligation hereunder by Chief Technologies LLC hereunder shall be excused if prevented by acts of God, information providers or other service providers, public enemy, war, terrorism, any accident, explosion, fire, storm, earthquake, flood, strike, computer outage or virus, telecommunications failure, or any other circumstance beyond or event Chief Technologies reasonable control.

9.4 Severability

If any one or more of the provisions of this Agreement shall be held to be invalid, illegal or unenforceable for any reason, then the validity, legally or enforceability of the remaining provisions of this Agreement shall not be affected thereby. To the extent permitted by applicable law, the parties waive any provisions of law that render any provision of this Agreement invalid, illegal, or unenforceable in any respect.

9.5 Waiver or Consent

Any failure by either of the Parties to comply with any obligation, covenant, condition, or agreement contained herein may be waived in writing by the party entitled to the benefits thereof, but such waiver or failure to insist on strict compliance with such obligation, covenant, condition or agreement shall not operate as a waiver of or estoppel with respect to any subsequent or other failure. To be effective, any consent by Chief Technologies LLC must be in writing and signed by an authorized representative of Chief Technologies LLC.

9.6 Entire Agreement

This Agreement constitutes the entire understanding of the Parties with respect to the subject matter hereof and supersedes and replaces all prior writings or oral negotiations or other understandings with respect thereto.

9.7 Independent Parties

Nothing in this Agreement shall be construed as creating a partnership, joint venture, fiduciary, or agency relationship between the parties, or as authorizing either party to act as an agent for the other. The parties to this Agreement are independent parties.

9.8 Governing Law; Forum for Disputes

This Agreement and all terms and conditions included or incorporated by reference herein shall be governed by and interpreted in accordance with the laws of the State of Delaware applicable to agreements made and wholly performed therein. Customer hereby consents to the exclusive jurisdiction of the federal and state courts of competent jurisdiction located in Sussex County, DE for the adjudication of any disputes arising out of or relating to this Agreement or Customer's access to or use of the Services. Customer hereby waives any objection to venue or inconvenient forum laid therein.

10. MAINTENANCE AND SUPPORT

10.1. Maintenance

The following items define what is included as part of maintenance:

10.1.1 Included maintenance is defined as updates to either remedy software defects or provide enhancements to all Chief Technologies LLC modules core and customized software. Chief Technologies reserves the right to update software at any time, however, will make efforts to notify Customer in advance of any maintenance.

10.1.2 Unless otherwise agreed upon in Exhibit A, excluded maintenance is defined as the following:

(A) Custom coding requested by Customer. These requests will be documented and agreed upon prior to implementation which may result in additional fees (one time or ongoing, depending upon the nature of the request) above and beyond the fees outlined in Exhibit A: Subscription Pricing; (B) Maintenance to and of external hardware and software solutions with which Chief360 may require to run on and or integrate with.

10.2. Support

These following items define what is included as part of support:

10.2.1 Included support is defined as 24-hour email support; and phone support, Monday – Friday 8:00 am – 6 pm EST. Support requests will be logged via email, phone, and/or within the system and Customer will be notified as to the status of the support request within 12 hours of receipt. In good

faith, Chief Technologies LLC will make its best effort to resolve issues in a timely manner depending upon the nature of the request.

10.2.2 Unless otherwise agreed upon in Exhibit A, excluded support is defined as on-site support or support of hardware and software solutions with which Chief360 may require to run on and or integrate with.

11. ATTACHMENTS

11. Attachments. The following attachments are an integral component of this agreement:

IN WITNESS WHEREOF, the parties have entered into this agreement effective as of the date first set forth above.

12. SPECIAL TERMS AND CONDITIONS:

This space reserved for any contractual changes or special agreements.

Agency Contact Info:

Dispatch Center Contact Info:



AGREED TO AND ACCEPTED:

CoryEllis
Benzie County 911

Brooks Layton

11-28-2023

BrooksLayton
Chief Technologies LLC

Memorandum



To: Board of Commission

From: Katie Zeits, County Administrator

Date: December 6, 2023

Subject: **Design/Engineering Consultant for Crystal Lake Universal Access Park**

Attached you will find an outline from Parks and Recreation Commissioner Chair Ed Hoogterp regarding their process obtain proposals for design and engineering for Crystal Lake Access Park.

The Parks and Recreation Commission published a request for proposals for improvements to Crystal Lake Universal Park. They were successful in obtaining three proposals, of which one is being recommended, Spicer Group.

The Board of Commissioners has committed \$80,000 to this project from the American Rescue Plan funding. With the County's contribution, other state grant funding, and match, there is \$680,000 in funding to improve this park.

In anticipation of the Parks and Recreation Commission approving their subcommittee's recommendation on December 11th, this is being brought forward to the Board of Commissioners for final approval.

Recommendation, if Parks and Recreation also recommends:

The Board of Commissioners concurs with the Parks and Recreation Commission and accepts the proposal from Spicer Group in the not to exceed amount of \$89,500 for design and engineering services related to Crystal Lake Universal Access Park with funds available from the ARPA Fund and General Fund Parks and Recreation Department fund.

Design/Engineering Consultant for Crystal Lake Access Park

The Parks and Recreation Commission has reviewed proposals for the Crystal Lake Access development submitted by three qualified engineering/design firms, and (pending action on Dec. 11) recommends that the Benzie County Board of Commissioners authorize the County Administrator to negotiate a professional services contract with Spicer Group in the amount of \$89,500.

Background:

Benzie County has been awarded a Michigan Natural Resources Trust Fund (MNRTF) grant in the amount of \$300,000 to develop a universal access park on Crystal Lake, adjacent to the Crystal Lake Outlet. Matching funds of \$300,000 have been committed by the Grand Traverse Regional Land Conservancy, and Benzie County approved an additional \$80,000 to ensure that the project's goals are met. The total available for the project, including design, construction, and contingencies, is \$680,000.

The Parks and Recreation Commission in October issued a Request for Proposals (RFP), seeking professional services from qualified firms. MNRTF requires that such a firm be retained to provide design and engineering services and construction oversight for grant-supported projects.

Proposals were received from three firms, all of which met the state qualifications to serve as "prime professional" for the grant project. A committee of the Parks and Recreation Commission reviewed the proposals and interviewed principals from each firm. The proposals were evaluated on the basis of several parameters, including: Cost, qualifications, personnel, completeness of the proposal, clarity of schedule, and experience with similar projects.

Cost was a significant consideration, but not the only one. While there were some differences in the levels of service proposed, the overall costs for each proposal were:

GFA (Gourdie-Fraser): \$138,500

Spicer Group: \$89,500

Gosling-Czubak: \$72,000

The committee's understanding is that the professional services outlined in the RFP normally amount to approximately 15 percent of the total cost of a project. That would indicate something in the range of \$90,000 to \$100,000 for this phase of the project.

The committee viewed all three proposals positively, and concluded that any of the three firms would be able to provide the design/engineering services as requested.

Spicer Group's proposal was given the top rating. Its price fell within the anticipated range; it offered detailed proposals for community input and for assisting the county with grant administration; and its project manager demonstrated significant experience in a wide range of park developments in Michigan and other states.

In consideration of the above, the committee recommends that the Parks and Recreation Commission and the Board of Commissioners approve the Spicer Group proposal and proceed with authorization of a professional services contract with Spicer Group.

Memorandum



To: Board of Commission

From: Katie Zeits, County Administrator *Katie Zeits*

Date: December 6, 2023

Subject: **Overhead Sallyport Door – Jail Building**

Attached you will find proposals for the replacement/repair of the overhead sallyport doors in the jail. As recommended by the Undersheriff, we would like to move forward with Precise Door Company for the repair of the doors.

Funds for this project are available in the capital budget. This project was previously budgeted in a future fiscal year, however due to another project being under budget (generator repair), there is funding to move this up.

This repair will involve the replacement of door springs, hardware, and openers which are in a near catastrophic failure stage.

I recommend moving forward with this project.

Recommendation:

The Board of Commissioners accepts the proposal from Precise Door Company in the not to exceed amount of \$5,500, with funds available in the jail capital fund.



overhead door

recise Door Co.

926 West South Airport Road
Traverse City, Michigan 49686

ESTIMATE #7582

SENT ON:

Nov 10, 2023

RECIPIENT:

Benzie County Sheriff Department

505 South Michigan Avenue
Beulah, Michigan 49617
Estimator: Mike Anderson



Phone: 2312766601

Email: info@precisedoorco.com

Website: www.precisedoorco.com

1117L Commercial Service Call	Commercial Service includes 30 minutes of service	1
1117L Commercial Additional Labor	Additional labor past initial 30 minutes	11
9999 Freight Charges to Customer	Freight of parts for doors	1
9999 Freight Charges to Customer	Freight for Opener	1
9999 Freight Charges to Customer	Freight for springs	2
1117P Commercial Service Parts	Liftmaster H501L.5R Commercial Garage Door Opener	1
1117P Commercial Service Parts	Solid Shaft for conversion/replacement	4
1117P Commercial Service Parts	Coupler for solid shaft replacement	2
1117P Commercial Service Parts	Drums 1004/1005	2
1117P Commercial Service Parts	Cable Assembly for 10' Tall Door	2
1117P Commercial Service Parts	Springs	2
1117P Commercial Service Parts	3" 10 Ball Steel Roller 4" Stem	16

Precise Door Co.

926 West South Airport Road
Traverse City, Michigan 49686

ESTIMATE #7582

SENT ON:

Nov 10, 2023

Product/Service	Description	Qty.
1117P Commercial Service Parts	3" 10 Ball Steel Roller 7" Stem	8
1117P Commercial Service Parts	Top Seal	21
1117P Commercial Service Parts	1/4" T Bottom Seal	21
1117P Commercial Service Parts	14 Gauge #1 Hinge	16
1117P Commercial Service Parts	14 Gauge #2 Hinge	8
1117P Commercial Service Parts	14 Gauge #3 Hinge	4
1117P Commercial Service Parts	14 Gauge #4 Hinge	4
1117P Commercial Service Parts	Commercial Top Fixture	4
1117P 3423 COMMERCIAL SERVICE	Commercial Bottom Fixture (pair)	2
		Not included
1117P Commercial Service Parts	Option: Replace/Fix Pneumatic sensing edge \$130 each + labor per Recommended but not necessary	1

Total **\$5,096.23**

* Non-taxable

This quote is valid for the next 30 days, after which values may be subject to change.
Please click the link to accept quote and pay required deposit if you wish to move forward with your quote!

Signature: _____ Date: _____



BENZIE COUNTY SHERIFF'S OFFICE

Hallzy's Garage Door
14589 Judson St
Thompsonville, MI 49683
United States

2319701350

BILL TO
Ken Bos

kbos@benzieco.net

Estimate Number: Prisoner Entrance

Estimate Date: March 15, 2023

Expires On: March 31, 2023

Grand Total (USD): \$11,400.00

Item	Quantity	Unit Price	Total Price
10'2"x10' Haas Door Brand, Model 816, 3" thick door (r-value 24.45), flush exterior finish on outside with a v-groove (same design that is current), white color, reverse angle mount track with clip seal. 14 gauge hinges. 11 ball bearing nylon wheels. 25.000 cycle springs. 1" solid shaft for springs, lifetime warranty for delamination and rust-through. INSTALLED	2	\$5,000.00	\$10,000.00
Liftmaster J50 Commercial Jackshaft Opener INSTALLED	1	\$1,400.00	\$1,400.00
		Total:	\$11,400.00
		Grand Total (USD) :	\$11,400.00

Ken Bos

From: Jeff Hall <hallzysgaragedoor@gmail.com>
Sent: Wednesday, March 15, 2023 11:28 PM
To: Ken Bos
Subject: Garage Doors

Both doors look like they are at least 20-30 years old. The brand that they are is Raynor. A 3 inch thick steel back door with either polyurethane insulation or polystyrene. Both back in the day insulation are very common on taking on water (water logged). There is raynor dealer that know around here except for maybe someone down state. Lets talk about the entrance door. It needs a new pair of cables, wheels and 1 inch solid torsion tube. The springs do look like they got replaced god knows how long ago. The opener definitely needs to be replaced because it doesn't have safety eyes. The exit has the original springs still on it. That also needs cables and wheels. With those springs still being original. They can go at anytime. But getting to might description of the insulation they used back then. tIs going to be problem when a spring finally breaks that if the door is water logged. No matter what even if we calculate it correctly to figure out the weight. It won't open correctly. I will be heavy and when it makes its half way open. Its gonna take off like a bat out of hell. Usually the first and second sections take on water. Just from the years of condensation. The parts listed that can be replaced can be replaced. But from the years of experiance on putting new stuff on old doors. We start to open up a hornets nest. Bearings could need replaced on the ends and the bearings that go into the springs. Pretty much what i'm saying is all we are trying to do is put lip stick on a pig. I can't really say how long they can last. The entrance door from what ken told me will sometimes stop half way. He then has to hit the reset button to get the old girl back up and running. The one thing i didn't try while i was there was to disengage the opener from the door to see how heavy it is. I could stop by one day and test that. If it is heavy. That will tell us its water logged. In the end i would highly recommend replacing both doors and the entrance opener.

From: Jeff Hall <hallzysgaragedoor@gmail.com>
Sent: Tuesday, March 28, 2023 9:28 AM
To: Ken Bos
Subject: Re: Benzie County Sheriff's Office #Prisoner Entrance from Hallzy's Garage Door

CAUTION: This email originated from outside the Benzie County Email System. Maintain caution when opening external links/attachments.

It's not worth changing all that stuff on 30+ year old doors. Like I said u get yourself into a hornets nest. I guarantee that both of those doors are water logged. First section and possibly the second section in turn means that there is not gonna be any right size springs. To make it be balanced correctly. Like I said. I'm not the person to try and put lipstick on a pig. The only thing I'm willing to do is put two new doors and one new opener on. It's just not worth replacing all that stuff. Call someone else to do that but I'm not. Sorry

On Tue, Mar 28, 2023, 8:01 AM Ken Bos <kbos@benzieco.net> wrote:

Good morning Jeff: we are thinking we would keep the two doors and replace everything else you have on your quote, would you please send a new quote reflecting that?

From: Jeff Hall <hallzysgaragedoor@gmail.com>
Sent: Wednesday, March 15, 2023 9:41 PM
To: Ken Bos <kbos@benzieco.net>
Subject: Benzie County Sheriff's Office #Prisoner Entrance from Hallzy's Garage Door

Below please find a link to Benzie County Sheriff's Office #Prisoner Entrance.

Amount due: \$11400.00 USD

Expires on: 2023-03-31

To view this estimate online, please visit: <https://link.waveapps.com/6g2xj9-nkwt7e>

NO
Bid
G.H

Northern Garage Doors

829 Robinwood Ct.
Traverse City, MI 49686
Phone: 231-941-0381 (tel:+1231-941-0381)

Email: northerngaragedoorstc@gmail.com (mailto:northerngaragedoorstc@gmail.com)



Welcome to Northern Garage Doors

Northern Garage Doors, located in Traverse City, proudly serves the greater Grand Traverse regions including: Leelanau, Benzie, Antrim and Kalkaska counties. With over 25 years experience Northern Garage Doors provides the finest in: garage doors, garage door openers, and home storage systems for both residential and commercial clients.

Visit our Traverse City Showroom
829 Robinwood Ct.
Traverse City, MI 49684

Memorandum



To: Board of Commission

From: Katie Zeits, County Administrator

A handwritten signature in blue ink that reads "Katie Zeits".

Date: December 6, 2023

Subject: **Purchase of a TruNarc Device**

Attached you will find a sales quote for the purchase of a TruNarc Device. This device will be utilized by our deputies to analyze key drugs of abuse as well as common cutting agents and precursors. With the emerging threats of carfentanil and numerous fentanyl analogs and precursors this device will protect our deputies from exposure to these dangerous and life-threatening drugs. Our Sheriff's Office already has one device that it shares, but it is recommended that we purchase an additional device.

This purchase has been budgeted in the 23/24 budget and I concur with the recommendation to purchase an additional device.

The recommendation also includes the waiving of the bidding process because Thermo Scientific Portable Analytics Instruments is the preferred agency among Michigan local law enforcement departments and participates in the MI Deal program, is the most competitive in pricing and provides a consistent device for use by deputies.

Recommendation:

That the purchasing policy be waived and that the purchase of a TruNarc Unlimited Model Device from Thermo Scientific Portable Analytics Instruments, Inc. in the amount of \$29,900, be approved with funds available in the Capital Fund.

Sales Quotation

Thermo Scientific Portable Analytical Instruments Inc.
 2 Radcliff Rd
 Tewksbury, Massachusetts 01876
 United States

Quote Number	Created Date	Exp. Delivery Terms	Page
00403180	12/05/2023	ARO	1 / 7
Contact:	Phone	Payment Term	Valid To
Jayson Tornberg	(908) 310-7418	Net 30	12/22/2023
Inco Terms		Shipping Method	
FOB Origin - Tewksbury, MA		Fed Ex	

Submitted To:

Suzanne (Suzi) Mills
 Benzie County Sheriff's Office
 505 S. Michigan Ave
 Beulah, Michigan 49619
 United States

Phone: (231) 882-4494
 Email: smills@benzieco.net

THANK YOU FOR YOUR INTEREST IN THERMO SCIENTIFIC INSTRUMENTATION

To Place an Order:	
Contact:	Jayson Tornberg
Phone:	(908)310-7418
Fax:	
Email:	jayson.tornberg@thermofisher.com
Additional instructions, terms & conditions on last page	

Pos.	Product Code	Product Name	Sales Price	Quantity	Total Price
1.00	800-01012-01	TruNarc, Unlimited, Warranty - 2 Yrs TruNarc Unlimited Model with 2 years of warranty. Includes factory repair, loaner units when available and 24/7 technical support. Companion PC TruNarc admin software, unlimited access to TruNarc eLearning course and free basic software updates to core narcotics library are provided for the life of the instrument.	USD 29,900.00	1.00	USD 29,900.00
2.00	820-01051-01	TruNarc, Unlimited, Warranty Renewal - 1 Yr Warranty for 1 year for a TruNarc Unlimited instrument (for instruments up to 5th year). Includes factory repair and loaner units when available. Companion PC TruNarc admin software, unlimited access to TruNarc eLearning course and free basic software updates to core narcotics library are provided for the life of the instrument.	USD 0.00	1.00	USD 0.00

Total: USD 29,900.00

Excludes Taxes and Import Fees

When applicable, commodities, technology, or software to be provided in furtherance of this order shall be exported from the United States in accordance with applicable U.S export laws or regulations. Diversion contrary to US law prohibited. Unless otherwise agreed to in writing, Thermo Scientific Portable Analytical Instruments Inc. terms and conditions shall apply and take precedence.

Fully Insured 2nd Day Federal Express delivery in U.S., Canada, and Puerto Rico

Important Note: Please issue POs to Thermo Scientific Portable Analytical Instruments Inc

Federal Tax ID No.: 01-0650031

CAGE CODE: 392A9

DUNS #: 11-289-3131

Bank of America ABA# for Wire Payments: 026 009 593

Bank of America ABA# for ACH Payments: 111 000 012

Beneficiary Account Number: 4426843850

When applicable, commodities, technology, or software to be provided in furtherance of this order shall be exported from the United States in accordance with applicable U.S export laws or regulations. Diversion contrary to US law prohibited. Unless otherwise agreed to in writing, Thermo Scientific Portable Analytical Instruments Inc. terms and conditions shall apply and take precedence.

By signing below, you (i) warrant that you are an authorized representative of your company, (ii) agree that the Thermo Scientific Portable Analytical Instruments Inc. Terms and Conditions of Sale attached hereto (the "Terms and Conditions") shall supersede any preprinted terms and conditions, in their entirety, contained in any purchase order that your company issues and (iii) the Terms and Conditions shall exclusively govern the transaction(s) contemplated hereby

_____ Signature of authorized company representative	_____ Date	_____ Phone#
_____ Print Name	_____ Title	_____ Email
_____ Model #	_____ Amount + S&H	_____ Purchase Order Number

E-mail to:
PAIglobalcustomerservice@thermofisher.com

Fax to: 1-877-680-2568

Order Processing Address:

jayson.tornberg@thermofisher.com
Thermo Scientific Portable Analytical Instruments Inc
2 Radcliff Road
Tewksbury, MA 01876

Remit check Payment To:

Thermo Scientific Portable Analytical Instruments Inc
PO Box 415918
Boston, MA 02241-415918

Payment Details

Method of Payment

- Net 30 (Attach Credit Application & Credit References)
- Credit Card
- Check
- Wire Transfer

Sales Tax Application

- Yes Apply Sales Tax
- No

- If no, you must provide a copy of your tax exemption certificate along with your purchase order.

****Please contact your customer service representative with your credit card information. (Do not send any credit card info via email or fax.)****

Address Verification

Please make corrections if necessary below:

Bill to:
Benzie County Sheriff's Office
505 South Avenue
Beulah, Michigan 49619
United States

Ship to:
Benzie County Sheriff's Office
505 South Avenue
Beulah, Michigan 49619
United States

Additional Options / Accessories

Please use the space below to note any additional options and/or accessories you wish to add from the attached sheets that are not included in the above quotation.

When applicable, commodities, technology, or software to be provided in furtherance of this order shall be exported from the United States in accordance with applicable U.S export laws or regulations. Diversion contrary to US law prohibited. Unless otherwise agreed to in writing, Thermo Scientific Portable Analytical Instruments Inc. terms and conditions shall apply and take precedence.

THERMO SCIENTIFIC PORTABLE ANALYTICAL INSTRUMENTS INC – TERMS AND CONDITIONS OF SALE

Last revised November 2019

UNLESS OTHERWISE EXPRESSLY AGREED IN WRITING, ALL SALES ARE SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

1. **GENERAL.** Thermo Scientific Portable Analytical Instruments Inc ("Seller") hereby offers for sale to the buyer named on the face hereof ("Buyer") the products listed on the face hereof (the "Products") on the express condition that Buyer agrees to accept and be bound by the terms and conditions set forth herein. Any provisions contained in any document issued by Buyer are expressly rejected and if the terms and conditions in this agreement (the "Agreement") differ from the terms of Buyer's offer, this document shall be construed as a counter offer and shall not be effective as an acceptance of Buyer's document. Buyer's receipt of Products or Seller's commencement of the services provided hereunder will constitute Buyer's acceptance of this Agreement. This is the complete and exclusive statement of the contract between Seller and Buyer with respect to Buyer's purchase of the Products. No waiver, consent, modification, amendment or change of the terms contained herein shall be binding unless in writing and signed by Seller and Buyer. Seller's failure to object to terms contained in any subsequent communication from Buyer will not be a waiver or modification of the terms set forth herein. All orders are subject to acceptance in writing by an authorized representative of Seller.

2. **PRICE.** All prices published by Seller or quoted by Seller's representatives may be changed at any time without notice. All prices quoted by Seller or Seller's representatives are valid for thirty (30) days, unless otherwise stated in writing. All prices for the Products will be as specified by Seller or, if no price has been specified or quoted, will be Seller's price in effect at the time of shipment. All prices are subject to adjustment on account of specifications, quantities, raw materials, cost of production, shipment arrangements or other terms or conditions, which are not part of Seller's original price quotation.

3. **TAXES AND OTHER CHARGES.** Prices for the Products exclude all sales, value added and other taxes and duties imposed with respect to the sale, delivery, or use of any Products covered hereby, all of which taxes and duties must be paid by Buyer. If Buyer claims any exemption, Buyer must provide a valid, signed certificate or letter of exemption for each respective jurisdiction. Buyer shall be solely responsible for obtaining any and all necessary licenses, registrations, certificates, permits, approvals or other authorizations required by federal, state or local statute, law or regulation pertaining to the use or possession of the products contemplated herein that include radioactive isotopes, or x-ray tubes if any.

Buyer shall pay Seller such surcharges, or other fees, in respect of the sale of Products hereunder as Seller deems necessary and appropriate (in Seller's sole, good-faith, reasonable discretion) to account for changes in the cost to product, develop, market, or sell the Products to Buyer hereunder (whether as the result of the imposition of tariffs or otherwise). All such surcharges must be paid by Buyer in accordance with the payment terms set forth herein. Buyer agrees that such surcharges, or other fees, or any termination thereof, shall take effect immediately upon written notice thereof by Seller to Buyer. In the event that Seller's quote and/or order acknowledgement set forth surcharges, those documents shall be considered adequate written notice to Buyer that said surcharges are Buyer's responsibility. Any such surcharges shall not constitute an increase in the Price(s) of any Products or Services sold under this Agreement

4. **TERMS OF PAYMENT.** Seller may invoice Buyer upon shipment for the price and all other charges payable by Buyer in accordance with the terms on the face hereof. If no payment terms are stated on the face hereof, payment shall be net thirty (30) days from the date of invoice. If Buyer fails to pay any amounts when due, Buyer shall pay Seller interest thereon at a periodic rate of one and one-half percent (1.5%) per month (or, if lower, the highest rate permitted by law), together with all costs and expenses (including without limitation reasonable attorneys' fees and disbursements and court costs) incurred by Seller in collecting such overdue amounts or otherwise enforcing Seller's rights hereunder. Seller reserves the right to require from Buyer full or partial payment in advance, or other security that is satisfactory to Seller, at any time that Seller believes in good faith that Buyer's financial condition does not justify the terms of payment specified. All payments shall be made in U.S. Dollars.

5. **DELIVERY CANCELLATION OR CHANGES BY BUYER.** The Products will be shipped to the destination specified by Buyer, F.O.B. shipping point. Seller will have the right, at its election, to make partial shipments of the Products and to invoice each shipment separately. Seller reserves the right to stop delivery of Products in transit and to withhold shipments in whole or in part if Buyer fails to make any payment to Seller when due or otherwise fails to perform its obligations hereunder. All shipping dates are approximate only, and Seller will not be liable for any loss or damage resulting from any delay in delivery or failure to deliver which is due to any cause beyond Seller's reasonable control. In the event of a delay due to any cause beyond Seller's reasonable control, Seller reserves the right to terminate the order or to reschedule the shipment within a reasonable period of time, and Buyer will not be entitled to refuse delivery or otherwise be relieved of any obligations as the result of such delay. Products as to which delivery is delayed due to any cause within Buyer's control may be placed in storage by Seller at Buyer's risk and expense and for Buyer's account. Orders in process may be canceled only with Seller's written consent and upon payment of Seller's cancellation charges. Orders in process may not be changed except with Seller's written consent and upon agreement by the parties as an appropriate adjustment in the purchase price therefor. Credit will not be allowed for Products returned without prior written consent of seller.

6. **RETURN OF PRODUCTS/RESTOCKING CHARGE.** Buyer must obtain permission from Seller prior to returning Products. The request must be received within ten (10) days of receipt of the Products. Older items, service parts, and discontinued items cannot be returned for credit. In order to obtain a RMA number, Buyer must contact Seller's customer support. Seller, in its discretion, may impose a twenty (20%) percent restocking charge of the price paid for any item authorized for return for credit

7. **TITLE AND RISK OF LOSS.** Notwithstanding the trade terms indicated above and subject to Seller's right to stop delivery of Products in transit, title to and risk of loss of the Products will pass to Buyer upon delivery of possession of the Products by Seller to the carrier irrespective of which Party's carrier is used for the transport or the manner of payment ascribed to the transport; provided, however, that title to any software incorporated within or forming a part of the Products shall at all times remain with Seller or the licensor(s) thereof, as the case may be.

8. **WARRANTY.** Seller warrants that the Products will operate or perform substantially in conformance with Seller's published specifications and be free from defects in material and workmanship, when subjected to normal, proper and intended usage by properly trained personnel, for the period of time set forth in the product documentation, published specifications or package inserts. If a period of time is not specified in Seller's product documentation, published specifications or package inserts, the warranty period shall be one (1) year from the date of shipment to Buyer for equipment and ninety (90) days for all other products (the "Warranty Period"). During the Warranty Period, Seller agrees, in its sole discretion, to repair or replace, Products and/or provide additional parts or services as reasonably necessary to cause the same to perform in substantial conformance with said published specifications; provided that Buyer shall (a) promptly notify Seller in writing upon the discovery of any defect, which notice shall include the product model and serial number (if applicable) and details of the warranty claim; and (b) after Seller's review, Seller will provide Buyer with service data and /or a Return Material Authorization ("RMA"), which may include biohazard decontamination procedures and other product-specific handling instructions, then, if applicable, Buyer may return the defective Products to Seller with all costs prepaid by Buyer. Replacement parts may be new or refurbished, at the election of Seller. All replaced parts shall become

the property of Seller. Shipment to Buyer of repaired or replacement Products shall be made in accordance with the Delivery provisions of the Seller's Terms and Conditions of Sale. Consumables are expressly excluded from this warranty. If Seller elects to repair defective device instruments, Seller may, in its sole discretion, provide a replacement loaner instrument to Buyer as necessary for use while the instruments are being repaired. Notwithstanding the foregoing, Products supplied by Seller that are obtained by Seller from an original manufacturer or third party supplier are not warranted by Seller, but Seller agrees to assign to Buyer any warranty rights in such Product that Seller may have from the original manufacturer or third party supplier, to the extent such assignment is allowed by such original manufacturer or third party supplier. In no event shall Seller have any obligation to make repairs, replacements or corrections required, in whole or in part, as the result of (i) normal wear and tear, (ii) accident, disaster or event of force majeure, (iii) misuse, fault or negligence of or by Buyer, (iv) use of the Products in a manner for which they were not designed, (v) causes external to the Products such as, but not limited to, power failure or electrical power surges, (vi) improper storage and handling of the Products or (vii) use of the Products in combination with equipment or software not supplied by Seller. If Seller determines that Products for which Buyer has requested warranty services are not covered by the warranty hereunder, Buyer shall pay or reimburse Seller for all costs of investigating and responding to such request at Seller's then prevailing time and materials rates. If Seller provides repair services or replacement parts that are not covered by this Warranty shall pay Seller therefor at Seller's then prevailing time and materials rates.

ANY INSTALLATION, MAINTENANCE, REPAIR, SERVICE, RELOCATION OR ALTERATION TO OR OF, OR OTHER TAMPERING WITH, THE PRODUCTS PERFORMED BY ANY PERSON OR ENTITY OTHER THAN SELLER WITHOUT SELLER'S PRIOR WRITTEN APPROVAL, OR ANY USE OF REPLACEMENT PARTS NOT SUPPLIED BY SELLER, SHALL IMMEDIATELY VOID AND CANCEL ALL WARRANTIES WITH RESPECT TO THE AFFECTED PRODUCTS. THE OBLIGATIONS CREATED BY THIS WARRANTY STATEMENT TO REPAIR OR REPLACE A DEFECTIVE PRODUCT SHALL BE THE SOLE REMEDY OF BUYER IN THE EVENT OF A DEFECTIVE PRODUCT. EXCEPT AS EXPRESSLY PROVIDED IN THIS WARRANTY STATEMENT, SELLER DISCLAIMS ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, ORAL OR WRITTEN, WITH RESPECT TO THE PRODUCTS, INCLUDING WITHOUT LIMITATION ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE. SELLER DOES NOT WARRANT THAT THE PRODUCTS ARE ERROR-FREE OR WILL ACCOMPLISH ANY PARTICULAR RESULT.

9. INDEMNIFICATION

9.1. By Seller. Seller agrees to indemnify, defend and save Buyer, its officer, directors, and employees from and against any and all damages, liabilities, actions, causes of action, suits, claims, demands, losses, costs and expenses (including without limitation reasonable attorney's fees) ("Indemnified Items") for (i) injury to or death of persons or damage to property to the extent caused by the negligence or willful misconduct of Seller, its employees, agents or representatives or contractors in connection with the performance of services at Buyer's premises under this Agreement and (ii) claims that a Product infringes any valid United States patent, copyright or trade secret; provided, however, Seller shall have no liability under this Section to the extent any such Indemnified Items are caused by either (i) the negligence or willful misconduct of Buyer, its employees, agents or representatives or contractors, (ii) by any third party, (iii) use of a Product in combination with equipment or software not supplied by Seller where the Product would not itself be infringing, (iv) compliance with Buyer's designs, specifications or instructions, (v) use of the Product in an application or environment for which it was not designed or (vi) modifications of the Product by anyone other than Seller without Seller's prior written approval. Buyer shall provide Seller prompt written notice of any third party claim covered by Seller's indemnification obligations hereunder. Seller shall have the right to assume exclusive control of the defense of such claim or, at the option of the Seller, to settle the same. Buyer agrees to cooperate reasonably with Seller in connection with the performance by Seller of its obligations in this Section.

Notwithstanding the above, Seller's infringement related indemnification obligations shall be extinguished and relieved if Seller, at its discretion and at its own expense (a) procures for Buyer the right, at no additional expense to Buyer, to continue using the Product; (b) replaces or modifies the Product so that it becomes non-infringing, provided the modification or replacement does not adversely affect the specifications of the Product; or (c) in the event (a) and (b) are not practical, refund to Buyer the amortized amounts paid by Buyer with respect thereto, based on a five (5) year amortization schedule. THE FOREGOING INDEMNIFICATION PROVISION STATES SELLER'S ENTIRE LIABILITY TO BUYER FOR THE CLAIMS DESCRIBED HEREIN.

9.2. By Buyer. Buyer shall indemnify, defend with competent and experienced counsel and hold harmless Seller, its parent, subsidiaries, affiliates and divisions, and their respective officers, directors, shareholders and employees, from and against any and all damages, liabilities, actions, causes of action, suits, claims, demands, losses, costs and expenses (including without limitation reasonable attorneys' fees and disbursements and court costs) to the extent arising from or in connection with (i) the negligence or willful misconduct of Buyer, its agents, employees, representatives or contractors; (ii) use of a Product in combination with equipment or software not supplied by Seller where the Product itself would not be infringing; (iii) Seller's compliance with designs, specifications or instructions supplied to Seller by Buyer; (iv) use of a Product in an application or environment for which it was not designed; or (v) modifications of a Product by anyone other than Seller without Seller's prior written approval

10. SOFTWARE. With respect to any software products incorporated in or forming a part of the Products hereunder, Seller and Buyer intend and agree that such software products are being licensed and not sold, and that the words "purchase", "sell" or similar or derivative words are understood and agreed to mean "license", and that the word "Buyer" or similar or derivative words are understood and agreed to mean "licensee". Notwithstanding anything to the contrary contained herein, Seller or its licensor, as the case may be, retains all rights and interest in software products provided hereunder. Seller hereby grants to Buyer a royalty-free, non-exclusive, nontransferable license, without power to sublicense, to use software provided hereunder solely for Buyer's own internal business purposes on the hardware products provided hereunder and to use the related documentation solely for Buyer's own internal business purposes. This license terminates when Buyer's lawful possession of the hardware products provided hereunder ceases, unless earlier terminated as provided herein. Buyer agrees to hold in confidence and not to sell, transfer, license, loan or otherwise make available in any form to third parties the software products and related documentation provided hereunder. Buyer may not disassemble, decompile or reverse engineer, copy, modify, enhance or otherwise change or supplement the software products provided hereunder without Seller's prior written consent. Seller will be entitled to terminate this license if Buyer fails to comply with any term or condition herein. Buyer agrees, upon termination of this license, immediately to return to Seller all software products and related documentation provided hereunder and all copies and portions thereof

11. LIMITATION OF LIABILITY. NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN, THE LIABILITY OF SELLER UNDER THESE TERMS AND CONDITIONS (WHETHER BY REASON OF BREACH OF CONTRACT, TORT, INDEMNIFICATION, OR OTHERWISE, BUT EXCLUDING LIABILITY OF SELLER FOR BREACH OF WARRANTY (THE SOLE REMEDY FOR WHICH SHALL BE AS PROVIDED UNDER SECTION 8 ABOVE)) SHALL NOT EXCEED AN AMOUNT EQUAL TO THE LESSER OF (A) THE TOTAL PURCHASE PRICE THEREFORE PAID BY BUYER TO SELLER WITH RESPECT TO THE PRODUCT(S) GIVING RISE TO SUCH LIABILITY OR (B)

ONE MILLION DOLLARS (\$1,000,000). NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN, IN NO EVENT SHALL SELLER BE LIABLE FOR ANY INDIRECT, SPECIAL, CONSEQUENTIAL OR INCIDENTAL DAMAGES (INCLUDING WITHOUT LIMITATION DAMAGES FOR LOSS OF USE OF FACILITIES OR EQUIPMENT, LOSS OF REVENUE, LOSS OF DATA, LOSS OF PROFITS OR LOSS OF GOODWILL), REGARDLESS OF WHETHER SELLER (a) HAS BEEN INFORMED OF THE POSSIBILITY OF SUCH DAMAGES OR (b) IS NEGLIGENT

12. **EXPORT RESTRICTIONS.** Buyer acknowledges that each Product and any related software and technology, including technical information supplied by Seller or contained in documents (collectively "Items"), is subject to export controls of the U.S. government. The export controls may include, but are not limited to, those of the Export Administration Regulations of the U.S. Department of Commerce (the "EAR"), which may restrict or require licenses for the export of Items from the United States and their re-export from other countries. Buyer shall comply with the EAR and all other applicable laws, regulations, laws, treaties, and agreements relating to the export, re-export, and import of any Item. Buyer shall not, without first obtaining the required license to do so from the appropriate U.S. government agency; (i) export or re-export any Item, or (ii) export, re-export, distribute or supply any Item to any restricted or embargoed country or to a person or entity whose privilege to participate in exports has been denied or restricted by the U.S. government. Buyer shall, if requested by Seller, provide information on the end user and end use of any Item exported by the Buyer or to be exported by the Buyer. Buyer shall cooperate fully with Seller in any official or unofficial audit or inspection related to applicable export or import control laws or regulations, and shall indemnify and hold Seller harmless from, or in connection with, any violation of this Section by Buyer or its employees, consultants, or agents

13. **HAZARDOUS MATERIALS.** Some Products may require special packaging, labeling, marking and handling. Carriers may add additional freight charges for the handling or transporting of these materials. The consolidating of such material with other Products may be prohibited. Additional freight charges will be billed per Seller's shipping terms. Be sure to advise Seller of shipping instructions for these hazardous materials to reduce your freight costs

14. **MISCELLANEOUS.** (a) Buyer may not delegate any duties nor assign any rights or claims hereunder without Seller's prior written consent, and any such attempted delegation or assignment shall be void. (b) The rights and obligations of the parties hereunder shall be governed by and construed in accordance with the laws of the State of Seller's manufacturing location, without reference to its choice of law provisions. Each party hereby irrevocably consents to the exclusive jurisdiction of the state and federal courts located in the county and state of Seller's manufacturing location, in any action arising out of or relating to this Agreement. (c) Both parties waive any right they may have under applicable law or otherwise to a right to a trial by jury. Any action arising under this Agreement must be brought within one (1) year from the date that the cause of action arose. (d) The application to this Agreement of the U.N. Convention on Contracts for the International Sale of Goods is hereby expressly excluded. (e) In the event that any one or more provisions contained herein shall be held by a court of competent jurisdiction to be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions contained herein shall remain in full force and effect, unless the revision materially changes the bargain. (f) Seller's failure to enforce, or Seller's waiver of a breach of, any provision contained herein shall not constitute a waiver of any other breach or of such provision. (g) Unless otherwise expressly stated on the Product or in the documentation accompanying the Product, the Product is intended for non-clinical, non-diagnostic, non-therapeutic use only and is not to be used for any other purpose, including without limitation, unauthorized commercial uses, in vitro diagnostic uses, ex vivo or in vivo therapeutic uses, or any type of consumption by or application to humans or animals. (h) Buyer agrees that all pricing, discounts and technical information that Seller provides to Buyer are the confidential and proprietary information of Seller. Buyer agrees to (1) keep such information confidential and not disclose such information to any third party, and (2) use such information solely for Buyer's internal purposes and in connection with the Products supplied hereunder. Nothing herein shall restrict the use of information available to the general public. (i) Any notice or communication required or permitted hereunder shall be in writing and shall be deemed received when personally delivered or three (3) business days after being sent by certified mail, postage prepaid, to a party at the address specified herein or at such other address as either party may from time to time designate to the other (j) Seller hereby rejects and disclaims any rights of Buyer contained, or obligations imposed upon Seller, in any document provided, referenced or otherwise submitted by Buyer, in each case, that Seller has not expressly included in these [terms and conditions] or a writing manually executed by Seller (including, without limitation, any rights of Buyer in respect of designs, specifications, source code or intellectual property, owned, created, developed or licensed, by Seller; any rights to items or services not specifically identified in Seller's quotation; any audit rights or financial offset rights of Buyer; any penalties or liquidated damages imposed upon Seller; any obligation by Seller to comply with Health Insurance Portability and Accountability Act of 1996 (as amended), Current Good Manufacturing Practice regulations (as amended), the requirements, as amended, of the Customs-Trade Partnership Against Terrorism or any code of conduct, quality program, information security program, background or drug screening program or other guidelines, programs or policies, in each case, promulgated or required by Buyer; any obligation that Seller comply with any law that, under law, would not otherwise apply to Seller in respect of the transaction(s) contemplated hereby; any right of Buyer to withhold all, or any portion, of the purchase price of any products or services provided hereunder for any period of time; any right of Buyer, itself or through any third party, to remediate any defects in, replace or re-perform, any products or services provided hereunder at Seller's cost or expense; any obligation of Seller to waive, or require its insurers to waive, any rights of subrogation; any obligation of Seller that would impair, restrict or prohibit Seller's ability to freely conduct any business with any person or in any geography or market; any early-payment, or other, discount; any obligation of Seller to maintain a supply of spares, or otherwise make any services available, for any particular period of time; any representation, warranty or other obligation of Seller to provide pricing comparable to, or more favorable than, the pricing that Seller provides to others; any restriction of, or prohibition on, Seller's ability to modify, change or discontinue any of its products, processes or services; or any waiver by Seller of any right to enforce any of the terms hereof).

15. **SOFTWARE-AS-A-SERVICE TRANSACTIONS.** IF YOU ARE PURCHASING ANY PRODUCTS PROVIDED BY SELLER HEREUNDER AND DESCRIBED IN THE RELEVANT QUOTATION OR PURCHASE ORDER AS A SUBSCRIPTION TO ANY THERMO FISHER SOFTWARE-AS-A-SERVICE OFFERING (ANY SUCH PRODUCT, HEREINAFTER, A "SUBSCRIPTION"), THEN IN RESPECT OF SUCH SUBSCRIPTION(S) ONLY

(a) The following terms and conditions of this Agreement shall not apply: Sections 6-7, 9.1, and 13.

(b) The following terms and conditions of this Agreement shall be modified as set forth below:

(i) Section 5 shall be replaced in its entirety with the following:

5. **CANCELLATION OR CHANGES BY BUYER.** Seller reserves the right to suspend or terminate the Buyer's Subscription(s), in whole or in part, if Buyer fails to make any payment to Seller when due, otherwise fails to perform its obligations hereunder, or fails to comply with the Seller's Terms of Use agreement agreed to by Buyer and governing Buyer's use of the Subscription(s), as in effect from time to time (the "Terms of Use"). Seller will not be liable for any loss or damage resulting from any delay in activation of the Subscription(s) or failure to activate the Subscription(s) which is due to any cause beyond Seller's reasonable control. In the event of a delay due to any cause beyond Seller's reasonable control, Seller reserves the right to terminate the order or to reschedule the activation of the Subscription(s) within a reasonable period of time, and Buyer will not be entitled to refuse payment or otherwise be relieved of any obligations as the result of such delay. Orders in process may be canceled only with Seller's written consent and upon

payment of Seller's cancellation charges. Orders in process may not be changed except with Seller's written consent and upon agreement by the parties as an appropriate adjustment in the purchase price therefor.

(ii) Section 8 shall be replaced in its entirety with the following:

8. WARRANTY. BUYER AGREES AND ACKNOWLEDGES THAT THE SUBSCRIPTIONS ARE SOLD "AS-IS", WITH NO WARRANTIES EXPRESSED OR IMPLIED. SELLER DISCLAIMS ALL EXPRESS OR IMPLIED WARRANTIES, ORAL OR WRITTEN, WITH RESPECT TO THE SUBSCRIPTIONS, INCLUDING WITHOUT LIMITATION ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE.

(iii) Section 10 shall be replaced in its entirety with the following:

10. SOFTWARE. This Agreement shall not be construed to grant to Buyer any patent license, know-how license or any other rights except as specifically provided herein. Buyer agrees and acknowledges that, by virtue of its purchase of the Subscriptions hereunder, it does not acquire any intellectual property rights (whether by license, assignment, or otherwise) of Seller, including without limitation any rights to the Subscriptions or related software or hardware systems (except for the limited right to use the Subscription subject to the terms and conditions set forth herein). Buyer shall not reverse engineer or copy the design, algorithms, or code, or any components thereof, of any information related to the Subscriptions for any purpose.

(iv) In Section 11, the language "ONE MILLION DOLLARS (\$1,000,000)" shall be replaced with "TEN THOUSAND DOLLARS (\$10,000)".

(c) The following additional terms and conditions shall apply

TERMS OF USE. Buyer hereby acknowledges and agrees that it shall comply with all terms and conditions of the Terms of Use, and that Buyer's use of the Subscription in violation of any such terms and/or conditions shall entitle Seller, without prejudice to any other remedies that may be available to Seller at law or in equity, to terminate Buyer's use of the Subscription(s) effective immediately. Buyer further agrees and acknowledges that it shall not be entitled to any refund of any portion of the purchase price paid in respect of Subscription(s) cancelled by Seller pursuant to Seller's rights under this Section and/or the Terms of Use. Buyer's rights to use these Subscription will begin upon Seller's transmission to Buyer of Subscription link and end 12 months from this date unless otherwise terminated by Seller. In the event of any conflict between this Agreement and the Terms of Use, the Terms of Use shall control.

Memorandum



To: Board of Commissioners

From: Rose Roelofs, Executive Assistant *Rose Roelofs*

Date: December 7, 2023

Subject: **Consideration of purchasing one vehicle for Jail Operations**

Attached you will find a memo from Sheriff Kyle Rosa regarding the purchase of a van for Jail Operations. The current black 2014 Dodge Grand Caravan Van has 97,995. The current van will be utilized by the Bailiffs for transporting inmates from the Jail to the Government Center. In addition, any possible training events that they will need to attend.

To replace the van going to Bailiffs, the Sheriff is asking to purchase a new van for the Jail. This vehicle will be used daily to either transport inmates or for the correction officers to attend training.

It is recommended to purchase a new 2023 Pacifica Touring Van for Jail Operations as a replacement which is appropriate for their intended use. The new van is \$44,078 plus \$13,000 for the cages and further outfitting for the radio, camera, and markings. The funding for the purchases of this vehicle would come from the Capital Improvement Fund.

Recommendation:

To purchase a new Jail Van to not exceed \$60,000, with funds coming from the Capital Improvement Fund.



BENZIE COUNTY SHERIFF'S OFFICE

Kyle Rosa, Sheriff • Greg Hubers, Undersheriff

505 S. Michigan Ave, Beulah MI 49617
(231) 882-4484 – Fax (231) 882-5814

To: Board of Commissioners

11/02/2023

CC: Administrator Zeits

I am requesting approval of the 2023/2024 Capital improvement budget as forecasted regarding Sheriff's replacement vehicles as follows.

1. Dodge Pursuit Durango (fully equipped) \$65,000.00
2. Dodge Pursuit Durango (fully equipped) \$65,000.00
3. Dodge Pursuit Durango (fully equipped) \$65,000.00

Two of the above vehicles will replace a 2017, and a 2018 charger that were over 100,000 miles and sold as surplus. The third Durango will replace the 2019 charger that was totaled in a vehicle accident in July.

4. Jeep Grand Cherokee (for undercover TNT Detective) \$60,000.00

This vehicle will replace the current vehicle which has over 100,000 miles on it.

5. Chrysler Pacifica Van (for inmate transports) \$60,000.00

This vehicle will replace a 2014 van which will be retained for use by the Court Bailiffs.

***Note: I requested bids for these vehicles from the two registered "state-bid" dealerships. One dealership gave me a quote for Police Durango's which were \$2,343.00 per vehicle more than Watsons. The other dealership never responded to my requests. Watsons of Benzie is our Preferred Dealer. The attached quotes are from Watson Benzie. The prices allocated are "Up To" prices as there is specialty equipment for each vehicle.**

Respectfully, Sheriff Kyle Rosa

WATSON BENZIE, LLC
 1514 BENZIE HWY
 BENZONIA, MI 496169650

Configuration Preview

Date Printed: 2023-10-30 3:16 PM VIN:
 Estimated Ship Date: VON:

Quantity: 1
 Status: BA - Pending order
 FAN 1: 00DE3 Benzie County
 FAN 2:
 Client Code:
 Bid Number: TB4071
 PO Number:

Sold to:
 WATSON BENZIE, LLC (26799)
 1514 BENZIE HWY
 BENZONIA, MI 496169650

Ship to:
 WATSON BENZIE, LLC (26799)
 1514 BENZIE HWY
 BENZONIA, MI 496169650

Vehicle:

2024 DURANGO PURSUIT VEHICLE AWD (WDEE75)

	Sales Code	Description	MSRP(USD)
Model:	WDEE75	DURANGO PURSUIT VEHICLE AWD	43,075
Package:	22Z	Customer Preferred Package 22Z	0
	EZH	5.7L V8 HEMI MDS VVT Engine	3,115
	DFD	8-Spd Auto 8HP70 Trans (Buy)	0
Paint/Seat/Trim:	PXJ	DB Black Clear Coat	0
	APA	Monotone Paint	0
	*A7	Cloth Bucket Seats W/Rear Vinyl	150
	-X9	Black	0
Options:	4DH	Prepaid Holdback	0
	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	ADL	Skid Plate Group	350
	CW6	Deactivate Rear Doors/Windows	90
	LNF	Black Left LED Spot Lamp	640
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	142	Zone 42-Detroit	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB4071	Government Incentives	0
Discounts:	YG1	7.5 Additional Gallons of Gas	0
Destination Fees:			1,595

Total Price: 49,015

Order Type: Fleet
 Scheduling Priority: 1-Sold Order
 Salesperson:
 Customer Name:
 Customer Address:
 Instructions: USA

PSP Month/Week:
 Build Priority: 99

*Sale Price \$43060
 plus Fees + 285.00
 Dock + 15.00
 Title + 15.00
 Total \$45,959*

*GWC
 \$1100K
 \$2599*

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

WATSON BENZIE, LLC
1514 BENZIE HWY
BENZONIA, MI 496169650

Configuration Preview

Date Printed: 2023-10-30 4:10 PM VIN:
Estimated Ship Date: VON:

Quantity: 1
Status: BA - Pending order
FAN 1: 00DE3 Benzie County
FAN 2:
Client Code:
Bid Number: TB4071
PO Number:

Sold to:
WATSON BENZIE, LLC (26799)
1514 BENZIE HWY
BENZONIA, MI 496169650

Ship to:
WATSON BENZIE, LLC (26799)
1514 BENZIE HWY
BENZONIA, MI 496169650

Vehicle:

2024 GRAND CHEROKEE LAREDO 4X4 (WLJH74)

	Sales Code	Description	MSRP(USD)
Model:	WLJH74	GRAND CHEROKEE LAREDO 4X4	41,535
Package:	23A	Customer Preferred Package 23A	0
	ERC	3.6L V6 24V VVT Engine Upg 1 w/ESS	0
	DFW	8-Spd Auto 8HP50 Trans (Buy)	0
Paint/Seat/Trim:	PW7	Bright White Clear Coat	0
	APA	Monotone Paint	0
	*AJ	Cloth Seats	0
	-X7	Global Black	0
Options:	4DH	Prepaid Holdback	0
	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	142	Zone 42-Detroit	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB4071	Government Incentives	0
Discounts:	YGW	5.5 Additional Gallons of Gas	0
Destination Fees:			1,795

Total Price: 43,330

Order Type: Fleet
Scheduling Priority: 1-Sold Order
Salesperson:
Customer Name:
Customer Address:

PSP Month/Week:
Build Priority: 99

Instructions: USA

*Sale price \$ 39,857
plus Fees
Dock \$ 285.00
Title \$ 15.00
TOTAL 42,756*

*GWC
5 yr/100k
\$ 2599*

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

WATSON BENZIE, LLC
 1514 BENZIE HWY
 BENZONIA, MI 496169650

Priced Order Confirmation (POC)

Date Printed: 2023-10-30 4:41 PM VIN: 2C4RC1BG6PR629583 Quantity: 01
 Estimated Ship Date: 2023-09-08 2:00 AM VON: 58973185 Status: KZ - Released by plant and invoiced
 Date Ordered: 2023-05-11 1:50 PM Ordered By: S63408C

Sold to:
 WATSON BENZIE, LLC (26799)
 1514 BENZIE HWY
 BENZONIA, MI 496169650

Ship to:
 WATSON BENZIE, LLC (26799)
 1514 BENZIE HWY
 BENZONIA, MI 496169650

Vehicle: 2023 PACIFICA TOURING L (RUCH53)

	Sales Code	Description	MSRP(USD)
Model:	RUCH53	PACIFICA TOURING L	41,280
Package:	27L	Customer Preferred Package 27L	0
	ERC	3.6L V6 24V VVT Engine Upg I w/ESS	0
	DFH	9-Spd 948TE Auto Trans	0
Paint/Seat/Trim:	PXR	Brilliant Black Crystal Pearl Coat	0
	APA	Monotone Paint	0
	*SJ	Caprice Leatherette Bucket Seats	0
	-X7	Black/Alloy/Black	0
Options:	YEP	Manuf Statement of Origin	0
	NAS	50 State Emissions	0
	AAU	Safety Sphere	1,195
	4UQ	T3AC	0
	4NU	Fuel Fill/Battery Charge	0
	YGN	4 Additional Gallons of Gas	0
	5N6	Easy Order	0
	4EX	Sales Tracking	0
Group Funds:	P14	DETROIT OUTSTATE - DAA	0
	G28	DETROIT OUTSTATE - PPA/EB-PF	0
Destination Fees:			1,595

Total Price: 44,070

Order Type: Retail
 Scheduling Priority: 4-Dealer Order
 Salesperson:
 Customer Name:
 Customer Address:

PSP Month/Week: 99
 Build Priority:

Instructions:

*Sale Price \$41,900
 plus Fees
 Dock - 285⁰⁰
 Title - 15⁰⁰
 TOTAL \$44,799
 GWC 5/100K
 \$2599*

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

Memorandum



To: Board of Commissioners

From: Rose Roelofs, Executive Assistant *Rose Roelofs*

Date: December 7, 2023

Subject: **Recognizing Revenue & Expenditures – Opioid Proposals**

Attached you will find a budget amendment request to recognize revenue and expenditures related to accepting the Opioid Proposals from last month. This is simply a housekeeping matter so we can pay the appropriate funds when paying for the invoices related to the Opioid Proposals.

This simply allows an increase to various lines within the Opioid budget for future spending.

Recommendation:

That the Budget Amendment recognizing an additional \$100,000 in Opioid Funding revenues in fund 281, be approved.

BUDGET AMENDMENT REQUEST

This form is used when the below changes WILL increase or decrease the bottom line total of your budget.

This requires approval from the Board of Commissioners. Please fill out this form and present it to the County Administrator, with appropriate documentation supporting the amendment request.

DATE: 10/1/2023

Request to Amend the 2023/24 Budget for the following:

Account to be Increased:

Line Number	Account Name		Amount
281-000-691.00	Budgeted use of Fund Balance	\$	70,000.00
281-000-676.00	Reimbursements	\$	30,000.00

Total \$ 100,000.00

Account to be Increased:

Line Number	Account Name		Amount
281-000-831.00	Bank Fees	\$	100.00
281-000-967.00	Project Expense	\$	90,000.00
261-966-995.01	Transfer Out	\$	9,900.00

Total \$ 100,000.00

SIGNED: *Bob Ruelaps*

To recognize expenditures and revenue for Opioid Funding.

Memorandum



To: Board of Commissioners

Copy: Elected Officials
Katie Zeits, County Administrator
Department Heads

From: Jackie Palfey, Human Resource Manager

Date: December 5, 2023

Subject: Proposed Payscale for Reclassification Process

As part of the initiative of the Administration Office and Board of Commissioners for the 2023-2024 fiscal year, is the reclassification process for employees. With Board approval this fiscal year, \$100,000 was set aside for this process.

This reclassification process is associated with our non-union, non-elected, and non-department heads. The following items have been included in your packets:

- Current Wages
- Proposed New Payscale
- Proposed Payscale by Positions
- Factor Evaluation Form (Blank)

The reclassification process includes the Department Head/Elected Official, the employee, and myself using the factor evaluation form to review the job description for each position. Once all three (3) evaluations have been received, a score is assigned. To protect the integrity of the scoring process, the scores will not be released. The score assigns the employee to the proper grade and step. They will be placed in the grade/step based on the score, unless that score puts them at a lower step than their current wage then they will be placed at the step of their current wage, if listed.

Employees will only be added to the proposed scale after the reclassification process has been completed and approved by the Board. Any changes in wage will take effect the first full pay period following the approval by the Board.

RECOMMENDATION:

The Board of Commissioners adopts the proposed paycales as presented in the December 12, 2023 communication with employees being added to the new payscale based on the results of the reclassification process.

Current Wages

Position/ # of Employees in Position	Pay Range	
Register of Deeds Secretary (1)	\$17.11	
Deputy Treasurer (1)	\$19.11	
Deputy Clerk (3)	\$17.11	19.11
Equalization Secretary (2)	\$17.11	19.11
Animal Control Attendant (1)	\$18.68	
District Court/Probate Court Clerk (1)	\$17.28	
Deputy Probate Register/District Court Specialist (1)	\$19.46	
Prosecutor Office Secretary	\$19.22	
Chief Deputy Clerk (1)	\$24.82	
Chief ROD (1)	\$24.82	
Chief Deputy Treasurer (1)	\$24.82	
Victim Advocate (1)	\$19.11	
Court Recorder/Assistant Probate Register (1)	\$20.05	
Deputy Dispatch Director (1)	\$25.83	
Probation Officer/Collections/Clerk (1)	\$23.45	
Executive Assistant (1)	\$23.48	
Sheriff's Administrative Assistant (1)	\$20.01	

Proposed- Separate Payscale by Position

GENERAL
Position/ # of Employees in Position
Register of Deeds Secretary (1)
Deputy Treasurer (1)
Deputy Clerk (3)
Equalization Secretary (2)
Animal Control Attendant (1)
District Court/Probate Court Clerk (1)
Deputy Probate Register/District Court Specialist (1)
Prosecutor Office Secretary (1)

ADMINISTRATIVE/CONFIDENTIAL/TECHNICAL (ACT)
Chief Deputy Clerk (1)
Chief ROD (1)
Chief Deputy Treasurer (1)
Victim Advocate (1)
Court Recorder/Assistant Probate Register (1)
Deputy Dispatch Director (1)
Probation Officer/Collections/Clerk (1)
Executive Assistant (1)
Sheriff's Administrative Assistant (1)

New- Proposed Payscale

NEW-General	Step 1	Step 2	Step 3	Step 4	Step 5
Grade 1	\$17.11	\$17.73	\$18.42	\$18.68	\$19.11
Grade 2	\$18.78	\$19.16	\$19.54	\$19.93	\$20.33
Grade 3	\$19.53	\$19.92	\$20.32	\$20.73	\$21.14
Grade 4	\$20.31	\$20.72	\$21.13	\$21.56	\$21.99
Grade 5	\$21.12	\$21.55	\$22.41	\$22.86	\$23.31

NEW-ACT	Step 1		Step 2		Step 3		Step 4		Step 5	
	Hourly	Salary	Hourly	Salary	Hourly	Salary	Hourly	Salary	Hourly	Salary
Grade 1	\$22.88	\$47,590.40	\$23.35	\$48,568.00	\$23.83	\$49,566.40	\$24.32	\$50,585.60	\$24.82	\$51,625.60
Grade 2	\$23.80	\$49,504.00	\$24.28	\$50,510.72	\$24.82	\$51,625.60	\$25.29	\$52,609.02	\$25.80	\$53,661.20
Grade 3	\$24.75	\$51,480.00	\$25.26	\$52,531.15	\$25.83	\$53,726.40	\$26.30	\$54,713.38	\$26.86	\$55,868.80
Grade 4	\$25.74	\$53,539.20	\$26.27	\$54,632.39	\$26.86	\$55,875.46	\$27.36	\$56,901.92	\$27.94	\$58,115.20
Grade 5	\$26.77	\$55,681.60	\$27.32	\$56,817.69	\$27.94	\$58,110.47	\$28.45	\$59,178.00	\$29.05	\$60,424.00



FACTOR 1: EDUCATION AND RELEVANT EXPERIENCE

In using this factor, two separate yet related judgments must be made. First, identify the minimum level of education required to be adequately prepared for the duties and responsibilities of the position. Second, determine the minimum years of relevant experience necessary to adequately perform the job. (Typically found on the position's job description.) **NOTE:** Rate the MINIMUM requirements of the *position*, not the attainment of the position incumbent; these may differ. Only selecting one box.

Special Circumstances:

- In many cases experience may substitute for formal education and vice versa. Rate the **minimum qualifications** of the *position not the current individuals' education and experience*, or a combination thereof.
- Positions requiring professional certifications or licensure should be rated at "somewhat more than" the minimum educational and experience level required.
- If a position has both a minimum requirement and a "preferred" level (i.e. BA req'd, MA preferred), rate it at "somewhat more than" for the minimum educational and experience level required.

	MINIMUM RELATED WORK EXPERIENCE REQUIRED					
	Degree	Entry Level, No Exp. Req'd	1 – 2 Yrs.	3 – 5 Yrs.	5 – 7 Yrs.	7 + years
MINIMUM EDUCATION REQUIRED						
A. No formal education required.	Almost exactly like = Somewhat more than =	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
B. High school diploma or equivalent.	Almost exactly like = Somewhat more than =	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
C. Vocational or trade school, or one to two years of community college, business school or other specialized training.	Almost exactly like = Somewhat more than =	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
D. Associates degree or equivalent.	Almost exactly like = Somewhat more than =	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
E. Bachelor's degree or equivalent.	Almost exactly like = Somewhat more than =	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
F. Master's degree or equivalent.	Almost exactly like = Somewhat more than =	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
G. Phd, law degree or other post-Master's level education.	Almost exactly like = Somewhat more than =	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>



FACTOR 2: JUDGMENT AND INDEPENDENCE OF ACTION

This factor describes the level of judgment and independence of action exercised in determining proper courses of action. In evaluating a position against this factor, think about the extent to which policies, procedures, rules and so forth either guide or restrict judgment and independence of the position. Consider also whether peers and/or supervisors are available for collaboration in decision making, and the degree to which the employee is empowered to use discretion. Only selecting one box.

LEVEL OF JUDGMENT AND INDEPENDENCE REQUIRED	Degree	
A. Duties and responsibilities of the position are carried out according to straightforward and standardized policies, procedures, rules, etc. There may be an occasional need for the employee to exercise judgment, but others are readily available to assist and discretion is limited. Work is closely monitored and regularly reviewed or subjected to a "check/balance" system.	Almost exactly like = Somewhat more than =	<input type="checkbox"/> <input type="checkbox"/>
B. Duties and responsibilities of the position require that the employee occasionally interpret standard policies, procedures and rules to determine appropriate courses of action. However, the employee would not need significant technical or professional training to effectively interpret standards and guidelines. Basic decisions are made independently while more complex or unique issues are solved collaboratively with peers or supervisors. Discretion is moderate, and work is monitored on a "spot check" basis.	Somewhat less than = Almost exactly like = Somewhat more than =	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
C. Duties and responsibilities of the position require that the employee regularly interpret policies, procedures and rules to determine appropriate courses of action. The employee has information available to guide him/her in effectively interpreting standards and guidelines, and considerable discretion is exercised. Most decisions are made independently, including "judgment calls" on unique situations. Work is monitored on a "case-by-case" basis.	Somewhat less than = Almost exactly like = Somewhat more than =	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
D. Duties and responsibilities of the position are governed by broad and complex technical, administrative, or professional standards and guidelines. The employee must regularly exercise independent judgment in decision-making, and exercise considerable discretion to address highly complex matters. The employee performs with a high degree of latitude, and work is monitored on a periodic or exception basis.	Somewhat less than = Almost exactly like = Somewhat more than =	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
E. Duties and responsibilities of the position are not only governed by broad and complex technical, administrative, or professional standards and guidelines, but the employee regularly directs or participates in the development of such standards. The employee performs with virtual independence and regularly exercises considerable discretion. Work is monitored through formal review by major authorities or other policy-making bodies.	Somewhat less than = Almost exactly like = Somewhat more than =	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>



FACTOR 3: INTERNAL AND EXTERNAL RELATIONS

This factor examines the types and frequency of internal and external contacts a position encounters, and the communication skills needed to successfully handle these contacts.

First, determine the category of communication skills that reflects the *highest requirement* of the position, then determine the frequency with which that activity occurs. Although a job may entail a variety of levels of contacts, use the highest requirement to determine the point award.

Second, determine the category for the nature of interaction that reflects the *highest level of volatility* encountered for the position, and then determine the frequency with which that activity occurs. Although a job may entail a variety of levels of contacts, use the highest requirement to determine the point award.

	FREQUENCY		
	Occasionally (Monthly)	Periodically (Weekly)	Frequently (Daily)
Part 1: COMMUNICATION SKILLS REQUIRED: Only selecting one box.			
A. Standard internal and external contacts are experienced in the position. Skill in responding to questions, providing explanation of standard procedures, and engaging in conversation is required. Unusual or difficult situations are referred to a supervisor.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Moderate to complex internal and external contacts are experienced in the position. Skill in problem solving, instructing others on complicated issues, resolving disagreements or conflicts, and interviewing and developing information from others is required. Highly unusual or difficult situations are addressed to the extent possible and may be referred to the next level.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. Extremely complex internal and external contacts are experienced in this position. Skill in leading and persuading others, negotiating contracts, mediating and resolving disputes, and developing and making critical formal presentations is required. This position is involved in mediating the ultimate resolution of unusual or difficult situations in his or her operating area or affecting the organization on as a whole.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	FREQUENCY		
	Occasionally (Monthly)	Periodically (Weekly)	Frequently (Daily)
Part 2: NATURE OF INTERACTION: Only selecting one box.			
A. Standard interactions are experienced in the position. Interactions are generally diplomatic and non-threatening.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Moderate to difficult interactions are experienced in the position. Interactions can be somewhat emotional, contentious, explosive, and unpredictable.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. Extremely difficult interactions are experienced in the position. Interactions are expected to be highly emotional, very contentious, explosive and/or violent, and unpredictable.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



FACTOR 4: SUPERVISORY OR MANAGERIAL RESPONSIBILITY

This factor reflects the supervision exercised and management or leadership role assigned to a position. Select first the level of authority exercised, than the span of control as determined by the size of the supervisor's staff. Only selecting one box.

Special Circumstances:

- Count part-time, permanent, year-round staff as ½ an employee.
- Count seasonal workers, volunteers, and other “non-permanent” employees as ¼ an employee.
- Do not count prison workers or other labor assigned and managed by an external agency.
- For 1st Level Managers, count the functional areas of responsibility only, not the staff size of each functional area.

LEVEL OF SUPERVISORY AND MANAGEMENT AUTHORITY EXERCISED	STAFF SIZE (Both direct and indirect reporting relationships)					
	Up to 2	3 - 5	6 - 9	10 - 14	15 - 19	Over 20
A. No supervisory or management authority.	<input type="checkbox"/>	N/A	N/A	N/A	N/A	N/A
B. <u>Occasional Leader</u> : On an occasional basis assists in planning and organization of work assignments, instructs or trains others, or leads special projects.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. <u>Leader</u> : Regularly involved in planning and coordinating work assignments and monitoring the work progress of others, but does not have the authority found in a formal supervisor position (hire, fire, discipline).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. <u>Working Supervisor</u> : Has the formal authority of a supervisor position (hire, fire, discipline directly or effectively recommend such action) but regularly performs the same duties of subordinates.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E. <u>Supervisor</u> : Has the authority to directly make or effectively recommend important personnel decisions (hire, fire, discipline, promote).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
F. <u>1st Level Manager</u> : Responsible for planning, directing, staffing and controlling employees of a major department or service area; works through one or more subordinate supervisors, including working supervisors.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G. <u>2nd Level Manager</u> : Similar to a 1 st Level Manager, with a greater depth of responsibility due to the use of one or more subordinate 1 st Level Managers.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



FACTOR 5: JOB COMPLEXITY / ANALYTICAL REQUIREMENTS

This factor measures the degree of complexity which is characteristic of a position's duties and responsibilities. Complexity is defined as the level of "thinking process" or analytic ability required of a position. In determining the appropriate point assignment, consider **overall complexity**, not unique projects or activities which are rare and impermanent to the position, or assigned to the position incumbent due to individual level talent or interest. Only selecting one box.

LEVEL OF COMPLEXITY ENCOUNTERED	Degree	Point Value
A. Position primarily involves the use of factual information and data that does not present significant variables or ambiguities. Redundant steps, methods and processes are typically well defined, choices involve a limited set of options and information is readily available to ascertain correct approach.	Almost exactly like = <input type="checkbox"/> Somewhat more than = <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
B. Position primarily involves the use of factual information and data, but may encounter minor variables or ambiguities which require some analytic or basic problem solving ability to select correct action from a limited set of options. Redundant steps, methods and processes are typically well defined, but the employee must occasionally modify or adapt them to address a situation.	Somewhat less than = <input type="checkbox"/> Almost exactly like = <input type="checkbox"/> Somewhat more than = <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
C. Position involves both the use of factual information and data, and the modification and continuous improvement of processes. This position regularly addresses variables or ambiguities and requires analytic and problem solving ability to select correct action from an expansive set of options. Steps, methods and processes are a mix of redundant and original tasks, and processes must be occasionally reassessed, modified or adapted to address unique situations.	Somewhat less than = <input type="checkbox"/> Almost exactly like = <input type="checkbox"/> Somewhat more than = <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
D. Position involves the extensive use of analytic and problem solving ability to select correct action from a limitless set of options. Steps, methods and processes are original and must be continuously reassessed, modified or adapted to address unique situations or realize improvements in process. This level is appropriate for multi-faceted positions with program or service planning responsibilities.	Somewhat less than = <input type="checkbox"/> Almost exactly like = <input type="checkbox"/> Somewhat more than = <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
E. Position is focused on projects involving the dedication of substantial time and effort to researching, organizing and assessing information which contains substantial variables and ambiguities. As a result, steps, methods and processes are non-existent or original, and the incumbent may be required to develop new and original procedures and processes. An advanced analytic and problem solving ability is required for the position.	Somewhat less than = <input type="checkbox"/> Almost exactly like = <input type="checkbox"/> Somewhat more than = <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>



FACTOR 6: RESPONSIBILITY FOR THE SAFETY OF OTHERS

This factor is concerned with the impact the position's duties have on the safety and convenience of others. In considering the potential impact of a position, consider probable errors which may occur in the regular course of performing a job, not the most extreme consequences.

After selecting the highest, but still probable, consequence of error in terms of jeopardizing safety, determine the frequency with which the opportunity for error presents itself in the normal course of performing the duties of the position. Only selecting one box.

PROBABLE CONSEQUENCES OF ERRORS	FREQUENCY		
	Occasionally (Monthly)	Periodically (Weekly)	Frequently (Daily)
A. Errors in this position would not jeopardize the safety of others. Some minor, short-term inconvenience may occur to the public or internally, but would impact a limited set of individuals. Confidential administrative positions may be placed here to reflect impact on the safety of others' privacy.	N/A	N/A	<input type="checkbox"/>
B. Errors in this position may pose a minor, short-term threat to the safety of others, but would be easy to identify, control and resolve. Effects could be contained and would impact a limited set of people.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. Errors in this position would likely cause a more significant threat to safety, and may be more difficult to identify, control and resolve. Effects would be more widespread, impacting a considerable number of people in multiple locations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. Errors in this position may pose a major, long-term or widespread threat to the safety of the public producing irreparable harm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



FACTOR 7: TECHNOLOGY AND EQUIPMENT USE

This factor measures the level of knowledge and expertise required in a position with respect to utilizing, developing, fabricating and implementing various technology or equipment. Determine first the level of knowledge and skill required of the position (not the level of the position incumbent) and then determine the degree most appropriate for the position. Only selecting one box.

LEVEL OF TECHNOLOGICAL/MECHANICAL KNOWLEDGE AND SKILL REQUIRED	Degree	Point Value
A. Job duties require: <ul style="list-style-type: none"> • a basic knowledge of and ability to use standard office equipment, including basic computer software, or • the basic use and maintenance of standard tools and light equipment (i.e. lawn maintenance, light trucks, carpentry/construction tools, custodial work.) 	Somewhat less than = Almost exactly like = Somewhat more than =	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
B. Job duties require: <ul style="list-style-type: none"> • intermediate level use of computer software or other office systems, such as document preparation and formatting, data entry in specialized databases or financial systems, providing informal guidance or training to others, acting as “troubleshooter” for basic problems, or • intermediate use and maintenance of standard light and heavy equipment or utility systems, or intermediate use and maintenance of court-related equipment. 	Somewhat less than = Almost exactly like = Somewhat more than =	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
C. Job duties require: <ul style="list-style-type: none"> • advanced use of computer software including specialized applications such as computerized financial systems, advanced desktop publication, drafting systems, GIS, etc, and/or formally serves as “troubleshooter” for systems or software issues, provides formal instruction to others, or • advanced use, maintenance and repair of specialized drain systems; leads/trains others on equipment. 	Somewhat less than = Almost exactly like = Somewhat more than =	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
D. Job duties require: <ul style="list-style-type: none"> • systems development, programming, maintenance and repair related to PCs, databases, networks, GIS or other complex systems 	Somewhat less than = Almost exactly like = Somewhat more than =	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
E. Job duties require: <ul style="list-style-type: none"> • Supervisory and administrative activities associated with the research, development, purchase and implementation of computer systems, system coordination and related technological advances. 	Somewhat less than = Almost exactly like = Somewhat more than =	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>



FACTOR 8: IMPACT ON PROGRAMS, SERVICES AND OPERATIONS

This factor measures the impact a position has on programs, services and operations of various units of the organization. Impact includes effects on organizational efficiency, effectiveness, financial implications, public perception and other tangible and intangible resources. Only selecting one box.

In determining the nature of the impact a position has on programs, services and operations, consider probable outcomes which may occur in the regular course of performing a job, not the most extreme consequences. In using this factor, "service area(s)" comprise an operating unit. For example, "Corrections Division", "Drug Task Force", and "Uniformed Services Division" are service areas which comprise the operational unit, "Public Safety".

NATURE OF IMPACT	Degree	Point Value
A. Position is process orientated, meaning the work product affects the accuracy and acceptability of other processes. Errors would result in minor, short-term disruption of work processes focused in a limited service area(s). Errors may temporarily inconvenience the public, but damage would be limited and could be contained and repaired.	Almost exactly like = <input type="checkbox"/> Somewhat more than = <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
B. Position is also process oriented, but errors would span multiple service areas causing more significant disruption should errors occur. Further, errors may result in more substantial inconvenience to the public, minor losses of resources, and may negatively impact public perception.	Somewhat less than = <input type="checkbox"/> Almost exactly like = <input type="checkbox"/> Somewhat more than = <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
C. Position impacts the successful coordination of service areas within an operational unit on a day-to-day basis. Errors would result in disruption to the unit as a whole, loss of resources, and may seriously damage public perception, as well as weaken internal coordination capabilities.	Somewhat less than = <input type="checkbox"/> Almost exactly like = <input type="checkbox"/> Somewhat more than = <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
D. Position is responsible for coordinating multiple service areas within one or more operational units, and/or plays a role in the strategic planning, implementation, administration and overall success of a major service area. Errors would result in major, long-term disruption of the operational unit as a whole, significant loss of resources, and may profoundly damage public perception and the ability to successfully integrate services internally.	Somewhat less than = <input type="checkbox"/> Almost exactly like = <input type="checkbox"/> Somewhat more than = <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
E. Position is responsible for the strategic planning, ongoing implementation, evaluation, coordination and administration of multiple operational units providing diverse services. Errors would result in major long-term disruption of the organization, spanning multiple operational units, major loss of resources, and may permanently jeopardize public confidence the organization.	Somewhat less than = <input type="checkbox"/> Almost exactly like = <input type="checkbox"/> Somewhat more than = <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>



FACTOR 9: MENTAL CONCENTRATION & INTENSITY OF SUBJECT MATTER

This factor uses three environmental components to measure the extent to which the position requires mental concentration, focus, and emotional intensity on the job. Determine the frequency with which each environmental factor occurs select a frequency.

ENVIRONMENTAL FACTORS	FREQUENCY		
	Occasionally	Periodically	Frequently
Frequency Example	One or two hours per day	Three to six hours per day	More than six hours per day
1. Mental Concentration: The task detail regularly required of the position (i.e. working with figures, paperwork, fine motor skills).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frequency Example	Work area is a private office with clerical assistance with phones and visitors	Work area is semi-private with shared responsibility for phones and visitors	Work area is in a high-traffic area and/or position is "front-line" to public
2. Focus: The extent to which the position is regularly subjected to distracting influences such as people, phones, noise, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frequency Example	Participation in dealing with angry clients, residents, or defendants; or working with emotional matters is infrequent.	Participation in dealing with angry clients, residents, or defendants; or working with emotional matters occurs weekly.	Participation in dealing with angry clients, residents, or defendants; or working with emotional matters occurs daily.
3. Intensity of Subject Matter: The extent to which this position is required to work with subject matter that is highly sensitive and emotional.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



FACTOR 10: WORK ENVIRONMENT

This factor measures the degree to which a position is subjected to unpleasant or adverse working conditions as a function of the job, and the type and frequency of physical demands placed on a position. Office "climate control" issues are *not* considered an unpleasant or adverse condition, nor are standard requirements for lifting and/or moving light weight items in a normal office setting considered a physical demand.

Determine first the highest condition or demand encountered as a *function of the position* (A, B, or C) then the frequency with which that condition is experienced. Add the points awarded for Part 1 and Part 2 for a total point value.

	FREQUENCY		
	Occasionally (Monthly)	Periodically (Weekly)	Frequently (Daily)
Part 1: Working Conditions: Only selecting one box.			
A. Work is carried on in a normal office setting.	N/A	N/A	<input type="checkbox"/>
B. Work environment is mildly disagreeable due to outside weather conditions, court-related disorder, emotional/sensitive subject matter, some unprotected areas, and other factors which require adjusting to or accommodating these uncomfortable situations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. Work environment is very disagreeable due to extreme weather conditions, precarious places, loud noise, unprotected areas or situations, and other hazards which require the use of special safety equipment and substantial physical or mental accommodation to perform the job.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Part 2: Physical Demands: Only selecting one box.			
A. No unusual physical activity or exertion is required.	N/A	N/A	<input type="checkbox"/>
B. Position requires moderate physical exertion associated with operating light equipment, inspecting construction sites or outdoor areas, lifting and/or moving items of moderate weight (25 lbs. or more).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. Position requires enormous physical exertion associated with heavy physical labor or the physical restraint of disruptive or unruly people.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please return all forms to Human Resources: Governmental Center: 448 Court Place, Beulah, MI 49617 Attn: Jackie

POINT TALLY

List the point award for each factor and total accordingly

Factor	Point Award
Education and Relevant Experience	
Judgment and Independence of Action	
Internal and External Relations	
Supervisory or Managerial Responsibility	
Job Complexity / Analytical Requirements	
Responsibility for the Safety of Others	
Technology and Equipment Use	
Impact on Programs, Services and Operations	
Mental Concentration & Intensity of Subject Matter	
Working Environment	
TOTAL POINTS	

Memorandum



To: Board of Commissioners

From: Rose Roelofs, Executive Assistant *Rose Roelofs*

Copy: Katie Zeits, County Administrator
Michelle Thompson, County Treasurer

Date: December 7, 2023

Subject: **Recognizing Revenue & Expenditures – Blight Elimination Grant**

Attached you will find a budget amendment request to recognize revenue and expenditures related to accepting the Blight Elimination Grant. This competitive grant was awarded to Benzie County Land Bank Association to address vacant, abandoned, and deteriorated properties across Benzie County.

This grant can be used for stabilizing vacant residential, commercial, and industrial buildings to secure them and protect against further deterioration, with the goal of preserving them for future rehab to purposeful use; demolish vacant and blighted residential, commercial, and industrial structures that cannot be rehabilitated; and provide matching or gap funding for environmental remediation on vacant land, often a critical barrier to redevelopment.

This simply allows an increase to various lines within the Land Bank Authority Fund for future spending.

Recommendation:

That the Budget Amendment recognizing an additional \$125,000 in Land Bank Authority Fund revenues and expenditures, be approved.

BUDGET AMENDMENT REQUEST

This form is used when the below changes WILL increase or decrease the bottom line total of your budget.

This requires approval from the Board of Commissioners. Please fill out this form and present it to the County Administrator, with appropriate documentation supporting the amendment request.

DATE: 11/29/2023

Request to Amend the 2023/24 Budget for the following:

Account to be Increased:

Line Number	Account Name	Amount
239 824 539.00	State Grants	125,000.00

Total \$ 125,000.00

Account to be Increased:

Line Number	Account Name	Amount
239 824 967.00	Project Expenses	125,000.00

Total \$ 125,000.00

SIGNED: _____

M. Thompson

*To recognize the grant for land banks
Paul R. Ruelck*

Memorandum



To: Board of Commissioners

From: Katie Zeits, County Administrator *Katie Zeits*

Date: December 6, 2023

Subject: **Professional Services Agreement Extension – GIS Services**

Attached you will find a proposal from Colligo GIS to extend their agreement with Benzie County for work related to GIS mapping and parcel maintenance. You will recall, we currently have a services agreement with Colligo to perform these services and have been happy with their partnership. For those who haven't looked, our new updated parcel viewer is a huge improvement!

There is no change in the dollar amount from the current agreement.

RECOMMENDATION:

That the Board of Commissioners authorizes a one year extension to the services agreement with Colligo GIS for GIS services, including parcel data and aerial mapping maintenance and central dispatch mapping, in the not to exceed amount of \$8,500, with option to renew annually by the County Administrator for up to five years, and that the Chair be authorized to sign with agreement subject to approval by legal counsel, with funds available in the Equalization Department Fund and the Central Dispatch Fund.



Colligō GIS

635 Circle Drive
Iron Mountain, MI 49801
906-774-3440
contact@colligogis.com

October 9, 2023

Ms. Katelyn Zeits
Benzie County Administrator
448 Court Place
Beulah, MI 49617

Re: 2024 Geographic Information System (GIS) Services
Colligo GIS Platform
911 GIS Maintenance
GIS Parcel Maintenance
Benzie County, Michigan

Dear Ms. Zeits:

Colligo GIS (Colligo) is pleased to submit this proposal to Benzie County, Michigan (County) for the above referenced services.

SCOPE OF SERVICES – 2024 911 MAINTENANCE

Colligo will continue to provide the following map maintenance services to the County:

- Incorporation of GPS'd street centerlines, driveways and trails into the existing GIS database already being maintained by Colligo;
- Street centerline, driveway and trail maintenance:
 - Digital creation from aerial imagery, if GPS is not available, will be provided on an as-needed basis;
- Attribute all newly created centerlines with a valid range in compliance with the County's Address Ordinance;
- Attribute all newly created centerlines with a County-approved valid street name;
- Maintain all GPS'd digital driveways forwarded by the County to Colligo.
- Maintain all GPS'd digital trails forwarded by the County to Colligo.
- Insert all newly created centerlines into the host Telco database.
- Incorporation of GPS'd structure locations into the existing GIS database already being maintained by Colligo;
- Structure address maintenance:
 - Digital creation from aerial imagery, if GPS is not available, will be provided on an as-needed basis;
- Attribute all newly created structures with a valid address in compliance with the County's Address Ordinance;
- Attribute all newly created structures with owner information, if applicable;
- Edit all address database changes as forwarded from the County to Colligo;
- Host Telco database maintenance;
- Resolve all 701/709 reports forwarded from INDigital to Colligo;
- Maintain all boundaries originally created by others;

- Provide intermediary services with INDigital, which houses the County's Telco database.
- Provide intermediary services with the State of Michigan NG-911 Repository (Repository). Colligo will represent the County as the primary contact in the agency/provisioning database. Colligo will:
 - Import/export data, as needed, to the Repository that could include site structure address points, road centerline, EMS response boundaries, Fire response boundaries, Law response boundaries and ALI/MSAG
 - Periodically run data validation tools through the Repository
 - Resolve errors from NG-911 providers
- Incorporate and maintain required NG-911 attribution that could include:
 - Discrepancy Agency ID
 - Globally unique identifiers
 - Updated/Effective/Expiration Dates
 - Civic Location Data Exchange Format
 - Street Name Pre-modifier
 - Street Name Pre-directional
 - Street Name Pre-type
 - Street Name Pre-type Separator
 - Street Name
 - Street Name Post Directional
 - Street Name Post Modifier
 - Colligo will also incorporate other NG-911 attribution as required by the Repository
- Provide credentials for one (1) management user to the Colligo GIS. Credentials will include the web address, username, and password.

SCOPE OF SERVICES – 2024 PARCEL MAINTENANCE

- Colligo will update approximately 275 parcels by mapping all necessary parcel splits and combinations from tax description provided by the County. All property parcels described with metes & bounds descriptions will be mapped using the coordinate geometry (COGO) process. Any ambiguity (difficulties in input) will be forwarded to the County for resolution.
- Colligo will populate updated parcels with the corresponding parcel identification number (pnum)
- Colligo will attach all necessary attribution from the County provided BS&A Assessing Database to the revised County GIS parcel layer.
- Colligo will continue the GIS data previously mentioned to host a public accessible internet-based GIS application providing the end user the ability to perform tasks that will include:
 - Data Searches
 - Reporting
 - Map Creation

- Colligo will continue to use the GIS data previously mentioned to host a non-public accessible internet-based GIS application providing necessary County personnel an extended ability to perform tasks that will include:
 - Data Searches
 - Reporting
 - Map Creation

ASSUMPTIONS

If during the course of the project it is found that other services or additional data incorporation is required, Colligo will provide the County with a written estimate of costs prior to the commencement of work. Examples of this data would include:

- Cemetery
- Data Spatial Correction
- Points of Interest
- Proposed Development Mapping
- Road PASER Ratings
- Utility Incorporation
- Zoning

- Fees to review or perform quality control of data supplied by others are not included in this proposal. If the County requires Colligo personnel to perform these efforts, Colligo will provide the County with an amended scope of work and fee proposal prior to work beginning.

- Fees for field efforts performed by Colligo personnel are not included in this proposal. If the County requires Colligo personnel to perform field efforts, Colligo will provide the County with an amended scope of work and fee proposal prior to work beginning.

- Colligo will also notify the County in the event of issues arising, not specifically addressed in this proposal, that affect the project fee or schedule. Colligo will provide an amended scope of work and fee proposal if requested by the County.

All layers are, and will remain, the property of the County.

FEES

In accordance with the assumptions and conditions set forth in this letter, the 2024 scope of services listed above will be completed for \$8,500.00.

- \$1,800.00 2024 subscription for January 1 – December 31, 2024.
- \$3,200.00 2024 911 GIS maintenance for January 1 - December 31, 2024.
- \$3,500.00 2024 GIS Parcel Maintenance for January 1 - December 31, 2024.

Additional Colligo users may be requested at any time and will be provided at the subscription rates listed on the Colligo GIS pricing page: ColligoGIS.com/pricing.

Please remit payments with the enclosed invoice within 30 days of receipt of this proposal

October 9, 2023

Page 4

PERFORMANCE SCHEDULE

Colligo anticipates starting work upon receipt of a signed Work Order and will provide these services from January 1, 2024, through December 31, 2024. Prior to January 1, 2025, Colligo will review this scope of services with the County before continuing for 2025.

If you accept this proposal, please endorse both copies of the attached Work Order No. 2 and return one copy to this office. Please retain one copy of each for your files.

We appreciate the opportunity to submit this proposal and if you have any questions or comments, please call me at (906) 774-3440.

Sincerely,
Colligo GIS



Gary D. Hoaglund (of Coleman Engineering on behalf of Colligo GIS)
GIS Manager

GDH

Attachments

P:\Colligo Proposals, Work Orders & Agreements\Client Files\Benzie County, Michigan 911 1059\2024\Benzie County - 2024 911 and Parcel Maintenance.docx

AGREEMENT NO. CGIS1059

WORK ORDER NO. -02

EXHIBIT "A"
WORK ORDER

COLLIGO GIS, INC. and its directors, officers, shareholders, employees, agents, affiliates, independent professional associates, consultants, and subcontractors, as the case may be, (collectively, "COLLIGO") agree to perform for CLIENT, on this specific Project, the Services described below. The services shall be performed subject to and upon the terms and conditions set forth in the COLLIGO CLOUD SERVICES AGREEMENT listed at ColligoGIS.com/terms (the "Agreement") dated April 27, 2023, by and between COLLIGO and CLIENT, which Agreement is hereby amended to incorporate this Work Order.

It is agreed that this Agreement, and such other documents required by it during the term of this Agreement, may be approved by a signed copy transmitted by fax or .pdf copy containing all signatures in lieu of the original signed copy, and that a copy transmitted by fax or .pdf shall be legally binding upon the parties to said Agreement(s)."

PROJECT: Geographic Information System (GIS) Services
 Colligo GIS Platform
 911 GIS Maintenance
 GIS Parcel Maintenance

SERVICES: As described in our proposal letter dated October 9, 2023; a copy of which is attached and made part of this contract.

FEES: Services will be completed for a lump sum amount of \$8,500 for the scope of work and in accordance with the assumptions and conditions set forth in our proposal letter dated October 9, 2023; a copy of which is attached and made part of this contract.

SPECIAL TERMS AND CONDITIONS:

During completion of this work, Colligo will not accept responsibility for the safety of individuals other than Colligo employees.

AUTHORIZATION

This Work Order and the scope of services (the "Services") defined herein are approved and COLLIGO is hereby directed and authorized to proceed with the Services for the designated Project in accordance with the terms and conditions of the above-referenced Agreement.

Requested By:
BENZIE COUNTY

Accepted By:
COLLIGO GIS, INC.

By: _____
Title: _____
Date: _____

Kevin Trevillian

By: Kevin Trevillian, P.E.
Title: Principal
Date: October 9, 2023



Colligō GIS

Colligo GIS, Inc.
635 Circle Drive
Iron Mountain, Michigan 49801

INVOICE

Bill To
Benzie County, Michigan
ATTN: Ms. Katelyn Zeits
448 Court Place
Beulah, Michigan 49617

Invoice # Inv. 358
Invoice Date 10.09.2023

Item	Amount
Colligo GIS Management Level Subscription	1,800.00
911 GIS Data Maintenance	3,200.00
GIS Parcel Data Maintenance	3,500.00

Please remit payment within 30 days of receipt of this invoice.

Total **\$8,500.00**

Thank you for your business.

Memorandum



To: Board of Commissioners

Copy: Elected Officials
Katie Zeits, County Administrator
Department Heads

From: Jackie Palfey, Human Resource Manager

Date: December 5, 2023

Subject: **Amended-Paid Time Off Policy**

Attached is an amended policy regarding paid time off for employees. This amendment is to correct the personal time payout date from January 1st to December 1st. The change of date will align the all the payout dates, except for the Dispatch Union contract.

The intention when this was originally presented was to align these dates, however, this was missed. This is a housekeeping matter.

The recommendation is to replace the current policy with the amended Paid Time Off policy.

RECOMMENDATION:

The Board of Commissioners adopts the amended Paid Time Off policy to replace the October 24, 2023, policy.



Updated: 12/7/2023

Paid Time Off Policy

Purpose

Benzie County recognizes that a good balance between work and life is important. That is why employees are provided with annual vacation time, personal time, and sick time to use in any way they choose. Employees are also eligible for company-paid holidays each year.

This policy describes details of paid time off, including eligibility, hours, vacation days and taking time off. Benzie County complies with all applicable state and local requirements regarding sick leave.

Section I – Eligibility

Current Employees

An employee must be considered full-time to be eligible to receive vacation time on their first anniversary. If an employee was hired as a part-time employee and then later became a full-time employee during the same year, the full-time hire date will be used to accrue vacation hours. If the employee had any unpaid leave of absence during the first year of employment, vacation days are not earned during any unpaid leave in excess of thirty (30) days.

Section II- Vacations

Employees hired before 01/01/1992 accumulate vacation time according to the following schedule:

Years of Service	Days of Vacation
After one (1) year	10 Days
After four (4) years	15 Days
After ten (10) years	20 Days

Employees employed after 12/31/1991, accumulate vacation time according to the following schedule:

Years of Service	Days of Vacation
After (1) year	10 Days
After four (4) years	15 Days
After fifteen (15) years	20 Days

Accumulation: The vacation year is a twelve (12) month period, beginning with an employee's full-time hire date. If an employee has been rehired, the most recent hire date will be used. Vacation time that has not been used shall be paid out the first pay following the employee's anniversary date. The maximum to be paid is eighty (80) hours and any hours in excess will be lost. Legal holidays occurring while an employee is on vacation shall not be deducted from their vacation.

New Employees: New employees will receive forty (40) hours of vacation leave after their first six (6) months of employment. New employees will receive an additional forty hours (40) hours

of vacation upon their one (1) year anniversary. After an employee's first anniversary, the employee will receive their full vacation bank on their full-time anniversary date.

Scheduling: The employee's Department Head or Elected Official must approve all vacation leave. Vacation leave shall be scheduled as far in advance as possible.

Section III- Sick Time

The sick time leave bank shall be from December 1st through November 30th. Sick leave banks will be replenished yearly on December 1st. Eligible full-time employees will receive sixty-four (64) hours of sick leave front-loaded on December 1st. If an employee starts or leaves after December 1st their hours will be prorated based on the calculation of 64 hours/365 days multiplied by the number of days remaining through November 30th. The pro-ration for new employees will be based on the date the employee begins work. Pro-ration will be based on the last date of employment for employees who are terminated, resign, or retire. Benzie County shall have the right to deduct any money due from an employee's final check.

Employees may elect annually to receive a sick time payout of up to eighty (80) hours of sick leave provided a minimum balance of sixty-four (64) accumulated sick hours is maintained. If an employee elects to receive a payout, written notice must be sent to the Human Resource Manager at least two (2) weeks prior to December 1st. The payout will occur prior to December 15th.

If written notice is not received, the hours will automatically be rolled over. Employees with more than one hundred and twenty-eight (128) hours of sick time to their credit may not accumulate additional sick time.

Sick leave days may be used for temporary absences due to sickness or medical appointments for an employee or a member of their immediate family, or household.

Employees using sick leave should notify the Department Head or Elected Official as soon as possible. In the event sick leave exceeds three (3) consecutive business days, the employer may require documentation from the employee's physician. In cases of suspected abuse, an employee's request for sick leave may be limited to three (3) consecutive business days.

An employee who resigns or retires from his/her employment and provides two (2) weeks' written notice shall be paid for their accumulation of sick time up to 128 hours at 50% of their regular rate. If two (2) weeks' notice is not received, no sick time shall be paid out.

Section IV-Paid Medical Leave

Pursuant to Michigan's Paid Medical Leave Act of 2018 (PMLA), the personal and sick leave hours include the 40 hours required for compliance with the PMLA. New employees shall be granted this leave upon completion of 90 days of continuous service, pro-rated on the number of months of service within the benefit year. Employees who have not completed 90 days of continuous employment as of December 1st shall not receive leave for the prior year, however shall receive the full 72 hours upon completion of 90 days of employment. This leave may be used at the employee's discretion for sick or personal reasons. Twenty-four (24) hours' notice and prior approval by the supervisor is required for general absences, and at least one (1) hour notice prior to the beginning of the shift is required for illness unless the employee can show in writing why prior notification was impossible. Time must be used in one-half 1/2 hour increments. If any

employee has been off work due to sickness or accident for three (3) consecutive workdays, a statement from a physician may be required by the employer. Employees who establish a pattern of misuse of sick leave may be required to submit a statement from a physician to verify such illness.

Section V- Holidays

The following holidays are observed as legal holidays:

New Year’s Day	Martin Luther King Day	President’s Day
Memorial Day	Independence Day	Labor Day
Veterans Day	Thanksgiving Day	Day after Thanksgiving
Christmas Eve Day	Christmas Day	Day before New Year

Should any of the above-noted holidays fall on a Saturday, it shall be recognized on the preceding Friday. Should the holiday fall on a Sunday, it shall be recognized on the following Monday. The exception is the day before New Year and the day before Christmas, they shall be recognized on the Thursday before if they fall on a Friday. If they fall on a Sunday, they shall be recognized the Friday before.

Holiday Eligibility

- To qualify for holiday pay, the employee must be a regular full-time employee on the date of the holiday.
- The employee must ordinarily work on such a day if it were not a holiday.
- The employee must be in a paid status (working, vacation, sick leave, etc.) the day before and the day after the holiday. Please note if a sick day is to extend recognized holidays, the Department Head or Elected Official may request a doctor’s note.

Section VI- Personal Time

Non-exempt regular full-time employees are eligible for two (2) days of personal leave each year that will be front-loaded. Personal days shall be scheduled as far in advance as possible and approved by the Department Head or Elected Official. Employees are eligible on December 1st of each year. The employee will be paid for personal time not used by December 1st of each year by December 15th.

Proration: The calculation that shall be used is 16 hours/365 days multiplied by the number of days worked (for termination) or left until December 1st for new employees. Benzie County shall have the right to deduct any money due from the employee’s final check.

Section VI- Funeral/Bereavement Leave

Funeral Leave is a paid absence from work due to the death of an employee’s (or spouse’s) immediate family member. Employees are required to notify the Department Head or Elected Official immediately if they want to take funeral leave. The Department Head or Elected official may require verification of death before the employee receives funeral pay if the employee is under discipline for attendance issues.

Bereavement leave is calculated based on the base rate at the time of absence, and it will not include any special forms of compensation, such as overtime or shift differentials. Paid bereavement leave will be granted according to the following schedule:

Employees are allowed up to three (3) consecutive days off from regularly scheduled duty with regular pay in the event of the death of the employee's spouse, domestic partner, child, stepchild, parent, stepparent, father, father-in-law, mother, mother-in-law, son-in-law, daughter-in-law, brother, sister, brother-in-law, sister-in-law, grandparent, stepbrother, and stepsister. If the funeral is held five hundred (500) miles or more away from Beulah, Michigan, one (1) additional day will be granted.

If approved by the Department Head or Elected Official, bereavement leave is not required to be taken consecutively. Additional days may be requested by the employee; however, they would have to use time from their vacation or personal banks.

Section VII- Military Leave

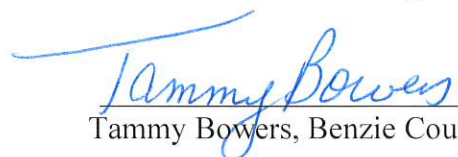
The re-employment rights of former employees who have served in the military forces shall be covered in accordance with applicable laws and regulations.

Section VIII- Leave for Jury Duty

Employees shall notify their Department Head or Elected Official as soon as they are notified to appear for jury duty or are subpoenaed in a court matter related to Benzie County. An employee serving on a jury or appearing in court by subpoena for a county-related matter shall receive their regular pay and benefits. If they get paid for such a service, the employee shall surrender any court fees obtained, except for mileage, to the County. If an employee serves less than four (4) hours for jury duty, including jury selection, the employee shall return/report for the remaining hours. If an employee has served more than four (4) hours of jury duty, including jury selection, the employee shall check with their Department Head or Elected Official to determine if they should return to work.

An employee missing work to appear in court as a private party shall not receive regular pay or benefits under this section and must take vacation, personal leave, comp time (if applicable), or request an unpaid leave of absence.

I, Tammy Bowers, duly elected Clerk for the County of Benzie, Michigan, do hereby certify that the above policy was adopted by the Benzie County Board of Commissioners at a regular Board meeting held on December 12, 2023.



Tammy Bowers, Benzie County Clerk

Note: This policy may differ for those employees who are members of recognized unions, organizations, or associations. Any questions related to the content of this policy, or its interpretation, should be directed to Human Resources.

Memorandum



To: Board of Commission

From: Katie Zeits, County Administrator
Rose Roelofs, Executive Assistant

Katie Zeits
Rose Roelofs

Date: December 7, 2023

Subject: **Consider accepting the Michigan Trails Fund Grant Transfer**

Attached you will find an email requesting that the fiduciary and administrative duties of a Michigan Trails Fund Grant be transferred from Benzonia Township to Benzie County. This grant is to assist in the first phase of the proposed Betsie Valley Trail Improvements. The grant had been awarded in 2022, but funding has not been disbursed by the granting agency. The Friends of Betsie Valley Trail have requested this transfer because the County has greater resources and administrative capabilities.

This creates a unique situation for Benzie County. As you recall, the Friends of Betsie Valley Trail agreed to assist with grant administration and matching dollars for the Spark Grant that was recently awarded. When reviewing the grant application for the Michigan Trails Grant award, it was noted that while Benzonia Township was the signing entity that provided support to the Friends. The application also noted that it was on behalf of Benzie County. It has been confirmed that there was no request for permission from Benzie County or the Management Council to apply for this grant.

Attached you will find the Grant Application and the agreement to accept the grant and an amendment to extend the terms of the grant.

Meetings were held with the BVTMC chair and Benzonia Township supervisor to discuss this request.

In order to accept the transfer of the grant, Benzie County would have to accept the grant agreement similar to the current one with Benzonia Township. Listed in this agreement are reporting requirements that are required quarterly but the grantors have not required the grantees to do so. The grantors mentioned that the reporting requirement could be taken out of the agreement. The grant would only be reimbursed for eligible items. An extension of the deadline has been granted already and can continue to be extended as long as the project remains viable. The grant can be reimbursed up to 50% in advance, but the rest would be requested when the project is finalized.

I would ask that the Friends of Betsie Valley Trail be working closer with Benzie County to obtain grant funding well in advance of timelines and deadlines to avoid scrambling.

Recommended Motion:

That the Board of Commissioners accepts the transfer of the Michigan Trails Fund Grant and authorizes the Board Chair and County Administrator to sign any related documents and the grant application documents as needed.



MICHIGAN TRAILS FUND

GRANT FUNDING REQUEST FORM

CONTACT AND ORGANIZATION

Contact Name (Mr./Mrs./Ms.)	Contact Telephone Number
Organization Name	
Organization Address	
Organization/contacts experience with prior projects/grants:	

PROJECT

Project Name	Type of Project (Acquisition/Development/Other)
Project County	Project Township/City/Village
Starting location of project	Ending location of project
Estimated start date of project	Estimated end date of project
Owner of Property	
Project Description:	
Statement of purpose and need:	
Scope items that will be funded (in whole or in part) with these funds:	

BUDGET

Amount requested from the Michigan Trails Fund	Total project amount
Other funding sources/amounts:	

Michigan Trails Fund Project MTF #2022-005
Amendment 1

This Amendment is to modify the above-referenced Agreement between the Iron Belle Trail Fund, a 501(c)3 public charity entity, dba Michigan Trails Fund (GRANTOR) utilizing the Michigan Fitness Foundation as its fiduciary, and **Benzonia Township** (GRANTEE) for the following reason(s):

To extend the end date of the Agreement until **December 31, 2024** for the purpose of allowing the GRANTEE additional time to complete the project **Betsie Valley Trail Paving Project**.

All other terms and conditions of the Agreement remain in effect.

GRANTEE

SIGNED:

By: *Jason Barnard*
Jason Barnard (Sep 5, 2023 09:55 EDT)

Print Name: Jason Barnard

Title: Supervisor

Supervisor

Date: Sep 5, 2023

Grantee's Federal ID#
38-1944982

IRON BELLE TRAIL FUND (GRANTOR)

SIGNED:

By: *Steve DeBrabander*
Steve DeBrabander (Sep 5, 2023 10:36 EDT)

Title: Executive Director

Date: Sep 5, 2023












MTF Amendment #1 - Betsie Valley Trail


Final Audit Report

2023-09-05

Created:	2023-08-15
By:	George Reilly (greilly@michiganfitness.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAFPJEoMI_W0hnEN9I3tEirQe2y9yZkjqc

"MTF Amendment #1 - Betsie Valley Trail" History


-  Document created by George Reilly (greilly@michiganfitness.org)
2023-08-15 - 2:29:24 PM GMT- IP address: 50.4.172.10
-  Document emailed to kzeits@benzieco.net for signature
2023-08-15 - 2:30:31 PM GMT
-  Email viewed by kzeits@benzieco.net
2023-08-15 - 5:11:18 PM GMT- IP address: 198.108.193.98
-  Email viewed by kzeits@benzieco.net
2023-08-22 - 5:08:06 PM GMT- IP address: 198.108.193.98
-  George Reilly (greilly@michiganfitness.org) replaced signer kzeits@benzieco.net with Jason Barnard (supervisor@benzoniatownship.org)
2023-08-24 - 3:01:54 PM GMT- IP address: 50.4.172.10
-  Document emailed to Jason Barnard (supervisor@benzoniatownship.org) for signature
2023-08-24 - 3:01:55 PM GMT
-  Email viewed by Jason Barnard (supervisor@benzoniatownship.org)
2023-08-28 - 4:31:59 PM GMT- IP address: 97.84.134.23
-  New document URL requested by Jason Barnard (supervisor@benzoniatownship.org)
2023-09-05 - 1:52:40 PM GMT- IP address: 97.84.134.23
-  Email viewed by Jason Barnard (supervisor@benzoniatownship.org)
2023-09-05 - 1:54:18 PM GMT- IP address: 97.84.134.23
-  Document e-signed by Jason Barnard (supervisor@benzoniatownship.org)
Signature Date: 2023-09-05 - 1:55:39 PM GMT - Time Source: server- IP address: 97.84.134.23
-  Document emailed to Steve DeBrabander (steve.ibtf@gmail.com) for signature
2023-09-05 - 1:55:40 PM GMT

 Email viewed by Steve DeBrabander (steve.ibtf@gmail.com)

2023-09-05 - 2:36:06 PM GMT- IP address: 73.145.141.129

 Document e-signed by Steve DeBrabander (steve.ibtf@gmail.com)

Signature Date: 2023-09-05 - 2:36:20 PM GMT - Time Source: server- IP address: 73.145.141.129

 Agreement completed.

2023-09-05 - 2:36:20 PM GMT

Michigan Trails Fund Project Agreement – MTF 2022-005

This Agreement is between the Michigan Trails Fund, a DBA operating under the Iron Belle Trail Fund, a 501(c)3 public charity entity (GRANTOR) utilizing the Michigan Fitness Foundation as its fiduciary and the **Benzonia Township** (GRANTEE) for the **Betsie Valley Trail Paving** project. As a precondition to the effectiveness of the Agreement, the GRANTEE is required to sign the Agreement and return it to the Grantor with the necessary attachments by **June 24, 2022**. The legal description of the project area (APPENDIX A); boundary map of the project area (APPENDIX B); and detailed description of the project (APPENDIX C); and the project budget (APPENDIX D) are by this reference made part of this Agreement. The Agreement together with the referenced appendices constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.

1. The time period allowed for project completion is the date of execution by the GRANTOR through, December 31, 2023 hereinafter referred to as the Project Period. Requests by the GRANTEE to extend the project period shall be made in writing before the expiration of the project period. Extensions to the project period are at the discretion of the GRANTOR. The project period may be extended only by an amendment to this Agreement.
2. This Agreement shall be administered by the GRANTOR.
 - a. Grant Agreements and Amendments to them will be issued and signed electronically whenever possible.
 - b. All reports, documents, or actions required of the GRANTEE shall be submitted to the GRANTOR.

REGULAR MAIL:
Michigan Trails Fund
c/o Michigan Fitness Foundation
PO Box 27187
Lansing, MI 48909

EMAIL: ibtbf@michiganfitness.org

- c. The GRANTOR'S designated representative for this project is:

Name: Steven J. DeBrabander Title: Executive Director, Michigan Trails Fund

Address: 635 Worthington Drive, Lansing, MI 48906

Phone: (517) 285-4096 Email: Steve.IBTF@gmail.com

d. The GRANTEE'S designated representative for this project is:

Name: Jason Barnard Title: Supervisor
Organization: Benzonia Township
Address: 1020 Michigan Ave, Benzonia, MI 49616
Phone: 231 882-4411 Email: supervisor@benzoniatownship.org

- e. All notices, reports, requests or other communications between the GRANTOR and the GRANTEE shall be sufficiently given when addressed and sent as indicated above. The GRANTOR and the GRANTEE may by written or electronic notice designate a different address to which subsequent notices, reports, requests, or other communications shall be sent.
3. The words "project area" shall mean the land and area described in the attached legal description in APPENDIX A and shown on the attached boundary map in APPENDIX B.
4. The words "project facilities" shall mean the following individual components, as further described in APPENDIX C.
5. The GRANTEE'S Prime Professional hired as a professional architect, landscape architect, or engineer, registered in the State of Michigan responsible for over-seeing the project is:

Name: Tyler Sprague Title: Associate
Organization: Johnson Hill Land Ethics Studio
Address: 412 Longshore Dr, Ann Arbor, MI 48105
Phone: 734 668-7416 Email: tsprague@jhle-studio.com

6. The GRANTOR agrees as follows:
- a. To award the GRANTEE a sum of money not to exceed **\$100,000** for completion of the project as described in APPENDIX C. Acceptable documentation of all expenses for which the GRANTEE has utilized these funds must be maintained by the GRANTEE.
- b. To pay an advance of **50%** upon request of GRANTEE and approval of GRANTOR.
- c. To pay the final amount of the grant upon GRANTOR'S review and approval of a complete financial package documenting expenses for the entire project. Documentation provided by the GRANTEE shall include an expenditure list supported by documentation as required by the GRANTOR, including but not

limited to copies of invoices, cancelled checks, and/or list of force account time and attendance records.

- i. The GRANTOR shall conduct a review of the project's financial records upon completion of project. The GRANTOR may issue a project review report with no deductions and pay the final balance due of the grant or may find some costs ineligible for reimbursement. In addition, the GRANTOR may require repayment of some or all of the advance described in 7.b. if necessary.
- ii. Final payment will be released within 45 days of completion of a satisfactory review by the GRANTOR and documentation that the GRANTEE has successfully completed the project.

7. The GRANTEE agrees as follows:

- a. To use funds provided by GRANTOR for eligible costs and expenses incurred on the project as described in APPENDIX C. Any cost overruns incurred to complete the project facilities called for by this Agreement shall be the sole responsibility of the GRANTEE.
- b. To only include costs toward completion of the project facilities that occurred after the date of execution of this grant agreement.
- c. To complete construction of the project facilities to the satisfaction of the GRANTOR, including but not limited to the following:
 - i. Retain the services of a professional architect, landscape architect, or engineer, registered in the State of Michigan to serve as the GRANTEE'S Prime Professional, if applicable. The Prime Professional shall prepare the plans, specifications and bid documents for the project and oversee project construction.
 - ii. Within 180 days following execution of this Agreement by the GRANTEE and the GRANTOR and before soliciting bids or quotes or incurring costs other than costs associated with the development of plans, specifications, or bid documents, provide the GRANTOR with plans, specifications, and bid documents for the project facilities, sealed and signed by the GRANTEE'S Prime Professional. This requirement may be waived by the GRANTOR if GRANTEE is also required to complete this step with MDOT or MDNR.
 - iii. Unless waived by the GRANTOR (as indicated above): Upon written GRANTOR approval of plans, specifications and bid documents, openly advertise and seek written bids for contracts for purchases or services with a value equal to or greater than \$10,000. If GRANTEE does not accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional, provide written justification.
 - iv. Unless waived by the GRANTOR (as indicated above): Upon written GRANTOR approval of plans, specifications and bid documents, solicit at least two (2) written quotes for contracts for purchases or services between \$2,500 and \$10,000 and accept the lowest qualified quote as determined

- by the GRANTEE'S Prime Professional. If GRANTEE does not accept the lowest qualified bid as determined by GRANTEE'S Prime Professional, provide written justification.
- v. Maintain detailed written records of the contracting processes used and to submit these records to the GRANTOR upon request.
 - vi. Complete construction to all applicable local, state and federal codes, as amended; including the federal Americans with Disabilities Act (ADA) of 1990, as amended; the Persons with Disabilities Civil Rights Act, Act 220 of 1976, as amended; the Playground Equipment Safety Act, P.A. 16 of 1997, as amended; and the Utilization of Public Facilities by Physically Limited Act, P.A. 1 of 1966, as amended; the Elliott-Larsen Civil Rights Acts, Act 453 of 1976, as amended.
 - vii. Bury all new telephone and electrical wiring to code within the project area.
 - viii. Correct any deficiencies discovered by the Prime Professional at the final inspection (to be completed by the Prime Professional) within 90 days of written notification by the GRANTOR. These corrections shall be made at the GRANTEE'S expense and are eligible for reimbursement at the discretion of the GRANTOR and only to the degree that the GRANTEE'S prior expenditures made toward completion of the project are less than the grant amount allowed under this Agreement.
- d. To operate the project facilities for **20 years** (the minimum of their useful life) as determined by the GRANTOR, as further defined in Appendix C, to regulate the use thereof to the satisfaction of the GRANTOR, and to appropriate such monies and/or provide such services as shall be necessary to provide such adequate maintenance.
 - e. To provide to the GRANTOR for approval, a complete tariff schedule containing all charges to be assessed against the public utilizing the project area and/or any of the facilities constructed thereon, and to provide to the GRANTOR for approval, all amendments thereto before the effective date of such amendments. Preferential membership or annual permit systems are prohibited on grant-assisted sites, except to the extent that differences in admission and other fees may be instituted on the basis of residence. Nonresident fees shall not exceed twice that charged residents. If no resident fees are charged, nonresident fees may not exceed the rate charged residents at other comparable state and local public recreation facilities.
 - f. To adopt such ordinances and/or resolutions as shall be required to effectuate the provisions of this Agreement; certified copies of all such ordinances and/or resolutions adopted for such purposes shall be forwarded to the GRANTOR before the effective date thereof.

- g. To maintain the premises in such condition as to comply with all federal, state, and local laws which may be applicable and to make any and all payments required for all taxes, fees, or assessments legally imposed against the project area.
8. Only eligible costs and expenses incurred toward completion of the project facilities after execution of the Project Agreement shall be considered for reimbursement under the terms of this Agreement. Any costs and expenses incurred before or after the project period shall be the sole responsibility of the GRANTEE.
9. To be eligible for reimbursement, the GRANTEE shall comply with the GRANTOR requirements. At a minimum, the GRANTEE shall:
 - a. Submit a written progress report, using template provided, **quarterly** during the project period.
 - b. Submit a complete request for final reimbursement within 45 days of project completion and completion of final inspection by Prime Professional. If the GRANTEE fails to submit a complete request for the final reimbursement **within 45 days**, the GRANTOR may review the project costs and expenses and make final payment based on documentation on file as of that date or may terminate this Agreement and require full repayment of grant funds by the GRANTEE.
10. During the project period, the GRANTEE shall obtain prior written preauthorization from the GRANTOR before adding, deleting or making a significant change to any of the project facilities as proposed. Approval of changes is solely at the discretion of the GRANTOR. Furthermore, following project completion, the GRANTEE shall obtain prior written preauthorization from the GRANTOR before implementing a change that significantly alters the project facilities as constructed and/or the project area, including but not limited to discontinuing use of a project facility or making a significant change in the recreational use of the project area.
11. All project facilities constructed or purchased by the GRANTEE under this Agreement shall be placed and used at the project area and solely for the purposes specified in APPENDIX C and this Agreement.
12. The project area and all facilities provided thereon and the land and water access ways to the project facilities shall be open to the general public at all times on equal and reasonable terms. No individual shall be denied ingress or egress thereto or the use thereof on the basis of sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status, or disability.
13. Unless an exemption has been authorized by the GRANTOR pursuant to this Section, the GRANTEE hereby represents that it possesses fee simple title, free of all liens and encumbrances, to the project area. The fee simple title acquired shall not be subject to: 1) any possibility of reverter or right of entry for condition broken or any other executory limitation which may result in defeasance of title or 2) to any reservations or prior conveyance of coal, oil, gas, sand, gravel or other mineral

- interests. For any portion of the project area that the GRANTEE does not possess in fee simple title, the GRANTEE hereby represents that it has:
- a. Received a written exemption from the GRANTOR before the execution of this Agreement, and
 - b. Received prior written approval from the GRANTOR of a lease and/or easement for any portion of the property not held in fee simple title as indicated in written correspondence from the GRANTOR dated NA, and
 - c. Supplied the GRANTOR with an executed copy of the approved lease, easement, or agreement.
14. The GRANTEE shall not allow any encumbrance, lien, security interest, mortgage or any evidence of indebtedness to attach to or be perfected against the project area or project facilities included in this Agreement.
15. None of the project area, nor any of the project facilities constructed under this Agreement, shall be wholly or partially conveyed during the useful life of the facility either in fee, easement or otherwise, or leased for a term of years or for any other period, nor shall there be any whole or partial transfer of the lease title, ownership, or right of maintenance or control by the GRANTEE except with the written approval and consent of the GRANTOR. The GRANTEE shall regulate the use of the project area to the satisfaction of the GRANTOR.
16. The assistance provided to the GRANTEE as a result of this Agreement is intended to have a lasting effect on the supply of outdoor recreation, scenic beauty sites, and recreation facilities beyond the financial contribution alone and commits the project area to Michigan's outdoor recreation estate, therefore:
- a. The GRANTEE agrees that the project area or any portion thereof will not be converted from trail use without prior written approval by the GRANTOR and implementation of mitigation (continuous trail reroute) approved by the GRANTOR, including but not limited to replacement with land of similar recreation usefulness and fair market value.
 - b. Approval of a conversion shall be at the sole discretion of the GRANTOR.
 - c. Before completion of the project, the GRANTEE and the GRANTOR may mutually agree to alter the project area through an amendment to this Agreement to provide the most satisfactory trail route and trail user experience.
17. The GRANTEE acknowledges that:
- a. The GRANTEE has examined the project area and has found the property safe for public trail use or actions will be taken by the GRANTEE before beginning the project to assure safe use of the property by the public, and
 - b. The GRANTEE is solely responsible for development, operation, and maintenance of the project area and project facilities, and that responsibility for actions taken to develop, operate, or maintain the property is solely that of the GRANTEE, and

- c. The GRANTOR'S involvement in the premises is limited solely to the making of a grant to assist the GRANTEE in developing same.
18. The GRANTEE assures the GRANTOR that the proposed action will not have a negative effect on the environment and, therefore, an Environmental Impact Statement is not required.
19. The GRANTEE hereby acknowledges that this Agreement does not require the State of Michigan to issue any permit required by law to construct the outdoor recreational project that is the subject of this Agreement. Such permits include, but are not limited to, permits to fill or otherwise occupy a floodplain, and permits required under Parts 301 and 303 of the Natural Resources and Environmental Protection Act, Act 451 of the Public Acts 451 of 1994, as amended. It is the sole responsibility of the GRANTEE to determine what permits are required for the project, secure the needed permits and remain in compliance with such permits.
20. Before the GRANTOR will approve plans, specifications, or bid documents; or give written approval to the GRANTEE to advertise, seek quotes, or incur costs for this project, the GRANTEE must provide documentation to the GRANTOR that indicates either:
 - a. It is reasonable for the GRANTEE to conclude, based on the advice of an environmental consultant, as appropriate, that no portion of the project area is a facility as defined in Part 201 of the Michigan Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended;
 - OR
 - b. If any portion of the project area is a facility, documentation that GRANTOR of Natural Resources-approved response actions have been or will be taken to make the site safe for its intended use within the project period, and that implementation and long-term maintenance of response actions will not hinder public outdoor recreation use and/or the resource protection values of the project area.
21. If the GRANTOR determines that, based on contamination, the project area will not be made safe for the planned recreation use within the project period, or another date established by the GRANTOR in writing, or if the GRANTOR determines that the presence of contamination will reduce the overall usefulness of the property for public recreation and resource protection, the grant may be cancelled by the GRANTOR with no reimbursement made to the GRANTEE.
22. The GRANTEE shall acquire and maintain insurance which will protect the GRANTEE from claims which may arise out of or result from the GRANTEE'S operations under this Agreement, whether performed by the GRANTEE, a subcontractor or anyone directly or indirectly employed by the GRANTEE, or anyone for whose acts may hold them liable. Such insurance shall be with companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to

- public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The GRANTEE shall provide evidence of such insurance to the GRANTOR at its request.
23. Nothing in this Agreement shall be construed to impose any obligation upon the GRANTOR to operate, maintain or provide funding for the operation and/or maintenance of any recreational facilities in the project area.
 24. The GRANTEE hereby represents that it will defend any suit brought against either party which involves title, ownership, or any other rights, whether specific or general rights, including appurtenant riparian rights, to and in the project area of any lands connected with or affected by this project.
 25. The GRANTEE is responsible for the use and occupancy of the premises, the project area and the facilities thereon. The GRANTEE is responsible for the safety of all individuals who are invitees or licensees of the premises. The GRANTEE will defend all claims resulting from the use and occupancy of the premises, the project area and the facilities thereon. The GRANTOR is not responsible for the use and occupancy of the premises, the project area and the facilities thereon.
 26. Failure by the GRANTEE to comply with any of the provisions of this Agreement shall constitute a material breach of this Agreement.
 27. Upon breach of the Agreement by the GRANTEE, the GRANTOR, in addition to any other remedy provided by law, may:
 - a. Terminate this Agreement; and/or
 - b. Require repayment of grant funds already paid to GRANTEE.
 - c. Require specific performance of the Agreement.
 28. Prior to the completion of the project facilities, the GRANTEE shall return all grant money if the project area or project facilities are not constructed, operated or used in accordance with this Agreement.
 29. The GRANTEE agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, familial status or disability that is unrelated to the person's ability to perform the duties of a particular job or position. The GRANTEE further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.
 30. The GRANTEE may not assign or transfer any interest in this Agreement without prior written authorization of the GRANTOR.

- 31. The rights of the GRANTOR under this Agreement shall continue for the useful life of the project as described previously in this document.
- 32. The Agreement may be executed separately by the parties. This Agreement is not effective until:
 - a. The GRANTEE has signed the Agreement and returned it together with the necessary attachments within 60 days of the date the Agreement is issued by the GRANTOR, and
 - b. The GRANTOR has signed the Agreement.

GRANTEE

SIGNED:

By: 
By: [Jason Barnard \(Jun 7, 2022 09:43 EDT\)](#)

Print Name: Jason Barnard

Title: Supervisor

Benzonia Township


Date: Jun 7, 2022

Grantee's Federal ID#

38-1944982

MICHIGAN TRAILS FUND (GRANTOR)

SIGNED:

By: 
By: [Steve DeBrabander \(Jun 7, 2022 12:40 EDT\)](#)

Title: Executive Director

Date: Jun 7, 2022

APPENDIX A**LEGAL DESCRIPTION OF THE PROJECT AREA**
(incorporated herein by reference)

To our knowledge, there is no official legal description for the BVT. It is a series of easements rather than a stand-alone property.

A legal description is provided in the following attached document:

'Betsie Valley State Trail Quitclaim Deed'

In addition, below is a description of the location of the Beulah Trailhead:

***Address of Site**

Beulah Trailhead and Visitor Center

***Park Name**

Betsie Valley Trail

***City, Village or Township of Site**

Benzonia

***Zip**

49617

***County in which Site is located**

Benzie

Town, Range and Section Numbers of Site Location**Latitude/Longitude at park entrance**

(Town)

T26N

(Range)

R14W

(Section)

26

(Latitude)

44.520655

(Longitude)

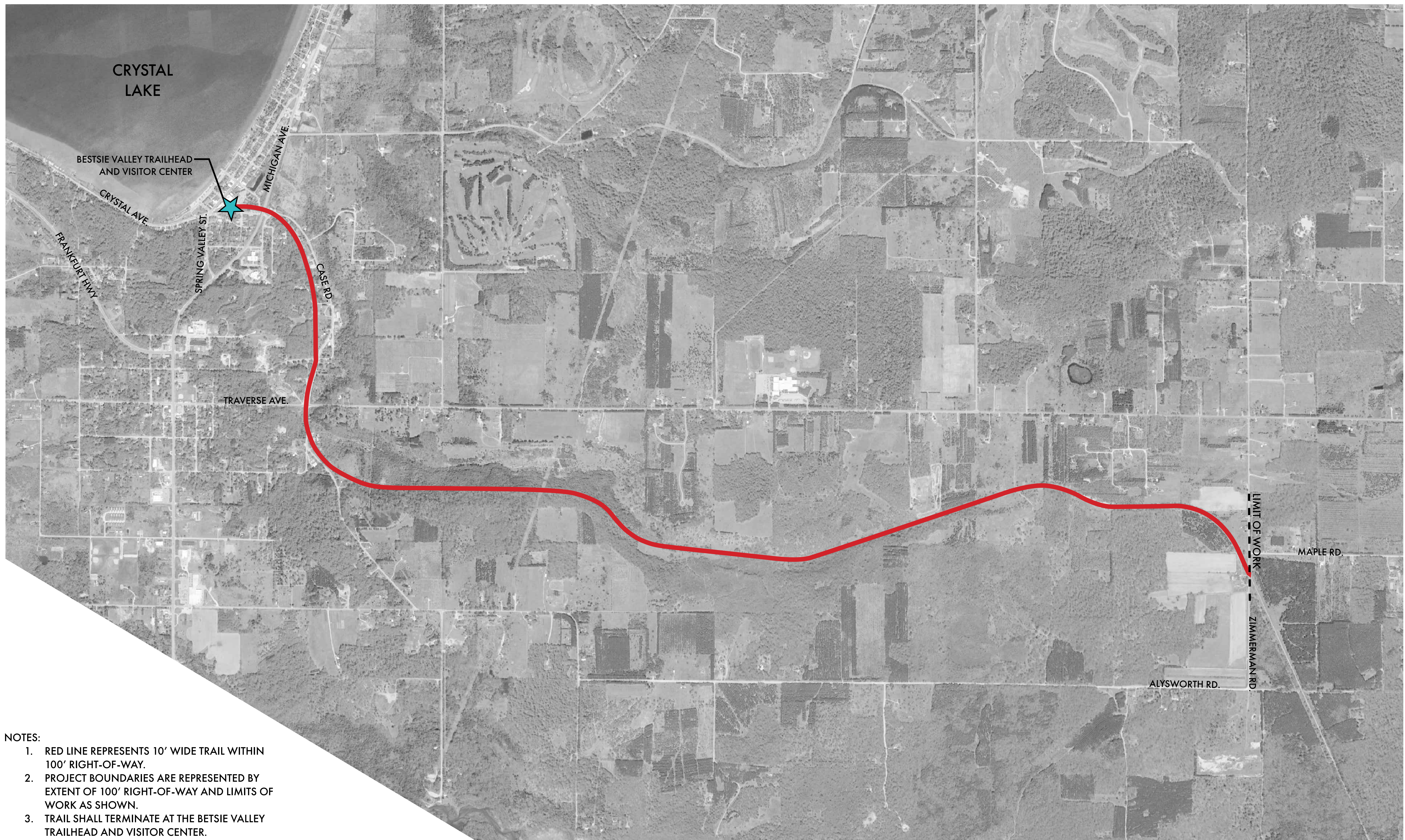
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APPENDIX B

BOUNDARY MAP OF THE PROJECT AREA
(incorporated herein by reference)

See attached document

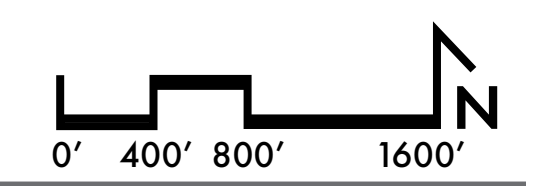
'Betsie Valley Trail Boundary Map Segment 1'



- NOTES:
1. RED LINE REPRESENTS 10' WIDE TRAIL WITHIN 100' RIGHT-OF-WAY.
 2. PROJECT BOUNDARIES ARE REPRESENTED BY EXTENT OF 100' RIGHT-OF-WAY AND LIMITS OF WORK AS SHOWN.
 3. TRAIL SHALL TERMINATE AT THE BETSIE VALLEY TRAILHEAD AND VISITOR CENTER.

BETSIE VALLEY TRAIL - BOUNDARY MAP

Benzie St. to Zimmerman Rd.



MARCH 2022



Johnson Hill
Land Ethics
Studio

APPENDIX C
PROJECT DESCRIPTION
(incorporated herein by reference)

A 12.38-mile gravel section of the Betsie Valley Trail from Beulah south to the Manistee County line will be paved. This application is for Section 1 of the project -- Beulah Trailhead to Zimmerman Rd. (4.84 miles). The gravel trail is rough and unwelcoming to most users who enjoy the paved section. The paved trail will facilitate use by bikers, pedestrians, families with children in strollers or on balance bikes, rollerbladers, wheelchair users, snowmobilers, skiers, and snowshoers. More year-round use of the Trail will support Benzie County's tourism economy.

Please also refer to the 9-page section of our Master Plan that describes the project in greater detail, including several photos and illustrations.

'Site Development Master Plan BVT Beulah to Thompsonville'

04 Beulah to Thompsonville Trail Improvements

The eastern portion of the trail extends for just over 12 miles from Beulah to Thompsonville. The trail passes through a primarily undeveloped mix of pine and hardwood upland forest, open meadow, and wetland areas. Six and a half miles of the trail pass through the Pere Marquette State Forest. Very few homes or other structures are visible from the trail. Because of these characteristics, this section of the trail provides a very different trail experience than what is found on the Frankfort to Beulah section of the trail. The Beulah to Thompsonville section is a popular trail for snowmobile users in the winter months but is underutilized in the warmer months of the year. This underutilization is partly due to the lack of destinations to visit compared to the western portion of the trail. Another likely factor is because the existing trail surface is composed of a road gravel mix with more and larger stones on the surface, resulting in a rougher trail surface than the asphalt pavement or limestone fine materials used on other sections of the trail. The rougher trail surface can be ridden comfortably with the wider tires of a mountain bike, gravel road, or cyclocross bike, but is more challenging to ride with the thinner tires of a hybrid or road bike that that many people ride.

Trail Surfacing

As noted above, the material that was utilized for the trail on the Beulah to Thompsonville section is a gravel mix that is typically used for gravel roads, probably due to cost considerations. The material is comprised of a mix of different sized stones and fines that lock together to provide a firm surface. This mix includes larger stone sizes than limestone mixes typically specified for a trail. These larger stones can remain on the surface of the trail and make it more difficult to ride on. A priority of the Trail Management Council is to resurface the trail to get a smoother and more user-friendly surface. Likely trail resurfacing options include asphalt paving or an aggregate mix of stones and fines that can lock together but has a smaller maximum stone size than the current gravel and results in a smoother surface.



Example of loose, large aggregate gravel mix used for trail surfacing

Resurfacing the trail with asphalt pavement would provide a smooth and relatively long-lasting surface. Portions of the Betsie Trail are currently surfaced with asphalt pavement and the Trail Management Council is familiar with the characteristics and maintenance requirements of this material. A significant drawback of using this material is the higher cost compared to limestone fines or slag type materials. Another significant drawback is that the eastern portion of the trail is used by snowmobiles in the winter months and the metal studs that many snowmobilers attach to the tracks of their snowmobile can cause significant damage to asphalt pavement in a short period of time. As a result, trails that allow the use of snowmobiles in the winter do not typically use asphalt pavement for the trail surface.

In our investigation of trail surfacing options, we did come across information that there has been research into the development of hardened asphalt mixes that could potentially better withstand winter snowmobile traffic than the standard asphalt mix. Early results appeared promising, which led to a



Example of loose/sandy trail surface material

trail section of the White Pine Trail just south of Cadillac to be paved with this special asphalt mix in 2007. Subsequent comments and feedback that we were able to find about this asphalt pavement suggests that the pavement did not stand up to the snowmobile traffic effectively and significant damage to the pavement still occurred. It may be worth additional investigation of these special hardened asphalt mixes before any decisions are made, but initial feedback does not seem to be promising.

Another surfacing option is a limestone fines mix that is prepared to a very specific ratio of sizes to effectively lock together to provide a stable surface. To make sure the material locks together effectively, it is very important that the right range of sizes at specific percentages be provided. For some recent trail maintenance, the Trail Management Council has recently utilized the same mix that was used for sections of the Heritage Trail in the Sleeping Bear Dunes National Lakeshore. This has been found to be an effective mix that provides a stable surface and is available locally through Elmer's. The advantage of these limestone fines over the typical gravel road

mix that is currently in place on this section of the trail is that the largest size stones in the limestone fines is much smaller than in the gravel mix, which results in a much smoother surface.

Norm Cox, from The Greenways Collaborative suggested that another surfacing material to consider is slag, which is a byproduct of metal manufacturing. He suggested that it knits together as well or better than limestone fines, produces less dust, and may handle water saturation better than limestone fines. Slag is similar in that it needs to have the right mix of sizes at the right percentages in order to lock together effectively.

Regardless of the material that is used for the trail, regular maintenance is an important component of the trail system. The trail manager knows better than anyone the importance of ongoing maintenance to the trail. One example of this maintenance is the need to control the encroachment of vegetation on the trail with the use of an herbicide or other means, especially on the Beulah to Thompsonville portion of the trail that does not get a lot of use. This operation will be more necessary with the use of



Vegetation growth in trail surfacing

04 Beulah to Thompsonville Trail Improvements

limestone fines or slag material than with the asphalt pavement. Steeper slopes adjacent to the trail and the related erosion is another aspect that needs to be addressed in the trail design. An example of this issue was observed at the crossing at Gallagher Road where there is enough slope running away from the road to cause erosion of the trail. It will be important to address these types of erosion in the design process or they will become ongoing maintenance issues. Another example of these maintenance and design issues that was observed between the Village of Beulah and Zimmerman Road are bare slopes adjacent to the trail. Some relatively steep slopes next to the trail have lost their vegetative cover, resulting in the open sand bank washing down onto the trail and mixing with the trail material. Potential solutions that can cost effectively solve or minimize this issue are an important part of the long term viability of the trail.



Erosion at the Gallagher Road crossing



Sand washing onto trail from adjacent slope

Road Crossings

The existing trail route between the Beulah trailhead and the proposed Thompsonville trailhead crosses a number of roads, both within the villages and in the more rural sections of the route. The trail managers have asked for typical design concepts for these crossings. Some of the characteristics of a safe and effective crossing include good sight lines between the trail user and the approaching vehicle; appropriate signage and paint striping to warn both trail users and approaching vehicles of the crossing; a stable surface immediately adjacent to the crossing to avoid a distracted trail users as they are entering the crossing; and a trail crossing of the road at or close to 90 degrees. Crossing at 90 degrees result in the shortest crossing and the best sightlines in both directions. AASTO standard suggest 90 degrees as the preferred crossing angle and a minimum recommended crossing angle of 60 degrees.

The Betsie Valley Trail crosses eight gravel roads and eight paved roads between Beulah and Thompsonville. The table below briefly summarizes these intersections, the type of road surface, the alignment of the trail/road intersection in degrees, and the distance of the crossing from the Beulah Trailhead.

<u>TRAIL CROSSINGS</u>	<u>SURFACE MATERIAL</u>	<u>ALIGNMENT</u>	<u>DISTANCE</u>
<i>Beulah Trailhead</i>			
Crystal Avenue	Asphalt	90°	0.20 miles
Richards Road - (drive)	Gravel	90°	0.58 mi
Walker Street	Asphalt	90°	0.79 mi
Traverse Avenue (Homestead Road)	Asphalt	90°	0.96 mi
Case Road *	Asphalt	40°	1.07 mi
Zimmerman Road *	Asphalt	24°	4.87 mi
Alysworth Road	Gravel/Sand	66°	5.36 mi
Pine Road	Gravel/Sand	66°	7.13 mi
Pioneer Road (677) *	Asphalt	24°	7.39 mi
Landis Road	Gravel/Sand	62°	8.82 mi
Weldon Road	Gravel/Sand	28°	9.54 mi
Haze Road	Gravel/Sand	65°	11.03 mi
Wolf Road	Gravel/Sand	90°	11.48 mi
Gallagher Road	Gravel/Sand	70°	11.83 mi
Lincoln Street (Lindy Road)	Asphalt	70°	12.36 mi
Thompson Avenue	Asphalt	70°	12.44 mi
<i>Thompsonville Trailhead</i>			
Michigan Avenue (669)	Asphalt	20°	12.68 mi
County Line Street	Gravel	70°	12.90 mi

*Existing trail alignment at intersection adjusted to improve the crossing angle with the road.

04 Beulah to Thompsonville Trail Improvements

Five of these road crossings are at 90 degrees and an additional seven road crossings are within the AASHTO recommended guidelines of 60 to 90 degrees. This means that only four of the sixteen road crossing alignments are less than 60 degrees. These crossings are at Case Road, within the Village of Beulah, at Zimmerman Road, Pioneer Road, and Weldon Road. At three of these crossings, the existing trail alignment has been adjusted at the intersection to get the crossing angle within the recommended window of 60 to 90 degrees. These crossings are Zimmerman Road, Pioneer Road, and Case Road. That leaves the Weldon Road crossing, at approximately 24 degrees, as the only trail crossing that is less than 60 degrees. At the point the trail crosses Weldon Road, it is a gravel road with low traffic volumes, traveling at relatively low speeds. This reduces the need to adjust the trail alignment at the crossing for safety compared to a paved high-speed road like Pioneer Road. However, when developing plans for future trail resurfacing trial management may want to consider adjusting the alignment of the trail at the Weldon Road crossing.



Existing adjusted trail alignment at Zimmerman Road



Existing trail crossing at a gravel road

Trail management has identified trail crossings at unpaved roads as problem areas for the trail. A specific problem that was observed at these intersections is the tendency of the gravel trail surfacing to get mixed in with the road surfacing breaking down the integrity of the trail surface material, resulting in a soft and unreliable surface. Many of the gravel roads that the trail crosses are roads with low traffic volumes that receive minimal maintenance or seasonal roads that also receive minimal maintenance and the surfacing consists of only limited added gravel. When designs are developed for the trail resurfacing, it is recommended that a concrete apron be included at the transition between the trail and the road. This apron will help to keep the trail surfacing material separated from the gravel and sand of the roads, eliminating the chance for the materials to get mixed together. The edge of an asphalt road can crack and break down adjacent to the trail, making the transition between the road and trail more challenging for the trail user. A concrete apron can also be used at the paved road crossings to provide a more stable transition between the trail and road.



Existing intersection of asphalt roadway and aggregate trail



Existing striping/coating at road crossing

04 Beulah to Thompsonville Trail Improvements

Thompsonville Trailhead

Currently there is no trailhead or dedicated trail access beyond the trailhead facility in Beulah. It makes sense for the Betsie Valley Trail to have a trailhead to provide trail identity and trail access at the southern end of the trail. The proposed location for this trailhead is in the Village of Thompsonville at the intersection of the old Ann Arbor Rail Road right of way, which the Betsie Valley Trail is located in, and the C&O Rail Road right of way. The C&O Rail Road right of way runs from the southwest to the northeast towards Traverse City. In the longer term, there is a potential opportunity to utilize the old C&O rail road right-of-way for a future trail connection from the Betsie Valley Trail northeast to Traverse City and the bike trails in the Traverse City area, such as the Tart Trail. The new Thompsonville trailhead would be located at the intersection of these two trails.

The proposed trailhead site is open and level with plenty of room for a basic parking area, trail connection, identity signage/kiosk, benches, trash receptacles, and picnic tables. The trailhead, as shown, has room for plus or minus 15 parking spaces, the other site amenities without interfering with the routing of a future trail within the second rail road right of way. Longer term, there may be consideration for a small restroom facility for trail users.

Trail Extension to County Line

The Trail Management Council is anticipating improvements to the southern terminus of the trail to potentially include the extension of the trail about a half mile to the Benzie and Manistee County line. This short section of the trail passes only a few houses or other structures and crosses one paved road, Michigan Avenue (667). The alignment of the trail at this crossing is about 20 degrees, which is well below the preferred 60 to 90 degree window. Therefore, a crossing that includes a realignment of the trail is recommended as shown in the design study.



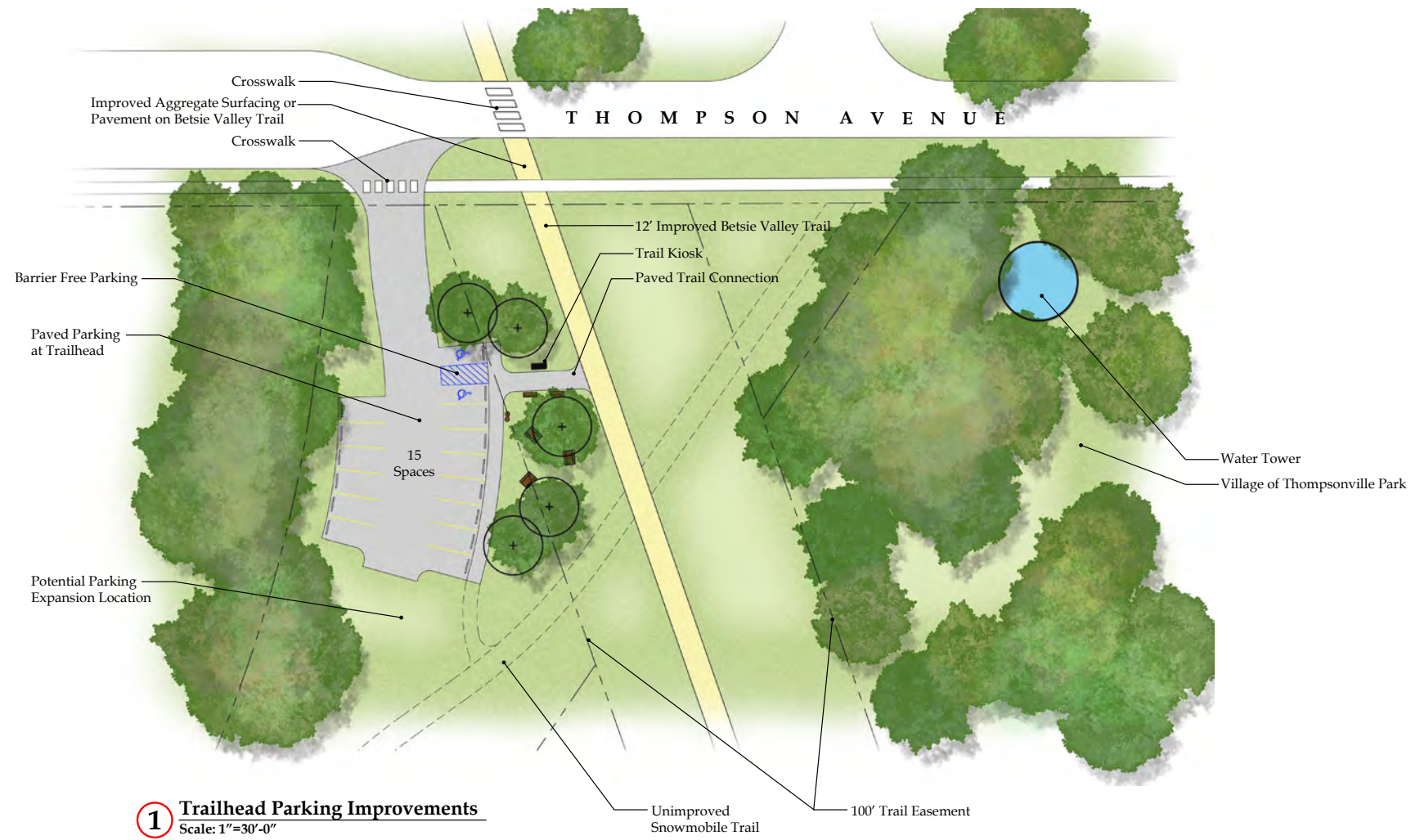
Intersection of Betsie Valley Trail and C&O right-of-way



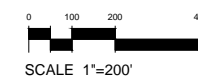
Proposed location for the Thompsonville Trailhead parking lot



County line road trail crossing in Thompsonville



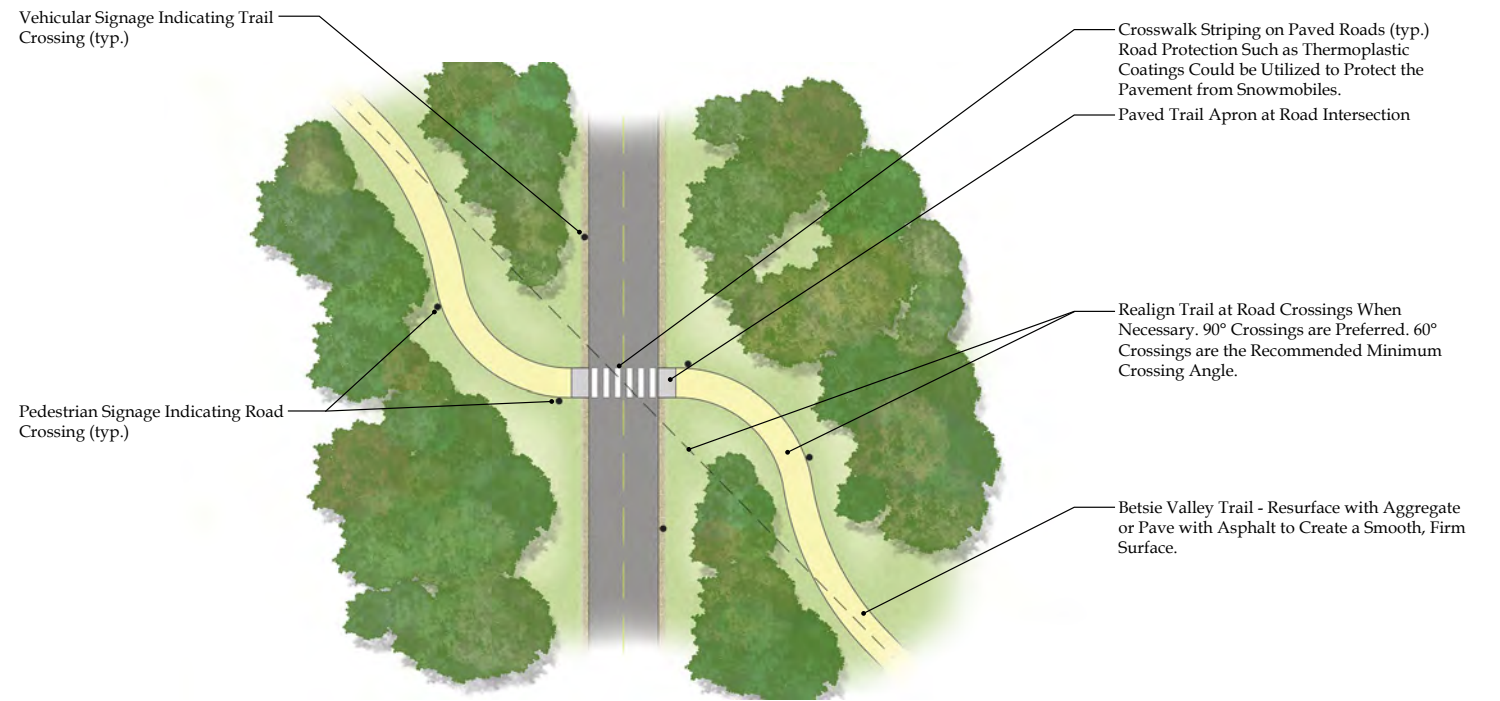
Location Map
Scale: NTS



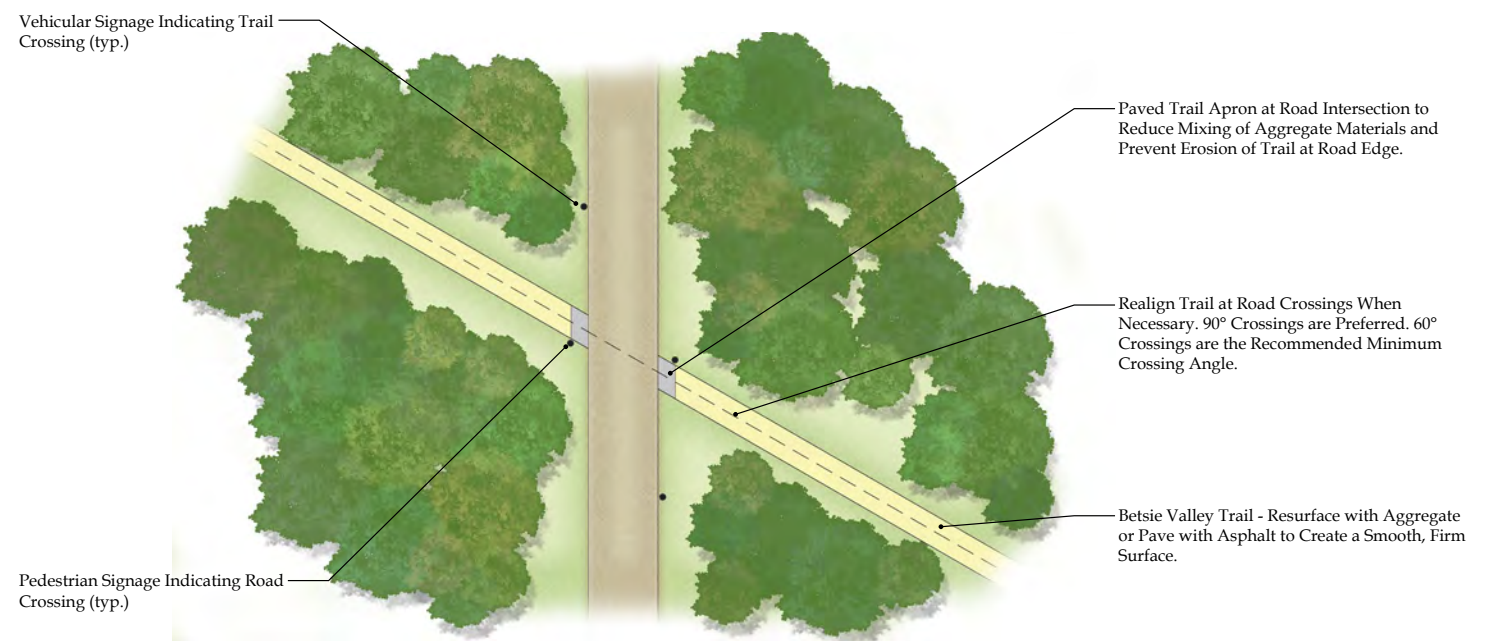
THOMPSONVILLE TRAIL EXTENSION AND TRAILHEAD



1 Beulah to Thompsonville Study Area
Scale: NTS



2 Typical Road Crossing with Trail Realignment
Scale: 1"=30'-0"



3 Typical Road Crossing without Trail Realignment
Scale: 1"=30'-0"



BEULAH TO THOMPSONVILLE TRAIL IMPROVEMENTS



**APPENDIX D
PROJECT BUDGET**
(incorporated herein by reference)

Funds committed to Project:

Funding Sources: (committed to-date)	Amount:
Michigan Trails Fund	\$ 100,000
Friends of the Betsie Valley Trail	\$ 74,800
Other Funding Sources	TBD
Total (excl. TBD):	\$ 174,800

Expenses anticipated for Project:

Scope items (Materials, labor, etc):	Amount:
Itemized expenses on PAGE 4 of attached document <i>'BVT Paving Project Probable Costs'</i>	
Also attached is the breakdown of professional services in the attachment: <i>'BVT Johnson Hill Trail Paving Proposal'</i>	
Above expense estimates were provided within the past three months.	
Total:	\$1,174,446.47

Statement of Probable Costs

Betsie Valley Trail Paving Project

Paving of existing trail from Beulah to Thompsonville

	Qty.	Unit	Unit Cost	Total
1. Mobilization 5% of Total Construction Cost	1	LS	-	\$111,500.00
2. SESC Measures Assumes minimal SESC measures at critical locations along the trail	1	LS	-	\$10,000.00
3. Demolition Removal of existing material (average of 3") not suitable for paving base. Assumes 20% of total trail length will require base replacement.	14,506	SYD	\$5	\$72,530.00
4. Aggregate Base Installation of new aggregate (MDOT 21AA) at locations where material not suitable for paving base was removed. Assumes 20% of total trail length will require new aggregate base.	3,022	TON	\$45	\$135,990.00
5. Fine Grading Preparing/conditioning existing aggregate base for asphalt paving	72,531	SYD	\$2.50	\$181,327.50
6. Asphalt Paving Wearing Course: 1.5" HMA Snowmobile Wearing Course	6,528	TON	\$145	\$946,560.00
7. Asphalt Paving Leveling Course: 1.5"HMA LSVP	6,528	TON	\$120	\$783,360.00
8. Trail Shoulder 2'-0" wide gravel shoulder construction (new material). Shoulder shall taper from new asphalt grade to existing grade.	1,132	TON	\$45	\$50,940.00
9. Pavement Markings at Road Crossings Protective asphalt overlay to protect paving from snowmobile traffic (price per each paved road crossing)	8	EA	\$5,000	\$40,000.00
10. Signage Allowance for updating/replacing signage as needed	1	LS	-	\$10,000.00

Subtotal	\$2,342,207.50
10% - Construction Contingency	\$234,220.75
10% - Inflation Contingency	\$234,220.75
5% - Design / Engineering	\$117,110.38
2% - Construction Administration	\$46,844.15
Grand Total	\$2,974,603.53

Statement of Probable Costs

Betsie Valley Trail Paving Project

Paving of existing trail from Thompson Ave to Landis Road (3.61 miles)

	Qty.	Unit	Unit Cost	Total
1. Mobilization 5% of Total Construction Cost	1	LS	-	\$32,200.00
2. SESC Measures Assumes minimal SESC measures at critical locations along the trail	1	LS	-	\$3,333.00
3. Demolition Removal of existing material (average of 3") not suitable for paving base. Assumes 20% of total trail length will require base replacement.	4,236	SYD	\$5	\$21,180.00
4. Aggregate Base Installation of new aggregate (MDOT 21AA) at locations where material not suitable for paving base was removed. Assumes 20% of total trail length will require new aggregate base.	882	TON	\$45	\$39,690.00
5. Fine Grading Preparing/conditioning existing aggregate base for asphalt paving	21,179	SYD	\$2.50	\$52,947.50
6. Asphalt Paving Wearing Course: 1.5" HMA Snowmobile Wearing Course	1,903	TON	\$145	\$275,935.00
7. Asphalt Paving Leveling Course: 1.5"HMA LSVP	1,903	TON	\$120	\$228,360.00
8. Trail Shoulder 2'-0" wide gravel shoulder construction (new material). Shoulder shall taper from new asphalt grade to existing grade.	331	TON	\$45	\$14,895.00
9. Pavement Markings at Road Crossings Protective asphalt overlay to protect paving from snowmobile traffic (price per each paved road crossing)	1	EA	\$5,000	\$5,000.00
10. Signage Allowance for updating/replacing signage as needed	1	LS	-	\$3,333.00

Subtotal	\$676,873.50
10% - Construction Contingency	\$67,687.35
10% - Inflation Contingency	\$67,687.35
5% - Design / Engineering	\$33,843.68
2% - Construction Administration	\$13,537.47
Grand Total	\$859,629.35

Statement of Probable Costs

Betsie Valley Trail Paving Project

Paving of existing trail from Landis Road to Zimmerman Road (3.93 miles)

	Qty.	Unit	Unit Cost	Total
1. Mobilization 5% of Total Construction Cost	1	LS	-	\$35,300.00
2. SESC Measures Assumes minimal SESC measures at critical locations along the trail	1	LS	-	\$3,333.00
3. Demolition Removal of existing material (average of 3") not suitable for paving base. Assumes 20% of total trail length will require base replacement.	4,611	SYD	\$5	\$23,055.00
4. Aggregate Base Installation of new aggregate (MDOT 21AA) at locations where material not suitable for paving base was removed. Assumes 20% of total trail length will require new aggregate base.	960	TON	\$45	\$43,200.00
5. Fine Grading Preparing/conditioning existing aggregate base for asphalt paving	23,056	SYD	\$2.50	\$57,640.00
6. Asphalt Paving Wearing Course: 1.5" HMA Snowmobile Wearing Course	2,072	TON	\$145	\$300,440.00
7. Asphalt Paving Leveling Course: 1.5"HMA LSVP	2,072	TON	\$120	\$248,640.00
8. Trail Shoulder 2'-0" wide gravel shoulder construction (new material). Shoulder shall taper from new asphalt grade to existing grade.	360	TON	\$45	\$16,200.00
9. Pavement Markings at Road Crossings Protective asphalt overlay to protect paving from snowmobile traffic (price per each paved road crossing)	2	EA	\$5,000	\$10,000.00
10. Signage Allowance for updating/replacing signage as needed	1	LS	-	\$3,333.00
Subtotal				\$741,141.00
10% - Construction Contingency				\$74,114.10
10% - Inflation Contingency				\$74,114.10
5% - Design / Engineering				\$37,057.05
2% - Construction Administration				\$14,822.82
Grand Total				\$941,249.07

Statement of Probable Costs

Betsie Valley Trail Paving Project

Paving of existing trail from Zimmerman Road to Beulah Trailhead (4.84 miles)

	Qty.	Unit	Unit Cost	Total
1. Mobilization 5% of Total Construction Cost	1	LS	-	\$44,000.00
2. SESC Measures Assumes minimal SESC measures at critical locations along the trail	1	LS	-	\$3,333.00
3. Demolition Removal of existing material (average of 3") not suitable for paving base. Assumes 20% of total trail length will require base replacement.	5,679	SYD	\$5	\$28,395.00
4. Aggregate Base Installation of new aggregate (MDOT 21AA) at locations where material not suitable for paving base was removed. Assumes 20% of total trail length will require new aggregate base.	1,183	TON	\$45	\$53,235.00
5. Fine Grading Preparing/conditioning existing aggregate base for asphalt paving	28,394	SYD	\$2.50	\$70,985.00
6. Asphalt Paving Wearing Course: 1.5" HMA Snowmobile Wearing Course	2,553	TON	\$145	\$370,185.00
7. Asphalt Paving Leveling Course: 1.5"HMA LSVP	2,553	TON	\$120	\$306,360.00
8. Trail Shoulder 2'-0" wide gravel shoulder construction (new material). Shoulder shall taper from new asphalt grade to existing grade.	443	TON	\$45	\$19,935.00
9. Pavement Markings at Road Crossings Protective asphalt overlay to protect paving from snowmobile traffic (price per each paved road crossing)	5	EA	\$5,000	\$25,000.00
10. Signage Allowance for updating/replacing signage as needed	1	LS	-	\$3,333.00
Subtotal				\$924,761.00
10% - Construction Contingency				\$92,476.10
10% - Inflation Contingency				\$92,476.10
5% - Design / Engineering				\$46,238.05
2% - Construction Administration				\$18,495.22
Grand Total				\$1,174,446.47

Materials Management Plan



Overview



MICHIGAN DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY



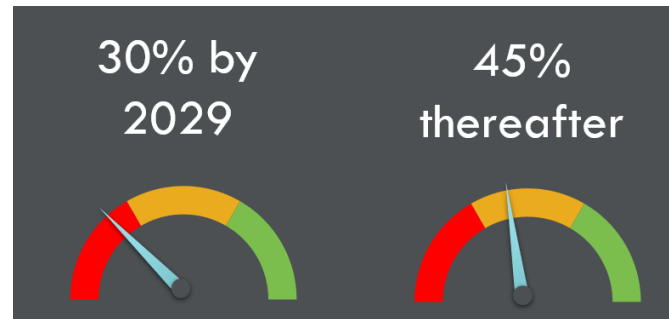
Networks
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Materials Management is important for regional economic development

Michigan has a goal to increase the recovery of recyclables and food waste from 21% to 45% by 2030

- \$3.3-16M worth of recyclable materials
- 2.7M tons of recovered recyclables
- 138,000 jobs
- \$9B in labor income
- \$33B in economic output
- GHG reductions of 7M metric tons



Materials Management Planning

- Updates to Michigan's Solid Waste Planning law (Part 115 of Act 451 of 1994) were passed in December 2022 and became law in March 2023.
- Counties are responsible for Materials Management Planning – identifying what is generated in the county, existing infrastructure and future needs, policies, and setting goals.
- Managed materials can include organics, recycled materials, solid waste, among other materials



Materials Management Planning

A large pile of compressed waste materials, including plastic, paper, and metal, under a cloudy sky. The waste is stacked in several tall, rectangular bales. The colors are varied, with a lot of white, blue, and yellow. The sky is overcast and grey.

Four phases of the planning process:

- 1. Pre-Planning**
- 2. Planning Committee and Work Plan**
- 3. Planning**
- 4. Implementation**



Phase 1: Pre-Planning

EGLE Director initiates the MMP Process

- CAA (County Approval Agency) Responsibility Determined by Board of Commissioners
- Multi-County Planning Consideration
- Develop Interlocal Agreement for a Multicounty MMP (if applicable)
- Submit Notice of Intent (NOI) to EGLE and CAA Confirmed

This must happen within 180 days of the notice from EGLE Director.



Phase 2: Planning Committee and Work Plan

Planning Committee Assignments

- County appoints a Designated Planning Committee
- County appoints Planning Committee who will oversee the process and make decisions. This is prescriptive to ensure representation of many stakeholders.

This must happen within 120 days of the Notice of Intent response.

Work Plan Development

Work plan that outlines the process that will be followed to complete the Materials Management Plan in the timeframe and format outlined in state statute.

This must happen within 180 days of the Notice of Intent response.



Phase 3: Planning

Planning includes:

- Coordinate, document, and conduct **public meetings** with committee members, local units of government, and EGLE.
- **Research** and **analysis** will drive the development of **goals** for materials management **activities** and **infrastructure** that divert recoverable materials away from landfill.
- Evaluation and development of **policies** or other mechanisms to ensure **access** to recycling, composting, and other landfill diversion programs.

Plan Approval:

- Requires two-thirds of all municipalities in the county that respond to vote 'yes'
- Requires EGLE approval

This must happen within 3 years of the county's Notice of Intent.

A large pile of recycled paper and cardboard is being processed in a recycling facility. The pile is being fed into a blue conveyor system. The background shows a large industrial building with a corrugated metal roof and blue structural beams.

Phase 4: Implementation

Once approved by EGLE, implementation of the plan can begin:

- recycling programs & services can be implemented,
- organic materials management programs can be evaluated,
- education and outreach regarding recycling and materials utilization can be developed,
- relevant market development can begin,
- and other materials reduction and reuse initiatives can be evaluated, as outlined in the Plan.

Implementation of the plan is ongoing and plan updates will happen every 5 years.

The background of the slide is a collage of US dollar bills, including \$100 and \$20 bills, arranged in a slightly overlapping and angled pattern. The bills are in shades of green and grey, with some text and numbers visible but mostly blurred.

Funding the Plan and Programs

Plan development funding is offered by the state:

- \$60,000 per county per year from the state's solid waste management fund
- Additional \$0.50 per person for the first three years (up to \$300,000)
- If two or more counties formally plan together, each county gets an additional \$10,000 per year

Funding is ongoing as long as the county can show progress toward Plan goals, contingent on state appropriations.

Funding for programs, services, or other Plan goals can come from other mechanisms that are defined in the Plan.



Responsibilities

Board of Commissioner

- Receive EGLE request for MMP Planning
- BOC files Notice of Intent to prepare the MMP or declines to prepare the MMP
 - If the BOC declines, the BOC notifies the municipalities and the Regional Planning Agency
 - This step determines who the County Approval Agency is
- Receives and distributes the funds to the CAA
- If EGLE prepares the plan, the County is responsible for Plan Implementation

County Approval Agency

- Serves as the primary responsible party.
- Responsible for MMP implementation.
- Consults with adjacent counties regarding interest in preparing a multicounty MMP.
- Appoints the DPA.
- Appoints an MMPC.
- Oversees the creation and implementation of the DPA's work program.
- Utilizes the MMP Grant funds for MMP development and implementation.
- Approves the MMP prior to municipal approval.
- Approves MMP modifications, if needed.
- Certifies to the Department the progress toward meeting all components of its materials management goals.

Responsibilities

Designated Planning Agency

- Serves as the primary government resource in the planning area for information about the MMP and the MMP development process.
- Prepares the MMP work program.
- Prepares the MMP.
- Consults with all affiliated entities.
- Publishes required public notices.
- Obtains written approvals from the Planning Committee, CAA, and municipalities.
- Manages the public comment process.
- Drafts language for review and approval of the Planning Committee.
- Ensures approval process and submittals comply with Part 115.

MMP Committee

- Directs the DPA in the preparation of the MMP.
- Reviews and approves the DPA work program.
- Identifies relevant local policies and priorities.
- Ensures coordination in the preparation of the MMP.
- Advises county (or counties if multi-county) and municipalities.
- Ensures that the DPA is fulfilling all the requirements and rules promulgated under this part, as to both the content of the MMP and the public participation requirement.
- Notifies the applicable parties of any identified deficiencies.
- Approves the MMP prior to public comment.
- Provides the final level of approval of the MMP before it is presented for CAA approval.



Multi-County Planning

Benefits

- Increased funding
- Collaboration
- Contracting efficiencies
- Shared resources
- Economies of scale
- More participation from committee members

Challenges

- More coordination with more stakeholders
- Plan updates will require the entire planning committee to come together
- In-person meetings – higher cost for travel

Networks Northwest's role in Materials Management

- Since 2005, **Networks Northwest** has facilitated the Materials Management Advisory Committee (aka Solid Waste Advisory Council) that has representation from the 10 Counties in the region.
- The mission of MMAC: *“Collaborating regionally to discuss and increase knowledge and implementation of recycling and materials management programs.”*
- MMAC allows for regional networking and common needs identification, respond and advocate for legislation that meets the needs of the region, cooperatively develop solid waste plans - intercounty and regional - that serve the public good, among other benefits and discussion opportunities.



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Networks Northwest's future role in Materials Management



Our mission is to build **stronger communities** and enhance the **quality of life** in Northwest Michigan



Our hallmarks are **public-private partnership, visionary leadership**, responsiveness and adaptability, entrepreneurship, and **economy of scale**.



We serve **businesses, community organizations**, individuals, **units of government**, and regional or sub-regional **topical networks**.



**Networks
Northwest**

Talent / Business / Community

Resources

- [EGLE Material Management Planning Webpage](#)
- [Materials Management Planning Quick Guide](#)
- [EGLE Engagement and Trainings](#)
- [Materials Management Advisory Committee Webpage](#)

Questions or Thoughts?

Contact Information:

mathew.cooke@networksnorthwest.org

(231) 929-5056



**Networks
Northwest**

Talent / Business / Community

Commissioner Reports



- 12 Dec 23 Commissioner Cunningham
- 28 Nov BoC Ad Hoc, SWAC board member interview.
- 7 Dec Lake Twp, update as needed.
- 11 Dec MAC Environment Regulatory Committee, Zoom. Presenter Koffi Kpachavi, Exec. Dir. Grand Traverse Conservancy, topic: sustainable farming with biochar. Benefits of biochar, increases yield, replenishes the soil, purifies heavy metal out of water and it is made out of waste wood decreasing volume in landfills.

Community

- 4 Dec NMC Listening Session, Nick Nissley, president, NMC presented. Considering need, desire and possibility of in district tuition. Best Benzie County advocate, Maggie discovered that the Michigan Re-connect money, to pay tuition at community colleges only if students are in district. Pres. Nissley described rural Michigan residents as being in, "a community college desert, like the described "food deserts". There are 6500 Benzie residents lack post high school training. In January NMC will summarize the Listening Sessions and report back to Benzie County.
- Dec Assorted meetings, Frankfort Land Trust, Benzie Conservation, community openings and holiday events, calls with constituents, common concerns, trusting elected officials and measurable accountability.

Art Jeannot
Commissioner Report
December 12, 2023

- **12/6- MI Association of Counties**
 - The “renewable energy” bills were discussed (PA 233-234). It has been suggested that based on the language that defines the State ordinance, our local townships are unlikely to be impacted.
 - An overview of the proposed State septic bills was presented.
- **12/7- Platte Township**
 - It is anticipated that the board will act on the Headlee resolution at their quarterly meeting in January.
- **12/7- Lake Township**
 - The board approved the Headlee resolution at their December 7th meeting.
 - The Ironman contract for September 2024 was approved for 1 year.
- **12/11- Almira Township**
 - I will discuss any relevant information at our meeting.
- **Other –**
 - I attended a meeting with Housing North. There were updates regarding local projects and legislation that has passed that gives local municipalities the tools to encourage housing developments to meet workforce housing. We will be discussing this at our study session in the afternoon.
 - Northern MI College held several “listening sessions” regarding Benzie County being annexed into Grand Traverse County for the assessment of a new millage to subsidize tuition at the college. I attended the December 9th session in Almira Township.

Rhonda Nye
District IV – Benzonia Township
Commissioner Report
December 12, 2023

November 29 – Benzie Leelanau District Health Department

- WIC Presentation – BLDHD has 690 WIC participants who spent 286k of benefits in local community last year.
- Board approved security system replacement in Benzie building.
- COVID WFD Funding Request – Board approved 2k payment to full time employees as one-time benefit for retention.
- Board continues to explore options to have more input regarding Health Officer and Medical Director contracted with the Northwest Board.
- January is ‘give a can, get a radon kit’ at the health department.

December 4 – Village of Benzonia

- Board approved road projects to be in compliance with Act 51 expenditure requirements:
 - 3 year plan will include Walker Street, Benzie Street, and Lake Street.
- Non-motorized improvements will be identified as 1% of Act 51 monies received over ten years needs to be spent in this area.
- Board approved staff bonuses and the purchase of 12 chairs for the office.

December 5 – Centra Wellness Executive Committee

- Approved agenda for next board meeting.
- Reviewed a recipients rights issue.
- Discussed adding presentation to a future meeting ‘Creating a Value-Added Role through Board Governance’

December 6 – Land Bank

- Demo begun on Judson Ave and Brooklyn Ave.
- Two letters of interest received on the Thompson Road lots; no action taken to determine grant eligibility to address removal of items buried on lots.
- 7440 River Street will not be demolished, Serv Pro has determined the mold can be remediated.

December 8 – Building & Grounds

- Discussed Register of Deeds remodel and Prosecutor Office remodel.
- Reviewed Probation & Parole Site Plans and options to move forward.
- Discussed approximate life of roof on campus buildings.
- Second floor carpet update given.
- R. Hubers gave security update and identified areas needing attention.

Tammy Bowers

From: Gary Sauer <gsauer@Benzieco.net>
Sent: Sunday, December 10, 2023 2:16 PM
To: Tammy Bowers
Subject: County commissioner report district 7

12-6-2023 Joyfield Township

No action on Headlee reset. Got 3 bids on a camera for ballot box went with company that did not have a monthly fee. Believe they will be reimbursed by state. Appointed Ted Wood as deputy supervisor.

12-7-2023 Blaine Township

Voted to not pursue Headlee override entire board was against this. Working on billing Road Commission for the November Election. This meeting was a joint meeting with Planning Commission, gave an update on what they have worked on all year. Discussed election issues going forward and hope the state will honor their obligations. Was given a letter from MDARD concerning a local farm market fell with in GAAMPs and right to farm act. Decision should end the dispute.

12-8-2023 BUILDING AND GROUNDS

Discussed Probation remodel will have recommendations at BOC meeting. Trying to stay ahead of possible roof needs at government center trying to be proactive. Also discussed remodel of Register of Deeds and Prosecutor office ROD have their own funding.

Commissioner report District 7
Gary Sauer

County
Administrator
Report

STUDY

SESSION

Committee Appointments

Memorandum



To: Board of Commissioners

From: Rose Roelofs, Executive Assistant *Rose Roelofs*

Date: December 7, 2023

Subject: **Appointment to Solid Waste Advisory Committee**

There are two expiring seats on the Solid Waste Advisory Committee (SWAC). The positions are currently held by Christopher Cote, and Marlene Wood, both expiring on December 31, 2023. We have advertised these positions on our website, and in the newspaper. Since posting these positions, one new applicant has applied.

Attached is the application of interest from Cory Brown.

An Ad hoc committee was formed, an interview conducted, and it was recommended that Cory Brown be appointed for a 2-year term and that the SWAC Bylaws be submitted for changes.

Appointments are for 2-year terms expiring 12/31/2025.

Recommended Motion:

That the Board of Commissioners appoint Cory Brown to a three-year term expiring December 31, 2025, on the Solid Waste Advisory Committee.



**Benzie County
Application to Committee Appointments**

Thank you for your interest in serving on one of Benzie County's Committees! Volunteers help to secure our community's future, promote its enhancement, and some may even pay a per diem and mileage.

Board/Committee you are interested in serving (indicate up to three): SWAC

(Solid Waste Advisory Committee)

Name: Cory Brown

Residential Address: 90 S. Haze Rd Beulah MI 49617
(Street) (City) (State) (Zip)

E-Mail Address: CBROWN@NORTHERNDISPOSAL.COM

Preferred Phone No.: (231) 342-4824 Additional Phone No.: _____

Occupation: WASTE MANAGEMENT (if retired, please provide your career)

Before submitting your application, please be sure to attach a brief letter indicating the following:

- Why are you applying for a committee seat?
- How do you believe your appointment would benefit the county?
- Describe your involvement in the community at any capacity.
- Any other helpful information relevant to your application.

While it is not required, a resume is helpful in the recruitment process for the committees.

- YES NO Are you in default to the County?
If yes, please note applicants in default to the County are not eligible for consideration.
- YES NO Do you or immediate family members currently serve on a County board or committee?
If yes, which board? _____
- YES NO Are you a veteran?
- YES NO Did you attach the required letter outlining the items requested above?

The applicant acknowledges that the County may be required from time to time to release records in its possession. The applicant hereby gives permission to the County to release any records or materials received by the County from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq. The applicant further acknowledges the Benzie County Committees and appointments policy and agrees to it.

Cory Brown
Signature

11/13/2023
Date

Please return your application, letter, and optional resume to the Benzie County Administration Office, 448 Court Place Beulah, MI 49617. If you have any questions, please feel free to contact our office at (231) 882-0035. Again, thank you for your interest!

November 13, 2023

SWAC (Solid Waste Advisory Committee)
448 Court Place
Beulah, Mi. 49617

To Sitting Members of the SWAC and whom it may concern,

I am writing this letter to express interest in an open seat of the Solid Waste Advisory Committee for Benzie County. I believe highly that my experience, knowledge and overall willingness to participate will be an asset for your team as well as facilitating common goals of the community.

I place significant value in personal integrity and represent both myself and my business in an ethical, and respectable manner. As a considered member of the SWAC I would be valuable in moving forward the goals of the committee.

As you may or may not know I am the owner of Northern Disposal and would like the opportunity to work both on behalf of the committee with common goals in mind and alongside of that same committee displaying long term relationship traits to better our county and community's goals

I am available to answer any and all questions regarding this correspondence and am available at telephone number (231)342-4824 or by email at Cbrown@northerndisposal.com

Thank you for your time and consideration

Sincerely,

Cory S. Brown

A handwritten signature in black ink that reads "Cory S. Brown". The signature is written in a cursive style with a large, stylized initial "C".

Unfinished Business

New Business

**“Internet for All Benzie County” (IFA-BC)
Cherry Capital Connection, LLC (CCC)
December 2023**

Great progress Benzie County has made:

Just a few years Benzie County began to identify unserved and underserved areas of Benzie County. Today there are currently multiple significant fiber construction efforts being conducted by Spectrum, Acentek, Point Broadband, ACD, Mercury Broadband, and CCC.

RDOF Continues no change.

PPP Continues with no changes.

ARPA Internet for all – Benzie County

- a. City of Frankfort, Crystal Lake Township, and Inland Township have sent corrections to bi-lateral agreements. These changes are being reviewed and resigned.
- b. Received MDOT permits for construction between Us-31 and Frankfort along M-115.
 - a. This required a small BCRC permit (received) and City of Frankfort permit (received)
 - b. Fiber North has been assigned the contract to construct mainline.
 - c. Passes 113 serviceable locations.
 - d. Miss Dig called for the route.
- c. Received MDOT permits for construction along Us-31 from Lake Ann road to Maple City rd.
 - a. This required a small BCRC permit (received) and City of Frankfort permit (received)
 - b. Fiber North has been assigned the contract to construct mainline.
 - c. When combined with BCRC permit will pass 260 serviceable locations.
 - d. Miss Dig called for the route.
- d. Inland and Crystal Lake approved land leases for Fiber Distribution Centers minor correction being applied. Has not delayed construction of Fiber distribution hut placement.
 - a. Huts placed.
 - b. Electrical inspection due Dec 8, 2023.
 - c. Propane tanks set.
 - d. Standby generators set.
 - e. Power expected by Dec 15, 2023 (consumers Energy)
- e. Material staging in Benzie County has begun.
- f. **Open access.**
 - a. Contract with COS for Consumer facing interface will be signed prior to year-end.
 - b. The test lab established that will allow testing of changes related to COS, CIENA, and Heights.
 - i. This represents our standard configuration for IFA-Benzie County
- g. First customers to be connected will be Crystal Lake Township and Inland Township
- h. The first meeting with Frankfort DDA has occurred.
 - a. Jan 9, 2024 9:00am CCC will present our plan for Frankfort construction of Fiber.

ROBIN

No impact on Benzie County associated with ROBIN 2.
Community outreach continues.

BEADS

Benzie County, Mitch, and CCC provided a joint letter of support for Open Access for BEADS

Other projects outside the funding scope of IFA-BC

- a. The final location for tower position was approved.
- b. CCC attended Merit meeting in Lansing.
- c. CCC attended 123Net Beads meeting in Lansing.

Road Commission discussion

Letter sent to Troy asking to attend December 14 meeting.

Troy Hinds per our discussion we will plan on attending the next Benzie County Road Commissioners meeting December 14, 2023 at 9:30am. We understand the Road Commission has hard costs that need to be recouped and we understand that Benzie County Road Commission and staff have policies and procedures that need to be followed. We understand that as the manager you do not have the authority to vary the fees schedule or how fees are applied. However, it is our understanding that the Road Commissioner can consider waiving fees.

Benzie County Road commission has fees such as "Boring under the road fee" that CCC and our engineering firm, CCC-Systems, have never experienced. CCC has experience with MDOT, Missaukee, Roscommon, Cheboygan and other counties that charge a flat fee permit in the range of \$150 to \$500.

A. **We are requesting BCRC waive the bore under road fee or consider making the following policy and procedure changes:**

1. Inspect, randomly 15% of the road bore crossings,
 - a. We assume you are inspecting the depth of crossing. This cannot be done until after the fiber is jettied.
 - b. Instead of inspecting 72 bores you would incur costs for inspecting 10 or 11 bores.
2. We are offering to provide some protection that CCC be required a single \$5K cash bond be deposited with the BCRC for the entire project.
 - a. This deposit would carry forward until the end of the Benzie County Internet for All project is complete.
 - i. We require our construction crews provide per road crossing proof of depth from their bore locator
 1. As we jet the fiber, we tone the fiber to verify depth
 - ii. It is worth noting we hold back 10% payment from contractors to ensure our inspection passes.
 1. It is rare that we find issues that require correction.
 2. Corrections are made prior to calling for an inspection from the BCRC.

B. Additionally, we heard that BCRC may move to a permit per road.

We are requesting that a permit be allowed of a similar size as our current inland township permit. (15 to 19 miles)

C. The ROBIN project is 190 miles of roadway. RDOF is estimated at 50 miles of roadway. CCC estimates 414 roads will be permitted. If the road crossing fee is applied and we average 6 crossing per mile we will experience \$100,000 in bore road crossing fees. If a permit was for just one road and the permit was \$500 we would experience over \$200,000 in utility permit fees. If fees we applied at the \$300,000 level, over 600 households would be negatively impacted.

We are asking that these fees and the negative impact on the consumer be considered as a reason to waive these fees and work with CCC on reducing your hard costs.

D. Create a utility lane

We are asking BCRC to consider a utility lane road side of the ditch.

Somewhere in the 18 to 23 foot from center line of roadway.

We bore and plow at a minimum of 40".

We compact any area along the road way we disturb.

Handholes and peds are located as far back in the row as possible.

We install a handhole every 2,000 feet and a PED every 350 feet.

Saginaw County created a utility lane in the 18 foot to 23 foot from center of roadway.

Missaukee county allowed CCC to construct fiber plant in the 18 to 20 foot lane.

This lane is the mailbox lane.

We were able to increase construction productivity by 2.5 times.

A utility lane, is a significant contributor in meeting MIHI and County desire for shorter timelines.

Shorter timelines enables connecting consumer (tax payers) quicker.

Our goal is to create a trust but verify relation with BCRC and maximize the benefits to as many households in Benzie County as possible.

History of Internet for All Benzie County:

The Benzie County Commissioners have entered into a Public Private Partnership with Cherry Capital Connection (CCC) to connect the unserved and underserved in Benzie County.

Multiple government agencies have contributed public funds and support towards achieving this top economic goal for Benzie County.

Monetary contributions from FCC (RDOF), MIHI Office (ROBIN), Benzie county, and Crystal Lake and Lake townships are exceeding \$4.876 million. Untold labor hours have been contributed by organization like Chamber of Commerce, Grow Benzie, Broadband Committee, Benzie County EDC, and many more. The City of Frankfort and all township that provided bi-lateral agreements have waived all performance bond requirements.

Our commitment to these organizations is to maximize the number of households passed and connected and fiancé the funding gap. CCC has committed to meet the funding gap that is currently in excess of \$8 million.

ROBIN alone will pass 5,100 households and has partially funded (under 50%) the cost of connecting 1,400. 1,400 is our commitment for ROBIN. However, the state goal is to connect 95% of all households and the CCC goal through the end of 2026 is to connect 3,315 households.

Under ROBIN the EDC, Commissioners, and MIHI asked that CCC provide:

1. Highspeed internet to ACP eligible households at a net zero monthly cost,
2. Offer monthly subscription at a rate 75% below the published national averages for broadband,
3. Create an open access network,
4. A zero installation fee: CCC recently has eliminated the installation and activation fees,
5. Shorter construction timelines, and
6. An environment that all parties and stakeholders work together as a team to accomplish the county published goals.

To reach these goals requires efficiencies in construction, community cooperation, and reducing cost throughout all areas of the project.

We appreciate your consideration.

Troy if you have any questions before the meeting please feel free to reach out to me on my cell.

Evaluating other funding opportunities

Kind Regards - Tim Maylone - CEO and Managing Member, Cherry Capital Connection, LLC

Correspondence

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
Wednesday, October 25, 2023 2:00 p.m.
Leelanau County Government Center
6527 E Government Center
Suttons Bay MI 49682**

Chairperson Gary Sauer called the meeting to order at 2:00 p.m.

Members Present:

Gary Sauer - Benzie County Board of Commissioners
Dr. Barbara Conley – Leelanau County Member at Large
Rhonda Nye – Benzie County Board of Commissioners
Ty Wessell – Leelanau County Board of Commissioners
Dr. Mark Kuiper – Benzie County Member at Large

Members Excused:

Gwenne Allgaier – Leelanau County Board of Commissioners

Staff Present:

Dr. Joshua Meyerson – Medical Director
Dodie Putney – Director of Administrative Services
Eric Johnston – Director of Environmental Health
Dan Thorell – Health Officer
Michelle Klein - Director of Personal Health

Staff Excused: None

Pledge of Allegiance

Approval of Minutes:

Motion By: Nye to approve the September 27, 2023, BOH meeting minutes.

Seconded By: Conley

Voice Vote: 5 yeas 0 nay 1 excused **Motion carried**

Approval of the Agenda:

Motion By: Conley to approve the agenda presented as is.

Seconded By: Wessell

Voice Vote: 5 yeas 0 nay 1 excused **Motion carried**

Public Comment – None

Health Officer Update- Dan Thorell

A report was distributed at the beginning of the meeting. Please refer to it for details. The Children’s Special Health Care Services has increased eligibility from ages 21 to 26. With this program, health departments will help families coordinate care and write health plans for the participants who suffer from various chronic diseases such as diabetes to more acute diseases such as leukemia. There is an annual fee to register for these services and the fees are based on a family’s income.

Thorell has been asked to join a stakeholders' group to discuss the Statewide Septic Bill with Representative Skaggs. This group's purpose is to assist in the drafting of a sanitation bill that is acceptable for the entire State of Michigan.

Accounts Payable

Motion By: Conley to approve accounts payable and pay the bills in the amount of \$321,175.18.

Seconded By: Sauer

Roll Call Vote: Sauer- yea, Conley- yea, Nye – yea, Wessell – yea Kuiper - yea

5 yeas 0 nay 1 excused Motion carried

Out of State Travel Request

This item will be tabled until the next meeting. Staff will investigate the total cost of this conference and bring that information back to the next meeting for review.

Office Closure

Motion By: Sauer to close the BLDHD offices on December 1, 2023 for the open enrollment/staff meeting.

Seconded By: Conley

Roll Call Vote: Sauer- yea, Conley- yea, Nye-yea, Wessell- yea Kuiper - yea

5 yeas 0 nay 1 excused Motion carried

Staff Reports:

Medical Director – Dr. Joshua Meyerson

A report was distributed at the beginning of the meeting. Please refer to it for details. Lead poisoning is a permanent condition that affects children's development. The number of lead poisoning cases among children has gone down once lead was removed from gasoline. Lead poisoning from paint is generally caused by paint dust in the air, not paint chips. There are programs that will assist families with the remediation of lead paint from their homes. All children should be tested at 12 months and 24 months of age.

Personal Health – Michelle Klein

A report was distributed at the beginning of the meeting. Please refer to it for details. A new program, MI-ECHO, was created by MDHHS to address the vulnerability that nursing homes and other congregate care settings have for infectious outbreaks. The need for this was brought to the public's attention during the COVID-19 pandemic. Jamie Strickland will be the nurse in charge of this program for BLDHD.

Environmental Health – Eric Johnston

A report was distributed prior to the meeting. Please refer to it for details. The percentage of permits issued for 2023 was up from 2022. Part of the reason for the increase was the new Sanitation Ordinance in Leelanau County requiring that all wells and septic systems be inspected at the time of property transfer.

Administrative – Dodie Putney

A report was distributed prior to the meeting. Please refer to it for details. Outstanding receivables were reviewed. BLDHD had approximately \$35,000 in outstanding receivables and roughly 70% of that is between 1-15 days past due. This is exceptionally good.

Public Comment – None

Enter Closed Session: 2:58 p.m.

Reconvene Open Session: 3:59 p.m.

Board Comments – None

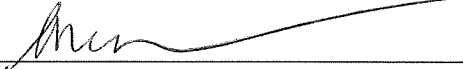
Adjourn:

Motion By: Sauer to adjourn the BOH meeting at 4:01 p.m.

Voice Vote: 5 yeas 0 nay 1 excused **Motion carried**



Gary Sauer, Chair



Shelley Jablon, Recording Secretary

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING AGENDA
Wednesday, November 29, 2023 – 2:00 p.m.
Benzie Community Resource Center - Ingemar Johansson Conference Room
6051 Frankfort Highway
Benzonia, MI 49616**

or

Electronically, via conference call

To participate, dial: (213) 282-9788 and enter Conference ID: 768 272 637#

This is a Regular Meeting of the Benzie-Leelanau District Health Department Board of Health. Public Comment is encouraged at the beginning and end of the meeting. An individual's comment time may be limited based on the discretion of the Chair.

Call to Order/Roll Call

Pledge of Allegiance

Approval of Minutes from the Regular Board of Health Meeting of October 25, 2023.

Approval of the Agenda

Public Comment Period

1. WIC Presentation – Mariah Kaufman
2. Health Officer Update – Dan Thorell
3. Personnel and Finance Committee Report-Personnel and Finance Committee
 - A. Accounts Payable – Action
 - B. September 2023 – Financial Statements - Action
 - C. October 2023 - Financial Statements – Action
 - D. Out of State Travel Request – Action
 - E. COVID WFD Funding Request – Action
 - F. BCRC – Security System – Action
 - G. Benzie Office Renovation - Action
4. Staff Reports
 - A. Medical Director – Dr. Joshua Meyerson
 - B. Personal Health – Michelle Klein
 - C. Environmental Health Director – Eric Johnston
 - D. Administrative- Dodie Putney

Public Comment Period

Board Comments

Adjourn

Personnel and Finance Comm. Meeting- November 29, 2023 1:00 pm
Benzie Community Resource Center, Roger Griner Conference Room or
Electronically via conference call:
(213) 282-9788 and enter Conference ID: 768 727 637 #