

## THE BENZIE COUNTY BOARD OF COMMISSIONERS

March 24, 2015

The Benzie County Board of Commissioners met in a regular meeting on Tuesday, March 24, 2015, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Vance Bates at 4:00 p.m.

Present were: Commissioners Bates, Carland, Griner, Sauer, Walterhouse and Warsecke

Excused: Commissioner Tucker

The invocation was given by Commissioner Griner followed by the pledge of allegiance.

### Agenda:

Motion by Walterhouse, seconded by Warsecke, to approve the agenda as presented. Ayes: Bates, Carland, Griner, Sauer, Walterhouse and Warsecke Nays: None Exc: Tucker Motion carried.

### Minutes:

Motion by Walterhouse, seconded by Griner, to approve the regular session minutes of March 10, 2015 as corrected on page 2 under Comm Carland comments. Ayes: Bates, Carland, Griner, Sauer, Walterhouse and Warsecke Nays: None Exc: Tucker Motion carried.

4:03 p.m. Public Input – None

### ELECTED OFFICIALS & DEPT HEAD COMMENTS:

Craig Johnson, EMS Director, stated that the new ambulance is out front for you to see – radios will be installed tomorrow and will be up and running on Thursday. EMS Advisory Board asks that Charlie Thompson be appointed as the fire chief rep; the state inspections are all done and found that the mutual aid agreements need to be updated and he will come back at the next meeting with those for Almira Township, Village of Thompsonville, Blair Township, West Shore and North Flight.

Frank Post, Emergency Management, there will be a Public Officials Conference at the Leelanau Government Center from 10 a.m. – 2 p.m. on Thursday, March 26. He discussed the memo regarding the two FEMA Grant Pre-Applications and provided a copy for you – they are for properties on M-115 and an area near M-22 in Lake Township – this is a Notice of Intent, not an application.

Doug Durand, Council on Aging, stated that in March they held a March for Meals campaign with Meals on Wheels of America; their services continue to expand in the double digits; he provided a monthly report for the board.

Sara Swanson, Prosecuting Attorney, stated that she has researched the issue regarding the Sheriff authorizing the purchase of plaques for retiring employees; she found no laws regarding this issue and feels he did nothing wrong. The Dept of Treasury has “guidelines” not laws. She has found no case law that prohibits it. We should have some restrictions on it with a dollar amount. It is up to the board to adopt a policy for this. Dept of Treasury stated it is a questionable expense. Comm Warsecke feels we need a policy to take care of these issues.

Comm Griner says that being a police officer today is more difficult and after he spent a week at the National Institute of Corrections with the Undersheriff in Boulder, Colorado he has to second

## **COMMISSIONERS**

**Page 2**

**March 24, 2015**

everything that has been said. For someone to step out and put their life on the line every day – if we want to argue about the money then let's have at it.

Karl Sparks says we have a policy and it spells out how much. We can pull that out and take a look at it. It hasn't been updated in several years. There ~~str~~ are ways we can handle this without escalating the cost.

Sheriff stated that the CPL policy has changed and the county will no longer be reimbursing for CPL permits. He took care of the plaque issue and no county money was used.

Craig Johnson says he would like to do something for Mike Mead who has served Benzie County for 42 years with the ambulance.

## **COMMISSIONER REPORTS**

Comm Griner reported on our Health Officer, Heidi Britton, applying for a grant and we will know in May; there is a company with four cruise ships on the Great Lakes.

Comm Carland reported that he was at a meeting with the Chamber of Commerce and there was discussions with Consumers Power regarding to EPA regulations. He attended the OMA workshop last week and learned that you always err on the side of openness.

Comm Sauer stated that Elmer's received the bid for tree removal on Deadstream Road; he rode with Craig Johnson to look at the EMS and with the Meals on Wheels; stated that he is very impressed with all of the volunteers.

Comm Walterhouse stated that he attended the Centra Wellness meeting on March 12; ACO last week; he has attended two Land Bank meetings; he attended the Homestead/Inland Planning; Finance and HR meetings.

Comm Warsecke reported that he attended the Colfax Township meeting on March 11 and the Conservation District meeting – their Spring seedling catalog is out for 2015.

Comm Bates reported the Joint Court Committee has agreed to a meeting schedule change to budget time -- July, August and September; Land Bank is moving along quite quickly; attended the Platte Township annual meeting; OMA training; web site demos yesterday.

## **COUNTY ADMINISTRATOR'S REPORT** - Karl Sparks

Web site design presentations were held yesterday – 4 presentations were given and two were neck in neck.

OMA workshop had good turnout. FOIA training will get scheduled since FOIA changes on July 1.

Buildings & Grounds Consent Calendar:

Motion by Griner, seconded by Walterhouse to adopt Buildings & Grounds Consent Calendar items 1 and 2 as presented. Roll call. Ayes: Bates, Carland, Griner, Sauer, Walterhouse and Warsecke  
Nays: None Exc: Tucker Motion carried.

## COMMISSIONERS

Page 3

March 24, 2015

Finance Consent Calendar:

March 10, 2015:

Motion by Walterhouse, seconded by Bates, to adopted Finance Consent Calendar items 1, 2 and 3 from March 10, 2015 as presented. Roll call. Ayes: Bates, Griner, Sauer, Walterhouse and Warsecke Nays: Carland Exc: Tucker Motion carried.

March 23, 2015:

Comm Walterhouse removes #4.

Motion by Walterhouse, seconded by Griner, to adopt Finance Consent Calendar items 1, 2 and 3 from March 23, 2015 as presented. Roll call. Ayes: Bates, Carland, Griner, Sauer, Walterhouse and Warsecke Nays: Nays Exc: Tucker Motion carried.

Motion by Walterhouse, seconded by Bates, to adopt #4 as follows: To amend the 2014-15 Budget as follows (to cover the transfer from Jail to Sheriff):

Increase:

213-351-707.03	Wages – Sergeant Corr.	\$27,577.40
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Decrease:

213-351-699.00	Transfer In – General Fund	\$27,577.40
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Roll call. Ayes: Bates, Griner, Sauer and Warsecke Nays: Carland and Walterhouse Exc: Tucker Motion carried.

Karl also stated that HR has met to talk about revamping his contract and will meet again April 7, 2015 at 5:00 p.m.

## FINANCE

Motion by Walterhouse, seconded by Griner, to approve payment of the bills from March 11, 2015 to March 24, 2015 in the amount of \$299,382.72 as presented. Roll call. Ayes: Bates, Carland, Griner, Sauer, Walterhouse and Warsecke Nays: None Exc: Tucker Motion carried.

Michelle Thompson, County Treasurer, stated that they are in the final stages of settlement of the 2014 taxes; Forfeiture of the 2012 taxes began March 1; Foreclosure of the 2012 taxes also began on March and is final on March 31 at 5:00 p.m.; Land Bank is seeking bids on two Honor village properties for clean-up and development. Provided a trial balance report as a result of the audit; also provided information relating to the EDC Revolving Loan Fund.

5:03 p.m. Break

5:16 p.m. Reconvene

Motion by Bates, seconded by Griner, to reconsider the Finance Consent Calendar from March 10, 2015 items 1, 2 and 3. Roll call. Ayes: Bates, Carland, Griner, Sauer, Walterhouse and Warsecke Nays: None Exc: Tucker Motion carried.

Motion by Bates, seconded by Walterhouse, to approve the March 10, 2015 Finance Consent Calendar items 1, 2 and 3 as presented. Roll call. Ayes: Bates, Carland, Griner, Sauer, Walterhouse and Warsecke Nays: None Exc: Tucker Motion carried.

## **COMMISSIONERS**

Page 4

March 24, 2015

### **HR AND PERSONNEL** – None

### **COMMITTEE APPOINTMENTS**

Land Bank: Motion by Griner, seconded by Walterhouse, to reappoint Mark Roper and Terry Money to the Land Bank Authority for a three year term, to expire on April 5, 2018. Ayes: Bates, Carland, Griner, Sauer, Walterhouse and Warsecke Nays: None Exc: Tucker Motion carried.

#### Planning Commission:

Motion by Bates, seconded by Sauer, to appoint Evan Warsecke together with Coury Carland to the Planning Commission. Ayes: Bates, Carland, Griner, Sauer, Walterhouse and Warsecke Nays: None Exc: Tucker Motion carried.

### **ACTION ITEMS**

Proclamation 2015-007: Motion by Bates, seconded by Carland, to adopt Proclamation 2015-007 National Public Safety Telecommunications Week April 12-18, 2015 as presented. Roll call. Ayes: Bates, Carland, Griner, Sauer, Walterhouse and Warsecke Nays: None Exc: Tucker Motion carried.

Motion by Bates, seconded by Griner, to appoint Charlie Thompson as the Fire Chief Rep to the ALS Advisory Board through December 31, 2016. Ayes: Bates, Carland, Griner, Sauer, Walterhouse and Warsecke Nays: None Exc: Tucker Motion carried.

CM Rubber: Motion by Bates, seconded by Griner, to enter into three contracts with C M Rubber Technologies, Inc, authorizing the chairman to sign. Roll call. Ayes: Bates, Carland, Griner, Sauer, Walterhouse and Warsecke Nays: None Exc: Tucker Motion carried.

Tire Grant: Motion by Bates, seconded by Griner, to enter into contract with the Michigan Dept of Environmental Quality for scrap tire cleanup in the amount of \$15,000, authorizing the chairman to sign. Roll call. Ayes: Bates, Carland, Griner, Sauer, Walterhouse and Warsecke Nays: None Exc: Tucker Motion carried.

5:30 p.m. Rob Richardson, EDC Task Force

Late 2013 a task force was formed; in 2014 the committee met often; the task force came up with some goals and objectives. Three major goals: infrastructure, skilled trades and value-added agriculture and agri-tourism.

Karl Sparks stated that we should pull the committee together and see what they think about this plan.

Motion by Walterhouse, seconded by Carland, to accept and place on file the EDC Action Plan Findings and Objectives and refer to the EDC. Ayes: Bates, Carland, Griner, Sauer, Walterhouse and Warsecke Nays: None Exc: Tucker Motion carried.

### **CORRESPONDENCE**

- Road Commission minutes of February 26, 2015 received.
- Lake Township ORV resolution received.
- Bay County resolution regarding Measles Vaccination received.

## COMMISSIONERS

Page 5

March 24, 2015

### NEW BUSINESS – None

5:42 p.m. Public Input

Jim Evans stated that he also attended the OMA training; asks the board to come up with some closure on previous issues.

Steve Cridler stated that he has sold his home and will be moving out of the county.

Coury Carland spoke regarding the NMRE -- asked Dave Schneider to forward information on strategies on to the clerk.

Roger Griner inquired regarding the afternoon meetings of this board.

5:45 p.m. Public Input Closed

Motion by Griner, seconded by Warsecke, to adjourn until April 14, 2015 regular meeting or the call of the chair. Ayes: Bates, Carland, Griner, Sauer, Walterhouse and Warsecke Nays: None Exc: Tucker Motion carried

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Vance Bates – Chair

Dawn Olney, Benzie County Clerk

### INDEX

1. Approved the agenda as presented.
2. Approved the regular session minutes of March 10, 2015 as corrected.
3. Adopted Buildings & Grounds Consent Calendar items 1 and 2 as presented.
4. Adopted Finance Consent Calendar items 1, 2 and 3 from March 10, 2015 as presented.
5. Adopted Finance Consent Calendar items 1, 2 and 3 from March 23, 2015 as presented.
6. Adopted Finance Consent Calendar #4 as follows: To amend the 2014-15 Budget as follows (to cover the transfer from Jail to Sheriff):

Increase:		
213-351-707.03	Wages – Sergeant Corr.	\$27,577.40
Decrease:		
213-351-699.00	Transfer In – General Fund	\$27,577.40
7. Approved payment of the bills from March 11, 2015 to March 24, 2015 in the amount of \$299,382.72 as presented.
8. Reconsidered the Finance Consent Calendar from March 10, 2015 items 1, 2 and 3.
9. Approved the March 10, 2015 Finance Consent Calendar items 1, 2 and 3 as presented.
10. Reappointed Mark Roper and Terry Money to the Land Bank Authority for a three year term, to expire on April 5, 2018.
11. Appointed Evan Warsecke together with Coury Carland to the Planning Commission.
12. Adopted Proclamation 2015-007 National Public Safety Telecommunications Week April 12-18, 2015 as presented.
13. Appointed Charlie Thompson as the Fire Chief Rep to the ALS Advisory Board through December 31, 2016.
14. Approved to enter into three contracts with C M Rubber Technologies, Inc, authorizing the chairman to sign.

**COMMISSIONERS**

**Page 6**

**March 24, 2015**

15. Approved to enter into contract with the Michigan Dept of Environmental Quality for scrap tire cleanup in the amount of \$15,000, authorizing the chairman to sign.
16. Adopted the EDC Action Plan Findings and Objectives and place on file and refer to the EDC.

**Buildings & Grounds**

**Page 3**

**March 11, 2015**

Motion by Griner seconded by Walterhouse to approve the Buildings & Grounds Committee Consent Calendar as follows:

1. To adopt the Government Center Closing Policy as revised, changing #1 to County Clerk removing Deputy County Administrator and also add #5 – Emergency Services, including EMS, 911 Central Dispatch, EOC and Sheriff Department are not included in this policy.
2. To add \$50.00 to the Gottschalk Cleaning contract through a Letter of Agreement for cleaning of the Prosecuting Attorney's Office.

Motion by Walterhouse seconded by Bates, to approve the Finance Consent Calendar items as follows:

1. To approve a budget amendment as follows:

Increase:

101-142-704.01	Salary – Director of Youth Services	\$14,930.39
101-142-725.00	Cost of Fringe Benefits	<u>\$14,930.39</u>
		\$29,860.78

Decrease:

101-871-687.00	Workers Comp Refunds/Rebates	\$ 8,935.00
101-851-687.00	Insurance Refunds & Rebates	<u>\$20,925.78</u>
		\$29,860.78

2. To move forward with the budget amendment to the Board of Commissioners, to make Karen Mallon a full time employee effective April 1, 2015.

3. To amend the 2014-15 Budget as follows:

Increase:

213-871-828.00	Jail – Workers’ Compensation	\$7,297.96
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Decrease:

213-351-687.00	Jail – Refunds and Rebates	\$7,297.96
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Motion by Walterhouse seconded by Griner, to approve the Finance Consent Calendar items as follows:

1. To approve a budget amendment as follows (to cover Karen Mallon's position):

Increase:

101-966-999.10	Transfer Out – Jail Operations	\$4,842.48
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Decrease:

213-351-699.00	Transfer In – General Fund	\$4,842.48
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2. To move a position from the Jail to Road Patrol effective April 1, 2015 with the appropriate adjustment and paperwork to be completed.

3. To correct the amendment for Karen Mallon's position as follows:

Increase:

213-351-707.03	Wages – Sergeant Corr.	\$4,842.48
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Decrease:

213-351-699.00	Transfer In – General Fund	\$4,842.48
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4. Removed from Consent Calendar.