

THE BENZIE COUNTY BOARD OF COMMISSIONERS
May 26, 2015

The Benzie County Board of Commissioners met in a regular meeting on Tuesday, May 26, 2015, at the Benzie County Government Center, 448 Court Place, Beulah, Michigan.

The meeting was called to order by Vice Chair Roger Griner at 4:00 p.m.

Present were: Commissioners Carland, Griner, Sauer, Tucker and Walterhouse
Excused: Commissioners Bates and Warsecke

Commissioner Tucker stated that any discussions during the meeting pertaining to Sgt. Tucker she will recuse herself from.

The invocation was given by Comm Griner and the pledge of allegiance was led by Comm Sauer.

Agenda:

Motion by Walterhouse, seconded by Sauer, to approve the agenda as amended adding Health Dept Board of Appeals under Committee Appointments. Ayes: Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Bates and Warsecke Motion carried.

Minutes:

Motion by Walterhouse, seconded by Carland, to approve the regular session minutes of May 12, 2015 as presented. Ayes: Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Bates and Warsecke Motion carried.

Motion by Sauer, seconded by Carland, to approve the closed session minutes of May 12, 2015 as presented. Ayes: Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Bates and Warsecke Motion carried.

4:04 p.m. Public Input -- None

ELECTED OFFICIALS & DEPT HEAD COMMENTS:

Marlene Wood, Recycling Coordinator, reported the May 2 collection statistics, this was very successful and July 11 is next one scheduled in Frankfort. She is working with the DNR regarding illegal dump sites in Benzie County. She stated that she will be back later to request a lease for equipment to the National Park Service.

Doug Durand, Council on Aging, provided the financial statements; they have started activities in the evening and early morning with speakers – they are bringing in the younger individuals; Volunteer Recognition Event was held with over 120 in attendance. Numbers continue to increase each month.

Bob Roelofs, Veterans Affairs, presented and requests approval of the 2% grant to the Grand Traverse Band for the Veterans Affairs; thank you to those that came to the Memorial Day services it was a great turnout at the many services in Benzie County; motorcycle ride on June 20 fundraiser will be at the Shop N Save parking lot.

Ron Berns, Central Dispatch, reported that the laptop project came in under budget by about \$7,000. At the last 911 board meeting the Sheriff Dept offered for central dispatch to move to the records area; he stated that there is a lot more involved than just moving computers. Ron asks this board to

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not explore the idea of costs until a future time. We still haven't fixed the radio communications here and that was what we were to do when the rate was increased to \$3.00.

Motion by Walterhouse, seconded by Tucker, to put all information regarding a possible move for dispatch on hold until August 1, 2015. Ayes: Carland, Griner, Sauer, Tucker and Walterhouse
Nays: None Exc: Bates and Warsecke Motion carried.

Frank Post, Emergency Management, spoke regarding the Hazardous Mitigation Plan and stated that he has met with Inland and Homestead Township Planning Commission regarding the plan; he has met with them and they are on board now; he asks this board to reconsider and adopt a resolution; FEMA has approved the plan pending the Board of Commissioner approval. Vice Chair Griner reads a proposed resolution.

Motion by Walterhouse, seconded by Carland, to adopt Resolution 2015-014 Natural Hazardous Mitigation Plan Adoption Resolution as presented. Roll call. Ayes: Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Bates and Warsecke Motion carried.

Dan Smith, Jail Administrator, reported that the COAM union requests a hold on property for a retirement; Sgt. Tucker will be retiring at the end of the month and they would like to give him his name badges and the union would like the opportunity to purchase his firearm for him.

Motion by Walterhouse, seconded by Carland, to approve the request of providing the three name badges to Sgt. Tucker upon retirement and authorize the union to purchase his firearm for him. Roll call. Ayes: Carland, Griner, Sauer and Walterhouse Nays: None Abstain: Tucker Exc: Bates and Warsecke Motion carried.

Troy Lamerson, Undersheriff, stated that Kyle Rosa is acting Sergeant in the Detective Bureau – he is eligible to retire at any time and he is working in the schools also. They have hired Victor Cicansky for marine -- he is a certified police officer, and he is working part time with Dillon Rosa; they have received three contracts for summer patrol; recently had a corrections officer graduate the from correction officer academy; he stated that the 911 director came to them regarding changing space and his board authorized unanimously to seek costs.

4:53 p.m. Break

5:00 p.m. Reconvene

5:00 p.m. PUBLIC HEARING – Brownfield Plan

Public Hearing Open

Ed Kowalski, Chair of the Brownfield Authority, talked about the scattered site plan for the Village of Honor – Question Mark building and former Bud's sites.

5:02 p.m. Public Hearing Closed – no other comments received

Motion by Walterhouse, seconded by Tucker, to adopt Resolution 2015-015 adopting the Brownfield Plan, effective June 1, 2015 as presented. Roll call. Ayes: Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Bates and Warsecke Motion carried.

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Department Heads Continued

Ron Berns, Central Dispatch, stated they can agree to disagree with the Undersheriff.

COMMISSIONER REPORTS

Comm Carland has nothing to add.

Comm Walterhouse has nothing to add.

Comm Tucker stated that she attended the Lincoln Day Dinner -- was a good turnout and good food.

Comm Sauer stated that the Deadstream Road project is completed all of the comments are positive.

Comm Griner has nothing to add.

COUNTY ADMINISTRATOR'S REPORT - Karl Sparks

- Attended the Maples meeting today and they have hired a finance director.
- The Prosecutor's HVAC system went bad; it is still under warranty so it will be replaced.
- He attended the MERIT conference and received good information.
- FOIA workshop is scheduled for June 4 @ 4 p.m. here.
- MEDC has approved the grant for Crystal Mountain and the preliminary figures are \$463,000.

Joint Court: A meeting was held and is requesting to increase the mileage rate to \$0.575 for joint court employees.

Motion by Carland, seconded by Tucker, to increase the mileage rate for joint court employees to \$0.575 per mile, effective January 1, 2015. Roll call. Ayes: Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Bates and Warsecke Motion carried.

Buildings and Grounds Consent Calendar:

Comm Walterhouse removed items 1 and 2.

#2: Comm Walterhouse stated that they thought they would do one item then do something else when they see the amount of money left.

Mr. Sparks says we have the money now to do all of the painting.

Motion by Tucker, seconded by Griner, to have Tammy May paint the restrooms, stairways and hallways, as she can make it work into her schedule at the total cost of \$12,704.00. Roll call. Ayes: Carland, Griner, Sauer and Tucker Nays: Walterhouse Exc: Bates and Warsecke Motion carried.

Mr. Sparks says thank you to the board for the last 1-1/2 years; he will bring recruitment information back to this board for the County Administrator position.

FINANCE

Motion by Tucker, seconded by Carland, to approve payment of the bills from May 13, 2015 to May 26, 2015 in the amount of \$303,028.49, as presented. Roll call. Ayes: Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Bates and Warsecke Motion carried.

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Michelle Thompson, County Treasurer, also reported about the tax foreclosure sale; the Land Bank Authority project in Honor is complete; she thanks the board for their support of the Brownfield Plan.

Finance Consent Calendar:

Motion by Walterhouse, seconded by Tucker, to approve the Finance Consent Calendar items 1 – 5 as presented. Roll call. Ayes: Carland, Griner, Sauer, Tucker and Walterhouse. Nays: None
Exc: Bates and Warsecke Motion carried.

HR AND PERSONNEL – None

COMMITTEE APPOINTMENTS

CMH: Motion by Griner, seconded by Sauer, to appoint Mary O'Connor Heitjan to the Centra Wellness Board for a 3-year period, expiring March 31, 2018. Ayes: Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Bates and Warsecke Motion carried.

Construction Board of Appeals: Motion by Sauer, seconded by Carland, to appoint Roger Papineau to the Construction Board of Appeals for a 2-year term, expiring December 31, 2016. Ayes: Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Bates and Warsecke Motion carried.

EMS: Motion by Walterhouse, seconded by Sauer, to reappoint Neil Nye to the EMS Advisory Board for a 3-year term expiring December 31, 2017. Ayes: Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Bates and Warsecke Motion carried.

MAC Transportation: Motion by Tucker, seconded by Walterhouse, to recognize the appointment of Roger Griner and authorize mileage to the MAC Transportation and MAC EDC Boards. Roll call. Ayes: Griner, Sauer, Tucker and Walterhouse Nays: Carland Exc: Bates and Warsecke Motion carried.

Health Dept Board of Appeals: Motion by Griner, seconded by Sauer, to appoint Mary Pitcher, Donna Clarke and Coury Carland to the Health Dept Board of Appeals for a 2-year term, expiring December 31, 2016. Ayes: Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Bates and Warsecke Motion carried.

5:30 p.m. Marlene Wood, Recycling Coordinator

Motion by Tucker, seconded by Sauer, to enter into an Equipment Lease Agreement with the National Park Service for recycling containers, authorizing the Chair to sign. Roll call. Ayes: Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Bates and Warsecke Motion carried.

Budget Amendment: Motion by Walterhouse, seconded by Carland, to amend the 2014-15 budget as follows:

Increase:		
228-000-539.00	State Grants – Reimbursable	\$13,000.00
Decrease:		
228-000-967.00	Project Expense	\$13,000.00

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Roll call. Ayes: Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Bates and Warsecke Motion carried.

ACTION ITEMS

Veterans 2% Grant: Motion by Walterhouse, seconded by Sauer, to approve the Veterans 2% Grant Request to the Grand Traverse Band, as presented, authorizing the chairman to sign. Roll call. Ayes: Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Bates and Warsecke Motion carried.

FOIA Appeal: Mr. Sparks stated that he has not received a response from Mr. Figura regarding this appeal; we have 10 days to act – set over to the June 9 board meeting.

CORRESPONDENCE

- Huron County resolution regarding opposition to consolidation of state offices received.
- Brownfield Authority minutes of January 23, 2015 received.
- Benzie Transportation Authority financial report received.
- MMRMA Board vacancy notice received.
- Parks & Rec minutes of March 23 and April 27, 2015 received.
- Letter received from Senator Debbie Stabenow.
- Road Commission minutes of May 7, 2015 received.

NEW BUSINESS – Commissioner Carland stated that he is interested in applying for the County Administrator's position so will abstain from all discussions regarding same in the future.

5:50 p.m. Public Input – None

Motion by Tucker, seconded by Sauer, to adjourn until the June 9, 2015 regular meeting at 9:00 a.m. at the Government Center or the call of the chair. Ayes: Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Bates and Warsecke Motion carried

Roger Griner – Vice Chair

Dawn Olney, Benzie County Clerk

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1. Approved the agenda as amended.
2. Approved the regular session minutes of May 12, 2015 as presented.
3. Approved the closed session minutes of May 12, 2015 as presented.
4. Approved to put all information regarding a possible move for dispatch on hold until August 1 2015.
5. Adopted Resolution 2015-014 Natural Hazard Mitigation Plan Adoption Resolution as presented.

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6. Approved the request of providing the three name badges to Sgt. Tucker upon retirement and authorize the union to purchase his firearm for him.
7. Adopted Resolution 2015-015 adopting the Brownfield Plan, effective June 1, 2015 as presented.
8. Authorized to increase the mileage rate for joint court employees to \$0.575 per mile, effective January 1, 2015.
9. Authorized to have Tammy May paint the restrooms, stairways and hallways, as she can make it work into her schedule at the total cost of \$12,704.00.
10. Approved payment of the bills in the amount of \$303,028.49, as presented.
11. Approved the Finance Consent Calendar items 1 – 5 as presented.
12. Appointed Mary O'Connor Heitjan to the Centra Wellness Board for a 3-year period, expiring March 31, 2018.
13. Appointed Roger Papineau to the Construction Board of Appeals for a 2-year term, expiring December 31, 2016.
14. Reappoint Neil Nye to the EMS Advisory Board for a 3-year term expiring December 31, 2017.
15. Authorized to recognize the appointment and authorize mileage to the MAC Transportation and EDC Boards.
16. Appoint Mary Pitcher, Donna Clarke and Coury Carland to the Health Dept Board of Appeals for a 2-year term, expiring December 31, 2016.
17. Approved to enter into an Equipment Lease Agreement with the National Park Service, authorize the Chair to sign.
18. Amended the 2014-15 budget for recycling as presented.
19. Approved the Veterans 2% Grant Request to the Grand Traverse Band, as presented.

BUILDINGS & GROUNDS COMMITTEE

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Motion by Tucker, seconded by Griner to approve the Buildings & Grounds Committee Consent Calendar as follows:

1. Removed from Consent Calendar.
2. Removed from Consent Calendar.

Motion by Walterhouse, seconded by Tucker, to approve the Finance Consent Calendar items as follows:

1. To amend the 2014-15 budget as follows:

Increase:		
371-000-970.00	Jail Reserve Fund Capital Outlay Equipment	\$5,000.00
Decrease:		
371-000-691.00	Budgeted Use of Fund Balance	\$5,000.00

2. To amend the 2014-15 budget as follows:

Increase:		
213-351-963.00	Jail – Computer Support	\$6,200.00
Decrease:		
213-351-691.00	Jail Reserve – Fund Balance	\$6,200.00

3. To amend the 2014-15 budget by increasing/decreasing the revenues and expenditures as follows:

Increase:		
101-268-800.00	Contracted Services (Laredo)	\$4,500.00
Increase:		
101-268-617.20	General Fund Revenues	\$4,500.00

4. To amend the 2014-15 budget as follows:

Increase:		
101-648-800.00	Contracted Services	\$9,089.68
101-648-835.00	Lab Fees	\$1,200.00
101-648-861.00	Burial Transits	\$1,000.00
101-648-959.00	Forensic Autopsies	\$5,000.00
Decrease:		
101-966-998.00	Earmarked Contingency	\$16,289.68

5. To amend the 2014-15 budget as follows:

Increase:		
292-000-704.05	Wages – Grant Caseworker	\$6,250.00
Decrease:		
292-000-539.04	Basic Grant	\$6,250.00