

THE BENZIE COUNTY BOARD OF COMMISSIONERS

August 25, 2015

The Benzie County Board of Commissioners met in a regular meeting on Tuesday, August 25, 2015, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Vance Bates at 4:00 p.m.

Present were: Commissioners Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke

Absent: None

The invocation was given by Commissioner Griner followed by the pledge of allegiance.

Agenda:

Motion by Bates, seconded by Warsecke, to approve the agenda as presented. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

Minutes:

Motion by Walterhouse, seconded by Griner, to approve the regular session minutes of August 11, 2015 as presented. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

Motion by Tucker, seconded by Griner, to approve the closed session minutes of August 11, 2015 as presented. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

4:02 p.m. Public Input – John Zirkel, Lake Township, - will be interested in what the representative from MERS has to say. Be careful what you commit to as a board.

4:04 p.m. Public Input Closed

ELECTED OFFICIALS & DEPT HEAD COMMENTS:

Beverly Holbrook, Council on Aging, provides a written report; Home delivered meals are up, may need a 5th route; training is completed with North Sky, the last one was on our five-year plan.

Jail Administrator Dan Smith, reported that the MDOC tether program is working out well; Detective Bureau received the investigative part of it free of charge; Thursday will start housing people for MDOC. By October 1, 2015 we should be at 15 people. Staffing is good.

Frank Post, Emergency Management, provides a written report. Presented the 2015 EMPG grant program. The County is eligible under this program.

Motion by Tucker, seconded by Griner, to approve the EMPG grant agreement as presented, authorizing chairman to sign. Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

COMMISSIONER REPORTS

Comm Tucker reported that she attended the Almira Township meeting last week. They are talking about road repairs to Tucker Road.

COMMISSIONERS

Page 2

August 25, 2015

Comm Carland reported he attended the Road Commission meeting on August 13, 2015. It was a good meeting. They talked about the rumors that are going around, and projects they are working on, such as washout and erosion issue on Platte River. It has been fun working on the budget.

Comm Griner reported he attended a meeting at the health building on August 21, 2015. Within 120 days, the people from the Northwestern Michigan Health Services have a grant for \$650,000 a year, which will be for physical, mental and dental services within the building. Just had the kick-off meeting and the time table will be to be in operation by December 9, 2015. They have an office in Traverse, Onkama, and Shelby. It is for un-insured and under-insured. The Northern Michigan Counties is about farming and raising fish. Was shocked with the Maples meeting, we need to get the doors open.

Comm Walterhouse reported that he attended the Homestead Township meeting.

Comm Sauer, nothing at this time

Comm Warsecke, nothing at this time.

Comm Bates reported that there were 23 candidates for the County Administrator position. September 1, 2015 three candidates will give a 20-minute presentation on budget and 30 minutes to be interviewed. The Finance committee did an excellent job balancing the budget today. Attended the Lake Township meeting, Saturday was music in the park.

COUNTY ADMINISTRATOR'S REPORT - Karl Sparks

- Presented written report along with finance minutes and recommendations.
- We have balanced the budget. The committee will meet one more time to finalize everything, so it can be presented to the Board of Commissioners at the September 8, 2015 meeting.
- Written Communication workshop on Friday, August 28, 2015 at 9:00 am.
- CDGB grant of \$463,000, was awarded regarding the Crystal Mountain Expansion.
- Website – design work is done and we are now in the transition phase.
- Phone system RFP's went out last week and we are getting a great response.
- DHHS is ready for their new carpeting, so it will be going out for bids.
- TPOAM and POLC negotiations are on Thursday August 27, 2015.
- POAM, COAM and 911 will be Tuesday September 1, 2015.
- Dodie Putney will keep the County in the loop regarding the Resource Building.

Motion by Walterhouse, seconded by Tucker to approve the Building & Grounds Consent calendar, item 1 as presented. Roll Call Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried

FINANCE

Motion by Griner, seconded by Tucker, to approve payment of the bills from August 11, 2015 through August 25, 2015 in the amount of \$154,276.23 as presented. Roll Call Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried

COMMISSIONERS

Page 3

August 25, 2015

Michelle Thompson, County Treasurer, gave an update regarding the Land Bank. They are accepting demolition and development proposals for properties in Honor and Lake Ann. The Land Bank is meeting Thursday at 8:30 a.m. to make a determination on bids. Last Friday they hauled 700 plus tires to a staging location for cleanup from a parcel that was sold; Sold five out of seven parcels so far. Two parcels will go to the no bid sale.

Finance Committee:

Motion by Walterhouse, seconded by Tucker to approve the Finance Consent Calendar items 1 through 9 as presented, authorize chairman to sign where needed. Roll Call Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

Motion by Tucker, seconded by Sauer to approve the Budget Amendment to increase 230-000-957.30 Landscape/Trail Maintenance of \$5,000.00 and decrease 230-00-539.00 State Grants of \$5,000.00, authorizing the chairman to sign. Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

HR AND PERSONNEL -None

COMMITTEE APPOINTMENTS - None

ACTION ITEMS - None

CORRESPONDENCE

- June 22, 2015 Parks and Recreation Commission minutes received.
- Letter to Larry Inman from Grand Traverse County Department of Veteran Affairs
- Letter from Steppin Out
- July 23, 2015 Benzie County Road Commission minutes received.
- August 5, 2015 Frankfort City County Airport minutes received.

NEW BUSINESS – None

4:50 p.m. Tony Radjenovich from MERS reviewed and explained the actuarial report.

5:36 p.m. Public Input - None

Motion by Warsecke, seconded by Griner, to adjourn until September 8, 2015 regular meeting or the call of the chair. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried

COMMISSIONERS

Page 4

August 25, 2015

INDEX

1. Approved the EMPG grant agreement as presented, authorizing chairman to sign.
2. Approved the Building & Grounds Consent calendar, item 1 as presented.
3. Approved the bills from August 11, 2015 through August 25, 2015 in the amount of \$154,276.23 as presented.
4. Approved the Finance Consent Calendar items 1 through 9 as presented, authorizing chairman to sign where needed.
5. Approved the Budget Amendment to increase 230-000-957.30 Landscape/Trail Maintenance of \$5,000.00 and decrease 230-000-539.00 State Grants of \$5,000.00, authorize chairman to sign.

BUILDINGS & GROUNDS

Page 2

August 12, 2015

Motion by Walterhouse, seconded by Tucker, to approve the Buildings & Grounds Consent calendar as follows:

To renew the contract with Gottschalk Cleaning for three (3) years, effective October 1, 2015 with rates as follows:

\$1,975.00 per month	Janitorial
\$175.00 per quarter	Window cleaning inside/outside
\$1,200 semi-annually	Clean Carpets
\$550.00 semi-annually	Strip & Refinish Floors

Motion by Walterhouse, seconded by Tucker, to approve the Finance Consent Calendar items as follows:

1. To authorize up to \$8,000 for three cameras and lights at three recycling sites as requested.
2. To amend the 2014-15 EMS Budget as requested in the amount of \$4,700.00.
3. To authorize use 292 fund balance of \$33,081.26 and use 101 fund balance of \$74,920 for Child Care Fund 292.
4. To use \$13,000 of earmarked contingency for the purchase of the Fixed Asset Module from BS&A.
5. To authorize the BS&A Configuration as requested by the County Administrator, at no cost to the county.
6. To authorize the use of \$8,044 of earmarked contingency funds for the annex installment payment for 2015 as requested.
7. To amend the 2014-15 Child Care budget as requested in the amount of \$1,250.00.
8. To amend the 2014-15 General Fund Budget 101-851 as requested in the amount of \$1,033.00.
9. To authorize the installation of a fiber optic cable from the Government Center to the Sheriff Office at a cost of \$4,165 by Feyen Zylstra as requested.