

THE BENZIE COUNTY BOARD OF COMMISSIONERS
November 24, 2015

The Benzie County Board of Commissioners met in a regular meeting on Tuesday, November 24, 2015, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chair Vance Bates at 4:00 p.m.

Present were: Commissioners Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke
Absent: None

The invocation was given by Commissioner Griner followed by the pledge of allegiance.

Agenda:

Motion by Walterhouse, seconded by Griner, to approve the agenda as presented. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

Minutes:

Motion by Walterhouse, seconded by Tucker, to approve the regular session minutes of November 10, 2015 as presented. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

4:01 p.m. Public Input – Jim Evans – would like to thank Mitch Diesch, for the last couple weeks of open communication with Benzie County.

4:02 p.m. Public Input Closed

ELECTED OFFICIALS & DEPT HEAD COMMENTS:

Douglas Durand, Council on Aging, provides a written report; this is open enrollment for the Medicare program; Christmas gift bags are moving along, there are six churches participating; Comm Sauer questioned how the Sears fund is handled. Comm Bates will have the County Administrator research the information regarding the Sears fund and bring it back to the board in January or February 2016.

Tom Longenbach, Equalization Director, presented a corrected 2015 Apportionment Report and asked that it be approved; he also gave an update on the status of the Maples Roof.

Motion by Walterhouse, seconded by Griner, to adopt the corrected 2015 Apportionment Report as presented. Roll Call Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried

Craig Johnson – EMS Director, stated that everything is going good. Last week someone broke into an ambulance while it was at the Benzie Bus location. Benzie Bus will start parking vehicles inside. Next CPR class will be in January at Thompsonville.

Frank Post, Emergency Management, has a request for the Com Van for the Manistee sleigh bell parade.

Motion by Tucker, seconded by Griner, to authorize Com Van to be used at the sleigh bell parade. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

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Carolyn Wallace, Maples, has a GTB allocation of 2% funds grant application for eight Kiosk, to be used for Electronic Medical Records of residents, and asks the Board of Commissioner to approve. Motion by Griner, seconded by Walterhouse to approve the six county GTB 2% grant as presented and authorize the chairman to sign. Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried

COMMISSIONER REPORTS

Comm Carland report that he met with Sarah Lucas from Network Northwest to talk about the Master Plan process and Broadband expansion in the county; last week had an EDC focus group for the Master Plan and that was well attended; one thing that stuck out was zoning in the county, there are concerns with business owners between township and village zoning issues.

Comm Sauer, nothing at this time.

Comm Warsecke, nothing at this time.

Comm Tucker feels that it has been a smooth transition with the County Administrator position, with the knowledge Mitch has; the Mobile website is good.

Comm Walterhouse, Chairman Bill Olsen is stepping down/retiring from the Betsie Valley Trial in January 2016, we need to send a letter of thanks from the commissioners; he brought back a refund check for workers compensation from MAC.

Comm Griner stated that we need to have a picture and present a plaque at the Board of Commissioners meeting for Bill Olsen; gave information regarding black stores in Lansing.

Comm Bates, nothing at this time.

Ray Franz gave an overview on tax rolls to be electronically kept; EMS being covered under the good Samaritan Act, where they are not getting paid while they are off duty at sporting events, etc.; Dark stores; Detroit public schools issue regarding the school aid fund; extend CPL carrying in no-carry zones; energy package; will have a tribute done for Dr. Olsen with the governor signature; and Road package.

5:00 p.m. Break

5:05 p.m. Reconvene

Marlene Woods, Recycling Coordinator, presented renewal lease agreement with seven of our recycling sites, asking for board approval.

Motion by Griner, seconded by Warsecke to approve lease agreements for seven recycling sites as presented, authorizing chairman to sign. Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

COUNTY ADMINISTRATOR'S REPORT – Mitch Deisch

Presented MSU agreement for Extension Services and asks the Board to approve and sign.

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Motion by Carland, seconded by Tucker to approve the MSU agreement for Extension Services as presented, authorizing the chairman to sign. Roll Call Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

Presented Building & Grounds committee minutes and consent calendar of November 18, 2015. Comm Carland removes item #4 from Building & Grounds consent calendar.

Motion by Walterhouse, seconded by Griner to approve the November 10, 2015 Buildings and Grounds Consent Calendar items 1 through 3 as presented. Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

Discussion regarding item #4 on Building & Grounds consent calendar.

Motion by Griner, seconded by Tucker to approve the November 18, 2015 Building & Grounds Consent Calendar item 4 as follows: to approve payment of \$1,525.00 for the replacement of cameras as a portion of the courthouse security which has been ongoing. Roll call Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

It was discussed in the HR committee meeting that the request from Karl Sparks for 10 additional vacation day's payout will be brought before the full Board of Commissioners once the County Administrator has been able to review all information Maridee used to calculate the final payout.

Jim Evans, questioned who is responsible for the Planning Commission. Has requested notification of Planning Commission meetings and paid the \$17.25 deposit with the County Treasurer to receive the meeting notifications. Has only received four notifications, and wants to find out who is responsible for sending him the notifications. Mitch Diesch will follow up and make sure that Mr. Evans is receiving Planning Commission meeting notices. Comm Bates will find out who should be sending them out.

Motion by Carland, seconded by Tucker to authorize the County Treasurer to reimburse James Evans \$14.75. Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried

FINANCE

Motion by Walterhouse, seconded by Griner, to approve the bills from November 6, 2015 through November 24, 2015 in the amount of \$1,292,360.61 as presented. Roll Call Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried

Michelle Thompson, County Treasurer presented a cash summary report; have changed the format of the Revenue/Expenditure report so it is easier to read.

Finance Committee:

Comm Sauer removes item #5 from Finance Committee Consent Calendar.

Motion by Walterhouse, seconded by Tucker to approve the November 10, 2015 Finance Consent Calendar items 1 through 4 as presented, authorizing the chairman to sign where needed. Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

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Motion by Walterhouse, seconded by Griner to approve November 10, 2015 Finance Consent Calendar item #5 as follows: To amend the 2014-15 Jail budget as follows, authorizing the chairman to sign:

Increase:

101-000-691.00	Fund Balance	\$70,000.00
213-351-699.00	Transfer In	\$70,000.00

Increase:

101-966-999.10	Transfer to Jail (213)	\$70,000.00
213-351-957.00	Miscellaneous	\$70,000.00

Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None
Motion carried.

HR AND PERSONNEL -None

COMMITTEE APPOINTMENTS - None

ACTION ITEMS - None:

CORRESPONDENCE

- Letter from Michigan Counties Workers Compensation Fund received.

NEW BUSINESS – None

5:44 p.m. Public Input - None

Motion by Griner, seconded by Walterhouse, to adjourn until December 8, 2015 regular meeting or the call of the chair. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke
Nays: None Motion carried

Vance Bates – Chair

Tammy Bowers, Benzie County Chief Deputy Clerk

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1. Adopt the corrected 2015 Apportionment Report as presented.
2. Authorized Com Van to be used at the sleigh bell parade in Manistee.
3. Approved the six county GTB 2% grant application for the Maples as presented.
4. Approved lease agreements for seven recycling site as presented.
5. Approved the MSU agreement for Extension Services as presented.
6. Approved Building & Grounds consent calendar items 1 through 4.
7. Authorized the County Treasurer to reimburse James Evans \$14.75.
8. Approved the bills from November 6, 2015 through November 24, 2015 in the amount of \$1,292,360.61 as presented.
9. Approve the Finance Consent Calendar items 1 through 5 as presented.

BUILDINGS & GROUNDS

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Motion by Walterhouse seconded by Griner, to approve the Buildings and Grounds Consent Calendar as follows:

1. Authorized to give Mitch Diesch the authority to investigate the program and then proceed to the full board.
2. Authorized funds (\$33,850.00) from the 911 reserve account to purchase repeater and all equipment necessary.
3. Authorized up to \$800 maximum to have the electrical in Equalization/Building Departments to be corrected with Glen Lake Electric, Inc.
4. Removed from Consent Calendar.

Motion by Walterhouse, seconded by Tucker, to approve the Finance Consent Calendar items as follows:

1. To amend the 2015-16 Emergency Management Budget as follows:
Increase:

101-426-539.06	Region 7 HLS Grants	\$21,808.00
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Increase:

101-426-967.00	Project Expense	\$21,808.00
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2. To go with the Wyant quote of \$14,826.00 for the connection between the Government Center and Sheriff Dept with line number to be provided at the November 24, 2015 regular board of commissioners' meeting.
3. To bring back the medical examiner information to review after the site visit and Mitch has discussions with Grand Traverse County.
4. To authorize use of \$7,250.00 of the Sears Estate funds for one-time purchases to include two laptop computers for \$1,000, a mixer for \$5,000.00 and PA system add-ons for \$1,250, with the tires to be funded elsewhere.
5. Removed from Consent Calendar.