

## **THE BENZIE COUNTY BOARD OF COMMISSIONERS**

**April 12, 2016**

The Benzie County Board of Commissioners met in a regular meeting on Tuesday, April 12, 2016, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chairman Roger Griner at 9:00 a.m.

Present were: Commissioners Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke

The invocation was given by Commissioner Griner followed by the pledge of allegiance.

### **Agenda:**

Motion by Walterhouse, seconded by Tucker, to approve the agenda as amended, adding Bench Marking II as the end of the day and Comm Sauer would like to discuss the Planning Commission following the first Public Input. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

### **Minutes:**

Motion by Bates, seconded by Sauer, to approve the regular session minutes of March 22, 2016 as presented. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

Motion by Bates, seconded by Tucker, to approve the closed session minutes of March 22, 2016 as presented. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

9:04 a.m. Public Input – None

Comm Sauer inquired regarding the Planning Commission and how long the terms would continue to be extended; he understands that they would like to continue until the Master Plan is completed in June; he is willing to wait until June but would like an update and focus as to where we are going with this. All we need a planning commission for is for a Master Plan update every five years.

Comm Carland stated that now it is the end of June for a complete document.

Comm Warsecke agrees with Gary – we need to be updated.

Comm Carland stated that with the update of the Master Plan, it will have a focus of the planning commission – what is their role.

Comm Sauer stated he would like to see something as to where we will go.

County Administrator stated that we need to be sure of the statutes; we are talking about restructure not eliminating; the Planning Commission is also working on the capital improvement plan; you might want to hold off for now until the end of June when that document is done.

### **ELECTED OFFICIALS & DEPT HEAD COMMENTS:**

Jaime Croel, Animal Control Officer, introduced the new Animal Control Clerk – Dianna Johnson; she also provided the March 2016 ACO report.

Marlene Wood, Recycling Coordinator, stated that the SWAC met last week; she is finishing up with giving the annual reports to the township; she will attend the Expo on April 19; free shredding date on April 20 from 9 a.m. – 12 noon at the Resource Center; Latex Paint collection on April 23 at the Habitat ReStore -- \$1.00 charge per can; clean-up days will begin in May with the township; will

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contact American Waste to schedule a BOC tour; the new County Recycling Coordinator was hired last week – David Schaeffer; she has been nominated for the NEMEAC award again this year.

Craig Johnson, EMS Director, Station 6 Rescue had a cardiac arrest save last week; call volume has been above normal; he has provided the medical examiner comparison report to you in your packet and will discuss further at finance.

Bob Roelofs, Veterans Affairs, has provided the Veterans Administration contract in your packet for renewal with Grand Traverse County; Veterans Memorial will break ground with Gillison Excavating.

Motion by Walterhouse, seconded by Sauer, to enter into three-year Agreement for Veterans' Services with Grand Traverse County as presented, authorizing the Chairman to sign. Roll call.

Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

Steve Houghton, Building Dept, provided the first quarterly report for January, February and March 2016; he also talked about the sign issue in Joyfield Township and the King Road issue is at the Prosecutor's Office.

Dan Smith, Jail Administrator, introduced the new Chaplain at the Benzie County Jail, Robert Wickham; he will be at the jail 3 days per week; he reported on the jail budget – there is a shortfall and they are trying to fix it; they have made several cuts without anyone losing their job. He is projecting a \$161,522 savings this FY 15-16 and \$204,187 next FY 16-17; they will be down 3-1/2 people for the next two years.

Frank Post, Emergency Management, provided January, February and March 2016 monthly reports; he is proposing to separate the LEPT and the LEPC meetings.

Received the February 2016 Benzie Home Health Care monthly report.

## **COMMISSIONER REPORTS**

Comm Carland reported on the Broadband Summer held in Frankfort – the RSVP was exceeded, the venue worked well. He reported on worker retraining with the Networks Northwest. He is going to Cadillac on Friday to have discussions regarding water issues with the Village of Beulah. He attended the Airport Authority meeting and stated that Ken Laurence, Chair, submitted a proposal to fund a part time Airport Administrator.

Comm Bates stated that he was busy last month so Comm Tucker attended the Platte and Almira Township meetings for him; he stated that the building in Lake Township approved their fire budget with Frankfort; there is significant amount of building going on in Lake Township.

Comm Walterhouse stated that he attended the Park & Rec meeting – there was not a quorum present; Homestead Township adopted their budget for all departments.

Comm Tucker reported that she attended the Platte Township meeting for Vance and stated they will be a stop for the Benzie Bike tour; Benzie Bus meets next week – Jessica Carland has been hired by

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the BTA; attended the Almira Township meeting last night – Levi Cedarquist proposed a retired flag box; she has been getting a lot of pot hole complaints.

Comm Warsecke attended the SWAC meeting last week; Marlene's retirement party April 22 5:30 p.m. – 11:00 p.m.; Inland Township will hold a community yard sale May 21 – 21; Propane tank refill for \$7.00 at Beechcraft Saw Mill.

Comm Sauer stated that the Broadband Summit was excellent; Village of Thompsonville last night; went on a Meals on Wheels ride along; attended Roger's pancake breakfast – thank you again; Coast Guard meeting – there is a big concern about them moving everything to Manistee.

Comm Griner reported regarding the firemen in Frankfort – Lake Township, Elberta, Frankfort, Gilmore – all fund the fire department; Coast Guide meeting – the room was full, water rescue is a concern, Wisconsin said they could do it – this is not a money saver. The Broadband meeting was outstanding – there was a lot of cooperation with the vendors; we should have a study done. Technology – the County, Health Dept, Road Commission, Maples – all are paying for IT; we should think about perhaps hiring someone for all of these entities; the time has come. Roger asks Coury to give a report at the next meeting and use the technology committee to gather information and talk to those people to see if we could put something together. He met with Marcia Smith regarding the cruise ship business. Building Authority – you have received a letter from Mr. Figura – asks the board to read it and he will call each of you and discuss it.

10:08 a.m. Ken Talsma, Anderson, Tackman & Company, CPA

Mr. Talsma presented the FY 2015 Audit Report.

Motion by Walterhouse, seconded by Warsecke, to accept the FY 2015 Audit Report and place on file. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None  
Motion carried.

10:26 a.m. Break – Chairman Griner excused to attend a funeral.

10:34 a.m. Reconvene

### COUNTY ADMINISTRATOR'S REPORT – Mitch Deisch

- Budget Packets have gone out to all departments.
- Jail Update – reviewed by Dan Smith earlier in the meeting.
- New recycling coordinator has been hired – David Schaeffer.
- Attorney opinion regarding the Maples – really not an attorney opinion on the Maples – it is what the BOC has what authority over the Building Authority
- Brownfield Authority – continues to work with the Corey's at the former Bud's Property regarding redevelopment.
- Benchmarking Phase II will be presented later in the meeting.
- Comm Tucker asked about the jail budget deficit.
- Technology Consent Calendar – 1 item. Motion by Sauer, seconded by Warsecke, to approve item 1 of the Technology Committee Consent Calendar from the March 22, 2016 meeting as presented. Roll call. Ayes: Bates, Carland, Sauer, Tucker, Walterhouse and Warsecke  
Nays: None Exc: Griner Motion carried.

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### **FINANCE**

Bills: Motion by Carland, seconded by Warsecke, to approve payment of the bills from March 18 through April 7, 2016 in the amount of \$3,307,171.05, as presented. Roll call. Ayes: Bates, Carland, Sauer, Tucker, Walterhouse and Warsecke Nays: None Exc: Griner Motion carried.

County Treasurer, Michelle Thompson, reported that foreclosure of the 2013 taxes was March 31 @ 5 p.m.; we had 10 foreclosures, one occupied and perhaps six structures total.

### **HR AND PERSONNEL**

Motion by Bates, seconded by Warsecke, to approve the HR Consent Calendar item 1 from the March 23, 2016 meeting, as presented. Roll call. Ayes: Bates, Carland, Sauer, Tucker, Walterhouse and Warsecke Nays: None Exc: Griner Motion carried.

### **COMMITTEE APPOINTMENTS**

Motion by Bates, seconded by Sauer, to appoint Flint Watt as the Primary Trail Care Coordinator and John Rothaar as the Alternate Trail Care Coordinator to the Betsie Valley Trail, as the presented. Ayes: Bates, Carland, Sauer, Tucker, Walterhouse and Warsecke Nays: None Exc: Griner Motion carried.

### **ACTION ITEMS**

Letter of Understanding: Motion by Warsecke, seconded by Bates, to accept the Letter of Understanding for the Undersheriff Position as requested, authorizing the chairman to sign.

Comm Bates feels there is going to be negative impacts financially with the other non-union non-elected have. This will be detrimental. The greater issue is that we currently have four sergeants and no U/S and it is not allowed for in the appropriations Act. By holding the line at the fact that we won't approve this resolution for the U/S, then we have four sergeants and someone will have to bump back. There is no urgency with this; Kyle has the 180 day right to bump back; this should be done in the budget process.

Comm Sauer says he attempted to talk to a couple chief deputies and did talk with the chief deputy register, we are not attempting to take anything away from those folks because they never had it; I'm all on board with this, doesn't see any issue with this.

Roll call. Ayes: Carland, Sauer, Walterhouse and Warsecke Nays: Bates and Tucker Exc: Griner Motion carried.

Resolution 2016-007: Motion by Bates, seconded by Warsecke, to adopt resolution 2016-007 recognizing Telecommunications Week, authorizing the chair to sign. Roll call. Ayes: Bates, Carland, Sauer, Tucker, Walterhouse and Warsecke Nays: None Exc: Griner Motion carried.

Resolution 2016-008: Motion by Bates, seconded by Sauer, to adopt resolution 2016-008 authorizing the EMS millage for the August 2, 2016 ballot, authorizing the chairman to sign. Roll call. Ayes: Bates, Carland, Sauer, Tucker, Walterhouse and Warsecke Nays: None Exc: Griner Motion carried.

Comm Tucker excused.

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Medical Examiner information only – no discussion today.

Recycling Surcharge Appeal: Motion by Sauer, seconded by Bates, to deny the request of James Coombs for waiver of the recycling surcharge as requested, with County Treasurer to send a letter of denial. Roll call. Ayes: Bates, Carland, Sauer, Walterhouse and Warsecke Nays: None Exc: Griner and Tucker Motion carried.

## CORRESPONDENCE

- Marquette County letter to Governor Rick Snyder.
- MMRMA notice of RAP funds award to the Jail Administrator.
- Road Commission minutes of March 10, 2016 received.
- Letter received from NACo regarding membership.
- Copy of letter received from DEQ regarding Westcott property.
- Kalkaska resolution regarding Right of Ways.
- Kalkaska resolution regarding EPA and Army Corp of Engineers
- Health Dept minutes of March 24, 2016 received.
- Veterans Affairs minutes of March 14, 2016 received.
- Letter received from the League of Women Voters regarding the Enbridge Pipeline.

## NEW BUSINESS – None

11:29 a.m. Public Input

Tom Longanbach, Chair of the Building Authority, spoke regarding the Maples, that on the advice of Ed Hale, Fire Inspector, he has contacted two fire inspection specialists and will have a phone conversation with one today; he will keep you informed as things move along.

11:32 a.m. Public Input Closed

County Administrator Mitch Deisch; Equalization Director Tom Longanbach and Kurt Schindler with MSUE present Phase II of the Benchmarking presentation.

Motion by Warsecke, seconded by Bates, to adjourn until the April 26, 2016 Regular meeting or the call of the chair. Ayes: Bates, Carland, Sauer, Walterhouse and Warsecke Nays: None Exc: Griner and Tucker Nays: None Motion carried

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Frank F. Walterhouse – Vice Chair

Dawn Olney, Benzie County Clerk

## INDEX

1. Approved the agenda as amended, adding Bench Marking II as the end of the day and Comm Sauer would like to discuss the Planning Commission following the first Public Input.
2. Approved the regular session minutes of March 22, 2016 as presented.
3. Approved the closed session minutes of March 22, 2016 as presented.
4. Approved to enter into three-year Agreement for Veterans' Services with Grand Traverse County as presented, authorizing the Chairman to sign.

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5. Accepted the FY 2015 Audit Report and placed on file.
6. Approved item 1 of the Technology Committee Consent Calendar from the March 22, 2016 meeting as presented.
7. Approved payment of the bills from March 18 through April 7, 2016 in the amount of \$3,307,171.05, as presented.
8. Approved the HR Consent Calendar item 1 from the March 23, 2016 meeting, as presented.
9. Appointed Flint Watt as the Primary Trail Care Coordinator and John Rothaar as the Alternate Trail Care Coordinator to the Betsie Valley Trail, as the presented.
10. Accepted the Letter of Understanding for the Undersheriff Position as requested, authorizing the chairman to sign.
11. Adopted resolution 2016-007 recognizing Telecommunications Week, authorizing the chair to sign.
12. Adopted resolution 2016-008 authorizing the EMS millage for the August 2, 2016 ballot, authorizing the chairman to sign.
13. Denied the request of James Coombs for waiver of the recycling surcharge as requested.

## **TECHNOLOGY**

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Motion by Sauer, seconded by Warsecke, to approve the Technology Consent Calendar as follows:

1. Victor Geha, from Wyant submit their proposal for a new Government Center server to the Finance committee for review and recommendation.



Motion by Bates, seconded by Warsecke, to adopt the HR Consent Calendar are follows:

1. Extend Jade Adams and her family's health insurance until the end of April 2016 to review all pertaining information and documents.