

THE BENZIE COUNTY BOARD OF COMMISSIONERS
September 27, 2016

The Benzie County Board of Commissioners met in a regular meeting on Tuesday, September 27, 2016, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chairman Roger Griner at 9:00 a.m.

Present were: Commissioners Bates, Carland, Griner, Sauer, Tucker and Walterhouse

Excused: Commissioner Warsecke

The invocation was given by Commissioner Griner followed by the pledge of allegiance.

Agenda:

Motion by Walterhouse, seconded by Carland, to approve the agenda as amended, removing Closed Session and allowing Tim McGuire to speak when he arrives. Ayes: Bates, Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Warsecke Motion carried.

Minutes:

Motion by Walterhouse, seconded by Sauer, to approve the regular session minutes of September 13, 2016 as presented. Ayes: Bates, Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Warsecke Motion carried.

Motion by Sauer, seconded by Bates, to approve the closed session minutes of September 13, 2016 as presented. Ayes: Bates, Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Warsecke Motion carried.

Chairman Griner stated that discussions regarding the Maples will be held during the County Administrator's time on the agenda.

9:04 a.m. Public Input – None

ELECTED OFFICIALS & DEPT HEAD COMMENTS:

Ted Schendel, Sheriff, reported that he attended a DEA training at Quantico, Virginia regarding opiates (fentanyl); he did a joint press release with Leelanau Sheriff regarding the bank robberies.

Kyle Rosa, Undersheriff, reported on the K9 dog Dasty – w are moving forward with a new K9 dog and Sgt. Ketz has started a five-week training program; through the K9 fund we were able to get a down payment with a 90-day payoff of the new dog; he stated that the community has come forward with funds; they will apply for MMRMA funds; this dog is coming with a written guarantee.

Dan Smith, Jail Administrator, reported regarding courtroom security and the purchase of shock vests to be worn under clothing for the defendants.

Doug Durand, Council on Aging, reported their fiscal year ends September 30, 2016; they will be merged with Benzie Home Health Care on October 5—he signed the Articles of Incorporation today. Fall clean-up has begun; they have started getting contracts in order for snow removal; they have been collaborating with BACN, Veterans Affairs and others for services; they should end the fiscal year with a surplus.

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Bob Roelofs, Veterans Affairs, said thank you to the board for their support in Veterans Affairs; the Veterans Memorial is coming along; Veterans Day, October 11, at 2:00 p.m. there will be ceremony at the new Memorial site. He stated that the committee is doing very well.

Frank Post, Emergency Management, stated that the LEPC has approved some Bylaws and asks the Board for approval – he stated that they do not need to go to the Secretary of State or the published in the paper.

Motion by Carland, seconded by Walterhouse, to approve the LEPC Bylaws as amended, adding Central Dispatch to the Membership. Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Warsecke

Emergency Management Program Grant 2017 Work Agreement: Motion by Walterhouse, seconded by Carland, to approve the 2017 Emergency Management Performance Grant Work Agreement, authorizing the Chairman and the Emergency Management Coordinator to sign on behalf of Benzie County. Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Warsecke Motion carried.

Ron Berns, 911 Central Dispatch, VHF radio purchase – Motion by Walterhouse, seconded by Bates, to authorize the Central Dispatch Advisory Board to pursue other financial options for financing of fire & ems system, and come back to the finance committee. Ayes: Bates, Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Warsecke Motion carried.

Animal Control report for August, 2016 received.

Amy Bissell, Register of Deeds, reported that the revenues in the Deeds office are up this year; she also reported that as President of the Registers' Association this year, they held their annual conference at Crystal Mountain and that brought 110 people to Benzie County, with some saying they will come back; October 1, 2016 there will be a fee restructuring.

COMMISSIONER REPORTS

Comm Carland reported that he attended a conference at Shanty Creek – MIGEMIS – regarding IT; he also attended the MAC conference last weekend and while there he attended a session on corrections – the diversion programs; he saw a demo of a phone system for this building last week; this Friday he will be going to Lake Leelanau with Mitch to discuss IT; the Airport Authority is moving along; you have until October 3 to complete the Broadband survey on-line.

Comm Bates stated that he attended the Almira Township Meeting – they are looking at health insurance for their full time employees; he attended the ALS meeting; Platte Township meets quarterly so they will meet the first week of October, as well as Lake Township.

Comm Walterhouse reported that he attended the MAC Conference at Boyne – the House and Senate will be reviewing tax issues; AWL met on September 20 and will buy a washer for the ACO, the ACO will also have the septic pumped; Council on Aging met on September 21; Parks & Rec met on September 26 and they are looking at fixing the road to Point Betsie; he attended the Joint Planning Commission meeting with Homestead & Inland townships – there was talk regarding marijuana.

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Comm Tucker stated that she has not been to a lot of meetings, but she likes the way we are headed; we need to keep moving forward.

Motion by Tucker, seconded by Bates, to complete the County Administrator's 1-year review by November 22, 2016. Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker and Walterhouse
Nays: None Exc: Warsecke Motion carried.

Comm Sauer stated that he attended the VCAT meeting and the main topic was suicide rates for veterans; Blaine Township will be hold a Public Hearing on September 29 at 7 p.m. regarding a Zoning Ordinance; he attended the MAC conference which had some great sessions.

Comm Griner reported that he will be attending an AES board meeting at Crystal Mountain at 4 p.m.; the Chamber of Commerce met and stated there is one more year on the EDC money which was turned over to the Traverse City group – about \$1 million that can be lent first to Benzie County businesses; the Iron Fish Distillery has opened – they are about one mile into Springdale Township from Benzie County; he also went to Boyne to the MAC conference and has attended the Frankfort and Crystal Lake Township meetings.

Tim McGuire, Executive Director, Michigan Association of Counties (MAC)

Talked about Sam Eberly, one of the first members of the board of trustees for MAC W/C board; now we have Frank Walterhouse that serves on that board; they have requested \$3.1 million dividend from the State of Michigan to return to the counties; it means since 2008 \$295,000 has been returned to Benzie County. I am here to get your feedback regarding the Michigan Association of Counties. I try to get around to every county each year and is heading to the UP next week. Legislation – 3 – 4 years ago they worked to get the revenue sharing back to 100% funding for the counties and we have done that together with a 1% increase; handed out a packet of information and there is a list of legislative priorities for the association; this a member-driven organization and we are here for you to help transmit that message. He discussed the Cunningham case, Dark Store issue; MSU Extension new commissioner schooling.

Comm Carland asks MAC to help with the legislation HB 5118 of 2015 regarding Mental Health funding.

Mitch Deisch asks for MAC to help in minimizing the number of Act 312 eligible units.

10:20 a.m. Break

10:27 a.m. Reconvene

COUNTY ADMINISTRATOR'S REPORT – Mitch Deisch

- The HVAC – air duct cleaning has been done.
- He attended the MAC conference – very educational in learning county government.
- He will be attending the MERS conference with Gary Sauer on Wednesday and Thursday.
- He will be attending the VanDussen vs Benzie County et al settlement conference today at 11:00.
- Maples – Kathy Dube has reported that there is no license yet and they will not move people into the building – it will be an interesting conversation.
- Chairman Griner stated the he feels we will see a report coming as waiver-free; he was there when the inspection was done by Ed Hale and he stated that it was safer now.

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- Comm Sauer stated that he agrees, the building has to be opened – there is no other alternative.

Motion by Griner, seconded by Carland, to the Benzie County Board of Commissioners would like to formally request the DHHS Board provide a legal position which would allow them to not move residents into the new Maples facility once the Certificate of Occupancy has been received, within seven days of receipt of the Certificate of Occupancy. Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Warsecke Motion carried.

Motion by Bates, seconded by Carland, to authorize the County Administrator to make budget transfers between departments to balance the 2015-16 budgets for all funds. Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Warsecke Motion carried.

Buildings & Grounds Consent:

Motion by Walterhouse, seconded by Tucker, to approve the September 14, 2016 Buildings and Grounds Consent Calendar item #1 as presented. Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Warsecke Motion carried.

FINANCE

Bills: Motion by Carland, seconded by Walterhouse, to approve payment of the bills from September 14, 2016 to September 27, 2016 in the amount of \$1,337,599.99, as presented. Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Warsecke Motion carried.

Michelle Thompson, County Treasurer, stated that delinquent taxes are in her office effective September 16 and are down 6% from last year; there is one remaining foreclosed parcel which will be offered to the Village of Thompsonville; they are working on rolling out a 3-year dog license – she will prepare a resolution for adoption by this board to allow her to sell the 3-year license.

Finance Consent Calendar:

Motion by Walterhouse, seconded by Tucker, to approve the September 13, 2016 Finance Committee Consent Calendar items 1 - 10 as presented. Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Warsecke Motion carried.

HR AND PERSONNEL – None

COMMITTEE APPOINTMENTS – None

ACTION ITEMS

2016-17 Budget: Motion by Walterhouse, seconded by Sauer, to adopt the 2016-17 Budget as amended, substituting the Solid Waste budget for new pages showing the correct wages. Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker and Walterhouse Nays: None Exc: Warsecke Motion carried.

11:04 a.m. Commissioner Sauer and Mitch Deisch excused to attend settlement conference in the Circuit Court.

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Appendix A: Motion by Walterhouse, seconded by Bates, to adopt Appendix A Elected Officials salaries as presented. Roll call. Ayes: Bates, Carland, Griner, Tucker and Walterhouse Nays: None Exc: Sauer and Warsecke Motion carried.

Appendix B: Motion by Bates, seconded by Tucker, to adopt Appendix B Appointed Officials' salaries for 2016-17 as amended, changing the solid waste coordinator wage to \$36,000. Roll call. Ayes: Bates, Carland, Griner, Tucker and Walterhouse Nays: None Exc: Sauer and Warsecke Motion carried.

Appendix C: Motion by Bates, seconded by Walterhouse, to adopt Appendix C Per Diem and Mileage as presented. Roll call. Ayes: Bates, Carland, Griner, Tucker and Walterhouse Nays: None Exc: Sauer and Warsecke Motion carried.

Employee Roster: Motion by Bates, seconded by Tucker, to adopt the Employee Roster for FY 2016-17 as presented. Roll call. Ayes: Bates, Carland, Griner, Tucker and Walterhouse Nays: None Exc: Sauer and Warsecke Motion carried.

L-4029: Motion by Walterhouse, seconded by Tucker, to adopt the L-4029 2016 Tax Rate Request as presented, authorizing the Chairman and County Clerk to sign. Roll call. Ayes: Bates, Carland, Griner, Tucker and Walterhouse Nays: None Exc: Sauer and Warsecke Motion carried.

Title IV-D Contract: Motion by Walterhouse, seconded by Bates, to approve the entering into contact with the Department of Health & Human Services and the Benzie County Prosecuting Attorney for child support services, authorizing the chairman to sign. Roll call. Ayes: Bates, Carland, Griner, Tucker and Walterhouse Nays: None Exc: Sauer and Warsecke Motion carried.

MMRMA RAP Grant: Motion by Tucker, seconded by Walterhouse, to approve the application to MMRMA for RAP grant funds for Video IP Recording Upgrade for the Sheriff's Office, authorizing the County Clerk to sign. Roll call. Ayes: Bates, Carland, Griner, Tucker and Walterhouse Nays: None Exc: Sauer and Warsecke Motion carried.

NMCOG Agreement: Motion by Walterhouse, seconded by Carland, to enter into agreement between Northwest Michigan Council of Governments and Benzie County for technical assistance to the Planning Commission for the period January 1, 2017 through December 31, 2017, authorizing the chairman to sign. Roll call. Ayes: Bates, Carland, Griner, Tucker and Walterhouse Nays: None Exc: Sauer and Warsecke Motion carried.

Appropriations Act: Motion by Walterhouse, seconded by Bates, to adopt the Appropriations Act for 2016-17 as presented, authorizing the chairman to sign. Roll call. Ayes: Bates, Carland, Griner, Tucker and Walterhouse Nays: None Exc: Sauer and Warsecke Motion carried.

CORRESPONDENCE

Letter received from the DEQ regarding Soil Erosion Sedimentation Control Program being in approved status.

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Motion by Walterhouse, seconded by Carland, to accept the letter from the DEQ regarding the Benzie County Soil Erosion program being in approved status. Ayes: Bats, Carland, Griner, Tucker and Walterhouse Nays: None Exc: Sauer and Warsecke Motion carried.

NEW BUSINESS – None

11:15 a.m. Public Input – None

Comm Tucker excused.

Comm Carland encourages all new commissioners to attend the New Commissioner Training put on by MAC and MSU Extension.

Motion by Carland, seconded by Griner, to adjourn until the October 11, 2016 Regular meeting or the call of the chair. Ayes: Bates, Carland, Griner and Walterhouse Nays: None Exc: Sauer, Tucker and Warsecke Nays: None Motion carried

Roger L. Griner – Chair

Dawn Olney, Benzie County Clerk

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1. Approved the agenda as amended.
2. Approved the regular session minutes of September 13, 2016 as presented.
3. Approved the closed session minutes of September 13, 2016 as presented.
4. Approved the LEPC Bylaws as amended, adding Central Dispatch to the Membership.
5. Approved the 2017 Emergency Management Performance Grant Work Agreement, authorizing the Chairman and the Emergency Management Coordinator to sign on behalf of Benzie County.
6. Authorized the Central Dispatch Advisory Board to pursue other financial options for financing of fire & ems system, and come back to the finance committee.
7. Approved to complete the County Administrator's 1-year review by November 22, 2016.
8. To formally request the DHHS Board provide a legal position which would allow them to not move residents into the new Maples facility once the Certificate of Occupancy has been received, within seven days of receipt of the Certificate of Occupancy.
9. Authorized the County Administrator to make budget transfers between departments to balance the 2015-16 budgets for all funds.
10. Approved the September 14, 2016 Buildings and Grounds Consent Calendar item #1 as presented.
11. Approved payment of the bills from September 14, 2016 to September 27, 2016 in the amount of \$1,337,599.99, as presented.
12. Approved the September 13, 2016 Finance Committee Consent Calendar items 1 - 10 as presented.

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13. Adopted the 2016-17 Budget as amended, substituting the Solid Waste budget for new pages showing the correct wages.
14. Adopted Appendix A Elected Officials salaries as presented.
15. Adopted Appendix B Appointed Officials' salaries for 2016-17 as amended, changing the solid waste coordinator wage to \$36,000.
16. Adopted Appendix C Per Diem and Mileage as presented.
17. Adopted the Employee Roster for FY 2016-17 as presented.
18. Adopted the L-4029 2016 Tax Rate Request as presented, authorizing the Chairman and County Clerk to sign.
19. Approved the entering into contact with the Department of Health & Human Services and the Benzie County Prosecuting Attorney for child support services, authorizing the chairman to sign.
20. Approved the application to MMRMA for RAP grant funds for Video IP Recording Upgrade for the Sheriff's Office, authorizing the County Clerk to sign.
21. Approved to enter into agreement between Northwest Michigan Council of Governments and Benzie County for technical assistance to the Planning Commission for the period January 1, 2017 through December 31, 2017, authorizing the chairman to sign.
22. Adopted the Appropriations Act for 2016-17 as presented, authorizing the chairman to sign.
23. Accepted the letter from the DEQ regarding the Benzie County Soil Erosion program being in approved status.

BUILDINGS & GROUNDS

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Motion by Walterhouse, seconded by Tucker, to approve the Buildings and Grounds Consent Calendar as follows:

1. To authorize the remodeling at the Council on Aging building at 10542 Main Street, Honor, Michigan.

Motion by Walterhouse, seconded by Tucker, to approve the Finance Consent Calendar items as follows:

1. To approve \$6,000 from 2015-16 Fund Balance and reduce 2016-17 Fund Balance by that same amount for purchase of video recording system for FOC/Juvenile court.
2. To approve the County Child Care Budget for 2016-17 in the amount of \$270,064.00 plus Basic Grant of \$15,000 and amend on October 1, 2016.
3. To amend the 2015-16 Budget for fund 371 Jail Reserve as presented in the amount of \$10,000.00.
4. To amend the 2015-16 Local Corrections Training Fund as presented in the amount of \$1,000.00.
5. To amend the 2015-16 Budget for fund 263 Local Corrections Training Fund as presented in the amount of \$3,000.00.
6. To amend the 2015-16 Budget for 101 General Fund as presented in the amount of \$10,000.00
7. To amend the 2015-16 Budget for 101 General Fund as presented in the amount of \$7,646.55.
8. To amend the 2015-16 Budget for 101 General Fund as presented in the amount of \$1,650.00.
9. To amend the 2015-16 Budget for 249 Building Dept as presented in the amount of 29,673.00.
10. To amend the 2015-16 budget for 269 Law Library as presented in the amount of \$3,097.18.