

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

MEETING AGENDA

April 12, 2016

Commissioners Room, Governmental Center, Beulah, Michigan

PLEASE TURN OFF ALL ELECTRONIC DEVICES

9:00 a.m. CALL TO ORDER
 ROLL CALL
 INVOCATION AND PLEDGE OF ALLEGIANCE
 APPROVAL OF AGENDA
 APPROVAL OF MINUTES – 3/22/2016 (open & closed)
 PUBLIC INPUT
 ELECTED OFFICIALS & DEPT HEAD COMMENTS
 COMMISSIONER REPORTS
 COUNTY ADMINISTRATOR’S REPORT – Jail Budget Update; Technology
 Consent Calendar;
 FINANCE – Approval of Bills
 HR and PERSONNEL – Consent Calendar
 COMMITTEE APPOINTMENTS – Set interviews: BTA; EMS; BRA; CMH
 ACTION ITEMS – U/S Letter of Understanding; 2016-007 Telecommunications;
 2016-008 EMS Millage; Veterans Contract Renewal; Recycling Fee Appeal
 PRESENTATION OF CORRESPONDENCE
 NEW BUSINESS –
10:00 Ken Talsma, Anderson, Tackman – Audit Report
10:15
10:45

 PUBLIC COMMENT
 ADJOURNMENT

Times Subject to Change

THE COUNTY OF BENZIE WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING OR HEARING UPON THIRTY (30) DAYS NOTICE TO THE COUNTY OF BENZIE. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING THE FOLLOWING:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC INPUT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of “Benzie County Board Rules (section 7.3)” which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an “Input” option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a more lengthy understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District I --	Lisa Tucker (Almira East of Reynolds Road).....	
District II --	Vance Bates (Almira Twp West of Reynolds Road, Platte and Lake Townships).....	
District III -	Roger Griner (Crystal Lake, Frankfort).....	651-0757
District IV -	Coury Carland (Benzonia).....	231-930-7560
District V -	Frank Walterhouse (Homestead).....	325-2964
District VI -	Evan Warsecke (Colfax, Inland).....	640-2319
District VII --	Gary Sauer (Blaine, Gilmore, Joyfield, Weldon).....	651-0647

THE BENZIE COUNTY BOARD OF COMMISSIONERS

March 22, 2016

The Benzie County Board of Commissioners met in a regular meeting on Tuesday, March 22, 2016, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chairman Roger Griner at 9:00 a.m.

Present were: Commissioners Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke

The invocation was given by Commissioner Griner followed by the pledge of allegiance.

Agenda:

Mitch Deisch requested that the Benchmarking Phase II be removed from the agenda. Motion by Bates, seconded by Carland, to approve the agenda as amended. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

Minutes:

Motion by Carland, seconded by Sauer, to approve the regular session minutes of March 8, 2016 and March 16, 2016, as presented. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

9:02 a.m. Public Input

Lisa Vogler, Almira Township – spoke regarding her concerns with The Maples and the Building Authority.

Eric VanDussen, Benzonia Township – spoke regarding Board Rules pertaining to confidentiality and Attorney/Client letter that was included in the last commissioner packet.

9:10 a.m. Public Input Closed

ELECTED OFFICIALS & DEPT HEAD COMMENTS:

Craig Johnson, EMS Director, made a trip to Petoskey, still working on the medical examiner search; working on a cost comparison regarding a medical examiner for next meeting; Call outs are keeping them busy; helping Thompsonville out as one of their members had a medical issue.

Doug Durand, Council on Aging, provided written report; started community ride along yesterday; tonight Hungry Tummy will be donating part of their sales, and tomorrow night Geno's; the collaboration between DHHS, BACN, Father Fred Foundation and Veterans has been instrumental in Benzie County.

Jennifer Berkey, MSU, introduced Patty Roth to fill the educator vacancy; Kurt Schindler has transferred to Manistee County where he lives, but will still be actively programming here in Benzie County.

Patty Roth, MSU, introduces herself to the Board of Commissioners.

Kyle Rosa, Undersheriff, Introduced an idea to the Board of Commissioners regarding giving items that have been gathered and unclaimed to TNT for their auction this spring, to help fight crime. In the past the County has held auctions, but they have not been very prosperous. A list of items that will be given to TNT will be developed and presented to the Board of Commissioners at a later date for approval.

COMMISSIONERS

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March 22, 2016

COMMISSIONER REPORTS

Comm Carland reported that he has a busy week; Benzie Broadband Summit will be held April 5, 2016 from 1:00 pm to 5:00 pm, at the Garden Theater in Frankfort. A lot of good speakers will be present; Last week had a meeting for the Master Plan, it should be done by June.

Comm Bates reported that he was in Big Rapids yesterday touring the Morgue. They were able to answer the questions he had regarding chain of evidence; Saturday he was at Platte Township annual meeting; not much going on at the Almira Township meeting.

Comm Walterhouse – nothing to report.

Comm Tucker reported that the special meeting last week with AES was informational; Lisa Volger brought valuable information to the Board regarding the Maples. What are we going to do with this information? Eric VanDussen brought up some issues regarding the legal opinion in the board packet.

Comm Warsecke – nothing to report.

Comm Sauer – nothing to report.

Comm Griner – went to the MAC transportation meeting last Friday. 4,000,000 people do not make it to their doctor appointment because they do not have transportation. There is now a transportation grant, which an individual will pay \$20 to \$25 for transportation and that would be covered by Medicare; went to Big Rapids to visit the Morgue last June; Coast Guard is looking to change the manning of the stations to a seasonal basis (Memorial Day to Labor Day) instead of year round.

COUNTY ADMINISTRATOR'S REPORT – Mitch Deisch

Reported he attended the Platte Township annual meeting last Saturday; received an e-mail from Tim Ervin, AES Director, that there would be five to six representative on the board from Benzie County; Undersheriff Letter of Understanding regarding MERS retirement. COAM and MERS have approved it, but he MERS representative will not sign it; Interviewing for Solid Waste Position.

FINANCE

Bills: Motion by Carland, seconded by Walterhouse, to approve payment of the bills from March 4, 2016 to March 17, 2016 in the amount of \$278,812.94, as presented. Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

Michele Thompson, County Treasurer, presented a cash summary by fund report and stated that foreclosure of the 2013 taxes is March 31, 2016. There is no redemption after this time by Order of the Circuit Court.

Comm. Bates requested that item #2 be removed from the Finance Consent Calendar.

Comm. Tucker requested that items #4 and #6 be removed from the Finance Consent Calendar.

Motion by Walterhouse, seconded by Sauer, to approve the March 8, 2016 Finance Committee Consent Calendar items 1, 3, 5, 7, 8, 9 10 and 11 as presented. Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

COMMISSIONERS

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March 22, 2016

Discussion held regarding item #2. Motion by Bates, seconded by Tucker, to task the County Administrator to send the Letter for Understanding regarding the Undersheriff retirement, to attorney Peter Cohl for final draft; to include all documentation from COAM and MERS indicating approval from these representative, figure what the cost will be to Benzie County, and then bring back to the Board of Commissioner for final approval. Roll call. Ayes: Bates, Sauer, Tucker and Walterhouse. Nays: Carland, Griner and Warsecke. Motion Carried.

Discussion held regarding item #4. Motion by Walterhouse, seconded by Sauer to authorize payment of \$7,879.40 from the Buildings & Grounds Contingency, as presented. Roll call. Ayes: Bates, Carland, Sauer, Tucker, Walterhouse, Warsecke and Griner Nays: None Motion Carried.

Discussion held regarding item #6. Motion by Walterhouse, seconded by Warsecke, to remove the restriction of Building and Grounds Contingency, allowing the remaining balance of \$42,000 to be used for expenses assumed by Benzie County with the balance of \$22,000 to come from General Fund Balance. Roll Call. Ayes: Bates, Carland, Sauer, Tucker, Walterhouse, Warsecke and Griner. Nays: None. Motion Carried.

10:22 a.m. Dr. Rob Sirrine, MSUE – gave presentation on Hops

10:41 a.m. Break

10:49 a.m. Reconvene

Motion by Walterhouse, seconded by Warsecke, to go into closed session to discuss trial settlement strategy in the matter of Cole v Benzie County, and Benzie County v Cole, which if discussed in open session could have a detrimental financial impact on Benzie County's position in those cases. Roll call Ayes: Bates, Carland, Sauer, Tucker, Walterhouse, Warsecke and Griner. Nays: None. Motion Carried.

11:21 a.m. Return to Open session

Motion by Sauer, seconded by Warsecke, to authorize Richard Figura to proceed in accordance with the recommendations that were made in closed session. Roll Call Ayes: Bates, Carland, Sauer, Tucker, Walterhouse, Warsecke and Griner. Nays: None. Motion Carried.

HR AND PERSONNEL – None

COMMITTEE APPOINTMENTS –

Comm Sauer stated that there will be vacancies on the Brownfield in April.

Comm Tucker stated there will be three opening on the Benzie Bus

ACTION ITEMS

Motion by Bates, seconded by Carland, to approve Resolution 2016-006 regarding the Hanley Trust Resolution as amended. Ayes: Bates, Carland, Sauer, Tucker, Walterhouse, Warsecke and Griner. Nays: None Motion Carried

COMMISSIONERS

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March 22, 2016

Motion by Bates, seconded by Walterhouse, to approve four Defined Benefits Adoption Agreements as presented, authorizing chairman to sign. Roll call. Ayes: Bates, Carland, Sauer, Tucker, Walterhouse, Warsecke and Griner. Nays: None Motion Carried.

Motion by Warsecke, seconded by Walterhouse to approve the AES agreement as presented, authorizing the chairman to sign. Roll Call Ayes: Bates, Carland, Sauer, Tucker, Walterhouse, Warsecke and Griner. Nays: None Motion Carried.

CORRESPONDENCE

- Parks and Recreation Commission February 22, 2016 minutes
- Lake County Resolution # 1342 -- Amend Local Historic Districts Act
- E-mail from Jennifer Berkey -- Great Lakes Hop & Barley Conference
- Veterans Affairs Committee February 1, 2016 minutes
- Letter from MMRMA regarding Rap grant for Digital Cameras and Security
- Letter from Hon. David Thompson regarding court house security
- Benzie County Road Commission February 25, 2016 minutes

NEW BUSINESS --

Comm. Tucker questions what we are going to do with the information that Lisa Vogler brought to the Board of Commissioner regarding the relationship between the Board of Commissioners and the Building Authority.

The County Administrator is to research with legal counsel, what the Board of Commissioners control is, if any, over the Building Authority and how they operate? Is there a concern with statute of limitation regarding the building? Provide a Report Audit on how the funds are being spent, and have it put on the agenda for next month.

11:50 a.m. Public Input --

Betsy Evans, Benzonia -- excited about the agreement with Benzie County and AES.

11:51 a.m. Public Input Closed

Motion by Bates, seconded by Warsecke, to adjourn until the April 12, 2016 Regular meeting or the call of the chair. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke
Nays: None Nays: None Motion carried

Roger L. Griner -- Chair

Tammy Bowers, Benzie County Chief Deputy Clerk

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1. Approve payment of the bills from March 4, 2016 to March 17, 2016 in the amount of \$278,812.94.
2. Approve the March 8, 2016 Finance Committee Consent Calendar items 1, 3, 5, 7, 8, 9 10

COMMISSIONERS

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March 22, 2016

- and 11.
3. #2: Task the County Administrator to send the Letter for Understanding regarding the Undersheriff retirement, to attorney Peter Cohl for final draft; to include all documentation from COAM and MERS indicating approval from these representative, what the cost will be to Benzie County.
 4. #4: Authorize payment of \$7,879.40 from the Buildings & Grounds Contingency.
 5. #6: Remove the restriction of Building & Grounds Contingency, allowing the remaining balance of \$42,000 to be used for expenses assumed by Benzie County with the balance of \$22,000 to come from General Fund Balance.
 6. Entered closed session to discuss trial settlement strategy in the matter of Cole v Benzie County, and Benzie County v Cole.
 7. Authorized Richard Figura to proceed in accordance with the recommendations that were made in closed session.
 8. Approve Resolution 2016-006 Hanley Trust Resolution as amended.
 9. Approve four Defined Benefits Adoption Agreements as presented, authorizing the chairman to sign.
 10. Approve the AES agreement as presented, authorizing chairman to sign.

Motion by Walterhouse, seconded by Sauer, to approve the Finance Consent Calendar items as follows:

1. To enter into a five-year lease for 3 copiers (MX M356N, MX C312, MX B402) for the Sheriff Office as requested.
2. Removed
3. To authorize payment of Deborah McGraw in the amount of \$6,420.24 for unused sick, vacation and personal leave payout.
4. Removed
5. To reimburse the Council on Aging the amount of \$4,504.00 from the Sears Estate funds for the cost of a 30-quart mixer.
6. Removed
7. To accept the MMRMA grant and obligate funds of \$4,730.24 which is 50% of the total project and amend the 2015-16 Budget as follows:

425-265-967.01	Project Expenses – Building Improvements	\$4,730.24
Increase/Decrease:		
425-265-539.01	State Grants (MMRMA)	\$4,730.24
9. To accept the grants and amend the 2015-16 budget as follows:

Increase:		
425-426-539.04	GT Band Grants	\$ 5,500.00
425-426-674.00	Contributions to CERT and ARES/RACES	\$17,430.00
Increase/Decrease:		
425-426-967.00	Project Expenses	\$ 5,500.00
425-426-967.01	Project Expenses – GT Band Grants	\$17,430.00
10. To authorize \$2,400.00 for conference expenses which will be reimbursed for Sheriff Schendel, EMS Director Craig Johnson and Emergency Management Director Frank Post and amend the 2015-16 budget as follows:

Increase:		
101-426-539.06	Homeland Security Grant	\$2,400.00
Increase/Decrease:		
101-426-967.00	Region 7 Homeland Security Grants	\$2,400.00
11. To adopt the 2015-16 budget amendment as follows:

Increase:		
101-426-539.06	Homeland Security Grant	\$150.00
Increase/Decrease:		
101-426-967.00	Region 7 Homeland Security Grants	\$150.00

DAWN OLNEY
BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MICHIGAN 49617

Destroy Date: _____

Closed Session Minutes
March 22, 2016
Richard Figura
Cole v Benzie County
Benzie County v Cole

Elected Officials and Department Head Comments

Memo:

To: Benzie County Board of Commissioners

From: Craig Johnson, Ems Director

Re: Medical Examiner Options

Date: March 28, 2016

Benzie County is currently a member of the Tri County Medical Examiners Consortium with Grand Traverse and Leelanau counties. I have included this year's budget of the Tri County Medical Examiner and Benzie County's contribution to that budget. I have also included a tentative budget if we were to contract with the Genesee County Medical Examiner. Benzie County is currently sending all forensic autopsies to Kalamazoo and have listed those prices. If we were to contract with Genesee County, the forensic autopsy would be performed at the Mecosta/Newaygo Morgue in Big Rapids. Those costs are provided for you as well.

Benzie County Administrator Deisch has been in contact with Mecosta and Newaygo counties about potentially joining as authority for the forensic autopsies in Big Rapids.

If you have any questions, please feel free to contact me at 231-325-0035.

CLJ/cls

RECEIVED

APR 06 2016

**DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617**

Mecosta/Newaygo

Personnel	FTE	Salary	Benefits	Total	Personnel
Chief Medical Examiner	0.375	\$180,000.00	na	\$67,500.00	Chief Medical Examiner
Senior Forensic Investigator	1	\$51,078.00	\$30,015.00	\$81,093.00	Forensic Investigator
Deputy Medical Examiner			na	\$4,800.00	Office Personnel
Forensic Investigator			na	\$3,000.00	Operations
Admin Asst	0.2			<u>\$12,486.00</u>	Training/Schools
					Investigator Supplies
					Travel
		Subtotal		\$168,879.00	
					\$6,000.00
					\$1,000.00
					\$6,000.00
					\$2,500.00
					\$1,000.00
					\$500.00

Total

\$17,000.00

Administration of ME office, billing

6.50%	\$12,050.00
10.00%	<u>\$18,538.00</u>

%

\$27,269.00
\$24,424.00
\$164,274.00

Forensic Autopsy

Mecosta/Newaygo

Percase	\$1,000.00
Facility Fee	\$390.00
Assistant Fee	\$250.00
Lab Fee	\$190.00
Mileage	\$110.70
	<u>\$400.00</u>
Transport Fee	\$2,340.70

Tri County Medical Examiner

Percase	\$2,400.00
Transport Fee	\$750.00
Lab Fee	\$265.00
EMS Investigation Fee	<u>\$85.00</u>
	\$3,500.00



Benzie County Office of Emergency Management

Emergency Management Activities

January 2016

RECEIVED

MAR 31 2016

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Below are outlined many of the activities I have been involved in for the month of January 2016.

- 1. Benzie County Fire Chief's**
On Wednesday January 5th, 2016 I attended a meeting of the Benzie County Fire Chief's to finalize the FEMA Assistance to Firefighter Grant Application for approximately \$531,000 in radio equipment to transition both fire and EMS to the MPSCS Radio System.
- 2. Benzie County Fire Chief's Meetings**
On Tuesday January 5th, 2016 we had another county wide Fire Chief's Meeting to discuss our upcoming proposed AFG Grant Application. We continued finalizing the projected application request and just obtained equipment costs. The grant application is nearly complete and was reviewed over the next couple of weeks for correctness. The submission date is January 15th, 2016. The application appears to be for around \$550,000 but is still being refined.

If you will recall, the City of Frankfort has agreed to act as the host agency which will give us a bite at approximately \$75M. in funding dollars.
- 3. Region 7 Homeland Security Planning Board**
On Thursday January 7th, 2016 I attended the R7HSPB meeting in Grayling.
- 4. Benzie County Firefighters Association Meeting**
On January 12th, 2016 I attended a meeting of the Benzie County Firefighters Association Meeting held at the Board of Commissioners Chambers. There were around 30 people in attendance to discuss the formation of the association in Benzie County and the purpose it would serve.
- 5. MI-CIMS Training**
On January 13th, we hosted Michigan Critical Incident Management System (MI-CIMS) training in the EOC. We held a refresher class that was attended by 6 individuals from 2:00pm to 4:00pm and a new users training from 5:30pm to 9:30pm that was attended by 7 individuals.

The goal of the Michigan Critical Incident Management System (MI CIMS) is to provide the state of Michigan with a state-of-the art, web-based, secure, electronic information management system that supports Planning/Preparedness, Response, Recovery and Mitigation
- 6. AFG Grant Submitted**
On Friday January 15th, 2016 I met with Josh Mills from the City of Frankfort to finalize the Regional Grant Application that they agreed to host. We went over some of the final details and submitted the grant that totaled \$530,710 of which \$505,439 was the federal share and \$25,271 was the required local match.

If you will recall we are proposing to replace its emergency communications for fire and EMS services with the State of Michigan 800MHz Public Safety Communications Network (MPSCS). The move is intended to eliminate the communications interoperability gap that exists between the emergency first responders in Benzie County. Currently, law enforcement, hospitals, state and federal emergency services are on the 800MHz MPSCS communications platform and the six (6) fire departments and two (2) non-affiliated EMS services in Benzie County are operating on a VHF radio system. The VHF radios currently in use are all 15 to 20 years old and we intend to abandon that system.

- 7. After Action Review of Chemical Spill at the Graceland Fruit – Forrester Rd. Plant**
On January 25th, 2016 I facilitated an After Action Review of a chemical spill response that occurred on January 19th, 2016 at the Graceland Fruit Plant on Forrester Rd. in Gilmore Township. We discussed what went well in the response as well as what needed to be improved upon.
- 8. Incident Command System (ICS) Training**
On Sunday January 31st, 2016 I taught an ICS refresher for Homestead Township Fire Department. ICS is a standardized on-scene incident management concept designed specifically to allow responders to adopt an integrated organizational structure equal to the complexity and demands of any single incident or multiple incidents without being hindered by jurisdictional boundaries.

An Incident Command System enables integrated communication and planning by establishing a manageable span of control. An Incident Command System divides an emergency response into five manageable functions essential for emergency response operations: Command, Operations, Planning, Logistics, and Finance and Administration.
- 9. Upcoming Events**
I have scheduled the following for the next two months;

February 1st through 3rd – National Park Service/Benzie County EMS – Continuing Education – Frankfort Fire Department
February 4th – R7HSPB Meeting-Grayling
February 10th – Grand Traverse Band of Ottawa and Chippewa Indians Revenue Sharing Awards – Grand Traverse Resort, Acme, MI
February 10th – CERT Monthly Meeting and Training
February 11th – Active Shooter Exercise Design Team Meeting-EOC
February 22nd to 25th – AUX COMM Conference-Traverse City
March 3rd - R7HSPB Meeting Grayling
March 9th – Nostwick Rd. Bridge Meeting - Thompsonville
March 9th – CERT Monthly Meeting and Training
March 10th – Active Shooter Exercise Design Meeting
March 23rd – National Weather Service Spotter Training – BOC Chambers
March 24th – LEPC/LPT Meeting in the EOC



Benzie County Office of Emergency Management

Emergency Management Activities

February 2016

RECEIVED

MAR 31 2016

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Below are outlined many of the activities I have been involved in for the month of February 2016.

- 1. EMT Training**
On Monday, Tuesday and Wednesday February 1st, 2nd and 3rd, 2016, I attended training offered by the Sleeping Bear Dunes National Lakeshore Law Enforcement and Benzie County Emergency Medical Services. These were continuing education classes intended for emergency medical licensing.
- 2. Region 7 Homeland Security Planning Board**
On Thursday February 4th, 2016 I attended the R7HSPB meeting in Grayling.
- 3. Meeting with Benzie County Firefighters Association**
On Tuesday February 9th, 2016 the newly created Benzie County Firefighters Association met and discussed some of the needs of the firefighting community in Benzie County. The purpose of the association is to develop a local firefighter training system.
- 4. Revenue Sharing Awards Ceremony-Grand Traverse Resort**
On Wednesday February 10th, 2016 I attended the Revenue Sharing Awards from the Grand Traverse Band of Ottawa and Chippewa Indians at the Grand Traverse Resort in Acme.

CONTINUATION OF EMERGENCY AUXILLARY RADIO IMPROVEMENTS
This was a grant request for completion of our emergency communications equipment improvements that the GTB approved partial funding for back in February of 2015. This application is requesting funding for our ARES (Amateur Radio Emergency Services)/ RACES (Radio Amateur Civil Emergency Services) equipment we utilize in emergencies in the amount of **\$11,630**.

COMMUNICATIONS EQUIPMENT FOR OUR CITIZENS EMERGENCY RESPONSE TEAM (CERT)
Our second application requested funding the same communications equipment that is identified above for our Citizens Emergency Response Team (CERT) members in the amount of **\$5,800**. This equipment will bring all of our emergency volunteer groups onto the same communications platform, thus streamlining emergency communications.

COUNTYWIDE FIREFIGHTER PERSONNEL ACCOUNTABILITY SYSTEM
Finally, this grant application was for a countywide system of firefighter accountability. I work very closely with all the fire departments in Benzie County and our goal is to make firefighting as safe as possible by providing accountability at a fire scene. Because it is a countywide initiative, I was asked to administer this grant on behalf of all the counties fire departments. The request was for **\$5,500** for this project.
- 5. Benzie County CERT Meeting**
On Wednesday February 10th, 2016 we had a monthly meeting/training of the CERT Program.
- 6. Active Shooter Exercise Design Team Meeting**
On Thursday February 11th, 2016 we had another Active Shooter Exercise Design Team meeting. This exercise is an active shooting event in the Benzie County Government Center. While we are planning for approximately 6 to 7 hours of training, we will be running 3 exercises lasting 45 minutes to 1 hour long each. Exercise play is limited to a suspect search, patient care, building clearing and perimeter security in a defined area where there will be an organized effort to locate an active shooter, establishing a perimeter and treating is injured. Because of the expected number of responders, we hope to conduct 3 scenario's that will allow for different participants and change up the response to a certain degree.

7. Court Security Meeting

On Tuesday February 16th, 2016 I participated in a meeting regarding some concerns about Court Security. It was agreed to come up with some solutions and pricing for the security improvements that were talked about and we would schedule another meeting.

8. Dispatcher Testing

On Wednesday February 17th, 2016 I assisted Director Ron Berns in testing candidates for a vacant dispatcher position.

9. Auxiliary Communications Interoperability Conference (AUX COMM)

From Monday February 22nd through Thursday February 25th, 2016 Dispatch Director Ron Berns and I attended the AUX COMM Conference at the Great Wolf Lodge in Traverse City. The conference was sponsored by the Michigan Public Safety Communications System (MPSCS) and was attended by 911 Directors and staff members as well as members or Amateur Radio who operate the AUX COMM system. Interoperable Communications Conference has merged with the Auxiliary Communications (AuxComm) Conference. By combining the two events, it is hoped to improve communications, interoperability and information sharing between public safety agencies across the state.

10. Upcoming Events

I have scheduled the following for the next two months;

March 3rd - R7HSPB Meeting Grayling
March 9th - Nostwick Rd. Bridge Meeting - Thompsonville
March 9th - CERT Monthly Meeting and Training
March 10th - Active Shooter Exercise Design Meeting
March 23rd - National Weather Service Spotter Training - BOC Chambers
March 24th - LEPC/LPT Meeting in the EOC
April 5th - Benzie County Fire Chief's Meeting-Thompsonville
April 7th - R7HSPB Meeting-Grayling
April 13th - Statewide Tornado Drill
April 13th - CERT Monthly Meeting and Training
April 21st - Dam Failure Tabletop Exercise-Manistee
April 22nd to 24th - Basic and Advanced CERT Training Weekend at Camp Grayling
April 27th - Benzie County Firefighters Association Meeting-BOC Room
April 27th - Leelanau County Active Shooter Exercise-Assisting as an Evaluator
April 28th - LEPC/LPT Meeting in the EOC



Benzie County Office of Emergency Management

Emergency Management Activities

March 2016

RECEIVED

MAR 31 2016

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Below are outlined many of the activities I have been involved in for the month of December 2015

- 1. Speaking Engagement at Grow Benzie**
On Tuesday March 1st, EMS Director Craig Johnson and I spoke to Grow Benzie at their evening dinner. I spoke on the mission of Emergency Management and some of the activities I have been involved in since I started in Benzie County as well as some of the recent activities.
- 2. Region 7 Homeland Security Planning Board**
On Thursday March 3rd, 2016 I attended the R7HSPB meeting in Grayling.
- 3. Meeting Regarding Nostwick Road Bridge**
On Wednesday March 9th, 2016 I met with the Colfax Township Board, Benzie County Road Commission and the Public regarding the replacement options for the Nostwick Road Bridge whose weight limit was recently reduced to 6 tons. This eliminates fire apparatus, service trucks, propane deliveries, etc from crossing to serve the 6 homes across the bridge. They were inquiring if their might be some type of state or federal assistance that might be available in efforts to repair or replace the bridge.
- 4. Benzie County CERT Meeting**
On Wednesday March 9th, 2016 we had a monthly meeting/training of the CERT Program.
- 5. Active Shooter Exercise Design Meeting**
On Thursday March 10th, 2016 we had a meeting of the Exercise Design Team to finalize some of the Active Shooter Full Scale Exercise that we will be holding on Saturday May 14th, 2016. We will be sending out a survey to the to all the emergency first responder agencies who we hope will be participating in the exercise.
- 6. Meeting with Graceland Fruit-Forrester Rd. Management on SARA Title III Off-Site Response Plan**
On Wednesday March 16th, 2016 I meet with the management of the Graceland Fruit Forrester Rd. Plant regarding our Superfund Amendments and Re-Authorization Act (SARA Title III) Off-Site Response Plan that has been developed by the Local Emergency Planning Committee. We discussed some of the EHS Chemicals on site and how they are used and stored. We went over the plan and made some minor corrections and added a significant amount of information from their on-site plan.
- 7. City of Frankfort Public Safety Committee Meeting**
On Tuesday March 22nd, 2016 I attended a meeting of the City of Frankfort Public Safety Committee and discussed the role of the city's emergency services in the Countywide Emergency Management scheme.
- 8. Meeting with Jordon Development**
On Tuesday March 22nd, 2016 I had a meeting with a representative of the Jordon Development Co. Jordon Development operates several gas wells in the southern county area as well as a pipeline system the feeds the gas to the MichCon system. We have developed specific off-site response plans that deal with a release of natural gas from a pipeline break.

9. Meeting with Benzie County Firefighters Association

On Tuesday March 22nd, 2016 the newly created Benzie County Firefighters Association met and selected an initial slate of officers to oversee the interests of firefighters in Benzie County. The purpose of the association is to develop a local firefighter training system.

10. National Weather Service-Spring Spotter Training

On Tuesday March 22nd, 2016 we held a Spring Weather Spotter Training Class in the Government Center. This was the same night that we had a Winter Storm Warning and that reduced attendance significantly. Last year we had 36 in attendance, this year we had 12. The meteorologist that gave the presentation talked a lot about the August storm event that hit Leelanau, Grand Traverse and Kalkaska Counties. He had several still photos and video of the storm as it was unfolding and gave the weather service analysis of what occurred. It was an excellent program and provided me with a better understanding on what occurred.

11. Meeting of the Local Emergency Planning Committee (LEPC)/Local Planning Team (LPT)

On Wednesday March 23rd, 2016 we held our LEPC/LPT meeting in the EOC. We have been discussing moving the LEPC to a different time and date from the LPT Meeting. I proposed it to the committees because having both makes for an extremely long meeting and we need to have chemical users, transporters and manufacturers in attendance that we do not currently have. Representing the emergency response services will be;

- County Emergency Management
- County Emergency Medical Services
- County Central Dispatch
- County Law Enforcement
- Fire Service represented by Chief Hanmer (Benzonia) and Chief Thompson (Frankfort)
- Industry representatives from Graceland Fruit Forrester Rd. and Main St. Plants, Smeltzer Orchards, Magna Int.

12. Upcoming Events

I have scheduled the following for the next two months;

- April 5th – Benzie County Fire Chief's Meeting-Thompsonville
- April 7th – R7HSPB Meeting-Grayling
- April 13th – Statewide Tornado Drill
- April 13th – CERT Monthly Meeting and Training
- April 21st – Dam Failure Tabletop Exercise-Manistee
- April 22nd to 24th – Basic and Advanced CERT Training Weekend at Camp Grayling
- April 27th – Benzie County Firefighters Association Meeting-BOC Room
- April 27th – Leelanau County Active Shooter Exercise-Assisting as an Evaluator
- April 28th – LEPC/LPT Meeting in the EOC
- May 2nd through May 5th – Great Lakes Homeland Security Conference-Grand Rapids
- May 7th – Hazardous Materials Operations Class-Arcadia
- May 11th – CERT Monthly Meeting and Training
- May 12th – R7HSPB Meeting-Grayling
- May 14th – Benzie County Active Shooter Exercise-Benzie County Government Center
- May 25th – After Action Meeting-Government Center Exercise
- May 26th – LEPC/LPT Meeting in the EOC
- May 31st – Clandestine Lab Awareness Class-Benzonia Township Fire Department

Animal Control Report				
3/1/2016 - 3/31/2016				
	Dogs	Cats	Cal YTD	Cal YTD
			Dogs	Cats
Admitted	22	8	46	28
Released	9	0	20	0
Euthanized	1	1	2	4
Adopted	12	14	31	25
Rescue/Foster	0	1	2	3
Animal in shelter	4	5		
Other animals admitted	0			
Calls for Service			12	
Total Number of After Hours Calls			4	
Total Number of Miles Driven			386	
Total Gallons of Gas			32.65	18.24
Current Truck Mileage			32,159	1,858
Phone Calls			190	
Visitors			234	
Cleaning Time			166 hrs	

RECEIVED

Report Written by: Jaime Croel
Please call (231) 882-9505 or stop by if you have any questions

APR 01 2016

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

February 2016

[illegible]

Commissioner Report

County Administrator's Report

TECHNOLOGY COMMITTEE

March 22, 2016

2:00 p.m.

Members present: Coury Carland, Evan Warsecke and Lisa Tucker
Others Present: Tammy Bowers, Mitch Deisch, Maridee Cutler, Frank Walterhouse,
Michele Thompson, Ron Berns, Ted Schendel and Victor Geha

Meeting called to order by Commissioner Coury Carland 2:00 p.m.

Pledge of allegiance was given.

Motion by Warsecke, seconded by Tucker, to approve the agenda as presented. Ayes: All
Nays: None Motion carried.

Motion by Warsecke, seconded by Carland, to approve the minutes of April 6, 2015 as
presented. Ayes: All Nays: None Motion carried.

Motion by Carland, seconded by Tucker, to approve the minutes of February 23, 2016 as
amended. Ayes: All Nays: None Motion carried.

Public Input – None

Telephone Bid Update: Discussion was held regarding preparing RFP for telephone system.
Maridee stated that they have met with three different companies for quotes to help develop the
telephone RFP to insure that we get the right telephone system. Waiting to be hear back from
Albita as far as cost to help us prepare our telephone RFP. Currently there is \$20,000 that is
budgeted for a new telephone system, but it looks like it will be more than that.

New Server Presentation by Wyant: Victor Geha was present from Wyant regarding the status of
the government center server. The server is going on seven years old and can fail at any time, so
it needs to be replaced. He will submit a written proposal as to the cost.

Motion by Tucker, seconded by Carland to recommend to the Board of Commissioners that
Victor Geha, from Wyant submit their proposal for a new Government Center server to the
Finance committee for review and recommendation. Ayes: All Nays: None Motion Carried.

Other: None

Public Input – None

Motion by Warsecke, seconded by Tucker, to adjourn at 2:48 p.m. Ayes: All Nays: None
Motion carried.

Tammy Bowers
Benzie Chief Deputy County Clerk

Motion by _____ seconded by _____, to approve the Technology Consent Calendar as follows:

1. Victor Geha, from Wyant submit their proposal for a new Government Center server to the Finance committee for review and recommendation.

DRAFT

FINANCE REPORT

Human Resources (HR) Report

**HR Committee
Meeting Notes
March 22, 2016**

The meeting was called to order by Commissioner Evan Warsecke at 1:00 pm

Present: Evan Warsecke, Coury Carland and Gary Sauer
Others Present: Mitch Deisch, Maridee Cutler, Tammy Bowers, Frank Walterhouse, Jade Adams, Steve Adams, Ted Schendel, Dan Smith, Kim Majszak, Amy Bissell, Michelle Thompson

The pledge of allegiance was given.

Agenda: Motion by Sauer, seconded by Carland, to approve the agenda as presented. Ayes: All
Nays: None Motion carried.

Minutes: Motion by Sauer, seconded by Carland, to approve the February 23, 2016 minutes as presented. Ayes: All Nays: None Motion carried.

Public Input - None

Mitch Deisch, County Administrator: Contract Negotiations – there are six union contracts open for negotiations this year at the same time we are starting our budget process. This is what I will be spending most of my time on along with lawsuits. Have been negotiating contracts for 20 plus years and have never had an attorney or council member in the room. Looking for direction on how the Human Resource Committee would like this handled. He feels that he can negotiate initially on his own. Contract negotiations will come down to three items: wages, health care and retirement. Amy Bissell - stated that the elected officials are involved in negotiations also, as they are co-employers.

Ted Schendel – all for trying something different, as all you are doing is starting the negotiations, then if it needs to include other people then have that available.

Frank Walterhouse – Peter Cohl is the lead person for the Commissioners, plus he has all the experience from the other 20 counties that he works with.

Comm Carland - there are six union contracts, we need to go before the full board so we know what direction we are going. Does not cost Benzie County to have Peter Cohl involved as he is on retainer.

Mitch will get ahold of Peter Cohl, and once we start getting number (MERS, Insurance, etc), we will start setting up meetings.

Jade Adams – Grievance:

Ted Schendel, Sheriff, stated that he has received a grievance filed by Jade Adams today.

Maridee stated that they have received notice that Jade is permanently disabled and cannot return to her prior position in Corrections. As of April 19, 2016 she will have been on worker's compensation disability for one year and her health insurance will stop. Her seniority will continue for one more year, but her other benefits will stop.

March 22, 2016

Jade Adams stated that she goes for a second opinion for the workers compensation carrier on March 31, 2016.

Motion by Warsecke, seconded by Sauer, to recommend to the Board of Commissioner to extend Jade Adams and her family's health insurance until the end of April 2016 to review all pertaining information and documents. Ayes: Carland, Sauer Warsecke Nays: None Motion carried.

Other: None

Public Input: None

Motion by Sauer, seconded by Carland, to adjourn at 1:41 p.m. Ayes: Carland, Sauer and Warsecke Nays: None Motion carried.

Tammy Bowers
Benzie County Chief Deputy Clerk

DRAFT

Motion by _____, seconded by _____, to adopt the HR Consent Calendar are follows:

1. Extend Jade Adams and her family's health insurance until the end of April 2016 to review all pertaining information and documents.

DRAFT

Committee Appointments



March 17, 2016

Mr. Roger Griner, Chairman
Benzie County Board of Commissioners
Government Center
Beulah, MI 49617

Dear Chairman Griner:

Per the terms of the agreement between the Friends of the Betsie Valley Trail (FBVT) and the Betsie Valley Trail Management Council (BVTMC), the Friends submit the following nomination for the vacant position of the Trail Care Coordinator position which reports to the BVTMC:

Primary Trail Care Coordinator:

Mr. Flint Watt
15441 Holly Drive
Thompsonville, MI 49683

Alternate Trail Care Coordinator;

Mr. John Rothaar
3719 Orchard Lane
Beulah, MI 49617

Both individuals are highly qualified and highly committed to the Trail and have the unanimous support of the FBVT Board.

Sincerely,

James Ryan, President
Friends of the Betsie Valley Trail

RECEIVED

MAR 21 2016

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Committee Name	Date Appointed	Date term Expires
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1-Airport Authority 4yr term -- 1st Thursday @ 9:30 a.m.

Coury Carland	(Commissioner)	01/26/16	12/31/16
Pat Storrer	(Frankfort Appointee)	06/17/14	06/17/17
Kenneth J. Laurence		02/18/15	03/01/19

1-Benzie-Leelanau Health Department -- Last Thursday of Odd Months @ 3:30

Gary Sauer	(Commissioner)	01/27/15	12/31/16
Dr. George Ryckman	2/18/14	02/18/14	12/31/16
Roger Griner	(Commissioner)	01/27/15	12/31/16

1-Benzie-Leelanau Health Dept Bd of Appeals - 2year terms; 1 BOC & 2 Citizens

Gary Sauer	Commissioner	01/26/16	12/31/16
Donna Clarke		05/26/15	12/31/16
Mary Pitcher	02/01/11	05/26/15	12/31/16

1-Benzie Transportation Authority -- formed 4/18/2006 -- 1st Thursday @ Noon

Eugene Allen	06/17/14	06/17/14	04/30/16
Amy Herczak	02/18/14	04/15/14	04/30/17
Jessica Carland	02/18/14	02/18/14	04/30/16
John Nuske	9/7/2010	04/15/14	04/30/17
		04/16/13	04/30/15 Vacant
Irene Nugent	4/15/2014	04/15/14	04/30/17
Susan Kirkpatrick		04/28/15	04/30/18
Eric VanDussen	04/15/2014	04/15/14	04/30/17
Joshua Stoltz	4/17/12	04/14/15	04/30/18
Lisa Tucker -- Liaison		01/27/15	12/31/16

1-BVTMC Board 3yr terms 6 member -- 1st Monday @ 4 p.m.

Gary Pallin (Beulah)		01/21/14	04/15/16
Robert Bishop Alt (CLPRA)	12/16/97	04/15/11	04/15/14
Paul Bare (CLPRA)	3/18/14	03/18/14	04/15/17
Dan Schoonmaker (CLPRA)	4/15/11	03/18/14	04/15/17
Linda Manville (Elberta)		07/16/13	08/01/16
Frank Walterhouse (Comm/P& R Rep)		01/21/14	12/31/16
Charles Kehr (Alt for Co Reps)		06/19/07	
Ed Butt (FBVT Rep)		01/21/14	04/15/16
Michael Foust (Thompsonville) 6/19/07		04/02/13	04/20/16
William R. Olsen		02/09/16	04/15/19

2-Board of Canvassers 4yr terms -- Day After Each Election @ 1:00 p.m.

Donna Clark (REP)		10/01/15	11/01/17
Jane Purkis (DEM)	11/01/12	11/01/12	11/01/17
Janice Mick (REP)		10/13/15	11/01/19
Ronald Dykstra (DEM)		10/20/15	11/01/19

2-Brownfield Authority - Est 6/19/2012 - 7 members - 3 years; No BOC appointment

Ron Evitts	04/02/13	04/01/16
Michelle Thompson	04/02/13	04/01/16 Resigned
Bill Merry	07/14/15	12/31/18
Art Jeannot	02/18/15	04/01/18

Marcia Stobie		04/01/14	04/01/17
Don Tanner		04/15/14	04/01/17
Edward Kowalski	11/18/14	02/18/15	04/01/18
Nina Bonderenko, Alt if Statute Allows		04/02/13	

1-Building Authority 3yr Term 4 member -- As Needed

Marcia Stobie	08/20/13	02/18/15	12/31/17
Norm Campbell	11/19/02	02/18/15	12/31/17
Tom Longanbach	6/5/2012	02/18/15	12/31/17
Michelle Thompson - by statute	06/01/12	01/17/12	
Dawn Olney - by statute	01/01/00	01/17/12	

1-CDBG/Community Development Block Grant 5yr Term -- 4th Thursday @ 10:30 a.m.

Jean Bowers	01/18/00	02/18/15	12/31/19
Carol Dye		08/12/14	02/01/19
Dawn Olney	01/18/00	02/18/15	12/31/19
Frank Walterhouse	(Commissioner)	01/26/16	12/31/16
Amy Bissell	8/18/09	02/18/15	12/31/19

1-Construction Board of Appeals 2 yr term

Roger Papineau	5/26/15	05/26/15	12/31/16
Randy Olsen	1/16/07	04/14/15	12/31/16
Rodney Moore	1/16/07	04/14/15	12/31/16
Caleb Luibrand	1/16/07	04/14/15	12/31/16
Richard Krupp	1/16/07	04/14/15	12/31/16

County Library Board 5yr term -- Dissolved 8/21/2007

1-Economic Development Corp 6yr term -- Alt Mondays @ 10:30 a.m.

Karen Roberts	2/15/11	02/07/12	01/31/18
Roger Griner	(Commissioner)	01/26/16	12/31/16
Coury Carland	(Commissioner)	01/26/16	12/31/16
Courtney Gillison		03/08/16	12/31/22
William Merry	9/8/2015	02/09/16	01/31/22
Mike Worden	03/17/09	06/18/13	01/31/19
Mary Carroll	11/1/11	03/04/14	01/31/20
Ed Kowalski		03/08/16	01/31/22
Blake Brooks	12/21/10	01/22/11	01/31/17
Ron Harrison	9/8/2015	02/09/16	01/31/22

Alt for Special Projects

2-EMS -- renamed from ALS 7/2006 -- Monthly; 3/19/08 Reduced to 7 members

8/21/2012 -- Increased to 9 members -- 3 Years

Gaylord Jowett - At Large	09/24/13	01/21/14	12/31/16
Martha Bates - Almira		11/18/14	12/31/16
Jim Franke - Tville		12/16/14	12/31/17
Vance Bates -- voting member	11/14/05	01/27/15	12/31/16
Charlie Thompson -- Fire Chief Rep		03/24/15	12/31/16
Neal Nye - At Large	01/04/05	05/26/15	12/31/17
Rory Heckman - At Large		11/18/14	12/31/17 Resigned 6/
Mike Mead - ALS - Non Voting	8/21/12	08/21/12	12/31/15
Sam Miller - Paramedic - Non Voting		04/14/15	12/31/18

Michelle Thompson -- Ex Officio	09/21/12
Ted Schendel -- Ex Officio	01/15/13
Undersheriff (?) -- Ex Officio	01/15/13

2-Fee Committe 3 yr term -- As Needed

Frank Walterhouse (Commissioner)	01/12/16	12/31/16
Tom Longanbach, Equalization Director	01/12/16	
All Commissioners		

1-Human Services (was FIA) 3yr term -- Monthly

Tom Hart	State Appointment	11/01/12	10/31/18
Darleen Hoffert	10/21/14	10/21/14	10/31/17
Jean Bowers	12/2013	11/08/13	10/31/16
Roger Griner	(Commissioner)	01/27/15	12/31/16

FOC Citizens Advisory Committee 3yr term -- Dissolved 10/18/05

2-Jury Board 6yr term -- quarterly

Nancy J. VanderLinde	5/17/2011	05/01/11	05/01/17
Jean Bowers	05/01/01	04/02/13	05/01/19
Gail Nugent	02/18/03	04/28/15	05/01/21

1-Land Bank Authority - 3 year term

County Treasurer		04/05/11	No Expiration
Frank Walterhouse - Co Comm Liaison		01/21/14	12/31/16
Mark E. Roper	4/5/11	03/24/15	04/05/18
Terry Money	4/5/11	03/24/15	04/05/18
Amy Bissell	4/5/11	03/26/13	04/05/18
Tom Longanbach	4/5/11	03/26/13	04/05/16

Medical Examiner 5yr Term

Dr. Nicole Fliss	10/21/14	10/21/14	None
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1-Manistee-Benzie CMH - 3yr term -- 2nd Thursday @ 10:00

Donald C. Smeltzer (B)	1/2007	03/26/13	03/31/16
Donald R. Tanner (B)	5/12/2016	05/12/16	03/31/18
Coury Carland (B) (Commissioner)		01/26/16	12/31/16
Frank Walterhouse (B) (Commissioner)		01/26/16	12/31/16
Mary O'Connor Heitjan (B)		05/26/15	03/31/18

1-Parks and Recreation Commission 3yr term -- Alt Months As Needed

Tad Peacock	02/18/14	02/18/14	12/31/16
Sean Duperron	01/2011	02/18/13	12/31/16
Barbara K. Skurdall	4/17/07	03/04/14	12/31/16
Marjorie Pearsall-Groenwald		12/22/15	12/31/18
Ann E. Bourne		12/22/15	12/31/18
Cathy Demitroff	02/20/07	12/22/15	12/31/18 Chair 2015
Walter Roch von Rochsburg (Planning Rep)		01/01/15	09/15/17
Christy Anderson (Drain Commissioner)		01/01/13	No Expiration Date
Frank Walterhouse (Commissioner)		01/27/15	No Expiration Date
Ted Mick (Road Commission Rep)		01/01/13	No Expiration Date

1-Planning Commission 3yr term -- 1st Wed 10th person reduced to 9 -- 5/17/05; back to 11 mem 5/20/08 back to 9 members; 11 with new ordinance 5/2009; 7 new ord 2/2011

Nina Bondarenko	Busi/Econ Dev	12/21/10	11/05/13	09/30/16
Coury Carland	Ex Officio -- BOC		01/27/15	12/31/16
Evan Warsecke	Exc Officio -- BOC			12/13/16
Lori Cota	Educ (School Rep)		02/05/13	09/15/15
Margaret (Peg) Minster		9/15/09	01/15/13	09/15/15
Walter Roch von Rochsburg - Citizen @ Large			09/16/14	09/15/17
Susan Zenker - Ag & Land Use		2/7/12	09/18/12	09/15/15

Public Safety Committee 3yr term -- Dissolved 7/18/2006

Remonumentation Peer Group -- Appted by BOC 9/2/2014

Christy Andersen	09/02/14
John Korr, Jr.	09/02/14
Craig McVean	09/02/14
Pat Bentley	09/02/14
Wendy Papineau	09/02/14

Road Commission 6yr term -- 2 Times per Month - Elected Positions beginning 2010

2 -Technology Committee -- 2 years -- meet quarterly

Evan Warsecke	01/27/15	12/31/16
Coury Carland	01/26/16	12/31/16
Lisa Tucker	01/26/16	12/31/16

2-Veterans Affairs Committee (8/21/12) 5 members; 3yr term -- Appted by BOC formerly Soldiers & Sailors Relief

Dale Ginzel		12/22/15	12/31/18
Lawrence "Camp" Bailey	01/21/14	01/21/14	12/31/16
Arthur Melendez	9/4/2012	12/16/14	12/31/17
Robert Roelofs	9/4/2012	12/01/15	12/31/18
Kirt A. Giddis	2/19/2013	12/16/14	12/31/17

2-Solid Waste Advisory 3yr term -- increased to 11 members 12/19/06 -- Qtly 1st Wed @ 5 p.m. 2009 reduced to 10 members; 2015 reduced to 7 members 2 year terms

Todd Warren	3/21/06	04/14/15	12/31/18
Dennis Fischgrabe	2/19/13	12/16/14	12/31/17
Evan Warsecke	Commissioner	01/27/15	12/31/16
Brianne L. Lindsay	11/18/14	11/18/14	12/31/17
Jane Schultz	12/21/2004	02/18/14	12/31/16
Lindsay Withrow		02/19/13	12/31/15
David Schaffer		01/26/16	12/31/17

2-Veterans Trust Fund 3yr term -- State appointed

Robert Roelofs, DAV	2/4/14	02/04/14	12/31/16
William J. Huhnke, Sr. Unaff	4/6/2010	03/03/15	12/31/17
Art Melendez -	8/1/2012	08/01/12	
Chuck Lerchen	(Agent)		No Expiration Date

2-Workforce Development Board 2yr term -- COG POB 506, TC 49685-0506

Art Jeannot	01/20/09	01/26/16	12/31/17
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Betty Workman

12/18/2012

02/01/15

12/31/16

Zoning Board of Appeals; Dissolved 5/4/2010

Zoning Terminated 3/31/2010

Updated 3/8/2016

DAWN OLNEY
BENZIE COUNTY CLERK

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

April 7, 2016

I would ask that you schedule interviews for the following committees:

Benzie Transportation Authority – 3 openings; 2 applicants

Brownfield Authority – 2 openings; 1 applicant

EMS – 2 openings; ⁰1 applicant

Centra Wellness – 1 opening; 2 applicants

ACTION ITEMS

Memo To: Benzie County Commissioners
From: Mitchell D. Deisch, County Administrator
Date: April 4, 2016
Subject: Undersheriff Letter of Understanding

Mitchell D. Deisch

At the March 22, 2016 Benzie County Commission meeting it was requested that some additional documentation from County Labor Attorney Peter Cohl, MERS and COAM regarding their review and approval of the Undersheriff Letter of Understanding be provided to the Board of Commissioners.

Attached are the requested support documents from Cohl, Stoker and Toskey, MERS and COAM along with the Undersheriff Letter of Understanding, March 14 memo regarding the US LOU and draft March 8, 2016 Finance Committee minutes .

Requested Action:

The Benzie County Board of Commissioners is being asked to approve the Undersheriff Letter of Understanding at their April 12, 2016 Commission meeting.

RECEIVED

APR 04 2016

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Letter of Understanding

Effective _____, 2016 an employee of the Sheriff's Office who was previously employed by Benzie County and the Sheriff in a position which is eligible for pension benefits pursuant to the Benzie County Sheriff Office, MERS Division 20 ("MERS Div. 20") and who is subsequently appointed by the Sheriff to the office of Benzie County Undersheriff will remain in the MERS Div. 20 plan for retirement purposes only. The current MERS Div. 20 retirement benefits are B-4, V-8, F-25 (25 years of service no age) with a total employee contribution at the same amount as other Benzie County employees who are in the Benzie County MERS Division 20 plan.

The Parties agree that, pursuant to PERA MCL 423.201 et seq. , the Benzie County Undersheriff position is a non-bargaining unit/non-union position.

COAM Representative

Date

Ted Schendel, Sheriff

Date

Roger Griner Benzie County Chairperson

Date

Mitchell D. Deisch, Benzie County Administrator

Date

April 1, 2016

Mitch Deisch
Benzie County Administrator
448 Court Place
Governmental Center
Beulah, MI 49617

Mr. Deisch,

MERS has reviewed the Benzie County Undersheriff Letter of Understanding and thus will be amending the Defined Benefit division name 20 from "COAM" to "COAM and Undersheriff". In doing so, members in division 20 who promote to the position of Undersheriff will remain in this division and retire with provisions in effect in this division.

Sincerely,



Tony Radjenovich
Regional Manager
Municipal Employees'
Retirement Systems of Michigan
tradjenovich@mersofmich.com
800-767-6377 x 401

RECEIVED

APR 04 2016

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Mitch Deisch

From: Dan Kuhn <dpkuhn@outlook.com>
Sent: Monday, March 28, 2016 9:40 AM
To: Mitch Deisch
Cc: Troy Lamerson
Subject: RE: Undersheriff LOU

Mr. Administrator,

I agree with the Letter of Understanding pertaining to the Undersheriff below.

"an employee of the Sheriff's Office who was previously employed by Benzie County and the Sheriff in a position which is eligible for pension benefits pursuant to the Benzie County Sheriff Office, MERS Division 20 ("MERS Div. 20") and who is subsequently appointed by the Sheriff to the office of Benzie County Undersheriff will remain in the MERS Div. 20 plan for retirement purposes only. The current MERS Div. 20 retirement benefits are B-4, V-8, F-25 (25 years of service no age) with a total employee contribution at the same amount as other Benzie County employees who are in the Benzie County MERS Division 20 plan".

The Parties agree that, pursuant to PERA MCL 423.201 et seq. , the Benzie County Undersheriff position is a non-bargaining unit/non-union position.

Thank you for your efforts.

Dan Kuhn

POAM

www.poam.net

989 798 7401 cell

From: MDeisch@benzieco.net
To: dpkuhn@outlook.com
Date: Wed, 23 Mar 2016 14:59:22 -0400
Subject: Undersheriff LOU

Dan,

RECEIVED

APR 04 2016

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

At yesterday's Benzie County Commission meeting there was a request for you personally to provide written approval that you are in support of the Undersheriff Letter of Understanding that was jointly drafted by myself and attorney Richard McNulty from Cohl, Stoker and Toskey, who represent Benzie County on labor matters.

Your written approval will be incorporated into the April 12, 2016 Benzie County Commission agenda packet.

I have been asked to also make the same request for the same approval from the County labor attorney firm and MERS.

Both Cohl, Stoker and Toskey, who assisted in drafting the LOU and MERS have reviewed and approved the LOU.

If you have any questions, please let me know. Thank you for your assistance.

Mitch Deisch
County Administrator

Memo To: Benzie County Commission
From: Mitchell D. Deisch, Administrator
Date: March 14, 2016
Subject: Undersheriff Letter of Understanding

M Deisch

On November 9, 2015 the former Undersheriff resigned and returned to their position as Sgt. in the COAM union. Since this time Sgt. Kyle Rosa has been performing the responsibilities of the Undersheriff position, while not being officially sworn in by Sheriff Ted Schendel.

As we have discussed on several occasions, the reason for Sgt. Rosa not being sworn in as Undersheriff is the negative impact on his MERS retirement plan as a result on moving from the MERS COAM plan to the MERS non-elected/non-union plan.

At their March 8, 2016 meeting the Benzie County Finance Committee made a motion to unanimously support recommending the Letter of Understanding to the full County Commission for their review and approval. This motion was contingent upon MERS and the COAM supporting the Letter of Understanding. Both MERS and COAM have informed Benzie County that they support the Letter of Understanding.

The Letter of Understanding will be included in the Finance Committee consent agenda.

RECEIVED

APR 04 2016

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Finance Committee
Meeting Notes
March 8, 2016

A Special Meeting of the Finance Committee was called to order by Frank Walterhouse at 11:00 a.m.

Present: Coury Carland, Gary Sauer and Frank Walterhouse

Staff Present: Dawn Olney, Michelle Thompson, Maridee Cutler, Mitch Deisch, Amy Bissell,
Frank Post, Dan Smith, Kyle Rosa, Craig Johnson and Ron Berns

Pledge of allegiance was given.

Agenda: Motion by Carland, seconded by Sauer, to approve the agenda as amended, adding 9. Other: Emergency Management. Ayes: All Nays: None Motion carried.

Minutes: Motion by Walterhouse, seconded by Carland, to approve the minutes of February 9, 2016 as presented. Ayes: All Nays: None Motion carried.

Public Input: None

Sheriff Dept – Ted Schendel:

B. Update on Jail Spending: Dan Smith, Jail Administrator, updated the committee regarding the meetings that have been held regarding the jail spending issues; Dan indicated that this is not a final draft but rather this is where we are looking at and working toward savings; the proposal is to cut 4 full-time corrections office and replace with 2 part-time – this is with the concurrence of the courts and we are changing how we do things; cut the full-time secretary to part-time; these cuts are following retirements; they expect about \$15,000 from the old medical contract for refunds & rebates; the new copier contract will save about \$3,000. He is also requesting budget reductions totaling \$22,217.46. Total proposal is a rough estimate of \$200,118. He asked how the finance committee feels about this move – all three members indicated they were good moves.

A. Copier Lease: Kyle Rosa, U/S presented information for a new copier lease with a savings of \$1,817.39; for a 5 year lease. **Motion by Walterhouse, seconded by Carland, to recommend to the Board of Commissioners to enter into a five-year lease for 3 copiers (MX M356N, MX C312, MX B402) for the Sheriff Office as requested.** Ayes: Carland, Sauer and Walterhouse Nays: None Motion carried.

Administrator – Mitch Deisch:

A. MERS Update (Undersheriff): Mitch stated that this agreement has been approved by Cohl, Stoker & Toskey, COAM and twice by MERS. **Motion by Sauer, seconded by Carland, to recommend to the Board of Commissioners that contingent upon MERS and COAM approval, to approve the Letter of Understanding authorizing the Undersheriff to remain in the COAM division for retirement purposes only.** Ayes: Carland, Sauer and Walterhouse Nays: None Motion carried.

2016-007

National Public Safety Telecommunications Week

April 10-16, 2016

Whereas emergencies can occur at anytime that require police, fire or emergency medical services; and

Whereas when an emergency occurs the prompt response of police officers, firefighters and EMS personnel is critical to the protection of life and preservation of property; and

Whereas the safety of our police officers, firefighters and EMS personnel is dependant upon the quality and accuracy of information obtained from citizens who telephone Benzie County Central Dispatch; and

Whereas Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and

Whereas Public Safety Telecommunicators are the single vital link for our police officers, firefighters and EMS personnel by monitoring their activities by radio, providing them information and insuring their safety; and

Whereas Public Safety Telecommunicators of Benzie County Central Dispatch have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and

Whereas each Public Safety Telecommunicator has exhibited compassion, understanding and professionalism during the performance of their job in the past year.

Therefore Be It Resolved the Benzie County Board of Commissioners declares the week of April 10 through 16, 2016 to be National Public Safety Telecommunications Week in Benzie County, in honor of the men and women whose diligence and professionalism keep our county and citizens safe.

Signed: April ___, 2016

Roger L. Griner, Chairman

I, Dawn Olney, Clerk to the Benzie County Board of Commissioners, hereby do certify that the above resolution was adopted by the Benzie County Board of Commissioners on the _____ day of April, 2016.

Dawn Olney, Benzie County Clerk

Dawn Olney

From: David Stoker <dstoker@cstmlaw.com>
Sent: Monday, March 07, 2016 5:13 PM
To: Dawn Olney
Cc: gwen
Subject: RE: EMS Millage
Attachments: 2016 EMS millage res v2.doc; 2016 EMS millage res v2.pdf; COUNTY EMERGENCY MEDICAL CHANGE.docx; MCL 211.24f highlighted.pdf

Dawn,

Yes, it will make a change. MCL 211.24f requires the ballot language to disclose any governmental entity that will receive part of the tax. The Frankfort DDA and County Brownfield would take (capture) some of these tax dollars. The Land Bank and renaissance zone would not "capture" these taxes, but instead would be taxed at a lower level, and would not need to be listed.

Let me know if there are any questions.

David G. Stoker
Cohl, Stoker & Toskey, P.C.
(517) 372-9000
dstoker@cstmlaw.com

This transmission is intended to be delivered only to the named addressee(s) and may contain information that is confidential, proprietary, attorney work-product or attorney-client privileged. If this information is received by anyone other than the named addressee(s), the recipient should immediately notify the sender by E-MAIL and by telephone (517-372-9000) and obtain instructions as to the disposal of the transmitted material. In no event shall this material be read, used, copied, reproduced, stored or retained by anyone other than the named addressee(s), except with the express consent of the sender or the named addressee(s). Thank you.

From: Dawn Olney [mailto:DOlney@benzieco.net]
Sent: Monday, March 07, 2016 12:03 PM
To: Dave Stoker (dstoker@cstmlaw.com)
Subject: EMS Millage

Dave:
On March 1 I sent an email to you that the County Treasurer sent regarding the tax items for capture. I have not heard from you regarding this and wondered if it will change the proposed wording and resolution you sent to me.

Dawn Olney

Dawn Olney
Benzie County Clerk
448 Court Place
Beulah, MI 49617
231-882-9671

RECEIVED

MAR 08 2016

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

THE GENERAL PROPERTY TAX ACT (EXCERPT)
Act 206 of 1893

211.24f Proposal authorizing bond issuance or millage rate; ballot; maximum number of elections; submitting single question on renewal and additional millage.

Sec. 24f.

(1) If a taxing unit submits a proposal on the question of authorizing the issuance of bonds, imposing a new millage, or increasing or renewing an existing millage, except an ad valorem special assessment millage for police or fire protection under 1951 PA 33, MCL 41.801 to 41.813, the ballot shall fully disclose each local unit of government to which the revenue from that millage will be disbursed. As used in this subsection:

(a) "Local unit of government" means a county, city, village, township, school district, intermediate school district, community college district, public library, or local authority created under state law.

(b) "Public library" means that term as defined in section 2 of the state aid to public libraries act, 1977 PA 89, MCL 397.552.

(2) In addition to the requirement set forth in subsection (1) and any other requirement provided by law, when submitting a proposal on the question of authorizing a millage rate to be levied under this act, the ballot shall state all of the following:

(a) The millage rate to be authorized.

(b) The estimated amount of revenue that will be collected in the first year that the millage is authorized and levied.

(c) The duration of the millage in years.

(d) A clear statement of the purpose for the millage.

(e) A clear statement indicating whether the proposed millage is a renewal of a previously authorized millage or the authorization of a new additional millage.

(3) In addition to any other requirement provided by law, when submitting a proposal to authorize the issuance of bonds, the ballot shall state all of the following:

(a) The principal amount to be borrowed.

(b) The maximum number of years the bonds may be outstanding, exclusive of any refunding.

(c) A clear statement of the purpose for which the proceeds of the bonds will be used.

(d) For bonds other than bonds that are intended to be paid from a separate revenue source or from taxes levied in less than the entire taxing unit, the estimated millage that will be levied for the proposed bonds in the first year that the levy is authorized and the estimated simple average annual millage that will be required to retire the debt. Inaccuracies in the estimates provided under this subdivision shall not affect the validity of the bonds, the general obligation unlimited tax status requiring the levy of taxes sufficient to pay the bonds, or the results of an election.

(e) For bonds that are intended to be paid from a separate revenue source or from taxes levied in less than the entire taxing unit, the primary source of the revenue that is intended to be used to retire the bonds.

(4) A taxing unit shall hold not more than 2 elections in a calendar year concerning the authorization of a millage rate greater than the product of the immediately preceding year's reduced maximum authorized rate or rates as defined in section 34d(16) multiplied by the current year's millage reduction fraction, regardless of the number of questions presented at the election.

(5) A taxing unit that levies millage under this act shall not submit a single question to the electors of the taxing unit requesting both the renewal of voter authorized millage and the authorization of new additional millage if the additional millage is greater than 0.5 mill. If authorization to levy millage has expired and the taxing unit submits to the electors the authorization of millage greater than the number of expired mills reduced pursuant to the millage reduction in section 34d(11), and if the additional millage is greater than 0.5 mill, the taxing unit shall submit 1

question for authorization of the number of expired mills reduced pursuant to the millage reduction in section 34d(11) and 1 or more additional questions for the authorization of millage in excess of that amount.

History: Add. 1993, Act 145, Imd. Eff. Aug. 19, 1993 ;-- Am. 1994, Act 189, Imd. Eff. June 21, 1994 ;-- Am. 1999, Act 248, Eff. Mar. 10, 2000 ;-- Am. 2000, Act 244, Eff. Mar. 28, 2001

Popular Name: Act 206

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Michigan Compiled Laws Complete Through PA 145 of 2010

Courtesy of www.legislature.mi.gov

RECEIVED

MAR 08 2016

**DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617**

**COUNTY EMERGENCY MEDICAL AND ADVANCED
LIFE-SUPPORT SERVICES PROGRAM MILLAGE PROPOSAL**

For the sole purpose of continuing funding for the Emergency Medical and Advanced Life-Support Services Program in Benzie County, including funding Emergency Medical and Advanced Life-Support Program operations, equipment, capital improvements and financing, shall the tax limitation on general ad valorem taxes within the County of Benzie imposed under Article IX, Sec. 6 of the Michigan Constitution be increased by up to 0.800 of one (1) mill, (\$0.80 per \$1,000 of Taxable Value) for a period of six (6) years (2016-2021) inclusive?

If approved and levied in full, this millage will raise an estimated \$926,837.50 for County Emergency Medical and Advanced Life-Support Services program purposes in the first calendar year of the levy. As required by State law, a small portion of the millage may be captured by the City of Frankfort Downtown Development Authority and the Benzie County Brownfield Authority.

YES ☐

NO ☐

RECEIVED

MAR 08 2016

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

RESOLUTION

NO. 16-008

BENZIE COUNTY

DATE: ~~March~~ , 2016

**RESOLUTION SUBMITTING TO A VOTE OF THE ELECTORATE A SPECIAL MILLAGE
FOR COUNTY EMERGENCY MEDICAL AND ADVANCED LIFE-SUPPORT SERVICES**

WHEREAS, Benzie County voters approved a special County Ambulance (Emergency Medical Services) and Advanced Life Services millages in 2004 and 2010; and

WHEREAS, the Board of Commissioners desire to continue to fund the County Emergency Medical and Advanced Life Services program within Benzie County; and

WHEREAS, the most recent 2010 authorized Millage expired December 31, 2015; and

WHEREAS, a Millage of 0.80 of one (1) mill is necessary is to continue to provide the required level of Emergency Medical and Advanced Life Services within Benzie County; and

WHEREAS, the Board of Commissioners for the County of Benzie seek to have the voters of Benzie County determine whether or not they desire to continue to raise funds for the purpose of supporting the County Emergency Medical and Advanced Life Support Services Program at the millage rate of 0.8000 mills for a period of six (6) years, 2016 through 2021, inclusive.

THEREFORE BE IT RESOLVED that:

1. The following question be submitted to a vote of the electorate of Benzie County at the election to be held August 2, 2016:

**COUNTY EMERGENCY MEDICAL AND ADVANCED
LIFE-SUPPORT SERVICES PROGRAM MILLAGE PROPOSAL**

For the sole purpose of continuing funding for the Emergency Medical and Advanced Life-Support Services Program in Benzie County, including funding Emergency Medical and Advanced Life-Support Program operations, equipment, capital improvements and financing, shall the tax limitation on general ad valorem taxes within the County of Benzie imposed under Article IX, Sec. 6 of the Michigan Constitution be increased by up to 0.800 of one (1) mill, (\$0.80 per \$1,000 of Taxable Value) for a period of six (6) years (2016-2021) inclusive?

If approved and levied in full, this millage will raise an estimated \$926,837.50 for County Emergency Medical and Advanced Life-Support Services program purposes in the first calendar year of the levy. As required by State law, a small portion of the millage may be captured by the City of Frankfort Downtown Development Authority and the Benzie County Brownfield Authority.

YES ☐

NO ☐

2. This proposal shall be stated on the ballots to be prepared and distributed in the manner provided by law.
3. All Public Officials of the County of Benzie, State of Michigan, and all Governmental units thereof, within such time as shall be required by law, be and are directed to perform all acts which shall be necessary to be performed in order to submit the above stated proposal to the duly qualified voters of said County at the election to be held in said County on Tuesday, August 2, 2016.
4. It is further ordered that a certified copy of said proposal be filed with the County Clerk as required by law.

Moved: _____

Seconded: _____

Ayes: _____

Nays: _____

Absent: _____

I CERTIFY THAT I am the County Clerk of Benzie County and that the foregoing is a correct copy of the resolution passed as therein set forth on the ____ day of March, 2016, by the Benzie County Board of Commissioners, and that the same is now in full force.

Dated: March ___, 2016

Dawn Olney, Benzie County Clerk

Dawn Olney

From: Bob Roelofs <roelofsbob@yahoo.com>
Sent: Wednesday, April 06, 2016 8:45 PM
To: Dawn Olney
Subject: Fwd: Service Contract
Attachments: Benzie contract renew II.pdf; ATT00001.htm

Dawn, I'm not sure if this has made its way to you. It's my understanding it was lost in the shuffle. I realize I'm late but I'm asking for a free pass on this one. We approved this payment at our monthly BCVA Committee meeting on 4/4/2016. I also know Grand Traverse County has been very patient on our behalf. If it's not doable I understand.

Thank You
Bob R

Sent from my iPhone

Begin forwarded message:

From: Chuck Lerchen <clerchen@grandtraverse.org>
Date: April 5, 2016 at 7:45:07 AM EDT
To: Maridee Cutler <MCutler@benzieco.net>
Cc: Michelle Thompson <MThompson@benzieco.net>, roelofsbob@yahoo.com
Subject: Service Contract

Good Morning Maridee,

Please find attached a copy of the veterans services contract renewal for your Boards action.

Couldn't tell ya what happened to the first one that was sent but it is not that big a deal. We'll get this one taken care of and we should be all set.

Please let me know if anything else is needed from me.

Have a great day.

c

--

*Chuck Lerchen, AVSO
Director
Department of Veterans Affairs
Grand Traverse, Leelanau & Benzie Counties*

AGREEMENT FOR VETERANS' SERVICES

The parties, Grand Traverse County, located at 400 Boardman Avenue, Traverse City, MI 49684, and Benzie County, located at 448 Court Place, Beulah, MI 49617 agree as follows:

I. Purpose. Benzie County agrees to purchase, and Grand Traverse County agrees to provide, veterans' services. This agreement is authorized by 124.1, et. seq., Intergovernmental Contracts Between Municipal Corporations.

H. Term. The term of this Agreement is from January 1, 2016 through December 31, 2018, inclusive.

III. Responsibilities of Grand Traverse County Veterans' Affairs Department. The Grand Traverse County Veterans' Affairs Department shall provide the following services to Benzie County veterans:

(A) an open, staffed office one day each week with regular business hours in Benzie County at a location to be designated and provided by the Benzie County Board of Commissioners. The Grand Traverse County Veterans' Affairs Director may, at his discretion, cancel Benzie County Office operations due to inclement weather or mandatory staff training. The Director shall notify the office of the Benzie County Board of Commissioners as soon as possible in advance when any such suspension is necessary;

(B) an open, staffed office the other four days of the week with regular business hours at its office in Grand Traverse County;

(C) transportation, when possible, for Benzie County veterans to and from an appropriate veterans' hospital;

(D) administrative and management services to process and obtain veterans benefits and claims from the United States Department of Veterans' Affairs or any State or local veterans programs for Benzie County veterans;

(E) administrative and management services to process applications for benefits from the Benzie County Soldiers' Relief Fund and Michigan Veterans' Trust Fund, and veterans' burial allowance applications; and

(F) it is understood by both parties that Benzie County veterans have historically constituted 7-9% of the total Veterans' Affairs Department caseload.

IV. Benzie County Responsibilities. In exchange for the above described services, Benzie County shall:

(A) pay Grand Traverse County \$31,484.00 in 2016, \$32,429.00 in 2017, and \$33,401.00 in 2018; and

(B) provide office space to the Grand Traverse County Veterans' Affairs Department as described in paragraph III(A), above.

V. Termination. This Agreement may be terminated by either party. The party seeking to terminate the agreement shall provide written notice of its intent to terminate the agreement at least 60 days prior to the date it seeks to terminate. Notice shall be provided to the other party at the business address noted above. Any sums due and owing for services rendered shall be paid within 30 days of the last date of service provided under this Agreement. Any property purchased by a party for the use of the other shall be returned within 30 days of the last date of service provided under this Agreement.

VI. Amendment. This Agreement may be amended at any time, in writing, by mutual agreement of the parties.

VII. Whole Agreement. This Agreement constitutes the entire agreement between the parties and shall be deemed to supersede and cancel any other agreement between the parties relating to the transaction contemplated in this Agreement.

VIII. Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Michigan. In the event any provision of this Agreement is in conflict with any statute or rule of any law in the State of Michigan or is otherwise unenforceable for any reason whatsoever, then that provision shall be deemed severable from or enforceable to the maximum extent permitted by law, as the case may be, and that provision shall not invalidate any other provision of this Agreement. Venue for any action brought under this Agreement shall lie in either Grand Traverse or Benzie Counties.

IX. Effective Date. The parties have signed this Agreement in duplicate and it shall be effective as of January 1, 2016.

For Grand Traverse County:

Christine Maxbauer
Grand Traverse County Board of Commissioners

Date

For Benzie County

Benzie County Board of Commissioners

Date

RECYCLING SURCHARGE APPEAL FORM

Date: 2/14/16

Name James Coombs Coombs Family Revocable Trust

Address 11127 Oviatt Rd
Honok, Mich

Parcel# 11-004-005-00 Classification _____

Reason for Appeal Recycle tax is voluntary

Signature of Parcel Owner

James M Coombs

Form must be filed with Michelle Thompson-County Treasurer, 448 Court Place Beulah, MI 49617
and a copy forwarded to Chairman of Solid Waste Advisory Committee.
County Treasurer will forward to County Board of Commissioners for Appeal.

RECEIVED

APR 07 2016

**DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617**

CORRESPONDENCE



County of Marquette
BOARD OF COMMISSIONERS

Courthouse Complex
Marquette, Michigan 49855
Phone: (906) 225-8151
Fax: (906) 225-8155
www.co.marquette.mi.us

Gerald O. Corkin, *Chairman*

Bruce Heikkila, *Vice-Chair*

Karen Alholm

Bill Nordeen

Johnny DePetro

Joe Derocha

①

March 9, 2016

The Honorable Rick Snyder
Governor
P.O. Box 30013
Lansing, MI 48909

Dear Governor Snyder:

It has come to our attention that Marcus Abood was recently reappointed to the Michigan Tax Tribunal. For the reasons discussed below, we oppose this appointment and ask the appointment be withdrawn. We urge you to fill the At Large position with qualified assessors who show an understanding of both residential and commercial assessing.

Mr. Abood was a judge of the decision in *Home Depot v Breitung Township*. In that decision, Mr. Abood approved the use of sales of vacant properties to value a new Home Depot. The Home Depot serves as a regional market and is within a very competitive commercial strip. Yet, the vacant properties that Mr. Abood used were outside of the U.P. and were deed restricted abandoned properties. Mr. Abood reached a valuation for Home Depot stores (\$25 per square foot) that is not found anywhere in the United States. In Home Depot's home state of Georgia, the same stores have an average value of \$65 per square foot, roughly the same average value that is found in Wisconsin.

Mr. Abood has gone further and determined in the *Menards v City of Escanaba* case that seller-imposed deed restrictions do not affect marketing of the property or its sale price. Mr. Abood is the only tax professional, litigant or judge, to have adopted this point of view. This view is contrary to Michigan law.

Mr. Abood is notable for his rejection of traditional methods of assessment, either because he does not understand assessing or because of his bias.

The appointment appears to reject the concerns of local government that the Tribunal has become biased and that Tribunal decisions are far outside the range of reasonable decisions and valuations found anywhere in the United States. These concerns have been voiced in the newspapers in Michigan and outside the state for over a year. We hope that your office simply made a mistake and urge the withdrawal Mr. Abood's appointment.

RECEIVED

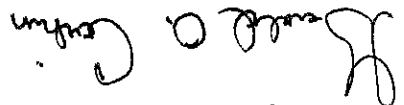
MAR 17 2016

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

The Honorable Rick Snyder
March 9, 2016
Page Two

We have urged our legislators to have the Senate hold a hearing and deny its consent to Mr. Abood's appointment. The lack of qualified persons in the executive branch of government causes serious damage to local units. The damage done by the policies embraced by Mr. Abood will have a lasting effect on local government throughout the State of Michigan. It is our hope that Mr. Abood does not represent your view of local government or a rejection of the assessment practices from the State Tax Commission. At the point when a legislative fix may be on the horizon, the last thing the State of Michigan needs is to add to the irreparable harm that has already been caused by Mr. Abood.

Sincerely,



Gerald O. Corkin, Chairman
Marquette County Board of Commissioners

Resolution Urging State Transparency

WHEREAS, in 2015, the Center of Public Integrity and Global Integrity conducted a national study of state ethics and transparency laws and safeguards, in which the State of Michigan was ranked last; and,

WHEREAS, some of the reasons cited for the State's poor ranking was weak public records laws and the absence of laws requiring personal financial disclosures by lawmakers and top state officials; and,

WHEREAS, another glaring issue cited was the exemption of the governor and the legislature from state open records laws; and,

WHEREAS, the State has required transparency from local municipalities through EVIP and CIP, yet the State has chosen to not take the opportunity to lead by example; and,

WHEREAS, this Board feels it is time that State lawmakers and top officials stop exempting themselves from the laws that they expect others to follow; now,

THEREFORE, BE IT RESOLVED that the Marquette County Board of Commissioners urges State lawmakers and top officials to stop the hypocrisy of exempting themselves from the laws that they enact for the governance of the State of Michigan, of which they are included; and,

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to all Michigan counties, Senator Tom Casperson, Representative John Kivela, Representative Scott Dianda, Representative Ed McBroom, Governor Rick Snyder, and all Michigan Association of Counties.

Adopted this 9th day of March, 2016.

A handwritten signature in dark ink, appearing to read "Gerald O. Corkin", is written over a horizontal line.

Gerald O. Corkin, Chairman
Marquette County Board of Commissioners



2

MICHIGAN MUNICIPAL
RISK MANAGEMENT
A U T H O R I T Y

March 1, 2016

Lt. Daniel S. Smith, Jail Administrator
Benzie County Sheriff's Office
505 South Michigan Avenue
Beulah, MI 49617

RE: RAP

Dear Lt. Smith,

In accord with your RAP application and documentation for your Digital Cameras and Security project, I am pleased to enclose our payment in the amount of \$3,347.50.

I commend Benzie County and yourself for taking this risk management initiative.

Sincerely,

Cara Kowal, ARM, CPCU
Manager of Risk Management Services

CK/sp

cc: Dawn Olney, County Clerk
Glomar, Inc.

Enclosure

RECEIVED

MAR 21 2016

**DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617**

The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa at their offices in Honor, Michigan on Thursday, March 10, 2016 at 9:30 AM.

Present: Chairman Rosa
Vice Chairman Nuske
Comm Mick
Manager Skeels
Superintendent Schaub
Clerk Jordan

Motion by Comm Nuske and supported by Comm Mick to accept the agenda as amended, adding Rock Tub purchase and Barnes Logging. Ayes: Rosa, Nuske and Mick. Motion carried.

The minutes of 2/25/16 were accepted as presented.

Motion by Comm Nuske and supported by Comm Mick to pay bills # 42780 to # 42815 for the amount of \$ 46,665.62 and Payroll #5-16 for \$ 49,452.71. Ayes: Rosa, Nuske and Mick. Motion carried.

Motion by Comm Mick and supported by Comm Nuske to pay the EFT for Brenner Oil for \$ 10,437.16. Ayes: Rosa, Nuske and Mick. Motion carried.

Motion by Comm Mick and supported by Comm Nuske to pay the EFT for MERS for \$ 32,811.79. Ayes: Rosa, Nuske and Mick. Motion carried.

Superintendent's report: We are doing a lot of tree work and filling potholes.

Public Input: Ron Evitts - Trees at Thompsonville airport

Standing Guest: Gary Sauer - County Commissioner Liaison-Brought the Commissioners up to date on the county business.

New Business:

Material Bids - Motion by Comm Nuske and supported by Comm Mick to award the material bids as recommended by staff. Ayes: Rosa, Nuske and Mick. Motion carried.

Facility Rehab III bid - - Motion by Comm Nuske and supported by Comm Mick to award the Facility Rehab III bid to Skiver Construction for \$ 23,978.62. Ayes: Rosa, Nuske and Mick. Motion carried.

Fewins Rd ROW Clearing - Motion by Comm Nuske and supported by Comm Mick to award the bid for Fewins Rd tree clearing to Casey's Excavation for \$12,000, contingent upon the outcome of Inland Township's meeting on March 14. Ayes: Rosa, Nuske and Mick. Motion carried.

Crystal Lake Township millage projects - Motion by Comm Nuske and supported by Comm Mick to award Crystal Lake Township's millage project bid to Elmers Crane and Dozer for \$161,523.78. Ayes: Rosa, Nuske and Mick. Motion carried.

RECEIVED

MAR 24 2016

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Page 2. Benzie CRC mtg 03/10/16

John Barnes Logging - Motion by Comm Mick and supported by Comm Nuske to allow John Barnes Logging to cross Wallaker Rd at King Rd during seasonal weight restrictions. Staff will inspect Wallaker Rd for damage before, during and upon completion of the logging project. Ayes: Rosa, Nuske and Mick. Motion carried.

Rock Tub Trailer purchase - Motion by Comm Mick and supported by Comm Nuske to purchase a new rock tub trailer. Ayes: Rosa, Nuske and Mick. Motion carried. Staff will advertise for bids.

Correspondence/Information/Discussion:

Local Road Comm update - The Committee approved \$30,000 for improvements to Nostwick Rd bridge. If additional funds are available from this year's millage, we will improve Indian Hill Rd between Fowler and Esch Rds.

Cole vs Benzie Co - We are waiting to see if Cole will file an appeal before proceeding with any new signage, etc. on Railroad Point Trail.

Public Input: - Ron Evitts - Doesn't Greg Cole owe the Road Commission some trees?
Gary Sauer - Thanks for setting up some maintenance on Elberta Resort Rd.

Meeting adjourned at 11:07 AM.

Approved 03/24/16

Robert Rosa, Chairman

Kathleen A. Jordan, Clerk



(4)

Ms. Dawn Olney
County Clerk
Benzie County
County Government Center
448 Court Pl
Beulah, MI 49617-9518

Dear Dawn,

Make no mistake about it. The National Association of Counties (NACo) welcomes **ALL** voices, and we want your county to join your peers in membership!

Seventy-five percent of the nation's 3,069 counties are NACo members, and our retention rate is more than 98 percent. The value of NACo membership has never been better. But our voice at the federal level is stronger when we are ALL united as NACo members.

Please take a moment to read the enclosed, pocket-sized brochure on the key NACo programs that will save you money, time and resources.

As you can see, we provide benefits you can use every day. Here are just a few examples:

- NACo welcomes all voices in influencing federal legislative priorities and shaping programs to improve our neighborhoods and our residents' quality of life. Our federal advocacy has resulted in several recent victories for counties.
- World-class, county-focused research helps you better understand, communicate about and advocate for policy priorities.
- Our online grants clearinghouse gives you access to information about more than 1,000 federal, state, corporate and foundation grant opportunities available to counties and community-based organizations.
- Networking with other county officials helps you identify innovative solutions and learn from counties like yours.
- Attending conferences, free webinars and leadership training sessions help you grow professionally and become a more effective public servant.

Please contact us for a confidential discussion on your specific issues and needs and to learn how we can serve you. **Call us toll free at 1-888-407-6226 (NACo) and ask for "membership" or email us at membership@naco.org.** We look forward to speaking to you and the opportunity to exceed your expectations!

Cordially,

Andrew S. Goldschmidt, CAE
Director, Membership Marketing
NACo—National Association of Counties

RECEIVED

MAR 25 2016

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
CADILLAC DISTRICT OFFICE



KEITH CREAGH
DIRECTOR

March 07, 2016

Mr. Dale Westcott
6669 Bixler Rd
Beulah, Michigan 49617

Dear Mr. Westcott:

SUBJECT: Correction Request
Department of Environmental Quality (DEQ)
File Number 2DQ-HMC7-Y7SX
County: Benzie
Project Name: Westcott Pond Sediment Dredging

The Department of Environmental Quality (DEQ), Water Resources Division (WRD), has received and reviewed your application. Based on that review, **the application has been determined to be incomplete** as received and cannot be further processed until the information requested below has been submitted.

Please complete the entire Joint Permit Application (JPA) document as found in the above MiWaters file. The data already entered in the database is only pages 1-3 of the JPA. The appropriate sections of pages 4-7 also need to be completed and uploaded. Dimensions (length x width x depth) and volumes (in cubic yards). Please note whether this pond was previously dredged under permit and what were the original length/width/depth dimensions. What is the name of the stream?

A detailed vicinity map showing the project location from major highways, roads, and streets, and show the location of the proposed spoil disposal site as well.

Project Plans. Please clarify whether the plan view dimensions are for the entire pond or are the dredge area within the pond. If there are any wetlands adjacent to the pond, please show them as well.

Cross-sections. Provide two typical cross-section drawings A-A1 (lengthwise) and B-B1 (crosswise) showing the existing width and depth profile, and the proposed profile as seen along that dimension.

Provide one set of 8½ by 11 or 11 x 17 plans. Please provide the existing stream flow volume (at the time of proposed dredging) in CFS (cubic feet per second) and

demonstrate that the proposed pumping system has adequate volume capacity above the identified flow. Show what materials will be used for a cofferdam and the installation and removal methods.

Additional information and/or filing fees may be required upon further review of your application. Should we not receive the requested information from you within **30 days** of this letter, we will consider your application as withdrawn and will close your file. Fees are not refundable on files once a decision has been made or if an action has been taken, such as closing a file due to no or incomplete response to a correction request letter, posting a public notice, or conducting a site visit. A new application may be submitted, but fees are not transferable.

If you have any questions regarding this letter or your application, please contact me by telephone at 231-876-4442, or by email at petermanb@michigan.gov. Send the requested information to me at DEQ, WRD, Cadillac District Office, 120 West Chapin Street, Cadillac, Michigan 49601-2158. Please include your file number, 2DQ-HMC7-Y7SX, in your response. The status of your file can be tracked online at: <https://miwaters.deq.state.mi.us/miwaters/>.

Sincerely,



Barry T. Peterman
Cadillac District Office
Water Resources Division

BTP:sh

cc: Benzonia Township Clerk, e-mail
Benzie County SESC
AJ Zirkel, AJs Excavating, e-mail

(16)

**KALKASKA COUNTY BOARD OF COMMISSIONERS
OPPOSING HB 5016 REGULATION OF PUBLIC RIGHT-OF-WAYS REQUIRING ONE
YEAR NOTICE FROM LOCAL GOVERNMENTS/MDOT TO LICENSEES UNDER MTA
RESOLUTION #2016-11**

WHEREAS, HB 5016 would amend Section 13 of Public act 368 of 1925, which regulates the use of public right of ways along roads by requiring local governments and the Michigan Department of Transportation (MDOT) to give a one year notice to entities licensed under the Michigan Telecommunications Act (MTA) of any plan to relocate any in ground or above ground utilities or transmission lines; and

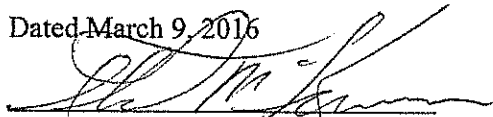
WHEREAS, these licensed entities already benefit from the free use of public right of ways that would cost them significant amount of money if they were required to purchase use of said public right of ways; and

WHEREAS, requiring local governments and MDOT to notify the entities one year in advance of any relocation of utilities or transmission lines is unnecessary, burdensome potentially costly, and punitive to the extent that it levies a fine in the form of paying for relocation costs for failure to timely notify the entities; now

THEREFORE, BE IT RESOLVED that the Kalkaska County Board of Commissioners firmly opposes HB 5016 and respectfully asks the support of Senator Casperson and Representative Kivela in our opposition; and

THEREFORE, BE IT RESOLVED that a copy of this resolution be forwarded to all Michigan counties, Governor Rick Snyder, the Michigan Association of Counties and representative members of the Michigan congressional delegation.

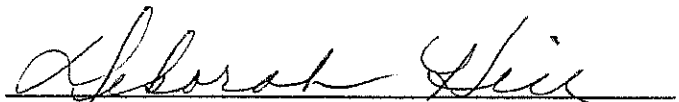
Dated March 9, 2016



Stuart McKinnon, Chairman
Kalkaska County Board of Commissioners

STATE OF MICHIGAN)
)ss
COUNTY OF KALKASKA)

I, the undersigned, the duly qualified and acting Clerk of the County of Kalkaska, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 9th day of March, 2016, the original of which is on file in my office.



Deborah Hill
Clerk, County of Kalkaska

RECEIVED

MAR 29 2016

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

①

**KALKASKA COUNTY BOARD OF COMMISSIONERS
EPA AND ARMY CORP OF ENGINEERS IMPLEMENTATION FOR REGULATION FOR
DEFINED WATERS OF THE US UNDER THE CLEAN WATER ACT
RESOLUTION #2016-10**

WHEREAS, in August 2015, the U.S. Environmental Protection Agency (EPA) and the Army Corps of Engineers (Corps) implemented a regulation for the Definition of Waters of the U.S. under the Clean Water Act, which has since been temporarily halted by the 6th U.S. Circuit Court of Appeals; and

WHEREAS, both agencies are seeking a rule change to give the federal government more authority by expanding the definition of "navigable waters" in the Clean Water Act; and

WHEREAS, the rule change would subject almost all physical areas with a connection to downstream navigable waters, including features such as ditches, natural or man-made ponds and flood plains, to the jurisdiction of the Clean Water Act; and

WHEREAS, that under the rule change, Michigan's Wetlands Law will be in violation of the Clean Water Act; and

WHEREAS, if Michigan loses delegated authority and must work directly with the Corps, the agency can take months or years to answer a permit application, and can even deny permits with impunity; and

WHEREAS, the change will cause significant harm to local farmers, stall the development of businesses, take control of land used for sustainable food production out of our local providers' hands, and negatively impact county-owned and maintained infrastructure such as roadside ditches and county drains; and

WHEREAS, Michigan has robust programs to protect water quality in our state; and

WHEREAS, the rule change would bring enormous costs to our farms, municipalities and taxpayers.

THEREFORE, in consideration of the foregoing, BE IT RESOLVED that the Kalkaska County Board of Commisisioners of Kalkaska County wholly support preventing the furtherance of the U.S. Environmental Protection Agency and the Army Corps of Engineers proposed rule expanding the definition of "Waters of the United States" and requiring these agencies to work with state and local governments on rule development; and

BE IT FURTHER RESOLVED that copies of this Resolution be provided to all Michigan counties, Gov. Rick Snyder, the Michigan Association of Counties and representative members of the Michigan congressional delegation.


Approved at a meeting of the Kalkaska County Board of Commissioners held in compliance with Act 267, Public Acts of Michigan, 1976, as amended on this 9th day of March, 2016.

Motion by Fisher. Supported by Cox. 6 yeas. 0 nays. 1 absent. Carried.

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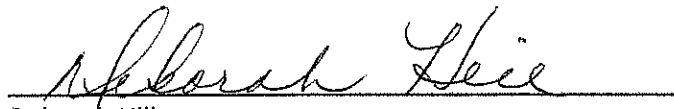
MAR 29 2016

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617


Stuart McKinnon, Chairman
Kalkaska County Board of Commissioners

STATE OF MICHIGAN)
)ss
COUNTY OF KALKASKA)

I, the undersigned, the duly qualified and acting Clerk of the County of Kalkaska, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 9th day of March, 2016, the original of which is on file in my office.


Deborah Hill
Clerk, County of Kalkaska

8

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING**

March 24, 2016
4:00 p.m.

Tentative minutes to be acted upon at the May 26, 2016 meeting.
Meeting called to order at 4:00 p.m. by Chair Griner

A Quorum Was Present With the Following Members in Attendance:

Gary Sauer, Benzie County Board of Commissioners
Roger Griner, Benzie County Board of Commissioners
Marge McCulloch, Leelanau County Member at Large
Carolyn Rentenbach, Leelanau County Board of Commissioners

Excused: Dr. George Ryckman, Melinda Lautner

Pledge of Allegiance

Administration Present:

Lisa Peacock, Health Officer
Dodie Putney, Director of Administrative Services
Tom Fountain, Environmental Health Director
Michelle Klein, Personal Health Director
Dr. Joshua Meyerson, Medical Director

Guests: Lisa Vogler, Ken Talsma and David McCulloch

Approval of Minutes:

Motion: by Sauer, seconded by McCulloch to approve the minutes of the January 28, 2016 meeting. **Voice vote: 4 ayes** **Motion carried**

Approval of the Agenda:

Motion: by Rentenbach seconded by Sauer to approve the agenda as presented. **Voice vote: 4 ayes** **Motion carried**

Public Comments: None.

1. Audit Report Presentation: Ken Talsma from the auditing firm of Anderson, Tackman and Company passed out a graphical presentation of the financial statements and reviewed the highlights of the fiscal year 2015 audit report. Ken stated that the best audit finding is that of the unmodified/unqualified opinion meaning that everything was found to be good in terms of documentation of accounting principles and rules. For fiscal year 2015, the Health Department received an unmodified/unqualified audit. A single audit was also done this year as the Health Department went over the \$500,000 federal funding limit. Ken explained the new liability reporting rule for pensions and the Health Department's defined benefit pension is funded at 80 percent.

Motion: by Rentenbach to acknowledge receipt of the 2015 audit report. Seconded by

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MAR 29 2016

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Sauer. **Voice vote: 4 ayes**

Motion Carried.

2. Medical Director Presentation: Dr. Joshua Meyerson presented a PowerPoint on raising the minimum age of legal access to tobacco. Statistics have found that most adults begin smoking before the age of 21. Increasing the minimum age of legal access to 21, decreases the likelihood of teens trying tobacco and thus reduces the risk of nicotine addiction. Dr. Meyerson is asking the Board of Health to adopt a resolution in support of increasing the age of tobacco access to 21.

Discussion followed.

Motion: by Rentenbach, seconded by Griner to support the resolution increasing the minimum purchase age of tobacco and other nicotine products from 18 to 21.

Ayes: Griner, Sauer, McCulloch, and Rentenbach **Nays:** None **Excused:** Ryckman and Lautner **Motion Carried.**

3. Health Officer Update-

Peacock commented on the following programs.

Northern Michigan Public Health Alliance:

- The Immunization project headed up by District Health Department #10 continues. Our Health Department will be working on reminder and recall to improve coverage of the 2 childhood Hep A dose, as well as coordinating a school-based immunization clinic in each county. DHD #10 also recently submitted a grant to fund a partnership between local schools and health departments in the region to improve healthy food choices in schools and specifically targeting sodium intake.
- The Tobacco Dependence Health Systems Change project led by the Health Department of Northwest Michigan has been focusing on: Clinical staff training on the Clinical Practice Guidelines for treatment of tobacco dependence as well as working on standing orders, for treatment, policy and procedure review and EMR workflow preparation.
- MDHHS issued a press release last week (see attached) indicating that the "Northern Region" has been selected to move forward as a Community Health Innovation Region of the State Innovation Model (SIM). We have had some phone interviews related to this and are beginning some preliminary planning to be prepared for when further implementation guidelines are released.
- Representatives from the NMPHA have also been involved in a workgroup with the Northern Michigan Health Network who is writing a large CMS grant to fund an Accountable Health Communities project which will ultimately contribute to the work of the SIM in identifying health risks in our population and providing linkages to community resources and navigation services to reduce barriers and improve health outcomes.
- The Alliance was awarded the Robert Wood Johnson funding for the Cross Jurisdictional Sharing Implementation and Impact Program which will involve measuring the efficiency and effectiveness of conducting community

health needs assessment across multiple jurisdictions.

- Please see the attached updated summary of NMPHA activities.

Public Health Emergency Planning (PHEP): The project team continues to meet regularly and coordinate exercise and training. Planning is underway for the two large scale regional exercises in June and September. The second will focus on school-based community flu clinic and will allow to gain valuable experience in mass immunization, dispensing and logistics while providing an important community service.

Community Health Needs Assessment (CHNA): Community conversations are complete and "What Matters To You" surveys are being distributed widely. If you have not had the opportunity to give input through either process please let us know and we will provide the survey for you. It is important to have many voices represented. The data for the entire northern region will be compiled and priorities identified which will contribute to the next phase of community health improvement planning.

Regional Insight Software Project: Workgroups consisting of representatives from all partner agencies have been meeting with the Netsmart project team to identify roles and responsibilities as well as determine timeline for implementation of the MyInsight EMR software. The timeline planned is for go-live in the spring of 2017. There is a lot of work to be done developing consistent and efficient workflows for all of the personal health programs.

Benzie Resource Center: Lisa reported that tenants involved in the remodel project met with the NHF architect and building project manager to further explore the possible options for renovation of the building to make space for NMHSI dental operatories. Details are being finalized however we have arrived at a "not to exceed cost" for rental amounts under the new financing in which a new resolution needs to be approved at this meeting. The dental services have already been in demand and NMHSI has been working with a waiting list of adults in need of dental restorative work, many of whom are in pain. Together with our partner tenants we have come up with a plan to temporarily locate a full size chair in a private space so that dental services beyond hygiene can be delivered until construction is finished. An adequate space on the upper level has been identified for this and the transition will be happening within the next week to free up that space. Gerry Chase, NHF representative, was able to be available via telephone to answer questions. The proposed resolution would be to amend the current lease agreement and have a not to exceed cost of \$400,000 which is the known projected cost of the remodel project at this time. The proposed resolution also gives authority to Lisa Peacock and Roger Griner to act on behalf of the Board of Health in the financing of the remodel project.

Discussion followed.

Motion: by Sauer, seconded by Rentenbach to approve the resolution to amend the lease agreement between the Health Department and NHF Sub Benzie-

Leelanau dated December 18, 2002. **Ayes:** Sauer, Griner, Rentenbach, and McCulloch. **Nays:** None. **Excused:** Ryckman and Lautner. **Motion Carried**

BLDHD Program Highlight: In response to BOH members request for increased information about services provided we will continue to highlight 1-2 programs per meeting to provide the program details without causing the meetings to become too lengthy. This month we will focus on the WIC program which provides nutritional support and education to hundreds of women and children in the district and has a significant impact on local economy with \$396,279.28. spent in local businesses.

4. Personnel and Finance Committee Report:

A. Accounts Payable-

Motion: by Sauer, seconded by McCulloch to approve the accounts payable in the amount of \$193,918.68. **Ayes:** Griner, Sauer, McCulloch, and Rentenbach **Nays:** None **Excused:** Ryckman and Lautner **Motion carried**

B. January 2016 – Financial Statements-

Motion: by Sauer, seconded by Rentenbach to place the January 2016 financial statements on file. **Ayes:** Griner, Sauer, McCulloch, and Rentenbach **Nays:** None **Excused:** Ryckman and Lautner **Motion Carried**

C. Creation of Part-Time Account Clerk Position –

Putney reported that this is a result of us moving in the direction of private insurance billing and shifting of some job duties within the administration section of the Health Department. I am asking for a .60 FTE account clerk. The reimbursement specialist position would reduce to a .80 FTE creating an overall increase of a .40 FTE. The Health Department received State funding to help offset start up costs associated with accepting private insurance and this additional funding will help with the new position.

Motion: by Griner, seconded by Rentenbach, to approve the request to create a part-time account clerk position. **Ayes:** Griner, Sauer, McCulloch, and Rentenbach **Nays:** None **Excused:** Ryckman and Lautner **Motion Carried.**

D. Increase EH Secretary Positions to 1.0 FTE –

Putney reported that in conjunction with part-time account clerk position, we are asking to reinstate the EH secretary positions back up to a 1.0 FTE. The demand of secretarial needs have increased with the changes with the new computer software, Type II regulations as well as the increase in permit activity. This will reopen the EH window back to the public for five days a week.

Motion: by Rentenbach, seconded by Sauer to increase the environmental health secretary positions back to a 1.0 FTE. **Ayes:** Griner, Sauer, McCulloch, and Rentenbach **Nays:** None **Excused:** Ryckman and Lautner. **Motion Carried.**

E. Creation of Public Health Nurse Position -

Klein reported the need for a .80 FTE nurse primarily working in the Leelanau office. The

Health Department has received increased funding in the healthy futures program, family planning and HIV prevention programs to help fund this position. Having an additional nurse will allow the Health Department to increase immunization clinics and billable home visit services.

Motion: by Rentenbach, seconded by McCulloch to create a public health nurse position.
Ayes: Griner, Sauer, McCulloch, and Rentenbach **Nays:** None **Excused:** Ryckman and Lautner. **Motion Carried.**

F. Acceptance of Credit Cards -

Putney reported that in starting to bill private insurance comes the need to accept credit/debit cards from clients that would like to pay for their office co-pay. Putney stated she has found a clearing house that would provide us a free USB reader, no cancelation fees, no set up fees with a month to month agreement through a company called Pay Anywhere. Is asking to have the Health Department absorb the processing fee of 2.69 percent of the charge. In looking at other clearinghouses, this is truly the most economical and easiest for the us. In checking with other health departments throughout the State, most absorb the processing fee in exchange for an increase in clinic payments.

Motion: by Rentenbach, seconded by Sauer to accept credit cards with the Health Department absorbing the processing fee of 2.69 percent. **Ayes:** Griner, Sauer, McCulloch, and Rentenbach **Nays:** None **Excused:** Ryckman and Lautner.
Motion Carried.

G. Personnel Policies' Updates -

Putney stated that now the court case has been settled, we need to revamp our personal policy and sexual harassment policy. Asking for Board approval to contract with Lisa Vogler to rewrite these policies. In talking with our current legal counsel, Jim Young, he was in favor of having Lisa work on this project as she has extensive knowledge of labor law. Lisa Vogler stated that one of the concerns is that the policy is outdated, and did not have express the "at-will" employment. Explained the next steps of updating. Lisa Peacock thought that this would be a good topic for the Northern Public Health Alliance. Advocate to incorporate the sexual harassment policy be incorporated into the Personnel Policy. Reasonable notice to alert employees that their positions are "at-will" employees. Lisa estimated that the price would be approximately \$1500 to \$2000.

Motion: by Rentenbach, seconded by McCulloch to authorize the rewrite of the employee and sexual harassment policies not to exceed \$2000 without prior BOH approval.
Ayes: Sauer, Griner, Rentenbach, and McCulloch. **Nays:** None. **Excused:** Ryckman and Lautner **Motion Carried.**

H. 2016 Board of Health Meeting Dates -

Putney reported that we had inadvertently left off the January 2017 meeting date on our meeting date schedule adopted at the last meeting. Therefore, we need to adopt this schedule again to reflect the January 2017 meeting date.

Motion: by Griner, seconded by Rentenbach to approve the revised 2016 meeting schedule with the addition of the January 26, 2017, meeting date. **Ayes: 4 Nays: None. Motioned Carried.**

I. Immunization Fee Schedule -

Klein explained the current immunization fee schedule and the need to add a discount for people paying cash price for private pay clients and then there would be an insurance billable rate. In the past, we have not carried private pay vaccine.

Motion: by Sauer, seconded by Griner to adopt the proposed immunization fee schedule. **Ayes:** Sauer, Griner, Rentenbach, and McCulloch. **Nays:** None. **Excused:** Ryckman and Lautner **Motion Carried.**

5. Staff Reports:

A. Administrative- Dodie Putney reported that she is putting lawn care services for the Leelanau building out for bid now with the snowplowing bids out in the fall.

B. Environmental Health- Tom Fountain reported that Marc Grossnickle, who use to work with us and was laid off eight years ago, has agreed to come back. This is good for the Department as he is already trained and familiar with the counties. Tom also reported on getting data transferred from our electronic software, CMHC, into Health Space. Mentioned that the Flint water crises still has a lot of finger pointing. The EPA just finished the audit of the Drinking Water Division of DEQ and identified some critical issues. One of which is that the program is severely underfunded.

C. Personal Health- Michelle Klein reported that Leelanau County Early Childhood Committee (LCEDC) is holding a silent and live auction fundraiser on April 28 at Aurora Winery. Tickets are \$40 and can be purchased at the door or online at <http://sjecdc.wix.com/lecdc>. Reported on the Day at the Capitol and was reported that there would be flat funding in FY 2017 which is still less than FY 2003 funding. Michelle passed out talking points put out by MALPH regarding the funding of health departments. Also passed out was the County Health Rankings in which Benzie is ranked 30th in health outcomes and 14th in health factors and Leelanau is ranked 2nd in health outcomes and 9th in health factors.

D. Medical Director- Dr. Joshua Meyerson, MD, MPH - Followed up on the Zika virus; there have been around 200 requests for testing primarily by pregnant women who traveled to the impacted area. There has been two confirmed cases but unknown if they were pregnant women. Dr. Meyerson feels the amount of requests have peaked.

Board Comments: Griner reported on a MAC transportation committee member, from

Genesee County, stating there are 4 million people in America today that miss doctor's appointments because of transportation issues. Griner talked about the need within our own community. Griner also commented that there are 10,000 people a day turning the age of 65. When talking about healthy initiatives, these issues need to be looked at. Griner mentioned that any money not being used should be invested to earn the highest interest earning potential. Dodie agreed to investigate and contact the Benzie County Treasurer on what the County's practice is and report back to the Board.

Public Comments: David McCulloch reported that he is an investment broker and is also looking into this funding process and will also report back to the Board.

Motion: by McCulloch, seconded by Sauer adjourn the meeting.

Voice vote: 4 ayes Motion carried

Chair Griner adjourned the meeting at 6:08 p.m.

Roger Griner, Chair

Dodie Putney, Recording Secretary

BENZIE COUNTY VETERANS AFFAIRS COMMITTEE

448 COURT PLACE - BEULAH, MI 49617 - (231) 882-0011

9

MEETING MINUTES
Monday March 14, 2016, 9:01 AM

Conference Room 206, Government Center, Beulah, Michigan

Present were Committee Members: Chair Bob Roelofs, Members: Art Melendez, Camp Bailey, Kirt Giddis, Dale Ginzel

Also present were: Gary Sauer, Michelle Thompson, Chuck Lerchen

Special guests: Christine Torrey and David Sietsema of Swensen Memorials

A moment of silence was followed by the pledge of allegiance.

A motion was made to approve the agenda and approved.

A motion was made to approve the February 1, 2016 committee meeting minutes. The motion was approved unanimously.

Public Comment: None

Swensen Memorials presentation: Christine Torrey described how the memorial stone would have to be done in two pieces, a background (the trees) and the map of Benzie County on a separate stone. Both would be etched separately then epoxied together for the three-d effect. David explained the details of how the background would be produced, approximate weight of the monument, how much of a foundation would be needed to support the monument. A contract will be written explaining all the details. A granite sample of the monument will be provided for approval before the contract is signed.

County Counselor Report: Chuck Lerchen introduced and described a pilot program that will drop grocery purchase orders and instead use Savealot gift certificates for veterans emergency grocery needs. The Traverse City Veterans office has been running this program for a month.

Administrative input:

Michelle Thompson gave the financial report as of March 7: The Veteran's Relief Fund (293) has an end balance of \$101,004.18. Total Revenues \$57,223.16 Expenses \$4,863.48
The Veterans Trust Fund (294) Balance is \$8,759.81.
Memorial Fund (Fund 701) End Balance is \$34,119.78.

Old Business: Sunrise Rotary presentation report (Bob Roelofs). Our presentation was well received. A couple days later Bob received a phone call from Steve of the Rotary that they decided to donate some money to our project. He then sent Bob an application for a grant. A motion was made and approved to apply for the Sunrise Rotary grant.

New Business: Nominations for secretary and chairman. Art Melendez was nominated and approved for another term as committee secretary. Bob Roelofs was nominated and approved for another term as committee chairman.

Dale Ginzel announced a Michigan Works job fair on March 22 at the Traverse City Haggerty Center for veterans and spouses.

Mileage, bills and per diem requests were turned in voted on and approved including
A reimbursement to Art for \$116.49 spent at Fast Signs for two poster updates.

The meeting was adjourned at 10:53am

Memorial day is May 30, 2016

The next Veterans Affairs Committee meeting will occur on Monday, April 4, 2016 at 9:00 am.

RECEIVED

APR 06 2016

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



April 4, 2016

To: Benzie County Board of Commissioners

From: the League of Women Voters, Grand Traverse Area, Benzie Unit

Re: The League of Women Voters of Michigan's opposition to the continued operation of the Enbridge pipeline.

Our purpose in contacting you is to ask that the Benzie Board of Commissioners pass a resolution opposing the continuous operation of Pipeline 5, and send a letter to Michigan's Attorney General Schuette, asking that the Pipeline be shut down now. Attorney Schuette, himself, has said: "We would not allow this pipeline to be placed in the Great Lakes today and its days are certainly numbered." (February 1, 2016)

This Enbridge pipeline is 64 years old; it stretches 645 miles from Canada to Detroit and Toledo carrying **twenty three million gallons of oil every day** under the Mackinac Straits which, as you know, connect Lakes Huron and Michigan. We are very concerned that this pipeline may burst.

A recent University of Michigan study concluded that the Straits of Mackinac is the **"worst possible place for a burst oil pipe."** Last summer, results of a thorough investigation by the State of Michigan revealed that this pipeline, known as "Line 5," **poses an unacceptable risk to the Great Lakes.** (See enclosed clippings referring to a second U. of M. study released only the end of March.)

As members of the League of Women Voters in Benzie County we ask the Benzie County Commissioners to urge Attorney General Schuette to take action to safeguard the high quality of Lake Michigan water-- the drinking water source for forty million people. We are including a second page with additional details about the condition of the pipeline as well as points to support the immediate need to close it down.

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APR 06 2016

DAVID C. SCHUETTE
BENZIE COUNTY CLERK
BENZIE COUNTY, MICHIGAN

1. Corrosion is the primary cause of pipeline failure, and Enbridge's data reveals that a portion of the pipeline in the Straits has lost 41% of its original (8 feet) wall thickness. Additionally, currents in the Great Lakes are devastating.
2. A catastrophic oil spill would have a record detrimental effect on Michigan tourism, agriculture, drinking water, fishing, shipping, and commercial enterprises.
3. It was an Enbridge pipeline that burst in Kalamazoo, dumping nearly a million gallons of heavy tar sands for 17 hours before it shut down the line.
4. Since 1988. **Enbridge has had 15 known failures on Line 5**, spilling about 260,00 gallons of oil; **Enbridge's pipeline network, between 1999 and 2010, has had 804 total failures that spilled a total of 6.8 million gallons of oil.**
4. The Coast Guard has testified that it does not approve of Enbridge's Emergency Response Plan.
5. Enbridge lacks a credible plan to recover oil during winters when the lakes are covered with ice.

Thank you for taking a stand on safeguarding the high quality of Lake Michigan water—the drinking water source for 40 million people.

League of Women Voters, Grand Traverse Area, Benzie Unit,

Mary Lee Orr



1304 Taquaka Rd.

Frankfort, MI 49635

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Our Great Lakes water resources are far too important to allow a major disruption without intensive research and approval from all of the Great Lakes states."

Schuette raised a good point in The Detroit News: He questioned whether all of the communities that

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would receive water from Waukesha's diversion are without other alternatives. Schuette, wisely, also seeks clarification about whether Waukesha's plan meets these water author-

ities' criteria for returning water flow to the Great Lakes. Noting that Waukesha's application is the first of its kind under the Great Lakes Compact, Schuette said, "It is essential to get this right. My basic position is to oppose water diversion from the Great Lakes in order to preserve this precious resource for future generations." Gov. Rick Snyder and Sens. Debbie Stabenow and Gary Peters also have been champions on Great Lakes issues.

Let us hope that as their respective partisan favorites campaign in Michigan for president, Michigan's officeholders on both sides of the aisle press their candidates to be advocates for the Great Lakes. George Weeks, a member of the Michigan Journalism Hall of Fame, for 22 years was political columnist for The Detroit News and previously with UPI as Lansing bureau chief and foreign editor in Washington. His weekly Michigan Politics column is syndicated by Superior Features.

Concern over the twin pipeline at the Straits has increased since the state's Michigan Petroleum Pipeline Task Force published its recommendations.

The latest controversy was last week over a study conducted by the University of Michigan Water Center and the National Oceanic and Atmospheric Administration's Great Lakes Environmental Research Laboratory.

The study, supported by the National Wildlife Federation, concluded that more than 700 miles of Great Lakes coastline are in danger of potential contamination from a Line 5 oil spill.

Enbridge spokesman Ryan Duffy, as quoted in the Detroit Free Press, said the study's model and illustrations "focus on an unrealistic volume of oil released." He said "Line 5 has operated safely across the Straits of Mackinac for 63 years and continues to do so."

STATEWIDE ELECTED OFFICIALS

A champion on a current Great Lakes issue is Attorney General Bill Schuette, who is fighting Waukesha's effort in southeast Wisconsin to slurp a huge 10 million gallons of water a day from the Great Lakes.

This is not a solo effort by Schuette. He's drawing on the diversions authority of the Great Lakes-St. Lawrence River Water Resources Body and the Great Lakes-St. Lawrence River Basin Water Resources Compact Council.

Schuette made the point to both groups that "The Great Lakes are one of the greatest resources not only for Michigan, but for the entire country. Waukesha's request to divert millions of gallons is very serious and, unless the serious exception is met, should be denied."

GEORGE WEEKS

Columnist



Great Lakes issues loom in campaigns

Thankfully, Great Lakes issues are likely to become prime factors in 2016 congressional, gubernatorial and presidential campaigns in Michigan — maybe more this year than ever before.

In the First Congressional District race to replace retiring U.S. Rep. Dan Benishek, R-Crystal Falls, former Democratic State Chairman Lon Johnson of Kalkaska County, at an event last week in Suttons Bay, called for immediate closing of the Enbridge Line 5 pipeline across the Mackinac Straits and an immediate assessment of alternatives for the transmission of that oil.

(Benishek is among a bipartisan group of representatives and senators pushing legislation to combat the threat of Asian Carp in the Great Lakes. As he noted: "From fisheries to recreation, so much of our economy rests on health of the Lakes.")

Johnson, among contenders for the office Benishek has held since January 2011, has been vocal on Line 5, but others are weighing in on the issue as well.

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