

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

MEETING AGENDA

August 9, 2016

Commissioners Room, Governmental Center, Beulah, Michigan

PLEASE TURN OFF ALL ELECTRONIC DEVICES

9:00 a.m. CALL TO ORDER
 ROLL CALL
 INVOCATION AND PLEDGE OF ALLEGIANCE
 APPROVAL OF AGENDA
 APPROVAL OF MINUTES – 7/26/2016
 PUBLIC INPUT
 ELECTED OFFICIALS & DEPT HEAD COMMENTS
 COMMISSIONER REPORTS
 COUNTY ADMINISTRATOR'S REPORT –
 FINANCE – Approval of Bills
 HR and PERSONNEL –
 COMMITTEE APPOINTMENTS – DHHS Board
 ACTION ITEMS – MERS Service Credit Purchase Request
 PRESENTATION OF CORRESPONDENCE
 NEW BUSINESS –
 OLD BUSINESS -- Continue discussions on the proposed 16/17 FY budget

10:00
10:15
10:30

 PUBLIC COMMENT
 ADJOURNMENT

Times Subject to Change

THE COUNTY OF BENZIE WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING OR HEARING UPON THIRTY (30) DAYS NOTICE TO THE COUNTY OF BENZIE. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING THE FOLLOWING:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC INPUT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of "Benzie County Board Rules (section 7.3)" which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an "Input" option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a more lengthy understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District I --	Lisa Tucker (Almira East of Reynolds Road).....	
District II --	Vance Bates (Almira Twp West of Reynolds Road, Platte and Lake Townships).....	
District III -	Roger Griner (Crystal Lake, Frankfort).....	651-0757
District IV -	Coury Carland (Benzonia).....	231-930-7560
District V -	Frank Walterhouse (Homestead).....	325-2964
District VI -	Evan Warsecke (Colfax, Inland).....	640-2319
District VII --	Gary Sauer (Blaine, Gilmore, Joyfield, Weldon).....	651-0647

THE BENZIE COUNTY BOARD OF COMMISSIONERS

July 26, 2016

The Benzie County Board of Commissioners met in a regular meeting on Tuesday, July 26, 2016, at the Village of Thompsonville, 14714 Lincoln Avenue, Thompsonville, Michigan.

The meeting was called to order by Chairman Roger Griner at 6:00 p.m.

Chairman Griner says thank you to the Village of Thompsonville for allowing us to hold our meeting here.

Present were: Commissioners Bates, Carland, Griner, Sauer, Walterhouse and Warsecke
Commissioner Trucker arrived at 6:05 p.m.

The invocation was given by Commissioner Griner followed by the pledge of allegiance.

A moment of silence was observed in honor of John Zinkel.

Agenda:

Motion by Sauer, seconded by Warsecke, to approve the agenda as presented. Ayes: Bates, Carland, Griner, Sauer, Walterhouse and Warsecke Nays: None Abs: Tucker Motion carried.

Minutes:

Motion by Carland, seconded by Walterhouse, to approve the regular session minutes of July 12, 2016 as presented. Ayes: Bates, Carland, Griner, Sauer, Walterhouse and Warsecke Nays: None Abs: Tucker Motion carried.

Motion by Sauer, seconded by Carland, to approve the closed session minutes of July 12, 2016 as presented. Ayes: Carland, Griner, Sauer, Walterhouse and Warsecke Nays: None Abstain: Bates Abs: Tucker Motion carried.

6:02 p.m. Public Input

Carol McKee is a veterinarian and is a volunteer with the Animal Welfare League and the Animal Control Office; Compassionate Choices for Homeless Cats is a non-profit organization and informed the board of their objective with feral cats.

Kathy Howland, Thompsonville, spoke regarding the Maples and an article that stated the Building Authority will reopen the Maples – how can you reopen when it has never been opened; she also stated that the building they are in is falling apart.

Jerry Brace also spoke about the Maples and asked where is the plan for a new roof; how about the chain of responsibility.

6:15 p.m. Public Input Closed

ELECTED OFFICIALS & DEPT HEAD COMMENTS:

David Schaffer, Recycling Coordinator, reported that the tire collection in Honor was great; the Household Hazardous Waste and Electronics collection was good too – 188 people served; he will be visiting Emmett County recycling; he will be attending the Benzie Showcase; Lake and Benzonia Townships will have their final clean-up days; August 20 is the final tire clean up date in Thompsonville.

COMMISSIONERS

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July 26, 2016

Doug Durand, Council on Aging, reported that the BC/BS is dropping their Legacy Plan effective December 31; in Benzie County alone there are over 500 seniors with this plan; BC/BS are trying to sell them a different plan; Oct 15 – December 7 is open enrollment for other plans; Aug/Sept they will work with NW Michigan Health Services for senior oral health care workshops; Senior Expo on September 16; Senior Empower Day September 22 at the Little River Casino; August 6 is the Benzie Showcase and BHHC Walk-a-thon. He is confident they will exceed 70,000 meals this year.

Kyle Rosa, Undersheriff, spoke regarding the K-9 Dog Dasty had a seizure in August 2015; the side effects of the medication make him lethargic; they bought him 4 years ago with a 5 year guarantee and warranty; Sgt Ketz and the Sheriff have attempted to contact the company and discuss the warranty and situation – that has been unsuccessful; a certified letter has been sent to the CEO; they have determined it best to take Dasty out of service.

Sgt Ketz says we raise money for the vet bills, food; they paid \$10,000 for Dasty and MMRMA paid \$2,000 of that. He will continue to train with Dasty and they have been in contact with Dr. Nelson.

Benzie Home Health Care monthly report for June 2016 received.

Benzie Transportation Authority June 2016 financial report received.

COMMISSIONER REPORTS

Comm Carland reported that he attended the Benzonia Township meeting on July 13 and the Airport Authority on July 14; August 3 there will be a meeting with City of Frankfort, Crystal Lake Township and Benzie County regarding the Airport Authority; he also attended the Planning Commission meeting; EDC – the broadband survey is available; Joint Court meeting; the last budget hearing was held last week.

Comm Bates reported that he doesn't have a lot; attended the ALS meeting.

Comm Walterhouse stated that they have had five finance meetings and we are close with the budget; and the 911 presentation will be later.

Comm Tucker reported that the Pine Woods Subdivision in Lake Ann is still having flooding problems and there are still two houses that have had to have their yards redone and three with sinkholes – still a lot of frustration; thank you to the budget committee – she appreciates what has been done.

Comm Warsecke reported that he has attended the Colfax Township, Solid Waste, Planning Commission meetings; the Conservation District meeting was cancelled; he also attended a special meeting at Inland Township last night.

*no cons met was
sched for July*

Comm Sauer has nothing to report.

Comm Griner stated that no one is more frustrated with the Maples issue than him – we do not have the report from Ed Hale yet; the former Mitchell Corporation is closed so there is 120 people without jobs now; he has confidence in AES; spoke regarding the cruise ships on the Great Lakes.

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Carol McKee is a veterinarian and ^{has} ~~is a~~ volunteer ^{money + time over the 4 years} with the Animal Welfare League and the Animal ^{BC ACO + AWL} ~~Control Office~~; Compassionate Choices for Homeless Cats is a non-profit organization and informed the board of their objective with feral cats.

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COMMISSIONERS

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July 26, 2016

COUNTY ADMINISTRATOR'S REPORT – Mitch Deisch

A presentation of the 2016-17 proposed budget was given.

FINANCE

Bills: Motion by Walterhouse, seconded by Carland, to approve payment of the bills from July 13, 2016 to July 26, 2016 in the amount of \$359,011.42, as presented. Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

Budget Transfer Request due to 2015 Deficit in the Jail Fund: Motion by Walterhouse, seconded by Bates, to adjust the 2014-15 General Fund and Jail as follows:

Increase:

101-966-999.10	Transfer to Jail	\$6,650.00
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Decrease:

213-351-699.00	Transfer in from 101	\$6,650.00
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Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

Michelle Thompson, County Treasurer, stated that the taxes have gone out and board of review changes are coming in; the Land Bank Authority is working on a potential sale of 16+ acres of the former 669 junkyard; they are working on a land contract for a home in the Village of Thompsonville; sold a former restaurant in the Village of Honor which will be demolished and a new business will be popping up in the future.

Motion by Walterhouse, seconded by Bates, to approve the July 12, 2016 Finance Committee Consent Calendar items 1, 2, 3 and 4 as presented. Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

HR AND PERSONNEL – None

COMMITTEE APPOINTMENTS

DHHS: Motion by Bates, seconded by Warsecke, to accept the resignation of Darleen Hoffert from the DHHS Board effective August 1, 2016. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

Building Authority: Motion by Bates, seconded by Warsecke, to accept the resignation of Norman Campbell from the Building Authority effective immediately. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

ACTION ITEMS

911 Resolution: Motion by Bates, seconded by Walterhouse, to adopt Resolution 2016-020 for the 911 Service Plan as presented. Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

Housing: Motion by Walterhouse, seconded by Sauer, to enter into agreement for Acknowledgement by Default and Temporary Abeyance of Foreclosure regarding the Fisk property. Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

COMMISSIONERS

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July 26, 2016

AT & T:

Motion by Warsecke, seconded by Tucker, to approve and authorize the chairman to sign five AT & T Centrex Agreement for the County telephone lines as presented. Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

Motion by Warsecke, seconded by Walterhouse, to approve and authorize the Chairman to sign the CompleteLink contract with AT&T as presented. Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

Motion by Warsecke, seconded by Carland, to approve and authorize the Chairman to sign the Waiver Amendment with AT&T as presented. Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

Motion by Warsecke, seconded by Bates, to approve and authorize the Chairman to sign the Fiber Broadband Agreement with AT&T as presented. Roll call. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

CORRESPONDENCE

- Solid Waste Advisory minutes of April 6 and May 31, 2016 received.
- Resolution from Berrien County regarding the Attack on the Berrien County Courthouse received.
- AES June 2016 report received.
- Road Commission minutes of June 23, 2016 received.

NEW BUSINESS – None

8:07 p.m. Public Input

Art Jeannot inquired regarding AES and there being no new money in the budget; committee appointments process needs to be streamlined.

8:10 p.m. Public Input Closed

Motion by Bates, seconded by Sauer, to adjourn until the August 9, 2016 Regular meeting or the call of the chair. Ayes: Bates, Carland, Griner, Sauer, Tucker, Walterhouse and Warsecke Nays: None Motion carried.

Roger L. Griner – Chair

Dawn Olney, Benzie County Clerk

INDEX

1. Approved the agenda as presented.
2. Approved the regular session minutes of July 12, 2016 as presented.
3. Approved the closed session minutes of July 12, 2016 as presented.
4. Approved payment of the bills from July 13, 2016 to July 26, 2016 in the amount of \$359,011.42, as presented.

COMMISSIONERS

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July 26, 2016

5. Approved budget transfer request due to 2015 Deficit in the Jail Fund.
6. Approved the July 12, 2016 Finance Committee Consent Calendar items 1, 2, 3 and 4 as presented.
7. Accepted the resignation of Darleen Hoffert from the DHHS Board effective August 1, 2016.
8. Accepted the resignation of Norman Campbell from the Building Authority effective immediately.
9. Adopted Resolution 2016-020 911 Service Plan as presented.
10. Entered into agreement for Acknowledgement by Default and Temporary Abeyance of Foreclosure regarding the Fisk property.
11. Approved and authorize the chairman to sign five AT & T Centrex Agreement for the County telephone lines as presented.
12. Approved and authorize the Chairman to sign the CompleteLink contract with AT&T as presented.
13. Approved and authorize the Chairman to sign the Waiver Amendment with AT&T as presented.
14. Approved and authorize the Chairman to sign the Fiber Broadband Agreement with AT&T as presented.

DRAFT

Motion by Walterhouse, seconded by Bates, to approve the Finance Consent Calendar items as follows:

1. To amend the 2015-16 budget for the CDBG Housing program as presented.
2. To adopt the Emergency Telephone Service District Tentative Plan as presented.
3. To adopt the Emergency Service Communication Ordinance as presented.
4. To approve a 2015-16 Budget Amendment for Capital Improvement and Repairs.

Elected Officials and Department Head Comments



Benzie County Office of Emergency Management

Emergency Management Activities

July 2016

Below are outlined many of the activities I have been involved in for the month of July 2016.

- 1. City of Frankfort Independence Day Activities**
On Monday July 4th, 2016 we assisted with Independence Day Activities in the City of Frankfort. The day started out with approximately twelve (12) members of CERT, Dispatch Director Ron Berns and I assisting with the parade that started around 10:00am. The parade headed west on Main St. from Graceland Fruit to the turnaround at the lake and then back to M-22.

In the afternoon around 5:00pm fourteen (14) personnel reported to assist with fireworks activities. The fireworks concluded around 11:45am and personnel continued with pedestrian and traffic assistance until around 12:30am.
- 2. Region 7 Homeland Security Planning Board**
On Thursday July 7th, 2016 I attended the R7HSPB meeting in Grayling.
- 3. National Lakeshore and Benzie County CERT Meeting**
On Monday July 11th, 2016 Benzie County's Citizens Emergency Response Team and the National Park Service's Sleeping Bear Dunes National Lakeshore Search and Rescue Team met to discuss the consolidating of services. Members of both teams participated in with around 12 CERT team members and about seven members of the park's search and rescue team applied to become members of the CERT teams. Because of the National Lakeshores limited resources, they are interested in our volunteer program to provide support to their SAR efforts in events that may cover extended periods of time. They are especially interested in the "Volunteer Reception Center" and "Search and Rescue Management" training that CERT has completed.
- 4. Monthly Benzie County CERT Meeting**
On Wednesday July 13th, 2016 we had a monthly meeting/training of the CERT Program. We welcomed 8 new members based on our July 11th meeting at the Platte River Ranger Station. We provided hot dogs and refreshments after which Ranger Joe Lachowski, Director of EMS Craig Johnson and I discussed what the CERT program entailed and how the merging the 2 programs made for a more efficient and better trained group of members.
- 5. LEPC Meeting**
On Monday July 18th, 2016 we had a meeting of the LEPC where we discussed a complete rewrite of the by-laws that the LEPC operates under. A first draft of the by-laws was presented and received a limited review. We hope to have a refined version for our next meeting.
- 6. Attendance at the Benzie County Fire/EMS Association Meeting**
On Tuesday July 19th, 2016 I attended the Benzie County Fire/EMS Association Meeting at the Benzonia Township Hall. There was some continued discussion regarding the status of obtaining non-profit status for the association and assignment of people to pursue the non-profit status of the association.
- 7. Unified Hazard Mitigation Assistance-Grant Closeout Class**
On Monday and Tuesday July 25th and 26th, 2016, Amy Herczak from the Benzie County Treasurer's Office and I attended a 2 day workshop on FEMA Grant Closeout in Waterford. This process will be used to deal with the upcoming property acquisition grant we received for the property on M-115 at the Crystal Lake Outlet.

RECEIVED

AUG 02 2016

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

8. Meeting of the Local Emergency Planning Committee Local Planning Team (LPT)

On Thursday July 28th, 2016 we held our LPT meeting in the EOC. The main topic of discussion was possible grant recommendations for Region 7 Consideration. Some of the things on the agenda included;

- a. FEMA Hazard Mitigation Grants Updates - M-115 Acquisition and Building Demolition Project
- b. Region 7 Grant Projects (Law Enforcement Terrorist Prevention Activities) LETPA
 - (1) Request from Benzie County Sheriff's Office/Frankfort PD – External Hard Body Armor (\$16,599.80) (20 Officers)
 - (2) Frankfort PD 800/VHF Dual Band Portables-Update
- c. Region 7 Grant Projects (State Homeland Security Projects) SHSP
 - (1) Request from Platte Township for a Fixed Site Generator for their Township Hall (\$9,100)
 - (2) Request from Inland Township for a Fixed Site Generator for the Fire Department and Township Hall (\$37,000)
 - (3) Request from Benzie County Emergency Management 800MHz Bi-Directional Amplifier for Benzie County Government Center (\$9,300)

We also talked about some upcoming training opportunities that include:

- (1) Damage Assessment Workshop 8/30/16 1:00pm to 5:00pm Benzie County
- (2) PER-275 and PER-275-1 TTT Law Enforcement Active Shooter Emergency Response (LASER) courses by TEEX Grand Traverse County EOC, August 29, 30, and 31, 2016 Register in MI-Train
- (3) AWR-213 Critical Infrastructure Security & Resilience Awareness Course by TEEX Grand Traverse County EOC, September 21, 2016 Register on MI-Train
- (4) MGT-414 Advanced Critical Infrastructure Protection (TEEX) Grand Traverse County EOC, September 22, 2016 Register on MI-Train
- (5) MGT-904 ICS-300 Intermediate Incident Command System for Expanding Incident including ICS-347 Forms training (EMI-L-300) by TEEX Grand Traverse County Health Dept. Training Rm. October 18, 19, and 20, 2016

9. Upcoming Events

I have scheduled the following for the next two months;

August 4th – R7HSPB Meeting-Grayling
August 10th – CERT Monthly Meeting and Training
August 15th – LEPC Meeting in the EOC
August 16th – Benzie County Fire/EMS Association
August 25th –LPT Meeting in the EOC
September 1st – R7HSPB Meeting-Grayling
September 14th – CERT Monthly Meeting and Training
September 19th – LEPC Meeting in the EOC
September 21st – AWR-213 Critical Infrastructure Security and Resilience Awareness Workshop
September 22nd – MGT-414 Advanced Critical Infrastructure Protection
September 22nd – LPT Meeting in the EOC

Benzie Transportation Authority - June 2016 Statement of Activities

	June 2016		Oct 2015 - June 2016		2016		June 2015		Oct 2014 - June 2015	
	Actual	Budget	Actual	Budget	Annual Budget	Actual	Actual	Budget	Actual	Actual
Income										
40100 - Passenger Fares	7,289.24	9,460.00	78,644.53	80,340.00	107,500.00	8,187.57			76,241.55	
40200 - Contract Fares	865.00	410.00	9,243.00	3,770.00	5,000.00	120.00			11,347.50	
40615 - Advertising Income	1,396.00		4,396.00		0.00					
40710 - Sale of Maintenance Services	1,597.83	1,375.00	16,179.71	12,375.00	16,500.00	1,134.20			10,548.50	
40750 - Gains from Sale Capital Assets	0.00	0.00	5,757.82							
40800 - Taxes Levied Directly for by TA	0.00	0.00	572,558.88	559,844.93	559,844.00	0.00			561,426.83	
41101 - State Operating Assistance	27,768.00	27,626.00	410,560.00	409,361.00	492,239.00	23,424.00			574,970.09	
41301 - Section 5311	0.00	0.00	421,251.00	110,480.00	220,982.00	4,447.00			125,363.00	
41398 - RTAP	0.00	375.00	2,851.32	3,375.00	4,500.00	112.93			2,915.31	
41400 - Interest Income/Other Revenue	177.50	6.00	354.12	57.00	75.00	8.42			587.62	
Total Income	39,104.57	39,252.00	1,218,797.38	1,179,582.00	1,406,640.00	38,432.22			1,366,380.40	
Expense										
50101 - Operators' Salaries and Wages	32,857.41	36,803.00	347,876.52	368,021.00	478,430.00	36,520.08			345,959.80	
50102 - Other Salaries and Wages	26,192.26	13,923.00	202,191.50	181,899.00	243,698.00	18,322.37			181,963.46	
50103 - Dispatchers' Salaries and Wages	11,905.35	14,733.00	117,217.64	115,338.00	139,537.00	12,087.28			118,625.15	
50200 - Fringe Benefits	25,793.38	20,285.00	161,132.66	152,173.00	201,064.00	13,942.06			146,107.75	
50310 - Board Compensation	140.00	333.00	1,155.00	1,665.00	2,000.00	525.00			2,205.00	
50399 - Service Expense	8,085.18	5,013.00	61,903.45	55,408.00	66,635.00	5,449.17			96,868.49	
50401 - Fuel and Lubricants	-3,909.70	8,650.00	43,451.72	74,280.00	97,000.00	10,131.03			70,258.10	
50402 - Tires and Tubes	0.00	800.00	7,622.20	8,600.00		1,271.58			5,870.67	
50404 - Major Purchase	0.00	250.00	0.00	2,250.00	3,000.00	0.00			3,130.51	
50405 - Office Supplies	620.46	550.00	4,596.08	5,150.00	6,800.00	1,068.57			5,356.02	
50406 - Parts Revenue Vehicles	2,286.57	3,600.00	25,446.97	33,200.00	44,000.00	2,603.40			31,426.99	
50407 - Parts for Non Revenue Vehicles	0.00	50.00	1,679.78	450.00	600.00	0.00			845.48	
50499 - Other Materials and Supplies	2,246.17	2,335.00	22,319.59	16,485.00	23,500.00	4,026.98			27,933.59	
50500 - Utilities & Insurance	2,939.86	3,635.00	40,421.20	63,151.00	71,616.00	3,030.70			51,182.17	
50700 - Taxes and Fees	80.00	110.00	504.00	1,070.00	1,400.00	290.00			956.86	
50902 - Travel, Meetings & Training	347.45	250.00	3,126.43	2,250.00	3,000.00	409.20			3,573.45	
50903 - Association Dues and Subscript	50.84	50.00	4,367.32	4,360.00	4,500.00	173.94			4,413.29	
50999 - Other Miscellaneous Expenses	0.00		3.00	6.00	0.00	0.00			0.00	
51102 - Interest on Short-Term Debt	0.00		0.00		100.00	0.00			0.00	
51205 - Sharp Copies/Dispatch Lease	207.80	208.00	1,870.20	1,873.00	2,500.00	207.80			1,870.20	
57402 - Eligible RTAP	370.00	375.00	3,285.94	3,375.00	4,500.00	1,106.79			3,876.01	
Total Expense	109,293.13	111,334.00	1,040,143.21	1,090,988.00	1,406,540.00	111,129.55			1,104,003.79	
Change in Net Assets	-70,188.56	-72,132.00	178,654.17	88,594.00	0.00	-72,697.33			261,376.61	

\$27,956.06

Honor Bank Checking

Honor Bank Savings
Cash Reserve
Rotary Grant Funds
General

Total \$241,870.71

RECEIVED

JUL 22 2016

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Prepared 7/14/2016

Commissioner Report

County Administrator's Report

FINANCE REPORT

**Finance Committee
Meeting Notes
July 8, 2016**

A Special Meeting of the Finance Committee was called to order by Frank Walterhouse at 11:00 a.m.

Present: Coury Carland, Gary Sauer and Frank Walterhouse

Staff Present: Dawn Olney, Michelle Thompson, Maridee Cutler, Mitch Deisch, Patty Roth, Tom Longanbach, Amy Bissell, Kyle Rosa, Dan Smith, Ron Berns, Frank Post

Pledge of allegiance was given.

Agenda: Motion by Sauer, seconded by Carland, to approve the agenda as presented. Ayes: All
Nays: None Motion carried.

Minutes: Motion by Sauer, seconded by Carland, to approve the June 14, 2016 minutes as presented.
Ayes: All Nays: None Motion carried.

Public Input: None

Mitch Deisch:

Budget: What are some of the things that we need to do in the future, important to state that the individual departments have done an amazing job controlling their costs. Now we have: The Good, The Bad and The Ugly. So where do we go from here. We need to think about using the benchmarking data to address continued budget shortfall – employee & commission health insurance premium contribution; increase employee and commission MERS contribution; re-address MERS plan for future employees; review rationale for longevity payments; address both salary discrepancies and lack of annual raises, ultimately we have to address the millage rate that was established in 1982 at 5.29 mills. They have been talking with 44 North for more options; they will also look at self-insured plans. With the proposed increase in costs of health insurance, there are three options that the commissioners need to consider: 1) hard cap; 2) employee could pay the difference of hard cap and increase in premium; or 3) do nothing and have 80/20 (default).

Where do we want to be with regard to MERS.

One option we are looking at for health insurance is being self-insured.

Comm Sauer asked what about self-funding retirement -- tell MERS to cut us a check for our money and we'll do what we want.

Under Sheriff Rosa reported on the TNT vehicle and officer assigned.

Comm Walterhouse commented to Mitch that we owe money back to the departments from last year's budget; he stated he will bring it back at next meeting.

Mitch wants a directive from finance to take care of issues.

Airport Authority is requesting \$12,000 - \$12,500 to hire an administrator to complete the paperwork for reports to the FAA – people have shared duties and it has burned them out.

Airport Manager does the day-to-day.

There are several scenarios and the Airport Authority only gave one option – they want \$12,000 from Frankfort, Crystal Lake Township and the County – Frankfort did not budget for this. We have not put in \$12,000 in this budget for the FCCAA.

Discussion regarding new millage for operations. Mitch says we are not in a position to run a successful millage campaign; as part of the AES contract, we put in there that they would prepare an updated strategic plan together with Sarah Lucas from Networks Northwest, to start in the fall after the budget is done; included will be fiscal accountability and a portion of that will be to address the millage rate; they would suggest someone to run a successful millage campaign. If we hire a company to do this, they will do a pre-poll and see where we are at – if you do not have the support until it is at 70% then at that point it is OK to put it out to the electors.

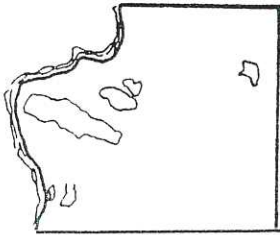
Other: Budget meetings: July 15, July 18, July 19 and July 21 – all will be 9 a.m. to 12 noon.

Public Input: None

Next Meeting: Tuesday, July 12, 2016 at 1:00 p.m. following the Board of Commissioners meeting.

Motion by Carland, seconded by Sauer, to adjourn at 12:37 p.m. Ayes: All Nays: None Motion carried.

Dawn Olney
Benzie County Clerk



**BENZIE COUNTY
OFFICE OF THE TREASURER**

MICHELLE L. THOMPSON, TREASURER

Government Center

448 Court Place

Beulah, Michigan 49617

(231) 882-0011

August 1, 2016

TO: Benzie County Libraries
Library of Michigan
Judge David Thompson
Board of Commissioners

The distribution of Penal Fines for the fiscal year ending June 30, 2016 is as follows:

PENAL FINES COLLECTED FOR YEAR ENDED 06-30-16. \$ 71,415.16
INTEREST EARNED \$ 81.67
TOTAL TO BE DISTRIBUTED \$ 71,496.83
AMOUNT DUE TO LAW LIBRARY \$ 5,000.00
BALANCE TO AREA LIBRARIES \$ 66,496.83
PER CAPITA RATE OF DISTRIBUTION FOR 2016. \$ 3.79396531

NAME OF LIBRARY	LEGAL CENSUS	CONTRACT CENSUS	TOTAL CENSUS	AMOUNT PAID
BENZIE SHORES DISTRICT	3,811		3,811	\$ 14,458.80
BENZONIA PUBLIC LIBRARY	1,364	2,259	3,623	\$ 13,745.54
BETSIE VALLEY LIBRARY	1,199		1,199	\$ 4,548.96
DARCY LIBRARY OF BEULAH	1,364	1,815	3,179	\$ 12,061.02
TRAVERSE AREA DISTRICT	-0-	5,715	5,715	\$ 21,682.51
TOTALS	<u>7,738</u>	<u>9,789</u>	<u>17,527</u>	<u>\$ 66,496.83</u>

Respectfully submitted,

Michelle L. Thompson, Treasurer

RECEIVED

JUL 28 2016

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Human Resources (HR) Report

Committee Appointments

DAWN OLNEY
BENZIE COUNTY CLERK

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

August 4, 2016

Board of Commissioners:

Just to keep you informed, I have scheduled the following for interviews:

- ❖ Thursday, August 4 @ 5 p.m. DHHS Board -- 1 position 1 applicants
- ❖ Tuesday, August 9 @ 5 p.m. SWAC – 2 position 2 applicants
- ❖ Thursday, August 10 @ 1:00 EMS – 2 positions 2 applicants

If you have any questions regarding these committees or appointments, please let me know.

Sincerely,

A handwritten signature in blue ink that reads "Dawn".

Dawn Olney
Benzie County Clerk

sary when the festival kicks off on Thursday with tours at the fire hall and bingo at the fairgrounds.

Headlining weekend nights are events like stock car racing, a demolition derby and fireworks, which will be lit off at the Heathlands Golf Course.

"This is going to be a great year for the Onekama Days," said Al Taylor, of the Onekama Days committee. "The Portage Lake Association, Manistee County Fair Board and Onekama Days board all worked together to make this year's festival the best it could be."

New to Onekama Days is the Friday and Saturday night entertainment, stock car racing and demolition derby.

"Those events are going to be big draws for people. A lot of people around here like cars and they are going to attract drivers, so people are going to come out and support their friends, neighbors or just someone they know," said Roz Jaffe, Onekama Days chair.

New events aren't the only things to draw a crowd. Mainstays like the grand parade, fireworks and the arts and crafts show are family friendly events that expect to generate a large turnout.

The parade starts at 1 p.m. Sunday at Onekama Village Park and finishing at Dyke Street. It will see a spike in participation this year with over 50 entries, while a typical year may only see 30-40.

Another event that has become a tradition during Onekama Days is the craft beer tasting at Onekama Village Park. Beers and ciders from breweries across Michigan will be featured, including Mountain Town Brewery, Petoskey Brewing and Blake's Hard Cider.

A full list of breweries and beers can be found by going to <http://www.onekama.info/onekama-days/> and clicking on craft beer tasting cards.

Proceeds from the event ben-



ONEKAMA: The Scottville Clown Band plays during the 2015 Onekama Days grand parade. They have been a crowd favorite at festivals around Manistee County for years.

efit Onekama Community Schools students, either in the form of a scholarship or school trips.

Portage Lake Association combines profits from both the craft beer tasting and the Pig Out for Scholarship events to donate money back to the school district.

Taylor said PLA donated over

\$3,000 worth of either scholarships or paid school trips for Onekama students. Any Onekama student is eligible for scholarship, even if they do not live in Onekama.

A full list of events can be found on the Onekama Facebook page or at onekama.info/onekama-days/.

BENZIE COUNTY COMMITTEE APPOINTMENTS

The Benzie County Board of Commissioners are seeking individuals interested in serving on the following County Committees. **These appointments are for positions that will expire before or at the end of 2016.**

- Airport Authority - 1 position
- Benzie-Leelanau Health Dept - 1 position
- Benzie-Leelanau Health Dept Board of Appeals - 2 positions
- Benzie Transportation Authority - 1 position
- Brownfield Authority - 2 positions
- Building Authority - 1 position
- Human Services (DHHS) - 2 positions
- EMS - 6 positions
- Parks & Recreation - 3 positions
- Solid Waste Advisory Committee - 2 positions
- Veterans Affairs - 1 position

Some committees (but not all) pay a per diem and mileage.

Applications can be printed from our web site at www.benzieco.net

Look under Residents/Visitors, Forms, County Clerk,

Applications to Board or

Committees; or interested persons should send a letter of interest to: Dawn Olney, Benzie County Clerk, 448 Court Place, Beulah, MI 49617. Be sure to include a telephone number under contact information.

Benzie County is an equal opportunity employer.

Dawn Olney
Benzie County Clerk (231) 882-9671

food, wine and beer. Artwork for and exclusive live auction has been donated by Nancy Foster, Ron Gianola, Peggy Hawley, Brian Iler, L.C. Lim, Ann Loveless, Mary Kay Niemiec, Don Rau and Pier Wright.

**Give the C
Donate bl**

SCRAP TIRE

STATE OF MICH
DEPARTMENT OF E

**Saturday,
9:00 a.m.
Village of
14951 Lincoln Ave.**

There is no charge to Benzie County semi tires - with or without rims. wide and free of excessive dirt and tires are not accepted.

No tires will be accepted from residential only.

APPOINTMEN

Call 882-0554 with any que

This collection is made possible Michigan Department of Environment and Natural Resources Program Grant Award.

Committee Name	Date Appointed	Date term Expires
1-Airport Authority 4yr term -- 1st Thursday @ 9:30 a.m.		
Coury Carland (Commissioner)	01/26/16	12/31/16
Pat Storrer (Frankfort Appointee)	06/17/14	06/17/17
Kenneth J. Laurence	02/18/15	03/01/19 Resigned

1-Benzie-Leelanau Health Department -- Last Thursday of Odd Months @ 3:30		
Gary Sauer (Commissioner)	01/27/15	12/31/16
Dr. George Ryckman	2/18/14	02/18/14
Roger Griner (Commissioner)	01/27/15	12/31/16

1-Benzie-Leelanau Health Dept Bd of Appeals - 2year terms; 1 BOC & 2 Citizens		
Gary Sauer Commissioner	01/26/16	12/31/16
Donna Clarke	05/26/15	12/31/16
Mary Pitcher	02/01/11	05/26/15

1-Benzie Transportation Authority -- formed 4/18/2006 -- 1st Thursday @ Noon		
Eugene Allen	06/17/14	05/10/16
Amy Herczak	02/18/14	04/15/14
Nicholas Olson	5/10/16	05/10/16
John Nuske	9/7/2010	04/15/14
		04/16/13
		04/30/15 Vacant
Irene Nugent	4/15/2014	04/15/14
Susan Kirkpatrick		04/28/15
Eric VanDussen	04/15/2014	04/15/14
Joshua Stoltz	4/17/12	04/14/15
Lisa Tucker -- Liaison		01/27/15

1-BVTMC Board 3yr terms 6 member -- 1st Monday @ 4 p.m.		
Gary Pallin (Beulah)	06/28/16	04/15/19
John Wheeler, Alt (CLPRA)	06/28/16	04/15/19
Gregory Nowell, Alt (CLPRA)	06/28/16	04/15/19
Paul Bare (CLPRA) 3/18/14	06/28/16	04/15/20
Dan Schoonmaker (CLPRA) 4/15/11	06/28/16	04/15/20
Janet (Jen) Whiting Elberta	05/24/16	08/01/19
Frank Walterhouse (Comm/P& R Rep)	01/21/14	12/31/16
Charles Kehr (Alt for Co Reps)	06/19/07	deceased
Ed Butt (FBVT Rep)	01/21/14	04/15/16
Michael Foust (Thompsonville) 6/19/07	04/02/13	04/20/16
William R. Olsen	02/09/16	04/15/19

2-Board of Canvassers 4yr terms -- Day After Each Election @ 1:00 p.m.		
Donna Clarke (REP)	10/01/15	11/01/17
Jane Purkis (DEM) 11/01/12	11/01/12	11/01/17
Janice Mick (REP)	10/13/15	11/01/19
Ronald Dykstra (DEM)	10/20/15	11/01/19

2-Brownfield Authority - Est 6/19/2012 - 7 members - 3 years; No BOC appointment		
Ron Evitts	04/02/13	04/01/16
Michelle Thompson	04/02/13	04/01/16 Resigned
Bill Merry	07/14/15	12/31/18

Art Jeannot		02/18/15	04/01/18
Marcia Stobie		04/01/14	04/01/17
Don Tanner		04/15/14	04/01/17
Edward Kowalski	11/18/14	02/18/15	04/01/18
Nina Bonderencko, Alt if Statute Allows		04/02/13	

1-Building Authority 3yr Term 4 member -- As Needed

Marcia Stobie	08/20/13	02/18/15	12/31/17
Norm Campbell	11/19/02	02/18/15	12/31/17
Tom Longanbach	6/5/2012	02/18/15	12/31/17
Michelle Thompson - by statute	06/01/12	01/17/12	
Dawn Olney - by statute	01/01/00	01/17/12	

1-CDBG/Community Development Block Grant 5yr Term -- 4th Thursday @ 10:30 a.m.

Jean Bowers	01/18/00	02/18/15	12/31/19
Carol Dye		08/12/14	02/01/19
Dawn Olney	01/18/00	02/18/15	12/31/19
Frank Walterhouse	(Commissioner)	01/26/16	12/31/16
Amy Bissell	8/18/09	02/18/15	12/31/19

1-Construction Board of Appeals 2 yr term

Roger Papineau	5/26/15	05/26/15	12/31/16
Randy Olsen	1/16/07	04/14/15	12/31/16
Rodney Moore	1/16/07	04/14/15	12/31/16
Caleb Luibrand	1/16/07	04/14/15	12/31/16
Richard Krupp	1/16/07	04/14/15	12/31/16

County Library Board 5yr term -- Dissolved 8/21/2007

1-Economic Development Corp 6yr term -- Alt Mondays @ 10:30 a.m.

Karen Roberts	2/15/11	02/07/12	01/31/18
Roger Griner	(Commissioner)	01/26/16	12/31/16
Coury Carland	(Commissioner)	01/26/16	12/31/16
Courtney Gillison		03/08/16	12/31/22
William Merry	9/8/2015	02/09/16	01/31/22
Mike Worden	03/17/09	06/18/13	01/31/19
Mary Carroll	11/1/11	03/04/14	01/31/20
Ed Kowalski		03/08/16	01/31/22
Blake Brooks	12/21/10	01/22/11	01/31/17
Ron Harrison	9/8/2015	02/09/16	01/31/22

Alt for Special Projects

2-EMS -- renamed from ALS 7/2006 -- Monthly; 3/19/08 Reduced to 7 members

8/21/2012 -- Increased to 9 members -- 3 Years

Gaylord Jowett - At Large	09/24/13	01/21/14	12/31/16
Martha Bates - Almira		11/18/14	12/31/16
Jim Franke - Tville		12/16/14	12/31/17
Vance Bates -- voting member	11/14/05	01/27/15	12/31/16
Charlie Thompson -- Fire Chief Rep		03/24/15	12/31/16
Neal Nye - At Large	01/04/05	05/26/15	12/31/17
Mike Mead - At Large		06/10/16	12/31/17
- ALS - Non Voting		08/21/12	12/31/15

Sam Miller - Paramedic - Non Voting	04/14/15	12/31/18 Resigned 4/15/18
Michelle Thompson -- Ex Officio	09/21/12	
Ted Schendel -- Ex Officio	01/15/13	
Undersheriff (?) -- Ex Officio	01/15/13	

2-Fee Committee 3 yr term -- As Needed

Frank Walterhouse (Commissioner)	01/12/16	12/31/16
Tom Longanbach, Equalization Director	01/12/16	
All Commissioners		

1-Human Services (was FIA) 3yr term -- Monthly

Tom Hart State Appointment	11/01/12	10/31/18
Darleen Hoffert	10/21/14	10/31/17 Resigned
Jean Bowers	12/2013	10/31/16
Roger Griner (Commissioner)	01/27/15	12/31/16

FOC Citizens Advisory Committee 3yr term -- Dissolved 10/18/05

2-Jury Board 6yr term -- quarterly

Nancy J. VanderLinde	5/17/2011	05/01/11	05/01/17
Jean Bowers	05/01/01	04/02/13	05/01/19
Gail Nugent	02/18/03	04/28/15	05/01/21

1-Land Bank Authority - 3 year term

County Treasurer	04/05/11	No Expiration	
Frank Walterhouse - Co Comm Liaison	01/21/14		12/31/16
Mark E. Roper	4/5/11	03/24/15	04/05/18
Terry Money	4/5/11	03/24/15	04/05/18
Amy Bissell	4/5/11	03/26/13	04/05/18
Tom Longanbach	4/5/11	05/10/16	04/05/19

Medical Examiner 5yr Term

Dr. Nicole Fliss	10/21/14	10/21/14 None
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1-Manistee-Benzie CMH - 3yr term -- 2nd Thursday @ 10:00

Donald C. Smeltzer (B)	1/2007	04/26/16	03/31/19
Donald R. Tanner (B)	5/12/2016	05/12/16	03/31/18
Coury Carland (B) (Commissioner)		01/26/16	12/31/16
Frank Walterhouse (B) (Commissioner)		01/26/16	12/31/16
Mary O'Connor Heitjan (B)		05/26/15	03/31/18

1-Parks and Recreation Commission 3yr term -- All Months As Needed

Tad Peacock	02/18/14	02/18/14	12/31/16
Sean Duperron	01/2011	02/18/13	12/31/16
Barbara K. Skurdall	4/17/07	03/04/14	12/31/16
Marjorie Pearsall-Groenwald		12/22/15	12/31/18
Ann E. Bourne		12/22/15	12/31/18
Cathy Demitroff	02/20/07	12/22/15	12/31/18
Walter Roch von Rochsburg (Planning Rep)		01/01/15	09/15/17
Christy Anderson (Drain Commissioner)		01/01/13	No Expiration Date
Frank Walterhouse (Commissioner)		01/27/15	No Expiration Date
Ted Mick (Road Commission Rep)		01/01/13	No Expiration Date

1-Planning Commission 3yr term -- 1st Wed 10th person reduced to 9 -- 5/17/05; back to 11 mem
5/20/08 back to 9 members; 11 with new ordinance 5/2009; 7 new ord 2/2011

Nina Bondarenko	Busi/Econ Dev	12/21/10	11/05/13	09/30/16
Coury Carland	Ex Officio -- BOC		01/27/15	12/31/16
Evan Warsecke	Exc Officio -- BOC			12/13/16
Lori Cota	Educ	(School Rep)	02/05/13	09/15/15
Margaret (Peg) Minster	9/15/09		01/15/13	09/15/15
Walter Roch von Rochsburg - Citizen @ Large			09/16/14	09/15/17
Susan Zenker - Ag & Land Use	2/7/12		09/18/12	09/15/15

Public Safety Committee 3yr term -- Dissolved 7/18/2006

Remonumentation Peer Group -- Appted by BOC 9/2/2014

Christy Andersen	09/02/14
John Korr, Jr.	09/02/14
Craig McVean	09/02/14
Pat Bentley	09/02/14
Wendy Papineau	09/02/14

Road Commission 6yr term -- 2 Times per Month - Elected Positions beginning 2010

2 -Technology Committee -- 2 years -- meet quarterly

Evan Warsecke	01/27/15	12/31/16
Coury Carland	01/26/16	12/31/16
Lisa Tucker	01/26/16	12/31/16

**2-Veterans Affairs Committee (8/21/12) 5 members; 3yr term -- Appted by BOC
formerly Soldiers & Sailors Relief**

Dale Ginzel		12/22/15	12/31/18
Lawrence "Camp" Bailey	01/21/14	01/21/14	12/31/16
Arthur Melendez	9/4/2012	12/16/14	12/31/17
Robert Roelofs	9/4/2012	12/01/15	12/31/18
Kirt A. Giddis	2/19/2013	12/16/14	12/31/17

**2-Solid Waste Advisory 3yr term -- increased to 11members 12/19/06 -- Qtly 1st Wed @ 5 p.m.
2009 reduced to 10 members; 2015 reduced to 7 members 2 year terms**

Todd Warren	3/21/06	04/14/15	12/31/18
Dennis Fischgrabe	2/19/13	12/16/14	12/31/17
Evan Warsecke	Commissioner	01/27/15	12/31/16
Brianne L. Lindsay	11/18/14	11/18/14	12/31/17
Jane Schultz	12/21/2004	02/18/14	12/31/16
Lindsay Withrow		02/19/13	12/31/15
Marlene Wood		05/24/16	12/31/17

2-Veterans Trust Fund 3yr term -- State appointed

Robert Roelofs, DAV	2/4/14	02/04/14	12/31/16
William J. Huhnke, Sr. Unaff	4/6/2010	03/03/15	12/31/17
Art Melendez -	8/1/2012	08/01/12	
Chuck Lerchen	(Agent)		No Expiration Date

2-Workforce Development Board 2yr term -- COG POB 506, TC 49685-0506

Art Jeannot	01/20/09	01/26/16	12/31/17
Betty Workman	12/18/2012	02/01/15	12/31/16

Zoning Board of Appeals; Dissolved 5/4/2010
Zoning Terminated 3/31/2010

Updated 6/28/2016

ACTION ITEMS

To: Benzie County Board Members

Regarding: MERS Service Credit

From: Deputy Kirk Parker

Date: 26 July 2016

I would like to make a request in regards to purchasing MERS Service Credit. I would like to buy 5 years towards my retirement. I have attached the paper work from MERS. I have talked to MERS in great length about this. I also have had MERS audit my account. Attached is the paperwork I received. I am planning on paying the full total estimated actuarial cost of additional credited service.

I have been informed that several other past employees have been able to purchase service credit. I was informed by MERS that this issue would have to be voted on and a form signed by the governing body of Benzie County. This is a time sensitive issue. I have 60 days to submit my paper work back to MERS. MERS also requested a copy of the board minutes showing this issue was voted on and approved.

I would like to purchase service credit as an investment in my future and the future of my family.

Sincerely,

Deputy Kirk Parker



RECEIVED

JUL 29 2016

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Kirk Parker
10814 Elizabethtown Dr.
Interlochen, MI 49643

July 13, 2016

Dear Kirk Parker:

Enclosed is the estimated cost for you to purchase service credit. The estimated cost will expire two months from the calculation date after which a new calculation will be required.

The following steps are required for processing the purchase:

1. The purchase resolution must be approved and signed by the governing body of Benzie Co and be sent together with the check from the member to MERS. All approved resolutions and payments must be received by MERS before you terminate your employment.
2. Copy of Board minutes approving your additional credited service.
3. The member's share of cost must be paid in a lump sum. It may be the total cost or any portion that you and your employer negotiate.
4. If the employer is paying for a portion or all of the purchase, we must receive their share of cost in a lump sum.
5. If there will be funds rolled into MERS from another qualified plan or IRA, contact MERS for the form "Certification of Qualified Rollover to MERS".
6. All rollover funds should be paid as a check to MERS of Michigan. If your plan requires a wire transfer, please contact MERS for instructions.

If you have any questions, please contact our office.

Sincerely,



Melinda Daub
Employee and Retiree Services

Encl.

RECEIVED

JUL 29 2016

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

APPLICATION FOR ADDITIONAL CREDITED SERVICE
Member Certification and Governing Body Resolution

GOVERNING BODY RESOLUTION

As provided by the MERS Plan Document, and in accordance with the Employer's policy there under, the additional credited service described above is hereby granted this Member by Resolution of the Governing Body of Benzie Co, at its meeting on _____. The Employer understands this is an estimated cost, calculated using actuarial assumptions approved by the Retirement Board. Any difference between the assumptions and actual experience will affect the true cost of the additional service. For example, changes in benefit programs through adoption or transfer of the affected employee to a division with 'better' benefits; increases in wages other than 4.5% per year; and changes to the anticipated date of termination, will affect the actual cost of the additional service (increase or decrease). Thus, actual future events and experience may result in changes different than those assumed, and liability different than that estimated. The Employer understands and agrees that it is accountable for any difference between estimated and actual costs.

Signature of Authorized Official from Benzie Co

Date

MERS Use Only

Payment Received:	Member Payment:
Service Credited:	ER Payment:
Signed:	

PAYMENT OPTIONS

The Member's share of the cost may be any amount from zero up to the total estimated actuarial cost, and is due at the time of purchase. The Employer's share is the balance of the total estimated actuarial cost not paid by the Member, and must be paid in a lump sum at the time of purchase.

STEPS FOR PROCESSING APPLICATION FOR ADDITIONAL SERVICE CREDIT

1. The cost estimate (Application for Additional Service Credit) is **valid for 2 months from the calculation date.**
2. If you are paying for the additional service by a rollover distribution from another pension plan (or traditional IRA), you must follow these steps:
 - Contact the other plan administrator (or trustee) to determine their rules for a distribution of your funds.
 - Complete the form "Certification of Qualified Rollover to MERS". After plan administrator signs form, return the completed original to MERS.
 - Send signed, approved Application for Additional Service Credit to MERS prior to sending any payment.
 - MERS' Finance Department will provide wiring instructions, if needed.
3. If you have any questions, please call MERS Employee and Retiree Services at 800-767-2308, or go to www.mersofmich.com. MERS is a tax-qualified plan under section 401(a) of the Internal Revenue Code, pursuant to IRS Letter of Favorable Determination dated June 15, 2005.

SPECIAL CONDITIONS APPLICABLE TO THIS CALCULATION

If you will be rolling-over funds from a qualified plan to complete this purchase, additional forms are required. Please visit www.mersofmich.com, click on "forms" to download a copy of form #38, "Certification of Qualified Fund Rollover to MERS" (General) with Instructions.

DEFINITION OF TERMS

MEMBER DATA -- Your name, Social Security number, date of birth, age on calculation date, and spouse's date of birth.

CALCULATION DATE -- The calculation becomes invalid 2 months after this date. If your purchase is not completed in that time frame, the amount due must be recalculated.

EMPLOYER -- The name of your employer and the division you are a member of. Benefits are specific to your employer and/or division.

BENEFIT PROGRAMS -- This section identifies the benefits in effect for your employee group:

1. Multiplier (B-1, B-2, etc.)
2. Benefit maximum (80% of FAC for 2.25% multipliers and higher).
3. Number of years in FAC calculation (3 or 5)
4. Vesting requirement (6, 8, or 10 years)
5. Early retirement eligibility (F50, F55, F(N))
6. Cost of living allowance (E-2).

ESTIMATED FAC ON CALCULATION DATE -- This is the average of your highest consecutive 3 or 5 years of earnings with this employer. FAC is projected from the last month wages were reported to the calculation date.

CREDITED SERVICE -- This is your MERS service credit as of calculation date. It includes some or all of the following types of service:

1. Prior Service: Service credited before becoming member of MERS.
2. Membership Service: Service accrued after becoming member of MERS
3. Purchased Service: Previously executed service purchases (generic, other governmental, military).
4. Projected Service: Additional years/months of employment projected to date of calculation.

COST OF PURCHASING ADDITIONAL CREDITED SERVICE -- The cost of the service purchase is provided in the Credited Service section under "Total Estimated Actuarial Cost of Additional Credited Service."

The total actuarial cost is the estimated total liability as of the calculation date for crediting the additional service to your retirement account. In addition to actuarial assumptions adopted by the Retirement Board, factors that impact the calculation of cost are member data, service credit, final average compensation, benefits, and eligible retirement date. Contact MERS if you believe any of these factors are incorrect.

BENEFIT CALCULATION ASSUMPTIONS -- The benefit calculation is based on these assumptions. The assumptions are mandated by the MERS Retirement Board, cannot be modified, and apply to all service credit purchase calculations.

THE ADDITIONAL CREDIT SERVICE IS PROJECTED TO RESULT IN THE FOLLOWING CHANGES -- This section displays your earliest projected retirement date and benefit amount both before and after the purchase. For purposes of the cost estimate, MERS can not input a retirement date later than the date you are first eligible to retire.

MEMBER CERTIFICATION -- You must sign and date this section in order to complete the purchase

GOVERNING BODY RESOLUTION -- An authorized official of your employer must sign and date this section and certify to MERS the date that the governing body passed a resolution approving your purchase of additional service.

PAYMENT OPTIONS -- This section explains the payment options available.

Survey ID: 1003/231958

Thank you for your recent inquiry regarding the Service Credit Purchase process. We hope the information you received was helpful.

MERS strives to provide superior value and excellent customer service to its membership. To improve the service we provide our participants, we would appreciate your assistance by completing the enclosed survey. With your honest feedback, we can make sure our processes meet your expectations.

For your convenience, the enclosed survey may be completed and drop in the postage-paid envelope within the next 10 days. Or, help us save on return postage by visiting our website at www.mersofmich.com/surveys. You will need to use the Survey ID at the top of this form to begin the web survey.

If you have any questions, please contact our Service Center at 800.767.MERS(6377).

Sincerely,

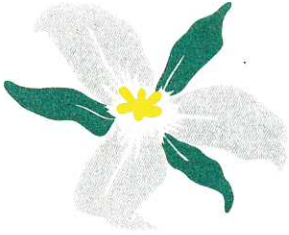
Office of Customer Service

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

CORRESPONDENCE



①

ANTRIM COUNTY
BOARD OF COMMISSIONERS
P.O. Box 520
Bellaire, Michigan 49615
Phone (231) 533-6353
Fax (231) 533-6935
Chairman: Michael Crawford

July 16, 2016

At the July 14, 2016 meeting of the Antrim County Board of Commissioners, the following resolution was offered:

RESOLUTION # 18-2016 By Ed Boettcher, seconded by David Heeres

DARK STORES/MICHIGAN TAX TRIBUNAL

WHEREAS, the Michigan Tax Tribunal (MTT) has, in recent years, used a faulty interpretation of the tax assessment law which dramatically reduces the property tax liabilities of fully functioning major "big box" retail stores; and

WHEREAS, under the "dark store" theory, big box stores are appealing their property tax assessments to the MTT, arguing that the basis of the fair market value of their fully operating store should include comparisons to sales of similar properties that are vacant and abandoned, or are now used for a different-less valuable use; and

WHEREAS, the MTT has upheld this theory and cut property tax assessments significantly and, as a result, counties, townships, schools and local units are losing millions of dollars, impacting services to their residents and students; and

WHEREAS, additionally, big box stores are putting deed restrictions on their properties that severely limit how the building can be used once it's vacant resulting in buildings remaining empty and adding to the blight problem in Michigan communities; and

WHEREAS, the issue is already having a growing impact as other businesses such as; restaurants, national chain pharmacies, auto part stores, are now seeking the same treatment and without action, the problem will only get worse; and

WHEREAS, the reduction of property tax liabilities creates huge cuts in the funding to state and local units of government like cities, counties, townships, and school districts; and

WHEREAS, the decisions of the MTT are a catastrophic departure from the tax assessment process required by law and all precedents in the matter, all at the expense of local governments, their residents and other businesses in the communities; now

THEREFORE, BE IT RESOLVED that the Antrim County Board of Commissioners strongly supports the passage of House Bill 4909, House Bill 5578 and Senate Bill 524 that include measures to address the following three (3) issues:

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BEULAH, MI 49617

RESOLUTION #17-2016 continued.

1. All properties, including big box stores, must be assessed at their highest and best use;
2. The legislation will limit the use of deed restrictions to prevent the "dark store" theory of using vacant, deed restricted properties for the purpose of lowering value and eliminating competition;
3. The Michigan Tax Tribunal will be required to consider all three (3) methods of assessing - 'cost minus depreciation', 'sales comparison', and 'income' - when determining a property's true cash value; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to all Michigan Counties, Representative Triston Cole, Senator Wayne Schmidt, Governor Snyder, and the Michigan Association of Counties.

Yes – David Heeres, Karen Bargy, Ed Boettcher, Bryan Smith, Michael Crawford, Laura Stanek, Chuck Johnson;

No – None;

Absent – Bob Wilson.

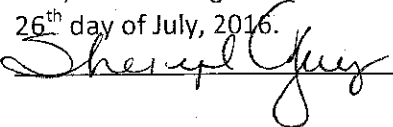
RESOLUTION #17-2016 DECLARED ADOPTED.

ANTRIM COUNTY CLERK, BELLAIRE, MI

STATE OF MICHIGAN, COUNTY OF ANTRIM, ss

I, Sheryl Guy, Clerk of County of Antrim, do certify the above is a true and exact copy of the original record now remaining in this office.

IN TESTIMONY WHEREOF, I have set my hand and seal, at the Village of Bellaire in said County this 26th day of July, 2016.

 County Clerk

2

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

BOARD OF COMMISSIONERS—SUPPORT SENATE BILL NO. 39

WHEREAS, the Michigan Legislature has a bill pending before it, known as Senate Bill No. 39 introduced in 2015 to amend the "Natural Resources and Environment Protection Act," that proposes to prohibit the Department of Natural Resources (department) from acquiring surface rights to (additional) land if the department owns the surface rights to more than 4,626,000 acres of land, without an approved (legislature) Strategic Plan which contains a land inventory describing intended and authorized use(s) of existing lands, and is any established payment in lieu of taxes on department land due to a local unit of government is delinquent; and

WHEREAS, the proposed amendments require maximizing access to department heads and bodies of water adjacent to the lands by removing, gates, berms, and other human made barriers; and other natural resources by providing public access to all lands under control of the department for all natural resource dependent outdoor recreation activities including motorized and non-motorized activities; and

WHEREAS, the proposed amendments further provide housekeeping edits and procedural updates that enhance

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BEULAH, MI 49617

transparency and support the intent of the amendments, clarifies authority of the department to sell or lease land and establishes scheduled procedures for processing applications to purchase surplus lands, the allowance of fees, prohibition of preference to a qualified conservation organization over another private party or individual, and limits further purchases of land by the department in a county or township without prior written agreement and authorization by that jurisdiction is more than 33% of the jurisdictions property is owned by the state, federal government, qualified conservation organization and commercial forest-land.

THEREFORE BE IT RESOLVED, the Allegan County Board of Commissioners supports reducing barriers to the public use of public lands for recreation and access and encourages the department to develop the Strategic Plan in consultation with local jurisdictions where department lands are located to ensure accuracy and local preference in proposed land uses; and

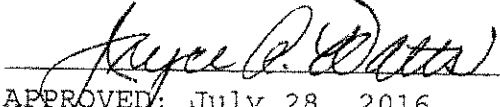
BE IT FURTHER RESOLVED that the Board of Commissioners supports the passage of Senate Bill No. 39 of 2015; and

BE IT FINALLY RESOLVED that a copy of this resolution be forwarded to our area legislators, the Michigan

Association of Counties, and the other 82 Michigan
Counties.

Moved by Commissioner Thiele, seconded by Commissioner
Jessup to adopt the resolution as presented. Motion
carried by roll call vote: Yes - 4 votes. No - 0 votes.
Absent - 3 votes.

ATTEST, A TRUE COPY

 _____, Clerk-Register
APPROVED: July 28, 2016

cc: Admin. - Finance - Human Resources - Area Legislators
- MAC - all 82 Michigan Counties

BENZIE COUNTY VETERANS AFFAIRS COMMITTEE

448 COURT PLACE - BEULAH, MI 49617 - (231) 882-0011

13

MEETING MINUTES

Monday July 11, 2016, 9:05 AM

Conference Room 206, Government Center, Beulah, Michigan

Present were Committee Members: Chair Bob Roelofs, Members: Art Melendez, Kirt Giddis, Dale Ginzel
Also present were: Gary Sauer, Michelle Thompson

Absent: Chuck Lerchen and Camp Bailey

Guest: Former committee member Bill Huhnke

A moment of silence was followed by the pledge of allegiance.

A motion was made to approve the agenda. Motion approved.

A motion was made to approve June 2, 2016 committee meeting minutes. The motion was approved unanimously.

Public Comment: NONE

County Counselor Report: NONE

Administrative input: Michelle Thompson gave the financial report as of July 11, 2016: The Veteran's Relief Fund (293) has an end balance of \$75,950.14. The Veterans Trust Fund (294) End Balance is \$6,433.81. Memorial Fund (Fund 701) End Balance is \$29,480.11.

Guest: Bill Huhnke received a check for \$2,500.00 from James Brian of The Smeltzer Companies. Bill inquired what the options were on the use of Mr. Brians' donation to the Benzie County Veterans Veterans' Memorial. Bill will return with the details of Mr. Brians' wishes at our next meeting.

Old Business: 501(3)(C): Benzie Area Veteran's Connection. Bob received the paperwork from the state. The next step is to have a meeting to nominate/elect a board officers (5), review organization bylaws, agree on a logo. Board members need not be veterans. A meeting date was not set.

Memorial Concrete work: Quote from A Plus Concrete; • Broom finish, \$8,2081.00 • Exposed Aggregate; \$13,377.00
• Stamped \$14,671.00 (no color). • Waiting for a quote from Rodriguez Concrete.

Sunrise Rotory Grant: Their grant application deadlines are twice a year. Bob Roleofs will be dropping off a revised application before the July 15th deadline.

New Business:

- Swensons, Kirt discussed a new option available on the granite benches, metal military branch emblems. After a detailed discussion on this new option, our committee decided not to include the new option. Previous orders that were filled did not have the option available. Our memorial stone has been shipped to the engravers. Kirt was told that the two pieces of granite were bonded. We were assured that Swensons will be able to still do the engraving.

- The Beulah Showcase, Saturday, 10X10 space (\$30), 10 AM to 2 PM, August 6th. Entry fee was paid by Bob.
- The memorial fundraising sign. Move to a new location?
- Fundraising attached to a political entity. This was discussed and as a committee agreed not to be involved in such a venture.

Mileage, bills and per diem requests:

A motion was made and seconded to pay Art Melendez for 84 miles driving veterans to appointments. Roll called: Art-yes, Bob-Yes, Dale-yes, Kirt-Yes. Motion approved and passed. Mileage and per diem. Roll called: Art-yes, Bob-yes, Dale-yes, Kirt-yes. Motion approved and passed.

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BEULAH, MI 49617

The meeting was adjourned at 10:26 am
The next Veterans Affairs Committee meeting will occur on Monday August 1, 2016 at 9:00 am.

4

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING**

July 28, 2016
4:00 p.m.

Tentative minutes to be acted upon at the September 22, 2016 meeting.
Meeting called to order at 3:55 p.m. by Chair Griner

A Quorum Was Present With the Following Members in Attendance:

Gary Sauer, Benzie County Board of Commissioners
Marge McCulloch, Leelanau County Member at Large
Dr. George Ryckman, Benzie County Member at Large
Roger Griner, Benzie County Board of Commissioners

Excused:

Carolyn Rentenbach, Leelanau County Board of Commissioners

Pledge of Allegiance

Administration Present:

Lisa Peacock, Health Officer
Dodie Putney, Director of Administrative Services
Tom Fountain, Environmental Health Director
Michelle Klein, Personal Health Director
Dr. Joshua Meyerson, Medical Director

Approval of Minutes:

Motion: by Sauer, seconded by McCulloch to approve the minutes of the
May 26, 2016 meeting.

Voice vote: 4 ayes Motion carried

Motion: by Sauer, seconded by Griner to approve the minutes of the Special Board of
Health meeting on June 17, 2016.

Voice vote: 4 ayes Motion carried

Approval of the Agenda:

Motion: by Griner, seconded by Ryckman to approve the agenda as presented.

Voice vote: 4 ayes Motion carried

Public Comment:

None present

Lautner arrived at 4:08 p.m.

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BENZIE COUNTY CLERK
BEULAH, MI 49617

Health Officer Update-

Peacock reported District Health Department #10 received the grant from MDHHS for Family Planning Outreach on behalf of the Northern Michigan Public Health Alliance. Peacock presented a slide show of a website the Alliance would like to model an interactive website after for the purpose of promoting pre-conception health behaviors with the hope of improving Maternal-Child outcomes across the region. Discussion followed.

Peacock commented on the following programs.

1. Northern Michigan Public Health Alliance:

- MDHHS has selected the Northern Michigan Public Health Alliance (NMPHA) as the backbone organization of the Northern Region Community Health Innovation Region (CHIR). Currently we are working on drafting a governance structure which will include an Executive Committee which will meet more frequently and provide specific direction for the project but will also include more broad membership which will represent community agencies and existing coalitions. Most likely the plan will include regional coordinators who will lead the work in the priority areas. Community Health Needs Assessment (CHNA), establishing a community linkages model across the region, as well as a plan for data analytics that will promote collaboration and measurement. There is a SIM/CHIR kickoff meeting that the team will attend in Lansing in August.
- District Health Department #10 has received the grant from Michigan Department of Health and Human Services on behalf of the Alliance to develop a marketing and outreach plan for the Family Planning Programs. The funding will be utilized to develop an interactive website that would provide information on birth control, achieving a healthy pregnancy, STD, and healthy relationships. The overall purpose of this messaging and outreach is to promote pre-conception health behaviors with the hope of improving Maternal-Child outcomes across the region.
- Health Department of Northwest Michigan is still waiting to hear about the grant they submitted to the Michigan Health Endowment Fund on behalf of the Alliance which would allow expansion of a project that has been implemented in other parts of northern Michigan involving a partnership between the schools, Health Department, Federally Qualified Health Centers and local mental health agencies. The result of this project is the placement of a mental health provider in a school building who can see students for behavioral health needs that fall in the mild to moderate category. These services are billable through the FQHC which offers sustainability for the model. The first part of this project would be conducting a needs assessment across the northwest region to determine the status of current services and set priorities for expansion.
- Environmental Health directors have begun a strategic planning process with the goal of understanding current reality and develop a vision for the future including aligning processes and resources to

best support each agency and ensure consistency in future endeavors.

- 2. Regional Insight Software Project:** BLDHD, DHD #2, DHD #4, and HDNWM all participated in the Netsmart Kickoff for the MyInsight project. Netsmart staff met with wide user representation each day to walk through clinic and documentation processes and build consensus between agencies so that they can build the solution to our specifications. Project leadership and “super users” that have been identified by each partner health department and will continue to meet regularly through the implementation process. Partner health departments are sending representative staff to the annual Netsmart meeting for additional training opportunities. **ACTION NEEDED: Approve out of state travel**
- 3. Robert Wood Johnson Foundation (RWJF) Cross-Jurisdictional Sharing (CJS) grant:** Jane Sundmacher is coordinating a grant received on behalf of the NMPHA to demonstrate the impact of a coordinated implementation of a Community Health Needs Assessment and Planning process between several health departments and hospitals. Activities will include measurement of cost and productivity savings as well as quality of the shared process compared to each agency completing the process independently. A team representing partner agencies is being assembled to attend a required meeting in September. **ACTION NEEDED: Approve out of state travel**
- 4. Benzie Resource Center:** Construction plans are finalized and the project manager has been on site to begin work in the unfinished space. We are planning an upcoming meeting to review and update the timeline and intend to meet regularly throughout the process. We have been holding weekly meetings between the building partners as well as the construction project manager to finalize the drawings. The integration team represented by employees of Centra Wellness (CWN), Northwest Michigan Health Services, Inc. (NMHSI) continue to meet regularly to work on the priorities identified in the prior visioning session. Dental services continue on site several days per week in a temporary location within the building.
- 5. Services update:** Attached is the Summary of Services provided during FY 2015 for your review. In addition to these services, we have begun offering Cardiovascular Disease screening and risk reduction services to women age 40-64 through the Wisewoman program. One of our nurses has attended a training to begin offering Diabetes Prevention Program (DPP) in Benzie county and an additional nurse is scheduled to attend the same training this fall to be able to offer this class in Leelanau county as well. Our partnerships with other community agencies made this training possible. A process for planning and recruitment is being developed. In addition, we have also begun offering rapid HIV tests and are planning for enhanced services through the Healthy Futures program.

1 B. Summary of Services –

Peacock reported on the services provided by the health department for fiscal year 2015-2016 as well as new programs the department will soon be offering. Fountain touched on services provided through the environmental health department. Discussion followed.

2. Personnel and Finance Committee Report:

A. Accounts Payable-

Motion: by Sauer, seconded by McCulloch to approve the accounts payable in the amount of \$196,527.83.

Ayes: Griner, Sauer, McCulloch, Lautner and Ryckman **Nays:** None

Excused: Rentenbach **Motion carried**

B. June 2016 – Financial Statements-

Motion: by Lautner, seconded by Sauer to place the June 2016 financial statements on file.

Ayes: Ryckman, Griner, Sauer, McCulloch and Lautner **Nays:** None

Excused: Rentenbach **Motion carried**

C. Approval for Out of State Travel –

Peacock reported the travel is for the Regional Insight Software Project she touched on in her Health Officer report as well as the Robert Wood Johnson Foundation Cross Jurisdictional Sharing Grant she also touched on in her report. Discussion followed. The cost of the travel to Nashville for the Insight training is not to exceed \$7,000.00. Peacock and Rentenbach will travel to St. Louis, the expense is covered by the grant.

Motion: by Sauer, seconded by Ryckman to approve the out of state travel for up to five employees not to exceed \$7,000.00

Ayes: Ryckman, Griner, Sauer, McCulloch and Lautner **Nays:** None

Excused: Rentenbach **Motion carried**

Motion: by Sauer, seconded by Griner to approve the out of state travel to St. Louis for Lisa Peacock and Carolyn Rentenbach.

Ayes: Ryckman, Griner, Sauer, McCulloch and Lautner **Nays:** None

Excused: Rentenbach **Motion carried**

3. Staff Reports:

A. Administrative- Dodie Putney

Putney touched on the remodel project at the Benzie Community Resource Center. Construction has started and seems to be going well.

Putney stated she has a meeting Friday with a non-profit organization interested in renting space in the school portion of the Connie Binsfeld Resource Center. Putney introduced Kris Malkowski, the new account clerk for the Health Department and recording secretary for the board of health.

B. Environmental Health- Tom Fountain

Fountain reported the Department continues to receive complaints regarding swimmers itch. The Michigan Swimmers Itch Partnership held a one day work shop on June 22, 2016 at which time Senator Booher's office announced three years of financial support to study

swimmers itch in Michigan. \$200,000.00 per year was approved for scientific research pending Governor Snyder's approval.

Beach monitoring began after Memorial Day weekend and will continue through Labor Day. We have had two level 2 advisories to date including Omena Beach today. E-coli levels over 300 colonies/100 ml requires a level 2 advisory. Water contact above the waist not advised.

Fountain reported a property owner in Omena has failed to repair a sewage system which is discharging onto the ground. Numerous attempts to get compliance have had no results. The department has been forced to prosecute this case and are in the process of a court injunction in District Court.

Fountain stated the Type II Public Water Program has been exhausting the staff and Type II budget. A survey monkey across the state has shown most if not all health departments are struggling as the result of the new E.P.A. rules.

Fountain reported the state-wide sanitary code which was introduced by Representative Plawecki has not moved forward due to her sudden passing. It is unknown at this time if the legislation will continue on this bill.

Fountain stated on August 8, 2016 he will be meeting for the third time with the Northern Michigan Environmental Health Directors which have created a coalition to collaborate ideas and goals. A common theme has been the lack of adequate funding for mandated programs we manage.

C. Personal Health- Michelle Klein

Klein reported the integration with Centra Wellness and NMHSI is making great progress. The goal is to make check in and referrals to the other agencies a smooth process for clients.

Klein reported there is a Regional Public Informations Group which is part of the alliance. They are working on marketing things as a group such as the website discussed earlier and data for public health. One of the things we are working on is part of the Immunization Regional Grant. We will be doing a marketing campaign for adolescents in particular promoting HPV, Tdap and Meningococcal vaccines.

Klein stated they are also going to be implementing an incentive program with some Physicians offices for promoting HPV vaccines. We will also be doing school based immunization clinics which will be starting in early November so we can incorporate flu shots as well.

Klein stated we have started doing Immunization waivers for the year. Expects things to pick up with the waivers the closer we get to school starting up.

Klein reported we will be sending staff to training to do Fluoride-Varnish on children in the WIC program.

Discussion followed.

D. Medical Director- Dr. Joshua Meyerson, MD, MPH

Dr. Meyerson passed out the County Quarterly Immunization Report Card which came out as of June 30, 2016. The report cards are ranked by county for immunization rates. This is updated every three months. Michigan is ranked 47th out of 50 states. Discussion followed.

Public Comment:

None Present

Board Comments:

None

Motion: by Griner, seconded by Sauer to adjourn the meeting.

Voice vote: 5 ayes Motion carried

Chair Griner adjourned the meeting at 5:25 p.m.

Roger Griner, Chair

Heidi Roper, Recording Secretary

DRAFT

July 28, 2016

Chairperson
Benzie County Board of Commissioners
P.O. Box 377
Beulah, MI 49617

Dear Sir or Madam:

You will find enclosed an annual accounting for the Benzie County 9-1-1 Service District. Section 405 of Senate Bill No. 303 of 1986 requires that telephone service providers of each service district prepare an annual accounting of the 9-1-1 technical (network) revenues and expenses.

We have been retained by the service providers listed on the attached statement to compile this information. This report provides your district's information for each listed provider of 9-1-1 service in your district. The over (under) collection amount may result in a change in the 9-1-1 technical rate. Rate changes are generally done annually in May to be effective July 1.

If you have any questions regarding the information, please contact our office.

Very truly yours,

Edward B. Rebman/kp

Edward B. Rebman, CPA
Principal

EBR:kp
Enclosures
cc: 911 coordinator

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BENZIE COUNTY CLERK
BEULAH, MI 49617

BENZIE COUNTY
E911 TECHNICAL SURCHARGE POOL
FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2015 AND 2014

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DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



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ACCOUNTANT'S DISCLAIMER REPORT

To the Telephone Service Suppliers of
Benzie County E911 Technical Surcharge Pool

The accompanying financial statements of Benzie County E911 Technical Surcharge Pool as of and for the years ended December 31, 2015 and 2014, were not subjected to an audit, review, or compilation engagement by us and, accordingly, we do not express an opinion, a conclusion, nor provide any assurance on them.

Maner Costerisan PC

July 25, 2016

**BENZIE COUNTY E911 TECHNICAL SURCHARGE POOL
(AN ASSOCIATION)
STATEMENTS OF TRUST ASSETS AND LIABILITIES
DECEMBER 31, 2015 AND 2014**

	<u>2015</u>	<u>2014</u>
ASSETS		
CURRENT ASSETS		
Accounts receivable - service suppliers	\$ 4,021	\$ 5,278
Total current assets	<u>\$ 4,021</u>	<u>\$ 5,278</u>
LIABILITIES		
CURRENT LIABILITIES		
Amounts due to common funds	\$ 1,004	\$ 1,578
Accounts payable - service suppliers	1,500	2,479
Surplus	<u>1,517</u>	<u>1,221</u>
Total current liabilities	<u>\$ 4,021</u>	<u>\$ 5,278</u>

**BENZIE COUNTY E911 TECHNICAL SURCHARGE POOL
(AN ASSOCIATION)
STATEMENTS OF TRUST ADDITIONS AND DEDUCTIONS
YEARS ENDED DECEMBER 31, 2015 AND 2014**

	<u>2015</u>	<u>2014</u>
ADDITIONS - technical surcharges	\$ 13,569	\$ 13,516
DEDUCTIONS - provision of service costs	<u>13,273</u>	<u>15,133</u>
SURPLUS (DEFICIT)	296	(1,617)
SURPLUS, beginning of year	<u>1,221</u>	<u>2,838</u>
SURPLUS, end of year	<u><u>\$ 1,517</u></u>	<u><u>\$ 1,221</u></u>

**BENZIE COUNTY E911 TECHNICAL SURCHARGE POOL
(AN ASSOCIATION)
NOTES TO FINANCIAL STATEMENTS**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of accounting - These financial statements are prepared on the accrual basis of accounting. Additions are recorded when billed and deductions are recorded based upon the provisions of tariffs filed with the Michigan Public Service Commission. Since the statute mandates cost recoveries, there is no income, loss or corresponding fund balance.

Common funds - The service suppliers utilize a common bank account for the seventy-nine service districts within the State of Michigan (the Pool). All funds within the Pool are held in trust solely for participating service suppliers. Cash and cash equivalents consist of cash on deposit and short-term investments with maturities of three months or less. Interest earnings, generally immaterial, are credited to the various service districts to reduce reported costs.

Accounts receivable - Accounts receivable are reported at the amount management expects to collect on balances outstanding at year-end. Receivable amounts are charged to bad debt expense when they are determined to be uncollectible based upon a periodic review of the accounts by management. Accounting principles generally accepted in the United States of America require that the allowance method be used to recognize bad debts; however, the effect of using the direct write-off method is not materially different from the results that would have been obtained under the allowance method.

Federal income tax - Due to the nature of the Pool, taxes on income are not applicable. Accordingly, these financial statements do not reflect a provision for income taxes and the Pool has no other tax positions which must be considered for disclosure.

Amounts due to or from common funds - represents the service district's cash and cash equivalents or advances from the Pool bank account.

Accounts payable or receivable - service suppliers - represents the amounts due to or from the emergency telephone service suppliers within the service district. Accounts receivable are carried at their estimated collectible amounts and do not bear interest.

Additions - represent the monthly billings of technical surcharges to end users by the service suppliers. These amounts are determined in accordance with the provisions of P.A. 32 and are subject to maximum caps as stipulated by that statute.

Deductions - represent the costs of providing the emergency telephone network, switching, billing and collection, and similar amounts by the service suppliers to end users in the service district.

Surplus or deficit - represents future refunds or billings to adjust for the over or under collection of surcharges from the service end users. Adjustments are generally made on an annual basis.

**BENZIE COUNTY E911 TECHNICAL SURCHARGE POOL
(AN ASSOCIATION)
NOTES TO FINANCIAL STATEMENTS**

NOTE 2 - NATURE OF ORGANIZATION, RISKS, AND UNCERTAINTIES

The Benzie County E911 Technical Surcharge Pool is an unincorporated association of suppliers of emergency (911) telephone service within Benzie County, in the State of Michigan. It was formed to provide for the settlement of costs between service suppliers as required by Public Act 32 (P.A. 32) of 1986, as amended.

The service suppliers for this service district are Ace Telephone Company, CenturyTel of Michigan, CenturyTel Midwest, CenturyTel of Northern Michigan, AT&T, and TelNet Worldwide. In accordance with P.A. 32, these service suppliers are entitled to recovery of costs as defined by the statute. In addition, the statute requires uniform billing on a geographic basis. Each service supplier reports its billings and costs. These amounts are then pooled and settlements for over or under collections are made.

The Pool is required to disclose significant concentrations of credit risk regardless of the degree of such risk. Financial instruments that potentially subject the Pool to concentrations of credit risk consist principally of temporary cash investments. The Pool places its temporary cash investments with FDIC insured financial institutions. Although such investments and cash balances may exceed the federally insured limits at certain times during the year, they are, in the opinion of management, subject to minimal risk.

Management evaluates events and transactions that occur after year end for potential recognition or disclosure in the financial statements. These subsequent events have been considered through July 25, 2016, which is the date the financial statements were available to be issued.

In the preparation of tax returns, tax positions are taken based on interpretation of federal, state and local income tax laws. Management periodically reviews and evaluates the status of uncertain tax positions and makes estimates of amounts, including interest and penalties, ultimately due or owed. No amounts have been identified, or recorded, as uncertain tax positions. Federal, state and local tax returns generally remain open for examination by the various taxing authorities for a period of three to four years.

The process of preparing financial statements in conformity with accounting principles generally accepted in the United States of America requires the use of estimates and assumptions that affect the reported amounts of assets, and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results may differ from estimated amounts.

**BENZIE COUNTY E911 TECHNICAL SURCHARGE POOL
(AN ASSOCIATION)
NOTES TO FINANCIAL STATEMENTS**

NOTE 3 - SURCHARGE RATES

P.A. 32 permits the recovery of both recurring and nonrecurring charges. Recurring charges are defined as the amounts necessary for the ongoing operation of the system. Nonrecurring charges are for the initial setup and non-operational installation of trunks, circuits and similar items. Depending on the date of commencement of service, the nonrecurring charges are subject to various amortization rates and periods of up to ten years. At December 31, the Benzie County billed access-facility monthly rates were:

	<u>2015</u>	<u>2014</u>
Recurring	\$ 0.31	\$ 0.32
Nonrecurring	<u>0.00</u>	<u>0.00</u>
Total	<u>\$ 0.31</u>	<u>\$ 0.32</u>

Effective July 1, 2016, the recurring rate will be increased by \$0.11 resulting in a total rate of \$0.42.