

**THE BENZIE COUNTY BOARD OF COMMISSIONERS**  
**January 10, 2017**

The Benzie County Board of Commissioners met in a regular meeting on Tuesday, January 10, 2017, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chairman Coury Carland at 9:00 a.m.

Present were: Commissioners Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke

The invocation was given by Commissioner Griner followed by the pledge of allegiance.

**Agenda:**

Motion by Jeannot, seconded by Griner, to approve the agenda as amended, adding Committee Appointment action and Old Business for Maples Discussion. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

**Minutes:**

Motion by Sauer, seconded by Warsecke, to approve the joint session minutes of December 19, 2016, as corrected by making typographical corrections. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Motion by Walterhouse, seconded by Warsecke, to approve the regular session minutes of December 20, 2016 as presented. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Motion by Warsecke, seconded by Griner, to approve the organizational minutes of January 3, 2017 as presented. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

9:07 a.m. Public Input – None

**ELECTED OFFICIALS & DEPT HEAD COMMENTS:**

Bert Gale, Building Official, provided the October, November and December 2016 quarterly report, together with the Annual Report for 2016. The 2014, 2015 and 2016 permits are showing a steady incline, Bert says we are moving in the right direction. The Soil Erosion issue is closed – there should be an audit from the state every five years on soil erosion.

Steve Houghton stated that there are blight issues on King Road and in Crystal Lake Twp.

Bert stated that a couple of years ago you adopted an International Property Maintenance Code and then repealed it, so we have nothing to use for blight issues.

Motion by Walterhouse, seconded by Sauer, to adopt the 2016 Annual Report from the Building Department as presented and place on file. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Michelle Thompson, County Treasurer, provided a copy of the letter she sent to the Grand Traverse Band in response to their letter of October 18, 2016 regarding the 669 Salvage property.

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### **COMMISSIONER REPORTS**

Comm Walterhouse stated that he attended the Homestead Township meeting on January 2, 2017 – it was a 30 minute meeting.

Comm Roelofs stated that he will attend the Lake Ann Village meeting tonight; last week he met with the Maples task force and stated they are a great group of people.

Comm Griner asks if the board and chair would consider reappointing him to two committees he has been attending in Lansing – MAC Transportation and MAC EDC.

Comm Jeannot stated that he attended the Platte Township meeting on January 3, 2017 and they approved some language regarding medical marijuana in conjunction with Benzonia Township; Food for Thought will continue to operate in the same spot; he also attended the Lake Township meeting on January 5, 2017 and they talked about the road millage; January 8 he attended the Benzie Transportation Authority 10 year anniversary celebration; January 9, he attend Almira Township and they talked about health insurance for the employees; Lake Ann Winter Fest will be February 4.

Comm Warsecke attended the Inland Township meeting last night and they also talked about the medical marijuana; January 28 from 12 noon – 3 p.m. will be the chili cook off; they donated \$100 to the snowmobile program; he will attend Colfax Township tomorrow.

Comm Sauer reported that the Maples is now a 5 star facility; he attended a discussion at Benzie Central School on December 20; attended the Joyfield, Blaine and Village of Thompsonville meetings; they had their first meeting regarding the Maples workshop and will explore estimates, elimination a waiver. January 25 @ 10:30 a.m. is their next meeting; we are the only one in the state required to have that roof; Liaison to the BA – would like the chairman of our board to be the liaison.

Comm Carland stated that he is now a licensed airport manager; attended the Village of Beulah meeting last Thursday and the water system was their main topic; attended the Village of Benzonia last night and they had a presentation from Amanda McLaren regarding the library; regarding the Planning Commission letter that was sent out – the Planning Commission is governed by an ordinance that dictates the structure; on January 19 at 6:30 p.m. they will have a public hearing regarding the Master Plan.

Comm Walterhouse asks that we take the MAC EDC and Transportation request to the finance meeting today to make sure there is money there.

### **COUNTY ADMINISTRATOR'S REPORT** – Mitch Deisch

- The Planning Commission meeting is rescheduled from the 12<sup>th</sup> to the 19<sup>th</sup> of January.
- Strategic Planning process – the goal is to hear from all Board of Commissioners regarding the document then on January 24, 2017 he will ask for adoption.
- Strategic Planning minutes – board rules 4.321 says the clerk shall be present and he will do better coordinating with her. Motion by Warsecke, seconded by Roelofs, to approve the Strategic Planning meeting minutes of December 15, 2016 as presented. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

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March Board Meeting: Motion by Warsecke, seconded by Griner, to cancel the March 14 and 28 meetings and combine into one meeting, March 21, 2017 at 4 p.m. Motion carried. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

### **FINANCE**

Bills: Motion by Walterhouse, seconded by Carland, to approve payment of the bills from January 4, 2017 to January 10, 2017 in the amount of \$222,871.08, as presented. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Michelle Thompson, County Treasurer, stated that the auditors will be here the week of January 23.

### **HR AND PERSONNEL** – None

### **COMMITTEE APPOINTMENTS**

Motion by Walterhouse, seconded by Sauer, to rescind the re-appointment of George Ryckman to the Benzie Leelanau Health Dept Board and the appointment of Ken Holmes to the Brownfield Authority. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Motion by Sauer, seconded by Griner, to suspend the Board Rules regarding appointment of committee members. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Motion by Sauer, seconded by Griner, to re-appoint George Ryckman to the Benzie Leelanau District Health Dept board for a 2-year term, expiring December 31, 2018. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Motion by Sauer, seconded by Warsecke, to appoint Ken Holmes to the Brownfield Redevelopment Authority as the representative for the Village of Elberta. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

### **ACTION ITEMS**

2017-001 Amended: Motion by Warsecke, seconded by Roelofs, to amend resolution 2017-001 to change the name of West Michigan National Bank to West Shore Bank, authorizing the chairman to sign. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Payroll Services Contract: Motion by Griner, seconded by Warsecke, to enter into a Payroll Services Agreement between the Frankfort City-County Airport Authority and Benzie County, with \$200.00 fee included, authorizing the chairman to sign. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

### **CORRESPONDENCE**

- Letter received from MMRMA regarding RAP funds for the Courthouse Security project.
- Letter received from MMRMA regarding RAP funds for the Nova RACC Vent project.
- Parks & Recreation minutes of October 24, 2016 received.

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- Road Commission minutes of November 16, 2016 received.
- Email letter from Mr. Figura regarding RLUIPA letter dated December 15, 2016.
- Little Platte Lake elevation report received.
- Crystal Lake elevation report received.
- Notice received of the 2016-17 Child Care Fund expenditures approval from State of Michigan.

## **OLD BUSINESS**

The Maples: Comm Jeannot says Comm Sauer updated us during his report, but will we be expecting more than one solution submitted – Comm Sauer says we do not have a budget or authority, just a timeline; we have learned that part of the roof may not need to be replaced – we have to nail that down and find out. We have two individuals working on estimates; meetings will be posted in compliance with the OMA; the next meeting is scheduled for January 25 at 10:30. Comm Jeannot asks if there is any part of your meetings to hold third parties accountable for actions. Comm Sauer says no, the building authority is moving forward with that issue. Comm Jeannot would like to ask for a Building Authority update at the next meeting as to what steps are being taken.

## **NEW BUSINESS** – None

11:00 a.m. Public Input

Dawn Olney, County Clerk, asks for a date to schedule DHHS Board interviews -- January 18, 2017. Maridee Cutler asks regarding the payroll services agreement – where do the funds come from.

11:05 a.m. Comm Warsecke excused.

Motion by Jeannot, seconded by Roelofs, to authorize the County Treasurer the authority to take the necessary steps to meet the payroll obligations for the Airport Authority payroll contract which was approved earlier today. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer and Walterhouse  
Nays: None Exc: Warsecke Motion carried.

Comm Roelofs stated regarding the Grand Traverse Veterans Affairs needs to be added to the Liaison, also they meet the 4<sup>th</sup> Thursday at 8 a.m. in Traverse City.

Motion by Griner, seconded by Roelofs, to adjourn until the January 24, 2017 Regular meeting or the call of the chair. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer and Walterhouse Nays: None  
Exc: Warsecke Nays: None Motion carried

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Coury Carland – Chair

Dawn Olney, Benzie County Clerk

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1. Approved the agenda as amended.
2. Approved the joint session minutes of December 19, 2016 as corrected, making typographical corrections.

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**January 10, 2017**

3. Approved the regular session minutes of December 20, 2016 as presented.
4. Approved the organizational minutes of January 3, 2017 as presented.
5. Adopted the 2016 Annual Report from the Building Department as presented and place on file.
6. Approved the Strategic Planning meeting minutes of December 15, 2016 as presented.
7. Approved to cancel the March 14 and 28 meetings and combine into one meeting, March 21, 2017 at 4 p.m.
8. Approved payment of the bills, as presented.
9. Approved to rescind the re-appointment of George Ryckman to the Benzie Leelanau Health Dept Board and the appointment of Ken Holmes to the Brownfield Authority.
10. Approved to suspend the Board Rules regarding appointment of committee members.
11. Re-appointed George Ryckman to the BL Health Dept Board for a 2-year term.
12. Appointed Ken Holmes to the Brownfield Authority as the rep for the Village of Elberta.
13. Amended resolution.
14. Approved to enter into a Payroll Services Agreement between the FCCAA and Benzie County.
15. Authorized the County Treasurer the authority to take the necessary steps to meet the payroll obligations for the Airport Authority payroll contract.