

THE BENZIE COUNTY BOARD OF COMMISSIONERS
January 24, 2017

The Benzie County Board of Commissioners met in a regular meeting on Tuesday, January 24, 2017, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chairman Coury Carland at 4:00 p.m.

Present were: Commissioners Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke

The invocation was given by Commissioner Griner followed by the pledge of allegiance.

Agenda:

Motion by Walterhouse, seconded by Warsecke, to approve the agenda as presented. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Minutes:

Motion by Sauer, seconded by Roelofs, to approve the minutes of January 10, 2017, as presented. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

4:03 p.m. Public Input

Doug Welton, Anderson Tackman & Company, presented various documents regarding the planned audit scope and timing of their audit procedures of the County's basic financial statements and selected compliance procedures.

Kathy Howland, Thompsonville, spoke regarding the Maples.

Nina Bonderinko, Frankfort: spoke regarding the draft strategic plan for Benzie County.

4:11 p.m. – Public Input Closed

ELECTED OFFICIALS & DEPT HEAD COMMENTS:

Doug Durand, Benzie Senior Resources: Presented a packet of information; There were 4265 meals served in December 2016; added 10 new clients in the last two weeks; Met with BACN to finalize the Senior Box program.

Sheriff Ted Schendel: Welcomed the new Board members.

Sara Swanson, Benzie County Prosecutor: Presented the 2016 Prosecutor Statistics report.

Ron Berns, Dispatch Director: Gave an overview of the SMART 911 program and asked for approval to set the system set up at no cost to the County.

Motion by Walterhouse, seconded by Warsecke, to authorize the setup of the SMART 911 system, at no cost to Benzie County. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Tom Longanbach, Equalization Director: Presented the 2016 Apportionment Report.

Motion by Walterhouse, seconded by Sauer to adopt the 2016 Apportionment report as presented.

Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

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Kyle Maurer, Animal Control Department: Reported that he is looking for a adding new computer system to tie all the paperwork on the animal and reports together. Presented he request from the fee committee to add an \$80.00 fee to adopt a puppy and a \$40.00 fee to adopt a kitten. Motion by Jeannot, seconded by Walterhouse, to approve the amended fee schedule as to puppies and kittens as presented. Roll Call Ayes: Carland, Jeannot, Roelofs, Walterhouse and Warsecke Nays: Griner and Sauer Motion carried.

David Schaffer, Solid Waste/Recycling Director: Provided handout regarding bids for Household Hazardous Waste (HHW) and Electronic Collections.

Motion by Griner, seconded by Roelofs, to accept the bids from ERG Environmental Service for the Household Hazardous Waste Collection, and Bay Area Recycling for Charities for the Electronic Collections. Roll call Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

COMMISSIONER REPORTS

Comm Roelofs, attended the Village of Lake Ann Meeting; Veterans affairs and Benzie Sunrise Rotary.

Comm Jeannot, attended the volunteer training for meals on wheels, EMS Committee Meeting, Business after hours and DHHS meeting

Comm Sauer, attended Veterans Affairs, Road Commission, Village of Elberta and DHHS meetings.

Comm Walterhouse, attended the Finance, Buildings and Grounds, 911, Inland Township, EMS, Land Bank, Council on Aging meetings.

Comm Griner, attended the Farm and Orchard show, City of Frankfort and Crystal Lake Township meetings.

Comm Warsecke, attended the Colfax Township, Conservation District and HR meetings. The Chili cook-off will be this Saturday at noon.

Comm Carland – attended a special Airport Authority meeting and Planning Commission meeting.

5:21 p.m. Tom Longanbach, Building Authority Update: presented an e-mail for James Scott regarding the Maples facility and the Life Safety Code that is being applied.

5:34 p.m. Break

5:40 p.m. Reconvene

COUNTY ADMINISTRATOR'S REPORT – Mitch Deisch presented the draft Strategic Plan. Discussion was held. Will make changes as suggested and bring back to the February 14, 2017 meeting.

Draft contract was presented regarding the Medical Examiner and discussion was held. Will be brought back at a later date.

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Buildings and Grounds Consent Calendar: Motion by Sauer, seconded by Warsecke to approve the Buildings and Grounds Consent Calendar items 1 – 4 as presented. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried

Presented an example of the monthly calendar with the meetings on it. Commissioners are to present any questions or correction to the County Administrator.

FINANCE

Bills: Motion by Carland, seconded by Griner, to approve payment of the bills from January 10, 2017 to January 24, 2017 in the amount of \$469,865.24, as presented. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried

Michele Thompson, County Treasurer, presented a Cash Summary by Fund report and Revenue and Expenditure report; tax bills are printing; Auditors are here this week; working on transitioning the dog license and the rabies expiration date; will be out of the office next week at MACT conference; they are still working on Board of Review adjustments.

Finance Consent Calendar: Motion by Warsecke, seconded by Griner, to approve the January 10, 2017 Finance Consent Calendar items 1 – 3 as presented. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried

HR AND PERSONNEL – None.

COMMITTEE APPOINTMENTS

DHHS: Motion by Sauer, seconded by Griner, to appoint Ann Loveless to the DHHS Board for a three-year term to expire on October 31, 2019. Roll call. Ayes: Carland, Griner, Roelofs, Sauer, Walterhouse and Warsecke Nays: Jeannot Motion carried

ACTION ITEMS

RR Point: Motion by Walterhouse, seconded by Roelofs, to adopt the Railroad Point Natural Area Expansion grant extension as presented, authorizing chairman to sign. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried

RAP Grant: Motion by Griner, seconded by Walterhouse to allow Dan Smith to apply for the MMRMA Rap Grant for Body Camera's as presented. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried

CORRESPONDENCE –

- 1) Road Commission minutes of December 12, 2016
- 2) Road Commission minutes of December 15, 2016

NEW BUSINESS – Need to send a letter of Thanks to Jean Bowers for service on the DHHS board. Clerk's office will prepare.

OLD BUSINESS – The Maples: discussion held during Tom Longanbach report.

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6:48 p.m. Public Input:

Susan Zenker commented that she felt the Agricultural community should be added to the stakeholders list of the 2017 Strategic Plan and also a wording change on goals: to sustain open space and agricultural land.

Thelma Ryder Novak – comments regarding the Maples

Kathy Howland, Thompsonville, comments regarding the Maples

6:59 p.m. Public Input – Closed.

Committee Appointment Sheet:

EMS only has two positions. Comm. Jeannot withdraws his request to be on that committee.

Council Commission on Aging is the whole Board of Commissioners.

Motion by Walterhouse, seconded by Warsecke to adopt the 2017 Committee Appointment list as amended. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None
Motion carried

Motion by Warsecke, seconded by Roelofs, to adjourn until the February 14, 2017, Regular meeting or the call of the chair. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke
Nays: None Motion carried

Coury Carland – Chair

Tammy Bowers, Benzie County Chief Deputy Clerk

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1. Approved the agenda as presented.
2. Approved the regular session minutes of January 10, 2017, as presented.
3. Authorized the setup of the SMART 911 system, at no cost to Benzie County.
4. Adopt the 2016 Apportionment report as presented.
5. Approved the amended fee schedule as to puppies and kittens as presented.
6. Accepted the bids from ERG Environmental Service for the Household Hazardous Waste Collection, and Bay Area Recycling for Charities for the Electronic Collections.
7. Approved the Buildings and Grounds Consent Calendar items 1 – 4 as presented.
8. Approved payment of the bills from January 10, 2017 to January 24, 2017 in the amount of \$469,865.24, as presented.
9. Approved the January 10, 2017 Finance Consent Calendar items 1 – 3 as presented.
10. Appointed Ann Loveless to the DHHS Board for a three-year term to expire on October 31, 2019.
11. Adopted the Railroad Point Natural Area Expansion grant extension as presented, authorizing chairman to sign.
12. Authorized Dan Smith to apply for the MMRMA Rap Grant for Body Camera's as presented.
13. Adopted the 2017 Committee Appointment list as amended.

BUILDINGS & GROUNDS

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Motion by Sauer, seconded by Warsecke, to approve the Buildings and Grounds Consent Calendar as follows:

1. To allow the Sheriff Dept to go ahead with carpet replacement to tile for the control room, with Lakeshore Construction in the amount of \$4,135.00.
2. To authorize latex paint collection from April – October, with a location to be determined, and review in mid-summer.
3. To redo the men's lower level bathroom with a cost not to exceed \$5,000.00.
4. To authorize up to \$15,000 to repair/replace the Heating/Cooling controls at the Government Center, with funds to be taken from 101-265-935.00.

Motion by Warsecke, seconded by Griner, to approve the Finance Consent Calendar items as follows:

1. To amend the 2016-17 snowmobile budget as follows:

Revenues:

217-332-413.00	Auction Proceeds	\$ 2,034.00
217-332-539.00	State/DNR Grant	\$ 8,000.00
217-332-674.00	Contributions & Donations	\$ 1,100.00
217-332-699.0	Transfer In – General Fund	<u>\$ 1,200.00</u>
		\$12,334.00

Expenditures:

217-332-706.00	Wages – Deputy Sheriff	\$ 2,500.00
217-332-725.00	Fringe Benefits	\$ 150.00
217-331-748.00	Gas-Oil-Grease	\$ 234.00
217-332-751.00	Uniforms	\$ 50.00
217-332-940.00	Patrol Vehicle – Snowmobile	\$ 9,200.00
217-332-970.0	Equipment	<u>\$ 200.00</u>
		\$12,334.00

2. To enter into a 3-year Consulting Services Agreement between Benzie County and MGT of America Consulting, LLC in the amount of \$6,000.00 per year, authorizing the chairman to sign.
3. To separate Snowmobile and Marine into two departments, with the approval of the auditors.