

THE BENZIE COUNTY BOARD OF COMMISSIONERS

January 3, 2017

The Benzie County Board of Commissioners met in an organizational meeting on Tuesday, January 3, 2017, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by County Clerk Dawn Olney at 9:00 a.m.

Present were: Commissioners Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke

The invocation was given by Commissioner Griner followed by the pledge of allegiance.

Election of Chair:

Commissioner Walterhouse nominates Coury Carland

Commissioner Sauer nominates Roger Griner

No further nominations; Nominations are closed.

Secret ballot is used for election; tallied by clerk.

Commissioner Carland received 4 votes

Commissioner Griner received 3 votes

Motion by Walterhouse, seconded by Warsecke, to recognize Coury Carland as the elected Chair for 2017. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Agenda:

Motion by Walterhouse, seconded by Roelofs, to approve the agenda as amended, adding Board of Commissioner appointment to the Ad Hoc committee following payment of bills. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

9:06 a.m. Public Input – None

Election of Vice Chair:

Commissioner Jeannot nominates Gary Sauer

Commissioner Roelofs nominates Frank Walterhouse

No further nominations; Nominations are closed.

Voice vote for Vice Chair: Griner – Sauer; Jeannot – Sauer; Roelofs – Walterhouse; Sauer – Sauer; Walterhouse – Walterhouse; Warsecke – Sauer; Carland – Walterhouse

Motion by Carland, seconded by Griner, to recognize Gary Sauer as the elected Vice Chair for 2017. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Meeting Dates:

Motion by Walterhouse, seconded by Sauer, to adopt the regular meetings for 2017 on the 2nd and 4th Tuesdays of each month, with the exception of one meeting in November on the 14th and the December meetings will be held on the 1st and 3rd Tuesday. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

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Meeting Times: Motion by Warsecke, seconded by Sauer, to hold the first meeting of the month at 9:00 a.m. and the second meeting of the month at 4:00 p.m. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Board Rules:

Comm Jeannot suggests two changes: 5.11 – amend the ...shall mail... we should modernize them. Page 10 items 2 and 3: per diems – should include city/village/township meetings. Mileage – should add board meetings as well.

Comm Roelofs suggests – 5.11 and 7.2 – have them both be that information is provided to the Clerk by 5:00 p.m. on the Wednesday prior to the meeting the following week.

Comm Sauer has concern on page 3 with 4.1271 – when a commissioner is no longer a commissioner then they should lose their seat on a committee.

Motion by Walterhouse, seconded by Carland, to approve the Board Rules as amended. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Commissioner Appointments:

Chairman Carland asks that we create a Building Authority appointment as liaison only.

Motion by Jeannot, seconded by Warsecke, to add to Committee Appointments a liaison to the Building Authority. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Chairman Carland asks that the requests be back to him by January 17, 2017 and provide information of when committees meet to the Clerk.

Commissioners that are currently sitting on a committee continue until appointments are finalized.

Resolutions:

Depositories: Motion by Walterhouse, seconded by Roelofs, to adopt resolution 2017-001 setting the County Depositories as amended, adding Sun Trust Robinson Humphrey, and authorizing the chairman to sign. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

ACH: Motion by Sauer, seconded by Griner, to adopt resolution 2017-002 ACH (Automatic Clearing House) Electronic Transfer Transactions as presented, authorizing the chairman to sign. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Commissioner Jeannot recommends the documenting of internal controls for finances. It is difficult to audit against something that is not documented.

Payment of Bills:

Motion by Griner, seconded by Warsecke, to approve the bills from December 21, 2016 to January 3, 2017, in the amount of \$228,167.65 as presented. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Ad Hoc Committee Appointment for the Maples:

Comm Griner nominates Comm Roelofs to be appointed to the committee and he accepts.

9:47 a.m. PUBLIC INPUT

Thelma Rider Novak asks that Dawn remind everyone to speak into the microphones; she inquires as to who is on the Ad Hoc committee: Vice Chair Gary Sauer, Commissioner Bob Roelofs, Bill Olson, Gaylord Jowett, Kurt Luedtke, Roger Papineau and Marcia Stobie; asks that you make the Building Appointment soon; when bills from the Maples project are presented to you, do you get copies from the vendors of those bills – Michelle Thompson says they do not come to the BOC they go to the BA; Ms. Novak then inquired regarding Change Orders.

Kathy Howland, Thompsonville, also agrees with Thelma regarding hearing the board; she is very concerned with the building at the Maples.

9:53 a.m. Public Input Closed

Comm Griner stated that in December he had the county administrator prepare a calendar for the board with all committees that the commissioners are appointed to.

Mr. Deisch stated that we need to keep it current on a routine basis.

Comm Griner stated that he would like the Maples added to every agenda and ask every commissioner to respond.

Mr. Deisch stated that his office will be send thank you notes to all of those that are speaking during public input.

Motion by Griner, seconded by Roelofs, to adjourn until January 10, 2017 Regular Meeting or the call of the chair. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke

Nays: None Motion carried.

Coury Carland -- Chairman

Dawn Olney – Benzie County Clerk

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1. Elected Coury Carland as the Chair for 2017.
2. Approved the agenda as amended, add Board of Commissioner appointment to the Ad Hoc committee following payment of bills.
3. Elected Gary Sauer as the Vice Chair for 2017.
4. Adopted the regular meetings for 2017 on the 2nd and 4th Tuesdays of each month, with the exception of one meeting in November on the 14th and the December meetings will be held on the 1st and 3rd Tuesday.
5. Approved to hold the first meeting of the month at 9:00 a.m. and the second meeting of the month at 4:00 p.m.
6. Approved the Board Rules as amended.
7. Added to Committee Appointments a liaison to the Building Authority.
8. Adopted resolution 2017-001 setting the County Depositories.
9. Adopted resolution 2017-002 ACH (Automatic Clearing House) Electronic Transfer Transactions.

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10. Approved the bills from December 21, 2016 to January 3, 2017, in the amount of \$228,167.65 as presented.