

THE BENZIE COUNTY BOARD OF COMMISSIONERS

October 10, 2017

The Benzie County Board of Commissioners met in a regular meeting on Tuesday, October 10, 2017, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chairman Coury Carland at 9:00 a.m.

Present were: Commissioners Carland, Griner, Roelofs, Sauer, Walterhouse and Warsecke

Excused: Commissioner Jeannot

The invocation was given by Commissioner Griner followed by the pledge of allegiance.

Agenda:

Motion by Walterhouse, seconded by Warsecke, to approve the agenda as amended, adding HR Consent Calendar. Ayes: Carland, Griner, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Exc: Jeannot Motion carried.

Minutes:

Motion by Walterhouse, seconded by Warsecke, to approve the regular session minutes of September 26, 2017 as presented. Ayes: Carland, Griner, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Exc: Jeannot Motion carried.

Motion by Sauer, seconded by Roelofs, to approve the closed session minutes of September 26, 2017 as presented. Ayes: Carland, Griner, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Exc: Jeannot Motion carried.

Motion by Sauer, seconded by Griner, to approve the special meeting minutes of September 29, 2017 as amended, striking "...he was noticed by Gary". Ayes: Carland, Griner, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Exc: Jeannot Motion carried.

9:05 a.m. Public Input

Eric Van Dussen – Board Rules regarding use of attorney, Section 10 - Commissioners need to look at the rules to insure they are following them.

Thelma Ryder – concur with what Mr. Van Dussen has said, except he only makes those remarks to the Board of Commissioners; he never goes to the Building Authority meetings and makes those same remarks there. Filed a complaint with the Prosecuting Attorney yesterday, because I am not going to stand by and watch this any longer. Marcia Stobie has repeatedly broken policies with the aid of Mr. Roy.

9:11 a.m. Public Input Closed

ELECTED OFFICIALS & DEPT HEAD COMMENTS:

Ed Hoogterp, Drain Commissioner: Asking for support for a grant proposal for the Benzie Conservation District. This is a \$500,000.00 grant we are seeking, with a \$175,000.00 match to improve the water quality at the east end of Crystal Lake. The goal is to reduce the E. Coli Bacteria that causes beach advisory in Beulah. At the same time we can reduce the nutrient-rich sediments that cause the weed growth there. The Conservation District is the applicant, Crystal Lake Watershed Association is put in \$50,000.00 and the Benzie County Drain Commissioner is putting in a lot of free time. Getting support from the three townships on Crystal Lake, Beulah, Frankfort,

COMMISSIONERS

Page 2 of 7

October 10, 2017

Health Department, Grand Traverse Land Conservancy, Betsie Valley Trail and others. The Department of Environmental Quality is looking for three things: 1- A letter of support; 2 an indication that you will be engaged in the process; and 3- a commitment of money (\$5,000 a year for three years).

Motion by Warsecke, seconded by Roelofs, to support the resolution for the Benzie Conservation District grant application for the Cold Creek Restoration and Beulah Storm Water Runoff Reduction: Project #2018-0025, authorizing chairman to sign. Roll call. Ayes: Carland, Griner, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Exc: Jeannot Motion carried

Motion by Warsecke, seconded by Roelofs, to authorize the chairman to sign the letter on behalf of the Board of Commissioners in support of the Cold Creek Restoration and Beulah Storm Water Runoff Reduction, as presented. Roll call. Ayes: Carland, Griner, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Exc: Jeannot Motion carried

Bert Gale, Building Department: Presented the Benzie County Building Code and Safety Enforcement for July, August and September 2017. Permits are up from the same time last year. Steve Houghton wants to retire, looking for someone to fill that position.

David Schaffer, Recycling:

Scrap Tire Grant: Motion by Griner, seconded by Walterhouse, to authorize application for funding to the DEQ for Scrap Tire Cleanup for FY 2017-2018 as presented, authorizing chairman to sign. Roll call. Ayes: Carland, Griner, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Exc: Jeannot Motion carried.

Record Patriot Contract: Motion by Sauer, seconded by Warsecke, to enter into an Advertising Agreement with Benzie County and Midland Publishing/The Midland Daily News, contingent on the advice of the county attorney, with funds coming out of the DEQ Recycling Education Grant, authorizing chairman to sign. Roll call. Ayes: Carland, Griner, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Exc: Jeannot Motion carried

Honor Recycling Site: Requesting authorization to apply for a MMRMA Rap Grant for LED lighting at the Honor recycling site. Working with the Township for a camera.

Motion by Carland, seconded by Griner, to authorize David Schaffer to apply for a MMRMA Rap Grant to cover up to 50% for LED lighting, with the County Clerk to sign. Roll call. Ayes: Carland, Griner, Sauer, and Walterhouse Nays: Roelofs and Warsecke Exc: Jeannot Motion carried

COMMISSIONER REPORTS

Comm Roelofs – Grand Traverse Veterans Affairs is moving forward in the interview process, they are down to two candidates; Benzie County Veterans are planning the Veterans Day celebration on 11/11/17; Village of Lake Ann meeting is tonight.

Comm Walterhouse – attended the Homestead Township and Village of Honor meetings; Advocates for Benzie County will be holding a meeting on 10/25/2017 at the Platte River School; special walk through will be 5:00 pm to 6:00 pm, then open to the Public at 6:00 p.m.

Comm Warsecke – wants to thank Comm. Roelofs for all the support and information he has provided with the Veterans Affairs. Attended the Inland Township meeting where they discussed a

COMMISSIONERS

Page 3 of 7

October 10, 2017

FEMA grant for SCAB masks for the Fire Department and they will be having a Halloween party from 5:00 pm to 8:00 pm; Conservation District has left over pine, spruce and cedar seedling after their sale, if anyone is interested; will be attending Colfax Township and Conservation District meeting.

Comm Griner – was at the MAC conference on Mackinaw Island and met a lot of interesting people; Met a gentleman from Farm Bureau transportation speaking on moving grain out of the Great Lakes; Spoke with the head of the Corps of Engineers that covers the Soo Locks, he was interested in the cruise ship business; the historian at the Grand Hotel was very interesting; met Lisa Leedy from AES, feels she will bring organization to AES; Will be attending Crystal Lake Township, City of Frankfort and Buildings and Grounds. He will not be at the October 24, 2017 Board of Commissioners meeting as he will be attending the AES meeting.

Comm Sauer – Road Commission approved a DES resolution regarding antennas (township will have to authorize); Consumer Energy came in last Friday to look at the Road Commission lighting, they are looking at having LED lights; Health Department met and the board recommended that Leelanau County adopt the point of sale ordinance; attended Betsie River Zoning Review Board; Health Department stated that they would provide flu shot for EMS, first responders and Fire Departments if Benzie County wanted to pay \$20.00 per shot; Correction regarding per diem and special meetings – Commissioner can collect per diem for attending special BOC meetings. He will not be applying for per diem for special meetings.

Ed Kowalski has concerned regarding the waiver form, item B, it should be reviewed along with the County Commissioners Board Rules.

Motion by Sauer, seconded by Roelofs, to have Cohl, Stoker and Toskey review the Board Rules.

Roll call. Ayes: Carland, Griner, Roelofs, Sauer, Walterhouse and Warsecke Nays: None

Exc: Jeannot Motion carried

Comm Carland – Village of Beulah street scape is looking good; removed trees at the Airport and repainted the runway; Frankfort Fall festival is this weekend, and there will be helicopter rides; MDOT needs to inspect the area for the helicopter rides, they will re-inspect the airport runway and re-shoot the approach since the removal of trees, at the same time; attended Network Northwest last night.

Comm Jeannot - Excused

COUNTY ADMINISTRATOR'S REPORT – Mitch Deisch

- Report was presented
- Communication from Edgar Roy will just be placed in the packet, unless the Board of Commissioners task him to do something.
- Paul Oliver has offered free flu shots and M95 testing to EMS.
- Advocates for Benzie County is hosting the walk through of the Platte River School on 10/25/2017; they are asking that the Board of Commissioners be a sponsor to the event. Comm Sauer would like to participate, but stay neutral and not endorse. Comm Warsecke does not know enough about the group to endorse them. Comm Griner want to participate but not endorse.
- Planning Commission revised ordinance will be on the 10/24/2017 agenda.

COMMISSIONERS

Page 4 of 7

October 10, 2017

- AES did a walkthrough of the new Expert Fulfillment facility; they are looking to expand on the 37 acres.

FINANCE

Bills: Motion by Walterhouse, seconded by Carland, to approve payment of the bills from September 26, 2017 to October 10, 2017 in the amount of \$445,102.13, as presented. Roll call. Ayes: Carland, Griner, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Exc: Jeannot Motion carried.

Michelle Thompson, County Treasurer, attended the first Michigan State Local Finance and Audit Division Summit. Have attached a copy of their Budget presentation. Still looking for participants in the focus group for the MALB Impact Study of the Land Bank.

HR AND PERSONNEL

Comm Sauer removed item #2 from HR Consent Calendar

Motion by Warsecke, seconded by Sauer, to adopt item #1 of the September 26, 2017 HR Consent Calendar as presented. Roll call. Ayes: Carland, Griner, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Exc: Jeannot Motion carried.

Discussion held regarding item #2 from HR Consent Calendar.

Motion by Sauer, seconded by Warsecke to increase James Henderson's pay to \$54,000.00 on an interim basis until all EMS issues are sorted out, retro to September 5, 2017. Roll call. Ayes: Carland, Griner, Roelofs, Sauer and Warsecke Nays: Walterhouse Exc: Jeannot Motion carried

COMMITTEE APPOINTMENTS

Proceed with filling vacancy on BA: Comm Sauer wants to follow procedure in regards to filling vacancies. We are required to advertise. Best case scenario filling these positions will not be until the first of the year. Do the Articles of Incorporation need to be posted? Does this need to be done before we can advertise and interview?

Planning Commission Ordinance – anything further to implement & fill vacancies:

Mitch stated we need to adopt the Ordinance before advertise vacancies.

Comm Carland stated we can appoint at the current status, then when the Ordinance is adopted we can appoint four more. Want interviews prior to the October 24, 2017 meeting.

Judge Mead – Sobriety Court Grant: presented Michigan Drug Court Grant Program FY 2018 Contract and asks that the Board of Commissioner sign it.

Motion by Sauer, seconded by Walterhouse, to adopt the Michigan Drug Court Grant FY 2018 Contract, with chairman to sign, as presented. Roll call. Ayes: Carland, Griner, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Exc: Jeannot Motion carried

10:00 Frank Post, Emergency Management: Presented After-Action Report Improvement Plan from the September 9, 2017 exercise. The exercise was designed by eight individuals over the course of seven to eight months. We did three exercises within an exercise. This is so we can discuss how things went, what we need to do to improve, and do it again. This exercise is required every five years.

COMMISSIONERS

Page 5 of 7

October 10, 2017

Incident Command System Curricula Train the Trainer: Requested authorization to attend the Train the Trainer event from February 12, 2018 to February 16, 2018.

Motion by Griner, seconded by Warsecke to authorize Frank Post to attend the Incident Command System Curricula Train the Trainer from February 12, 2018 to February 16, 2018. Roll call Ayes: Carland, Griner, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Exc: Jeannot
Motion carried

ACTION ITEMS

Mass Notification System Review: Frank Post recommends that we select the CODE Red system. It is simple to work with and works with an individual's smart phone. Grand Traverse County also uses this system.

Motion by Warsecke, seconded by Roelofs, to authorize the CODE Red Mass Notification System, contingent on advice from county attorney and participation from other entities. Roll call. Ayes: Carland, Griner, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Exc: Jeannot
Motion carried

Central Dispatch Communications Plan: Motion by Walterhouse, seconded by Sauer to adopt the Benzie County Public Safety Radio Communication Plan, as presented. Roll call. Ayes: Carland, Griner, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Exc: Jeannot Motion carried

Ron Berns: Requesting a Budget Amendment for addition of new radio and renovations:

Motion by Walterhouse, seconded by Griner to amend the 2017/2018 budget by increasing line 261-325-970.03 Equipment by \$30,000.00 and decreasing line 261-000-961-00 Fund Balance by \$30,000.00, as presented. Roll call. Ayes: Carland, Griner, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Exc: Jeannot Motion carried

11:20 a.m. Break

11:32 a.m. Reconvene

Board of Canvassers Election: Ballots were filled out and given to the Deputy Clerk. Results were: Republican: Laura Bancroft Democratic: Raymond Nichols

EMP Grant: Motion by Sauer, seconded by Warsecke to approve the Emergency Management Program Grant (EMPG), as presented, with emergency manager and chairman to sign. Roll call. Roll call. Ayes: Carland, Griner, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Exc: Jeannot Motion carried

CORRESPONDENCE

- Parks & Recreation minutes of August 22 and August 28, 2017 received.
- Eaton County resolution to oppose the Reduction in Federal Funding for the Great Lakes Restoration Initiative received.
- Wexford County resolution opposing the Reduction in Federal Funding for the Great Lakes Restoration Initiative received.
- Crystal Lake elevation report received for September 2017.
- Little Platte Lake elevation report received for September 2017.
- Veterans Affairs minutes for August 7 and September 11, 2017 received.

COMMISSIONERS

Page 6 of 7

October 10, 2017

- Health Dept minutes of September 28, 2017 received.
- Letter from Ed Roy dated October 2, 2017 received.
- Letter from Ed Roy dated October 5, 2017 received.

UNFINISHED BUSINESS - None

NEW BUSINESS – None

11:38 a.m. Public Input

Jim Clark - has turned in his letter of interest for the Building Authority to the County Clerk, and wanted to introduce himself.

James Evans, Joyfield Township - the Board of Commissioners need to take Eric Van Dussen's advice regarding following the rules. There has been an overrun on the Maples, need to get some kind of recovery there.

Ryan King, Benzonia - in possession of an e-mail from Adrian Poullisse regarding Stobie family; Need to sell the Point Bestie lighthouse; remarks regarding the ice rink; need county-wide firemen with EMS capabilities.

Eric VanDussen - was not able to find the make-up of the Personal Committee on the County's website. Discussed the procedure for appointing members to other committees when there is vacancies; the make-up of the interview committee as stated in the Board Rules, is the chair is to appoint the three members to the committee. There will be five vacancies to the Building Authority at the end of December.

1:48 p.m. Public Input – Closed.

All items on the agenda having been taken care of, the chairman declared this meeting adjourned.

Custer C. Carland – Chair

Tammy Bowers, Benzie County Clerk

INDEX

1. Approve the agenda as amended, adding HR Consent Calendar.
2. Approve the regular session minutes of September 26, 2017.
3. Approve the closed session minutes of September 26, 2017.
4. Approve the special meeting minutes of September 29, 2017 as amended, striking "...he was noticed by Gary".
5. Support the resolution for the Benzie Conservation District grant application for the Cold Creek Restoration and Beulah Storm Water Runoff Reduction: Project #2018-0025, authorizing chairman to sign.
6. Authorize chairman to sign the letter on behalf of the Board of Commissioners in support of the Cold Creek Restoration and Beulah Storm Water Runoff Reduction.

COMMISSIONERS

Page 7 of 7

October 10, 2017

7. Authorize application for funding to the DEQ for Scrap Tire Cleanup for FY 2017-2018, authorizing chairman to sign.
8. Enter into an Advertising Agreement with Benzie County and Midland Publishing/The Midland Daily News, contingent on the advice of the county attorney, with funds coming out of the DEQ Recycling Education Grant, authorizing chairman to sign.
9. Authorize David Schaffer to apply for a MMRMA Rap Grant to cover up to 50% for LED lighting, with the County Clerk to sign.
10. Have Cohl, Stoker and Toskey review the Board Rules.
11. Approve payment of the bills from September 26, 2017 to October 10, 2017 in the amount of \$445,102.13.
12. Adopt item #1 of the September 26, 2017 HR Consent Calendar.
13. Increase James Henderson's pay to \$54,000.00 on an interim basis until all EMS issues are sorted out, retro to September 5, 2017.
14. Adopt the Michigan Drug Court Grant FY 2018 Contract, with chairman to sign.
15. Authorize Frank Post to attend the Incident Command System Curricula Train the Trainer from February 12, 2018 to February 16, 2018.
16. Authorize the CODE Red Mass Notification System, contingent on advice from county attorney and participation from other entities.
17. Adopt the Benzie County Public Safety Radio Communication Plan.
18. Amend the 2017/2018 budget by increasing line 261-325-970.03 Equipment by \$30,000.00 and decreasing line 261-000-961-00 Fund Balance by \$30,000.00.
19. Board of Canvassers Election: Ballots were filled out and given to the Deputy Clerk. Results were: Republican: Laura Bancroft Democratic: Raymond Nichols
20. Approve the Emergency Management Program Grant (EMPG), with emergency manager and chairman to sign.

Motion by Warsecke, seconded by Sauer, to adopt the HR Consent Calendar as follows:

1. To add a 9th full time paramedic and reduce the part time hours.
2. Removed from Consent Calendar.