

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

MEETING AGENDA

August 8, 2017

Commissioners Room, Governmental Center, 448 Court Place, Beulah, Michigan

PLEASE TURN OFF ALL ELECTRONIC DEVICES

9:00 a.m. CALL TO ORDER
 ROLL CALL
 INVOCATION AND PLEDGE OF ALLEGIANCE
 APPROVAL OF AGENDA
 APPROVAL OF MINUTES – 7/25/2017
 PUBLIC INPUT
 ELECTED OFFICIALS & DEPT HEAD COMMENTS
 COMMISSIONER REPORTS –
 COUNTY ADMINISTRATOR'S REPORT – Strategic Plan Update
 FINANCE – Approval of Bills
 HR and PERSONNEL – Consent Calendar
 COMMITTEE APPOINTMENTS –
 ACTION ITEMS – Asian Carp Resolution
 PRESENTATION OF CORRESPONDENCE
 UNFINISHED BUSINESS
 NEW BUSINESS –
10:00 Lisa Vogler – Taxpayers for the Maples
10:15
10:30 Tim Irwin – AES Update
10:45 “ “ “ “
 PUBLIC COMMENT
 ADJOURNMENT

Times Subject to Change

THE COUNTY OF BENZIE WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING OR HEARING UPON THIRTY (30) DAYS NOTICE TO THE COUNTY OF BENZIE. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING THE FOLLOWING:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC INPUT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of "Benzie County Board Rules (section 7.3)" which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an "Input" option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a more lengthy understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District II -- Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships).....	231-920-5028
District III - Roger Griner (Crystal Lake, Frankfort).....	231-651-0757
District IV - Coury Carland (Benzonia).....	231-930-7560
District V - Frank Walterhouse (Homestead).....	231-325-2964
District VI - Evan Warsecke (Colfax, Inland).....	231-275-3375
District VII – Gary Sauer (Blaine, Gilmore, Joyfield, Weldon).....	231-651-0647

THE BENZIE COUNTY BOARD OF COMMISSIONERS

July 25, 2017

The Benzie County Board of Commissioners met in a regular meeting on Tuesday, July 25, 2017, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chairman Coury Carland at 4:00 p.m.

Present were: Commissioners Carland, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke

Excused: Commissioner Griner

The invocation was given by Commissioner Sauer followed by the pledge of allegiance.

Agenda:

Motion by Roelofs, seconded by Warsecke, to approve the agenda as presented. Ayes: Carland, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Exc: Griner Motion carried.

Minutes:

Motion by Jeannot, seconded by Carland, to approve the regular session minutes of July 11, 2017 as corrected on page 2 changing some to someone in Comm Sauer's comments. Ayes: Carland, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Exc: Griner Motion carried.

4:03 p.m. Public Input – None

ELECTED OFFICIALS & DEPT HEAD COMMENTS:

Craig Johnson, EMS Director, stated that they are awaiting the arrival of Jim Henderson's 1st baby; Craig sent a letter last week to the Village of Thompsonville regarding termination of their agreement effective October 1, 2017; they will redo an Intercept Agreement with them for the Benzie County side, with some additional coverage on the Manistee County side, and they will look at the Almira Township Intercept Agreement at the same time; they had ME investigation training yesterday and they now have five trained; the ambulance which is not running has been placed on the MiBID auction site until August 2.

Doug DuRand, Benzie Senior Resources, provided his monthly report and stated that there is a Youth Group from Kentucky here and they are doing maintenance on a few senior citizen homes as their project while they are here; he reported that they are seeing a lot of growth in services and provided a 9-month review since becoming the Benzie Senior Resources under the merger with Benzie Home Health Care.

Kyle Rosa, Undersheriff, stated that they have had a busy July – Marine, Road Patrol, Corrections, Court – all of it; Deputy Parker was involved in a traffic crash – he is fine, but the vehicle may be totaled; they were called out to the Dune Fest in Almira Township on Sunday morning and made a couple of arrests.

Tom Longanbach, Equalization Director, provided the 2017 Equalization Report. He stated that as the SEV grows, we will see less revenue coming in; it is better to have a low percentage – you need to maintain a buffer.

Comm Sauer inquired as to why the county doesn't take over assessing? Tom stated that we cannot compete with contractors.

COMMISSIONERS

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July 25, 2017

Motion by Walterhouse, seconded by Sauer, to accept the 2017 Equalization Report as presented.
Ayes: Carland, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Exc: Griner
Motion carried.

David Schaffer, Recycling Coordinator, stated that the board has a DEQ Education grant for action later in the meeting; a tire collection event was held in Thompsonville last weekend; for the period January to June for 2016 and 2017, there were 60 more bin pulls this year for the same period of time.

Ron Berns, 911 Director, reported that the remodel project went great and they were under budget; Smart 911 is now being used in dispatch and he will do a press release next week; they have a resignation from a 10 year employee.

5:01 p.m. Break

5:06 p.m. Reconvene

Frank Post, Emergency Management, provided the June 2017 monthly report; he spoke regarding HB 4609 and 4610 increasing the cap for disasters; tentative implementation date of October 1 for an Emergency Alert System.

Motion by Jeannot, seconded by Warsecke, to accept the Emergency Action Guidelines as presented, authorizing the chairman to sign. Roll call. Ayes: Carland, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Exc: Griner Motion carried.

Animal Control monthly report for June, 2017 received.

COMMISSIONER REPORTS

Comm Walterhouse stated that on July 14 they had a finance budget meeting and will hold another on August 4 at 9:00 a.m. to work on the budget; the attended the EMS meeting on July 18 and Parks & Rec on July 24.

Comm Roelofs reported that he has been assisting a local veteran who is hospitalized at Spectrum in Grand Rapids with filing a claim – they have learned that the VA in Detroit has cleared the way for coverage within 4 days; Village of Lake Ann is business as usual; Human Services Collaborative meets tomorrow; Benzie Senior Resources – thank you to Doug – their people spread the word on their services; Buildings & Grounds toured the Government Center and Mitch will report on it; Technology committee discussed going paperless for the commissioners; Veterans Memorial Open House and Picnic on August 13 @ 2 p.m., Memorial Park.

5:30 p.m. Commissioner Walterhouse Excused

Comm Jeannot reported on an invitation to the Friends of Point Betsie Birthday Bash on August 1 from 4 – 6 p.m.; Platte Township has concerns regarding short-term rentals; they are looking for a new zoning administrator (which they share with Benzonia Township) and they also need a new assessor; met with the Jail Administrator and Sheriff regarding their \$100,000 shortfall; feels we should look at multi-year budgeting; EDC has held discussions regarding merging with the Brownfield Authority – EDC has approved it.

COMMISSIONERS

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July 25, 2017

Comm Sauer reported on the Brownfield Authority and a presentation from Julie Lowe with the DEQ – she did a great job. Perhaps we could have her come again, together with the MEDC; the Maples is at 63 residents and they need 71 to meet their costs; they had three citations upon a recent inspection by the state; ice machines don't work.

Comm Warsecke stated that he only had the HR meeting since our last meeting; he did visit the Animal Control Office and they are looking at an air filtration system.

Comm Carland stated that Benzonia Township is dealing with vandalism at the Memorial Park so they are looking at purchasing surveillance equipment; Technology discussed wireless devices for the commissioners and the continuing issue with fax lines – they talked about abandoning AT&T and paying the fee, but Paul Anker with Abilita, says we should stay with AT&T. They will ask Paul to come back and talk with the Board of Commissioners. The airport had an inspection and they did not get their license back – they have one item to complete. Joint Court – the courts wanted a 3-1/2% wage increase for the court employees for each of two years – they agreed to a 2% increase for one year.

Technology Consent: Motion by Roelofs, seconded by Warsecke, to approve the July 14, 2017 Technology Consent Calendar item 1 as presented. Roll call. Ayes: Carland, Jeannot, Roelofs, Sauer and Warsecke Nays: None Exc: Griner and Walterhouse Motion carried.

ACTION ITEMS

Child Care Fund: Motion by Sauer, seconded by Jeannot, to approve the Child Care Fund for the 2017-18 fiscal year budget in the amount of \$282,754, authorizing the chairman to sign. Roll call. Ayes: Carland, Jeannot, Roelofs, Sauer and Warsecke Nays: None Exc: Griner and Walterhouse Motion carried.

2017-025 Emergency Telephone Enabling Act: Motion by Jeannot, seconded by Roelofs, to adopt resolution 2017-025 in Support of Michigan Senate Bill 400 and Michigan House Bill 4651 amending the Emergency Telephone Services Enabling Act as presented, authorizing the chairman to sign. Roll call. Ayes: Carland, Jeannot, Roelofs, Sauer and Warsecke Nays: None Exc: Griner and Walterhouse Motion carried.

2017-024 Asian Carp: To be rescheduled.

FY 2017 Recycling Education Grant: Motion by Warsecke, seconded by Carland, to enter into a Recycling Education Grant Agreement between the Michigan Department of Environmental Quality and Benzie County Solid Waste Department, in the amount of \$10,000 with a match of \$5,000, authorizing the Chairman to sign. Roll call. Ayes: Carland, Jeannot, Roelofs, Sauer and Warsecke Nays: None Exc: Griner and Walterhouse Motion carried.

COUNTY ADMINISTRATOR'S REPORT – Mitch Deisch

- Presented a written update dated July 17, 2017.
- Draft Planning Commission Ordinance – please review and we need to decide how we will proceed. Comm Jeannot says an email is not effective – Comm Sauer agrees that it should be face-to-face. Mitch suggested an email that says your BOC will contact you within 7-10 days.

COMMISSIONERS

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July 25, 2017

Chairman Carland says the letter should summarize the key points of the new Ordinance as it says in the Master Plan. He also suggested that Sarah Lucas assist with the letter.

- He inquired if any commissioners would be planning to attend the MAC conference on Mackinac Island in September – Comm Griner will; Comm Roelofs and Warsecke are tentative.
- Building matrix – working on getting the market rental rate for commercial buildings.
- Revised August 2017 calendar of meetings.
- He will be attending the MERS conference in Detroit in September.
- Note cards for Commissioners use were distributed.
- Building Authority response to Comm Jeannot's request – Mr. Roy is working on the response.

FINANCE

Bills: Motion by Sauer, seconded by Warsecke, to approve payment of the bills from July 12, 2017 to July 25, 2017 in the amount of \$419,481.51, as presented. Roll call. Ayes: Carland, Jeannot, Roelofs, Sauer and Warsecke Nays: None Exc: Griner and Walterhouse Motion carried.

Michelle Thompson, County Treasurer, reported on the sale of tax foreclosed properties on August 15; she will be making another Land Bank presentation to Osceola County in September; thank you to AES for the press release regarding the Land Bank.

Finance Consent Calendar:

Comm Sauer removes item #2.

Motion by Roelofs, seconded by Carland, to adopt item 1 of the July 11, 2017 Finance Consent Calendar as amended. Roll call. Ayes: Carland, Roelofs, Sauer and Warsecke Nays: Jeannot Exc: Griner and Walterhouse Motion carried.

#2: Motion by Carland, seconded by Sauer, to port all fax lines to Telnet and purchase another PRI for \$380.00 per month. Roll call. Ayes: Carland, Jeannot, Roelofs Sauer and Warsecke Nays: None Exc: Griner and Walterhouse Motion carried.

HR AND PERSONNEL – None.

COMMITTEE APPOINTMENTS – None.

CORRESPONDENCE

- Little Platte Lake elevation report for June 2017 received.
- Crystal Lake elevation report for June 2017 received.
- Road Commission minutes of June 22, 2017 received.

UNFINISHED BUSINESS – None

NEW BUSINESS – Chairman Carland reported that MERIT Network will be here Friday for a presentation regarding internet.

6:58 p.m. Public Input

COMMISSIONERS

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July 25, 2017

Dawn Olney asked if the board would consider appointing her as the employer representative to the MERS conference in September.

6:59 p.m. Public Input Closed

Motion by Jeannot, seconded by Warsecke, to appoint Dawn Olney, County Clerk, as the Employer Representative to the MERS Conference. Ayes: Carland, Jeannot, Roelofs, Sauer and Warsecke
Nays: None Exc: Griner and Walterhouse Motion carried.

All items on the agenda having been taken care of, the chairman declared this meeting adjourned.

Custer C. Carland – Chair

Dawn Olney, Benzie County Clerk

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1. Approved the agenda as presented.
2. Approved the regular session minutes of July 11, 2017 as corrected.
3. Accepted the 2017 Equalization Report as presented.
4. Accepted the Emergency Action Guidelines as presented, authorizing the chairman to sign.
5. Approved the July 14, 2017 Technology Consent Calendar item as presented.
6. Approved the Child Care Fund for the 2017-18 fiscal year budget in the amount of \$282,754, authorizing the chairman to sign.
7. Adopted resolution 2017-025 in Support for Michigan Senate Bill 400 and Michigan House Bill 4651 amending the Emergency Telephone Services Enabling Act as presented, authorizing the chairman to sign.
8. Authorized to enter into a Recycling Education Grant Agreement between the Michigan Department of Environmental Quality and Benzie County Solid Waste Department, in the amount of \$10,000 with a match of \$5,000, authorizing the Chairman to sign.
9. Approved payment of the bills from July 12 to 25, 2017 in the amount of \$419,481.51, as presented.
10. Adopted item 1 of the July 11, 2017 Finance Consent Calendar as amended.
11. Approved to port all fax lines to Telnet and purchase another PRI for \$380.00 per month.
12. Appointed Dawn Olney, County Clerk, as the Employer Representative to the MERS Conference.

Elected Officials and Department Head Comments



Benzie County Office of Emergency Management Emergency Management Activities July 2017

Below are outlined many of the activities I have been involved in for the month of July 2017.

- 1. Frankfort Independence Day Activities**
On July 4th, 2017 Director of Central Dispatch Ron Berns and I assisted with the activities in the City of Frankfort. We began our day at 7:00am and it finally ended at 1:00am the next morning.
For the parade in the morning we conducted a briefing at 9:00am with all of the personnel involved in security for the parade route. The briefing was for all assigned emergency response personnel as well as CERT Program Members. There were three focuses of the Briefing that included Safety, Communications, and Traffic Control.
During our deployment we had some found property turned in that was held and turned over to Frankfort PD. We also had 3 missing person events, all of which ended with the children being found in a short period of time. We also had a pedestrian vs. deer accident where the pedestrian suffered minor injuries. We will be conducting an "After Action Review" on July 31st to go over the deployment and what needs to be improved.
- 2. Benzie County Government Center Safety and Security Meeting**
On July 13th, 2017 we had our second meeting with the various departments that operate in the Benzie County Government Center. We went over the list that had been created of security initiatives. As a reminder, there were 3 broad categories that the committee should focus on including:
 - Building Security Policies
 - Building Security Improvements (physical)
 - Building Personnel TrainingAt this meeting we went over the list and members were asked to begin consideration of the prioritization of the various items on the list for the August meeting.
- 3. LEPC Meeting**
On Monday July 17th, 2017 we held our Local Emergency Planning Committee Meeting. At this meeting we reviewed the final draft of an Off-Site Response Plan for the AT&T offices in Beulah and Frankfort. These 2 offices are SARA Title III Sites because of the large amount of sulfuric acid and lead contained in the large battery banks housed in their facilities. There were a few modifications at the meeting and the document was signed and authorized for distribution to the plan holders.
SARA Title III requires LEPC's to develop site specific emergency response plans for those sites within their jurisdiction which have one or more "extremely hazardous substances" (EHS) at or above a given threshold quantity.
- 4. Mass Notification System Presentation to the Village of Elberta**
On Thursday 20th, 2017 I gave a presentation to the Elberta Village Council and the public present on the benefits of the Mass Notification System I presented to the Board of Commissioners – Finance Committee.
The Mass Notification System will send notifications to users via text messaging, telephone, e-mail, phone app and social media; including Facebook and Twitter. This system would be used for both routine and emergency notifications. These notification systems are what it termed an "Opt In" system meaning they require residents to request notifications be sent to them. A mass notification

RECEIVED

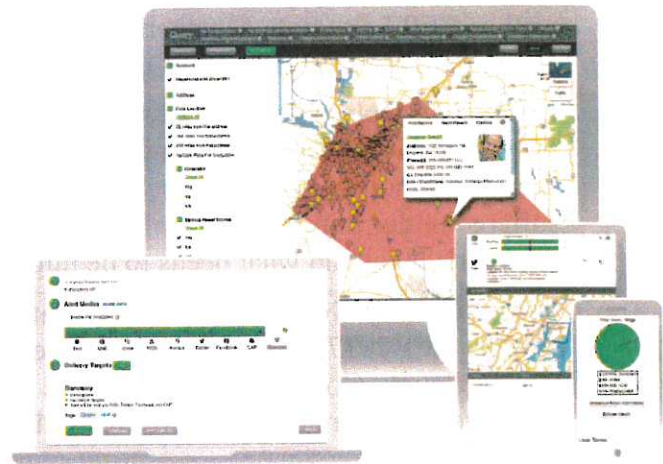
AUG 01 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

system would provide Benzie County with a reliable, easy-to-use interface to quickly disseminate critical information to our residents during emergencies. The system can be used to notify residents in specific geographic locations of fires, floods, drinking water emergencies and missing children notices.

One additional advantage to the system is the ability to notify family members who do not live here of events occurring in Benzie County. Many of the properties in Benzie County are seasonal and if an individual signs up for notifications, they could be alerted of emergencies that may impact their properties. Conversely, persons who may have family members living in Benzie County could be notified of an emergency that may be affecting those family members.

For the public warning side of a mass notification system, we can use a county wide mass notification or simply draw a polygon around the affected area, draft and send the message. Persons in the affected area would receive the message by cell phone, text message social media or, e-mail.



5. Local Planning Team Meeting

On Thursday July 27th, 2017 we held our monthly LPT Meeting in the EOC. On the agenda was the second draft of a Mass Casualty Plan and proposed Task books for the unit leaders at such an incident. This was on the May agenda but the presenter could not attend. Other items on our agenda include:

- a. Section 19 Funding Changes Proposed
- b. GETS/WPS Cards and how the system works
- c. Emergency Vehicle Lighting-Studies from the University of Delaware and MSP

6. Frankfort After Action Review Meeting

On July 31st, 2017 we held an After Action Review of the Frankfort Independence Day Activities to discuss what needed to be improved upon. Some of the concerns that persist are

- The candy throwing from vehicles that could present a safety hazard.
- Emergency services response to the Elberta Beach area. There was a serious assault that occurred that was handled by MSP and Benzie County EMS was unable to access the area.
- Improving the traffic control when the fireworks are over. At present it usually takes between 45 minutes to an hour and 15 minutes to effectively clear the traffic
- Talking to Paul Oliver Memorial Hospital regarding staffing of a first aid tent to provide basic first aid for minor injuries. This would cover the times when Benzie County EMS were out on responses and could not staff the first aid station.

7. **Upcoming Events**

I have scheduled the following for the next two months;

- August 3rd – R7HSPB Meeting Grayling
- August 9th – CERT Monthly Meeting and Training in Bear Lake
- August 10th – Government Center Safety and Security Meeting 12:00 noon
- August 15th – Benzie County Fire/EMS Association
- August 20th through 26th – National Emergency Management Advanced Academy-Emmitsburg MD.
- September 7th – R7HSPB Meeting Grayling
- September 9th – Mass Casualty Full Scale Exercise @ the Benzie County Government Center
- September 13th – CERT Monthly Meeting and Training in the EOC
- September 14th – Government Center Safety and Security Meeting 12:00 noon
- September 18th – LEPC Meeting in the EOC
- September 19th – Benzie County Fire/EMS Association Meeting
- September 21st – Mass Casualty Exercise After Action Review in the EOC
- September 28th – LPT Meeting in the EOC
- September 30th – ARES/RACES Meeting Downtown Beulah

Commissioner Report

MEMO

August 8th, 2017

To: Benzie County Township/Village/City Planning Commissioners and Zoning Administrators

From: Mitch Deisch, Benzie County Administrator

Re: Proposed amendments to the Benzie County Planning Commission Ordinance

Please be advised that the Benzie County Board of Commissioners is considering proposed changes to the Benzie County Planning Commission ordinance. A copy of the proposed ordinance is attached for your reference. The County Board of Commissioners will review and take action on the proposed changes, and begin appointing new County Planning Commission members, at their regular meeting scheduled for **September 12**. In the meantime, your County Board representative will work to attend your next board or council meeting to discuss the proposed changes to the ordinance and answer any questions you may have.

A committee of the Benzie County Board of Commissioners reviewed the ordinance. The committee proposed changes to the ordinance based on review of other county planning commission ordinances, Benzie County Master Plan recommendations, and community input. Proposed changes are highlighted in the attachment, and are summarized as follows:

- The number of Planning Commissioners will be increased to 11 members (previously 7).
- Language regarding educational and local government representation will be clarified.
- Language regarding removal of Planning Commission members is proposed to identify instances of malfeasance and nonfeasance of office; and to include procedures for reporting nonfeasance.

Discussion on these changes began in the Benzie County Master Plan update process, with input received from local governments and other stakeholders at focus groups and at regular meetings of the Benzie County Master Plan Update Committee, which included extensive local government representation. The Master Plan (adopted February 2017) includes the following language regarding coordinated planning in the context of County Planning Commission makeup (page 95):

*Another approach that arose from a focus group held as part of the Master Plan update process with a potentially large impact on coordinated planning would be to ensure greater representation from local planning commissions on the County Planning Commission. While a maximum of 11 seats on the County Planning Commission doesn't allow for all townships to be represented, **the County Board might consider seeking Planning Commission representatives that fill seats dedicated to diverse community interests, such as agriculture, natural resources, and education; while also serving on and representing a local planning commission.** Because local planning commissions are composed of individuals who represent locally-identified community interests, there may be opportunity to find County Planning Commission*

representatives who “wear two hats” in order to build a more “intergovernmental” Planning Commission. Such an approach would work within the requirements of the Michigan Planning Enabling Act and the County Planning Commission Ordinance to create an intergovernmental County Planning Commission that represents diverse community interests and geographies within the County. With representation from multiple local planning commissions, the County Planning Commission could serve as an important venue for building wider awareness of local planning practices, ultimately resulting in greater coordination and consistency between jurisdictions.

County Administrator's Report

R EDWARD KUHN
TERRY C ROGERS
(LLM, Taxation)
EDGAR ROY III
JOSEPH E QUANDT
GREGORY J DONAHUE
GREGORY L JENKINS
TROY W STEWART
GINA A BOZZER



412 SOUTH UNION STREET
TRAVERSE CITY, MICHIGAN 49684
TELEPHONE: 231-947-7900
FAX: 231-947-7321

LANSING OFFICE:
2937 ATRIUM DRIVE, SUITE 200
OKEMOS, MICHIGAN 48864

MATTHEW L. BOYD
CHRISTOPHER G. ROGERS
(also admitted in Illinois)
MARC S. McKELLAR II

OF COUNSEL:
LEWIS G. GATCH
A. BROOKS DARLING

August 7, 2017

Via Email Only

Dear Chairperson Carland and BOC Members:

Art Jeannot's letter of June 11th was referred to me for a response. Recognizing that there is ongoing arbitration proceedings, the following is a limited response provided to you in hopes that it will address the primary concerns/issues.

The arbitration claim has been submitted to the American Arbitration Association identifying ELA as a responsible party for a damage claim in the amount of \$969,000.00. The soonest the claim will be resolved is early in 2018 (but the arbitration process will probably take longer).

Just as the Building Authority pursued at mediation, all available damages are being pursued. Ultimately a three member arbitration panel will decide the issues of liability and damages.

My legal analysis and closed session discussions with the BA do not permit me to provide you with any further analysis. I think you understand as the BOC is placed in the very same position when it meets with its attorney and receives advise in closed session. I do not believe the BOC intends by its questions that it expects the BA or legal counsel to reveal information which would or may compromise the arbitration claims.

As we move forward - and on an approximately monthly basis - I intend to provide the BOC with a status letter - at no charge to the Building Authority (ultimately to the Benzie County tax payers).

As you may recall from prior communications - the Building Authority invites all of you to attend their monthly meetings typically scheduled at 8:30 a.m., on the 4th Wednesday of the month. For those BOC Members who have attended regularly, I know the Building Authority appreciates their attendance and the first hand opportunity for the BOC Members to hear directly what transpired at the meetings.

Thank you for your ongoing cooperation and support of the Building Authority as it moves forward to pursue the arbitration claims.

Sincerely,

KUHN ROGERS PLC



Edgar Roy III

Direct dial (231) 947-7900 ext. 107

eroy@krlawtc.com

ER/dml

EXHIBIT A

ARTICLES OF INCORPORATION
OF BENZIE COUNTY BUILDING AUTHORITY

These Articles of Incorporation of the Benzie County Building Authority are adopted by the Board of Commissioners of the County of Benzie, Michigan, being the legislative body of the County, for the purpose of creating an Authority under the provisions of Act No. 31, Public Acts of Michigan, 1948 (First Extra Session), as amended ("Act 31").

ARTICLE I

Name

The name of the authority is the BENZIE COUNTY BUILDING AUTHORITY.

ARTICLE II

Incorporator

The incorporating unit creating the Benzie County Building Authority (the "Authority") is the County of Benzie, Michigan.

ARTICLE III

Purpose

The Authority is incorporated for the purpose of acquiring, furnishing, equipping, owning, improving, enlarging, operating and maintaining a building or buildings, automobile parking lots or structures, and the necessary site or sites therefor, together with the appurtenant properties and facilities necessary or convenient for the effective use thereof, for use for any legitimate public purpose of the County, and for all other purposes now or hereafter permitted under Act 31 or any successor statute.

ARTICLE IV

Powers

Section 1. The Authority shall be a body corporate with power to sue and be sued in any court of the State of Michigan.

Section 2. The Authority shall have all powers necessary to carry out the purpose of its incorporation and those incident thereto, and all powers granted to building authorities by Act 31, as now in effect or hereafter amended, including but not limited to the following:

A. The Authority shall have the power to enter into a contract or contracts with the County under which the Authority will acquire property as contemplated by the terms of Act 31 and lease such property to the County for a period not to exceed 50 years, or if the Authority issues refunding bonds pursuant to Act 31, the Authority may enter into a contract or contracts with the County under which the Authority will own or continue to own the property acquired, in part or in whole, from the sale of the bonds to be refunded and will lease the same to the County for a period not to exceed 50 years from the date of issuance of the refunding bonds.

B. For the purpose of accomplishing the objects of its incorporation, the Authority may acquire property by purchase, construction, lease, gift, devise or condemnation, and for the purpose of condemnation, it may proceed under the provisions of Act No. 149, Public Acts of Michigan, 1911 as now in effect or hereafter amended, or any other appropriate statute.

C. For the purpose of acquiring, improving and enlarging any such building or buildings, automobile parking lots or structures, recreational facilities and stadiums, and the necessary site or sites therefor, together with appurtenant properties and facilities necessary or convenient for the effective use thereof, and furnishing and equipping the same, and all other purposes permitted under Act 31, the Authority may issue bonds in accordance with the subject to the provisions of Act 31.

The enumeration of powers in Act 31 or in these Articles of Incorporation shall not be construed as a limitation upon the powers of the Authority.

Section 3. All property owned by the Authority shall be exempt from taxation by the State of Michigan or any taxing unit therein.

Section 4. The term of existence of the Authority shall be perpetual or until terminated by the Board of Commissioners of Benzie County (the "Board").

ARTICLE V

Commission

Section 1. The Authority shall be directed and governed by a governing body consisting of three members known as the "Commission". Each member of the Commission shall be appointed by the Chairman of the Board of Commissioners of Benzie County and approved by a majority of the Board present and voting at a lawfully held meeting of the Board. No member of the Board shall be eligible for membership or appointment to the Commission.

Section 2. The first members of the Commission appointed shall serve a term ending December 31, 1990. Each member of the Commission appointed thereafter shall serve a three-year term. Except for the first members appointed by the Board and any member appointed to fill a vacancy as provided in these Articles of Incorporation, the three-year term of each member shall commence on January 1 and expire on December 31 of the second year following the year during which such term begins.

Section 3. The Benzie County Treasurer (the "Treasurer") if he is not an appointed member of the Commission shall serve as an ex-officio member without a vote; the Treasurer shall keep all books and records of account for the Authority. The County Clerk shall act as Deputy-Secretary of the Commission without a vote.

Section 4. Vacancies on the Commission occurring for any reason (including vacancies resulting from an increase in the number of members of the Commission by amendment of these Articles of Incorporation) shall be appointed by the Chairman of the Board of Commissioners of Benzie County and approved by a majority of the Board present and voting at a lawfully held meeting of the Board. Any member appointed to fill a vacancy on the Commission shall serve for the unexpired term of the members of the Commission remaining in office at the time such appointment is made.

Section 5. The Commission shall designate one of its members as Chairperson of the Authority and one of its members as Secretary of the Authority, each to be designated for such term in office as may be fixed by the Commission.

Section 6. The Chairperson shall preside at meetings of the Commission; shall sign and execute all authorized bonds, contracts, checks and other obligations in the name of the Authority when so authorized by the Commission; and do and perform such other duties as may be fixed by the bylaws and from time to time assigned to the Chairperson by the Commission. The Chairperson may cause his or her facsimile signature to be affixed to bonds issued by the Authority and any interest coupons attached thereto, if so authorized by resolution of the Authority.

Section 7. The Secretary shall keep the minutes of all meetings of the Commission, and of all committees thereof, in books provided for that purpose; shall attend to the giving, serving and receiving of all notices on behalf of the Authority; may sign, with the Chairperson in the name of the Authority, all contracts and bonds, if so authorized by the Commission; and when so ordered, shall affix the seal of the Authority thereto if a seal has been adopted. The Secretary may cause his or her facsimile signature to be affixed to bonds and any interest coupons attached thereto, if so authorized by resolution of the Authority. The Secretary shall preside at meetings of the Commission in the absence of the Chairperson and in general perform all the duties incident to the office of Secretary.

Section 8. The Treasurer of the Authority shall be the Benzie County Treasurer so long as he shall hold such office. The Treasurer may be but need not be a member of the Commission. The Treasurer shall have custody of all the funds and securities of the Authority which may come into his or her hands. When necessary or proper, the Treasurer shall endorse for collection on behalf of the Authority, checks, notes and other obligations and deposit them to the credit of the Authority in banks or depositories designated by the Commission; shall sign all receipts and vouchers for payments made to the Authority; shall jointly, with such other officer as may be designated by the Commission, sign all instruments of the Authority when so ordered by the Commission; shall render a statement of the Authority's cash accounts when required by the commission; shall keep full and accurate accounts of all monies received and paid by the Treasurer on account of the Authority; and shall at all reasonable times exhibit his or her books and accounts to the Commission, or any member thereof, when so requested. The Treasurer shall perform all acts incidental to the position of Treasurer fixed by the bylaws and as assigned from time to time by the commission. The Treasurer shall be bonded for the faithful discharge of his other duties as Treasurer, the premium to be paid by the Authority.

Section 9. Officers of the Authority and members of the Commission shall receive the same ~~compensation~~ per diem and mileage payments as are fixed by the Board of Commissioners for the Board of Commissioners.

Section 10. The Commission or any of its members may be removed from office for cause by an affirmative majority vote of the Board.

Section 11. The books and records of the Authority, the Commission and officers and agents thereof shall be open to inspection and audit by the Board at all reasonable times. The Authority shall submit an annual report to the Board.

Section 12. The Commission shall adopt and may amend bylaws and rules of procedure in accordance with the provisions of Act 31.

Section 13. The Commission may adopt a seal.

ARTICLE VI

Notice of Incorporation

The County Clerk shall cause a copy of these Articles of Incorporation to be published in the Benzie Record Patriot, Beulah, Michigan, being a newspaper of general circulation within the County, as provided by Act 31, accompanied by a statement that the right exists to question the incorporation of the Authority in court as provided in Act 31.

ARTICLE VII

Amendments

Amendments may be made to these Articles of Incorporation as provided in Act 31, but no such amendment shall impair the obligation of any bond or other contract then outstanding.

ARTICLE VIII

Registered Agent

The location of the registered office is:

Office of the County Clerk
Benzie County Court House
Beulah, Michigan 49617

The registered mailing address is:

Office of the County Clerk
Benzie County Court House
Beulah, Michigan 49617

ARTICLE IX

Bond Obligation

No provision contained in these Articles of Incorporation shall impair the obligation of any bond or contract which has been authorized or delivered prior to the effective date hereof.

ARTICLE X

Effective Date

These Articles of Incorporation shall become effective on, and be in full force and effect from and after, the date of their adoption by the Board.

IN WITNESS WHEREOF, the Board of Commissioners of Benzie County, Michigan has adopted, and authorized its Chairman and the County Clerk to execute, these Articles of Incorporation on September 11, 1989.

COUNTY OF BENZIE

By: Gledene Merrill
Chairman

By: Jean Bowers
County Clerk

The foregoing Articles of Incorporation were adopted by the Board of Commissioners of Benzie County, Michigan, at a meeting duly held on the 11th day of September, 1989.

Dated: September 11, 1989.

Jean Bowers
County Clerk

Removal of Building Authority Members

The Articles of Incorporation of the Benzie County Building Authority, Article V, Section 10, states "The Commission or any of its members may be removed from office for cause by an affirmative majority vote of the Board."

The failure to provide a code compliant building and the failure to rectify the code deficiency 22 months after notification of same constitutes "cause".

Should additional specifics be required, consider the following:

Malfeasance: Performance by a public official of an act that is legally unjustified, harmful or contrary to law.

1. Payment applications were approved and payments made despite the fact that they are false certifications and not valid since they are not signed by Edward Lundon and Assoc.
2. Contracts were approved and accepted with clauses contrary to the best interests of taxpayers e.g. inadequate insurance, waiver of damages clauses, and no right to jury trial for damages.
3. Certificates of insurance were not obtained originally or annually.
4. Edmund Lundon and Assoc and Comstock Construction Inc. were allowed to continue to participate in the project and be paid after breaches of contract.
5. Misappropriation of taxpayers funds.

Misfeasance: The wrongful performance of a normal act; the wrongful and injurious exercise of lawful authority

1. Failure to provide adequate oversight of the project.
2. Failure to assess the feasibility and probable cost of replacing the roof after a unanimous vote of the Building Authority to replace the roof.
3. Failure to communicate with the DHHS Board regarding options, particularly in light of DHS/Maples \$3.4 million investment.
4. #1 and #4 above.
5. Payment of Attorney Edward Roy in excess of those necessary as legal consultant.

Nonfeasance: Omission of an act which ought to have been performed.

1. Failure to provide a code compliant building and the failure to rectify the code deficiency 22 months after notification of same.
2. Failure to assess the feasibility and probable cost of replacing the roof after a unanimous vote of the Building Authority to replace the roof.
3. Failure to act in a responsible, diligent and timely manner to preserve taxpayer's funds and/or avoid further loss to and expense to the taxpayers.
4. Failure to obtain certificates of insurance initially and annually.
5. Failure to terminate Edmund Lundon and Assoc. and Comstock Construction Inc. following their breach of contracts.
6. Failure to terminate relationships with Edward Roy when detrimental contract provisions became known.
7. Failure to stop payments to contractors in breach of contract.
8. Failure to insist on construction oversight.
9. Failure to insist that a code consultant be retained to protect taxpayers interests.
10. Failure to communicate with DHHS when code deficiency discovered.
11. Failure to determine if "spray and Sprinkle" modifications would satisfy the code deficiency before contracting for same.
12. Failure to take timely and appropriate legal action against all parties in breach of contract and/ or those whose negligence was evident.



Mediation: If you would like the AAA to contact the other parties and attempt to arrange a mediation, please check this box
There is no additional administrative fee for this service.

Name of Respondent:			Name of Representative (if known):		
Address:			Name of Firm (if applicable):		
			Representative's Address:		
City:	State:	Zip Code:	City:	State:	Zip Code:
Phone No.:	Fax No.:		Phone No.:	Fax No.:	
Email Address:			Email Address:		

The named claimant, a party to an arbitration agreement dated _____, which provides for arbitration under the Construction Industry Rules of the American Arbitration Association, hereby demands arbitration.

Arbitration Clause: Please indicate whether the contract containing the dispute resolution clause governing this dispute is a standard industry form contract (such as AIA, ConsensusDOCS or AGC) or a customized contract for the specific project.

Contract Form:

The Nature of the Dispute:

Dollar Amount of Claim: \$	Other Relief Sought: Attorneys Fees Interest Arbitration Costs Punitive/ Exemplary Other
----------------------------	--

Amount Enclosed: \$ _____ In Accordance with Fee Schedule: Flexible Fee Schedule Standard Fee Schedule

Please describe appropriate qualifications for arbitrator(s) to be appointed to hear this dispute:

Hearing Locale Requested:	Project Site:
Estimated Time Needed for Hearings Overall: _____ hours or _____ days	Specify Type of Business: Claimant Respondent

You are hereby notified that a copy of our arbitration agreement and this demand are being filed with the American Arbitration Association with a request that it commence administration of the arbitration. The AAA will provide notice of your opportunity to file an answering statement.

Signature (may be signed by a representative):			Date:		
Name of Claimant:			Name of Representative:		
Address (to be used in connection with this case):			Name of Firm (if applicable):		
			Representative's Address:		
City:	State:	Zip Code:	City:	State:	Zip Code:
Phone No.:	Fax No.:		Phone No.:	Fax No.:	
Email Address:			Email Address:		

To begin proceedings, please send a copy of this Demand and the Arbitration Agreement, along with the filing fee as provided for in the Rules, to:
American Arbitration Association, Case Filing Services, 1101 Laurel Oak Road, Suite 100, Voorhees, NJ 08043. Send the original Demand to the Respondent.



AMERICAN ARBITRATION ASSOCIATION®

CONSTRUCTION INDUSTRY ARBITRATION RULES AND MEDIATION PROCEDURES

Administrative Fee Schedules

Amended and Effective July 1, 2016

For all cases determined to be international by the AAA-ICDR, the International Fee Schedule shall apply. An international case is generally defined as having either the place of arbitration or performance of the agreement outside the United States, or having an arbitration agreement between parties from different countries. To view the International Fee Schedule, visit info.adr.org/Internationalfeeschedule.

The AAA offers parties two options for the payment of administrative fees.

For both schedules, administrative fees are based on the amount of the claim or counterclaim and are to be paid by the party bringing the claim or counterclaim at the time the demand or claim is filed with the AAA. *Arbitrator compensation is not included in either schedule.* Unless the parties' agreement provides otherwise, arbitrator compensation and administrative fees are subject to allocation by an arbitrator in an award.

Standard Fee Schedule: A two-payment schedule that provides for somewhat higher initial filing fees but lower overall administrative fees for cases that proceed to a hearing.

Flexible Fee Schedule: A three-payment schedule that provides for lower initial filing fee and then spreads subsequent payments out over the course of the arbitration. Total administrative fees will be somewhat higher for cases that proceed to a hearing.

Standard Fee Schedule

Amount of Claim	Initial Filing Fee	Final Fee
Up to \$75,000	\$750	\$800
>\$75,000 to \$150,000	\$1,750	\$1,250
>\$150,000 to \$300,000	\$2,650	\$2,000
>\$300,000 to \$500,000	\$4,000	\$3,500
>\$500,000 to \$1,000,000	\$5,000	\$6,200
>\$1,000,000 to \$10,000,000	\$7,000	\$7,700
>\$10,000,000	\$10,000 plus .01% of the claim amount above \$10,000,000 up to \$65,000	\$12,500
Undetermined Monetary Claims	\$7,000	\$7,700
Nonmonetary Claims	\$3,250	\$2,500
Deficient Filing Fee	\$500	
Additional Party Fees		If there are more than two separately represented parties in the arbitration, an additional 10% of each fee contained in these fee schedules will be charged for each additional separately represented party. However, Additional Party Fees will not exceed 50% of the base fees contained in these fee schedules unless there are more than 10 separately represented parties. See below for additional details.

Flexible Fee Schedule

Amount of Claim	Initial Filing Fee	Pro-cess Fee	Final Fee
Up to \$75,000	Only available for claims above \$150,000		
>\$75,000 to \$150,000			
>\$150,000 to \$300,000	\$1,650	\$1,700	\$2,000
>\$300,000 to \$500,000	\$2,000	\$3,000	\$3,500
>\$500,000 to \$1,000,000	\$2,500	\$4,300	\$6,200
>\$1,000,000 to \$10,000,000	\$3,500	\$5,700	\$7,700
>\$10,000,000	\$5,000	\$9,000 plus .01% of the claim amount above \$10,000,000 up to \$65,000	\$12,500
Undetermined Monetary Claims	\$3,500	\$5,700	\$7,700
Nonmonetary Claims	\$2,000	\$2,250	\$2,500
Deficient Filing Fee	\$500		
Additional Party Fees		If there are more than two separately represented parties in the arbitration, an additional 10% of each fee contained in these fee schedules will be charged for each additional separately represented party. However, Additional Party Fees will not exceed 50% of the base fees contained in these fee schedules unless there are more than 10 separately represented parties. See below for additional details.	

**Standard Fee Schedule (Cont.)**

- The **Initial Filing Fee** is payable in full by a filing party when a claim, counterclaim, or additional claim is filed.
- The **Final Fee** will be incurred for all cases that proceed to their first hearing and is payable in advance at the time the first hearing is scheduled.
- **Fee Modifications:** Fees are subject to increase if the claim or counterclaim is increased after the initial filing date. Fees are subject to decrease if the claim or counterclaim decreases prior to the first hearing.
- **Cases with Three or More Arbitrators** are subject to a minimum Initial Filing Fee of \$4,000 and a Final Fee of \$3,500.

Refunds—Standard Fee Schedule:

Initial Filing Fees: Subject to a \$500 minimum non-refundable Initial Filing Fee for all cases, refunds of Initial Filing Fees for settled or withdrawn cases will be calculated from the date the AAA receives the demand for arbitration as follows:

- within 5 calendar days of filing—100%.
- between 6 and 30 calendar days of filing—50%.
- between 31 and 60 calendar days of filing—25%.

However, *no refunds will be made once:*

- any arbitrator has been appointed (including one arbitrator on a three-arbitrator panel).
- an award has been rendered.

Final Fees: If a case is settled or withdrawn prior to the first hearing taking place, all Final Fees paid will be refunded. However, if the AAA is not notified of a cancellation at least 24 hours before a scheduled hearing date, the Final fee will remain due and will not be refunded.

Additional Fees Applicable to the Standard Fee and Flexible Fee Schedules

Additional Party Fees: Additional Party Fees will be charged as described above, and in addition:

- Additional Party Fees are payable by the party, whether a claimant or respondent, that names the additional parties to the arbitration.
- Such fees shall not exceed 50% of the base fees in the fee schedule, except that the AAA reserves the right to assess additional fees where there are more than 10 separately represented parties.

Flexible Fee Schedule (Cont.)

- The **Initial Filing Fee** is payable in full by a filing party when a claim, counterclaim, or additional claim is filed.
- The **Proceed Fee** must be paid within 90 days of the filing of the demand for arbitration or a counterclaim before the AAA will proceed with the further administration of the arbitration, including the arbitrator appointment process.
- If a Proceed Fee is not submitted within 90 days of the filing of the Claimant's Demand for Arbitration, the AAA will administratively close the file and notify all parties.
- If the Flexible Fee Schedule is being used for the filing of a counterclaim, the counterclaim will not be presented to the arbitrator until the Proceed Fee is paid.
- The **Final Fee** will be incurred for all cases that proceed to their first hearing and is payable in advance at the time the first hearing is scheduled.
- **Fee Modifications:** Fees are subject to increase if the claim or counterclaim is increased after the initial filing date. Fees are subject to decrease if the claim or counterclaim decreases prior to the first hearing.
- **Cases with Three or More Arbitrators** are subject to a minimum Initial Filing Fee of \$2,000, a \$3,000 Proceed Fee and a Final Fee of \$3,500.

Refunds—Flexible Fee Schedule:

Under the Flexible Fee Schedule, **Filing Fees** and **Proceed Fees** are **non-refundable** once incurred.

Final Fees: If a case is settled or withdrawn prior to the first hearing taking place, all Final Fees paid will be refunded. However, if the AAA is not notified of a cancellation at least 24 hours before a scheduled hearing date, the Final fee will remain due and will not be refunded.



- An example of the Additional Party Fee is as follows: A single claimant represented by one attorney brings an arbitration against two separate respondents, however, both respondents are represented by the same attorney. No Additional Party Fees are due. However, if the respondents are represented by different attorneys, or if one of the respondents is self-represented and the other is represented by an attorney, an additional 10% of the Initial Filing fee is charged to the claimant. If the case moves to the Proceed Fee stage or the Final Fee stage, an additional 10% of those fees will also be charged to the claimant.

Incomplete or Deficient Filings: Where the applicable arbitration agreement does not reference the AAA, the AAA will attempt to obtain the agreement of all parties to have the arbitration administered by the AAA.

- Where the AAA is unable to obtain the parties' agreement to have the AAA administer the arbitration, the AAA will not proceed further and will administratively close the case. The AAA will also return the filing fees to the filing party, less the amount specified in the fee schedule above for deficient filings.
- Parties that file Demands for Arbitration that are incomplete or otherwise do not meet the filing requirements contained in the rules shall also be charged the amount specified above for deficient filings if they fail or are unable to respond to the AAA's request to correct the deficiency.

Arbitrations in Abeyance: Cases held in abeyance by mutual agreement for one year will be assessed an annual abeyance fee of \$500, to be split equally among the parties. If a party refuses to pay the assessed fee, the other party or parties may pay the entire fee on behalf of all parties, otherwise the arbitration will be administratively closed. All filing requirements, including the payment of filing fees, must be met before a matter will be placed in abeyance.

Fees for Additional Services: The AAA reserves the right to assess additional administrative fees for services performed by the AAA that go beyond those provided for in the AAA's rules, but which are required as a result of the parties' agreement or stipulation.

Hearing Room Rentals: The fees described above do not cover the cost of hearing rooms, which are available on a rental basis. Check with the AAA for availability and rates.

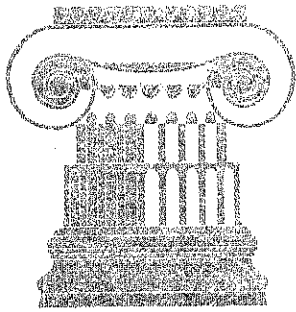
Mediation—Administrative Fee Schedules

A \$250 non-refundable deposit, which will be applied toward the cost of mediation, is required to initiate the AAA's administration of the mediation and appointment of the mediator.

The cost of mediation is based on the hourly or daily mediation rate published on the mediator's AAA profile. In addition, the parties will be assessed an administrative fee for the AAA's services of \$75 for each hour charged by the mediator. There is a four-hour or one-half day minimum charge for a mediation conference. Expenses referenced in Section M-17 of the Mediation Procedures may also apply.

If a matter submitted for mediation is withdrawn or cancelled or results in a settlement after the request to initiate mediation is filed but prior to the mediation conference, the cost is \$250 (to which the deposit will be applied), plus any mediator time and charges incurred. These costs shall be borne by the initiating party unless the parties agree otherwise.

If you have questions about mediation costs or services, visit www.adr.org or contact your local AAA office.



CONSTRUCTION LAW FOR DESIGN PROFESSIONALS, CONSTRUCTION MANAGERS, AND CONTRACTORS

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**Construction Law for Design
Professionals, Construction Managers,
and Contractors**

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In sum, the construction manager is as a project actor on par with the prime contractor. Yet, as explained next the CM's role as owner advisor is of equal importance. Indeed, two basic types of CMs exist: those in charge of performance, and those whose role is solely advisory.

7.5A Reasons for Construction Management

Before seeking to define construction management, the reasons for its development must be outlined. Principally, construction management developed because of the perceived inability of design professionals and contractors in the traditional construction process to use efficient management skills. Design professionals were faulted for their casual attitude toward costs, their inability to predict costs, their ignorance of the labor and materials market, as well as the cost of implementing the design. Owners were concerned in addition about the tendency of design professionals to take less responsibility for quality control, policing schedules, and monitoring payments.

Contractors also came in for their share of blame. Some lacked skills in construction techniques and the ability to work with new materials. Others did not have the infrastructure to comply with the increasingly onerous and detailed workplace safety regulations. Construction management was touted as an *efficient* tool for obtaining higher-quality construction at the lowest possible price and in the quickest possible time.

7.5B Types of Construction Management

Various approaches may be used to achieve the objectives promised by construction management. Nonetheless, a broad division of two types of CMs has developed in response to the widespread use of standard form contracts: the CM as agent or advisor (CMa) and the CM as constructor (CMc).

The divide between CMa and CMc is illustrated in Figure 7.1. The CMa contracts only with the owner and has no contract relationship with the subcontractors. Indeed, an owner who uses a CMa often hires a prime contractor. There is rarely any contract between design professional and CM.

By contrast, the CMc contracts with both the owner and the specialty trades. The CMc displaces the need for a prime contractor and looks very much like a prime contractor in the eyes of the law.

Compensation methods vary depending on the type of CM. The CMa acting as a professional advisor can be compensated by any of the various methods used to compensate a design professional, such as percentage of construction costs, personnel multiplier, cost plus fee, or fixed price. The CMc acting as a constructor can be paid the cost of the work plus a fee, where the fee is either a lump sum, a percentage of the cost of the work, or calculated using some other formula.

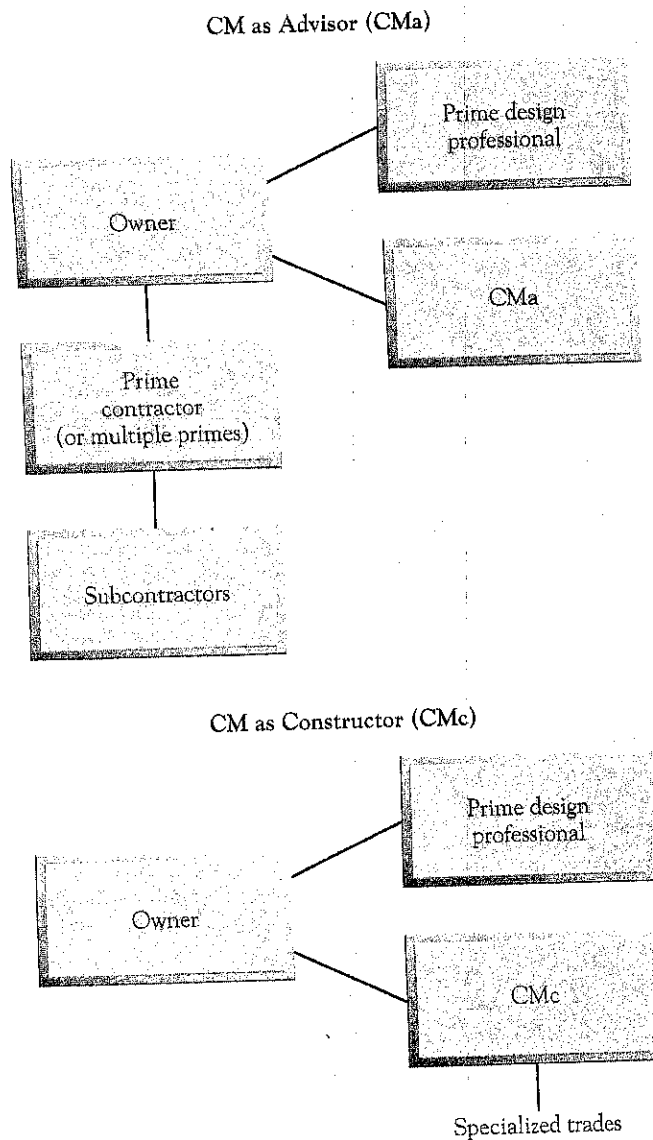


FIGURE 7.1 Construction management systems.

The CMA/CMc division is reflected in the AIA standard form documents that were last updated in 2009. The Cma documents are

- A132-2009: Owner/contractor agreement with CM as advisor
- A232-2009: General Conditions of the Contract for Construction, Cma Edition
- B132-2009: Owner/architect agreement with CM as advisor

The CMc documents are

- A133-2009: Owner/CM as constructor agreement with a guaranteed maximum price (GMP)
- A134-2009: Owner/CM as constructor agreement without a GMP

In 1993, the AIA published B144/ARCH-CM, which is an amendment to B141 (now B101), which is the standard form design agreement. B144/ARCH-CM is to be used when the architect also performs CM services. This document has not been updated.

Two of these AIA documents, A232-2009 and A133-2009, are found on this book's website as appendices.

The CMAA has published model contract documents for both agency and at-risk CMs:

- CMAA Document CMAA A-1 (2013): owner/Cma agreement
- CMAA Document CMAA CMAR-1 (2013): owner/CMc agreement

These documents are found on the book's website as appendices.

Finally, ConsensusDOCS are the standard form documents published by the Associated General Contractors of America (AGC) and numerous trade associations (not including the AIA or EJCDC). The leading ConsensusDOCS documents relating to construction management are

- ConsensusDOCS 500 (2011): CMc
- ConsensusDOCS 801 (2007, revised Nov. 2009): Cma

Also relevant is ConsensusDOCS 803 (2007), which is a standard agreement between an owner and architect/engineer when the owner has retained a Cma. These ConsensusDOCS documents are not included on this book's website.

7.5C Construction Management: Legal Issues

Before delving into legal issues involving construction management, this chapter's scenario for Project #2 is provided.

Project #2

After negotiations with several self-described construction management companies, MMI decided to hire CMA, Inc. (CMA) as its Cma. CMA was charged by MMI with acquiring the building permit, but CMA neglected to do so quickly enough.

After interviewing several large construction companies, CMA recommended to MMI that it hire Wonder Builder, Inc. as prime contractor, which MMI did. MMI and Wonder Builder, Inc. signed AIA Documents A132-2009 (owner/contractor agreement with CM as advisor) and A232-2009 (General Conditions of the Contract for Construction, Cma Edition).

Wonder Builder, Inc. hired a variety of subcontractors to do most of the work.

Commencement of the work was delayed a month while waiting for a building permit to be issued.

Both Awesome Architect, Inc. and CMA had employees inspecting the work. When the excavation subcontractor encountered what it believed to be a differing site condition (DSC)—a form of quicksand not predicted by the soil borings—the subcontractor informed

the CMA employee who happened to be present. The CMA employee agreed this was a DSC and forwarded a recommended increase in time and cost to MMI.

The masonry subcontractor's employee fell off a scaffold and was injured. Claiming the scaffold was obviously defective and that his employer should have been prevented from using it, the employee sued Wonder Builder, Inc., Awesome Architect, Inc., and CMA. As to the architect and CM, the employee claimed they were negligent in not noticing the defective scaffold during their project inspections and then not requiring Wonder Builder, Inc. to replace it.

Legal issues surrounding construction management fall broadly into two groups. The first concerns the impact of the hiring of a CM on the owner. The second grouping of issues is the rights and liabilities of the CM itself.

The Owner/CM Relationship. While an owner may hire a CM (whether as advisor or constructor) motivated by a desire to bring greater organizational expertise and more modern construction delivery services to the project than might be expected from a prime contractor, the owner also must be aware of the legal implications of such a hiring. In general, the courts treat the CMc as akin to a prime contractor—hence, as the owner's independent contractor. This preserves the relationship existing in a design-bid-build project between the owner and prime contractor.

By contrast, a CMA is likely to be viewed as the owner's agent under certain conditions and as its independent contractor under other conditions. In this way, the CMA looks like a design professional.

In this chapter's Project #2 scenario, commencement was delayed by one month because CMA was slow in obtaining a building permit. Under AIA A232-2009, § 3.7.1, "the Owner, through the Construction Manager, shall secure and pay for the building permit." If Wonder Builder, Inc. suffered higher performance costs caused by this delay, must it sue only the owner (as the revealed principal of an agent), or (let us assume MMI goes bankrupt) may it sue CMA directly as the party responsible for obtaining the building permit?

One drawback with this reasoning-by-analogy is that the CM ordinarily performs more services than would either the typical design professional or the typical prime contractor. For example, in *Whiting-Turner/A. L. Johnson Jr. Venture v. General Services Administration*,¹⁵ the claimant participated as a CM during the design phase and later entered into a contract to build the project for a cost plus a fixed fee with a GMP. One of the CMc's subcontractors made a claim based on a differing site conditions (DSC) claim (see Chapter 19). Even though the CMc was involved in assembling the information about subsurface conditions that turned out to be inaccurate, the federal board of contract appeals (an administrative agency board—not a judicial court of appeals) rejected the government's contention that the CMc—not the government—made the representations. The board held that the use of the CMc did not relieve the government of its contract obligations to compensate the contractor for DSCs. The board, while admitting that the CMc was involved in planning in a way that a normal contractor would not have been, concluded that the CMc was basically a contractor.

The role of the CM in awarding construction contracts also raises the issue of analogies. If the CM is simply a professional advisor who (unlike most design professionals) has been given the authority to award contracts, the contractor has made a contract with the owner *through* the CM. The contractor must sue the owner—not the CM who is simply the owner's agent. Thus, by using a CMA, the owner opened itself up to greater potential liability than if it had used a prime contractor. However, if the CM contracts on its own with specialty trade contractors, it looks like a prime contractor and the owner's potential liability should be less.

Must awards for CM services in public contracts be made in the same manner as other professional services? Most courts view CMs as providing primarily professional services and permit public agencies to hire them through the negotiation process, analogizing the CM to an architect or engineer.¹⁶ Others require use of the competitive bidding statutes when hiring CMs.¹⁷

Rights and Liabilities of the CM. A CMc sometimes offers to include in the contract a guaranteed maximum price (GMP), which is a cost contract with a "cap". This provides the owner with similar protection to what it would get had it hired a prime contractor under a fixed-price contract. The courts have taken a strict attitude toward the GMP. Rejecting a contention by the CM that the GMP was a "target figure," an Indiana court held the CM to the GMP—despite the fact that one of the trade contractors gave a price quotation substantially higher than planned and the CM decided to do the work itself.¹⁸

While treatment of a GMP is a matter of contract interpretation, introduction of construction management also raises questions under statutory law. For example, in a recent case, a CM sought to assert a mechanics' lien on a property whose construction he had supervised. Were he a laborer, a subcontractor, or a design professional, he would have been entitled to a lien. But the court held that the CM had not designed or built; he had merely supervised and was not entitled to a lien under the laws of Indiana.¹⁹ In other states, the CM might have succeeded, as mechanics' lien laws vary greatly.

As noted earlier, most legal issues have at their core whether the CM is more like a design professional or an entrepreneurial contractor. For example, must the CM be licensed by the state, and if so, which type of license is needed? The answer may depend on which form of CM is used, whether the CM is engaged solely as a professional advisor, or whether the CM undertakes to perform some construction himself. Licensing of the CM is addressed in Section 8.7.

Liability problems also involve analogies. For example, it has been held that a contractor can bring a negligence claim against the CM just as a negligence claim can be instituted against a design professional.²⁰ If the CM is analogized to a design professional or performs services usually performed by a design professional, will the CM be given the benefit of the professional standard described in Section 11.2?

The negligence standard applicable to CMs may well turn on the type of activity that is alleged to be negligent. (The negligence standard is discussed in Section 5.3B.) As to different project administrative services performed by the CM, the court will ask whether those services required the knowledge, training, or judgment of a professional. If so, the professional standard will apply, and expert testimony will likely be required. If not, the CM will be subject to the ordinary negligence standard.

The parties' contractual arrangements may also determine whether the CM may be subject to a negligence claim—at least for economic harm (not involving physical harm). In a California case, *The Ratcliff Architects v. Vanir Construction Management, Inc.*,²¹ an architect was not allowed to assert a negligence claim for economic losses against the CM. (The architect contended that the CM's incompetence caused the architect to expend more services than otherwise would have been required.) The court held that the CM had no duty to the architect, that his sole duty was to the owner who had engaged him, and that the contract between owner and CM was not made for the benefit of the architect.

A CM is also exposed to claims by construction workers injured on the job. Again, liability under the common law may be based on analogies to injured worker claims against design professionals.²² If CMs instead look like prime contractors, either because they are managing the work of the specialty trades, have overall safety responsibility, or are performing some of the construction work with their own forces, they may be found to have contractor-like liability. In *Farabaugh v. Pennsylvania Turnpike Commission*,²³ the CM had assumed responsibility in its contract for job safety, as normally does a prime contractor. The CM was found to owe a duty of care to the estate of a construction worker killed in a job site accident.

In this chapter's Project #2 scenario, the masonry subcontractor's employee would have sued Awesome Architect, Inc. and CMA for negligence. Both defendants will point to AIA A232-2009, § 4.2.5, which provides that the architect and construction manager is not responsible for job safety; that is Wonder Builder, Inc.'s obligation.

Liability may also arise under safety statutes. New York imposes a duty on all contractors and owners "and their agents" to make sure workers are furnished with safety equipment. A CM acting as the owner's advisor who has authority over the work may be liable under this statute as an agent of the owner.²⁴ Under federal law, a CM with a pervasive job-site presence and authority to stop unsafe work may be liable for a worker's injury under the Occupational Safety and Health Act—even if the CM did no actual construction work.²⁵ Safety statutes are reviewed in Section 6.7.

In some states, being an at-risk CM can be advantageous in the event of worker claims. Such a CM may be considered a "statutory employer" entitled to immunity under the workers' compensation laws, as described in Section 2.12A. This was unsuccessful where the CM did not construct anything but was simply hired to manage and inspect—more like a design professional than a contractor.²⁶

The dual functions of a CM—as agent or constructor and sometimes both—raises insurance coverage difficulties. (Insurance is the topic of Chapter 24.) The CM who is principally a constructor will find its commercial general liability (CGL) coverage (which provides coverage against claims of general negligence) does not include design, whereas a CM who is essentially a design professional may find its professional liability insurance excludes any coverage relating to the construction process or the work of the contractor. For this reason, CMs should carry both CGL and professional liability insurance (as should design professionals).

7.5D Impact on Project Organization

Owners contemplating hiring CMs must consider the advantages and disadvantages of inserting this new actor into an already crowded assemblage of project participants. CMs claim to make the construction process more efficient (and hence faster and cheaper) by bringing sophistication and modern management techniques to the construction process. CMs hired as advisors, however, may be viewed by the courts as acting as the owner's agent. As explained in Section 2.11D, this could expose the owner (as principal) to liability to trade contractors who claim they were injured by the CM's actions. In addition, employing a CMA, together with an architect and prime contractor, invariably will add cost to the owner and may also cause confusion as to the chain of command. On the other hand, an owner who hires a CMc may, if problems arise, find itself in the same adversarial relationship as it would with a prime contractor, especially if a GMP is involved.

An examination of the "General Conditions" for CMA projects, AIA Doc. A232-2009, reveals the impact the hiring of a CMA may have on project organization. Only a few of the potential complications are noted.

Article 4 is titled "Architect and Construction Manager." Section 4.2—dealing with contract administration—imposes many overlapping responsibilities on the architect and CMA, which is a potential source of organizational confusion and inefficiency.

Both the architect and CMA conduct site investigations but at different times. The architect inspects at intervals appropriate to the stage of construction or as otherwise agreed with the owner (§ 4.2.2), while the CMA (under § 4.2.3) must supply at least one representative to be on-site "whenever the Work is being performed." Under § 4.2.5, the architect and CMA are not responsible for the construction means and methods.

Section 4.2.6 addresses project communications. The owner and contractor are to communicate with each other through the medium of the CMA, while "contemporaneously

FINANCE REPORT

BILLS TO BE APPROVED August 8, 2017

Motion to approve Vouchers in the amount of:

\$	119,980.93	General Fund (101)
\$	4,653.37	Jail Fund (213)
\$	10,800.97	Ambulance Fund & ALS (214)
\$	11,699.09	Funds 105-238
\$	1,557.49	ACO Fund (247)
\$	28,197.38	Building (249)
\$	2,196.97	Dispatch 911 Fund (261)
\$	11,624.93	Funds 239-292
\$	60,251.49	Funds 293-640
\$	51,162.30	701 Fund
\$	80,751.18	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)
<u>\$</u>	<u>382,876.10</u>	

RECEIVED

AUG 04 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

	FUND 101 GENERAL	FUND 213 JAIL	FUND 214 ALS	FUND 105-238	FUND 247 ACO	FUND 249 BUILDING	FUND 261 DISPATCH	FUND 239-292	FUND 293-690	FUND 701 TRUST/ AGENCY	FUND 702-771	TOTALS
7/27/2017	\$ 67,237.66	\$ 1,682.57	\$ 6,090.78	\$ 2,151.76	\$ 913.58	\$ 27,900.00	\$ 1,499.97	\$ 3,282.03	\$ 41,392.63	\$ 6,803.80		\$ 158,954.78
7/28/2017	\$ 507.78											\$ 507.78
8/3/2017	\$ 52,235.49	\$ 2,970.80	\$ 4,710.19	\$ 9,547.33	\$ 643.91	\$ 297.38	\$ 697.00	\$ 8,342.90	\$ 18,858.86	\$ 44,358.50	\$ 80,751.18	\$ 223,413.54
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Totals	\$ 119,980.93	\$ 4,653.37	\$ 10,800.97	\$ 11,699.09	\$ 1,557.49	\$ 28,197.38	\$ 2,196.97	\$ 11,624.93	\$ 60,251.49	\$ 51,162.30	\$ 80,751.18	\$ 382,876.10

206-K-9 Fund	230-BVTMC	269-Law Library	310-Gov't Ctr Addition-Debt
207-Sheriff Reserve's	232-Planning/Zoning	270-Platte River Bridge	315-Benzlie Leelanau Health
208-Dive Team	235-CBDG	271-Housing Grant	321-Jail Bond
209-Resource Officer	238-EDC	276-Council on Aging	371-Jail Bldg Debt Millage
210-Benzlie Kids	245-Remonumentation	285-Pt. Betsie Lighthouse	425-Equipment Replace
211-D.A.R.E. Fund	256-Reg of Deeds	292-Child Care Fund	
215-FOC	262-911-Training	293-Soldiers Relief Fund	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 172 ADMINISTRATOR							
101-172-900.00	PRINTING & PUBLISHING	MICHIGAN MUNICIPAL LE	MAGAZINE SUBSCRIPTION FOR THE REVI	33995-717	07/27/17	24.00	60912
			Total For Dept 172 ADMINISTRATOR			24.00	
Dept 215 COUNTY CLERK							
101-215-727.00	OFFICE SUPPLIES	BENZIE COUNTY CLERK	NOTARY APPLICATION FOR TAMMY BOWER	8/2/2017	08/03/17	10.00	60953
101-215-727.00	OFFICE SUPPLIES	STATE OF MICHIGAN	NOTARY APPLICATION FOR TAMMY BOWER	8/2/2017	08/03/17	10.00	61024
			Total For Dept 215 COUNTY CLERK			20.00	
Dept 253 COUNTY TREASURER							
101-253-860.00	TRAVEL	THOMPSON, MICHELLE	JULY MILEAGE 2017	073117	08/03/17	21.08	61033
101-253-860.00	TRAVEL	THOMPSON, MICHELLE	MILEAGE FOR MAY	MAY 2017	08/03/17	209.99	61033
			Total For Dept 253 COUNTY TREASURER			231.07	
Dept 257 EQUALIZATION DEPARTMENT							
101-257-970.10	ADDRESSING - EQUIPMENT	OFFICE DEPOT	LINDA'S COMPUTER MONITOR	942632900001	07/27/17	178.06	60920
			Total For Dept 257 EQUALIZATION DEPARTMENT			178.06	
Dept 261 MSU EXTENSION							
101-261-900.00	PRINTING & PUBLISHING	NETLINK BUSINESS SOLU	COPIERS	134924	08/03/17	30.10	61069
			Total For Dept 261 MSU EXTENSION			30.10	
Dept 265 BUILDING & GROUNDS							
101-265-750.00	MAINTENANCE SUPPLIES	G.T. PACKAGING & JANI	JANITORIAL SUPPLIES	0219788-IN	08/03/17	93.40	61044
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	SCREWS & WING NUTS	140759	08/03/17	16.48	61070
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	SCREWS	140755	08/03/17	9.49	61070
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	GOO GONE AND GORILLA GLOE	140671	08/03/17	10.98	61070
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	ROUND UP / PAINTING SUPPLIES	140407	08/03/17	61.95	61070
101-265-850.00	TELEPHONE	ATT	PHONE BILL	0269737303	08/03/17	1,029.29	60951
101-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONE BILL	9789189145	07/27/17	93.99	60940
101-265-853.00	CELLULAR PHONES	GRINER, ROGER	CELLULAR PHONE REIMBURSEMENT FOR 20	CELLULAR	08/03/17	648.00	61047
101-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	GOVERNMENT CENTER 425 COURT PLACE	9100 209 3120 0	07/27/17	50.41	60888
101-265-924.00	ELECTRIC	CONSUMERS ENERGY	ELECTRIC FOR GARAGE	1000 0586 8649	07/27/17	23.79	60880
101-265-970.00	EQUIPMENT	HEADSETS.COM	SHAUN ANCHAK HEADSET	2784276	08/03/17	175.95	61049
			Total For Dept 265 BUILDING & GROUNDS			2,213.73	
Dept 266 LEGAL & CONTRACTED SERVICES							
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY,	PROFESSIONAL SERVICES RENDERED	JUNE 2017	07/27/17	4,995.08	60878
101-266-810.00	LEGAL FEES	DEAN & FULKERSON, P.C	POLC MERC CASE NO. L16 H-0835	07/13/2017	07/27/17	2,198.28	60882
101-266-815.20	CIRCUIT, JUV, & DC ADMIN	MANISTEE COUNTY - ADM	BENZIE COUNTY LINE ITEMS/AMOUNTS	JUNE 2017	08/03/17	1,166.67	61058
			Total For Dept 266 LEGAL & CONTRACTED SERVICES			8,360.03	
Dept 267 PROSECUTING ATTORNEY							
101-267-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONE BILL	9789189145	07/27/17	39.39	60940
			Total For Dept 267 PROSECUTING ATTORNEY			39.39	
Dept 268 REGISTER OF DEEDS							
101-268-727.00	OFFICE SUPPLIES	DIGITAL DOLPHIN SUPPL	TONER FOR HP-P4015N AND SAMSUNG M3	SIN079798	07/27/17	199.98	60885
101-268-727.00	OFFICE SUPPLIES	VISA=AMY BISSELL	LOGMEIN PRO YEARLY SUBSCRIPTION	7/26/2017	07/27/17	249.00	60941
101-268-800.00	CONTRACTED SERVICES - LA	FIDLAR TECHNOLOGIES I	JUNE 2017 LAREDO USAGE FEE	0218805-IN	07/27/17	784.06	60891
101-268-955.10	DUES & REGISTRATIONS	MI ASSOC OF REGISTER	REGISTRATION FEE FOR ANNUAL SUMMER	7/26/2017	07/27/17	185.00	60911
			Total For Dept 268 REGISTER OF DEEDS			1,418.04	
Dept 285 CENTRAL SERVICES							
101-285-727.10	PAPER SUPPLIES	OFFICE DEPOT	COPY PAPER - 1 CASE	944130746001	08/03/17	39.50	61071

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 285 CENTRAL SERVICES							
101-285-727.10	PAPER SUPPLIES	OFFICE DEPOT	39 CASES OF PAPER	944476436001	08/03/17	1,540.50	61071
101-285-930.00	EQUIPMENT REPAIR	NETLINK BUSINESS SOLU	COPIERS	134924	08/03/17	2,736.65	61069
			Total For Dept 285 CENTRAL SERVICES			4,316.65	
Dept 286 TECHNOLOGY SUPPORT							
101-286-963.00	COMPUTER SUPPORT	WYANT COMPUTER SERVIC	SERVICE AGREEMENTS	MS21610	08/03/17	2,725.00	61042
101-286-970.00	EQUIPMENT	WYANT COMPUTER SERVIC	COMMISSIONERS ROOM WIRELESS PROJEC	CW21590	08/03/17	567.00	61042
			Total For Dept 286 TECHNOLOGY SUPPORT			3,292.00	
Dept 301 SHERIFF							
101-301-748.00	GAS, OIL & GREASE	THRILBY AUTOMOTIVE -	BATTERY 13-1	795802	08/03/17	104.85	61032
101-301-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE, I	13-2 REPLACE CAM SHAFT SENSOR	011239	07/27/17	265.76	60898
101-301-749.00	VEHICLE REPAIRS	PRECISION COLLISION O	W/S CHIP REPAIR J1	7/28/17	08/03/17	100.00	61075
101-301-751.00	UNIFORMS	GALL'S, AN ARAMARK CO	UNIFORM SHIRTS	007896128	07/27/17	28.00	60894
101-301-751.00	UNIFORMS	GALL'S, AN ARAMARK CO	TIE BAR	007911725	07/27/17	12.61	60894
101-301-751.00	UNIFORMS	GALL'S, AN ARAMARK CO	CLIP ON TIES	007912918	07/27/17	30.28	60894
101-301-800.00	CONTRACTED SERVICES	EMBROID ME OF TRAVERS	EMBROIDERY - ROAD & MARINE	E 17608	08/03/17	322.00	60981
101-301-800.00	CONTRACTED SERVICES	WYANT COMPUTER SERVIC	SERVICE AGREEMENTS	MS21610	08/03/17	200.00	61042
101-301-835.10	BLOOD RESTITUTIONS	MONSON MEDICAL CENTER	BLOOD DRAW	CHRISTUNAS	07/27/17	19.00	60915
101-301-835.10	BLOOD RESTITUTIONS	PAUL OLIVER MEMORIAL	KIRT & SHADWICK SPEC COLL	2405	08/03/17	38.00	61073
101-301-850.00	TELEPHONE	VERIZON WIRELESS	CELL PHONE BILL	9789189145	07/27/17	221.68	60940
			Total For Dept 301 SHERIFF			1,342.18	
Dept 305 MMOG MEDICAL MARIJUANA OP/OVERSIGHT GRNT							
101-305-970.00	EQUIPMENT	CENTRAL LAKE ARMOR EX	RIOT SHEILD AND BAG	0112945-IN	08/03/17	1,687.00	60971
			Total For Dept 305 MMOG MEDICAL MARIJUANA OP/OVE			1,687.00	
Dept 333 SECONDARY ROAD PATROL							
101-333-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	JULY 2017 VISION COVERAGE	174506	07/27/17	25.46	60864
101-333-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	CORRA ADMINISTRATIVE FEE - JULY 20	174506	07/27/17	18.40	60865
			Total For Dept 333 SECONDARY ROAD PATROL			43.86	
Dept 426 EMERGENCY MANAGEMENT							
101-426-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	JULY 2017 VISION COVERAGE	174506	07/27/17	9.83	60864
101-426-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	CORRA ADMINISTRATIVE FEE - JULY 20	174506	07/27/17	18.40	60865
101-426-727.00	OFFICE SUPPLIES	JACKPINE BUSINESS CEN	PLANNER REFILL	417614-0	07/27/17	7.79	60900
101-426-727.00	OFFICE SUPPLIES	VISA=FRANK POST	VISA CHARGES 06-16-17 TO 07-16-17	ENDING 7-16-17	07/27/17	29.98	60943
101-426-850.00	TELEPHONE	VERIZON WIRELESS	CELL PHONE BILL	9789189145	07/27/17	69.89	60940
101-426-860.00	TRAVEL	POST, FRANK	MILEAGE REBURSEMENT FROM 7/16 TO 7	MILEAGE ENDING	08/03/17	18.73	61074
101-426-961.00	TRAINING & SCHOOLS	VISA=FRANK POST	VISA CHARGES 06-16-17 TO 07-16-17	ENDING 7-16-17	07/27/17	171.50	60943
101-426-970.00	EQUIPMENT	VISA=FRANK POST	VISA CHARGES 06-16-17 TO 07-16-17	ENDING 7-16-17	07/27/17	18.03	60943
			Total For Dept 426 EMERGENCY MANAGEMENT			344.15	
Dept 601 HEALTH DEPARTMENT							
101-601-836.00	APPROPRIATIONS	BENZIE LEELANAU HEALT	4TH QTR FY 16/17 APPROPRIATION	FY 16/17	07/27/17	53,548.50	60873
			Total For Dept 601 HEALTH DEPARTMENT			53,548.50	
Dept 648 MEDICAL EXAMINER							
101-648-800.00	CONTRACTED SERVICES	MANISTEE COUNTY - ADM	BENZIE COUNTY LINE ITEMS/AMOUNTS	JUNE 2017	08/03/17	1,756.31	61058
101-648-835.00	LAB FEES	NMS LABS	FORENSIC TOXICOLOGY ANALYSIS OF AU	1030142	07/27/17	165.00	60917
			Total For Dept 648 MEDICAL EXAMINER			1,921.31	
Dept 670 DHHS BOARD							
101-670-721.00	PER DIEM - DHS BOARD	ANN LOVELESS	MI DHHS PER DIEM	07262017	07/27/17	140.00	60867

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 670 DHHS BOARD							
101-670-721.00	PER DIEM - DHS BOARD	HART, THOMAS	MI DHHS PER DIEM MAY-JULY 2017	07262017	07/27/17	175.00	60897
101-670-860.00	TRAVEL - DHS BOARD	HART, THOMAS	MI DHHS MILEAGE FOR MAY - JULY 2017	072617	07/27/17	72.23	60897
			Total For Dept 670 DHHS BOARD			387.23	
Dept 751 PARKS & RECREATION DEPARTMENT							
101-751-721.00	PER DIEM	DEMITROFF, CATHY	PARKS & RECREATION PER DIEM	07242017	07/27/17	35.00	60883
101-751-721.00	PER DIEM	DEMITROFF, CATHY	PARKS & RECREATION PER DIEM	06152017	07/27/17	35.00	60883
101-751-721.00	PER DIEM	DUPERRON, SEAN	PARKS & RECREATION PER DIEM	06152017	07/27/17	35.00	60889
101-751-721.00	PER DIEM	DUPERRON, SEAN	PARKS & RECREATION PER DIEM	07242017	07/27/17	35.00	60889
101-751-721.00	PER DIEM	MCPHERSON, JEANNE KAY	PARKS & RECREATION PER DIEM	07242017	07/27/17	75.00	60908
101-751-721.00	PER DIEM	PEACOCK, TAD	PARKS & RECREATION PER DIEM	06152017	07/27/17	35.00	60922
101-751-721.00	PER DIEM	PEACOCK, TAD	PARKS & RECREATION PER DIEM	07242017	07/27/17	35.00	60922
101-751-721.00	PER DIEM	PEARSALL-GROENWALD, M	PARKS & RECREATION PER DIEM	07242017	07/27/17	35.00	60923
101-751-721.00	PER DIEM	ROCH VON ROCHSBURG, W	PARKS & RECREATION PER DIEM	07242017	07/27/17	35.00	60928
101-751-721.00	PER DIEM	ROCH VON ROCHSBURG, W	PARKS & RECREATION PER DIEM	06152017	07/27/17	35.00	60928
101-751-721.00	PER DIEM	SKURDALL, BARBARA	PARKS & RECREATION PER DIEM	06152017	07/27/17	35.00	60932
101-751-721.00	PER DIEM	SKURDALL, BARBARA	PARKS & RECREATION PER DIEM	07242017	07/27/17	35.00	60932
101-751-804.00	RECORDING SERVICES	MCPHERSON, JEANNE KAY	PARKS & RECREATION RECORDING FEES	06152017	07/27/17	75.00	60908
101-751-860.00	TRAVEL	DEMITROFF, CATHY	PARKS & RECREATION MILEAGE	072417	07/27/17	5.35	60883
101-751-860.00	TRAVEL	DEMITROFF, CATHY	PARKS & RECREATION MILEAGE	061517	07/27/17	5.35	60883
101-751-860.00	TRAVEL	DUPERRON, SEAN	PARKS & RECREATION MILEAGE	061517	07/27/17	9.10	60889
101-751-860.00	TRAVEL	DUPERRON, SEAN	PARKS & RECREATION MILEAGE	072417	07/27/17	9.10	60889
101-751-860.00	TRAVEL	MCPHERSON, JEANNE KAY	PARKS & RECREATION MILEAGE	072417	07/27/17	4.28	60908
101-751-860.00	TRAVEL	MCPHERSON, JEANNE KAY	PARKS & RECREATION RECORDER MILEAGE	072417	07/27/17	4.28	60908
101-751-860.00	TRAVEL	MICK, TED	PARKS & RECREATION MILEAGE	072417	07/27/17	35.00	60913
101-751-860.00	TRAVEL	PEACOCK, TAD	PARKS & RECREATION PER DIEM	07242017	07/27/17	35.00	60913
101-751-860.00	TRAVEL	PEACOCK, TAD	PARKS & RECREATION MILEAGE	061517	07/27/17	5.35	60922
101-751-860.00	TRAVEL	PEARSALL-GROENWALD, M	PARKS & RECREATION MILEAGE	072417	07/27/17	2.14	60922
101-751-860.00	TRAVEL	ROCH VON ROCHSBURG, W	PARKS & RECREATION MILEAGE	072417	07/27/17	8.03	60923
101-751-860.00	TRAVEL	ROCH VON ROCHSBURG, W	PARKS & RECREATION MILEAGE	072417	07/27/17	8.56	60928
101-751-860.00	TRAVEL	SKURDALL, BARBARA	PARKS & RECREATION MILEAGE	061517	07/27/17	8.56	60928
101-751-860.00	TRAVEL	SKURDALL, BARBARA	PARKS & RECREATION MILEAGE	061517	07/27/17	4.28	60932
101-751-860.00	TRAVEL	SKURDALL, BARBARA	PARKS & RECREATION MILEAGE	072417	07/27/17	0.54	60932
			Total For Dept 751 PARKS & RECREATION DEPARTMENT			644.92	
Dept 852 MEDICAL INSURANCE							
101-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	JULY 2017 VISION COVERAGE	174506	07/27/17	868.26	60864
101-852-717.00	MEDICAL/DENTAL/VISION IN	UNITED STATES TREASUR	38-6004838 FORM 720 JUNE 30, 2016	174506	07/28/17	507.78	60946
101-852-717.01	MEDICAL INSURANCE TO MAN	MANISTEE COUNTY - ADM	BENZIE COUNTY LINE ITEMS/AMOUNTS	JUNE 2017	08/03/17	2,465.50	61058
101-852-725.02	MI CLAIMS TAX ASSESSMENT	ADVANCED BENEFIT SOLU	JULY 2017 VISION COVERAGE	174506	07/27/17	27.28	60864
101-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA ADMINISTRATIVE FEE - JULY 20	174506	07/27/17	913.10	60865
101-852-874.00	MEDICAL INSURANCE - RET	ADVANCED BENEFIT SOLU	JULY 2017 VISION COVERAGE	174506	07/27/17	33.87	60864
			Total For Dept 852 MEDICAL INSURANCE			4,815.79	
Fund 205 TNT OFFICER MILLAGE FUND							
205-000-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	JULY 2017 VISION COVERAGE	174506	07/27/17	25.46	60864
205-000-725.00	FRINGE BENEFITS	ADVANCED BENEFIT SOLU	COBRA ADMINISTRATIVE FEE - JULY 20	174506	07/27/17	22.90	60865
205-000-840.00	INTELL/INVESTIGATIONS	TRANSUNION RISK AND A	TLO INVEST TOOL	939561	08/03/17	210.00	61034
205-000-853.00	CELLULAR PHONES-TNT	VERIZON WIRELESS	CELL PHONE BILL	9789189145	07/27/17	40.01	60940
205-000-940.00	LEASED VEHICLE	GRAND TRAVERSE MOBILE	TNT- LIGHTING ETC	48137	08/03/17	2,641.60	61046
			Total For Dept 000			2,939.97	

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Fund 205 TNT OFFICER MILLAGE FUND							
Total For Fund 205 TNT OFFICER MILLAGE FUND							2,939.97
Fund 208 SHERIFF'S DIVE TEAM FUND							
Dept 000	PROJECT EXPENSES	SCUBA NORTH	DIVER CLASS RENTALS	250100000641	08/03/17	425.00	61020
Total For Dept 000							425.00
Total For Fund 208 SHERIFF'S DIVE TEAM FUND							425.00
Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS	MAINTENANCE SUPPLIES	HONOR BUILDING SUPPLY	PVC CONDUIT W/FITTINGS	1707-386542	08/03/17	20.37	61050
213-265-782.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	MISC FASTENERS, DRILLBIT ETC	1444	08/03/17	66.51	61070
213-265-782.00	EQUIP. SERVICES & SUPPLI	QUILL CORPORATION	SANITIZER, TAPE, WIPES	8204795	07/27/17	68.45	60926
213-265-783.00	EQUIP. SERVICES & SUPPLI	QUILL CORPORATION	PAPER TOWELS	8204569	07/27/17	80.96	60926
213-265-783.00	EQUIP. SERVICES & SUPPLI	FEKETE, MIKE	WINDOW WASHER	FEKETE	08/03/17	75.00	60982
213-265-783.00	EQUIP. SERVICES & SUPPLI	JC WELDING	REPAIR GENERATOR HOUSING	431686	08/03/17	380.00	61052
213-265-783.00	EQUIP. SERVICES & SUPPLI	QUILL CORPORATION	PAPER PRODUCTS	8536836	08/03/17	151.08	61076
213-265-783.00	EQUIP. SERVICES & SUPPLI	QUILL CORPORATION	CAN LINERS	8549184	08/03/17	45.84	61076
213-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONE BILL	9789189145	07/27/17	55.16	60940
213-265-923.00	FUEL - NATURAL GAS	DTE ENERGY	NAT GAS JULY '17	910020929204	07/27/17	550.66	60888
Total For Dept 265 BUILDING & GROUNDS							1,494.03
Dept 351 JAIL - CORRECTIONS							
213-351-751.00	UNIFORMS	EMERDOME OF TRAVERS	CORRECTIONS - NAME PATCH	E 17732	08/03/17	150.00	60981
213-351-940.20	EQUIPMENT LEASE - COPIER	NETLINK BUSINESS SOLU	COPIER SVC AGREEMENT	135015	07/27/17	397.09	60916
213-351-963.00	COMPUTER EQUIPMENT	CRS, INC.	RENEWAL CORR CASE LAW QTRLY	2878	08/03/17	179.00	60974
213-351-963.00	COMPUTER EQUIPMENT	WYANT COMPUTER SERVIC	SERVICE AGREEMENTS	MS21610	08/03/17	1,393.00	61042
213-351-963.00	COMPUTER EQUIPMENT	WYANT COMPUTER SERVIC	DATO BACKUP	ME21629	08/03/17	510.00	61042
Total For Dept 351 JAIL - CORRECTIONS							2,629.09
Dept 852 MEDICAL INSURANCE							
213-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	JULY 2017 VISION COVERAGE	174506	07/27/17	231.75	60864
213-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	CORRA ADMINISTRATIVE FEE - JULY 20	174506	07/27/17	298.50	60865
Total For Dept 852 MEDICAL INSURANCE							530.25
Total For Fund 213 JAIL OPERATIONS FUND							4,653.37
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 265 BUILDING & GROUNDS	MAINTENANCE SUPPLIES	HONOR BUILDING SUPPLY	ROUNDUP, TRASH BAGS	1707-201480	07/27/17	19.78	60899
214-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	SWIFTER WET JET KIT, FEEBREEZE. LYS	140634	07/27/17	88.89	60918
214-265-750.00	MAINTENANCE SUPPLIES	HONOR BUILDING SUPPLY	DOOR SPRING, LAG SCREW, ROPE	1706-193332	08/03/17	5.67	61050
214-265-850.00	TELEPHONE	CENTURYLINK	PHONE STATION 2	40469354	08/03/17	266.05	60972
214-265-850.00	TELEPHONE	CHARTER COMMUNICATION	PHONE, INTERNET AND CABLE AT 225 P	0016011072217	08/03/17	39.99	60973
214-265-850.01	INTERNET SERVICE	CHARTER COMMUNICATION	CABLE AT 448 COURT PLACE	0010110072217	08/03/17	95.12	60973
214-265-850.01	INTERNET SERVICE	CHARTER COMMUNICATION	PHONE, INTERNET AND CABLE AT 225 P	0016011072217	08/03/17	180.43	60973
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONE BILL FOR ALS	9789189146	07/27/17	154.44	60940
214-265-923.00	FUEL - PROPANE GAS	DTE ENERGY	NATURAL GAS AT 227 PINE	910020931077	07/27/17	43.15	60888
Total For Dept 265 BUILDING & GROUNDS							893.52
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-727.00	OFFICE SUPPLIES	G.T. PACKAGING & JANI	2 CASES Z FOLD TOWEL, 4 CASES ROLL	0219785-IN	07/27/17	195.50	60893
214-655-727.00	OFFICE SUPPLIES	TEAM FINANCIAL GROUP,	PRINTER LEASE	152160	08/03/17	198.34	61030
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	TOURNIQUETS, IODINE, BP CUFFS, RES	82564930	07/27/17	70.99	60875

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Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-735.00	MEDICAL SUPPLIES	VISA-CRAIG JOHNSON	LATE FEE, INTEREST, SHOP AND SAVE,	0058	07/27/17	111.79	60942
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	T CONNECTORS, IV START KITS	82573596	08/03/17	319.00	60964
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	IV CATHS, SYRINGES, RAZORS	82570526	08/03/17	382.50	60964
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	COOL PACKS	82570527	08/03/17	9.39	60964
214-655-735.00	MEDICAL SUPPLIES	MUNSON HOME SERVICES	IV FLUIDS	343977	08/03/17	414.84	61066
214-655-735.00	MEDICAL SUPPLIES	MUNSON MEDICAL CENTER	CPR CARDS, BASIC MED KITS, IV KIT	BCMSA 6/30/17	08/03/17	901.00	61067
214-655-735.10	MEDICAL SUPPLIES - GAS	KOORSEN FIRE & SECURI	HYDROTESTING OF OXYGEN BOTTLES	PINVO13176	07/27/17	521.62	60904
214-655-748.00	GAS, OIL & GREASE	CRAIG JOHNSON	FUEL FOR A22	SHELL 72517	07/27/17	35.00	60881
214-655-748.00	GAS, OIL & GREASE	SHELL FLEET PLUS	079 423 216 SHELL FLEET CARD	00000007942321	07/27/17	4,108.32	60931
214-655-749.00	VEHICLE REPAIRS	THIRLBY AUTO - ALS/EM	ANTIFREEZE	785210	08/03/17	25.50	61031
214-655-749.00	VEHICLE REPAIRS	JUST TRUCKS INC	FRONT BRAKES REPAIRED AND TIE ROD	1027774	08/03/17	1,558.48	61053
214-655-751.00	UNIFORMS	NYE UNIFORM COMPANY	UNIFORM PANTS FOR JOHN BALLARD	612332	07/27/17	128.42	60919
214-655-751.00	UNIFORMS	TELE-RAD, INC.	UNIFORM PANTS FOR CALVIN DENNIS	880529	07/27/17	59.99	60937
214-655-855.00	RADIO MAINTENANCE/EQUIPM	ALMIRA TOWNSHIP TREAS	RADIO TOWER ELECTRIC	7/24/17	08/03/17	211.88	60950
214-655-961.00	TRAINING & SCHOOLS	MUNSON MEDICAL CENTER	CPR CARDS, BASIC MED KITS, IV KIT	BCMSA 6/30/17	08/03/17	102.00	61067
Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)						9,354.56	
Dept 852 MEDICAL INSURANCE							
214-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	JULY 2017 VISION COVERAGE	174506	07/27/17	300.19	60864
214-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA ADMINISTRATIVE FEE - JULY 20	174506	07/27/17	252.70	60865
Total For Dept 852 MEDICAL INSURANCE						552.89	
Total For Fund 214 EMERGENCY MEDICAL SERVICES (E						10,800.97	
Fund 220 MARINE PATROL FUND							
Dept 000							
220-000-748.00	GAS, OIL & GREASE	CRYSTAL LAKE MARINA	FUEL	5872	08/03/17	120.30	60975
220-000-751.00	UNIFORMS	EMBROID ME OF TRAVERS	EMBROIDERY - ROAD & MARINE	E 17608	08/03/17	38.00	60981
220-000-930.00	EQUIPMENT REPAIR	LONG LAKE MARINA	TRIUMPH REPAIR	14954	08/03/17	630.41	61056
Total For Dept 000						788.71	
Total For Fund 220 MARINE PATROL FUND						788.71	
Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 000							
228-000-703.05	WAGES-ATTENDANT	DIANE BURNETT	SITE MONITOR	72617	07/27/17	30.00	60884
228-000-703.05	WAGES-ATTENDANT	DOUG DURKEE	SITE MONITOR	72617	07/27/17	30.00	60887
228-000-703.05	WAGES-ATTENDANT	MELONIE A. STEFFES	SITE MONITOR	72617	07/27/17	30.00	60909
228-000-703.05	WAGES-ATTENDANT	MIKE MACKIN	THOMPSONVILLE TIRE COLLECTION	72617	07/27/17	80.00	60914
228-000-703.05	WAGES-ATTENDANT	SUSAN TOWERSY	SITE MONITOR	72617	07/27/17	60.00	60934
228-000-703.05	WAGES-ATTENDANT	TROOP #267	THOMPSONVILLE TIRE COLLECTION	72617	07/27/17	80.00	60938
228-000-703.05	WAGES-ATTENDANT	ZYLSTRA, JESSE	SITE MONITOR	72617	07/27/17	60.00	60945
228-000-703.05	WAGES-ATTENDANT	DIANE BURNETT	SITE MONITOR	8217	08/03/17	30.00	60979
228-000-703.05	WAGES-ATTENDANT	DOUG DURKEE	SITE MONITOR	8217	08/03/17	30.00	60980
228-000-703.05	WAGES-ATTENDANT	SUSAN TOWERSY	SITE MONITOR	8217	08/03/17	60.00	61029
228-000-703.05	WAGES-ATTENDANT	ZYLSTRA, JESSE	SITE MONITOR	8217	08/03/17	60.00	61043
228-000-703.05	WAGES-ATTENDANT	MELONIE A. STEFFES	SITE MONITOR	8217	08/03/17	30.00	61061
228-000-850.00	TELEPHONE	VERIZON WIRELESS	CELL PHONE BILL	9789189145	07/27/17	65.16	60940
228-000-900.00	PUBLIC RELATIONS - PRINT	NETLINK BUSINESS SOLU	COPIERS	134924	08/03/17	89.05	61069
228-000-957.00	MISCELLANEOUS	NUCENT HARDWARE	SUPPLIES FOR T-VILLE TIRE COLLECTI	140538	08/03/17	19.97	61070
228-000-967.00	PROJECT EXPENSES - GRANT	C M RUBBER TECHNOLOGI	THOMPSONVILLE TIRE COLLECTION	31807	08/03/17	1,910.00	60967
228-000-967.00	PROJECT EXPENSES - GRANT	C M RUBBER TECHNOLOGI	THOMPSONVILLE TIRE COLLECTION	31808	08/03/17	2,000.00	60968
Total For Dept 000						4,664.18	

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Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 852 MEDICAL INSURANCE							
228-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	JULY 2017 VISION COVERAGE	174506	07/27/17	9.83	60864
228-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA ADMINISTRATIVE FEE - JULY 20	174506	07/27/17	18.40	60865
			Total For Dept 852 MEDICAL INSURANCE			28.23	
			Total For Fund 228 SOLID WASTE/RECYCLING FUND			4,692.41	
Fund 230 BETSIE VALLEY TRAIL MANAGEMENT FUND							
Dept 000							
230-000-957.30	LANDSCAPE/TRAIL MAINTENA	TRUGREEN COMMERCIAL	VEGETATION CONTROL BETSIE VALLEY T	69538763	08/03/17	1,253.00	61036
			Total For Dept 000			1,253.00	
			Total For Fund 230 BETSIE VALLEY TRAIL MANAGEMENT			1,253.00	
Fund 231 SOIL EROSION (SESSC) FUND							
Dept 723 SOIL EROSION CONTROL							
231-723-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	JUNE 2017 BILLING - PERMITS & INSP	1313	07/27/17	1,600.00	60868
			Total For Dept 723 SOIL EROSION CONTROL			1,600.00	
			Total For Fund 231 SOIL EROSION (SESSC) FUND			1,600.00	
Fund 247 ANIMAL CONTROL FUND							
Dept 265 BUILDING & GROUNDS							
247-265-850.00	TELEPHONE	AT&T	JULY BILL	231882950507	07/27/17	105.88	60869
247-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONE BILL	9789189145	07/27/17	39.39	60940
247-265-924.00	ELECTRIC & HEATING	CONSUMERS ENERGY	BILL FOR JULY	2031405825	07/27/17	235.18	60880
247-265-924.00	ELECTRIC & HEATING	DTE ENERGY	BILL FOR JULY	910020929329	07/27/17	53.00	60888
			Total For Dept 265 BUILDING & GROUNDS			433.45	
Dept 430 ANIMAL CONTROL							
247-430-727.00	OFFICE SUPPLIES	VISA-KYLE MAURER	BILL FOR JUNE- OIL CHANGE, GAS RE	240710571719871	07/27/17	132.12	60944
247-430-727.00	OFFICE SUPPLIES	DA DESIGN	LOGO FOR LOBBY	4049	08/03/17	250.00	60976
247-430-748.00	GAS, OIL & GREASE	VISA-KYLE MAURER	BILL FOR JUNE- OIL CHANGE, GAS RE	240710571719871	07/27/17	267.79	60944
247-430-835.20	VET & DRUG FEES	BETSIE RIVER VETERINA	K9 SPAY 148-17D K9 SPAY 145-17D	42298	08/03/17	322.00	60959
247-430-900.00	PRINTING & PUBLISHING	NETLINK BUSINESS SOLU	COPIERS	134924	08/03/17	71.91	61069
247-430-970.00	UNIFORMS	VISA-KYLE MAURER	BILL FOR JUNE- OIL CHANGE, GAS RE	240710571719871	07/27/17	15.00	60944
			Total For Dept 430 ANIMAL CONTROL			1,058.82	
Dept 852 MEDICAL INSURANCE							
247-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	JULY 2017 VISION COVERAGE	174506	07/27/17	28.42	60864
247-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA ADMINISTRATIVE FEE - JULY 20	174506	07/27/17	36.80	60865
			Total For Dept 852 MEDICAL INSURANCE			65.22	
			Total For Fund 247 ANIMAL CONTROL FUND			1,557.49	
Fund 249 BUILDING DEPARTMENT FUND							
Dept 371 BUILDING INSPECTOR							
249-371-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	JUNE 2017 BILLING - PERMITS & INSP	1313	07/27/17	12,987.00	60868
249-371-900.00	PRINTING & PUBLISHING	NETLINK BUSINESS SOLU	COPIERS	134924	08/03/17	297.38	61069
			Total For Dept 371 BUILDING INSPECTOR			13,284.38	
Dept 372 PLUMBING INSPECTOR							
249-372-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	JUNE 2017 BILLING - PERMITS & INSP	1313	07/27/17	2,633.00	60868
			Total For Dept 372 PLUMBING INSPECTOR			2,633.00	

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Fund 249 BUILDING DEPARTMENT FUND							
Dept 373 MECHANICAL INSPECTOR							
249-373-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	JUNE 2017 BILLING - PERMITS & INSP 1313		07/27/17	4,665.00	60868
			Total For Dept 373 MECHANICAL INSPECTOR			4,665.00	
Dept 375 ELECTRICAL INSPECTOR							
249-375-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	JUNE 2017 BILLING - PERMITS & INSP 1313		07/27/17	7,615.00	60868
			Total For Dept 375 ELECTRICAL INSPECTOR			7,615.00	
			Total For Fund 249 BUILDING DEPARTMENT FUND			28,197.38	
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 325 DISPATCH/COMMUNICATION							
261-325-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONES SHERIFF'S DEPARTMENT	9789162190	07/27/17	1,200.36	60940
261-325-963.00	COMPUTER SUPPORT	WYANT COMPUTER SERVIC	SERVICE AGREEMENTS	MS21610	08/03/17	697.00	61042
			Total For Dept 325 DISPATCH/COMMUNICATION			1,897.36	
Dept 852 MEDICAL INSURANCE							
261-852-717.00	MEDICAL/DENTAL/VISION IN	ADVANCED BENEFIT SOLU	JULY 2017 VISION COVERAGE	174506	07/27/17	129.91	60864
261-852-800.00	CONTRACTED SERVICES - CA	ADVANCED BENEFIT SOLU	COBRA ADMINISTRATIVE FEE - JULY 20	174506	07/27/17	169.70	60865
			Total For Dept 852 MEDICAL INSURANCE			299.61	
			Total For Fund 261 911 EMERGENCY SERVICE FUND			2,196.97	
Fund 263 LOCAL CORRECTION OFFICER'S TRAINING FUND							
Dept 362 OTHER CORRECTIONS ACTIVITIES							
263-362-961.00	TRAINING & SCHOOLS	KEVIN RIZE	PRCT DEFENSIVE RE-CERT	LEELANAU 102	07/27/17	425.00	60903
263-362-961.00	TRAINING & SCHOOLS	MICHIGAN SHERIFFS ASS	FAIL MSA CONFERENCE 2017	201711174	08/03/17	700.00	61064
			Total For Dept 362 OTHER CORRECTIONS ACTIVITIES			1,125.00	
			Total For Fund 263 LOCAL CORRECTION OFFICER'S TR			1,125.00	
Fund 265 JUSTICE TRAINING (302) FUND							
Dept 000							
265-000-967.00	PROJECT EXPENSES	MICHIGAN SHERIFFS ASS	FALL MSA CONFERENCE 2017	201711174	08/03/17	275.00	61064
			Total For Dept 000			275.00	
			Total For Fund 265 JUSTICE TRAINING (302) FUND			275.00	
Fund 269 LAW LIBRARY FUND							
Dept 000							
269-000-901.00	RESOURCE MATERIALS	MANISTEE COUNTY	JUNE 2017 BENZIE REIMBURSEMENT	JUNE 2017	08/03/17	165.21	61057
			Total For Dept 000			165.21	
			Total For Fund 269 LAW LIBRARY FUND			165.21	
Fund 292 CHILD CARE FUND							
Dept 000							
292-000-704.02	CHILD CARE CASEWORKER- 7	MANISTEE COUNTY - ADM	BENZIE COUNTY LINE ITEMS/AMOUNTS	JUNE 2017	08/03/17	2,903.18	61058
292-000-725.00	FRINGE BENEFITS - SOCIAL	MANISTEE COUNTY - ADM	BENZIE COUNTY LINE ITEMS/AMOUNTS	JUNE 2017	08/03/17	291.13	61058
292-000-725.06	CHILD CARE CASEWORKER FR	MANISTEE COUNTY - ADM	BENZIE COUNTY LINE ITEMS/AMOUNTS	JUNE 2017	08/03/17	1,219.28	61058
292-000-840.00	CONTRACTED SVCS - VOL CO	HOUSTON, KATHI	JULY VOLUNTEER COORDINATION	AUGUST 1 2017	08/03/17	800.00	61051
292-000-840.70	INSTITUTIONAL ROOM & BOA	CHARLEVOIX COUNTY	15 SUB ABUSE TREATMENT	JULY 24 2017	07/27/17	2,400.00	60877
292-000-840.70	INSTITUTIONAL ROOM & BOA	MUSKEGON RIVER YOUTH	DETENTION E.MILLIRON 7 DAYS	AUGUST 2017	08/03/17	1,302.00	61068
292-000-840.95	IN HOME CARE MISC.	BENZIE CENTRAL HIGH S	SUMMER SCHOOL FEE E.MILLIRON	104	07/27/17	100.00	60871
292-000-840.95	IN HOME CARE MISC.	BETSIE HOSICK HEALTH	FITNESS PASSES FOR A.SWISHER	JULY 24 2017	07/27/17	105.00	60874

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 292 CHILD CARE FUND							
Dept 000							
292-000-840.95	IN HOME CARE MISC.	LAKE COUNTY JUVENILE	NMJOA FALL CONFERENCE REGISTRATION	JULY 2017	07/27/17	35.00	60905
292-000-840.95	IN HOME CARE MISC.	REDWOOD TOXICOLOGY LA	DRUG TESTING	01044720176	07/27/17	70.00	60927
292-000-840.95	IN HOME CARE MISC.	SUSAN WILGUS	REIMBURSEMENT FOR MENTOR ACTIVITIE	JULY 12, 2017	07/27/17	68.88	60935
292-000-840.95	IN HOME CARE MISC.	UNIFT EQUIPMENT FINAN	COPIER/PRINTER LEASE	309428	07/27/17	78.15	60939
292-000-840.95	IN HOME CARE MISC.	BAYSIDE PRINTING	INCENTIVE FOR IHC CLIENT	30262	08/03/17	50.00	60952
292-000-840.95	IN HOME CARE MISC.	BENZIE TRANSPORTATION	BUS PASSES	AUG 1, 2017	08/03/17	90.00	60957
292-000-840.95	IN HOME CARE MISC.	DANA BURCH	TUTORING S.SHOEBRIDGE	8/1/17	08/03/17	181.25	60977
292-000-840.95	IN HOME CARE MISC.	KATHI HOUSTON	REIMBURSE FOR VOL TRAINING/SUMMER	AUG 1 2017.	08/03/17	192.55	61054
292-000-840.95	IN HOME CARE MISC.	OLIVER ART CENTER	ART CLASSES	AUGUST 1	08/03/17	100.00	61072
292-000-840.95	IN HOME CARE MISC.	ROBINSON, KELLIE	REIMBURSE FOR INCENTIVES	AUGUST 1 2017	08/03/17	73.30	61078
			Total For Dept 000			10,059.72	
			Total For Fund 292 CHILD CARE FUND			10,059.72	
Fund 293 VETERAN'S RELIEF FUND							
Dept 000							
293-000-839.00	VETERANS BURIALS & MARKE	GERALD MCPHERSON	VETERANS BURIAL BENEFIT- TERENCE L	7/31/2017	08/03/17	300.00	61045
			Total For Dept 000			300.00	
			Total For Fund 293 VETERAN'S RELIEF FUND			300.00	
Fund 296 JUVENILE JUSTICE FUND							
Dept 000							
296-000-975.00	MISC EXPENSE - WAGES	MANISTEE COUNTY - ADM	BENZIE COUNTY LINE ITEMS/AMOUNTS	JUNE 2017	08/03/17	916.80	61058
296-000-975.01	MISC EXPENSE - BENEFITS	MANISTEE COUNTY - ADM	BENZIE COUNTY LINE ITEMS/AMOUNTS	JUNE 2017	08/03/17	385.03	61058
			Total For Dept 000			1,301.83	
			Total For Fund 296 JUVENILE JUSTICE FUND			1,301.83	
Fund 371 JAIL RESERVE FUND							
Dept 000							
371-000-970.00	CAPITAL OUTLAY - EQUIPME	ADVANCED SATELLITE CO	FINAL PAYMENT CAMERA INSTALL	43279	08/03/17	3,977.43	60949
			Total For Dept 000			3,977.43	
			Total For Fund 371 JAIL RESERVE FUND			3,977.43	
Fund 412 MCF RENOVATIONS FUND							
Dept 000							
412-000-810.00	LEGAL FEES	STRAUB, PETTITT, AND	SERVICES THRU JUNE 2017/MAPLES	24	08/03/17	1,950.00	61028
412-000-810.00	LEGAL FEES	KUHN ROGERS PLC	SERVICES THUR JULY 18, 2017/MAPLES	8394-1	08/03/17	8,245.50	61055
412-000-967.00	PROJECT EXPENSES	CONSTOCK CONSTRUCTION	SERVICES THRU JUNE 30, 2017/MAPLES	049	07/27/17	22,776.78	60879
412-000-967.00	PROJECT EXPENSES	DIRECT SUPPLY	NEW ICE MACHINE FOR MAPLES	24972734	07/27/17	14,336.00	60886
			Total For Dept 000			47,308.28	
			Total For Fund 412 MCF RENOVATIONS FUND			47,308.28	
Fund 425 EQUIPMENT REPLACEMENT FUND							
Dept 301 SHERIFF							
425-301-967.08	PROJECT EXP - OHSP ECC G	PUBLIC SAFETY CENTER,	CORE OFFICER DOWN KIT	5743223	07/27/17	666.66	60925
425-301-967.08	PROJECT EXP - OHSP ECC G	PUBLIC SAFETY CENTER,	CORE OFFICER DOWN KIT	5746281	07/27/17	133.33	60925
			Total For Dept 301 SHERIFF			799.99	
Dept 653 AMBULANCES							
425-653-967.00	PROJECT EXPENSES - AMBUL	CENTRAL STATE BANK	2014 AMBULANCE PAYMENT FOR AUGUST	000000018319	07/27/17	3,479.86	60876

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 425 EQUIPMENT REPLACEMENT FUND							
Dept 653 AMBULANCES							
Total For Dept 653 AMBULANCES						3,479.86	
Total For Fund 425 EQUIPMENT REPLACEMENT FUND						4,279.85	
Fund 516 DELINQUENT TAX REVOLVING FUND							
Dept 000							
516-000-694.00	CASH OVER/SHORT	RENEE FREDERICK	OVERPAYMENT ON DELINQUENT TAXES	09-011-059-00	08/03/17	4.95	61077
516-000-694.00	CASH OVER/SHORT	RUSTIC RESORT, LLC	OVERPAYMENT ON DELINQUENT TAXES	02-101-017-00	08/03/17	4.15	61079
516-000-999.00	CONTINGENCY	BUSTER'S BLINDS & WIN	FINAL INSTALLMENT ON WINDOW BLINDS	07272017	08/03/17	2,385.00	60966
Total For Dept 000						2,394.10	
Total For Fund 516 DELINQUENT TAX REVOLVING FUND						2,394.10	
Fund 532 TAX FORECLOSURE FUND							
Dept 253 COUNTY TREASURER							
532-253-800.00	CONTRACTED SERVICES - RE	BENZIE COUNTY REGISTE	TO RECORD 23 REDEMPTIONS	080117	08/03/17	690.00	60955
Total For Dept 253 COUNTY TREASURER						690.00	
Total For Fund 532 TAX FORECLOSURE FUND						690.00	
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BONDS TO BE APPLIED	072417	07/27/17	675.00	60863
701-136-265.00	CASH BONDS PAYABLE	KAPP, DEXELVA	BOND TO BE RETURNED	072417	07/27/17	225.00	60902
701-136-265.00	CASH BONDS PAYABLE	MARSHALL, MEGAN	BOND TO BE RETURNED	072617	07/27/17	100.00	60906
701-136-265.00	CASH BONDS PAYABLE	PERRY, DANIEL	BOND TO BE RETURNED	072617	07/27/17	100.00	60924
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BONDS TO BE APPLIED	080117	08/03/17	800.00	60947
701-136-271.00	RESTITUTIONS PAYABLE	FAMILY FARE-ATTN MANA	RESTITUTION FROM SHAWNA SATTLE	072117	07/27/17	103.80	60890
701-136-271.00	RESTITUTIONS PAYABLE	BENZIE COUNTY JAIL	RESTITUTION FROM DOMINIC RAY 15-04	080117	08/03/17	12.50	60954
701-136-271.00	RESTITUTIONS PAYABLE	BLARNEY CASTLE	RESTITUTION FROM ANTHONY PALUMBO 1	080117	08/03/17	1.99	60961
701-136-271.00	RESTITUTIONS PAYABLE	BRANCH, ALBERT	RESTITUTION FROM AUTUMN PARISH 12-	080117	08/03/17	37.50	60962
701-136-271.00	RESTITUTIONS PAYABLE	SHIELDS, DANIEL C/O L	RESTITUTION FROM DAVID CONNELL 16-	080117	08/03/17	500.00	60965
701-136-271.00	RESTITUTIONS PAYABLE	SHOP AND SAVE	RESTITUTION FROM CHARLES SHEILDS	080117	08/03/17	0.01	61021
701-136-271.00	RESTITUTIONS PAYABLE	STATE FARM	RESTITUTION FROM DONNA LUBERDA 04-	080117	08/03/17	283.69	61022
701-136-271.00	RESTITUTIONS PAYABLE	VOLPE, MICHAEL	RESTITUTION FROM WILLIAM FORTINE C	080117	08/03/17	20.00	61023
701-136-271.00	RESTITUTIONS PAYABLE	WESCO	RESTITUTION FROM JOHN ROSA 17-124-	080117	08/03/17	75.00	61037
701-136-271.00	RESTITUTIONS PAYABLE	WESCO	RESTITUTION FROM JORDAN NELSON 17-	080117	08/03/17	14.99	61040
701-136-271.00	RESTITUTIONS PAYABLE	WESCO	RESTITUTION FROM SARAH SPRING	080117	08/03/17	5.00	61041
Total For Dept 136 DISTRICT COURT						2,954.48	
Dept 141 FRIEND OF THE COURT							
701-141-222.04	DUE MANISTEE - STATUTORY	MANISTEE COUNTY TREAS	JULY 2017 COLLECTIONS - FEE COLLEC	07312017	08/03/17	1,493.71	61060
701-141-222.05	DUE MANISTEE - PROCESSIN	MANISTEE COUNTY TREAS	JULY 2017 COLLECTIONS - FEE COLLEC	07312017	08/03/17	205.18	61060
Total For Dept 141 FRIEND OF THE COURT						1,698.89	
Dept 148 PROBATE COURT							
701-148-228.06	DUE STATE - SHARED FEES	STATE OF MICHIGAN	JULY 2017	06/2017	08/03/17	737.28	61026
701-148-228.42	DUE STATE - GENERAL FEES	STATE OF MICHIGAN	JULY 2017	06/2017	08/03/17	115.50	61026
701-148-228.56	DUE STATE - EFFILING FEE	STATE OF MICHIGAN	JULY 2017	06/2017	08/03/17	200.00	61026
701-148-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	JULY 2017	06/2017	08/03/17	1,276.48	61026
Total For Dept 148 PROBATE COURT						2,329.26	
Dept 215 COUNTY CLERK							
701-215-228.05	DUE STATE - NOTARY FEES	MICHIGAN DEPARTMENT O	NOTARY FEE TRANSMITTAL	JULY 2017	08/03/17	2.00	61063
701-215-228.37	DUE STATE - CRIME VICTIM	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	JULY 2017	08/03/17	223.43	61025

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 701 GENERAL AGENCY FUND							
Dept 215 COUNTY CLERK							
701-215-228.42	DUE STATE - STATE COURT	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	JULY 2017	08/03/17	170.00	61025
701-215-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	JULY 2017	08/03/17	225.00	61025
701-215-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	JULY 2017	08/03/17	1,071.00	61025
701-215-228.59	DUE STATE - JUSTICE SYST	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	JULY 2017	08/03/17	222.94	61025
701-215-271.00	RESTITUTIONS PAYABLE	AUTO OWNERS INS, ATTN	RESTITUTION FROM JOSEPH MALOOF	12-2246-FH	07/27/17	1,320.00	60870
701-215-271.00	RESTITUTIONS PAYABLE	FLORENCE STONE	RESTITUTION FROM GARRETT TONN	15-2429-FC	07/27/17	155.00	60892
701-215-271.00	RESTITUTIONS PAYABLE	GRACELAND FRUIT COMPA	RESTITUTION FROM CHRISTOPHER BURLE	14-2378-FH	07/27/17	25.00	60895
701-215-271.00	RESTITUTIONS PAYABLE	MATTHEW STAPLETON	RESTITUTION FROM KELLI STAPLETON	13-2344-FC	07/27/17	4,000.00	60907
701-215-271.00	RESTITUTIONS PAYABLE	MEMBERS CREDIT UNION	RESTITUTION FROM JENNY KETZ	12-2274-FH	07/27/17	50.00	60910
701-215-271.00	RESTITUTIONS PAYABLE	SCHMUCKAL OIL COMPANY	RESTITUTION FROM DAREK EBERHARD	13-2311-FH	07/27/17	40.00	60930
701-215-271.00	RESTITUTIONS PAYABLE	AAA MICHIGAN SUBRUGAT	RESTITUTION FROM BRANDON COLBY	11-2245-FH	08/03/17	5.30	60948
701-215-271.00	RESTITUTIONS PAYABLE	BLARNEY CASTLE - FRAN	RESTITUTION FROM MICHAEL REED	02-1795-FC	08/03/17	37.50	60963
701-215-271.10	FAMILY DIVISION RESTITUT	JERRY ATWELL	RESTITUTION FROM CONNOR MILLER	06-1378-DL	07/27/17	10.00	60901
			Total For Dept 215 COUNTY CLERK			7,557.17	
Dept 268 REGISTER OF DEEDS							
701-268-228.44	DUE STATE - STATE TRANSF	STATE OF MICHIGAN	JULY 2017 STATE TRANSFER TAX	7/31/2017	08/03/17	36,622.50	61027
			Total For Dept 268 REGISTER OF DEEDS			36,622.50	
Fund 721 LIBRARY PENAL FINE FUND							
Dept 000							
721-000-223.00	DUE TO LIBRARIES	BENZIE SHORES DISTRIC	PENAL FINE DISTRIBUTION 2017	080217	08/03/17	17,558.21	60956
721-000-223.00	DUE TO LIBRARIES	BENZONIA PUBLIC LIBRA	PENAL FINE DISTRIBUTION 2017	080217	08/03/17	16,692.05	60958
721-000-223.00	DUE TO LIBRARIES	BETSIIE VALLEY LIBRARY	PENAL FINE DISTRIBUTION 2017	080217	08/03/17	5,524.09	60960
721-000-223.00	DUE TO LIBRARIES	DARCY LIBRARY OF BEUL	PENAL FINE DISTRIBUTION 2017	080217	08/03/17	14,646.43	60978
721-000-223.00	DUE TO LIBRARIES	TRAVERSE AREA DISTRIC	PENAL FINE DISTRIBUTION 2017	080217	08/03/17	26,330.40	61035
			Total For Dept 000			80,751.18	
			Total For Fund 721 LIBRARY PENAL FINE FUND			80,751.18	

INVOICE GL DISTRIBUTION REPORT FOR BENZIE COUNTY
EXP CHECK RUN DATES 07/25/2017 - 08/04/2017
JOURNALIZED
PAID

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund Totals:						
	Fund 101 GENERAL FUND					119,980.93
	Fund 205 TNT OFFICER MILLAGE FUND					2,939.97
	Fund 208 SHERIFF'S DIVE TEAM FUND					425.00
	Fund 213 JAIL OPERATIONS FUND					4,653.37
	Fund 214 EMERGENCY MEDICAL SERVICES					10,800.97
	Fund 220 MARINE PATROL FUND					788.71
	Fund 228 SOLID WASTE/RECYCLING FUND					4,692.41
	Fund 230 BETSIE VALLEY TRAIL MANAGEM					1,253.00
	Fund 231 SOIL EROSION (SESSC) FUND					1,600.00
	Fund 247 ANIMAL CONTROL FUND					1,557.49
	Fund 249 BUILDING DEPARTMENT FUND					28,197.38
	Fund 261 911 EMERGENCY SERVICE FUND					2,196.97
	Fund 263 LOCAL CORRECTION OFFICER'S					1,125.00
	Fund 265 JUSTICE TRAINING (302) FUND					275.00
	Fund 269 LAW LIBRARY FUND					165.21
	Fund 292 CHILD CARE FUND					10,059.72
	Fund 293 VETERAN'S RELIEF FUND					300.00
	Fund 296 JUVENILE JUSTICE FUND					1,301.83
	Fund 371 JAIL RESERVE FUND					3,977.43
	Fund 412 MCF RENOVATIONS FUND					47,308.28
	Fund 425 EQUIPMENT REPLACEMENT FUND					4,279.85
	Fund 516 DELINQUENT TAX REVOLVING FU					2,394.10
	Fund 532 TAX FORECLOSURE FUND					690.00
	Fund 701 GENERAL AGENCY FUND					51,162.30
	Fund 721 LIBRARY PENAL FINE FUND					80,751.18

Total For All Funds:

382,876.10

ACTION ITEMS

2017-024
**Benzie County
Asian Carp**

Rescheville

Whereas Benzie County has 60 miles of Lake Michigan coastline and 57 inland lakes; and

Whereas sport fishing, fishing charters, and pleasure boating are major economic contributors to our local economy and over 17,500 permanent residents; and

Whereas we have already experienced the devastating effects of invasive species of lamprey eels, zebra mussels, quagga mussels, round goby and others; and

Whereas Michigan is still recovering from the 2008 recession, particularly in Northwest Michigan where the economy is largely dependent on discretionary tourist income; and

Whereas the Asian Carp poses an immediate and potentially grave biological concern to the fisheries community in our area; and

Whereas the Asian Carp poses a physical risk to boaters, anglers and water skiers; and

Whereas the Asian Carp is predicted to pose a significant threat to disrupt the food chain that supports the native fish of the Great Lakes, such as walleye, yellow perch and lake whitefish; and

Whereas electric barriers have already proven ineffective in preventing the invasion of Asian Carp, with recent evidence of Asian Carp DNA above the electrical barriers; and

Whereas, the Benzie County Board of Commission recommend the Federal Government place a \$5.00 bounty on all wild caught Asian Carp on all streams, rivers and water bodies that ultimately have access to the Great Lakes.

Now, Therefore Be It Resolved that we call upon the State of Michigan, our Congressional delegation, the Army Corps of Engineers and the President of the United States to implement a permanent solution to the Asian Carp threat by immediately closing the Chicago Sanitary and Ship Canal; and

Be It Further Resolved, in addition, we call for the filling in the cavities previously excavated for the Chicago Sanitary and Ship Canal to provide a permanent and physical isolation barrier for Lake Michigan; and

Be It Further Resolved that the Board of Commissioners of Benzie County requests copies of this Resolution be sent to President Donald Trump, Michigan Governor Rick Snyder, all Michigan representatives to the U.S. House and Senate, Michigan Department of Natural Resources, and Army Corps of Engineers.

Dated: July 25, 2017

Custer C. Carland, Chairman

I, Dawn Olney, Clerk of the Benzie County Board of Commissioners, hereby do certify that the above resolution was adopted by the Benzie County Board of Commissioners on the 25thth day of July 2017.

Dawn Olney, Benzie County Clerk



448 Court Place • Beulah, MI 49617

Memo to: Benzie County Commissioners

From: Mitch Deisch, County Administrator

Date: August 2, 2017

Subject: 17/18 Strategic Plan Update

Attached is the BOC Strategic Plan Update. My goal is to provide an update to the BOC every 4-6 months.

RECEIVED

AUG 02 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Benzie County Strategic Plan Update

August 8, 2017

Completed/On Going

In Progress

Yet To Be Started

Area of Focus: Credibility & Trust Building

Action Item	Responsibility	Timeline	Update
Goal: Communication Plan Engage Technology Commission to discuss social media	Technology Committee County Administrator Department Heads	First Draft August 2017	Discussed at 7/14/17 Technology mtg. More research on how it will be maintained and updated
Timely update to website/easier to use	Dept. Heads	TBD	Will be discussed with new IT provider
1 positive news release / per month	AES & County Admin	On Going	SWD May 2017 Strategic plan July 2017 Land Bank July or August 2017
Goal: Convene Township Meetings Schedule joint BC & Township Association meeting	BOC County Clerk County Administrator	Fall 2017	Meeting needs to be set up
Designate BOC member to attend govt. meetings	BOC	On Going	Being accomplished
Develop presentation on Strategic Plan and present to key groups	AES County Administrator	Summer / Fall 2017	Presentation has not yet been made
Goal: Engage Public Participation Develop Public Engagement Policy	BOC County Administrator	Winter 2018	TBD
Thank citizens for speaking at BOC mtg.	BOC	On Going	Being accomplished verbally. Note cards delivered to BOC. Staff will provide citizen addresses

Area of Focus: Collaboration & Partnerships to achieve shared goals and efficiencies

Goal: Develop partnerships to achieve goals of Strategic Plan			
Present Strategic Plan to govt. entities in Benzie County	BOC	End of 2017	TBD
Present SP to Benzie County Township Association	BOC County Administrator and AES	Summer/Fall 2017	TBD
Present plan to Advocates for a Better Benzie	County Administrator AES	June-August 2017	Setting up a time to present to ABC this summer 2017
Schedule a Benzie County Summit	BOC County Administrator	Oct/Nov 2017	Working with the PC to take the lead on setting up the summit to happen in Oct-Dec 2017. AES will assist with summit.

Area of Focus: Improved Institutional Capacity

Goal: Develop a professional development plan for Commissioners to strengthen governance			
Develop BOC professional development plan	BOC	July / August 2017	TBD
Schedule OMA training	County Administrator	Summer 2017	Scheduled for September 2017
Schedule customer service training for County	County Administrator & Dept. Heads	Winter/Spring 2018	TBD
Schedule FOIA Training	County Administrator	Summer 2017	Scheduled for September 2017
Budget BOC professional development. Seek alt. training	BOC County Administrator	Summer/ Fall 2017	Funds budgeted in draft 17/18 FY Budget. Need to develop alt. training opportunities
Develop 2017 comprehensive BOC committee appointment chart	County Administrator	Spring 2017	Committee matrix was completed and distributed to BOC spring 2017

Area of Focus: Financial Health of the County

Goal: Engage all interests in preparing a strategy for financial health of the County, with the support of professional consultants			
Develop RFQ to conduct a comprehensive research on financial health of Benzie County	County Administrator BOC AES	Summer 2017	Presented draft RFQ to the Finance Committee at 7/11/17 mtg. Will be discussed at 8/8/17 Finance Committee. Budgeted \$25K in draft 17/18 FY budget
Creation of a Finance Director / IT Position for Benzie County	HR Committee County Administrator	October 2017	Draft job were discussed at 7/25/17 HR meeting. Revisions will be made based upon that meeting. Working on how this fits within the organizational model. Funds incorporated into draft 17/18 FY budget

Area of Focus: Create an environment to support businesses and job creation

Goal: Leverage human, physical, businesses, education and other resources to support businesses and job creation			
Work with AES to market and target specific desirable businesses on AES Website	AES	TBD	TBD
Goal: To support local economic and community development strategies: <ul style="list-style-type: none"> Infrastructure Development "One-Stop" point of contact Port development 			
Focus on facilitating infrastructure enhancement with local government	AES County Administrator Planning Commission	TBD	On-going goal. Some movement has happened regarding infrastructure enhancement with Village of Beulah

			water tower and scheduled mtgs. to discuss joint sewer/water needs along US-31
Establish a County wide infrastructure asset management needs plan	AES BOC County Administrator	TBD	TBD
Establish a point of contact in County Government that would direct existing or new businesses to the resources they need.	AES County Administrator EDC	TBD	County Administrator currently filling this role. Needs to be thoroughly discussed at EDC meeting

Area of Focus: Enhancing and Protecting Natural Resources of the County

Goal: To support implementation of Benzie County Recreation Plan			
AES collaborate with BCP&R to establish a project list and corresponding revenue sources	AES and Parks and Rec. Committee	TBD	TBD
GOAL: To support enhanced access to water / Explorer the Shores program			
Enhance Explorer the Shores program in Benzie County	AES, Local Municipalities and P&R Commission	TBD	TBD
GOAL: To Sustain Open Spaces			
Follow Master Plan regarding maintaining open spaces in Benzie County	AES, BOC and Planning Commission	On-Going	TBD
Goal: To serve as neutral convener with Federal and State agencies, the Grand Traverse Land Conservancy and others to ensure compatibility, wise use and development of natural resources			
To work cooperatively with various municipalities, state and federal entities, setting up a forum to share	AES, BOC and County Administrator	TBD	TBD

strategies and identify partnership opportunities			
GOAL: Promote community education and awareness about the presence, impact and management/eradication of invasive species			
Board of Commission take a firm stance on educating the public on invasive species and supporting various efforts to eradicate the invasive species	BOC and County Administrator	On-Going	<p>Need to set up or facilitate forums to discuss invasive species , support state agencies who are actively working to eradicate Invasive Species</p> <p>SWD Resolution Draft Asian Carp Resolution</p>

**OFFICE OF THE TREASURER****Michelle L. Thompson, Treasurer**

448 Court Place

Beulah, Michigan 49617

(231) 882-0011 Fax (231) 882-4844

www.benzieco.net

August 1, 2017

TO: Benzie County Libraries
Library of Michigan
Judge David Thompson
✓ Board of Commissioners

The distribution of Penal Fines for the fiscal year ending June 30, 2017 is as follows:

PENAL FINES COLLECTED FOR YEAR ENDED 06-30-17. \$ 85,674.78
INTEREST EARNED \$ 76.40
TOTAL TO BE DISTRIBUTED \$ 85,751.18
AMOUNT DUE TO LAW LIBRARY \$ 5,000.00
BALANCE TO AREA LIBRARIES \$ 80,751.18
PER CAPITA RATE OF DISTRIBUTION FOR 2017. \$ 4.606724482

NAME OF LIBRARY	LEGAL CENSUS	CONTRACT CENSUS	TOTAL CENSUS	AMOUNT PAID
BENZIE SHORES DISTRICT	3,811		3,811	\$ 17,558.21
BENZONIA PUBLIC LIBRARY	1,364	2,259	3,623	\$ 16,692.05
BETSIE VALLEY LIBRARY	1,199		1,199	\$ 5,524.09
DARCY LIBRARY OF BEULAH	1,364	1,815	3,179	\$ 14,646.43
TRAVERSE AREA DISTRICT	-0-	5,715	5,715	\$ 26,330.40
TOTALS	<u>7,738</u>	<u>9,789</u>	<u>17,527</u>	<u>\$ 80,751.18</u>

Respectfully submitted,

Michelle L. Thompson, Treasurer

RECEIVED

AUG 03 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Human Resources (HR) Report

**HR Committee
Meeting Notes
July 25, 2017**

The meeting was called to order by Commissioner Gary Sauer at 2:30 pm

Present: Gary Sauer (Chair), Art Jeannot and Evan Warsecke
Others Present: Dawn Olney, Mitch Deisch, Maridee Cutler, Shelly Thompson, David Schaffer, Frank Walterhouse, Amy Bissell, Craig Johnson, Kyle Rosa

The pledge of allegiance was given.

Agenda: Motion by Warsecke, seconded by Jeannot, to approve the agenda as amended, adding County Administrator Evaluation under #8. Ayes: All Nays: None Motion carried.

Minutes: Motion by Jeannot, seconded by Warsecke, to approve the June 27, 2017 minutes as corrected on page 2. Ayes: All Nays: None Motion carried.

Public Input - None

Mitch:

- a. S. Coykendall Step 3 Grievance: Mitch asked if this was a matter that this committee would prefer to hear as the labor subcommittee, or turn it over to him to handle; he does not feel this is a union matter. **Motion by Warsecke, seconded by Jeannot, to recommend to the Board of Commissioners to have the County Administrator handle the Coykendall grievance. Ayes: All Nays: None Motion carried.**
- b. Finance/Information Technology Director Responsibility Distribution: Mitch states that the items provided are exactly the same as before; there are no changes in it; this request would be dependent upon the budget.
Art inquired regarding #7 Essential Functions – Mitch stated it is a resource and not intended to replace the duties of the County Treasurer. #17 – chain of command?
Evan stated that he thought we were seeing the corrected job descriptions.
Art stated that he likes the concept, but need to see the justification.
Mitch stated that he will redo the job descriptions to include the additional comments.
Gary feels the Treasurer should weigh in on this as well.
- c. Compensation Plan Spreadsheet Update: Mitch provided a spreadsheet of statistics for the 10 counties in Networks Northwest; the first sheet shows 2016 by county and additionally 2017 for current Benzie County salaries; Page 2 of the individual counties, has assumption that are all with the family plan for health insurance so that everyone has the same.
Mitch stated that there is additional detail that breaks down for each person. We need to have some thoughtful discussion as to what we want to do with the information.
Evan says the 2017 column on the first page causes confusion and feels it should be removed.
Art would recommend that the committee look at it, make some notes as to what questions you have regarding this report and what will we do differently now that we have this information.

July 25, 2017

Mitch stated that they will be doing a letter to all employees with a breakdown of the total cost to the County for each employee at the end of the year.

Craig Johnson asked – should the EMS Advisory Committee look at wages? No, that is the job of this committee.

Art stated that it is not our responsibility to tell the advisory committee what their roll is, it would be the job of the chairman of the board of commissioners.

Other:

County Administrator's Evaluation: It seems it always takes longer to complete; we need to start looking forward to it and the process to use. The last one was done in November 2016. Evan stated that for the last evaluation he sent an email to all the department heads, asked for pros/cons, strengths/weaknesses, compiled and presented to the full board.

Public Input: None

Motion by Warsecke, seconded by Jeannot, to adjourn at 8:40 p.m. Ayes: Carland, Sauer and Warsecke Nays: None Motion carried.

Dawn Olney
Benzie County Clerk

Motion by AG, seconded by AS, to adopt the HR Consent Calendar as follows:

1. To have the County Administrator handle the Coykendall grievance.

DRAFT

Committee Appointments

8/8/2017

LEA J. VOGLER
8475 Bert Pine Dr

LAKE ANN, MI 49650

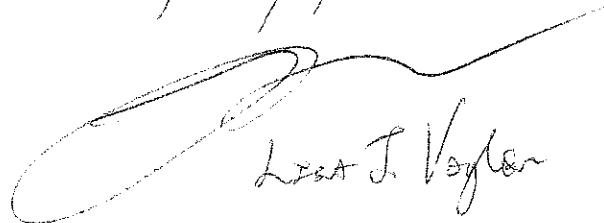
Resident of Alma Township

Please accept this letter as an expression of my interest in the meency of the Building Authority as a member of the Commission pursuant to Article V, Section 1 of the Articles of Incorporation dated September 11, 1989.

I have been involved in construction projects as co-owner of a licensed commercial contracting company and most recently as an Owners Representative of the approximately 12 million dollar construction of the new Westford County Jail & Sheriff's Department. I have reviewed thousands of pages of documents that relate to the construction of the Maple and have factual and professional knowledge and understanding of the issues facing the Building Authority.

I agree to fulfill the obligations of a member consistent with the exercise of sound judgment on behalf of all taxpayers of Benzie County.

Very truly yours,



LEA J. VOGLER

CORRESPONDENCE



①

MICHIGAN MUNICIPAL
RISK MANAGEMENT
A U T H O R I T Y

July 19, 2017

Lt. Dan Smith
Benzie County
505 S. Michigan Ave
Beulah, MI 49617

RE: Grant Funding – Requirements for Reimbursement

Dear Lt. Smith,

I am pleased to inform you that the Risk Avoidance Program (RAP)/Certification and Accreditation Program (CAP) application for your Body Worn Cameras project was approved. The Membership Committee authorized 1/3 funding up to a maximum of \$3,753.33 for your project.


RAP/CAP funds are issued on a reimbursement basis. Payment will be based upon confirmation from Benzie County of their payment of the project in full. The following documents are required for submission to MMRMA in order to process your grant payment:

- ☐ Copies of all invoices associated with the project.
- ☐ Proofs of payment associated with each invoice. Proofs of payment must match invoice amounts. If multiple payments to a vendor are included in one check or other form of payment, a financial breakdown of individual amounts included with the payment must be provided. Invoices stamped "Paid," Purchase Orders, or screen shots of journal entries do not constitute a proof of payment.
- ☐ ***Projects Involving Training*** In addition to invoices and proofs of payment regarding tuition expenses, certificates of completion and test scores (when applicable) must also be submitted.

Such documentation is needed in order to verify that the grant allotted is being used for the project described in your application. If your application submission contained the above referenced documentation, please contact MMRMA.

Payment of RAP/CAP funds is contingent upon Benzie County remaining a member of MMRMA and in compliance with the Joint Powers Agreement. Your approved grant reimbursement is valid for six months from the date of this letter. **GRANT EXPIRATION: 1/31/2018.**

Sincerely,


Cara Kowal, ARM, CPCU
Manager of Risk Management Services

CK/sp

cc: Dawn Olney
MMRMA Risk Manager

RECEIVED

JUL 21 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

BAY COUNTY BOARD OF COMMISSIONERS

JULY 11, 2017

RESOLUTION

BY: THE BAY COUNTY BOARD OF COMMISSIONERS

WHEREAS, The Great Lakes are a critical resource for our nation, supporting the economy and a way of life in Michigan and the other seven states within the Great Lakes region. The Great Lakes hold 20 percent of the world's surface freshwater and 90 percent of the United States' surface freshwater. This globally significant freshwater resource provides drinking water for more than 30 million people and directly supports 1.5 million jobs, generating \$62 billion in wages; and

WHEREAS, The Great Lakes Restoration Initiative (GLRI) provides essential funding to restore and protect the Great Lakes. This funding has supported long overdue efforts to clean up toxic pollution, reduce runoff from cities and farms, combat invasive species, and restore fish and wildlife habitat. Since 2010, the federal government has partnered with public and private entities and invested more than \$2 billion in over 2,900 projects throughout the region. Over its first six years, the GLRI has provided more than \$425 million for more than 500 projects in Michigan alone. The Brookings Institution has estimated that every dollar invested in the Great Lakes produces two dollars in long-term economic benefits; and

WHEREAS, GLRI projects are making a significant difference. They have restored more than 150,000 acres of fish and wildlife habitat; opened up fish access to more than 3,400 miles of rivers; helped implement conservation programs on more than 1 million acres of farmland; and accelerated the cleanup of toxic hotspots. In Michigan, GLRI funding has been instrumental in removing contaminated sediments from Muskegon Lake, the River Raisin, and the St. Mary's River; in restoring habitat along the St. Clair River, Cass River, Boardman River, and the Keweenaw Peninsula; and in the delisting of White Lake in Muskegon County and Deer Lake in the Upper Peninsula as areas of concern; and

WHEREAS, While a significant investment, past GLRI funding represents only a small portion of the amount needed to restore and protect the Great Lakes. Toxic algal blooms, beach closings, fish consumption advisories, and the presence of contaminated sediments continue to limit the recreational and commercial use of the Great Lakes; and

WHEREAS, Any cuts to GLRI funding would jeopardize the momentum from over a decade of unprecedented regional cooperation. Draft federal budgets have proposed a 97 percent reduction in GLRI funding. These cuts would be a short-sighted, short-term cost-saving measure with long-term implications. Restoration efforts will only become more expensive and more difficult if they are not addressed in the coming years; now, therefore, be it

RESOLVED That the Bay County Board of Commissioners opposes slashing federal funding for the Great Lakes Restoration Initiative; Be It Further

RESOLVED That copies of this resolution be transmitted to the President of the United States, the President of the United States Senate, the Speaker of the United States House of Representatives, and the members of the Michigan congressional delegation as well as the other 82 Michigan counties.

THOMAS M. HEREK, CHAIR

AND BOARD

Sponsored by Commissioner Michael E. Lutz, 7th DistrictMOVED BY COMM. DURANCZYKSUPPORTED BY COMM. RYDER

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
<u>MICHAEL J. DURANCZYK</u>	X			<u>KIM J. COONAN</u>			X	<u>MICHAEL E. LUTZ</u>	X		
<u>ERNIE KRYGIER</u>	X			<u>THOMAS M. HEREK</u>	X						
<u>AUGHN J. BEGICK</u>	X			<u>TOM RYDER</u>	X						

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: X YEAS 6 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED X DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

RECEIVED

JUL 26 2017

DAWN OLNEY
 BENZIE COUNTY CLERK
 BFLH AH MI 49617

-59-

BAY COUNTY BOARD OF COMMISSIONERS

JULY 11, 2017

(3)

RESOLUTION SUPPORTING MICHIGAN SENATE BILL 400 AND MICHIGAN HOUSE BILL 4651
AMENDING THE EMERGENCY TELEPHONE SERVICES ENABLING ACT

BY: The Bay County Board of Commissioners (7/11/17)

- WHEREAS,** Michigan House Bill 4651 and Senate Bill 400 have been introduced in the Michigan Legislature, which would amend Public Act 32 of 1986 entitled the "Emergency Telephone Service Enabling Act"; and
- WHEREAS,** These bills would amend the funding system for 9-1-1 so that all communication devices that have access to 9-1-1, including prepaid wireless devices, contribute equally to the funding of 9-1-1 operations; and
- WHEREAS,** These bills provide a stable funding source for the counties to support their migration to Next Generation 9-1-1 and ongoing operational levels of service for 9-1-1 to its residents; and
- WHEREAS,** These bills afford the State and Counties collecting 9-1-1 fees a mechanism for court action should any service providers fail to collect and remit the fees; and
- WHEREAS,** These bills have a mechanism that provides the necessary checks and balances to ensure revenues generated are used for authorized expenditures for 9-1-1 services; and
- WHEREAS,** These authorized expenditures are limited to those directly related to receiving and processing 9-1-1 calls and the subsequent dispatching of responders via a public safety radio; and
- WHEREAS,** Such limitation of expenditures has historically met the criteria established through the courts to define 9-1-1 surcharge as a fee for service directly related to telephone services; and
- WHEREAS,** Any attempt to amend House Bill 4651 and Senate Bill 400 for other State of Michigan general fund purposes not directly related to 9-1-1 may not meet the criteria of a fee for service and could be viewed as a tax increase for the residents of BAY County; Therefore, Be It
- RESOLVED,** That the Bay County Board of Commissioners does hereby offer our support of House Bill 4651 and Senate Bill 400 as introduced; Be It Further
- RESOLVED** That the Bay County Board of Commissioners opposes amending House Bill 4651 and Senate Bill 400 to include any additional State of Michigan taxes on telephone service customers under the guise of 9-1-1 surcharge; Be It Finally
- RESOLVED** That copies of this resolution be transmitted to Governor Richard Snyder, all Senators and Representatives serving Bay County and the other 82 Michigan counties.

THOMAS M. HEREK, CHAIR
AND BOARD

LUTZ - HB4651 - SB400

Resolution sponsored by Commissioner Michael E. Lutz, 7th DistrictMOVED BY COMM. DURANCZYKSUPPORTED BY COMM. BEGICK

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK	X			KIM J. COONAN			X	MICHAEL E. LUTZ	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			TOM RYDER	X						

RECEIVED

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: X YEAS 6 NAYS 0 EXCUSED 1DISPOSITION: ADOPTED X DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____

-60-

JUL 26 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa at the Road Commission offices in Honor, Michigan on Thursday, July 13, 2017 at 9:30 AM.

Present:	Chairman Bob Rosa Member Ted Mick	Manager Skeels Superintendent Schaub Clerk Jordan
Absent:	Vice Chair Phil Hoyt	

Motion by Comm Mick and supported by Comm Rosa to accept the agenda as amended to include a closed session, Bridge inspection contracts, and St Ambrose non compliance letter. Ayes: Rosa, and Mick. Absent: Hoyt. Motion carried.

The minutes of the 06/22/17 meeting were accepted as presented.

Motion by Comm Mick and supported by Comm Rosa to pay bills # 44130 to # 44178 for the amount of \$377,963.89 and Payroll #13 for \$55,393.70. Ayes: Rosa, and Mick. Absent: Hoyt. Motion carried.

Motion by Comm Rosa and supported by Comm Mick to authorize the EFT for MERS for \$46,015.78. Ayes: Rosa, and Mick. Absent: Hoyt. Motion carried.

Superintendent's report: Lake Twp approved Ash Ave; Wallin, Indian Hill and Reynolds are paved and shoulders are done-millage work will resume next week; We are getting Crystal Lk Twp roads ready for paving; Letter of support for the intersection of Burnt Mill & CR 610 safety project.

Standing Guest: Gary Sauer-County Commissioner - Brought the board up to date on issues at the county level. He also mentioned a complaint regarding the Mystery Spot on Putney Rd and the potential hazard to local farmers and motorists.

Public Input: Ron Evitts, Colfax Twp Supervisor had a complaint regarding signs on M-115 that are obscured by brush.

New Business:

- Benzie Manistee Snowbirds Club permit - Motion by Comm Mick and supported by Comm Rosa to approve the Snowbirds annual permit to use seasonal roads as part of the snowmobile trail, with adequate insurance coverage naming the Road Commission as additional insured. Ayes: Rosa, and Mick. Absent: Hoyt. Motion carried.

- St Ambrose non-compliant commercial driveway - On October 27, 2016, the Board gave Kirk Jones, owner of St Ambrose Winery until June 1, 2017 to bring his driveway into compliance with Road Commission commercial driveway specifications. He has not complied. Motion by Comm Rosa and supported by Comm Mick to send a certified letter extending the June 1st deadline to 30 days from the date of the letter to comply with the commercial driveway specifications or the Road Commission will build it to specifications and invoice Mr. Jones for all costs plus the 10% administration fee. Ayes: Rosa, and Mick. Absent: Hoyt. Motion carried.

-Ron Wohlford, CPA report - the 3rd quarter financials were completed on July 7. We are pretty well in line with the budget. We will spend down our fund balance a bit more than anticipated with the projects and capital outlay remaining.

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JUL 28 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Page 2, Benzie CRC mtg 7/13/17

- Bridge inspection contract with Link Engineering - Motion by Comm Mick and supported by Comm Rosa to approve the contract for bridge inspections with Link Engineering authorizing Manager Skeels to sign. Ayes: Rosa, and Mick. Absent: Hoyt. Motion carried.

Correspondence/Information/Discussion:

- Lake Township truck ordinance on primary roads-Matt has been corresponding with our attorney regarding regulating truck traffic on federally funded and federally eligible county roads.

- Meeting with Lake Ann Village officials - Matt met with 2 lake Ann officials regarding a couple of projects in the village.

- The ROW tree clearing project is just about complete.

Public Input: Gary Sauer, County Commissioner - Betsie Valley Trail, DAS info,

Closed session - Motion by Comm Rosa and supported by Comm Mick to enter into closed session at 11:30 to review resumes for the financial manager position as the applicants have requested confidentiality. Ayes: Rosa, and Mick. Absent: Hoyt. Motion carried.

Return to regular session at 11:54 AM

Meeting was adjourned at 11:55 AM.

Robert Rosa, Chairman

Kathleen A, Jordan, Clerk

5

**Betsie Valley Trailways Management Council
Minutes of the July 11, 2017 Meeting**

Held: Tuesday, July 11, 2017, 4:30 p.m.
Commissioner's Room, Benzie Co. Government Center

Members Present: Gary Palin (Vice Chairman) Dan Schoonmaker (Treasurer), David Oellerich (Secretary), Frank Walterhouse, John Rothhaar (Trail Care Coordinator), Flint Watt (Trail Care Coordinator), Jen Whiting, Gary Sauer and John Wheeler

Members Absent: Michael Foust and Todd Neiss

Public/Guests: None

1. The meeting was called to order at 4:30 p.m., with a quorum present. In the absence of both the Chair and Vice Chair (Gary Palin arrived a little later), on motion made, seconded, and unanimously approved, David Oellerich was authorized to Chair the meeting.
2. The Agenda for the 7.11.17 meeting, on motion made and seconded, was unanimously approved,
3. The meeting minutes for both the 5.23.17 and 6.11.17 BVTMC Board Meetings, on motion made and seconded, were unanimously approved,
4. Public Input: None
5. Presentations and Communications: None
6. Treasurer's Report: Dan Schoonmaker delivered the report
 - a. A motion was made, seconded and unanimously approved to pay Gillison Excavating \$2,028 to repair several road crossings between Beulah and Thompsonville and to do temporary repairs at the foot of Benzie St in Beulah as directed by John Rothhaar, \$90 for lumber expenses from Honor Lumber for Trail repairs by the Trail Care Coordinators and to sign a proposal from TruGreen of \$1,253 to spray herbicide on the Trail section between Beulah and Thompsonville.
 - b. Dan Schoonmaker reviewed the General Ledger to date for the fiscal year beginning 1.1.17, noting a balance of \$8,559.73 in the DNR annual funds which must be spent on Trail maintenance by 9.30.17 (John Rothhaar noted there would be no problem using the balance for maintenance). Dan also noted a balance of \$12,546.36 in restricted funds designated for Trail improvements and repairs.
 - c. A motion was made, seconded and unanimously approved to accept the Treasurer's Report.
7. Reports:
 - a. Chair: None

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JUL 31 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

- b. Trail Care Coordinators: The Board agreed to move this item to after New and Old Business.
8. New Business: The Board agreed to discuss new business before Old Business as the resolution of certain Board business due to the passing of Dr. Bill Olsen was necessary before taking up Old Business.
- a. The Board discussed the process for replacing Bill Olsen as a member of the BVTMC Board. Gary Sauer and Frank Walterhouse reported the Benzie County Clerk had issued a public advertisement for individuals to complete the required formwork to be considered for appointment to the Board by the Benzie County Commissioners. It was unknown as to when that advertisement period could be closed and potential new Board members be considered for appointment. Board members were encouraged to have candidates they thought qualified to encourage them to complete the formwork. David Oellerich encouraged Trail Care Coordinator John Rothhaar to do so. Gary Sauer offered to find out when the advertisement would be closed and the Board will take up the matter again at the August Board meeting.
 - b. The Board discussed the process of replacing Bill Olsen as Chairman of the BVTMC Board. Gary Sauer and Frank Waterhouse agreed it was proper for the Board to elect its own officers without Benzie County Commission approval. David Oellerich was nominated as new Chairman. With there being no other nominations, a motion was made, seconded and unanimously approved to elect David Oellerich as the Chairman of the BVTMC Board.
 - c. The Board discussed replacing David Oellerich as Secretary. It was agreed for David to finish the current meeting as Secretary. Gary Sauer would look into using Benzie County staff to act as recording Secretary at future meetings and determine the cost of such service. Jen Whiting expressed a willingness to be Secretary going forward if there were administrative support from the County. The matter will be brought before the Board at the August meeting as to how to fill the Secretary responsibilities going forward.
 - d. David Oellerich informed the Board of the plans being discussed by the FBVT Board to honor Bill Olsen. The plans are being coordinated with the Olsen family and the Village of Beulah. The BVTMC will be kept abreast as these plans definitive.
9. Old Business
- a. The Board discussed the proposal from Johnson Hill Land Ethics Studio to perform professional engineering services to reconstruct the Trail between County Farm Rd and the intersection of Crystal Avenue and Benzie Blvd in Beulah and to correct specific low areas, areas needing wooden drainage crossings and 500LF removal of excessive vegetation and edge repair in the section between Mollineaux Rd and County Farm Road.
 - b. The Board discussed approving the proposal with \$9,075 to be paid after the completion of the design and Construction Documents. The cost of the Bid Administration (\$1,180) and Construction Administration (\$3,770) would be paid only after the actual construction of the repair work was approved by the Board with funding in place. As a way to offset reductions to the limited BVTMC budget, there would be discussions with the Board of the Friends of the Betsie Valley trail to include these costs in the fund-raising budget along with actual construction costs.
 - c. A motion was made, seconded and unanimously approved to have the Chair execute the proposal from Johnson Hill with instructions to begin the design work and preparation

of the Construction Documents and to wait until the project was fully funded and approved by the BVTMC to complete the balance of the proposed services.

- d. It is expected for the approved work to take approximately one month from the acceptance and execution of the proposal.

10. Trail Care Coordinator's Report: John Rothhaar and Flint Watt reported that the Trail was in very good condition. The first round of shoulder mowing by the County Road Commission has been completed. Cutting and treating of willows and snake grass is continuing in the Frankfort to Elberta section of the trail as growth is starting to poke through the trail; ongoing treatment of areas adjacent to the Trail will be needed. It is expected that soon Eric Anderson will be engaged to perform the trimming back of tree branches and the like along the Trail.

11. There being no other business to bring before the Board, the meeting was Adjourned at 5:30 p.m.

LITTLE PLATTE LAKE ELEVATION

LEGAL LEVEL 586.7

B.M. L IRON NE ABUTMENT ELEV. 589.44

6

NAME	DATE	DISTANCE TO WATER	ELEVATION	HIGH + LOW -	COMMENT
CD	3-8-17	2.84	586.60	-.10	
CD	3-15-17	2.18	587.26	+.56	
CD	3-22-17	3.23	586.21	-.49	
CD	3-27-17	3.05	586.39	-.31	
CD	4-5-17	3.13	586.31	-.41	
CD	4-5-17	-	-	-	put one board in
CD	4-10-17	-	-	-	put 2 boards in
CD	4-12-17	2.85	586.59	-.11	
CD	4-21-17	2.36	587.08	+.38	raining two days
CD	4-22-17	-	-	-	pull one board
CD	4-27-17	2.58	586.86	+.16	
CD	5-4-17	2.51	586.93	+.23	
CD	5-11-17	2.66	586.78	+.08	
CD	5-18-17	2.73	586.71	+.01	
CD	5-25-17	2.66	586.78	+.08	
CD	6-1-17	2.76	586.68	-.02	
CD	6-8-17	2.75	586.69	-.01	
CD	6-15-17	2.45	586.99	+.29	lots of rain
CD	6-22-17	2.61	586.83	+.13	lots of rain
CD	6-29-17	2.42	586.82	+.12	lots of rain
CD	7-6-17	2.78	586.66	-.04	
CD	7-13-17	2.73	586.71	+.01	some rain
CD	7-20-17	2.85	586.59	-.11	
CD	7-24-17	2.93	586.51	-.19	put one board in
CD	7-27-17	2.6	586.84	+.14	

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AUG 01 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

LEGAL LEVELS	JAN. 1 - APR. 30	8 NOV. 1 - DEC. 31	599.75
		MAY 1 - OCT. 31	600.25
B.M. N. SIDE BOAT RAMP	ELEV. 601.87		

599.75
600.25
600.50

①

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Dawn Olney

4

From: Gerri VanAntwerp <gvanantwerp@benziebacn.org>
Sent: Tuesday, August 01, 2017 2:22 PM
To: Gerri VanAntwerp
Subject: Team BACN - Together Everyone Achieves More
Attachments: July 2017 Communiqué.pdf; August 2017 Communiqué.pdf

TOGETHER EVERYONE ACHIEVES MORE

Each month, BACN Executive Director Gerri Van Antwerp and Board Chair Bill Dundon are sharing information about BACN's efforts to ensure a sustainable and productive future through building our organizational capacity. As an essential member of "TEAM BACN", it is important to us that you understand and are involved in our journey.

With your help, we hope to expand "TEAM BACN" to more community members through a "friend-raising" campaign. Do you have friends and neighbors who would be interested in learning more about BACN's journey? If so, please check to make sure they are interested and forward their names and email addresses to us so we can add them to our monthly **Communiqué** distribution list.

Each month we hope to "grow" our TEAM. If this is the first issue of our TEAM Communiqué that you are receiving, welcome! If you received our first Communiqué, welcome back! In addition to the August Communiqué we have attached the July issue for those who are new to the list or those who may have missed it over the busy 4th of July week.

We have an outline of topics to cover in the coming months. However, if you have questions about our journey or have specific topics or questions that would like to see us address, please get in touch. **We truly believe in TEAM – Together Everyone Achieves More.**

RECEIVED

AUG 02 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Most gratefully,
Bill Dundon, President and Gerri VanAntwerp, Executive Director
Benzie Area Christian Neighbors

About Benzie Area Christian Neighbors: "BACN is a non-denominational 501(c)3 charity striving to foster a whole and healthy community by alleviating the effects of poverty and promoting self-sufficiency" for families in need throughout Benzie and Northern Manistee Counties. Visit www.benziebacn.org or call 231-882-9544 for information or volunteer opportunities.

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BENZIE AREA CHRISTIAN NEIGHBORS (BACN)

August, 2017 Update

Earlier this summer, we received a hand-written note along with a monetary contribution towards our Summer Match. *"Thanks for all you do for N. Manistee and Benzie County. Although our family is only a part-time resident at Platte Lake for 3-4 months a year, we feel that BACN is an important part of our giving. I continue to be impressed with your website, annual report, and commitment to the community. Here is our \$250 towards a slice of BACN's \$100,000 pie."*

Why is this so important? Only 41% of our area residents live here year-round. Almost 40% of Benzie and Manistee county households earn less than a living wage and struggle to meet their needs. It's no coincidence that these figures are so close. We so appreciate the Summer Match support of folks who live elsewhere part of the year. Our hard-working year-round residents depend on this help to keep our area such a great place. We are grateful for this help!

Our 2017 Summer Match Campaign is well-underway. The history of this program is heart-warming and inspiring. In 2010, the J. L. Mulvaney Foundation approached BACN with an offer to contribute up to \$20,000 in a dollar-to-dollar match to support our annual operating budget. Since then, they have increased their contribution, currently providing a \$50,000 dollar-for-dollar contribution.

Our community has embraced the challenge, meeting the match each year. BACN's ability to serve our neighbors has been transformed through the foresight and generosity of the Mulvaney Foundation and the commitment of individual donors. So far this summer, we have reached 75% of our target. The Summer Match Campaign ends on August 31.

This year's campaign is particularly significant as we explore how to best serve our ALICE population (Asset Limited, Income Constrained, Employed). According to the United Way ALICE project, the number of families that are struggling financially – across the country - is much higher than federal poverty guidelines suggest. It is important to note that Federal Poverty Guidelines were first established in 1963 and have had minimal updates in the ensuing years.

ALICE represents those who bring home a paycheck that doesn't stretch to meet household needs. Most ALICE workers are glad to have a job, are proud of their work, and are happy to contribute to their communities. However, with little financial cushion, they are one crisis away from poverty. According to United Way data, the median income in Benzie and Manistee counties is under the state average, and both unemployment and the percentage of ALICE families are above the state average.

This data highlights the significant challenges facing BACN. As a primary source of human services in our area, we are most often the first organization that families turn to when facing an emergency situation. In 2016, BACN served over 6,000 individuals and directly assisted 1,500 area families with immediate aid - food, clothing, and financial assistance.

To address current and future needs, Board members and BACN staff are deeply engaged in an Action Planning Process. TEAMS are currently documenting the history and current state of BACN from the perspective of four areas of focus: Programs and Services, Organizational Development, External Stakeholders and Internal Stakeholders. This work will provide the foundation for identifying Key Initiatives to address in the next 12 months and will help us create a clear picture of a future state that is aligned with our mission and values.

Thanks for your support as we work to move BACN from “good to great” and “built to last”!



Benzie Area Christian Neighbors' (BACN) mission is "to strive to improve the quality of life for people with limited resources in our community by providing food, clothing, financial assistance, education and social support in collaboration with area resources."

BENZIE AREA CHRISTIAN NEIGHBORS (BACN)

Summer, 2017 Update

Benzie Area Christian Neighbors (**BACN**) has embarked on an important journey to position our organization for sustainable growth and success. In 2016, we contracted with NorthSky Non-Profit Network to conduct a Feasibility Study to assess the potential for a proposed capital campaign to fund renovation and expansion of the BACN facility. Two major factors were considered in determining the likely success of the campaign: 1) Internal assessment of BACN's readiness, and 2) External assessment of the willingness and ability of BACN's constituency to support the campaign.

Forty-seven individuals were interviewed, including active and generous members of the community, community thought leaders, local business representatives, key volunteers and foundation representatives and partners. The final report included their responses and a valuable compilation of recommendations to guide us as we move forward.

The Study reinforced the belief that BACN is an effective, trustworthy, well-run organization who is respectful, compassionate and responsive to neighbors' needs. However, BACN's readiness to take-on a project of this scope was seriously questioned. The report concluded that a number of interim steps should be taken before launching a large-scale capital campaign.

BACN leadership has taken these recommendations to heart. With active Board and staff involvement, we have entered into a year-long Action Planning process. Our immediate priorities fall into four areas: **Programs and Services** (development, delivery, measurement), **Organization Development** (operations, facilities, technical capacity, sustainability), **Internal Stakeholders** (staff, Board of Directors, volunteers) and **External Stakeholders** (neighbors, partners donors, community).

Teams of Board members and staff members have been formed to develop and implement an action plan in each of these four areas. Programs, services, and partnership agreements are being evaluated based on needs and measurable outcomes. We are identifying Key Success Factors and measures of growth and sustainability for our organization. Our internal capacity is being strengthened through Board and staff development. We are reaching out to our external stakeholders through regular communication about community needs, our work, and our future plans. Facility maintenance and improvements will be part of that plan based on program needs and measures of success.

We are grateful to Feasibility Study participants for their thoughtful reflections and recommendations to help guide our journey. We will keep you informed and involved as a crucial member of the BACN Team (Together Everyone Achieves More).

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6/28/2017

Benize Area Christian Neighbors – Board of Directors

June 2017- June 2018

Bekkering, Lynne

Nominated 2013, in service until 2019
Internal Stake Holders Action Team
Experience: Healthcare
lynnekayupnorth@yahoo.com

Comer, Harold (Skip)

Nominated 2017, in service until 2018
Organizational Development Action Team
Experience: Pastoral, Community Service
skip-molly@att.net

Dundon, William (President)

Nominated 2013, in service until 2018
Finance Committee
External Stake Holders Action Team
Experience: Accounting, Community Leadership
cbdundon@sbcglobal.net

Hébert, Anne

Nominated 2014, in service until 2020
Finance Committee
External Stake Holders Action Team
Experience: Pastoral, Finance
revanne@benziestandrews.com

Kehr, Linda

Nominated 2017, in service until 2020
Internal Stake Holders Action Team
Experience: Legal
lindakehr@sbcglobal.net

Marsh, George (Treasurer)

Nominated 2017, in service until 2020
Finance Committee
Organizational Development Action Team
Experience: Corporate Management
Marshgm44@gmail.com

Meek, Nancy

Nominated 2013, in service until 2019
External Stake Holders Action Team
Experience: Education
nancyjmeek@gmail.com

Schaffer, Donald

Nominated 2012, in service until 2018
Organizational Development Action Team
Experience: Healthcare
wylledon@me.com

Smith, Russell (Vice President)

Nominated 2016, in service until 2019
Internal Stake Holders Action Team
Experience: Corporate Management
Rsmith7412@Netscape.net

Szczechowski, Penny

Nominated 2013, in service until 2018
Program & Services Action Team
Experience: Education
pennyszcz@yahoo.com

Welch, Judy (Secretary)

Nominated 2010, in service until 2019
Program & Services Action Team
Experience: Education
[wlchjdy@gmail.com](mailto:wljchjdy@gmail.com)

Williams, Judith

Nominated 2017, in service until 2020
Program & Services Action Team
Experience: Health and Humans Services
skelty@yahoo.com

VanAntwerp, Gerri

Executive Director, 2011
gvanantwerp@benziebacn.org

TOGETHER EVERYONE ACHIEVES MORE