

BENZIE COUNTY BOARD OF COMMISSIONERS

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671

www.benzieco.net

MEETING AGENDA

May 23, 2017

Commissioners Room, Government Center, 448 Court Place, Beulah, Michigan

4:00 p.m. CALL TO ORDER
 ROLL CALL
 INVOCATION AND PLEDGE OF ALLEGIANCE
 APPROVAL OF AGENDA
 APPROVAL OF MINUTES – 5/9/2017 (open & closed)
 PUBLIC INPUT
 ELECTED OFFICIALS & DEPT HEAD COMMENTS
 Craig Johnson, EMS – Mutual Aid & Intercept Termin w/ Thompsonville
 Frank Post - Emerg Mgt – 3 – 2% Grant applications
 David Schaffer – Recycling Site Lease
 COMMISSIONER REPORTS – Technology Consent; Buildings/Grounds
 COUNTY ADMINISTRATOR’S REPORT – RFP; Letter re SWD; BRA
 FINANCE – Approval of Bills; Finance Consent
 HR and PERSONNEL – Consent Calendar
 COMMITTEE APPOINTMENTS – Jury Board
 ACTION ITEMS – US Coast Guard Letter; Remon Contract; MMRMA RAP Grant
 PRESENTATION OF CORRESPONDENCE
 UNFINISHED BUSINESS
 NEW BUSINESS

5:00
5:15
5:30

 PUBLIC COMMENT
 ADJOURNMENT

Times Subject to Change

The County of Benzie will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting or hearing upon thirty (30) days notice to the County of Benzie. Individuals with disabilities requiring auxiliary aids or services should contact the county by writing or calling the following:

BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH MI 49617
(231) 882-9671

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC INPUT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of "Benzie County Board Rules (section 7.3)" which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an "Input" option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a more lengthy understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District I – Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District II -- Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships).....	231-920-5028
District III - Roger Griner (Crystal Lake, Frankfort).....	231-651-0757
District IV - Coury Carland (Benzonia).....	231-930-7560
District V - Frank Walterhouse (Homestead).....	231-325-2964
District VI - Evan Warsecke (Colfax, Inland).....	231-275-3375
District VII – Gary Sauer (Blaine, Gilmore, Joyfield, Weldon).....	231-651-0647

THE BENZIE COUNTY BOARD OF COMMISSIONERS

May 9, 2017

The Benzie County Board of Commissioners met in a regular meeting on Tuesday, May 9, 2017, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chairman Coury Carland at 9:00 a.m.

Present were: Commissioners Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke

The invocation was given by Commissioner Griner followed by the pledge of allegiance.

Agenda:

Motion by Roelofs, seconded by Warsecke, to approve the agenda as amended, add HR Minutes and 2017-017 Maples Millage under Action Items. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Minutes:

Motion by Jeannot, seconded by Warsecke, to approve the regular session minutes of April 11, 2017 with the changes as cited. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Motion by Sauer, seconded by Carland, to approve the closed session minutes of April 11, 2017 as presented. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

9:03 a.m. Public Input

Eric VanDussen, Benzonia, spoke regarding the closed session today regarding Mr. Figura's opinion, and stated that the agenda didn't state enough information, he suggests you not go into closed session.

9:06 a.m. Public Input Closed

ELECTED OFFICIALS & DEPT HEAD COMMENTS:

David Schaffer, Solid Waste & Recycling, stated that the Village of Honor has given their blessing for 10791 Main Street (formerly Bud's) as the new location for the recycling bins – for now; the insurance will be moved; he will come back with a lease agreement; at the Household Hazardous Waste and Electronics collection in Frankfort on June 17, they were going to offer a mattress collection disposal, but since there have been -0- requests for that, he will cancel that portion of the event at this time.

Steve Houghton, Building Dept, stated that the Executive Order 2017-3 that he provided has given some confusion – we are OK here; Construction Board of Appeals – some boards are compensated, he feels the Board of Commissioners should consider a per diem for their time.

Chairman Carland feels the per diem issue should be looked into.

Comm Walterhouse stated it should be referred to Finance.

James Henderson, EMS, stated that the new ambulance is ready to be delivered, however different wording is needed regarding the availability to pay off early. Needs to be a 3-year lease with the intent to pay off in one year.

COMMISSIONERS

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May 9, 2017

1) Motion by Walterhouse, seconded by Carland, to purchase a new ambulance with a 3-year lease and tax exempt leasing with the intent to pay off after the first year. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

2) The first autopsy has been performed at the Benzie Count Morgue, but the case did not come from Benzie County; it was a Manistee County case and it went well, but long. They are still trying to find a Histologist.

Comm Walterhouse stated that Thompsonville has had a lot runs.

Mitch Deisch stated the Weldon and Colfax Townships and Village of Thompsonville are OK; Cleon and Springdale Townships, Manistee County, are not OK – they do not pay the .85 mills that all of Benzie County does; we cannot continue to subsidize Manistee County townships.

Comm Sauer said it was brought up at the Village of Thompsonville meeting last night and they stated that the lawyers at Munson Medical Center got involved and shut off the service; they are trying to cut off the service from West Shore, so we need to bring Munson in for these discussions.

Kyle Rosa, Undersheriff, introduced Bob Hawkins, new maintenance employee at the Sheriff Dept – jack of all trades; the first week of May was Corrections Officer Memorial Week – two employees have been at the Academy this week in Grand Traverse County; the week of May 15 is National Police Officers' Memorial Week. Marty Blank has graduated from the West Shore Community College Police Academy – the extra training and help will be great for the department. Thank you to Fresh Winds Church for lunch last week on Wednesday; ORV safety class will be held Saturday, May 13.

Comm Jeannot inquired of the Concealed Carry Ordinance for ACO and whether they have been trained yet – Kyle believes they have talked about it, but no date has been set.

COMMISSIONER REPORTS

Comm Roelofs reported that he has attended the HSCB and the topic for that meeting was trauma – all aspects; DVTF -- Domestic Violence Task Force – child awareness and how to talk to the kids identifying domestic violence with children to make them comfortable; Inland and Almira Twp. clean-up day was last week; Memorial Day service will be at 12:00 noon at the Veterans' Memorial. He and Phil Hoyt met with local Honor Boy Scouts at the Veterans' Memorial and they moved sand.

Comm Walterhouse reported on the May 2 election for the Village of Honor; May 8 the Village discussed sewer rates.

Comm Jeannot reported that Platte Township discussed a Marijuana Ordinance on May 4; June 17 the National Park Services is offering a water awareness class in Lake Township; May 10 Almira Township will hold stroke awareness training.

Comm Griner reported that he took the SWD Ordinance to Lansing and delivered the information; MAC – in the next 30–40 years you will have to double the amount of food that will be produced; MAC changes with the retirement of the director; reported on rail container system and cruise ship business; AES is not changing their meeting, so he will not attend the BOC meeting in two weeks, he will be attending the AES meeting.

COMMISSIONERS

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May 9, 2017

Comm Sauer reported that he attended the VCAT meeting last month; May 19 and 20 will be the Take Vets Fishing weekend – Tight Lines for Troops; Road Commission held an on-line auction and they took in \$46,700 for old equipment and they also agreed to give the Solid Waste and extra month to remove the recycle bins; The Maples Work Group gave a presentation to the BA meeting and they voted not to accept the recommendation; village of Thompsonville had a contest to name their park and will call it the Thompsonville Community Memorial Park; Joint Planning Commission decided to do a resolution to opt out of Medical Marijuana – Colfax, Thompsonville and Weldon. Maples Open House on June 5 2-4 p.m. and June 6 will be moving patients into the facility.

Comm Warsecke reported on informational meeting at Inland Township re Medical Marijuana facility – about 35 citizens there and the majority voiced their opinion that they do not want it; Inland Township fire millage passed; blood drive and propane fill on May 19.

Comm Carland attended the BA meeting with Comm Sauer and Comstock will meet with contractors to determine if the bids are still in the ball park; toured the old facility; June 5 as the Open House date, once Phase 3 is initiated, it will take approximately 4 months to complete; last Friday he traveled to SE Michigan to Ann Arbor for the U of M Bi-Centennial and he represented Benzie County; Monday went to SUD advisory meeting from MNRE and they voted if Benzie and Manistee Counties can tap into the liquor money for an opiate program – they voted unanimously that they can; Planning Commission Work Group to discuss the reorganization; next week will go to the Merit Member Conference.

Comm Jeannot comments regarding his disappointment in the Building Authority ignoring the group and commissioners.

Comm Sauer asks for a document that said it was time to build a new facility (Maples) back in 2010.

Motion by Jeannot, seconded by Griner, to ask that the Building Authority appear on June 13 and explain why they continue to reject ideas from the BOC as well as the ad hoc committee made up of citizens, want a mapped out plan and be well prepared to represent their position.

Mitch suggested specific questions that you would like to have them answer.

Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None
Motion carried.

10:14 a.m. Jennifer Berkey, MSUE Annual Report

Ms. Berkey provides a power point presentation of the 2016-2017 Annual Report for Benzie County.

10:30 a.m. Tim Figura, Attorney

Motion by Carland, seconded by Griner, to enter closed session to consider written material subject to the attorney-client privilege. The nature of the written material is a legal opinion regarding our insurer's recommended handling of a claim and the viability of a process for addressing such issues in the future. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke
Nays: None Motion carried.

10:57 a.m. Re-Enter Open Session

COMMISSIONERS

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May 9, 2017

Motion by Sauer, seconded by Griner, to authorize our attorney to proceed as recommended in closed session. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke
Nays: None Motion carried.

COUNTY ADMINISTRATOR'S REPORT – Mitch Deisch

- He is working on a use agreement with Mecosta/Newaygo for use of their morgue facilities
- Sunrise Rotary yesterday he helped to take 110 Benzie Central 8th graders to MSU and CMU campus.
- We were still having some fax issues with the new phone line – all fixed now.
- OMA & FOIA training will be scheduled for July.

FINANCE

Bills: Motion by Walterhouse, seconded by Warsecke, to approve payment of the bills from April 25, 2017 to May 9, 2017 in the amount of \$203,432.51, as presented. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Michelle Thompson, County Treasurer, stated that they are trying to catch up now; setting in on the new dog license program.

HR AND PERSONNEL – Minutes of April 25, 2017 presented – No consent calendar.

COMMITTEE APPOINTMENTS – None

ACTION ITEMS

US Coast Guard Request: Carry over to May 23 meeting to allow preparation of a letter.

Sheriff Patrol Agreement with Lake Township: Motion by Walterhouse, seconded by Jeannot, to enter into agreement with Lake Township for additional police protection as presented, authorizing the chair to sign. Roll call. Ayes: Walterhouse and Warsecke Nays: Carland, Griner, Jeannot, Roelofs and Sauer Motion denied.

It was recommended to have any agreements for Summer patrol require half of the agreed upon amount be paid upfront with the balance due by September 30th.

2017-017 Maples Millage: Motion by Sauer, seconded by Roelofs, to adopt resolution 2017-017 submitting to a Vote of the Electorate a Millage Renewal Question for the Benzie County Medical Care Facility (The Maples) Operations, authorizing the chairman to sign. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

CORRESPONDENCE

- Crystal Lake elevation report for April 2017 received.
- Little Platte Lake elevation report for April 2017 received.

UNFINISHED BUSINESS

NEW BUSINESS – None

COMMISSIONERS

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May 9, 2017

11:35 a.m. Public Input

Eric VanDussen, Benzonia, stated that your agenda wasn't clear with regard to the closed session; asks the board to not go into closed session to discuss OMA issues with an Attorney/Client letter when received from Mr. Figura; which attorney do you believe.

Public Input Closed

Judge Mead introduces Walter Armstrong and asks the Board to adopt resolution approving the Appointment of Mr. Armstrong as District Court Magistrate.

Motion by Griner, seconded by Jeannot, to suspend the board rules for consideration of information provided by Judge Mead, Resolution 2017-018. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Motion by Walterhouse, seconded by Roelofs, to adopt 2017-018, Resolution of Support for Approval of the Appointment of Walter E. Armstrong as District Court Magistrate by the Manistee County Board of Commissioners. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Chairman Carland spoke regarding the Michigan Public Policy Survey.

Motion by Jeannot, seconded by Sauer, to adjourn until the May 23, 2017 Regular meeting or the call of the chair. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried

Coury Carland – Chair

Dawn Olney, Benzie County Clerk

INDEX

- 1) Approved the agenda as amended.
- 2) Approved the regular session minutes of April 11, 2017 with the changes as cited.
- 3) Approved the closed session minutes of April 11, 2017 as presented.
- 4) Approved to purchase a new ambulance with a 3-year lease and tax exempt leasing with the intent to pay off after the first year.
- 5) Approved to ask that the Building Authority appear on June 13 and explain why they continue to reject ideas from the BOC as well as the ad hoc committee made up of citizens, want a mapped out plan and be well prepared to represent their position.
- 6) Entered closed session.
- 7) Authorized our attorney to proceed as recommended in closed session.
- 8) Approved payment of the bills from April 25, 2017 to May 9, 2017 in the amount of \$203,432.51, as presented.
- 9) Denied motion to enter into agreement with Lake Township for additional police protection as presented, authorizing the chair to sign.

COMMISSIONERS

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May 9, 2017

- 10) Adopted resolution 2017-017 submitting to a Vote of the Electorate a Millage Renewal Question for the Benzie County Medical Care Facility (The Maples) Operations, authorizing the chairman to sign.
- 11) Adopted 2017-018, Resolution of Support for Approval of the Appointment of Walter E. Armstrong as District Court Magistrate by the Manistee County Board of Commissioners.

DRAFT

DAWN OLNEY
BENZIE COUNTY CLERK
448 COURT PLACE
BEULAH, MICHIGAN 49617

Destroy Date: _____

Closed Session
May 9, 2017
Attorney/Client Letter
Tim Figura

Elected Officials and Department Head Comments

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
MAY 18, 2017
THE GATHERING PLACE SENIOR CENTER, HONOR
4:30 P.M.**

Agenda

Please turn off your cell phones and any other electronic devices

Call to Order
Prayer of Invocation
Pledge of Allegiance
Roll Call

Approval of Agenda
Approval of Minutes from the previous meeting – April 19, 2017
Suggestion Box Contents
Public Input (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)
Finance Committee Report - Approval of BSR Financial Statements for April 2017

Information Items

- A. Directors Report – April 2017/May 2017
- B. Program/Services Report – April 2017
- C. Senior Center Update – April/May 2017
- D. Board of Commissioners Update

Action Items

- A. Retainer Fee for Christopher Cooke, Senior Counsel from Neumann Law Group
- B. Approval for a Serving Counter Steam Table for The Gathering Place Kitchen Group

New Business

- A. Robert's Rules of Order
- B. Legal Opinion Regarding Benzie Senior Resources in support of the Benzie County Commission on Aging Senior Millage

Old Business

- A. Marketing/Branding Materials & Updates
 - 1. Webpage
- B. Fundraising/Marketing Committee Update
 - 1. Walk-a-Thon
 - 2. Millage Messaging

Public Comment

(Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Board Round Table Discussion/Evaluation of Meeting

- A.

Adjourn

RECEIVED

MAY 17 2017

**DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617**

Benzie Senior Resources Mission Statement – To provide exceptional services, resources and trusted care to support Benzie seniors

NEXT MEETING

Wednesday, June 21, 2017 at 4:30 p.m.

The Gathering Place Senior Center
Honor, MI 49640

DRAFT

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
April 19, 2017**

Chair Beverly Holbrook called the meeting to order at 4:35 pm. Prayer of invocation was given by Ron and the Pledge of Allegiance was said by all.

Roll Call: Ann Dawe, Beverly Holbrook, Ned Edwards, Rosemary Russell Denise Favreau Hailstones, Ron Dykstra, Jane Elzerman, Donna Malecki,, Barbara Johnson, Scott Harrison. Absent and excused are Kate Withington-Edwards, Nancy Mullen Call. Also present are Sabra Boyle, Douglas Durand, Frank Walterhouse

Agenda

Agenda changes and additions

Under Action Items add A. Older Michigianians Day

Motion to approve the agenda with the additions listed above was made by Rosemary and seconded by Barbara.

Minutes

- There was discussion related to how to document the closed part of last meeting this issue was tabled and Bev will check to see how this needs to be documented.
- A motion to approve the minutes of the March 15 meeting with the above issue tabled was made by Ned and seconded by Denise. All ayes being heard, the motion was carried to approve the minutes.

Public Input

- No public input
- The suggestion box was empty.

Finance Committee

The finance committee did not meet due to absences. Doug gave highlights of the budget. A motion to approve the BSR financial report was given by Barb and seconded by Jane all Ayes being heard the motion was carried.

- We are at 50% of our budget.
- We ended the month with a deficit of \$37,528.
- Revenues are down 5.8% from anticipated
- Expenses are up by 3.4%.

Information Items

A. Directors Report

- Report was given to the board for review no questions.

B. Program/ Services report

- Report was provided to the board by Doug, reviewed by the board no questions.

C. Senior Center Update

- Report was given no questions

D. Board of Commissioner Report presented by Frank

- Maples is to open 6/1/2017
- Election on 5/2 for Benzie Central Schools and Honor Village Sewer
- Clean up days are 5-6-2017 through 8-6-2017

E. Millage Update

- Bev gave an update and review of the millage
- Resolution 2017-010 Special millage for County Commission on Aging
Signed by Carland, and Olney

F. Fundraising/Marketing Committee

- Reviewed by Ned
- Barbara and Mary Dykstra continue with the Walk a thon for August 5th going good

Action Items

- A. Older Michigania's day. is on Wednesday May, 17th. Bev invited the board to attend, she says it is a good time. The board would like to have that option so the next meeting was changed to allow for this. Next board of Director's meeting was changed to Thursday May 18th. 4:30pm

New Business

- A. BSR presentation by Doug for Board Training to give us education to do presentations to groups.
- B. Board Participation Schedule was reviewed with sign up from the Board members for these presentation.

Old Business

- A. Marketing/ Branding
- Banners, building and vehicle signage are currently being made and implemented.
- B. Business Expo April 22, 2017. Job fair in the morning and event in the afternoon, review of board member participation.

Public Comment

No public comment at this time

Round Table

No round table discussion at this time.

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April 19, 2017

Adjournment

A motion to adjourn was made by Ned and Seconded by Denise, Meeting was adjourned at 6:39pm

Respectfully Submitted,

Rosemary Russell, RNC, DONA, LTC
BSR Secretary

Next BSR Board of Directors Meeting
Thursday May 18th @ 4:30pm
The Gathering Place
Honor, Michigan 49640

Benzie Senior Resources
Executive Directors Report
April 2017 – May 2017

- With the impending move of the gas tanks at the Road Commission during the month of June, I have signed up with Blarney Castle for obtaining our fuel needs for the fleet of vehicles.
- Several Board Members and I continue to attend villages, townships and libraries to speak on the current state of Benzie Senior Resources, the future in regards to the changes in the older adult demographics of Benzie County and the WHY we see a need to put before the voters in August the Benzie County Commission on Aging Senior Millage. Putting together the packets that are Townships, Villages and City of Frankfort driven by the older adult demographics and actual services provided is essential in our message.
- Senior Project Fresh is set to launch on June 1st with letters being sent out. This year the goal is to provide enough coupons to 200 households.
- The Benzie Senior Expo is moving along nicely. Munson Paul Oliver and Benzie Senior Resources are collaborating for this event. The Maples, Northern Health Care Management and Benzie Bus have paid to be sponsors of the event. The event will be held at the Trinity Lutheran Church in Frankfort on Friday, June 9th from 9am – 1pm.
- Interviews are taking place for Home Health Aides. The need is to hire 2 additional Home Health Aides.
- An audit from Workers Comp & Employers Liability Insurance Company was completed and the end result was only an addition \$5 increase!
- Another successful Volunteer Recognition Event was completed on May 10th and we had 130 volunteers and guests attend. This was our largest number of attendees! Once again the business community contributed to this event with event, table and volunteer sponsorships for a total of \$1,530. Another 28 businesses contributed a great assortment of door prizes that were given away.
- The continue need for dental work for older adults is fast exceeding what was budgeted for and the grant from Delta Dental Foundation. We have spent 78% of available funds through 7 months of the fiscal year.

Benzie County Administration Office has started their Budgetary process for Fiscal Year 2018 and I will be working in their parameters of establishing meetings with the Administrator and Finance Committee.

Legislative Updates

Changes continue to happen in Lansing regarding the Older Michigianians Act funding for FY'2018. Currently the House of Representatives have cut in half the Governor and Senate recommendations for increases in spending in the Older Michigianians Act Programs. The complete budget is slated to go into committee sessions with only a handful of leaders putting together a final budget. The Michigan Senior Advocate Council will continue to contact the House of Representatives to advocate them to follow the lead of the Governor and Senate to increase funding in programs for the Medicaid Waiver, Care Management, Home Delivered Meals and Senior Centers.

Onto the Federal Budget, a Continuation Resolution was approved and this allowed the White House Team and the Capital Hill to work on a final budget that will cover the rest of the fiscal year which will end on September 30, 2017. The majority of the Older Americans Act Programs did not receive cuts. Most were flat funding with a very small increase in Home Delivered Meals. However, there was one program that was cut by over 12%; it is the Senior Health Insurance Program (SHIP). In Michigan it is known as the Medicare/Medicaid Assistant Program or MMAP's. For our agency, this program is volunteered driven and saved older adults in Benzie County last year \$49,665. The impact for Benzie Senior Resource will be lost revenue when a low income individual is assisted in Medicaid, Extra Help with Part B premiums and other saving plans. The agency usually gets back up to \$100 when these individuals are helped due to the amount of time and paper work that needs to be completed.

My next Lansing visit is on Older Michiganians Day which is May 17th.

Program Report for April 2017

Nutritional Programs

Home Delivered Meals

Home Delivered Meals – 3,941 meals were provided to 123 clients in April 2017. **This represents an increase of 31% as compared to April 2015 and a 12% increase as compared to April 2016.**

Congregate Meals

The Gathering Place and Thompsonville served a total of 2,146 meals in April 2017. **This represents a 3% increase as compared to March 2015 and a less than 1% decrease as compared to March 2016.**

For year to date, we have served 1,779 additional meals than last year at this time.

Other Programs/Services

Dining Out Program – A total of 199 customers purchased 667 vouchers in April 2017. **This represents an increase of 80% as compared to April 2015 and a 13% increase as compared to April 2016.**

Homemaker Program – 356 service units were provided to 104 clients in April 2017. **This represents an increase of 17% as compared to April 2015 and a 22% increase as compared to April 2016.**

Guardian Medical Monitoring – 30 customers now receive this service at no cost to them. Budget is set to pay for 30 clients. The waiting list is at 7 individuals waiting to be transferred into the program.

Benzie Bus Punch Cards – 98 bus passes were given to customers in April 2017. **Compared to 2016, riders requesting bus passes is up by 10%. For year to date (7 months) a total of 9,804 rides have been provided.**

Information & Assistance - The agency handled 915 calls in April 2017 regarding Information and Assistance for services and questions related to older adults. **This is an increase of 49% as compared to April 2015 and a 31% increase as compared to April 2016.**

MMAPS – 18 individuals were provided 29 hours of service to assist them in their Medicare and Medicaid questions for April 2017.

Hearing Clinic – 7 individuals were provided a free hearing exam/tests in April 2017.

Foot Care – 38 individuals were provided foot care clinics in April 2017. We also provided 6 homebound clients with foot care in April. This represents a 22% increase in number of clients receiving this service as compared to March 2017.

Lawn Chore – In April we started the Spring Clean-up Program and 16 clients were provided this service. So far through April 30th, we have 44 customers signed up for lawn mowing.

Estate Planning – 4 individuals received estate consultation service in April 2017 at no cost.

Benzie COA Senior Dental Program – 3 individuals signed up for the Dental Voucher in April 2017.

Emergency Senior Essential Needs Fund – Several applications were submitted and approval has been granted for financial assistance.

The Gathering Place Senior Center – In April 2017, The Gathering Place Senior Center offered a total of nineteen core activities that 731 cumulative number of individuals participated in. The top 5 attended activities for April 2017 were Music Programs, Card Games, Exercise groups, Health Services (Blood Pressure Clinics, Foot and Hearing Clinics and Service Assistance (Taxes, MMAP's & Estate Planning) **As compared to April 2015 the attendance was up 41% and an increase of 19% as compared to April 2016. For the year to date, the activity attendance is up 53% as compared to 2015 and up 21% as compared to 2016.**

In-Home Services – We have increased the number of clients served from October 2016 through April 2017 by 28%. Total number of service hours increased by 30%. Total in home care visits have increased 42% during the same period.

Respectfully submitted,

Douglas Durand

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of April 30, 2017

	<u>Apr 30, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
001 · CENTRAL STATE BANK CHECKING	180,850.40
003 · CENTRAL STATE BANK HRA	1,928.75
005 · CSB - FUNDRAISING	2,418.28
006 · CENTRAL STATE BANK CD	13,227.96
007 · CSB - Checking	141,110.97
008 · SAVINGS - A. HOLLENBECK	6,367.50
Total Checking/Savings	<u>345,903.86</u>
Accounts Receivable	
1200 · Accounts Receivable	17,167.95
Total Accounts Receivable	<u>17,167.95</u>
Other Current Assets	
109 · INVENTORY	7,191.34
Total Other Current Assets	<u>7,191.34</u>
Total Current Assets	<u>370,263.15</u>
Fixed Assets	
150 · BUILDING	330,375.70
151 · VEHICLES	97,769.00
152 · EQUIPMENT	79,787.12
157 · LAND IMPROVEMENTS	1,800.00
159 · LAND	150,000.00
160 · ACCUMULATED DEPRECIATION	(199,573.52)
Total Fixed Assets	<u>460,158.30</u>
TOTAL ASSETS	<u><u>830,421.45</u></u>

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of April 30, 2017

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable 8,379.06

Total Accounts Payable 8,379.06

Other Current Liabilities

2100 · Payroll Liabilities 10,153.74

222 · MERS 457 PAYABLE 290.83

Total Other Current Liabilities 10,444.57

Total Current Liabilities 18,823.63

Long Term Liabilities

260 · NET PENSION LIABILITY 410,473.00

250 · MORTGAGE PAYABLE 143,976.92

Total Long Term Liabilities 554,449.92

Total Liabilities 573,273.55

Equity

3000 · Opening Bal Equity 157,279.63

390 · FUND BALANCE - PROGRAMS 575,619.06

3900 · Retained Earnings (524,982.49)

Net Income 49,231.70

Total Equity 257,147.90

TOTAL LIABILITIES & EQUITY 830,421.45

BENZIE SENIOR RESOURCES

Statement of Financial Income and Expense - Monthly

April 2017

	Apr 17	Budget	\$ Change
Ordinary Income/Expense			
Income			
519.03 · TITLE III C2 INCOME	6,723.67	6,723.00	0.67
519.04 · FEDERAL USDA	0.00	9,500.00	(9,500.00)
519.05 MIPPA (MMAP)	0.00	167.00	(167.00)
540 · GRANTS	345.00	6,500.00	(6,155.00)
561 - HDM WAIVER	708.00	791.00	(83.00)
642 · CHARGES FOR SERVICES/CONT	2,810.00	2,446.00	364.00
642.01 · FEE FOR SERVICE/CHORE	2,516.00	1,700.00	816.00
642.02 · FEE FOR SERVICE/HOMEMAKER	2,370.00	1,727.00	643.00
642.03 - FEE FOR SERVICE/SNOW REMOVAL	(1,789.00)	0.00	(1,789.00)
642.04 - FEE FOR SERVICE-IN-HOME	8,658.00	5,583.00	3,075.00
670 - CLIENT INCOME-AAA & NHC/WAIVER &	9,478.10	10,166.00	(687.90)
673 · NEWSLETTER SUB	80.00	0.00	80.00
675 · DONATIONS	11,663.18	7,333.00	4,330.18
676 · MILLAGE	64,285.83	64,286.00	(0.17)
680 · VOLUNTEER WAGES (IN-KIND).	7,942.50	11,250.00	(3,307.50)
677 - FUNDRAISING	304.00	3,501.00	(3,197.00)
679 - SPONSORSHIP INCOME	300.00	0.00	300.00
681 - In-Kind (non-volunteer)	191.88	0.00	191.88
690 - TRIP INCOME	12,744.00	2,843.00	9,901.00
691 - MISC INCOME	0.00	240.00	(240.00)
Total Income	129,331.16	134,756.00	(5,424.84)
Gross Profit	129,331.16	134,756.00	(5,424.84)
Expense			
700 - ACCOUNTING FEES	1,335.00	700.00	635.00
705 · SALARY AND WAGES	49,194.27	46,445.00	2,749.27
708 · PAYROLL TAX EXPENSE	5,284.41	4,154.00	1,130.41
709 · EDUCATION/TRAINING	250.00	315.00	(65.00)
710 · EVENTS	177.94	245.00	(67.06)
715 · CLOTHING ALLOWANCE	526.59	1,715.00	(1,188.41)
717 · DUES/SUBSCRIPTIONS	1,701.48	1,450.00	251.48
721 · COMPUTER EXPENSES	821.98	900.00	(78.02)
725 · FRINGE BENEFITS	12,915.17	13,222.00	(306.83)
726 - FUNDRAISING/MARKETING EXP	2,786.88	834.00	1,952.88
727 · SUPPLIES	1,991.05	2,133.00	(141.95)
727.2 · OFFICE EXP	353.14	750.00	(396.86)
727.3 - POSTAGE	0.00	165.00	(165.00)
727.4 - ADVERTISING	1,878.23	330.00	1,548.23
740 · FOOD	12,496.79	12,000.00	496.79

BENZIE SENIOR RESOURCES
Statement of Financial Income and Expense - Monthly

April 2017

819 · CONTRACTUAL	16,427.28	14,720.00	1,707.28
820 · VOLUNTEER WAGES (IN-KIND)	7,942.50	11,250.00	(3,307.50)
825 · VOLUNTEER EXPENSES	1,169.77	1,230.00	(60.23)
850 · TELEPHONE	357.32	325.00	32.32
861 · TRAVEL/MILEAGE/GAS	2,594.98	1,630.00	964.98
900 · INTEREST EXPENSE	485.37	485.00	0.37
910 · INSURANCE	2,312.00	2,208.00	104.00
915 · PROJECTS	0.00	0.00	0.00
920 · UTILITIES	2,520.47	1,670.00	850.47
940 · DEPRECIATION EXPENSE	1,804.26	1,804.00	0.26
980 · EQUIPMENT/REPAIRS	2,782.80	1,165.00	1,617.80
980.1 - OUTDOOR MAINTENANCE	141.98	150.00	(8.02)
980.2 - INDOOR MAINTENANCE	465.00	0.00	465.00
981 · HDM VEHICLE MAINT/GAS	943.20	1,004.00	(60.80)
957 - OTHER	0.00	16,188.00	(16,188.00)
Total Expense	131,659.86	139,187.00	(7,527.14)
 Net Ordinary Income	 (2,328.70)	 (4,431.00)	 2,102.30
 Other Income/Expense			
Other Income			
990 · INTEREST/DIVIDEND INCOME	12.57	25.00	(12.43)
999 - Other Income	35.00	0.00	35.00
Total Other Income	47.57	25.00	22.57
 Other Expense			
999.1 · Other Expense	0.00	0.00	0.00
99999 - LEGAL EXPENSE	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00
 Net Other Income	 47.57	 25.00	 22.57
 Net Income	 (2,281.13)	 (4,406.00)	 2,124.87

BENZIE SENIOR RESOURCES

Statement of Financial Income and Expense - YTD

Oct 2016 - Apr 2017

	Oct-Apr 17	Budget	\$ Change
Ordinary Income/Expense			
Income			
519.03 · TITLE III C2 INCOME	47,065.61	47,076.00	(10.39)
519.04 · FEDERAL USDA	23,222.33	28,500.00	(5,277.67)
519.05 MIPPA (MMAF)	1,500.00	1,167.00	333.00
540 · GRANTS	85,220.00	45,500.00	39,720.00
561 - HDM Waiver	4,746.00	5,541.00	(795.00)
642 · CHARGES FOR SERVICES/CONT	17,763.07	16,747.00	1,016.07
642.01 · FEE FOR SERVICE/CHORE	2,322.00	1,700.00	622.00
642.02 · FEE FOR SERVICE/HOMEMAKER	14,594.00	12,085.00	2,509.00
642.03 - FEE FOR SERVICE/SNOW REMOVAL	10,544.00	16,524.00	(5,980.00)
642.04 - FEE FOR SERVICE-SS & Private Pay	39,009.25	39,081.00	(71.75)
670 - Client Income-AAA & NHC/Waiver & CM	55,003.18	71,167.00	(16,163.82)
673 · NEWSLETTER SUB	330.00	0.00	330.00
675 · DONATIONS	59,998.55	51,334.00	8,664.55
676 · MILLAGE	450,000.80	450,002.00	(1.20)
680 · VOLUNTEER WAGES (IN-KIND).	44,160.00	78,750.00	(34,590.00)
677 - Fundraising	46,266.06	35,901.00	10,365.06
679 - SPONSORSHIP INCOME	300.00	0.00	300.00
681 - In-Kind (non-volunteer)	3,126.09	0.00	3,126.09
690 - Trip Income	17,184.00	19,910.00	(2,726.00)
691 - MISC INCOME	0.00	1,410.00	(1,410.00)
Total Income	922,354.94	922,395.00	(40.06)
Gross Profit	922,354.94	922,395.00	(40.06)
Expense			
700 - ACCOUNTING FEES	5,485.00	5,000.00	485.00
705 · SALARY AND WAGES	323,554.49	348,337.00	(24,782.51)
708 · PAYROLL TAX EXPENSE	36,505.40	31,155.00	5,350.40
709 · EDUCATION/TRAINING	6,428.00	5,940.00	488.00
710 · EVENTS	1,322.34	1,715.00	(392.66)
715 · CLOTHING ALLOWANCE	526.59	1,715.00	(1,188.41)
717 · DUES/SUBSCRIPTIONS	2,121.48	2,395.00	(273.52)
721 · COMPUTER EXPENSES	15,965.13	7,000.00	8,965.13
725 · FRINGE BENEFITS	70,550.36	83,582.00	(13,031.64)
726 - FUNDRAISING/MARKETING EXP	29,907.98	8,007.00	21,900.98
727 · SUPPLIES	13,777.78	14,931.00	(1,153.22)
727.2 · OFFICE EXP	4,359.05	5,250.00	(890.95)
727.3 - POSTAGE	1,456.56	2,013.00	(556.44)
727.4 - ADVERTISING	2,850.52	2,320.00	530.52
740 · FOOD	86,692.40	81,286.00	5,406.40

BENZIE SENIOR RESOURCES
Statement of Financial Income and Expense - YTD

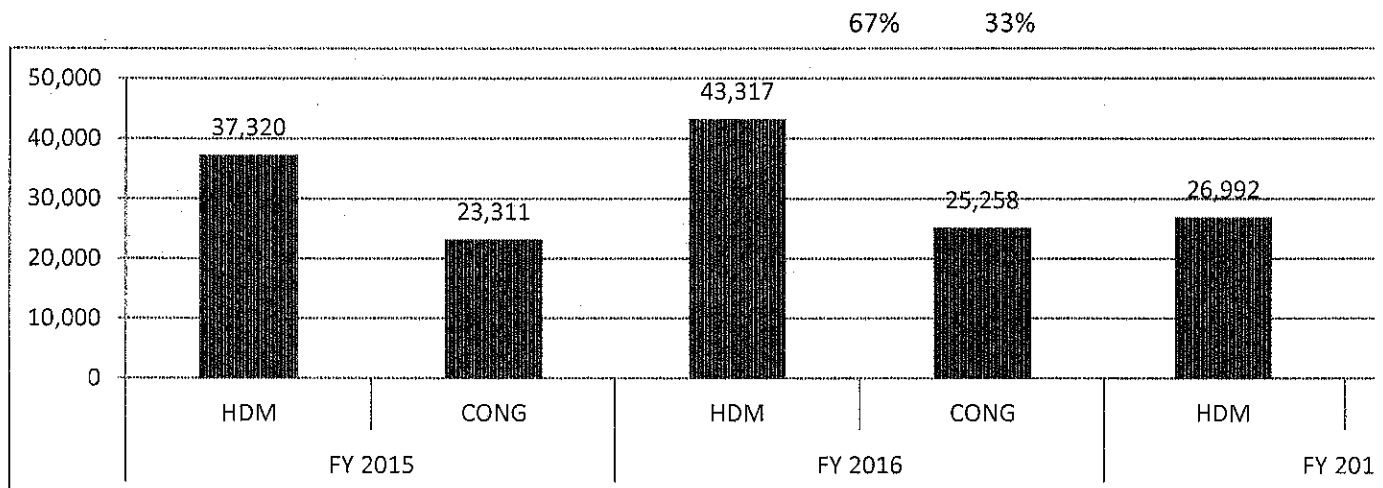
Oct 2016 - Apr 2017

819 · CONTRACTUAL	126,777.64	140,371.00	(13,593.36)
820 · VOLUNTEER WAGES (IN-KIND)	44,160.00	78,750.00	(34,590.00)
825 · VOLUNTEER EXPENSES	4,838.66	7,450.00	(2,611.34)
850 · TELEPHONE	2,290.10	2,275.00	15.10
861 · TRAVEL/MILEAGE/GAS	15,759.20	12,035.00	3,724.20
900 · INTEREST EXPENSE	3,393.16	3,425.00	(31.84)
910 · INSURANCE	15,439.00	15,456.00	(17.00)
915 · PROJECTS	978.75	1,225.00	(246.25)
920 · UTILITIES	15,368.53	13,992.00	1,376.53
940 · DEPRECIATION EXPENSE	12,629.82	12,628.00	1.82
957- OTHER	0.00	16,188.00	(16,188.00)
980 · EQUIPMENT/REPAIRS	24,438.86	8,165.00	16,273.86
980.1 - OUTDOOR MAINTENANCE	3,054.48	4,965.00	(1,910.52)
980.2 - INDOOR MAINTENANCE	1,070.00	0.00	1,070.00
981 · HDM VEHICLE MAINT/GAS	6,058.64	7,031.00	(972.36)
			0.00
Total Expense	877,759.92	924,602.00	(46,842.08)
Net Ordinary Income	44,595.02	(2,207.00)	46,802.02
Other Income/Expense			
Other Income			
990 · INTEREST/DIVIDEND INCOME	150.53	173.00	(22.47)
999 - Other Income	6,904.11	0.00	6,904.11
Total Other Income	7,054.64	173.00	6,881.64
Other Expense			
999.1 · Other Expense	924.14	0.00	924.14
99999 - LEGAL EXPENSE	1,493.82	500.00	993.82
Total Other Expense	2,417.96	0.00	2,417.96
Net Other Income	4,636.68	173.00	4,463.68
Net Income	49,231.70	(2,034.00)	51,265.70

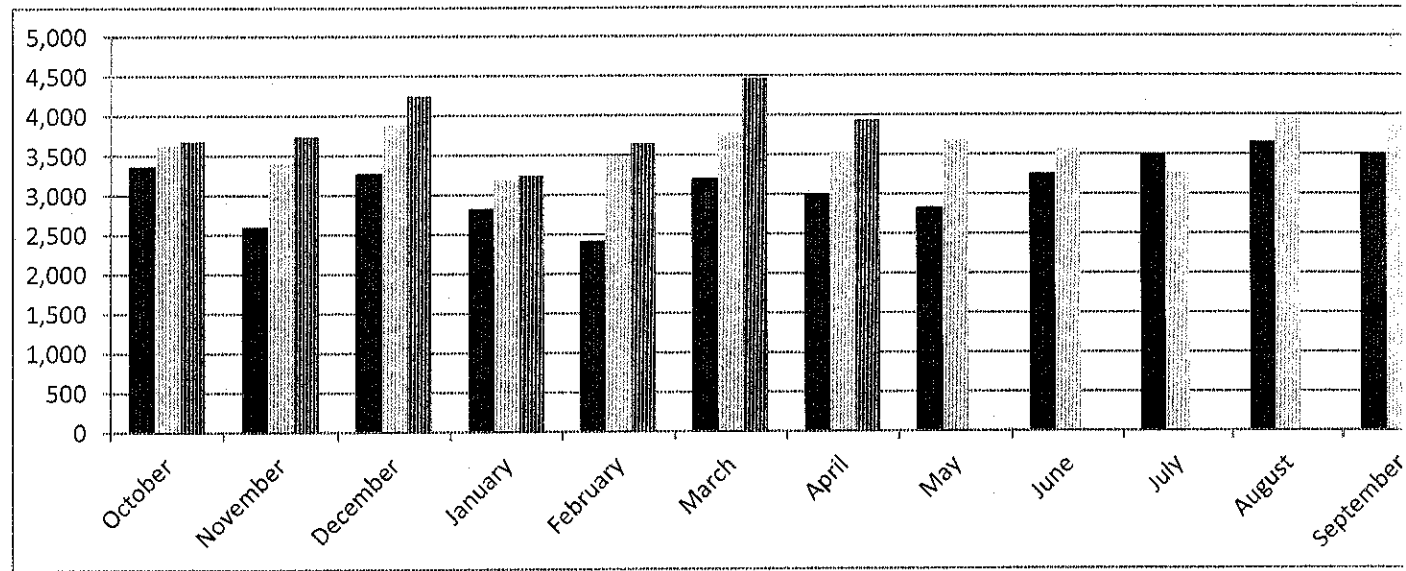
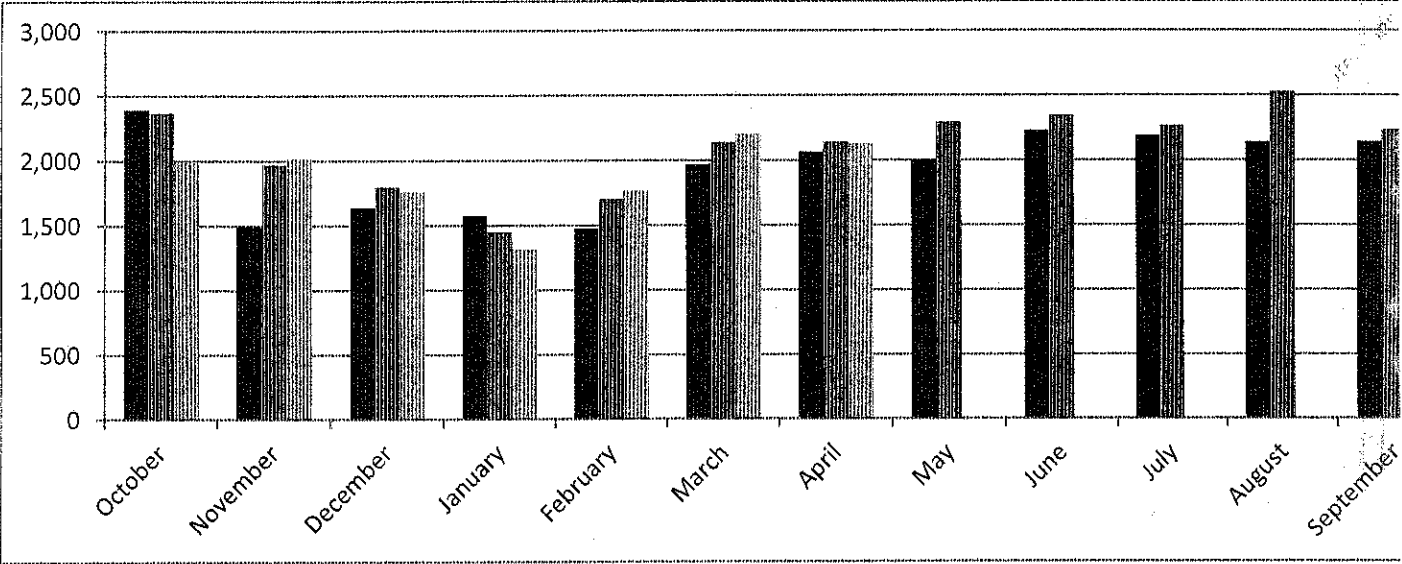
Benzie Senior Resources
HDM/Cong comparison

Benzie Senior Resources
Units Served 2015-2016-2017

	FY 2015		FY 2016		FY 2017	
	HDM	CONG	HDM	CONG	HDM	CONG
October	3,356	2,394	3,627	2,370	3,684	2,000
November	2,590	1,491	3,410	1,972	3,744	2,018
December	3,265	1,640	3,891	1,800	4,252	1,764
January	2,816	1,576	3,186	1,452	3,248	1,318
February	2,405	1,476	3,473	1,706	3,653	1,769
March	3,196	1,971	3,781	2,140	4,470	2,203
April	3,001	2,065	3,528	2,144	3,941	2,129
May	2,824	1,996	3,682	2,295		
June	3,250	2,231	3,575	2,347		
July	3,478	2,188	3,272	2,267		
August	3,644	2,140	3,949	2,528		
September	3,495	2,143	3,943	2,237		
total meals	37,320	23,311	43,317	25,258	26,992	13,201



Benzie Senior Resources
HDM/Cong comparison



Senior Center Coordinator's Report

May 3, 2017

Regular Happenings:

Tuesday Music and Dancing
Blood Pressure Clinics
Bingo
Zumba
Bible Study
Dining Out Day
Essential Estate Planning

Ol' Time Gathering
Chair Yoga
Stay Fit with Doris
Bunco
Little River Casino
Cards

Spinning
Thompsonville Meal
Wii Bowling
Yoga
Birthday celebrations
Hearing Clinic

Events:

The Benzie Bucks Auction date is officially Friday, June 2nd beginning at 1:00 p.m. Now is the time to donate your items you no longer need and to get those Benzie Bucks when you come for lunch.

Foot Clinic Dates are: June 1st and June 8th with appointments beginning at 9:00 a.m. at the Benzie Senior Resources Administration Building. Emily Rice, R.N. will take care of those tootsies! Call 231-525-0600 for your appointment. Donations toward this service are always appreciated.

Do you love to crochet? Join Ann at **1:15 p.m. on Wednesdays** crocheting plastic mats to donate to the homeless. These mats are created from plastic bag yarn also known as PLARN. For more information, please call Dawn at 231-525-0601. Sign up at the front desk!

Thursdays, May 4 and 18—Little River Casino Trip. Leave The Gathering Place at 8:45 a.m. and Shop-n-Save at 9:00 a.m. Trip fee \$10. Receive \$20 River Credits & \$5 food voucher. Return by 3pm. Call now to reserve your spot on the bus! 231-525-0601 or toll free at 877-277-1306.

Thursday, May 11—1:00 p.m. Smiles on Wheels. Free Oral Health Cancer Screening for all age 65 and older. AND receive a bag of dental supplies!

Friday, May 12—Mother's Day Luncheon from 11:30 a.m.—1:00 p.m. All ages are welcome!

Friday, May 12—Mother's Day Pinterest Craft. Tile Painting using alcohol ink beginning at 1:00 p.m. Please sign up at the front desk today! This craft is \$1 to participate.

Wednesday, May 17—Older Michigania's Day Trip. Join us as we head to Lansing on. We'll sit down with our State Legislators to discuss our concerns. Tour the Capitol building and have lunch on the lawn. Older Michigania's Day is an annual rally that takes place on the East Lawn of the Capitol Building in Lansing. This event brings together hundreds of seniors, aging service providers and senior advocates with their legislators and key state officials. Sign up at the desk.

Tuesday, May 23—Essential Estate Planning. 9:00 a.m. to 4:00 p.m. at the Administration Office. Appointments are approximately one hour. This is an opportunity to speak with an experienced estate planning attorney for free to review, update and/or create an estate plan.

Monday, May 22—1:00 p.m. Computer Security Talk with Jack from North Harbor Solutions. Learn about Cyber Security with home computer and how important it is to keep your electronics protected.

Thursday, May 25—Trip to St. Ambrose (it's National Wine Day). Leave at 12:30 p.m. and return by 2:30 p.m. Every Thursday is Thirsty Thursday at St. Ambrose featuring 35% off your howler and growler purchases.

Animal Control Monthly Report

Animal	Admitted	Surrendered	Released to Owner	Stray	Euthanized Temper/Uncure	Adopted	Rescue/Foster	In House	Year to Date
Dogs	12	4	6	9	0/0	6	0/1	4	48
Puppies	7	0	0	0	0/0	0	0/7	0	8
Cats	7	4	0	3	0/0	8	0/0	12	41
Kittens	0	0	0	0	0/0	0	0/0	0	0
Other	0	0	0	0	0/0	0	0/0	0	0

Calls for Service: 15 Total Adopted: Dogs-22 / Puppy-1 / Cat-26 / Kitten-0 Returned Adoptions: Dogs-0 / Cats-0

Total Number of After Hours Calls: 8

Total Number of Miles Driven: 1503

- 2012 Dodge 2500: 374
- 2015 Dodge 1500: 1129

Total Gallons of Gasoline use: 64.29

- 2012 Dodge 2500: 23.8
- 2015 Dodge 1500: 40.49

Current Truck Mileage:

- 2012 Dodge 2500: 35,369
- 2015 Dodge 1500: 11,803

Total Phone Calls for the Month: 142

Total Numbers of Visitors in the Shelter: 94

Total Man Hours of Cleaning Time: 116

Report written by: ACO Kyle Maurer, Department Head, Benzie County Animal Control
Please Call (231)882-9505 for any questions or stop by the shelter

Report for the Month of April, 2017

RECEIVED

MAY 18 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Benzie County Board of Commissioners,

Due to an issue between Munson Medical Center-Manistee and Thompsonville Ambulance Service, they do not have a mutual aid agreement at this time.

Benzie County EMS resources are being utilized in northern Manistee County.

Benzie County EMS Advisory board made a motion to advise the Benzie County Board of Commissioners to terminate the Mutual aid agreement and the Intercept agreement with Thompsonville Ambulance Service, effective July 1, 2017

A copy of the Mutual aid agreement and the Intercept agreement between Benzie County EMS and Thompsonville Ambulance service is attached.

RECEIVED

MAY 17 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

BENZIE COUNTY EMS
ALS INTERCEPT AGREEMENT

This agreement is entered into effect as of the 1st day of May 2005, between Benzie County EMS, a Michigan governmental entity, located at 448 Court Place, Beulah, MI 49617 (BCEMS) (ALS Provider) of Benzie County, and Thompsonville Ambulance Service (BLS Provider) Thompsonville, MI 49683.

RECITALS

1. Benzie County EMS operates an Advanced Life Support (ALS) service in Benzie County. BLS Provider owns and operates a Basic Life Support (BLS) Ambulance Service in Thompsonville, MI, Benzie County. Northwest Regional Medical Control Authority is a local medical control authority organized pursuant to the Michigan Public Health Code and is responsible for the management and coordination of emergency medical services within the region. Both ALS Provider and BLS Provider operate under Northwest Regional Medical Control Authority, which covers Benzie County, Grand Traverse County, Leelanau County, Kalkaska County, Antrim County, Wexford County and Missaukee County.
2. There is a critical need in Benzie County and surrounding communities for ALS emergency medical services. Benzie County EMS is willing to provide and BLS provider desires to obtain such services on the terms and conditions set forth in this Agreement.
3. The sole purpose of this Agreement is to fulfill a critical community health care need and the obligation of the parties to the community to provide reasonably available quality emergency medical services. The parties expressly acknowledge that no payment or benefit according to any party under this Agreement is directly or indirectly in exchange for the referral of patients and that influencing referral patterns is not a purpose of this Agreement.

TERMS

NOW, THEREFORE, in consideration of the premises and the mutual promises contained herein, the parties agree as follows:

1. ALS Services Provided by Benzie County EMS. Upon the request of the appropriate local governmental unit serving as central dispatcher for emergency medical services in Benzie County, and assuming the availability of appropriate transport vehicles and personnel, Benzie County EMS agrees to intercept BLS Provider's vehicle and provide ALS care to the patient being transported in the BLS Provider's vehicle for the remainder of the transport to an appropriate general acute care facility. Intercept coverage by Benzie County EMS under this Agreement is limited to the availability of a fully staffed advanced life support vehicle. Benzie County EMS shall at all times use its best efforts to respond to all

RECEIVED

MAY 17 2017

**DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617**

COPY

BENZIE COUNTY EMS
ALS INTERCEPT AGREEMENT

- requests for ALS intercepts through mutual aid agreements or otherwise.
2. Billing, Collection and Compensation. ALS Provider agrees to bill, collect and provide accounts receivable billing and management services for ambulance services rendered to Medicare in circumstances where Benzie County EMS intercepts BLS Provider's vehicle and provides ALS emergency medical services pursuant to this Agreement (Intercept Situations).

BLS Provider agrees that it will not bill or seek to collect any remuneration, direct or indirect, from any Medicare insurance agency or reimbursing agency of any kind, for ALS ambulance services rendered by Benzie County EMS in Intercept Situations under this Agreement.

BLS Provider shall provide and assist ALS provider with all information routinely obtained to ensure accurate and efficient billing, collection and accounts receivable management for ambulance services in intercept situations under this Agreement. All billing information and invoices shall be sent by BLS Provider or it's agent to the following Address:

Benzie County EMS
448 Court Place
P.O. Box 377
Beulah, MI 49617

Benzie County EMS agrees to pay BLS Provider \$250.00 (Two Hundred Fifty Dollars) each time Benzie County EMS provides ALS services in an intercept situation under this Agreement, based upon the following stipulations:

- a. Benzie County EMS agrees to reimburse BLS Provider, upon receipt of full payment from Medicare, each time Benzie County EMS provides ALS service in an Intercept Situation under this Agreement.
- b. In the event of non-payment by Medicare neither BLS provider nor Benzie County EMS will receive any payment for such instances where Benzie County EMS provides ALS services in an intercept situation under this Agreement.
- c. BLS Provider will be paid by Benzie County EMS within 30 days of receiving payment or notice will be given of non-payment or delayed payment issues.
3. Term and Termination. This Agreement shall be effective as of May 1, 2005, (Initial Term). The Agreement shall renew automatically after its Initial Term and shall remain in effect until terminated by any party, with or without cause, upon thirty (30) days prior written notice.
4. Supervening Law. The parties recognize that this Agreement is, at all times, subject to applicable state, local and federal law. The parties further recognize that this Agreement may become subject to amendments in such laws and regulations and to new legislation, such as a new federal or state economic stabilization program or health insurance program. Any provisions of law that

BENZIE COUNTY EMS
ALS INTERCEPT AGREEMENT

invalidate, or otherwise are inconsistent with, the terms of this Agreement, or that would cause one or more of the parties to be in violation of law shall be deemed to have superseded the terms of this Agreement; provided, however that the parties shall exercise their best efforts to modify the terms of this Agreement consistent with the requirements of law in order to effectuate the purpose and intent of this Agreement.

5. Notices. Any notice or other communication by one party to the other party shall be in writing and shall be given, and be deemed to have been given, if either delivered by messenger or mailed, postage prepaid, registered or certified mail addressed as follows:

Benzie County EMS
Attn: Robert Kirk
448 Court Place P.O. Box 377
Beulah, MI 49617

Thompsonville Ambulance Service
Attn: Robert Smith
7636 Second St.
Thompsonville, MI 49683

Or to such other address, and to the attention of such other person or officer as a party may designate in writing.

6. Modification and Changes. This agreement may be changed or modified only by a written agreement executed by the parties hereto.
7. Assignment. No party shall assign its rights, duties or obligations under this Agreement without the prior written approval of the other parties.
8. Headings. The headings contained in this Agreement are intended solely for convenience of reference and shall be given no effect in the construction or interpretation of this Agreement.
9. Governing Law. The laws of the State of Michigan shall govern this Agreement.
10. Waiver or Breach. The failure of any party to strictly enforce any provisions of this Agreement shall not be construed as a waiver thereof or as excusing the defaulting party from future performances.
11. Non-assumption of Liabilities. Neither party shall, by entering into and performing this Agreement, become liable for any existing or future obligations, liabilities or debts of the other party, and neither party shall, by providing emergency medical services, assume or become liable for any obligations, debts or liabilities of the other party.
12. Access to Records. For the purposes of implementing Sections 1861(v)(1)(1) of the Social Security Act, as amended, and any written regulations thereto, Benzie County EMS agrees:
- a. Until the expiration of four years after the furnishing of such services pursuant to this Agreement, Benzie County shall make available, upon written request to the Secretary of Health and Human Services (Secretary), or upon request to the Comptroller General of the United States, or any of their duly authorized representatives, the Agreement, any books, documents and records of Benzie County EMS that are necessary to certify the nature and extent of such costs: and

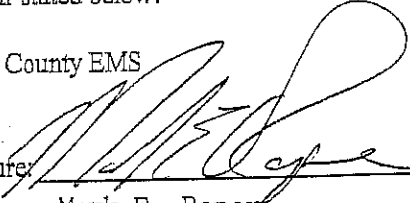
BENZIE COUNTY EMS
ALS INTERCEPT AGREEMENT

- b. If Benzie County EMS carries out any of the duties of this Agreement through a subcontract, with a value of cost of \$10,000 or more over a (12) month period, with a related organization (as that term is defined in 42 CFR 405.427 (b), as amended from time to time), such subcontract shall contain a clause to the effect that until the expiration of four years after the furnishing of such services pursuant to the subcontract, the related organization shall make available, upon written request to the Secretary, or upon request to the Comptroller General, or any of their duly authorized representatives, the subcontract and those books, documents and records of such organization that are necessary to verify the nature and extent of such costs.
13. Force Majeure. Notwithstanding anything contained in this Agreement to the contrary, if any term or condition of this Agreement to be performed or observed by either party is rendered impossible or in observance due to any cause beyond such party's control, including, without limitation, an act of God, war, civil disturbance, fire or casualty, weather conditions, labor dispute or governmental rule, such party, for so long as such condition exists, shall be excused from such performance or observance, provided it takes all appropriately reasonable steps as soon as reasonably practicable in order to terminate such condition.
14. Entire Agreement. This Agreement contains the entire agreement between the parties hereto with respect to the subject matter hereof, and no representations or agreements, oral or otherwise, between the parties not embodied herein shall be of any force or effect.

BENZIE COUNTY EMS
ALS INTERCEPT AGREEMENT

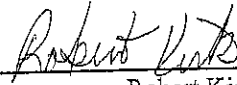
IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year stated below:

Benzie County EMS

Signature: 

Mark E. Roper

Benzie County Vice-Chair

Signature: 

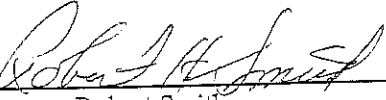
Robert Kirk

Benzie County EMS Coordinator

Dated: 9/9/05

Dated: 9/9/05

Thompsonville Ambulance Service

Signature: 

Robert Smith

Thompsonville Ambulance Director

Dated: 9/9/05

MUTUAL AID EMERGENCY MEDICAL SERVICE AGREEMENT

This agreement is made and entered into on the 1st day of April, 2015 by and between Thompsonville EMS operated by the Village of Thompsonville And Benzie County EMS (individually referred to as the "Party" and together as the "Parties").

WITNESSETH:

WHEREAS, the Village of Thompsonville, Benzie County, State of Michigan, has an emergency medical service operation called Thompsonville operated by Village of Thompsonville.;

WHEREAS, the County of Benzie, State of Michigan, has an emergency medical service operation called Benzie County EMS out of Beulah;

WHEREAS, the service areas of the Parties are neighboring and adjoined to each other;

WHEREAS, the Parties are recognized by their respective County Medical Control Authority and Licensed by the Michigan Department of Consumer and Industry Services with appropriate apparatus, equipment and personnel for their operations:

WHEREAS, each Party while serving its medical service area has the threat of a medical emergency or disaster that may exceed its capacity; and

WHEREAS, it is the desire of the Parties to enter into this Mutual Aid Emergency Medical Service Agreement together with the terms and conditions herein;

THEREFORE, in consideration of the mutual promises made by the Parties hereto, each Party respectively covenants, promises, and agrees as follows:

1. In response to a request for mutual aid and assistance by a Party (the "Requesting Party") the other Party (the "Responding Party") shall provide all emergency medical services aid and assistance that is reasonably available and reasonably necessary, each to the other Party to the agreement.
2. The aid and assistance delivered to the Requesting Party mentioned in paragraph one (1) above shall be an amount and duration necessary for the emergent situation up to and including all available aid and assistance of the Responding Party, save only the reasonable demands and requirements of the Responding Party to maintain in reserve reasonable service for the safety or the residents of its own service area.

RECEIVED

MAY 17 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

3. The aid and assistance mentioned in paragraph one above shall be rendered without any charge or payment between the Parties other than the mutual reciprocity of services hereupon agreed.
4. Notwithstanding paragraph three (3) above, the Responding Party at its own cost may bill and collect reasonable charges from an appropriate third party payer for services rendered under this agreement.
5. Each Party shall, to the extent permitted by law, indemnify and hold harmless the other Party from all loss, liabilities, or damages, including reasonable attorney fees and costs of defense, which might arise out of a claim by a third party based on the aid or assistance rendered by indemnifying Party to the other Party pursuant to the Agreement. The Parties recognized that injury or death to person or damage to property can occur in and/or during those times when one or more of the Parties hereto are in the course of rendering mutual aid and assistance under the terms of the Agreement. No Party hereto shall, by the virtue of the execution of the Agreement, not by virtue of anything said herein, assume the legal liability, if any, to the other Party for such personal injury, death, or property damage. This provision shall include but not be limited to any worker's compensation.
6. It is agreed that request for mutual aid and assistance shall be of two types:
 - a. Type I- Individual Assistance
This type shall include those incidents, which only require the assistance of one additional emergency medical service. Request for mutual aid of this type shall be made by the requesting ambulance service through the emergency medical service's central dispatch center (Benzie County Dispatch).
 - b. Type II-County Disaster Plan
This type of mutual aid shall include those incidents of major disaster nature, which requires the services of not only many other emergency medical services, but also the implementation of the county's disaster plan, request for mutual aid of the type will be made through the emergency medical service's central dispatch center (Benzie County Dispatch).

7. It is agreed that it shall be the responsibility of the Requesting Party in whose area a mutual aid and assistance incident occurs, to provide for coordination at the scene. It is further agreed that the Responding Party shall report to the triage and transportation officer(s) or designee for instructions on desired mutual aid and assistance. Notwithstanding the Requesting Party's coordination of and/or triage at the scene, the Requesting Party shall not interfere or exercise any control over the Responding Party's professional medical judgment in providing emergency medical services under this Agreement.
8. It is further agreed that this agreement shall not supersede nor replace any written protocols or pre-hospital care guidelines of any County Medical Control Authority with jurisdiction under this Agreement.
9. Communications of any problems arising from the implementation of this Agreement should be made first (1) in writing, as soon as possible after the problem arises and second (2) sent to the respective Medical Control Authorities of both Parties involved, with a copy retained by the complaining Party and another copy sent to the other Party. Written disposition of such incident, including all recommended corrective action, shall accompany the initial communications, if possible, or within twenty-four (24) hours after such recommended corrective action has been formulated in its final form.
10. The term of the Agreement is indefinite unless and until one Party terminated it as follows: Either Party may terminate the Agreement, with or without cause, at any time with thirty (30) days written notice signed by the authorized representative of one Party to the other Party of this Agreement.
11. All notices and other communications required or permitted to be given under this Agreement shall be in writing, addressed to the party at the address set forth below, or to such other address as either Party may designate from time to time. All notices and other communications shall be mailed by registered or certified mail. Return receipt requested; postage prepaid or transmitted by hand-delivery. Except as otherwise provided herein, all notices shall be effective as of the date of delivery, for mailed notices, or on the date of receipt, for hand delivery.

Thompsonville EMS
Attention: Jim Franke
4714 Lincoln Avenue
Thompsonville, MI 49683

Benzie County EMS
448 Court Place
Beulah, MI 49617

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed by their
duly Authorized officers.

Signature

Village of Thompsonville Supervisor

Date: _____

Signature

Benzie County Board of Commissioners, Chair

Date: _____



Memorandum

RECEIVED

MAY 02 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

To: Coury Carland, Chairman of the Benzie County Board of Commissioners
From: Frank Post, Emergency Management Coordinator
Date: May 3rd, 2017
Subject: Grand Traverse Band of Ottawa & Chippewa Indians 2% Grant Applications

Attached are three (3) requests for grant funding totaling \$59,950 for members of the fire and EMS Emergency First Responder Community. We include both the newly formed Benzie County Fire and EMS Association as well as our Local Planning Team in the review of these projects.

The proposed applications will be submitted to the Grand Traverse Band of Ottawa and Chippewa Indians for the 2% grant cycle ending July 1st, 2017.

CHEST COMPRESSION UNITS FOR EMS UNITS

Benzie County Office of Emergency Management is sponsoring a request to purchase four (4) manual chest compression machines for distribution to the non-transport Emergency Medical Services provided by the local fire departments. In the June-July 2016 distribution we received partial funding that provided for the purchase of 3 of the manual chest compression machines.

The units cost \$10,000.00 each, we are proposing to deploy them to the balance of the first responder units that did not receive them in the previous cycle. The total request for this application is \$40,000.

FLASHOVER TRAINING FOR COUNTY FIRE DEPARTMENTS

Benzie County Emergency Management is requesting a total of \$6,000 of the \$10,050.00 to provide a 3 day training for all firefighters in Benzie County on recognizing and preventing "Flashover" conditions during structural firefighting. The balance of the funding would be raised locally through payment by the association and soliciting donations from local businesses. We are proposing to contract with Oakland Community College for 3 days of training. They will provide training for 100 firefighters in and around Benzie County at the agreed upon price. The training will consist of 8 hours of lecture and several sessions of practical training in a "Flashover Trailer" where students are taken in and actually experience a "Flashover Event".

FIRE EXTINGUISHER TRAINING EQUIPMENT

Benzie County Emergency Management is requesting a total of \$9,900.00 to purchase a fire extinguisher training system that will be used by the Office of Emergency Management, Citizens Emergency Response Team (CERT) and the six (6) Benzie County Fire Departments to train their personnel as well as the citizens in their community on the proper use of fire extinguishers.

APPROVAL OF THE BENZIE COUNTY FIRE AND EMS ASSOCIATION

The Benzie County Fire and EMS Association met on April 18th, 2017 at the Homestead Township Hall. They review the Chest Compression, Flashover Training and Fire Extinguisher Proposals.



Grand Traverse Band of Ottawa & Chippewa Indians Revenue Sharing Grant Applications Continued:

Page 2

The association decided to ask for only \$6,000 for the Flashover Training and the association would pay for \$4,050 balance of the training request. They approved that all applications be forwarded to the Benzie County Board of Commissioners with their unanimous approval that they all be submitted for funding consideration by the Grand Traverse Band of Ottawa and Chippewa Indians.

APPROVAL OF THE LOCAL PLANNING TEAM

This application was presented to the Benzie County Local Planning Team, whom develop the emergency response strategies for identified hazards in Benzie County. All of the projects were reviewed and endorsed these requests with a unanimous vote of all members present at their April 27th, 2017 meeting. Because of the number applications the Local Planning Team also chose to rank the project in an order of importance;

1. Benzie County Emergency Management – Fire Extinguisher Trainer (\$9,900)
2. Benzie County Emergency Management – Chest Compression Machines (\$40,000)
3. Benzie County Emergency Management Firefighter Flashover Training (\$6,000 and \$4,050 local match for a total project cost of \$10,050)

RECOMMENDATION

I recommend the Benzie County Board of Commissioners approve the 2% grant request for;

1. \$9,900.00 to purchase a fire extinguisher training system.
2. \$40,000.00 to purchase four (4) manual chest compression machines that will be supplied to the balance of the emergency first responder systems in the county that did not receive on in the previous grant cycle.
3. \$6,000 tribal request and \$4,050 in local funds for a total project of \$10,050.00 to provide a 3 day training for all firefighters in Benzie County on recognizing and preventing "Flashover" conditions.

That these application be forwarded to the Grand Traverse Band of Ottawa & Chippewa Indians Tribal 2% Grant Application and authorize the Chair of the Benzie County Board of Commissioners to sign on behalf of the county.

**Tribal Council Allocation of 2% Funds
Application Form**

PLEASE NOTE:

Under the terms of the consent decree, which settled *Tribes v. Engler* (Case No. 1:90-CV-611, U.S. Dist. Ct., West Dist. Mich.), the Grand Traverse Band of Ottawa and Chippewa Indians, as defined in the stipulation, has agreed to pay 2% of its video gaming revenue to local units of government (i.e., local township, village, city, county board of commissioners, public school system).

***ONLY LOCAL UNITS OF GOVERNMENT LOCATED WITHIN GTB'S 6-COUNTY
SERVICE AREA WILL BE CONSIDERED FOR 2% GRANTS.**

1. Allocation Cycle: X June X Submission Date – June 30th
 December Submission Date – December 31st
2. Name of Applicant: Benzie County Office of Emergency Management
Address: 448 Court Place Room 134
Beulah, Michigan 49617
Phone #: (231) 882-0567 Fax #: (231) 882-0568
Authorized Signature: _____
Printed Name: Courty Carland
Title: Chair, Benzie County Board of Commissioners
Contact person: Name: Frank Post
Telephone #: (231) 882-0567 Fax #: (231) 882-0568
3. Type of Applicant: X Local Government Local Court
 Township County Commissioner Road Commission
 Public School District College Charter School
 Public Library Sheriff/Police Department Fire Department
4. Fiscal Data: Amount Requested: \$ 9,900.00 Percent: 100 %
Local Leveraging: \$ Percent: 0 %
(Match)
Total Budget: \$ 9,900.00 Percent: 100 %
5. Target Population: 18 Children 85 Adults 46 Elders
(Indicate the 149 Total GTB member Community X Others
number of GTB
members)

6. Counties Impacted: _____ Antrim X Benzie _____ Charlevoix
_____ Grand Traverse _____ Leelanau _____ Manistee

7. Brief Description (purpose of funding); include statement of need:

Benzie County Emergency Management is requesting a total of \$9,900.00 to purchase a fire extinguisher training system that will be used by the Office of Emergency Management, Citizens Emergency Response Team (CERT) and the six (6) Benzie County Fire Departments to train their personnel as well as the citizens in their community on the proper use of fire extinguishers.

According to a 2011 Harris interactive poll, 77% of employees said they would have felt more comfortable using a portable fire extinguisher to put out a fire had they been trained. Every facility has portable fire extinguishers. After all, it's required by law. However, most people do not know how to properly use them to put out a small fire before it grows? Fire extinguisher training ensures that our personnel, employees and citizens will be confident in their skills should a fire emergency occur and enables them to eliminate small fires before they grow and cause significant damage.

It only makes sense to prepare personnel, employees and citizens to use a fire extinguisher. The National Fire Prevention Association recommends that if an employer has provided portable fire extinguishers, the employer must also provide an educational program to familiarize employees with the principles of the fire extinguisher and the hazards involved in fighting incipient stage fires. This training is required to take place upon initial employment and annually thereafter. The local authority having jurisdiction for your facility may require that the training be provided more often.

Having employees trained to properly use a fire extinguisher is important and gives them confidence to react quickly during an emergency. This reality based training will help protect our personnel, citizens and business'. Through hands-on training with fire simulations in a safe learning environment, we will be able to educate personnel, employees and citizens on the basics of fire extinguisher use, common fire hazards, proper extinguisher procedures.

This proposed fire extinguisher training system was presented to the Benzie County Firefighters/EMS Association and the Benzie County Fire Chiefs. Both organizations agree that it would be extremely beneficial to the Benzie County firefighting community and voted to endorse the proposed training at their April 18th, 2017 meeting. This application was also presented to the Benzie County Local Planning Team, whom develop the emergency response strategies for identified hazards in Benzie County. They fully endorsed this request with a unanimous vote of all members present at their April 27th, 2017 meeting. This request was also submitted to the Benzie County Board of Commissioners who fully supported it at their May 23rd, 2017 meeting.

8. This question only pertains to Public School Systems. If you are not a Public School system, skip to question

(a) Program formula: $(1) \$5,000. \text{ Per school} + (\$1,000 \times \# \text{ of GTB member students}) =$
allocation.

Please note: 1) In completing this section, only provide the student numbers of currently enrolled GTB members; do not include the general Native American data of your school system; and 2) there will be a cap of \$100,000 per school, based on the school's GTB membership count.

(b) Recommendation from Parent Committee: _____ YES _____ NO

(c) Describe parent involvement in project: _____

(d) Does the school receive Title IX Indian Education Funds? _____ YES _____ NO

If yes, how much: _____

9. What are the start and completion dates of the proposed project?

Start Upon receipt of grant Completion 90 days from receipt of grant

10. Has applicant received prior awards through the Tribe's 2% funding allocation?

X YES _____ NO. If yes, please list the start and end dates and amount:

Start Date	End Date	Amount
There were successful grant applications prior to the grants listed below, however, I was unable to locate the dates and amounts in the records I had available to me.		
<u>1/30/2015</u>	<u>6/2015</u>	<u>\$6,940.21</u>
<u>1/30/2015</u>	<u>6/2015</u>	<u>\$1,460.00</u>
<u>1/28/2016</u>	<u>4/2016</u>	<u>\$11,630.00</u>
<u>1/28/2016</u>	<u>4/2016</u>	<u>\$5,800.00</u>
<u>1/28/2016</u>	<u>4/2016</u>	<u>\$5,500.00</u>
<u>6/30/16</u>	<u>9/2016</u>	<u>\$29,180.00</u>

11. Are all of the previous allocations expended? X YES _____ NO.

If no, what are the start and end dates and amounts:

_____ - _____ and amounts: _____
_____ - _____
_____ - _____
_____ - _____

12. Is the proposed project new X or a continuation project _____?

If this is a continuation project, please explain why there is a need to continue funding:

13. Impact of Gaming on local program: (e.g., increase in student population, resulting from increase in Tribal employment or increase in emergency services to Casino patrons).
Our rural community is home to many individuals who seek employment and entertainment at local casinos. These people are our family and friends and it is our job to ensure their safety. Local casinos provide a significant economic and social development boost to the region, thus enhancing the well-being of the community we all call home.
14. How will the success of the project be assessed (evaluation plan)? The training requested as a part a strategy to better educate our personnel, firefighters, businesses and citizens to act or react to fire when it is small and controllable and; thus; making Benzie County a safer community.
15. If new staff is required, will preference be given to Native American applicants?
 X YES NO
16. Budget: Please attach a one-page itemization of the planned budget. Include explanation for each category of the budget.

Note: **A final report on expenditure of funds and project results will be due to the Tribal Council 30 days after project completion.**

BEFORE YOU MAIL, PLEASE REMEMBER TO:

- 1) Execute authorized signature
- 2) Attach 1-page budget
- 3) Submit **before the deadline from the cover letter you received**

PLEASE NOTE:

***ONLY LOCAL UNITS OF GOVERNMENT LOCATED WITHIN GTB'S 6-COUNTY SERVICE AREA WILL BE CONSIDERED FOR 2% GRANTS.**

6. Counties Impacted: Antrim X Benzie Charlevoix
 Grand Traverse Leelanau Manistee

7. Brief Description (purpose of funding); include statement of need:

Benzie County Office of Emergency Management is sponsoring a request to purchase an additional four (4) manual chest compression machines that will be supplied to all of the emergency first responder non-transport and two of the transport services in Benzie County. This is a follow up request for funding to complete our goal of all emergency first responder medical units in Benzie County with manual chest compression machines. If you will recall, the Grand Traverse Band of Ottawa and Chippewa Indians authorized \$29,180 in the grant cycle of January of 2016 that purchased three (3) of the units. While the manual chest compression machines cost estimated at \$10,000.00 each (including spare battery and charging cord), we are proposing to deploy them to the first responder units that may reach individuals in "cardiac arrest" prior to an ambulances arrival and can begin the manual chest compressions.

Sudden cardiac arrest remains a leading cause of death in the Western world. Although the average age is around 70, sudden cardiac arrest can strike even the young and athletic. The majority, 95% of all patients, die before they reach the hospital. Unfortunately these figures have not changed throughout the years. If advanced care is readily available, maybe as high as 25-30% of all patients could survive.

Cardiac arrest -- or "clinical death" -- occurs when the heart suddenly and unexpectedly stops pumping and the blood circulation halts. The patient quickly becomes unconscious, without any subsequent breathing or pulse. As high as 70% of out-of-hospital cardiac arrests are caused by cardiac events. There is however a wide range of other events that can cause a cardiac arrest; for example drowning, asthma, anaphylactic shock or traffic accidents.

Sudden clinical death can be reversible if the patient receives immediate care and the cause of the arrest can be found and treated appropriately. The rescuer should call for help and immediately start chest compressions to sustain blood flow to the patient's brain. An early shock from a defibrillator device can potentially restart the heart's pumping function. This together with advanced cardiopulmonary resuscitation (CPR) provided by swift-acting paramedics and followed by attentive hospital care are an integral part of the rescue activities that are called the chain of survival.

The Benzie County Medical First Responder community currently has five (5) of the manual chest compression machines in service on their Advanced Life Support Ambulances, as well as one of the non-transport Medical First Responder Units. There has seen a dramatic increase in survivability of "cardiac arrest" patients when deployed. Prior to Benzie County EMS receiving the two (2) manual chest compression machines units, survival rates from "cardiac arrest" was a 1.9% survival rate. After the two (2) LUCAS units were deployed the survival rates increased to 16.5% survival.

The problem in Benzie County is we are a rural community and as such the time for an ambulance to arrive could be 10 to 15 minutes after the initial call of a "cardiac arrest". Often non-transport emergency first responders have been dispatched and are on scene prior to ambulance arrival and have made heroic efforts to save the victim, but without the manual chest compression machines, have been unsuccessful in resuscitating the patient.

The manual chest compression machines also facilitates the transportation of cardiac arrest patients with ongoing compressions, not only from the scene to the ambulance, but also inside a fast-moving ambulance. It is well established that effective CPR is very difficult to achieve manually in these situations. In addition,

rescuers will no longer have to compromise their own safety by providing compression during transportation. With the manual chest compression machines consistently performing the compressions, rescuers are still able to sit firmly, belted and watching over the patient. This is extremely important based on the distances that our ambulances may have to travel to reach a critical care hospital.

This application was also presented to the Benzie County Local Emergency Planning Committee/Local Planning Team, whom develop the emergency response strategies for identified hazards in Benzie County. They fully endorsed this request with a unanimous vote of all members present at their April 27th, 2017 meeting. This request was also submitted to the Benzie County Board of Commissioners who fully supported it at their May 23rd, 2017 meeting.

8. This question only pertains to Public School Systems. If you are not a Public School system, skip to question 9.

(a) Program formula: $(1) \$5,000 \text{ Per school} + (\$1,000 \times \# \text{ of GTB member students}) = \text{allocation.}$

Please note: 1) In completing this section, only provide the student numbers of currently enrolled GTB members; do not include the general Native American data of your school system; and 2) there will be a cap of \$100,000 per school, based on the school's GTB membership count.

(b) Recommendation from Parent Committee: _____ YES _____ NO

(c) Describe parent involvement in project: _____

(d) Does the school receive Title IX Indian Education Funds? _____ YES _____ NO

If yes, how much: _____

9. What are the start and completion dates of the proposed project?

Start Upon receipt of grant Completion 90 days from receipt of grant

10. Has applicant received prior awards through the Tribe's 2% funding allocation?

X YES _____ NO. If yes, please list the start and end dates and amount:

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6/30/2016	9/2016	\$29,180.00

11. Are all of the previous allocations expended? X YES _____ NO.

If no, what are the start and end dates and amounts:

_____ - _____ and amounts: _____

12. Is the proposed project new _____ or a continuation project X ?

If this is a continuation project, please explain why there is a need to continue funding:

13. Impact of Gaming on local program: (e.g., increase in student population, resulting from increase in Tribal employment or increase in emergency services to Casino patrons).

Our rural community is home to many individuals who seek employment and entertainment at local casinos. These people are our family and friends and it is our job to ensure their safety. Local casinos provide a significant economic and social development boost to the region, thus enhancing the well-being of the community we all call home.

14. How will the success of the project be assessed (evaluation plan)? Through the "Quality Assurance Program", all cardiac arrest patients will be reviewed to show the effectiveness of the LUCAS units.

15. If new staff is required, will preference be given to Native American applicants?

 X YES _____ NO

16. Budget: Please attach a one-page itemization of the planned budget. Include explanation for each category of the budget.

Note: **A final report on expenditure of funds and project results will be due to the Tribal Council 30 days after project completion.**

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7. Brief Description (purpose of funding); include statement of need:

Benzie County Emergency Management is requesting \$6,000.00 to put with local funds of \$4,050.00 to provide a 3 day training for all firefighters in Benzie County on recognizing and preventing "Flashover" conditions during structural firefighting. We are proposing to contract with Oakland Community College for 3 days of training. They will provide training for 100 firefighters in and around Benzie County at the agreed upon price. The training will consist of 8 hours of lecture and several sessions of practical training in a "Flashover Trailer" where students are taken in and actually experience a "Flashover Event".

A flashover is the near-simultaneous ignition of most of the directly exposed combustible material in an enclosed area. When certain materials are heated, they undergo thermal decomposition and release flammable gases. Flashover occurs when the majority of the exposed surfaces in a space are heated to their auto-ignition temperature and emit flammable gases.

An example of flashover is ignition of a piece of furniture in a domestic room. The fire involving the initial piece of furniture can produce a layer of hot smoke which spreads across the ceiling in the room. The hot buoyant smoke layer grows in depth, as it is bounded by the walls of the room. The radiated heat from this layer heats the surfaces of the directly exposed combustible materials in the room, causing them to give off flammable gases via pyrolysis. When the temperatures of the evolved gases become high enough, these gases will ignite.

The agreement with Oakland Community College for the training, instructors and flashover trailer would cost \$9,000. We would need to purchase 75 - 4' x 8' sheets of oriented strand board (OSB) that is burned to create the "Flashover Event" at an estimated cost of \$750. We are also proposing to purchase lunch for all participants and instructors for 2 days estimated to be \$150 per day (\$300).

This proposed training was presented to the Benzie County Firefighters/EMS Association and the Benzie County Fire Chiefs. Both organizations agree that it would be extremely beneficial to the Benzie County firefighting community and voted to endorse the proposed training at their April 18th, 2017 meeting. This application was also presented to the Benzie County Local Planning Team, whom develop the emergency response strategies for identified hazards in Benzie County. They fully endorsed this request with a unanimous vote of all members present at their April 27th, 2017 meeting. This request was also submitted to the Benzie County Board of Commissioners who fully supported it at their May 23rd, 2017 meeting.

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Amount

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\$1,460.00

\$11,630.00

\$5,800.00

\$5,500.00

\$29,180.00

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_____ and amounts: _____

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Our rural community is home to many individuals who seek employment and entertainment at local casinos.

These people are our family and friends and it is our job to ensure their safety. Local casinos provide a

significant economic and social development boost to the region, thus enhancing the well-being of the community we all call home.

14. How will the success of the project be assessed (evaluation plan)? The training requested as a part a strategy to better educate our firefighters to recognize unsafe conditions and make firefighting in Benzie County safer. We would expect to reduce injuries and worker compensation claims against the units of government that operate fire departments.

15. If new staff is required, will preference be given to Native American applicants?

 X YES NO

16. Budget: Please attach a one-page itemization of the planned budget. Include explanation for each category of the budget.

Note: **A final report on expenditure of funds and project results will be due to the Tribal Council 30 days after project completion.**

BEFORE YOU MAIL, PLEASE REMEMBER TO:

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- 3) Submit before the deadline from the cover letter you received

**BENZIE COUNTY
RECYCLING SITE LEASE**

This lease is entered into as of the ____ day of May, 2017, by and between Benzie County, a Michigan public body corporate, with principal offices at 448 Court Place, Beulah, Michigan 49617 ("County") and Jerry Corey, 10791 Main Street, Honor, Michigan 49640 ("Lessor")

1. Leased Premises.

Lessor hereby leases to the County that property located at 10791 Main Street, Honor, Michigan 49640 ("Leased Premises").

2. Lease Term.

This Lease shall be for a term of two (2) years and 7 months, commencing on May ____, 2017 and terminating on December 31, 2020.

3. Rent.

No rent is paid throughout the Term of this Lease.

4. Use of Leased Premises.

The County shall use the Leased Premises solely for the purpose of operating a recycling center for recyclable waste products. In that regard, the County will place, or cause to be placed, one or more recycling containers, for the collection of recyclable materials. The County will not knowingly allow any hazardous materials to be placed on the Leased Premises.

5. Recycling Hours.

Unless otherwise posted for by the County, the Leased Premises shall be open to the general public for recycling purposes 24 hours per day, 7 days per week.

6. Maintenance of Leased Premises.

The County shall cause the recycling containers to be removed when they are full and shall maintain the grounds on the Leased premises in a neat and clean condition free from loose paper, plastic, metals or other recyclable materials. For this purpose, the County shall cause the Leased Premises to be visited at least two (2) times per week for purposes of inspecting and maintaining the condition of the Leased Premises as well as removing any recycling containers that are full.

The County shall take any action necessary to remove any hazardous materials illegally placed on the Leased Premises.

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MAY 15 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

7. Signage.

The County shall place signage on and about the Leased Premises directing the users of the recycling center to use the proper recycling containers and to otherwise maintain the Leased Premises in a neat and clean manner.

Such signage will also advise the general public that placing hazardous materials of any kind on the leased Premises is prohibited.

8. Access to Leased premises.

Except as may be otherwise agreed to by the parties in writing, the Lessor shall not do anything to interfere, or to cause an interference in access to the Leased Premises for recycling purposes by the County and by the general public. The Lessor shall provide adequate maintenance of the property to allow for safe use of the recycling containers (seasonal snow plowing, etc.).

9. Insurance – County.

The County shall maintain general liability insurance in such amounts as determined reasonable from time to time by the parties covering the Leased Premises and the County's activities thereon by including the Leased Premises in those properties covered by the County's general liability insurance policy.

10. Insurance – Lessor.

The Lessor shall maintain general liability insurance in such amounts as determined reasonable from time to time by the parties covering the land owned by the Lessor on which the Leased Premises are located and which is accessible by the County and the general public when using the recycling facilities.

11. Notices.

Whenever it is necessary for one party to this Lease to give notice to the other party, such notice shall be in writing and shall be sent to the other party by First Class mail postage prepaid and shall be sent to:

The Lessor:

Jerry Corey
10791 Main Street
Honor, MI 49640

The County:

County Administrator
448 Court Place
Beulah, MI 49617

Such written notice shall be deemed to have been received on the second day after mailing.

12. Termination.

This Lease may be terminated by either party for cause, including breach of the Lease terms, by giving the other party 30 days written notice of such termination. Upon of this Lease whether by notice under this paragraph or by the expiration of the Lease Term, the County shall cause all recycling containers and signage to be removed from the Leased Premises and shall leave the Leased Premise in "broom clean" condition.

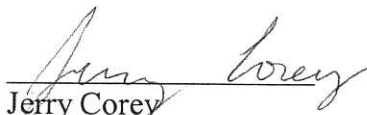
13. Breach.

If either party commits an act which can be considered a breach of this Lease, the other party may avail itself of any remedy permitted by law, including termination of this Lease, as a result of said breach. Before any legal action is brought in any court to enforce any of the terms and conditions set forth in this Lease, the party alleging a breach by the other party shall advise the other party of such claim and both parties shall agree to a mediation of said dispute to be conducted by a mediator chosen by mutual agreement of the parties.

If the parties cannot agree on a mediator, they shall ask the Circuit Court Clerk to randomly select a mediator who is listed on the Circuit Court's list of mediators maintained under the Michigan Court rules.

THIS LEASE is effective and binding on both parties as of the date first written above.

LESSOR


Jerry Corey
Property Owner

Date: 5/11/17

BENZIE COUNTY


~~Coury Carland, Chairman~~
Benzie County Board of Commissioners

Date: _____

Commissioner Report

BUILDINGS & GROUNDS COMMITTEE

May 10, 2017

9:00 a.m.

Members present: Gary Sauer, Roger Griner and Bob Roelofs
Others Present: Dawn Olney, Mitch Deisch, Maridee Cutler, Rick Morris, Ron Berns,
Michelle Thompson, Bob Hawkins, Dan Smith, Kyle Rosa

Meeting called to order by Commissioner Roger Griner at 9:00 a.m.

Pledge of allegiance was given.

Motion by Roelofs, seconded by Sauer, to approve the agenda as amended, adding Cameras – Sheriff Dept, Boiler – Sheriff Dept and BOC Room Electrical. Ayes: All Nays: None Motion carried.

Motion by Sauer, seconded by Roelofs, to approve the minutes of March 8, 2016 as presented. Ayes: All Nays: None Motion carried.

Public Input – None

Rick Morris -- Boiler Replacement: There are two boilers at the Government Center – #1 is dead and #2 is being overused; any rebates would be pursued by Hurst, there are options – replace one or both.

Frank Reed, Hurst Mechanical, informed the board of issues. Normal life expectancy is 15 – 18 years.

Comm Griner would like to have spec sheets on all proposed boilers for both Government Center and Jail; and how long Hurst has been selling and working on them.

Dan Smith stated that Hurst said two of the three boilers at the jail have failed and it would cost \$100,000, so they sent out RFPs to three companies with sealed bids; they have received two but Hurst has not given us a sealed bid. It needs to be sealed.

Comm Roelofs asks why this is the first we are hearing of it.

Mitch asked Frank Reed if he could have information in one month and a quote for the two facilities – bring back June 14 to Buildings and Grounds – then to BOC.

Mitch stated that the funding for the Sheriff Dept would come from the jail reserves; the Government Center would come from fund balance.

Motion by Sauer, seconded by Roelofs, to send RFP for four (4) boilers – 2 for the Government Center and 2 for the Jail with spec sheets and warranties. Ayes: All Nays: None Motion carried.

Timeline: Mitch to have RFPs out by May 17, to be returned by June 2 at 5:00 p.m.
Special Buildings & Grounds meeting – June 5 at 10:00 a.m.
To Finance Committee on June 13.
To BOC on June 27.

Liebert Drain Valve: Quote for \$1,194 for the server room – information only.

Mitch – Paging System: 444 can access the intercom system from any phone – internally only; is there a need for procedures regarding this – not at this time.

BUILDINGS & GROUNDS

May 10, 2017

Page 2 of 3

2017-2018 Projects: Mitch reported that the Planning Commission has sent out to all departments the Capital Improvement Plan for projects within the Government Center; about another month to prepare it; Networks Northwest are compiling the data; asks the committee to see if they have any larger projects to add?

Comm Sauer mentioned the sidewalks, resurfacing the parking lot, but that is B/G not Planning Commission. Add Security Procedure for this building. B/G should be writing and providing this policy.

Dawn brought the meeting room policy that is in effect.

Shelley stated the vulnerability of this building. The procedure is in place, but no one to police the procedure. Someone needs to be responsible for the pulling of the gates and unlocking the front door.

Mitch we will look at the current policy that has been provided, make appropriate changes and bring back to this committee.

Comm Griner asks what they roofs of the older part of the Government Center are – rubber material. The Sheriff Dept is also rubber.

Ash Trees: Comm Griner says that those need to be cut down, roots rot out and the trees will blow over. Rick to take care of it.

Government Center Art Work: Mitch will bring this issue up at the department head meeting; perhaps there are a couple people in the building that would like to organize how to promote local artists and the scenic beauty of Benzie County. Perhaps rotate them out every couple of months.

Cameras: U/S Rosa states that this is a two part proposals – moving around of some rooms and seven new cameras for safety and security. **Motion by Roelofs, seconded by Sauer, to recommend to the Board of Commissioners to proceed with the Sheriff Dept camera project as presented. Ayes: All Nays: None Motion carried.**

Other:

Electrical in Board Room: Comm Roelofs stated that he has asked Rick Morris to have electrical outlets ran to each partition under the board tables, to allow for plugging in of computers during meetings.

Public Input:

Dawn Olney, County Clerk, spoke of issues with the new phone system: fax lines not always working, calls are disconnected for no reason, individuals have stated that they call the 9671 number and it says the line is disconnected, postage meter needs to be set up to run differently.

Motion by Roelofs, seconded by Sauer, to adjourn at 11:12 a.m. Ayes: All Nays: None
Motion carried.

Dawn Olney
Benzie County Clerk

BUILDINGS & GROUNDS

May 10, 2017

Page 3 of 3

Motion by _____ seconded by _____, to approve the Buildings and Grounds Consent Calendar as follows:

- 1. To proceed with the Sheriff Dept camera project as presented.**

DRAFT

TECHNOLOGY COMMITTEE

May 12, 2017

9:00 a.m.

Members present: Coury Carland Art Jeannot and Bob Roelofs
Others Present: Dawn Olney, Mitch Deisch, Maridee Cutler, Amy Bissell

Meeting called to order by Commissioner Coury Carland.

The Pledge of Allegiance was given.

Motion by Roelofs, seconded by Jeannot, to approve the agenda as presented. Ayes: All Nays: None Motion carried.

Motion by Jeannot, seconded by Roelofs, to approve the minutes of April 14, 2017 as presented. Ayes: All Nays: None Motion carried.

9:01 a.m. Public Input – None

Internal IT, Technology Discussion - Abilita: Maridee stated that she has been working with them; she has sent out an Managed IT request to all departments; she has prepared a spreadsheet and what programs they use, how many computers; then they will prepare the RFP. Still need information from ACO and FOC. Timeline would be: June – review RFP then put out; July – interviews in BOC room; August -- to the full board for a contract. Mitch would like to find someone with a high level of IT background to sit in on the interviews when we get to that point.

Public WIFI: This was a request of the Treasurer; Coury indicated that when Karl was here there were additional routers installed; over time the password has been handed out to a lot of people and what we need to do, is talk with Wyant and we need separate public and a private WIFI – he asks Mitch to make it happen.

Exchange Server: Coury stated that the communication with Tony (with Wyant) was that our email exchange server is on its last leg; it is several versions outdated for the software it is running; this extremely old.

Maridee stated that two years ago Wyant said it was dying; it is not actually crashing – it is that the software program is no longer being supported by Microsoft. The technology is 5 years old for that servers; it is an old service; it is not crashing, the technology is bad. She talked with Tony and asked how bad it is. He said it is the software – not hardware.

Shelley discusses her spam emails and the extreme quantity of them.

Mitch says we are going to hold off until we get IT on board.

We will ask Tony to be at our next Technology meeting.

Amy Bissell stated that all of her data will be sent to her Vendor to be stored in the cloud – perhaps her server downstairs would be available.

Other: None

Next meeting Friday, June 9, 2017 at 9:00 a.m.

Public Input – None

TECHNOLOGY

May 12, 2017

Page 2 of 2

Motion by Jeannot, seconded by Roelofs, to adjourn at 9:59 a.m. Ayes: All Nays: None
Motion carried.

Dawn Olney
Benzie County Clerk

DRAFT

Dawn Olney

From: Coury Carland
Sent: Wednesday, May 17, 2017 9:19 AM
To: Dawn Olney
Subject: Fwd: MAC Regional Summits will brief county leaders on service collaborations, how to work with state legislators

Good morning, Dawn

Did you receive this? If not, please place a copy in each commissioner's box.

Thanks,
Coury

Sent from my iPhone

Begin forwarded message:

From: Michigan Association of Counties <conference@micounties.org>
Date: May 17, 2017 at 7:51:02 AM EDT
To: Coury Carland <CCarland@benzieco.net>
Subject: MAC Regional Summits will brief county leaders on service collaborations, how to work with state legislators
Reply-To: "conference@micounties.org" <conference@micounties.org>

MAC 2017 REGIONAL SUMMITS
MICHIGAN ASSOCIATION OF COUNTIES

MAC's summer summits provide commissioners and other county leaders with in-depth briefings on top issues confronting local government. This year's topics include:

- Tips on communicating with your lawmaker
- Service collaboration examples and best practices
- Briefings from Departments of Transportation and Natural Resources

6/19/2017 GRAND RAPIDS	8/16/2017 ESCANABA
7/26/2017 PORT HURON	8/17/2017 GAYLORD

Dear Coury,

When/Where

June 19

Kent County Courthouse
180 Ottawa Ave. NW
Grand Rapids, 49503

July 26

Blue Water Convention Center
800 Harker St.

MAC's Regional Summits are single-day conferences designed to give county leaders a quick, but in-depth, briefing on some of the most pressing public policy topics in our state.

Presentations will vary slightly by location, so be sure to review the descriptions below to help you select the site and date that best meet your needs. **Your \$25 fee covers all summit activities, including lunch.**

How to communicate with your lawmaker

This will be an interactive pod in which MAC staffers take a bill and work with attendees to:

1. Review the bill text and how to interpret legislative language
2. Develop themes, ideas and talking points both in favor of

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MAY 17 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
DETROIT DISTRICT, CORPS OF ENGINEERS
477 MICHIGAN AVENUE ROOM 603
DETROIT MI 48226-2550

March 14, 2017

Engineering & Technical Services
Regulatory Office

The U.S. Army Corps of Engineers (Corps) Detroit District Regulatory Office invites you to attend one of our outreach events entitled, "*Waterways, Wetlands, and You!*" These events include a brief presentation providing an overview of the Corps Regulatory Program. Topics include permit requirements for structures, work, and placement of dredged or fill material in wetlands and waterways; information on applying for permits; and services that the Corps Regulatory Office provides to the public.

We will conduct an application workshop following the presentation. The workshop will provide information and tips on preparing a complete application and will provide you with the opportunity to meet with a Regulatory Project Manager to discuss proposed or completed projects. Outreach events will be held at the following locations on the specified dates and times:

Houghton, Michigan - April 18, 2017, 1:00 pm

Portage Lake District Library
58 Huron St.
Houghton, MI 49931

Traverse City, Michigan - June 22, 2017, 9:00 am

Grand Traverse County Governmental Center
400 Boardman Avenue
Traverse City, MI 49684

If you have any questions regarding the Corps Regulatory Outreach Program, please contact us by telephone at (313) 226-7495 or by e-mail at LRE_Reg_Outreach@usace.army.mil. I encourage you to share this information with others who may be interested in attending this event. If you would like to learn more about the Corps' Detroit District Regulatory Program, please visit our website at <http://www.lre.usace.army.mil/Missions/RegulatoryProgramandPermits.aspx>.

Sincerely,

Charles M. Simon
Chief, Regulatory Office
Detroit District

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MAY 15 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

Enclosure: Flyer



**US Army Corps
of Engineers®**

Detroit District

Waterways, Wetlands and You

Tue, April 18, 2017

1 pm Portage Lake District

Library

58 Huron St.

Houghton, MI 49931

or

Thu, June 22, 2017

9 am at Grand Traverse County

Governmental Center

400 Boardman Avenue

Traverse City, MI 49684

Please join the Corps Regulatory Staff for an outreach event that will provide an overview of the Regulatory Program for work in waterways, wetlands, and along shorelines.

Topics include:

- Overview of the Corps Regulatory Program
- Regulatory jurisdiction
- Activities requiring Corps permits
- How to apply for a permit
- Application workshop, submitting a complete application

This is a free event and everyone is welcome!

Can't make these events?

We welcome the opportunity to discuss tailoring a presentation and/or workshop to your organization's interests as they relate to the Corps Regulatory Program.

Please share this flyer with others who may be interested in attending this event. If you have any questions or would like to schedule a tailored outreach event for your organization, please contact us at LRE_Reg_Outreach@usace.army.mil or by calling (313) 226-7495.

To learn more about the Corps Detroit District Regulatory Program, please visit our website:

<http://www.lre.usace.army.mil/Missions/RegulatoryProgramandPermits.aspx>

County Administrator's Report



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MAY 17 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

448 Court Place • Beulah, MI 49617

Memo To: Benzie County Board of Commission
From: Mitchell D. Deisch, County Administrator *M D Deisch*
Date: May 17, 2017
Subject: Administrator's Update for the 5/23/17 BOC Meeting

1. **Regional Medical Examiner Office Update** – The first autopsy for Benzie County at the Benzie County Morgue facilities was performed on Friday May 12, 2017. EMS Director Craig Johnson informs me that the procedure went well. Medical Examiner Investigator (MEI) equipment (tablets, cameras, etc.) have been purchased by the EMS Department to work cooperatively with the ME. MEI training has been scheduled for the first week of June 2017. Several members of Benzie EMS will obtain the training including Director Craig Johnson and Education and Quality Improvement Manager Jim Henderson.

Still working on the Mecosta/Newaygo Morgue Use of Space Agreement with County legal counsel.

2. **Phone System Update** – We are still having trouble with several fax machines with the new Voice Over Internet Phones (VOIP). Several factors are contributing this issue, including different name brands and styles of faxes being purchased by the County as well as the age of the faxes. Each fax has different setting that need to be adjusted to work with VOIP systems. We continue to work closely with Millennia to troubleshoot the issues and have created a matrix of all fax machines in the Govt. Center, when they worked, changes to the system, not working etc. to assist with the troubleshooting. Deputy Administrator Maridee Cutler continues to work diligently on implementing this new system.
3. **Sherriff Department and Government Center Boilers RFP** – At the last Commission Buildings and Grounds meeting on Wednesday May 10, 2017 it was determined to draft a joint RFP for both the Sherriff Dept. and Govt. Center boilers that need replacing. A representative from Hurst Mechanical was present to answer questions regarding boilers at both facilities. The RFP is attached.
4. **Benzie EMS – Thompsonville EMS Intercept Agreement**–The Benzie EMS Advisory Committee voted to recommend to the BOC to cancel the current intercept agreement with Thompsonville EMS effective July 1, 2017 at their Tuesday May 16, 2017 meeting. The reason for the motion was based upon the current issue with Thompsonville EMS not currently having an intercept agreement with Munson/Manistee Hospital, thus the Benzie EMS is being requested as the primary intercept in both Manistee County Townships (Cleon and Springdale). This is diverting key EMS resources away from Benzie County residents.

5. **SWD Letter and Press Release** – Attached are Spotted Wing Drosophila (SWD) press release that was prepared by the AES, Resolution and an example of a letter that was sent to Counties encouraging them to also support MSU funding to help eradicate the SWD.
6. **Michigan Association of County Administrative Officers Conference** – Just reminder that I will be attending the MACAO conference Wednesday May 25 through Friday May 27, 2017 in Crystal Mountain. I will have my cell phone with me, so if you need to get in touch, please send me a text or e-mail.
7. **Benzie County Brownfield Redevelopment Authority Request** – The Benzie County BRA will be discussing a request by Mr. Jim Barnes for the BRA to file a pre-grant application with the MDEQ to assist with funding environmental due diligence costs associated with a project in the Village of Elberta. Attached is a Memorandum of Understanding that was prepared for the BRA to discuss at their Friday May 19, 2017 meeting.
8. **Benzie County Planning Commission Ordinance Work Group Update** – Attached are the approved notes from the Benzie County Planning Commission Ordinance Work Group (BCPCOWG) from their May 1, 2017 meeting. The BCPCOWG held their second meeting on May 12, 2017. Currently S. Lucas from Networks Northwest is working on revising the Planning Commission ordinance based upon the discussions among the BCPCOWG. More to follow.
9. **Maples Open House** – Just a reminder the Maples is scheduled for an open house on Monday June 5, 2017. I will be volunteering on Tuesday June 6, 2017 all day to help move the Maples into the new facility.

REQUEST FOR PROPOSAL

Benzie County Sheriff's Office and the Government Center
505 S. Michigan Avenue/448 Court Place, Beulah,
Michigan 49617

Proposed Project: Correctional Facility/Government Center Boiler Replacement

The Benzie County Sheriff's Office (aka: BCSO)/Benzie County Government Center (aka: BCGC) is accepting Sealed Proposals for replacement of **two (2)** Hi-efficiency Hot Water Boilers at their Correctional Facility and **two (2)** Hi-efficiency Hot Water Boilers at the Government Center. In addition, Sealed Proposals are being taken for service to the HVAC systems in both facilities. All proposals submitted for consideration must be received by the Benzie County Administrators office by the time and date specified under "Submission Deadline" below.

Submission Deadline: 5:00PM, Friday June 2, 2017

Questions may be submitted by phone call or Email no later than Tuesday, May 30, 2017 to:

Robert Hawkins, BCSO Maintenance (Correctional Facility Facility) Phone: 231-882-4484, Ext: 247, Email: rhawkins@benzieco.net

Rick Morris, BSGC Maintenance (Government Center) Phone 231-882-0029 ext 545, Email: rmorris@benzieco.net

Mailing Address for submission of Sealed Proposals: Benzie County Administrators Office, 448 Court Place, Beulah, MI 49617 Attn: Mitch Deisch, County Administrator.

Project Objective:

The objective and ultimate goal of this project is to replace **three (3)** 25 year old Hot Water Boilers at the Correctional Facility and **two (2)** 18 year old Hot Water boilers at the Government Center with **two (2)** High Efficiency Boiler systems with updated controls in each Facility.

Project Proposal Expectations;

The Benzie County shall award the contract to the proposal that best accommodates the various project requirements and goals. The Benzie County reserves the right to

award any contract prior to the proposal deadline stated within the "Scheduled Timeline" or prior to the receipt of all proposals, award the contract to more than one Bidder, and refuse any proposal or contract without obligation to any Bidder offering or submitting a proposal.

Project Scope and Specifications (Corrections Facility):

- Demolish and remove the existing boilers.
- Remove existing boiler exhaust piping and provide and install new boiler exhaust piping through existing roof stack.
- Extend concrete pad to accommodate the new boilers.
- Provide and install two **(2) Lochinvar Crest 1,250,000 BTU Boilers** with associated controls for operation.
- Provide and install the near boiler water piping while retaining the existing circulation pumps (if compatible with new control system) and creating a primary/secondary system.
- Replace/ repair defective or incompatible valves/ pumps/ tanks that presently exist in the near boiler plumbing.
- Provide and install gas piping to the new boilers from the existing main gas line.
- Provide and install combustion air piping for the new boiler through the Southwest exterior wall.
- Modify existing louvered air intake to provide adequate combustion air for existing water heaters.
- Provide and install new electrical conduit overhead for new boilers, controls and existing pumps.
- Provide product specification sheets and warranty information.
- Provide training to BCSO Maintenance staff on boiler control usage including boiler maintenance and inspection.
- The Contractor will broom clean all surfaces and remove construction debris from the work area at the conclusion of each work day.

Project Scope and Specification (Government Center):

- Demolish and remove the existing boilers in mechanical room.
- Remove existing boiler exhaust piping and provide, install and reconfigure near boiler exhaust piping through existing roof stack.
- Extend concrete pad to accommodate the new boilers.
- Provide and install two **(2) Lochinvar Knight 400,000 BTU Boilers** with associated controls for operation.
- Provide and install the near boiler water piping while retaining the existing circulation pumps (if compatible with new control system) and creating a primary/secondary system.
- Replace/ repair defective or incompatible valves/ pumps/ tanks that presently exist in the near boiler plumbing.

- Provide and install gas piping to the new boilers from the existing main gas line.
- Provide and install combustion air piping for the new boiler through the exterior wall.
- Provide and install new electrical conduit overhead for new boilers, controls and pumps.
- Provide product specification sheets and warranty information.
- Provide training to BCSO/BCGC Maintenance staff on boiler control usage including boiler maintenance and inspection.
- The Contractor will broom clean all surfaces and remove construction debris from the work area at the conclusion of each work day.

The Contractor is responsible for any Permits and Inspections required during all phases of the Project. The Contractor will provide copies of all permits and inspections upon request to the BCSO/BCGC Maintenance Department within 48 hours of permit/inspection issuance.

Scheduled Timeline:

The following timeline has been established to ensure that the project objective is achieved; however, the following project timeline shall be subject to change when deemed necessary by Benzie County.

Milestone Schedule:

- Submission of Proposals: 5:00pm, 6/2/2017.
- Proposal Acceptance: Upon authorization to proceed.
- Project Commencement: 15 working days after Acceptance of Proposal.
- Project Completion: 10 working days after Project Commencement.

Service Contract (Corrections):

A separate Proposal is requested for a yearly Service Agreement for HVAC maintenance to the Benzie County Sheriff's Office & Correctional Facility. This includes the existing Make-Up-Air (MUA) system and the new, installed Hot Water Boiler system.

Service Contract (Government Center):

A separate Proposal is also requested for a yearly Service Agreement for HVAC Maintenance to the Benzie County Government Center. This will include the existing Make-Up-Air system, the Electrical heating system and the new, installed Hot Water Boiler system.

Example

May 11, 2017

Mr. Jeffrey Dontz,
Manistee County Commission
415 Third Street
Manistee, MI 49660

Dear Chairperson Dontz,

Attached is a resolution that was recently approved by the Benzie County Board of Commissioners to maintain the needed funding for research conducted at the Michigan State University Northwest Michigan Horticultural Research Center located in Leelanau County to assist with the eradication of the Spotted Wing Drosophila (SWD).

Michigan is the primary producers of tart cherries in the United States, producing 70-75% of tart cherries grown nationally.

The invasive SWD has the potential of devastating not only the State cherry industry, but also other fruits susceptible to the invasive insect.

The Benzie County Board of Commission urges Manistee County to pass a similar resolution supporting research funding for MSU Extension to eradicate the SWD.

If you have any specific questions or would like to receive more information regarding the SWD or a supporting resolution, please contact Benzie County Vice Chairperson Gary Sauer at 231-651-0647 or garysauer53@yahoo.com.

The intent is to package all the approved County resolutions and present them to the State of Michigan to show support for continued funding of the SWD eradication research.

Regards,

Gary Sauer, Vice Chairperson
Benzie County



CONTACT: Benzie County Commissioner Gary Sauer

PH: 231-651-0647

Issued by the Alliance for Economic Success as a Service to Benzie County

FOR IMMEDIATE RELEASE

BENZIE CO. COMMISSION SUPPORTS MSU EFFORT TO ERADICATE THREAT TO CHERRY CROP

BEULAH, MICHIGAN – The Benzie County Board of Commissioners is taking dead aim on an invasive species that threatens the Tart Cherry crop. On April 25, 2017, the Commission unanimously passed a resolution asking the State of Michigan and the Federal Government to take all steps possible to control and eradicate the Spotted Wing Drosophila, including continued funding for the Michigan State University Research Station located in Leelanau and Allegan County's that are focused on developing control and eradication measures.

"This is another invasive species that could do to tart cherries what the invasive lamprey did to the Great Lakes fishery," said Benzie County Commissioner Gary Sauer who introduced the Resolution. "The Spotted Wing Drosophila burrows into and destroys the ripe tart cherry to the point that the fruit cannot be sold. Abandoned or neglected tart cherry farms are breeding grounds because nothing is being done to attack the insect."

Sauer pointed out that Benzie County and Northwest Michigan are the primary region for tart cherry production, generating about 75% of all of the tart cherry production in the nation. In 2013, Michigan produced 218 million pounds of tart cherries valued at \$74 million. This unique variety of cherry is known as "America's Superfruit." The Michigan Department of Agriculture and Rural Development reports that "tart cherries have among the highest levels of disease-fighting antioxidants when compared to other fruits and contain important nutrients such as beta carotene, Vitamin C, potassium, magnesium, iron and fiber.

"Benzie County and all of Northwest Michigan are internationally known for our fruit growing economy and the iconic Tart Cherry," Sauer said. "Our Commission is encouraging all fruit producing Counties and our partners in the State and Federal government to dedicate the resources required to stem the tide of this threat to our economy and our heritage and that includes the MSU Research Station that must be supported with sufficient funding."

The Benzie County Commission is transmitting their Resolution to Michigan Governor Rick Snyder, Federal and State elected officials, the U.S. Department of Agriculture, Rural Development, the Michigan Department of Agriculture Rural Development and to MSU President Lou Anna Simon.

2017-012

BENZIE COUNTY

**Resolution of Support to maintain the required Funding of the MSU
research station located in Leelanau County to assist with the eradication
of the Spotted Wing Drosophila**

The Benzie County Board of Commissioners hereby approves the following resolution regarding maintaining the required funding of the MSU research station located in Leelanau County to assist with controlling and eventually eradicating the Spotted Wing Drosophila (SWD):

Whereas, Benzie County and the rest of Northwest Michigan region are the primary producers of tart cherries in the United States, producing 70—75% of the tart cherries grown nationally; and

Whereas, the job creation associated with growing, harvesting and processing of tart cherries is a major economic driver in Benzie County along with other West Michigan Counties; and

Whereas, the invasive SWD has the potential of devastating the State cherry industry, by burrowing and destroying the ripe cherry, to the point where the tart cherries are not a marketable product; and

Whereas, abandoned and neglected tart cherry farms are contributing to the spread of the invasive SWD, by not properly controlling the invasive SWD through the appropriate use of pesticide management; and

Whereas, Benzie County is requesting the assistance from the neighboring tart cherry producing counties, State of Michigan and the Federal Government for all possible interventions to help control and eradicate the invasive SWD through continued funding and research to appropriately manage the invasive SWD; and

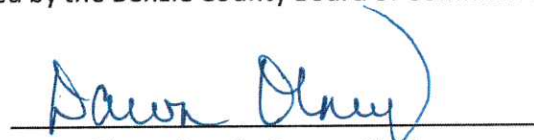
NOW THEREFORE BE IT RESOLVED, that the Benzie County Board of Commissioners strongly supports all efforts to eliminate this invasive pest that is having a negative impact upon our internationally recognized fruit growing economy.

BE IT FURTHER RESOLVED, that the Benzie County Clerk be directed to forward this resolution to the following: Senator Darwin Booher, Representative Curt VanderWall, Senator Wayne Schmitt, and to Antrim, Charlevoix, Grand Traverse, Leelanau, Manistee, Kent, Mason, Muskegon, Newaygo, Oceana, Allegan, Berrien and VanBuren Counties.

Dated: April 25, 2017


Custer C. Carland, Chair

I, Dawn Olney, Benzie County Clerk to the Benzie County Board of Commissioners hereby do certify that the above resolution was adopted by the Benzie County Board of Commissioners on the 25th day of April, 2017.


Dawn Olney, Benzie County Clerk

2017 Spring Conference

Michigan Association of County Administrative Officers

May 24-26, 2017

Crystal Mountain Resort, Thompsonville, Michigan

DRAFT – AGENDA – subject to change

Wednesday, May 24, 2017

- 8:30 a.m. – 9:00 a.m. Continental Breakfast
Sponsored by Miller Canfield
- 9:00 a.m. – 9:05 a.m. Welcome
Pete Garwood, MACAO President
- 9:05 a.m. – 10:25 a.m. **The IT Factor**
Ken Wasco, GFS
- 10:35 a.m. – 12:00 p.m. Community Approach to the Opiate Epidemic
The Honorable Michael Beale, Circuit Court Judge
Marisa Boulton, Community Corrections Coordinator
Sam Price, Director, 1016 Home
Terry Hanley, Community Member
Andy Williams, Community Member
- 12:00 p.m. – 1:00 p.m. Lunch
Sponsored in part by MAC & MAC Service Corporation and MMRMA
- 1:00 p.m. – 2:00 p.m. Cyber Security for Data Breaches
Jessica R. Dore, CISA, Principal, Technology Risk Management (Rehmann)
- 2:00 p.m. – 3:00 p.m. Legislative Update
MAC Staff
- 6:00 p.m. – 7:00 p.m. Reception
Sponsored by Maximus
- 7:00 p.m. Banquet
Sponsored in part by AJ Gallagher and Enterprise
- 9:00 p.m. Hospitality Room
Sponsored by HSE & Co.
- Entertainment
Sponsored by 44 North

Thursday, May 25, 2017

- 8:00 a.m. – 9:00 a.m. Breakfast
- 9:00 a.m. – 9:45 a.m. MACAO Board & General Membership Meeting
- 9:45 a.m. – 10:45 a.m. MDIC: What's Next?
Marla McCowen, Michigan Indigent Defense
- 10:45 a.m. – 12:00 p.m. Future Technology Employee (TENTATIVE)
Phil Bertolini, Oakland County
- 12:00 p.m. – 1:00 p.m. Lunch
Sponsored by Ibex Insurance Agency
- 1:00 p.m. – 5:00 p.m. Networking Session – details provided at conference registration
Sponsored by Bendzinski & Co., Rehmann, Fifth Third, & Dickinson Wright, PLLC
- 6:00 p.m. Dinner on your own

Friday, May 26, 2017

- 9:00 a.m. – 11:00 a.m. MACAO Nuts & Bolts
Moderator: Ryan Wood
Clinton County Administrator
- NACA Benefits
Gene Smith, Iron County Administrator

REGISTRATION FORM

Name _____ Title _____

Organization/County _____ Phone _____

Address _____

Registration Fee (MACAO Member)\$75.00 per person
Registration Fee (NON MACAO Member)\$175.00 per person
Banquet Choice: Sirloin Filet & Shrimp ☐ Honey Pecan Crusted Walleye ☐
Vegetable Paella ☐

Cost of Guest Meals
Wednesday Luncheon\$20.00
Wednesday Banquet\$30.00
Thursday Breakfast.....\$17.00

Guest Name _____ Guest Banquet Choice: Sirloin Filet & Shrimp ☐ Honey Pecan Crusted Walleye ☐
Vegetable Paella ☐

Please make your lodging reservations by filling out the enclosed form and mail it or fax it to Crystal Mountain Resort directly. Please make conference registration check payable to MACAO, and mail to Yvonne Dzurka, c/o Michigan Association of Counties, 935 North Washington Ave., Lansing, MI 48906. Registration is due no later than May 15, 2017.

Memorandum of Understanding

Overview

Mr. Jim Barnes has approached the Benzie County Brownfield Redevelopment Authority (BCBRA) requesting that it file a grant application with the MDEQ to assist with funding environmental due diligence costs on a redevelopment project in the Village of Elberta.

Background

- The proposed redevelopment involves three (3) parcels in the Village of Elberta along M-22 (Bay Shore Auto (06-501-085-00 & 06-501-087-00) and Elberta Campground (06-501-090-00).
- Environmental due diligence costs are estimated at \$29,500 to \$37,000.
- A DEQ grant will pay for the environmental due diligence if awarded, and provide for an additional 3% admin fee.
- The DEQ requires an eligible unit of government be the grant applicant (BCBRA).
- Estimated costs to file the grant application:
 - Step 1 Pre Application \$750.00.
 - Step 2 Full Application \$2,500.00.
- Developer will pay for all costs associated with grant application by pre-funding to Benzie County the cost for each step of the grant application process.
- If awarded the DEQ grant, the BCBRA would be the recipient of the grant and would hire the contractor (ECT, Marc Florian) to perform the environmental due diligence work (Phase I, Phase II, Baseline Environmental Assessment [BEA] and Due Care Plan).

Proposed Steps / Timeline

1. Pre-application is due to the DEQ (Julie Lowe) by June 12-13, 2017. Marc Florian, ECT will draft the pre-application with the assistance of Benzie County Staff, BCBRA and Mr. Jim Barnes.
2. DEQ responds back with suggestions to clarify/improve the application.
3. Based upon DEQ suggestions to pre-application, applicant revises the pre-application.
4. DEQ takes pre-application to the State Review Panel on June 22, 2017.
5. DEQ informs applicant (BCBRA) on June 23, 2017 if they are selected to submit a full application to the DEQ.
6. If approved by the DEQ, applicant submits a full application.
7. DEQ reviews the full application and makes suggestions to clarify/improve the full application.
8. Full application is due to the DEQ by July 10, 2017.
9. If awarded, there is an approximately three (3) months process (legal review, contract approval process, etc.) before funds are available. (Funds may not be available until sometime in October/November.) **No environmental due diligence work can be performed before the formal agreement between the DEQ and BCBRA is approved.**

Estimated Environmental Due Diligence Budget

Phase I	\$3,000
Phase II	\$17,500 - \$25,000
BEA	\$1,500
<u>Due Care Plan</u>	<u>\$7,500</u>
Total Estimate	\$29,500 - \$37,000
3% Admin. Fee	\$885 - \$1,110

Formal Request

Mr. Barnes will formally request that the BCBRA file a pre-application and a full application if requested, with the DEQ to pay for environmental due diligence costs on his proposed development project in the Village Elberta.

Mr. Barnes will be financially responsible for all costs associated with ECT drafting the pre-application and the BCBRA's review of the full application and grant agreement.

Next Steps

1. Present this request to the BCBRA at their Friday May 19, 2017 meeting.
2. Jim Barnes to request the Village of Elberta pass a resolution authorizing the BCBRA and county to consider inclusion of the parcels in a brownfield redevelopment plan.
3. Jim Barnes to obtain written access agreement from each of the three (3) parcel owners satisfactory to the DEQ.

Benzie County Planning Commission Ordinance Work Group

Monday May 1, 2017

Present: Art Jeannot, Coury Carland, Gary Sauer, Walter Roch von Rochsburg, Dick Figura and Sarah Lucas (via conference call).

Also present: County Clerk Dawn Olney, Joyfield Township Resident Jim Evans and County Administrator Mitch Deisch

Purpose of the Work Group: With a new Benzie County Master Plan there is a need to review the existing Planning Commission ordinance. The current Planning Commission ordinance was approved on May 19, 2009 by the Benzie County Commission. The main change since the ordinance was adopted in 2009 was the elimination of County wide zoning. Based upon these changes and the need to ensure that there is consistency between the current Master Plan and Planning Commission ordinance, the time is right to review the current Planning Commission ordinance.

S. Lucas, Networks Northwest provided the Work Group Planning Commission ordinances from Grand Traverse County, Leelanau County, Michigan Planning Enabling Act and an Amendment to the Benzie County Planning Ordinance regarding membership dated February 7, 2012. Additionally a request by the Work Group was to receive the Manistee County Planning Commission ordinance.

The Work Group agreed that all meetings should be posted and open to the Public.

Work Group Discussion

- There was significant discussion by the Work Group as to the future role of the Planning Commission as it relates to both the Master Plan and Current ordinance.
- Consensus was received that the Planning Commission should act as neutral conveyor coordinating and providing educational assistance to the townships, villages and city.
- Work Group discussed what possible options there could be for reorganizing the Planning Commission:
 - Option to recruit members with specific skill sets to serve (legal background, architect, engineer, agricultural, education, etc.). All agreed that the Planning Commissioners need to be effective communicators.
 - Have township appoint members from their local Planning Commission to serve on the County Planning Commission.
 - Hybrid approach of the two aforementioned options.
- Benzie and Wexford County's are the only county in the 10 county Networks Northwest area that does not have a Planning Department or staff.
- With the recent agreement with Networks Northwest, we know professional planners that can assist local Benzie County Planning Commissions on planning and zoning related issues.
- Planning Commission also serves the role of coordinating the Capital Infrastructure Program (CIP), which is an essential tool for planning for Benzie County's future and being prepared for future grant opportunities.
- Townships are still hesitant to work with the County Planning Commission based upon the County ending County Zoning several years ago. Need to rebuild the trust between the County Planning Commission and various local government Planning Commissions.

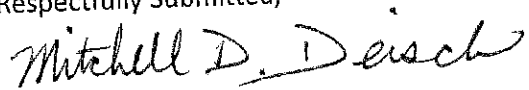
- Master Plan addressed several options for re-organizing the Planning Commission.

Next meeting the Work Group will discuss the following items.

1. What the future Planning Commission make up will look like.
2. Who will serve on the Planning Commission.
3. What are the future responsibilities of the Planning Commission.

Next meeting for the Benzie County Planning commission Work Group will be Friday May 12, 2017 at 11:00 am the Benzie County Government Center Room 206.

Respectfully Submitted,

A handwritten signature in black ink that reads "Mitchell D. Deisch". The signature is written in a cursive style with a large, stylized 'M' and 'D'.

Mitchell D. Deisch, Administrator
Benzie County

FINANCE REPORT

BILLS TO BE APPROVED May 23, 2017

Motion to approve Vouchers in the amount of:

\$	80,645.46	General Fund (101)
\$	13,752.63	Jail Fund (213)
\$	16,568.52	Ambulance Fund & ALS (214)
\$	19,013.27	Funds 105-238
\$	1,621.02	ACO Fund (247)
\$	31,548.68	Building (249)
\$	8,844.50	Dispatch 911 Fund (261)
\$	69,257.43	Funds 239-292
\$	75,799.52	Funds 293-640
\$	22,836.64	701 Fund
\$	-	Trust and Agency Funds & MSU Trust and Agency Fund (702-771)
<u>\$</u>	<u>339,887.67</u>	

RECEIVED

MAY 19 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

May 10, 2017 - May 23, 2017

[illegible]

206-K-9 Fund	230-BVTMC	269-Law Library	310-Gov't Ctr Addition-Debt
207-Sheriff Reserve's	232-Planning/Zoning	270-Platte River Bridge	315-Benzie Leelanau Health
208-Dive Team	235-CBDG	271-Housing Grant	321-Jail Bond
209-Resource Officer	238-EDC	276-Council on Aging	371-Jail Bldg Debt Millage
210-Benzie Kids	245-Remonumentation	285-Pt. Betsie Lighthouse	425-Equipment Replace
211-D.A.R.E. Fund	256-Reg of Deeds	292-Child Care Fund	
215-FOC	262-911-Training	293-Soldiers Relief Fund	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101 BOARD OF COMMISSIONERS							
101-101-860.00	TRAVEL	CARLAND, COURY	COUNTY COMMISSIONER MILEAGE	033017	05/11/17	395.90	59727
101-101-860.00	TRAVEL	JEANNOT, ART	COUNTY COMMISSIONERS MILEAGE	04302017	05/11/17	48.69	59758
101-101-900.00	PRINTING & PUBLISHING	PIONEER GROUP	ELECTION NOTICE	43100200	05/18/17	27.00	59914
			Total For Dept 101 BOARD OF COMMISSIONERS			471.59	
Dept 131 CIRCUIT COURT							
101-131-727.00	OFFICE SUPPLIES	MANISTEE COUNTY	BENZIE COUNTY REIMBURSEMENT BREAKD	APRIL 2017	05/18/17	90.20	59891
101-131-730.00	POSTAGE	MANISTEE COUNTY	BENZIE COUNTY REIMBURSEMENT BREAKD	APRIL 2017	05/18/17	100.71	59891
101-131-802.00	TRANSCRIPTS	MCRAW, DEB	CIRCUIT COURT TRANSCRIPTS	05052017	05/18/17	37.60	59896
101-131-802.00	TRANSCRIPTS	QUAGLIA, VINCENT	TRANSCRIPTS	05022017	05/18/17	524.80	59916
101-131-805.00	COURT APPOINTED ATTORNEY	CICCHELLI, ANTHONY	MILEAGE REIMBURSEMENT	050517	05/18/17	69.55	59852
101-131-807.00	JURY FEES	GARY HANLIN	JURY DUTY PER DIEM \$15; MILEAGE \$1	04/27/2016	05/18/17	26.00	59864
101-131-810.00	LEGAL FEES	CICCHELLI, ANTHONY	MONTHLY COURT APPT ATTORNY FOR 2016	05/08/2017	05/11/17	1,914.83	59732
101-131-810.00	LEGAL FEES	GRAFF, JACOB	MONTHLY COURT APPT ATTORNY FOR 2016	05/08/2017	05/11/17	1,914.83	59748
101-131-810.00	LEGAL FEES	GRANT, WILLIAM	MONTHLY COURT APPT ATTORNY FOR 2016	05/08/2017	05/11/17	1,334.21	59752
101-131-810.00	LEGAL FEES	HUFT, DAVID G. ATTY	MONTHLY COURT APPT ATTORNY FOR 2016	05/08/2017	05/11/17	1,914.83	59755
101-131-810.00	LEGAL FEES	MAS, MARY ELIZABETH	MONTHLY COURT APPT ATTORNY FOR 2016	05/08/2017	05/11/17	1,334.21	59771
101-131-810.00	LEGAL FEES	SMITH, MICHAEL LAWRE	MONTHLY COURT APPT ATTORNY FOR 2016	05/08/2017	05/11/17	1,914.83	59793
101-131-860.00	TRAVEL	MANISTEE COUNTY	BENZIE COUNTY REIMBURSEMENT BREAKD	APRIL 2017	05/18/17	157.08	59891
101-131-860.00	TRAVEL	QUAGLIA, VINCENT	CIRCUIT COURT MILEAGE	050217	05/18/17	254.80	59916
101-131-955.00	CONVENTIONS & DUES	MANISTEE COUNTY	BENZIE COUNTY REIMBURSEMENT BREAKD	APRIL 2017	05/18/17	24.00	59891
			Total For Dept 131 CIRCUIT COURT			11,612.48	
Dept 136 DISTRICT COURT							
101-136-727.00	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	923752211001	05/11/17	182.44	59787
101-136-801.00	CONTRACTED SERV-RECORDIN	JUST FOR THE RECORD	CONTRACTED SERVICES CRT RCRD	05/08/2017	05/11/17	1,958.33	59759
101-136-802.00	TRANSCRIPTS	DEBORAH MCGRAW/JUST F	TRANSCRIPT	050517	05/11/17	416.15	59740
101-136-805.00	COURT APPOINTED ATTORNEY	HUFT, DAVID G. ATTY	COURT APPT ATTY FEES	050917	05/11/17	250.00	59756
101-136-805.00	COURT APPOINTED ATTORNEY	CICCHELLI, ANTHONY	COURT APPT ATTY FEES	051217	05/18/17	1,000.00	59853
101-136-805.00	COURT APPOINTED ATTORNEY	GRAFF, JACOB	COURT APPT ATTY FEES	051217	05/18/17	250.00	59871
101-136-805.00	COURT APPOINTED ATTORNEY	WILLIAMS, JESSE	COURT APPT ATTY FEES	051517	05/18/17	250.00	59952
101-136-807.00	JURY FEES	GINA GOMULINSKI	JURY PER DIEM \$30; MILEAGE \$7.56	11/14/2016	05/18/17	37.56	59867
101-136-900.00	PRINTING & PUBLISHING	TARGET INFORMATION MA	FORMS	283515	05/18/17	62.28	59938
			Total For Dept 136 DISTRICT COURT			4,406.76	
Dept 141 FRIEND OF THE COURT							
101-141-850.00	TELEPHONE	UWC	TELEPHONES	033117	05/11/17	5.73	59807
101-141-850.00	TELEPHONE	CENTURYLINK	COUNTY 800 NUMBERS & LONG DISTANCE	1408381204	05/18/17	5.70	59849
101-141-964.10	REIMBURSEMENT TO MANISTEE	MANISTEE COUNTY FOC	BENZIE COUNTY INVOICE FOR FEBRUARY	FEBRUARY 2017	05/11/17	11,968.19	59769
			Total For Dept 141 FRIEND OF THE COURT			11,979.62	
Dept 142 JUVENILE DIVISION							
101-142-860.00	TRAVEL	CAMERON CLARK	TRAVEL REIMBURSEMENT	MAY 2017	05/11/17	756.09	59725
101-142-957.40	NON REIMBURSABLE EXPENSE	KATHI HOUSTON	REIMBURSEMENTS	MAY 2017	05/11/17	54.91	59760
101-142-957.40	NON REIMBURSABLE EXPENSE	MARY VANDORP	REIMBURSEMENT FOR ART PROGRAM	MAY 2017	05/11/17	265.56	59770
101-142-957.40	NON REIMBURSABLE EXPENSE	JACKPINE BUSINESS CEN	OFFICE SUPPLIES	414679-0 & 4076	05/18/17	31.23	59879
101-142-957.40	NON REIMBURSABLE EXPENSE	MICHIGAN STATE UNIVER	FOOD REIMBURSEMENT FOR COOKING CLA	MAY 16 2017	05/18/17	200.17	59903
			Total For Dept 142 JUVENILE DIVISION			1,307.96	
Dept 148 PROBATE COURT							
101-148-727.00	OFFICE SUPPLIES	MCCARDEL WATER CONDIT	MAY RENTAL	33-2943	05/11/17	9.00	59774
101-148-727.00	OFFICE SUPPLIES	THOMSON REUTERS - WES	SUBSCRIPTION	835957481	05/11/17	254.00	59804
101-148-727.00	OFFICE SUPPLIES	OFFICE DEPOT	PADS/TAPE/STAPLE/FOLDERS	924022308001	05/18/17	59.99	59908

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 148 PROBATE COURT							
101-148-805.00	COURT APPOINTED ATTORNEY	BAILLEY LAW OFFICE PLL	S SONIER, III/PP	598	05/11/17	125.00	59714
101-148-805.00	COURT APPOINTED ATTORNEY	COUNTY OF MUSKOGON	S KRUM- WILLIAMS, MI	157817	05/11/17	120.00	59737
101-148-805.00	COURT APPOINTED ATTORNEY	LAW OFFICE OF HEATHER J HUNT, MI		05/08/2017	05/11/17	120.00	59768
101-148-805.00	COURT APPOINTED ATTORNEY	LAW OFFICE OF HEATHER L HANSEN		05/15/2015	05/18/17	140.00	59888
101-148-805.00	COURT APPOINTED ATTORNEY	OLSON, BZDOK & HOWARD M HANSEN, PP		05/15/2017	05/18/17	225.00	59909
101-148-805.00	COURT APPOINTED ATTORNEY	SMITH, MICHAEL LAWRE H MYERS, III		05/13/2016	05/18/17	130.00	59930
101-148-805.00	COURT APPOINTED ATTORNEY	WARREN FINK J HUNT		05/15/2017	05/18/17	165.00	59949
101-148-860.00	TRAVEL	AWANDA M O'BRIEN	MILEAGE FOR REVIEWS	05/08/2017	05/11/17	88.48	59710
101-148-860.00	TRAVEL	NOWAK, KIM	COURT MEETING	05/08/2017	05/11/17	36.06	59785
101-148-900.00	PRINTING & PUBLISHING	PIONEER GROUP	ADV	05/08/2017	05/11/17	13.00	59788
101-148-955.10	DUES & REGISTRATIONS	MPJRA	CONF REGISTRATION	05/08/2017	05/11/17	200.00	59781
			Total For Dept 148 PROBATE COURT			1,685.53	
Dept 172 ADMINISTRATOR							
101-172-727.00	OFFICE SUPPLIES	MICHIGAN CHAMBER SERV	POSTERS FOR SHERIFF DEPT. WAGES	4425	05/11/17	37.50	59776
			Total For Dept 172 ADMINISTRATOR			37.50	
Dept 253 COUNTY TREASURER							
101-253-930.00	EQUIPMENT REPAIR	LASER PRINTER TECHNOL	MAINTENANCE ON HP PRINTER/KELLY	184454	05/18/17	117.00	59886
			Total For Dept 253 COUNTY TREASURER			117.00	
Dept 257 EQUALIZATION DEPARTMENT							
101-257-727.00	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLY ORDER	923467211001	05/18/17	73.48	59908
			Total For Dept 257 EQUALIZATION DEPARTMENT			73.48	
Dept 261 MSU EXTENSION							
101-261-703.04	WAGES-PART TIME SECRETAR	MICHIGAN STATE UNIVER	DEBORAH LONGO WAGE & FRINGE	TOINV47 17	05/18/17	859.06	59902
101-261-730.00	POSTAGE	BENZIE COUNTY CLERK	APRIL POSTAGE MSU EXTENSION	03312017	05/11/17	6.13	59716
101-261-850.00	TELEPHONE	UWC	TELEPHONES	033117	05/11/17	2.32	59807
			Total For Dept 261 MSU EXTENSION			867.51	
Dept 262 ELECTIONS							
101-262-721.00	PER DIEM	CLARKE, DONNA	BOARD OF CANVASSERS MILEAGE	5/3/2017	05/11/17	5.94	59734
101-262-721.00	PER DIEM	CLARKE, DONNA	BOARD OF CANVASSERS PER DIEM	5/3/2017	05/11/17	35.00	59734
101-262-721.00	PER DIEM	DYKSTRA, RONALD	BOARD OF CANVASSERS PER DIEM	5/3/2017	05/11/17	35.00	59745
101-262-721.00	PER DIEM	DYKSTRA, RONALD	BOARD OF CANVASSERS MILEAGE	5/3/2017	05/11/17	7.88	59745
101-262-721.00	PER DIEM	MICK, JANICE	BOARD OF CANVASSERS PER DIEM	5/3/2017	05/11/17	35.00	59779
101-262-721.00	PER DIEM	MICK, JANICE	BOARD OF CANVASSERS MILEAGE	5/3/2017	05/11/17	7.56	59779
101-262-721.00	PER DIEM	PURKIS, JANE	BOARD OF CANVASSERS PER DIEM	5/3/2017	05/11/17	35.00	59789
101-262-721.00	PER DIEM	PURKIS, JANE	BOARD OF CANVASSERS MILEAGE	5/3/2017	05/11/17	1.08	59789
101-262-905.00	PRINTING & PUBLISHING -	PIONEER GROUP	ELECTION NOTICE	43100200	05/11/17	444.00	59914
			Total For Dept 262 ELECTIONS			606.46	
Dept 265 BUILDING & GROUNDS							
101-265-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL FOR APRIL 2017 FOR 2009 DODGE	003 0417	05/11/17	91.39	59718
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	GRASS SEED	136933	05/11/17	54.99	59786
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	KEYS MAGISTRATE	136968	05/11/17	5.97	59786
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	SUPER GLUE/UPS SHIPPING	136989	05/11/17	50.75	59786
101-265-750.00	MAINTENANCE SUPPLIES	GRAND TRAVESER NURSER	CEDAR MULCH 13 YARDS	73006	05/18/17	502.00	59873
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	MULCH	137279	05/18/17	29.94	59907
101-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	COAT HOOK	137423	05/18/17	4.99	59907
101-265-800.00	CONTRACTED SERVICES	KOORSEN FIRE & SECURI	EXTINGUISHER INSPECTION - 6 YEAR	4131194	05/11/17	64.00	59764
101-265-800.00	CONTRACTED SERVICES	GOTTSCALK CLEANING S	CLEANING SERVICE	604	05/18/17	1,975.00	59869

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 265 BUILDING & GROUNDS							
101-265-800.00	CONTRACTED SERVICES	KONE INC.	MAINTENANCE AGREEMENT	949614345	05/18/17	170.97	59885
101-265-821.00	GARBAGE DISPOSAL	AMERICAN WASTE	MAY 2017 SERVICE	1948465	05/11/17	95.00	59711
101-265-821.00	GARBAGE DISPOSAL	AMERICAN WASTE	8 YARD DUMPESTER AND 4 YARD DUMPESTE	1946491	05/11/17	175.00	59712
101-265-850.00	TELEPHONE	ATT	NEW PRI PRORATED FOR APRIL/MAY	171-800-2423 00	05/11/17	1,044.14	59713
101-265-850.00	TELEPHONE	UWC	TELEPHONES	033117	05/11/17	91.72	59807
101-265-850.00	TELEPHONE	CENTURYLINK	COUNTY 800 NUMBERS & LONG DISTANCE	1408381204	05/18/17	35.79	59849
101-265-935.00	BUILDING REPAIRS	SHOP AND SAVE	INVOICES 23411 AND 23494	05012017	05/11/17	0.47	59792
101-265-935.00	BUILDING REPAIRS	GLEN LAKE ELECTRIC IN	250 RECEPTACLE COVER PLATES	11369	05/18/17	230.00	59868
101-265-935.00	BUILDING REPAIRS	NORTHERN FIRE & SAFET	FIRE ALARM REPAIR/LOOSE CONNECTION	4185208	05/18/17	285.00	59906
101-265-970.00	EQUIPMENT	WYANT COMPUTER SERVIC	COMPUTER SERVICES	CW21226	05/18/17	164.00	59954
101-265-970.00	EQUIPMENT	WYANT COMPUTER SERVIC	SHELF FOR NEW RACK MOUNT IN SERVER	CW21094	05/18/17	125.00	59954
			Total For Dept 265 BUILDING & GROUNDS			5,196.12	
Dept 266 LEGAL & CONTRACTED SERVICES							
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY,	PROFESSIONAL SERVICES RENDERED	APRIL 2017	05/18/17	1,833.34	59855
101-266-810.00	LEGAL FEES	COHL, STOKER, TOSKEY,	EXPENSES: PHOTOCOPIES, TOLL CALLS	APRIL '17	05/18/17	141.82	59855
101-266-815.00	AUDITORS	ANDERSON, TACKMAN & C	ASSISTANCE WITH F-65	118206	05/18/17	897.19	59832
			Total For Dept 266 LEGAL & CONTRACTED SERVICES			2,872.35	
Dept 267 PROSECUTING ATTORNEY							
101-267-808.00	WITNESS FEES	CREG HILLIER	WITNESS FEE&MILEAGE (2 MILES @ \$.1	50117	05/11/17	6.20	59738
101-267-808.00	WITNESS FEES	KENNETH GRUSS	WITNESS FEES & MILEAGE (28 MILES @	50117	05/11/17	14.80	59763
101-267-808.00	WITNESS FEES	RICHARD FAST	WITNESS FEE-\$12/MILEAGE 11 MILES @	152416	05/18/17	13.10	59921
101-267-860.00	TRAVEL	SONYA POTTIS	MILEAGE & MEALS FOR TRAINING IN GA	43017	05/18/17	133.80	59931
			Total For Dept 267 PROSECUTING ATTORNEY			167.90	
Dept 275 DRAIN COMMISSION							
101-275-819.00	CONTRACT SERVICE - LAKE	DIXON, CRAIG	MONTHLY CONTRACTED SERVICES FOR DA	05/08/2017	05/11/17	333.33	59743
			Total For Dept 275 DRAIN COMMISSION			333.33	
Dept 285 CENTRAL SERVICES							
101-285-727.10	PAPER SUPPLIES	OFFICE DEPOT	SKID OF PAPER	924476367001	05/18/17	1,580.00	59908
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP,	ADMINISTRATOR'S OFFICE	148645	05/11/17	106.80	59801
101-285-940.20	EQUIPMENT LEASE	TEAM FINANCIAL GROUP,	EQUALIZATION PRINTER ROOM	148671	05/11/17	279.35	59801
			Total For Dept 285 CENTRAL SERVICES			1,966.15	
Dept 286 TECHNOLOGY SUPPORT							
101-286-963.00	COMPUTER SUPPORT	WYANT COMPUTER SERVIC	SERVICE AGREEMENT	MS20686	05/18/17	2,725.00	59954
101-286-970.00	EQUIPMENT	TURN KEY SYSTEMS / TK	REPLACE NETWORK CARD ON SERVER	7003	05/11/17	270.00	59806
101-286-970.00	EQUIPMENT	WYANT COMPUTER SERVIC	COMPUTER BACKUP POWER SUPPLY	AAAQ6390	05/11/17	164.00	59811
			Total For Dept 286 TECHNOLOGY SUPPORT			3,159.00	
Dept 301 SHERIFF							
101-301-727.00	OFFICE SUPPLIES	VISA=TED SCHENDEL	BOOTS HUTCH,GOLF K-9,TRAIN,PAPER P	6866	05/18/17	5.00	59947
101-301-727.00	OFFICE SUPPLIES	VISA=TROY LAMERSON	TRAINING,BENZIEKIDS,CHAIR,TP	6759	05/18/17	35.84	59948
101-301-748.00	GAS, OIL & GREASE	XPRESS LUBE	OIL CHANGE FOR 16-1	24456	05/11/17	48.90	59812
101-301-748.00	GAS, OIL & GREASE	ZACK'S TIRE AND OFFRO	16-1, 13-2, 17-1	1194,1195, 1198	05/11/17	135.00	59815
101-301-748.00	GAS, OIL & GREASE	VISA=TED SCHENDEL	BOOTS HUTCH,GOLF K-9,TRAIN,PAPER P	6866	05/18/17	49.56	59947
101-301-748.00	GAS, OIL & GREASE	XPRESS LUBE	TIRE ROTATION 14-1	24443	05/18/17	20.00	59955
101-301-749.00	VEHICLE REPAIRS	HEIGES PERFORMANCE, I	BRAKES 13-2	011074	05/18/17	333.00	59877
101-301-749.00	VEHICLE REPAIRS	VISA=DAN SMITH	TRAINING,WATER,OFFICE SUPP, BRAKES	6858	05/18/17	710.40	59945
101-301-751.00	UNIFORMS	GALL'S, AN ARAMARK CO	STATEMENT 05-03-2017	5431813	05/11/17	605.91	59746
101-301-751.00	UNIFORMS	VISA=TED SCHENDEL	BOOTS HUTCH,GOLF K-9,TRAIN,PAPER P	6866	05/18/17	149.99	59947

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Fund 101 GENERAL FUND							
Dept 301 SHERIFF							
101-301-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS	DRYCLEANING	2252	05/18/17	103.10	59922
101-301-800.00	CONTRACTED SERVICES	WYANT COMPUTER SERVIC	SERVICE AGREEMENT	MS20686	05/18/17	200.00	59954
101-301-955.00	CONVENTIONS & DUES	VISA-TROY LAMERSON	TRAINING,BENZIEKIDS,CHAIR,TP	6759	05/18/17	45.00	59948
101-301-961.00	TRAINING & SCHOOLS	VISA-TROY LAMERSON	TRAINING,BENZIEKIDS,CHAIR,TP	6759	05/18/17	242.97	59948
101-301-980.00	VEHICLE EQUIPMENT	VISA-TROY LAMERSON	TRAINING,BENZIEKIDS,CHAIR,TP	6759	05/18/17	54.32	59948
			Total For Dept 301 SHERIFF			2,738.99	
Dept 426 EMERGENCY MANAGEMENT							
101-426-725.00	FRINGE BENEFITS	BLUE CROSS BLUE SHIEL	BCBS PPO COVERAGE - JUNE 2017	007016437	05/18/17	551.43	59842
101-426-850.00	TELEPHONE	UWC	TELEPHONES	033117	05/11/17	8.72	59807
101-426-850.00	TELEPHONE	VERIZON WIRELESS	CELL PHONE CORRECTIONS/EMD/ALS	9784922650	05/18/17	48.88	59943
101-426-967.00	PROJECT EXPENSES	SPORTS INC SCREENPRIN	CERT JACKET SILK SCREENING	5847	05/18/17	70.00	59932
			Total For Dept 426 EMERGENCY MANAGEMENT			679.03	
Dept 648 MEDICAL EXAMINER							
101-648-837.10	INVESTIGATIONS	GRAND TRAVERSE COUNTY	AUTOPSY & INVESTIGATOR FEES	2017-02ME	05/18/17	170.00	59872
101-648-959.00	FORENSIC AUTOPSIES	GRAND TRAVERSE COUNTY	AUTOPSY & INVESTIGATOR FEES	2017-02ME	05/18/17	2,250.00	59872
			Total For Dept 648 MEDICAL EXAMINER			2,420.00	
Dept 649 MENTAL HEALTH							
101-649-836.00	APPROPRIATIONS	CENTRA WELLNESS NETWO	MONTHLY APPROPRIATION MAY 2017	000453	05/11/17	9,646.88	59729
			Total For Dept 649 MENTAL HEALTH			9,646.88	
Dept 721 PLANNING DEPARTMENT							
101-721-721.00	PER DIEM - PLANNING COMM	BONDARENKO, NENA O.	PLANNING COMMISSION PER DIEM	04132017	05/18/17	35.00	59843
101-721-721.00	PER DIEM - PLANNING COMM	HILL, LORI	PLANNING COMMISSION PER DIEM	05112017	05/18/17	35.00	59878
101-721-721.00	PER DIEM - PLANNING COMM	HILL, LORI	PLANNING COMMISSION PER DIEM	04132017	05/18/17	35.00	59878
101-721-721.00	PER DIEM - PLANNING COMM	MAY, SHARRON	PLANNING COMMISSION RECORDING FEE	05112017	05/18/17	75.00	59895
101-721-721.00	PER DIEM - PLANNING COMM	MAY, SHARRON	PLANNING COMMISSION RECORDING FEE	04132017	05/18/17	75.00	59895
101-721-721.00	PER DIEM - PLANNING COMM	ROCH VON ROCHSBURG, W	PLANNING COMMISSION PER DIEM	05112017	05/18/17	35.00	59924
101-721-721.00	PER DIEM - PLANNING COMM	ROCH VON ROCHSBURG, W	PLANNING COMMISSION PER DIEM	04132017	05/18/17	35.00	59924
101-721-721.00	PER DIEM - PLANNING COMM	ZENKER, SUSAN K.	PLANNING COMMISSION PER DIEM	05112017	05/18/17	35.00	59957
101-721-721.00	PER DIEM - PLANNING COMM	BONDARENKO, NENA O.	PLANNING COMMISSION MILEAGE	041317	05/18/17	8.56	59843
101-721-860.00	TRAVEL	HILL, LORI	PLANNING COMMISSION MILEAGE	051117	05/18/17	5.35	59878
101-721-860.00	TRAVEL	HILL, LORI	PLANNING COMMISSION MILEAGE	041317	05/18/17	5.35	59878
101-721-860.00	TRAVEL	MAY, SHARRON	PLANNING COMMISSION MILEAGE	041317	05/18/17	2.68	59895
101-721-860.00	TRAVEL	MAY, SHARRON	PLANNING COMMISSION MILEAGE	051117	05/18/17	2.68	59895
101-721-860.00	TRAVEL	ROCH VON ROCHSBURG, W	PLANNING COMMISSION MILEAGE	051117	05/18/17	8.56	59924
101-721-860.00	TRAVEL	ROCH VON ROCHSBURG, W	PLANNING COMMISSION MILEAGE	041317	05/18/17	8.56	59924
101-721-860.00	TRAVEL	ZENKER, SUSAN K.	PLANNING COMMISSION MILEAGE	051117	05/18/17	5.35	59957
101-721-955.10	DUES & REGISTRATIONS -	MICHIGAN ASSOCIATION	ANNUAL INDIVIDUAL MEMBERSHIP DUES	903477	05/18/17	60.00	59900
			Total For Dept 721 PLANNING DEPARTMENT			467.09	
Dept 728 INTERGOVERNMENTAL							
101-728-885.00	LIQUOR TAX - NO MI REG E	NORTHERN MICHIGAN REG	SUBSTANCE ABUSE OF CTDF FOR MARCH	033117	05/11/17	11,346.00	59784
			Total For Dept 728 INTERGOVERNMENTAL			11,346.00	
Dept 751 PARKS & RECREATION DEPARTMENT							
101-751-800.00	CONTRACTED SERVICES	KAY PARK RECREATION	2 PICNIC TABLES	04242017	05/11/17	1,485.20	59762
			Total For Dept 751 PARKS & RECREATION DEPARTMENT			1,485.20	
Dept 851 INSURANCE & BONDS							
101-851-828.30	INSURANCE CLAIMS	HEIGES BODY SHOP	2015 DODGE CHARGER FRT BUMPER LT S 1392		05/18/17	1,082.80	59876

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Fund 101 GENERAL FUND							
Dept 851 INSURANCE & BONDS							
Total For Dept 851 INSURANCE & BONDS							
						1,082.80	
Dept 852 MEDICAL INSURANCE							
101-852-717.00	MEDICAL/DENTAL/VISION IN	CONQUEST, JEFF	MONTHLY RETIREE HEALTHCARE SUPPLEM	05/08/2017	05/11/17	175.00	59735
101-852-717.00	MEDICAL/DENTAL/VISION IN	KOSIBOSKI, JEFFREY	RETIREE HEALTH SUPPLEMENT BENEFIT	05/08/2017	05/11/17	175.00	59765
101-852-717.00	MEDICAL/DENTAL/VISION IN	TUCKER, DAVID	MONTHLY RETIREE HEALTHCARE SUPPLEM	05/08/2017	05/11/17	175.00	59805
101-852-717.00	MEDICAL/DENTAL/VISION IN	BLUE CROSS BLUE SHIELD	BCBS PPO COVERAGE - JUNE 2017	007016437	05/18/17	2,977.73	59842
101-852-832.00	GYM MEMBERSHIP	BETSIE HOSICK HEALTH	JOEL HUTCHENSON/COUPLE MEMBERSHIP	HUTCHENSON	05/18/17	416.00	59839
Total For Dept 852 MEDICAL INSURANCE							
						3,918.73	
Fund 205 TNT OFFICER MILLAGE FUND							
Dept 000							
205-000-961.00	TRAINING & SCHOOLS	VISA=TROY LAMERSON	TRAINING, BENZIEKIDS, CHAIR, TP	6759	05/18/17	68.62	59948
Total For Dept 000							
						68.62	
Fund 206 SHERIFF'S K-9 FUND							
Dept 000							
206-000-967.00	PROJECT EXPENSES	PLATTE LAKE VETERINAR	FRONTLINE GOLD	264609	05/18/17	230.38	59915
206-000-967.00	PROJECT EXPENSES	VISA=TED SCHENDEL	BOOTS HUTCH, GOLF K-9, TRAIN, PAPER P	6866	05/18/17	86.97	59947
Total For Dept 000							
						317.35	
Fund 212 BENZIE KIDS							
Dept 000							
212-000-967.00	PROJECT EXPENSES	BENZIE SUNRISE ROTARY	YES WE CAN RIDE SPONSORSHIP	APPLICATION	05/18/17	500.00	59838
212-000-967.00	PROJECT EXPENSES	CENTRA WELLNESS CENTE	DRUG POSTER CONTEST PRIZE	APPLICATION	05/18/17	75.00	59847
212-000-967.00	PROJECT EXPENSES	VISA=TROY LAMERSON	TRAINING, BENZIEKIDS, CHAIR, TP	6759	05/18/17	12.99	59948
Total For Dept 000							
						587.99	
Fund 213 JAIL OPERATIONS FUND							
Dept 265 BUILDING & GROUNDS							
Total For Fund 212 BENZIE KIDS							
						587.99	
213-265-782.00	MAINTENANCE SUPPLIES	VISA=DAN SMITH	TRAINING, WATER, OFFICE SUPP, BRAKES	6858	05/18/17	177.62	59945
213-265-782.00	MAINTENANCE SUPPLIES	VISA=TROY LAMERSON	TRAINING, BENZIEKIDS, CHAIR, TP	6759	05/18/17	142.60	59948
213-265-783.00	EQUIP. SERVICES & SUPPLI	G.T. PACKAGING & JANI	DETERG, SANITIZER, TOWEL	0216874-IN	05/18/17	338.84	59863
213-265-783.00	EQUIP. SERVICES & SUPPLI	VISA=TED SCHENDEL	BOOTS HUTCH, GOLF K-9, TRAIN, PAPER P	6866	05/18/17	75.80	59947
213-265-783.00	EQUIP. SERVICES & SUPPLI	VISA=TROY LAMERSON	TRAINING, BENZIEKIDS, CHAIR, TP	6759	05/18/17	73.52	59948
213-265-850.00	TELEPHONE	UWC	TELEPHONES	033117	05/11/17	0.25	59807
213-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONE CORRECTIONS/EMD/ALS	9784922650	05/18/17	11.93	59943
Total For Dept 265 BUILDING & GROUNDS							
						820.56	
Dept 351 JAIL - CORRECTIONS							
213-351-727.00	OFFICE SUPPLIES	VISA=DAN SMITH	TRAINING, WATER, OFFICE SUPP, BRAKES	6858	05/18/17	103.15	59945
213-351-727.00	OFFICE SUPPLIES	VISA=TROY LAMERSON	TRAINING, BENZIEKIDS, CHAIR, TP	6759	05/18/17	94.81	59948
213-351-740.00	FOOD SUPPLIES	CANTEEN SERVICES	INMATE MEALS	IWC26619	05/11/17	8,858.84	59726
213-351-740.00	FOOD SUPPLIES	SHOP AND SAVE	INVOICES 23411 AND 23494	05012017	05/11/17	49.85	59792
213-351-740.00	FOOD SUPPLIES	VISA=DAN SMITH	TRAINING, WATER, OFFICE SUPP, BRAKES	6858	05/18/17	76.58	59945
213-351-742.00	KITCHEN SUPPLIES	VISA=DAN SMITH	TRAINING, WATER, OFFICE SUPP, BRAKES	6858	05/18/17	159.95	59945
213-351-742.00	KITCHEN SUPPLIES	VISA=TROY LAMERSON	TRAINING, BENZIEKIDS, CHAIR, TP	6759	05/18/17	124.82	59948

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Fund 213 JAIL OPERATIONS FUND							
Dept 351 JAIL - CORRECTIONS							
213-351-752.00	PRISONERS LAUNDRY	BOB BARKER COMPANY, I	APRIL 2017	1001349750	05/11/17	307.34	59723
213-351-752.10	DRY CLEANERS	ROBBIE'S DRY CLEANERS	DRYCLEANING	2252	05/18/17	202.00	59922
213-351-834.00	PRISONER MEDICAL - BENZI	ADVANCED CORRECTIONAL	BILLING RECONCILIATION - NURSE	65675	05/18/17	18.91	59828
213-351-940.20	EQUIPMENT LEASE - COPIER	TEAM FINANCIAL GROUP,	SHARP M356N B402 C312	148560	05/11/17	461.25	59802
213-351-961.00	TRAINING & SCHOOLS	VISA=DAN SMITH	TRAINING, WATER, OFFICE SUPP, BRAKES	6858	05/18/17	381.04	59945
213-351-961.00	TRAINING & SCHOOLS	VISA=TED SCHENDEL	BOOTS HUTCH, GOLF K-9, TRAIN, PAPER P	6866	05/18/17	401.35	59947
213-351-963.00	COMPUTER EQUIPMENT	SECURUS TECHNOLOGIES	SOFTWARE INV PRO	158366	05/11/17	111.66	59791
213-351-963.00	COMPUTER EQUIPMENT	WYANT COMPUTER SERVIC	TRAINING AGREEMENT	MS20686	05/18/17	1,393.00	59954
213-351-970.00	EQUIPMENT	VISA=TROY LAMERSON	TRAINING, BENZIEKIDS, CHAIR, TP	6759	05/18/17	187.52	59948
Total For Dept 351 JAIL - CORRECTIONS						12,932.07	
Total For Fund 213 JAIL OPERATIONS FUND						13,752.63	
Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 265 BUILDING & GROUNDS							
214-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	PHONE LINE, ADAPTER, 9V BATTERIES,	136953	05/11/17	48.94	59786
214-265-750.00	MAINTENANCE SUPPLIES	BENZIE APPLIANCE & TV	SWITCH FOR WASHING MACHINE AT STA	10169073	05/18/17	47.99	59835
214-265-750.00	MAINTENANCE SUPPLIES	FRANKFORT HARDWARE	BATTERIES, TISSUE HOLDER, HOSE NOZ	10097	05/18/17	23.84	59862
214-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	BATTERIES, DRYER VENT DUCT	137219	05/18/17	27.98	59907
214-265-750.00	MAINTENANCE SUPPLIES	NUGENT HARDWARE	TRASH BAGS, CUP HOOKS, CARWASH BRU	137232	05/18/17	22.97	59907
214-265-850.00	TELEPHONE	CENTURYLINK	PHONE AND INTERNET AT STATION 2	404669354	05/11/17	265.17	59730
214-265-850.00	TELEPHONE	CHARTER COMMUNICATION	INTERNET, CABLE AND PHONE AT STATI	824512145001601	05/11/17	39.99	59731
214-265-850.00	TELEPHONE	DWC	TELEPHONES	033117	05/11/17	3.32	59807
214-265-850.01	INTERNET SERVICE	CHARTER COMMUNICATION	CABLE AT 448 COURT PLACE	824512142001011	05/11/17	95.11	59731
214-265-850.01	INTERNET SERVICE	CHARTER COMMUNICATION	INTERNET, CABLE AND PHONE AT STATI	824512145001601	05/11/17	175.15	59731
214-265-853.00	CELLULAR PHONES	VERIZON WIRELESS	CELL PHONE CORRECTIONS/EMD/ALS	9784922650	05/18/17	56.92	59943
214-265-922.00	WATER & SEWER	MCCARDEL WATER CONDIT	WATER AT STATION 3	33-2947	05/11/17	59.50	59774
214-265-922.00	WATER & SEWER	CITY OF FRANKFORT	WATER AND SEWER AT STATION 3 4/10	3.62500.02	05/18/17	53.76	59854
214-265-924.00	ELECTRIC	CHERRYLAND ELECTRIC	ELECTRIC AT STATION 2	4129601	05/18/17	176.81	59850
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	ELECTRIC AT 227 PINE AVE	100013543937	05/18/17	46.65	59856
214-265-924.00	ELECTRIC	CONSUMERS ENERGY	ELECTRIC AT 225 PARK AVE	100013543556	05/18/17	115.67	59856
214-265-935.00	BUILDING REPAIRS	GRAND TRAVERSE GARAGE	REPLACE GARAGE DOOR PANELS AT STAT	19290	05/11/17	1,351.00	59749
214-265-935.00	BUILDING REPAIRS	HONOR BUILDING SUPPLY	ELECTRICAL TAPE AND SMALL CAP CONNE	1705-173888	05/11/17	2.58	59754
Total For Dept 265 BUILDING & GROUNDS						2,613.35	
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-721.00	PER DIEM	FRANKE, JIM	EMS ADVISORY PER DIEM	05162017	05/18/17	35.00	59861
214-655-721.00	PER DIEM	MARKEY, TIM	EMS ADVISORY PER DIEM	051620174	05/18/17	35.00	59892
214-655-721.00	PER DIEM	MEAD, MICHAEL	EMS ADVISORY PER DIEM	05162017	05/18/17	35.00	59897
214-655-721.00	PER DIEM	PARRISH, CHRIS	EMS ADVISORY PER DIEM	05162017	05/18/17	35.00	59911
214-655-727.00	OFFICE SUPPLIES	TEAM FINANCIAL GROUP,	PRINTER/COPIER LEASE	148342	05/11/17	198.34	59801
214-655-727.00	OFFICE SUPPLIES	VISA=CRAIG JOHNSON	STAPLES LAMINATING POUCHES	444014286000005	05/11/17	23.44	59808
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	IV CATHS, T CONNECTORES, SUCTION C	82477906	05/11/17	630.72	59724
214-655-735.00	MEDICAL SUPPLIES	S & W HEALTHCARE	ELECTRODES	231034	05/11/17	229.22	59790
214-655-735.00	MEDICAL SUPPLIES	ARROW INTERNATIONAL,	EZ IO NEEDLES	94807800	05/18/17	677.59	59833
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	LARYNGOSCOPE BLADES	82492166	05/18/17	127.00	59844
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	MINI DRIP IV LINE FOR PEDS KITS	82493637	05/18/17	37.08	59844
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	PED STETHOSCOPE, ET TUBES, MECONIU	82492165	05/18/17	142.79	59844
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	STERILE WATER	82487401	05/18/17	10.77	59844
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	BAGS FOR PEDS KITS, LARYNGOSCOPE M	82485992	05/18/17	489.50	59844
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	INFRA RED EAR THERMOMETER AND COVE	82472631	05/18/17	156.04	59844
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	ME GOWNS AND SHOE COVERS	82489050	05/18/17	84.04	59844
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	GAUZE, BANDAIDS, SYRINGES, PROBE	82484677	05/18/17	469.93	59844

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Fund 214 EMERGENCY MEDICAL SERVICES (EMS) FUND							
Dept 655 ADVANCED LIFE SUPPORT (ALS)							
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	LARYNGOSCOPE BLADES FOR PEDS KITS	82484678	05/18/17	308.00	59844
214-655-735.00	MEDICAL SUPPLIES	BOUND TREE MEDICAL, L	ET TUBE CHILD FORCEPS, STERILE WAT	82485991	05/18/17	9.35	59844
214-655-735.00	MEDICAL SUPPLIES	VISA=CRAIG JOHNSON	BEST BUY (MEI CAMERAS) BULL'S HEAD	4440142860000005	05/18/17	60.26	59944
214-655-735.00	MEDICAL SUPPLIES	VISA=CRAIG JOHNSON	AAP BROSLOW TAPES, OVERPAYMENT	4440142860000005	05/18/17	186.23	59944
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	CYLINDER RENTAL	9944416879	05/18/17	462.60	59829
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	CYLINDER RENTAL	9944416878	05/18/17	221.40	59829
214-655-735.10	MEDICAL SUPPLIES - GAS	AIRGAS	OXYGEN	9063308109	05/18/17	120.71	59829
214-655-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL	006 0417	05/11/17	2,347.45	59718
214-655-748.00	GAS, OIL & GREASE	NAPA AUTO SUPPLY, INC	WASHER FLUID	389712	05/11/17	11.34	59783
214-655-748.00	GAS, OIL & GREASE	THIRLBY AUTO - ALS/EM	ANTI FREEZE POWER STEERING FLUID	716232	05/11/17	20.49	59803
214-655-748.00	GAS, OIL & GREASE	THIRLBY AUTO - ALS/EM	BRAKE FLUID	723472	05/11/17	5.85	59803
214-655-748.00	GAS, OIL & GREASE	XPRESS LUBE AND TIRE	LUBE OIL, FILTER ECHO62	24275	05/11/17	89.80	59813
214-655-748.00	GAS, OIL & GREASE	THIRLBY AUTO - ALS/EM	OIL AND FILTER FORA21	708504	05/18/17	68.96	59939
214-655-748.00	GAS, OIL & GREASE	XPRESS LUBE	OIL CHANGE E61	24446	05/18/17	69.90	59955
214-655-749.00	VEHICLE REPAIRS	XPRESS LUBE AND TIRE	1 HOUR OF SERVICE TO REPAIR TIRE O	24433	05/11/17	25.00	59814
214-655-749.00	VEHICLE REPAIRS	BENZIE BUS	A21 REPAIR REAR DOORS, WASHER PUMP	1722	05/18/17	476.54	59837
214-655-749.00	VEHICLE REPAIRS	JUST TRUCKS INC	A22 CLEAR CODES	1027276	05/18/17	70.88	59882
214-655-749.00	VEHICLE REPAIRS	XPRESS LUBE	FRONT TIRES FOR A31	23964	05/18/17	366.50	59955
214-655-751.00	UNIFORMS	BAY SUPPLY & MARKETIN	UNIFORMS FOR JAMES, TRACIE AND PAM	51184	05/11/17	293.85	59715
214-655-751.00	UNIFORMS	BOUND TREE MEDICAL, L	EMS PANTS FOR TOM KING	82479206	05/11/17	43.79	59724
214-655-751.00	UNIFORMS	BOUND TREE MEDICAL, L	EMS PANTS FOR M. TRAILER	82493635	05/18/17	43.79	59844
214-655-751.00	UNIFORMS	BOUND TREE MEDICAL, L	2ND PAIR OF EMST PANTS FOR M. TRAI	82493636	05/18/17	43.79	59844
214-655-751.00	UNIFORMS	JAMES HENDERSON	FULL TIME EMPLOYEE BOOT REIMBURSM	SNYDERS SHOES	05/18/17	150.00	59880
214-655-800.01	CONTRACTED SERVICES - BI	NORTH FLIGHT, INC.	BILLING AND COLLECTIONS	BENO417	05/18/17	2,562.50	59905
214-655-800.05	CONTRACTED SERVICES - TH	THOMPSONVILLE AMBULAN	4 PTS X \$250.00 SCOTT, BETTY LOU 3	5/10/17	05/18/17	1,000.00	59940
214-655-855.00	RADIO MAINTENANCE/EQUIPM	GRAND TRAVERSE MOBILE	NEW AMBULANCE RADIO MICS, ANTENNAS	47370	05/11/17	275.17	59750
214-655-860.00	TRAVEL	FRANKE, JIM	EMS ADVISORY MILEAGE	051617	05/18/17	5.35	59861
214-655-860.00	TRAVEL	MARKEY, TIM	EMS ADVISORY MILEAGE	051617	05/18/17	10.70	59892
214-655-860.00	TRAVEL	MEAD, MICHAEL	EMS ADVISORY MILEAGE	051617	05/18/17	7.49	59897
214-655-860.00	TRAVEL	PARRISH, CHRIS	EMS ADVISORY MILEAGE	051617	05/18/17	15.52	59911
214-655-955.10	DOES & REGISTRATIONS	STATE OF MICHIGAN	STATE LICENSING FOR A33	A33	05/11/17	25.00	59797
214-655-961.00	TRAINING & SCHOOLS	BOUND TREE MEDICAL, L	CPR TRAINING ONE WAY VALVES	82476572	05/11/17	61.00	59724
214-655-961.00	TRAINING & SCHOOLS	VISA=CRAIG JOHNSON	BEST BUY (MEI CAMERAS) BULL'S HEAD	4440142860000005	05/18/17	654.50	59944
214-655-970.00	EQUIPMENT	STRYKER SALES CORPORA	CHEST RESTRAINT FOR COT, CREDIT OF	2164748M	05/18/17	1.11	59935
214-655-970.00	EQUIPMENT	VISA=CRAIG JOHNSON	BEST BUY (MEI CAMERAS) BULL'S HEAD	4440142860000005	05/18/17	423.89	59944
Total For Dept 655 ADVANCED LIFE SUPPORT (ALS)						13,955.17	
Total For Fund 214 EMERGENCY MEDICAL SERVICES (E						16,568.52	
Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 000							
228-000-703.05	WAGES-ATTENDANT	DIANE BURNETT	SITE MONITOR	51017	05/11/17	30.00	59741
228-000-703.05	WAGES-ATTENDANT	MELONIE A. STEFFES	SITE MONITOR	51017	05/11/17	30.00	59775
228-000-703.05	WAGES-ATTENDANT	SUSAN TOWERSEY	SITE MONITOR	21017	05/11/17	60.00	59800
228-000-703.05	WAGES-ATTENDANT	ZYLSTRA, JESSE	SITE MONITOR	51017	05/11/17	90.00	59816
228-000-703.05	WAGES-ATTENDANT	DIANE BURNETT	SITE MONITOR	51717	05/18/17	30.00	59858
228-000-703.05	WAGES-ATTENDANT	MELONIE A. STEFFES	SITE MONITOR	51717	05/18/17	50.00	59898
228-000-703.05	WAGES-ATTENDANT	SUSAN TOWERSEY	SITE MONITOR	51717	05/18/17	60.00	59936
228-000-703.05	WAGES-ATTENDANT	ZYLSTRA, JESSE	SITE MONITOR	51717	05/18/17	90.00	59959
228-000-800.00	CONTRACTED SERVICES	AMERICAN WASTE	CONTRACTED SERVICE APRIL	1964371	05/18/17	14,769.85	59831
228-000-900.00	PUBLIC RELATIONS - PRINT	DA DESIGNS	HONOR SITE SIGN	3916	05/11/17	65.00	59739
228-000-900.00	PUBLIC RELATIONS - PRINT	PIONEER GROUP	LATEX PAINT AD	128	05/11/17	74.00	59788
228-000-900.00	PUBLIC RELATIONS - PRINT	VISA=DAVID SCHAFFER	HONOR SITE RELOCATION SIGN	157073	05/11/17	87.82	59809

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Fund 228 SOLID WASTE/RECYCLING FUND							
Dept 000	PUBLIC RELATIONS - PRINT	VISA-DAVID SCHAFER	FISHING LINE RECYCLING SIGNS	SMT-160981	05/18/17	53.96	59946
228-000-900.00	EQUIPMENT	VISA-DAVID SCHAFER	FENCING MATERIAL FOR HONOR SITE	5817	05/11/17	148.68	59809
			Total For Dept 000			15,639.31	
			Total For Fund 228 SOLID WASTE/RECYCLING FUND			15,639.31	
Fund 231 SOIL EROSION (SESSC) FUND							
Dept 723 SOIL EROSION CONTROL	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	APRIL 2017 BILLING	1265	05/18/17	2,400.00	59834
231-723-800.00			Total For Dept 723 SOIL EROSION CONTROL			2,400.00	
			Total For Fund 231 SOIL EROSION (SESSC) FUND			2,400.00	
Fund 247 ANIMAL CONTROL FUND							
Dept 265 BUILDING & GROUNDS	TELEPHONE	UWC	TELEPHONES	033117	05/11/17	1.70	59807
247-265-850.00			Total For Dept 265 BUILDING & GROUNDS			1.70	
Dept 430 ANIMAL CONTROL							
247-430-727.00	OFFICE SUPPLIES	SPCALA	PAW TRAX SOFTWARE DATABASE	041917	05/11/17	1,000.00	59794
247-430-727.00	OFFICE SUPPLIES	UNIFI EQUIPMENT FINAN	BILL FOR MAY	295870	05/18/17	61.16	59942
247-430-748.00	GAS, OIL & GREASE	BENZIE COUNTY ROAD CO	FUEL BILL FOR APRIL	0050417	05/11/17	71.66	59719
247-430-835.20	VET & DRUG FEES	BETSIE RIVER VETERINA	2 K-9 NEUTER	40061	05/11/17	203.00	59722
247-430-835.20	VET & DRUG FEES	BETSIE RIVER VETERINA	2 FELINE SPAY 40-17C 41-17C	39899	05/11/17	189.00	59722
247-430-835.20	VET & DRUG FEES	BETSIE RIVER VETERINA	FEMALE SPAY 20-17C	40264	05/18/17	94.50	59840
			Total For Dept 430 ANIMAL CONTROL			1,619.32	
			Total For Fund 247 ANIMAL CONTROL FUND			1,621.02	
Fund 249 BUILDING DEPARTMENT FUND							
Dept 265 BUILDING & GROUNDS	TELEPHONE	UWC	TELEPHONES	033117	05/11/17	4.68	59807
249-265-850.00			Total For Dept 265 BUILDING & GROUNDS			4.68	
Dept 371 BUILDING INSPECTOR							
249-371-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	APRIL 2017 BILLING	1265	05/18/17	18,810.00	59834
			Total For Dept 371 BUILDING INSPECTOR			18,810.00	
Dept 372 PLUMBING INSPECTOR							
249-372-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	APRIL 2017 BILLING	1265	05/18/17	2,466.00	59834
			Total For Dept 372 PLUMBING INSPECTOR			2,466.00	
Dept 373 MECHANICAL INSPECTOR							
249-373-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	APRIL 2017 BILLING	1265	05/18/17	3,230.00	59834
			Total For Dept 373 MECHANICAL INSPECTOR			3,230.00	
Dept 375 ELECTRICAL INSPECTOR							
249-375-800.00	CONTRACTED SERVICES	ASSOCIATED GOVERNMENT	APRIL 2017 BILLING	1265	05/18/17	7,038.00	59834
			Total For Dept 375 ELECTRICAL INSPECTOR			7,038.00	
			Total For Fund 249 BUILDING DEPARTMENT FUND			31,548.68	
Fund 261 911 EMERGENCY SERVICE FUND							
Dept 325 DISPATCH/COMMUNICATION	911 MAINTENANCE CONTRACT	DSS CORPORATION	SUPPORT AND UPGRADE	20582	05/11/17	6,620.00	59744
261-325-830.00							

User: MARIDEE

EXP CHECK RUN DATES 05/05/2017 - 05/18/2017

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Fund 261 911 EMERGENCY SERVICE FUND							
Dept 325 DISPATCH/COMMUNICATION							
261-325-830.00	911 MAINTENANCE CONTRACT	WESTTEL INTERNATIONAL	MONTHLY MAINTENANCE/SERVICE	461	05/11/17	900.00	59810
261-325-930.00	EQUIPMENT REPAIR	GRAND TRAVERSE MOBILE	LAPTOP SERVICE	47612	05/11/17	42.50	59750
261-325-930.00	EQUIPMENT REPAIR	GRAND TRAVERSE MOBILE	LAPTOP BATTERY SERV	47526	05/11/17	75.00	59750
261-325-963.00	COMPUTER SUPPORT	WYANT COMPUTER SERVIC	MAY DATTO SUPPORT	MB21150	05/11/17	510.00	59811
261-325-963.00	COMPUTER SUPPORT	WYANT COMPUTER SERVIC	SERVICE AGREEMENT	MS20686	05/18/17	697.00	59954
			Total For Dept 325 DISPATCH/COMMUNICATION			8,844.50	
			Total For Fund 261 911 EMERGENCY SERVICE FUND			8,844.50	
Fund 262 DISPATCHER TRAINING FUND							
Dept 000							
262-000-961.00	TRAINING & SCHOOLS	LAMERSON, NICOLE	REIMBURSEMENT	05102017	05/11/17	36.61	59766
262-000-961.00	TRAINING & SCHOOLS	DUSTI ROUSH	TER ROUSH MAY 2017	05122017	05/18/17	171.74	59859
262-000-961.00	TRAINING & SCHOOLS	KETZ, CHRISTA	TER KETZ TRNG	05122017	05/18/17	180.04	59883
262-000-961.00	TRAINING & SCHOOLS	LAUTENBACH, LORI	TER LAUTENBACH TRNG	051502017	05/18/17	159.71	59887
262-000-961.00	TRAINING & SCHOOLS	MICHAEL DRAEGER	TER DRAEGER TRNG	505112017	05/18/17	55.69	59899
			Total For Dept 000			603.79	
			Total For Fund 262 DISPATCHER TRAINING FUND			603.79	
Fund 263 LOCAL CORRECTION OFFICER'S TRAINING FUND							
Dept 362 OTHER CORRECTIONS ACTIVITIES							
263-362-961.00	TRAINING & SCHOOLS	WEST SHORE COMMUNITY	ACADEMY - DAVID APRIL	11238	05/18/17	1,200.00	59951
			Total For Dept 362 OTHER CORRECTIONS ACTIVITIES			1,200.00	
			Total For Fund 263 LOCAL CORRECTION OFFICER'S TR			1,200.00	
Fund 269 LAW LIBRARY FUND							
Dept 000							
269-000-901.00	RESOURCE MATERIALS	MANISTEE COUNTY	BENZIE COUNTY REIMBURSEMENT BREAKD	APRIL 2017	05/18/17	165.21	59891
269-000-901.00	RESOURCE MATERIALS	REXL INC. DBA LEXISNE	PATRON ONLINE LAW LIBRARY	3090934862	05/18/17	510.00	59919
			Total For Dept 000			675.21	
			Total For Fund 269 LAW LIBRARY FUND			675.21	
Fund 276 COMMISSION ON AGING MILLAGE FUND							
Dept 000							
276-000-800.00	CONTRACTED SERVICES	BENZIE SENIOR RESOURC	MONTHLY PYMT FOR CONTRACTED SERVICE	05/08/2017	05/11/17	64,285.83	59721
			Total For Dept 000			64,285.83	
			Total For Fund 276 COMMISSION ON AGING MILLAGE F			64,285.83	
Fund 292 CHILD CARE FUND							
Dept 000							
292-000-840.00	GRANT EXPENSES - BASIC	KATHI HOUSTON	VOLUNTEER COORDINATOR	MAY 2017	05/11/17	800.00	59761
292-000-840.70	INSTITUTIONAL ROOM & BOA	MUSKOGON RIVER YOUTH	6 DAYS DETENTION E.MILLIRON	16803	05/18/17	1,078.56	59904
292-000-840.95	IN HOME CARE MISC.	JAN HEVERLY	TUTORING A.SWISHER	MAY 4 2017	05/11/17	125.00	59757
292-000-840.95	IN HOME CARE MISC.	CATHOLIC HUMAN SERVIC	DRUG/ALCOHOL ASSESSMENTS & COUNSEL	MAY 16, 2017	05/18/17	290.00	59846
292-000-840.95	IN HOME CARE MISC.	REDWOOD TOXICOLOGY LA	DRUG TESTING	01044720174	05/18/17	61.25	59917
292-000-840.95	IN HOME CARE MISC.	ROBINSON, KELLIE	REIM FOR WADERS FOR IHC CLIENT	MAY 16 2017	05/18/17	137.79	59923
			Total For Dept 000			2,492.60	
			Total For Fund 292 CHILD CARE FUND			2,492.60	

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Fund 293 VETERAN'S RELIEF FUND							
Dept 000							
293-000-839.00	VETERANS BURIALS & MARKE	JENNIE TOWNSEND	VETERAN BURIAL BENEFITS - MICHAEL	5/12/2017	05/18/17	300.00	59881
293-000-839.00	VETERANS BURIALS & MARKE	RICHARD C JENSEN	VETERANS BURIAL BENEFITS - BARBARA	5/12/2017	05/18/17	300.00	59920
293-000-839.10	VETERANS FINANCIAL AID	LEO SMITH AND NORTHWE	RENT PAYMENT FOR SCOTT/KIMBRUE	051117	05/18/17	653.00	59889
			Total For Dept 000			1,253.00	
			Total For Fund 293 VETERAN'S RELIEF FUND			1,253.00	
Fund 415 RAILROAD POINT							
Dept 000							
415-000-989.00	LAND ACQUISITION	GRAND TRAVERSE REGION	MNRTF FINAL 10% TO CLOSE GRANT	051017	05/11/17	72,733.42	59751
			Total For Dept 000			72,733.42	
			Total For Fund 415 RAILROAD POINT			72,733.42	
Fund 516 DELINQUENT TAX REVOLVING FUND							
Dept 000							
516-000-694.00	CASH OVER/SHORT	CORELOGIC TAX SERVICE	OVERPAYMENT ON DELINQUENT TAXES	11-018-002-00	05/11/17	51.91	59736
516-000-694.00	CASH OVER/SHORT	DIETECH FINANCIAL LLC	OVERPAYMENT ON DELINQUENT TAXES	10-07-005-016-0	05/11/17	6.34	59742
516-000-694.00	CASH OVER/SHORT	LAURICE AND CHARLES S	OVERPAYMENT ON DELINQUENT TAXES	05-001-275-00	05/11/17	4.05	59767
516-000-694.00	CASH OVER/SHORT	CHRISTOPHER MERINGER	OVERPAYMENT ON DELINQUENT TAXES	12-250-012-00	05/18/17	10.00	59851
516-000-694.00	CASH OVER/SHORT	GRAND TRAVERSE TITLE	08-210-024-00 OVERPAYMENT OF DEL.	3/23/16	05/18/17	36.09	59874
516-000-694.00	CASH OVER/SHORT	KLS CUSTOM HOME BUILD	OVERPAYMENT ON DELINQUENT TAXES	01-032-002-24,0	05/18/17	15.02	59884
516-000-694.00	CASH OVER/SHORT	LOVE, MILDRED N.	OVERPAYMENT ON DELINQUENT TAXES	03-001-277-00	05/18/17	39.40	59890
516-000-694.00	CASH OVER/SHORT	WILSON, DAVID	OVERPAYMENT ON DELINQUENT TAXES	12-230-453-00	05/18/17	7.42	59953
			Total For Dept 000			170.23	
			Total For Fund 516 DELINQUENT TAX REVOLVING FUND			170.23	
Fund 532 TAX FORECLOSURE FUND							
Dept 253 COUNTY TREASURER							
532-253-800.00	CONTRACTED SERVICES - RE	BENZIE COUNTY REGISTE	TO RECORD 13 REDEMPTIONS	050417	05/11/17	390.00	59717
532-253-800.00	CONTRACTED SERVICES - RE	TITLE CHECK LLC	1/12 ANNUAL FEE FOR 2015 FORFEITUR	1705-10	05/18/17	1,252.87	59941
			Total For Dept 253 COUNTY TREASURER			1,642.87	
			Total For Fund 532 TAX FORECLOSURE FUND			1,642.87	
Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-214.01	DUE TO SHERIFF'S DEPT -	BENZIE COUNTY SHERIFF	OWI REIMBURSEMENT	050517	05/11/17	102.50	59720
701-136-221.01	DUE CITY FRANKFORT - OWI	CITY OF FRANKFORT	OWI REIMBURSEMENT	050517	05/11/17	49.50	59733
701-136-228.20	DUE STATE - DNR JUDGE	STATE OF MICHIGAN	FEE TRANSMITTAL	050517	05/11/17	30.00	59796
701-136-228.30	DUE STATE - D. L. REINS	STATE OF MICHIGAN	FEE TRANSMITTAL	050517	05/11/17	90.00	59796
701-136-228.37	DUE STATE - CRIME VICTIM	STATE OF MICHIGAN	FEE TRANSMITTAL	050517	05/11/17	1,583.10	59796
701-136-228.42	DUE STATE - STATE COURT	STATE OF MICHIGAN	FEE TRANSMITTAL	050517	05/11/17	100.00	59796
701-136-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	FEE TRANSMITTAL	050517	05/11/17	279.00	59796
701-136-228.57	DUE STATE - STATE JURY	STATE OF MICHIGAN	FEE TRANSMITTAL	050517	05/11/17	90.00	59796
701-136-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	FEE TRANSMITTAL	04/2017	05/18/17	675.15	59934
701-136-228.59	DUE STATE - JUSTICE SYST	STATE OF MICHIGAN	FEE TRANSMITTAL	050517	05/11/17	5,235.00	59796
701-136-265.00	CASH BONDS PAYABLE	85TH DISTRICT COURT	BOND TO BE APPLIED	050517	05/11/17	1,600.00	59708
701-136-265.00	CASH BONDS PAYABLE	PEREZ-ZAVALA, JOAQUIN	BONDS TO BE APPLIED	051217	05/18/17	500.00	59913
701-136-265.00	CASH BONDS PAYABLE	REVOLT, JESSE	BONDS TO BE RETURNED	051217	05/18/17	250.00	59918
701-136-265.00	CASH BONDS PAYABLE	ZIMMERMAN, STEVEN	BOND TO BE RETURNED	051217	05/18/17	80.00	59958
701-136-271.00	RESTITUTIONS PAYABLE	STENBERG, MARILYN	RESTITUTION FROM GREGORY BALL RE-P	042817	05/11/17	10.00	59799
701-136-271.00	RESTITUTIONS PAYABLE	BLARNEY CASILE	RESTITUTION FROM AUTUMN PARISH 12-	051617	05/18/17	25.00	59841

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Fund 701 GENERAL AGENCY FUND							
Dept 136 DISTRICT COURT							
701-136-271.00	RESTITUTIONS PAYABLE	CROUCH, STEVEN	RESTITUTION FROM DONALD ROMMEL 13-	051617	05/18/17	10.00	59857
701-136-271.00	RESTITUTIONS PAYABLE	GARY, ANNE	RESTITUTION FROM MATTHEW MALLEAD	051617	05/18/17	6.25	59865
701-136-271.00	RESTITUTIONS PAYABLE	GILROY, GREG	RESTITUTION FROM MARSHA PUTNEY 16-	051617	05/18/17	50.00	59866
701-136-271.00	RESTITUTIONS PAYABLE	PACKER, DAVID	RESTITUTION FROM STEVEN SMITH 08-0	051617	05/18/17	100.00	59910
701-136-271.00	RESTITUTIONS PAYABLE	ROHN, MICHAEL	RESTITUTION FROM ADAM WALTON 08-1	051617	05/18/17	50.00	59925
701-136-271.00	RESTITUTIONS PAYABLE	SCHMUCKAL OIL COMPANY	RESTITUTION FROM JUSTIN ROBIDEAU 1	051617	05/18/17	40.00	59926
701-136-271.00	RESTITUTIONS PAYABLE	SECURA INSURANCE COMP	RESTITUTION FROM MATTHEW MALLEAD	051617	05/18/17	6.25	59927
701-136-271.00	RESTITUTIONS PAYABLE	SENA, DANIEL	RESTITUTION FROM MARSHA PUTNEY 16-	051617	05/18/17	62.50	59928
701-136-271.00	RESTITUTIONS PAYABLE	SENA, JEFFREY	RESTITUTION FROM MARSHA PUTNEY 16-	051617	05/18/17	62.50	59929
701-136-271.00	RESTITUTIONS PAYABLE	STATE FARM	RESTITUTION FROM WILLIAM FORTINE C	051617	05/18/17	30.00	59933
701-136-271.00	RESTITUTIONS PAYABLE	WESCO	RESTITUTION FROM SARAH SPRIN/WILH	051617	05/18/17	5.00	59950
Total For Dept 136 DISTRICT COURT						11,121.75	
Dept 148 PROBATE COURT							
701-148-228.06	DUE STATE - SHARD FEES	STATE OF MICHIGAN	APRIL 2017	04/2017	05/18/17	350.70	59934
701-148-228.42	DUE STATE - GENERAL FEES	STATE OF MICHIGAN	APRIL 2017	04/2017	05/18/17	90.00	59934
701-148-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	APRIL 2017	04/2017	05/18/17	75.00	59934
Total For Dept 148 PROBATE COURT						515.70	
Dept 215 COUNTY CLERK							
701-215-228.05	DUE STATE - NOTARY FEES	MICHIGAN DEPARTMENT O	NOTARY FEE TRANSMITTAL	APRIL 2017	05/11/17	2.00	59777
701-215-228.16	DUE STATE - PISTOL PERM	STATE OF MICHIGAN (#3	CPL FOR APRIL 2017	551-448115	05/11/17	2,068.00	59798
701-215-228.37	DUE STATE - CRIME VICTM	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	APRIL 2017	05/11/17	357.98	59795
701-215-228.42	DUE STATE - STATE COURT	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	APRIL 2017	05/11/17	320.00	59795
701-215-228.56	DUE STATE - EFILING FEE	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	APRIL 2017	05/11/17	300.00	59795
701-215-228.57	DUE STATE - STATE JURY	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	APRIL 2017	05/11/17	25.00	59795
701-215-228.58	DUE STATE - CIVIL FILING	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	APRIL 2017	05/11/17	1,547.00	59795
701-215-228.59	DUE STATE - JUSTICE SYST	STATE OF MICHIGAN	CIRCUIT COURT FEE TRANSMITTAL	APRIL 2017	05/11/17	380.38	59795
701-215-271.00	RESTITUTIONS PAYABLE	AMANDA CARPENTER	RESTITUTION FROM PATRICK KUHLMAN	13-2315-FH	05/11/17	25.00	59709
701-215-271.00	RESTITUTIONS PAYABLE	MATTHEW STAPLETON	RESTITUTION FROM KELLI STAPLETON	13-2344-FC	05/11/17	2,000.00	59772
701-215-271.00	RESTITUTIONS PAYABLE	MATTHEW STAPLETON	RESTITUTION FROM KELLI STAPLETON	13-2344-FC	05/11/17	211.55	59773
701-215-271.00	RESTITUTIONS PAYABLE	MOTOR INSURANCE CORPO	RESTITUTION FROM HARRY KRACHMAL II	16-2449-FH	05/11/17	20.00	59780
701-215-271.00	RESTITUTIONS PAYABLE	NANCY KOPIETZ	RESTITUTION FROM LUCAS BRIGHT	11-2233-FH	05/11/17	30.00	59782
701-215-271.00	RESTITUTIONS PAYABLE	AMANDA CARPENTER	RESTITUTION FROM PATRICK KUHLMAN	13-2315-FH	05/18/17	25.00	59830
701-215-271.00	RESTITUTIONS PAYABLE	BRETT AND BARBARA HOO	REPLACE CHECKS #57127 & #57475	12-2266-FH	05/18/17	15.00	59845
701-215-271.00	RESTITUTIONS PAYABLE	CENTRAL STATE BANK	RESTITUTION FROM LETESHA HAMILTON	16-2468-FH	05/18/17	10.00	59848
701-215-271.00	RESTITUTIONS PAYABLE	GRACELAND FRUIT COMPA	RESTITUTION FROM CHRISTOPHER BURLE	14-2378-FH	05/18/17	50.00	59870
701-215-271.00	RESTITUTIONS PAYABLE	MARSHA DRIVER	REPLACE CHECK #55136	11-2233-FH	05/18/17	20.00	59893
701-215-271.00	RESTITUTIONS PAYABLE	MATT PELKY	REPLACE CHECK #55721	07-2027-FH	05/18/17	7.72	59894
701-215-271.00	RESTITUTIONS PAYABLE	PATRICIA AUCH	REPLACE CHECK #54515 & #54880	08/2082/FH	05/18/17	162.00	59912
701-215-271.10	FAMILY DIVISION RESTITUT	GARY GATRELL	RESTITUTION FROM JORDAN NELSON	10-1639-DL	05/11/17	100.00	59747
701-215-271.10	FAMILY DIVISION RESTITUT	HONOR BANCORP INC.	RESTITUTION FROM ALEXA SMITH	10-1656-DL	05/11/17	20.00	59753
701-215-271.10	FAMILY DIVISION RESTITUT	ELAINE NEWBOLD	RESTITUTION FROM TREVOR MILLER	06-1377-DL	05/18/17	5.00	59860
701-215-299.03	CIRCUIT COURT MISCELLANE	CAROL PARKER	OVERPAYMENT OF AMBULANCE BILL	17-1679	05/11/17	596.56	59728
701-215-299.03	CIRCUIT COURT MISCELLANE	HANOVER INSURANCE COM	OVERPAID AMBULANCE BILL BRANDON GU	17-1607	05/18/17	566.25	59875
Total For Dept 215 COUNTY CLERK						8,864.44	
Dept 253 COUNTY TREASURER							
701-253-299.11	DUE BENZIE ATV ASSOC -- O	BENZIE ATV ASSOCIATIO	SOLD 3 ORV 2015 MAPS	082916	05/18/17	3.00	59836
701-253-299.15	VETERAN'S MEMORIAL FUND	SWENSEN MEMORIALS	50¢ DOWN FOR BLACK JET TILES	050817	05/18/17	1,600.00	59937
Total For Dept 253 COUNTY TREASURER						1,603.00	
Dept 261 MSU EXTENSION							

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 701 GENERAL AGENCY FUND							
Dept 261 MSU EXTENSION							
701-261-235.00	DUE TO MSU	4-H LEADERS ASSOCIATI	SOLD 10 PLAT BOOKS	050417	05/11/17	300.00	59707
			Total For Dept 261 MSU EXTENSION			300.00	
Dept 301 SHERIFF							
701-301-228.16	DUE STATE - FINGER PRINT	MICHIGAN STATE POLICE	LIVESCAN FEES DUE STATE	551-488550	05/18/17	252.00	59901
701-301-228.16	DUE STATE - FINGER PRINT	ZELDA GRAY	REFUND LIQ LIC LIVE SCAN 10-26-16	2980	05/18/17	59.75	59956
701-301-228.63	DUE STATE - SEX OFFENDER	MICHIGAN STATE POLICE	APRIL 2017 SEX OFFENDER REGISTRY	CJIC SOR 551-48	05/11/17	120.00	59778
			Total For Dept 301 SHERIFF			431.75	
			Total For Fund 701 GENERAL AGENCY FUND			22,836.64	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund Totals:						
	Fund 101 GENERAL FUND					80,645.46
	Fund 205 TNT OFFICER MILLAGE FUND					68.62
	Fund 206 SHERIFF'S K-9 FUND					317.35
	Fund 212 BENZIE KIDS					587.99
	Fund 213 JAIL OPERATIONS FUND					13,752.63
	Fund 214 EMERGENCY MEDICAL SERVICES					16,568.52
	Fund 228 SOLID WASTE/RECYCLING FUND					15,639.31
	Fund 231 SOIL EROSION (SESSC) FUND					2,400.00
	Fund 247 ANIMAL CONTROL FUND					1,621.02
	Fund 249 BUILDING DEPARTMENT FUND					31,548.68
	Fund 261 911 EMERGENCY SERVICE FUND					8,844.50
	Fund 262 DISPATCHER TRAINING FUND					603.79
	Fund 263 LOCAL CORRECTION OFFICER'S					1,200.00
	Fund 269 LAW LIBRARY FUND					675.21
	Fund 276 COMMISSION ON AGING MILLAGE					64,285.83
	Fund 292 CHILD CARE FUND					2,492.60
	Fund 293 VETERAN'S RELIEF FUND					1,253.00
	Fund 415 RAILROAD POINT					72,733.42
	Fund 516 DELINQUENT TAX REVOLVING FU					170.23
	Fund 532 TAX FORECLOSURE FUND					1,642.87
	Fund 701 GENERAL AGENCY FUND					22,836.64
Total For All Funds:						339,887.67

Finance Committee
Meeting Notes
May 9, 2017

A Regular Meeting of the Finance Committee was called to order by Frank Walterhouse at 1:00 p.m.

Present: Coury Carland, Gary Sauer and Frank Walterhouse

Staff Present: Dawn Olney, Michelle Thompson, Maridee Cutler, Mitch Deisch, Amy Bissell,
Ron Berns, David Schaffer, Bob Hawkins, Kyle Rosa, Cody Kastl

Pledge of allegiance was given.

Agenda: Motion by Carland, seconded by Sauer, to approve the agenda as amended, adding 12: Cell Phone Reimbursement for the Chairman of the BOC, Construction Board of Appeals Compensation and Courthouse Security. Ayes: All Nays: None Motion carried.

Minutes: Motion by Sauer, seconded by Carland, to approve the minutes of April 11, 2017 as presented. Ayes: All Nays: None Motion carried.

Public Input: None

David Schaffer, Recycling:

Update on Hook Truck Costs, use fund balance for Honor. David stated that he has done some research on hook truck and driver and he stated that if we did our own, we could potentially save about \$30,000 annually (that is on the low end); this is encouraging, and also if we were to purchase a new truck; we will be going into a new contract with American Waste next year and could anticipate an increase in the fee; that is why the SWAC recommends the \$3.00 increase in fee; he feels that the County should really consider going this route. We have 20 bins now, we will be adding a third bid to Almira and we may need to add one to Honor as well; we have 3 spares and 2 need to stay with the truck that doesn't give us enough extra bins; we do not see the cost going down, there is more recycling than ever; he would like one hook truck, one trailer to haul two bins at a time and one employee (\$16.00 per hour plus full benefits); David as well would have to get a CDL license as a back-up driver. The committee needs a more detailed cost breakdown – is this something that is workable.

Comm Walterhouse asks him to get back with Emmett and Cheboygan Counties to see how they like it and it works. David says Emmett has an amazing set up and Cheboygan takes their recyclables to Emmett.

Michelle Thompson, County Treasurer, wants to see what is our current operation; then what it could be at \$25.00; this is presenting one option; what about the other options available. If you give us all of the options, we can make a better informed decision – because there are several options.

David stated that the real request is for a vote up or down regarding the \$3.00 increase.

Cody Kastl – Exercise Equipment: New equipment has been purchased and they are requesting reimbursement; the union contract says they come to the BOC prior to purchasing equipment not for reimbursement of previously purchased equipment.

Motion by Walterhouse, seconded by Carland, to recommend to the Board of Commissioners to reimburse for the new piece of equipment. Ayes: Walterhouse Nays: Carland and Sauer Motion fails.

Motion by Carland, seconded by Sauer, to recommend to the Board of Commissioners to purchase a recumbent bike with allocated POLC funds. Ayes: All Nays: None Motion carried.

Dan Smith, Jail Administrator:

Boilers: There are three boilers at the Sheriff Office and two are no longer safe to operate; they would like to purchase two high efficiently boilers to replace the ones there; new boilers are 96.7% efficient; with the high efficiency, they can purchase two rather than three, and that will drop the gas expense by a third.

The committee inquired regarding any rebates for the new boilers.

Mitch doesn't feel you should approve anything today, make him go back and do it properly. If the boiler fails, it is an emergency.

Special Finance meeting scheduled for May 15 at 5:00 pm to open bids for the boilers.

Budget Amendment: No action.

Cameras: Kyle Rosa, U/S, requests funds from the 371 not to exceed \$16,000 contingent upon the Buildings/Grounds, for the purchase of seven cameras for the jail and for the moving around of rooms, with funds to come from the Jail Reserve; they will put a passcode on the door to the armory; cameras are eligible for MMRMA grant to recoup part of the costs of the cameras.

Motion by Walterhouse, seconded by Sauer, to recommend to the Board of Commissioners to allow the use of \$16,000 from fund 371 for the jail camera project as follows.

Increase:	371-000-970.00	Capital Outlay – Equipment	\$16,000
Increase:	371-000-691.00	Budgeted Use of Fund Balance	\$16,000

Ayes: Sauer and Walterhouse Nays: Carland Motion carried.

Kyle Rosa, U/S – Fuelman Fuel Cards: Kyle stated they have Shell cards now for fuel, and that it is difficult to find Shell stations anymore; all Wesco stations use Fuelman cards.

Motion by Walterhouse, seconded by Carland, to recommend to the Board of Commissioners to allow the Undersheriff to move forward with the Fuelman Cards as requested. Ayes: All Nays: None Motion carried.

Ron Berns, 911 Director: Budget Adjustment from Contingency to Equipment

Motion by Carland, seconded by Walterhouse, to recommend to the Board of Commissioners, to authorize Ron Berns to purchase three radio console computers and upgrade to the newest version

of radio console software for \$7,050.00; and to purchase a computer tablet, modem and tablet mounting equipment for newest EMS unit for \$5,424.17. Ayes: All Nays: None Motion carried.

Michelle Thompson, County Treasurer: BRA and Seasonal Road Transfers from DTRF
Motion by Walterhouse, seconded by Sauer, to recommend to the Board of Commissioners to transfer \$20,000 to the Brownfield Redevelopment Authority from the DTRF to allow it to stand on its own as follows:

Decrease:	516-000-999.00	Contingency	\$20,000
Decrease:	516-000-084.00	Loan to BRA 243	\$20,000

Ayes: All Nays: None Motion carried.

Motion by Sauer, seconded by Carland, to recommend to the Board of Commissioners to transfer \$9,000 to Seasonal Road Patrol from contingency, to make it whole, as follows:

Decrease:	516-000-999.00	Contingency	\$9,000
Decrease:	217-000-214.01	Due to Seasonal Road	\$9,000

Ayes: All Nays: None Motion carried.

Frank Post: Take no action & bring back – would like to see justification.

Other:

Cell Phone for Chair of the Board of Commissioners: **Motion by Sauer, seconded by Walterhouse, to recommend to the Board of Commissioners to authorize payment of \$54.00 per month to Coury Carland, as Board Chair, for use of his own cell phone for county business. Ayes: Sauer and Walterhouse Nays: None Abstain: Carland Motion carried.**

Compensation for Construction Board of Appeals: **Motion by Carland, seconded by Walterhouse, to recommend to the Board of Commissioners to authorize the use of 10% of the reserve funds from the Building Dept budget to pay the mileage and per diem to the Construction Board of Appeals. Ayes: All Nays: None Motion carried.**

Advocates for Benzie County have offered to pay for a maintenance person to stay for an additional hour for meetings. Buildings & Grounds to prepare a Building Use Policy for meetings in the Government Center after hours.

Public Input:

Gary Sauer comments that the recycling bins being at the Corey Property in Honor could delay the progress on the development a couple years.

Shelley said the land that she has offered to the recycling bins does not pose a problem with the development.

Public Input Closed

Motion by Carland, seconded by Sauer, to adjourn at 3:25 p.m. Ayes: All Nays: None Motion carried.

Dawn Olney
Benzie County Clerk

DRAFT

Motion by _____, seconded by _____, to approve the Finance Consent Calendar items as follows:

1. To purchase a recumbent bike with allocated POLC funds.
2. To allow the use of \$16,000 from fund 371 for the jail camera project as requested.
3. To allow the Undersheriff to move forward with the Fuelman Cards as requested.
4. To authorize Ron Berns to purchase three radio console computers and upgrade to the newest version of radio console software for \$7,050.00; and to purchase a computer tablet, modem and tablet mounting equipment for newest EMS unit for \$5,424.17.
5. To transfer \$20,000 to the Brownfield Redevelopment Authority from the DTRF to allow it to stand on its own.
6. To transfer \$9,000 to Seasonal Road Patrol from contingency, to make it whole.
7. To authorize payment of \$54.00 per month to Coury Carland, as Board Chair, for use of his own cell phone for county business.
8. To authorize the use of 10% of the reserve funds from the Building Dept budget to pay the mileage and per diem to the Construction Board of Appeals.

BUDGET AMENDMENT REQUEST

This form is used when the below changes WILL increase or decrease the bottom line total of your budget.

This requires approval from the Board of Commissioners. Please fill out this form and present it to the County Administrator, with appropriate documentation supporting the amendment request.

DATE: 5/9/2017

Request to Amend the 2016/17 Budget for the following:

Account to be Increased:

Line Number	Account Name	Amount
371 000 970.00	Capital Outlay - Equipment	16,000.00

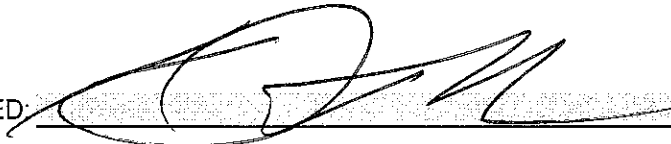
Total \$ 16,000.00

Account to be Increased:

Line Number	Account Name	Amount
371 000 691.00	Budgeted Use of Fund Balance	16,000.00

Total 16,000.00

SIGNED: _____



KENWOOD

Grand Traverse Mobile Communications

Critical Radio Systems

1670 Barlow Street, Ste 1, Traverse City, Michigan 49686

Phone: 231.947.9851 Fax: 231.947.9077

Authorized Dealer

sales@fireradios.com

20-Mar-17

Ron Berns

Benzie County 911

MOBILE DATATERMINAL, WIRELESS GATEWAY, AND DOCKING SOLUTION FOR AMBULANCE

QTY	ITEM NUMBER	DESCRIPTION	LIST	NET	TOTAL
1	GF110	Getac F110 Rugged Tablet (Core i5-6200U, 4GB RAM, 256GB SSD, 11.6" Touchscreen)	\$ 2,698.00	\$ 2,499.00	\$ 2,499.00
1	C-MD-112	Havis Swing Arm W/Motion Adapter	\$ 330.63	\$ 297.57	\$ 297.57
1	C-HDM-203	Havis Pole Mount 12-21.5"	\$ 177.45	\$ 159.71	\$ 159.71
1	DS-GTC-202	Havis Docking Station W/Power Supply for F110 Tablet	\$ 734.19	\$ 587.35	\$ 587.35
1	PKG-KB-102	Havis Rugged In-Vehicle Keyboard and Mount	\$ 480.61	\$ 432.55	\$ 432.55
1	1102360	Sierra Wireless GX450 Gateway W/ 802.11 WiFi (Standard version without WiFi available for \$100.00 less)		\$ 789.00	\$ 789.00
1	ANT-SYS	Shark Fin Multi Antenna + Diversity Cell Antenna (Includes all required cables and connectors)		\$ 159.00	\$ 159.00
1	MISC	Misc Install Supplies (Not to Exceed)		\$ 50.00	\$ 50.00
1	INSTALL	Install Gateway, Antennas, and Docking Station		\$ 450.00	\$ 450.00
TOTAL					\$ 5,424.17

Quote By: Neil Pickard

Quotation Valid: 120 Days



Grand Traverse Mobile Communications

Authorized Dealer

716 Boon Street, Traverse City, Michigan 49686-4301

Phone: 231-947-9851 Fax: 231-947-9077

Telex Nexus VoIP Console

Web: www.fireradios.com Email: sales@fireradios.com

4/19/2017

Upgrade Console Position Equipment

Item	Qty.	Model Number	Description	Net	Total
1	3	PC-SS-WIN10	Windows 10 Professional Workstations W/SSD Disk Drives <i>Intel Core i5, 16GB Memory, Windows 10 Pro x64, 256GB SSD, 1TB HDD, Wireless Mouse/Keyboard</i>	\$ 1,199.00	\$ 3,597.00
2	3	CSOFT7-UPG	Upgrade Software from Version 6.5 to Version 7.1	\$ 601.00	\$ 1,803.00
4	3	MISC	Misc Install Supplies (Wire Ties, Patch Cables, etc...)	\$ 75.00	\$ 225.00
5	3	LABOR	Install and Configure IP Console Positions	\$ 225.00	\$ 675.00
6	1	PROGRAM	Program Console Screens for Updates	\$ 750.00	\$ 750.00
Total Equipment Price				\$ 7,050.00	✓

Upgrade to Add Additional 700/800MHz Resources for State System

Item	Qty.	Model Number	Description	Net	Total
1	3	IP-224V2	Radio Controller, VoIP, 2 Ports, 12VDC	\$ 2,408.00	\$ 7,224.00
2	2	IP-224-DUAL	Dual IP224 Rack Mount Kit	\$ 107.00	\$ 214.00
3	3	2425W/CBA1BFA28	Kenwood VM400 700/800MHz Transceiver (Includes ARC4 Encryption for ICS Talk Group)	\$ 1,768.00	\$ 5,304.00
4	3	597535774601	3rd Party Interface Cable	\$ 120.00	\$ 360.00
5	3	ANT-SYS	Antenna System for MPSCS Radio	\$ 599.00	\$ 1,797.00
6	1	PS-SYS	Power Supply System for new 800 Radios	\$ 1,099.00	\$ 1,099.00
7	3	P25-224-PI	Telex Interface for P25 Control Stations (Existing Radios)	\$ 845.00	\$ 2,535.00
8	3	IP25300	Telex Interface Cable and Software for E-P Johnson VM400	\$ 676.00	\$ 2,028.00
9	2	DB37-KEN	DB37 Kenwood Interface Cable (Existing Radios)	\$ 189.90	\$ 379.80
10	1	MISC	Misc Install Supplies (Wire Ties, Patch Cables, etc...)	\$ 250.00	\$ 250.00
11	1	RACK	Free Standing Rack for Back Room	\$ 199.00	\$ 199.00
12	1	INSTALL	Install Back Room Equipment for Console and Move to Back	\$ 3,500.00	\$ 3,500.00
13	1	BENCH	Bench Setup and Configuration of Back Room Equipment	\$ 300.00	\$ 300.00
14	1	PROGRAM	Program Console Screens for Updates	\$ 525.00	\$ 525.00
15	1	TOWER	Tower Labor to Clean off Low Band and Install New	\$ 4,000.00	\$ 4,000.00
16	3	MPSCS	Activation Fees Paid to MPSCS	\$ 250.00	\$ 750.00
Total Back Room Equipment				\$ 30,464.80	✓

PROJECT TOTAL

Quote By: Neil Pickard

Quote Valid: 90 Days

**OFFICE OF THE TREASURER****Michelle L. Thompson, Treasurer**

448 Court Place

Beulah, Michigan 49617

(231) 882-0011

Fax (231) 882-4844

www.benzieco.net

April 13, 2017

Attn: Finance Committee

From: Michelle Thompson, Treasurer

I am writing to request the Board of Commissioner's approval to clean up a couple of accounting issues by transferring monies from the Delinquent Tax Revolving Fund (DTRF) to the following funds:

516 000 999.00	Contingency	\$20,000
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516 000 084.00	Loan to BRA 243	\$20,000
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Explanation:

The BRA is in its infancy, in terms of establishing a revenue stream, and it will be several years before it will be collecting monies that will pay off the investment of establishing the BRA. The 2014 loan was needed to continue organizing/establishing the BRA. By paying this from the DTRF, which I believe is a good use of delinquent tax collection fees, this will allow the BRA to stand on its own.

516 000 999.00	Contingency	\$9,000
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217 000 214.01	Due to Seasonal Road	\$9,000
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Explanation:

The "loan" from 216 Seasonal Road to 217 Marine/Snowmobile that was approved by the Board in 2012 was not a good request or decision to approve, as Marine/Snowmobile would never be able to repay the "loan".

The loan originated due to a misunderstanding of the changes in the grant process from the State of Michigan from state funds to federal pass through funds. State grant funds had no "match" requirement, and the federal grant funds required a 15-25% match. We did not budget for the match, and the General Fund never paid the match. This happened two years in a row.

To add to the confusion, we budgeted for the 217 fund before we knew what the grant award was going to be, and once that amount was known, we did not adjust the budget to be in line with the grant award. This allowed us to overspend in that fund.

We have corrected both situations, in that we now budget for the match, and we do not budget until the grant is awarded and we are aware of what it covers.

Human Resources (HR) Report

Committee Appointments

THE CIRCUIT COURT

HONORABLE DAVID A. THOMPSON
CHIEF JUDGE

PATRICIA A. HEINS
CIRCUIT COURT ADMINISTRATOR

MICHELE LANTIS, CSR
OFFICIAL COURT REPORTER

KAREN FELICZAK
ADR CLERK



STATE OF MICHIGAN
19TH JUDICIAL CIRCUIT
MANISTEE AND BENZIE COUNTIES

MANISTEE COUNTY COURTHOUSE
415 THIRD STREET
MANISTEE, MICHIGAN 49660
231-723-6664
231-723-1645 (FAX)

BENZIE COUNTY GOVERNMENT CENTER
448 COURT PLACE
BEULAH, MICHIGAN 49617
231-882-9671
1-800-315-3593
231-882-5941 (FAX)

May 15, 2017

Board of Commissioners
Benzie County
448 Court Place
Beulah, MI 49617

Re: Jury Board Recommendation

Dear Commissioners:

I recommend that Elizabeth Shrake be appointed to the Benzie County Jury Board for the six-year term commencing immediately and continuing until April 30, 2023.

Sincerely yours,

Hon. David A. Thompson
19th Circuit Judge

DAT/pah

Cc: D. Olney, BenzieCounty Clerk
File

RECEIVED

MAY 17 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

ACTION ITEMS



448 Court Place • Beulah, MI 49617

Memo To: Benzie County Board of Commission
From: Mitchell D. Deisch, County Administrator
Date: May 11, 2017
Subject: Letter to the United States Coast Guard

Attached is a draft letter prepared for Benzie County Chair Coury Carland signature regarding informing the United States Coast Guard that the Benzie County Board of Commission requests that the Fourth Order Fresnel lens being removed from the Frankfort North Breakwater Light be housed and displayed in Benzie County.

Recommendation

The Benzie County Board of Commissioners authorize the attached letter to be sent to the United States Coast Guard and authorize Benzie County Chair Custer C. Carland to sign the letter.

RECEIVED

MAY 11 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



448 Court Place • Beulah, MI 49617

May 12, 2017

G.O. Carpenter
Chief, Environmental Compliance Section
United States Coast Guard
120 East Ninth Street, Room 2179
Cleveland, OH 44199-2060

Dear Chief Carpenter,

This letter is in response to your letter dated April 6, 2017, received by the Benzie County Board of Commissioners on April 11, 2017, regarding the removal and relocation of the fourth order Fresnel lens from the Frankfort North Breakwater Light, LLRN 18375.

At their April 25, 2017 Benzie County Board of Commission meeting the Commission took action to direct a letter to be prepared back to the United States Coast Guard affirming our interest in the fourth order Fresnel lens staying in Benzie County.

Currently there are two museums in Benzie County, Frankfort and Benzonia, which would be excellent locations to permanently house and display this important part of Benzie County history.

Thank you for requesting our input and for providing an invaluable level of service to the residents and visitors of Benzie County.

Warm Regards,

Custer C. Carland, Chairman
Benzie County Board of Commissioners

Mitch Deisch

From: Kean, Wayne E CIV <Wayne.E.Kean@uscg.mil>
Sent: Wednesday, May 10, 2017 9:10 AM
To: Mitch Deisch
Cc: Coury Carland; Dawn Olney
Subject: RE: Frankfort North Breakwater Light LLNR 18375

Good Morning Mr. Deisch,

Thank you for the email. Your input is very important to us so we are grateful that you will be providing us with correspondence.

Please, also contact me if you have any questions.

Sincerely,

Wayne E. Kean II
Environmental Engineer
United States Coast Guard
Civil Engineering Unit Cleveland
W:(216)902-6258

-----Original Message-----

From: Mitch Deisch [mailto:MDeisch@benzieco.net]
Sent: Wednesday, May 10, 2017 8:28 AM
To: Kean, Wayne E CIV
Cc: Coury Carland; Dawn Olney
Subject: [Non-DoD Source] Frankfort North Breakwater Light LLNR 18375

Dear Mr. Kean,

On behalf of the Benzie County Board of Commissioners I am in the process of preparing a letter to the United States Coast Guard regarding the removal and replacement of the Fourth Order Fresnel lens from the Frankfort NBWL.

Benzie County appreciates the opportunity to voice our opinion on where the LLNR 18375 will be housed and permanently displayed. It is the wishes of the Benzie County Board of Commission that the lens stay within Benzie County.

If you have any questions, please feel free to contact me. The letter will be sent prior to the May 31, 2017 deadline.

Mitchell D. Deisch

Benzie County Administrator

448 Court Place

Beulah, MI 49617

231-882-0558

REMONUMENTATION CONTRACT

1. This Agreement

A. This is an agreement made between the County of Benzie, a Michigan municipal corporation (hereinafter "Benzie County") and Crystal Surveying, L.L.C. (hereinafter "the surveyor").

B. Benzie County intends to secure the basic surveying services as outlined in section 3 of this Agreement. The surveyor shall perform professional services in accordance with P.A. 123 of 1915, as amended, (particularly as amended by P.A. 345 of 1990, being the State Survey and Remonumentation Act), the Administrative Rules, and other regulations promulgated by the State Survey and Remonumentation Commission, and the approved Benzie County Remonumentation Plan.

2. Professional Standards

The standard of care for all surveying services furnished by the surveyor under this agreement will be for the care and skill ordinarily used by members of the surveyor's profession practicing under similar conditions at the same time and in the same locality.

3. Work Program

Upon written authorization to proceed, the surveyor will complete the services listed in section 3.B of this agreement by November 30, 2017, unless granted an extension by Benzie County.

A. The specific monuments, by location, to be established or re-established, shall be determined on an annual basis by mutual consent between the county and the surveyor, and listed on "Exhibit A" (attached).

B. For each corner listed in section 3.A of this agreement, the following shall be done:

1. Corners shall be researched in detail by the surveyor, both on the ground at the site and through review of paper records according to the Benzie County Remonumentation Plan and accepted and proper practices of professional surveyors.

2. The surveyor attends Peer Review for corners that are likely to receive immediate Peer Group Ratification.

a. The surveyor should submit the following items:

- (1) Supporting documentation required by the Peer Group.
- (2) The prepared (under P.A. 74 of 1970, as amended, guidelines) Corner Recordation Certificate(s), including four witnesses.

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- b. If all is in order, action by the Peer Group is to pass a motion of ratification (by majority).
- 3. After the Peer Group has reviewed and ratified a corner, the following steps should occur:
 - a. The Peer Group shall make a motion of ratification, enter it in the Peer Group minutes, and keep on file. The files are located at the Benzie County Government Center, Benzie County Treasurer's Office.
 - b. The surveyor shall place the monument, provided by Benzie County, in the field. A copy of the ratification, with a copy of all supporting documents, check lists, etc. shall be filed in the Peer Group's file, located in the Benzie County Government Center, Benzie County Treasurer's Office.
 - c. After a monument meeting and the specifications of the Benzie County Remonumentation Plan is in place, the surveyor should record the P.A. 74 of 1970 Corner Recordation Certificate(s). It shall be notated on the form (a Benzie County stamp) that the corner has been ratified by the Peer Group under P.A.345 of 1990, and the date of the Peer Group meeting when the corner was ratified.
 - d. The surveyor submitting the corner may bill Benzie County for reimbursement of recording fees.
- 4. The surveyor shall be responsible to perform any additional paper work or documentation as may be required by Benzie County or the State Survey and Remonumentation Commission.

- C. For each corner listed in section 3.A of this agreement that meets the definition of "incidental" corner, the following shall be done:

Definition of terms: An incidental corner is one that is voluntarily presented to the Peer Group by a surveyor for ratification. This presumes that all work necessary for ratification by the Peer Group is complete, in the process of carrying out a private contract between the surveyor and client.

- 1. The surveyor attends Peer Review for corners, which are likely to receive immediate Peer Group Ratification.
 - a. The surveyor will submit the following items:
 - (1) Supporting documentation required by the Peer Group.
 - (2) The prepared (under P.A. 74 of 1970, as amended, guidelines) Corner Recordation Certificate(s), including four witnesses.
 - b. If all is in order, action by the Peer Group is to pass a motion of ratification (by majority).
- 2. After the Peer Group has reviewed & ratified a corner, the following should occur:

- a. A motion of ratification shall be made and entered into the minutes of the Peer Group by Benzie County and kept on file in Peer Group files (Benzie County Government Center, Benzie County Treasurer's Office).
 - b. The surveyor shall place the monument, provided by Benzie County, in the field. A copy of the ratification, with a copy of all supporting documents, check lists, etc... shall be filed in the Peer Group's file (Benzie County Government Center, Benzie County Treasurer's Office).
 - c. After a monument meeting and the specifications of the Benzie County Remonumentation Plan is in place, the surveyor should record the P.A. 74 of 1970 Corner Recordation Certificate(s). There shall be a notation on the form (a Benzie County stamp) that the corner has been ratified by the Peer Group under P.A.345 of 1990, and the date of the Peer Group meeting when the corner was ratified.
 - d. The surveyor submitting the corner may bill Benzie County for reimbursement.
3. The surveyor shall be responsible to perform any additional paper work or documentation as may be required by Benzie County or the State Survey and Remonumentation Commission.

4. Work Performance

At a minimum, the surveyor shall comply with:

- A. Fieldwork shall be performed in accordance with "Michigan Manual of Uniform Traffic Control Devices (Part VI-Construction and Maintenance)" and any additional requirements of the Benzie County Road Commission, if any.
- B. Obtain and pay for all necessary permits, if applicable, and comply with all requirements of those permits.
- C. Field traversing for determining mathematical relationships.
- D. Setting, restoring, and perpetuating physical monumentation for government corners under the requirements of P.A. 74 of 1970, as amended.
- E. The establishment of acceptable accessories for all monumented Section corners.
- F. Record keeping of all field activities and corner research, in accord with acceptable County Remonumentation Plan standards. Provide Benzie County with a copy of such records.

5. Insurance

The surveyor shall provide Benzie County an irrevocable statement showing the surveyor has the following insurance:

- A. Workers compensation & employers liability; and
- B. Not less than \$500,000 per occurrence and/or aggregate combined single limit for Personal Injury, Bodily Injury and Property Damage for general liability with the following coverage including broad form general liability endorsement, or equivalent, if not included in policy proper, Benzie County named as Additional Insured, and

- C. Not less than \$500,000 per occurrence and/or aggregate combined single limit for vehicle liability, including Michigan No-Fault Coverage including all owned, non-owned, and hired vehicle coverage.

All insurance certificates shall include a requirement Benzie County is to be notified thirty (30) days prior to cancellation of any coverage.

6. Assignment and Cooperation

Subcontracting: Nothing contained in this contract shall prevent surveyor from employing such independent professional associates as contractor to assist in the performance of services hereunder. The contractor is an independent contractor. In such regard, any and all officers, employees, servants and agents of the contractor shall be deemed employees, servants and agents of the contractor and not that of the County.

The surveyor is required to share data, notes, knowledge, and anything else pertinent to performing work for the Benzie County Remonumentation Program with:

- A. Other surveyors contracted to perform work in Benzie County's Remonumentation Program,
- B. The Benzie County Surveyor,
- C. The firm or individual contracted by the county for purposes of establishing Global Positioning System (GPS),
- D. The Benzie County Surveyor's Office, acting as the depository for Peer Review ratified corners,
- E. And, any member of the Benzie County Peer Group.

The intent, here, is for this contract to require cooperative working relationships and mutual assistance to all contractors, the surveyor, and Benzie County officials involved in the Benzie County Remonumentation program.

7. Payment

- A. The schedule of payments to the surveyor for basic services, additional services, and reimbursable expenses shall be a lump sum, paid within 45 days of the last of the following, which is completed:
 - 1. Benzie County receiving a bill from the surveyor and Benzie County confirming services have been completed, or
 - 2. The State of Michigan provides cash under the Remonumentation Program Grant.
- B. The amount of payment shall be the amount listed in the most recently dated Exhibit "A" to this agreement.
- C. Benzie County certifies the funds to meet the terms of this contract currently are in the Treasury of Benzie County, or are in the process of being collected, subject to the same terms and conditions as is, or may be, imposed by the State of Michigan for Remonumentation Grants.

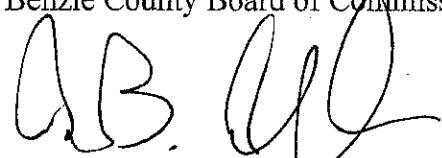
8. Obligation of Benzie County

- A. Benzie County will provide, if requested:
 - 1. Criteria and information made available from the State Survey and Remonumentation Commission,
 - 2. Access to and copies of documentation pertinent to the assignment, subject to normal fees,
 - 3. A Benzie County monument and monument box, if necessary,

4. And, payment of Corner recording fees.
 - B. Benzie County designates Michelle Thompson, Remonumentation Grant Administrator, as Benzie County's representative.
9. Miscellaneous
- A. The Laws of the State of Michigan govern this Agreement.
 - B. All work done under this agreement, including all materials (regardless if stored electronically, magnetically, photographically, on paper and any other means) including but not limited to notes, forms, data, documentation, corner recordation certificates, surveys, copies of other records, shall become the property of Benzie County.
10. Amendments
- If the services proposed or conditions associated with the project significantly change, the parties shall notify each other, meet to arrive at a mutually satisfactory amendment to the agreement, in ink, on signed copies of this agreement, and shall be initialed by the persons signing this agreement.
11. Termination
- The surveyor may cancel this agreement, or Benzie County, provided written notification is given at least thirty days prior to the date of termination. If terminated, all work in progress shall remain the property of the surveyor. In the event of any termination, the surveyor will not be paid for any services rendered to the date of termination.
12. Signatories
- In witness whereof, Benzie County and the surveyor agree to the terms and conditions above described and each binds itself, its partners, and representatives to the other party. This Agreement supersedes all prior written or oral understandings between them. This Agreement and Exhibits may only be amended, supplemented, modified, or canceled by a duly executed, written instrument.

This Agreement is signed this 23th day of May, 2017 by:

Custer C. Carland, Chairman
Benzie County Board of Commissioners



John B. Smendzuik, Professional Surveyor No. 30895
Crystal Surveying, LLC

EXHIBIT "A"
OF AGREEMENT BETWEEN THE SURVEYOR AND BENZIE COUNTY
[Date: December 15, 2016]

Up to a total of \$20,800 for as many of the following as possible:

<u>27N-14W</u>	<u>26N-16W</u>	<u>26N-14W</u>	<u>26N-15W</u>	<u>27N-15W</u>
A-7	I-9	J-11	G-3	L-9
A-8	J-9	K-11	G-4	K-9
B-7	K-9	L-11		
B-9	K-12			
	L-9			



**MICHIGAN MUNICIPAL
RISK MANAGEMENT
AUTHORITY**

**RISK AVOIDANCE PROGRAM (RAP)
CERTIFICATION AND ACCREDITATION PROGRAM (CAP)
APPLICATION**

Project Name: Video IP Recording Upgrade

Applicant Member/Municipality: Benzie County

Department Involved: Benzie County Correctional Facility

Address: 505 S. Michigan Ave. Beulah, MI 49617

Project Contact: Lt. Dan Smith

Phone: 231-882-4484

E-mail: DSmith@benzieco.net

*MMRMA will email confirmation of receipt and date of application review. If you do not receive this information, please check with MMRMA to ensure your application was received.

Alternate Contact (If Any): Undersheriff Kyle Rosa

Phone: 231-882-4484

E-mail: KRosa@benzieco.net

MMRMA Member Representative: Dawn Olney

Project Start: June 01 2017

Project End: June 25 2017

Provide a description of project (if necessary attach separate pages):

Complete a third stage of upgrades and installation of video surveillance equipment.

Additional information include:

Diagram of equipment installation area.

Proposal by Advanced Satellite Communications, Inc.

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RISK MANAGEMENT
AUTHORITY**

Identify the risk exposure that is to be mitigated and provide additional data (loss runs, claims, incident reports, other) to document the problem.

The Benzie County Sheriff Office is in need of additional security cameras in order to complete our video surveillance requirements.

Security cameras are absent in the following rooms in the jail:

Jail laundry room

Jail control room

These are the only rooms left inside the jail that can't be monitored remotely.

Currently the Benzie County Sheriff Office has only one camera in the administrative wing of the building. This is less than adequate for effective surveillance monitoring. There are four areas which do not currently have any surveillance. The evidence room which contains sensitive items. The roll call room which adjoins the armory. The central hallway which leads to the armory from the lobby, and the basement which contains sensitive documents and the department work out room.

The north exterior side of the building where the natural gas supply and septic units currently does not have any security camera. This is a very critical area that is often times a target for any terrorists.

Installation of video equipment to these areas would allow staff to simultaneously observe the entire building both inside and out for security concerns. This will be our third and final stage in the upgrades and installation of much needed video surveillance.

What are the project goals and plan of action to resolve the risk exposure?

The goal is to increase the effectiveness of our remote viewing. This will reduce liability and increase safety for the population, staff and the public by installing monitoring equipment and an additional eight monitoring devices.

Purchase and installation of cameras in the jail laundry and control rooms to allow for remote monitoring. These are the only remaining rooms without camera's in the jail.

Purchase and install an exterior avigilon megapixel camera in order to have a full view of the exterior surrounding the jail. This camera will focus on the north side of the building targeting the basement access door. This would complete the exterior of the building and provide for monitoring of the gas intake and septic access.

Purchase and install five camera's for the administrate side of the building which would include the basement. These cameras would provide for complete viewing of the administrative side of the building.



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RISK MANAGEMENT
A U T H O R I T Y

Does the plan duplicate or incorporate previous attempts to solve the problem? (If yes, please explain.)

Yes.

This is the third stage in order to equip the entire building with video surveillance equipment. This allows for purchase and installation in the administrative wing which currently doesn't have effective monitoring.

If benefits of the project will aid or involve other departments, members or organizations, please describe (Letters of support are encouraged; please attach.):

No other department organization, or member involvement.



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List other departments, organizations, or MMRMA members involved (if any):

None

Additional Information:

Our first stage was to replace broken and outdated DVR's that record cameras in the Benzie County Jail. Our second stage was to get the jail in compliance with the Michigan Department of Corrections Administrative Rules for Jails and Lockups. This third stage will incorporate the remaining areas of the entire sheriff's office with remote surveillance. This will reduce liability for the jail, sheriff's office and county overall.



**MICHIGAN MUNICIPAL
RISK MANAGEMENT
AUTHORITY**

RAP & CAP GRANT BUDGET WORKSHEET

Total Project Cost: \$ 7,558.90

Other sources contributing funds: (Please list below)

Organization:

Amount:

Total from other source: \$ 0

(include grant money from other organizations)

RAP FUNDS REQUESTED: \$ 3,779.45

1. Supporting documentation including quotes, bids, invoices, meeting minutes, or other information further supporting the budget MUST be attached.
2. Large project funding requests should include an itemized list of budget expenses that cross-reference supporting attachments.
3. MMRMA requires at least 50% contribution by the member municipality (not including funds received from other sources such as community foundations and other grants).

Signature of applicant: *R. D. S. [Signature]*

Date: *5-17-17*

Print Name (Member Representative): Dawn Olney

Title: County Clerk

Signature (Member Representative):

Date:

Submit completed applications to: Cara Kowal, Manager of RM Services

Email: ckowal@mmrma.org

Fax: 734-513-0318

Mail: 14001 Merriman Road
Livonia, MI 48154



Advanced Satellite Communications, Inc.

A.S.C. Security Systems

12137 Merriman Road, Livonia, Michigan 48150
Ph 734 838 3280 - Fx 734 838 3281

A Commercial Security & Satellite Systems Integrator - Since 1990

Proposal #

19301

Date:

April 11, 2017

Prices are firm until: 05/11/2017

Terms: *50% Down/Net 30

Sales Rep:

Gregory P. Charles

Benzie County Sheriff's Office

BILL TO:

Sheriff Ted Schendel
Benzie County Sheriff's Office
505 South Michigan Avenue
Beulah, MI 49617 U.S.A.

SHIP TO:

Sheriff Ted Schendel
Benzie County Sheriff's Office
505 South Michigan Avenue
Beulah, MI 49617 U.S.A.

Additional Site Video Coverage R2

A.S.C. Scope of Work;

To provide and install selected cameras in the Benzie County Sheriff's Office Jail as indicated on the attached system layout. The new requested camera locations will be interfaced with the existing Network Avigilon Recording Server along with the present cameras.

NOTE: FINAL LENGTH OF STORAGE AND SERVER PROCESSING THRESHOLD WILL BE DETERMINED BY TOTAL NUMBER OF CAMERAS AND MEGAPIXEL RATINGS OF EACH FOR SELECTED AREAS OF COVERAGE.

Benzie County Sheriff's Office to provide the following;

Rack Space for new Expansion Encoders
Acceptable Cable Routes from Camera Units to MDF recording location
Standard 120vac Duplex Outlet at Headend location for Remote Low Voltage Camera Power Supply

If permits are required for this low voltage project, they will be billed separately at cost plus admin fees.

Qty	Item ID	Description	UOM
		A.S.C. would like to thank the Benzie County Sheriff's Office for the opportunity to be of service to your Department with it's electronic security needs.	
		PROPERTY ROOM COVERAGE	
		CAMERA TO DB NVR APPLIANCE	
1	20-8235	HD Camera (2MP, Micro Dome, Ceiling / Wall Mount, Indoors, 1080P, 2.8mm)	
		LAUNDRY ROOM COVERAGE	
1	20-8295	Camera (Ball Dome, 12VDC, 2.8-12mm, 960H, IP66, IR, White,-10c to 50c)	
		GYM CAMERA COVERAGE	
2	20-8296	Camera (Bullet, 12VDC, 2.8-12mm, 960H, IP66, IR, White, -10c to 50c)	
		CONTROL CENTER COVERAGE	
1	20-8295	Camera (Ball Dome, 12VDC, 2.8-12mm, 960H, IP66, IR, White,-10c to 50c)	
		ROLL CALL ROOM	
1	20-8295	Camera (Ball Dome, 12VDC, 2.8-12mm, 960H, IP66, IR, White,-10c to 50c)	
		ADDITIONAL PARTS AND ACCESORIES FOR CAMERA SYSTEM INSTALLATION	
1	20-2179	HD Camera License (ACC5, Enterprise, 1 Camera, Unlimited Viewing Clients)	
2	20-2092	HD Camera Encoder (4-Port H.264 Analog Video Encoder - Requires 1 camera license)	
1	20-2094	HD Camera Encoder Bracket (Mounting Bracket for 3 Encoders, 1U)	
1.00	20-8113	Switch (Ethernet, 8 port, POE+, 30Watt per channel, 105Watt Total, Gigabit, Layer 2, Rack Mountable)	
3	70-5045	CAT5E Patch Cable (5ft, Blue, PVC, 100% Copper)	
150	70-4032	CAT5E (Plenum Solid Black)	
600	70-5008	Siamese Plenum Reel (RG-59/18-2, 1000' Reel)	



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Date:

April 11, 2017

Prices are firm until: 05/11/2017

Terms: *50% Down/Net 30

Sales Rep:

Gregory P. Charles

Benzie County Sheriff's Office

10	50-1207	RJ45 Connector for CAT5
12	20-8126	BNC (Male, Siamese Plenum, ICM Compression Fitting)
1	20-7047	Power Supply CCTV (12VDC, 9 out, 5A, PTC 550ma)
2.00	CCTVMISC	Miscellaneous (CCTV, Hardware & Connectors)

Materials Subtotal:

\$2,723.32

1	Security Labor	Security Labor
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Labor Subtotal:

\$4,472.00

Total: \$ 7,195.32

1 EXTERIOR Camera

\$ 363.90

TOTAL 7,559.90

ASC offers competitive Financing on most of our products and services...Ask your Account manager for the most affordable option! These systems have been custom designed for your expressed needs...Thank you!

Customer understands that any additional fees that may be incurred to comply with all applicable building codes, zoning ordinances or any other permits needed for installation is their responsibility. Further, reference to Plug and Play is defined herein as utilization of pre-existing cable distribution system for entire property, as is. Delays or distractions caused by customer during installation or service may be billed additionally upon written order to customer. Any alteration or deviation from above quoted specifications involving extra cost will be executed only upon written orders and will become an extra charge over and above this quotation. This is the entire agreement, and no additional services or promise of performance is implied that is not contained herein. Acceptance of quotation - all terms and conditions as written are a part hereof and are binding upon the parties hereto. A.S.C. retains the right to substitute parts of equal or better value to complete a functional system. Upon clients written approval A.S.C. may access clients system(s) for virtual maintenance, trouble shooting and reporting functions. A.S.C. may refer to clients name in various marketing materials unless prohibited by client. A.S.C. shall have no liability for any personal injury, property damage or other loss based on any claim at all including a claim the product failed to perform. A.S.C. will bill after functional completion of the job and expect payment due within the terms stated on this proposal. The Company reserves the right to send the account to a third party for collection. It is understood and agreed that The Company may do so for the entire amount remaining on the contract plus any collection costs incurred in the process. Note: Finance charges of 1.5% per month added to past due invoices. All products shown herein remain the property of A.S.C. until paid in full. Prices contained in this quotation shall be considered firm for a period of (30) days from the date of quotation unless otherwise stated herein. A.S.C. will charge a restocking fee of 20% on all returned or cancelled merchandise. All purchases placed on a credit card for orders over \$2,000. may incur a 2.5% service charge. ATTORNEYS' FEES. In the event of any litigation or arbitration between the parties with respect to this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees and costs of litigation, as the court or tribunal may determine.

ASC WILL WARRANT LABOR FOR NINETY (90) DAYS AND ALL PARTS FOR ONE (1) YEAR FROM DATE OF COMPLETED INSTALLATION.

UPON APPROVAL, RETURN THIS DOCUMENT VIA FAX WITH THE AUTHORIZED SIGNATURE BELOW.

A FACSIMILE ACCEPTANCE WILL SERVE AS ORIGINAL.

Accepted by: _____

Date: _____

Name (Print): _____

Title: _____

CORRESPONDENCE



The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa at the Road Commission offices in Honor, Michigan on Thursday, April 27, 2017 at 9:30 AM.

Present: Chairman Bob Rosa
Vice chair Phil Hoyt
Member Ted Mick
Manager Skeels
Clerk Jordan
Absent: Superintendent Schaub

Motion by Comm Mick and supported by Comm Hoyt to accept the agenda as amended, adding Marshall Rd, Vlg of Honor, Kivisto Tree project update and Recycling, Ayes: Rosa, Hoyt and Mick. Motion carried.

The minutes of the 04/13/17 meeting were accepted as presented.

Motion by Comm Hoyt and supported by Comm Mick to pay bills # 43935 to # 43969 for the amount of \$92,568.58 and Payroll #8, #8a, #8b for \$54,648.41. Ayes: Rosa, Mick and Hoyt. Motion carried.

Superintendent's report: Manager Skeels gave the superintendent's report- There are a few failed culverts that will need to be replaced; We are having to have a hyd pump made by John Deere for our old grader; Researching trash pickup for the roadside parks; Complaint about the tree work on Glory Rd; The shop is switching over truck boxes for the new trucks.

Standing Guest: Gary Sauer - Brought the board up to date on issues at the county level.

Public Input: None

New Business:

10:00 AM Platte Lake Improvement Assoc - Wilfred Swiecki gave the board the background on the PLIA group and what they have accomplished over the last 30 years with cleaning up the Platte Lake. They are concerned with the runoff from the Thompson Pit (on Platte Rd) during heavy rains, leeching into the lake. Many times when we are actively using the pit, there is a lot of dirt and mud brought onto Platte Rd. This eventually makes its way to the lake, carrying contaminants with it. He was also concerned about the safety of the pits. He was asked to call us if there is too much dirt on the road and we will sweep it. We will also make an effort to be sure that the pit is locked when not in use. Mr. Swiecki also asked that we discontinue using fertilizer on the roadsides that contain phosphorus. This is very important for the health of the area lakes. We will instruct the superintendent and foreman of this. They are asking that we take extra precaution when planning for future use of the pit and to be sure that we follow all the rules and regulations set forth by local zoning, DNR, DEQ, etc.

10:30 AM Dick Figura, attorney for Benzie Co - re: Benzie Co vs Cole

Greg Cole has asked the county and the Parks and Rec for an easement to run underground electric across the Mollineaux Rd/Crystal Lake park parcel as part of a settlement agreement. The county is seeking BCRC approval as owners of the property. If this is granted, the settlement in the current lawsuit between Benzie Co/Parks & Rec vs Cole will include verbiage that will prohibit future suits against Benzie Co, Parks & Rec, and BCRC. Comm Rosa

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Page 2, Benzie CRC mtg 04/27/17

stipulated that 1.) We have a complete drawing and survey of the location of the easement; 2.) That we would be able to tap onto the electric at some point in the future if necessary at no cost to BCRC or Benzie Co; 3.) That this easement in no way inhibits our ability to put a possible crossing to the trail across the ditch and 4.) That Atty Figura is representing the Road Commission's interest also.

Atty Figura thought this could all be possible. He'll come back to us with the information for our attorney to review.

Grand Traverse Conservation District - They have presented a permit to spray for Japanese Knotweed, an invasive species in four locations of the county. (Crystal Drive, Deadstream Rd, Case Rd/Beulah and Highland Dr/Honor.

Motion by Comm Rosa and supported by Comm Hoyt to approve the permit with the stipulation that the Conservation District contact the property owners at the locations that will be sprayed.

Ayes: Rosa, Hoyt and Mick. Motion carried.

Resolutions 2017-04, 05, 06-Critical Bridge Applications support. Motion by Comm Mick and supported by Comm Hoyt to adopt the above support resolutions. Ayes: Rosa, Hoyt and Mick. Motion carried.

Crystal Mountain Mitten Race - Sunday, May 28, 2017- Motion by Comm Mick and supported by Comm Hoyt to allow Crystal Mountain to hold the Mitten Race using Benzie County roads, providing no roads are closed to traffic at any time and that insurance is provided holding the Road Commission harmless. Ayes: Rosa, Hoyt and Mick. Motion carried.

FY 2016 Act 51 Annual Report - Motion by Comm Hoyt and supported by Comm Mick to accept the Act 51 Annual Report as presented. Ayes: Rosa, Hoyt and Mick. Motion carried.

Permit language addition - Motion by Comm Hoyt and supported by Comm Mick to add language to the Residential Driveway permits requiring a setback for the paved portions of driveways on gravel roads. Ayes: Rosa, Hoyt and Mick. Motion carried.

Vlg of Honor - The Village of Honor would like to overlay Leelanau Street (between Deadstream Rd and US 31 at the Honor Pit) and has requested that we perform the shoulder work at our expense. We use this road daily for ingress and egress to the pit. Motion by Comm Mick and supported by Comm Hoyt to perform the shoulder work at our expense. Ayes: Rosa, Hoyt and Mick. Motion carried.

Mike Johnson, Shop Foreman gave a report on the auction through RangerBid for used equipment. The Road Commission netted \$46,700 .

Correspondence/Information/Discussion:

Recycling - We have asked the Recycling Coordinator to move the recycling bins to another location. He is having difficulty finding a permanent home for them. We thought that he could move them to the east side of our property temporarily, but after reviewing the space and the amount of traffic that uses this driveway area, it isn't a desirable spot from the Road Commission's perspective.

Marshall Rd 2018 Federal project update-The title work is completed. We have received a valuation statement. Matt will contact the homeowners and set up a meeting with them.

Page 3, Benzie CRC mtg 04/27/17

Kivisito Tree Service - Kivisito is in the area to finish up the 2016 Right-of Way Clearing Federal Safety project. They are removing logs, pull out or grind stumps and then will restore the areas as needed.

Public Input: Bob Blank, Lake Township shared Lake Township's truck ordinance and asked about signs.

Ron Evitts, Colfax Twp would like to see Wallin Pit straightened up and leveled out some.

Meeting was adjourned at 11:50 AM.

Robert Rosa, Chairman

Kathleen A, Jordan, Clerk