

448 COURT PLACE – BEULAH, MI 49617 – (231) 882-9671
www.benzieco.net

This notice was posted by Dawn Olney, Benzie County Clerk, on the bulletin board in the main entrance of the Benzie County Governmental Center, Beulah, Michigan, at least 18 hours prior to the start of the meeting. This notice is to comply with Sections 4 and 5 of the Michigan Open Meetings Act (PA 267 of 1976).

PUBLIC INPUT

Purpose: The Benzie County Board of Commissioners is a public policy setting body and subject to the Open Meetings Act (PA 267 of 1976). The Board also operates under a set of "Benzie County Board Rules (section 7.3)" which provides for public input during their meetings. It continually strives to receive input from the residents of the county and reserves two opportunities during the monthly scheduled meeting for you the public to voice opinions, concerns and sharing of any other items of common interest. There are however, in concert with meeting conduct certain rules to follow.

Speaking Time: Agenda items may be added or removed by the board but initially at least two times are devoted to Public Input. Generally, however, attendees wishing to speak will be informed how long they may speak by the chairman. All speakers are asked to give their name, residence and topic they wish to address. This and the statements/comments will be entered into the public record (minutes of the meeting). Should there be a number of speakers wishing to voice similar opinions, an option for a longer presentation may be more appropriate for the group and one or more speakers may talk within that time frame.

Group Presentations – 15 minutes
Individual Presentations – 3 minutes

Board Response: Generally, as this is an "Input" option, the board will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board. However, should the board individually or collectively wish to address the comments of the speaker(s) at the approval of the Chair and within a time frame previously established, responses may be made by the board. Additionally, the presenter may be in need of a more lengthy understanding of an issue or topic and may be referred to a committee appropriate to address those issues.

Public Input is very important in public policy settings and is only one means for an interchange of information or dialogue. Each commissioner represents a district within the county and he/she may be individually contacted should greater depth or understanding of an issue be sought. Personal contact is encouraged and helpful to both residents and the board.

Commissioner Contacts:

District I –	Bob Roelofs (Almira East of Reynolds Road).....	231-645-1187
District II --	Art Jeannot (Almira Twp West of Reynolds Road, Platte and Lake Townships).....	231-920-5028
District III -	Roger Griner (Crystal Lake, Frankfort).....	231-651-0757
District IV -	Coury Carland (Benzonia).....	231-930-7560
District V -	Frank Walterhouse (Homestead).....	231-325-2964
District VI -	Evan Warsecke (Colfax, Inland).....	231-275-3375
District VII --	Gary Sauer (Blaine, Gilmore, Joyfield, Weldon).....	231-651-0647

THE BENZIE COUNTY BOARD OF COMMISSIONERS

September 12, 2017

The Benzie County Board of Commissioners met in a regular meeting on Tuesday, September 12, 2017, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Chairman Coury Carland at 9:00 a.m.

Present were: Commissioners Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke

The invocation was given by Commissioner Griner followed by the pledge of allegiance.

Agenda:

Motion by Walterhouse, seconded by Warsecke, to approve the agenda as presented. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Minutes:

Motion by Warsecke, seconded by Roelofs, to approve the regular session minutes of August 22, 2017 as presented. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Motion by Warsecke, seconded by Sauer, to approve the closed session minutes of August 22, 2017 with reference to Cole vs Benzie County et al, as presented. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Motion by Sauer, seconded by Griner, to approve the closed session minutes of August 22, 2017 with reference to Tucker vs Benzie County as presented. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

9:04 a.m. Public Input

Thelma Novak commented on the Building Authority meeting on September 1, 2017.

9:07 a.m. Public Input Closed

PUBLIC HEARING FOR 2017-18 BUDGET

Mr. Deisch presents a power point and explains the process of preparing the budget; he stated that we held a number of meetings; the tentative budget will be placed on the County Clerk's counter until September 26, 2017 the date of proposed adoption.

10: 08 a.m. Motion by Griner, seconded by Sauer, to open the public hearing for the 2017-18 proposed budget. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

No public comments.

Motion by Jeannot, seconded by Roelofs, to close the public hearing. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Motion by Walterhouse, seconded by Sauer, to set the 2017-18 Budget as presented. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

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ELECTED OFFICIALS & DEPT HEAD COMMENTS:

David Schaffer, Recycling Coordinator, stated that you have recycling site lease agreements are up for renewal and are up for action later today, the only change is Homestead Township location and term, also to remove a paragraph that said they would be responsible for the site; Manistee County landfill open house is scheduled for September 28, 2017 11:30 a.m. – 2:00 p.m.; he presented the 2017 Special Collections Report.

U/S Rosa reported that the gentlemen that went to Houston to assist with the hurricane relief were sent to Beaumont Texas are now home and assisted with search and rescue. They were met with open arms; they reached out to this community to go – Sheriff let them take his truck and the air boat. Comm Roelofs stated that what U/S Rosa is not saying, is that there were his sons. Thank you.

Frank Post, Emergency Manager, presented his August 2017 activity report; he has been attended meetings of local units of government and talks about the Mass Notification System; he attended the fourth and final installment of the National Emergency Management Advanced Academy; we have received a 2% tribal grant in the amount of \$6,000 for fire fighter training; we have received a MMRMA grant for the Treasurer's Office security improvements; Mass Casualty Exercise Plan – will have an after-action review and report back to you; Emergency Management Grant is in the action items later today; we have received a Communications Grant from FEMA – Almira Township will be the fiduciary.

COMMISSIONER REPORTS

Comm Walterhouse attended a couple of meetings – Homestead Township and Village of Honor.

Comm Roelofs reported that the Grand Traverse Veterans Affairs is moving forward to hire an administrator; Benzie County Veterans Affairs met yesterday and things are going well; he attended the Coho Festival on behalf of the Veterans Affairs; he attended an event last Saturday at Twisted Trails for veterans.

Comm Jeannot reported 10 meetings on behalf of the county and reported that he attended two Building Authority meetings, BDC meeting on September 1 and is watching AES; he met with Xpert Fulfillment and have asked them to have dialog regarding an industrial park in Benzonia Township; two of his three townships that he represents have shown overwhelming support for what we are doing at the Planning Commission level.

Comm Griner reported that the ME is doing very well; Health Dept received a \$650,000 grant for dental with 5 dental chairs; they also provide doctor (medical) and mental health services; affordable housing; help wanted signs in Traverse City; people that travel the Mississippi River get \$1,200/day to ride on the boat; will be having a new boat coming into the Muskegon area, bringing the cruise ships back to the great lakes is something that he will continue to work on.

Comm Warsecke attended the HR meeting and Inland Township meeting last night.

Comm Sauer reported he has also been attending the Planning Commission meetings – have a few folks that are interested in the new plan; MSU research station and they had demos, presentations, discuss problems growers are facing; went to the Patriot Game in Traverse City – well attended, but

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you can't find a place to park; asks if Evan and Roger have been attending the school board meetings – we haven't had any reports.

Comm Carland reported that the Village of Beulah streetscape project is underway; a local business owner (Rich Allen) wants a liquor license (owner of the old bowling alley); Ed Hoogterp will be requesting a resolution of support for a DEQ grant of \$500,000 with a match required of approximately \$150,000 of which the Crystal Lake Watershed has pledged \$50,000 for that; went to the Regional Entity SUD yesterday – they oversee the liquor tax money.

10:55 a.m. Break

11:04 a.m. Reconvene

COUNTY ADMINISTRATOR'S REPORT – Mitch Dersch

- September 26, 2017 we will have another Public Hearing regarding adoption of the 2017-18 budget.
- October 16, 2017 is the Networks Northwest Housing Summit – BOC to let him know who wishes to attend.
- Motion by Walterhouse, seconded by Carland, to authorize the County Administrator to make budget transfers between departments to balance the 2016-17 budget for all funds. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

FINANCE

Bills: Motion by Walterhouse, seconded by Warsecke, to approve payment of the bills from August 23, 2017 to September 12, 2017 in the amount of \$398,351.79, as presented. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Michelle Thompson, County Treasurer, reported that the second sale of tax foreclosed properties will be held on-line; she has met with the firm contracted to do the MALB Impact Study of Land Banks; taxes are due September 14 to the Townships.

HR AND PERSONNEL

Consent Calendar: Motion by Warsecke, seconded by Jeannot, to adopt the August 22, 2017 HR Consent Calendar items 1 – 3 as presented. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Motion by Sauer, seconded by Warsecke, to adopt the September 5, 2017 HR Consent Calendar one item as presented. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

County Administrator evaluation forms will be handed out before the meeting is over.

COMMITTEE APPOINTMENTS

Building Authority Discussion & Potential Action: Comm Jeannot requested this item and reported to those present of his thoughts and comments regarding the current building authority meetings and their actions; Comm Jeannot reported on the practice of the building authority regarding approval of

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change orders, obtaining warranty information; wasting policy and what it means. Mr. Jeannot provided information to the board regarding removal of building authority members which was prepared by Dr. Olson and provided by the work group to all BOC members.

Comm Roelofs stated that he had not seen this item.

Comm Sauer says that he has seen it before but doesn't remember where.

Comm Carland talked about the asbestos bid; statute of limitations.

Comm Griner feels that Mr. Roy is making the decisions and running the show.

Comm Sauer comments regarding Mr. Campbell making a motion to replace the roof when he was still on the building authority; says the building authority has to vote on change orders before the work is done; warranty issues – who has the warranty information; communication has been an issue from day one; feels that things get blamed on us; there have been too many things missed.

Comm Jeannot feels there are two phases left and phase 4 is recovery of damages. The objective today is to remove two building authority members and to move forward – there is no confidence position among the public.

Comm Carland comments that you said it is the sole fault of the Building authority; Sept 2016 we were told the building would be able to be occupied. It has been very difficult to get information from the DHHS board – not just this chair, but the prior chair as well. Conflict of interest of Mr. Roy has been brought up before – do not put a lot of stock in it.

Motion by Jeannot, seconded by Griner, to remove the Building Authority members Tom Longanbach and Marcia Stobie for cause, pursuant to the Articles of Incorporation of the Benzie County Building Authority, Article V Section 10 dated September 11, 1989.

Comm Warsecke says he is not willing to go against our attorney.

Comm Roelofs stated that more times than not we haven't gained information or respect from the Building Authority and DHHS; we are constantly getting slapped in the face and am not willing to tolerate this anymore.

Motion by Jeannot, seconded by Sauer, to call for the vote. Ayes: All Nays: None Motion carried.

Roll call. Ayes: Griner, Jeannot, Roelofs and Sauer Nays: Carland, Walterhouse and Warsecke Motion carried.

ACTION ITEMS

BVTMC MOU with DNR: Motion by Walterhouse, seconded by Warsecke, to approve the Memorandum of Understanding and Agreement for the Recreation Improvement Fund with the Betsie Valley Trail Management Council and the Michigan Department of Natural Resources, for the period October 1, 2016 and September 30, 2018 in the amount of \$10,000, authorizing the chairman to sign. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Secondary Road Patrol Application: Motion by Warsecke, seconded by Jeannot, to approve the Secondary Road Patrol Application as presented, authorizing the chairman to sign. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Food Services Contract – Jail: Motion by Warsecke, seconded by Sauer, to approve the Food Services contract with the County, Sheriff and Canteen Services of Northern Michigan for the period October 1, 2017 thru September 30, 2020, authorizing the chairman to sign. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

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Amendment to Building Authority Articles of Incorporation: Motion by Jeannot, seconded by Warsecke, to approve the amendments as presented, authorizing the chairman to sign. Roll call. Ayes: Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: Carland Motion carried.

2017 Emergency Management Grant Program: Motion by Warsecke, seconded by Griner, to approve the 2017 Emergency Management Performance Grant Program as presented, authorizing the chairman to sign. Roll call. Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Recycling Site Leases (7):

Motion by Warsecke, seconded by Walterhouse, to enter into the Recycling Site Lease between Benzie County and Richard Rineer at 404 Parkview Lane, Frankfort, Michigan as presented, authorizing the chairman to sign. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Motion by Warsecke, seconded by Jeannot, to enter into the Recycling Site Lease between Benzie County and Almira Township at 7276 Ole White Drive, Lake Ann as presented, authorizing the chairman to sign. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Motion by Warsecke, seconded by Griner, to enter into the Recycling Site Lease between Benzie County and the Village of Thompsonville at the DPW Maintenance Building property at 7458 Michigan Street, Thompsonville, authorizing the chairman to sign. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Motion by Warsecke, seconded by Sauer, to enter into the Recycling Site Lease between Benzie County and the Village of Beulah located at the Municipal Parking Lot, authorizing the chairman to sign. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Motion by Warsecke, seconded by Sauer, to enter into the Recycling Site Lease between Benzie County and Tom Freeman, Freeman Family Enterprises, 1579 Benzie Highway, Benzonia, authorizing the chairman to sign. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Motion by Warsecke, seconded by Walterhouse, to enter into the Recycling Site Lease between Benzie County and Homestead Township at 11508 Honor Highway, Honor, authorizing the chairman to sign. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

Motion by Warsecke, seconded by Carland, to enter into the Recycling Site Lease between Benzie County and Benzie County Central Board of Education for the property located at Lake Ann Elementary School at 19375 Bronson Lake Road, Interlochen, authorizing the chairman to sign. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

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Board of Canvasser Appointment: Motion by Griner, seconded by Warsecke, to table until additional information is received from each applicant.

2017-026 – EDC & BRA Merger: Motion by Jeannot, seconded by Griner, to accept the resolution 2017-026 merging EDC and Brownfield, authorizing the chairman to sign. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

2017-027 SB 386: Motion by Walterhouse, seconded by Warsecke, to adopt 2017-027 in Opposition to Senate Bill 386 of 2017 as presented, authorizing the chairman to sign. Roll call. Ayes: Carland, Griner, Jeannot, Roelofs, Sauer, Walterhouse and Warsecke Nays: None Motion carried.

CORRESPONDENCE

- Leelanau County resolution regarding the Spotted Wing Drosophila received.
- Parks and Recreation minutes of July 24, 2017 received.
- MMRMA notice of Grant Funding requirements for digital cameras for the Jail.
- MMRMA notice of Grant Funding requirements for security project for the County Treasurer.
- Little Platte Lake elevation report for August received.
- Crystal Lake elevation report for August received.
- Mecosta County resolution of Concern for Michigan Association of Counties conference sites.

UNFINISHED BUSINESS – None

NEW BUSINESS – None

12:47 p.m. Public Input

Thelma Novak commended the board for standing up for the citizens of this county; this board she feels is dumping on the DHHS for this when it is the fault of the building authority. You can examine the BA information at any time.

Ryan King, Benzonia, a couple of years ago he hear Mr. Deisch says that there isn't a lot of building going on in this county; he watches the Advocates for Benzie County and AES and wonders what \$30,000 a year we get from AES; we could have an indoor soccer field for that cost; does it make sense to pay for two schools district within 8 miles of each other. Over the next 10 years it would make sense to consolidate Liberta with Frankfort and Beulah with Benzonia.

12:52 p.m. Public Input Closed

All items on the agenda having been taken care of, the chairman declared this meeting adjourned

Custer C. Carland – Chair

Dawn Olney, Benzie County Clerk

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1. Approved the agenda as presented.
2. Approved the regular session minutes of August 22, 2017 as presented.
3. Approve the closed session minutes of August 22, 2017 with reference to Cole vs Benzie County et al, as presented.
4. Approved the closed session minutes of August 22, 2017 with reference to Tucker vs Benzie County as presented.
5. Public hearing held for the 2017-18 proposed budget.
6. Set the 2017-18 Budget as presented.
7. Authorized the County Administrator to make budget transfers between departments to balance the 2016-17 budget for all funds.
8. Approve payment of the bills.
9. Adopted the August 22, 2017 HR Consent Calendar Items 1 – 3 as presented.
10. Adopted the September 5, 2017 HR Consent Calendar one item as presented.
11. Approved to remove the Building Authority members Tom Longanbach and Marcia Stobie for cause, pursuant to the Articles of Incorporation of the Benzie County Building Authority, Article V Section 10 dated September 11, 1989.
12. Approved the MOU with the BVTMC and the MDNR.
13. Approved the Secondary Road Patrol Application as presented, authorizing the chairman to sign.
14. Approved the Food Services contract with the County Sheriff and Canteen Services of Northern Michigan.
15. Approved the amendments to the Articles of Incorporation of the Building Authority.
16. Approved the 2017 EMPG for Emergency Management.
17. Entered into the Recycling Site Lease between Benzie County and Richard Rineer.
18. Entered into the Recycling Site Lease between Benzie County and Almira Township.
19. Entered into the Recycling Site Lease between Benzie County and the Village of Thompsonville.
20. Entered into the Recycling Site Lease between Benzie County and the Village of Beulah.
21. Entered into the Recycling Site Lease between Benzie County and Tom Freeman, Freeman Family Enterprises.
22. Entered into the Recycling Site Lease between Benzie County and Homestead Township.
23. Entered into the Recycling Site Lease between Benzie County and Benzie County Central Board of Education for the property located at Lake Ann Elementary School.
24. Tabled the appointments to the Board of Canvassers until additional information is received from each applicant.
25. Accepted the resolution 2017-026 merging EDC and Brownfield.
26. Adopted 2017-027 in Opposition to Senate Bill 386 of 2017.

Motion by Warsecke, seconded by Jeannot, to adopt the HR Consent Calendar as follows:

1. To accept Dearborn National as provider for Life Insurance, AD&D, STD and LTD for a 2-year contract 2017-18 and 2018-19, as presented, authorizing the chairman to sign.
2. To authorize Mitch Deisch to handle the TPOAM grievance.
3. To approve this draft of responsibilities and duties of the prospective Finance Manager/IT, to include the reorganization of the County Administrator's Office.

Motion by Sauer, seconded by Warsecke, to adopt the HR Consent Calendar as follows:

1. To accept the Proposed Separation Agreement, and to incorporate the following changes:
 - a) Change the date of the agreement to September 12, 2017
 - b) Provide the County cellular phone to Mr. Johnson after Wyant has an opportunity to scrub the phone clean of County material.
 - c) Provide a County owed laptop to Mr. Johnson after Wyant has an opportunity to scrub the computer clean of County material.

**Benzie County
Board of Commissioners
PUBLIC HEARING**

A public hearing will be held on Tuesday, September 26, 2017 at 4:00 p.m.
The public hearing will take place during the regular board meeting in the
Commissioners Room, Government Center, 448 Court Place, Beulah, Michigan.

The purpose of the Public Hearing will be for adoption of the 2017-2018 County Budget.

Minutes are on file in the County Clerk's Office for public inspection.

Dawn Olney
Benzie County Clerk

Please Publish September 20, 2017 and bill account #43100200

Thank you,

Dawn Olney
Benzie County Clerk

Accepted
for publication
at 9:15 am
9/20/17

Elected Officials and Department Head Comments

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
SEPTEMBER 20, 2017
THE GATHERING PLACE SENIOR CENTER, HONOR
4:30 P.M.**

Agenda

Please turn off your cell phones and any other electronic devices

Call to Order
Prayer of Invocation
Pledge of Allegiance
Roll Call

Approval of Agenda
Approval of Minutes from the previous meeting – August 16, 2017
Suggestion Box Contents
Public Input (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)
Finance Committee Report - Approval of BSR Financial Statements for August 2017

Information Items

- A. Directors Report – August 2017/September 2017
- B. Program/Services Report – August 2017
- C. Senior Center Update – August/September 2017
- D. Board of Commissioners Update

Action Items

- A. Approve Fiscal Year 2018 Budget

New Business

- A. Future Strategic Planning Sessions
- B. Annual Meeting per By-Laws
- C. Benzie Bus Advisory Committee Appointee

Old Business

- 1. Fundraising/Marketing Committee Update
- 2. MERS Update
- 3. Holiday Christmas Bag Program

Public Comment

(Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Board Round Table Discussion/Evaluation of Meeting

Adjourn

Benzie Senior Resources Mission Statement – To provide exceptional services, resources and trusted care to support Benzie senior

NEXT MEETING

Wednesday, October 18, 2017 at 4:30 p.m.
The Gathering Place Senior Center
Honor, MI 49640

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
August 16, 2017**

Chair Beverly Holbrook called the meeting to order at 4:33pm. Prayer of invocation was given by Ron, and the Pledge of Allegiance was said by all.

Roll Call: Ned Edwards, Beverly Holbrook, Rosemary Russell, Ann Dawe, Ron Dykstra, Jane Elzerman, Donna Malecki,, Barbara Johnson, Scott Harrison, Kate Withington-Edwards, Nancy Mullen Call, absent and excused is Denise Favreau.

Also present are: Douglas Durand, Sabra Boyle, Bob Roeloffs, Frank Walterhouse, County commissioners, Thomas Edwards and Heidi Gustine AAA,

Agenda

Motion to approve the agenda as is was made by Donna and seconded by Barbara

Minutes

A motion to approve the Minutes from July 2017 meeting was made by Ned, and seconded by Scott. All ayes being heard the minutes were accepted and approved.

Public Input

- No public input
- The suggestion box was empty.

Finance Committee

Jane gave highlights of the last meeting from today.

- Nancy had questions about what fund balance programs and prior period adjustments were. Sabra stated that these line items were secondary to an audit 4 or 5 years ago. That these balance each other out and that she does not adjust these per month they are just on the line items due to the audit. .
- Scott and Nancy both recommended looking into these line items and if there is not a reason for them to be included can they be taken off the ledger.
- A motion to approve the BSR financial report was given by Barbara and seconded by Ned. All Ayes being heard the motion was carried.

Information Items

A. Directors Report

- A Report was given to the board for review no questions.

B. Program/ Services report

- Report was provided to the board no questions.
- All services remain up but the largest growth is in home care services for the month.

- 1,612 unduplicated clients/ customers have received at least 1 service from BSR from year to date!
- Highlights included:
 - Update on Walk a thon fundraiser to date is at \$14,654.00
 - Millage passing
 - New Vehicle for BSR was donated by Subaru's 50 year anniversary celebration, BSR was the only Michigan agency awarded! Kudos to our Dawn and Doug on writing the grant.

C. Senior Center Update

- Report was given no questions, comments were made that they continued to be busy.

D. Board of Commissioner Report presented by

- Bob Roeloffs commended BSR and the board for all of the hard work and the Presentations that were given to the public for the Millage to pass by 81%.
- Frank Walterhouse
 - Budget continues the county has a \$400,000 shortfall
 - Village of Honor is having a meeting to look Platte river school.
 - The school will house kindergarten for the first 3 months of the school year.

Action Items: No new action items

New Business:

- A. Holiday Gift Bag Program Area churches Participation was discussed. The account for this has \$1200.00 to assist with purchasing items for the gift bags.
- B. Coho Festival
 - King and Queen to ride in the parade
 - Parade – many of the employees are going to participate

Old Business

A. Fundraising Marketing

- a. Ned spoke about the meeting and how everyone was cheering for millage, the walk a thon, and the new Subaru.
- b. Appeal letter is being worked on and the board discussed putting in this letter how BSR needs are so much more than what the millage will cover. Also if there are some of our clients willing to discuss how BSR met their needs.
- c. Ned and the fundraising committee is looking for matching funds

B. Walkathon update

- a. Kudos given to Mary Dykstra and Barbara for all of their hard work.

C. Senior Empower Day (Slots for Seniors) will be held at Little River on September 21, 2017 cost is \$10.00. Fliers are available. Topics this year include:

- o Medicare/ Medicaid
- o Scams
- o Volunteer work

Public Comment

No public comment at this time

Round Table

Several board members voiced concerns related to the amount of scams occurring. All seniors are at risk.

Adjournment

A motion to adjourn was made by Bev and Seconded by Ned, meeting was adjourned at 5:20pm

Respectfully Submitted,

Rosemary Russell, RNC, CDONA, LTC
BSR Secretary

Next BSR Board of Directors Meeting
Wednesday, September 20th, 2017 @ 4:30 pm
The Gathering Place
Honor, Michigan 49640

Benzie Senior Resources

Executive Directors Report August 2017 – September 2017

➤Take away from attending the Meals on Wheels America National Conference-

- The majority of the programs present at the conference focus just on nutritional programs with some providing congregate meals. Not all have their own kitchens. Some use restaurants, schools, Valley Service and other innovative partners. About 5-10% of the programs are just like BSR with offering a suite of programs such Home Health Services, Home Making, Snow Removal, MMAP's, Senior Center, etc. Many have adopted a pet program that even includes vet care. Another program that was common among the MOW Programs was a repair program. Most were small on the scale of providing safety upgrades to bathrooms, installing ramps, faucets, etc. Some did offer larger "handyman" services.

- Another topic of interest was offering meal choices for Home Delivered Meals. This has been slow to enact due to the delivery process. But some programs have experimented with this concept and the results so far have been mixed. Some programs have discontinued this practice for now and others are still working through some of the challenges. Advice given was that to start out slowly and an example was if you offer a meal such as liver and onions, then offer an alternative meal.

- With a large population that we serve having diabetes, there were plenty of discussions on adapting meals to meet those needs. BSR is already making changes. All of our breads are now whole wheat. No sugar added drinks. Reviewing recipes for reduction in added sugars.

- Soft food diets were discussed at some breakout sessions. Most of the clients that require the Mechanical Soft Diet are those with swallowing and chewing problems.

Gluten Free Diets and Gluten Free Foods continue to be an engaging topic! Many have begun to offer more gluten free foods, but large food distributors have been slow to respond. The other challenge is actually having a dedicated part of the kitchen set up to prepare these meals away from the main prep area. The other issue is the proper diagnosing of Celiac Disease.

With incorporating some of these changes will most likely add additional costs to the nutritional programs with new equipment, work stations, staff prep time and foods to purchase.

- I obtained several contacts with other programs that have a minor and major home repair volunteer programs and they are willing to share information on volunteer recruitment, business partners, etc.

- With all of the uncertainty in Federal Funding, telling our stories was at the top of the agenda. All 3 morning breakfast sessions had keynote speakers spoke on advocacy, marketing and fundraising. Video presentations were at the forefront and staying in more direct contact with our donor base through the stories of our successes.

- Some good discussion on volunteer recruitment, retention and recognition.

- Marketing more than meal. Especially the daily volunteer visit and providing a top to bottom safety assessment of the client's residence.

➤Completed final reports on two grants. I will be applying for several other grants coming up. I also learned about some other grant opportunities to check into from the attending the conference.

➤Sent in our 5-day Emergency Winter Package order for 200 packages. The packages will be delivered to all of the Home Delivered Meals Clients in October/November and we will have packages for new clients throughout the winter.

➤Office staff is now turning their attention to the upcoming Medicare Open Enrollment for Drug Plans, Supplemental Plans, and those new to Medicare. Also the Snow Removal Program needs additional snow plow contractors in anticipation of increased clients.

➤We need more Home Delivered Meals Volunteer Drivers and a recruitment initiative is underway.

➤Welcomed a new Home Health Aide to the team.

Legislative Updates

Michigan

The Michigan Legislature is back in session now. I will be going to Lansing on Wednesday, 9/27 to start back up on my monthly visits. House Bills 4885 and 4886 bear watching. These bills would increase the maximum penalties and sentencing guidelines for financial crimes against vulnerable adults. The bills have been referred to the House Families, Children, and Seniors Committee.

Federal

It has been a hectic, fast-paced and productive last few weeks in Washington! Lawmakers returned from their August recess on Tuesday, 9/5 and arrived with a full legislative plate. This included the need to pass a bill to keep the government open beyond the September 30 deadline, provide additional aid to help support and rebuild areas impacted by Hurricane Harvey, and ensure that outstanding bills would be paid by raising the federal debt ceiling, among other issues.

In less than 24 hours, the House and Senate took swift action to pass H.R. 601, which is referred to as the Hurricane Supplemental, Debt Limit, Continuing Appropriations, and Flood Insurance Package. This bipartisan legislation was then signed by President Trump. This accomplished several things, including funding Older Americans Act (OAA) programs and other key funding sources at roughly current levels through December 8, minus a 0.6791% across-the-board cut (as a result of the 2011 Budget Control Act).

Program Report for August 2017

Nutritional Programs

Home Delivered Meals

Home Delivered Meals – 5,262 meals were provided to 160 clients in August 2017. *This is the highest amount of meals ever delivered!* **This represents an increase of 44% as compared to August 2015 and a 32% increase as compared to August 2016.**

Congregate Meals

The Gathering Place and Thompsonville served a total of 2,662 meals in August 2017. **This represents a 1% decrease as compared to August 2015 and a 5% decrease as compared to August 2016.** *August was the highest number of meals served for FY 2017*

For year to date, we have served 5,801 additional meals than last year at this time.

Other Programs/Services

Dining Out Program – A total of 224 customers purchased 755 vouchers in August 2017. **This represents an increase of 51% as compared to year-to-date 2015 and a 23% increase as compared to year-to-date 2016.**

Homemaker Program – 444 service units were provided to 120 clients in August 2017. **This represents an increase of 61% as compared to August 2015 and a 32% increase as compared to August 2016.** *New clients up by 25%. August was the highest amount of service units ever recorded!*

Guardian Medical Monitoring – 30 customers now receive this service at no cost to them. Budget is set to pay for 30 clients. The waiting list is at 6 individuals waiting to be transferred into the program.

Benzie Bus Punch Cards – 180 bus passes were given to customers in August 2017. This is the highest total of bus punch cards we have ever processed. Compared to 2016, riders requesting bus passes is up by 16%. For year to date (11 months) a total of 16,092 rides have been provided.

Information & Assistance - The agency handled 865 calls in August 2017 regarding Information and Assistance for services and questions related to older adults. **This represents an increase of 43% as compared to year-to-date 2015 and a 31% increase as compared to year-to-date 2016.** We went over handling 10,000 phone calls during the month of August.

MMAPS – 8 individuals were provided 15.5 hours of service to assist them in their Medicare and Medicaid questions for August 2017.

Hearing Clinic – There was no hearing clinic in August 2017.

Foot Care – 51 clients were seen at the Administration Office and 16 seen in-home for a total of 67 clients. **This is the third month in a row that over 60 clients were seen.**

Lawn Chore – So far 104 clients have signed up for Lawn Chore Services. This is highest total ever recorded. A total of 129 mowings were provided in August. **This is an increase of 79% as compared to July 2015 and a increase of 62% increase as compared to July 2016.**

Estate Planning – 2 individuals received estate consultation service in August 2017 at no cost.

Benzie COA Senior Dental Program – 3 individuals signed up for the Dental Voucher in August 2017.

Emergency Senior Essential Needs Fund – Two individuals received assistance in August 2017.

The Gathering Place Senior Center – In August 2017, The Gathering Place Senior Center offered a total of nineteen core activities that 936 cumulative number of individuals participated in. The top 5 attended activities for August 2017 were Music Programs, Cards games, Exercise groups, Health Services (Blood Pressure Clinics, Foot and Hearing Clinics) and Bingo. **As compared to August 2015 the attendance was up 93% and an increase of 62% as compared to August 2016. For the year to date, the activity attendance is up 57% as compared to 2015 and up 23% as compared to 2016.** Highest amount ever recorded.

In-Home Services – We have increased the number of clients served from October 2016 through August 2017 by 63%. Total number of service hours increased by 61%. Total in home care visits have increased 85% during the same period.

Number of Home Health Care Clients

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long Term Care Insurance	Total Clients
October 2016	20	19	7	46
November 2016	20	20	5	45
December 2016	18	25	5	48
January 2017	18	30	3	51
February 2017	20	30	3	53
March 2017	20	32	5	57
April 2017	21	32	6	59
May 2017	21	34	7	62
June 2017	22	40	8	70
July 2017	23	39	8	70
August 2017	24	44	7	75
September 2017				

Client Total Hours

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long Term Care Insurance	Total Hours
October 2016	377.5	129.25	257.25	764
November 2016	377.75	160	211.75	749.5
December 2016	443	234	194.25	871.25
January 2017	389.75	276.75	195.25	861.75
February 2017	481.25	267.75	172.5	921.5
March 2017	512.5	385.75	208.5	1106.75
April 2017	455.5	321	217.5	994
May 2017	489.5	410.25	326.75	1226.5
June 2017	519	389.5	280.5	1189
July 2017	487.75	403.25	337.75	1228.75
August 2017	620.5	585.5	207.5	1413.5
September 2017				

Respectfully submitted,

Douglas Durand

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of August 31, 2017

	<u>Aug 31, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
001 • CENTRAL STATE BANK CHECKING	151,263.29
003 • CENTRAL STATE BANK HRA	4,524.77
005 • CSB - FUNDRAISING	2,418.68
006 • CENTRAL STATE BANK CD	13,242.35
007 • CSB - Checking	140,565.56
008 • SAVINGS - A. HOLLENBECK	6,368.57
Total Checking/Savings	<u>318,383.22</u>
Accounts Receivable	
1200 • Accounts Receivable	860.50
Total Accounts Receivable	<u>860.50</u>
Other Current Assets	
109 • INVENTORY	8,576.50
Total Other Current Assets	<u>8,576.50</u>
Total Current Assets	<u>327,820.22</u>
Fixed Assets	
150 • BUILDING	480,375.70
151 • VEHICLES	97,769.00
152 • EQUIPMENT	79,787.12
157 • LAND IMPROVEMENTS	1,800.00
160 • ACCUMULATED DEPRECIATION	(265,456.95)
Total Fixed Assets	<u>394,274.87</u>
TOTAL ASSETS	<u><u>722,095.09</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 • Accounts Payable	15,508.38
Total Accounts Payable	<u>15,508.38</u>
Other Current Liabilities	
2100 • Payroll Liabilities	11,449.94
Total Other Current Liabilities	<u>11,449.94</u>
Total Current Liabilities	<u>26,958.32</u>
Long Term Liabilities	
260 • NET PENSION LIABILITY	410,473.00
250 • MORTGAGE PAYABLE	141,728.59
Total Long Term Liabilities	<u>552,201.59</u>
Total Liabilities	<u>579,159.91</u>
Equity	
301 • PRIOR PERIOD ADJUSTMENT	(48,750.00)
3000 • Opening Bal Equity	157,279.63
3900 • Retained Earnings	50,636.57
Net Income	(16,231.02)
Total Equity	<u>142,935.18</u>
TOTAL LIABILITIES & EQUITY	<u><u>722,095.09</u></u>

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
August 2017

	<u>August 2017</u>	<u>Budget</u>	<u>\$ Change</u>
Ordinary Income/Expense			
Income			
519.03 · TITLE III C2 INCOME	6,723.68	6,723.00	0.68
519.04 · FEDERAL USDA	0.00	9,500.00	(9,500.00)
519.05 MIPPA (MMAP)	125.00	167.00	(42.00)
540 · GRANTS	0.00	6,500.00	(6,500.00)
561 - HDM WAIVER	654.00	792.00	(138.00)
642 · CHARGES FOR SERVICES/CONT	3,319.00	3,278.00	41.00
642.01 · FEE FOR SERVICE/CHORE	790.00	800.00	(10.00)
642.02 · FEE FOR SERVICE/HOMEMAKER	2,226.00	1,727.00	499.00
642.03 - FEE FOR SERVICE/SNOW REMOV/	0.00	0.00	0.00
642.04 - FEE FOR SERVICE-IN-HOME	9,861.50	5,583.00	4,278.50
670 - CLIENT INCOME-AAA & NHC/WAIVEI	8,981.10	10,166.00	(1,184.90)
673 · NEWSLETTER SUB	40.00	0.00	40.00
675 · DONATIONS	9,445.05	7,332.00	2,113.05
676 · MILLAGE	64,285.83	64,286.00	(0.17)
680 · VOLUNTEER WAGES (IN-KIND).	6,507.50	11,250.00	(4,742.50)
677 - FUNDRAISING	14,387.75	22,000.00	(7,612.25)
679 - SPONSORSHIP INCOME	100.00	0.00	100.00
681 - In-Kind (non-volunteer)	1,117.85	0.00	1,117.85
690 - TRIP INCOME	0.00	2,843.00	(2,843.00)
691 - MISC INCOME	0.00	220.00	(220.00)
Total Income	<u>128,564.26</u>	<u>153,167.00</u>	<u>(24,602.74)</u>
 Gross Profit	 128,564.26	 153,167.00	 (24,602.74)
 Expense			
700 - ACCOUNTING FEES	0.00	0.00	0.00
705 · SALARY AND WAGES	81,197.34	69,667.00	11,530.34
708 · PAYROLL TAX EXPENSE	6,687.40	6,231.00	456.40
709 · EDUCATION/TRAINING	315.00	315.00	0.00
710 · EVENTS	299.69	245.00	54.69
715 · CLOTHING ALLOWANCE	0.00	0.00	0.00
717 · DUES/SUBSCRIPTIONS	20.00	20.00	0.00
721 · COMPUTER EXPENSES	396.98	640.00	(243.02)
725 · FRINGE BENEFITS	7,150.53	15,250.00	(8,099.47)
726 - FUNDRAISING/MARKETING EXP	370.37	3,509.00	(3,138.63)
727 · SUPPLIES	2,678.17	2,133.00	545.17
727.2 · OFFICE EXP	276.36	750.00	(473.64)
727.3 - POSTAGE	44.25	172.00	(127.75)
727.4 - ADVERTISING	201.50	330.00	(128.50)
740 · FOOD	15,594.24	13,000.00	2,594.24
819 · CONTRACTUAL	18,727.64	18,215.00	512.64
820 · VOLUNTEER WAGES (IN-KIND)	6,507.50	11,250.00	(4,742.50)
825 · VOLUNTEER EXPENSES	328.00	980.00	(652.00)
850 · TELEPHONE	334.42	325.00	9.42
861 · TRAVEL/MILEAGE/GAS	5,301.94	1,630.00	3,671.94
900 · INTEREST EXPENSE	477.84	460.00	17.84

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
August 2017

	<u>August 2017</u>	<u>Budget</u>	<u>\$ Change</u>
910 - INSURANCE	2,312.00	2,208.00	104.00
915 - PROJECTS	0.00	0.00	0.00
920 - UTILITIES	2,797.10	1,678.00	1,119.10
940 - DEPRECIATION EXPENSE	2,705.75	1,804.00	901.75
980 - EQUIPMENT/REPAIRS	1,162.33	1,167.00	(4.67)
980.1 - OUTDOOR MAINTENANCE	140.00	220.00	(80.00)
980.2 - INDOOR MAINTENANCE	115.00	0.00	115.00
981 - HDM VEHICLE MAINT/GAS	3,989.95	1,005.00	2,984.95
957 - OTHER	0.00	0.00	0.00
991 - TRIP EXPENSE	0.00	16,187.00	(16,187.00)
Total Expense	<u>160,131.30</u>	<u>169,391.00</u>	<u>(9,259.70)</u>
 Net Ordinary Income	 (31,567.04)	 (16,224.00)	 (15,343.04)
 Other Income/Expense			
Other Income			
990 - INTEREST/DIVIDEND INCOME	11.02	25.00	(13.98)
999 - Other Income	0.00	0.00	0.00
Total Other Income	<u>11.02</u>	<u>25.00</u>	<u>(13.98)</u>
 Other Expense			
999.1 - Other Expense	0.00	0.00	0.00
99999 - LEGAL EXPENSE	0.00	0.00	0.00
Total Other Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
 Net Other Income	 <u>11.02</u>	 <u>25.00</u>	 <u>(13.98)</u>
 Net Income	 <u><u>(31,556.02)</u></u>	 <u><u>(16,199.00)</u></u>	 <u><u>(15,357.02)</u></u>

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense - YTD
Oct 2016 - August 2017

	<u>Oct-Aug 17</u>	<u>Budget</u>	<u>\$ Change</u>
Ordinary Income/Expense			
Income			
519.03 · TITLE III C2 INCOME	73,960.32	73,970.00	(9.68)
519.04 · FEDERAL USDA	48,224.45	38,000.00	10,224.45
519.05 MIPPA (MMAP)	2,250.00	1,833.00	417.00
540 · GRANTS	85,220.00	71,500.00	13,720.00
561 - HDM Waiver	7,494.00	8,708.00	(1,214.00)
642 · CHARGES FOR SERVICES/CONT	30,469.07	29,114.00	1,355.07
642.01 · FEE FOR SERVICE/CHORE	8,630.00	7,200.00	1,430.00
642.02 · FEE FOR SERVICE/HOMEMAKER	23,978.00	18,993.00	4,985.00
642.03 - FEE FOR SERVICE/SNOW REMOV/	9,710.00	16,524.00	(6,814.00)
642.04 - FEE FOR SERVICE-SS & Private Pay	76,155.25	61,415.00	14,740.25
670 - Client Income-AAA & NHC/Waiver &	90,059.18	111,833.00	(21,773.82)
673 · NEWSLETTER SUB	630.00	0.00	630.00
675 · DONATIONS	98,107.12	80,666.00	17,441.12
676 · MILLAGE	707,144.12	707,146.00	(1.88)
680 · VOLUNTEER WAGES (IN-KIND).	67,684.80	123,750.00	(56,065.20)
677 - Fundraising	73,461.42	70,100.00	3,361.42
679 - SPONSORSHIP INCOME	800.00	0.00	800.00
681 - In-Kind (non-volunteer)	6,553.09	0.00	6,553.09
690 - Trip Income	18,282.00	31,282.00	(13,000.00)
691 - MISC INCOME	0.00	2,275.00	(2,275.00)
Total Income	<u>1,428,812.82</u>	<u>1,454,309.00</u>	<u>(25,496.18)</u>
 Gross Profit	 1,428,812.82	 1,454,309.00	 (25,496.18)
 Expense			
700 - ACCOUNTING FEES	5,925.00	5,000.00	925.00
705 · SALARY AND WAGES	557,589.65	557,337.00	252.65
708 · PAYROLL TAX EXPENSE	57,848.37	49,848.00	8,000.37
709 · EDUCATION/TRAINING	6,773.00	7,185.00	(412.00)
710 · EVENTS	2,645.22	2,695.00	(49.78)
715 · CLOTHING ALLOWANCE	2,189.27	1,715.00	474.27
717 · DUES/SUBSCRIPTIONS	2,637.48	2,640.00	(2.52)
721 · COMPUTER EXPENSES	18,564.54	9,760.00	8,804.54
725 · FRINGE BENEFITS	100,582.72	132,498.00	(31,915.28)
726 - FUNDRAISING/MARKETING EXP	34,671.26	14,019.00	20,652.26
727 · SUPPLIES	23,267.44	23,465.00	(197.56)
727.2 · OFFICE EXP	6,857.59	8,250.00	(1,392.41)
727.3 - POSTAGE	2,219.41	3,030.00	(810.59)
727.4 - ADVERTISING	4,182.22	3,650.00	532.22
740 · FOOD	146,323.86	133,286.00	13,037.86
819 · CONTRACTUAL	204,126.99	213,029.00	(8,902.01)
820 · VOLUNTEER WAGES (IN-KIND)	67,684.80	123,750.00	(56,065.20)
825 · VOLUNTEER EXPENSES	8,803.36	9,870.00	(1,066.64)
850 · TELEPHONE	3,863.21	3,575.00	288.21

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense - YTD
Oct 2016 - August 2017

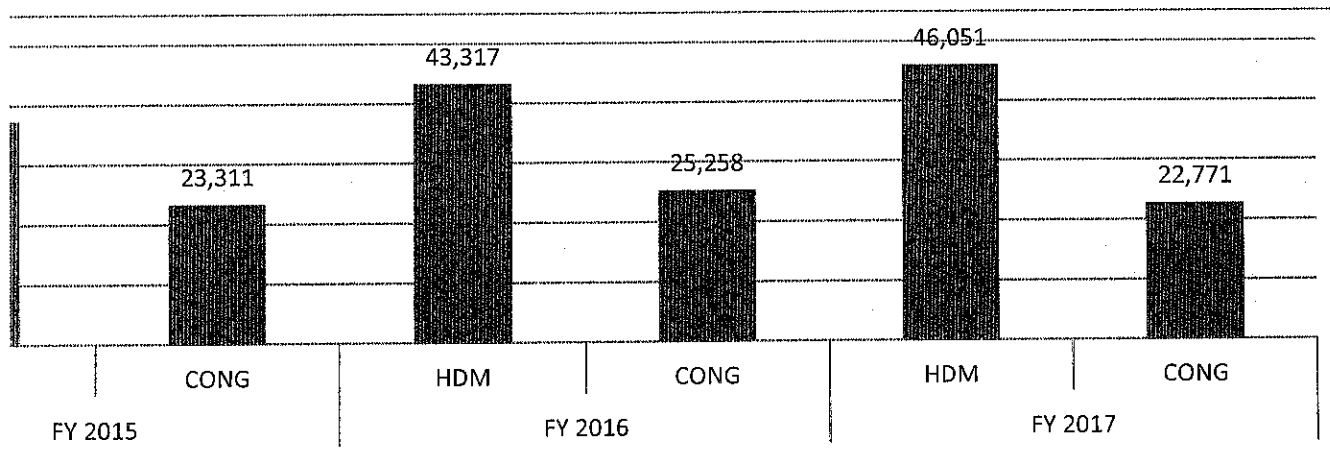
	Oct-Aug 17	Budget	\$ Change
861 • TRAVEL/MILEAGE/GAS	29,159.98	19,155.00	10,004.98
900 • INTEREST EXPENSE	5,284.83	5,265.00	19.83
910 • INSURANCE	29,085.00	24,292.00	4,793.00
915 • PROJECTS	2,478.75	2,725.00	(246.25)
920 • UTILITIES	23,591.55	21,830.00	1,761.55
940 • DEPRECIATION EXPENSE	29,763.25	19,844.00	9,919.25
957- OTHER	47.50	0.00	47.50
980 • EQUIPMENT/REPAIRS	35,018.38	12,833.00	22,185.38
980.1 - OUTDOOR MAINTENANCE	4,049.41	5,845.00	(1,795.59)
980.2 - INDOOR MAINTENANCE	1,415.00	0.00	1,415.00
981 • HDM VEHICLE MAINT/GAS	14,773.40	11,050.00	3,723.40
991 - TRIP EXPENSE	17,726.00	32,375.00	(14,649.00)
			0.00
Total Expense	1,449,148.44	1,459,816.00	(10,667.56)
Net Ordinary Income	(20,335.62)	(5,507.00)	(14,828.62)
Other Income/Expense			
Other Income			
990 • INTEREST/DIVIDEND INCOME	227.86	273.00	(45.14)
999 - Other Income	6,924.70	0.00	6,924.70
Total Other Income	7,152.56	273.00	6,879.56
Other Expense			
999.1 • Other Expense	924.14	0.00	924.14
99999 - LEGAL EXPENSE	2,123.82	500.00	1,623.82
Total Other Expense	3,047.96	0.00	3,047.96
Net Other Income	4,104.60	273.00	3,831.60
Net Income	(16,231.02)	(5,234.00)	(10,997.02)

Benzie County Council on Aging
HDM/Cong comparison

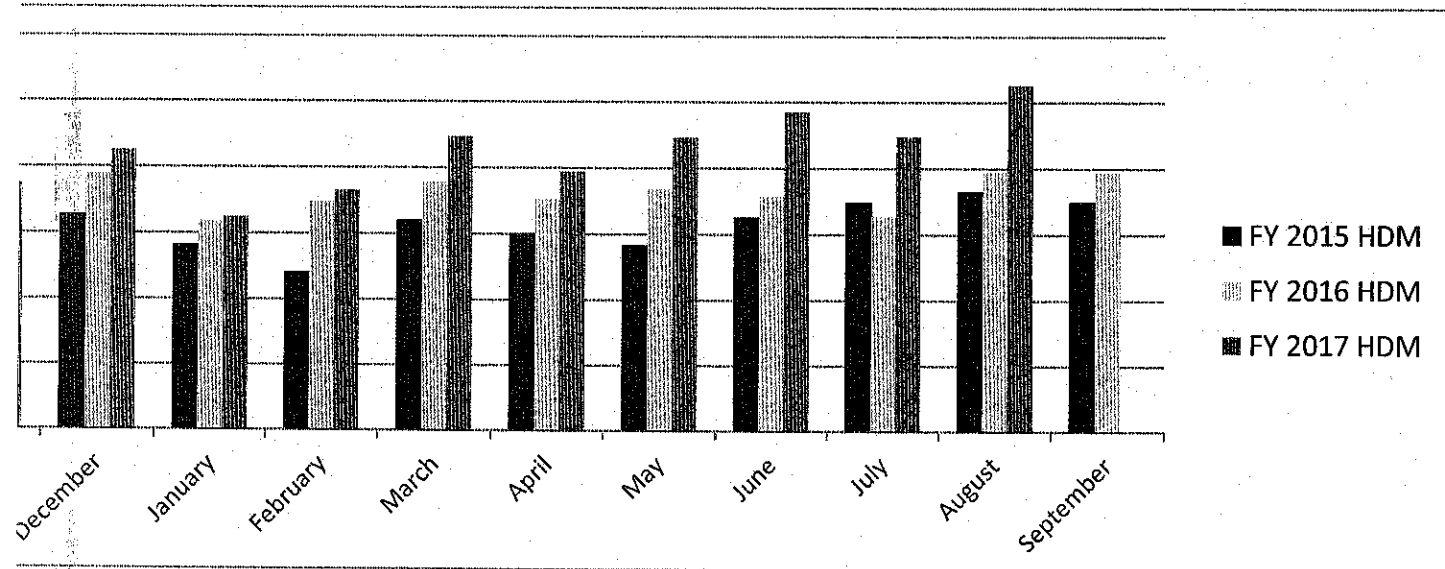
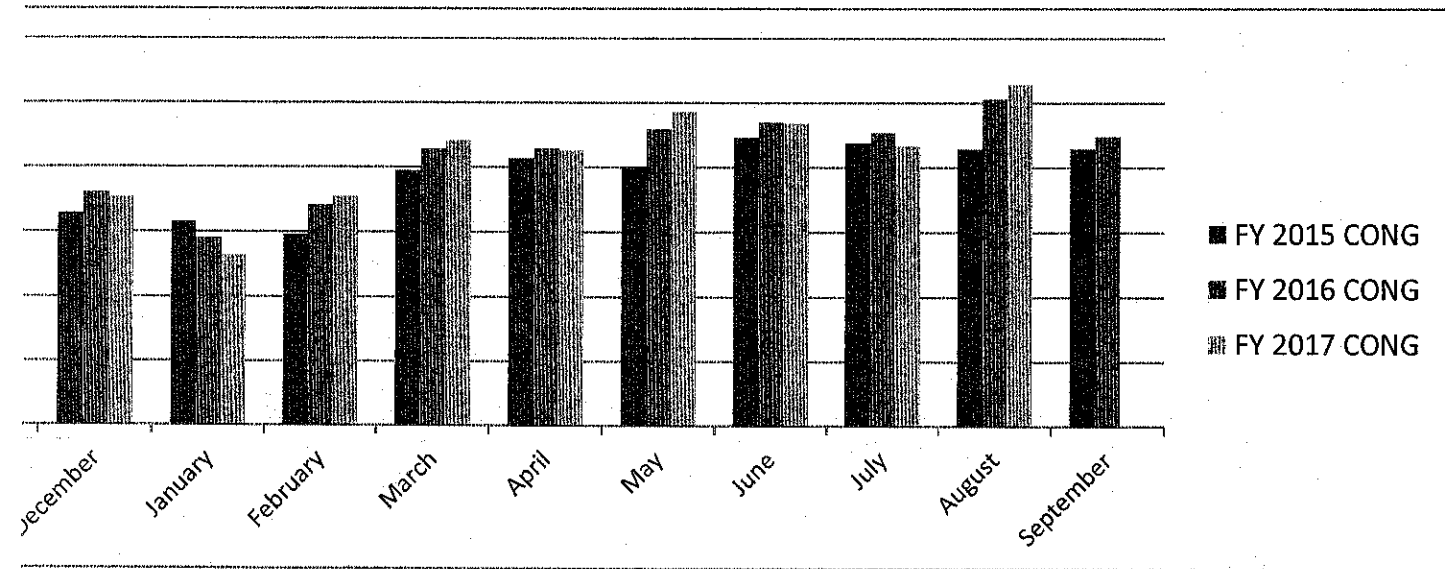
Benzie Senior Resources
Units Served 2015-2016-2017

FY 2015		FY 2016		FY 2017	
HDM	CONG	HDM	CONG	HDM	CONG
3,356	2,394	3,627	2,370	3,684	2,000
2,590	1,491	3,410	1,972	3,744	2,018
3,265	1,640	3,891	1,800	4,252	1,764
2,816	1,576	3,186	1,452	3,248	1,318
2,405	1,476	3,473	1,706	3,653	1,769
3,196	1,971	3,781	2,140	4,470	2,203
3,001	2,065	3,528	2,144	3,941	2,129
2,824	1,996	3,682	2,295	4,463	2,430
3,250	2,231	3,575	2,347	4,853	2,337
3,478	2,188	3,272	2,267	4,481	2,162
3,644	2,140	3,949	2,528	5,262	2,641
3,495	2,143	3,943	2,237		
17,320	23,311	43,317	25,258	46,051	22,771

67% 33%



Benzie County Council on Aging
HDM/Cong comparison



Senior Center Coordinator's Report September 5, 2017

Regular Happenings:

Tuesday Music and Dancing	Ol' Time Gathering	Spinning
Blood Pressure Clinics	Chair Yoga	Thompsonville Meal
Bingo	Stay Fit with Doris	Wii Bowling
Zumba	Bunco	Yoga
Bible Study	Little River Casino	Birthday celebrations
Cards	Hearing Clinic	Tech Support
Essential Estate Planning	Plarn	

Events:

Our participation in the Coho Festival parade was a success! Our Senior King, Dave Browne and our Senior Queen, Betty Orr were there along with several volunteers and staff.

Monday, September 11th at 1:00 p.m. we'll have an education program on memory loss, dementia and Alzheimer's disease.

Thursday, September 14th, Jennifer Kerns, Registered Dental Hygienist with Northwest Michigan Health Services will be here conducting free dental screenings, answering questions and providing education on the importance of dental health.

Monday, September 25th Pinterest Craft! 1:00 p.m. It's that time of year again when our creative juices start flowing. This project is one for your walls or even outside of your home. It's a festive FALL sign made with decorative ribbons, pumpkins and a little hot glue. Call 231.525.0601 and sign up so we'll have enough supplies on hand.

Do you love to crochet? Join us at **1:15 p.m. on Wednesdays** crocheting plastic mats to donate to the homeless. These mats are created from plastic bag yarn also known as PLARN.

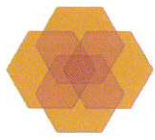
Foot Clinics are now on every Wednesday at the Benzie Senior Resources Administration Building. Emily Rice, R.N. will take care of those tootsies! Call 231-525-0600 for your appointment. Donations toward this service are always appreciated.

Feeling frustrated with your "smart" phone or tablet? Just want to get on Facebook so you can see pictures of your darling grandchildren? Want to learn how to Facetime or use Skype so you can videochat with your loved ones? Every Friday at 1:00 p.m. we have Tech Support at The Gathering Place to help you navigate the tech world.

Tuesday, September 26th Essential Estate Planning from 9:00 a.m. to 4:00 p.m. at the Administration Office. Appointments are approximately one hour. This is an opportunity to speak with an experienced estate planning attorney for free to review, update and/or create an estate plan.

We have an Antique Appraisal scheduled for Saturday, September 30th at The Gathering Place. Call 231-525-0600 to schedule your appointment! 9 a.m. to 4 p.m. \$10 per item with NO limit!

Monday, October 9th The State Bar of Michigan presents "A Living Trust Education Initiative: Who Should You Trust?" Avoiding Estate Planning Mistakes". The seminar beginning at 1:00 p.m. and offers essential estate planning information and the warning signs of deceptive annuity sales practices. This seminar is free.



BENZIE

SENIOR RESOURCES

Be connected. Be supported. Be home.

2017 Board Meeting and Finance Committee Dates

**All Finance Committee Meetings are held at 3:30 p.m.
at the Administration Office**

**All Board Meetings are held at 4:30 p.m.
at The Gathering Place**

January 18, 2017

February 15, 2017

March 15, 2017

April 19, 2017

~~May 17, 2017~~ – **May 18, 2017 @ 4:30 - TGP (updated 5/1/17)**

Finance Committee – May 18, 2017 @ 3:30 - BSR office (updated 5/1/17)

June 14, 2017

July 19, 2017

August 16, 2017

September 20, 2017

October 18, 2017

November 15, 2017

~~December 20, 2017~~ – **Dec 13, 2017 @ 4:30 – TGP (updated 9/21/17)**

Finance Committee – Dec 13, 2017 @ 3:30 – BSR office (updated 9/21/17)

RECEIVED

SEP 21 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617



Memorandum

RECEIVED

SEP 21 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

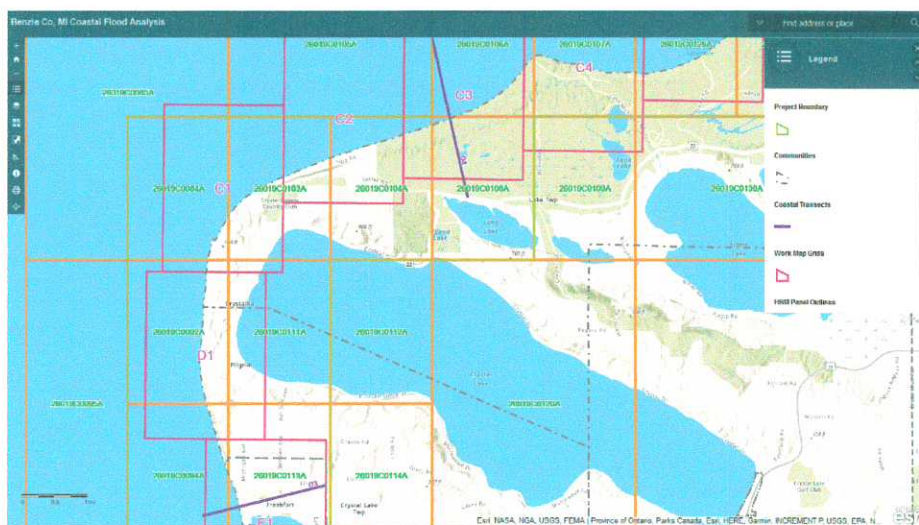
To: Cory Carland, Chair-Benzie County Board of Commissioners
From: Frank Post, Emergency Management Coordinator
Date: September 21, 2017

Subject: Coastal Hazard Analysis & Mapping

On Tuesday, September 19th, 2017 between 2:00-4:00pm I attended a meeting for at the Manistee County Sheriff's Office for local officials to review and comment on FEMA's draft coastal flood hazard workmaps for the Lake Michigan Shoreline.

The maps can be viewed on-line at <http://arcg.is/1mzfqi>. The meeting included a summary of the draft work maps and was intended provide feedback within the 60-day comment period.

The two primary goals of the National Flood Insurance Program (NFIP) are to reduce flood losses through floodplain management practices and to help homeowners and business protect against the risk of flooding by making flood insurance available in participating communities. FEMA produces and maintain Flood Insurance Rate Maps (FIRMs).



The Coastal Hazard Analysis and Mapping process involves a series of steps that are conducted in order to produce a Digital Flood Insurance Rate Map (DFIRM). These steps include:

1. Defining a base topography data set sufficient for analysis and mapping
2. Defining cross-shore transects to represent terrain and variability of shoreline features
3. Conducting analyses to characterize storm-induced erosion which may occur within coastal areas
4. Conducting overland wave modeling to define coastal hazard areas and establish base flood elevations (BFEs)
5. Mapping of coastal hazard areas utilizing the results of modeling and analysis
6. Production of DFIRM products to indicate coastal hazard areas within coastal communities

Great Lakes Flood Zones Definitions

Coastal Special Flood Hazard Area (SFHA) and Flood Zones

Within the coastal Special Flood Hazard Area (SFHA), there are two primary zones: Zone AE and Zone VE. Coastal AE Zones contain a wave height component, ranging from 0 to 3 feet in height. VE Zones have a wave component that is greater than 3 feet in height.

Inland Limit of the Coastal High Hazard Area (VE Zone)

Within the coastal SFHA, the most hazardous zone is known as the VE Zone. Consequently, within the VE Zone different floodplain management regulations apply and insurance rates are higher. BFEs within the VE Zone can vary; however, the inland limit of the VE Zone is determined by finding the most landward of the following three points:

1. The point where a 3-foot wave height can occur, or
2. The point where the eroded ground profile (or non-eroded profile, if applicable) is 3 feet below the computed wave runup elevation; and
3. The inland limit of the primary frontal dune as defined in the NFIP regulations.

If water is expected to overtop a protective barrier (dune or man-made structure), an assessment of the amount of water overtopping that structure will be made. Depending on the results of that assessment, the VE Zone may be moved farther landward to account for energy dissipation.

Wave Runup

Wave runup is the vertical height above the surge elevation to which water will rush. It is a function of the roughness and geometry of the shoreline at that point where the surge elevation intersects the land. Generally, wave runup is considered only in areas where this interface is steep, such as at bluffs, large dunes, and man-made structures.

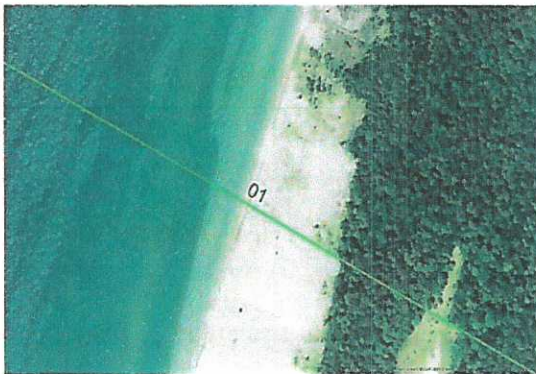


Benzie County, MI – FEMA Coastal Analysis Transect Summary

Transect 1



Aerial Transect Location

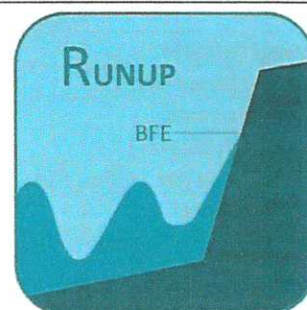


Oblique Imagery



Transect Results Summary

Transect Number	1
Shoreline Description	Sandy Beach
Erosion Modeled	No
1% SWEL [ft IGLD85]	582.3
Max Wave Height at Shoreline [ft]	2.72
Runup Method	Van Gent
Runup Slope Description	Vegetated
Mapped BFE at Shoreline [ft IGLD85]	591
BFE Source (Mapped Hazard)	Runup





Benzie County, MI – FEMA Coastal Analysis Transect Summary

Transect 2



Aerial Transect Location

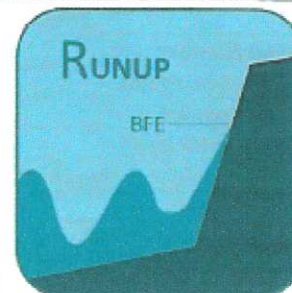


Oblique Imagery



Transect Results Summary

Transect Number	2
Shoreline Description	Sandy Beach
Erosion Modeled	No
1% SWEL [ft IGLD85]	582.3
Max Wave Height at Shoreline [ft]	4.22
Runup Method	Van Gent
Runup Slope Description	Vegetated
Mapped BFE at Shoreline [ft IGLD85]	588
BFE Source (Mapped Hazard)	Runup





Benzie County, MI – FEMA Coastal Analysis Transect Summary

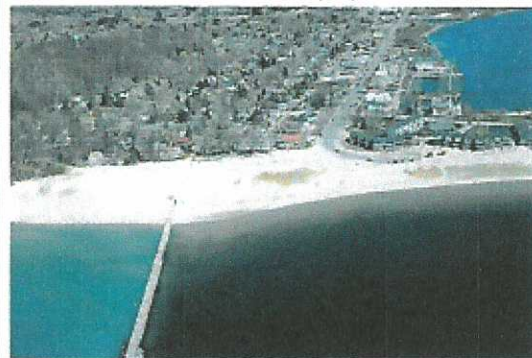
Transect 3



Aerial Transect Location

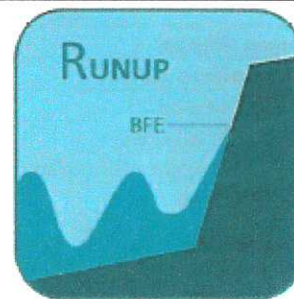


Oblique Imagery



Transect Results Summary

Transect Number	3
Shoreline Description	Sandy Beach
Erosion Modeled	Yes
1% SWEL [ft IGLD85]	582.2
Max Wave Height at Shoreline [ft]	17.45
Runup Method	Stockdon
Runup Slope Description	Smooth
Mapped BFE at Shoreline [ft IGLD85]	586
BFE Source (Mapped Hazard)	Runup



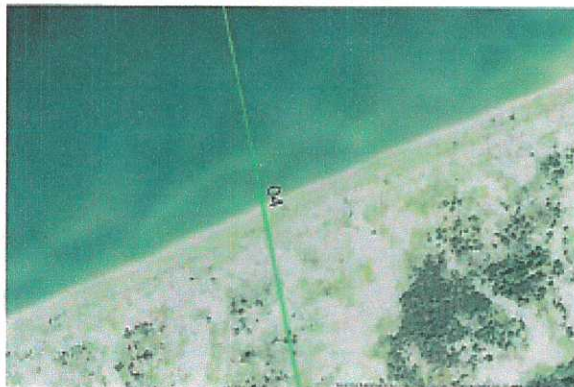


Benzie County, MI – FEMA Coastal Analysis Transect Summary

Transect 4



Aerial Transect Location

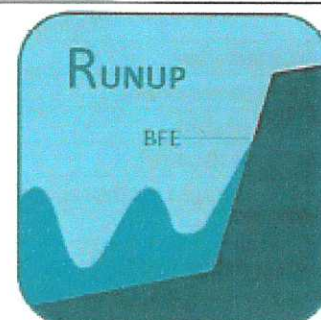


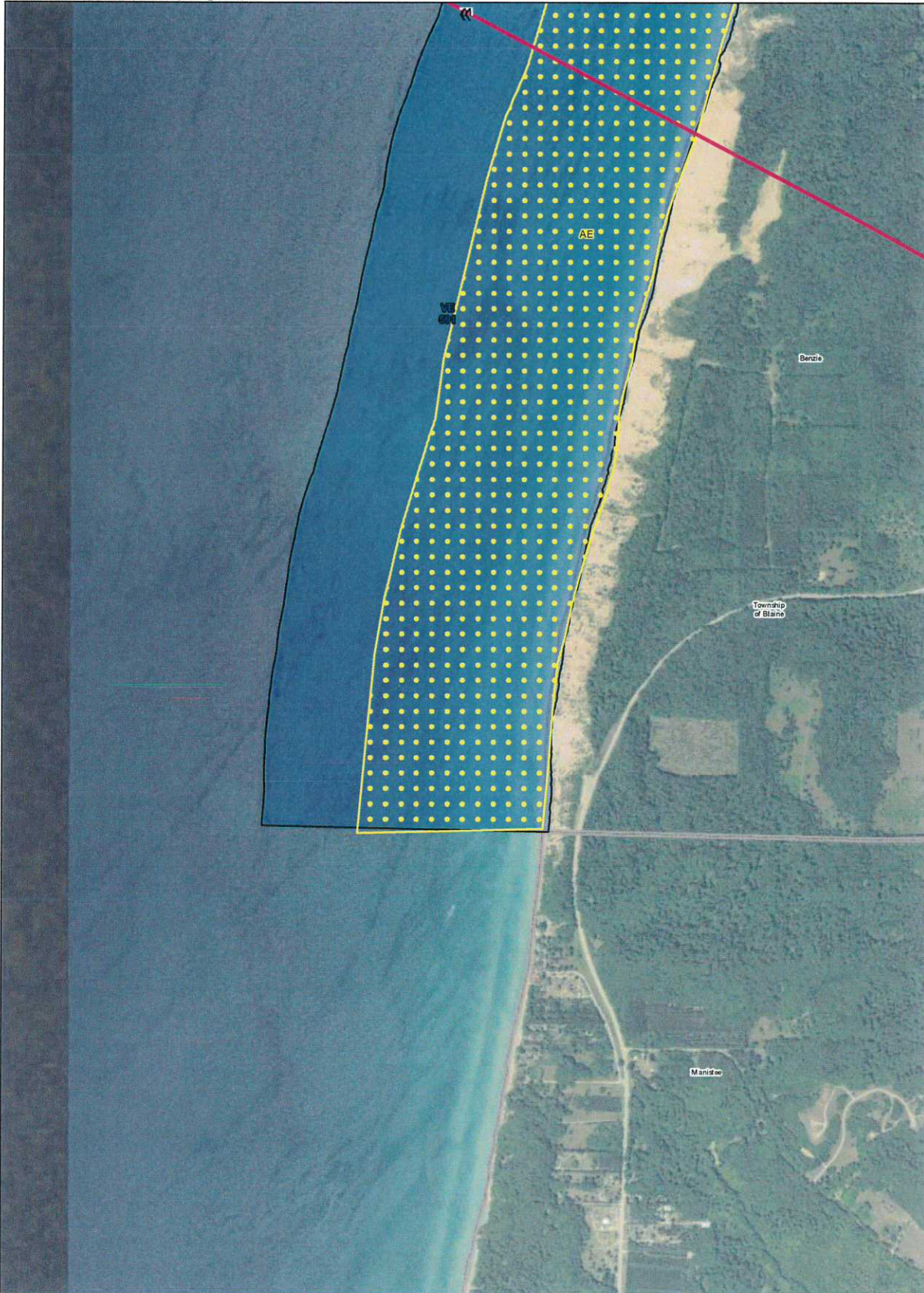
Oblique Imagery

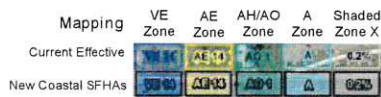
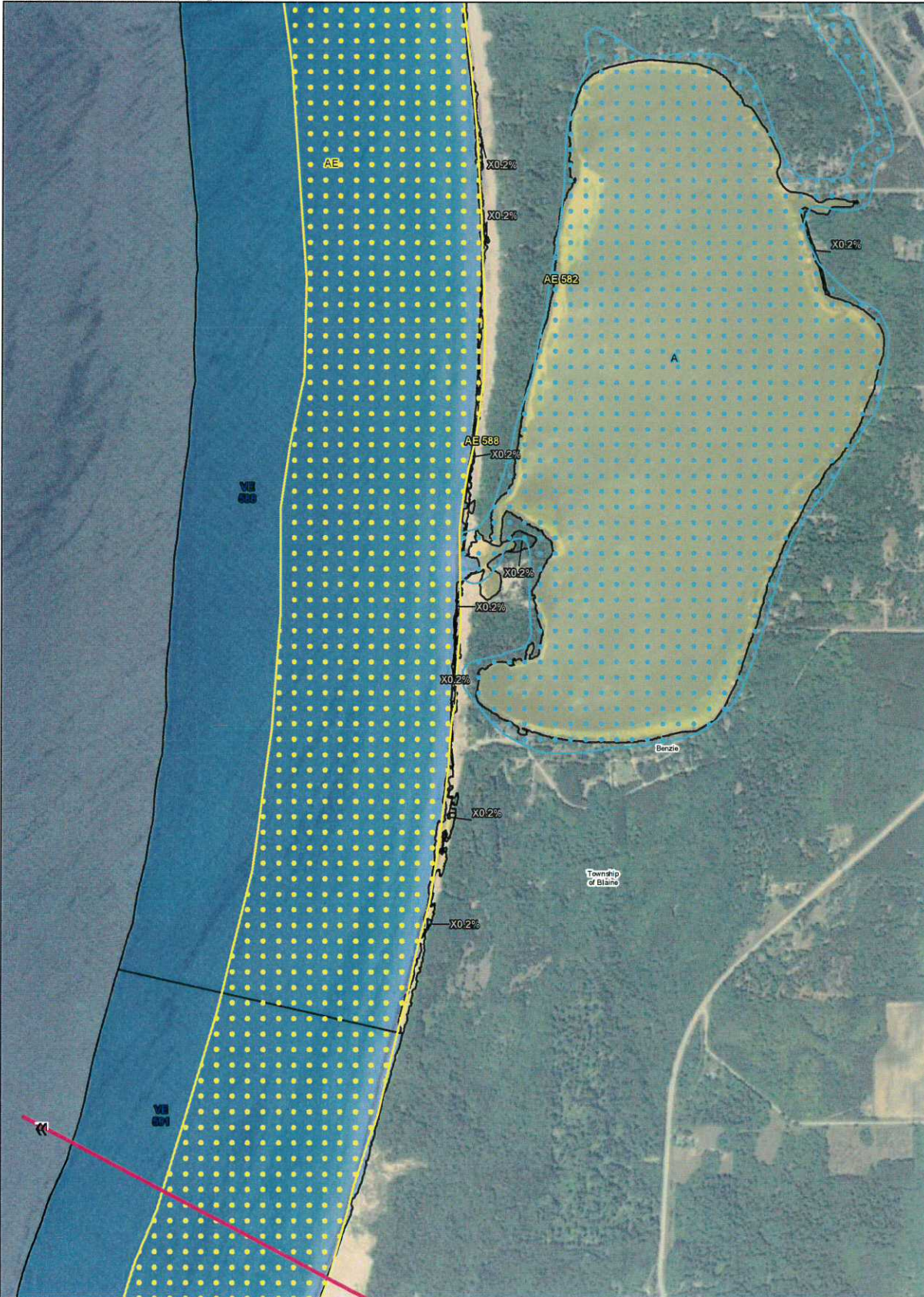


Transect Results Summary

Transect Number	4
Shoreline Description	Sandy Beach
Erosion Modeled	No
1% SWEL [ft IGLD85]	582.3
Max Wave Height at Shoreline [ft]	3.98
Runup Method	Van Gent
Runup Slope Description	Vegetated
Mapped BFE at Shoreline [ft IGLD85]	588
BFE Source (Mapped Hazard)	Runup







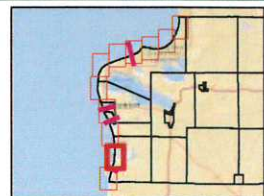
Transects

 Political Areas

0 875 1,750 3,500 Feet



FEMA Region V
 Benzie County
 Coastal Flood Hazard Study
 Draft Workmaps
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 July, 2017





Mapping	VE Zone	AE Zone	AH/AO Zone	A Zone	Shaded Zone X
Current Effective					
New Coastal SFHAs					

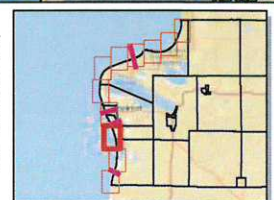
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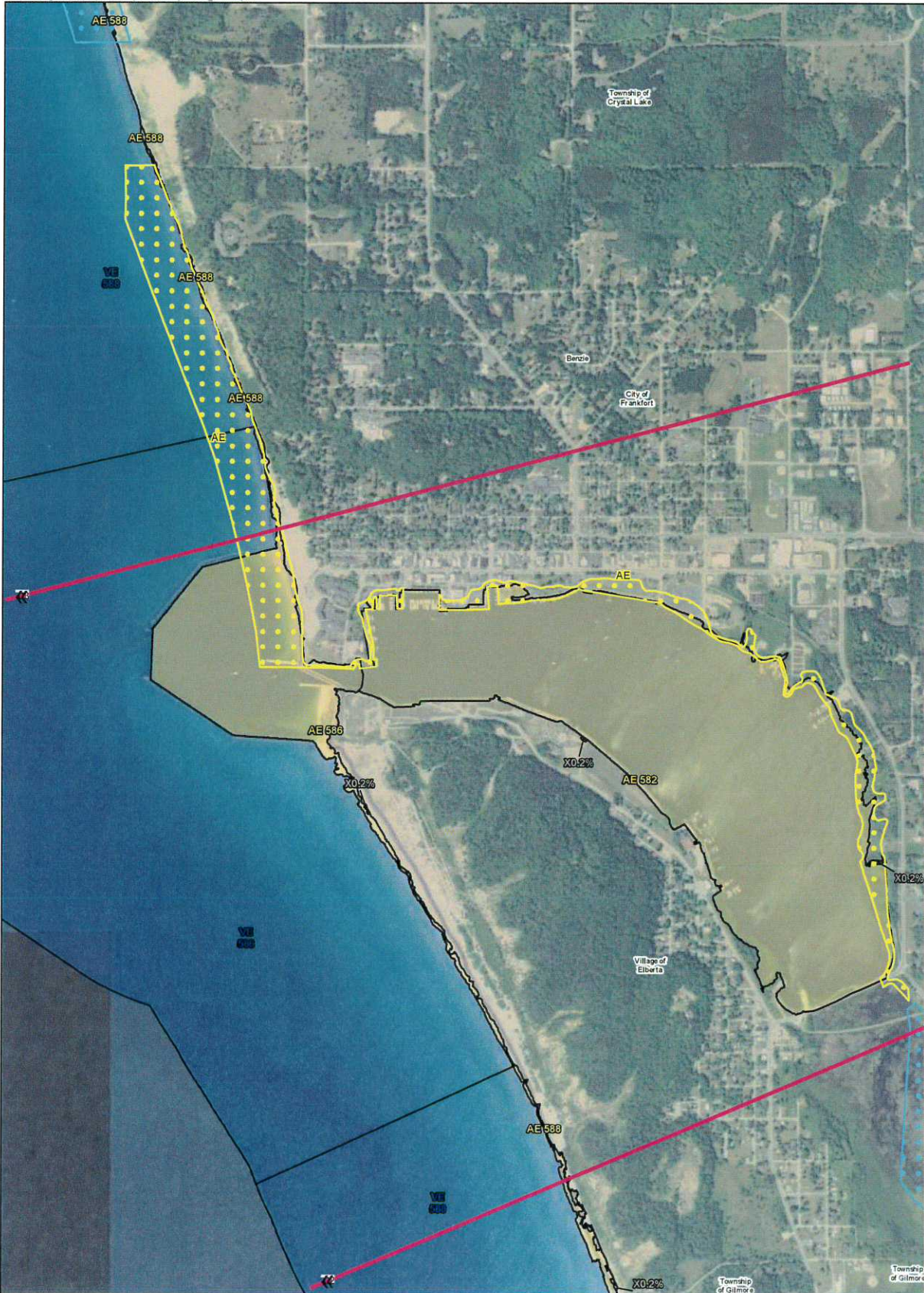
 Political Areas

0 875 1,750 3,500 Feet

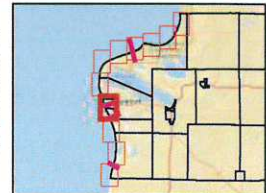


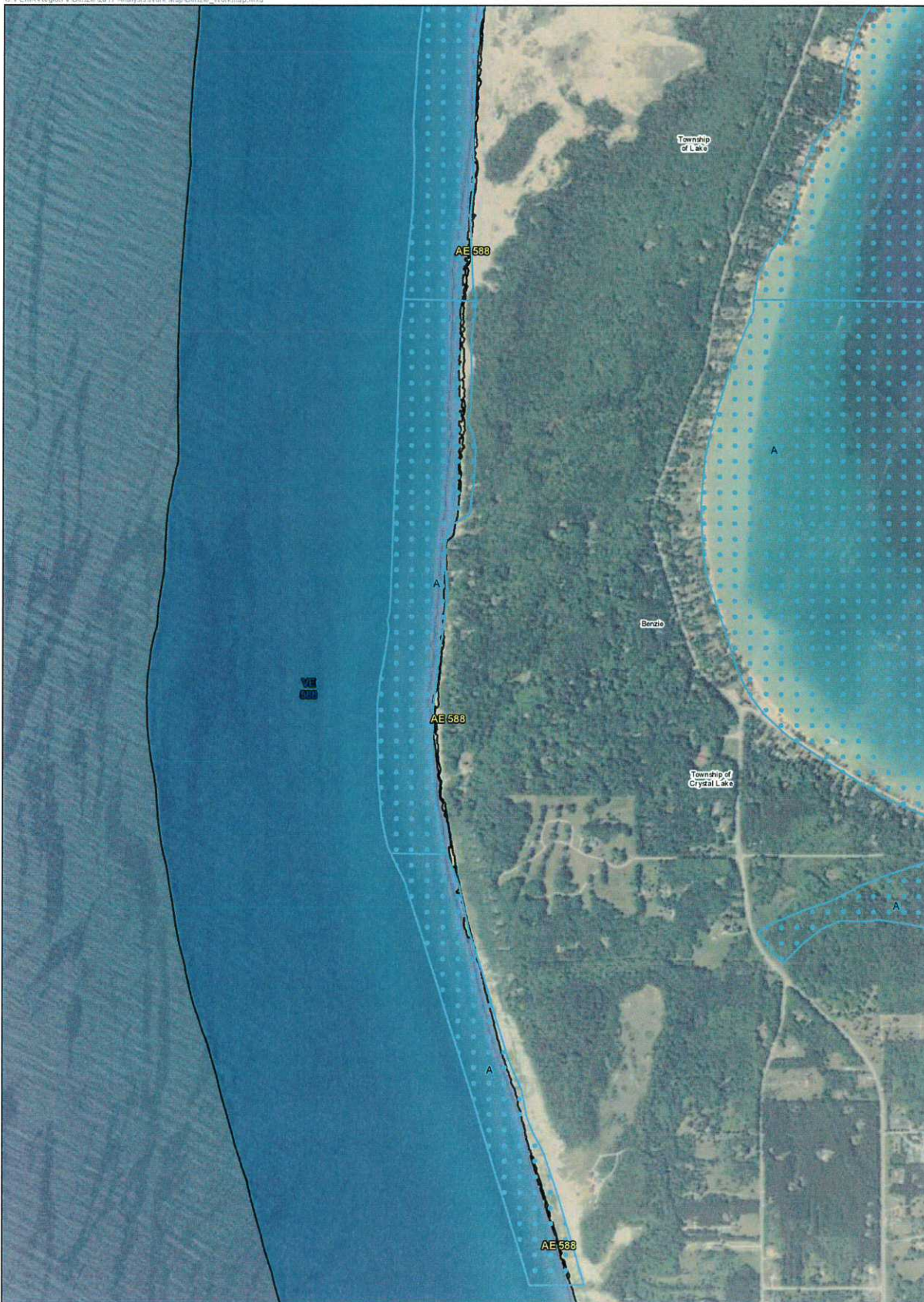
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Mapping	VE Zone	AE Zone	AH/AO Zone	A Zone	Shaded Zone X
Current Effective					
New Coastal SFHAs					

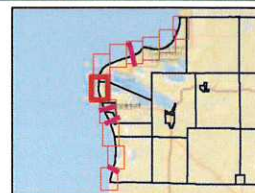
Transects
Political Areas

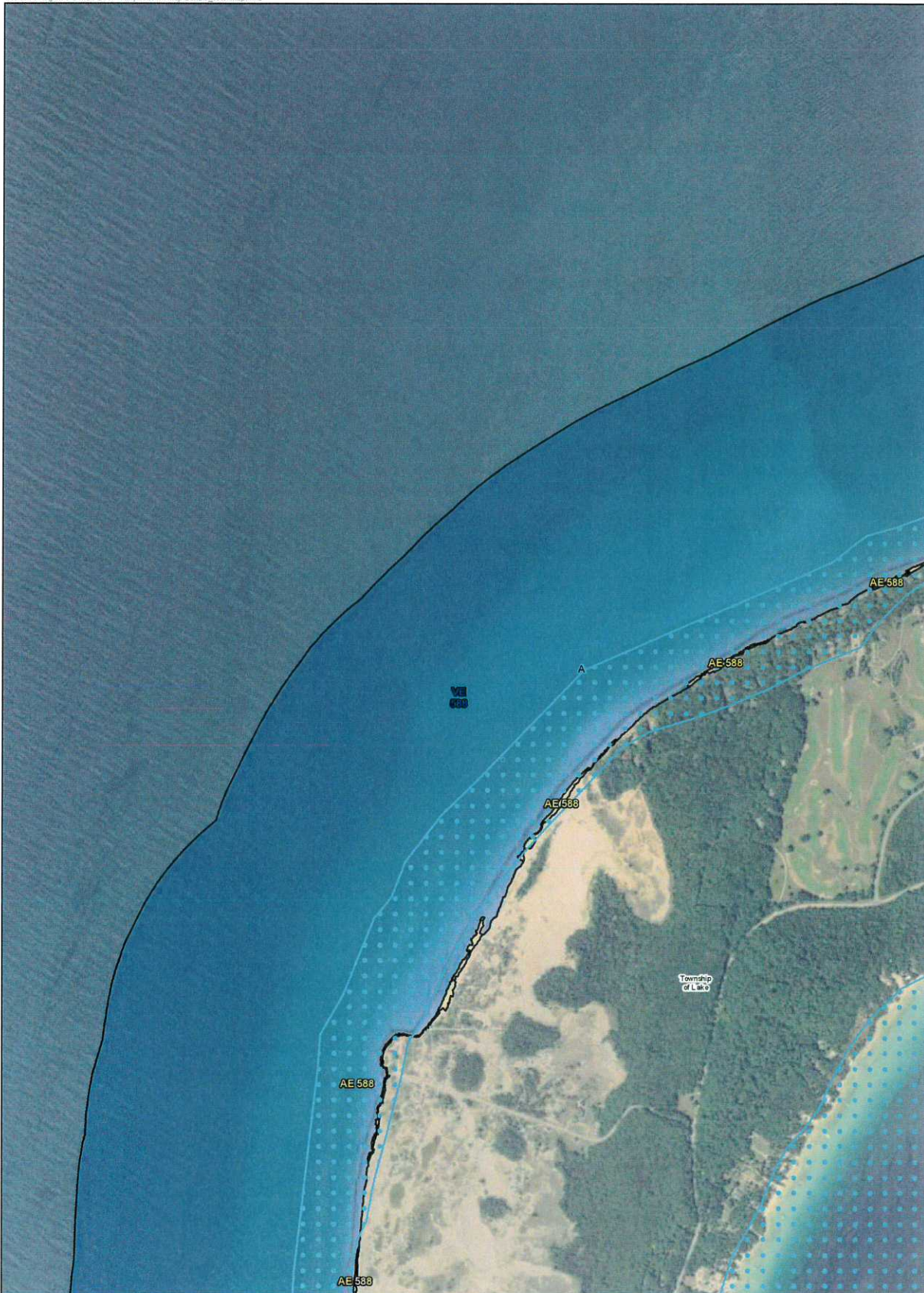
0 875 1,750 3,500 Feet

Service Layer Credits: Sources: Esri, DeLorme, NAVTEQ, USGS, Intermap, iPC, NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, 2012



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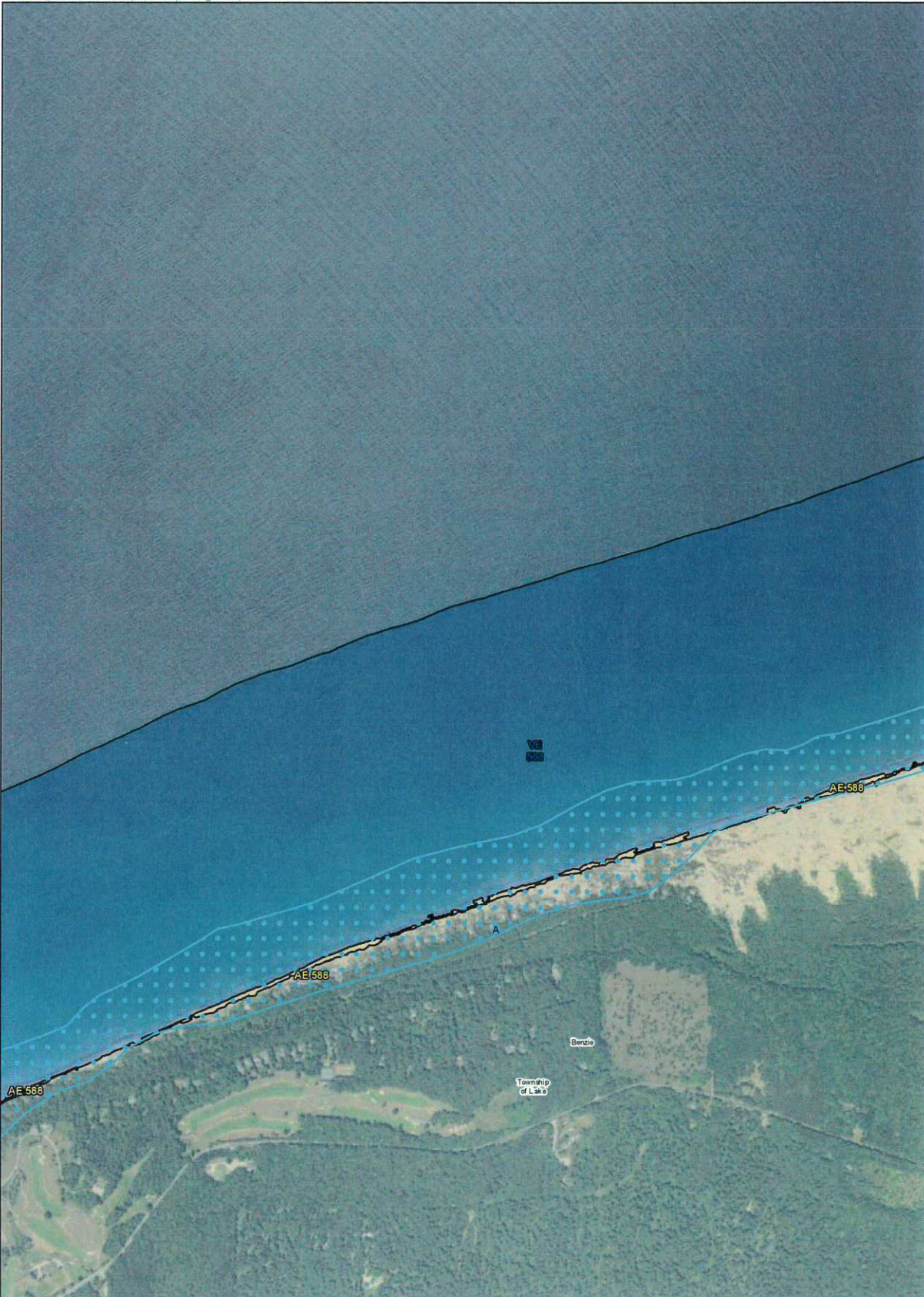


Mapping	VE Zone	AE Zone	AH/AO Zone	A Zone	Shaded Zone X
Current Effective					
New Coastal SFHAs					
Transects					
Political Areas					

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0 875 1,750 3,500
Feet

Service Layer Credits: Sources: Esri, DeLorme, NAVTEQ, USGS, Intermap, iPC, NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, 2012



Mapping	VE Zone	AE Zone	AH/AO Zone	A Zone	Shaded Zone X
Current Effective					
New Coastal SFHAs					

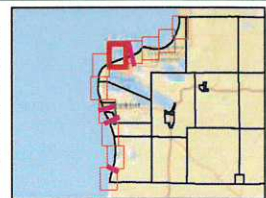
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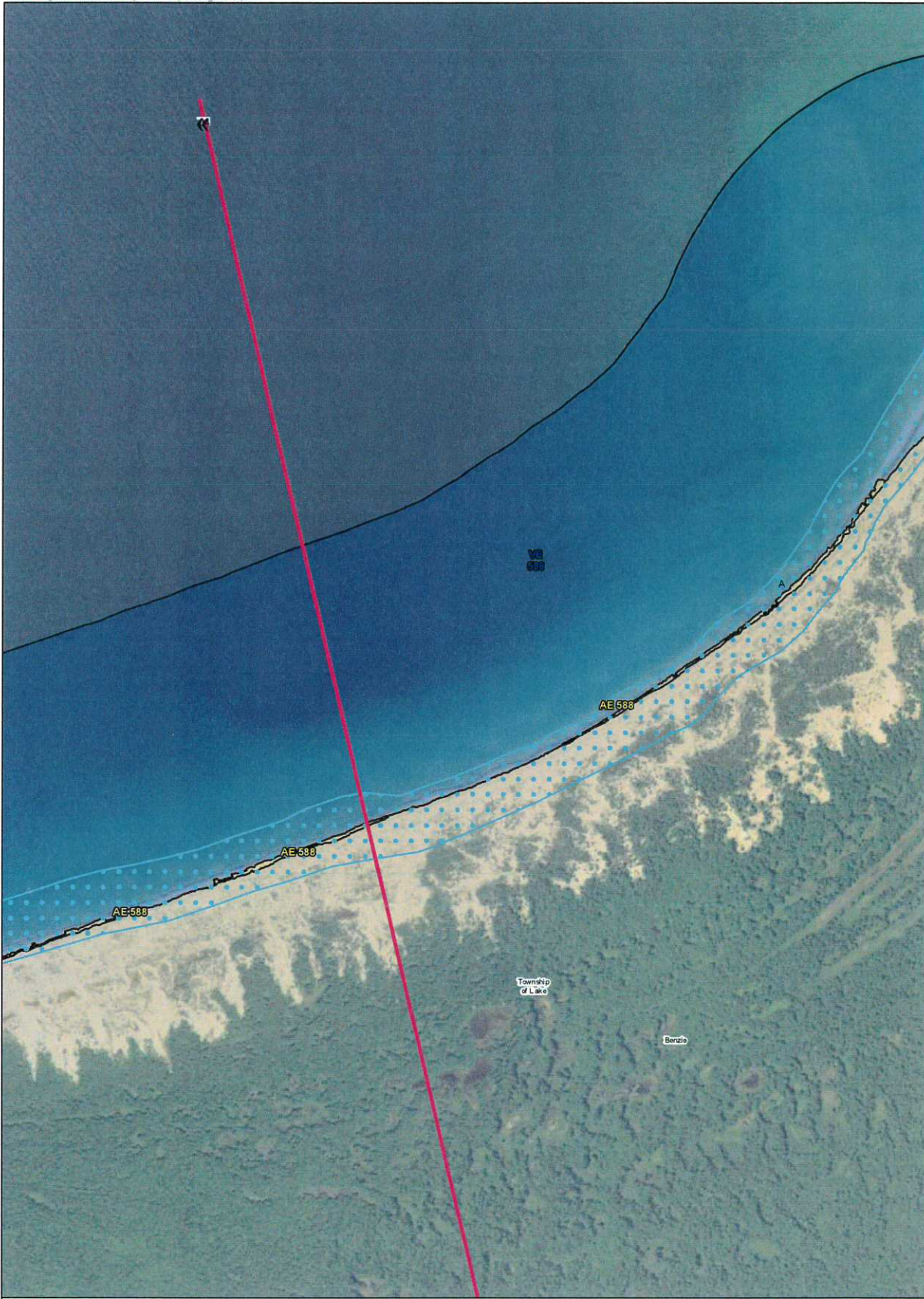
 Political Areas

0 875 1,750 3,500
 Feet



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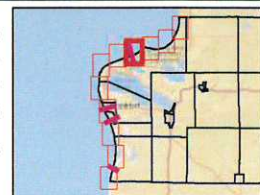
Mapping	VE Zone	AE Zone	AH/AO Zone	A Zone	Shaded Zone X
Current Effective					
New Coastal SFHAs					

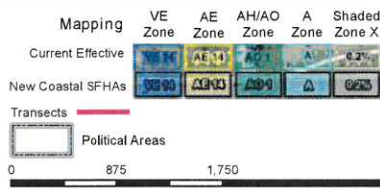
Transects Political Areas

0 875 1,750 3,500 Feet

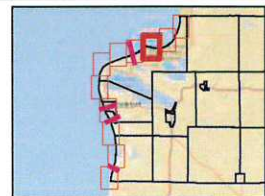


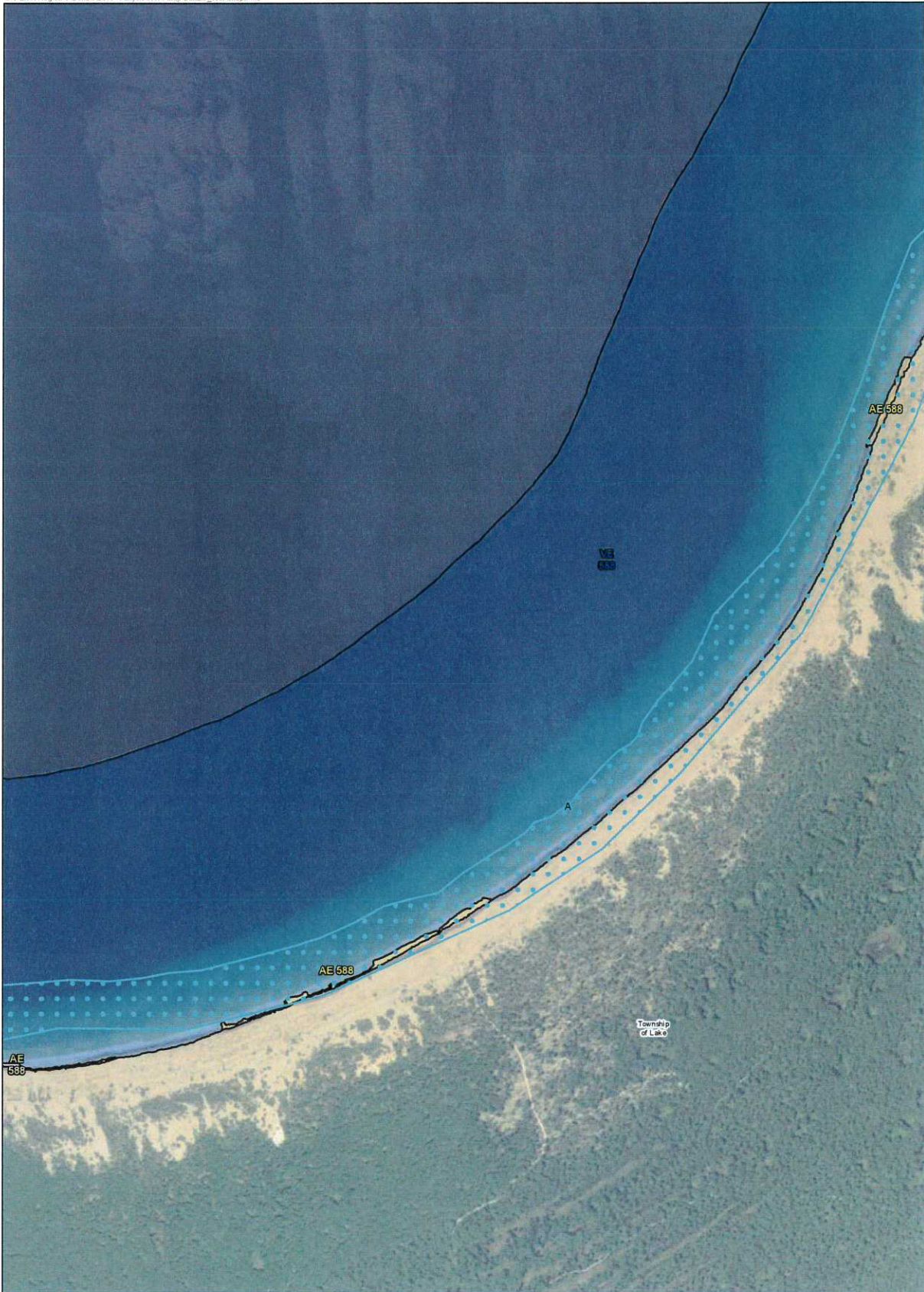
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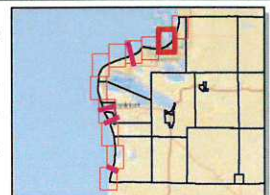
Mapping	VE Zone	AE Zone	AH/AO Zone	A Zone	Shaded Zone X
Current Effective					
New Coastal SFHAs					

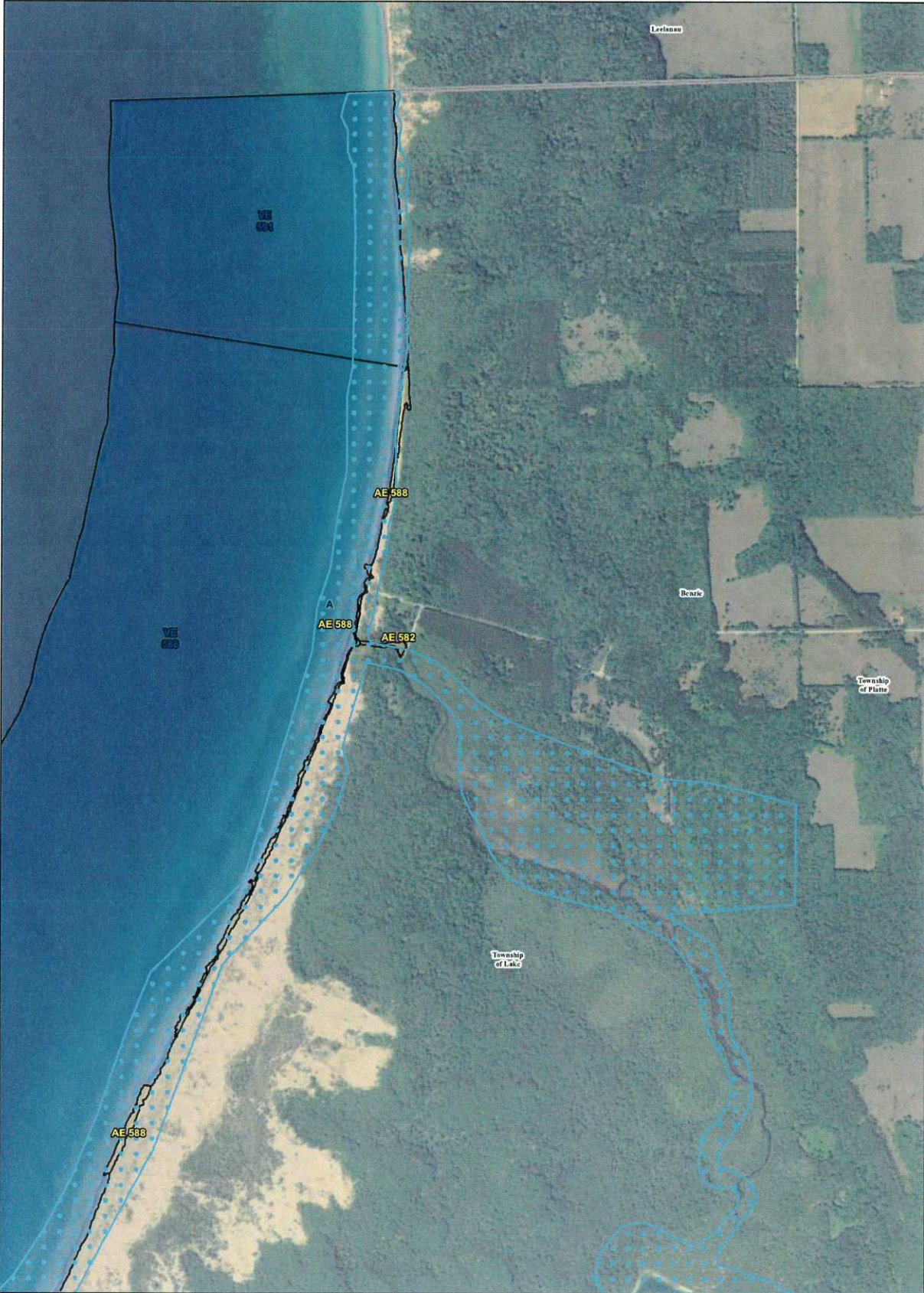
Transects
Political Areas

0 875 1,750 3,500 Feet



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Commissioner Report

County Administrator's Report



Memo To: Benzie County Board of Commission
From: Mitchell D. Deisch, County Administrator
Date: September 20, 2017
Subject: Administrator Update September 26, 2017 BOC Meeting

1. **October 2017 Calendar** – Please review and let me know if any changes need to be made.
2. **Fax Lines** – As of last week, it appears that all of the fax lines in the Benzie County Government Complex are working.
3. **OMA /FOIA Training** – MSU Extension will be putting on a FOIA and OMA training on Thursday October 19, 2017 in the Benzie County Commission Chambers. The OMA training will start at 5:00 pm with FOIA to follow at 6:30 pm. The Administrator Office is working with the MSU Extension office to get the information out to other units of government in Benzie County inviting them to the training. In addition County Labor Attorney's Cohl, Stoker and Toskey are also putting together a booklet on FOIA, similar to what they did for OMA. This new FOIA booklet is a few months out. Once available, it will be provided to each BOC member. I have also encouraged CST to develop a summary of the Family Medical Leave Act (FLMA). **This training is directly identified in the Benzie County Strategic Plan as a BOC goal.**
4. **MERS Actuarial Valuation December 31, 2016** – Benzie County just received the 12/31/17 Actuarial Valuation from MERS. The 10,000 foot view shows that little has changed since 12/31/15 Actuarial Valuation. Our overall funding percentage stayed consistent at 67%. Our unfunded liability in 12/31/15 (assuming a 7.75% rate of return) was \$5,775,270. Our funded liability as of 12/31/16 (assuming a 7.75% rate of return) was \$5,934,512 or an overall increase of \$159,242. I am happy to make copies (electronically as well) for anyone who wants a full copy. It may be helpful to also have the 12/31/15 actuarial valuation to make a better comparison.
5. **Technology Vendor RFQ** – As of August 31, 2017 4 vendors had submitted RFQ to Abilita to become the Benzie County IT vendor of record. Those vendors are Empiric Solutions, IT Right, I3 Businesses Solutions and Shoreline. Abilita is currently compiling all of the information to make a presentation with a scoring matrix to the Technology Committee at their October 2017 meeting. After reviewing of the information, the Technology Committee will decide who to interview with a final recommendation being made to the BOC. This process is about 2 weeks to a month behind where I wanted us to be at this point, but the main concern is to ensure the right candidate is selected.

6. **Strategic Plan Presentation to Advocates for Benzie County** – I am currently working with the ABC group to make a presentation of the Benzie County Strategic Plan in October 2017. **This presentation is directly identified in the Benzie County Strategic Plan as a BOC goal.**
7. **Animal Control** – Due to some personnel reasons, I am working with the Animal Control Dept. to hire a temporary full time employee. At a minimum this will go until March-April 2018. If you have any questions, please let me know.
8. **EMS Update** – As you know, I named Jim Henderson as the Interim EMS Director last week. I will be closely working with Jim on setting forth the short term goals during this Interim period. The primary issues that have to be dealt with are scheduling/staffing issues, Medical Examiner Investigator training, purchase of the new ambulance and ensuring that all reimbursable billing report runs are completed on time. I will be discussing the EMS Director position with the HR committee at their September 26, 2017 meeting.

October 2017

***Please note that all scheduled meeting dates, times and locations are subject to change. Last Updated 9/20/17.**

October 2017							November 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	5	6	7	8	9	10	11
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30		
29	30	31											

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 1	2 9:00am Veterans Council 10:00am NMIRE SUD	3 9:00am Technology Committee	4	5 9:30am Area Agency on Aging	6	7
8	9 5:00pm Networks Northwest	10 9:00am BOC 9:30am Road Comm. 1:00pm Finance 4:30pm BVT	11 9:00am Buildings and Grounds (Commission Room) 1:30pm Animal Welfare	12 9:00am Centra Wellness 9:30am Road 10:00am MAC WC Fund 3:00pm 911 Advisory 6:00pm Planning Comm.	13 9:00am Technology committee	14 9:30am Point Betsie
15	16 9:45am Northern MI Counties (Grayling) 2:00pm Local Emerg. Plan. Comm.	17 3:30pm EMS Advisory	18 8:00am Chamber 8:30am Land Bank 1:00pm NW MI Act. 4:00pm Cons. District 4:30pm BSR	19 12:30pm NW MI Comm. Act. Agency (TC) 3:00pm Joint Court 7:00pm FCCAA	20 11:00am BRA/EDC	21
22	23 5:00pm Park and Rec	24 10:00am DHHS 2:00pm HR 4:00pm AES 4:00pm BOC	25 8:30am BA 9:30am HSCB	26 8:00am GT Vet. Affairs (TC) 9:30am Road 4:00pm Health Dept. 7:00pm Local Planning	27	28
29	30	31	Nov 1	2	3	4

FINANCE REPORT

**Finance Committee
Meeting Notes
September 12, 2017**

A Regular Meeting of the Finance Committee was called to order by Frank Walterhouse at 1:30 p.m.

Present: Coury Carland, Gary Sauer and Frank Walterhouse

Staff Present: Dawn Olney, Michelle Thompson, Maridee Cutler, Mitch Deisch, Dan Smith, Amy Bissell, Kyle Maurer, David Schaffer

Pledge of allegiance was given.

Agenda: Motion by Sauer, seconded by Carland, to approve the agenda as amended, adding Sheriff Adjustment. Ayes: All Nays: None Motion carried.

Minutes: Motion by Walterhouse, seconded by Carland, to approve the minutes of August 8, 2017 as presented. Ayes: All Nays: None Motion carried.

Public Input: None

Kyle Maurer – Kennel Floor: **Motion by Sauer, seconded by Carland, to recommend to the Board of Commissioners to authorize Concrete Resurfacing Specialties Inc to reseal the kennel floors at a cost of \$8,939.00 as presented. Ayes: All Nays: None Motion carried.**

Mitch Deisch – Wyant invoice for new Cisco Switch: Maridee stated that we need to purchase another 24 port switch for the phone system. **Motion by Carland, seconded by Sauer, to recommend to the Board of Commissioners to authorize the purchase of a Cisco 24 port switch in the amount of \$5,041.00 from line 101-286-970.00 as presented. Ayes: All Nays: None Motion carried.**

David Schaffer, Budget Amendment: Requests a budget amendment for the workers comp refund. **Motion by Sauer, seconded by Carland, to recommend to the Board of Commissioners to amend the 2016-17 Budget as follows:**

Increase:

228-000-821.50	Miscellaneous	\$2,582.00
----------------	---------------	------------

Decrease:

228-871-687.00	Refunds/Rebates	\$2,582.00
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Ayes: All Nays: None Motion carried.

Amy Bissell – Budget Amendment: Requests a budget amendment for Laredo (on-line title work to search records) access. **Motion by Sauer, seconded by Carland, to recommend to the Board of Commissioners as follows:**

Increase:

101-268-617.20	Remote Access Fee – Laredo	\$3,500.00
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Increase:

101-268-800.00

Contracted Services – Laredo

\$3,500.00

Ayes: All Nay: None Motion carried.

Other:

Troy Lamerson -- Sheriff Adjustment: Troy indicates that two line numbers are underfunded for FY 26-17 for wages – of which the sheriff department does not enter that data; he feels that the data was incorrectly entered. Line 101-301-706.08 is short \$12,599.30; 101-301-706.07 is short \$4,384.73. it was determined that the correction will be made by a journal entry with funds from TNT for one line and the second one will be corrected with a journal entry from secondary road patrol.

Public Input: None

Motion by Carland, seconded by Sauer, to adjourn at 2:15 p.m. Ayes: All Nays: None Motion carried.

Dawn Olney
Benzie County Clerk

DRAFT

Motion by _____, seconded by _____, to approve the Finance Consent Calendar items as follows:

1. To authorize Concrete Resurfacing Specialties Inc to reseal the kennel floors at a cost of \$8,939.00 as presented.
2. To authorize the purchase of a Cisco 24 port switch in the amount of \$5,041.00 from line 101-286-970.00 as presented.
3. To amend fund 228 Recycling, 2016-17 Budget as presented.
4. To amend department 268 Register of Deeds as presented.

DRAFT

Kyle Maurer

From: Kim Dennis <kdenniscrs@gmail.com>
Sent: Friday, July 28, 2017 9:42 AM
To: Kyle Maurer
Subject: Re: epoxy partial flake system

Hello Mr Kyle Maurer. Thanks for considering me to install a epoxy partial flake system at the animal control location in Beulah. The process , to include all kennel cage floor areas and both perimeter drains and inside vertical edge is as follows; prep by grinding and cleaning, apply primer epoxy coat, apply epoxy base color coat, apply color flakes,(colors to be determined) partial application, apply clear epoxy coat, apply anti slip product, medium texture. The total cost would be \$ 8,939.00. Work would begin sometime during the month of October, 2017. It would take 5 to 6 days to complete. I would also like to ask for a down payment (1/3 to 1/2) if possible. Again thank you Mr. Maurer. I look forward to doing a great job and floor. Any questions or concerns please let me know.

Kim Dennis

Concrete Resurfacing Specialties Inc
3951 Sherwood Forest Drive
Traverse City Michigan, 49686

231-631-4271

On Jun 7, 2017 7:22 AM, "Kyle Maurer" <KMaurer@benzieco.net> wrote:

Good Morning Kim,

Thank you for quotes for our kennel floor. If we were to go with any we would most likely go with Option 3 with an anti-slip feature. We are trying to bring a little bit of a warm feeling to the kennel area so we would most likely go with a color, but are not positive on what color. If you have any samples or any pictures of previous jobs that would be great, we would like to see them so we could get a better understanding of what the end product may look like. Thank you for your time!

Kyle Maurer

Benzie County Animal Control- Dept. Head

543 S. Michigan Ave.

Beulah, Mi 49617

(231)882-9505

Kmaurer@benzieco.net

www.petfinder.com



www.gowyant.com
231-946-5969

1760 Forest Ridge Dr., Suite A, Traverse City, MI 49686

Quote AAAQ6532-01

Valid through August 31, 2017

Prepared For:

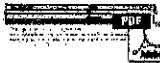
Benzie County
Maridee Cutler
Phone: (231) 882-0035 x521
ATTN: Admin Office
448 Court Place
Beulah, MI 49617
mcutler@benzieco.net

Prepared By:


Victor Geha
Vice President of Sales
Phone: 231-946-5969
Fax: 231-946-5767
Email: vic@gowyant.com



For the full presentation proposal, [click here](#) to view or download the PDF version of this quote. You can sign and fax this in, or you can save time by simply electronically accepting this quote below.



Line Item Detail

QTY	Description	Picture	Unit Price	Ext Price
1	Cisco Catalyst 2960X-24PS-L Ethernet Switch - 24 Network, 4 Expansion Slot - Manageable - Twisted Pair - 2 Layer Supported - 1U High - Rack-mountable, Desktop - Lifetime Limited Warranty		\$2,554.00	\$2,554.00
2	Cisco Spare FlexStack-Plus Hot-Swappable Stacking Module - For Stacking		\$920.00	\$1,840.00
1	Cisco SMARTnet Extended Service - Service - 8 x 5 Next Business Day - Exchange - Physical Service		\$352.00	\$352.00
1	Fixed Fee Installation of stacking modules and switches. Configure VLANs and update firmware.		\$275.00	\$275.00

SubTotal: \$5,021.00
Shipping: \$20.00
Sales Tax: \$0.00
Total: \$5,041.00
Deposit Required: \$5,041.00

Ready to Accept?

101-286-970.00

Order Confirmation

We reserve the right to cancel orders arising from errors, inaccuracies, or omissions.

BUDGET AMENDMENT REQUEST

This form is used when the below changes **WILL** increase or decrease the bottom line total of your budget.

This requires approval from the Board of Commissioners. Please fill out this form and present it to the County Administrator, with appropriate documentation supporting the amendment request.

DATE: 8/29/2017

Request to Amend the 2016/17 Budget for the following:

Account to be Increased:

Line Number	Account Name	Amount
228-000-821.50	Miscellaneous	2,582.00

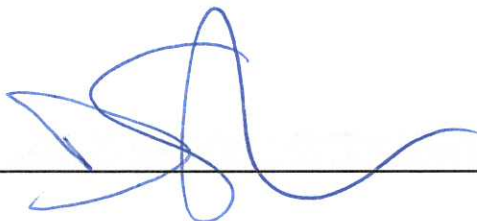
Total \$ 2,582.00

Account to be Decreased:

Line Number	Account Name	Amount
228-871-687.00	Refunds/Rebates	2,582.00

2,582.00

SIGNED: _____



BUDGET AMENDMENT

DATE: August 10, 2017

Motion to amend the 2016/17 budget by increasing/decreasing the expenditures and revenues as presented:

FUND: 101 General Fund

ACCOUNT TO BE INCREASED:

101-268-617.20 Remote Access Fee - Laredo \$ 3,000.00

ACCOUNT TO BE INCREASED:

101-268-800.00 Contracted Services - Laredo \$ 3,000.00

TOTAL \$ 3,000.00

SIGNED



BOARD APPROVED : _____

DISAPPROVED: _____

REASON, IF DISAPPROVED _____

Human Resources (HR) Report

Committee Appointments

ACTION ITEMS

2017 Tax Rate Request (This form must be completed and submitted on or before September 30, 2017)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS	
County	2017 Taxable Value of ALL Properties in the Unit as of 5-22-17
BENZIE	1,208,978,276 <i>Non Renaissance Zone</i> 1,199,224,010
For LOCAL School District: 2017 Taxable Value of Non-Homestead and Non-Qualified Agricultural Properties if a millage is Levied Against Them	
BENZIE COUNTY	

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119.

The following tax rates have been authorized for levy on the 2017 tax roll.

(1)	(2)	(3)	(4)	(5)**	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Original Millage Authorized by Election, Charter, etc.	2016 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	2017 Current Year "Headlee" Millage Reduction Fraction	2017 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	Maximum Allowable Levy *	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
FIXED	OPER	8/1982	5.2900	3.4919	0.9935	3.4692	1.0000	3.4692	3.4692	0.0000	INDEFINITE
X-Voted	ALS	8/2016	0.8000	0.8000	0.9935	0.7948	1.0000	0.7948		0.7948	12/2021
X-Voted	Annl. Op	8/2017	0.0982	0.0982	1.0000	0.0982	1.0000	0.0982		0.0982	12/2020
X-Voted	COA	8/2017	0.8500	0.8500	1.0000	0.8500	1.0000	0.8500		0.8500	12/2019
X-Voted	Cons Dist	8/2014	0.1000	0.0993	0.9935	0.0986	1.0000	0.0986		0.0986	12/2017
X-Voted	Jail	8/2015	0.9000	0.8942	0.9935	0.8883	1.0000	0.8883		0.8883	12/2020
X-Voted	MCF	8/2017	0.3626	0.3626	1.0000	0.3626	1.0000	0.3626		0.3626	12/2021
X-Voted	MCF BOND	11/2010	0.6350	N/A	N/A	N/A	N/A	0.6350		0.6350	12/2029
X-Voted	TNT Op	11/2014	0.1000	0.0993	0.9935	0.0986	1.0000	0.0986		0.0986	12/2017
X-Voted	Road Imp	11/2013	1.0000	0.9936	0.9935	0.9871	1.0000	0.9871		0.9871	12/2017
Levy	VETS	9/2017	0.1000	N/A	N/A	N/A	N/A	0.1000		0.0400	12/2017

Prepared by	Telephone Number	Title of Preparer	Date
Thomas N. Longanbach	231-882-0015	Equalization Director	8/28/2017

As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced. If necessary to comply with the state constitution (Article 9, Section 31) and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

<input checked="" type="checkbox"/> Clerk <input type="checkbox"/> Secretary	Signature	Type Name	Date
		Dawn Olney	Sept. 26, 2017
<input checked="" type="checkbox"/> Chairperson <input type="checkbox"/> President	Signature	Type Name	Date
		Custer Carland	Sept. 26, 2017

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9.

2016 Non-Renaissance Zone
2016 TAXABLE
VALUE
1,170,367,636

2017 Actual Levied Revenue based on columns 10 & 11	2017 Estimated Max Revenue	Approximate Max 2016 Revenue based on L-4029	2016 MAX. Allowable Millage	% Increase
\$4,160,347.94	\$4,160,347.93	4,086,806.74	3.4919	1.80%
\$953,143.24	\$953,143.24	936,294.10	0.8000	1.80%
\$117,763.80	\$117,763.79	114,930.10	0.0982	2.47%
\$1,019,340.41	\$1,019,340.40	994,812.49	0.8500	2.47%
\$118,243.49	\$118,243.48	116,217.50	0.0993	1.74%
\$1,065,270.69	\$1,065,270.68	1,046,542.74	0.8942	1.79%
\$434,838.63	\$434,838.62	424,375.30	0.3626	2.47%
\$761,507.25	\$761,507.24	743,183.44	0.6350	2.47%
\$118,243.49	\$118,243.49	117,036.76	0.1000	1.03%
\$1,183,754.02	\$1,183,754.02	1,162,877.28	0.9936	1.80%
\$47,968.96	\$47,968.96	70,222.05	0.0600	-31.69%

\$9,980,421.92 \$9,980,421.85 9,813,298.50 -\$167,123.35

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2017 for instructions on completing this section.	
Total school district operating rates to be levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial	

ROBERT ROSA, CHAIRMAN
PHIL HOYT, VICE CHAIR
TED MICK, MEMBER
MATTHEW SKEELS, MANAGER
www.BenzieCRC.org



11318 MAIN STREET
P. O. BOX 68
HONOR, MI 49640-0068
(231) 325-3051
(231) 325-2767 FAX

Your Local Road Professionals

September 11, 2017

Coury Carland, Chairman
Benzie County
448 Court Place
Beulah, MI 49617

Dear Coury,

Enclosed are the maintenance contracts for 2017-18 and our Certificate of Auto Liability Insurance for Government Center Roads and Jail Access Road, and the Betsie Valley Trail. If you decide to approve the contracts, please sign, keep one for your records and return a copy to us.

We will also need a Certificate of General Liability Insurance, naming the Road Commission as an additional insured.

If you have any questions please call.

Yours truly,

A handwritten signature in blue ink that reads "Kagordan".

Kathleen A. Jordan
Clerk

RECEIVED

SEP 15 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

**STATE OF MICHIGAN
CERTIFICATE OF NO-FAULT INSURANCE
FLEET COVERAGE**

The Michigan County Road Commission Self-Insurance Pool certifies that it has issued a policy complying with Act 294, P.A. 1972, as amended covering ALL VEHICLES scheduled as insured on file with the Michigan County Road Commission Self-Insurance Pool.

Name of Insured: Benzie County Road Commission

Address:

P.O. Box 68
Honor, MI 49640

By: Bayle A. Cummings
Auction and Rep. Services

Policy Number: MCRP-1000-AH

Effective: 4/1/2017

Expires: 4/1/2018

PENALTY FOR OPERATION WITHOUT INSURANCE

Michigan Law (MCLA 500.3101) requires that the owner or registrant of a motor vehicle registered in this state must have insurance or other approved security for the payment of no-fault benefits on the vehicle at all times. An owner or registrant who drives or permits a vehicle to be driven upon a public highway without the proper insurance or other security is guilty of a misdemeanor.

An owner or registrant convicted of such a misdemeanor shall be fined not less than \$200.00 nor more than \$500.00, or imprisoned for not more than 1 year, or both.

A person who supplies false information to the Secretary of State or who issues or uses an invalid certificate of insurance is guilty of a misdemeanor punishable by imprisonment for not more than 1 year, or a fine of not more than \$1,000.00 or both.

This form may be presented as evidence of insurance.

Claims Telephone Number
(800) 842-6013

RECEIVED

SEP 15 2017

**DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617**

Benzie County Road Commission

Betsie Valley Trail Maintenance

This Contract, made and entered into this _____ day of _____, 2017, by and between the Benzie County Board of County Road Commissioners, hereinafter referred to as the "Board," and the Benzie County Board of Commissioners, hereinafter referred to as the "County Board."

WITNESSETH:

WHEREAS, the County Board has affirmatively found that contracting with this Board for the maintenance of the Betsie Valley Trail within its jurisdiction is in the best public interest;

NOW, THEREFORE, in consideration of the premises and the mutual undertakings of the parties, it is agreed as follows:

ORGANIZATION, EQUIPMENT, AND FACILITIES

1. The Board shall provide personnel, equipment, and facilities (when available) to maintain the Trail and provide the services required under the terms of this contract.

SCOPE OF WORK

2. The Board shall perform maintenance work under the direction of the "County Board" or its representative. The Board may refuse to provide service if, in the Superintendent's judgment, adequate personnel and/or equipment are not available.

INTEGRATION OF COUNTY AND TRAIL WORK

3. The Board shall furnish personnel and equipment as needed to perform maintenance on the Trail. Personnel and equipment shall be used on the Trail as conditions warrant.

SUPERVISION

4. The Board hereby designates Matthew Skeels, or others functioning in the same capacity as Manager, hereinafter referred to as "Manager," who shall supervise maintenance on the Trail.

WAGE SCHEDULE

5. Wages paid by the Board for work on the Trail shall be in accordance with the current labor contract. Wages of other employees not covered above and employed on the Trail shall be fixed by the Board in accordance with its regular salary schedule.

The County Board shall reimburse the Board for direct labor overhead costs on all labor costs properly chargeable to the County Board including but not limited to holiday pay, workers' disability compensation, retirement, social security, group life insurance, hospitalization, longevity, unemployment insurance, and military leave.

MATERIALS TO BE ACQUIRED

6. Materials necessary for the performance of this contract will be purchased by the Board. A five percent (5%) handling and storage charge may be added to the purchase price of all materials requiring inside storage or special care.

SCOPE OF CONTRACT

7. It is declared that the work performed under this contract is a governmental function which the Board performs for the County Board. This contract does not confer jurisdiction upon the Board over the Trail encompassed by this contract. This contract may not be construed to confer even temporary or concurrent jurisdiction of the Board over the Trail. Nothing inconsistent with the underlying statutory jurisdiction, duties, prerogatives, and obligations of the County Board is herein intended. The parties hereto further declare that this contract is not made for the benefit of any third party.

INDEMNIFICATION

8. The County Board agrees to indemnify, defend, and save harmless the Board, its officials, employees, and agents from and against all loss or expense (including costs and attorney fees) by reason of any liability asserted or imposed upon the Board, its officials, agents, or employees for damages because of bodily injury, including death, at any time resulting therefrom, sustained by any person or persons or on account of damage to property, including loss of use thereof, arising out of or in consequence of the performance of the work described herein, whether such injury to persons or property is due or claimed to be due, to the negligence of the County Board, or its officials, employees, or agents.

INSURANCE

9. A. The Board agrees to furnish a Certificate of Automobile Liability Insurance, which shall be in compliance with the No-Fault Automobile Insurance laws of the State of Michigan.

B. The Board shall comply with the Michigan Worker's Disability Compensation Law as to all employees performing work under this contract.

C. The County Board agrees to provide a Certificate of General Liability Insurance naming the Board as an additional insured.

EQUIPMENT RENTAL

10. The Board will use the equipment rental rates as furnished by Michigan Department of Transportation.

OVERHEAD

11. A ten percent (10%) overhead charge shall be applied to all labor, equipment, and material charges.

STATEMENT OF CHARGES

12. The County Board agrees to pay in accordance with the terms of this contract. The Board will bill the County Board on a monthly basis.

TERM OF CONTRACT

13. The term of this contract is from October 1, 2017 to September 30, 2018.

TERMINATION OF CONTRACT

14. This contract may be terminated by either party during the months of April, May, and June only. Ninety (90) days written notice must be given to the other party prior to the effective date of termination. This contract is terminated by the Board in the event of a strike or other work stoppage.

SECTION HEADINGS

15. The section headings contained herein are for convenience in reference and not intended to define or limit the scope of any provisions of this contract.

EFFECTIVE DATE OF CONTRACT

16. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the Board, and for the County Board; upon the adoption of a resolution approving said contract and authorizing the signatures thereto of the respective officials of the Board and the County Board.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

BOARD OF COUNTY ROAD COMMISSIONERS OF BENZIE COUNTY, MICHIGAN

By: Robert Rosa 9/14/17
Robert Rosa, Chairman DATE

BOARD OF COUNTY COMMISSIONERS OF BENZIE COUNTY

By: _____
CHAIRMAN DATE

Benzie County Road Commission

Government Center Roads and the Jail Access Road Maintenance

This Contract, made and entered into this ____ day of _____, 2017, by and between the Benzie County Board of County Road Commissioners, hereinafter referred to as the "Board", and the Benzie County Board of Commissioners, hereinafter referred to as the "County".

WITNESSETH:

WHEREAS, the County has affirmatively found that contracting with this Board for winter service in maintaining the Government Center roads and the Jail Access Road within its jurisdiction is in the best public interest;

NOW, THEREFORE, in consideration of the premises and the mutual undertakings of the parties, it is agreed as follows:

ORGANIZATION, EQUIPMENT, AND FACILITIES

1. The Board shall provide personnel, equipment, and facilities to maintain the County's road and provide the services required under the terms of this contract.

SCOPE OF WORK

2. The Board shall perform maintenance work under the direction of the "County" or its representative. The Board may refuse to provide service if, in the Superintendent's judgment, adequate personnel and/or equipment are not available.

INTEGRATION OF WORK

3. The Board shall furnish personnel and equipment as needed to perform maintenance on the Government Center roads and the Jail Access Road as conditions warrant.

SUPERVISION

4. The Board hereby designates Matthew Skeels, or others, functioning in the same capacity as Manager, hereinafter referred to as "Manager", who shall supervise maintenance on all roads.

WAGE SCHEDULE

5. Wages paid by the Board for work on the Government Center roads and the Jail Access Road shall be in accordance with the current labor contract. Wages of other

employees not covered above and employed by the Road Commission shall be fixed by the Board in accordance with its regular salary schedule.

The County shall reimburse the Board for direct labor overhead costs on all labor costs properly chargeable to the County including but not limited to holiday pay, workers' disability compensation, retirement, social security, group life insurance, hospitalization, longevity, unemployment insurance, and military leave.

MATERIALS TO BE ACQUIRED

6. Materials necessary for the performance of this contract will be purchased by the Board. A five percent (5%) handling and storage charge may be added to the purchase price of all materials requiring inside storage or special care.

SCOPE OF CONTRACT

7. It is declared that the work performed under this contract is a governmental function which the Board performs for the County. This contract does not confer jurisdiction upon the Board over the roads encompassed by this contract. This contract may not be construed to confer even temporary or concurrent jurisdiction of the Board over these roads. Nothing inconsistent with the underlying statutory jurisdiction, duties, prerogatives, and obligations of the County is herein intended. The parties hereto further declare that this contract is not made for the benefit of any third party.

INDEMNIFICATION

8. The County agrees to indemnify, defend, and save harmless the Board, its officials, employees, and agents from and against all loss or expense (including costs and attorney fees) by reason of any liability asserted or imposed upon the Board, its officials, agents, or employees for damages because of bodily injury, including death, at any time resulting therefrom, sustained by any person or persons or on account of damage to property, including loss of use thereof, arising out of or in consequence of the performance of the work described herein, whether such injuries to persons or property is due or claimed to be due, to the negligence of the County, the Board, or its officials, employees, or agents.

INSURANCE

9. A. The Board agrees to furnish a Certificate of automobile liability insurance, which shall be in compliance with the No-Fault Automobile Insurance laws of the State of Michigan.

B. The Board shall comply with the Michigan Worker's Disability Compensation Law as to all employees performing work under this contract.

C. The County agrees to provide a certificate of insurance naming the Board as an additional insured.

EQUIPMENT RENTAL

10. The Board will use the equipment rental rates as furnished by Michigan Department of Transportation.

OVERHEAD

11. A ten percent (10%) overhead charge shall be applied to all labor, equipment, and material charges.

STATEMENT OF CHARGES

12. The County agrees to pay in accordance with the terms of this contract. The Board will bill the County on a monthly basis.

TERM OF CONTRACT

13. The term of this contract is from October 1, 2017 through September 30, 2018.

TERMINATION OF CONTRACT

14. This contract may be terminated by either party during the months of April, May, and June only. Ninety (90) days written notice must be given to the other party prior to the effective date of termination. This contract is terminated by the Board in the event of a strike or other work stoppage.

SECTION HEADINGS

15. The section headings contained herein are for convenience in reference and not intended to define or limit the scope of any provisions of this contract.

EFFECTIVE DATE OF CONTRACT

16. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the Board, and for the County; upon the adoption of said contract and authorizing the signatures thereto of the respective officials of the Board and the County.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

BOARD OF COUNTY ROAD COMMISSIONERS OF BENZIE COUNTY, MICHIGAN

By: Robert Rosa 9/14/17
Robert Rosa, Chairman DATE

BOARD OF COUNTY COMMISSIONERS OF BENZIE COUNTY

By: _____
Chairman DATE

2017 - 028
BENZIE COUNTY, MICHIGAN

**RESOLUTION RECOGNIZING AMY J. BISSELL
FOR BEING HONORED AS THE 2017 "REGISTER OF THE YEAR"**

WHEREAS, Amy J. Bissell began her employment with Benzie County on July 23, 1990 as a deputy in the Register of Deeds office then advancing to the Chief Deputy Register of Deeds. She has been a dedicated employee since that time; and

WHEREAS, in 2008 Amy J. Bissell sought and obtained the position of Register of Deeds and took office January 1, 2009; and

WHEREAS, Amy J. Bissell has served on various committees and is the immediate past president of the Michigan Association of Register of Deeds; and

WHEREAS, Amy J. Bissell is also a member of the Benzie County Republican Party of which she served several years as the party's Treasurer.

NOW, THEREFORE BE IT RESOLVED, that on September 19, 2017, **Amy J. Bissell** will be presented with the "Register of the Year" award at the Annual Conference.

BE IT FURTHER RESOLVED, that the Benzie County Board of Commissioners wishes to recognize **Amy J. Bissell** for being honored with the "Register of the Year" Award and expresses deep appreciation and congratulations for her over 27 years of dedicated service to the Citizens of Benzie County.

Dated: September 12, 2017



Custer C. (Corry) Carland, Chairman
Benzie County Board of Commissioners

STATE OF MICHIGAN)
) ss.
COUNTY OF BENZIE)

I, Dawn Olney, Benzie County Clerk and Clerk to the Benzie County Board of Commissioners, hereby do certify that Resolution 2017-028 is a true and complete copy of said resolution.



Dawn Olney, Benzie County Clerk

Dawn Olney

From: Michelle Thompson
Sent: Friday, September 08, 2017 3:06 PM
To: Dawn Olney
Subject: FW: Resolution for BOC to accept a Surplus from DTRF
Attachments: Resolution Transfer Funds-Benzie.DOCX

We will need 4 of these resolutions for approval at the Sept 26 meeting, to clear up any inconsistencies in earlier motions to transfer funds from the DTRF to fulfill General Fund obligations.

01/06/2017	48,200.00	purchase of a telephone system
04/11/2017	22,182.39	to pay consulting fees for Brownfield Redevelopment Authority - 30
05/26/2017	20,000.00	to forgive loan from DTRF to Brownfield Redevelopment Authority - 31
05/26/2017	9,000.00	to pay for the loan from Seasonal Road to Marine Patrol - 32

Under #1, add for the purpose of "xxxxx" (see above descry.)

Thank you,

Shelley

Michelle Thompson

Benzie County Treasurer
Benzie County Land Bank Authority Chairman
www.benzieco.net
231.882.9672

2017-029
COUNTY OF BENZIE

A regular meeting of the Board of Commissioners of the County of Benzie, Michigan (the "County"), was held in Beulah, Michigan, on September 26, 2017. The following Commissioners were

PRESENT: _____

ABSENT: _____

The preambles and resolution set forth below were offered by Commissioner _____ and were seconded by Commissioner _____.

**RESOLUTION RECEIVING ADVICE FROM THE COUNTY TREASURER
AS TO A SURPLUS WHICH CAN BE TRANSFERRED FROM THE
BENZIE COUNTY DELINQUENT TAX REVOLVING FUND TO THE
BENZIE COUNTY GENERAL FUND**

WHEREAS, Section 87b(7) of Act No. 206, Michigan Public Acts of 1893, as amended ("Act 206") authorizes the Board of Commissioners to transfer to the Benzie County General Fund any surplus in the Benzie County Delinquent Tax Revolving Fund (the "DTRF") by appropriate action of the Board of Commissioners; and

WHEREAS, the Benzie County Treasurer has reviewed the amounts which are currently available in the DTRF, and has determined that \$48,200.00 may be transferred to the General Fund as a "surplus" as of January 6, 2017; and

WHEREAS, the Benzie County Treasurer hereby declares that a surplus of \$48,200.00 exists in the DTRF.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD AS FOLLOWS:

1. The Benzie County Treasurer is authorized to transfer \$48,200.00 from DTRF to the General Fund as of January 6, 2017, for the purchase of a telephone system.

2. Any further transfers of surplus amounts will be specifically approved after recommendation by the Benzie County Treasurer by resolution of the Board of Commissioners.

Discussion followed. A vote was thereupon taken on the foregoing resolution and the vote for each such resolution was as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

The foregoing Resolution was hereby declared adopted.

Dated: September _____, 2017

Custer C. Carland, Chairman

STATE OF MICHIGAN

COUNTY OF BENZIE

I certify that the foregoing is a true and accurate copy of the resolution adopted by the Benzie County Board of Commissioners that such resolution was duly adopted at a regular meeting held on the 26th day of September, 2017, and that notice of such meeting was given as required by law.

Dawn Olney, Benzie County Clerk

[SEAL]

Resolution Benzie Transfer from DTRF to GF

Dated: _____

2017-030
COUNTY OF BENZIE

A regular meeting of the Board of Commissioners of the County of Benzie, Michigan (the "County"), was held in Beulah, Michigan, on September 26, 2017. The following Commissioners were

PRESENT: _____

ABSENT: _____

The preambles and resolution set forth below were offered by Commissioner _____ and were seconded by Commissioner _____.

**RESOLUTION RECEIVING ADVICE FROM THE COUNTY TREASURER
AS TO A SURPLUS WHICH CAN BE TRANSFERRED FROM THE
BENZIE COUNTY DELINQUENT TAX REVOLVING FUND TO THE
BENZIE COUNTY GENERAL FUND**

WHEREAS, Section 87b(7) of Act No. 206, Michigan Public Acts of 1893, as amended ("Act 206") authorizes the Board of Commissioners to transfer to the Benzie County General Fund any surplus in the Benzie County Delinquent Tax Revolving Fund (the "DTRF") by appropriate action of the Board of Commissioners; and

WHEREAS, the Benzie County Treasurer has reviewed the amounts which are currently available in the DTRF, and has determined that \$22,182.39 may be transferred to the General Fund as a "surplus" as of April 11, 2017; and

WHEREAS, the Benzie County Treasurer hereby declares that a surplus of \$22,182.39 exists in the DTRF.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD AS FOLLOWS:

1. The Benzie County Treasurer is authorized to transfer \$22,182.39 from DTRF to the General Fund as of April 11, 2017, to pay consulting fees for Brownfield Redevelopment Authority.

2. Any further transfers of surplus amounts will be specifically approved after recommendation by the Benzie County Treasurer by resolution of the Board of Commissioners.

Discussion followed. A vote was thereupon taken on the foregoing resolution and the vote for each such resolution was as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

The foregoing Resolution was hereby declared adopted.

Dated: September _____, 2017

Custer C. Carland, Chairman

STATE OF MICHIGAN

COUNTY OF BENZIE

I certify that the foregoing is a true and accurate copy of the resolution adopted by the Benzie County Board of Commissioners that such resolution was duly adopted at a regular meeting held on the 26th day of September, 2017, and that notice of such meeting was given as required by law.

Dawn Olney, Benzie County Clerk

[SEAL]

Resolution Benzie Transfer from DTRF to GF

Dated: _____

2017-031
COUNTY OF BENZIE

A regular meeting of the Board of Commissioners of the County of Benzie, Michigan (the "County"), was held in Beulah, Michigan, on September 26, 2017. The following Commissioners were

PRESENT: _____

ABSENT: _____

The preambles and resolution set forth below were offered by Commissioner _____ and were seconded by Commissioner _____.

**RESOLUTION RECEIVING ADVICE FROM THE COUNTY TREASURER
AS TO A SURPLUS WHICH CAN BE TRANSFERRED FROM THE
BENZIE COUNTY DELINQUENT TAX REVOLVING FUND TO THE
BENZIE COUNTY GENERAL FUND**

WHEREAS, Section 87b(7) of Act No. 206, Michigan Public Acts of 1893, as amended ("Act 206") authorizes the Board of Commissioners to transfer to the Benzie County General Fund any surplus in the Benzie County Delinquent Tax Revolving Fund (the "DTRF") by appropriate action of the Board of Commissioners; and

WHEREAS, the Benzie County Treasurer has reviewed the amounts which are currently available in the DTRF, and has determined that \$20,000.00 may be transferred to the General Fund as a "surplus" as of May 26, 2017; and

WHEREAS, the Benzie County Treasurer hereby declares that a surplus of \$20,000.00 exists in the DTRF.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD AS FOLLOWS:

1. The Benzie County Treasurer is authorized to transfer \$20,000.00 from DTRF to the General Fund as of May 26, 2017, to forgive the loan from DTRF to Brownfield Redevelopment Authority.

2. Any further transfers of surplus amounts will be specifically approved after recommendation by the Benzie County Treasurer by resolution of the Board of Commissioners.

Discussion followed. A vote was thereupon taken on the foregoing resolution and the vote for each such resolution was as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

The foregoing Resolution was hereby declared adopted.

Dated: September _____, 2017

Custer C. Carland, Chairman

STATE OF MICHIGAN

COUNTY OF BENZIE

I certify that the foregoing is a true and accurate copy of the resolution adopted by the Benzie County Board of Commissioners that such resolution was duly adopted at a regular meeting held on the 26th day of September, 2017, and that notice of such meeting was given as required by law.

Dawn Olney, Benzie County Clerk

[SEAL]

Resolution Benzie Transfer from DTRF to GF

Dated: _____

2017-032
COUNTY OF BENZIE

A regular meeting of the Board of Commissioners of the County of Benzie, Michigan (the "County"), was held in Beulah, Michigan, on September 26, 2017. The following Commissioners were

PRESENT: _____

ABSENT: _____

The preambles and resolution set forth below were offered by Commissioner _____ and were seconded by Commissioner _____.

**RESOLUTION RECEIVING ADVICE FROM THE COUNTY TREASURER
AS TO A SURPLUS WHICH CAN BE TRANSFERRED FROM THE
BENZIE COUNTY DELINQUENT TAX REVOLVING FUND TO THE
BENZIE COUNTY GENERAL FUND**

WHEREAS, Section 87b(7) of Act No. 206, Michigan Public Acts of 1893, as amended ("Act 206") authorizes the Board of Commissioners to transfer to the Benzie County General Fund any surplus in the Benzie County Delinquent Tax Revolving Fund (the "DTRF") by appropriate action of the Board of Commissioners; and

WHEREAS, the Benzie County Treasurer has reviewed the amounts which are currently available in the DTRF, and has determined that \$9,000.00 may be transferred to the General Fund as a "surplus" as of May 26, 2017; and

WHEREAS, the Benzie County Treasurer hereby declares that a surplus of \$9,000.00 exists in the DTRF.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD AS FOLLOWS:

1. The Benzie County Treasurer is authorized to transfer \$9,000.00 from DTRF to the General Fund as of May 26, 2017, to pay for the loan from Seasonal Road to Marine Patrol.
2. Any further transfers of surplus amounts will be specifically approved after recommendation by the Benzie County Treasurer by resolution of the Board of Commissioners.

Discussion followed. A vote was thereupon taken on the foregoing resolution and the vote for each such resolution was as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

The foregoing Resolution was hereby declared adopted.

Dated: September _____, 2017

Custer C. Carland, Chairman

STATE OF MICHIGAN

COUNTY OF BENZIE

I certify that the foregoing is a true and accurate copy of the resolution adopted by the Benzie County Board of Commissioners that such resolution was duly adopted at a regular meeting held on the 26th day of September, 2017, and that notice of such meeting was given as required by law.

Dawn Olney, Benzie County Clerk

[SEAL]

Resolution Benzie Transfer from DTRF to GF

Dated: _____

Dawn Olney

From: Timothy Figura <tfigura@figuralaw.com>
Sent: Wednesday, September 20, 2017 4:36 PM
To: Dawn Olney
Cc: Dick Figura; Traci
Subject: Re: Volunteer Waiver
Attachments: betsie valley waiver.docx

Dawn,

I apologize for the delay- I have attached a draft waiver for your review.

Timothy J. Figura, Esq.

RICHARD J. FIGURA, PC
11470 S. Leelanau Hwy, Ste. 105
PO Box 447
Empire, MI 49630
231-326-2072

"Working for a better community through law"

Of counsel to Simen, Figura & Parker, PLC, Flint, MI

From: Dawn Olney <DOlney@benzieco.net>
Date: Tuesday, September 19, 2017 at 3:16 PM
To: Richard Figura <rfigura@figuralaw.com>
Subject: Volunteer Waiver

Dick:

I few weeks back I sent you a couple of waiver agreements that you were going to work on making just one for volunteers to sign. In particular, this had to do with the Betsie Valley Trail Management Council. They just inquired. Do you recall this and how is it coming? I know you are busy too.

Dawn Olney

Dawn Olney
Benzie County Clerk
448 Court Place
Beulah, MI 49617
231-882-9671

**ACCIDENT WAIVER, RELEASE OF LIABILITY, AND INDEMNITY/ HOLD
HARMLESS AGREEMENT**

Betsie Valley Trail Volunteer

I acknowledge that this Accident Waiver and Release of Liability form will be used by the Betsie Valley Trail Management Council and the County of Benzie and that it will govern my actions.

I recognize that physical exertion that may be involved with the volunteer activity, and certify that I am physically fit to complete said activity, and I have not been advised otherwise by a health care professional.

I hereby take **responsibility** for myself, my executors, administrators, heirs, next of kin, successors, and assigns to:

(A) Waive, release, and discharge from any and all liability for my death, disability, personal injury, property damage, property theft, or actions of any kind which may hereafter accrue to me, including as to my traveling to and from this event, the following entities or persons: the Betsie Valley Trail Management Council and the County of Benzie, as well as their elected and appointed officials, employees and volunteers, and representatives and agents, and others working or acting on their behalf; and to the extent permitted by law; **and**

(B) Indemnify and hold harmless the entities or persons mentioned in this paragraph from any and all liabilities or claims made by other individuals or entities as a result of or relating to my attendance at or participation in this event.

I hereby consent to receive medical treatment, which may be deemed appropriate in the event of injury, accident, and/or illness during this event.

I hereby certify that I have read this document and understand and agree to its content.

Name: _____

Signature: _____

Date: _____

CORRESPONDENCE



**GENESEE COUNTY BOARD OF COMMISSIONERS
BOARD COORDINATOR**

1101 BEACH STREET, ROOM 312
FLINT, MICHIGAN 48502

TELEPHONE: (810) 257-3020
FAX: (810) 257-3008



JOSHUA M. FREEMAN
COORDINATOR

August 29, 2017

Attached you will find a copy of a resolution that was passed unanimously by the Genesee County Board of Commissioners at their meeting on August 21, 2017. The resolution expresses their total opposition to any reduction or elimination of federal funding for the Great Lakes Restoration Initiative.

The Genesee County Board of Commissioners would appreciate your consideration in supporting our position to ensure that full funding is continued for the very important projects included within that Initiative.

Should you have any questions, please feel free to contact our office.

Respectfully,

Joshua Freeman
Board Coordinator
Genesee County Board of Commissioners

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SEP 18 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

CERTIFIED COPY OF RECORD

STATE OF MICHIGAN)
)SS.
County of Genesee)

I, **JOHN J. GLEASON**, County Clerk/Register of the County of Genesee, Michigan, and Clerk of the Genesee County Board of Commissioners, and Clerk of the Circuit Court for said County, do hereby certify that I have compared the foregoing copy of Resolution opposing decrease in federal funding for the Great Lakes Restoration Initiative with original record thereof now remaining in my office, and that the attached is a true and correct copy therefrom, and of the whole of such original record.

In Testimony Whereof, I have hereunto set my hand, and affixed the seal of said Court and County, this 28TH day of August, A.D. 2017.

GENESEE COUNTY BOARD
OF COUNTY COMMISSIONERS
Resolution No.: 17-369
Date Adopted : August 21, 2017

JOHN J. GLEASON, Clerk/Register

BY: *Ailla Cardner*
Deputy County Clerk

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SEP 18 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE
COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

WHEREAS, the Great Lakes are a critical resource for our nation, supporting the economy and a way of life in Michigan and the other seven states within the Great Lakes region. The Great Lakes hold 20 percent of the world's surface freshwater and 90 percent of the United States' surface freshwater. This globally significant freshwater resource provides drinking water for more than 30 million people and directly supports 1.5 million jobs, generating \$62 billion in wages; and

WHEREAS, the Great Lakes Restoration Initiative ("GLRI") provides essential funding to restore and protect the Great Lakes. This funding has supported long overdue efforts to clean up toxic pollution, reduce runoff from cities and farms, combat invasive species, and restore fish and wildlife habitat. Since 2010, the federal government has partnered with public and private entities and invested more than \$2 billion in over 2,900 projects throughout the region. Over its first six years, the GLRI has provided more than \$425 million for more than 500 projects in Michigan alone. The Brookings Institution has estimated that every dollar invested in the Great Lakes produces two dollars in long-term economic benefits; and

WHEREAS, GLRI projects are making a significant difference. They have restored more than 150,000 acres of fish and wildlife habitat; opened up fish access to more than 3,400 miles of rivers; helped implement conservation programs on more than 1 million acres of farmland; and accelerated the cleanup of toxic hotspots. In Michigan, GLRI funding has been instrumental in removing contaminated sediments from Muskegon Lake, the River Raisin, and the St. Mary's River; in restoring habitat along

the St. Clair River, Cass River, Boardman River, and the Keweenaw Peninsula; and in the delisting of White Lake in Muskegon County and Deer Lake in the Upper Peninsula as areas of concern; and

WHEREAS, while a significant investment, past GLRI funding represents only a small portion of the amount needed to restore and protect the Great Lakes. Toxic algal blooms, beach closings, fish consumption advisories, and the presence of contaminated sediments continue to limit the recreational and commercial use of the Great Lakes; and

WHEREAS, any cuts to GLRI funding would jeopardize the momentum from over a decade of unprecedented regional cooperation. Draft federal budgets have proposed a 97 percent reduction in GLRI funding. These cuts would be a short-sighted, short-term cost-saving measure with long-term implications. Restoration efforts will only become more expensive and more difficult if they are not addressed in the coming years.

NOW, THEREFORE, BE IT RESOLVED, that this Board of County Commissioners of Genesee County, Michigan, opposes slashing federal funding for the Great Lakes Restoration Initiative.

BE IT FURTHER RESOLVED, that copies of this resolution be transmitted to the President of the United States, the President of the United States Senate, the Speaker of the United States House of Representatives, and the members of the Michigan congressional delegation as well as the other 82 Michigan counties.

BOARD OF COMMISSIONERS

B _____
BDM:mb

CREMATION FEE LIST-

August 31, 2017

COUNTY	CHARGE FOR CREMATION FEE	CURRENT CHARGE	COMMENTS:
ALCONA			
ALGER			
ALLEGAN			
ALPENA			
ANTRIM			
ARENAC			
BARAGA			
BARRY			
BAY			
BENZIE	Y	\$40	
BERRIEN	N		
BRANCH			
CALHOUN	Y	\$50	Collected by Health Dept.
CASS	N		But interested in doing so, send info.
CHARLEVOIX			
CHEBOYGAN			
CHIPPEWA			
CLARE	Y	\$50	Charged by ME
CLINTON	N		
CRAWFORD	Y	\$25	Waived for stillborn and SIDS
DELTA			
DICKINSON	Y	\$100	
EATON	Y	\$35	
EMMET			
GENESEE			
GLADWIN	Y	\$50	
GOGEBIC			
GRAND TRAVERSE	Y	\$75	Paid to Health Dep. and ME is paid out of Health Dept. budget
GRATIOT			

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SEP 18 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

2

CREMATION FEE LIST-

August 31, 2017

COUNTY							
HILLSDALE	N						But interested
HOUGHTON	N						
HURON	N						
INGHAM	Y	\$27					Most likely will be raised this next year
IONA							
IOSCO	N						
IRON	Y	\$75					Goes to ME fund to offset costs
ISABELLA							
JACKSON	N						
KALAMAZOO	N						
KALKASKA	Y	\$25					
KENT	N						The ME might charge but not sure
KEWEENAW	N						
LAKE							
LAPEER							
LEELANAU							
LENAWEE	Y	\$75					Paid directly to ME
LIVINGSTON	N						
LUCE							
MACKINAC	N						
MACOMB							
MANISTEE	Y	\$50					Effective January 1, 2018
MARQUETTE	N						
MASON	Y	\$50					The past ME charged \$50
MECOSTA	Y	\$20					
MENOMINEE	Y	\$100					\$100 cremation cert. If both at same time \$150
MIDLAND	N						

CREMATION FEE LIST-

August 31, 2017

COUNTY							
MISSAUKEE	N						
MONTCALM	Y	\$45					Goes to ME line item. But as of 8-5-17, New contract with Mecosta/Newaygo morgue-fee will go to the morgue
MONROE	N						
MONTMORENCY	N						
MUSKEGON	Y	\$55					Collected by Health Dept.
NEWAYGO							
OAKLAND							
OCEANA	N						
OGEMAW							
ONTONAGON							
OSCEOLA	N						
OSCODA	N						
OTSEGO	N						
OTTAWA	N						
PRESQUE ISLE	N						
ROSCOMMON	Y	\$15					
SAGINAW	Y	\$63					Also charges for autopsies \$1100 in-county/\$1500 out-county
SANILAC							
SCHOOLCRAFT							
SHIAWASSEE	Y	\$25					
ST. CLAIR							
ST. JOSEPH	Y	\$5					
TUSCOLA	N						
VAN BUREN	N						
WASHTENAW							
WAYNE							
WEXFORD	Y	\$50					



3

RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

NICK LYON
DIRECTOR

August 31, 2017

Dear Family Court Judges, Family Court Administrators and County Treasurers:

Please find attached the state ward chargeback rates for calendar year 2018.

The Youth Rehabilitation Services Act, MCL 803.301 et seq., requires that the Department "prescribe the liability of counties for the cost of services for state wards." The Department has determined that the attached rates will be effective for calendar year 2018, effective January 1, 2018. These rates shall remain in effect until the next scheduled revision in 2019.

Each county will continue to be charged one-half of the appropriate per diem costs for care provided to a state ward. There is no chargeback for Title IV-E funded youth placements.

The Department is making every effort to contain the cost of care for youth placed in State facilities. We are making every effort to keep the chargeback rate as low as possible, including aggressive cost containment, consolidation of administrative functions, cost effective tangible goods contracts and reduction in fixed costs.

Medical costs incurred for individual youth that are over and above routine medical care will continue to be billed directly and are not included in the per diem cost. Routine medical care consists of services such as routine physical exams, dental exams, first aid and over the counter medications for common ailments. Any non-routine medical costs for an individual youth will be billed to the county with Court jurisdiction over the youth resulting in commitment to MDHHS under the Youth Rehabilitation Services Act. This change is in keeping with MCL 803.305(1), which requires that "the county from which the public ward is committed is liable to the state for 50% of the cost of his or her care". Attributing non-routine medical costs to the county of commitment will help lower the daily cost for all youth and assign additional medical costs only to the youth in need of such services.

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SEP 01 2017

If you have any questions regarding the chargeback rates, please contact Lawana Jarrett, Juvenile Justice Programs and Technical Assistance Manager, at (517) 335-3489.

Sincerely,

A handwritten signature in black ink, appearing to read "H. McCall", with a stylized flourish at the end.

Herman McCall, Executive Director
Children's Services Agency

Attachment

cc: MDHHS Local Office Directors

STATE WARD CHARGEBACK RATE
Calendar Year 2018

PROGRAM	COST PER CHILD PER DAY	CHARGEBACK RATE NON- TITLE IVE
Shawono	\$311.15	\$155.58
Bay Pines	\$301.09	\$150.55
Foster Family Homes		\$12.10

Note: Care for state wards placed in private child care institutions and county detention facilities will be charged at one-half the actual amount paid.



The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa at the Road Commission offices in Honor, Michigan on Thursday, August 24, 2017 at 9:30 AM.

Present:	Chairman Bob Rosa Member Ted Mick	Manager Skeels Clerk Jordan Superintendent Schaub
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Absent: Vice Chair Phil Hoyt

The agenda was accepted as presented.

The minutes of the 08/10/17 meeting were accepted as presented.

Motion by Comm Mick and supported by Comm Rosa to pay bills # 44271 to # 44308 for the amount of \$ 306,111.38 and Payroll #17 for \$55,952.09. Ayes: Rosa, and Mick. Absent: Hoyt. Motion carried.

Superintendent's report: Superintendent Schaub reported on the paving progress.

Standing Guest: Gary Sauer-County Commissioner - Brought the board up to date on issues at the county level.

Public Input: None

New Business:

10:00 AM John Chahbazi, 8202 Deadstream encroachment - The Chahbazi's berm has been altered somewhat since they appeared before the board June 22, 2017. At that time the board required that 1) the center of the berm be located no closer than the edge of the ROW-33' from the centerline of the road; 2) There is a maximum of 7 feet encroachment into the ROW (toe of the slope 26 feet from the center line); 3) The existing berm must be moved to the above minimum requirements by 11/1/17. Today 1) the center of the berm is 25 feet from the centerline on the west end and 23.5 feet from the centerline on the east end. 2) The encroachment of the toe into the ROW is 6 feet and 13 feet. Mr. Chabazi pointed out that there were several berms in the ROW of Deadstream and Crystal Dr and that some are closer to the road than his. Some of these were grandfathered in when Deadstream Rd was repaved in 2015. He would like us to let his remain as it is currently. Comm Rosa appreciates Mr. Chahbazi's dilemma but is not willing to change the original requirements set forth in June. He stated that we will look into these other berms.

10:15 AM Kenneth Selman, 10642 Poplar - Mr Selman is before the Board asking for permission to access his property at 10642 Poplar from a driveway off Poplar, instead of the deeded easement (Lone Oak Drive) that borders the west side of his property. Motion by Comm Rosa and supported by Comm Mick to allow access to this parcel off Poplar instead of the deeded easement due to the rural nature of the area and that there will be little future development, if any at this location. Ayes: Rosa, and Mick. Absent: Hoyt. Motion carried.

Extension of paving contract - Al Leman from ATP Precision Paving has requested an extension for the millage and township paving contract from Sept 1 to Sept 30. The contracted

Page 2, Benzie CRC mtg 8/24/17

amount of HMA will be laid prior to Sept 1. We have added on a few projects and the weather is unpredictable. Motion by Comm Rosa and supported by Comm Mick to extend the paving contract with ATP Precision Paving until September 30, 2017. Ayes: Rosa, and Mick. Absent: Hoyt. Motion carried.

Correspondence/Information/Discussion:

- We performed an unofficial speed study with our radar traffic counters on Crystal Dr between the Lake/Benzonia Twp line and Arbutus Dr. The average speed was 45 MPH. The speed is posted at 40 MPH. Manager Skeels has forwarded the information to Lake Twp.

- The USW union has withdrawn their interest in representing the Road Commission Local 14557. The election will be between PTOAM and No Representation.

- The new fuel tank installation is completed. Municipalities are being trained and using the fueling system.

Public Input: None.

Meeting was adjourned at 11:40 AM.

Minutes approved 09/14/17

Robert Rosa, Chairman

Kathleen A, Jordan, Clerk

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SEP 19 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 12, 2017

RESOLUTION

- BY: **WAYS AND MEANS COMMITTEE (9/5/17)**
- WHEREAS, The State of Michigan is required by MCL 330.1116 "...to promote and maintain an adequate and appropriate system of community mental health services programs" and "shift primary responsibility for the direct delivery of public mental health services from the state to a community mental health services program.."; and
- WHEREAS, The State of Michigan is required by MCL 330.1202 to "financially support, in accordance with chapter 3, community mental health services programs that have been established and that are administered according to the provisions of this chapter."; and
- WHEREAS, The Bay County Board of Commissioners and Arenac County Board of Commissioners established, by enabling resolutions on June 19, 2001 and June 12, 2001 respectively, Bay Arenac Behavioral Health, a community mental health authority as provided for in MCL 330.1210; and
- WHEREAS, Bay Arenac Behavioral Health is required by MCL 330.1206 and 330.1208 to provide a comprehensive array of services and supports to residents of Bay and Arenac Counties with the most severe forms of mental illness, developmental disabilities, and serious emotional disturbances; and
- WHEREAS, Bay Arenac Behavioral Health is required by MCL 330.1222 to have a governing board of director's representative of the local community and inclusive of persons and families receiving public mental health services; and
- WHEREAS, The State of Michigan is considering Physical and Behavioral Integration policy objectives that may transfer the responsibility for the direct delivery of public mental health services to private interests with no accountability to the community mental health service programs; and
- WHEREAS, The State of Michigan is considering Physical and Behavioral Integration policy objectives that may transfer 98% of public mental health funding to private interests with no accountability to the Bay or Arenac County Boards of Commissioners; and
- WHEREAS, The State of Michigan is considering Physical and Behavioral Health Integration policy objectives that may transfer current governmental functions in the management of public mental health services to private interests thereby severing the immunity protections afforded to community mental health services programs as governmental entities; and
- WHEREAS, The State of Michigan is considering Physical and Behavioral Health Integration policy objectives that may abrogate the consumer and community-based representation requirements for management of public mental health services for the residents of Bay and Arenac Counties; Therefore, Be It
- RESOLVED, That the Bay County Board of Commissioners urges the State of Michigan to give due consideration to the relevant state laws cited above in the development of any Physical and Behavioral Health Integration policy changes and preserve the community mental health service programs that have been duly established by county governments.

MICHAEL E. LUTZ, CHAIR
AND COMMITTEE

RESOLUTION SPONSORED BY COMMISSIONER ERNIE KRYGIER, 2ND DISTRICT AND
COMMISSIONER TOM RYDER, 6TH DISTRICT COMMISSIONER

BABHA - Physical & Behavioral Health Integration Policy Changes

MOVED BY COMM. LUTZ

SUPPORTED BY COMM. KRYGIER

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK	X			KIM J. COONAN	X			MICHAEL E. LUTZ	X		
ERNIE KRYGIER	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			TOM RYDER	X						

VOTE TOTALS:

ROLL CALL: YEAS 7 NAYS 0 EXCUSED 0

VOICE: X YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED WITHDRAWN

AMENDED CORRECTED REFERRED

RECEIVED

SEP 21 2017

DAWN OLNEY
BENZIE COUNTY CLERK
BEULAH, MI 49617

~23-